

**Minutes Of The Regular Meeting
Of The Mayor And Town Council
Of
Central Valley Town, Sevier County, Utah
May 19th, 2021**

A regular meeting of the Mayor and Town Council of Central Valley Town was held on Wednesday, May 19th, 2021 at the Central Valley Town Hall, 50 West Center Street, Central Valley, Utah at the hour of 7:30 pm after due and timely notice had been provided pursuant to Section 52-4-6, UCA, 1953 as amended.

MAYOR & COUNCIL MEMBERS PRESENT:

Mayor Susan Outzen, David Nielson, Gary Barney, Charles Evans and Kody Winkel

STAFF MEMBERS PRESENT:

Town Clerk: Tan Sitthichai, Sheyenne Tenney

Treasurer: Shelley Brown

PUBLIC PRESENT:

Robyn Ames, Grant Julander

AGENDA:

1. **Pledge of Allegiance** was led by Gary Barney and opening remarks were made by Susan Outzen, Mayor. Meeting called to order and roll call. Mayor Outzen welcome those in attendance. Prayer was given by Gary Barney.
2. **Approval of April 21, 2021 minutes:** Minutes were presented for review and approval. David Nielson made a motion to approve minutes as amended. Charles Evans seconded the motion. Voting: David Nielson voted yes; Gary Barney voted yes; Kody Winkel voted yes; and Charles Evans voted yes. Motion carried. Minutes were approved as written.

3. Review and approval of monthly expenditures:

The council reviewed the Zion's Bank reconciliation for 04/01/2021 to 04/30/2021 and the Monthly Operational Budget Analysis for the month of May 2021. David Nielson made a motion to approve monthly expenditures. Kody Winkel seconded the motion. Voting: David Nielson voted yes; Gary Barney voted yes; Kody Winkel voted yes; and Charles Evans voted yes. Motion carried. Monthly expenditures were approved.

4. Review and discuss tentative budget for 2021-2022 fiscal year.

Mayor Outzen and Tan Sitthichai presented the Budget for the coming year. Tan presented a chart describing the functions of the PTIF accounts and explained how the money moved from PTIF accounts into Zion's Bank. The chart included a description for each PTIF account as well as how they are accessed to pay expenses for the town.

Mayor Outzen went through each line item contained in the new proposed budget; she stated the projected revenue and expenses were derived from the 2021 budget.

The matter was open for discussion. David Nielson asked if money was budgeted to accommodate any raises for the town employees for the coming year. Tan Sitthichai stated money for raises was included for in the admin salaries and wages. Mayor Outzen explained that Maintenance Wages previously had been broken down in five different places in the old budget. This year 30% is being accounted for in Roads, Streets and Highways and the other 70% is accounted for in General Government Admin Salaries and Wages and Benefits. This was done in order to consolidate wages and benefits in one predictable place in the budget.

Mayor Outzen asked for a motion to approved tentative budget and move to Public Hearing on June 16th, 2021. Kody Winkel made a motion to approve the tentative budget and move the matter to Public Hearing on June 16th, 2021. Charles Evans seconded the motion. Voting: David Nielson voted yes; Gary Barney voted yes; Kody Winkel voted yes; and Charles Evans voted yes. Motion carried. Matter is to be set for Public Hearing June 16th, 2021.

5. Oath of Office- New Town Clerk

Mayor Outzen administered Oath of Office to Sheyenne Tenney. The Mayor and Town Council presented a thank you gift to Tan Sittichai, who is Retiring from the Clerks Office. He was given a vote of thanks by the members.

6. Department Concerns and Council member reports.

Mayor Outzen reported that the Election deadline for filing is June 1 – June 11, 2021. There are three positions that need to be filled this coming year: Mayor and 2 councilmen. All positions are four-year terms. She stated that the declaration forms are available in the clerk's office.

Mayor Outzen reported that the new Clerk, Sheyenne Tenney, has suggested that payroll be period be limited to the first day of the month to the last day of the month. This will be a benefit at the year end, as our current payroll period is from the middle of the month to the middle of the next month. This is problem at year end when June payroll rolls over into July and gets paid out of the wrong year budget. Mayor Outzen suggest we investigate and determine if we want to do this and will report in June.

David Neilson reported the pot holes on Nebeker lane are being fixed by the Road Department. The Maintenance man will be decided whether to use cold or hot mix.

Gary Barney stated: (1) two signs have been knocked down, one by vandalism and one was an accident with a vehicle. (2) Ram Pride Club from South Sevier High School has painted the dugouts as a service project. (3) 4th of July food has been purchased; at the community function there will be servers and they will wear gloves. Pavilion must be cleaned and sanitized. Gary and Bill will make sure cooker is ready; some citizens have offered to help. (4) Splash pad water is on and everything is working; he will test the water tomorrow; hopefully we will be open by the 28th of May. He stated he'd like to see a small pavilion erected by the splash pad north of the basketball court.

Gary Barney referred to Tan who is requesting access to the town office one day per month to test the HAM radio for the Sevier County Sheriff Emergency Program. Town Council granted this request.

Kody Winkel reported Grant Julander's application for conditional use permit was approved by the Planning and Zoning commission after a Public Hearing was held on May 12th, 2021. The matter is forwarded to the Town Council and will be reviewed with possible issuance on June 16th, 2021.

Kody also reported that the Planning and Zoning commission has written a new proposed ordinance, Section 1700: Amendments to the General Plan, Land Use Ordinance, and Zoning Maps: Application and Procedure. A Public Hearing was held at planning level and was approved by the commission. The matter will now be set for approval and adoption on the Town Council Agenda for June 16th, 2021.

Charles Evans reported that the water samples were good; he has had trouble getting chlorine delivered so he retrieved some himself and it is now being delivered again. He would like to work on getting the downtown well online with chlorine. He feels we will need it as a back up because of the drought we are experiencing this year.

7. Other business as needed

N/A

8. Adjournment:

Charles Eveans made a motion to adjourn. Kody Winkel seconded the motion. Voting: David Nielson voted yes; Gary Barney voted yes; Kody Winkel voted yes; and Charles Evans voted yes. Motion carried. Meeting adjourned.

Minutes prepared by Town Clerk; Sheyenne Tenney

Minutes approved by town council: ☒ Yes or No (circle one)

Date minutes approved by town council: 6-16-21 J. Outzen, Mayor
clerk: Sheyenne Tenney 6-16-21