

CLEARFIELD CITY COMMUNITY DEVELOPMENT AND RENEWAL AGENCY
MEETING MINUTES
7:00 P.M. POLICY SESSION

June 8, 2021

(This meeting was held following a City Council policy session.)

City Building
55 South State Street
Clearfield City, Utah

PRESIDING:	Karece Thompson	Vice-Chair
EXCUSED:	Nike Peterson	Chair
PRESENT:	Kent Bush	Director
	Vern Phipps	Director
	Tim Roper	Director
	Mark Shepherd	Director
STAFF PRESENT:	JJ Allen	City Manager
	Summer Palmer	Assistant City Manager
	Stuart Williams	City Attorney
	Kelly Bennett	Police Chief
	Curtis Dickson	Community Services Deputy Dir.
	Braden Felix	City Engineer/PW Deputy Director
	Spencer Brimley	Community Development Director
	Brad McIlrath	Senior Planner
	Rich Knapp	Finance Manager
	Trevor Cahoon	Communications Coordinator
	Nancy Dean	City Recorder
EXCUSED:	Eric Howes	Community Services Director
	Adam Favero	Public Works Director

VISITORS PRESENT: Michael Bybee, Aubrie Miller, Matthew Mangum, Paul Nielson, Jenny Nielson, Megan Ratchford, Kathryn Murray

Vice-Chair Thompson called the meeting to order at 7:48 p.m.

APPROVAL OF THE MINUTES FROM THE JANUARY 5, 2021, WORK SESSION AND
MAY 11, 2021 POLICY SESSION

Director Shepherd moved to approve the minutes from the January 5, 2021 work session and May 11, 2021 policy session, as written; and authorize the Chair's signature to any necessary documents, seconded by Director Bush. The motion carried upon the following vote: Voting AYE – Directors Bush, Phipps, Roper, Shepherd, and Thompson. Voting NO – None. Director Peterson was not present for the vote.

PUBLIC HEARING TO RECEIVE PUBLIC COMMENT ON THE FISCAL YEAR 2022 BUDGET

Vice-Chair Thompson indicated Utah Code required a public hearing regarding the adoption of the upcoming fiscal year budget. He stated City staff prepared and submitted to the Board a balanced budget for the fiscal year 2022 which would begin July 1, 2021 and ended June 30, 2022. He noted the submitted tentative budget was adopted on May 11, 2021.

Vice-Chair Thompson opened the public hearing at 7:49 p.m.

There were no public comments.

Director Shepherd moved to close the public hearing at 7:50 p.m., seconded by Director Bush. The motion carried upon the following vote: Voting AYE – Directors Bush, Phipps, Roper, Shepherd, and Thompson. Voting NO – None. Director Peterson was not present for the vote.

ADOPTION OF THE BUDGET FOR FISCAL YEAR 2022

Director Shepherd moved to adopt the CDRA budget for fiscal year 2022, seconded by Director Roper. The motion carried upon the following vote: Voting AYE – Directors Bush, Phipps, Roper, Shepherd, and Thompson. Voting NO – None. Director Peterson was not present for the vote.

There being no further business to come before the Community Development and Renewal Agency, **Director Roper moved to adjourn at 7:52 p.m., seconded by Director Bush. The motion carried upon the following vote: Voting AYE – Directors Bush, Phipps, Roper, Shepherd, and Thompson. Voting NO – None.** Director Peterson was not present for the vote.

The City Council policy session minutes are in a separate location.

APPROVED AND ADOPTED
This 22nd day of June, 2021

/s/Nike Peterson, Chair

ATTEST:

/s/Nancy R. Dean, Secretary

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield Community Development and Renewal Agency meeting held Tuesday, June 8, 2021.

/s/Nancy R. Dean, City Recorder