

MINUTES

**UTAH
FUNERAL SERVICE LICENSING
BOARD MEETING**

May 15, 2013

**Room 475 – 4th Floor – 9:00 A.M.
Heber Wells Building
Salt Lake City, UT 84111**

CONVENED: 9:03 a.m.

ADJOURNED: 10:50 a.m.

Bureau Manager:

Dan S Jones

Board Secretary:

Ann Naegelin

Board Members Present:

Mitchell Blackburn, acting chairman
Ned Nordgren, by telephone
P. Mark Brown, by telephone

Board Members Absent

Louie Hamner

DOPL Staff Present:

Mark Steinagel, Division Director
Gordon Summers, Investigation Supervisor
Stefanie Wells, Auditor

Guests:

Rob Larkin, Utah Funeral Directors Association
Joyce Mitchell, Funeral Consumers Alliance
James R Hobson, application review

ADMINISTRATIVE BUSINESS:

Introduction of Staff

Mr. Steinagel introduced Dan Jones, Ann Naegelin and Gordon Summers.

Open and Public Meeting Act

Mr. Jones explained changes to the Open and Public Meeting Act. He explained the process that will be used for closing meetings.

Approval May 23, 2012 Board Meeting Minutes

The Board does not have a quorum present. The May 23, 2012 minutes will be reviewed for approval at the next meeting.

DISCUSSION ITEMS:

Extension of Funeral Service Intern Licenses

Mr. Jones asked the Board for input on how to handle requests for extension of funeral service intern

licenses. The Board members present agreed that the Division will extend the intern licenses until the next scheduled meeting to allow the intern to continue to work until the Board can review the extension request.

Duane A Lamoreaux

The Board did not have a quorum present. The license will be extended until the next meeting.

Jeffrey Taylor Noyes

The Board did not have a quorum present. The license will be extended until the next meeting.

James R Hobson
Application Reviw

Mr. Jones explained to Mr. Hobson that a quorum was not present at the meeting. Mr. Hobson agreed to move forward with the review of his application without a quorum.

Closed Meeting

All members in attendance were in favor of closing the meeting. The meeting was closed to the public.

Reopen Meeting

The members of the Board reopened the meeting to announce the decisions made during the closed session.

James R Hobson
Application Review

The Board agrees with the recommendation from the Division to issue the license on probation. A Stipulation and Order will be drafted and mailed to Mr. Hobson.

Phillip Perkes

Mr. Perkes requested his appointment be delayed.

Board Member Nomination

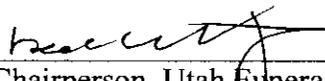
The Board discussed the need for new board members. Mr. Jones advised the Board that some names have been submitted to the Governor's office for approval.

NEXT MEETING:

August 21, 2013

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

9-18-2013
Date Approved


Chairperson, Utah Funeral Service Licensing Board

9-18-13
Date Approved


Bureau Manager, Division of Occupational & Professional Licensing

**SWORN STATEMENT
SUPPORTING CLOSURE OF BOARD MEETING**

DOPL-FM-010 05/02/2006

I Mitchell Blackburn acted as the presiding member of the Funeral Service Board
Board, which met on Wed May 15 2013

Appropriate notice was given of the Board's meeting as required by §52-4-202.

A quorum of the Board was present at the meeting and voted by at least a two-thirds vote, as detailed in the minutes of the open meeting, to close a portion of the meeting to discuss the following:

- the character, professional competence, or physical or mental health of an individual (52-4-205(1)(a))
- strategy regarding pending or reasonably imminent litigation (§52-4-205(1)(c))
- deployment of security personnel, devices, or systems (§52-4-205(1)(f))
- investigative proceedings regarding allegations of criminal misconduct (§52-4-205(1)(g))

~~X~~
The content of the closed portion of the Board meeting was restricted to a discussion of the matter(s) for which the meeting was closed.

With regard to the closed meeting, the following was publically announced and recorded, and entered on the minutes of the open meeting at which the closed meeting was approved:

- (a) the reason or reasons for holding the closed meeting;
- (b) the location where the closed meeting will be held; and
- (c) the vote of each member of the public body either for or against the motion to hold the closed meeting.

If required, and/or kept or maintained, the recording and any minutes of the closed meeting will include:

- (a) the date, time, and place of the meeting;
- (b) the names of members present and absent; and
- (c) the names of all others present except where such disclosure would infringe on the confidentiality necessary to fulfill the original purpose of closing the meeting.

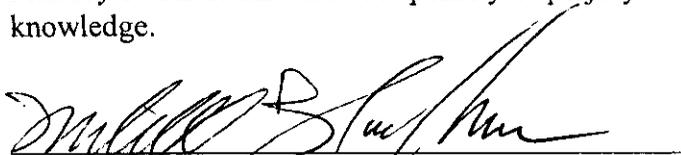
Pursuant to §52-4-206(5), a sworn statement is required to close a meeting under §52-4-205 (1)(a) or 52-4-205(1)(f), but a record by tape recording or detailed minutes is not required.

- A record was not made
 A record was made by: Tape Recording Detailed Written Minutes

Pursuant to §52-4-206(1), a record by tape recording is required for a meeting closed under §52-4-205(1)(c) or 52-4-205(1)(g), and was made.

- Detailed written minutes of the content of a closed meeting although not required, are permitted and were kept of the meeting.

I hereby swear or affirm under penalty of perjury that the above information is true and correct to the best of my knowledge.


Board Chairman or other Presiding Member

5-15-13
Date of Signature