



CITY OF OREM
CITY COUNCIL MEETING
56 North State Street, Orem, Utah
June 29, 2021

*This meeting may be held electronically
to allow a Councilmember to participate.*

3:00 P.M. WORK SESSION - CITY COUNCIL CONFERENCE ROOM

TOUR - "The Green at Campus Drive" (60 Minutes)

Meet on site

DISCUSSION - ARPA (American Rescue Plan Act) (30 min)

Overview & Discussion

Presenter: Steven Downs, Deputy City Manager

UPDATE - Holiday Activities (10 min)

Update

Presenter: Marc Sanderson, Fire Chief

UPDATE - Water Tank Property (10 min)

Property at 400 South and 400 West

Presenter: Jamie Davidson, City Manager

DISCUSSION - Fraud Risk Assessment (10 min)

Informational Item

Presenter: Brandon Nelson, Finance Director

[Fraud Risk Assessment Questionnaire - FY 2021.pdf](#)

1. AGENDA REVIEW & PREVIEW OF UPCOMING AGENDA ITEMS

The City Council will review the items on the agenda.

2. CITY COUNCIL REPORTS (BOARDS & COMMISSIONS, NEW BUSINESS, ETC.)

This is an opportunity for members of the City Council to raise issues of information or concern.

6:00 P.M. REGULAR SESSION - COUNCIL CHAMBERS

3. CALL TO ORDER

4. INVOCATION/INSPIRATIONAL THOUGHT: JIM LAURET

5. PLEDGE OF ALLEGIANCE: DEBBY LAURET

6. MAYOR'S REPORT/ITEMS REFERRED BY COUNCIL

7. PERSONAL APPEARANCES – 15 MINUTES

Time has been set aside for the public to express their ideas, concerns, and comments on items not scheduled as public hearings on the Agenda. Those wishing to speak are encouraged to show respect for those who serve the city. Comments should focus on issues concerning the city. Those wishing to speak should have signed in before the beginning of the meeting. (Please limit your comments to 3 minutes or less.)

8. CONSENT ITEMS

8.1. APPROVAL OF MEETING MINUTES

Minutes of City Council Meeting - June 15, 2021

[06.15.2021 ccmin DRAFT.docx](#)

8.2. MAYOR PRO TEM - July through December, 2021

Mayor and Council will appoint Council Member David Spencer as Mayor Pro Tem to serve July through December, 2021.

[2010-Current -- MAYOR PRO TEM.pdf](#)

8.3. RESOLUTION - Sunset Heights Residential Parking Permit Program

The Chief of Police recommends that the City Council, by resolution create a residential parking permit area on the following streets located in Sunset Heights: 1545 W, 1525 W, 1490 W, 730 S, 690 S, 1420 W, 1370 W, 700 S, 740 S, and 800 S between Geneva Road and the railroad tracks west of the freeway.

[Resolution for Sunset Heights.docx](#)

8.4. ORDINANCE – Amending Chapter 7 of the Orem City Code Pertaining to Building, Plumbing, Mechanical, Electrical, Fire and Abatement Codes

The Director of Development Services recommends that the City Council, by ordinance, amend Chapter 7 of the Orem City Code pertaining to building, plumbing, mechanical, energy, fuel gas, electrical, fire and abatement codes.

[2020 NEC and Appendix C IBC.docx](#)

[ORD--CityCodeChapter 7 2021.docx](#)

9. SCHEDULED ITEMS

9.1. PUBLIC HEARING / RESOLUTION - The City will receive Public Comment on the Community Development Block Grant (CDBG) Projected Use of Funds for CARES ACT CDBG-CV funding and consider approval of a resolution for a substantial amendment to the 2019-2020 Annual Action Plan.

The Community Services Manager recommends that the City Council hold a public hearing to receive public comment on the projected uses of the funds for the CARES ACT CDBG-CV

funding, adopt the recommendations of the CDBG Advisory Commission, and approve a resolution for a substantial amendment to the 2019-2020 Annual Action Plan.

Presenter: Ken Ransom, CDBG Commission Chairperson, and Kena Mathews, Community Services Manager

[CDBG-CV RESOLUTION #10 \(1\).docx](#)

9.2. PUBLIC HEARING / ORDINANCE – Amending portions of Section 22-24-5(F) pertaining to design standards and portions of Section 22-24-5(H) pertaining to parking standards of the North Village District (NVD) Zone.

The Planning Commission recommends the City Council, by ordinance, amend portions of Section 22-24-5(F) pertaining to design standards and portions of Section 22-24-5(H) pertaining to parking standards for the North Village District (NVD) zones. The NVD zones are located generally at 1600 North State Street.

Presenter: Jason Bench, Planning Division Manager

[Agenda-NVDzone-HeightandParking.docx](#)

[01 Map.pdf](#)

[02 Vicinity Image.pdf](#)

[03 Proposed Text Amendment.pdf](#)

[Section 22-24-5\(F\) and Section 22-24-5\(H\) - PC Minutes 6.2.21.docx](#)

[20210528_1_MailerFront_1.pdf](#)

[20210528_1_MailerBack.pdf](#)

[20210528_1_Labels.docx](#)

[Ordinance-Enacting-NVDzone-HeightandParking.docx](#)

9.3. PUBLIC HEARING / ORDINANCE - Amending the Current Fiscal Year 2020-2021 Budget

The City Manager recommends the City Council hold a public hearing to discuss amending the current Fiscal Year 2020-2021 Budget and, by ordinance, amend Fiscal Year 2020-2021 Budget

Presenter: Brandon C. Nelson, Finance Director

[ORD - Budget Amendments - FY 2021 - May-June.pdf](#)

[Budget Amendments FY 2021 - May-June.pdf](#)

10. COMMUNICATION ITEMS

10.1. MONTHLY FINANCIAL SUMMARY - April 2021

For Review Only

[Monthly Financial Summary - May 2021.xlsx](#)

11. CITY MANAGER INFORMATION ITEMS

This is an opportunity for the City Manager to provide information to the City Council. These items are for information and do not require action by the City Council.

12. ADJOURN TO A CLOSED MEETING FOR CITY MANAGER EVALUATION

The City Council moves to adjourn to a closed meeting to discuss "the character, professional competence, or physical or mental health of an individual", pursuant to Utah Code Section 52-4-205(1)(a).

13. CLOSED MEETING

THE PUBLIC IS INVITED TO PARTICIPATE IN ALL CITY COUNCIL MEETINGS.

**If you need a special accommodation to participate in the City Council Meetings and Study Sessions,
please call the City Recorder's Office at least 3 working days prior to the meeting.
(Voice 801-229-7000)**

This agenda is also available on the City's webpage at orem.org



Agenda Item No:

City Council Agenda Item Report

Meeting Date: June 29, 2021

Submitted by: Brandon Nelson

Submitting Department: Finance

Item Type: Information Item

Agenda Section:

Subject:

DISCUSSION - Fraud Risk Assessment (10 min)

Suggested Action:

Informational Item

Presenter:

Brandon Nelson, Finance Director

Background:

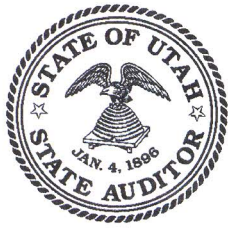
The City is required by the Utah State Auditor's Office to assess various internal controls related to fraud and how the city has or has not addressed them. The fraud risk assessment is the tool by which they have required the City to notify the Mayor and City Council of this internal assessment. This must be done annually.

Potentially Affected Area:

City-wide

Attachments:

[Fraud Risk Assessment Questionnaire - FY 2021.pdf](#)



OFFICE OF THE
STATE AUDITOR

Questionnaire

Revised March 2020

Fraud Risk Assessment

INSTRUCTIONS:

- Reference the *Fraud Risk Assessment Implementation Guide* to determine which of the following recommended measures have been implemented.
- Indicate successful implementation by marking "Yes" on each of the questions below.
- Total the points of the questions marked "Yes" and put on the "Total Points Earned" line below.
- Using the points earned, circle the risk level on the "Risk Level" line below.

Total Points Earned: 315 Risk Level: Very Low Low Moderate High Very High
> 355 316-355 276-315 200-275 < 200

	Yes	Pts
1. Does the entity have adequate basic separation of duties or mitigating controls as outlined in the attached Basic Separation of Duties Questionnaire?	Y	200
2. Does the entity have written policies in the following areas:		
a. Conflict of interest?	Y	5
b. Procurement?	Y	5
c. Ethical behavior?	Y	5
d. Reporting fraud and abuse?	Y	5
e. Travel?	Y	5
f. Credit/Purchasing cards (where applicable)?	Y	5
g. Personal use of entity assets?	Y	5
h. IT and computer security?	Y	5
i. Cash receipting and deposits?	Y	5
3. Does the entity have a licensed or certified expert as part of its management team? (CPA, CGFM, CMA, CIA, CFE, CGAP, CPFO)	Y	20
a. Do any members of the management team have at least a bachelor's degree in accounting?	Y	10
4. Are employees and elected officials required to annually commit in writing to abide by a statement of ethical behavior?		20
5. Have all of the board members completed the State Auditor online training at least once in the last four years?		20
6. Regardless of license or formal education, does at least one member of the management team receive at least 40 hours of formal training related to accounting, budgeting, or other financial areas each year?	Y	20
7. Does the entity have or promote a fraud hotline?		20
8. Does the entity have a formal internal audit function?		20
9. Does the entity have a formal audit committee?	Y	20

Certified By: _____ Certified By: _____

* MC = Mitigating Control

Basic Separation of Duties

See page 2 of this questionnaire for instructions and definitions.

	Yes	No	MC*	N/A
1. Does the entity have a board chair, clerk, and treasurer who are three separate people?	X			
2. Are all the people who are able to receive cash or check payments different from all of the people who are able to make general ledger entries?	X			
3. Are all the people who are able to collect cash or check payments different from all the people who are able to adjust customer accounts? If no customer accounts, check "N/A".	X			
4. Are all the people who have access to blank checks different from those who are authorized signers?	X			
5. Does someone other than the clerk and treasurer reconcile all bank accounts OR are original bank statements reviewed by a person other than the clerk to detect unauthorized disbursements?	X			
6. Does someone other than the clerk review periodic reports of all general ledger accounts to identify unauthorized payments recorded in those accounts?	X			
7. Are original credit/purchase card statements received directly from the card company by someone other than the card holder? If no credit/purchase cards, check "N/A".	X			
8. Does someone other than the credit/purchase card holder ensure that all card purchases are supported with receipts or other supporting documentation? If no credit/purchase cards, check "N/A".	X			
9. Does someone who is not a subordinate of the credit/purchase card holder review all card purchases for appropriateness (including the chief administrative officer and board members if they have a card)? If no credit/purchase cards, check "N/A".	X			
10. Does the person who authorizes payment for goods or services, who is not the clerk, verify the receipt of goods or services?	X			
11. Does someone authorize payroll payments who is separate from the person who prepares payroll payments? If no W-2 employees, check "N/A".	X			
12. Does someone review all payroll payments who is separate from the person who prepares payroll payments? If no W-2 employees, check "N/A".	X			

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CITY OF OREM
CITY COUNCIL MEETING
56 North State Street Orem, Utah
June 15, 2021

3:00 P.M. WORK SESSION - CITY COUNCIL CONFERENCE ROOM

CONDUCTING Mayor Richard F. Brunst

ELECTED OFFICIALS Jeff Lambson, Debby Lauret, Tom Macdonald, Terry Peterson, David Spencer, and Brent Sumner.

APPOINTED STAFF Jamie Davidson, City Manager; Brenn Bybee, Assistant City Manager; Steven Downs, Deputy City Manager; Heather Schriever, City Attorney; Marc Sanderson, Fire Chief; Joshua Adams, Police Chief; Ryan Clark, Development Services Director; Charlene Crozier, Library Director; Jason Bench, Planning Division Manager; and JoD'Ann Bates, City Recorder

EXCUSED Debby Lauret

NOTE: The referenced report and presentation documents for each discussion may be viewed at orem.org/meetings under "City Council Presentations"

DISCUSSION - North Utah Valley Animal Shelter

Mr. Gettling opened by acknowledging the method of carbon monoxide euthanasia used by the North Utah Valley Animal Shelter. He then ran through a brief history of the animal shelter and mentioned services the center presents. Mayor Brunst asked how many animals the shelter euthanizes per year. Mr. Gettling responded with 86.

Mr. Gettling then talked about why the shelter euthanizes using carbon monoxide. He stated the method is very humane, with the animal losing consciousness painlessly, and expiring shortly after. Mayor Brunst asked about cost advantages. Mr. Gettling responded that all methods present roughly the same cost. Mayor Brunst then asked why so many would be protesting this method if it really was humane. Mr. Gettling responded it was because protesters want to do away with euthanasia entirely. Mr. Gettling stated many shelters do not use this method because

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there are so many protesters, and they do not want to deal with the pressure. Mr. Gettling continued they are doing research into the various methods of euthanasia and will present the best perceived method to their board for approval. Mr. Gettling mentioned this research should be done by July of this year. Mayor Brunst requested Mr. Gettling furnish the finished research to the City Council.

General discussion about euthanasia methods.

PRESENTATION - Bridal Veil Falls Park Study

Mrs. Wheadon asked the council about their thoughts on a state park in the Bridal Veil Falls area.

General discussion ensued regarding the Bridal Veil Falls area, including who owns how much of the area, the qualifications that the area would need to meet to be able to become a state park, and state park fees. The council expressed they do not want citizens to have to pay to use the area.

Mayor Brunst asked Mrs. Wheadon when the study of the area would be done and if she could send the study to the council after completion. Mrs. Wheadon responded that the study should be done by October, and she would be happy to send them a final copy of the study.

DISCUSSION - Proposed amendments to Sections 22-24-5(F) and 22-24-5(H) pertaining to design standards and parking standards of the North Village District

General discussion ensued regarding the process of ordinance amendments in regards to the concerns and holding a special meeting where the public and the council could properly voice their concerns and thoughts on the issue to each other.

Mr. Bench's presentation included the following:

- Outstanding Issues
 - Traffic Study
 - Parking
 - Height Restrictions
 - Setbacks

Mr. Bench stated that according to a recent parking study, there is more than enough parking available under the current requirements.

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General discussion about parking at high density housing, parking studies, and parking requirements.

DISCUSSION - Sunset Heights Residential Parking Permit Program

Mr. Paraskeva's presented the following information:

- Petition received on April 7th, 2021
- Traffic Study Conclusion
 - Vehicles parking in the neighborhood are mainly from the apartment complexes on 800 South Geneva Road.
- Residential Parking Permit Request
- Orem City Code 19-5-5 (Designation of Residential Permit Parking Areas.)
- Orem City Code 19-5-6 (Designation Criteria)

Mr. Sumner stated that in similar permitted parking areas, the city does not seem to do anything about those who violate the parking limits and asked how this area would be different. Mr. Paraskeva responded that the police are working on a civilian parking enforcement team to help mitigate this problem. Mr. Paraskeva ended by stating that this issue is currently up for vote during the city council meeting on June 29th, 2021.

DISCUSSION - State Drought Declaration

Mr. Davidson reviewed regulations and suggestions from Governor Cox, including suggestions pertaining to water conservation and fireworks.

He continued to review the following:

- Drought 2021/City of Orem's Mitigation Measures
- What is a drought?
- Utah Percent Area in U.S. Drought Monitor Categories
- U.S. Monthly Drought Outlook
- Orem's Water Resources
- Governor Cox's Executive Orders
- State water conservation practices
- Orem's Proposed Practices

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General discussion ensued regarding the City of Orem's response to Governor Cox's water suggestions, recognizing wise water users, Alpine School District's water usage, and firework restrictions.

DISCUSSION - Mayor Pro Tem assignment July through December 2021

Mayor Brunst suggested that Mr. David Spencer be appointed as Mayor Pro Tem. The council agreed with the recommendation.

Agenda Review & Preview of Upcoming Agenda Items

The City Council reviewed the evening's agenda. Discussion ensued regarding the scheduled items that would be considered.

City Council Reports (Board and Commissions, New Businesses, ECT)

Mr. Peterson gave updates regarding the committees which he represents.

6:00 P.M. REGULAR SESSION - COUNCIL CHAMBERS

CONDUCTING	Mayor Richard F. Brunst
ELECTED OFFICIALS	Jeff Lambson, Debby Lauret, Tom Macdonald, Terry Peterson, David Spencer, and Brent Sumner
APPOINTED STAFF	Jamie Davidson, City Manager; Brenn Bybee, Assistant City Manager; Steven Downs, Deputy City Manager; Heather Schriever, City Attorney; Marc Sanderson, Fire Chief; Joshua Adams, Police Chief; Ryan Clark, Development Services Director; Charlene Crozier, Library Director; Chris Tschirki, Public Works Director; Brandon Nelson, Finance Director; Jason Bench, Planning Division Manager; Steve Earl, Deputy City Attorney; and JoD'Ann Bates, City Recorder
ABSENT	Debby Lauret

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4 **CALL TO ORDER**

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6 **INVOCATION /**

7 **INSPIRATIONAL THOUGHT** LaNae Millett

8 **PLEDGE OF ALLEGIANCE** Stephanie Visnaw

9
10 **MAYOR'S REPORT/ITEMS REFERRED BY COUNCIL**

11
12 Mayor Brunst read a certificate of recognition for the Timpanogos High School Girls Track
13 Team.

14
15 **PERSONAL APPEARANCES**

16
17 Time was allotted for the public to express their ideas, concerns, and comments on items not
18 scheduled as public hearings on the agenda. Those wishing to speak should have signed in prior
19 to the meeting, and comments were limited to three minutes or less.

20
21 John Barrick started by reading a section of the Orem State Street Master Plan regarding the
22 NVD zone. He stated the planned development in this region does not line up with the small-
23 scale developments that are meant to be there. Mr. Barrick then stated he would like to see a
24 meeting take place between the public and council members where they can discuss the issue
25 freely.

26
27 Stephanie Visnaw stated that a special city council meeting should be held regarding the NVD
28 zone. Mrs. Visnaw said the proposed development does not line up with that stated in the Orem
29 State Street Master Plan.

30
31 Erica Olsen stated that she received over 70 thousand signatures on a petition that she created to
32 protest the use of carbon monoxide euthanasia at NUVAS. Ms. Olsen then asked the council to
33 put an end to the gas chambers at the animal shelter. Ms. Olsen then presented a large roll of
34 paper consisting of over 13 thousand Utah State residents who signed the petition.

35
36 Julie Davey stated that she worked at NUVAS. She then said she had been diagnosed with PTSD
37 because of having to euthanize animals using the gas chamber. She then requested that the
38 council make a change and put a stop to this euthanization method.

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Taleen Perkins expressed that the gas chamber method is very inhumane, and the city should change methods.

Trevor Bellacomo said the average time it takes to euthanize an animal using a gas chamber is 30 minutes. He stated this is inhumane and they should switch to an injection method.

Kristin Burgi stated that she cannot stand the idea of animals being euthanized using gas chambers in Orem.

Natalia Garcia stated that she owns a dog rescued from a difficult situation. She expressed how important her dog is to her. Ms. Garcia then asked the council members to think about what their family members would think if they did not solve this problem.

Megan Browning expressed that she would like to live in a city where if an animal was found, it would be safe, instead of having it taken to a facility such as NUVAS. Because of this, she feels that she needs to take care of these animals so that they have a safe place. She stated that she should not have to do this.

Launi Bigelow stated that she would like to see a shelter with low cost spay and neuter options and there are not any in Utah County. Ms. Bigelow then expressed how she feels the gas chamber method is outdated at this point.

CONSENT ITEMS

- APPROVAL OF MEETING MINUTES
 - Minutes of City Council Meeting - May 25, 2021
- ORDINANCE - Approving the Amounts to be awarded to the CARE Grant Recipients for the 2021 CARE Granting Round

Mayor Brunst moved to approve the Consent Agenda as listed. **Mr. Macdonald seconded** the motion. Those voting aye: Richard F. Brunst, Jeff Lambson, Tom Macdonald, Terry Peterson, David Spencer, and Brent Sumner. The motion **passed**.

SCHEDULED ITEMS

PUBLIC HEARING - Enterprise Fund Transfers

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Mr. Nelson stated on May 11, 2021, the City Council received a draft of the Tentative Budget for the Fiscal Year 2021-2022. This budget contains a proposed transfer of funds from the utilities to cover non-administrative or overhead costs to cover the City's own use of City owned utilities. The State Auditor requires that cities pay the retail rate for their own use of city owned utilities. The City of Orem uses water, sewer, storm water and street lighting to supply its own properties. These properties are primarily parks but also include the Cemetery, City Hall, Police Station, Fire Stations, and other city properties.

The City has long built the cost of supplying these properties into the utility rates. The reasoning behind this decision is that the taxpayers and the utility ratepayers are almost always the same people. Therefore, the simplest way to cover these costs is to include them in the respective utility rates.

Now that the city is required to pay the utilities for these services, the options available to the city are:

- 1) Increase property taxes to cover the cost of these utilities
- 2) Cut services enough to free up the cash to pay for the utilities
- 3) Transfer the funds back to the General Fund.

The first two options involve either paying more for the same services or paying the same for lower service. By making the transfer the city can provide the same level of service for the same fees.

The amount proposed to be transferred are:

Transfer From Amount % of Total Fund Expenditures

Water Fund	\$900,000	5.0%
Sewer	\$16,000	0.1%
Storm Water	\$141,000	2.6%
Street Lighting	\$15,000	1.6%
Total	\$1,072,000	

In the public hearing staff will review

- Specific administrative and overhead costs;
- Specific fund information
- The proposed transfers

Mayor Brunst opened the public hearing at 6:40 pm. Hearing no comments Mayor Brunst closed the public hearing and brought the item back to the City Council for further discussion.

Mr. Macdonald moved to approve the enterprise fund transfer. **Mr. Lambson seconded** the motion. Those voting aye: Richard F. Brunst, Jeff Lambson, Tom Macdonald, Terry Peterson, David Spencer, and Brent Sumner. The motion **passed**.

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PUBLIC HEARING / ORDINANCE - Adopt the City of Orem Fiscal Year 2021-2022 Budget

Mr. Nelson stated on May 11, 2021, the City Council received the Tentative Budget for the Fiscal Year 2021-2022. Various budget work sessions were held between January and April 2021. In addition, two public hearings were held to review CDBG budget requests. The purpose of this hearing is to consider the budget for Fiscal Year 2021-2022, along with the compensation program and the fees, charges, and tax rates of the city. Property taxes will not be increased, the franchise tax and municipal energy sales and use tax rates remain at 6%, and the transient room tax stays at 1%. The telecommunications license tax remains at 3.5% and the E-911 fee stays at the state allowed maximum rate per month. Various adjustments and/or additions to miscellaneous fees and charges are proposed in many departments.

Mayor Brunst opened the public hearing at 6:59 pm. Hearing no comments Mayor Brunst closed the public hearing and brought the item back to the City Council for discussion.

Mayor Brunst moved to approve by Ordinance the adoption of the City of Orem Fiscal Year 2021-2022 Budget. **Mr. Macdonald seconded** the motion. Those voting aye: Richard F. Brunst, Jeff Lambson, Tom Macdonald, Terry Peterson, David Spencer, and Brent Sumner. The motion **passed**.

COMMUNICATION ITEMS

There were no additional communication items.

CITY MANAGER INFORMATION ITEMS

The City Manager had no additional Information Items.

ADJOURN TO A MEETING OF THE CITY OF OREM REDEVELOPMENT AGENCY (RDA)

Mayor Brunst moved to adjourn to a meeting of the City of Orem Redevelopment Agency. **Mr. Spencer seconded** the motion. Those voting aye: Richard F. Brunst, Jeff Lambson, Tom Macdonald, Terry Peterson, David Spencer, and Brent Sumner. The motion **passed**.

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2 The meeting adjourned at 7:10 PM.

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JoD'Ann Bates, City Recorder

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MAYOR PRO TEM

[illegible]

RESOLUTION NO. _____

A RESOLUTION ESTABLISHING A RESIDENTIAL
PARKING PERMIT AREA ON SPECIFIC STREETS IN
SUNSET HEIGHTS

WHEREAS the City Council is concerned for the health, safety and welfare of all neighborhoods within the City; and

WHEREAS the City Council has determined that the following streets in the Sunset Heights neighborhood have had an influx of motor vehicles owned by nonresidents: 1545 West, 700 South, 740 South, 1525 West, 1490 West, 730 South, 690 South, 1420 West, 1370 West, and 800 South from Geneva Road to the railroad tracks west of the freeway; and

WHEREAS the City of Orem Police Department has conducted a traffic study and concluded that nonresidents inundate the area during school hours, after 5:00 p.m., and on weekends; and

WHEREAS the City Council has determined that these nonresident vehicles compete for the limited number of on-street parking spaces of the neighborhood residents, congest City streets, detract from neighborhood housing values, and disrupt basic essential functions; and

WHEREAS a large number of the residents residing in this area are supportive of creating a residential parking permit area; and

WHEREAS the City Council finds that the designation of this area as a residential parking permit area will be a benefit to the health, safety, peace, morals, comfort, and general welfare of the neighborhood residents residing within this residential parking permit area and meets all other requirements set forth in Orem City Code Article 19-5; and

WHEREAS the City Council has determined that the yellow-marked streets of the attached City map, which map is incorporated herein and referred to as Exhibit “A”, shall be a residential parking permit area; and

WHEREAS the City Council has determined that the hours of the parking regulations in this designated area will be in force every hour and every day during the calendar year.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OREM, UTAH, AS FOLLOWS:

1. The City Council hereby creates a residential parking permit area including the yellow-marked portions of Exhibit “A”.
2. The City Council hereby directs the parking regulations shall be in force daily throughout the calendar year.

3. The City Council directs that each dwelling in the permit parking area receive two (2) visitor parking permits and a pass for each vehicle registered to a residence in the district.

PASSED AND APPROVED this ____ day of _____ 2021.

Richard Brunst, Mayor

ATTEST:

Jody Bates, City Recorder

COUNCIL MEMBERS VOTING "AYE"

COUNCIL MEMBERS VOTING "NAY"



City Council Agenda Item Report

Meeting Date: June 29, 2021

Submitted by: Cheryl Vargas

Submitting Department: Development Services

Item Type: Ordinance

Agenda Section:

Subject:

ORDINANCE – Amending Chapter 7 of the Orem City Code Pertaining to Building, Plumbing, Mechanical, Electrical, Fire and Abatement Codes

Suggested Action:

The Director of Development Services recommends that the City Council, by ordinance, amend Chapter 7 of the Orem City Code pertaining to building, plumbing, mechanical, energy, fuel gas, electrical, fire and abatement codes.

Presenter:

Background:

Potentially Affected Area:

Attachments:

[2020 NEC and Appendix C IBC.docx](#)

[ORD--CityCodeChapter 7 2021.docx](#)

CITY OF OREM
CITY COUNCIL MEETING
 JUNE 29, 2021



REQUEST:	ORDINANCE – Amending Chapter 7 of the Orem City Code Pertaining to Building, Plumbing, Mechanical, Electrical, Fire and Abatement Codes
APPLICANT:	City of Orem
FISCAL IMPACT:	None

NOTICES:

- Posted in 2 public places
- Posted on City webpage
- Posted on City hotline
- Faxed to newspapers
- E-mailed to newspapers
- Neighborhood Chair

SITE INFORMATION:

General Plan Designation:
 N/A
 Current Zone:
 N/A
 Acreage:
 N/A
 Neighborhood:
 N/A
 Neighborhood Chair:
 N/A

PREPARED BY: Paul Ashton Chief Building Official
APPROVED BY:

RECOMMENDATION:

The Director of Development Services recommends that the City Council, by ordinance, amend Chapter 7 of the Orem City Code pertaining to building, plumbing, mechanical, energy, fuel gas, electrical, fire and abatement codes.

BACKGROUND:

State law requires that cities adopt specified versions of the national and international codes pertaining to buildings. The proposed amendment reflects the most recent changes in building and safety standards. These changes are necessary in order to ensure the safety and welfare of Orem's citizens is safeguarded to the best of the City's ability.

It is recommended Chapter 7 of the Orem City Code be amended to read as follows:

7-1-1. International Building Code Adopted.

The City hereby approves and adopts the International Building Code, 2015 Edition, published by the International Code Council, as amended by the State Division of Occupational and Professional Licensing, including Chapter one, [Appendix C](#), Appendix I, and Appendix J, with all its codes and standards for regulating the design, construction, quality of materials, erection, installation, alteration, repair, location, relocation, replacement, addition to, and other miscellaneous construction in the City of Orem, and for issuing permits therefore. Permit fees shall be in the amount established by the City Council in the City's annual budget. The International Building Code, 2015 Edition, is on file in the office of the City Recorder and is hereby adopted and made a part hereof as if fully set out in this ordinance.

7-1-5. National Electrical Code Adopted.

The City hereby approves and adopts the National Electrical Code, ~~2017~~ [2020](#) Edition, published by the National Fire Protection Association, as amended by the State Division of Occupational and Professional Licensing, including Annex H, as the Electrical Code for the City of Orem. Fees shall be in the amount established by the City Council in the City's annual budget. The National Electrical Code, ~~2017-2020~~ Edition, is on file in the office of the City Recorder and is hereby adopted and made a part hereof as if fully set out in this ordinance.

ORDINANCE NO. _____

AN ORDINANCE OF THE OREM CITY COUNCIL AMENDING
CHAPTER 7 OF THE OREM CITY CODE

WHEREAS Chapter 7 of the Orem City Code sets forth building, construction, fire, and safety regulations; and

WHEREAS Chapter 7 adopts nationally and internationally recognized building, plumbing, mechanical, energy, fuel gas, electrical, fire, and abatement codes; and

WHEREAS the State of Utah requires that cities adopt specified versions of the national and international codes; and

WHEREAS the City of Orem desires to amend Chapter 7 to comply with State law by adopting the required versions of the national and international codes; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OREM, UTAH, as follows:

1. The City Council hereby amends Section 7-1-1 of the Orem City Code to read as follows:

7-1-1. International Building Code Adopted.

The City hereby approves and adopts the International Building Code, 2018 Edition, published by the International Code Council, as amended by the State Division of Occupational and Professional Licensing, including Chapter one, Appendix C, Appendix I, and Appendix J, with all its codes and standards for regulating the design, construction, quality of materials, erection, installation, alteration, repair, location, relocation, replacement, addition to, and other miscellaneous construction in the City of Orem, and for issuing permits therefore. Permit fees shall be in the amount established by the City Council in the City's annual budget. The International Building Code, 2018 Edition, is on file in the office of the City Recorder and is hereby adopted and made a part hereof as if fully set out in this ordinance.

2. The City Council hereby amends Section 7-1-5 of the Orem City Code to read as follows:

7-1-5. National Electrical Code Adopted.

The City hereby approves and adopts the National Electrical Code, ~~2017~~ 2020 Edition, published by the National Fire Protection Association, as amended by the State Division of Occupational and Professional Licensing, including Annex H, as the Electrical Code for the City of Orem. Fees shall be in the amount established by the City Council in the City's annual budget. The National Electrical Code, ~~2017~~ 2020 Edition, is on file in the office of the City Recorder and is hereby adopted and made a part hereof as if fully set out in this ordinance.

3. If any part of this ordinance shall be declared invalid, such decision shall not affect the validity of the remainder of this ordinance.

4. This ordinance shall take effect upon passage and publication in a newspaper of general circulation in the City of Orem, Utah.

PASSED, APPROVED and ORDERED PUBLISHED this **29th** day of **June 2021**.

Richard F. Brunst, Jr., Mayor

ATTEST:

JoD'Ann Bates, City Recorder

COUNCILMEMBER	AYE	NAY	ABSTAIN
Mayor Richard F. Brunst	☐	☐	☐
Jeff Lambson	☐	☐	☐
Debby Lauret	☐	☐	☐
Tom Macdonald	☐	☐	☐
Terry Peterson	☐	☐	☐
David Spencer	☐	☐	☐
Brent Sumner	☐	☐	☐



City Council Agenda Item Report

Meeting Date: June 29, 2021

Submitted by: Kena Mathews

Submitting Department: City Manager's Office

Item Type: Public Hearing

Agenda Section:

Subject:

PUBLIC HEARING / RESOLUTION - The City will receive Public Comment on the Community Development Block Grant (CDBG) Projected Use of Funds for CARES ACT CDBG-CV funding and consider approval of a resolution for a substantial amendment to the 2019-2020 Annual Action Plan.

Suggested Action:

The Community Services Manager recommends that the City Council hold a public hearing to receive public comment on the projected uses of the funds for the CARES ACT CDBG-CV funding, adopt the recommendations of the CDBG Advisory Commission, and approve a resolution for a substantial amendment to the 2019-2020 Annual Action Plan.

Presenter:

Ken Ransom, CDBG Commission Chairperson, and Kena Mathews, Community Services Manager

Background:

In response to the Coronavirus Pandemic (COVID-19), the U.S. Department of Housing and Urban Development Community Development Block Grant provided the City of Orem with a second CDBG allocation of \$287,940 to be used to prevent, prepare for, and respond to COVID-19. The CDBG Advisory Commission recommends that the Orem City Council allocates funding from the previously allocated \$109,455 in second round CDBG-CV funding for public service projects to the following projects: \$25,000 to Meals on Wheels to meet the increased participation in their program by seniors during the pandemic and \$24,773.32 for the City of Orem's Critical Home Repair and Home Rehabilitation program for emergency home repairs.

Potentially Affected Area:

Citywide

Attachments:

[CDBG-CV RESOLUTION #10 \(1\).docx](#)

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING PROJECTS AND A SUBSTANTIAL AMENDMENT
TO THE CITY OF OREM ANNUAL ACTION PLAN
FOR FISCAL YEAR 2019-2020**

WHEREAS, the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), signed in March 2020 authorized Community Development Block Grant Coronavirus (CDBG-CV) Funds, made available from the United States Department of Housing and Urban Development (HUD), to be allocated to prevent, prepare for, and respond to the COVID-19 Pandemic; and

WHEREAS the City of Orem, a CDBG entitlement, has been allocated a second round of CDBG-CV funding in the amount of \$287,940; and

WHEREAS, the Orem City Council approved a Substantial Amendment to the City of Orem's Annual Action Plan and budget for FY 2019-2020 on January 12, 2021, Resolution No. 2021-0002; and

WHEREAS, the approved amendment allocated \$258,049.16 of CDBG-CV Funds to public service projects; and

WHEREAS, the City of Orem seeks to allocate \$25,000 of the approved public services amount to Mountainland Association of Governments Aging and Family Services Meals and Wheels program to help with increased program participation by senior citizens during the pandemic; and

WHEREAS, the City of Orem also seeks to allocate \$24,773.32 of the approved public services funding for the City of Orem's Critical Home Repair and Home Rehabilitation program for low to moderate income homeowners emergency repair needs.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OREM, UTAH, as follows:

1. That the City Council will authorize the use of CDBG-CV funds described above by adopting this Resolution and will approve the proposed Substantial Amendment to the City of Orem's Annual Action Plan.
2. This Resolution shall take effect immediately upon passage.

3. All other resolutions and policies in conflict herewith, either in whole or in part, are hereby repealed.

PASSED, APPROVED, AND ORDERED PUBLISHED this **29th** day of **June** 2021.

Richard F. Brunst, Jr., Mayor

ATTEST:

JoD'Ann Bates, City Recorder

COUNCILMEMBER	AYE	NAY	ABSTAIN
Mayor Richard F. Brunst	☐	☐	☐
Jeff Lambson	☐	☐	☐
Debby Lauret	☐	☐	☐
Tom Macdonald	☐	☐	☐
Terry Peterson	☐	☐	☐
David Spencer	☐	☐	☐
Brent Sumner	☐	☐	☐



City Council Agenda Item Report

Meeting Date: June 29, 2021

Submitted by: Jake Harding

Submitting Department: Development Services

Item Type: Text Amendment

Agenda Section:

Subject:

PUBLIC HEARING / ORDINANCE – Amending portions of Section 22-24-5(F) pertaining to design standards and portions of Section 22-24-5(H) pertaining to parking standards of the North Village District (NVD) Zone.

Suggested Action:

The Planning Commission recommends the City Council, by ordinance, amend portions of Section 22-24-5(F) pertaining to design standards and portions of Section 22-24-5(H) pertaining to parking standards for the North Village District (NVD) zones. The NVD zones are located generally at 1600 North State Street.

Presenter:

Jason Bench, Planning Division Manager

Background:

Potentially Affected Area:

North Village District

Attachments:

[Agenda-NVDzone-HeightandParking.docx](#)

[01 Map.pdf](#)

[02 Vicinity Image.pdf](#)

[03 Proposed Text Amendment.pdf](#)

[Section 22-24-5\(F\) and Section 22-24-5\(H\) - PC Minutes 6.2.21.docx](#)

[20210528_1_MailerFront_1.pdf](#)

[20210528_1_MailerBack.pdf](#)

[20210528_1_Labels.docx](#)

[Ordinance-Enacting-NVDzone-HeightandParking.docx](#)

CITY OF OREM
CITY COUNCIL MEETING
JUNE 29, 2021



REQUEST:	PUBLIC HEARING – Amending portions of Sections 22-24-5(F) and (H) of the Orem City Code pertaining to design standards and parking standards in the North Village District (NVD) zones.
APPLICANT:	Development Services
FISCAL IMPACT:	None

NOTICES:

- Posted in 2 public places
- Posted on City webpage and City hotline
- Faxed to newspapers
- E-mailed to newspapers
- Posted at utah.gov/pmn

SITE INFORMATION:

- General Plan - MIX
- Current Zone - NVD

**PLANNING
COMMISSION
RECOMMENDATION**

Vote: 5-2 for
approval

PREPARED BY:

Jake Harding
Associate Planner

REQUEST: Development Services requests the City Council amend portions of Sections 22-24-5(F) and (H) of the Orem City Code pertaining to design standards and parking standards in the North Village District (NVD) zones. The NVD zones are located generally at 1600 North State Street.

BACKGROUND:

Staff proposes to amend the NVD zones to establish a maximum height limit and to increase the parking requirement in the NVD-Core and NVD-Edge zones.

1. Maximum height. A height limit of sixty feet (60') is proposed for the NVD-Core, NVD-Edge and NVD-Res(A) zones. This height limit is taken directly from the C2 zone, which is the current zone of almost all properties on State Street that are not included in the State Street Districts and was also the zone that previously applied to the property currently in the NVD zones. The proposed 60 foot height limit would be a return to the standard that applied when the property was in the C2 zone.

The proposed maximum height of 60 feet would be in addition to other, currently existing height limits that are already built into the NVD zones including the following:

- a. Any development within seventy-five feet (75') of a residential zone has a height limit of thirty-five feet (35').
- b. All new development must be set back from residential zones a distance at least equal to the height of the building.
- c. Buildings in the NVD-Res(B) zone have a maximum height of 35 feet.
- d. A natural limit on building height based on the need to meet parking requirements, which are based on the square footage of the building. In other words, the larger a building, the more parking is required.

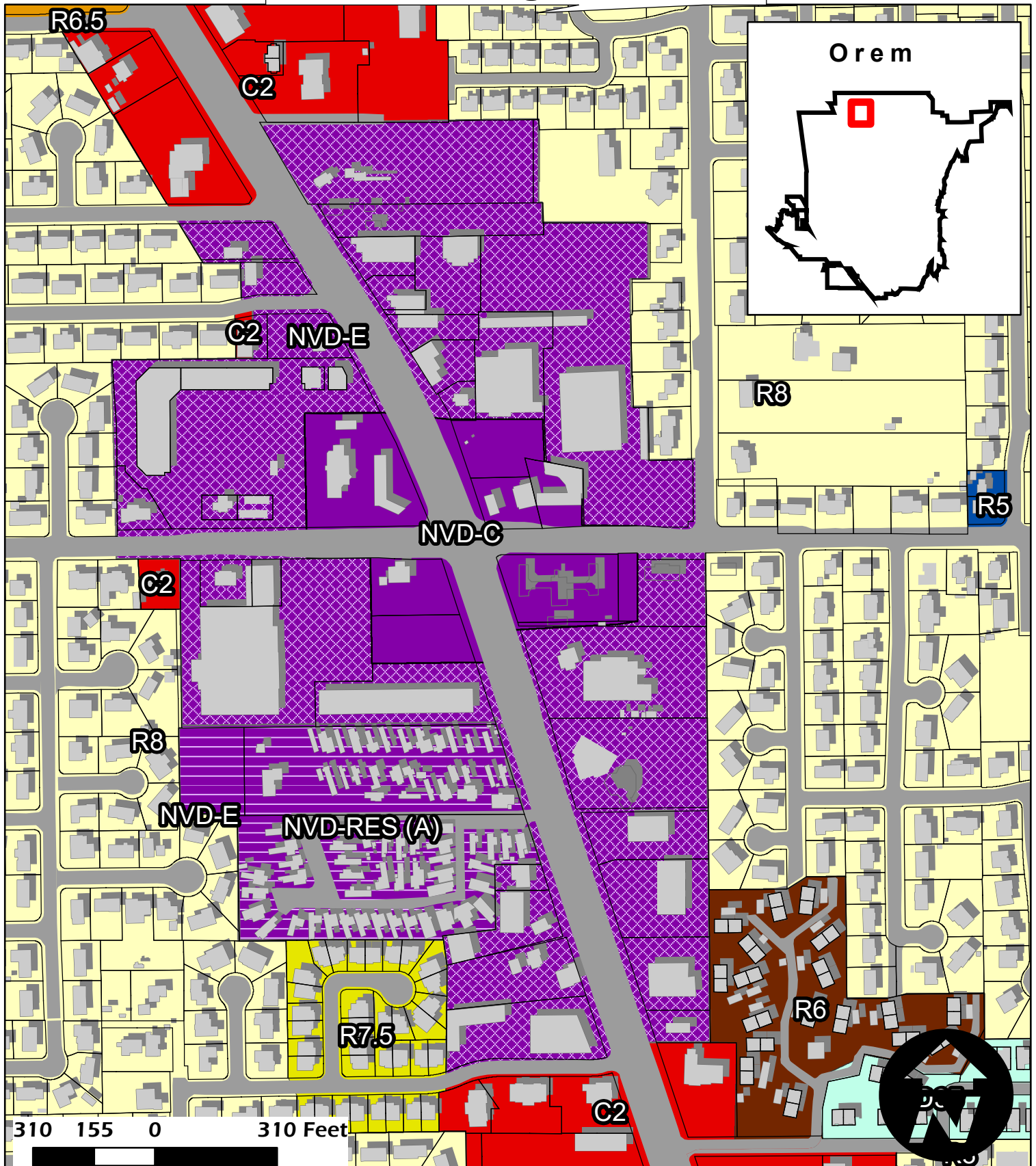
2. Parking requirement. The current parking requirement in the NVD-Core and NVD-Edge zones is 1.75 spaces per residential unit over the base residential density. The current requirement for the NVD-Res-A zone is 2.5 stalls for units with two or fewer bedrooms and 3.5 stalls for units with three or more bedrooms. The proposed change would increase the parking requirement for the NVD-Core and NVD-Edge zones to two stalls per residential unit over the base residential

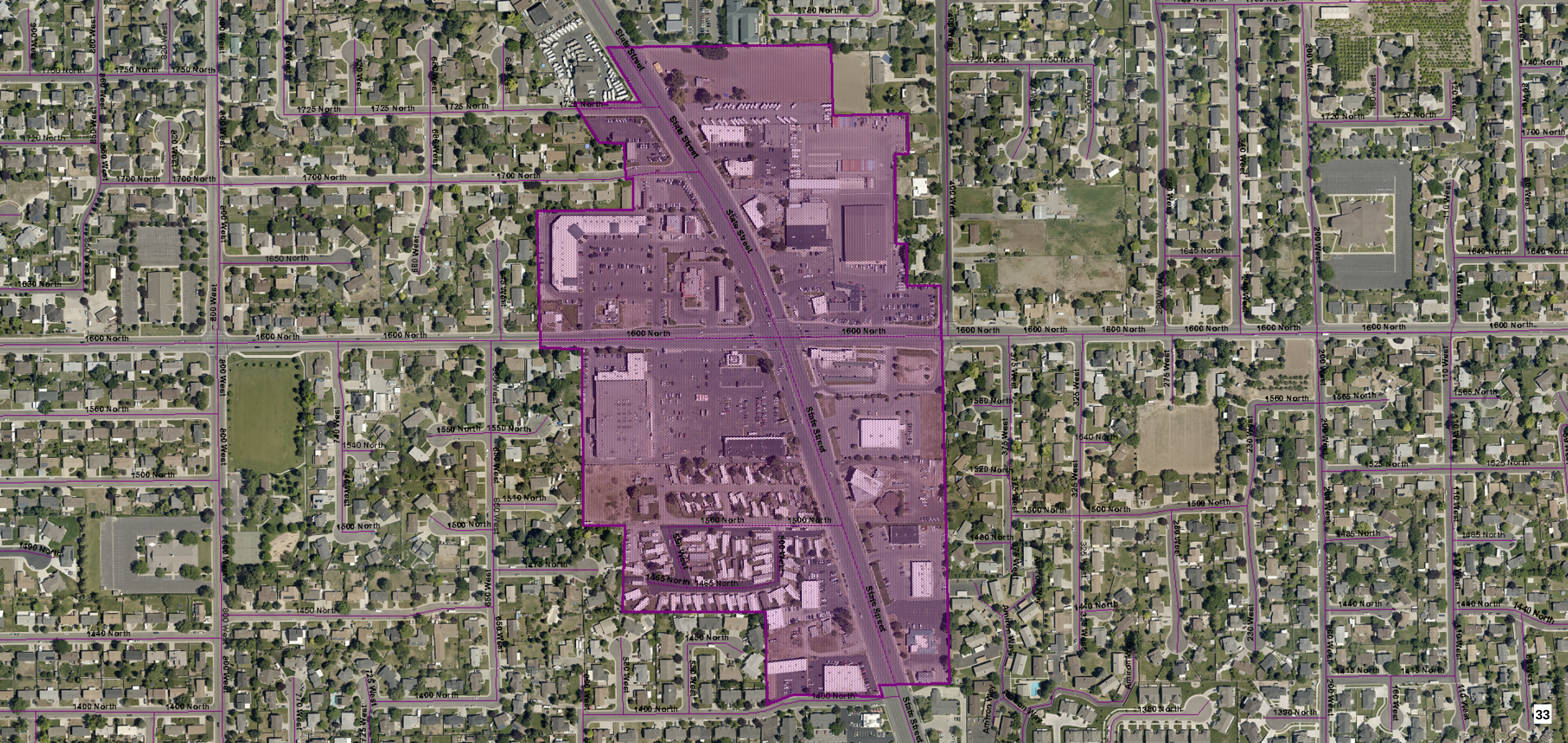
density. No other changes to the parking requirement are proposed. The commercial parking requirement and the parking standards in the NVD-Res-A and NVD-Res-B would remain the same.

As background information, the current parking requirements for the NVD-Core and NVD-Edge zones were adopted by the City Council on October 8, 2019, and were based on the Orem City Parking Study (2019), developer recommendations, and city staff review including City Council discussions prior to the adoption of the current standards.

RECOMMENDATION: The Planning Commission recommends the City Council, by ordinance, amend portions of Sections 22-24-5(F) and (H) pertaining to design standards and parking standards for the North Village District (NVD) zones. The NVD zones are located generally at 1600 North State Street.

North Village District





Section 22-24-5. North Village District (NVD) Zones

F. Design Standards.

1. **Building Height.** All buildings in the NVD-C zone shall be at least two stories in height. Buildings in the NVD-Res-B zone shall have a maximum height of 35 feet. ~~There is no maximum height requirement for the Buildings in the NVD-C, and NVD-E, and NVD-Res-A zones~~ shall have a maximum height of 60 feet. The ground story of every building, except for buildings in the NVD-Res (A&B) zones, shall have a floor to ceiling height of at least 14 feet. In the NVD-C, NVD-E, and NVD-Res-A zones the height limitation shall not apply to belfries, cupolas, domes not used for human occupancy, chimneys, ventilators, sky lights, cornices, antennas, or properly screened mechanical appurtenances. In no case shall the height of belfries, cupolas, domes not used for human occupancy, chimneys, ventilators, sky lights, cornices, antennas, or properly screened mechanical appurtenances exceed a height of seventy feet (70') measured from the average finished grade of the land immediately adjacent to the structure. In no case shall that portion which exceeds the sixty-foot (60') height exceed fifty percent (50%) of the gross floor area of the uppermost floor of the building.

2. Setbacks.

...

- c. **Setbacks From Residentially Zoned Property.** No portion of any building (including roofs and parapets) in the NVD zones may be located closer to a residentially zoned property (including the Res(B) zone but not including the Res(A) zone) than the height of that portion of the building. In addition, no structure (or any part thereof) in the Edge zone which is set back less than seventy-five feet from: (1) a residential zone (including the Res(B) zone but not including the Res(A) zone), or (2) the back of curb where the property across the street from the back of curb is in a residential zone not a part of the NVD zones, shall exceed a height of thirty-five feet. Note: The width of adjacent public right-of-way may be included when measuring setbacks to calculate maximum permitted building heights.

H. Parking.

1. Parking Requirements.

...

- b. For the “Core” and “Edge” zones, three parking stalls shall be provided for every one-thousand (1000) square feet of gross leasable floor area of nonresidential uses. Since any residential use in these zones is required to be part of a mixed-use development, no parking stalls shall be required for residential units included within the base residential density. The base residential density is calculated by dividing the total commercial parking requirement by three (3). For each residential unit in excess of the base residential density, a minimum of ~~1.75~~2 parking stalls shall be provided (of which .10 stalls per unit shall be dedicated to visitor parking).

Planning Commission Minutes – June 2, 2021

Agenda Item 3.5 is a request by Development Services for the City to amend portions of Section 22-24-5(F) of the Orem City Code pertaining to design standards and portions of Section 22-24-5(H) pertaining to parking standards in the North Village District (NVD) zones. The NVD zones are located generally at 1600 North State Street.

Staff Presentation: Staff proposes to amend the NVD zones to establish a maximum height limit and to increase the parking requirement in the NVD-Core and NVD-Edge zones.

1. **Maximum height.** A height limit of sixty feet (60') is proposed for the NVD-Core, NVD-Edge and NVD-Res(A) zones. This height limit is taken directly from the C2 zone, which is the current zone of almost all properties on State Street that are not included in the State Street Districts. Before the NVD zones were created, the area around 1600 North and State Street was a part of the C2 zone and was subject to the 60 foot height limit of the C2 zone. The proposed amendment would be a return to the standard that applied when the property was in the C2 zone.

The proposed maximum height of 60 feet would be in addition to other, currently existing height limits that are already built into the NVD zone including the following:

- a. Any development within seventy-five feet (75') of a residential zone has a height limit of thirty-five feet (35').
- b. All new development must be set back from residential zones a distance at least equal to the height of the building.
- c. Buildings in the NVD-Res(B) zone have a maximum height of 35 feet.
- d. A natural limit on building height based on the need to meet parking requirements, which are based on the square footage of the building. In other words, the larger a building, the more parking is required.

2. **Parking requirement.** The current parking requirement in the NVD-Core and NVD-Edge zones is 1.75 spaces per residential unit over the base residential density. The current requirement for the NVD-Res-A zone is 2.5 stalls for units with two or fewer bedrooms and 3.5 stalls for units with three or more bedrooms. The proposed change would increase the parking requirement for the NVD-Core and NVD-Edge zones to two stalls per residential unit over the base residential density. No other changes to the parking requirement are proposed. The commercial parking requirement and the parking standards in the NVD-Res-A and NVD-Res-B would remain the same.

As background information, the current parking requirements for the NVD-Core and NVD-Edge zones were adopted by the City Council on October 8, 2019, and were based on the Orem City Parking Study (2019), developer recommendations, and city staff review including City Council discussions prior to the adoption of the current standards.

Recommendation: The Development Review Committee determined this request complies with the Orem City Code. Staff recommends the Planning Commission forward a positive recommendation to the City Council to amend portions of Section 22-24-5(F) pertaining to design standards and portions of Section 22-24-5(H) pertaining to parking standards for the North Village District (NVD) zones. The NVD zones are located generally at 1600 North State Street.

Chair Cochran asked if the Planning Commission had any questions for Mr. Harding. Mr. Cochran asked what the current height limit for the Districts is. Mr. Harding said there is no limit for the core and edge zones, so this item before today will limit the height of the entire North Village District zone to sixty feet. Mr. Cochran said which means those great entrepreneurs that will help us solve this housing problem and it is apparent to the rising generation who do not want a yard, that this would limit the opportunities for providing housing in that District. He then asked if it were the entire City Council that proposed these changes be made. Mr. Clark said he could not say for sure as he was unable to attend that meeting; however, at least four the Council requested it or it would not be here.

Mr. Cook said this District is unique because it is completely surrounded by the residential areas, and ought to have a different feel. He asked if there were other areas in the other Districts that ought to be addressed in the same way. Mr. Harding said the residential edge zones were created to serve as a buffer between the commercial and residential areas. Those residential edge zones have height limits. The core and edge zones are required to provide a certain amount of commercial. There are two districts that are surrounded by residential and have a residential buffer zone. Mr. Cochran said the seventy-five foot setback was to protect the residential areas. Mr. Clark said when Planning staff originally

drafted this code for each of the Districts, they inherently designed a step setback to give a buffer. The intent of the State Street Districts was to encourage State Street to be beautified and redeveloped which was a big request by residents. The Districts have been employed to make State Street better and more desirable.

Mr. Clark said tonight we are only talking about parking and height. Mr. Roberts asked if there is an idea how much this new ordinance could block and could limit redevelopment on State Street and affordable housing. Mr. Clark said this was formerly zoned C2 and this proposal matches up with C2 zone requirements. Mr. Allen said the Districts will provide housing diversity that is required by the State and the City has to have goals towards this and make progress on these goals.

Chair Cochran opened the public hearing and invited those from the audience who had come to speak to this item to come forward to the microphone.

Those who came forward to speak were (for details go to www.orem.org/meetings):

1. LaNae Millet
2. Stephanie Visnaw
3. Jill Barrick
4. Terry Peterson, Orem City Councilman
5. Scott Dunaway
6. Steven Heaps

There was a discussion regarding members of the public meeting with the City Council and staff. Mr. Sakar also said that the State Street Master plan was passed years ago and the City Council should have done more digging into what they were passing at the time; however, they are not the experts and have many items presented to them. The State Street Master plan passed which gave the developers the right to apply. Right now as a Planning Commission we are here to vote on the parking and height requirements.

Chair Cochran closed the public hearing and asked if the Planning Commission had any more questions for the applicant or staff. When none did, he called for a motion on this item.

Planning Commission Action: Mr. Sakar moved to forward a positive recommendation to the City Council to amend portions of Section 22-24-5(F) pertaining to design standards and portions of Section 22-24-5(H) pertaining to parking standards for the North Village District (NVD) zones. The NVD zones are located generally at 1600 North State Street. Ms. Bentley seconded the motion. Those voting aye: Marisa Bentley, Mickey Cochran, Carl Cook, Haysam Sakar and Ross Spencer. Those voting nay: Barry Roberts and Shauna Mecham. The motion passed.

For more information, contact
Jason Bench at (801) 229-7238
or jwbench@orem.org



City Council Chambers, 56 N State Street

City Council Tue, Jun 29, 2021 6:00 pm	The Development Services Department requests the City amend portions of Section 22-24-5(F) of the Orem City Code pertaining to design standards and portions of Section 22-24-5(H) pertaining to parking standards in the North Village District (NVD) zones. The request includes implementing a maximum building height of 60 feet in the NVD-Core, NVD-Edge, and NVD-Res-A zones of the North Village District. In addition, the city is requesting the parking standards for mixed-use developments that include residential units be increased from 1.75 stalls per unit to 2 stalls per unit for residential units over the base residential density.
Planning Commission Wed, Jun 2, 2021 4:30 pm	Additional information can be viewed at orem.org/planning under "Current Planning & Public Hearing Notices" tab.

6 COCO LLC
5513 W 11000 N # 315
HIGHLAND, UT 84003

For more information, contact
Jason Bench at (801) 229-7238
or jwbench@orem.org



City Council Chambers, 56 N State Street

City Council Tue, Jun 29, 2021 6:00 pm	The Development Services Department requests the City amend portions of Section 22-24-5(F) of the Orem City Code pertaining to design standards and portions of Section 22-24-5(H) pertaining to parking standards in the North Village District (NVD) zones. The request includes implementing a maximum building height of 60 feet in the NVD-Core, NVD-Edge, and NVD-Res-A zones of the North Village District. In addition, the city is requesting the parking standards for mixed-use developments that include residential units be increased from 1.75 stalls per unit to 2 stalls per unit for residential units over the base residential density.
Planning Commission Wed, Jun 2, 2021 4:30 pm	Additional information can be viewed at orem.org/planning under "Current Planning & Public Hearing Notices" tab.

RUSS & CATHY WITT FAMILY LLC
1245 SOUTHFIELD RD
HEBER CITY, UT 84032

For more information, contact
Jason Bench at (801) 229-7238
or jwbench@orem.org



City Council Chambers, 56 N State Street

City Council Tue, Jun 29, 2021 6:00 pm	The Development Services Department requests the City amend portions of Section 22-24-5(F) of the Orem City Code pertaining to design standards and portions of Section 22-24-5(H) pertaining to parking standards in the North Village District (NVD) zones. The request includes implementing a maximum building height of 60 feet in the NVD-Core, NVD-Edge, and NVD-Res-A zones of the North Village District. In addition, the city is requesting the parking standards for mixed-use developments that include residential units be increased from 1.75 stalls per unit to 2 stalls per unit for residential units over the base residential density.
Planning Commission Wed, Jun 2, 2021 4:30 pm	Additional information can be viewed at orem.org/planning under "Current Planning & Public Hearing Notices" tab.

MESSERLY RANCH INVESTMENTS LLC
2711 E CEDAR DR
EAGLE MOUNTAIN, UT 84005

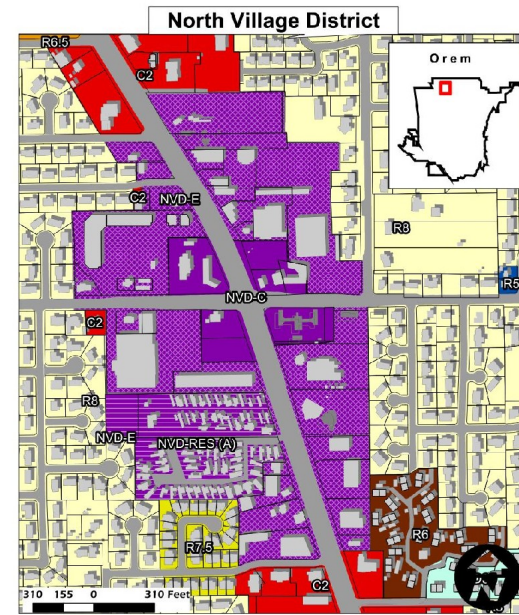
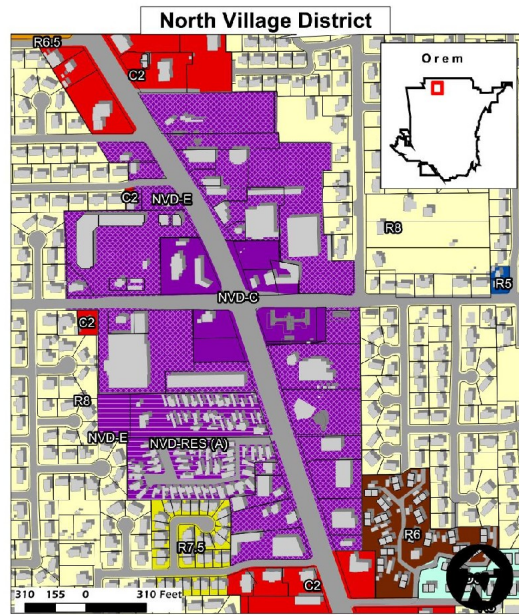
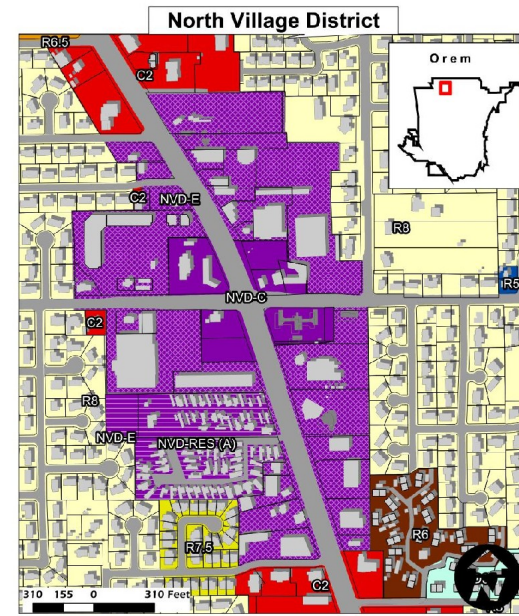
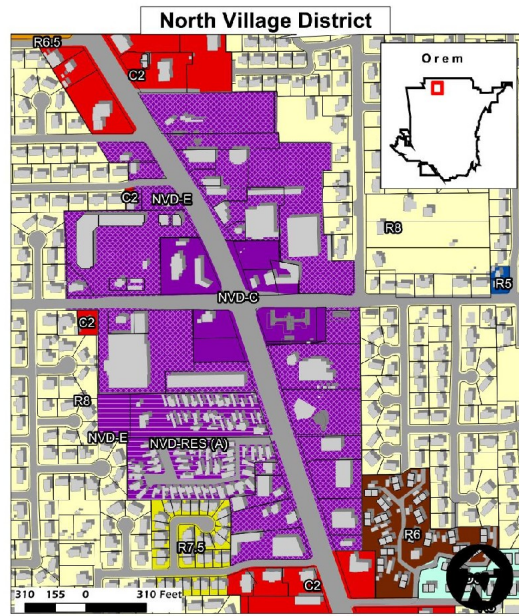
For more information, contact
Jason Bench at (801) 229-7238
or jwbench@orem.org



City Council Chambers, 56 N State Street

City Council Tue, Jun 29, 2021 6:00 pm	The Development Services Department requests the City amend portions of Section 22-24-5(F) of the Orem City Code pertaining to design standards and portions of Section 22-24-5(H) pertaining to parking standards in the North Village District (NVD) zones. The request includes implementing a maximum building height of 60 feet in the NVD-Core, NVD-Edge, and NVD-Res-A zones of the North Village District. In addition, the city is requesting the parking standards for mixed-use developments that include residential units be increased from 1.75 stalls per unit to 2 stalls per unit for residential units over the base residential density.
Planning Commission Wed, Jun 2, 2021 4:30 pm	Additional information can be viewed at orem.org/planning under "Current Planning & Public Hearing Notices" tab.

COOL HEAD PROPERTIES LLC
1255 E 10 S
LINDON, UT 84042



GREENFIELD PROPERTIES LP (ET AL)
PO BOX 1239
OREM, UT 84059

PIGPEN PROPERTIES LLC
%REALTY ADVANTAGE INC
PO BOX 13
AMERICAN FORK, UT 84003

QUESTAR GAS COMPANY
PO BOX 45360
SALT LAKE CITY, UT 84145

MS BUSINESS PROPERTIES GROUP 2
LLC
PO BOX 699
PLEASANT GROVE, UT 84062

CHARMAN MOBILE HOME MANOR
LC
PO BOX 970903
OREM, UT 84097

TOWNE & COUNTRY INVESTMENTS
LLC
PO BOX 992
OREM, UT 84059

UTAH STATE BUILDING OWNERSHIP
AUTHORITY
STATE OFFICE BUILDING SUITE 4110
SALT LAKE CITY, UT 84114

KRISTIE SNYDER
56 N STATE STREET
OREM, UT 84057

LUNDBERG, CAROLYN & DEAN
77 E 640 N
LINDON, UT 84042

MMG HOLDINGS LLC (ET AL)
%ROWLEY, EMILY
99 W 225 N
LINDON, UT 84042

JEFF LAMBSON
156 E 1060 N
OREM, UT 84057

TBF PROPERTIES LLC
215 S OREM BLVD
OREM, UT 84058

OK-OB LLC
%CSG INC
230 N ST STE 1
DANVERS, MA 01923

DARRYL K CHRISTENSEN
PROPERTIES LC
270 S 1060 W
LINDON, UT 84042

INTERMOUNTAIN FIREPLACE STORE
LLC
271 S 240 W
LINDON, UT 84042

BARTON INVESTMENT LLC
367 W 900 N
SALT LAKE CITY, UT 84103

WERNER, LAURALEE KIRBY & MARK
BOHON
395 W 1480 N
OREM, UT 84057

JESSEN, JOHN STUART & JENNIFER
396 W 1480 N
OREM, UT 84057

INVESTED LLC
--OR CURRENT RESIDENT--
397 W 1520 NORTH
OREM, UT 84057

PETERSON, BRIAN & JESSICA
398 W 1520 N
OREM, UT 84057

MUTCH, CHRISTINA M
398 W 1560 N
OREM, UT 84057

VISNAW, LEON J & STEPHANIE L
399 W 1560 N
OREM, UT 84057

CITY OF OREM
407 W 1600 N
OREM, UT 84057

JEFFERY, ARTHUR A & E LORRAINE
411 W 1560 N
OREM, UT 84057

CITY OF OREM
--OR CURRENT RESIDENT--
411 W 1600 NORTH
OREM, UT 84057

OK-OB LLC
--OR CURRENT RESIDENT--
460 W 1600 NORTH
OREM, UT 84057

THOMAS MACDONALD
489 NORTH PALISADES DR
OREM, UT 84097

WASATCH SQUARE LLC
%HUTCHINGS, DANEAN
504 W 1400 N
OREM, UT 84057

SHIMADA, CONRAD S (ET AL)
513 W 1450 N
OREM, UT 84057

WILKES, VICKY & RANDALL
514 W 1450 N
OREM, UT 84057

JONES, ANNIE P
518 W 1450 N
OREM, UT 84057

DE WET, MAUREEN
524 W 1450 N
OREM, UT 84057

RUIZ, CHRISTOPHER (ET AL)
532 W 1450 N
OREM, UT 84057

MANCILLA, FRANCISCO M
538 W 1450 N
OREM, UT 84057

LUNDBERG, CAROLYN & DEAN
--OR CURRENT RESIDENT--
546 W 1450 NORTH
OREM, UT 84057

NELSON, CLINT D
548 W 1450 N
OREM, UT 84057

WILSON, JIM & LINDA H (ET AL)
559 E 2600 N
PROVO, UT 84604

PAPWORTH, CHRISTINE
--OR CURRENT RESIDENT--
561 W 1700 NORTH
OREM, UT 84057

COOL HEAD PROPERTIES LLC
--OR CURRENT RESIDENT--
572 W 1600 NORTH
OREM, UT 84057

MMG HOLDINGS LLC (ET AL)
--OR CURRENT RESIDENT--
584 W 1600 NORTH
OREM, UT 84057

ALBERTCENTER LC
--OR CURRENT RESIDENT--
585 W 1600 NORTH
OREM, UT 84057

HASKELL, DAVID F & EMILY R
592 W 1475 N
OREM, UT 84057

BONILLA, ARMANDO & MARIA
DUBON DE
612 W 1600 N
OREM, UT 84057

INVESTED LLC
616 S 800 E
PRESTON, ID 83263

RFM REAL ESTATE LLC
621 WASHINGTON ST S
TWIN FALLS, ID 83301

DEBBY LAURET
641 S 1920 W
OREM, UT 84059

BRENT SUMNER
744 WEST 550 SOUTH
OREM, UT 84058

DAVID SPENCER
899 NORTH 550 EAST
OREM, UT 84097

MAYOR RICHARD F. BRUNST, JR.
900 E HIGH COUNTRY DRIVE
OREM, UT 84097-2389

DALLAS AUTO SALES INC
1063 E 1100 N
PLEASANT GROVE, UT 84062

CONCEPT AMERICAN PROPERTY LLC
1079 SUNBURN LN
SANDY, UT 84094

TERRY PETERSON
1125 LYNNWOOD DRIVE
OREM, UT 84097

R AND M GAPPMAIER LC
1156 S STATE ST # 202
OREM, UT 84097

RUSS & CATHY WITT FAMILY LLC
1245 SOUTHFIELD RD
HEBER CITY, UT 84032

COOL HEAD PROPERTIES LLC
1255 E 10 S
LINDON, UT 84042

MS BUSINESS PROPERTIES GROUP 2
LLC
--OR CURRENT RESIDENT--
1376 N STATE
OREM, UT 84057

QQ UTAH COUNTY 2 LLC
1380 LEAD HILL BLVD STE 260
ROSEVILLE, CA 95661

RYAN CLARK
1405 N. 1430 WEST
PLEASANT GROVE, UT 84062

WASATCH SQUARE LLC
--OR CURRENT RESIDENT--
1411 N STATE ST
OREM, UT 84057

BARTON INVESTMENT LLC
--OR CURRENT RESIDENT--
1416 N STATE ST
OREM, UT 84057

SHIMADA, CONRAD S (ET AL)
--OR CURRENT RESIDENT--
1425 N STATE ST
OREM, UT 84057

LINS MANAGEMENT LLC
1428 N STATE ST
OREM, UT 84057

MINER, ADAM & ERIN
1441 N 550 W
OREM, UT 84057

CLINE, JOSEPH & AMBER
1444 N 580 W
OREM, UT 84057

WILSON, JIM & LINDA H (ET AL)
--OR CURRENT RESIDENT--
1447 N STATE ST
OREM, UT 84057

CONCEPT AMERICAN PROPERTY LLC
--OR CURRENT RESIDENT--
1462 N STATE ST
OREM, UT 84057

WILSON, JAMES LAMAR & ROSS
ROUNDY
--OR CURRENT RESIDENT--
1465 N STATE
OREM, UT 84057

CHARMAN MOBILE HOME MANOR
LC
1483 SPRINGDELL DR
PROVO, UT 84604

RUSS & CATHY WITT FAMILY LLC
--OR CURRENT RESIDENT--
1484 N STATE ST
OREM, UT 84057

CHARMAN MOBILE HOME MANOR
LC
--OR CURRENT RESIDENT--
1497 N STATE ST
OREM, UT 84057

ALPINE CREDIT UNION
1510 N STATE
OREM, UT 84057

SCHOFIELD, LAMONT E (ET AL)
1511 S GENEVA RD
OREM, UT 84058

CHARMAN MOBILE HOME MANOR
LC
--OR CURRENT RESIDENT--
1545 N STATE ST
OREM, UT 84057

PIGPEN PROPERTIES LLC
--OR CURRENT RESIDENT--
1549 N STATE
OREM, UT 84057

RFM REAL ESTATE LLC
--OR CURRENT RESIDENT--
1555 N STATE
OREM, UT 84057

6 COCO LLC
--OR CURRENT RESIDENT--
1562 N STATE ST
OREM, UT 84057

QQ UTAH COUNTY 2 LLC
--OR CURRENT RESIDENT--
1588 N STATE ST
OREM, UT 84057

MIDGLEY ENTERPRISES INC
--OR CURRENT RESIDENT--
1599 N STATE ST
OREM, UT 84057

R AND M GAPPMEYER LC
--OR CURRENT RESIDENT--
1611 N STATE ST
OREM, UT 84057

QCSIF SIX LLC
--OR CURRENT RESIDENT--
1620 N STATE ST
OREM, UT 84057

DCM HOLDINGS LLC
--OR CURRENT RESIDENT--
1621 N STATE ST
OREM, UT 84057

OB-OK UTAH LLC
--OR CURRENT RESIDENT--
1637 N 400 WEST
OREM, UT 84057

DCM HOLDINGS LLC
1641 N STATE ST
OREM, UT 84057

TBF PROPERTIES LLC
--OR CURRENT RESIDENT--
1643 N STATE ST
OREM, UT 84057

BECERRA, ANNYA
1657 N 400 W
OREM, UT 84057

OSMOND DESIGNS OREM LLC
1660 N STATE ST
OREM, UT 84057

GMT PROPERTIES LLC
--OR CURRENT RESIDENT--
1663 N STATE
OREM, UT 84057

CROSS POINTE PUD OWNERS
ASSOCIATION INC
--OR CURRENT RESIDENT--
1665 N STATE ST
OREM, UT 84057

ENGFELT ENTERPRISES LC
--OR CURRENT RESIDENT--
1666 N STATE
OREM, UT 84057

TBF PROPERTIES LLC
--OR CURRENT RESIDENT--
1667 N STATE
OREM, UT 84057

CONDIE, JAMES EARL & KRYSTI
LOUISE
1669 N 400 W
OREM, UT 84057

INTERMOUNTAIN FIREPLACE STORE
LLC
--OR CURRENT RESIDENT--
1678 N STATE ST
OREM, UT 84057

D J PROPERTIES GROUP LLC
--OR CURRENT RESIDENT--
1682 N STATE
OREM, UT 84057

WILD, LUCAS & KATIE
1683 N 400 W
OREM, UT 84057

MILLECAM, CHRIS
1683 N STATE ST
OREM, UT 84057

UTAH STATE BUILDING OWNERSHIP
AUTHORITY
--OR CURRENT RESIDENT--
1688 N STATE
OREM, UT 84057

TBF PROPERTIES LLC
--OR CURRENT RESIDENT--
1694 N STATE
OREM, UT 84057

NEALS RV CENTER INC
--OR CURRENT RESIDENT--
1700 N STATE ST
OREM, UT 84057

MESSERLY RANCH INVESTMENTS
LLC
--OR CURRENT RESIDENT--
1715 N STATE ST
OREM, UT 84057

HAGEY, ALISHA LYNN & JASON
ALAN
1717 N 400 W
OREM, UT 84057

DALLAS AUTO SALES INC
--OR CURRENT RESIDENT--
1717 N STATE ST
OREM, UT 84057

AURAZO, SARA
1733 N 400 W
OREM, UT 84057

CHRISTENSEN, L
--OR CURRENT RESIDENT--
1748 N STATE ST
OREM, UT 84057

CHRISTENSEN, L
1753 N 400 W
OREM, UT 84057

NEALS RV CENTER INC
1755 N STATE ST
OREM, UT 84057

CITY OF OREM
1843 W 4000 S
ROY, UT 84067

BSB PROPERTIES LC (ET AL)
1862 N 1120 W
PROVO, UT 84604

PAPWORTH, CHRISTINE
1884 N 400 W
OREM, UT 84057

JASON BENCH
1911 N MAIN STREET
OREM, UT 84057-2101

MESSERLY RANCH INVESTMENTS
LLC
2711 E CEDAR DR
EAGLE MOUNTAIN, UT 84005

D J PROPERTIES GROUP LLC
2763 S STATE ST
SALT LAKE CITY, UT 84115

QCSIF SIX LLC
%IEQ MANAGEMENT INC
3065 S JONES BLVD STE 100
LAS VEGAS, NV 89146

6 COCO LLC
5513 W 11000 N # 315
HIGHLAND, UT 84003

MIDGLEY ENTERPRISES INC
7644 S STATE ST
MIDVALE, UT 84047

DRAFT

ORDINANCE NO. _____

AN ORDINANCE BY THE OREM CITY COUNCIL AMENDING PORTIONS OF SECTIONS 22-24-5(F) AND (H) PERTAINING TO DESIGN STANDARDS AND PARKING STANDARDS IN THE NORTH VILLAGE DISTRICT (NVD) ZONES

WHEREAS on May 13, 2021, the Department of Development Services filed an application to amend portions of Section 22-24-5(F) and (H) pertaining to design standards and parking standards in the North Village District (NVD) zones located generally at 1600 North State Street; and

WHEREAS a public hearing considering the subject application was held by the Planning Commission on June 2, 2021, and the Planning Commission recommended that the City Council approve the application; and

WHEREAS a public hearing considering the subject application was held by the City Council on June 29, 2021; and

WHEREAS the agendas of the Planning Commission meeting and the City Council meeting at which the application was considered were posted at the Orem Public Library, the Orem City Webpage, and the City Offices at 56 N State Street; and

WHEREAS the matter having been submitted and the City Council having fully considered the request as it relates to the health, safety and general welfare of the City; the orderly development of land in the City; the effect upon surrounding neighborhoods; and the special conditions applicable to the request.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OREM, UTAH, as follows:

1. The City Council finds that it is in the best interest of the City to amend portions of Sections 22-24-5(F) and (H) pertaining to design standards and parking standards in the North Village District (NVD) zones.
2. The City Council hereby amends portions of Section 22-24-5(F) and (H) pertaining to design standards and parking standards in the North Village District (NVD) zones as shown in Exhibit A which is attached hereto and incorporated herein by reference.
3. If any part of this ordinance shall be declared invalid, such decision shall not affect the validity of the remainder of this ordinance.
4. This ordinance shall take effect immediately upon passage and publication in a newspaper of general circulation in the City of Orem.

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PASSED, APPROVED and ORDERED PUBLISHED this 29th day of **June** 2021.

Richard F. Brunst, Jr., Mayor

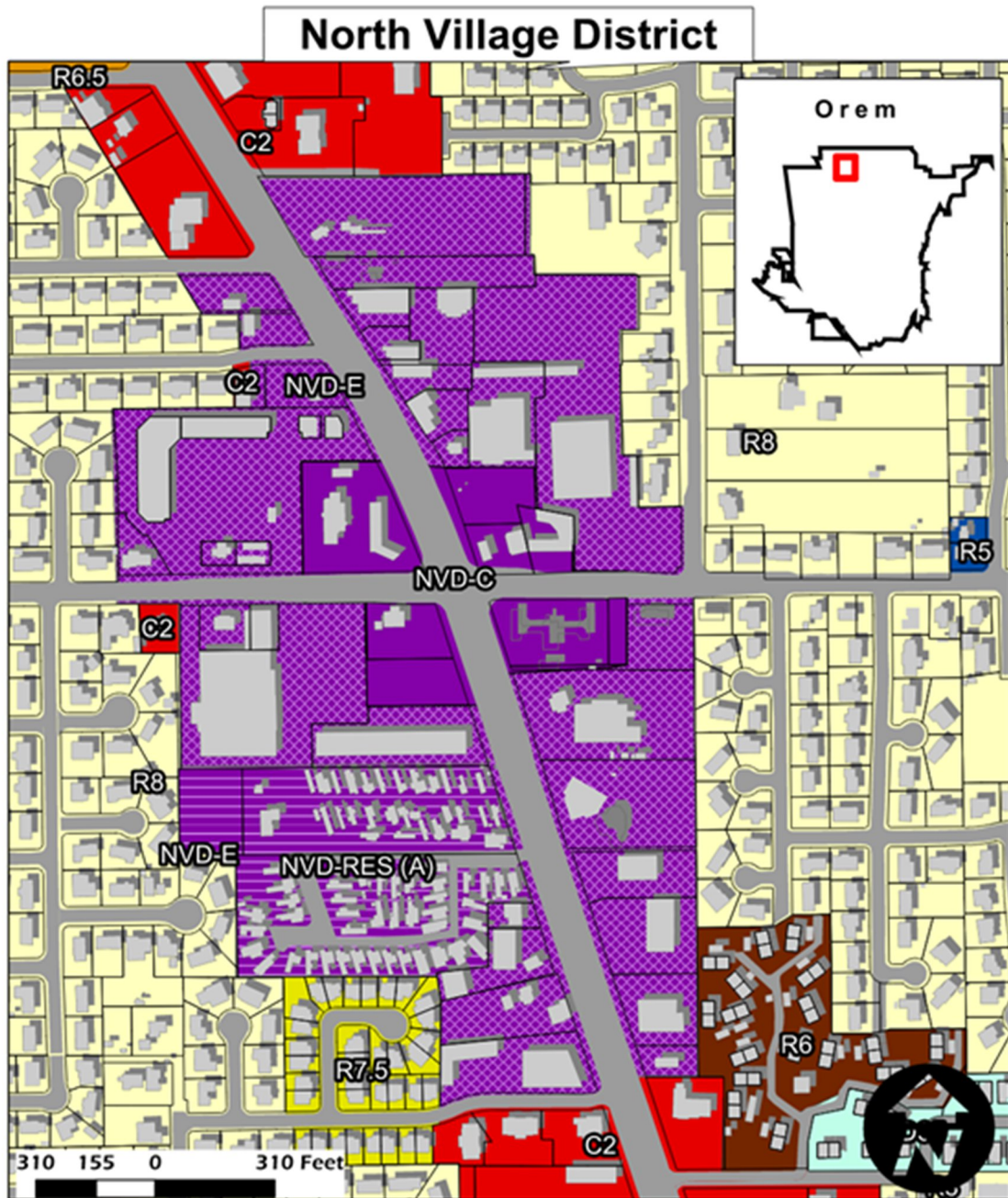
ATTEST:

JoD' Ann Bates, City Recorder

COUNCILMEMBER	AYE	NAY	ABSTAIN
Mayor Richard F. Brunst	☐	☐	☐
Jeff Lambson	☐	☐	☐
Debby Lauret	☐	☐	☐
Tom Macdonald	☐	☐	☐
Terry Peterson	☐	☐	☐
David Spencer	☐	☐	☐
Brent Sumner	☐	☐	☐

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EXHIBIT A



◆ North Village District

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Text Amendment:

Section 22-24-5. North Village District (NVD) Zones

F. Design Standards.

1. **Building Height.** All buildings in the NVD-C zone shall be at least two stories in height. Buildings in the NVD-Res-B zone shall have a maximum height of 35 feet. ~~There is no maximum height requirement for the~~ **Buildings in the NVD-C, and NVD-E, and NVD-Res-A zones shall have a maximum height of 60 feet.** The ground story of every building, except for buildings in the NVD-Res (A&B) zones, shall have a floor to ceiling height of at least 14 feet. **In the NVD-C, NVD-E, and NVD-Res-A zones the height limitation shall not apply to belfries, cupolas, domes not used for human occupancy, chimneys, ventilators, sky lights, cornices, antennas, or properly screened mechanical appurtenances. In no case shall the height of belfries, cupolas, domes not used for human occupancy, chimneys, ventilators, sky lights, cornices, antennas, or properly screened mechanical appurtenances exceed a height of seventy feet (70') measured from the average finished grade of the land immediately adjacent to the structure. In no case shall that portion which exceeds the sixty-foot (60') height exceed fifty percent (50%) of the gross floor area of the uppermost floor of the building.**

2. Setbacks.

...

c. Setbacks From Residentially Zoned Property. No portion of any building (including roofs and parapets) in the NVD zones may be located closer to a residentially zoned property (including the Res(B) zone but not including the Res(A) zone) than the height of that portion of the building. In addition, no structure (or any part thereof) in the Edge zone which is set back less than seventy-five feet from: (1) a residential zone (including the Res(B) zone but not including the Res(A) zone), or (2) the back of curb where the property across the street from the back of curb is in a residential zone not a part of the NVD zones, shall exceed a height of thirty-five feet. Note: The width of adjacent public right-of-way may be included when measuring setbacks to calculate maximum permitted building heights.

H. Parking.

1. Parking Requirements.

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b. For the “Core” and “Edge” zones, three parking stalls shall be provided for every one-thousand (1000) square feet of gross leasable floor area of nonresidential uses. Since any residential use in these zones is required to be part of a mixed-use development, no parking stalls shall be required for residential units included within the base residential density. The base residential density is calculated by dividing the total commercial parking requirement by three (3). For each residential unit in excess of the base residential density, a minimum of ~~1.75~~2 parking stalls shall be provided (of which .10 stalls per unit shall be dedicated to visitor parking).



City Council Agenda Item Report

Meeting Date: June 29, 2021

Submitted by: Brandon Nelson

Submitting Department: Finance

Item Type: Public Hearing

Agenda Section:

Subject:

PUBLIC HEARING / ORDINANCE - Amending the Current Fiscal Year 2020-2021 Budget

Suggested Action:

The City Manager recommends the City Council hold a public hearing to discuss amending the current Fiscal Year 2020-2021 Budget and, by ordinance, amend Fiscal Year 2020-2021 Budget

Presenter:

Brandon C. Nelson, Finance Director

Background:

The Fiscal Year 2020-2021 City of Orem budget has many adjustments that occur throughout the fiscal year. These adjustments include grants received from Federal, State, and other governmental or private entities or organizations; appropriating reserves in the General Fund and transferring them to the Capital Projects Fund in order to meet state legal compliance requirements regarding maximum General Fund fund balance as well as providing various project funding; interest earnings on unspent 2019 G.O. Bond funds; adding a convenience fee for Development Services credit card transactions; and equipment for the Public Order Unit.

Potentially Affected Area:

Citywide

Attachments:

[ORD - Budget Amendments - FY 2021 - May-June.pdf](#)

[Budget Amendments FY 2021 - May-June.pdf](#)

DRAFT

ORDINANCE NO. _____

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY
OF OREM, UTAH, AMENDING THE FISCAL YEAR 2020-
2021 BUDGET.

WHEREAS On June 16, 2020, the City Council adopted a final budget following State law; and

WHEREAS the City Council held a public hearing on June 29, 2021, to receive input from the public regarding proposed amendments to the Fiscal Year 2020-2021 budget; and

WHEREAS the budget has been revised as deemed appropriate to accommodate unexpected revenues and expenses.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OREM, UTAH, as follows:

1. The Council hereby amends the Fiscal Year 2020-2021 Budget as shown in Exhibit "A" which is attached hereto and incorporated herein by reference.

2. The City Manager is directed to implement these budget amendments in accordance with State laws and appropriate City procedures.

3. This ordinance shall take effect immediately upon publication.

PASSED AND APPROVED this 29th day of June 2021.

CITY OF OREM, by
Richard F. Brunst, Mayor

ATTEST:

JoD'Ann Bates, City Recorder

COUNCIL MEMBERS	AYE	NAY	ABSTAIN
Mayor Richard F. Brunst	☐	☐	☐
Jeff Lambson	☐	☐	☐
Debby Lauret	☐	☐	☐
Tom Macdonald	☐	☐	☐
Terry Peterson	☐	☐	☐
David Spencer	☐	☐	☐
Brent Sumner	☐	☐	☐

EXHIBIT "A"
BUDGET AMENDMENTS
FISCAL YEAR 2020-2021

REVENUES

Account Number	Note	Description	Previous Budget	Current Budget
GENERAL FUND				
10-3314	1	ARPA Funds Tranche #1	\$ -	\$ 8,043,675.00
10-3341	1	EMS Grant	410.00	9,497.00
10-3429-005	4	Fees - Public Order Unit	-	141,510.66
10-3640	1	Donation - VIPS Vehicle Lease	-	3,000.00
10-3698	1	Donations - Library	366,783.00	401,288.00
10-3698-005-001	1	Donations - Library Hall A130 Foundation	-	14,800.00
10-3698-006	1	Donations - Library & FC Vacation Time	36,588.05	37,274.03
10-3995-013	1	Cont. From - Fund 73 - Orem Foundation	9,250.00	12,175.00
10-3997-004	3	App. Surp - CIP Projects	-	3,746,962.00
Total			<u>\$ 413,031.05</u>	<u>\$ 12,410,181.69</u>
Net Fund Increase				<u>\$ 11,997,150.64</u>
10-3689	5	Credit Card Convenience Fee - Dev. Services - 2 1/2%	0.00%	2.50%
MAJOR CRIMES TASK FORCE (MCTF)				
25-3424-004-003	1	MCTF - Forfeitures Revenues - Federal (Justice-Safe St)	\$ 20,000.00	\$ 30,000.00
Total			<u>\$ 20,000.00</u>	<u>\$ 30,000.00</u>
Net Fund Increase				<u>\$ 10,000.00</u>
CAPITAL IMPROVEMENT PROJECT FUND				
45-3341-002	1	Grant - Municipal Recreation Grant for OFFC Playground	\$ -	\$ 46,787.85
45-3995-001	3	Cont. From - Fund 10 - CIP	366,000.00	4,113,053.00
45-3995-002	1	Cont. From - Fund 10 - CIP - Library & FC Vac Hrs	36,588.05	85,079.03
45-3995-013	1	Cont. From - Fund 73 - Orem Foundation	18,000.00	85,000.00
Total			<u>\$ 420,588.05</u>	<u>\$ 4,329,919.88</u>
Net Fund Increase				<u>\$ 3,909,331.83</u>
CAPITAL IMPROVEMENT PROJECT FUND - 2019 G.O. BONDS				
47-3610	2	Interest Earnings - G.O. Bonds	\$ 32,277.19	\$ 36,704.19
Total			<u>\$ 32,277.19</u>	<u>\$ 36,704.19</u>
Net Fund Increase				<u>\$ 4,427.00</u>
OREM FOUNDATION TRUST FUND				
73-3910-004	1	Donations - Orem City	\$ 27,416.13	\$ 30,341.13
73-3910-006-001	1	Donations - Fitness Center	-	67,000.00
Total			<u>\$ 27,416.13</u>	<u>\$ 97,341.13</u>
Net Fund Increase				<u>\$ 69,925.00</u>
Total City Funds			<u>\$ 913,312.42</u>	<u>\$ 16,904,146.89</u>
Net City Funds Increase				<u>\$ 15,990,834.47</u>

EXHIBIT "A"
BUDGET AMENDMENTS
FISCAL YEAR 2020-2021

EXPENDITURES

<u>Account Number</u>	<u>Note</u>	<u>Description</u>	<u>Previous Budget</u>	<u>Current Budget</u>
GENERAL FUND				
10-6510-450-005	4	Equipment - Police - Public Order Unit	\$ -	\$ 141,510.66
10-6550-250-012	1	Equipment - VIPS	8,000.00	10,925.00
10-6550-623	1	Lease - VIPS Vehicle - Adobe Donations	-	3,000.00
10-7043-741-001	1	Equipment - EMS Grant	6,260.10	15,347.10
10-8530-240	1	Supplies - Book Bags - Donations	-	1,050.00
10-8530-240-241	1	Supplies - UDAM - Creative Change Grant	-	450.00
10-9910-920-001	3	Cont. To - Fund 45 - CIP	366,000.00	4,112,962.00
10-9910-920-002	1	Cont. To - Fund 45 - CIP - Library & FC Vac Hrs	36,588.05	85,079.03
10-9912-999	1	ARPA Funds Tranche #1	-	8,043,675.00
Total			<u>\$ 416,848.15</u>	<u>\$ 12,413,998.79</u>
Net Fund Increase				<u>\$ 11,997,150.64</u>
MAJOR CRIMES TASK FORCE (MCTF)				
25-6531-250-007	1	Equipment - Forfeitures (Justice - Safet St)	\$ 20,000.00	\$ 30,000.00
			<u>\$ 20,000.00</u>	<u>\$ 30,000.00</u>
Net Fund Increase				<u>\$ 10,000.00</u>
CAPITAL IMPROVEMENT PROJECT FUND				
45-6034-720-306	1	Fitness Center	\$ 591,406.05	\$ 738,975.88
45-6034-720-445	1	Library Hall	367,299.31	382,099.31
45-6034-731-230	3	Future Projects	10,940,324.88	14,687,286.88
Total			<u>\$ 11,899,030.24</u>	<u>\$ 15,808,362.07</u>
Net Fund Increase				<u>\$ 3,909,331.83</u>
CAPITAL IMPROVEMENT PROJECT FUND - 2019 G.O. BONDS				
47-8015-720-306	2	Fitness Center Capital Project	\$ 10,694,446.19	\$ 10,698,873.19
Total			<u>\$ 10,694,446.19</u>	<u>\$ 10,698,873.19</u>
Net Fund Increase				<u>\$ 4,427.00</u>
OREM FOUNDATION TRUST FUND				
73-8591-920-004	1	Cont. To - Fund 10 - Orem City	\$ 9,000.00	\$ 11,925.00
73-8591-920-013	1	Cont. To - Fund 45 - Orem City	218,000.00	285,000.00
Total			<u>\$ 227,000.00</u>	<u>\$ 296,925.00</u>
Net Fund Increase				<u>\$ 69,925.00</u>
Total City Funds			<u>\$ 23,257,324.58</u>	<u>\$ 39,248,159.05</u>
Net City Funds Increase				<u>\$ 15,990,834.47</u>

**BUDGET AMENDMENTS
FISCAL YEAR 2020-2021**

NOTES

These notes are attached to the budget amendments summary to describe the more unusual or extraordinary amendments to the Fiscal Year 2020-2021 City of Orem Budget that have been necessitated to this point in the fiscal year. Many of the amendments listed in the summary are immaterial and/or are technical corrections that any organization of this size would expect to encounter during an operating year and therefore, no specific note has been given for these items. Please contact Brandon C. Nelson, CPA, Finance Director, at 801-229-7010, if you have any questions or concerns.

- 1) The City receives grant or donation funds during the year to aid many different operations such as federal funding for the COVID pandemic (ARPA), Police Department (Major Crimes Task Force Grants), Recreation Department (Municipal Recreation Grant), Fire Department (EMS Grant), and the City's new fitness center (private donations). The funds are received from Federal, State, and other governmental (or private) entities. These entries represent the adjustments necessary to adjust the appropriate budgets.
- 2) The 2019 General Obligation Bonds holding account earns interest on any unused funds. Thus, these additional funds need to be added to the funds available for use on the fitness center and/or library hall projects.
- 3) After completing the Fiscal Year 2019-2020 Comprehensive Annual Financial Report (CAFR) and calculating the State of Utah's maximum allowable General Fund fund balance, the City exceeded the maximum allowable amount of 25%. Therefore, the City is required to either spend or transfer \$3,746,962 by the end of the current fiscal year. City staff has identified a number of projects that could be funded by these excess funds. However, these projects would not be able to be completed by fiscal year end and thus, the funds need to be transferred to the Capital Projects Fund so that the funds will be available when the specific projects are identified and receive approval to proceed. By making this transfer, the General Fund fund balance would fall below the State of Utah's fund balance maximum and the City would then be in compliance.
- 4) The various public safety departments throughout Utah County agreed to join together to purchase public safety equipment to support needs surrounding protests. The City is acting as the central collection and purchasing point.
- 5) A 2 ½% credit card transaction fee for Development Services transactions is proposed to be added as part of the fees and charges of the city.

CITY OF OREM
BUDGET REPORT FOR THE MONTH ENDED MAY 2021

Percent of Year Expired: 92%

Fund	Current Appropriation	Monthly Total	Year-To-Date Total	Encumbrances	Balance	% To Date FY 2021	% To Date FY 2020	Notes
10 GENERAL FUND								
Revenues	59,907,247	4,843,042	45,520,401			76%	79%	
CARES Grant	6,978,967		6,978,967			100%		
Appr. Surplus - Current	2,627,923		2,627,923			100%		
Appr. Surplus - Prior Year	3,477,715		3,477,715			100%		
Std. Interfund Transactions	5,263,888		5,263,888			100%		
Total Resources	78,255,740	4,843,042	63,868,894		14,386,846	82%	82%	
Expenditures	78,255,740	7,054,432	55,988,675	1,700,538	20,566,527	74%	76%	
20 ROAD FUND								
Revenues	2,960,000	612,152	2,760,580			93%	66%	
Appr. Surplus - Prior Year	1,840,664		1,840,664			100%		
Total Resources	4,800,664	612,152	4,601,244		199,420	96%	80%	
Expenditures	4,800,664	89,420	2,341,799	245,110	2,213,755	54%	67%	1
21 CARE TAX FUND								
Revenues	2,045,000	267,873	1,988,049			97%	69%	
Appr. Surplus - Current	346,958		346,958			100%		
Appr. Surplus - Prior Year	3,153,116		3,153,116			100%		
Total Resources	5,545,074	267,873	5,488,123		56,951	99%	88%	
Expenditures	5,545,074	419,799	3,419,545	1,689,930	435,599	92%	96%	
24 TRANSPORTATION SALES TAX FUND								
Revenues	1,915,000	246,539	1,806,315			94%		
Appr. Surplus - Prior Year	1,829,730		1,829,730			100%		
Total Resources	3,744,730	246,539	3,636,045		108,685	97%		
Expenditures	3,744,730	19,565	1,149,554	343,512	2,251,664	40%		
30 DEBT SERVICE FUND								
Revenues	5,723,144	248,619	4,904,198			86%	82%	
Appr. Surplus - Current	807,917		807,917			100%		
Total Resources	6,531,061	248,619	5,712,115		818,946	87%	85%	
Expenditures	6,531,061	696,857	3,195,741		3,335,320	49%	43%	
45 CIP FUND								
Revenues	8,317,219	4,148,617	8,928,146			107%	53%	
Appr. Surplus - Prior Year	18,629,954		18,629,954			100%		
Total Resources	26,947,173	4,148,617	27,558,100		-610,927	102%	93%	
Expenditures	26,947,173	138,922	7,367,015	1,253,626	18,326,532	32%	37%	
51 WATER FUND								
Revenues	20,837,606	1,442,194	19,314,776			93%	88%	
Appr. Surplus - Current Year	725,000		725,000			100%		
Appr. Surplus - Prior Year	20,064,667		20,064,667			100%		
Total Resources	41,627,273	1,442,194	40,104,443		1,522,830	96%	94%	
Expenditures	41,627,273	619,611	11,389,919	3,293,762	26,943,592	35%	35%	
52 WATER RECLAMATION FUND								
Revenues	12,033,694	1,077,588	12,057,293			100%	95%	
Appr. Surplus - Current Year	1,420,000		1,420,000			100%		
Appr. Surplus - Prior Year	10,190,642		10,190,642			100%		
Total Resources	23,644,336	1,077,588	23,667,935		-23,599	100%	97%	
Expenditures	23,644,336	365,593	6,638,644	975,312	16,030,380	32%	40%	
55 STORM WATER FUND								
Revenues	5,199,195	450,790	5,142,698			99%	88%	
Appr. Surplus - Current Year	500,000		500,000			100%		
Appr. Surplus - Prior Year	5,648,098		5,648,098			100%		
Total Resources	11,347,293	450,790	11,290,796		56,497	100%	94%	
Expenditures	11,347,293	136,804	4,267,935	466,531	6,612,827	42%	32%	
56 RECREATION FUND								
Revenues	1,897,220	162,908	1,301,160			69%	43%	
Appr. Surplus - Current Year	97,000		97,000			100%		
Appr. Surplus - Prior Year	4,135		4,135			100%		
Total Resources	1,998,355	162,908	1,402,295		596,060	70%	43%	
Expenditures	1,998,355	193,243	1,797,303	122,855	78,197	96%	73%	

CITY OF OREM
BUDGET REPORT FOR THE MONTH ENDED MAY 2021

Percent of Year Expired: 92%

Fund	Current Appropriation	Monthly Total	Year-To-Date Total	Encumbrances	Balance	% To Date FY 2021	% To Date FY 2020	Notes
57 SOLID WASTE FUND								
Revenues	4,250,000	376,490	3,988,820			94%	84%	
Appr. Surplus - Prior Year	55,814		55,814			100%		
Total Resources	4,305,814	376,490	4,044,634		261,180	94%	85%	
Expenditures	4,305,814	330,876	3,647,125		658,689	85%	72%	
58 STREET LIGHTING FUND								
Revenues	951,000	72,429	841,752			89%	88%	
Appr. Surplus - Prior Year	1,400,335		1,400,335			100%		
Total Resources	2,351,335	72,429	2,242,087		109,248	95%	92%	
Expenditures	2,351,335	24,056	655,662	786,512	909,161	61%	43%	2
61 FLEET MAINTENANCE FUND								
Revenues			1,080			100%		
Appr. Surplus - Current	30,000		30,000			100%		
Appr. Surplus - Prior Year	357		357			100%		
Std. Interfund Transactions	830,000		830,000			100%		
Total Resources	860,357		861,437		-1,080	100%	100%	
Expenditures	860,357	45,484	743,782	5,388	111,187	87%	81%	
62 PURCHASING/WAREHOUSING FUND								
Revenues			53			100%		
Appr. Surplus - Prior Year	43		43			100%		
Std. Interfund Transactions	380,000		380,000			100%		
Total Resources	380,043		380,096		-53	100%	100%	
Expenditures	380,043	18,329	327,439		52,604	86%	78%	
63 SELF INSURANCE FUND								
Revenues	735,000	51,860	599,422			82%	66%	
Std. Interfund Transactions	1,390,000		1,390,000			100%		
Total Resources	2,125,000	51,860	1,989,422		135,578	94%	88%	
Expenditures	2,125,000	33,954	2,047,429	6,307	71,264	97%	74%	3
64 INFORMATION TECH FUND								
Revenues	6,136	678	7,980			100%		
Appr. Surplus - Prior Year	402,355		402,355			100%		
Std. Interfund Transactions	2,432,000		2,432,000			100%		
Total Resources	2,840,491	678	2,842,335		-1,844	100%	100%	
Expenditures	2,840,491	148,289	2,107,798	90,123	642,570	77%	75%	
65 FACILITIES MAINTENANCE FUND								
Std. Interfund Transactions	1,732,000		1,732,000			100%		
Total Resources	1,732,000		1,732,000			100%		
Expenditures	1,732,000	140,733	1,410,670	124,831	196,499	89%		
74 CDBG FUND								
Revenues	1,426,283	135,877	828,520			58%	74%	
Appr. Surplus - Prior Year	254,625		254,625			100%		
Total Resources	1,680,908	135,877	1,083,145			64%	80%	
Expenditures	1,680,908	53,891	845,075	42,800	793,033	53%	63%	
CITY TOTAL RESOURCES	220,717,647	14,137,656	202,505,146		17,614,738	92%	88%	
CITY TOTAL EXPENDITURES	220,717,647	10,529,858	109,341,110	11,147,137	100,229,400	55%	56%	

CITY OF OREM
BUDGET REPORT FOR THE MONTH ENDED MAY 2021

Percent of Year Expired: 92%

						%	%	
	Current	Monthly	Year-To-Date			To Date	To Date	
Fund	Appropriation	Total	Total	Encumbrances	Balance	FY 2021	FY 2020	Notes

NOTES TO THE BUDGET REPORT FOR THE MONTH ENDED MAY 2021:

- 1) The current year expenditures are lower in comparison to the prior year due to the current year encumbrances (\$245,110) being significantly lower than in the prior fiscal year (\$579,472) at this date in time.
- 2) The current year expenditures are higher in comparison to the prior year due to the current year encumbrances (\$786,512) being significantly higher than in the prior fiscal year (\$52,767) at this date in time. Primarily due to Phase II of the street lighting completion project beginning.
- 3) The current year expenditures are higher in comparison to the prior year due to receiving a large reimbursement from our insurance carrier for the Stentzel workers compensation claim in the prior year but no such reimbursement in the current year.

Note: In earlier parts of a fiscal year, expenditures may be greater than the collected revenues in a fund. The City has accumulated sufficient reserves to service all obligations during such periods and does not need to issue tax anticipation notes or obtain funds in any similar manner. If you have questions about this report, please contact Brandon Nelson (229-7010).