

1 Minutes of the **Centerville Community Foundation** Board of Directors meeting held Tuesday,
2 November 12, 2019, at 5:30 p.m. at Centerville City Hall, 250 North Main Street, Centerville, Utah.
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4 **MEMBERS PRESENT**

Gary Goff, Director
Brant Hanson, Secretary/Director
John Hollingshead, President/Chair
William Ince, Director
Rick Martin, Director
Clark Wilkinson, Director/Centerville Mayor
Pete Peterson, Director
David Gutke, Director

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13 **MEMBERS ABSENT**

Jamie Ormsby, Director

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16 **STAFF PRESENT**

Jacob Smith, Treasurer
Leah Romero, City Recorder

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19 **VISITORS**

Karen Baty
Aaron Metcalfe, Hogan Construction

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23 **WELCOME**

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25 Chair Hollingshead introduced and welcomed Karen Baty to the Centerville Community
26 Foundation Board of Directors, Ms. Baty was invited to attend the meeting prior to appointment.
27 Director Wilkinson said that Ms. Baty's name would be presented to City Council before the
28 appointment was official.
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31 **MINUTES REVIEW AND ACCEPTANCE**

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33 The minutes of the September 24, 2019 Community Foundation meeting were reviewed.
34 Director Ince made a **motion** to approve the minutes. Director Martin seconded the motion, which
35 passed by unanimous vote (7-0).
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38 **FINANCIAL REPORT**

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40 Jacob Smith, Treasurer, presented a financial report and updated the Board on 2019 cash
41 donations (attached). A sizeable donation was received from a local business, at the donor's
42 request half of that donation will go to the Police Department.
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45 **CURRENT AND PROPOSED PROJECTS**

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 - **City West Entrance Sign** – Aaron Metcalfe with Hogan Construction was in
48 attendance to discuss the "Welcome to Centerville" sign. Mr. Metcalfe said that
49 Hogan Construction was still going to give a donation for the sign. He stated that
50 the design could be scaled back to save money and should represent both the

modern and historical aspects of the area. Mr. Metcalfe suggested hiring out a professional sign company. The Board discussed the cost of the existing welcome signs in the City and what it would cost to duplicate them. Director Wilkinson said he would like to see a smaller sign than was originally proposed. Director Ince offered to take photographs of the existing signs and work with some contacts on cost estimates to bring to the next meeting.

- **Centerville Cares** – Director Wilkinson reported that Centerville Cares completed the Nedly Depression and Anxiety class in October. The Powerful Brain, Health Body class will be finished at the end of the year. Centerville Cares has been involved in the Community Outreach Night that will be held at Farmington High School on November 25 and the Stuart Stars mentoring program. Chair Hollingshead asked about available options to obtain matching funds for the 10k race. Director Wilkinson responded that he will contact Spanish Fork City to inquire how they obtained matching funds.
- **Add Donation “Check Box” to Monthly Centerville Utility Statements**– Chair Hollingshead proposed adding a donation check box to the utility statements, providing another avenue for residents to donate to the Community Foundation. Responding to a question from Chair Hollingshead, Director Brant Hanson stated that he would like to bring the item before City Council for their approval. Director Ince asked that the item also be discussed with City Attorney Lisa Romney to determine the legality. Mr. Hanson said that he already discussed it with Ms. Romney and that it would be on the next City Council meeting agenda. Mr. Hanson asked Jacob Smith to look into what the City would need to do to provide donors with receipts for tax purposes.
- **Acquisition of a Grant Writer to Raise Funds from Other Entities**– Chair Hollingshead would like a volunteer to help with grant writing and requested that the Board members look for anyone that might be willing to donate that service. Director Ince asked if there would be compensation to a grant writer for a successful grant. Director Hanson said that the option is there, but the details would have to be researched.
- **Construction of Police Carports** – Chief Child has asked if the Community Foundation would be willing to support the construction of Police carports. Director Martin expressed concerned that residents would be unwilling to donate to that cause and stated he would have a hard time asking for donations when residents may feel that the City should fund the project via tax dollars. Chair Hollingshead said that this project may never be within the City budget and historically residents have come out in force to support the Police. Director Wilkinson pointed out that this project was not on the original project list created by the Board. A **motion** was made by Director Ince to add the Police equipment/carport project to the Community Foundation’s list of projects and that the Board re-evaluate the original list and rank the projects by priority. Director Goff seconded the motion, which passed by unanimous vote (7-0).

Chair Hollingshead said that Chief Child has also requested the Community Foundation fund software by Cordico Shield, which provides mental health assistance for officers and their spouses. The cost would be \$6,000.00 a year

and is based on the size of the agency. Director Hanson said that he was not opposed to the idea of using funds to get the program started to determine its value for a year. If found to be beneficial, the City could potentially take it on as a yearly budget item. Mr. Hanson also said that the City provides the Employee Assistance Program which provides unlimited counseling visits. The Board discussed exploring the option of teaming with other local organizations to share the cost of these types of programs. Director Peterson offered to check with local agencies and investigate further into the Cordico program to determine what the application does, the success ratio, the amount of engagement in the program and what type of return on investment would be associated with the expense.

- **Pickleball Courts** – Chair Hollingshead spoke with Brent Hintzi, he and his wife are willing to help raise money for the pickleball courts. Director Wilkinson said that he spoke to the Mayor of Farmington who reported that they spent around \$800,000.00 for their eight pickleball courts, including the lights. Two pickleball courts are currently being built at Island View Park. Director Hanson reported that City Engineer Kevin Campbell has been in the process of getting cost estimates. Chair Hollingshead requested a follow up report at the January meeting.
- **Centerville Bank and Financial Institutions** – Chair Hollingshead asked if a Board member would be willing to contact the local banks to see what types of grants are offered under the Community Reinvestment Act. Director Ince suggested the Board prepare a letter to be sent to all Centerville financial institutions requesting donations. Chair Hollingshead said he would prefer the letter be taken to the banks in person. Director Martin was assigned to the project.

PROPOSALS OF BUSINESSES AND INDIVIDUALS WHO ARE POTENTIAL FINANCIAL DONORS

Chair Hollingshead asked for any suggested names of community members and businesses who would be willing to donate to the Community Foundation. Director Martin suggested the names be sent via email to avoid putting people on the spot by putting names on public record.

OTHER FOUNDATION BUSINESS AND DISCUSSION

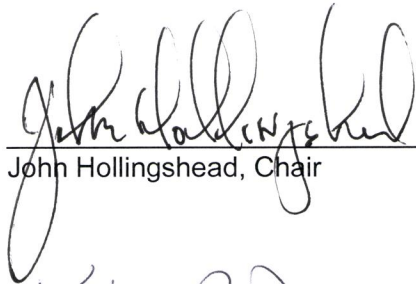
No other business.

NEXT COMMUNITY FOUNDATION MEETING DATE

The next Community Foundation meeting will be held on January 14, 2020 at 5:30 p.m.

ADJOURNMENT

Director Martin made a motion to adjourn the meeting at 6:45 p.m. Director Wilkinson seconded the motion, which passed by unanimous vote (7-0)



John Hollingshead, Chair

3-29-21

Date Approved



Katie Rust, Recording Secretary

