

FIANL MINUTES
VIRGIN COMBINED TOWN COUNCIL AND PLANNING AND ZONING
TRAINING/WORK MEETING AGENDA
Wednesday, April 26, 2021
5:30 pm
114 So. Mill Street, Virgin, Utah

Present:

Council Members: Kevin Stout
LeRoy Thompson
Planning and Zoning: Mistie Baird
Sean Amodt
Cameron Spendlove
Others: Krystal Percival, Deputy Town Clerk

Special Training Meeting for Town Council and Planning & Zoning

A. WORK MEETING/Non-Action Items: 5:30 p.m. Town Hall

The meeting begin 5:30 pm

– **Issue new laptops to Planning & Zoning and Town Council.**

Krystal Percival, Deputy Town Clerk, issued each member their new laptops. She also collected the old i-pads from each member.

– **New e-mails**

Krystal Percival, Deputy Town Clerk, issued each member their new email address, to be used for town correspondence.

– **Training on new program to see documents for Town Council and Planning and Zoning.**

Krystal Percival, Deputy Town Clerk, instructed members on how to use the new laptops and computer programs. Members asked questions and tried out the programs for knowledge.

– **Issue Planning & Zoning new updated training manuals**

Krystal Percival, Deputy Town Clerk, handed out the Utah League of Cities and Towns 2021 training manuals to the Planning and Zoning Members.

C. ADJOURN PUBLIC MEETING:

The meeting was adjourned at 6:15 pm.

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Monica Bowcutt
Town Clerk

Approved: _____