



WORK/STUDY AGENDA
SPRINGVILLE CITY COUNCIL MEETING
JUNE 15, 2021 AT 5:30 P.M.
City Council Chambers
110 South Main Street
Springville, Utah 84663

MAYOR AND COUNCIL DINNER - 5:00 P.M.

The Mayor and Council will meet in the Multi-Purpose Room for informal discussion and dinner. No action will be taken on any items.

No decisions will be made at this meeting. The public is invited to observe the work session. Public comment generally is not taken during work sessions.

CALL TO ORDER

COUNCIL BUSINESS

1. Calendar

- Jul 05 - Observance of Independence Day (Monday, City Offices Closed)
- Jul 06 - Work/Study Meeting 5:30 p.m., Regular Meeting 7:00 p.m.
- Jul 13 - Work/Study Meeting 5:30 p.m.
- Jun 20 - Work/Study Meeting 5:30 p.m., Regular Meeting 7:00 p.m.

2. **DISCUSSION ON THIS EVENING'S REGULAR MEETING AGENDA ITEMS**

- a) Invocation - Councilmember Jensen
- b) Pledge of Allegiance - Councilmember Packard
- c) Consent Agenda
 1. Approval of minutes for the May 04 and 18, 2021 regular council meetings.
 2. Approval of a Resolution and a Memorandum of Understanding with the Utah Department of Workforce Services to receive HEAT payments for the period of performance May 1, 2021 to April 30, 2026 - Heather Penni, City Treasurer
 3. Approval of a Resolution and Interlocal Agreement between Springville City and Utah County regarding an electronic prosecution case and document management system - John Penrod, Assistant City Administrator/City Attorney
 4. Approval of a Resolution renewing a 5-Year Contract with Utah Education and Telehealth Network (UEN) - Partick Monney, Director of Administration

3. **DISCUSSIONS/PRESENTATIONS**

- a) Training - City Council Responsibilities - Troy Fitzgerald, City Administrator
- b) Discussion regarding "Impervious Surface" and improve the billing calculation process when establishing fees for storm water runoff - Brad Stapley, Public Works Director
- c) Budget Discussion - Bruce Riddle, Assistant City Administrator/Finance Director

4. **MAYOR, COUNCIL, AND ADMINISTRATIVE REPORTS**

5. **CLOSED SESSION, IF NEEDED - TO BE ANNOUNCED IN MOTION**

The Springville City Council may temporarily recess the meeting and convene in a closed session as provided by UCA 52-4-205.

6. ADJOURNMENT

CERTIFICATE OF POSTING - THIS AGENDA IS SUBJECT TO CHANGE WITH A MINIMUM OF 24-HOURS NOTICE- POSTED 06/11/2021

In compliance with the Americans with Disabilities Act, the City will make reasonable accommodations to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Recorder at (801) 489-2700 at least three business days prior to the meeting.

Meetings of the Springville City Council may be conducted by electronic means pursuant to Utah Code Annotated Section 52-4-207. In such circumstances, contact will be established and maintained by telephone or other electronic means and the meeting will be conducted pursuant to Springville City Municipal Code 2-4-102(4) regarding electronic meetings. s/s - Kim Crane, CMC, City Recorder





REGULAR AGENDA
SPRINGVILLE CITY COUNCIL MEETING
JUNE 15, 2021 AT 7:00 P.M.
City Council Chambers
110 South Main Street
Springville, Utah 84663

The regular Springville City Council meeting will be broadcast on Zoom, go to <https://www.springville.org/agendas-minutes/> and select the Zoom Meeting link.

Public Comment may be submitted via email, comments will be read in the meeting and entered into the permanent record. Email comments to kcrane@springville.org before 5:00 p.m. day of the meeting.

CALL TO ORDER

INVOCATION

PLEDGE

APPROVAL OF THE MEETING'S AGENDA

MAYOR'S COMMENTS

PUBLIC COMMENT - *Audience members may bring any item, not on the agenda to the Mayor and Council's attention. Please complete and submit a "Request to Speak" form. Comments will be limited to two or three minutes, at the discretion of the Mayor. State Law prohibits the Council from acting on items that do not appear on the agenda.*

CONSENT AGENDA - *The Consent Agenda consists of items that are administrative actions where no additional discussion is needed. When approved, the recommendations in the staff reports become the action of the Council. The Agenda provides an opportunity for public comment. If after the public comment the Council removes an item from the consent agenda for discussion, the item will keep its agenda number and will be added to the regular agenda for discussion, unless placed otherwise by the Council.*

1. Approval of minutes for the May 04 and 18, 2021 regular council meetings.
2. Approval of a Resolution and a Memorandum of Understanding with the Utah Department of Workforce Services to receive HEAT payments for the period of performance May 1, 2021 to April 30, 2026 - Heather Penni, City Treasurer
3. Approval of a Resolution and Interlocal Agreement between Springville City and Utah County regarding an electronic prosecution case and document management system - John Penrod, Assistant City Administrator/City Attorney
4. Approval of a Resolution renewing a 5-Year Contract with Utah Education and Telehealth Network (UEN) - Partick Monney, Director of Administration

PUBLIC HEARING

5. Public Hearing for consideration of a Resolution adopting the Enterprise Fund Transfers for FY 2021/2022 - Bruce Riddle, Assistant City Administrator/Finance Director
6. Public Hearing for consideration of an Ordinance approving of setting compensation for Springville City Officers and Employees for FY 2021/2022
7. Public Hearing to consider a Resolution and adoption of the Springville City Final Budget for Fiscal Year 2021/2022 - Bruce Riddle, Assistant City Administrator/Finance Director
8. Public Hearing for consideration of a Resolution and Budget Amendment to the FY 2020/2021 Springville City Budget - Bruce Riddle, Assistant City Administrator/Finance Director

REGULAR AGENDA

9. Consideration of an Ordinance amending the definition for "Impervious Surface" and the billing calculation process when establishing fees - Brad Stapley, Public Works Director

10. Consideration of a Resolution and an Operating Agreement for a Multimodal Share System with Superpedestrian, Inc. - Troy Fitzgerald, City Administrator
11. Consideration of a Zone Map Amendment to apply the Materials Processing and Storage (MPS) Overlay to the property located at 1838 South State Street, Springville, Utah currently located in the Light Industrial Manufacturing (LIM) Zone - Josh Yost, Community Development Director

MAYOR, COUNCIL, AND ADMINISTRATIVE REPORTS

CLOSED SESSION, IF NEEDED - TO BE ANNOUNCED IN MOTION

12. *The Springville City Council may adjourn the regular meeting and convene into a closed session as provided by UCA 52-4-205.*

ADJOURNMENT

CERTIFICATE OF POSTING - THIS AGENDA IS SUBJECT TO CHANGE WITH A MINIMUM OF 24-HOURS NOTICE- POSTED 06/11/2021

In compliance with the Americans with Disabilities Act, the City will make reasonable accommodations to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Recorder at (801) 489-2700 at least three business days prior to the meeting.

Meetings of the Springville City Council may be conducted by electronic means pursuant to Utah Code Annotated Section 52-4-207. In such circumstances, contact will be established and maintained by telephone or other electronic means and the meeting will be conducted pursuant to Springville City Municipal Code 2-4-102(4) regarding electronic meetings. s/s - Kim Crane, CMC, City Recorder



MINUTES OF THE REGULAR MEETING OF THE SPRINGVILLE CITY COUNCIL HELD ON TUESDAY,
MAY 04, 2021, AT 7:00 P.M. AT THE CIVIC CENTER, 110 SOUTH MAIN STREET, SPRINGVILLE,
UTAH.

Presiding and Conducting: Mayor Richard J. Child

Elected Officials in Attendance: Liz Crandall
Craig Jensen
Matt Packard
Mike Snelson
Brett Nelson

City Staff in Attendance: City Administrator Troy Fitzgerald, Assistant City Administrator/City Attorney John Penrod, Assistant City Administrator/Finance Director Bruce Riddle, and City Recorder Kim Crane. Building and Grounds Director Bradley Neel, Power Director Leon Fredrickson, Chief of Police Lance Height, Administrative Services Director Patrick Monney, Community Development Director Josh Yost, Public Works Director Brad Stapley, Recreation Director Corey Merideth, Library Director Dan Mickelson, and Museum of Art Director Rita Wright

CALL TO ORDER

Mayor Child welcomed everyone and called the meeting to order at 7:00 p.m.

INVOCATION AND PLEDGE

Councilmember Nelson offered the invocation, and Councilmember Crandall led the Pledge of Allegiance.

APPROVAL OF THE MEETING'S AGENDA

COUNCILMEMBER SNELSON MOVED TO APPROVE THE MEETINGS AGENDA AS WRITTEN. COUNCILMEMBER JENSEN SECONDED THE MOTION, AND ALL PRESENT VOTED AYE.

MAYORS COMMENTS

Mayor Child welcomed the Council, staff, and those in attendance.

CEREMONIAL

1. Recognition of the Springville High School Girls Basketball Team 5A Champions

Mayor Child and the Springville City Council congratulated the Springville High School Girls Basketball team for winning the 5A State Championship this year. Head Coach Holli Averett thanked the Mayor and Council and said how proud she was of the team and how hard they worked this year. The SHS 2021 State Champions were; Rie Briggs, Lauryn Deede, Katie Durfy, Ellie Esplin, Madi Galbraith, Kayla Jackson, Paige Jacobson, Addisyn Johnson, Ash Mousser, Brooke Pennington, Ella Peterson, Kayla Porray, Sami Stepp, and Ella Stoddard.

46 **PUBLIC COMMENT**

47 Mayor Child introduced the Public Comment section of the agenda. He asked if there were any
48 written requests to speak submitted. There was none.

49 **CONSENT AGENDA**

- 50 2. Approval of minutes for the March 02 and 16, 2021 work-study meetings.
- 51 3. Approval of the Mayor's appointments of Leticia Goodman, Alice Johansen, Michael Johnson, and
52 Amanda McClellan to the Springville Library Board

53 COUNCILMEMBER NELSON MOVED TO APPROVE THE CONSENT AGENDA AS WRITTEN
54 COUNCILMEMBER CRANDALL SECONDED THE MOTION, AND ALL PRESENT VOTED AYE.

55 **PUBLIC HEARING AGENDA**

- 56 4. **Public Hearing for consideration of a Resolution and agreement approving the sale of Springville
57 City Property of approximately .09 acres located at approximately 180 South Main Street in
58 Springville, Utah - John Penrod, Assistant City Administrator/City Attorney (continued from April
59 20. 2021)**

60 A Public Hearing was held on April 20, 2021, and continued by the City Council to the May 04,
61 2021 council meeting.

62 GWC Capital, LLC (a company associated with the Clyde Companies) recently approached
63 Springville City wanting to purchase from the City the parcel of property that is located on Springville's
64 Main Street between Funfinity and Dr. Christopher's Herb Shop. The parcel of property is approximately
65 0.09 acres and has been used for parking. GWC Capital, LLC wants to construct a building that is
66 compatible and sensitive to the design and materials of Springville's historic downtown.

67 The purchase price was \$80,000 and closing will end after all parties mutually agree to a design.
68 The parties will work together in good faith on a building design. Once the parties agree a development
69 agreement will be approved.

70 Attorney Penrod reviewed the agreement with the Mayor and City Council. He stated he met with
71 personnel at Gingers Café, Dr. Christopher's, and the potential buyer where they had a good discussion
72 and all parties looked to work together.

73 Mayor Child opened a public hearing.

74 COUNCILMEMBER PACKARD MOTIONED TO CLOSE THE PUBLIC HEARING.
75 COUNCILMEMBER SNELSON SECONDED THE MOTION, AND ALL PRESENT VOTED AYE.

76 COUNCILMEMBER JENSEN MOVED TO APPROVE RESOLUTION #2021-20 APPROVING
77 THE SALE OF APPROXIMATELY 0.09 ACRES OF PROPERTY LOCATED AT APPROXIMATELY 180
78 SOUTH MAIN STREET TO GWC CAPITAL, LLC.

79 COUNCILMEMBER PACKARD SECONDED THE MOTION, THE VOTE IS RECORDED AS
80 FOLLOWS:

81 COUNCILMEMBER CRANDALL	AYE
82 COUNCILMEMBER JENSEN	AYE
83 COUNCILMEMBER PACKARD	AYE
84 COUNCILMEMBER SNELSON	AYE
85 COUNCILMEMBER NELSON	AYE

86 **RESOLUTION #2021-20 APPROVED**

94 **REGULAR AGENDA**

95 **5. Consideration of an Ordinance amending Section 11-4-405 of Springville City Code pertaining to**
96 **setbacks for detached accessory structure rear yard setbacks - Josh Yost, Community**
97 **Development Director**

98 Attorney Penrod reported John York, a Springville resident, recently constructed an unwallled patio
in his backyard that is less than three feet from his home and within five feet of his rear yard boundary
100 line. Mr. York's structure currently violates the City's accessory structure ordinance because the
ordinance requires accessory structures to be located at least six feet away from a principal structure.
102 After this was brought to Mr. York's attention, he applied to amend the City's ordinance. The
desired ordinance amendment only deals with "unwallled" accessory structures. The Fire Chief and
104 Building Official were consulted and did not object to the amendment.

105 Public Works Director Stapley asked if stormwater was considered and if water would be shed
106 onto another property. Attorney Penrod replied it should not there would be three feet between properties.

107 Councilmember Snelson asked if this would apply city-wide. Attorney Penrod confirmed it would.

108
109 COUNCILMEMBER JENSEN MOVED TO *APPROVE* **ORDINANCE #08-2021** AMENDING THE
110 ACCESSORY STRUCTURE ORDINANCE TO ALLOW UNWALLED ACCESSORY STRUCTURES TO
BE CLOSER THAN SIX FEET TO A PRIMARY STRUCTURE.

111 COUNCILMEMBER PACKARD SECONDED THE MOTION. THE VOTE IS RECORDED AS
112 FOLLOWS:

114	COUNCILMEMBER CRANDALL	AYE
	COUNCILMEMBER JENSEN	AYE
116	COUNCILMEMBER PACKARD	AYE
	COUNCILMEMBER SNELSON	AYE
118	COUNCILMEMBER NELSON	AYE

119 **ORDINANCE #08-2021 APPROVED**

120
121 **6. Consideration of a Resolution to adjust a boundary line for the Holdaway Property and Barn**
122 **located at 601 East 200 North, Springville, UT, Parcel No. 23:041:0149 - John Penrod, Assistant**
123 **City Administrator/City Attorney**

124 Attorney Penrod reported in or around 1994, Reed and Margaret Holdaway donated the Holdaway
Park property to the City. After donating the park property, several city council meeting minutes show that
126 the Holdaway's meant to keep the property on which their barn is located. The property was in the original
legal description of property gifted to the City. The meeting minutes include the following dates March
128 2001, May 2001, and August 2002. In addition to the meeting minutes, the City fenced around the barn
so that it was not part of Holdaway Park and signed a quitclaim deed in 2003 that deeded the barn
130 property back to Holdaway's. However, the deed had some issues with it and was not recognized by the
County. The prior meeting minutes do not show that the City Council ever voted on this issue. Accordingly,
132 this item comes to the Council for its approval.

134 COUNCILMEMBER NELSON MOVED TO APPROVE **RESOLUTION #2021-21** AUTHORIZING
THE MAYOR TO SIGN A QUITCLAIM DEED THAT DEEDS THE HOLDAWAY BARN TO THE
136 CURRENT OWNERS OF THE HOLDAWAY PROPERTY.

137 COUNCILMEMBER SNELSON SECONDED THE MOTION. THE VOTE IS RECORDED AS
138 FOLLOWS:

139	COUNCILMEMBER CRANDALL	AYE
140	COUNCILMEMBER JENSEN	AYE

142 COUNCILMEMBER PACKARD AYE
143 COUNCILMEMBER SNELSON AYE
144 COUNCILMEMBER NELSON AYE

144 **RESOLUTION #2021-21 APPROVED**

146 7. **Consideration of a Resolution addressing improvements for development at 850 South 2080 East, Springville, Utah - John Penrod, Assistant City Administrator/City Attorney**

148 Attorney Penrod reported Adam Smith the owner of the property at 850 West and 2080 East in Springville, had protested the required development improvements for his one lot subdivision as being beyond what the City may exact as part of developing the property.

150 Mr. Smith is protesting the City's requirement that he must mill and overlay the entire road around his one-lot subdivision, which road length is over 300 feet.

152 The proposed resolution allows the city to examine Mr. Smith's protest, and if it is determined that the ordinance requirements amount to an unlawful exaction, the City may enter into an agreement with Mr. Smith that resolves the issue.

154 Allow staff to do a full analysis and the mayor to enter an agreement with the property owner for what is appropriate.

156 Councilmember Jensen asked if they could do a flag lot. Administrator Fitzgerald replied it would end up with different roads.

160 COUNCILMEMBER SNELSON MOVED TO *APPROVE* **RESOLUTION #2021-22**
162 **AUTHORIZING THE CITY TO ENTER INTO AN AGREEMENT WITH THE OWNER OF PROPERTY AT 850 SOUTH 2080 EAST, SPRINGVILLE, UTAH.**

164 COUNCILMEMBER JENSEN SECONDED THE MOTION. THE VOTE IS RECORDED AS FOLLOWS:

166 COUNCILMEMBER CRANDALL AYE
167 COUNCILMEMBER JENSEN AYE
168 COUNCILMEMBER PACKARD AYE
169 COUNCILMEMBER SNELSON AYE
170 COUNCILMEMBER NELSON AYE

170 **RESOLUTION #2021-22 APPROVED**

172 8. **Consideration of a Resolution and Lease for less than five acres of parcel #26:050:0042 (old Suntana property) to Geneva Rock Products, Inc. - John Penrod, Assistant City Administrator/City Attorney**

176 Attorney Penrod reported in 2016, the Mountainland Association of Governments purchased roughly 44 acres of the old Suntana Raceway property. As part of the transaction, the property was deeded to Springville City. The City agreed to hold the property until the future I-15 1600 South offramp was constructed. During the time that the City holds the property, it may lease it to other entities.

180 Geneva Rock Products, Inc. ("Geneva") recently requested that the City lease approximately four acres of the property to Geneva for a temporary batch plant. In exchange for the lease, Geneva has agreed to provide the City with concrete.

182 Attorney Penrod explained the terms of the agreement and Geneva Rock would need to get the permits from the county.

184 Administrator Fitzgerald said there was a question about supplying the property with water. He stated the Applicant was aware and is working with the County and Public Works.

188 COUNCILMEMBER PACKARD MOVED TO *APPROVE* **RESOLUTION #2021-23**
190 AUTHORIZING A LEASE FOR LESS THAN FIVE ACRES OF THE SUNTANA PROPERTY (PARCEL
#26:050:0042) TO GENEVA ROCK PRODUCTS, INC.

192 COUNCILMEMBER NELSON SECONDED THE MOTION. THE VOTE IS RECORDED AS
FOLLOWS:

194	COUNCILMEMBER CRANDALL	AYE
	COUNCILMEMBER JENSEN	AYE
	COUNCILMEMBER PACKARD	AYE
196	COUNCILMEMBER SNELSON	AYE
	COUNCILMEMBER NELSON	AYE

198 **RESOLUTION #2021-23 APPROVED**

200 COUNCILMEMBER PACKARD MOTIONED TO HAVE MR. PENROD ADD A 60-DAY
TERMINATION CLAUSE TO THE LEASE FOR SPRINGVILLE CITY DURING A ONE-YEAR TERM.

202 COUNCILMEMBER NELSON SECONDED THE MOTION, AND ALL PRESENT VOTED AYE.

204 9. **Consideration of a Resolution regarding the Springville City tentative budget for the Fiscal Year
2021/2022, and a request to schedule a Public Hearing date and time for formal adoption of the
206 Final Budget - Bruce Riddle, Assistant City Administrator/Finance Director**

208 Director Riddle reported the Uniform Fiscal Procedures Act for Utah Cities requires that Springville
City adopt a tentative budget in the first regular Council meeting in May for the ensuing year. Additionally,
state statute requires the city to adopt a final budget on or before June 22 of each fiscal period.

210 COUNCILMEMBER SNELSON MOVED TO *APPROVE* **RESOLUTION #2021-24** ADOPTING
212 THE CITY OF SPRINGVILLE TENTATIVE BUDGET FOR THE FISCAL YEAR 2021-2022 AND SET A
PUBLIC HEARING FOR ADOPTION OF THE FINAL BUDGET ON JUNE 1, 2021, AT 7:00 P.M.

214 COUNCILMEMBER JENSEN SECONDED THE MOTION. THE VOTE IS RECORDED AS
FOLLOWS:

216	COUNCILMEMBER CRANDALL	AYE
	COUNCILMEMBER JENSEN	AYE
218	COUNCILMEMBER PACKARD	AYE
	COUNCILMEMBER SNELSON	AYE
220	COUNCILMEMBER NELSON	AYE

222 **RESOLUTION #2021-24 APPROVED**

222

MAYOR, COUNCIL, AND ADMINISTRATIVE REPORTS

224 Mayor Child asked if there were any comments. Mayor said he is receiving requests to make
proclamations for many things and asked for the council's feedback regarding a policy on proclamations.

226 Councilmember Crandall asked about community members offering prayers during meetings.
Penrod most cities are doing what we do now and some have stepped away from the tradition.

228

CLOSED SESSION

230 10. *The Springville City Council may temporarily recess the regular meeting and convene in a closed
session as provided by UCA 52-4-205.*

232 There was none.

ADJOURNMENT

COUNCILMEMBER PACKARD MOVED TO ADJOURN THE REGULAR MEETING AT 8:22 P.M.

236 COUNCILMEMBER JENSEN SECONDED THE MOTION, AND ALL PRESENT VOTED AYE.

238

240 *This document constitutes the official minutes for the Springville City Council Regular Meeting held on Tuesday, May 04, 2021*
242 *I, Kim Crane, do hereby certify that I am the duly appointed, qualified, and acting City Recorder for Springville City, of Utah County,*
244 *State of Utah. I do hereby certify that the foregoing minutes represent a true and accurate, and complete record of this meeting held on Tuesday,*
May 04, 2021.

246 DATE APPROVED: _____

Kim Crane, CMC
City Recorder

248

MINUTES OF THE REGULAR MEETING OF THE SPRINGVILLE CITY COUNCIL HELD ON TUESDAY,
MAY 18, 2021, AT 7:00 P.M. AT THE CIVIC CENTER, 110 SOUTH MAIN STREET, SPRINGVILLE,
UTAH.

Presiding and Conducting: Mayor Richard J. Child

Elected Officials in Attendance: Liz Crandall
Craig Jensen
Matt Packard
Mike Snelson
Brett Nelson

City Staff in Attendance: City Administrator Troy Fitzgerald, Assistant City Administrator/City Attorney John Penrod, Assistant City Administrator/Finance Director Bruce Riddle, and City Recorder Kim Crane. Building and Grounds Director Bradley Neel, Power Director Leon Fredrickson, Chief of Police Lance Height, Administrative Services Director Patrick Monney, Community Development Director Josh Yost, City Engineer Jeff Anderson, Jake Nostrom, Library Director Dan Mickelson, and Museum of Art Director Rita Wright

CALL TO ORDER

Mayor Child welcomed everyone and called the meeting to order at 7:00 p.m.

INVOCATION AND PLEDGE

Councilmember Crandall offered the invocation, and Councilmember Snelson led the Pledge of Allegiance.

APPROVAL OF THE MEETING'S AGENDA

COUNCILMEMBER SNELSON MOVED TO APPROVE THE MEETINGS AGENDA AS WRITTEN. COUNCILMEMBER CRANDALL SECONDED THE MOTION, AND ALL PRESENT VOTED AYE.

MAYORS COMMENTS

Mayor Child welcomed the Council, staff, and those in attendance.

CEREMONIAL

1. Recognition of the Art City Days Rodeo Royalty

This year's 2021 Art City Days Rodeo Royalty; Queen, Carissa Nostrom; First Attendant Emilia Averett; Second Attendant Sydney Nielsen; and Princess Brett Averett attended and welcomed the Mayor and Council to come out to the rodeo on June 12, 2021.

PUBLIC COMMENT

Mayor Child introduced the Public Comment section of the agenda. He asked if there were any written requests to speak submitted.

44 Bobby Widmar, resident; commented he has spoken to the council before about this problem and
was the spokesperson for the Spring Mountain Condominiums. He read a prepared statement regarding
46 Ray Sanford's property and city code violations, as well as litigation that was served upon him. Problems
continue with rats, junk piles, cars, and scrap tires. He said there was not a single car garage, it masks a
48 large junk pile 6 feet high. Mr. Widmar stated he had followed the case regarding Mr. Sanford and nothing
had been done. Mr. Sanford was convicted in February and was to come into compliance by the end of
50 April. He once again ignored the court orders. In February Spring Mountain Condos was infested by
termites. They were told it's likely a cause from the conditions next door. Mr. Widmar said, on behalf of
52 Spring Mountain Condos and our neighborhood we do matter. Attorney Penrod explained the city was on
top of the problem and had refiled with the court.

54 Tes Allman, resident; lives across the street from the Civic Center on 100 South. Last August their
street filed a request for permit parking. She explained during the summer months people are attending
56 the city splash pad and parking down along the side streets, making it very dangerous for children
crossing the road. Administrator Fitzgerald explained there had been some personnel changes since
58 August and there was a policy in place to get permit parking in transition areas with a fee. He believed
the residents filed a petition. The council if inclined can get around the application and fee process and
60 authorize funds to install signage. The city posted signage on 100 West to keep people from parking on
the west side of 400 west. Mayor Child stated it is something the city should take care of. Administrator
62 Fitzgerald replied staff would work on it and get it done.

64 **CONSENT AGENDA**

2. Approval of minutes for April 06, 2021 work-study and regular meetings and April 20, 2021, regular
66 meeting.
3. Approval of a Resolution and task award for the PL566 Watershed Plan under the current general
68 agreement - Jeff Anderson, City Engineer
4. Approval of Firework Restrictions and Map for the wildland interface areas of Springville - Henry
70 Clinton, Fire Chief
5. Approval of a Resolution approving the MWPP Annual Report - Jake Nostrom, Water
72 Reclamation, and Storm Water Superintendent

74 Councilmember Packard asked for more information regarding item #3. City Engineer Anderson
explained this was the first step in the planning phase with the watershed plan.

76
COUNCILMEMBER PACKARD MOVED TO APPROVE THE CONSENT AGENDA AS WRITTEN
78 AND RESOLUTION #2021-25 APPROVING THE TASK AWARD FOR THE PL566 WATERSHED PLAN
AND RESOLUTION #2021-26 APPROVING THE 2020 MWPP ANNUAL REPORT

80 COUNCILMEMBER SNELSON SECONDED THE MOTION. THE VOTE IS RECORDED AS
FOLLOWS:

82	COUNCILMEMBER CRANDALL	AYE
	COUNCILMEMBER JENSEN	AYE
84	COUNCILMEMBER PACKARD	AYE
	COUNCILMEMBER SNELSON	AYE
86	COUNCILMEMBER NELSON	AYE

RESOLUTION #2021-25 AND RESOLUTION #2021-26 APPROVED

88

90

92 **REGULAR AGENDA**

93 6. **Consideration of an Ordinance to amend Springville City Code Section 11-4-301 Land Use Matrix**
94 **pertaining to Tobacco Specialty Businesses - Josh Yost, Community Development Director**

95 Director Yost reported the City Council requested planning staff look at areas of the City that would
96 be more suitable for retail specialty tobacco sales to avoid the possibility of multiple stores in the City's
gateway zones.

97 Under the current adopted Land Use Matrix, retail specialty tobacco sales fall under "General
98 Retail," which allows them in all of the commercial zones pending they meet the State of Utah's
100 requirements. The proposed amendment would list the use separately and allow them only in the L-IM
Light Industrial Manufacturing Zone and to include the state location requirements.

101 Councilmember Jensen would like to know what other cities are doing as far as zoning for this
102 type of business. Attorney Penrod reported it was not uncommon to have uses allowed in specific zones.

103 Director Yost noted a correction needed regarding a typo on page one of the Ordinance item 6, C
104 should be 1,000 feet.

105 Administrator Fitzgerald said staff would bring back information on other cities.

106
107
108 **COUNCILMEMBER SNELSON MOVED TO *APPROVE* ORDINANCE #09-2021 AMENDING
SECTION 11-4-301 OF SPRINGVILLE CITY CODE.**

109 **COUNCILMEMBER NELSON SECONDED THE MOTION. THE VOTE IS RECORDED AS
110 FOLLOWS:**

111	COUNCILMEMBER CRANDALL	AYE
	COUNCILMEMBER JENSEN	AYE
113	COUNCILMEMBER PACKARD	AYE
	COUNCILMEMBER SNELSON	AYE
115	COUNCILMEMBER NELSON	AYE

116 **ORDINANCE #09-2021 APPROVED**

117
118 **MAYOR, COUNCIL, AND ADMINISTRATIVE REPORTS**

119 Mayor Child asked if there were any comments.

120 Council discussed the Highline ditch discussion from the work session and by consensus would
121 like more information regarding a solution, and if development is done.

122
123
124 **CLOSED SESSION - ADJOURNMENT**

125 7. *The Springville City Council may temporarily recess the regular meeting and convene in a closed*
126 *session as provided by UCA 52-4-205.*

127 **COUNCILMEMBER SNELSON MOVED TO CLOSE THE CITY COUNCIL MEETING AND GO
128 INTO A CLOSED SESSION REGARDING PROPERTY AT 7:50 P.M.**

129 **COUNCILMEMBER NELSON SECONDED THE MOTION. THE VOTE IS RECORDED AS
130 FOLLOWS:**

131	COUNCILMEMBER CRANDALL	AYE
	COUNCILMEMBER JENSEN	AYE
133	COUNCILMEMBER PACKARD	AYE
	COUNCILMEMBER SNELSON	AYE
135	COUNCILMEMBER NELSON	ABSENT

136
137
138

140

This document constitutes the official minutes for the Springville City Council Regular Meeting held on Tuesday, May 18, 2021

142 *I, Kim Crane, do hereby certify that I am the duly appointed, qualified, and acting City Recorder for Springville City, of Utah County,*
144 *State of Utah. I do hereby certify that the foregoing minutes represent a true and accurate, and complete record of this meeting held on Tuesday,*
May 18, 2021.

146

DATE APPROVED: _____

Kim Crane, CMC
City Recorder

148



STAFF REPORT

DATE: June 2, 2021
TO: Honorable Mayor and City Council
FROM: Heather Penni, City Treasurer
SUBJECT: MOU WITH UTAH DEPARTMENT OF WORKFORCE SERVICES

RECOMMENDATION:

A Motion to approve the electronic signing of a memorandum of understanding with the Utah Department of Workforce Services to receive HEAT payments for the period of performance May 1, 2021 to April 30, 2026.

BACKGROUND:

The Department of Workforce Services and Springville City have entered into agreements in the past to provide energy assistance benefits directly to Springville City for and in behalf of eligible low-income households. Springville City is obligated to provide the Department of Workforce Services with customer usage data reports annually by requested deadlines.

DISCUSSION:

These services are utilized by community members in Springville City. This process allows the City a utility payment without a collections process and fees. In addition, it helps those most vulnerable to be introduced to State and County service programs for assistance.

ALTERNATIVES:

The City could decline the MOU and only offer hardship fund options.

FISCAL IMPACT:

Over the last twelve (12) calendar months the City has received \$1000-\$4200 per month in assistance for low-income households.

RESOLUTION #2021-XX

**A RESOLUTION APPROVING AN AGREEMENT BETWEEN
SPRINGVILLE CITY AND UTAH DEPARTMENT OF WORKFORCE
SERVICES:**

WHEREAS, Utah Department of Workforce Services, provides and energy assistance benefit; and

WHEREAS, the current lease will reach its end June 30, 2021; and

WHEREAS, the Agreement between Utah Department of Workforce Services and Springville City will be in effect for a total of five years; and

WHEREAS, after considering the facts, comments and recommendations presented to the City Council, the Council finds the Agreements attached to this Resolution to be in the best interest of the City and Utah Department of Workforce Services.

NOW, THEREFORE, be it resolved by the City Council of Springville, Utah as follows:

PART I:

The Finance Director is authorized to sign the electronic MOU, attached as Exhibit A, per final review of the City Attorney.

PART II:

This resolution shall take effect immediately.

PASSED AND APPROVED this 15th day of June 2021.

Richard J. Child, Mayor

ATTEST:

Kim Crane, City Recorder

EXHIBIT A

**AGREEMENT BETWEEN SPRINGVILLE CITY AND UTAH DEPARTMENT OF
WORKFORCE SERVICES**



MEMORANDUM OF UNDERSTANDING
FOR DWS SYSTEM ACCESS
BETWEEN THE
UTAH DEPARTMENT OF WORKFORCE SERVICES
And
SPRINGVILLE CITY CORPORATION

This Agreement is entered into between Utah Department of Workforce Services, hereinafter referred to as the Department or DWS, and the organization listed below, hereinafter referred to as Energy Assistance Vendor, collectively referenced as PARTIES:

SPRINGVILLE CITY CORPORATION

Organization
110 South Main

Address
Springville, UT 84663

City State Zip

Now therefore, the PARTIES agree as follows:

- I. Purpose
DWS and the Energy Assistance Vendor enter into this Agreement to provide home energy assistance benefits directly to Energy Assistance Vendor for eligible low-income households. Energy Assistance Vendor will provide DWS with customer Usage Data Report annually by requested deadline.

- II. Period of Performance
This Agreement is effective May 1st, 2021 through April 30th, 2026 unless terminated sooner in accordance with the terms and conditions herein.

- III. Information Sharing
Energy Assistance Vendor shall utilize the HEAT Vendor Portal to verify HEAT benefits paid directly to Energy Assistance Vendor for HEAT eligible households.
 - A. Energy Assistance Vendor will be given System access to conduct a Benefit Issuance search for HEAT clients by check number or date range.
 - B. The System search results will provide residential and account information for the HEAT and CRISIS benefits the client has received.
 - C. Energy Assistance Vendor will have access to the specific data elements listed below for the sole purpose of processing HEAT checks:
 - 1. Reports tab specific to assigned Vendor Number
 - 2. Home tab to upload Annual Usage Reports for HEAT eligible households

- IV. Termination
DWS may terminate this Agreement without prior notice if deemed necessary because of a requirement of law or policy, upon determination by DWS that there has been a breach of system integrity or security by the Energy Assistance Vendor, or a failure of the Energy Assistance Vendor to comply with the terms of this

Agreement, established procedures, or legal requirements. This Agreement may be terminated without cause, in writing, with the mutual consent of the PARTIES.

V. Renegotiation or Modification

This Agreement may be amended, modified, or supplemented only by written amendment to the Agreement, executed by the PARTIES hereto, and attached to the original signed copy of the Agreement.

VI. Attachments

The Energy Assistance Vendor agrees to comply with the terms of the following attachment(s).

Attachment A: Department of Workforce Services Non-Disclosure Agreement

Attachment B: DWS 3rd Party Access Request Form

Attachment C: Fuel/Energy Type Agreement

Attachment D: HEAT Program Policy Manual attached by reference, found at <https://jobs.utah.gov/housing/scso/seal/documents/heatpolicymanual.pdf>

VII. Legal Authority

DWS will enter into Agreements concerning the exchange of private information with federal, state, and local agencies as required or permitted under provisions of the Utah Governmental Records Access and Management Act, the Utah Employment Security Act, or other applicable law and the rules adopted pursuant thereto.

A. Government Records Access and Management Act (GRAMA) located in the Utah Code Annotated § 63G-2-206(2)(a) Sharing Records states: "A governmental entity may provide a private, controlled, or protected record or record series to another governmental entity, a political subdivision, a government-managed corporation, the federal government, or another state if the requesting entity provides written assurance: (i) that the record or record series is necessary to the performance of the governmental entity's duties and functions; (ii) that the record or record series will be used for a purpose similar to the purpose for which the information in the record or record series was collected or obtained; and (iii) that the use of the record or record series produces a public benefit that is greater than or equal to the individual privacy right that protects the record or record series."

B. Utah Administrative Code R986-100-110(4)(b), (c), (g).

C. The Privacy Act of 1974, (5 U.S.C. § 552a, as amended); the Social Security Administration Privacy Act Regulations (20 C.F.R. § 401.150, as amended); and the Social Security Act's disclosure of information in possession of any Energy Assistance Vendor provisions (42 U.S.C. 1306, as amended).

VIII. Disclosure and Confidentiality Requirements

A. All Energy Assistance Vendor users shall complete and submit the DWS 3rd Party Access Request Form (see Attachment B) to gain access to the system.

B. Energy Assistance Vendor shall immediately notify the DWS Data Security Specialist (see "Contacts," below) when previously authorized employees are no longer authorized access to the system. DWS will notify the Contractor if the DWS 3rd Party Access Request Form is revised. Contractor will use the most current version of the Form.

- C. Information obtained under this Agreement shall only be used to support the valid administrative needs of the Energy Assistance Vendor and shall not be disclosed for any purpose other than those specifically authorized by this Agreement. Energy Assistance Vendor's employees must sign the Department of Workforce Services Non-Disclosure Agreement (see Attachment A).
- D. Energy Assistance Vendor's employees shall only query information for individuals who are applying for or participating in Contractor's programmed services.
- E. Contractor shall have sufficient safeguards in place to ensure the personal information obtained from DWS Clients is used only for the purpose disclosed. Information in electronic format shall be stored and processed in such a way that unauthorized persons cannot retrieve the information by computer, remote terminal, or any other means.
- F. The information shall not be stored on any server accessible from the Internet or by unauthorized Energy Assistance Vendor personnel.
- G. At the request of DWS, the Energy Assistance Vendor shall identify all personnel, by position, authorized to request and receive information.
- H. Energy Assistance Vendor shall instruct all authorized personnel regarding the private nature of the information and sanctions specified in Utah State law against unauthorized disclosure. Section 35A-4-312(7) of the Utah Employment Security Act provides penalties for unauthorized disclosure in the form of a fine, imprisonment or both.

Section 63G-2-801(a) of the Government Records Access and Management Act provides that "A public employee or other person who has lawful access to any private, controlled, or protected record under this chapter, and who intentionally discloses, provides a copy of, or improperly uses a private, controlled, or protected record knowing that the disclosure or use is prohibited under this chapter, is, except as provided in Subsection 53-5-708(1)(c), is guilty of a Class B misdemeanor."

Furthermore, Subsection (2) (a) of Section 63G-2-801 provides penalties against any person who by false pretenses, bribery, or theft gains access to or obtains a copy of any private, controlled or protected record to which he is not legally entitled, and classifies such acts as Class B misdemeanors.

- I. Energy Assistance Vendor shall follow the confidentiality protection provisions of Utah Code Title 63G-Chapter 02, Government Records Access Management Act, for public record confidentiality.
- J. Re-disclosure of public assistance record information is limited to public officials who may receive the information under Utah Code, Subsection 63G-2-206(2) or to private entities on the basis of informed consent of the individual to whom the information pertains.

IX. Background Review

Energy Assistance Vendor shall ensure that it has thoroughly investigated the employees who are given access to the system. Energy Assistance Vendor will not grant access to employees whose background suggests they will be unable to meet the data security requirements of this Agreement. Specifically, employees whose background checks reveal fraud, identity theft, or substance abuse shall not be allowed to access this data. DUI convictions for all substances other than alcohol shall disqualify an employee from access.

X. Data Security

- A. Energy Assistance Vendor shall complete and return a DWS 3rd Party Access Request Form (see Attachment B) for each individual who will access the HEAT Vendor Portal.
- B. DWS reserves the right to implement a multi factor authentication process for access to the HEAT Vendor Portal during the term of this contract. DWS will coordinate with the vendor to set up multi factor tokens when appropriate.
- C. Energy Assistance Vendor shall monitor, detect, analyze, protect, report, and respond against known vulnerabilities, attacks, and exploitations. Energy Assistance Vendor shall also continuously test and evaluate information security controls and techniques to ensure that they are effectively implemented.
- D. Energy Assistance Vendor shall follow the information security guidelines set forth in the latest version of NIST 800-53.
- E. Energy Assistance Vendor shall control access based on need to know. Energy Assistance Vendor shall limit access to data in electronic or hardcopy format to authorized individuals only. DWS reserves the right to disapprove access to selected individuals or groups of individuals.
- F. DWS will maintain a query log containing the user identification, the date/time of each query. The query log may be used to monitor Energy Assistance Vendor compliance with the terms of this Agreement.
- G. Energy Assistance Vendor shall store or process information either in electronic format such as magnetic tapes or discs or in hardcopy paper format in such a manner that unauthorized access is avoided. Energy Assistance Vendor shall secure information in a manner to protect confidential files.
- H. Energy Assistance Vendor shall avoid printing or faxing any DWS confidential information unless necessary for required job duties, where no other methods exist to store or communicate the needed information. Printing or faxing may only occur at an approved third party site and may not occur in a telework or outreach environment.
- I. Screenshots, photographs or other media images/recordings of DWS confidential information obtained in the HEAT Vendor Portal is prohibited unless requested by DWS Energy Assistance Team for troubleshooting purposes. This includes all DWS applications and any documents provided by DWS that contain confidential information.
- J. DWS and Energy Assistance Vendor agree to train users accessing, disclosing, or receiving information under this Agreement, including Energy Assistance Vendors and contract providers, on relevant statutes prescribing confidentiality and safeguarding requirements, re-disclosure prohibitions, and penalties for unauthorized access or disclosure. DWS has the right to review the Energy

Assistance Vendor's disclosure-training program and require any changes necessary to said program.

- K. DWS and Energy Assistance Vendor system security plans must include provisions warning of the potential statutory sanctions for individuals who violate access and disclosure provisions. Procedures governing sanctions and individual corrective actions under applicable statutory authority shall be pursued and taken against individuals who violate terms of this Agreement.
- L. Energy Assistance Vendor shall comply with all applicable laws that require the notification of individuals in the event of a Data Breach or other security incident that may impact DWS systems or data within 24 hours of the occurrence. It is within DWS's discretion to determine whether any attempted unauthorized access is a Security Incident or a Data Breach.
- M. Energy Assistance Vendor shall comply with all applicable laws that require the notification of individuals in the event of a Data Breach or other events requiring notification in accordance with *DTS Policy 5000-0002 Enterprise Information Security Policy*. In the event of a Data Breach or other event requiring notification under applicable law (Utah Code § 13-44-101 thru 301 et al), Energy Assistance Vendor shall: (a) cooperate with DWS by sharing information relevant to the Data Breach; (b) promptly implement necessary remedial measures, if necessary; and (c) document responsive actions taken related to the Data Breach, including any post-incident review of events and actions taken to make changes in business practices in relation to the Data Breach. If the Data Breach requires public notification, all communication shall be coordinated with DWS. Energy Assistance Vendor is responsible for all notification and remedial costs and damages.
- N. Energy Assistance Vendor shall develop a contingency plan for addressing access to any uniquely sensitive records such as public officials and celebrities.
- O. Energy Assistance Vendor shall notify DWS of any major change in a system platform (hardware or software) procedure or policy affecting transmission or distribution so that re-review of system safeguards can be initiated.
- P. Energy Assistance Vendor shall comply with the following measures to prevent security breaches. Failure to meet the requirements will result in liability against the Energy Assistance Vendor. All workstation updates must be installed within 72 hours of the patch/software/service pack release dates. All server patches/software updates/service packs must be installed within two weeks of release date or within a reasonable time frame, based on professional information technology industry standards and best practices:
 1. Energy Assistance Vendor will have whole disk encryption on laptops and devices that are used to access the system.
 2. Install the most recent OS service pack.
 3. Install the most recent OS security updates.
 4. Install most recent patches for applications including, but not limited to, Adobe (Acrobat, PDF, Reader, Flash), Java, Quick-Time, and Microsoft Office.
 5. Install, run and maintain anti-virus software with the latest signature which includes, but is not limited to, protection from computer viruses, worms, Trojan horses, malicious rootkits, backdoors, spyware, botnets, keystroke loggers, data-stealing malware, dishonest adware, crimeware and other malicious software.

6. Maintain secure configurations for hardware and software on laptops, workstations, and servers.
7. Maintain secure configurations on network devices such as firewalls, routers, and switches.
8. Install and maintain adequate boundary defense. Run and maintain a host-based firewall on all devices.
9. Educate and encourage computer users to put in place strong authentication credentials and passwords.
10. Control wireless devices used to access, transmit, or store DWS data. This includes but is not limited to the use of:
 - a) enterprise management tools (vs. tools for home use)
 - b) network vulnerability scanning tools
 - c) deactivation of unauthorized ports
 - d) wireless intrusion detection systems (WIDS)
 - e) disabling peer-to-peer network capability
 - f) disabling wireless peripheral access, such as Bluetooth
 - g) disable the ability to connect to public wireless networks and those not authorized by Energy Assistance Vendor
- Q. Maintain, monitor and analyze security audit logs.
- R. Maintain controlled use of administrative privileges.
- S. Continually assess vulnerability and remediate.
- T. Limit and control network ports, protocols, and services.
- U. Prevent data loss through the use of appropriate measures, including but not limited to: encryption software, network monitoring tools, monitoring, and an adequate Data Security Plan and employee training on such plans.

XI. Client Informed Consent

Energy Assistance Vendor may only request/query information for individuals who are applying for or participating in the Energy Assistance Vendor's program. Energy Assistance Vendor shall include language in the reduced transit pass application expressly informing the applicant that DWS will share information with Energy Assistance Vendor concerning the applicant's participation in the identified programs for the purpose of determining eligibility and that by proceeding with the application, the applicant consents to such disclosure and authorizes DWS to share the information with Energy Assistance Vendor.

XII. Monitoring

Energy Assistance Vendor shall permit DWS the right of compliance reviews and if applicable, onsite inspections without prior notification to ensure that the requirements of this Agreement are being met. Additionally, the Energy Assistance Vendor will allow compliance reviews and if applicable, onsite inspections by any other state and federal agencies with statutory oversight responsibility for the data being shared. The Energy Assistance Vendor will maintain a process sufficient to allow an audit of its compliance.

XIII. Imposition of Fees

The Energy Assistance Vendor will not impose any fees upon clients for services provided under this Agreement except as authorized by DWS.

XIV. Equal Opportunity and Non-Discrimination

The Energy Assistance Vendor shall comply with Section 188 of the Workforce Innovation and Opportunity Act, and Title VI of the Civil Rights Act, to the extent they apply to the subject matter of this contract.

XV. Indemnity

IF THE ENERGY ASSISTANCE VENDOR IS A GOVERNMENTAL AGENCY: Both PARTIES to this Agreement are governmental entities as defined in the Utah Governmental Immunity Act (Utah Code Ann. 63G-7-101 et. seq.). Nothing in this Contract shall be construed as a waiver by either or both PARTIES of any rights, limits, protections or defenses provided by the Act. Nor shall this Contract be construed, with respect to third PARTIES, as a waiver of any governmental immunity to which a party to this Contract is otherwise entitled. Subject to and consistent with the Act, each party will be responsible for its own actions or negligence and will defend against any claims or lawsuit brought against it. There are no indemnity obligations between these PARTIES.

IF THE ENERGY ASSISTANCE VENDOR IS A NON-GOVERNMENTAL ENTITY: The Energy Assistance Vendor agrees to indemnify, save harmless, and release the State of Utah, and all its officers, agents, volunteers, and employees from and against any and all loss, damages, injury, liability, suits, and proceedings arising out of the performance of this Agreement which are caused in whole or in part by the negligence of the Energy Assistance Vendor's officers, agents, volunteers, or employees, but not for claims arising from the State's sole negligence.

XVI. Contract Jurisdiction, Choice of Law and Venue

The provisions of this Agreement shall be governed by the laws of the State of Utah. The PARTIES will submit to the jurisdiction of the courts of the State of Utah for any dispute arising out of this Agreement or the breach thereof. Venue shall be in Salt Lake City, in the Third Judicial District Court for Salt Lake County.

XVII. Separability Clause

A declaration by any court, or any other binding legal source, that any provision of this Agreement is illegal and void shall not affect the legality and enforceability of any other provision of this Agreement, unless the provisions are mutually dependent.

XVIII. Additional Requirements

Provisions incorporated into this Agreement by reference but not attached hereto include all other governmental laws, rules, regulations, or actions applicable to services provided herein.

Contact Information

Department of Workforce Services

Energy Assistance Vendor

Name:
Caitlin Rangel

Name:
Heather Penni

Position:
Utility Vendor Specialist

Address:
110 South Main

Address:
1385 S State Street, 4th Floor

City: State: Zip:
Springville, UT 84663

City: State: Zip:
Salt Lake City, UT 84115

Phone:
801-489-2702

Phone:
(801)468-0015

Email:
hpenni@springville.org

Email:
caitlinrangel@utah.gov

This Agreement and all documents incorporated by reference constitute the entire Agreement between the PARTIES and supersede all prior negotiations, representations, or Agreements, either written or oral between the PARTIES relating to the subject matter of this Agreement.

Signatures and Acknowledgement

By signing below, the following officials acknowledge that they understand and agree to all of the terms and responsibilities set forth herein and cause this Agreement to be executed.

APPROVED FOR ENERGY ASSISTANCE VENDOR:

Signature Date

Print Name /Title

APPROVED FOR DWS:

Nathan McDonald (for Casey)
Nathan McDonald (for Casey) | May 19, 2021 09:12 MDT

05/19/2021

Casey Cameron, Executive Director Date

ATTACHMENT A

NON-DISCLOSURE AGREEMENT

Each **Contractor/Grantee** employee or volunteer and each **Sub-Contractor/Grantee** employee or volunteer who has access to Customer personal information must sign this Non-Disclosure Agreement at the beginning of the grant or upon hire. A signed copy of this Agreement must be in each employee's/volunteer's file subject to inspection and review by the Department of Workforce Services (DWS).

The **Contractor/Grantee** and its employees and volunteers will comply with the following measures to protect the privacy of the information released under this agreement against unauthorized access or disclosure.

1. The information shall be used only to the extent necessary to assist in the purposes identified within this Agreement and shall not be re-disclosed for any purposes not specifically authorized in this contract.
2. The information shall be stored in a place physically secure from access by unauthorized persons.
3. Information in electronic format shall be stored and processed in such a way that unauthorized persons cannot retrieve the information by computer, remote terminal or any other means.
4. Precautions shall be taken to ensure that only authorized personnel are given access to on-line files.
5. The Contractor/Grantee has provided me instruction regarding the private nature of the information and I understand I am subject to State and Federal law penalties for unauthorized disclosure of information.

Signature

Date

Print Name



Attachment B
State of Utah
Department of Workforce Services
DWS 3RD PARTY ACCESS REQUEST FORM

Complete the User Information, sign and return to the DWS Contract Owner at:

caitlinrangel@utah.gov
Email of Contract Owner

INFORMATION ACCESS (Completed by DWS and DTS)

3 rd Party Agency Contract or Agreement Number: <u>21-MOU-0172</u>	
Contract Dates: Start Date: <u>May 1, 2021</u>	End Date: <u>April 30, 2026</u>
RSA Token: _____	Profile (DTS): _____
	Profile (DTS): _____
REQUESTED ACCESS	
<input type="checkbox"/> AUDITOR	<input type="checkbox"/> AWARE
<input type="checkbox"/> EREP (STATE Agency Only)	<input type="checkbox"/> CONTENT NAVIGATOR IMAGING VIEW
<input type="checkbox"/> UI UNEMPLOYMENT TRANSACTIONS:	<input type="checkbox"/> ESHARE Role: _____
<input type="checkbox"/> UWORKS:	<input type="checkbox"/> WBPS
Job Title: _____	<input type="checkbox"/> WAGE
Office: _____	<input type="checkbox"/> CATS LABOR
Team: _____	<input type="checkbox"/> CATS EMPLOYEE
Desktop User Name: _____	
<input checked="" type="checkbox"/> OTHER SPECIAL ACCESS: <u>Energy Provider Portal</u>	
Special instructions/comments: _____	

USER INFORMATION (Complete All Fields)

Agency Name: SPRINGVILLE CITY CORPORATION

Effective Dates: Start Date: _____ End Date: April 30, 2026

First Name: _____ Last Name: _____

Work Phone: _____ Organization Email: _____

Office Location: _____

Last 4 digits of SSN (leave blank if including a State EIN below): _____

New/Re-instated Delete User Access Change

STATE AGENCIES (Complete All Fields)

State EIN: _____ Previous State Employment Logon ID: _____

Read the following Security Policy and sign the Agreement on page 2.

DWS COMPUTER SECURITY POLICY STATEMENT

Computer system resources and information of the Department of Workforce Services (DWS) are information technology assets of the State of Utah and must be protected. This includes protection from unauthorized disclosure, modification, or destruction, whether accidental or intentional.

Users of DWS computer systems are subject to all requirements and sanctions of Federal and State

statute and administrative rules. Policies and procedures regarding proper use, ethics and conduct while accessing data must also be followed.

Access to DWS computer systems is given on a need-to-know basis only. This is authorized only by certified owners of the specific system. Any unauthorized or improper use of the system, or providing access to others by disclosing access codes, passwords, and/or leaving active workstations unattended, may result in loss of access and prosecution under state and federal statutes.

Users granted access to DWS computer systems may access the information only for legitimate business purposes and must guard against improper use or disclosure of this information. Any information accessed through a DWS computer system is confidential.

Users are not allowed to access their own information or the information of family members or close acquaintances.

Information systems are monitored to detect inappropriate access and protect customer information. Access, including queries, are logged and stored. Ninety (90) days of user inactivity will result in termination of user access from the system.

Users must immediately report any suspicion or knowledge of any inappropriate access, misuse or disclosure of confidential information. Users who are aware of inappropriate access, compilation, distribution or misuse of confidential information and who fail to report it are subject to loss of access and civil and criminal sanctions, including fines and prosecution under state and federal statutes.

- I understand there are confidentiality regulations that govern DWS.
- I will only use the information for purposes specifically authorized in the contract or agreement between my agency and the Department of Workforce Services.
- I agree to comply with program confidentiality requirements specified in that contract or agreement.
- I understand **my** failure to safeguard confidential data may result in penalties, including fines, costs of prosecution, and imprisonment.

I have read and agree to all of the provisions outlined in this security policy statement.

USER SIGNATURE: /s/ _____ DATE: _____

USER NAME (print): _____

SUPERVISOR NAME (print): _____ PHONE: _____

SUPERVISOR SIGNATURE: /s/ _____ DATE: _____

****SUPERVISOR’S SIGNATURE IS ACKNOWLEDGING THIS INDIVIDUAL HAS BEEN TRAINED IN DWS CONFIDENTIALITY AND NON-DISCLOSURE POLICIES****

*****Supervisors must notify the Contract Owner when a user’s access to DWS computer systems must be removed because of termination, transfer, or other reasons.**

DWS Data Security Only:	Log ID: _____
DWS Contract Owner Initials (initial and email to DWS_DATA_SECURITY@utah.gov): _____	Date: _____
DWS Data Security Signature: <u> /s/ _____</u>	Date: _____
DWS Business Owner: _____	Date: _____



ATTACHMENT C: FUEL/ENERGY TYPE AGREEMENT

Indicate type(s) of energy provided by checking below, check here when completed:

I. Fuel Type(s) provided (please check all that apply):

- Natural Gas
- Electricity
- Propane
- Coal
- Wood
- Fuel Oil
- Kerosene

II. PURPOSE OF ATTACHMENT:

The Low-Income Home Energy Assistance Act of 1981 (Pub. Law 97-35, Sections 2601-11, 42 U.S.C. Sections 8621-8629) provides grants to DWS to assist eligible low-income households in meeting the costs of home energy. Eligible households are defined as those meeting the criteria set forth in the Utah HEAT Program Policy Manual, issued by the Utah Department of Workforce Services (DWS) HEAT Program. This contract incorporates the requirements that must be met by ENERGY ASSISTANCE PROVIDER if payments are to be made directly to ENERGY ASSISTANCE PROVIDER in accordance with 42 U.S.C., Section 8624 (b)(7).

III. SCOPE:

A. DWS will make payments directly to ENERGY ASSISTANCE PROVIDER provided that:

1. ENERGY ASSISTANCE PROVIDER charges the household in ENERGY ASSISTANCE PROVIDER'S normal billing process.

2. ENERGY ASSISTANCE PROVIDER bills the household no more than the cost of the energy delivered minus the cost of the payments received or expected from DWS.

3. ENERGY ASSISTANCE PROVIDER does not discriminate against or treat adversely any eligible household for any reason in relation to terms and conditions of service, sale, credit, delivery, or price, including service charges, reconnection charges, and payment plan arrangements.

4. ENERGY ASSISTANCE PROVIDER agrees not to discontinue utility service for at least 30 days after receiving verbal/written verification of payment from DWS, whether for the standard HEAT program or for emergency funds, excluding repairs. Examples of valid HEAT verifications will be available upon request from DWS.

5. ENERGY ASSISTANCE PROVIDER agrees to waive any security deposit billed to households approved for the HEAT program.

6. ENERGY ASSISTANCE PROVIDER agrees to waive any fees associated with energy service including shut off notice fees, reconnection fees, late payment fees, service initiation fees, and account closure fees when a household is HEAT eligible and receiving HEAT or CRISIS benefits from DWS.

7. Delivery of fuel or energy will be made within four calendar days of the receipt of or verbal/written verification of payment, if not earlier.

8. In regard to clients who have either been disconnected or have run out of fuel and are receiving HEAT or CRISIS funds for reconnection or fuel delivery:

a. ENERGY ASSISTANCE PROVIDER agrees to reconnect client within 24 hours upon receiving verbal or written commitment of payment from DWS.

b. For fuel sources other than natural gas or electricity, ENERGY ASSISTANCE PROVIDER agrees to provide emergency fuel within

48 hours upon receiving verbal or written commitment of payment from DWS.

9. If ENERGY ASSISTANCE PROVIDER is a utility regulated by the Public Service Commission of Utah, ENERGY ASSISTANCE PROVIDER will supply energy in accordance with provisions of Utah Residential Utility Service Regulation R746-200, as adopted by the Public Service Commission of Utah.

10. ENERGY ASSISTANCE PROVIDER will ensure that payment by DWS is credited toward the household's home energy costs.

11. If the HEAT benefit was paid in error or if fraud is determined, upon request, the ENERGY ASSISTANCE PROVIDER agrees to return the HEAT benefit to DWS.

B. DWS will include a list of eligible households and amounts paid on behalf of households with each warrant paid to ENERGY ASSISTANCE PROVIDER via the HEAT Vendor Portal.

C. CREDIT BALANCES

1. If a household discontinues service with ENERGY ASSISTANCE PROVIDER, the ENERGY ASSISTANCE PROVIDER must return any HEAT benefit credit remaining on the account to DWS with the Return Funds to State Form.

a. If the household opens a new utility account for a Utah address, the ENERGY ASSISTANCE PROVIDER may transfer the remaining credit balance directly to the new utility vendor without notifying DWS.

b. ENERGY ASSISTANCE PROVIDER may not return credit balances directly to the client. If the ENERGY ASSISTANCE PROVIDER returns credit balance directly to the client, the ENERGY

ASSISTANCE PROVIDER is responsible to send a check to DWS for the amount of the credit balance and collect a reimbursement directly from the client.

D. In the event ENERGY ASSISTANCE PROVIDER erroneously returns funds to DWS, DWS shall remit such funds to the ENERGY ASSISTANCE PROVIDER within 30 days after a determination that such return was in error.

E. RELEASE OF INFORMATION:

1. The ENERGY ASSISTANCE PROVIDER named above is a Retail Energy Provider who represents and warrants that it is authorized to receive payment from DWS on behalf of a customer determined by DWS under the HEAT guidelines to be an eligible HEAT applicant. ENERGY ASSISTANCE PROVIDER will, with reference to an eligible HEAT applicant:

a. Upon verbal or written request from DWS, provide at no cost to DWS the eligible HEAT applicant's billing and usage history for the previous twelve (12) months. ENERGY ASSISTANCE PROVIDER will transmit such billing history via electronic mail or facsimile by requested date each year.

b. ENERGY ASSISTANCE PROVIDER agrees to provide relevant account information including account balance, account status, utility number, and a copy of recent utility bills when requested by DWS.



STAFF REPORT

DATE: June 11, 2021

TO: Honorable Mayor and City Council

FROM: John Penrod, City Attorney

SUBJECT: CONSIDERATION OF AN INTERLOCAL AGREEMENT BETWEEN SPRINGVILLE CITY AND UTAH COUNTY REGARDING AN ELECTRONIC PROSECUTION CASE AND DOCUMENT MANAGEMENT SYSTEM.

RECOMMENDED MOTIONS

Motion to approve Resolution No. ____ that approves entering into an interlocal cooperation agreement between Utah County and Springville City for the use of the Filevine attorney case and document management system.

BACKGROUND

For several years now, Springville City has been using a prosecution case management system called Justware. Springville has been using Justware through an interlocal agreement with Utah County, wherein Utah County maintains the system. Justware has not kept up with current demands for case management, and the County is in the process of switching to Filevine for case management.

The other cities that are teaming up with the County to utilize Filevine are Spanish Fork, Salem and Payson. Other cities are using a system called e-prosecutor. The two systems are financially similar. The benefit with Filevine is that it syncs with Spillman, which is the system the police use, and automatically e-files, which saves us time on each case. The e-prosecutor system does not have these two functions.

This item is coming to the Council because the Council is required to approve interlocal agreements. The following are summaries of some of the key provisions in the agreement:

- County's Responsibilities.
 - Host the Filevine system on a cloud-based platform, which the City will be allowed to use via an internet connection.
 - Make sure that Filevine is accessible to the City.
 - Host all of the City's data and information, but will not access it.
 - Provide all necessary training and troubleshooting for the City.
- City's Responsibilities.
 - Pay annual subscription and maintenance fees.
 - Use Filevine as it is intended to be used.
 - Not jeopardize County's agreements with Filevine.
 - Cooperate with County on maintenance and troubleshooting.
- Term and Termination. The agreement will run for five years. Either party may terminate at any time by providing a 60-day notice of termination.

- Indemnification. Both parties are government entities with government immunity protections. Each party agrees to indemnify the other party for its own acts.

FISCAL IMPACT

The City will pay \$10,869.20 for the first year, which includes a fee of \$5,175.00 for data migration from Justware to Filevine. In subsequent years, the City will pay \$5,694.

Attachments: Proposed Resolution and Agreement.

RESOLUTION #2021-XX

A RESOLUTION APPROVING THE INTERLOCAL COOPERATION AGREEMENT BETWEEN UTAH COUNTY AND SPRINGVILLE CITY FOR USE OF THE FILEVINE ATTORNEY CASE AND DOCUMENT MANAGEMENT SYSTEM.

WHEREAS, pursuant to the provisions of the Interlocal Cooperation Act, Title 11, Chapter 13, Utah Code Annotated 1953, as amended (the “Act”), public agencies, including political subdivisions of the State of Utah as therein defined, are authorized to enter into mutually advantageous agreements for joint and cooperative actions, including the providing services; and

WHEREAS, Springville City and Utah County are public agencies for purposes of the Act; and

WHEREAS, on June 15, 2021, the City Council considered the Interlocal Cooperation Agreement between Utah County and Springville City for the Use of the Filevine Attorney Case and Document Management System (the “Interlocal Agreement”); and

WHEREAS, the purpose of the Interlocal Agreement is to establish how the City and County will work together to allow the City to utilize the Filevine electronic case and document management system; and

WHEREAS, the Interlocal Agreement replaces a prior interlocal agreement between the City and County for a case management system known as Justware, which system has not kept up with electronic case management needs; and

WHEREAS, the City Council finds that the Interlocal Agreement will provide the City with the case management system it needs to properly prosecute criminal cases in the Springville Justice Court and the District Court.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SPRINGVILLE CITY:

SECTION 1. Agreement Approval. The Agreement, substantially in the form attached as EXHIBIT A, is approved and shall be executed by the Mayor.

SECTION 2. Legal Review. As required by the Interlocal Cooperation Act, the Interlocal Agreement has been submitted to the City’s legal counsel for review and approval as to form and legality.

SECTION 3. Filing with Records Keeper. As required by the Act and upon full execution of the Interlocal Agreement, an executed original counterpart of the Interlocal Agreement shall be filed with the keeper of Springville City’s records.

SECTION 4. Effective Date. This resolution shall become effective immediately upon passage.

PASSED AND APPROVED this 15th day of June 2021.

ATTEST

By _____
Richard J. Child, Mayor

Kim Crane, Recorder

EXHIBIT A

**Interlocal Cooperation Agreement between Utah County and Springville City for the Use
of the Filevine Attorney Case and Document Management System**

**INTERLOCAL COOPERATION AGREEMENT BETWEEN
UTAH COUNTY AND SPRINGVILLE CITY FOR USE OF THE FILEVINE
ATTORNEY CASE AND DOCUMENT MANAGEMENT SYSTEM**

THIS AGREEMENT, made and entered into this ___ day of _____ 2021, by and between UTAH COUNTY, a body corporate and politic of the State of Utah, with its office located at 100 East Center Street, Suite 2300, Provo, Utah 84606 (“COUNTY”), and SPRINGVILLE CITY, a municipality and political subdivision of the State of Utah (“CITY”), with its principal offices located at 110 South Main Street, Springville, Utah 84663.

WHEREAS, the Utah Interlocal Co-operation Act, Title 11, Chapter 13, Utah Code Annotated (1953), as amended, permits local governmental units including cities, counties and political subdivisions of the State of Utah to make the most efficient use of their powers by enabling them to cooperate with other public entities on the basis of mutual advantage and to exercise joint cooperative action for the benefit of their respective citizens; and

WHEREAS, the parties to this Agreement are public agencies as defined in the Interlocal Cooperation Act; and

WHEREAS, the COUNTY has entered into Agreement No. 2020-487, incorporated herein by this reference, with Filevine, Inc. (“Filevine”) to develop, support, and maintain an electronic case and document management system for the Utah County Attorney’s Office; and

WHEREAS, the COUNTY has entered into Agreement No. 2021-275, incorporated herein by this reference, with Filevine that allows COUNTY to provide licenses to CITY; and

WHEREAS, the COUNTY has entered into Agreement Nos. 2020-1080 and 2021-310, incorporated herein by this reference, with Bit Link Solutions, LLC, (“Bit Link”), wherein Bit Link provides supplementary services to Filevine’s electronic case and document management system; and

WHEREAS, it is to the mutual benefit of the parties and their respective residents to enter into an agreement providing for the parties’ joint and cooperative action in the use of Filevine.

NOW THEREFORE, in consideration of the covenants and agreements contained herein and other valuable consideration, the sufficiency of which is hereby acknowledged, the parties

hereby agree as follows:

Section 1. PURPOSES.

This Agreement has been established and entered into between the parties for the purpose of providing the Filevine electronic case and document management system to the CITY. Agreement No. 2021-275 allows COUNTY to provide Filevine licenses to CITY at the costs listed below, thus CITY does not have to incur the substantial installation cost which is regularly associated with the purchase of software services.

Section 2. ADMINISTRATION OF AGREEMENT.

The parties to this Agreement do not contemplate nor intend to establish a separate legal entity under the terms of this Agreement. The parties hereto agree that, pursuant to Section 11-13-207, Utah Code Annotated, 1953 as amended, the COUNTY shall act as the administrator responsible for the administration of this Agreement. The parties further agree that this Agreement does not anticipate nor provide for any organizational changes in the parties. The administrator agrees to keep all books and records in such form and manner as the COUNTY Clerk/Auditor shall specify and further agrees that said books shall be open for examination by the parties hereto at all reasonable times. The parties agree that they will not acquire, hold nor dispose of real or personal property pursuant to this Agreement during this joint undertaking.

Section 3. EFFECTIVE DATE; DURATION.

This Agreement shall become effective and shall enter into force within the meaning of the Interlocal Cooperation Act, upon the submission of this Agreement to, and the approval and execution hereof by the governing bodies of both parties. The term of this Agreement shall be from the date of execution hereof and remain in effect until June 30, 2022, and shall automatically renew for three 1 year terms to expire on June 30, 2025.

Section 4. PARTIES' RESPONSIBILITIES

COUNTY's responsibilities:

1. COUNTY, under its agreement with Filevine, will host the Filevine system on a cloud-based platform and allow CITY to use and access, via internet connection, to Filevine for the same use and to the same extent COUNTY is able to utilize Filevine.
2. COUNTY will expend every reasonable effort, as host of the Filevine system, to ensure

Filevine is accessible to CITY.

3. All CITY data and information shall be hosted by COUNTY, and CITY shall log on through the COUNTY's portal. As host, COUNTY has access to all CITY data and information. COUNTY agrees not to access any CITY data or information unless consented to, in writing, by CITY.
4. COUNTY shall provide all training and troubleshooting for CITY, and CITY acknowledges that certain issues may require COUNTY to go through Filevine for assistance.

CITY's responsibilities:

1. CITY shall pay to COUNTY the annual subscription and maintenance fee as outlined below:
 - a. User Licenses: COUNTY currently pays for 109 Filevine User Licenses. The parties agree that CITY shall pay for 4 of those User Licenses. The cost of each User License shall be the total contract price the COUNTY pays Filevine divided by the amount of total User License. CITY shall pay COUNTY its percentage of User Licenses.
 - b. Administrative Fees: CITY shall pay COUNTY an additional forty percent (40%) of each User License per User License for additional administrative expenses incurred by the COUNTY.
 - c. Docs+: CITY shall pay COUNTY its percentage share of User Licenses for Docs+.
 - d. Bit Link: CITY shall pay COUNTY its percentage share of User Licenses for Bit Link. This cost includes the annual and one-time installation and set-up of Bit Link services.
 - e. Periscope Platinum: CITY shall pay COUNTY its percentage share of User Licenses for Periscope Platinum.
 - f. Filevine Enterprise Automation: CITY shall pay COUNTY its percentage share of User Licenses for Filevine Enterprise Automation.
 - g. Data Migration: CITY shall pay COUNTY for migrating data from COUNTY's former electronic case management system, Justware, to Filevine, based on its percentage of total number of cases filed by CITY, COUNTY, and the other two city Justware users, namely Spanish Fork City and Payson City, in the calendar year 2020. This number is intended to reflect CITY's percentage of data migrated from Justware to Filevine. For purposes of this Agreement, between the four entities named in this subsection, CITY filed twenty-three percent (23%) of cases in 2020. Data Migration costs shall only apply to the first year of this agreement.

Product	Percentage	Price/unit	Quantity	Subtotal
User License	\$66,708/109	\$612/license	4	\$2,448.00
Administrative Fee	40% of User License	\$245/license	4	\$980.00
Docs+	\$19,620/109	\$180/license	4	\$720.00
Bit Link	\$29,000/109	\$266/license	4	\$1,064.00
Periscope	\$6,600/109	\$60.55/license	4	\$242.20
Automation	\$6,500/109	\$60/license	4	\$240.00
Data Migration	\$22,500/23%	--	--	\$5,175.00
			Total	\$10,869.20

2. If renewed following the term of this Agreement, the amount CITY owes to COUNTY as defined above is subject to the same percentage increase in fees as set forth in Section 6.2 of Agreement No. 2020-487.
3. CITY shall use Filevine and the associated Bit Link services as they are intended to be used and as outlined in Agreement Nos. 2020-487, 2020-1080, and 2021-310.
4. CITY acknowledges receiving a copy of Agreement Nos. 2020-487, 2020-1080, and 2021-310 and said agreements are on file with COUNTY. CITY acknowledges, as a licensee, that it is under the same obligations and responsibilities as all other licensees subject Agreement Nos. 2020-487, 2020-1080, and 2021-310. CITY will in no way use Filevine or the associated Bit Link services in any way that would reasonably jeopardize COUNTY's agreements with Filevine or Bit Link.
5. CITY acknowledges that COUNTY is hosting Filevine and is not providing the actual software services or maintenance. COUNTY is dependent on Filevine to receive the software services and for any maintenance, repairs, and upgrades to Filevine.
6. CITY agrees to cooperate with COUNTY in the maintenance and troubleshooting of technical issues that may arise, and agree to allow COUNTY access to CITY data that is necessary to remedy said technical issues.

Section 5. MANNER OF FINANCING

This Agreement and the actions completed herein shall not receive separate financing, nor shall a separate budget be required. Each party shall be responsible for its own obligations under this Agreement.

Section 6. METHOD OF TERMINATION

This Interlocal Cooperation Agreement will automatically terminate at the end of its term herein, pursuant to the provisions of Section 3 of this Agreement. Prior to the automatic

termination at the end of the term of this Agreement, any party to this Agreement may terminate the Agreement sixty (60) days after providing written notice of termination to the other party.

Section 7. INDEMNIFICATION

Each party agrees to indemnify, save harmless, and release the other party, and all of its officers, agents, volunteers, and employees, from and against any and all loss, damages, injury, liability, suits and proceedings, including but not limited to attorney's fees, defense costs, litigation and court costs, amounts paid in settlement and amounts paid to discharge judgments, for its acts or omissions, and those of its officers, agents, personnel, employees, staff arising out of, or related to, directly or indirectly, this Agreement. Each Party agrees to maintain reasonable insurance coverage for such liabilities. The parties to this Agreement are political subdivisions of the State of Utah, and hereby agree that the obligation to indemnify is limited to the dollar amounts set forth in the Governmental Immunity Act, Utah Code § 63G-7-604.

Section 8. FILING OF INTERLOCAL COOPERATION AGREEMENT

Executed copies of this Interlocal Cooperation Agreement shall be placed on file in the office of the COUNTY Clerk/Auditor of Utah County, and shall remain on file for public inspection during the term of this Interlocal Cooperation Agreement.

Section 9. ADOPTION REQUIREMENTS

This Interlocal Cooperation Agreement shall be (a) approved by Resolution of the Executive body of each of the parties, (b) executed by a duly authorized official of each of the parties, (c) submitted to and reviewed by an Authorized Attorney of each of the parties as to proper form and compliance with applicable law, as required by Section 11-13-202.5, Utah Code Annotated, 1953 as amended, and (d) filed in the official records of each party.

Section 10. LAWFUL AGREEMENT

The parties represent that each of them has lawfully entered into this Agreement, having complied with all relevant statutes, ordinances, resolutions, by-laws, and other legal requirements applicable to their operation.

Section 11. AMENDMENTS

This Interlocal Cooperation Agreement may not be amended, changed, modified or

altered except by an instrument in writing which shall be (a) approved by the Executive of each of the parties, (b) executed by a duly authorized official of each of the parties, (c) submitted to and reviewed by an Authorized Attorney of each of the parties as to proper form and compliance with applicable law, as required by Section 11-13-202.5, Utah Code Annotated, 1953 as amended, and (d) filed in the official records of each party.

Section 12. SEVERABILITY

If any term or provision of this Interlocal Cooperation Agreement or the application thereof shall to any extent be invalid or unenforceable, the remainder of this Interlocal Cooperation Agreement, or the application of such term or provision to circumstances other than those with respect to which it is invalid or unenforceable, shall not be affected thereby, and shall be enforced to the extent permitted by law. To the extent permitted by applicable law, the parties hereby waive any provision of law which would render any of the terms of this Interlocal Cooperation Agreement unenforceable.

Section 13. NO PRESUMPTION

Should any provision of this Agreement require judicial interpretation, the Court interpreting or construing the same shall not apply a presumption that the terms hereof shall be more strictly construed against the party, by reason of the rule of construction that a document is to be construed more strictly against the person who himself or through his agents prepared the same, it being acknowledged that each of the parties have participated in the preparation hereof.

Section 14. BINDING AGREEMENT

This Agreement shall be binding upon the heirs, successors, administrators, and assigns of each of the parties hereto.

Section 15. NOTICES

All notices, demands, and other communications required or permitted to be given hereunder shall be in writing and shall be deemed to have been properly given if delivered by hand or by certified mail, return receipt requested, postage paid, to the parties at their addresses first written above, or at such other addresses as may be designated by notice given hereunder, or be email.

Section 16. ASSIGNMENT

The parties to this Agreement shall not assign this Agreement, or any part hereof, without the prior written consent of all other parties to this Agreement. No assignment shall relieve the original parties from any liability hereunder.

Section 17. GOVERNING LAW

All questions with respect to the construction of this Agreement, and the rights and liability of the parties hereto, shall be governed by the laws of the State of Utah.

Section 18. ENTIRE AGREEMENT

This Agreement contains the entire agreement between the parties. No promise, representation, warranty, or covenant not included in this Agreement has been or is relied upon by the parties to it.

IN WITNESS WHEREOF, the parties have signed and executed this Agreement, after resolutions duly and lawfully passed, on the dates listed below:

UTAH COUNTY

Authorized and passed on the _____ day of _____ 2021.

BOARD OF COUNTY COMMISSIONERS
UTAH COUNTY, UTAH

WILLIAM C. LEE, Chair

ATTEST:
JOSH DANIELS
Utah County Clerk/Auditor

By: _____
Deputy Utah County Clerk/Auditor

REVIEWED AS TO FORM AND COMPATIBILITY WITH APPLICABLE LAW:

DAVID O. LEAVITT
Utah County Attorney

By: _____
Deputy Utah County Attorney

SPRINGVILLE CITY

By: _____
Its: _____



STAFF REPORT

DATE: June 11, 2021
TO: Honorable Mayor and City Council
FROM: Patrick Monney, Director of Administrative Services
SUBJECT: RENEW 5 YEAR CONTRACT WITH UEN FOR 1 GIG FIBER CONNECTION FOR CITY

RECOMMENDED MOTION

A Motion to approve 5-year contract with Utah Education and Telehealth Network (UEN)

SUMMARY OF ISSUES/FOCUS OF ACTION

Currently the city has a contract with UEN providing 1 Gig of discounted internet service at \$360 per month vs. the \$1,000 per month, per Gig, provided by Xfinity/Comcast. This contract extends these savings for the next 5 years.

BACKGROUND

The city has contracted with UEN for several years and has benefited from the savings due to the “educational” relationship the Library has with UEN. This renewal 5-year contract will allow the city to continue the 1 Gig of fiber connection to the city for \$360 per month.

DISCUSSION

Springville City uses three, 1 Gig connections providing internet and networking services. Unfortunately, UEN only offers one, 1 Gig connection at the reduced price. The additional two, 1 Gig connections are provided by Xfinity/Comcast at \$1,000 per month per Gig. Through the UEN contract renewal, CenterCom (the hardware company providing the actual service for UEN) has agreed to bring 2 additional Gig of fiber to the city at no cost for future growth. This can be used as a leverage to renegotiate with Xfinity/Comcast for requesting a reduction of their rates on their 2 Gigs of service.

CITY COUNCIL MEMORANDUM

ALTERNATIVES

The City Council could entertain replacing UEN with Xfinity/Comcast, but the \$640 in savings each month would be lost, equating in \$38,400 in savings over the next 5 years, as well as the 2 additional Gig of service through CenterCom for future growth of the city.

Patrick Monney

Patrick Monney
Director of Administrative Services

EXHIBIT A

**AGREEMENT BETWEEN SPRINGVILLE CITY AND UTAH EDUCATION AND
TELEHEALTH NETWORK**

RESOLUTION #2021-XX

A RESOLUTION APPROVING AN AGREEMENT BETWEEN SPRINGVILLE CITY AND UTAH EDUCATION AND TELEHEALTH NETWORK (UEN) FOR TELECOMMUNICATIONS WAN SERVICES AGREEMENT:

WHEREAS, Utah Education and Telehealth Network (UEN) provides telecommunications WAN services; and

WHEREAS, Springville City is interested in continuing services and renewing a 5-year Telecommunications WAN Services Agreement; and

WHEREAS, after considering the facts, comments and recommendations presented to the City Council, the Council finds the Agreements attached to this Resolution to be in the best interest of the City.

NOW, THEREFORE, be it resolved by the City Council of Springville, Utah as follows:

PART I:

The Mayor is hereby authorized to sign the agreement with Utah Education and Telehealth Network, attached as Exhibit A.

PART II:

This resolution shall take effect immediately.

PASSED AND APPROVED this 15th day of June 2021.

Richard J. Child, Mayor

ATTEST:

Kim Crane, City Recorder



STAFF REPORT

DATE: May 24, 2021
TO: Honorable Mayor and City Council
FROM: Bruce Riddle, Finance Director
SUBJECT: FY 2022 FINAL BUDGET - ENTERPRISE FUND TRANSFERS

RECOMMENDED MOTION

Other than opening a Public Hearing, no formal action is required of the City Council. It is proposed that the public hearing be opened on June 1, 2021 and any comments from the public heard.

SUMMARY OF ISSUES/FOCUS OF ACTION

State statute (Utah Code 10-6-135.5) requires, among other things, that a municipality intending to transfer money from an enterprise fund to another fund of the city to hold a separate and independent public hearing to provide for public comment on these intended transfers.

BACKGROUND

During the 2017 Session, the Utah Legislature passed HB 164 (Municipal Enterprise Fund Amendments), which modified language relating to transfers of money from a municipal enterprise fund to another fund. The requirements of the new legislation include: (a) providing public notice of the intended transfer (including a letter sent to utility customers, e-mailing the letter to paperless billing customers, and posting the letter on the city's website and any social media platforms used by the city), (b) clearly identifying the transfer in the budget document, and (c) holding a separate and independent public hearing related to the transfer.

DISCUSSION

The City has complied with the requirements of the new State law. A copy of the letter that was sent to the utility customers is attached to this staff report.

ALTERNATIVES

The public hearing is required if the Council intends to include transfers in the budget. The City Council could remove transfers from the budget.

FISCAL IMPACT

The transfers included in the FY 2022 budget total \$5,745,703. Alternate funding sources or budget reductions would be required if the transfers were eliminated.





Notice to Springville Utility Customers

State law requires that the City provide an annual disclosure of money transferred from an enterprise fund (typically a utility service) to any other fund of the City. Springville’s Fiscal Year 2022 Tentative Budget includes a set percentage transfer of five percent of operating revenues from each of the utility enterprise funds (Water, Sewer, Electric, Storm Drain, and Solid Waste) to the City’s General Fund. The transfer amount also includes the value of utilities provided to the general fund at no charge. Additionally, the budget includes a transfer of two percent of the budget of Enterprise Fund capital projects to support the “Percentage for the Arts” program, which promotes public art in Springville. Transfers are amounts that cannot be defined as reasonable allocations of costs between funds and are not typically repaid.

As has been its practice for many years, the City of Springville has budgeted for the transfer of money from its utility enterprise funds to the general fund as a return on investment to its shareholders, the Springville City rate payers. These funds are used each year to help cover costs of important city services like police, fire, library, senior center, parks, recreation and other city functions. The utility transfer helps keep property taxes low in Springville.

Separate from these operating transfers, the enterprise funds pay an administrative charge to cover the costs of centralized services provided by the general fund to the enterprise funds. These services include but are not limited to utility billing, accounting, payroll, legal, human resources, engineering and facility maintenance. These administrative fees are calculated by the Finance Department and are considered to be reasonable allocations of costs between funds.

The following are Fiscal Year 2022 transfers and administrative fees (budgeted not to exceed):

Fund	FY 2022 Expenditure Budget	Transfer To	Transfer Amount	% of Expenditure Budget	Admin. Fees	% of Budget
Water	\$12,038,886	Gen, Fund	\$394,995	3.3%	\$710,067	5.9%
Sewer	\$6,306,269	Gen, Fund	\$356,204	5.6%	\$531,839	8.4%
Electric	\$32,177,748	Gen, Fund	\$1,950,432	6.1%	\$731,554	2.3%
Storm Water	\$2,531,481	Gen, Fund	\$107,051	4.2%	\$616,409	24.3%
Solid Waste	\$2,068,014	Gen, Fund	\$88,581	4.3%	\$321,404	15.5%
Golf	\$4,908,880	Gen, Fund	\$-	0.0%	\$76,482	1.6%

The Tentative Budget will be considered by the City Council in their regular meeting on May 4, 2021 with a public hearing to be set for Tuesday, June 1, 2021 at 7:00 p.m. at the City Council Chambers located at the Springville City Center, 110 South Main Street, Springville, Utah. The public hearing will be to discuss the proposed dividend transfer in the Fiscal Year 2022 Budget and the adoption of the Tentative Budget as the Final Budget for the 2022 fiscal year.

More information about the City’s Budget is available at:
<https://www.springville.org/finance/budgets/>

Thank you for your support and involvement as a customer of Springville Utilities.



STAFF REPORT

DATE: May 24, 2021
TO: Honorable Mayor and City Council
FROM: Bruce Riddle, Finance Director
SUBJECT: FY 2022 COMPENSATION FOR OFFICERS AND EMPLOYEES

RECOMMENDED MOTION

The Finance Department recommends that the City Council pass a motion to approve Ordinance No. _____ that sets compensation for Springville City officers and employees for the fiscal year ending June 30, 2022.

SUMMARY OF ISSUES/FOCUS OF ACTION

State statute (Utah Code Annotated 10-3-818) requires a municipality to set elected and statutory salaries by ordinance after a public hearing. Section 2-2-110 of the City's Code sets elected and statutory officer salaries and states that the City Council may adopt, change or amend the officer salary on motion of the City Council following a public hearing.

BACKGROUND

Each annual budget includes the City's compensation schedules and every employee's grade. It also specifically includes the elected official salaries. This process provides the transparency state law requires while allowing the process to be as efficient as possible.

DISCUSSION

Compensation schedules were reviewed and analyzed as part of the budget process.

ALTERNATIVES

The Council could consider changes to the compensation schedules and make changes to the budget accordingly.

FISCAL IMPACT

The compensation schedules reflect market adjustments and were discussed as part of the budget process. These schedules are included in the budget, which is balanced.



ORDINANCE #XX-2021

AN ORDINANCE SETTING COMPENSATION FOR SPRINGVILLE CITY OFFICERS AND EMPLOYEES FOR FISCAL YEAR 2020-2021.

WHEREAS, Section 10-3-818 of the Utah Code Annotated and Section 2-2-110 of the Springville City Code require Springville to set salaries by ordinance for elected and statutory officers after a public hearing; and

WHEREAS, on June 1, 2021, the Springville City Council held a public hearing to hear public comments concerning Springville's annual budget, which budget includes salaries for elected and statutory officers and all full-time employees; and

WHEREAS, as part of Springville's annual budget, Springville adopts the Traditional Plan and Vanguard Plan employee Pay Scales and the Authorized Full-time Position List (collectively, these documents are referred to as "Springville's Compensation Schedule"); and

WHEREAS, Springville's Compensation Schedule sets the City's pay grade scale, employees' pay grades, and full-time employee count; and

WHEREAS, Springville's Compensation Schedule for Fiscal Year 2021-2022 is attached to and incorporate as a part of Springville City's Fiscal 2021-2022 Final Budget, which the City Council has adopted concurrently with this Ordinance; and

WHEREAS, after holding a public hearing on this Ordinance, the Springville City Council does now desire to hereby approve and adopt this Ordinance.

NOW, THEREFORE, BE IT ORDAINED by the City Council of Springville, Utah:

SECTION 1: For Fiscal Year 2021-2022, the Mayor of Springville City shall be paid a combined annual salary and expense allowance of \$17,228.45, and each of the other five members of the Springville City Council shall be paid a combined annual salary and expense allowance of \$13,464.90.

SECTION 2: For Fiscal Year 2021-2022, all statutory officers, appointed officers and employees of Springville City shall be paid in accordance with Springville's Compensation Schedule for Fiscal Year 2021-2022, which schedule is attached to and adopted with Springville City's Fiscal 2021-2022 Final Budget.

SECTION 3: This ordinance will become effective one day after publication hereof in the manner required by law.

ADOPTED by the City Council of Springville, Utah, this 15th day of June, 2021.

Richard J. Child, Mayor

ATTEST:

Kim Crane, City Recorder



STAFF REPORT

DATE: June 8, 2021
TO: Honorable Mayor and City Council
FROM: Bruce Riddle, Finance Director
SUBJECT: SPRINGVILLE CITY FY 2022 FINAL BUDGET

RECOMMENDED MOTION

The Finance Department recommends that the City Council approve **A RESOLUTION ADOPTING A BUDGET FOR SPRINGVILLE CITY CORPORATION IN THE AMOUNT OF \$96,793,604 FOR EXPENDITURES IN THE FISCAL YEAR BEGINNING JULY 1, 2021 AND ENDING JUNE 30, 2022.**

SUMMARY OF ISSUES/FOCUS OF ACTION

The Uniform Fiscal Procedures Act for Utah Cities (Utah Code 10-6-114) requires that Springville City advertise and hold a public hearing to gather comments on the budget tentatively adopted in the May Council meeting. Additionally, state statute (Utah Code 10-6-118) requires the city to adopt a final budget on or before June 22 of each fiscal period.

BACKGROUND

The City Council held a budget retreat on April 27, 2021 where budget materials previously distributed were presented and discussed. Taking input from the Council, the staff made changes to the budget documents presented in the retreat and on May 4, 2021, the Springville City Council adopted a Tentative Budget for the 2021-2022 fiscal year. The Tentative Budget was made available for public review for at least 10 days prior to the adoption of the Final Budget as required by state law. Since the May 4, 2021 Council Meeting, additional budget information has become available and subsequently included in the final budget document. Changes to the Tentative Budget are discussed below.

DISCUSSION

The Final Budget document is attached for reference to this report. The document includes a budget message from Administrator Fitzgerald as well as budget summaries

and detail. The following bullet points highlight a few changes between the Tentative Budget and Final Budget.

- *Power Department.* Additional estimates were received for the WHPP Emergency MCC West Side Section Replacement project, which was originally budgeted at \$22,000. The revised budget is \$30,000 and the fund budget has been balanced reflecting the change.
- *City Engineer.* The FY 2021 budget included a shared engineering contract with Spanish Fork City with Springville's share of the contract being \$25,000. The cities have been unable to start the project in the current budget year and work will not commence until after July 1, 2021. As such, the City Engineer requests that this amount be re-budgeted in FY 2022. The Final Budget reflects an additional \$25,000 being budgeted in 10-4185-310 (Professional Services).
- *Buildings & Grounds.* Work on the Parks and Recreation master plan commenced in FY 2021, but is not anticipated to be completed until early fall. As such, \$25,000 from the original project budget is being budgeted in 10-4510-310 (Professional Services) in FY 2022.

ALTERNATIVES

The Council can provide additional direction on items in the Tentative Budget; however, the Council is required by State statute to adopt a Final Budget no later than June 22, 2020.

FISCAL IMPACT

Details of the estimated revenues and expenditures are included in the documents distributed to the Council. The budget as proposed includes no new tax increase. Changes to fees have been reflected in the Comprehensive Fee Schedule.



RESOLUTION #2021-XX

A RESOLUTION ADOPTING A BUDGET FOR SPRINGVILLE CITY CORPORATION IN THE AMOUNT OF \$96,793,604 FOR EXPENDITURES IN THE FISCAL YEAR BEGINNING JULY 1, 2021 AND ENDING JUNE 30, 2022.

WHEREAS, tentative budgets ("Tentative Budgets") in proper form have been prepared for all funds for which a budget is required by Utah State Law; and,

WHEREAS, the Tentative Budgets, together with supporting schedules and data have been available for public inspection in the office of the City Recorder as required by law; and,

WHEREAS, on June 1, 2021 the Municipal Council held duly noticed public hearings to receive public comment and ascertain the facts regarding the Tentative Budgets, which facts and comments are found in the hearing record; and,

WHEREAS, all interested persons were heard, for or against the estimates of revenue and expenditures as set forth in the Tentative Budgets; and,

WHEREAS, all statutory and legal requirements for the final adoption of said budgets have been completed; and

WHEREAS, after considering the Administration's recommendations, and facts and comments presented to the Municipal Council, the Council finds (i) the budgets should be adopted as set forth below; and (ii) such action reasonably furthers the health, safety and general welfare of the citizens of Springville City.

NOW, THEREFORE, be it resolved by the Municipal Council of the City of Springville, Utah, as follows:

PART I:

The Springville City expenditure budgets in the amount of \$96,793,604 as set forth in the attached Final Budget document including budgets for capital improvements are hereby adopted for the fiscal year beginning July 1, 2021 and ending June 30, 2022.

PART II:

All outstanding encumbrances and project/grant balances as of June 30, 2021 approved by the Budget Officer shall be continued and re-appropriated for expenditure into the 2021-2022 fiscal year.

PART III:

Except in cases determined by the Mayor to be an emergency, the projects within the Capital Improvement funds cannot be deleted, changed in budget amount or new projects added without a resolution by the Municipal Council. If the Mayor determines that there is an emergency, the Budget Officer is authorized to transfer unencumbered or unexpended appropriation balances from one expenditure account to another within the same fund in an amount up to \$50,000.

PART IV:

The Springville Municipal Council adopts the Certified Tax Rate of _____ to be levied on all taxable property within the corporate limits of Springville City in order to support the tax revenue in the General Fund and Debt Service Fund.

PART V:

Employee compensation for the 2021-2022 fiscal year shall be shown on the FY 2021-2022 Pay Scale included in the Final Budget document as Exhibit "A" except as may be later amended by the Municipal Council. Salaries for elected and statutory officers will be set in accordance to an ordinance adopted concurrently with this Budget Resolution.

PART VI:

Personnel positions for the 2021-2022 fiscal year shall be shown on the FY 2021-2022 Authorized Position List included in the Final Budget document as Exhibit "B" except as may be later amended by the Municipal Council or by the City Administrator pursuant to the Mid-Year Organization Changes Policy, which allows for organization changes when there is no impact to the budget.

PART VII:

Authorized fees and charges to defray the cost of City programs and services during the 2021-2022 fiscal year shall be as shown on the Comprehensive Fee Schedule included in the Final Budget document as Exhibit "C" except as may be later amended by the Municipal Council or as deviations may occur pursuant to the Resolution on Standards for Deviation from Fees Established in the Consolidated Fee Schedule.

PART VIII:

The final budget shall be certified and filed with the State Auditor and in the office of the City Recorder as required by law and shall be available to the public during regular business hours.

PART IX:

The budgets hereby adopted include payment, on behalf of qualifying employees, of their portion of certain retirement account contributions.

PART X:

This resolution shall take effect immediately.

END OF RESOLUTION.

PASSED AND APPROVED this 15th day of June 2021.

Richard J. Child, Mayor

ATTEST:

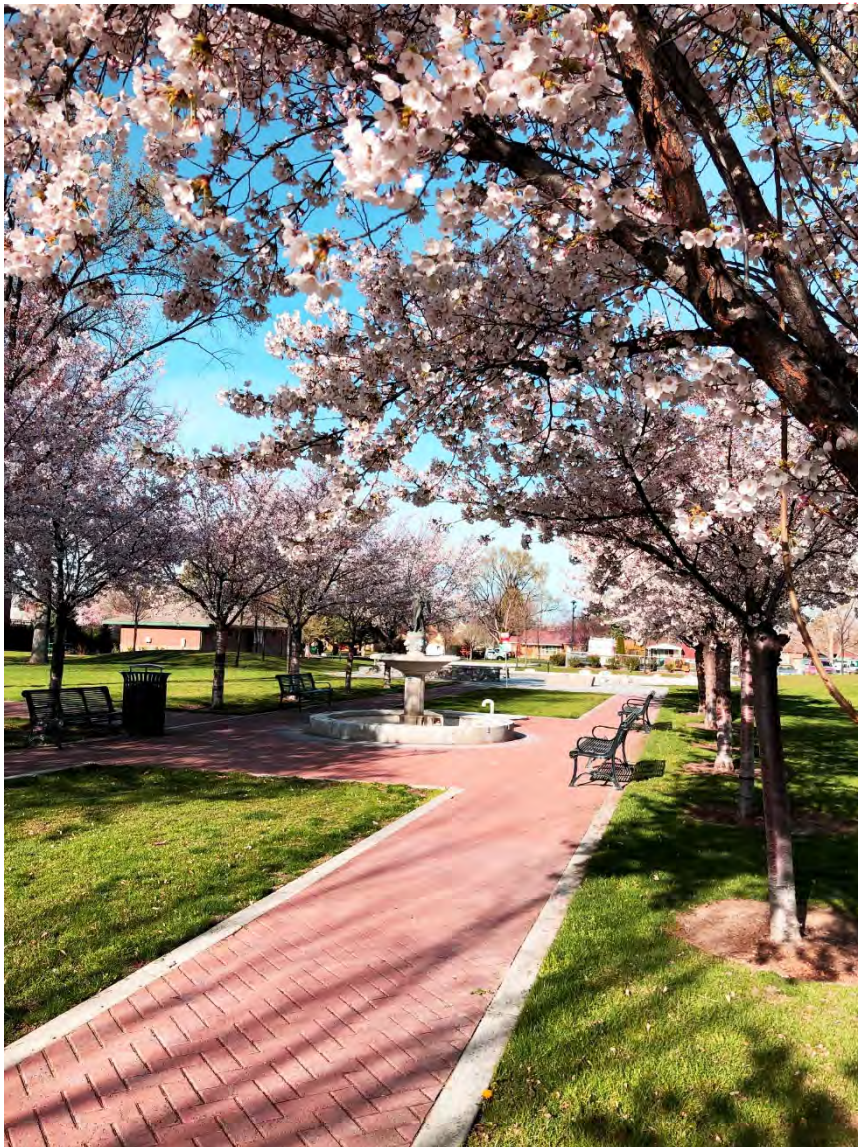
Kim Crane, City Recorder

EXHIBITS

Final Springville City Budget FY2021-2022

FY 2022
Final
Budget

SPRINGVILLE CITY
CORPORATION



SPRINGVILLE CITY
CORPORATION



FISCAL YEAR 2021 - 2022

FINAL BUDGET

City of Springville, Utah

Prepared by Springville City Finance Department

Final
Budget

2022



City of Springville, Utah
For the Fiscal Year Ending
June 30, 2022

Prepared by Springville City Finance Department

This Page Intentionally Left Blank



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

Springville City

Utah

For the Fiscal Year Beginning

July 1, 2020

Christopher P. Morill

Executive Director

Table of Contents

Springville Profile	8
Goals and Strategies	13
Budget Message	14
Budget Resolution.....	30
Budget Overview.....	33
Organization Chart.....	39
Fund Descriptions and Fund Structure	40
Basis of Budgeting	44
Financial Policies	46
Debt Obligations	52
Revenue Overview.....	54
Capital Expenditures.....	62
General Fund	73
Summary	75
Revenues	76
Legislative Body	79
Administration	81
Information Services.....	86
Legal	91
Finance	94
Treasury	98
Building Inspections	102
Planning and Zoning	105
Public Works	109
City Engineer.....	113
Police	117
Dispatch	122
Fire and EMS	125
Municipal Court	128
Streets.....	131
Parks	135
Canyon Parks.....	139
Art Museum.....	143
Clyde Recreation Center	148
Recreation	151
Cemetery.....	154
Public Art.....	158
Library	160
Senior Citizens	165
Transfers	168
Special Improvement Fund	169

Debt Service Fund	171
Capital Projects Funds	173
General CIP	174
Community Theater CIP	177
Special Revenue Funds	178
Special Revenue Fund	179
Cemetery Trust Fund	181
Special Trusts Fund	182
Internal Service Funds	183
Central Shop	184
Facilities Maintenance	188
Vehicle and Equipment Fund	192
Enterprise Funds.....	195
Water Fund.....	196
Waste Water Fund	204
Electric Fund	212
Storm Water Fund	221
Solid Waste Fund	226
Golf Fund	232
Redevelopment Funds	238
Building Authority Funds	240
Exhibit A - Pay Scale.....	243
Exhibit B - Approved Positions List	245
Exhibit C - Comprehensive Fee Schedule	248
Glossary.....	273

Springville Profile

2022

A Rich History

First explored by Father Escalante, a Jesuit Priest, in 1776, Springville was originally settled by eight pioneer families in 1850. It was first called Hobble Creek by the early pioneers because their horses were often hobbled (by loosely tying their front feet together) and left along the stream to graze in the lush grass. If the horses wandered into the creek, the hobbles came off in the water. Thus, the settlement earned its original name. Later as the town grew, the name was changed to Springville, but the canyon stream and golf course have retained the name of Hobble Creek.



An Ideal Location

Springville is located in one of the most beautiful regions of the nation—nestled in the foothills of The Wasatch Range of the Rocky Mountains, two miles east of Utah Lake and just 45 miles south of Salt Lake City. Lying astride the I-15 freeway that runs between Canada and Los Angeles, the City is ideally positioned with easy access to Interstate 80 running between San Francisco and New York for distribution of goods by road to the major markets in the West. All vehicular traffic that transports goods to the north, south, east and west funnels through the interstate hub near Springville’s strategically important freeway location.

A Great Potential

With its strong connection to the arts, Springville is thriving community that has experienced steady growth over the past ten years. Its current population of 33,617 continues to increase with 2.1% annual growth.



Form of Government

Springville is organized under general law and governed by a six-member council (the “City Council”) consisting of the Mayor and five council members who are elected to serve four-year overlapping terms. Duties of the council members include the responsibility for all City affairs in general. The City Council must approve (and may revise) the budget of any City department. The Council serves as the legislative body and appropriates funds for City functions. The Council also licenses and regulates businesses, exhibitions, and recreation within the

City. The Mayor presides over all City Council meetings but may not vote, except in the case of a tie vote by the Council members.

Businesses in Springville

In 1944 Springville City had more contractors listed in the City boundaries than any other city per capita in the nation. Contractors listed included Reynolds Construction, Thorn and Sons, Strong and Grant, J.M. Sumsion, Whiting and Haymond, and W.W. Clyde and Company. Springville City is still home to W.W. Clyde and Company along with established businesses like Nestlé USA (Stouffers) and Wing Enterprises (Little Giant Ladder).

Major Employers in Springville

Employer	Employee Range	Employer	Employee Range
Nestle Prepared Foods	1000-1999	Modere	100-249
Flowserve US	250-499	Neways Enterprises	100-249
Innovative Flexpak	250-499	Reams Spgville Market	100-249
WalMart	250-499	Rustica	100-249
Ballard Manufacturing	100-249	Springville City CRC	100-249
Birrell Bottling Company	100-249	Springville High	100-249
Fibertel	100-249	Springville Jr. High	100-249
Kyco Services, LLC	100-249	Supranaturals	100-249
Liberty Press, LLC	100-249	Vancon, Inc.	100-249
Little Giant Ladders	100-249	WW Clyde & Co	100-249
MACA Supply Company	100-249		

Source: Utah Department of Workforce Services (updated 3/21 reflecting data as of 9/20)

Top Sales Tax Producers (2020)

Entity	% of Total Sales Tax
WalMart Supercenter	14%
Smith's (grocery)	7%
Amazon Fulfillment Svc.	5%
Springville City Corporation	3%
Reams Springville Market	2%
Wasatch Trailer Sales	2%
USTC Motor Vehicle	2%
M&M Watersports	2%
Consolidated Elec. Dist.	1%
Store 45 Springville (ABC)	1%

Top Property Tax Payers (2019)

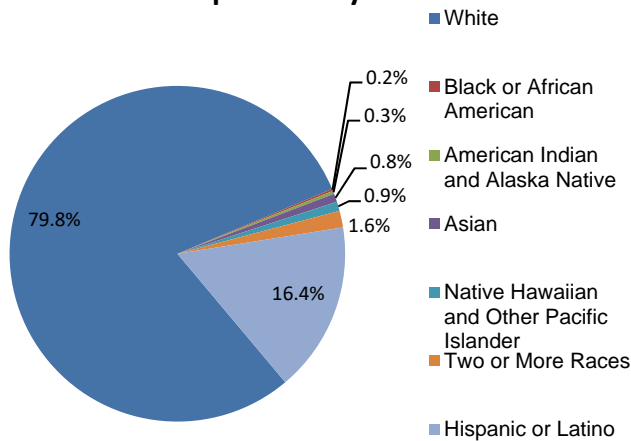
Tax Payer	% of Total Assessed Value
TEM Properties, LLC	1.00%
Stouffer Foods Corp.	0.99%
Questar Gas	0.82%
Wal-Mart	0.80%
DB Jazz, LLC	0.76%
Smith's Food & Drug Centers	0.74%
Outlook Apartment Assoc.	0.72%
Oldham Enterprises, LLC	0.67%
Springville IC, LC	0.59%
Hobble Creek Square, LLC	0.57%

Community Demographic Profile

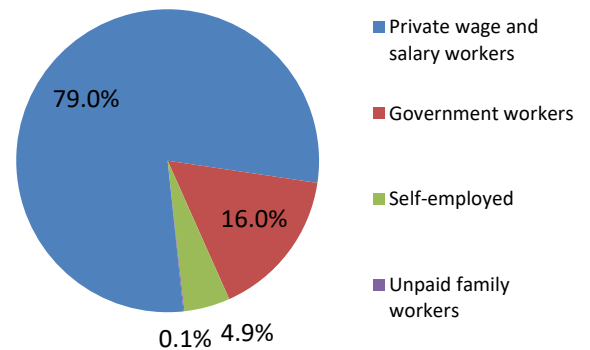
Springville - Quick Facts	
Population (2020 estimate)	33,500*
Date of Incorporation	Feb. 13, 1853
City Population Rank in Utah	30
Land Area	14.4 sq. mi.
Elevation above sea level	4,571 ft.
Population Density (ppl./sq. mi.)	2,326
Average Household Size	3.46
Median Household Income	\$73,657
Per Capita Income	\$25,520
Total Housing Units	9,559
Median Age	25.6

*Estimate being challenged

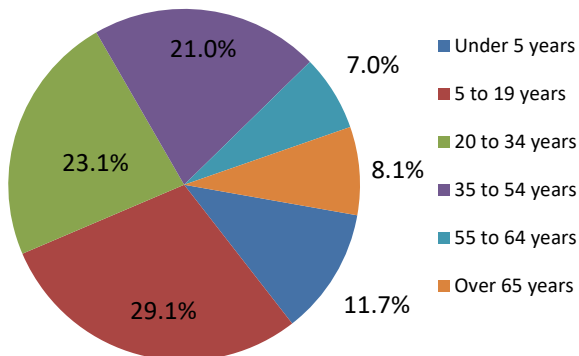
Population by Race



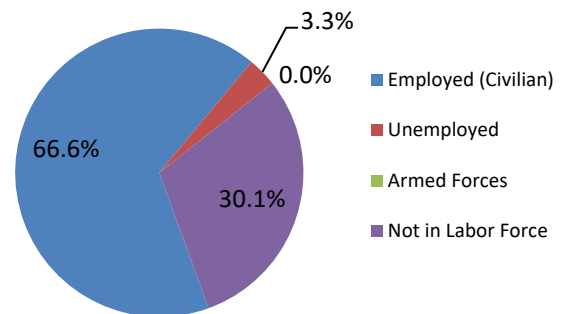
Class of Worker



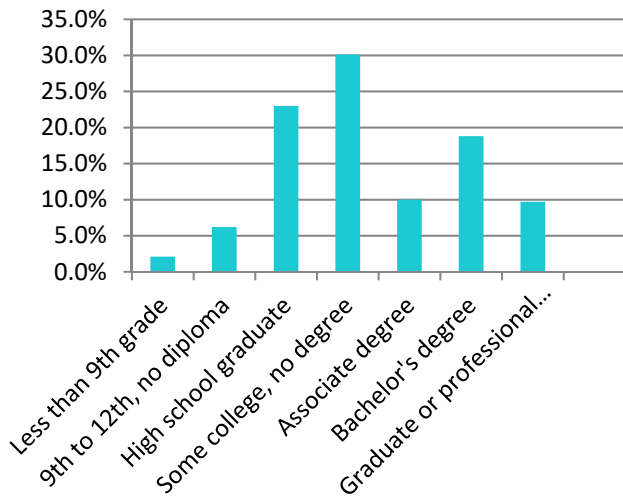
Population by Age



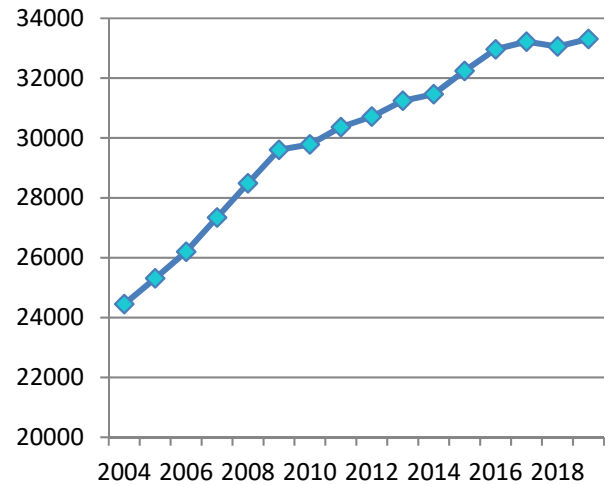
Employment Status



Educational Attainment (Population 25 years and over)



Population by Year



Resident Priorities

Springville City regularly conducts a resident survey to collect valuable feedback on current operations and input on the policy direction of the City. This survey generally occurs every two years with the most recent survey taking place in 2019. The following is a selection of question responses from the 2019 survey:

What do you like most about living in Springville?

Small-town feel	23.6%
Safety (feel safe, peaceful, quiet)	18.5%
People (friendly, sense of community)	15.3%

What is the top one thing that would make Springville better?

Retail businesses	13.6%
Restaurants	8.7%
Roads/traffic flow	5.1%

What are your top priorities for utilizing additional funds?

Improve traffic flow	15.0%
Reduce illegal drug use	13.3%
Access to high speed Internet	10.3%

Elected Officials



Mayor
Richard J. Child
 Term Expires:
 January 2022



Councilmember
Liz Crandall
 Term Expires:
 January 2024



Councilmember
Craig Jensen
 Term Expires:
 January 2022



Councilmember
Brett Nelson
 Term Expires:
 January 2022



Councilmember
Matt Packard
 Term Expires:
 January 2024



Councilmember
Michael Snelson
 Term Expires:
 January 2022

The daily management of the City is conducted by the City Administrator. The City Administrator facilitates, coordinates and supervises the work of all City departments and ensures that the Mayor and City Council's policies and direction are successfully implemented. The Administrator also works to develop programs and policy alternatives for consideration by the Mayor and City Council.

City Officials	Name
City Administrator	Troy Fitzgerald
Assistant City Administrator/City Attorney	John Penrod
Assistant City Administrator/Finance Director	Bruce Riddle
City Recorder	Kim Crane
City Treasurer	Heather Penni
City Engineer	Jeff Anderson
Police Chief	Lance Haight

Goals and Strategies

2022

Mission Statement

The mission of Springville City is to promote a safe and healthy environment for its citizens by providing services, facilities and opportunities in a fiscally responsible manner.

Goal One: *Prudently Manage Public Funds*

- Adhere to established financial and budget policies.
- Promote financial sustainability.
- Develop and support a productive workforce.

Goal Two: *Effectively Plan for Growth and Economic Development*

- Support the vision and policies of the General Plan.
- Promote a diverse, stable local economy by working to retain existing businesses and attract new businesses that can benefit from Springville's unique resources.
- Adopt and implement planning objectives that protect and promote Springville's heritage, natural beauty, and Americana lifestyle.

Goal Three: *Promote a Sense of Community*

- Provide access to diverse cultural, educational and recreational opportunities.
- Provide and maintain functional, universally accessible and environmentally sound infrastructure that enhances a sense of community by distinguishing Springville from its neighbors.
- Encourage volunteerism, participation and civic engagement.

Goal Four: *Improve the Quality of City Services*

- Utilize measurable performance plans to monitor service delivery effectiveness.
- Invest in the education and training and staff while providing the necessary resources and equipment for employees to deliver a high level of service.
- Utilize technology to provide access and transparency for Springville's residents.

Goal Five: *Protect the Rights and Safety of the Citizens*

- Reduce, solve and prevent crime.
- Provide a prepared response to emergencies and disasters of all kinds.
- Promote fairness and balanced analysis as public policy is debated.



2022

Budget Message

June 1, 2021

Mayor Child and Members of the City Council,

I. INTRODUCTION

Last year at this time Springville City was completely overhauling the budget for the impacts of COVID-19. We had forecasts of revenues growing up to \$850,000 in the General Fund to shrinking \$4,250,000. We budgeted in between those two extremes and the reality came in much closer to the best-case scenario.

This is not to say that there have been no COVID-19 impacts. Service levels varied wildly. Utilization varied wildly as well. The golf course experienced record play. The museum, library, senior center and CRC experienced significant reductions in direct use. However, these departments came up with creative and innovative ways to reach people from video workouts to drive-through meals and book checkout. Public safety was challenged to enter many environments where COVID-19 may have been lurking. Employee safety was a challenge for all departments with a surprising number of employees working from home. Detailing the new budget year is challenging. Keep in mind that many departments had significant budget reductions last year in anticipation of COVID-19 impacts. Thus, a budget year over budget year look shows large percentage increases even though service levels are simply returning to fiscal year 2020 levels.

With that said, this year's budget *is* up significantly. Sales tax growth continues to be robust. Community growth is whatever is past robust—booming? The continued dry and hot seasons push utility revenues higher, even without large rate increases.

The Provo/Orem Metropolitan Statistical Area (of which Springville is a part) has again been selected as “the best performing cities” in the Country.¹ The referenced Milken Institute study highlights incredible wage growth in the area. The housing market is white hot with rapidly increasing values and costs.² The

¹ <https://milkeninstitute.org/articles/provo-orem-best-performing-cities-2021>

² <https://www.bankrate.com/mortgages/housing-heat-index/>

labor market is extraordinarily tight as well.³ All of these factors are driving new and unique budget solutions.

The marks of COVID-19 are apparent throughout the budget. However, a return to significant COVID-19 economic impacts is not. After much debate, we have assumed that regardless of possible future infection rates, the Utah economy will largely plow forward.

The Tentative Budget presented herein is stuffed full of innovation, creativity and art. Renewal projects from parks to water to streets have driven the budget to record highs. This has been done while maintaining balance in all funds and requested reserves in place.

This budget is sustainable for the City. City staff have studied this carefully and in depth. New programs and services are anticipated and, generally funded, in this budget. In the past, we have signaled a note of caution—we can't add services without either a new or increased revenue source or without cutting other services. Many signals are indicating that we are there. Future service level changes will be much, much harder to fund without other service reductions or new fees or taxes. Thus, future service level requests will be accompanied with a funding solution.

This memorandum follows the budget book page-by-page with significant budget movement noted herein.

II. GENERAL FUND

The General Fund of the City now exceeds \$30,000,000 annually.

a. *General Fund Summary*

The General Fund Summary page is a great place to begin the exploration of the budget. This page highlights revenues and each department's expenditures. It compares the budget to last year's budget along with a difference and a percentage of change. As stated earlier, please remember that last year's budget was cut back in anticipation of more significant COVID-19 expenses than we actually experienced.

Even with the reduction of the huge transfer for a grant to purchase property for 1200 West in fiscal year 2021, this budget anticipates an almost 10% increase revenue. Without this reduction, revenues are up almost 20%. Details on growing revenues can be found on the Revenues pages or section II.b below.

b. *Revenues*

Overall, taxes are forecast up over 10%. Sales tax revenue is a real challenge to predict. The current budget year will be a banner year. However, this was driven in large part by stimulus money that will not likely be there next year. However, the community continues to grow. The presented budget forecasts a \$1,383,000 increase over the budget. This accounts for more than two-thirds of the predicted tax growth.

³ https://www.bls.gov/eag/eag.ut_provo_msa.htm

Our Finance Director, Bruce Riddle, uses a fairly complex model to forecast revenues. The model takes past performance, growth rates, and other factors into account. It has been a fairly accurate model to rely upon for budgeting. Even with this tool, during the process staff debates most budget lines to ensure that something unusual may not need manual adjustment to the model. The other large driver of revenue growth is growth itself. Several revenue lines capture anticipated revenue from new construction. These include Building and Construction, Plan Check Fees, Planning Revenues and Public Works Fees. Other lines include Land Disturbance Permits, Street Tree Fees and other impact fee lines scattered throughout the General Fund and Enterprise Funds. The forecast is for the equivalent of 500 new dwelling units in both residential and commercial development. This very well could be low. A significant revenue source for the General Fund is Administrative and Operating Transfers from the Enterprise Funds. Administrative Transfers account for services Enterprise Funds receive from General Fund Services such as Legal and Finance. Operating transfers are essentially profit transfers to benefit the 'owners' of the enterprises—Springville Citizens. All enterprise funds, except golf, contribute 5% of the revenues to the General Fund. These two sources account for revenue of \$6,421,000 this year. A restructuring of Public Works management and a more detailed look at their administrative transfers from Engineering have resulted in some fairly large increases in Public Works Administrative transfers. In operations budgets, money is not carried forward into the new budget year. All unspent dollars drop to reserves at the end of a budget year. You may notice \$515,000 of utilizing fund balance in the revenue section of the budget. While we are technically spending reserves, these are dollars that generally arrived during the current budget year but will not be entirely spent until after the beginning of the budget year. This means we need to budget the expenses and a revenue source in the coming year for these items.

c. *Wages and Benefits*

Wages and benefits are the largest expense in the General Fund. Each department and division have wages and benefits as the first several lines of their individual sheets. Significant personnel changes will be addressed on the appropriate page. The overall approach to wages and benefits will be explained here.

1. The market

The Utah unemployment rate is hovering around 3%. Labor is hard to find. The 2021 Utah Economic Report to the Governor⁴ reports, estimates and forecasts 2019, 2020 and 2021 non-farm wage growth in the state at 7.1%, 6.0% and 7.9%. That is an astounding 21% in three years.

We are experiencing significant wage pressure at both ends of our scales. Part-time labor rates are well above what Springville offers as shown in this simple

⁴ <https://gardner.utah.edu/wp-content/uploads/ERG2021-Highlights.pdf>

sample. The table shows ads posted on indeed.com for a life guard position in our area on a date in mid-March 2021.

Entity	Lowest Rate	Range
City of Moab	\$ 13.00	
Park City School Dt	\$ 12.30	
Splash Summit (7 Peaks)	\$ 10.50	\$ 11.50
Snyderville Basin	\$ 10.45	\$ 14.11
Soresenen Rec Center	\$ 10.45	\$ 11.95
Lindon	\$ 10.00	
Heber	\$ 10.00	
Oquirrh Park	\$ 10.00	
Average	\$ 9.84	\$ 12.11
Lehi	\$ 9.82	\$ 13.75
University of Utah	\$ 9.50	
Clearfield	\$ 9.09	
St. George	\$ 9.09	
Park City	\$ 9.08	\$ 13.85
Pleasant Grove	\$ 9.00	
Washington City	\$ 9.00	
Salt Lake County	\$ 9.00	\$ 11.00
Springville	\$ 9.00	
Payson	\$ 8.75	\$ 10.75
Spanish Fork	\$ 8.00	\$ 10.00

At the director level, the market is moving rapidly as well. Here is one example. This compares our wage range to that of comparable City Attorneys. When compared to eight different cities, our City Attorney's range is more than \$11,000 below the range. Below the first set of data is a similar analysis of all data in the state. This shows 38 cities that have disclosed City Attorney data. This comparison places us more than \$17,000 below market.

								Range		
Entity	Preferred Title	Reports To	Hr/Yr	Flsa	Resp	#Rpts	Inc	Min	Mid	Max
MIDVALE	City Attorney	City Manager	2080	N	3	0	1	\$104,863	\$136,492	\$168,122
SPANISH FORK	City Attorney		2080	Y	0	0	1	\$99,856	\$124,820	\$149,784
SPRINGVILLE	CITY ATTORNEY	City Administrator	2080	N	12	0	1	\$90,054	\$114,010	\$137,966
ROY	CITY ATTORNEY	CITY MANAGER	2080	Y	0	0	1	\$89,232	\$111,530	\$133,827
PLEASANT GROVE	CITY ATTORNEY (DEPARTMENT HEAD)	City Administrator	2080	N	0	0	1	\$101,677	\$124,554	\$147,432
TOOELE	CITY ATTORNEY	MAYOR	2080	Y	4	4	1	\$0	\$0	\$0
CLEARFIELD	CITY ATTORNEY	CITY MANAGER	2080	Y	1	1	1	\$118,622	\$136,416	\$154,209
CEDAR CITY	CITY ATTORNEY	CITY MANAGER	2080	Y	4	1	1	\$110,493	\$138,392	\$166,292
SYRACUSE	City Attorney	City Manager	2080	Y	2	2	1	\$91,970	\$115,983	\$139,996
Average								\$100,846	\$125,275	\$149,704
SPRINGVILLE	CITY ATTORNEY	City Administrator	2080	N	12	0	1	\$90,054	\$114,010	\$137,966
	Difference							(\$10,792)	(\$11,265)	(\$11,738)
	Difference %							-12.00%	-9.90%	-8.50%
	# of Respondents							8	8	8
	Standard Deviation							\$10,399	\$10,856	\$12,671
	Standard Error							\$3,677	\$3,838	\$4,480
Average								\$101,358	\$131,538	\$161,970
SPRINGVILLE	CITY ATTORNEY	City Administrator						\$90,054	\$114,010	\$137,966
	Difference							(\$11,304)	(\$17,528)	(\$24,004)
	Difference %							-12.60%	-15.40%	-17.40%
	# of Respondents							38	38	39
	Standard Deviation							\$19,775	\$21,218	\$39,479
	Standard Error							\$3,208	\$3,442	\$6,322

This has been a building problem over the past several years. Springville has not been passive, but partial raises last year did not help. The City pay ranges are still competitive in the market place in most positions, but we have made little to no progress at moving a few percentage points above the market.

2. Benefits

For a change, benefits provide a bright spot. All benefits except health insurance have a 0.5% or 0% increase. On health insurance, a historic challenge for the City, we are seeing a substantial *decrease* in premiums. The decrease is over \$500,000!

Since nothing is easy, this decrease played some havoc with the City's traditional formulas for allocating employee contribution and health savings accounts allocations. As a result, we are recommending moving *all* employees to two different high deductible plans and eliminating our traditional insurance.

Health insurance is very complex. However, we believe that the proposed changes should result in *all* employees seeing a decrease in the total cost of their medical expenses over the course of a year. Moreover, the premium savings will allow us to fund the aggressive raises detailed below.

3. Wages

The budget allocates significant dollars to pay raises. The merit dollars would be the largest recommended increase in two decades and it could be far too low.

The Governor's office indicates that wages are anticipated to increase 13.9% in 2020 and 2021. The Milken Institute found wage growth from 2014-2019 in the Provo/Orem area to be 58.7%.⁵ In contrast, Springville City wages rose 18.2% from 2014-2019 and an additional 1.5% last year.

Something close to half of the merit increase dollars will be covered by the associated benefit dollar decreases. These benefits will certainly increase over time, but there are a number of factors driving the decrease that will not change quickly. These include a significant reduction in the average age of our employee base.

This places the City payroll (before staff additions) up approximately 9% *from the fiscal year 2020 budget*. Last year, the original budget cut substantial amounts of part-time hours due to COVID-19.

As we consider these changes, a 9% increase to our part-time ranges will take Springville from the bottom to competitive *assuming no one else makes changes* as shown on the chart below:

⁵ <https://milkeninstitute.org/sites/default/files/reports-pdf/Best-Performing-Cities-2021.pdf>

Entity	Lowest Rate	Range
City of Moab	\$ 13.00	
Park City School Dt	\$ 12.30	
Splash Summit (7 Peaks)	\$ 10.50	\$ 11.50
Snyderville Basin	\$ 10.45	\$ 14.11
Soresenen Rec Center	\$ 10.45	\$ 11.95
Lindon	\$ 10.00	
Heber	\$ 10.00	
Oquirrh Park	\$ 10.00	
Average	\$ 9.84	\$ 12.11
Springville WITH RAISES	\$ 9.81	
Lehi	\$ 9.82	\$ 13.75
University of Utah	\$ 9.50	
Clearfield	\$ 9.09	
St. George	\$ 9.09	
Park City	\$ 9.08	\$ 13.85
Pleasant Grove	\$ 9.00	
Washington City	\$ 9.00	
Salt Lake County	\$ 9.00	\$ 11.00
Springville	\$ 9.00	
Payson	\$ 8.75	\$ 10.75
Spanish Fork	\$ 8.00	\$ 10.00

We will continue to monitor our position within the marketplace and make recommendations as this situation progresses.

4. Grade Scales

A separate but just as important consideration is how our grade scales function. This chart can be found in Exhibit A of the budget materials. These grade scales and corresponding policy dictate what we can offer for new hires and when we stop giving pay increases to existing employees. Normally about 25% of our work force is 'topped out' and only receives increases when grade scales move or the employee promotes.

The grade scales or ranges are how we determine if we are competitive. What does Provo pay a park worker? What does a Police Sergeant make in Salt Lake City or Spanish Fork?

Historically, we run a wage analysis in the fall. The most recent analysis continues to show us generally competitive in the marketplace. Our wages are generally average when compared to other cities.

The presented budget suggests moving these ranges by 5%. As these tend to move by an inflation factor, this is a little larger than normal. Again, the market is moving very rapidly. This larger move will keep our top and bottom grades from falling farther out of competitive ranges. It will also keep our mid-ranges competitive and possibly even a point ahead.

5. Adding New Levels of Supervision

Since the late 1990s, Springville has had a career path with five levels—Employee, Lead worker, Supervisor, Superintendent and Director. Of course, there are also Assistant City Administrators and a City Administrator. These levels have allowed the City to both provide advancement for qualified employees and to provide a sufficient number of supervisors to have a reasonable number of direct reports. Two problems have become more pronounced over the past several years.

First, growing departments have begun to strain the management levels in our largest departments for full-time employees. Public Safety and Public Works have our largest number of full-time employees. The sweet spot for managing full-time employees is 3-5 direct reports. As we grow, it has become necessary to consider additional management. The current budget proposal suggests adding an Assistant or Deputy Director level of supervision. This will diversify our management, provide for a second-in-command, and allow the organization to tackle some of the challenges of our ever-growing workforce.

The budget proposes this solution for the Fire Chief and the City Engineer. More detail is included below. The solution will allow for the proper organization to exist below these positions with the correct number of supervisors and employees.

The second issue deals with the large number of part-time employees we have in some areas of the City. Currently, the CRC has two dedicated supervisors—for 200 employees. This is wildly out of balance even for the flattest of organizations. The budget proposes a part-time manager position. This would be our first time having part-time managers. Adding these managers while reducing other part-time hours comes at a very small cost. This will substantially assist our supervisors in some areas manage a large number of part-time employees.

This solution comes with other challenges that have not been fully resolved. How do we get and keep part-time managers trained in supervisor responsibilities? What will turn over at this level look like? Will part-time managers be able to provide accurate evaluations, time card management and other administrative tasks required of supervisors? These challenges will be solved during implementation.

These solutions are simply the result of a growing organization. We routinely employ over 600 employees. Our current supervisor roles show about 64 supervisors across the City. This is very lean—many cities fall in the 5-6 employees per supervisor range.

Span of control has been hotly debated in Human Resource circles over the past decade. Flat organizations can work, particularly where the tasks are consistent across the work force. For example, the CRC can function just fine with managers handling 15-20 life guards each. This becomes much harder when the tasks and responsibilities are much more diverse. Managing 3-5 employees for a Wastewater Superintendent is much more reasonable. This employee is managing underground construction in storm water and sewer, a Waste Water Treatment plant, surface run off, a bunch of lift stations and three different enterprises with combined revenues well over \$6 million annually. It would be

impossible to manage each of these diverse crews with a single supervisor over 12-15 individuals.

d. *Administration*

**As a reminder, we will be going through the budget book linearly this year. You can turn pages and see the narrative, if you choose. Budgets largely unchanged are not mentioned. For example, the Legislative budget page has no comment.* Administration contains a variety of returning and new programs which have moved the budget substantially. Returning programs are the City Biennial Citizen Survey and the elections. These show up in the budget every other year. We have also returned the Innovation program after a brief, COVID-19 interruption. Innovation ideas can move forward quickly without waiting for budget cycles by application to the fund. Over the past year, the City has had a cultural committee meeting. There were ideas to take this to the community that were interrupted by COVID-19. The budget has a modest \$7,000 dedicated to cultural committee ideas for the community to bring our ever-more diversifying community to stay united.

e. *Building Inspections*

A part-time office assistant has been added to this division in an attempt to stay on top of the huge number of permits being applied for by the development community. This is in addition to fully funding an inspector position which was added mid-year due to growth demands. An inexpensive but interesting program will be piloted this year by . . . a pilot. Drones are replacing the need to climb on new roofs. We will acquire a drone and train an inspector as a pilot. This should increase safety and efficiency at a low cost.

f. *Planning and Zoning*

Professional and technical services in Planning and Zoning remains very, very high. Dollars over one-third of a million are being dedicated for the variety of plans and studies requested by the City Council and demanded by state law.

g. *Public Works Administration*

Public Works Administration is adding an Assistant Director position. Keep in mind that the bulk of the expenses in both Public Works Administration and Engineering are billed out to Enterprise Funds through Administrative Transfers. Thus, the impact to the General Fund itself is fairly minimal.

h. *Engineering*

A Senior Engineer position has been added to this budget. It is anticipated that our current employees will fill either the Senior Engineer or Assistant Public Works Director positions resulting in only a single new position for the City.

There is also a \$375,000 flood plain study included in this area of the budget. The study is grant funded and the grant has already been obtained. Thus, there is revenue for this expense.

i. *Police*

The budget anticipates the hiring of two new police officers. The total initial cost for a new police officer with vehicle, uniforms, salary and benefits is approximately \$200,000 each.

There are also part-time hours added for emergency preparedness. A new law going into effect shortly requires the City to have an emergency manager. The City does have an emergency manager and it is the Director of Public Safety. Given the Director's other responsibilities, it seems prudent to have some support for this important role.

The department is also replacing an aging reporting software with a module that connects directly to our Spillman reporting system.

j. *Dispatch*

A nominal number of part-time hours has been added to Dispatch to help contain overtime expenses.

k. *Fire*

There is nothing of note in the Fire budget to report. This needs explaining. The Mayor and Administration still strongly recommend moving to 24-hour on-site staffing. Since our budget meeting in January, we have been working on and submitting a grant requesting over \$3,000,000 for Fire staffing. We are still working through an operational budget for 24-hour operations. The grant award notices are due in May.

Rather than submit a no change budget, and a fall implementation budget, and a spring implementation budget, it was decided to await the grant submission outcome. We have concepts on how to handle the variety of options depending upon the outcome of this submission. You will receive much more on the Fire budget as this becomes clear. This will require either a budget opening or fairly large changes to the Tentative Budget before June adoption.

l. *Court*

Last year we combined the Mapleton Justice Court with Springville. We combined staffing with an anticipated retirement to get us back to the right size. This happened and the budget reflects those savings.

m. *Streets*

The streets division has not seen a personnel increase in more than a decade. Two full-time positions are being added. One position will be dedicated to street sweeping and will be paid for by Storm Water funds.

Of note, the funds dedicated to sidewalk repair have been increased from \$51,000 to \$150,000 to address this growing issue. New employees should allow the Streets division to dedicate more labor to fixing problem areas around the city.

n. *Parks*

The Council recently approved a service contract to privatize mowing in parks around the city. Cost savings were promised as a result of this move. These savings are spread around Parks, Canyon Parks and Cemetery divisions. There are significant savings. In the Parks division, these savings are somewhat hidden by a substantial, \$100,000 increase in street tree expenditures. Street trees are paid for by incoming, residential development. The trees are then planted after most of the homes are constructed to maximize survival. Many developments are ready for their street trees.

o. *Art Museum/POPs*

The Art Museum shuffled dollars and positions around to more effectively allocate POPs grant dollars. This resulted in a part-time position being moved to the Museum side of the ledger, a full-time educator position being added and a number of part-time educator hours being reduced. The net change was fairly small especially when growing revenue is considered.

p. *Clyde Recreation Center*

Expenses look up significantly at the CRC. That is not the case, at least when you compare expenses with the fiscal year 2020 budget. Increases are almost entirely due to the budget being restored to 2020 levels of operation. We do anticipate a recovery over the coming budget year. However, we do not expect revenues to recover to pre-pandemic levels immediately. We will need to closely monitor citizen sentiment here as we continue to have a lot less pass holders than we did before the pandemic.

q. *Public Arts*

This budget line is perhaps the most exciting part of the Tentative Budget. This section used to be called Arts Commission. In accordance with a January presentation and direction from the City Council. The City is moving forward with a Percent for the Arts or Public Arts Program. Capital projects from across the City are being charged 2% for the arts. This revenue lands in the General Fund and will be reserved for Public Arts uses.

While this part of the budget retains a Performing Arts grant line it also adds a part-time employee and a community event line to sponsor an Arts Festival within the community. In addition, an unspecified project or projects of \$75,000 are funded in the Capital Projects section of the budget. Even with all of this, there are also reserves to be allocated in next year's budget as employees and

committees figure out how to allocate these dollars appropriately. Total revenue generated for the program are just shy of \$200,000.

r. *Library*

Library also has some returning staff hours from COVID-19 reductions.

s. *Transfers*

We generally don't spend a lot of budget meeting time on some of these following pages. A lot of behind the scenes things are happening here. The general fund pays for its utilities here. The General Fund also covers debt, vehicles and capital projects on this page.

You will also note that C-Road Funds are being increased by almost \$500,000 this year. This means that Streets is no expending all of the C-Road Funds and new Sales Tax dollars for streets this year. You can count on this meaning there are some big projects in the near future.

t. *Debt Service Fund*

Two items to spot on this page. A bond has been retired! The Sales Tax bond paying for the acquisition of Community Park is paid. This means a lot of money will now be accruing in Parks Impact Fees. A new bond is proposed for the Golf Course. Much more on this in the section below on Golf and in the Budget Meeting.

u. *Capital Improvement Fund*

\$8,527,125 in Capital Projects are recommended in the Tentative Budget. Here are the highlights:

- \$50,000 for a Veterans Memorial at the request of the Mayor
- \$50,000 to upgrade and replace A/V after 12 plus years in our facilities
- \$104,000 for two new police vehicles
- \$350,000 towards a replacement and upgraded Ladder Truck
- \$2,647,000 for 1200 West from 400 South to 550 North
- \$946,000 for road maintenance
- \$250,000 for a park maintenance reserve fund
- \$115,000 for a Bike Park Playground
- \$72,000 for Recreation and CRC equipment
- \$55,000 for Cemetery land development
- \$75,000 in Public Arts projects; and
- \$27,000 to make improvements to the library computer lab.

Two other large projects round out the utilization of one-time money that the City has.

- \$1,500,000 to Special Trusts Fund. This is proposed to be the creation of an endowment fund. *Any* department that receives donations for operations costs over the coming year will have their donation matched and placed in reserve for the specific benefit of the department. This should encourage departments to seek donations and it could provide the start of a great opportunity to have meaningful endowment funds into the future.
- \$2,000,000 for property acquisition. The City has need to have property holdings. Our unallocated property holdings are at a multi-decade low. Open space reservation, trail land, parking land by the museum, land for rebuilding the wastewater treatment plant are just some of the needs of the city. This budget line would allow us to act on opportunities or approach landowners for deals at the direction of the City Council.

v. *Special Revenue Fund*

Special Revenues are where one can find Park, Public Safety and Streets Impact Fees. A major trail project is proposed with significant grant funding. The City can apply for a \$1,000,000 project and only expend \$200,000 in impact fees. This program is funded, but the process is currently not released. Thus, this is a speculative project requiring grant funding.

Even with this proposal, Park Impact Fee funds are anticipated to increase by almost \$1,500,000 in the coming budget year. A significant and meaningful project could be accomplished once the Master Plan is complete in the early fall. To do this, a \$2,000,000 project was inserted into the budget. The City Council will direct this expenditure of these funds with the adoption of the Parks Master Plan.

III. Vehicles

The City has need to purchase almost \$2,000,000 in vehicles and equipment. The largest purchase is the replacement of the city's ladder truck. This vehicle is 31 years old and in very poor repair. The current ladder raises to 75 feet. Public Safety proposes increasing the service level here to 100 feet at an increased cost of \$350,000. The replacement portion of \$900,000 is funded in the vehicle fund and the remainder is captured as a capital project.

The fund continues to function well. In the case of the ladder truck, we will begin saving for the more expensive 100-foot ladder next budget year. Funds for the new truck will be available in 25 years to replace it.

V. Enterprise Funds

a. Rates

Utility Rates will be a subject of discussion at the budget meeting. The Tentative Budget includes rate increase in every utility. They are directed to the funds most in need, but inflationary in nature. Over the past ten years our primary utilities have still increased at a rate roughly equal to inflation. Here is a chart showing historic changes as well as the rate increase incorporated in the budget so far.

Utility	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	10y Ave	3y Ave
Power	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	2.5%	0.0%	1.0%	0.4%	1.2%
Residential Water	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	3.0%	3.0%	9.0%	0.0%	2.5%	0.0%	3.0%	2.1%	1.8%
Commercial Water	0.0%	0.0%	0.0%	4.0%	0.0%	0.0%	0.0%	3.0%	5.0%	9.0%	0.0%	2.5%	0.0%	3.0%	2.3%	1.8%
Secondary Water							Started in 2017		0.0%	0.0%	0.0%	2.5%	0.0%	3.0%	0.9%	1.8%
Wastewater - Industrial	0.0%	0.0%	15.0%	6.0%	3.0%	0.0%	1.5%	4.0%	0.0%	1.5%	3.0%	2.5%	0.0%	5.0%	2.1%	2.5%
Wastewater - Other	0.0%	0.0%	15.0%	0.0%	3.0%	0.0%	1.5%	6.0%	0.0%	1.5%	2.0%	2.5%	0.0%	3.0%	2.0%	1.8%
Storm Water	0.0%	0.0%	10.0%	14.0%	1.5%	0.0%	1.5%	0.0%	10.0%	0.0%	2.0%	2.5%	0.0%	12.0%	3.0%	4.8%
Solid Waste	0.0%	0.0%	9.2%	0.0%	1.0%	0.0%	1.5%	0.0%	4.20%	0.0%	3.0%	2.5%	0.0%	1.4%	1.4%	1.3%
Recycling					Started in 2014		1.5%	0.0%	8.7%	16.0%	0.0%	2.5%	10.0%	1.4%	5.0%	4.6%
Average of Big 3 (Power, Water, Wastewater-Residential)	0.0%	0.0%	5.0%	0.0%	1.0%	0.0%	0.5%	3.0%	1.0%	3.5%	0.7%	2.5%	0.0%	2.3%	1.5%	1.6%
Inflation - CPI-U	-0.4%	1.6%	3.2%	2.1%	1.5%	1.6%	0.1%	1.3%	2.1%	2.4%	2.3%	1.4%			1.78%	2.0%
CPI-U West Region	-0.4%	1.1%	2.4%	2.2%	1.5%	1.9%	1.2%	1.9%	2.8%	3.3%	2.8%	1.6%			1.86%	2.6%
															Inflation on Calendar years	
															Residential and small commercial only	

Springville's rates continue to be the lowest around overall. There is a growing debate internally over rates. Our current planning documents generally show us sustaining necessary projects for the next five years. They then show us going cash flow negative, but reemerging before our twenty-year horizon expires. Under direction from the City Council, the City will work to eliminate predicted cash flow shortfalls.

b. Water

The water enterprise fund is running well. The discussion for this fund surrounds capital projects. Bonding is proposed to complete necessary impact fee projects and a \$5,000,000 bond is proposed to complete a water tank in the Spring Creek system. This tank is anticipated to be needed no later than 2026 and it is close to a two-year build process.

There is an additional \$2,627,046 in projects being proposed in the water fund. A large water line in 900 South is almost 100 years old and needs replacement. Bartholomew Springs renovation, Burt Springs renovation and several smaller projects are also proposed. To do these projects, the fund proposes using just over \$600,000 in unrestricted reserves. Water has more than 30% in reserve and is using funds saved for capital projects.

c. *Sewer*

Likewise, the Sewer fund is doing running well. This division is also using unrestricted reserves to meet its capital needs. The proposal uses just over \$900,000 in reserves to help fund almost \$2,600,000 in capital projects. The largest is the replacement of a line on 700 North from Main Street to 450 West. On the operations side there are increased chemical costs associated with phosphorus removal requirements from the state.

d. *Power*

Even the Power Department is proposing using unrestricted reserves to complete its capital needs. This includes only \$53,000 from unrestricted reserves, but an additional \$1,153,000 from impact fee reserves. This goes to show that we are using every available dollar in the current budget proposal.

Power purchases costs are beginning to climb with a budget that is \$555,000 higher than last year. This is not due to increasing power costs, but rather an increase in demand for power. This is offset by an increase in over \$1,700,000 in rate revenue.

Nearly \$5,000,000 in capital projects cover a wide variety of needs. A new substation project will get under way. An additional engine is nearing a reality and a number of replacement projects are slated for the Whitehead Power Plant and various substations.

Southern Utah Valley Power Systems is a Special Service District that covers transmission and transformation for South Utah Valley Cities. This line buried near the back of the budget accounts for an almost \$800,000 annual expense. This district is improving its project management and undertaking some necessary projects to keep the reliability of our power system high. Most of this expenditure is for capital projects. This year those will be mostly power line installation and upgrades.

e. *Storm Water*

The same story repeats itself here. Impact fee reserves and unrestricted reserves balance the books. Capital improvements of \$1,240,000 drive the story. One hidden impact here is a revision of administrative transfers by the Engineering Department. At Administration request an updated estimate of Engineering Division utilization was provided. This analysis reduced the transfer from Power and increased it from Storm Water due to the amount of labor required by state rules surrounding storm water regulations.

f. *Solid Waste/Recycling*

The only thing to report from this Enterprise is the planned acquisition of routing software that should help efficiency. The hope is that the software will reduce gas and personnel costs for the fund.

g. *Golf*

Golf had a banner year in 2020. COVID-19 was kind to at least one department. The question for this department surrounds needed capital projects. The back nine needs a new irrigation system desperately. It is old and manual.

The front nine system is only about 20 years old, but several PVC main lines are experiencing breaks. Historic managers did not have a robust maintenance system in place to replace failing heads.

After analysis, the recommendation is to replace the entire system at a cost of \$3,800,000. Payment for this system is not sustainable by the golf course alone. Debt will be considered for this project, but it may be solved by internal borrowing. The budget will include the Golf fund paying for approximately \$1,000,000 worth of the debt associated with the project. The balance of the coverage will come from the General Fund.

The golf course has not met 30% reserve targets. Thus, there is no reserve to draw upon for replacement of these systems. Bonding or borrowing will be needed to accomplish any significant project.

Hobble Creek is one of the last courses in Utah that comes seeking assistance from the General Fund. If the city wants the course maintained properly as an amenity to its citizens, general fund assistance or a complete change in operating philosophy would be needed. The current general fund can absorb this change in service level—barely. The proposed budget has a partial year payment funded.

VI. CONCLUSION

The entire city budget has several thousand different lines in it. Each and every line has been scrutinized, debated, discussed and reviewed. Almost every line has either submitted detail or a meaningful model hidden behind it. The current budget process is one of the secrets of Springville's success.

Directors thoughtfully prepare a budget. They are challenged by Administration and Finance. A conservative culture has our expenditures below budget - always. Challenges are addressed head on and solved - sometimes by amendment, but more often by cutting, adjusting priorities and innovative updates.

Troy Fitzgerald
City Administrator

RESOLUTION # _____

A RESOLUTION ADOPTING A BUDGET FOR SPRINGVILLE CITY CORPORATION IN THE AMOUNT OF \$96,793,604 FOR EXPENDITURES IN THE FISCAL YEAR BEGINNING JULY 1, 2021 AND ENDING JUNE 30, 2022.

WHEREAS, tentative budgets ("Tentative Budgets") in proper form have been prepared for all funds for which a budget is required by Utah State Law; and,

WHEREAS, the Tentative Budgets, together with supporting schedules and data have been available for public inspection in the office of the City Recorder as required by law; and,

WHEREAS, on June 1, 2021 the Municipal Council held duly noticed public hearings to receive public comment and ascertain the facts regarding the Tentative Budgets, which facts and comments are found in the hearing record; and,

WHEREAS, all interested persons were heard, for or against the estimates of revenue and expenditures as set forth in the Tentative Budgets; and,

WHEREAS, all statutory and legal requirements for the final adoption of said budgets have been completed; and

WHEREAS, after considering the Administration's recommendations, and facts and comments presented to the Municipal Council, the Council finds (i) the budgets should be adopted as set forth below; and (ii) such action reasonably furthers the health, safety and general welfare of the citizens of Springville City.

NOW, THEREFORE, be it resolved by the Municipal Council of the City of Springville, Utah, as follows:

PART I:

The Springville City expenditure budgets in the amount of \$96,793,604 as set forth in the attached Final Budget document including budgets for capital improvements are hereby adopted for the fiscal year beginning July 1, 2021 and ending June 30, 2022.

PART II:

All outstanding encumbrances and project/grant balances as of June 30, 2021 approved by the Budget Officer shall be continued and re-appropriated for expenditure into the 2021-2022 fiscal year.

PART III:

Except in cases determined by the Mayor to be an emergency, the projects within the Capital Improvement funds cannot be deleted, changed in budget amount or new projects added without a resolution by the Municipal Council. If the Mayor determines that there is an emergency, the Budget Officer is authorized to transfer unencumbered or unexpended appropriation balances from one expenditure account to another within the same fund in an amount up to \$50,000.

PART IV:

The Springville Municipal Council adopts the Certified Tax Rate of _____ to be levied on all taxable property within the corporate limits of Springville City in order to support the tax revenue in the General Fund and Debt Service Fund.

PART V:

Employee compensation for the 2021-2022 fiscal year shall be shown on the FY 2021-2022 Pay Scale included in the Final Budget document as Exhibit "A" except as may be later amended by the Municipal Council. Salaries for elected and statutory officers will be set in accordance to an ordinance adopted concurrently with this Budget Resolution.

PART VI:

Personnel positions for the 2021-2022 fiscal year shall be shown on the FY 2021-2022 Authorized Position List included in the Final Budget document as Exhibit "B" except as may be later amended by the Municipal Council or by the City Administrator pursuant to the Mid-Year Organization Changes Policy, which allows for organization changes when there is no impact to the budget.

PART VII:

Authorized fees and charges to defray the cost of City programs and services during the 2021-2022 fiscal year shall be as shown on the Comprehensive Fee Schedule included in the Final Budget document as Exhibit "C" except as may be later amended by the Municipal Council or as deviations may occur pursuant to the Resolution on Standards for Deviation from Fees Established in the Consolidated Fee Schedule.

PART VIII:

The final budget shall be certified and filed with the State Auditor and in the office of the City Recorder as required by law and shall be available to the public during regular business hours.

PART IX:

The budgets hereby adopted include payment, on behalf of qualifying employees, of their portion of certain retirement account contributions.

PART X:

This resolution shall take effect immediately.

END OF RESOLUTION.

PASSED AND APPROVED this 15th day of June 2021.

Richard J. Child, Mayor

ATTEST:

Kim Crane, City Recorder

Budget Overview

2022



United in Service
Dedicated to Community

We value:

- Civility
- Honesty
- Innovation
- Quality
- Sustainability



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Budget Summaries

Fund	Beginning Fund Balance	Revenues	Transfers In	Expenditures	Transfers Out	Contribution To (Appropriation Of) Fund Balance	Ending Fund Balance
General Fund							
Taxes		15,878,212					
Licenses & Permits		1,174,000					
Intergovernmental		2,107,612					
Charges for Services		4,031,385					
Fines & Forfeitures		457,000					
Miscellaneous		964,125					
Special Revenue		68,175					
Administrative Fees, Contributions & Transfers			5,943,608				
Legislative				208,310			
Administration				1,308,621			
Information Systems				524,402			
Legal				785,247			
Finance				635,717			
Treasury				455,858			
Building Inspections				594,326			
Planning and Zoning				702,666			
Public Works Administration				537,109			
Engineering				1,507,864			
Police				4,631,700			
Dispatch				876,022			
Fire				1,673,008			
Court				333,773			
Streets				1,591,729			
Parks				1,334,762			
Canyon Parks				394,140			
Art Museum				1,147,104			
Swimming Pool				1,801,040			
Recreation				1,003,569			
Cemetery				276,342			
Arts Commission				87,849			
Library				1,181,532			
Senior Citizens				112,700			
Payment to MBA Fund				397,134			
Utilize General Fund Balance						-540,723	
Utilize C Road Reserves						0	
Increase C Road Reserves				438,967			
Utility Payment to Electric Fund				505,001			
Utility Payment to Water Fund				76,681			
Utility Payment to Sewer Fund				74,330			
Utility Payment to Storm Water Fund				19,617			
Transfer to Debt Service Fund					1,568,888		
Transfer to RDA Fund					20,000		
Transfer to Capital Improvements Fund					2,179,799		
Transfer to Capital Improvements Fund (C Road Reserves)					0		
Transfer to Vehicle Fund					837,541		
Transfer to Facilities Fund					1,231,436		
	6,915,582	24,680,509	5,943,608	25,217,121	5,837,663	-540,723	6,374,859
Special Revenue and Fiduciary Funds							
Special Improvement District Fund	7,372	0	0	0	0	0	7,372
Special Revenue Fund	3,202,036	2,167,375	800,000	3,250,000	307,000	-819,725	2,382,311
Cemetery Trust Fund	1,310,897	106,500		0	0	106,500	1,417,397
Redevelopment Agency Fund	745,686	500,000	20,000	520,000	0	0	745,686
Special Trusts Fund	556,512	1,500,000	0	25,000	0	1,475,000	2,031,512
	5,822,503	4,273,875	820,000	3,795,000	307,000	761,775	6,584,278



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Budget Summaries

Fund	Beginning Fund Balance	Revenues	Transfers In	Expenditures	Transfers Out	Contribution To (Appropriation Of) Fund Balance	Ending Fund Balance
Debt Service Funds							
Municipal Building Authority	3,244	397,134	0	397,134	0	0	3,244
Debt Service Fund	139,970	50,000	1,568,888	1,618,888	0	0	139,970
	143,214	447,134	1,568,888	2,016,022	0	0	143,214
Capital Improvement Funds							
General CIP Fund	4,817,784	2,835,326	2,179,799	8,527,125	0	-3,512,000	1,305,784
Community Theater CIP Fund	15,747	0	0	0	0	0	15,747
	4,833,531	2,835,326	2,179,799	8,527,125	0	-3,512,000	1,321,531
Internal Service Funds							
Central Shop	0	512,799	0	503,576	9,223	0	0
Facilities Maintenance			1,528,898	1,528,898	6,223	-6,223	-6,223
Vehicle Replacement Fund	4,623,453	0	1,426,155	1,978,278	0	-552,123	4,071,330
	4,623,453	512,799	2,955,053	4,010,751	15,446	-558,346	4,065,107
Enterprise Funds							
Electric	18,391,816	30,970,794	0	29,169,913	3,021,784	-1,220,903	17,170,913
Water	4,711,675	11,519,412	0	10,867,528	1,184,724	-532,840	4,178,835
Sewer	6,550,208	5,339,773	60,000	5,280,206	1,033,838	-914,271	5,635,937
Storm Drain	2,450,960	1,916,347	0	1,765,340	778,873	-627,866	1,823,094
Solid Waste	3,083,701	2,068,014	0	1,402,063	665,952	0	3,083,701
Golf	202,787	4,909,880		4,742,533	167,346	0	202,787
	35,391,147	56,724,220	60,000	53,227,585	6,852,517	-3,295,881	32,095,266
Total - All Funds	57,729,430	89,473,863	13,527,347	96,793,604	13,012,626	-7,145,175	50,584,255

Notes

1. Estimated Beginning Fund Balance subject FY 2021 Actual results and audit entries.



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

3-Yr. Consolidated Fund Summary

Fund	Revenues and Other Sources of Financing			Expenditures and Other Uses of Financing		
	FY 2020 Actual	FY 2021 Budget	FY 2022 Budget	FY 2020 Actual	FY 2021 Budget	FY 2022 Budget
General Fund						
Taxes	14,196,096	14,013,148	15,878,212			
Licenses & Permits	813,443	740,855	1,174,000			
Intergovernmental	2,504,770	4,295,967	2,107,612			
Charges for Services	3,276,955	3,047,593	4,031,385			
Fines & Forfeitures	331,579	435,000	457,000			
Miscellaneous	885,372	828,540	964,125			
Special Revenue	108,388	68,750	68,175			
Administrative Fees, Contributions & Transfers	2,620,358	4,889,087	6,484,331			
Legislative				120,190	189,828	208,310
Administration				993,222	1,120,540	1,308,621
Information Systems				480,394	506,717	524,402
Legal				588,252	669,665	785,247
Finance				586,876	588,179	635,717
Treasury				404,704	429,569	455,858
Building Inspections				423,963	516,141	594,326
Planning and Zoning				325,584	508,083	702,666
Public Works Administration				303,370	324,465	537,109
Engineering				819,882	1,000,824	1,507,864
Police				3,787,075	4,130,897	4,631,700
Dispatch				773,940	836,903	876,022
Fire				1,406,552	1,510,603	1,673,008
Court				306,227	385,433	333,773
Streets				1,356,820	1,239,300	1,591,729
Parks				993,520	1,146,023	1,334,762
Canyon Parks				265,443	432,923	394,140
Art Museum				624,588	731,138	832,782
Art Museum - POPS				288,169	324,348	314,322
Swimming Pool				1,387,508	1,425,206	1,801,040
Recreation				732,012	917,803	1,003,569
Cemetery				288,605	320,807	276,342
Public Arts				11,500	28,000	87,849
Library				1,007,773	1,089,850	1,181,532
Senior Citizens				97,493	104,266	112,700
Transfers				6,750,876	7,173,962	7,459,448
	24,736,961	28,318,940	31,164,839	25,124,540	27,651,473	31,164,839
Special Revenue and Fiduciary Funds						
Special Improvement District Fund	0	0	0	0	0	0
Special Revenue Fund	1,782,758	990,300	3,787,100	769,500	990,300	3,787,100
Cemetery Trust Fund	92,491	85,500	106,500	0	0	106,500
Redevelopment Agency Fund	263,238	210,000	520,000	-114,862	75,000	520,000
Special Trusts Fund	0	0	1,525,000	0	0	25,000
	2,138,487	1,285,800	5,938,600	654,638	1,065,300	4,438,600
Debt Service Funds						
Municipal Building Authority Fund	386,965	394,634	397,134	385,887	394,634	397,134
Debt Service Fund	8,025,873	1,859,245	1,618,888	8,048,733	1,859,245	1,618,888
	8,412,838	2,253,879	2,016,022	8,434,620	2,253,879	2,016,022

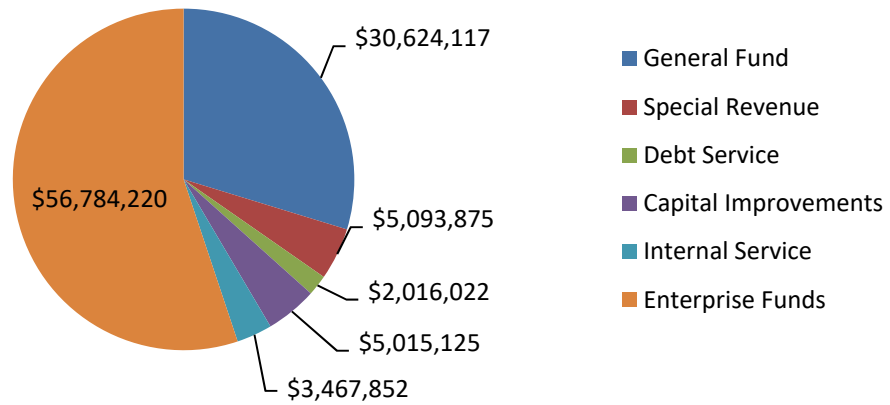


**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

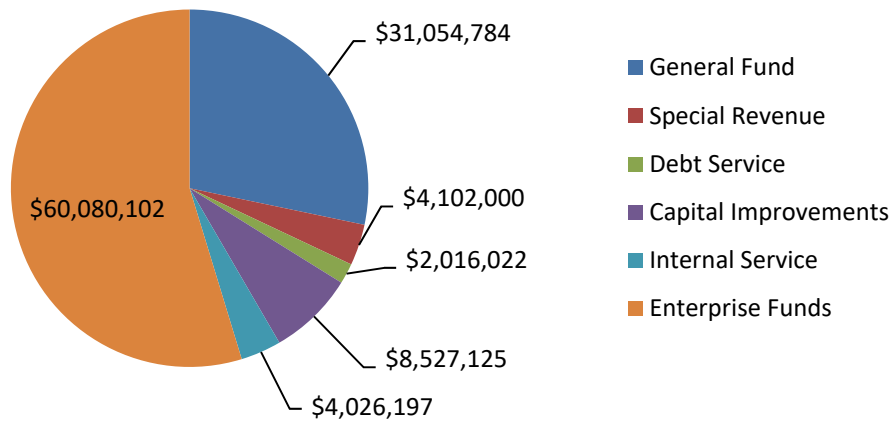
3-Yr. Consolidated Fund Summary

Fund	Revenues and Other Sources of Financing			Expenditures and Other Uses of Financing		
	FY 2020 Actual	FY 2021 Budget	FY 2022 Budget	FY 2020 Actual	FY 2021 Budget	FY 2022 Budget
Capital Improvement Funds						
General CIP Fund	2,560,300	2,608,976	8,527,125	2,810,886	9,543,772	8,527,125
Community Theater CIP Fund	272	0	0	0	0	0
	2,560,572	2,608,976	8,527,125	2,810,886	9,543,772	8,527,125
Internal Service Funds						
Central Shop	355,321	383,592	512,799	354,611	417,721	512,799
Facilities Maintenance			1,528,898	937,473	993,330	1,528,898
Vehicle Replacement Fund	1,367,048	1,298,198	1,978,278	1,275,069	1,957,900	1,978,278
	1,722,369	1,681,790	4,019,974	2,567,153	3,368,951	4,019,974
Enterprise Funds						
Electric	30,645,889	28,930,142	32,191,697	26,354,818	31,683,481	32,191,697
Water	5,958,039	5,168,555	12,052,252	6,305,073	6,143,443	12,052,252
Sewer	4,981,414	4,793,696	6,314,044	3,999,726	7,923,455	6,314,044
Storm Drain	1,518,286	1,391,073	2,544,213	1,563,731	2,787,528	2,544,213
Solid Waste	1,875,739	1,870,042	2,068,014	1,722,382	1,823,155	2,068,015
Golf	1,058,052	969,835	4,909,880	845,029	970,831	4,909,880
	46,037,419	43,123,343	60,080,100	40,790,758	51,331,893	60,080,101
Total - All Funds	85,608,646	79,272,728	111,746,661	80,382,595	95,215,268	110,246,662

Combined Revenue & Transfers In



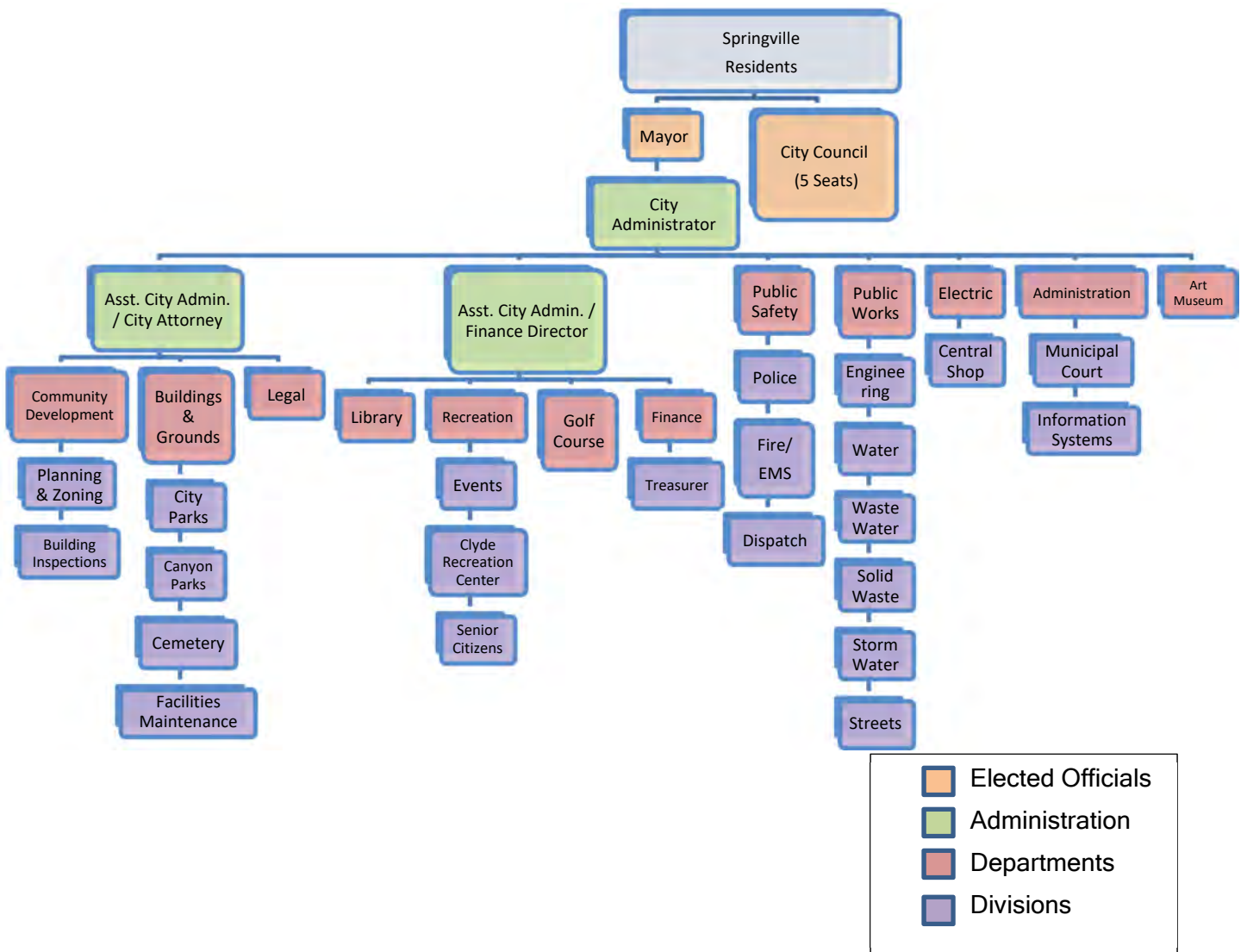
Combined Expenditures & Transfers Out



Staffing Summary (FTE)	FY 2019	FY 2020	FY 2021	FY 2022
General Government	64.69	64.83	64.10	68.77
Public Safety	65.84	68.03	69.03	71.65
Leisure Services	104.78	103.66	94.04	95.11
Enterprise Funds	74.52	74.69	74.94	75.94
Total Full-Time Equivalentents	309.83	311.21	302.11	311.47

Organization Chart

2022

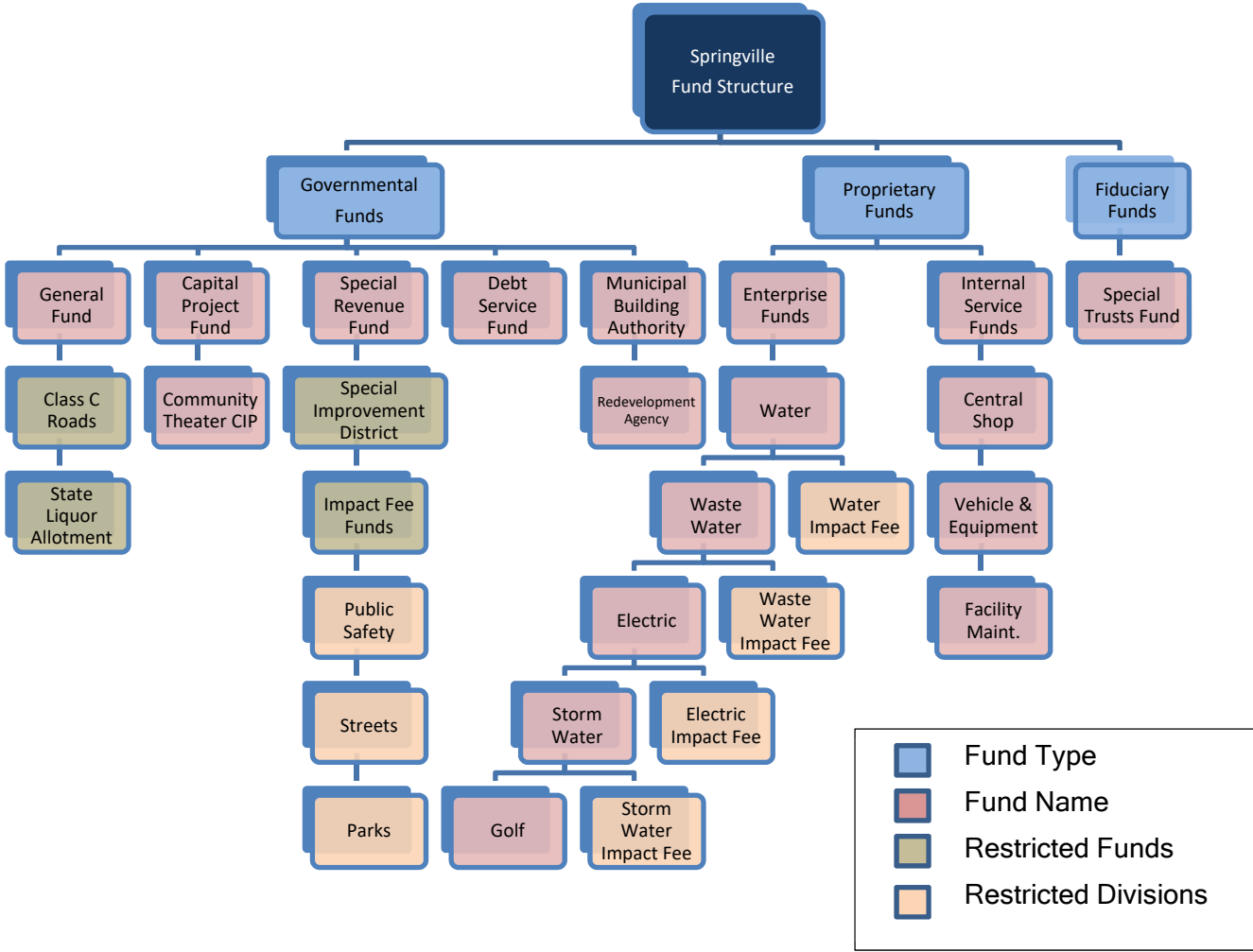


Fund Descriptions and Fund Structure

2022

Fund accounting is an accounting system used by governments to emphasize *accountability* rather than *profitability*. In this system, a fund is a self-balancing set of accounts, segregated for specific purposes in accordance with laws and regulations or special restrictions and limitations.

The funds are grouped into fund types, of which there are three: governmental, proprietary and fiduciary.



Fund Structure and Department Relationship

<i>Fund</i>	<i>Subject to Appropriation</i>	<i>Fund Type</i>	<i>Fund Class*</i>	<i>Functional Oversight Unit</i>
General	Yes	Governmental	Major	Various
SID	Yes	Governmental	Major	Administration
Special Revenue	Yes	Governmental	Minor	Administration
Cemetery Trust	Yes	Governmental	Minor	Parks
Special Trusts	Yes	Governmental	Minor	Administration
Debt Service	Yes	Governmental	Minor	Administration
General CIP	Yes	Governmental	Minor	Various
Community Theater CIP	Yes	Governmental	Minor	Recreation
RDA	Yes	Governmental	Minor	Administration
MBA	Yes	Governmental	Minor	Administration
Central Shop	Yes	Proprietary	Minor	Electric
Vehicle & Equipment Replacement	Yes	Proprietary	Minor	Administration
Facility Maintenance	Yes	Proprietary	Minor	Administration
Electric	Yes	Proprietary	Major	Electric
Water	Yes	Proprietary	Major	Public Works
Sewer	Yes	Proprietary	Major	Public Works
Storm Drain	Yes	Proprietary	Minor	Public Works
Solid Waste	Yes	Proprietary	Minor	Public Works
Golf	Yes	Proprietary	Minor	Golf

*Major funds are funds whose revenues, expenditures/expenses, assets, or liabilities (excluding extraordinary items) are at least 10 percent of corresponding totals for all governmental or enterprise funds and at least 5 percent of the aggregate amount for all governmental and enterprise funds.

Governmental Funds

Governmental funds are those through which most governmental functions are accounted for. The acquisition, use, and balances of the government's expendable financial resources and the related current liabilities—except those accounted for in proprietary funds—are accounted for through governmental funds. The City budgets and reports the following governmental funds:

The *general fund*, which is used to account for all financial resources traditionally associated with governments and not required to be accounted for in another fund. The General Fund is the largest and most complex fund of the City of Springville. It contains most of the general operating departments of the City and is funded from an unrestricted pool of revenues. The general fund includes allotments of State excise taxes for Class C Roads and Liquor, used for street maintenance and DUI enforcement, respectively.

Special revenue funds account for transactions that take place when there are restrictions on revenue sources, such as special improvement district or impact fee funds in which the revenues are restricted to a specific use.

Capital project funds are used to account for monies set aside for construction of buildings and infrastructure. When monies—typically bond proceeds—are received for specific projects, they are recognized in and disbursed from a capital projects fund.

The *debt service fund* is used for the accumulation of monies to make required payments on long-term obligations, such as bonds or capital leases. Monies used to pay for the bonds can be revenues, such as property taxes earmarked specifically for the bond issue or from transfers from other funds.

Other governmental fund types include *agency funds* associated with the Redevelopment Agency (RDA) and the Municipal Building Authority (MBA).

Proprietary Funds

Proprietary funds are used to account for a government's ongoing organizations and activities that are similar to those often found in the private sector. All assets, liabilities, net assets, revenues, expenses, and transfers relating to the government's business and quasi-business activities—in which changes in net assets or cost recovery are measured—are accounted for through proprietary funds (enterprise and internal service funds). Generally accepted accounting principles for proprietary funds are similar to those applicable to businesses in the private sector. The measurement focus is on determining operating income, financial position, and cash flows.

Enterprise funds are employed when user fees are the major means of cost recovery. The most common examples are water and wastewater funds. The City budgets and reports the following proprietary funds:

The *water fund* accounts for the activities of the City's water production, treatment and distribution operations.

The *sewer fund* accounts for the activities of the City's sewer collection and treatment operations.

The *electric fund* accounts for the activities of the City's electric generation and distribution operations.

The *storm drain fund* accounts for the activities of the City's storm drain operations.

The *solid waste fund* accounts for the activities of the City's residential solid waste collection operations.

The *golf fund* accounts for the activities of the City's Hobble Creek Golf Course operations.

Activities of these six funds include administration, operations and maintenance of the associated systems and billing and collection. The funds also account for the accumulation of resources for, and the payment of, long-term debt principal and interest for each enterprise. All costs are financed through charges to utility customers with rates reviewed regularly and adjusted, if necessary, to ensure the integrity of the funds.

Internal service funds are used to account for central cost centers within a governmental unit. The City uses two internal service funds to account for the costs of procurement and maintenance of vehicles and equipment owned by the City and one internal service fund to account for facility maintenance. Charges are made to the appropriate fund and department to recover costs.

Fiduciary Funds

Fiduciary funds are used to account for assets held by a government in a trustee capacity or as an agent for individuals, private organizations, or other governmental units. The fiduciary fund category includes pension (and other employee benefit) trust funds, investment trust funds, private-purpose trust funds, and agency funds.

Like special revenue funds, fiduciary funds are used for assets subject to outside restrictions. Generally fiduciary funds are the result of a donation by an outside entity or if the government is simply holding the assets with limited discretion on their use.

Trust funds are classified as expendable or non-expendable. An expendable trust is one whose corpus, or principal, can be used for operating or capital outlays. When a fund is non-expendable, only investment earnings can be expended. The corpus is left intact to assure perpetual revenue generation.

Basis of Budgeting

2022

Basis of Accounting and Measurement Focus

Basis of accounting refers to when revenues or expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The City's basis of accounting for budgeting purposes differs from generally accepted accounting principles (GAAP) used for preparing the City's annual financial reports. The major differences between budget basis and GAAP basis are as follows:

- Encumbrances (contractual commitments to be performed) are considered as expenditures rather than the GAAP required reservation of fund balance.
- Funds to be booked at the end of the fiscal year for planned increases to reserves and designations are recognized as expenditures in the budget.
- Central service cost allocations items are budgeted as expenses and revenues rather than inter-fund transfers.
- Fixed assets (capital items and equipment more than \$5,000) are budgeted at the full expense and fully or completely depreciated for GAAP reporting.
- Certain other items such as developer agreements, insurance liabilities, and changes in trust-like accounts are budgeted as expenses rather than recognized as a liability under GAAP.

Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter (within sixty days) to pay liabilities of the current period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt-service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due. Regardless of the measurement focus, depreciation is not budgeted

Sales taxes, use taxes, franchise taxes, and earned but unreimbursed state and federal grants associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Property taxes are measurable as of the date levied (assessed) and are recognized as revenues when they become available. Available means when due, or past due, and received within the current period or collected soon enough thereafter to be used to pay liabilities of the current period. All other revenues are considered to be measurable and available only when the City receives cash.

Proprietary (enterprise) and Internal Service funds are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. The City budgets for these funds on a non-GAAP cash basis, therefore you will see a budget for capital expenditures and not for depreciation.

Financial resources used to acquire capital assets are capitalized as assets in the government-wide financial statements, rather than reported as expenditures. Proceeds of long-term debt are recorded as a liability in the government-wide financial statements, rather than as another financing source. Amounts paid to reduce long-term debt of the City are reported as a reduction of the related liability, rather than as an expenditure in the government-wide financial statements.

Financial Policies

2022

Operating Budget Policy

Overview

The operating budget is the principal policy management tool of Springville City. The budget establishes priorities for the coming fiscal year and outlines how those priorities will be realized. It is the prime opportunity for Springville City to evaluate its current service levels, measure and compare needs for different services, and balance community needs against the tax burden necessary to finance them.

Consistent with State Code, it is the policy of Springville City to propose and adopt a balanced budget (i.e. total of the anticipated revenues equals the total of appropriated expenditures) under normal circumstances. In the event that there is a deviation from the balanced budget policy, it will be disclosed and any utilization of fund balance in order to balance the budget will be identified as such.

Timetable for Budget Preparation

The process for preparing the operating budget typically covers a nine-month period. The events and their approximate timing are:

Budget Timetable

Action	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul
Five-year capital budget project worksheets distributed to Directors									
Administrator and Directors set goals									
Five-year capital budget plan project worksheets due to Finance Department									
Mayor and Council hold budget retreat to discuss goals and priorities									
Present Five-year capital budget plan to Mayor and Council									
Mayor and Council goals and priorities plus operating budget work papers distributed to Directors and Superintendents									

Budget Timetable (cont.)

Action	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul
Operating budget work papers submitted to Finance. Impacts due to proposed staffing and program changes highlighted.					■				
First revenue forecast submitted by Finance Department					■				
Meetings with Directors to discuss preliminary budget proposals					■				
Preliminary budget review with Mayor					■				
Summary of preliminary budget published in monthly newsletter. Detailed budget placed on City's website						■			
Second revenue forecast submitted by Finance Department						■			
Preliminary budget sent to Mayor and Council in preparation for budget retreat						■			
Mayor and Council hold budget retreat to review preliminary budget and set tentative budget						■			
Tentative budget ready for summary in newsletter and detail on City website. Copies distributed to Directors and Superintendents						■			
Presentation of Tentative budget to Mayor and Council in Council Meeting. Public hearing is set.							■		
Proposed final budget completed. Changes from tentative budget noted and communicated to Mayor and Council in Council packet							■		
Public hearing held to consider the tentative budget. Final budget adopted by the City Council								■	
Copies of approved budget distributed to Directors and Superintendents								■	
Summary of approved final budget published in the City newsletter with detailed budget posted on City website									■

Consistent with the Uniform Fiscal Procedures Act for Utah Cities, the budget may be amended from time to time as necessary. Amendments to the governmental fund budgets are made by resolution of the City Council following proper notice and a public hearing. Amendments to the proprietary funds are made by resolution and notice of a regular meeting of the City Council.

Capital Improvement Policy

Overview

A comprehensive Capital Improvement Program (CIP) is central to the City's ability to provide services to the citizens. Maintenance and expansion of infrastructure combined with adequate, well maintained vehicles and other major equipment are critical. Constant review of proposed expenditures and projects will allow prioritization based on the goals and needs established by the Mayor and Council.

Policies

- A five-year CIP will be prepared and/or updated each year as part of the budget preparation process. The five-year CIP will be consistent with longer-range master plans that will be periodically reviewed and updated.
- For purposes of depreciation, a capital asset is defined as being equal to or greater than \$5,000 and having an expected life of more than one year.
- The CIP projects will be identified as capital expenditures, capital projects, and vehicle and equipment replacement. Capital expenditures will be maintained at the division level as part of the operating budget. Capital projects will be funded and tracked in the Capital Project Fund. Vehicle and equipment replacement will be funded and tracked in a separate fund.
- Capital projects are defined as a project having a useful life greater than five years and an estimated cost of at least \$25,000. Projects can include the construction, purchase, and major renovation of buildings, infrastructure and utility systems; purchase of land; and major landscaping and park improvement projects.

Revenue and Expenditure Policy

Policies

- Springville City will consistently attempt to maintain a diversified and stable revenue system as protection from short-run fluctuations. The General Fund's revenue base will generally consist of property taxes, sales taxes, energy use taxes, intergovernmental grants and allocations, fines, and charges for services.
- Revenues from one-time windfalls and other temporary sources will not be used to fund on-going operations.
- All user fees and utility service rates will be reviewed periodically, but not less than every two years, to ensure they are reasonable and are tied to the cost of providing the service.

- Annual revenue estimates will be developed based on objective, reasonable criteria. Estimates will be conservative in order to assure adequate revenues will be available to meet budgeted expenditures.
- Expenditures will always be budgeted. Preparation of the annual budgeted expenditures and adherence to the approved budget will be a critical performance measurement for all levels of management.
- Administrative transfers to the General Fund from the Enterprise Funds represent direct charges for administrative services performed by functions in the General Fund. These will be calculated each year based on studies to assure fairness and accuracy.
- At the Council's discretion, operating transfers may be made to the General Fund. These transfers represent the "profits" realized by the City in operating the Enterprise Funds. Such transfers will be disclosed to the utility rate payers as required by State law.

Fund Balance and Reserves Policy

Overview

The term *fund balance* is used to describe the net assets of governmental funds calculated in accordance with generally accepted accounting principles (GAAP). Fund balance is intended to serve as a measure of the financial resources available in a governmental fund.

Accountants distinguish up to five separate categories of fund balance, based on the extent to which the government is bound to honor constraints on the specific purposes for which amounts can be spent: *non-spendable fund balance*, *restricted fund balance*, *committed fund balance*, *assigned fund balance*, and *unassigned fund balance*. The total of the last three categories, which include only resources without a constraint on spending or for which the constraint on spending is imposed by the government itself, is termed *unrestricted fund balance*.

It is essential that governments maintain adequate levels of fund balance to mitigate current and future risks (e.g. revenue shortfalls and unanticipated expenditures) and to ensure stable tax rates. Fund balance levels are a crucial consideration, too, in long-term financial planning. In most cases, discussions of fund balance will properly focus on a government's general fund. Nonetheless, financial resources available in other funds should also be considered in assessing the adequacy of unrestricted fund balance (i.e., the total of the amounts reported as committed, assigned, and unassigned fund balance) in the general fund.

Policies

- The State of Utah dictates that in the General Fund, municipalities shall maintain unreserved funds greater than five percent but less than 35 percent of budgeted revenues. Springville City's target for these unreserved funds will be the upper end of the allowable range, with 30 percent as a specific target.
- Reserves will be established and maintained in each Enterprise Fund that will be equal to a minimum of 30 percent of the current operating expenses.
- The Capital Projects Fund will be where all major General Fund capital improvement projects are scheduled and funded. Funding for projects that will occur over several years or that are delayed from the original timetable will be held in reserve until the project is completed or the City Council formally moves to remove the project and release the reserves.
- A vehicle and equipment replacement fund reserve will be established and funded. When a vehicle or piece of equipment reaches the end of its estimated useful life, the reserve will provide the necessary funding for the new purchase. If the vehicle or equipment still has useful life, the reserve will be maintained until replacement is needed.

During the budgeting process, the Council may earmark surpluses in the General Fund to be transferred into specific reserve fund.

Debt Management Policy

Overview

Debt is an essential tool in providing services to the citizens of Springville City. Used judiciously, it can provide the funds necessary to maintain and expand infrastructure and increase the amount of and the types of services offered by the City. Debt incurred for growth allows future residents and users to participate in funding the costs of the benefits they receive.

Policies

- Management of existing debt will include at least an annual review by the Finance Director to ascertain if refunding or restructuring is possible in order to reduce debt interest costs, improve the timing of payments, and/or remove restrictive or burdensome covenants.
- No long-term debt will be issued to fund operating budget expenditures.
- Whenever possible, debt issued in any single year will be kept under \$5,000,000 in aggregate to avoid arbitrage requirements.

- Bond maturities will be targeted to be five years less than the planned useful life of the asset being purchased with the bond proceeds.
- Whether bonds are placed through a competitive sale vs. a negotiated sale will be decided on a case-by-case basis.
- The City will consistently work to improve its bond rating through sound fiscal policies and well managed use of its bonding authority.

Debt Obligations

2022

Debt is an essential tool in providing services to the citizens of Springville City. Used judiciously, it can provide the funds necessary to maintain and expand infrastructure and increase the amount of and the types of services offered by the City. Debt incurred for growth allows future residents and users to participate in funding the costs of the benefits they receive.

Article XIV, Section 4 of the Utah State Constitution limits the general-purpose indebtedness of Utah cities to an amount not to exceed four percent (4%) of the value of the taxable property within the city for debt secured by property taxes levied by the city. Additionally, the city is limited to an amount not to exceed eight percent (8%) of the value of the taxable property within for debt associated with the sewer, water or electric systems operated by the city. As such, Springville’s current general obligation bond debt limit is as follows:

Fair Market Value (2019)	
Real Property	\$3,382,304,962
Personal Property	166,698,929
Centrally Assessed Values	39,870,033
Fair Market Value for Debt Incurring Capacity	<u>\$3,588,873,924</u>

	4% General Purposes	8% Water, Sewer & Electric	12% Total
General Obligation Debt Limit less Amount of Debt Applicable to General Obligation Debt Limits	\$143,554,957	\$287,109,914	\$430,664,871
Additional Debt Incurring Capacity	<u>14,110,000</u>	<u>-0-</u>	<u>14,110,000</u>
	<u>\$129,444,957</u>	<u>\$287,109,914</u>	<u>\$416,554,871</u>

The following tables summarize Springville City’s long-term debt obligations:

City of Springville
Statement of Indebtedness
(Includes the City of Springville Municipal Building Authority Debt)

<i>Type and Name of Indebtedness</i>	<i>Total Amount Issued</i>	<i>Fiscal Year Issued</i>	<i>Fiscal Year of Completion</i>	<i>Principal Balance June 30, 2021</i>	<i>Fiscal Year 2021-22 Payments</i>
General Obligation Bonds:					
General Obligation Bonds Series 2020 Refunding Bonds	\$5,695,000	2020	2031	\$5,240,000	\$599,950
General Obligation Bonds Series 2016	10,785,000	2016	2036	8,870,000	744,738
Revenue Bonds:					
MBA Lease Revenue Bonds Series 2008	6,435,000	2008	2031	3,695,000	395,334
Water/Sewer Revenue Bonds Series 2008	15,135,000	2008	2028	6,820,000	1,085,960
Total All Indebtedness	\$40,935,000			\$24,625,000	\$2,825,982

Revenue Overview

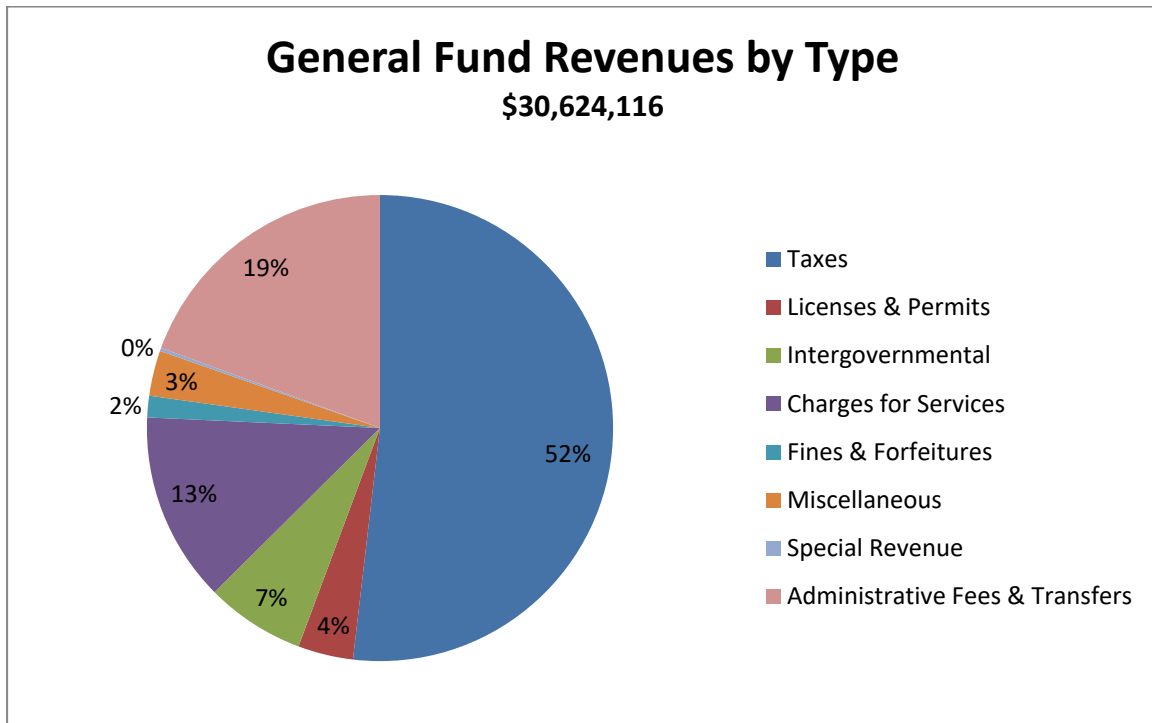
2022

General Fund

In the General Fund, the City receives revenue from a variety of sources including property, sales and other taxes; licenses and permits; fees for services; grants from other entities; and transfers from other funds within the City.

Revenue projections in the FY 2021-22 Budget are estimated using historical information, data collected from the Governor’s Office of Planning and Budget (GOPB), the University of Utah’s Kem C. Gardner Policy Institute, Utah League of Cities and Towns (ULCT), Utah County Assessor’s Office and a number of other financial and economic indicators.

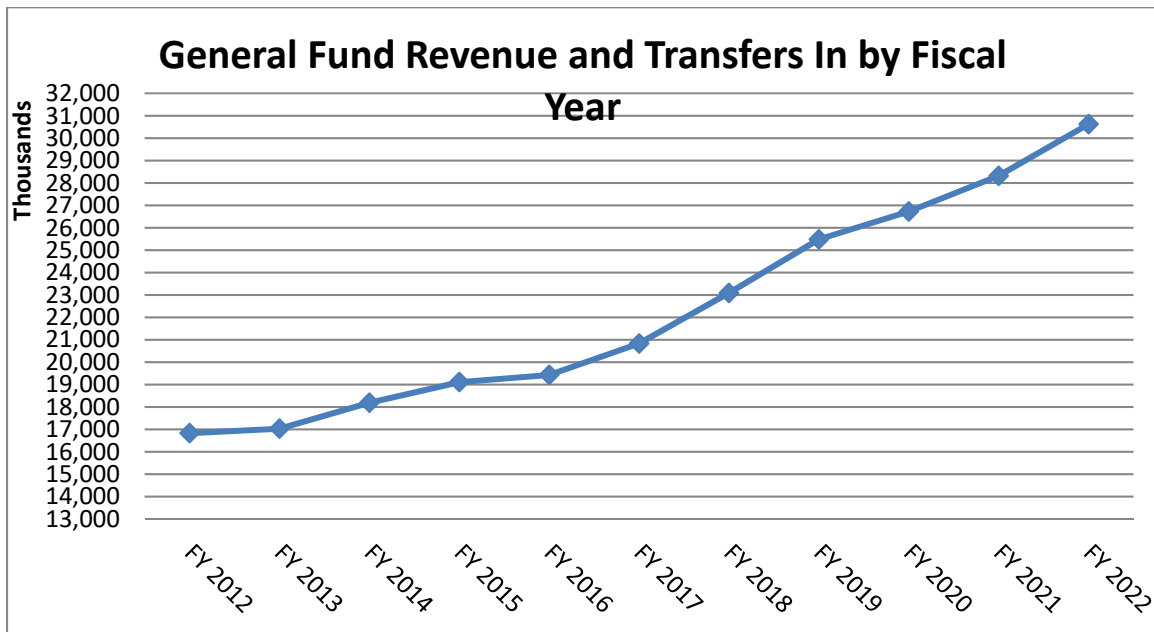
In the preparation of this budget, the staff has attempted to produce a financially conservative view of near-term economic conditions utilizing historical revenue data and a general sense of the economic status of the local community.



The FY2022 Budget reflects a return to more normal circumstances after the uncertainty of the unprecedented times of the COVID-19 pandemic. Overall, taxes are forecast up over 10%. Sales tax revenue is a real challenge to predict. The current budget year will be a banner year. However, this was driven in large part by stimulus money that will not likely be there next year. However, the community continues to grow. The presented budget forecasts a \$1,383,000 sales tax increase over the previous year budget. The sales tax growth accounts for more than two-thirds of the predicted total tax growth.

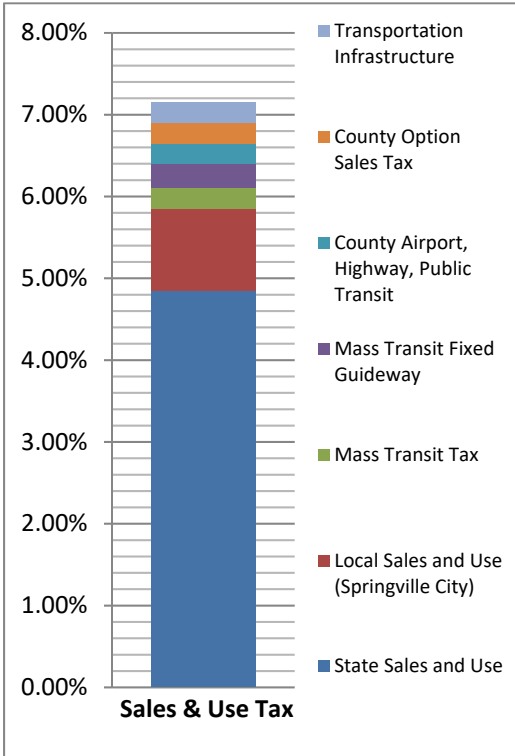
The other large driver of revenue growth is growth itself. Several revenue lines capture anticipated revenue from new construction. These include Building and Construction, Plan Check Fees, Planning Revenues and Public Works Fees. Other lines include Land Disturbance Permits, Street Tree Fees and other impact fee lines scattered throughout the General Fund and Enterprise Funds. The forecast is for the equivalent of 500 new dwelling units in both residential and commercial development. This very well could be low.

A significant revenue source for the General Fund is Administrative and Operating Transfers from the Enterprise Funds. Administrative Transfers account for services Enterprise Funds receive from General Fund Services such as Legal and Finance. Operating transfers are essentially profit transfers to benefit the 'owners' of the enterprises—Springville Citizens. All enterprise funds, except golf, contribute 5% of the revenues to the General Fund. These two sources account for revenue of \$6,421,000 this year. A restructuring of Public Works management and a more detailed look at their administrative transfers from Engineering have resulted in some fairly large increases in Public Works Administrative transfers. Approximately \$541,000 in General Fund reserves are programmed into the budget in order to balance.



Major General Fund Revenue Sources

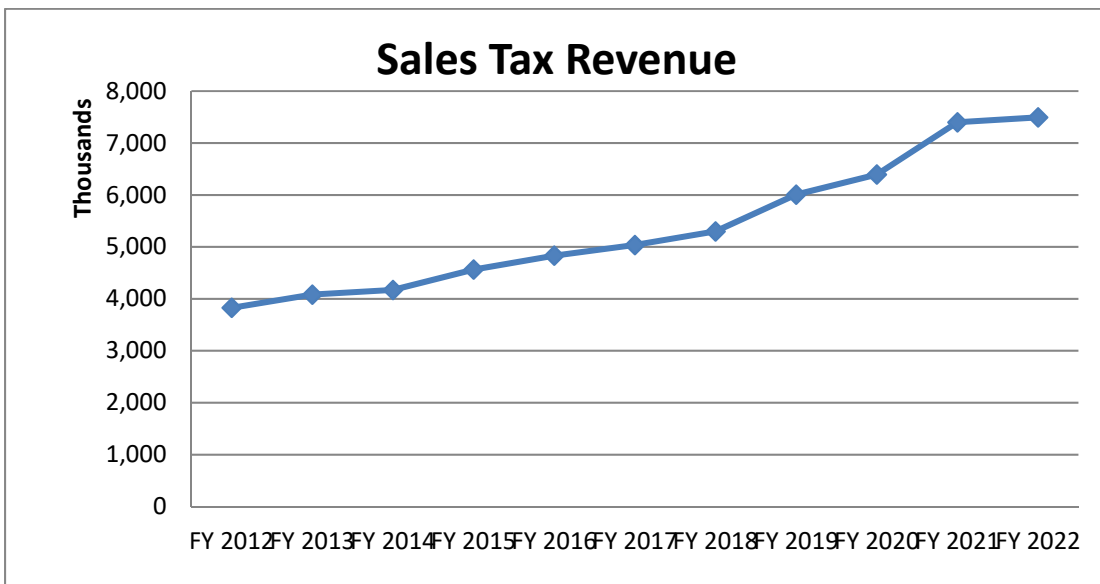
Sales Tax



The State of Utah collects a 7.15% Sales and Use Tax on all taxable sales in Springville. One percent of the total is a local option (Springville City) sales and use tax and 0.25 percent is a local transportation infrastructure tax that comes back to Springville; the remainder goes to the State and other taxing entities. Of the one-percent local option tax, half is returned by the State directly to the local government where the sale took place and the other half is pooled at the State level and returned to the local governments based on population. Sales tax is the City’s single largest source of revenue representing, on average, approximately 23 percent of General Fund revenues.

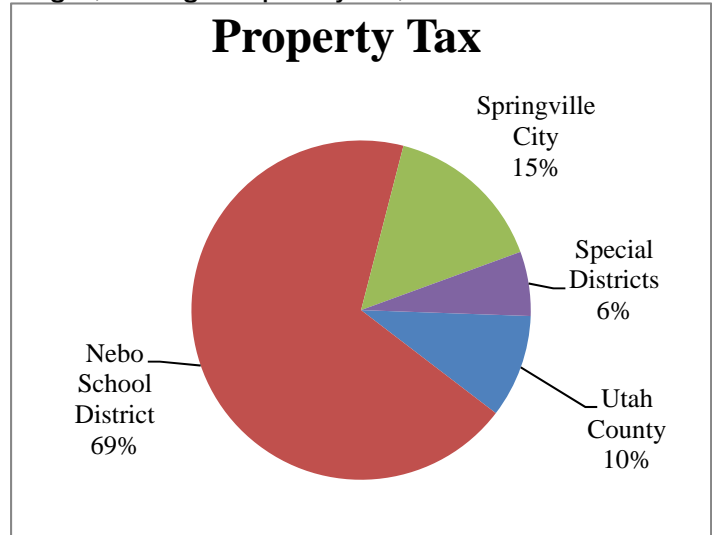
The FY2022 budget includes a projected increase in sales tax revenue from FY2021 budget of approximately 23%. The increase reflects projected sales tax

revenues in FY2021, which were up significantly (nearly 25%) over projections from the early stages of COVID. Sustained strong economic conditions are anticipated. The Utah League of Cities and Towns forecasts sales tax revenues to be up 3.2% state wide in 2022 and up 4.9% in Springville over FY2021 actuals.



Property Tax

The basic rate setting process for property tax begins with the budgeting process. Entities estimate how much property tax revenue they need. The amount of revenue requested for an entity's budget, during the prior year, becomes the baseline revenue for current year certified tax rate calculations. The county assessor and State Tax Commission provide valuation information to the county auditor, including changes in value resulting from reappraisal, factoring and legislative adjustments. The State Tax Commission and county auditors calculate certified tax rates and the auditor provides taxing entities with valuation and certified tax rate information.

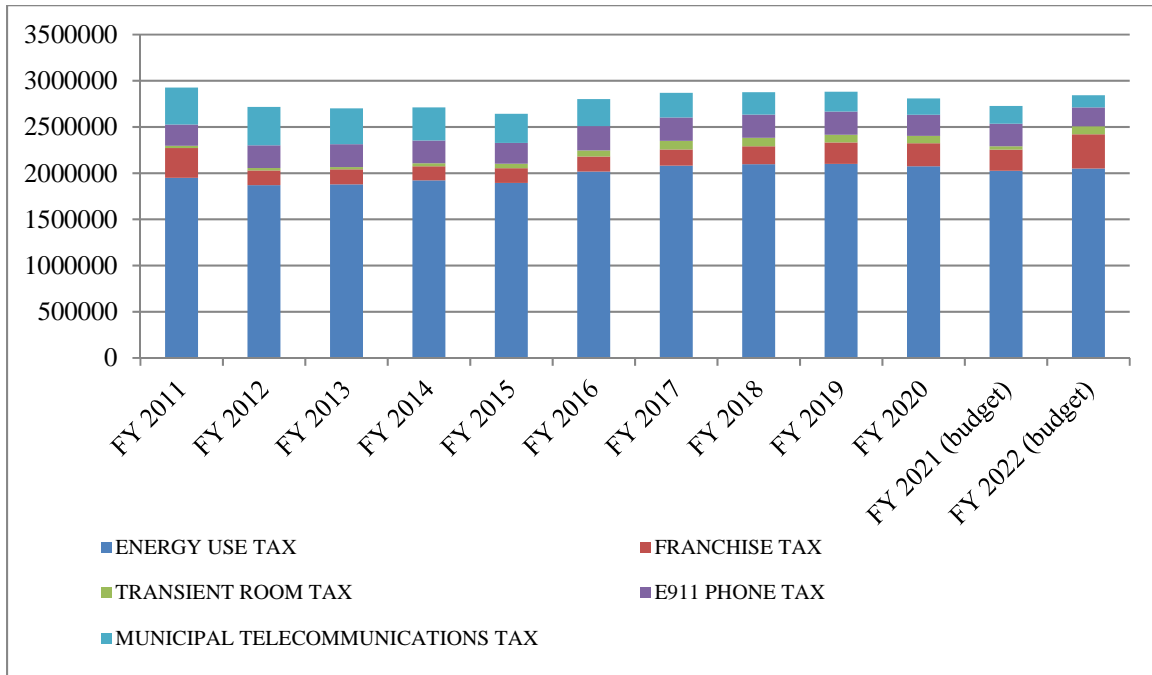


Property tax is the second largest revenue source in the general fund and accounts for approximately 16 percent of total revenue. Property tax revenue for FY2022 is projected to increase approximately four percent from last year reflecting continued new growth and collection rates that did not dip as much as expected through COVID. Approximately 36 percent of Springville's property tax revenue goes toward debt service payments on General Obligation Bonds.

Other Taxes

Other taxes collected by the city include: energy use tax, franchise tax, transient room tax, municipal telecommunications tax and e911 phone tax. A one-time payment of back franchise tax in 2011 slightly skews the historic trends of these revenue sources. Normalizing for that one-time event shows relatively flat collections for these other taxes with an increase of approximately four percent forecast for FY 2022. This increase represents a return to pre-COVID levels rather than significant new growth.

Other Taxes Overview

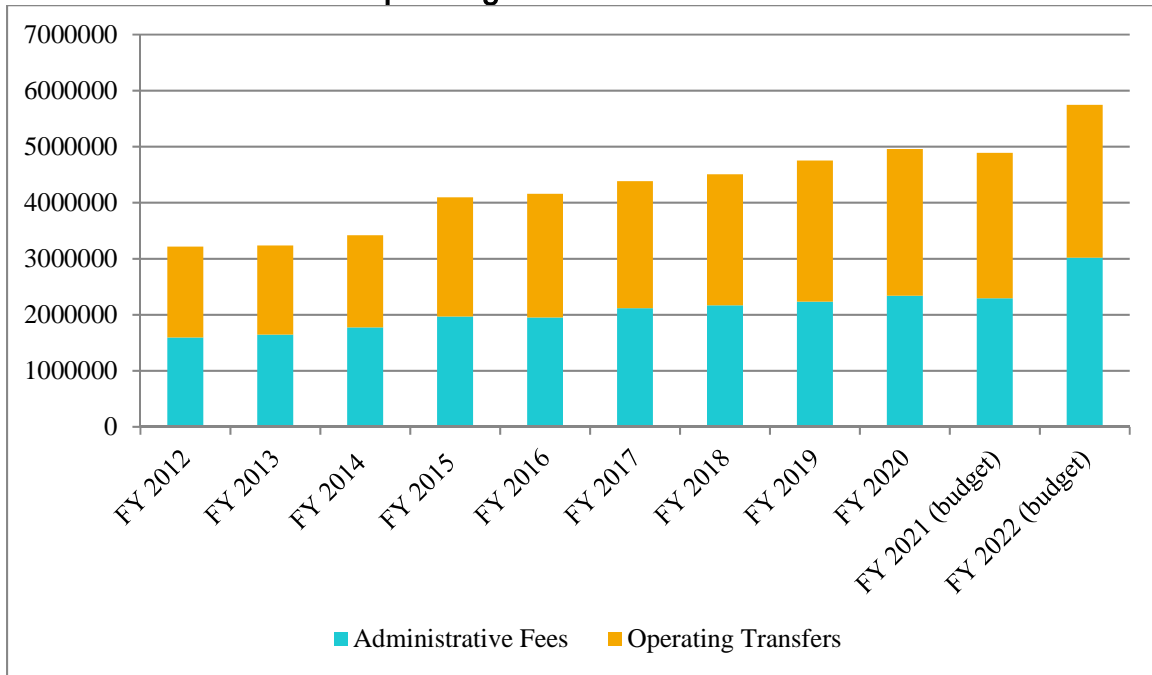


Administrative Fees and Transfers

Administrative fees and transfers represent approximately 19 percent of general fund revenue. Administrative fees are charges to non-general fund departments for things such as utility billing, legal, human resources, information system and general administrative services. The charges to other funds are analyzed annually and are commensurate with services rendered by general fund departments in support of the operations performed in other funds. The methodology remains the same; however, a restructuring of Public Works management and a more detailed look at their administrative transfers from Engineering have resulted in some fairly large increases in Public Works Administrative transfers.

In addition to administrative fees, the Enterprise Funds transfer a percentage of gross revenue to the general fund. The transfer rate is set by policy of the City Council and is currently five percent and applies to the water, sewer, electric, storm water and solid waste funds. As required by State Statue, the city's intent to make operating transfers is noticed annually to rate payers of the various utility funds and the transfers are discussed in the public hearing at the time of budget adoption. Transfer rates remain the same as the last several years; increases reflect a return to pre-COVID levels along with modest growth in the enterprise funds.

Administrative Fees and Operating Transfers Overview



Development Related Revenue

Development is always a hard one to predict and this year is no exception. Several revenue lines capture anticipated revenue from new construction. These include Building and Construction, Plan Check Fees, Planning Revenues and Public Works Fees. Other lines include Land Disturbance Permits, Street Tree Fees and other impact fee lines scattered throughout the General Fund and Enterprise Funds. The forecast is for the equivalent of 500 new dwelling units in both residential and commercial development. This very well could be low. FY2021 development-related revenue is on track to come in at nearly twice the budgeted amount. The FY2022 budget anticipated revenues at similar levels to FY 2021.

Utilization of Fund Balance

Approximately \$540,000 is programmed from general fund reserves to balance the budget. All of this fund balance utilization is effectively re-budgeting of expenses (primarily consulting contracts for various studies) that were budgeted in FY2021, but have not been expended as the studies are not yet complete. Additionally, \$3,500,000 in reserves were programmed in the general CIP fund for capital projects. Much of this reserve funding was the result of surplus dollars transferred from the General Fund in order to fund previously deferred capital projects.

Enterprise Funds

The Enterprise Funds are used to account for services that are financed and operated in a manner similar to private business enterprises. The intent of the Enterprise Funds is that the costs of providing goods and services to the general public on a continuing basis be financed or covered primarily through user charges. Impact fees charged to new development also represent a major revenue source for the Enterprise Funds.

Our policy on utility rate changes has been to make small, inflationary adjustments as necessary to avoid the need to make large rate changes in the future. Rates were not increased in the FY2021 due to the uncertainty of the economy at the onset of the COVID pandemic. The FY 2022 budget includes rate increase in every utility. They are directed to the funds most in need, but inflationary in nature. Over the past ten years our primary utilities have still increased at a rate roughly equal to inflation.

Water

Water revenues are expected to be up approximately 11 percent compared to the prior year. This is primarily a return to normal after an uncertain COVID year, but also includes modest system growth and a fee increase of three percent. These revenues are highly dependent on weather, so accurate budgeting can be difficult. In order to fund some particularly large capital projects, \$5M in debt financing is proposed along with the utilization of approximately \$532,000 in reserves. Fund balance remains at or above the targeted levels of the financial policies.

Sewer

Sewer revenues are expected to be up approximately nine percent compared to the prior year. Similar to the Water Fund, this is primarily a return to normal after an uncertain COVID year, but also includes modest system growth along with a fee increase of five percent on industrial customers and three percent on all other rate classes. Sewer revenues typically track with water revenues.

Electric

Electric revenues are expected to be up approximately 10 percent compared to the prior year as a result of a return to normal after COVID along with system growth and a modest one-percent rate increase on residential and small commercial customers. Like water revenues, electric revenues are highly dependent on weather, so accurate budgeting can be difficult.

Impact fee revenues are projected to be up significantly as compared to last year to correspond with continued commercial and residential growth.

Storm Water

Storm Water revenues are expected to be up significantly (over 30 percent) as a result of three factors: (1) return to normal projections after the COVID year, (2) a

12 percent rate increase, and (3) billing corrections to be made as an impervious surface audit is completed.

Impact fee revenues are projected to be up significantly to corresponding with commercial and residential growth.

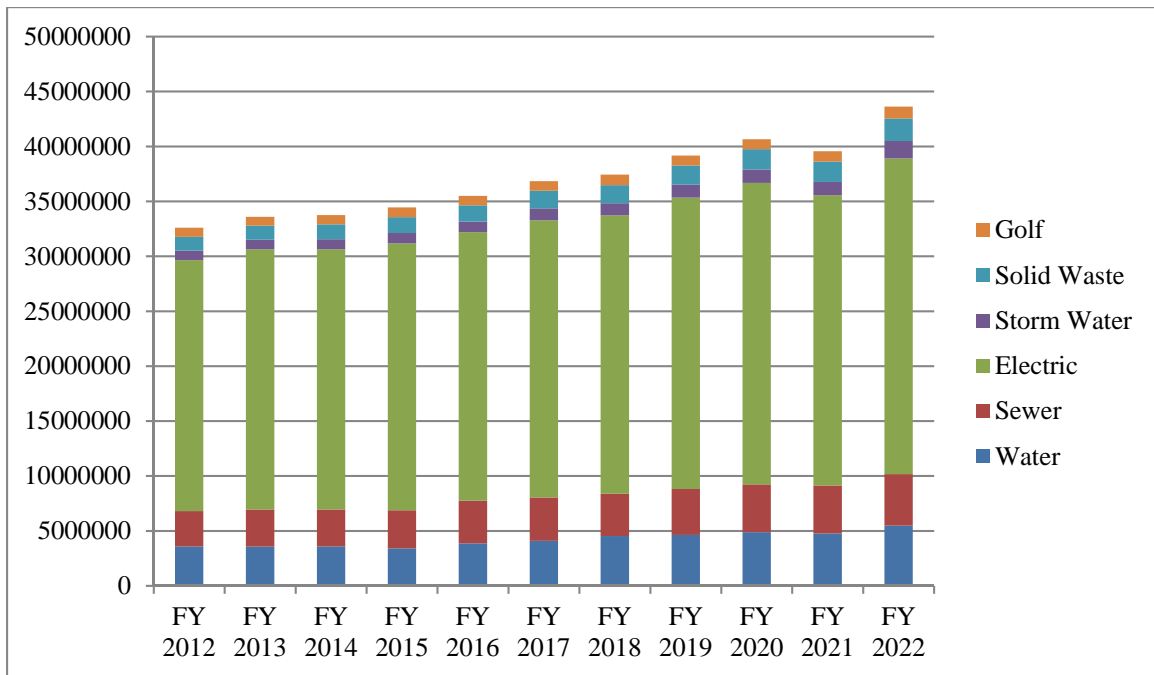
Solid Waste

A fee increase of 1.4 % is proposed in the Solid Waste fund for municipal solid waste and recycling cans. Municipal solid waste revenues are up approximately seven percent compared to last year as the budget returns to normal after COVID and the rate increase along with modest growth are factored in.

Golf

Total Golf revenues are projected to be up approximately 13% compared to last year. The golf course saw increased demand during the pandemic and we anticipate utilization to continue into the budget year. A modest fee increase went into effect in January and is reflected in this budget. Additionally, the golf course has implemented a pay-in-advance policy that is anticipated to decrease no-shows and boost revenues as the course's utilization factor increases. Debt financing of \$3.8M is proposed to fund a replacement of the course's irrigation system.

Enterprise Fund Operating Revenue



Capital Expenditures

2022

Capital Expenditures are outlays for the acquisition of capital assets, which are typically considered to be land, buildings, equipment, infrastructure or the like costing more than five thousand dollars and having a useful life of more than one year.

The Capital Improvement Plan (CIP) is a plan for capital expenditures to be incurred each year over a fixed period of several future years which sets forth each expenditure as a plan of proposed capital expenditures and the means of financing them. The capital budget is usually enacted as part of the complete annual budget, which includes both operating and capital outlays. The capital budget consists of any number of capital projects and is based on the CIP. In some cases, sinking funds are created to accumulate sufficient revenue for future capital expenditures. As such, not all funds appropriated in the annual capital budget will necessarily be expended in the current budget year.

The following table summarizes capital expenditures by fund in the FY2022 budget. Specific projects are listed in the associated fund budgets.

Capital Projects Summary

Fund/Project	Approved Budget
General Fund	
Administration, Information Systems, Comm. Dev.	\$2,100,000
Parks and Leisure Services	\$594,100
Public Works and Streets	\$3,794,359
Public Safety	\$516,945
Special Revenue Fund	
Impact Fee Projects	\$3,250,000
Vehicle & Equipment Fund	\$1,978,278
Internal Service Fund	\$145,000
Water Fund	\$8,085,874
Sewer Fund	\$2,587,780
Electric Fund	\$4,887,394
Storm Water Fund	\$1,240,000
Solid Waste Fund	\$71,455
Golf Fund	\$3,820,165
Total Capital Budget	\$33,071,350

Impact of Capital Projects on Operating Funds

Acquisition of capital assets can affect operating budgets either positively or negatively. Many capital projects are justified on grounds of improving efficiencies or reducing maintenance costs (e.g. aging vehicles and equipment). Other projects will require increased staffing, maintenance contracts (e.g. software maintenance contracts). During the capital budgeting process, departments fill out a justification form that identifies the cost impact on the operating budget and is a consideration of the approval of the capital project.

CIP - Estimated Operating Budget Impact

Project	Approved Budget	Estimated Annual Operating Budget Impact	Beginning Budget Year
Traffic Accident Reporting System (Spillman Upgrade)	\$34,945	\$4,904	2022
Golf Course Irrigation System	\$3,820,165	(\$44,484)	2023
1200 W Phase II	\$2,347,826	\$8,160	2023
Park and Trail Improvements (Impact Fee Projects)	\$3,000,000	\$32,380	2024

Five-year Capital Improvement Plan

The following is a summary of the five-year CIP. The five-year CIP is for planning purposes only and is not formally adopted by the City Council. Detail forms for each project are kept in a separate document that are not part of the annual budget, but are used for planning purposes.

Func. Key	Item #	Project or Ongoing	Project Coord.	Dept. Rank	G/L #	Project #	Project Name	FY 2022 Estimate	FY 2023 Estimate	FY 2024 Estimate	FY 2025 Estimate	FY 2026 Estimate	5-Year Total	
A General Capital Improvements														
Revenues & Transfers In														
							Construction Fees	-	-				-	
							Impact Fees	-	-				-	
							Grants/Donation	2,453,326	-				2,453,326	
							Debt	-	-				-	
							Transfers In	382,000	-				382,000	
							Other/GF Revenues	5,691,799	6,518,619	16,894,196	12,028,471	2,331,253	43,464,338	
Total Revenues & Transfers In								8,527,125	6,518,619	16,894,196	12,028,471	2,331,253	46,299,664	
Expenditures														
<i>Legislative</i>														
					45-4120-NEW		Veteran's Memorial	50,000					50,000	
<i>Administration</i>														
A		Project	TF	50	45-4130-new	1	Civic Center/Library A/V Upgrades	50,000					50,000	
A		Project	TF		45-4130-251		Property Purchases - Misc.	2,000,000					2,000,000	
<i>City Engineer</i>														
A		Project	JA		45-4185-105		New Vehicles	25,000					25,000	
A		Project	JA		45-4185-new		Hobble Creek and Mapleton Lateral Trailhead		607,000				607,000	
A		Project	JA		45-4185-new		Flood Protection Project - Engineering Design		1,000,000				1,000,000	
A		Project	JA		45-4185-new		Flood Protection Project - Levee Construction			10,000,000	10,000,000		20,000,000	
<i>Police</i>														
A		Project	CM		45-4210-605		New Officer Vehicles	104,000	250,000	106,000			460,000	
A		Project	CM		45-4210-new		Driver's License Readers		12,000				12,000	
A		Project	CM		45-4210-new		40mm Less Lethal Launchers (6)		5,000				5,000	
A		Project	LH	45	45-4210-new	2	Mobile Field Force Equipment	8,000					8,000	
A		Project	LH	40	45-4210-new	3	Traffic Accident Records System	34,945					34,945	
A		Project	LH	35	45-4210-new	4	Bike Storage Container (con-ex box)	20,000					20,000	
<i>Dispatch</i>														
A		Project	SF		45-4221-new		Upgrade Dispatch Center to Fourth Work Station		50,000				50,000	
<i>Fire</i>														
A		Project	HC		45-4220-700		New Equipment	350,000					350,000	
A		Project	HC		45-4220-new		Training Ground Site (10 Acres Fire Dept.) West of 115			70,000			70,000	
A		Project	HC		45-4220-new		Fire Training Burn Building				7,000		7,000	
A		Project	HC		45-4220-new		West Fire Substation - Land Acq. & Construction			50,000	300,000		350,000	
<i>Streets</i>														
A		Ongoing	JR		45-4410-273		Street Improvements	-	600,000	-	-	-	600,000	
A		Ongoing	BS	30	45-4410-275	5	UDOT Traffic Signal Betterment	10,000					10,000	
A		Ongoing	JR	50	45-4410-643	1	C Road Maintenance	771,533	467,172	674,299	440,374	906,253	3,259,631	
A		Ongoing	JR		45-4410-650		Sidewalks, Curb & Gutter	165,000					165,000	
A		Ongoing	JR	40	45-4410-932	3	Mill and Overlay	175,000	250,000	-	-	200,000	625,000	
A		Ongoing	JR	45	45-4410-new	2	Streets Shop (Sinking Fund)		100,000	100,000	100,000	100,000	400,000	
		Ongoing	JA		10-3100-162	6	(Transportation Gas Tax) 1200 West Center St. to 250 North	300,000	325,000		600,000	950,000	2,175,000	
		Project	JA		45-4410-new		1200 West Phase III 550 North to SR75 (MAG)			5,168,000			5,168,000	
		Project	JA		45-4410-new	7	1200 West Phase III 400 South to 550 North (MAG)	2,347,826					2,347,826	
		Project	JA		45-4410-new		1200 West Phase II 1500 South to Spanish Fork City (MAG)		2,067,000				2,067,000	
<i>Parks</i>														
A		Ongoing	BN/TH	0	45-4510-104	1	Park Maintenance Reserve Fund	200,000	67,050	67,050	67,050		401,150	
A		Ongoing	BN/TH	15	45-4510-106	2	Parks Roads and Parking Lots Maintenance		25,150	15,000	17,500		57,650	
A		Ongoing	BN/TH	25	45-4510-762	5	Picnic Tables & Park Benches		13,600	13,600	20,400		47,600	
		Ongoing	BN/TH	0	45-4510-764	6	Nebo School District Driving Range Asphalt Maintenance: 50/50 split with the school district							-
A		Ongoing	BN	0	45-4510-765	7	Asphalt maintenance for trail systems		10,000	10,000	10,000		30,000	

Func. Key	Item #	Project or Ongoing	Project Coord.	Dept. Rank	G/L #	Project #	Project Name	FY 2022 Estimate	FY 2023 Estimate	FY 2024 Estimate	FY 2025 Estimate	FY 2026 Estimate	5-Year Total
A		Ongoing	BN	0	45-4510-NEW	8	Parks Trees Replacement Fund		10,000	10,000	10,000		30,000
A		Project	BN	0	45-4510-NEW		Heritage Park Playground Equipment		100,000				100,000
A		Project	BN	0	45-4510-NEW		Memorial Park Playground Equipment				110,000		110,000
A		Project	BN	0	45-4510-NEW		Big Hollow Park Playground Equipment			154,000			154,000
A		Project	BN	0	45-4510-NEW		Holdaway Park Playground Equipment					100,000	100,000
A		Project	BN	50	45-4510-NEW	10	Memorial Park tennis court improvements (Bike Park Playground)	115,000					115,000
<i>Canyon Parks</i>													
A		Ongoing	BN	20	45-4520-700	1	Pavilion Tables		13,600	27,200	15,300		56,100
A		Project	BN	0	45-4520-701	3	Parks Roads and Parking Lot Maintenance		5,000	5,000	5,000		15,000
A		Project	BN	0	45-4520-740	4	Canyon Parks Capital Maintenance Reserve Fund	50,000	54,047	54,047	54,047		212,141
A		Project	BN	0	45-4520-749	6	Canyon Parks Sprinkling System		5,000	5,000	5,000		15,000
A		Project	BN	10	45-4520-NEW	7	Picnic tables for the campground at Jolley's Ranch		9,000	9,000	9,000		27,000
A		Project	BN	0	45-4520-NEW		Jolley's Ranch Playground Equipment and swing sets			160,000			160,000
A		Project	BN	0	45-4520-NEW		Jolley's Ranch swing set equipment replacements				51,000		51,000
A		Project	BN	0	45-4520-NEW		Kelly's Grove swing equipment replacements				33,400		33,400
A		Project	BN	0	45-4520-NEW		Rotary Park swing set equipment replacements				33,400		33,400
<i>Museum</i>													
<i>Clyde Recreation Center</i>													
A			CM	40	45-4550-104	1	New Equipment	11,100					11,100
A			CM		45-4550-105	2	CRC Comp Pool Window Tint		33,000				33,000
A			CM	30	45-4550-new	3	CRC Comp Sound System	25,000					25,000
A			CM		45-4550-new	5	Fieldhouse Fitness		90,000				90,000
<i>Recreation</i>													
A			CM	50	45-4560-706	1	Bleacher & Dugout Shades	36,000	24,000				60,000
A			CM	45	45-4560-new	2	Memorial Field Lighting		60,000	56,000			116,000
A			CM		45-4560-new	3	Kolob Field Lighting		66,000				66,000
<i>Cemetery</i>													
A		Project	BN	0	45-4561-107		Cremation Niche Monument: City Cemetery		30,000				30,000
A		Project	BN	0	45-4561-108		Cremation Niche Monuments: Evergreen Cemetery		30,000				30,000
A		Project	BN	40	45-4561-new	1	Evergreen Sections M and N Development	55,000	55,000	55,000	55,000		220,000
A		Project	BN	0	45-4561-109	2	Asphalt maintenance: City and Evergreen Cemeteries: Chip seal and crack seal		10,000	10,000	10,000		30,000
<i>Public Arts</i>													
A		Ongoing	JU		45-4562-NEW		Public Arts Projects	75,000	75,000	75,000	75,000	75,000	375,000
<i>Library</i>													
A		Project	DM	50	45-4580-new	1	Computer Lab Expansion	27,000					27,000
<i>Transfers, Other</i>													
							Transfer for Public Arts Program	21,721					21,721
							Transfer to Special Trusts Fund	1,500,000					1,500,000
							Transfer to Facilities Fund						-
Total Expenditures								8,527,125	6,518,619	16,894,196	12,028,471	2,331,253	46,299,664
Total Operating Surplus (Deficit)								-	-	-	-	-	-
B Special Service Capital Improvements													
Revenues & Transfers In													
							Construction Fees						-
							Impact Fees	3,250,000					3,250,000
							Grants	-	-				-
							Debt	-	-				-
							Transfers In	-	-				-
							Other/GF Revenues	-	-				-
Total Revenues & Transfers In								3,250,000	-	-	-	-	3,250,000

Func. Key	Item #	Project or Ongoing	Project Coord.	Dept. Rank	G/L #	Project #	Project Name	FY 2022 Estimate	FY 2023 Estimate	FY 2024 Estimate	FY 2025 Estimate	FY 2026 Estimate	5-Year Total
Expenditures													
Impact Fee Projects													
B					46-6000-NEW		Community Park						-
B					46-6000-017		Park Improvement Projects	3,000,000					3,000,000
B					46-6000-024		Wayne Bartholomew Family Park						-
					46-7000-001		Streets Overzizing Projects	250,000					250,000
B					46-9000-400		Streets Impact Fee Capital Projects						-
Total Expenditures								3,250,000	-	-	-	-	3,250,000
Total Operating Surplus (Deficit)								-	-	-	-	-	-
C Internal Service Fund - Facilities Maintenance & Central Shop													
Revenues & Transfers In													
							Construction Fees						-
							Impact Fees						-
							Grants						-
							Debt						-
							Transfers In	562,700	149,000	159,000	120,900	226,000	1,217,600
							Other/GF Revenues						-
Total Revenues & Transfers In								562,700	149,000	159,000	120,900	226,000	1,217,600
Expenditures													
Impact Fee Projects													
c	Project	SH			47-4000-new		6 Cement pad in front of bay					50,000	50,000
C	Project	SH	50		47-4000-713		2 Extend Shop 1 bay	145,000					145,000
C	Project	SH			47-4000-new		3 Office Expansion		20,000				20,000
C	Project	SH			47-4000-new		4 Overhead Crane in New Shop Bay			60,000			60,000
C	Project	SH			47-4000-new		5 Vehicle Alignment Equipment				25,000		25,000
C	Project	DA	3		47-5000-800		All Buildings: Emergency Catastrophic Event Fund	50,000					50,000
C	Project	DA	3		47-5000-800		All Buildings: FFE Replacement Fund	4,000					4,000
C	Project	DA	3		47-5000-800		Art Museun General tile roof repairs	25,000					25,000
C	Project	DA	3		47-5000-800		Civic Cente Restroom room floor replacement - ongoing yearly	12,000	12,000	12,000	12,000	12,000	60,000
C	Project	DA	3		47-5000-800		Golf Course Clubhouse window replacement - ongoing yearly	18,000	18,000	18,000	18,000	18,000	90,000
C	Project	DA	3		47-5000-800		Central Shc Roof Snow Coat, maintenance	8,000					8,000
C	Project	DA	3		47-5000-800		Streets Roof Snow Coat, maintenance	7,000					7,000
C	Project	DA	3		47-5000-800		Civic Cente Water heater #1 replacement	15,000					15,000
C	Project	DA	3		47-5000-800		Fire Station Add overhead Door Chain Hoist Operator for Emergency	6,000					6,000
C	Project	DA	3		47-5000-800		Buildings & Upgrade to Radiant Tube Heaters	9,500					9,500
C	Project	DA	3		47-5000-800		Buildings & Roof snow coat, maintenance	10,000					10,000
C	Project	DA	3		47-5000-800		Art Museun Replace museum chiller unit	125,000					125,000
C	Project	DA	3		47-5000-800		Golf Course Roof Replacement on Golf Maintenance Shop	7,500					7,500
C	Project	DA	3		47-5000-800		Civic Cente Replace admin reception desk	25,000					25,000
C	Project	DA	3		47-5000-800		Civic Cente Replace multipurpose room tables	5,000					5,000
C	Project	DA	3		47-5000-800		Civic Cente Replace administration task chairs	13,000					13,000
C	Project	DA	3		47-5000-800		Carnegie Li Furnace Replacement	8,000					8,000
C	Project	DA	3		47-5000-800		Buildings & Parks Garage Overhead Door Operator Replacement	2,700					2,700
C	Project	DA	3		47-5000-800		All building: Interior painting - all buildings as needed	10,000	10,000	10,000	10,000	10,000	50,000
C	Project	DA	3		47-5000-800		All building: Exterior painting - all buildings as needed	10,000	10,000	10,000	10,000	10,000	50,000
C	Project	DA	3		47-5000-800		Art Museun Gallery LED lighting	30,000					30,000
C	Project	DA	3		47-5000-800		Fire Station Overhead Door Operator Replacement	7,000	7,000	7,000	7,000	7,000	35,000
C	Project	DA	3		47-5000-800		Asphalt projects	10,000					10,000
C	Project	DA			47-5000-800		Carnegie Li Add Storm Windows to West Side Tall Windows					18,000	18,000
C	Project	DA			47-5000-800		Civic Cente Replace Gym Cardio Equipment				7,500		7,500
C	Project	DA			47-5000-800		Carnegie Li Roof Maintenace		4,000				4,000

Func. Key	Item #	Project or Ongoing	Project Coord.	Dept. Rank	G/L #	Project #	Project Name	FY 2022 Estimate	FY 2023 Estimate	FY 2024 Estimate	FY 2025 Estimate	FY 2026 Estimate	5-Year Total
C		Project	DA		47-5000-800		Splash Pad BECs System Update/Replacement		6,000				6,000
C		Project	DA		47-5000-800		Streets Dep Overhead Door Operator Replacement		2,500	2,500	2,500	2,500	10,000
C		Project	DA		47-5000-800		Waste Wat Office Roof Replacement		15,000				15,000
C		Project	DA		47-5000-800		Water Dept Upgrade Radiant Tube Heaters		10,500				10,500
C		Project	DA		47-5000-800		Golf Course Replace clubhouse stair tread covering		4,000				4,000
C		Project	DA		47-5000-800		Senior Cen Replace root top unit on west side addition		10,000				10,000
C		Project	DA		47-5000-800		Civic Cente Carpet tile replacement		10,000	10,000	10,000	10,000	40,000
C		Project	DA		47-5000-800		Whitehead Air Handler Replacement		10,000				10,000
C		Project	DA		47-5000-800		Art Museun Chilled Water Pump Replacement			5,000			5,000
C		Project	DA		47-5000-800		Civic Cente Air Handler Motor Replacement			8,000			8,000
C		Project	DA		47-5000-800		Solid Waste Upgrade Radiant Tube Heaters			10,000			10,000
C		Project	DA		47-5000-800		Water Dept Overhead Door Operator Replacement			6,500			6,500
C		Project	DA		47-5000-800		Art Museun Hot Water Pump Replacement				2,500		2,500
C		Project	DA		47-5000-800		Canyon Pa Shop Heater Replacement				2,400		2,400
C		Project	DA		47-5000-800		Golf Course Kitchen Stove Hood Replacement - on roof				10,000		10,000
C		Project	DA		47-5000-800		Senior Cen Carpet Replacement				4,000		4,000
C		Project	DA		47-5000-800		Art Museun Flat roof membrane replacement					55,000	55,000
C		Project	DA		47-5000-800		Golf Course East storage shed roof					6,000	6,000
C		Project	DA		47-5000-800		Art Museun Carpet Replacement					2,500	2,500
C		Project	DA		47-5000-800		Clyde Rec t Activity pool glass doors					25,000	25,000
Total Expenditures								562,700	149,000	159,000	120,900	226,000	1,217,600
Total Operating Surplus (Deficit)								-	-	-	-	-	-
D Vehicles and Equipment Capital Improvements													
Revenues & Transfers In													
							Construction Fees						-
							Impact Fees						-
							Grants						-
							Debt						-
							Transfers In						-
							Other/Reserves						-
Total Revenues & Transfers In								1,978,278	1,730,490	752,000	821,558	546,150	5,828,476
Expenditures													
D					48-4000-800		Central Shop New Equipment						-
D					48-4130-010		Administration Car - Fleet	25,000	30,000	25,000	25,000		105,000
D					48-4130-020		Emergency Replacement						-
D					48-4130-030		Equipment Replacement (IS)	103,500	108,900	105,200	106,250	99,900	523,750
D	1				48-4185-001		City Engineer Vehicle Replacement	-	-	-	-	-	-
D	2				48-4185-002		Equipment Replacement	10,000	10,000	31,000	31,000	33,000	115,000
D					48-4210-021		Police Vehicle Replacement	104,000	250,000	106,000			460,000
D					48-4210-NEW		Equipment Replacement	8,778					8,778
D					48-4210-013		Fire/EMS Vehicle Replacement	900,000					900,000
D					48-4210-NEW		Equipment Replacement	84,000					84,000
D					48-4410-015		Streets Equipment Replacement	28,000	271,156	109,500	41,100	212,550	662,306

Func. Key	Item #	Project or Ongoing	Project Coord.	Dept. Rank	G/L #	Project #	Project Name	FY 2022 Estimate	FY 2023 Estimate	FY 2024 Estimate	FY 2025 Estimate	FY 2026 Estimate	5-Year Total
D							<i>Parks</i>						-
D					48-4510-010		Vehicle Replacement		112,000	40,100		12,100	164,200
D					48-4510-015		Equipment Replacement		12,100	12,100	12,100		36,300
D							<i>Canyon Parks</i>						-
D					48-4520-014		Equipment Replacement		12,100			12,100	24,200
							<i>Recreation</i>						-
					48-4560-002		Equipment Replacement						-
D							<i>Cemetery</i>						-
D					48-4561-001		Equipment Replacement			12,100			12,100
D					48-4561-003		Vehicle Replacement						-
							<i>Library</i>						-
					48-4580-001		Equipment Replacement	5,000				5,000	10,000
							<i>Water</i>						-
					48-5100-010		Vehicle Replacement	180,000	40,000		40,000		260,000
					48-5100-012		Equipment Replacement		36,000	6,000			42,000
D							<i>Sewer</i>						-
D					48-5200-002		Vehicle Replacement		400,000			36,500	436,500
D					48-5200-003		Equipment Replacement	30,000					30,000
D							<i>Electric</i>						-
D					48-5300-015		Vehicle Replacement	213,500	110,000	260,000	150,000	90,000	823,500
D					48-5300-018		Equipment Replacement	-	-	-			-
					48-5300-019		Equipment Replacement	62,000					62,000
							<i>Storm Water</i>						-
					48-5500-001		Vehicle Replacement	168,500		30,000	53,500		252,000
							<i>Solid Waste</i>						-
					48-5700-010		Vehicle Replacement	-	286,234		303,408		589,642
D							<i>Golf Course</i>						-
D					48-5861-004		Equipment Replacement	56,000	52,000	15,000	59,200	45,000	227,200
D	3	Ongoing	RO				City wide Vehicle Replacement						-
Total Expenditures								1,978,278	1,730,490	752,000	821,558	546,150	5,828,476
Total Operating Surplus (Deficit)								-	-	-	-	-	-
E Water Utility Capital Improvements													
Revenues & Transfers In													
							Construction Fees	-	-	-	-	-	-
							Impact Fees	360,000	360,000	360,000	360,000	360,000	1,800,000
							Grants	-	-	-	-	-	-
							Debt	5,000,000	-	-	-	-	5,000,000
							Transfers In	-	-	-	-	-	-
							Other/GF Revenues	2,725,874	1,566,236	2,840,038	2,623,696	1,282,887	11,038,731
Total Revenues & Transfers In								8,085,874	1,926,236	3,200,038	2,983,696	1,642,887	17,838,731
Expenditures													
E		Project	SB	30	51-6190-129	5	Tank Improvements USC, Lower SC1, HC1 and Jurds	275,204		132,140			407,344
E		Project	SB		51-6190-888		Canyon PRV Upgrade			77,795			77,795
E		Project	SB	40	51-6190-890	3	General Waterline Replacement 10th S pipeline	1,346,546					1,346,546
E		Project	SB		51-6190-901		South Main St Water Pipeline				1,675,305		1,675,305
E		Project	SB	25	51-6190-903	6	Burt Spring renovation	85,000	645,357				730,357
E		Project	SB		51-6190-new		Canyon PRV Services to Penstock			40,500			40,500
E		Project	SB	10	51-6190-913	9	Upper Spring Creek pipeline replacement	204,258					204,258
E		Project	SB	45	51-6190-909	2	Bartholomew Spring collection pipe replacement	436,360					436,360
E		Project	SB		51-6190-new		Industrial Pipe replacement			1,872,288			1,872,288

Func. Key	Item #	Project Ongoing	Project Coord.	Dept. Rank	G/L #	Project #	Project Name	FY 2022 Estimate	FY 2023 Estimate	FY 2024 Estimate	FY 2025 Estimate	FY 2026 Estimate	5-Year Total
E		Project	SB		51-6190-new		Strong PRV overhaul			51,300			51,300
E		Project	SB		51-6190-new		1940's pipe replacement		217,622	221,543	225,464	229,386	894,016
E		Project	SB		51-6190-new		Replace faulty bolts on valves					570,000	570,000
E		Project	SB		51-6190-new		Well VFD's and power updates		190,800	64,800			255,600
E		Project	SB		51-6190-new		200 N well rehab				143,000		143,000
E		Project	SB		51-6190-new		400 S well #1 rehab					145,600	145,600
E		Project	SB		51-6190-new		800 S 50 W, Upsize to 8" and add hydrants Snow lane		194,400				194,400
E		Project	SB		51-6190-new		Artistic circle upgrade to 8"				248,640		248,640
E		Project	SB		51-6190-new		MP #8 500 E to 400 N upsize to 8"			55,000			55,000
E		Project	SB	35	51-6190-new	4	1200 E 900 S to Creek	140,621					140,621
E		Project	SB	20	51-6190-new	7	1200 W Center to 250 N Including 250 N crossing culinary	80,079					80,079
E		Project	SB	15	51-6190-new	8	1200 W Center to 250 N Including utility crossing Secondary	58,978					58,978
Impact Fee Projects													
E		Project	SB	0	51-6800-002	11	Secondary Pipe Oversizing	330,728	334,100	334,100	334,100	334,100	1,667,128
E		Project	SB	5	51-6800-032	10	Oversizing Culinary Water Lines	334,100	343,957	350,572	357,186	363,801	1,749,616
E		Project	SB	50	51-6800-037	1	Lower Spring Creek Tank #3 (new tank)	4,794,000					4,794,000
Total Expenditures								8,085,874	1,926,236	3,200,038	2,983,696	1,642,887	17,838,731
Total Operating Surplus (Deficit)								-	-	-	-	-	-
F Sewer Utility Capital Improvements													
Revenues & Transfers In													
							Construction Fees						-
							Impact Fees	350,000	350,000	350,000	350,000	350,000	1,750,000
							Grants						-
							Debt						-
							Transfers In						-
							Other	2,237,780	960,600	1,532,620	2,567,000	1,432,800	8,730,800
Total Revenues & Transfers In								2,587,780	1,310,600	1,882,620	2,917,000	1,782,800	10,480,800
Expenditures													
F		Project	JN	15	52-6080-121	3	Land/ROW/Easements	265,000	270,000	275,000	280,000	285,000	1,375,000
F		Project	JN	35	52-6150-224	1	Equipment Replacement/Repair	100,000	100,000	100,000	100,000	100,000	500,000
F		Project	JN		52-6190-101	18	Power line and Transformer at WRF	106,000					106,000
F		Project	JN	30	52-6190-825	11	General Sewer Repairs	250,000	250,000	250,000	250,000	250,000	1,250,000
F		Project	JN		52-6190-new		100 S 400 E to 800 E sewer pipe replacement			858,600			858,600
F		Project	JN	45	52-6190-new	10	Scum Boxes and Actuators	100,000					100,000
F		Project	JN		52-6190-new		Utility Water Pumps			22,000			22,000
F		Project	JN	25	52-6190-new	12	Digester Mixers	257,580	242,000	247,520			747,100
F		Project	JN	40	52-6190-244	7	Trickle Filter Pump Replacement	53,000	54,000				107,000
F		Project	JN		52-6190-new		STM-Aerotors Pump Replacement		48,600	49,500		45,000	143,100
F		Project	JN		52-6190-new		800 S from Main to 400 E (deficiency)				957,000		957,000
F		Project	JN		52-6190-new		Primary Clarifier #1 mechanism					1,000,000	1,000,000
F		Project	JN		52-6190-new		Trickle Filter VFD Replacement		32,400				32,400
F		Project	JN		52-6190-new		STM-Aerotors VFD Replacement		21,600				21,600
F		Project	JN		52-6190-new	17	Oakbrook Pump Station spare pump	31,200					31,200
F		Project	JN		52-6190-new		West Fields Lift Station wet well liner				100,000		100,000
F		Project	JN	10	52-6190-new	14	1200 W Center to 250 N Sewer line improvements	40,000					40,000
f		Project	JN		52-6190-new		Snail Pump replacement					22,800	22,800
F		Project	JN	20	52-6190-new	13	Install sewer line 700 N from Main to 450 W MP E-5 (Project may be replaced with ne	1,230,000					1,230,000
F		Project	JN		52-6190-new		Connect wet wells of 1500 W and westfield lift stations MP E-4				1,150,000		1,150,000

Func. Key	Item #	Project or Ongoing	Project Coord.	Dept. Rank	G/L #	Project #	Project Name	FY 2022 Estimate	FY 2023 Estimate	FY 2024 Estimate	FY 2025 Estimate	FY 2026 Estimate	5-Year Total
F		Project	JN	5	52-6190-new	15	Improve 1200 E sewer as needed with water line replacement	100,000					100,000
F		Project	JN		52-6190-new		Replace pressure line junction box near headworks and replace rv station		212,000				212,000
F		Project	JN		52-6190-new	19	Public Works Facility		50,000	50,000	50,000	50,000	200,000
F		Project	JN	50	52-6190-new	9	Vanguard Disinfection System	25,000					25,000
							Impact Fee Projects						-
F		Project	JN		52-6800-003	16	West Fields Oversize/Extension	30,000	30,000	30,000	30,000	30,000	150,000
													-
							Total Expenditures	2,587,780	1,310,600	1,882,620	2,917,000	1,782,800	10,480,800
							Total Operating Surplus (Deficit)	-	-	-	-	-	-
G Electric Utility Capital Improvements													
Revenues & Transfers In													
							Construction Fees	250,000	250,000	250,000			750,000
							Impact Fees	450,000	450,000	450,000			1,350,000
							Grants						-
							Debt						-
							Transfers In						-
							Rate Revenue / Reserves	4,187,394	1,966,340	563,740	1,119,240	1,079,740	8,916,454
							Total Revenues & Transfers In	4,887,394	2,666,340	1,263,740	1,119,240	1,079,740	11,016,454
Expenditures													
G		Ongoing	BG		53-6050-001	1	Materials-New Development	375,000	200,000	200,000	200,000	200,000	1,175,000
G		Ongoing	BG		53-6050-002	2	Transformers-New Development	225,000	150,000	150,000	150,000	150,000	825,000
G		Ongoing	BG		53-6050-009	3	Street Lights R&R	7,500	7,500	7,500	7,500	7,500	37,500
G		Ongoing	BG	5	53-6050-011	4	Street Lighting LED Conversion Upgrade	35,000	35,000	35,000	-	-	105,000
G			BG	11	NEW	5	New Vehicles Crew Flat bed	42,000	-	-	-	-	42,000
G		Ongoing	BG	2	53-6150-040	9	AMI Metering System New Generation Equipment	200,000	200,000	200,000	200,000	200,000	1,000,000
G		Project	SB	19	53-6150-047		CAT 20,000 Hour Rebuild Reserve	20,000	20,000	20,000	20,000	20,000	100,000
G		complete	BG	18	53-6150-051	10	Baxter Substation Battery Bank - Carry Forward for Reserve	25,000	-	-	-	-	25,000
G		Project	SLB		53-6150-277	23	WHPP Air Handlers-Large at \$75,000 & Small at \$27,000	75,000	75,000	75,000	-	-	225,000
G		Project	BG		53-6150-238		Street Repairs	2,500	3,000	3,500	4,000	4,500	17,500
G		Project	SLB	1	53-6150-244	16	WHPP CG CAT Generation Project	1,300,000					1,300,000
G		Project	BG		53-6150-262		IFFP (5) Capacitor Banks - Distribution	10,000	10,000	10,000	10,000	10,000	50,000
G		Project	BG	3	53-6150-271	22	Substation Transformer Sinking Fund-Replace North Power Transformer FY22	400,000	200,000	200,000	200,000	200,000	1,200,000
G		Project	BG	4	53-6150-273	11	Hobble Creek Canyon Crew/Dispatch Radio Communications	15,000	10,000	-	-	-	25,000
G		Project	SLB	17	53-6150-278	25	WHPP Air Compressor Sinking Fund	25,000	-	-	-	-	25,000
G		Project	SLB	16	53-6150-279	26	WHPP Swithgear Engine Breakers Sinking Fund	35,000	35,000	35,000	-	-	105,000
G		Project	BG	9	53-6150-new	27	Portable Battery Charger (New Equipment)	11,000					11,000
G		Project	BG	6	53-6150-new	30	600 Amp Breaker Knight Sub (2)	40,000	20,000	-	-	-	60,000
G		Project	BG	7	53-6150-new	29	T-2 Radiator Gasket at Baxter Substation	20,000					20,000
G		Project	BG	8	53-6150-new	32	Baxter AC Unit Upgrade	10,000					10,000
G		Project	BG	15	53-6150-new	33	Substation Surveillance Cameras	20,000	20,000	20,000	20,000		80,000
G		Project	SLB	12	53-6150-new	39	Upgrade ACS, RTU, WHPP	23,000					23,000
G		Project	SLB	14	53-6150-new	36	Whitehead Powerplant Station Transformer 750 KW	21,000					21,000
G		Project	SLB	10	53-6150-new	37	Whitehead Powerplant Substation 46 KV Substation Structure PTs	16,000					16,000
G		Project	SLB	13	53-6150-new	38	Whitehead Emergency MCC West Side Section Replacement	30,000					30,000
G		Project	BG		53-6150-new		North Substation-Circuit Breaker 504 Addition	-	20,000	20,000	20,000	-	60,000
G		Project	BG		53-6150-new	31	Reconductor Breaker 103 URD #6 CFP/IFFP 400W to 1500W on 400S	112,382					112,382
							Impact Fee Projects						-
G		Ongoing	BG		53-6800-009	12	Transmission & Distribution Circuit Renewal & Replacement	287,740	287,740	287,740	287,740	287,740	1,438,700
G		Project	BG		53-6800-new	31	Reconductor Breaker 103 URD #6 CFP/IFFP 400W to 1500W on 400S 54% Impact	131,172	-	-	-	-	131,172
G		Project	BG		53-6800-new	35	New Substation Near Center St.&1500W CIP/IFFP #9 100% Impact Fee	1,373,100	1,373,100	-	-	-	2,746,200

Func. Key	Item #	Project Ongoing	Project Coord.	Dept. Rank	G/L #	Project #	Project Name	FY 2022 Estimate	FY 2023 Estimate	FY 2024 Estimate	FY 2025 Estimate	FY 2026 Estimate	5-Year Total	
Total Expenditures								4,887,394	2,666,340	1,263,740	1,119,240	1,079,740	11,016,454	
Total Operating Surplus (Deficit)								-	-	-	-	-	-	
H Storm Water Utility Capital Improvements														
Revenues & Transfers In														
Construction Fees														-
Impact Fees								150,000	150,000					300,000
Grants														-
Debt														-
Transfers In														-
Other/GF Revenues								1,090,000	150,000	300,000	350,000	50,000	1,940,000	
Total Revenues & Transfers In								1,240,000	300,000	300,000	350,000	50,000	2,240,000	
Expenditures														
H		Project	JN	45	55-6080-122	2	SD Pipe 1000 S to 700 E to 1180 S	230,000	-				230,000	
H		Project	JN		55-6050-new		#204 SD Pipe 400 N 450 W to 100 W		250,000	250,000			500,000	
H		Project	JN		55-6050-new		450 E 550 N Estella Estates Install pipe between houses, pipe on road connect to Mill Pond			-	300,000		300,000	
H		Project	JN	35	55-6080-123	4	2080 E 800 S Detention Pond Property purchase and improvements (75% Existing Deficiency)	187,500					187,500	
H		Project	JN	40	55-6050-new	3	Storm drain utility improvement for 1200 W Center to 250 N	40,000					40,000	
H		Project	JN	20	55-6190-new	7	Public Works Facility		50,000	50,000	50,000	50,000	200,000	
Impact Fee Projects													-	
H		Project	JN		55-6800-001	8	Drainage Pipelines Oversizing	120,000					120,000	
H		Project	JN	30	55-6800-009	5	IFMP DBW14 1200 W 500 S detention pond improvements	300,000					300,000	
H		Project	JN	25	55-6050-new	6	IFMP DBW17 700 S 2600 W detention pond improvements	300,000					300,000	
H		Project	JN	35	55-6800-new	4	2080 E 800 S Detention Pond Property purchase and improvements (25% Growth Eligible)	62,500					62,500	
Total Expenditures								1,240,000	300,000	300,000	350,000	50,000	2,240,000	
Total Operating Surplus (Deficit)								-	-	-	-	-	-	
I Solid Waste Utility Capital Improvements														
Revenues & Transfers In														
Construction Fees														-
Impact Fees														-
Grants														-
Debt														-
Transfers In														-
Other Revenues								71,455	73,916	76,466	79,111	81,852	382,800	
Total Revenues & Transfers In								71,455	73,916	76,466	79,111	81,852	382,800	
Expenditures														
I	1			50	57-6024-040	1	New and Replacement Garbage Cans	55,575	57,242	58,959	60,728	62,550	295,054	
I	2			45	57-6024-041	2	Recycling Cans	15,880	16,674	17,507	18,383	19,302	87,746	
Total Expenditures								71,455	73,916	76,466	79,111	81,852	382,800	
Total Operating Surplus (Deficit)								-	-	-	-	-	-	

Func. Key	Item #	Project or Ongoing	Project Coord.	Dept. Rank	G/L #	Project #	Project Name	FY 2022 Estimate	FY 2023 Estimate	FY 2024 Estimate	FY 2025 Estimate	FY 2026 Estimate	5-Year Total
J Golf Course Capital Improvements													
Revenues & Transfers In													
							Construction Fees	-	-				-
							Impact Fees	-	-				-
							Grants	-	-				-
							Debt	3,800,000	-				3,800,000
							Transfers In	-	-				-
							Other	20,165	80,000	140,000	80,000	200,000	520,165
Total Revenues & Transfers In								3,820,165	80,000	140,000	80,000	200,000	4,320,165
Expenditures													
J					58-6080-new		Bridge Replacement		80,000		80,000		160,000
J					58-6080-new		Golf Course Fencing			140,000			140,000
J					58-6080-new		Three Sided Building Maintenance					200,000	200,000
J			50		58-6080-new	1	Golf Course Irrigation System	3,820,165					3,820,165
Total Expenditures								3,820,165	80,000	140,000	80,000	200,000	4,320,165
Total Operating Surplus (Deficit)								-	-	-	-	-	-
City Wide Summary													
Total Revenues and Transfers In								35,010,771	14,755,201	24,668,060	20,499,976	7,940,682	102,874,690
Total Expenditures								35,010,771	14,755,201	24,668,060	20,499,976	7,940,682	102,874,690
Total Operating Surplus (Deficit)								-	-	-	-	-	-

Notes:

1. This summary schedule is for budget purposes only. It does not contain carryforwards, encumbrances or unexpended budget from prior years.

General Fund

2022

The General Fund is used to account for resources traditionally associated with governmental functions which are not required legally or by sound financial management to be accounted for in another fund.

Departments included in the General Fund are:

- Legislative Body
- Administration / Human Resources
- Information Systems
- Legal
- Finance
- Treasury
- Municipal Court
- Police
- Dispatch
- Fire
- Ambulance
- Public Works Administration
- Engineering
- Streets
- Building Inspections
- Planning and Zoning
- Parks
- Canyon Parks
- Art Museum
- Recreation Administration and Events
- Recreation
- Swimming Pool
- Cemetery
- Senior Citizens



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

G.F. Summary

ESTIMATED BEGINNING FUND BALANCE¹

6,915,582

	TOTAL BUDGET			
	FY2021 APPROVED BUDGET	FY2022 FINAL BUDGET	FY2022 VS FY2021 INC/(DEC)	% CHANGE
REVENUES & TRANSFERS IN				
Taxes	14,013,148	15,878,212	1,865,064	13.3%
Licenses & Permits	740,855	1,174,000	433,145	58.5%
Intergovernmental	4,295,967	2,107,612	(2,188,355)	-50.9%
Charges for Services	3,047,593	4,031,385	983,792	32.3%
Fines & Forfeitures	435,000	457,000	22,000	5.1%
Miscellaneous	828,540	964,125	135,585	16.4%
Administrative Fees, Contributions & Transfers	4,889,087	6,484,331	1,595,244	32.6%
Special Revenue	68,750	68,175	(575)	-0.8%
Total General Fund Revenues	28,318,940	31,164,839	2,845,899	10.0%

EXPENDITURES & TRANSFERS OUT

	Total Budget			
<u>ADMINISTRATION</u>				
Legislative	189,828	208,310	18,482	9.7%
Administration	1,120,540	1,308,621	188,081	16.8%
Information Systems	506,717	524,402	17,685	3.5%
Legal	669,665	785,247	115,582	17.3%
Finance	588,179	635,717	47,538	8.1%
Treasury	429,569	455,858	26,289	6.1%
Court	385,433	333,773	(51,660)	-13.4%
Transfers	7,173,962	7,459,448	285,486	4.0%
Subtotal	11,063,893	11,711,376	647,483	5.9%
<u>PUBLIC SAFETY</u>				
Police	4,130,897	4,631,700	500,803	12.1%
Dispatch	836,903	876,022	39,119	4.7%
Fire & EMS	1,510,603	1,673,008	162,405	10.8%
Subtotal	6,478,403	7,180,730	702,327	10.8%
<u>PUBLIC WORKS</u>				
Public Works Administration	324,465	537,109	212,644	65.5%
Engineering	1,000,824	1,507,864	507,040	50.7%
Streets	1,239,300	1,591,729	352,429	28.4%
Subtotal	2,564,589	3,636,703	1,072,114	41.8%
<u>COMMUNITY DEVELOPMENT</u>				
Building Inspections	516,141	594,326	78,185	15.1%
Planning and Zoning	508,083	702,666	194,583	38.3%
Subtotal	1,024,224	1,296,992	272,768	26.6%



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

G.F. Summary

	TOTAL BUDGET			
	FY2021 APPROVED BUDGET	FY2022 FINAL BUDGET	FY2022 VS FY2021 INC/(DEC)	% CHANGE
<u>COMMUNITY SERVICES</u>				
Parks	1,146,023	1,334,762	188,739	16.5%
Canyon Parks	432,923	394,140	(38,783)	-9.0%
Art Museum	1,055,486	1,147,104	91,618	8.7%
Recreation	917,803	1,003,569	85,766	9.3%
Swimming Pool	1,425,206	1,801,040	375,834	26.4%
Cemetery	320,807	276,342	(44,465)	-13.9%
Public Arts	28,000	87,849	59,849	213.7%
Library	1,089,850	1,181,532	91,682	8.4%
Senior Citizens	104,266	112,700	8,434	8.1%
Subtotal	<u>6,520,364</u>	<u>7,339,038</u>	<u>818,674</u>	12.6%
Total - General Fund	<u>27,651,474</u>	<u>31,164,839</u>	<u>3,513,366</u>	12.7%
Surplus/(Deficit)	<u>667,466</u>	<u>0</u>	<u>(667,467)</u>	
Estimated Ending Fund Balance		6,374,859		
Nonspendable				
Prepaid Expenses				
Inventory		25,258		
Endowments				
Restricted for				
Impact Fees				
Class C Roads		1,698,200		
Joint Venture				
Museum Donations		2,101		
Debt Service				
Capital Projects				
Assigned for				
Community Improvements				
Unassigned		4,651,401		
State Compliance Fund Balance Level (35% max.)			18.8%	

Notes:

1. Estimated Beginning Fund Balance subject FY 2021 Actual results and audit entries.



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Revenues

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 APPROVED BUDGET</u>	<u>FY2021 MIDYEAR ACTUAL</u>	<u>FY2022 FINAL BUDGET</u>	<u>FY2022 VS FY2021 INC/(DEC)</u>
Taxes						
10-3100-110	GENERAL PROPERTY TAX - CURRENT	3,483,041	3,775,263	3,226,544	3,923,113	147,850
10-3100-115	PRIOR YEARS' PROPERTY TAX-DELINQUENT	627,181	641,170	75,719	596,000	(45,170)
10-3100-120	PROPERTY TAXES ON AUTOS	329,763	352,110	107,936	363,000	10,890
10-3100-125	ENERGY USE TAX	2,074,651	2,026,350	932,636	2,050,000	23,650
10-3100-130	SALES TAXES	6,393,935	6,110,885	2,315,808	7,494,099	1,383,214
10-3100-131	FRANCHISE TAX REVENUE	248,397	227,000	133,783	371,000	144,000
10-3100-134	INNKEEPER TAX	79,455	36,960	33,437	86,000	49,040
10-3100-160	TELEPHONE SURCHARGE TAX	229,699	244,000	81,497	204,000	(40,000)
10-3100-161	MUNICIPAL TELECOMMUNICATIONS TAX	175,621	193,000	50,006	132,000	(61,000)
10-3100-162	SALES TAX - TRANSPORTATION	554,354	406,410	203,029	659,000	252,590
	Total - Taxes	14,196,096	14,013,148	7,160,394	15,878,212	1,865,064
Licenses & Permits						
10-3200-210	BUSINESS LICENSES	94,265	87,000	59,424	79,000	(8,000)
10-3200-215	TEMPORARY USE PERMIT FEES	455	500	210	1,000	500
10-3200-220	STATE SURCHARGE-BUILD PERMITS	7,325	7,000	5,589	11,000	4,000
10-3200-221	BUILDING & CONSTRUCTION	710,400	645,175	535,098	1,079,000	433,825
10-3200-227	DOG LICENSE FEES	240	400	25	-	(400)
10-3200-228	ALARM PERMIT FEE	390	500	255	1,000	500
10-3200-229	NONCONFORMITY PERMIT FEE	368	280	2,112	3,000	2,720
	Total - Licenses & Permits	813,443	740,855	602,713	1,174,000	433,145
Intergovernmental						
10-3300-301	MUSEUM POPS GRANT	295,096	311,312	73,491	301,312	(10,000)
10-3300-302	OTHER MUSEUM GRANTS	68,000	83,000	84,000	63,000	(20,000)
10-3300-356	"C" ROAD FUND ALLOTMENT FROM STATE	1,315,396	1,141,600	432,285	1,396,000	254,400
10-3300-358	STATE LIQUOR ALLOTMENT	32,599	33,000	39,487	40,000	7,000
10-3300-360	GENERAL GRANTS	532,040	2,430,155	1,908,151	17,000	(2,413,155)
10-3300-361	POLICE GRANTS	20,509	5,000	7,031	5,000	-
10-3300-363	CTC GRANT	-	1,000	-	-	(1,000)
10-3300-364	LIBRARY GRANTS	15,126	15,400	645	8,800	(6,600)
10-3300-370	MOUNTAINLANDS - SR CITIZENS	9,767	9,000	8,508	12,000	3,000
10-3300-372	STATE EMS GRANTS	5,699	6,000	5,952	6,000	-
10-3300-373	FIRE GRANTS	-	5,000	-	10,500	5,500
10-3300-380	NEBO SCHOOL DIST-RES OFFICER	92,028	88,000	-	98,000	10,000
10-3300-390	FIRE CONTRACTS	15,808	35,000	13,640	20,000	(15,000)
10-3300-394	TASK FORCE OVERTIME REIMBURSE	-	20,000	5,955	20,000	-
10-3300-395	DUI OVERTIME GRANT REIMBURSEME	61,142	37,500	11,601	37,500	-
10-3300-396	VICTIMS ADVOCATE GRANT	18,678	25,000	4,772	20,000	(5,000)
10-3300-398	SHARED COURT JUDGE-MAPLETON	22,884	50,000	50,000	52,500	2,500
	Total - Intergovernmental	2,504,770	4,295,967	2,645,518	2,107,612	(2,188,355)
Charges for Services						
10-3200-222	PLAN CHECK FEE	464,314	252,000	268,492	572,000	320,000
10-3200-223	PLANNING REVENUES	30,020	32,000	28,572	38,000	6,000
10-3200-224	SPECIFICATIONS & DRAWINGS	-	-	-	-	-
10-3200-225	OTHER LICENSE PERMITS	10,015	9,500	7,295	9,500	-
10-3200-231	PUBLIC WORKS FEES	104,149	107,200	20,485	59,000	(48,200)
10-3400-456	AMBULANCE FEES	651,061	564,000	336,894	677,000	113,000
10-3400-510	CEMETERY LOTS SOLD	86,800	85,000	60,158	106,000	21,000
10-3400-520	SEXTON FEES	127,725	150,000	70,300	127,000	(23,000)
10-3400-525	PLOT TRANSFER FEE	1,025	2,000	600	1,000	(1,000)
10-3400-530	PERPETUAL TRUST FUND INCOME	(1,005)	-	-	-	-
10-3400-560	DISPATCH SERVICE FEE	85,256	87,418	43,709	89,635	2,217
10-3400-571	LIMITED LAND DISTURBANCE PERMIT	73,215	48,000	45,580	78,000	30,000
10-3400-590	MUSEUM PROGRAM FEES	6,692	32,475	16,709	37,750	5,275
10-3600-626	YOUTH SPORTS REVENUE	204,670	210,000	97,410	291,000	81,000
10-3600-627	ADULT SPORTS REVENUE	12,600	11,250	17,595	20,000	8,750
10-3600-628	SWIMMING POOL REVENUES	1,105,223	1,192,500	534,276	1,489,000	296,500
10-3600-629	SWIMMING POOL REV - TAX EXEMPT	91,890	75,750	42,082	164,000	88,250
10-3600-630	CRC CHILD CARE	25,321	16,500	2,804	19,500	3,000
10-3600-632	STREET TREE FEES	94,815	66,000	50,050	150,000	84,000



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Revenues

GL Acct	Line Description	FY2020	FY2021	FY2021	FY2022	FY2022
		ACTUAL	BUDGET	MIDYEAR	FINAL	VS FY2021
						INC/(DEC)
10-3600-638	UTILITY CUSTOMER CONNECTION ADMIN FEE	37,558	39,000	20,625	40,000	1,000
10-3600-840	CONTRACT SERVICES	65,612	67,000	32,768	63,000	(4,000)
	Total - Charges for Services	3,276,955	3,047,593	1,696,404	4,031,385	983,792
Fines & Forfeitures						
10-3200-232	FORFEITURE OF COMPLETION BONDS	-	4,000	-	4,000	-
10-3500-511	COURT FINES	272,585	370,000	144,096	400,000	30,000
10-3500-512	COURT FINES FROM OUTSIDE ENTITIES	10,694	14,000	1,411	7,000	(7,000)
10-3500-517	MISCELLANEOUS RESTITUTIONS	8,556	5,000	250	4,000	(1,000)
10-3500-518	PARKING FINES	895	-	7,811	-	-
10-3600-618	LIBRARY FINES	38,849	42,000	15,046	42,000	-
	Total - Fines & Forfeitures	331,579	435,000	168,613	457,000	22,000
Miscellaneous						
10-3600-301	MUSEUM STORE SALES	27,256	33,750	14,157	38,000	4,250
10-3600-333	ART MUSEUM RENTALS-EXEMPT	1,640	1,125	235	1,500	375
10-3600-334	BOOK SALES	451	500	11	250	(250)
10-3600-361	INDIVIDUAL MUSEUM CONTRIBUTION	33,408	20,000	2,995	55,000	35,000
10-3600-362	CORPORATE MUSEUM CONTRIBUTIONS	1,871	8,250	270	9,700	1,450
10-3600-363	FOUNDATION MUSEUM CONTRIBUTION	63,996	39,000	26,500	54,300	15,300
10-3600-610	INTEREST INCOME	127,344	62,500	111,849	110,000	47,500
10-3600-612	INTEREST C-ROADS	61,504	30,000	11,445	51,000	21,000
10-3600-614	CEMETERY TRUST INTEREST	12,956	8,500	1,770	9,000	500
10-3600-619	RENTS & CONCESSIONS EXEMPT	-	500	-	500	-
10-3600-620	RENTS & CONCESSIONS	112,391	98,250	31,288	115,000	16,750
10-3600-622	ART MUSEUM RENTALS	45,654	59,250	19,605	75,000	15,750
10-3600-624	LEASE REVENUES	35,245	38,000	22,634	38,000	-
10-3600-625	LIBRARY RENTALS REVENUE	19,216	24,000	6,954	17,000	(7,000)
10-3600-633	LIBRARY COPY FEES	2,948	2,850	968	2,000	(850)
10-3600-634	UTILITY BILLING LATE FEES	89,179	122,000	53,610	94,000	(28,000)
10-3600-639	STREET CUT FEES	6,119	-	12,653	-	-
10-3600-670	SENIOR CITIZENS-GENERAL REVENU	1,863	4,000	56	2,000	(2,000)
10-3600-690	SUNDRY REVENUES	72,711	100,000	83,132	100,000	-
10-3600-694	WITNESS FEES	922	750	74	250	(500)
10-3600-697	STREET SIGNS INSTALLATION FEE	14,700	10,000	4,200	10,000	-
10-3600-698	UNCLAIMED PROPERTY REVENUES	-	500	-	-	(500)
10-3600-702	PARKING FEES -BARTHOLOMEW PARK	35,540	20,625	26,952	36,000	15,375
10-3600-703	C R C VENDING MACHINE REVENUES	3,586	3,750	6,233	7,300	3,550
10-3600-704	CRIMINAL DISCOVERY FEES	-	-	-	-	-
10-3600-834	MISC. POLICE O/T REIMBURSEMENT	9,156	6,000	8,438	8,000	2,000
10-3600-836	SWIMMING POOL RETAIL SALES	10,250	16,669	6,719	16,900	231
10-3600-837	ENGINEERING PROJECT REIMBURSEM	1,000	-	750	500	500
10-3600-838	MISC. DONATIONS/TICKETS SALES	90	3,021	2,521	750	(2,271)
10-3600-850	EMPLOYEE FITNESS CENTER FEES	512	750	342	500	(250)
10-3600-853	CITY FACILITY RENTAL EXEMPT	(182)	750	-	500	(250)
10-3600-854	CITY FACILITY RENTALS	675	9,000	-	1,000	(8,000)
10-3600-855	PASSPORTS FEES	49,450	48,750	17,110	53,625	4,875
10-3600-856	PASSPORTS PHOTOS	9,929	10,500	2,918	11,550	1,050
10-3600-857	FIELD HOUSE RENTALS	33,996	45,000	24,497	45,000	-
	Total - Miscellaneous	885,372	828,540	500,886	964,125	135,585
Special Revenue						
10-3900-700	ART CITY DAYS - CARNIVAL	-	32,000	-	32,000	-
10-3900-701	ART CITY DAYS-BABY CONTEST	-	100	-	100	-
10-3900-702	ART CITY DAYS-BALLOON FEST	-	1,500	-	1,500	-
10-3900-703	ART CITY DAYS-BOOTHES	-	15,000	-	15,000	-
10-3900-704	ART CITY DAYS - FUN-A-RAMA	-	3,500	-	3,500	-
10-3900-708	ART CITY DAYS-B/B 3-ON-ON	-	500	-	500	-
10-3900-709	ART CITY DAYS-GENERAL ACCT	1,000	-	-	-	-
10-3900-712	ART CITY DAYS - PARADE	250	2,000	-	2,000	-
10-3900-714	ART CITY DAYS-SOFTBALL TOURNEY	-	-	-	-	-
10-3900-NEW	HOLIDAY VILLAGE	-	-	-	9,425	9,425
10-3900-807	HISTORICAL PRESERVATION COMM	-	10,000	-	-	(10,000)



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

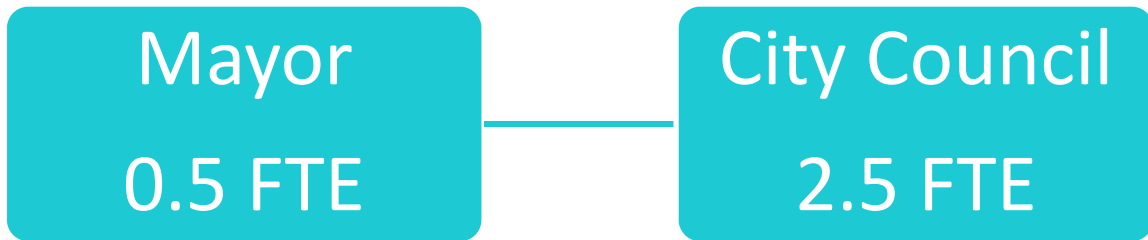
Revenues

GL Acct	Line Description	FY2020	FY2021	FY2021	FY2022	FY2022
		ACTUAL	BUDGET	MIDYEAR	FINAL	VS FY2021
						INC/(DEC)
10-3900-816	CERT/EMERGENCY PREPAREDNESS	75	150	-	150	-
10-3900-823	YOUTH COURT REVENUES	1,567	4,000	1,385	4,000	-
10-3900-831	B.A.B. INTEREST SUBSIDY	105,496	-	-	-	-
10-3900-832	YOUTH CITY COUNCIL REVENUES	-	-	90	-	-
10-3900-850	MISCELLANEOUS DONATIONS	-	-	20	-	-
	Total - Special Revenue	108,388	68,750	1,495	68,175	(575)
Subtotal Revenues Before Transfers In		22,116,603	23,429,853	12,776,024	24,680,509	1,250,656
Administrative Fees, Contributions & Transfers						
10-3800-831	ADMINISTRATIVE FEE FROM WATER	-	562,465	281,232	717,520	155,055
10-3800-832	ADMINISTRATIVE FEE FROM SEWER	-	423,936	211,968	539,248	115,312
10-3800-833	ADMINISTRATIVE FEE FROM ELECTRIC	-	724,164	362,082	735,389	11,225
10-3800-834	ADMINISTRATIVE FEE FROM SOLID WASTE	-	215,207	107,604	322,522	107,315
10-3800-835	ADMINISTRATIVE FEE FROM GOLF	-	61,423	30,714	76,504	15,081
10-3800-837	OPERATING TRANSFERS IN-ELECTRIC	1,856,878	1,834,119	917,058	1,888,684	54,565
10-3800-838	ADMINISTRATIVE FEE FROM STORM WATER	-	307,088	153,546	629,056	321,968
10-3800-843	OPERATING TRANSFERS IN-WATER	317,422	310,813	155,406	346,677	35,864
10-3800-844	OPERATING TRANSFERS IN-SEWER	285,990	290,330	145,164	305,049	14,719
10-3800-845	OPERATING TRANSFER IN-SOLID WASTE	80,078	80,675	40,338	87,152	6,477
10-3800-847	OPERATING TRANSFER IN-STORM WATER	79,990	78,867	39,432	97,901	19,034
10-3800-NEW	TRANSFER IN - PUBLIC ARTS PROGRAM				197,904	
	TRANSFER IN - SPECIAL TRUSTS FUND					
	UTILIZE C ROAD RESERVES					-
	UTILIZE ART GRANT RESTRICTED RESERVES					
	UTILIZE FUND BALANCE				540,723	
	Total - Contributions & Transfers	2,620,358	4,889,087	2,444,544	6,484,331	856,616
Total General Fund Revenues		24,736,961	28,318,940	15,220,568	31,164,839	2,107,272

Legislative Body

The Mayor and five-member City Council constitute the governing body of the City. They are elected at large and serve staggered four-year terms on a part-time basis. Elections in the City of Springville are non-partisan.

The Mayor is the Chairman and presides at the meetings of the City Council. The Council is responsible for carrying out Springville City’s legislative and executive powers. Council members are also assigned specific oversight and coordination responsibilities for various functional areas within the City. The City Council is responsible for establishing the overall policy direction for the City.



Legislative Body Summary

	FY 2020 Actual	FY 2021 Adopted	FY 2022 Final
Positions (FTE)	3.0	3.0	3.0
Personnel Expense	67,453	86,548	93,928
Non-Personnel Expense	52,737	103,280	114,382
Total	120,190	189,828	208,310



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Legislative

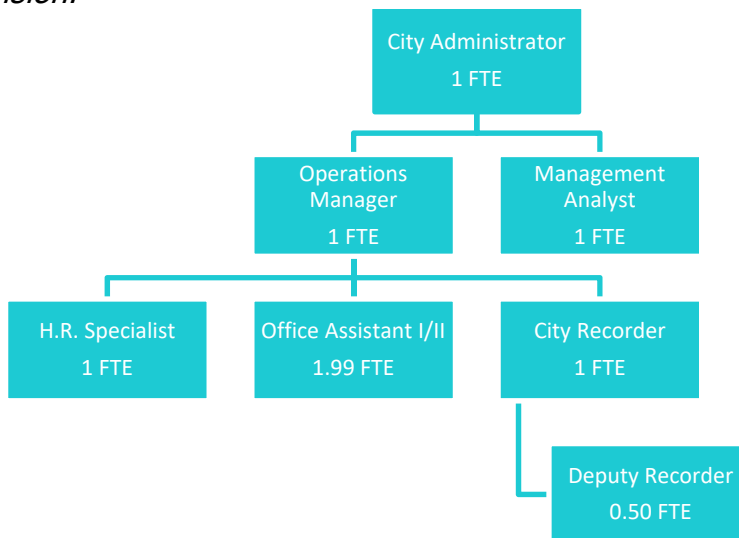
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 APPROVED BUDGET</u>	<u>FY2021 MIDYEAR ACTUAL</u>	<u>FY2022 FINAL BUDGET</u>	<u>FY2022 VS FY2021 INC/(DEC)</u>
PERSONNEL						
10-4120-110	MAYOR AND COUNCIL SALARIES	60,982	78,547	29,641	84,966	6,419
10-4120-130	MAYOR AND COUNCIL BENEFITS	5,254	7,701	2,344	8,332	631
10-4120-160	EMPLOYEE RECOGNITION	1,216	300	-	630	330
	TOTAL PERSONNEL	67,452	86,548	31,984	93,928	7,380
OPERATIONS						
10-4120-200	BUSINESS MEALS	-	-	-	3,500	3,500
10-4120-230	MILEAGE AND VEHICLE ALLOWANCE	-	300	-	200	(100)
10-4120-236	TRAINING & EDUCATION	5,373	4,500	3,400	6,000	1,500
10-4120-240	OFFICE EXPENSE	81	200	-	200	-
10-4120-245	YOUTH COUNCIL	-	6,000	929	6,000	-
10-4120-265	COMMUNICATION/TELEPHONE	-	670	-	670	-
10-4120-310	LEAGUE OF CITIES AND TOWNS	40,040	80,000	26,444	80,000	-
10-4120-510	INSURANCE AND BONDS	1,075	2,200	1,309	2,200	-
10-4120-540	CONTRIBUTIONS	6,058	7,000	-	15,000	8,000
10-4120-550	UNIFORMS	112	510	-	612	102
10-4120-710	COMPUTER HARDWARE & SOFTWARE	-	1,900	664	-	(1,900)
	TOTAL OPERATIONS	52,737	103,280	32,746	114,382	11,102
	TOTAL LEGISLATIVE	120,190	189,828	64,730	208,310	18,482

Administration

The office of Administrative Services is responsible for all professional and administrative work in preparation and implementation associated with the Administration Department, City Recorder’s Office, Information Services, Courts, Public Relations (Non-Public Safety), Human Resources and Economic Development. This new area was organized in the fourth quarter of 2012. The Manager of Administrative Services reports to the City Administrator.

It is the intent of this organization to provide employees, residents of the community and businesses of the area with precise information and a rapid response to their concerns or comments. We will learn the businesses of the city and create a positive working relationship with them. We will assist the Chamber in its goal to move forward, improve and to grow. We will enhance our position to create business growth in our community.

MISSION STATEMENT: *Springville City Administration is dedicated to facilitating progress, inspiring communication, and serving ALL with friendliness, integrity and vision.*



Administration Summary

	FY 2020 Actual	FY 2021 Adopted	FY 2022 Final
Positions (FTE)	7.99	7.49	7.49
Personnel Expense	723,584	797,454	859,613
Non-Personnel Expense	269,638	323,086	449,008
Total	993,222	1,120,540	1,308,621

Administration - FY 2022 Focus Goal

Focus Goal - Complete a comprehensive update to City organization charts and job descriptions.
Strategies 1. Meet with each department to review their organization and job descriptions by the end of September. 2. Provide training on city personnel organization in Supervisor Training. 3. Assign each Supervisor to review and update their job descriptions. 4. Complete revisions of job descriptions and post locked versions of the descriptions to Management Resources.
Measures 1. Percent of Department Organization Charts Updated Annually. (Normal Target 100%) 2. Percent of Job Descriptions Updated Annually. (Stretch Target 100%; Normal target 33%)

Administration - Performance Goals, Strategies, and Measures

Goal #1 - Evaluate departmental processes for efficiency and improvement				
Strategy #1- Maintain and improve Human Resource functions and operations to enhance employee morale and relations between H.R. and City Employees				
Measures	FY 2018	FY 2019	Goal/Actual 2020	FY 2021 (target)
Number of new employees hired	N/A	426	306/275	285
Number of new employees trained in harassment, customer service and benefit programs.	100%	100%	100/100	100%
New Program; How many job satisfaction surveys were sent out to a sample of employees and returned?	New	New	New	60%
New Program; What was the average job satisfaction score (out of 5)?	New	New	New	4.0
Goal #2 - Strengthen communications between the City, Employees, the Community, and other institutions. Continue to be a liaison with local businesses.				
Strategy - Encourage employees to communicate their needs, concerns and ways to improve processes to management. Discuss job responsibilities and what can be improved on given the budget and expectations. Employee input is necessary to making the City's vision a reality.				
Strategy - Create an atmosphere of motivation. Communicate with employees to achieve goals.				

Strategy - Consistent improvement on structure and content of Facebook and other social media due to increased departmental hours.				
Strategy- Continue with Chamber of Commerce to support local businesses.				
Measures	FY 2018	Actual FY 2019	Goal/Actual 2020	FY 2021 (target)
New Program; How many times did we post on social media per month?	New	New	New	25+
What percentage of the time did we respond to direct messages within one business day?	New	New	New	90%
How many times did I meet with Employees Association leadership?	3	4	4	4
What is the percentage of new business ribbon cuttings city representation attended?	N/A	100%	95%	90%
<p>The City Recorders Office is entrusted to preserve the legislative history of the City and provide a comprehensive and accessible records management system as defined by Federal and State Statute and Springville City Code as well as the following:</p> <ul style="list-style-type: none"> • Preserve and manage official City records, documents, and contracts according to Utah State requirements and standards. • Oversee an impartial and efficient municipal election, campaign finance, and other public services. • Provide a professional and current monthly City newsletter. • Passport Program Manager responsible for all facets of the Program for the Springville City Passport Acceptance Facility. 				
Goal #1 - Compliance with Federal and State Statute and Springville City Code.				
Strategy - Maintain compliance with all postings and notices.				
Measures	2018	2019	2020	2021 (Target)
City Council, Boards & Commissions Agenda's posted within 24 hours of meeting.	100%	100%	100 %	100 %
City Council minutes transcribed and prepared for approval within 30 days of meeting	90%	100%	100%	100%

Goal #2 - Records Management				
Strategy #1 - Preserve and manage city records				
Strategy #2 - Initiate records retention review program, inventory records in electronic and other formats for preservation risk				
Measures	2018	2019	2020	2021 (Target)
Records scanned and archived according to the State retention schedule			100%	100%
Percentage of GRAMA requests fulfilled within ten business days.	100%	98%	100%	100%
Annual Records Officer certification completed	100%	100%	100%	100%
Goal #3 - Passport Acceptance Services				
Strategy - Provide the public with quality service and information with the highest level of customer service, professionalism and integrity.				
Measures	2018	2019	2021	2020 (Target)
Passport Applications and/or Photo's processed without error	NA	100%	100%	100%



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Administration

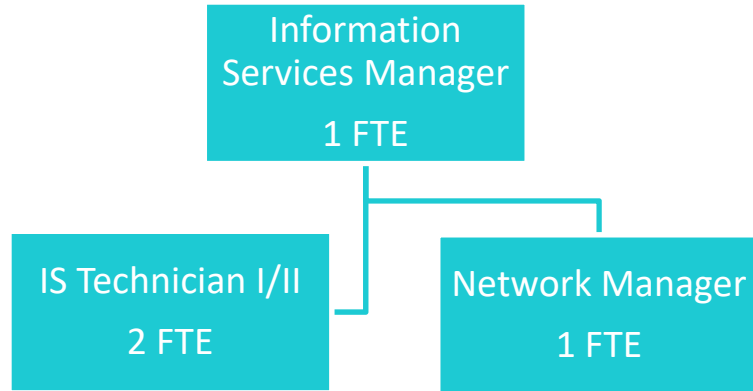
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 APPROVED BUDGET</u>	<u>FY2021 MIDYEAR ACTUAL</u>	<u>FY2022 FINAL BUDGET</u>	<u>FY2022 VS FY2021 INC/(DEC)</u>
PERSONNEL						
10-4130-110	SALARIES	400,593	436,359	202,015	485,536	49,177
10-4130-120	PART TIME EMPLOYEES SALARIES	73,954	87,119	26,792	95,879	8,760
10-4130-130	EMPLOYEE BENEFITS	203,316	233,451	104,277	237,674	4,223
10-4130-140	OVERTIME PAY	46	525	-	525	-
10-4130-160	EMPLOYEE RECOGNITION	45,675	40,000	16,596	40,000	-
	TOTAL PERSONNEL	723,584	797,454	349,679	859,613	62,159
OPERATIONS						
10-4130-200	BUSINESS LUNCHES	246	400	184	1,500	1,100
10-4130-220	ORDINANCES AND PUBLICATIONS	5,642	4,600	4,348	5,750	1,150
10-4130-230	MILEAGE AND VEHICLE ALLOWANCE	-	600	-	600	-
10-4130-236	TRAINING & EDUCATION	7,038	4,475	1,545	9,350	4,875
10-4130-237	OFFICE EXPENSE - PASSPORTS	4,938	6,200	971	6,200	-
10-4130-240	OFFICE EXPENSE	9,157	7,000	4,035	9,000	2,000
10-4130-241	DEPARTMENT SUPPLIES	1,560	10,000	485	7,000	(3,000)
10-4130-242	ANNUAL BUDGET RETREAT	1,223	6,000	-	6,000	-
10-4130-243	CITY NEWSLETTER	10,600	12,700	3,519	13,000	300
10-4130-250	EQUIPMENT MAINTENANCE	543	500	122	750	250
10-4130-251	FUEL	1,635	3,000	311	3,000	-
10-4130-252	VEHICLE EXPENSE				1,000	1,000
10-4130-253	CENTRAL SHOP	3,593	7,370	1,179	9,853	2,483
10-4130-254	MAINTENANCE - FLEET VEHICLES	402	500	-	500	-
10-4130-255	COMPUTER OPERATIONS	1,631	12,000	-	13,000	1,000
10-4130-260	UTILITIES	5,331	5,600	1,290	5,600	-
10-4130-265	COMMUNICATION/TELEPHONE	3,105	4,341	1,137	4,035	(306)
10-4130-270	DEFENSE/WITNESS FEES	60,582	80,000	32,878	85,000	5,000
10-4130-310	PROFESSIONAL AND TECHNICAL SER	39,368	15,000	13,251	60,000	45,000
10-4130-312	PUBLIC RELATIONS CAMPAIGN	8,021	22,500	1,524	29,500	7,000
10-4130-321	VOLUNTEER PROGRAM	-	500	-	500	-
10-4130-322	ECONOMIC DEVELOPMENT	6,000	16,000	6,000	9,000	(7,000)
10-4130-323	SUPERVISOR TRAINING	9,495	15,000	641	15,000	-
10-4130-510	INSURANCE AND BONDS	11,042	-	12,307	12,500	12,500
10-4130-540	COMMUNITY PROMOTIONS	13,913	23,500	7,534	24,000	500
10-4130-550	UNIFORMS	731	850	-	1,020	170
10-4130-611	WELLNESS PROGRAM	721	2,000	-	2,000	-
10-4130-620	ELECTIONS	51,922	10,000	-	40,000	30,000
10-4130-621	INNOVATIONS				20,000	20,000
10-4130-699	APPROPRIATED CONTINGENCY	7,051	50,000	4,154	50,000	-
10-4130-710	COMPUTER HARDWARE & SOFTWARE	3,912	2,150	2,599	4,050	1,900
10-4130-781	HOLIDAY DECORATIONS	236	300	-	300	-
	TOTAL OPERATIONS	269,638	323,086	100,016	449,008	125,922
	TOTAL ADMINISTRATION	993,222	1,120,540	449,695	1,308,621	188,081

Information Services

The Information Services Department is responsible for overseeing the use of Information Technology to support the goals and initiatives of the City of Springville. The Department is responsible for essential City functions such as:

- Implementing, maintaining, protecting, and upgrading network server system.
- Providing internet connectivity and security
- Equipping end users with phone, desktop PCs, peripherals, and productivity software.
- Maintaining our Cisco telecommunications network and equipment.
- Administering and supporting cell phone service.
- Planning, administering and supporting the Civic Center data center software back-up system.
- Responsible for the City website www.springville.org.
- Providing help-desk services for IT related issues as well as desktop and server support.
- Providing leadership, guidance and management for the long-term planning and integration of IT strategies and projects.
- Provide financial recommendation for department desktops, VoIP and cell phones.

MISSION STATEMENT: *The Springville City Department of Information Services is dedicated to providing and supporting reliable technologies and technology-based services in a timely, high-quality, cost-effective manner to all City employees.*



Information Technology Summary

	FY 2020 Actual	FY 2021 Adopted	FY 2022 Final
Positions (FTE)	4.00	4.00	4.00
Personnel Expense	332,022	349,411	366,620
Non-Personnel Expense	148,372	157,306	157,782
Total	480,394	506,717	524,402

IT Department - Performance Goals, Strategies, and Measures

Goal #1 - To minimize the number of City-wide “network down” time to ensure employees can perform their work during scheduled office hours.				
Strategy - Eliminate potential network problems by following an approved timeline for hardware replacement including servers, switches and desktop computers				
Strategy - Maintain active maintenance and support contracts on mission critical equipment including power supplies.				
Measures	FY 2018	FY 2019	FY 2020	FY 2021 Target
Number of consecutive weeks the City network was operational.	49	51	51	52
Number of hours in the budget year the network had a partial unplanned outage.	6	3	2	2
Number of hours the network was off line for maintenance and repair.	24	20	15	10
Goal #2 - Back-up data located in the IT server room.				
Strategy - Utilize in house backup solution to perform on and off site missional critical data back-up using Cohesity solution.				
Strategy - Keep back-up cost low by backing up non-mission critical data in house using Cohesity software and data storage devices.				
Strategy - Maintain cloud-based copies of non-mission critical data off site as a redundant back-up copy.				
Measures	FY 2018	FY 2019	FY 2020	FY 2021 Target
Number of consecutive days with a clean data back-up from Cohesity with a 45-day retention.	365	365	365	365
Number of consecutive days with a clean data back-up off-site.	365	365	365	365
Back-up integrity data check performed every three months to check data integrity.	Success	Success	Success	Success

Goal #3 - To maintain and improve help-desk service response to all city employees.				
Strategy - Anticipate future IT growth in the City and make sure adequate staff and technology is available for coverage Monday - Friday from 8am - 5pm.				
Strategy - Track ALL (e-mail, phone or in person) IT related help-desk request through Track-IT database while identifying the requester, topic of the request and steps taken to solve the request.				
Strategy - Conduct a yearly in-house customer satisfaction survey and report.				
Measures	FY 2018	FY 2018	FY 2019	FY 2021 (target)
Number of total help desk request received.	810	1284	1675	1200
Number of help tickets handled through TeamViewer	125	350	524	450
Goal #4 - Facilitate effective online communication between residents and employees				
Strategy - Operate and maintain website contact forms.				
Strategy - Increase use of our website by improving mobile usability and load times.				
Measures	FY 2018	FY 2019	FY 2020	FY 2021 (target)
Number of days without forms failing to send notifications.	Unavailable	Unavailable	Unavailable	365
Number of website visitors.	238,207	252,571	191,084 as of 2/22/21	290,000
Percent of visitors on mobile devices.	54.55%	60.62%	63.72% as of 2/22/21	70%
Average page load time.	5.74 sec	5.67 sec	4.06 sec as of 2/22/21	3 sec



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Information Systems

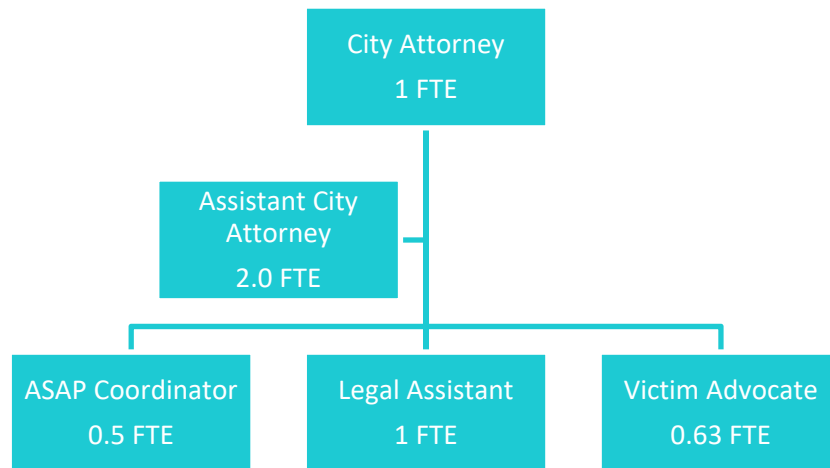
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 APPROVED BUDGET</u>	<u>FY2021 MIDYEAR ACTUAL</u>	<u>FY2022 FINAL BUDGET</u>	<u>FY2022 VS FY2021 INC/(DEC)</u>
PERSONNEL						
10-4132-110	SALARIES & WAGES	218,514	225,607	105,914	245,507	19,900
10-4132-120	PART TIME EMPLOYEES SALARIES				-	-
10-4132-130	EMPLOYEE BENEFITS	112,113	123,404	58,356	120,273	(3,131)
10-4132-140	OVERTIME PAY	799	-	48	-	-
10-4132-160	EMPLOYEE RECOGNITION	596	400	226	840	440
	TOTAL PERSONNEL	332,022	349,411	164,543	366,620	17,209
OPERATIONS						
10-4132-200	BUSINESS LUNCH	153	250	-	300	-
10-4132-220	ORDINANCES & PUBLICATIONS				-	-
10-4132-236	TRAINING & EDUCATION	1,178	4,500	-	6,000	1,500
10-4132-240	OFFICE EXPENSE	4,910	4,000	3,160	4,000	-
10-4132-245	WEBSITE MAINTENANCE	9,088	12,757	1,639	12,757	(0)
10-4132-250	EQUIPMENT MAINTENANCE				-	-
10-4132-252	LICENSING AGREEMENTS	17,818	26,639	23,455	32,963	6,324
10-4132-260	UTILITIES	794	825	237	825	-
10-4132-265	COMMUNICATIONS/TELEPHONES	8,413	8,498	3,199	9,383	885
10-4132-310	PROFESSIONAL & TECHNICAL SUPPORT	56,954	54,800	22,286	47,399	(7,401)
10-4132-510	INSURANCE AND BONDS	1,075	1,600	1,309	1,600	-
10-4132-550	UNIFORMS	310	340	-	408	68
10-4132-570	INTERNET ACCESS FEES	18,610	20,340	7,262	20,340	-
10-4132-710	COMPUTER HARDWARE AND SOFTWARE	29,068	22,457	14,525	21,507	(950)
10-4132-720	OFFICE FURNITURE AND EQUIPMENT	-	300	73	300	-
	TOTAL OPERATIONS	148,372	157,306	77,146	157,782	426
	TOTAL INFORMATION SYSTEMS	480,394	506,717	241,689	524,402	17,635

Legal

The Legal Department is responsible for providing professional legal services to Springville City, the Mayor and the City Council. In fulfilling its purpose, the legal department prosecutes misdemeanors and infractions, provides legal services involving legislative and administrative decisions, drafts ordinances and contracts, handles claims against the City, and pursues remedies for future legal challenges that may impact Springville.

In addition to providing the above legal services, the legal department is responsible for the City’s risk management program, victim advocate services, the substance abuse prevention program, and cultural awareness committee.

MISSION STATEMENT: *Springville City’s Legal Department provides timely, accurate and respectful services to promote a law-abiding, healthy community and to protect Springville City and its employees.*



Legal Summary

	FY 2020 Actual	FY 2021 Adopted	FY 2022 Final
Positions (FTE)	4.63	4.63	5.13
Personnel Expense	469,733	533,495	645,615
Non-Personnel Expense	118,519	136,170	139,632
Total	588,252	669,665	785,247

Legal Department Performance Goals, Strategies, and Measures

Goal #1 - Pursue speedy and fair prosecutions of all misdemeanor, traffic, and municipal ordinance violations.				
Strategy #1 - To achieve a high guilty determination rate by properly and fairly screening and prosecuting cases in strict compliance with the National Prosecution Standards of the National District Attorney's Association.				
Measures	2018	2019	2020	2021 (target)
Prosecution: % of Success (Includes guilty or no contest pleas for all misdemeanors including municipal ordinances and traffic. US conviction rate for 2012 was 93%)	97%	97%	93%*	95%
Prosecution: % of cases resolved in 180 days. (98% of misdemeanor cases should be resolved or set for trial within 180 days (ABA standards). Target of 95% is to have all cases, including trials, resolved within 180 days.)	95%	97%	91%*	95%
* Based on a statewide order addressing court COVID mandates, these numbers are not completely accurate because court cases were put on hold and many court cases still need to be adjudicated.				
FY 2022 Focus Goal: Goal #2 - Provide a comprehensive safety and risk management program for the safety and health of participants in City functions and City employees, as well as protecting the City's physical and financial resources.				
Strategy #1 - Review the City's insurance coverage, loss runs, accident analysis, and exposures in order to reduce hazards, risks, and operational costs.				
Strategy #2 - Review City contracts to ensure insurance coverage requirements and other liability concerns are met.				
Strategy #3 - Provide risk management training to City employees on safety procedures and how to avoid high risk conduct.				
Strategy #4 - To review all vehicle accidents and on the job injuries with the City's Accident Review Committee, assessing preventability, taking corrective action, and addressing serious safety violations to determine how to prevent future accidents.				
Strategy #5 - Maintain an Experience Modification Rate to be considered less risky or safer than average to ensure reasonable insurance premiums.				
Measures	2018	2019	2020	2021 (target)
Claims Ratio (total liability claims per 1,000 residents. National average of claims per 1,000 residents is 0.68 (ICMA))	0.63	0.66	0.52	<0.68
Claims Payment Ratio (cost per capita. National average paid per liability claim per capita is \$6.11 (ICMA))	\$5.80	\$0.79	\$1.16	<\$4.00
EMOD Rate	1.24	1.04	0.94	<1.00



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

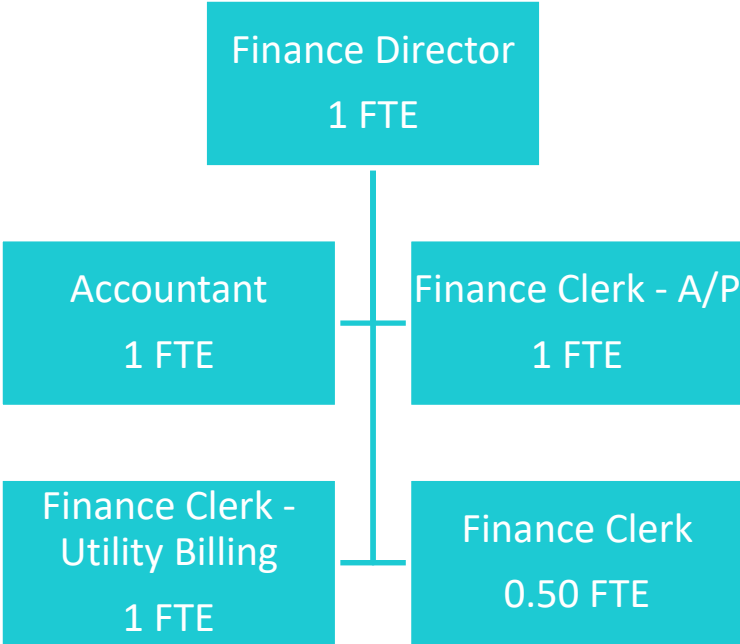
Legal

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 APPROVED BUDGET</u>	<u>FY2021 MIDYEAR ACTUAL</u>	<u>FY2022 FINAL BUDGET</u>	<u>FY2022 VS FY2021 INC/(DEC)</u>
PERSONNEL						
10-4135-110	SALARIES	235,263	266,687	111,901	356,022	89,335
10-4135-120	PART TIME EMPLOYEES SALARIES	90,046	86,504	46,927	95,022	8,518
10-4135-130	EMPLOYEE BENEFITS	143,542	179,841	72,483	193,495	13,654
10-4135-160	EMPLOYEE RECOGNITION	882	463	102	1,076	613
	TOTAL PERSONNEL	469,733	533,495	231,413	645,615	112,120
OPERATIONS						
10-4135-200	BUSINESS LUNCHES	167	250	20	350	
10-4135-220	ORDINANCES AND PUBLICATIONS	3,342	4,250	2,059	5,250	1,000
10-4135-230	MILEAGE AND VEHICLE ALLOWANCE	296	500	-	500	-
10-4135-236	TRAINING & EDUCATION	4,686	4,100	541	9,700	5,600
10-4135-237	TRAINING MATERIALS	388	1,500	133	6,500	5,000
10-4135-240	OFFICE EXPENSE	424	3,000	475	1,000	(2,000)
10-4135-241	DEPARTMENT SUPPLIES	1,762	1,750	897	1,750	-
10-4135-250	EQUIPMENT MAINTENANCE	344	-	-	-	-
10-4135-255	COMPUTER OPERATIONS	4,342	5,150	193	6,200	1,050
10-4135-260	UTILITIES	715	750	214	750	-
10-4135-265	COMMUNICATION/TELEPHONE	854	1,550	358	1,118	(432)
10-4135-310	PROFESSIONAL AND TECHNICAL SER	76,288	70,000	25,173	70,000	-
10-4135-311	COMMUNITIES THAT CARE GRANTS	834	2,800	-	2,800	-
10-4135-510	INSURANCE AND BONDS	1,480	5,100	1,802	5,100	-
10-4135-511	CLAIMS SETTLEMENTS	10,000	10,000	1,406	10,000	-
10-4135-550	UNIFORMS	378	595	-	714	119
10-4135-551	SAFETY PROGRAM	2,010	10,000	2,026	10,000	-
10-4135-710	COMPUTER HARDWARE & SOFTWARE	3,820	-	-	2,025	2,025
10-4135-720	OFFICE FURNITURE AND EQUIPMENT	4,455	9,000	-	-	(9,000)
10-4135-731	YOUTH COURT EXPENSES	1,934	5,875	1,114	5,875	-
	TOTAL OPERATIONS	118,519	136,170	36,409	139,632	3,362
	TOTAL LEGAL	588,252	669,665	267,822	785,247	115,482

Finance

The Finance Department is responsible for providing the financial management of all City funds and maintaining the fiscal integrity of the City. Major activities include: managing the City's investment portfolio; obtaining financing for capital requirements; financial analysis and reporting; budget preparation and management; revenue management, including billing and collection for utilities, licenses and other revenues; and purchasing.

MISSION STATEMENT: *To promote trust through transparency; safeguard the fiscal integrity of the City through sound financial management; facilitate the delivery of effective and efficient City services with accurate, timely reporting; and contribute to Springville's small-town feel through exceptional customer service.*



Finance Summary

	FY 2020 Actual	FY 2021 Adopted	FY 2022 Final
Positions (FTE)	4.50	4.50	4.50
Personnel Expense	432,770	415,446	456,841
Non-Personnel Expense	154,106	172,733	178,876
Total	586,876	588,179	635,717

Finance Department - FY 2022 Focus Goal

Focus Goal - Improve internal controls and reduce fraud risk through implementation of internal audit program.
Strategies <ol style="list-style-type: none"> 1. Complete annual Fraud Risk Assessment as required by State Auditor. 2. Implement recently drafted internal audit program and complete at least one cycle of the Audit Areas. 3. Dedicate 3 staff hours per week to internal audit performance.
Measures <ol style="list-style-type: none"> 1. Improvement of Fraud Risk Assessment score to the “Very Low” category (score > 355). FY 2021 score: 346 2. No internal control findings from external auditor.

Finance Department - Performance Goals, Strategies, and Measures

Goal #1 - To maintain the City’s AA (S&P)/AA+ (Fitch) bond rating in order to reflect adherence to the City’s financial policies and the principles of prudent financial management to credit rating agencies.				
Strategy - Provide strong financial management, maintenance of solid general fund balances and prudent budget planning.				
Strategy - Accurately forecast revenues and expenses in order to provide sufficient time for corrective action in the event of variances from the budget.				
Strategy - Provide timely and accurate monthly financial reports in a reader-friendly format to the Mayor, Council and Department Directors in order to foster awareness of financial conditions and to allow sufficient time for corrective action to take place.				
Measures	FY 2019	FY 2020	FY 2021 (est.)	FY 2022 (target)
Rating (S&P/Fitch):	AA/AA+	AA/AA+	AA/AA+	AA/AA+
General Fund unrestricted fund balance as a percentage of revenue budget:	24.8	25.0	25.0	30.0 ¹
Percent of Department expense reports delivered by 15 th of the ensuing month	100%	100%	100%	100%
Goal #2 - Ensure all purchases and payments comply with city code and/or policy in order to promote maximum effectiveness of the open market system.				
Strategy #1 - Improve the on-time payment of invoices and enforce compliance of code and policy related to purchasing to reduce the number of POs opened after the invoice date				
Strategy #2 - Utilize technology to maximize efficiency in processing transactions				

Measures	FY 2019	FY 2020	FY 2021 (est.)	FY 2022 (target)
Number of invoices processed:	15,246	15,198	13,608	14,000
Percentage of invoices paid on time:	98%	97%	97%	98%
Number of POs opened:	729	722	660	750
Percentage of POs opened after invoice date:	8%	7%	6%	1%
Goal #3 - Provide the public and decision makers with accurate and useful budget and financial reporting documents in order to increase transparency and promote awareness and confidence in the City's financial management.				
Strategy - Work proactively to follow accounting standards and improve internal controls				
Strategy - Provide training opportunities to employees to increase competency in core areas of accounting and financial reporting.				
Strategy - Minimize the number of audit findings in order to maintain the public's confidence in the City's commitment to transparency and accuracy in financial reporting.				
Measures	FY 2019	FY 2020	FY 2021 (est.)	FY 2022 (target)
Number of State Compliance Requirement Findings:	0	1	0	0
Number of Internal Control Deficiency Findings:	0	0	0	0
Average annual hours of continuing education/training for accounting staff (target=30)	19	24	20 ²	40
GFOA Award for Excellence in Budgeting	Awarded	Awarded	Awarded	Awarded

Notes:

3. State legislation passed in 2021 increased the General Fund reserve cap for cities from 25% to 35%. In its budget retreat, the City Council directed staff to target 30% as an operating reserve to be consistent with reserve policies in the enterprise funds.
4. Many training opportunities were cancelled as a result of the COVID-19 pandemic.



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

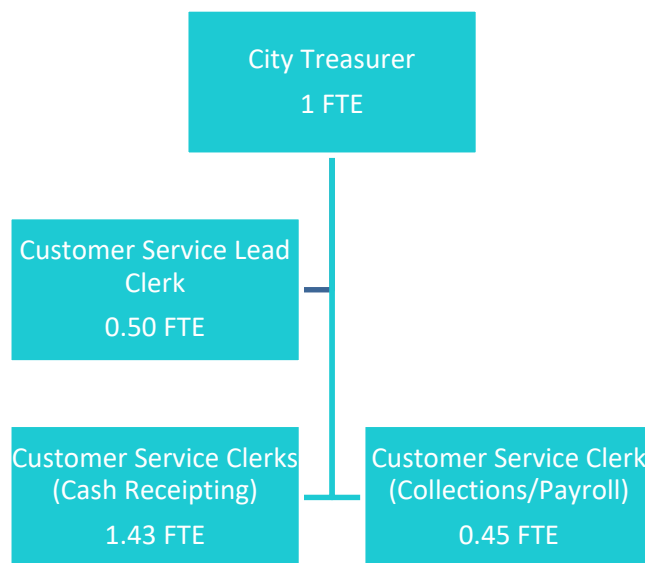
Finance

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 APPROVED BUDGET</u>	<u>FY2021 MIDYEAR ACTUAL</u>	<u>FY2022 FINAL BUDGET</u>	<u>FY2022 VS FY2021 INC/(DEC)</u>
PERSONNEL						
10-4140-110	OFFICE SALARIES	301,948	283,431	135,029	316,208	32,777
10-4140-120	PART TIME EMPLOYEES SALARIES	17,532	17,882	8,271	19,081	1,199
10-4140-130	EMPLOYEE BENEFITS	112,198	113,683	49,569	120,607	6,924
10-4140-160	EMPLOYEE RECOGNITION	1,093	450	70	945	495
	TOTAL PERSONNEL	432,770	415,446	192,939	456,841	41,395
OPERATIONS						
10-4140-200	BUSINESS LUNCHES	386	200	66	250	-
10-4140-220	ORDINANCES & PUBLICATIONS	1,884	5,425	1,506	5,425	-
10-4140-230	MILEAGE AND VEHICLE ALLOWANCE	-	525	-	750	225
10-4140-236	TRAINING & EDUCATION	1,660	2,800	300	5,800	3,000
10-4140-240	OFFICE EXPENSE	21,167	21,250	11,159	22,100	850
10-4140-241	POSTAGE-MAILING UTILITY BILLS	43,446	51,510	18,097	47,000	(4,510)
10-4140-245	UTILITY BILL PRINTING/STUFFING	12,287	14,790	5,083	15,500	710
10-4140-250	EQUIPMENT EXPENSE	-	250	-	250	-
10-4140-255	COMPUTER OPERATIONS	1,431	370	592	500	130
10-4140-260	UTILITIES	1,191	1,500	356	1,500	-
10-4140-265	COMMUNICATIONS/TELEPHONE	958	1,388	403	1,716	328
10-4140-310	PROFESSIONAL & TECHNICAL SERVI	65,544	67,500	65,289	72,500	5,000
10-4140-510	INSURANCE & BONDS	1,612	3,500	1,964	3,500	-
10-4140-550	UNIFORMS	-	275	219	510	235
10-4140-710	COMPUTER HARDWARE & SOFTWARE	2,539	950	769	1,075	125
10-4140-720	OFFICE FURNITURE & EQUIPMENT	-	500	297	500	-
	TOTAL OPERATIONS	154,106	172,733	106,099	178,876	6,093
	TOTAL FINANCE	586,876	588,179	299,038	635,717	47,488

Treasury

The Treasury Division of the Finance Department provides customer service by accepting payments for accounts and taking payments of all City revenues as well as assisting customers establishing new utility accounts. Functions performed by the Treasury include balancing cash, check and credit/debit cards, depositing monies in the bank; collection of delinquent utility accounts; operating the payroll system, including issuing payroll checks and direct deposits, filing annual and quarterly reports and maintaining all employee payroll and timekeeping files.

MISSION STATEMENT: *To promote trust through transparency; safeguard the fiscal integrity of the City through sound financial management; facilitate the delivery of effective and efficient City services with accurate, timely reporting; and contribute to Springville’s small-town feel through exceptional customer service.*



Treasury Summary

	FY 2020 Actual	FY 2021 Adopted	FY 2022 Final
Positions (FTE)	3.38	3.38	3.38
Personnel Expense	206,573	218,434	237,978
Non-Personnel Expense	198,131	211,135	217,880
Total	404,704	429,569	455,858

Treasury Division - Performance Goals, Strategies, and Measures

FY 2022 Focus Goal: Goal #1 - Enhance Springville City's sense of community and belonging by providing excellent customer service.				
Strategy #1 - Train all staff of customer service and communication skills.				
Strategy #2 - Cross train with co-workers to increase knowledge and task coverage.				
Strategy #3 - Greet the public in a friendly manner and provide accurate responses to inquiries by keeping abreast of current City events and services.				
Measures	FY 2019	FY 2020	FY 2021 (target)	FY 2022 (target)
Customer Service Training:	80%	80%	100%	100%
Cross Training Opportunity:	n/a	n/a	10	10
Goal #2 Maximize the City's revenue collection by reducing bad debt through collections				
Strategy - Use current staff and resources to collect past due accounts and turn over accounts to an outside agency when these resources are depleted.				
Measures	FY 2019	FY 2020	FY 2021 (target)	FY 2022 (target)
Bad debt write-offs (utilities):	0.2%	0.2%	0.2%	0.2%
Outside Agency Recovery Rate	n/a	15%	15%	15%
Goal #3 - Provide professional, accurate and efficient cash receipting and cash management support for the City.				
Strategy #1 - Train all City departments accepting cash and payments on cash handling policies and procedures.				
Strategy #2 - Promote efficient payment options and paperless billing.				
Measures	FY 2019	FY 2020	FY 2021 (target)	FY 2022 (target)
On-Line Payments:	99,097	107,578	100,000	110,000
Payments Entered by Hand:	63,483	50,970	65,000	48,000
% of payments received online:	60.95%	67.85%	68.5%	70%
City Wide Cashiers Trained	88%	88%	96%	96%

Goal #4 - Maximize interest earnings with available cash.				
Strategy #1 - Maximize interest earnings through prudent investments.				
Strategy #2 - Ensure compliance with State Money Management Act and Council policy				
Measures	FY 2019	FY 2020	FY 2021 (target)	FY 2022 (target)
Interest earnings as a percentage of PTIF rate	88%	92%	92%	95%
Goal #5 - Process payroll checks accurately and efficiently.				
Strategy #1 - Reconcile benefits with insurances and H.R.				
Strategy #2 - Provide reminders and training to supervisors for time card and policy compliance.				
Strategy #3 - Utilize technology including timekeeping system to improve processing.				
Measures	FY 2019	FY 2020	FY 2021 (target)	FY 2022 (target)
How many times did payroll have to be reopened due to errors by employees or supervisors?	40	0	0	0
Times benefits were reconciled	3	12	12	12
New hires processed	403	203	250	250



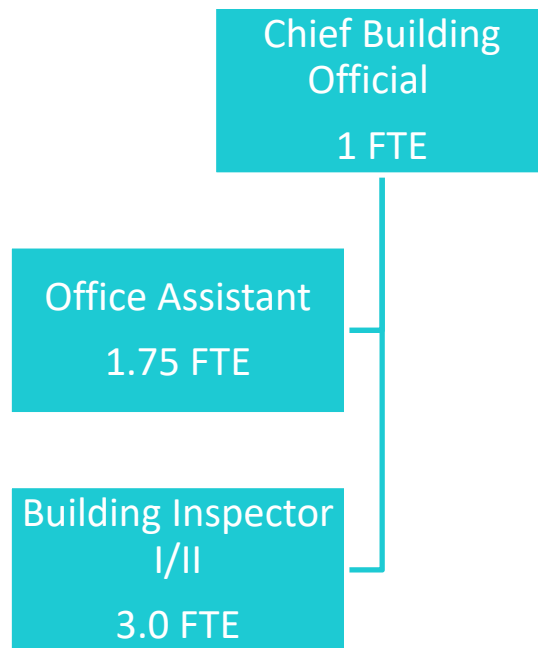
**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Treasury

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 APPROVED BUDGET</u>	<u>FY2021 MIDYEAR ACTUAL</u>	<u>FY2022 FINAL BUDGET</u>	<u>FY2022 VS FY2021 INC/(DEC)</u>
PERSONNEL						
10-4145-110	OFFICE SALARIES	71,414	72,172	33,884	83,932	11,760
10-4145-120	PART-TIME EMPLOYEE SALARIES	80,539	87,567	39,712	94,657	7,090
10-4145-130	EMPLOYEE BENEFITS	54,354	58,357	27,670	58,679	322
10-4145-160	EMPLOYEE RECOGNITION	267	338	149	710	372
	TOTAL PERSONNEL	206,573	218,434	101,416	237,978	19,544
OPERATIONS						
10-4145-230	MILEAGE AND VEHICLE ALLOWANCE	80	250	-	250	-
10-4145-236	TRAINING & EDUCATION	1,160	1,250	-	1,250	-
10-4145-240	OFFICE EXPENSE	1,600	2,000	253	2,500	500
10-4145-241	DEPARTMENT SUPPLIES	36	1,000	-	-	(1,000)
10-4145-242	POSTAGE	3,828	5,500	1,799	5,500	-
10-4145-245	MERCHANT CREDIT CARD FEES	168,322	175,000	92,406	187,000	12,000
10-4145-250	EQUIPMENT EXPENSE	327	750	-	-	(750)
10-4145-255	COMPUTER OPERATIONS	15,018	15,000	2,316	10,000	(5,000)
10-4145-260	UTILITIES	1,191	1,225	356	1,225	-
10-4145-265	COMMUNICATIONS/TELEPHONE	294	250	127	268	18
10-4145-310	PROFESSIONAL & TECHNICAL SERVI	3,993	5,000	1,215	5,000	-
10-4145-510	INSURANCE & BONDS	1,211	1,500	1,475	1,500	-
10-4145-550	UNIFORMS	-	510	-	612	102
10-4145-710	COMPUTER HARDWARE & SOFTWARE	1,070	1,900	1,094	2,025	-
10-4145-720	OFFICE FURNITURE & EQUIPMENT	-	-	597	750	750
	TOTAL OPERATIONS	198,131	211,135	101,638	217,880	6,620
	TOTAL TREASURY	404,704	429,569	203,054	455,858	26,164

Building Inspections

The Building Inspections Division of the Community Development Department administers building codes and permits within the City.



Building Inspections Summary

	FY 2019 Actual	FY 2020 Adopted	FY 2021 Final
Positions (FTE)	3.58	4.25	5.75
Personnel Expense	375,056	441,363	507,228
Non-Personnel Expense	48,907	74,778	87,098
Total	423,963	516,141	594,326

Building Inspections - FY 2022 Focus Goal

Focus Goal - Provide inspection and plan review services in a timely and thorough manner. Plan review and inspection services in half the State Statute with qualified and certified staff.

Strategies

4. Have adequate staffing to provide timely plan review services and inspection services.
5. Provide training to current staffing and evaluate processes for efficiencies.
6. Look at handouts and guides to inform and guide applicants for more success in applications and inspections.

Measures

3. Plan reviews for residential type permits in 7 business days or less.
4. Plan reviews for commercial and multi-family in 11 business days or less.
5. Inspection response in an average of 1.5 days from request.



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

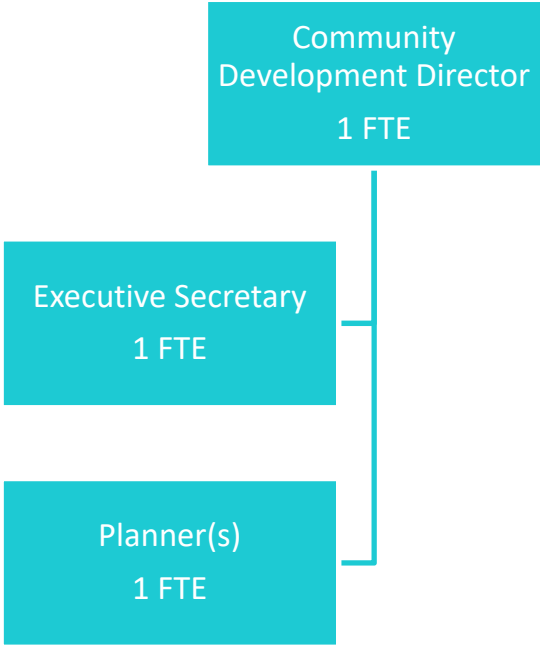
Building Inspections

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 APPROVED BUDGET</u>	<u>FY2021 MIDYEAR ACTUAL</u>	<u>FY2022 FINAL BUDGET</u>	<u>FY2022 VS FY2021 INC/(DEC)</u>
PERSONNEL						
10-4160-110	OFFICE SALARIES	196,351	234,869	100,230	273,940	39,071
10-4160-120	PART-TIME EMPLOYEE SALARIES	39,481	40,298	17,273	61,615	21,317
10-4160-130	EMPLOYEE BENEFITS	123,303	165,771	69,299	170,466	4,695
10-4160-140	OVERTIME PAY	15,473	-	1,595		
10-4160-160	EMPLOYEE RECOGNITION	449	425	95	1,208	783
	TOTAL PERSONNEL	375,057	441,363	188,492	507,228	65,865
OPERATIONS						
10-4160-200	BUSINESS LUNCHES	45	300	-	300	
10-4160-220	ORDINANCES & PUBLICATIONS	66	1,800	-	4,500	2,700
10-4160-230	MILEAGE AND VEHICLE ALLOWANCE	-	500	-	500	-
10-4160-236	TRAINING & EDUCATION	3,420	8,200	1,215	9,975	1,775
10-4160-240	OFFICE EXPENSE	1,646	3,200	113	3,200	-
10-4160-241	DEPARTMENT SUPPLIES	154	-	-		
10-4160-250	EQUIPMENT EXPENSE	698	700	977	5,100	4,400
10-4160-251	FUEL	1,440	5,400	749	3,600	(1,800)
10-4160-253	CENTRAL SHOP	278	2,745	1,573	3,669	924
10-4160-255	COMPUTER OPERATIONS	4,000	9,000	6,223	9,000	
10-4160-260	UTILITIES	1,589	1,650	475	1,650	-
10-4160-265	COMMUNICATIONS/TELEPHONE	2,090	2,426	1,063	3,831	1,405
10-4160-270	REMIT BLDG PERMIT FEES TO STAT	7,237	5,000	2,897	6,500	1,500
10-4160-310	PROFESSIONAL & TECHNICAL SERVICES	23,438	30,000	-	30,000	-
10-4160-510	INSURANCE & BONDS	1,164	-	1,418	1,500	1,500
10-4160-550	UNIFORMS	475	782	-	1,173	391
10-4160-710	COMPUTER HARDWARE & SOFTWARE	1,168	3,075	547	2,600	(475)
	TOTAL OPERATIONS	48,907	74,778	17,250	87,098	12,320
	TOTAL BUILDING	423,963	516,141	205,741	594,326	78,185

Planning and Zoning

The Community Development Department is responsible for the management of the City building and planning functions, including development of the General Plan and implementation measures; enforcement of City codes for building, zoning, subdivision and development; and assisting the City Recorder in management of development records.

Mission Statement: *Our mission is to provide permitting, building, planning and business licensing services to citizens and the development community, in a timely, professional and accommodating manner.*



Planning and Zoning Summary

	FY 2020 Actual	FY 2021 Adopted	FY 2022 Final
Positions (FTE)	4.14	3.00	3.00
Personnel Expense	302,508	315,419	328,969
Non-Personnel Expense	23,075	192,664	373,697
Total	325,583	508,083	702,666

Planning and Zoning - FY 2022 Focus Goal

Focus Goal - 98% accuracy in project plan and building permit review
Strategies <ol style="list-style-type: none"> 1. Review submissions against application checklists for completeness. 2. Produce and use review checklists for common applications. 3. Cite relevant code sections in staff reports.
Measures <ol style="list-style-type: none"> 1. Substantive review errors discovered after first review. Target: Equal to or less than 2% of reviews. 2. Substantive review errors discovered after issuance of approval. Target: None.

Community Development (Planning and Zoning, Building Inspections) - Performance Goals, Strategies, and Measures

Goal #1 - Update of "Shaping Springville for 2030 - the Springville City General Plan" (numerical goals are in parentheses)		
Strategy - Approve general plan update; implement strategies and recommendations of the plan and comprehensively review General Plan every five years for future update needs.		
Measures	FY 2020-21	FY 2021-22
Prepare Draft General Plan Update Document	Completed scope and schedule by 5/2021	Adopt General Plan by 6/2022
Goal #2. Minimize time from application submission to final action.		
Strategy - Fully document all review processes; complete analysis and implement process improvements. Track total department time in processing applications as well as total time in applicants' possession.		
Measures	FY 2020-21	FY 2021-22
Max. total subdivision review time of 45 days	48.3	(45)
Max. total site plan review time of 45 days	42	(45)
Goal #3 - Complete Seven Planning Priority Tasks		
Strategy - Leverage private funds to increase the number of large studies to be completed. Increase utilization of the Legal Department for final code language drafting. Integrate project update functionality into new review software system.		
Measures	FY 2020-21	FY 2021-22
Number of priority tasks completed	4	(6)

Goal #4 - Implement review management software system for Business Licensing and Planning				
Strategy - Development functional specification; issue RFP; select vendor and begin implementation.				
Measures	FY 2020-21		FY 2021-22	
Number of responsive vendors	6			
Percentage of applications available on Civic Review			(100%)	
Goal #5 - Maintain processing turnaround time for all business licenses at 15 business days or less.				
Strategy - Accept only complete applications, track business license process and follow up on outstanding business license applications if no progress is made after 5 business days.				
Measures	FY2020-21		FY 2021-22	
Actual average/goal	16		(15)	
Goal #6 - Provide efficient and effective plan reviews for permit applications that is in compliance with State Statutes of 14 business days for residential and 21 days for multi-family and commercial.				
Strategy - Refine plan review process between all parties and have complete packets by providing upfront information through open houses and contractor training to applicants to aid in submissions and ensure staff receives adequate training for review.				
Measures (initial review turnaround)	FY 2018	FY 2019	FY 2020	FY 2021
Residential:	10	18	21	(14)
Commercial:	11	17	28	(21)
Goal #7 - Provide timely inspections for services with qualified staff by providing inspections in no more than 1 ½ business days after request for inspections at a 90% success rate or better.				
Strategy - provide inspections within 36 hours of request by managing staff hours and having certified licensed inspectors available through training and mentorship.				
Measures	FY 2018	FY 2019	FY 2020	FY 2021
Next day accommodation:	80%	93%	90%	94%



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Planning & Zoning

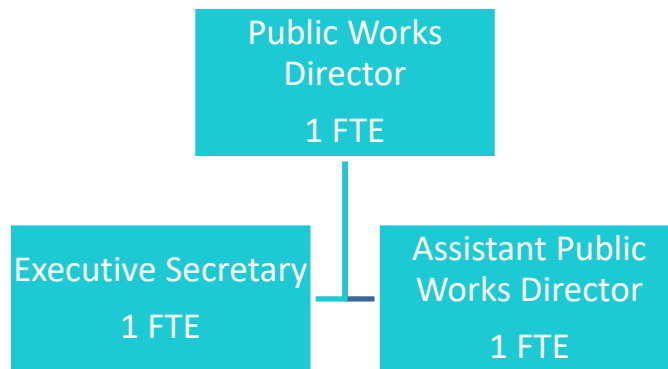
<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 APPROVED BUDGET</u>	<u>FY2021 MIDYEAR ACTUAL</u>	<u>FY2022 FINAL BUDGET</u>	<u>FY2022 VS FY2021 INC/(DEC)</u>
PERSONNEL						
10-4165-110	OFFICE SALARIES	193,632	196,471	92,053	213,497	17,026
10-4165-120	PART-TIME EMPLOYEE SALARIES				-	-
10-4165-130	EMPLOYEE BENEFITS	108,243	118,148	56,421	114,342	(3,806)
10-4165-140	OVERTIME PAY	175	500	-	500	-
10-4165-160	EMPLOYEE RECOGNITION	459	300	-	630	330
	TOTAL PERSONNEL	302,508	315,419	148,474	328,969	13,550
OPERATIONS						
10-4165-200	BUSINESS LUNCHES	17	300	-	200	
10-4165-220	ORDINANCES & PUBLICATIONS	2,090	2,375	333	2,000	(375)
10-4165-225	MEMBERSHIP, DUES, PUBLICATIONS	966	980	249	1,060	80
10-4165-230	MILEAGE AND VEHICLE ALLOWANCE	-	500	-	200	(300)
10-4165-236	TRAINING & EDUCATION	3,317	4,000	-	6,030	2,030
10-4165-240	OFFICE EXPENSE	1,888	4,150	1,725	4,150	-
10-4165-241	DEPARTMENT SUPPLIES	625	1,000	-	800	(200)
10-4165-250	EQUIPMENT EXPENSE	30	500	-	500	-
10-4165-252	HISTORICAL PRESERVATION GRANT	3,328	20,000	-	-	(20,000)
10-4165-253	CENTRAL SHOP	583	-	195	-	-
10-4165-255	COMPUTER OPERATIONS	-	1,430	375	8,420	6,990
10-4165-260	UTILITIES	1,589	1,650	475	1,650	-
10-4165-265	COMMUNICATIONS/TELEPHONE	607	514	263	556	42
10-4165-310	PROFESSIONAL & TECHNICAL SERVI	1,431	150,000	1,399	343,000	193,000
10-4165-510	INSURANCE & BONDS	1,433	2,800	1,746	2,800	-
10-4165-511	CLAIMS SETTLEMENTS	2,356	50	42	-	(50)
10-4165-550	UNIFORMS	-	340	-	306	(34)
10-4165-710	COMPUTER HARDWARE & SOFTWARE	2,816	2,075	1,107	2,025	(50)
	TOTAL OPERATIONS	23,075	192,664	7,907	373,697	181,133
	TOTAL PLANNING	325,584	508,083	156,381	702,666	194,683

Public Works

The **Public Works Department** is responsible for providing quality support and service to the residents of the City. Public Works Administration directs, oversees, and coordinates four major divisions:

- Streets, which operates and maintains the City’s 136 miles of roadway, and provides residential solid waste and recycle disposal.
- Water, which operates and maintains the City’s culinary & secondary water systems, the Plat “A” and the Highline Ditch flood irrigation systems.
- Wastewater/Storm Water, which provides wastewater collection & treatment, storm water collection and disposal, and green waste and composting operations.
- Engineering, which provides engineering review, design and inspection of City and private capital improvement projects throughout the City.

MISSION STATEMENT: *We will provide quality support and service to the residents of Springville, making sure their needs and concerns are handled in an efficient and effective manner. We will work with each division in Public Works to ensure reliable services are provided to the community in such a manner that citizens can focus on their families and friends without regard to the workings of Public Works.*



Public Works Summary

	FY 2020 Actual	FY 2021 Adopted	FY 2022 Final
Positions (FTE)	2.0	2.0	3.0
Personnel Expense	290,210	297,631	504,924
Non-Personnel Expense	13,160	26,834	32,185
Total	303,370	324,465	537,109

Public Works Administration - Performance Goals, Strategies, and Measures

Springville General Plan, Chapter 7, Community Services and Facilities - “To Provide functionally effective community facilities and services to support a safe, healthy, and vibrant community life”.				
Objective 4 - “Provide a process for planning and constructing capital improvements that meet the current and future needs of Springville City.”				
Goal #1 - Increase Inter-Divisional Coordination.				
Strategy - Hold consistent weekly Division Head meetings in an effort to better coordinate projects initiated by Outside Sources and from within Public Works or other City Departments.				
Measures	FY 2019	FY 2020	FY 2021	FY 2022 (target)
Weekly Division Head Meetings:	48	49	49	49
Goal #2 - Improve “Visual” image and “Public Perception” image of Public Works.				
Strategy for “Visual” image - Identify key areas of Customer/City interaction - Focus on improving that interaction.				
Strategy for “Public Perception” Identify key areas of Customer/City interaction. Focus on improving that interaction.				
Measures	FY 2019	FY 2020	FY 2021	FY 2022 (target)
Customer Notifications:		88%	89%	90%
Improve and keep current the City Web Site for Public Works by making monthly changes to the web site:	76%	77%	80%	80%
Make Service Work Order “Call-backs” to evaluate service level:	21%	23%	24%	25%
Goal #3 - Improve each Division Head’s System Knowledge of their individual divisions.				
Strategy - Encourage each Division Head to increase their knowledge of their Division such that they can identify/discover areas of improvement which have not been noted in the past.				
Measures	FY 2019	FY 2020	FY 2020	FY 2022(target)
Review Processes on a monthly basis to discover ineffective and/or unproductive practices:	9	10	11	12
Goal #4 - Increase “Business Savvy” knowledge of each Division Head.				
Strategy - Encourage/require investigative mentoring, instructional classes, and “general thinking” of <i>current</i> business practices versus initiating a better way to run the division.				
Measures	FY 2019	FY 2020	FY 2021	FY 2022 (target)
Track Revenues versus Expenses Quarterly:	2	4	4	4
Management Training (each Division):	4	4	3	4

Goal #5 - Initiate 'ride-along' meetings with PW personnel on a regular basis in an effort to get to know them better and solicit feedback information from the ground level.				
Strategy - Set up regular on-the-job meetings with lead workers, work crews or individual workers to: 1) Get feedback on how their job is going, 2) Identify what needs they have, 3) receive suggestions on how their work place could be made better, and 4) just listen to what they have to say.				
Measures	FY 2019	FY 2020	FY 2021	FY 2022 (target)
Complete one quarterly "ride-along" meeting with each division of PW (Wastewater/Storm Water, Streets/Solid Waste, Water/Secondary Water, and Engineering). This would total 16 annual visits each budget year.				16



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

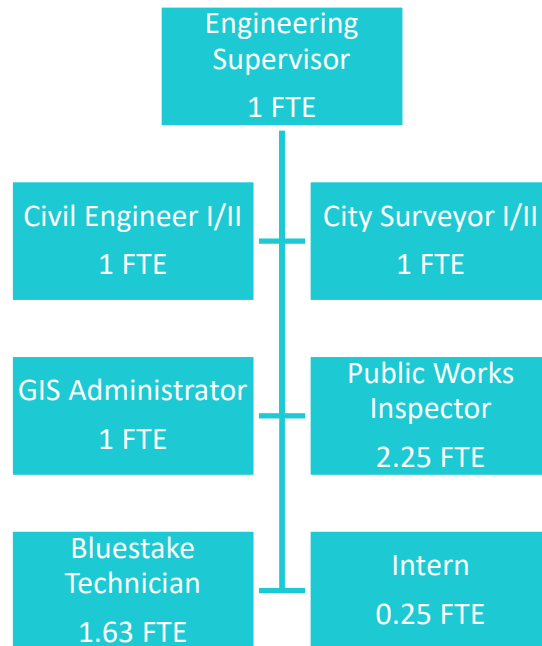
Public Works

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 APPROVED BUDGET</u>	<u>FY2021 MIDYEAR ACTUAL</u>	<u>FY2022 FINAL BUDGET</u>	<u>FY2022 VS FY2021 INC/(DEC)</u>
PERSONNEL						
10-4180-110	OFFICE SALARIES	185,686	183,325	88,376	335,944	152,619
10-4180-120	PART TIME EMPLOYEE SALARIES					
10-4180-130	EMPLOYEE BENEFITS	103,727	113,856	51,955	168,101	54,245
10-4180-140	OVERTIME PAY	403	250	-	250	-
10-4180-160	EMPLOYEE RECOGNITION	395	200	-	630	430
	TOTAL PERSONNEL	290,210	297,631	140,331	504,924	207,293
OPERATIONS						
10-4180-220	ORDINANCES & PUBLICATIONS	-	1,000	-	1,000	-
10-4180-230	MILEAGE AND VEHICLE ALLOWANCE	-	650	-	650	-
10-4180-236	TRAINING & EDUCATION	2,614	4,855	2,551	9,070	4,215
10-4180-240	OFFICE EXPENSE	547	700	95	700	-
10-4180-241	DEPARTMENT SUPPLIES	2,801	750	2,403	800	50
10-4180-245	GPS INTERLOCAL AGREEMENT	37	-	-	-	-
10-4180-250	EQUIPMENT EXPENSE	18	500	-	500	-
10-4180-255	COMPUTER OPERATIONS	1,800	2,000	-	2,000	-
10-4180-260	UTILITIES	357	500	107	500	-
10-4180-265	COMMUNICATIONS/TELEPHONE	883	999	285	1,361	362
10-4180-310	PROFESSIONAL & TECHNICAL SERVI	594	10,000	-	10,000	-
10-4180-330	CUSTOMER SERVICE REQUESTS	2,423	3,000	-	3,000	-
10-4180-510	INSURANCE & BONDS	717	1,450	873	1,450	-
10-4180-550	UNIFORMS	90	320	-	204	(116)
10-4180-551	PERSONAL SAFETY EQUIPMENT	-	110	-	-	(110)
10-4180-710	COMPUTER HARDWARE & SOFTWARE	280	-	166	950	950
	TOTAL OPERATIONS	13,160	26,834	6,481	32,185	5,351
	TOTAL PUBLIC WORKS	303,370	324,465	146,812	537,109	212,644

City Engineer

The Engineering Division is responsible for providing engineering oversight, review and inspection of all new public infrastructure constructed within the City of Springville and assisting other Divisions in maintaining the existing infrastructure within their charge. Major activities include: design and construction management of in-house CIP projects, engineering design review of proposed developments, inspection of public infrastructure improvements, survey services (property descriptions, deed creation, construction staking, etc.), and administration and management of the citywide GIS system.

MISSION STATEMENT: *We will provide fair and ethical engineering, inspection and technology services and ensure the highest quality design and construction of city infrastructure.*



City Engineer Summary

	FY 2020 Actual	FY 2021 Adopted	FY 2022 Final
Positions (FTE)	6.50	6.50	8.13
Personnel Expense	640,390	814,571	906,597
Non-Personnel Expense	179,492	186,253	601,267
Total	819,882	1,000,824	1,507,864

City Engineer - Performance Goals, Strategies, and Measures

Goal #1 - Design and manage CIP, in-house projects, and projects for sponsoring departments to ensure they are completed on schedule and within budget.				
Measures	FY 2019	FY 2020	FY 2021	FY 2022 (target)
% of CIP projects with total CO's less than 5% of bid awarded	89%	100%	100%	100%
Goal #2 - Provide development engineering review services and assistance to the applicants so that the City can have an efficient and effective development process.				
Measures	FY 2019	FY 2020	FY 2021	FY 2022 (target)
% of Engineering plan reviews completed within 10 working days	94%	100%	100%	100%
Goal #3 - Provide inspection services for the community on all public improvements to ensure compliance with approved plans, City rules, regulations and specifications and ensure quality construction and a superior end product.				
Measures	FY 2019	FY 2020	FY 2021	FY 2022 (target)
Public Works Inspection				
# of infrastructure repairs within warranty period per 1000 LF of new ROW	.46	.19	1.34	1
Cost (\$) of infrastructure repairs within warranty period per 1000 LF of new ROW	\$284	\$167	\$6,338	\$1,000
SWPPP Inspection				
Measures	FY 2019	FY 2020	FY 2021	FY 2022 (target)
% of active sites visited for monthly inspection	91%	100%	100%	100%
% of sites coming into compliance within 48 hours or less	99%	95%	94%	100%

FY 2022 Focus Goal: Goal #4 - Provide timely and accurate sub-surface utility locates for all City-owned utilities to minimize infrastructure damage during construction and excavation activities.				
Strategies:				
<ol style="list-style-type: none"> 1. Hire second FTE Blues Stake Utility Locator. 2. Make sure each individual Utility Superintendent is informed min 3 days prior to planned time off of Blue Stake Locator. 3. Update GIS maps as errors are identified in field <p style="margin-left: 40px;">Ensure each locator is calibrated and kept in good working order.</p>				
Measures	FY 2019	FY 2020	FY 2021	FY 2022 (target)
% of miss marks (outside the 2-foot allowance)	.20%	0.07%	0.17%	0%
% of requests fulfilled within 48 hours (working days) of request.	100%	100%	98.5%	100%



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

City Engineer

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 APPROVED BUDGET</u>	<u>FY2021 MIDYEAR ACTUAL</u>	<u>FY2022 FINAL BUDGET</u>	<u>FY2022 VS FY2021 INC/(DEC)</u>
PERSONNEL						
10-4185-110	OFFICE SALARIES	403,072	482,601	209,008	546,057	63,456
10-4185-120	PART-TIME SALARIES	-	6,799	2,283	34,941	28,142
10-4185-130	EMPLOYEE BENEFITS	236,675	323,521	135,851	322,892	(629)
10-4185-140	OVERTIME PAY	305	1,000	471	1,000	
10-4185-160	EMPLOYEE RECOGNITION	338	650	70	1,706	1,056
	TOTAL PERSONNEL	640,390	814,571	347,683	906,597	92,026
OPERATIONS						
10-4185-200	BUSINESS LUNCHES	89	200	-	200	
10-4185-220	ORDINANCES AND PUBLICATIONS	647	1,000	-	1,000	
10-4185-230	MILEAGE AND VEHICLE ALLOWANCE	211	400	-	400	-
10-4185-236	TRAINING & EDUCATION	10,018	9,500	385	18,565	9,065
10-4185-240	OFFICE EXPENSE	222	475	53	525	50
10-4185-241	DEPARTMENT SUPPLIES	3,401	9,720	1,452	8,230	(1,490)
10-4185-250	EQUIPMENT EXPENSE	7,917	11,290	2,270	6,910	(4,380)
10-4185-251	FUEL	3,804	10,312	1,974	13,040	2,728
10-4185-253	CENTRAL SHOP	2,814	5,700	1,719	7,620	1,920
10-4185-255	COMPUTER OPERATIONS	4,812	7,500	1,284	9,750	2,250
10-4185-260	UTILITIES	357	375	107	375	-
10-4185-265	COMMUNICATIONS/TELEPHONE	5,980	7,305	1,579	4,684	(2,621)
10-4185-300	LICENSING AGREEMENTS	27,138	44,435	27,826	45,254	819
10-4185-310	PROFESSIONAL & TECHNICAL SERVI	103,891	68,800	10,230	475,200	406,400
10-4185-510	INSURANCE & BONDS	2,307	2,825	2,836	2,825	-
10-4185-550	UNIFORMS	1,167	1,491	306	1,789	298
10-4185-551	PERSONAL SAFETY EQUIPMENT					-
10-4185-710	COMPUTER HARDWARE & SOFTWARE	4,718	4,925	1,165	4,900	(25)
	TOTAL OPERATIONS	179,492	186,253	53,188	601,267	415,014
	TOTAL ENGINEERING	819,882	1,000,824	400,871	1,507,864	507,040

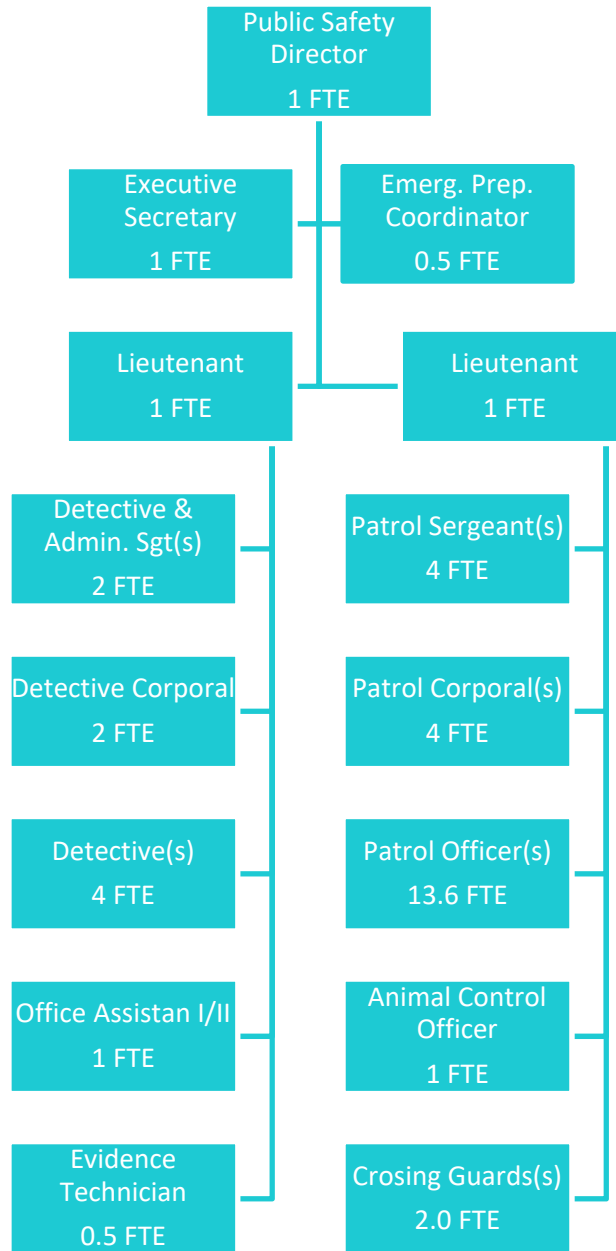
Police

The Springville Police Department has two primary objectives: First maintaining order and second, protecting life and property. These two broad objectives can be further divided into more specific goals of crime prevention and deterrence, evidence collection, apprehension of offenders, property recovery, traffic services and emergency services. The Department consists of a patrol division and investigations division and is supplemented by animal control. The Department strives to anticipate trends so we can be proactive and take action before we have to react to crises. We must always stay a step ahead by planning for future staffing needs, using technology wisely, and being prepared for lean budget times.

Mission Statement: *Our mission is to provide superior law enforcement through professional service, effective teamwork, fostering trust, confidence and respect for all persons.*

Core Values:

- Integrity** - strong moral and compassionate character and adherence to ethical principles.
- Courage** - personal resoluteness in the face of danger or difficulties.
- Confidence** - relationships built on trust.
- Reliability** - dependability and accuracy.
- Professional** - competence and character expected of a member of a highly skilled and trained profession.
- Duty** - performed for moral, legal, or ethical reasons.



Police Summary

	FY 2020 Actual	FY 2021 Adopted	FY 2022 Final
Positions (FTE)	35.10	36.10	38.60
Personnel Expense	3,300,097	3,636,068	3,978,301
Non-Personnel Expense	486,978	494,829	653,399
Total	3,787,075	4,130,897	4,631,700

Police Department - FY 2022 Focus Goal

Focus Goal - Our Focus Goal, in going from good to great, is to improve how we track, monitor and impact issues that matter to our citizens. We will improve our collecting and reporting data. We will improve our mechanism to educate the public about our success in keeping Springville safe. The ultimate goal is to act on the data, to reduce crime, to positively impact public safety, and to improve public perception of safety.

Strategies

1. Traffic flow, traffic complaints, traffic accidents, traffic enforcement (and how enforcement impacts flow, complaints and accidents)
2. Data regarding illegal drug use, hopeful to get data on results of drug diversion through adult court
3. Data on tobacco and marijuana vaping in our schools (which is a significant and growing issue), currently the schools do not allow criminal prosecution for these violations, but I would like to address cases through Youth Court and then gather data on results
4. Data on property crimes with accurate comparisons to neighboring cities

Police Department - Performance Goals, Strategies and Measures

Goal #1 - Maintain order in our community.				
Strategy - Provide effective patrol, response and investigation of crime.				
Measures (Calendar years)	2017	2018	2019	2020
Number of domestic violence cases	83	158	71	96
Number of drug cases reported	341	242	215	180
Number of persons arrested for drug & DUI crimes	168	286	304	249
Total number of adult arrests	802	787	844	790
Total number of juvenile arrests	136	138	88	74
Public Contacts per Officer	961	960	977	906
Incident Reports per Officer	467	479	489	343
911 Calls Received	9,088	8,614	8,488	9,501
911 Calls Answered <15 sec (95%)	96.44%	99.82%	99.33%	99.35%

Goal #2 - Protect life and property in Springville				
Strategy - Respond to criminal acts, investigate and refer suspects for prosecution.				
Measures (Calendar years)	2017 (target)	2018 (target)	2019 (target)	2020 (target)
Property crimes per 1,000 population	21.27 (21.0)	19.18 (21.0)	19 (21.0)	15.85 (21.0)
Violent crimes per 1,000 population	.42 (1.1)	2.21 (1.0)	<1.0	2.32 (<1.0)
Value of property stolen	\$567,553	\$564,346	\$736,814	\$805,411
Value of property recovered	\$118,735	\$184,119	\$440,271	\$297,990
Percent of property recovered	20.9% (40%)	32.6% (35%)	(35%)	37% (35%)
% of property recovered - US average	27.6%	n/a		
Number of adults referred for felony prosecution to Utah County Atty. Office	134	163	155	243
Goal #3 - Maintain a highly trained and effective police force.				
Strategy - Provide training that exceeds State standards to improve officer's skills and abilities.				
Strategy - Hire and retain qualified officers				
Measures	2017 (target)	2018 (target)	2019 (target)	2020 (target)
Average number of hours of training per police officer	90 (90)	165 (90)	170 (90)	122 (90)
Compare number of (authorized officers) to the number of available officers	25 (27)	24 (29)	29 (29)	29 (29)



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Police

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 APPROVED BUDGET</u>	<u>FY2021 MIDYEAR ACTUAL</u>	<u>FY2022 FINAL BUDGET</u>	<u>FY2022 VS FY2021 INC/(DEC)</u>
PERSONNEL						
10-4210-110	PAYROLL - POLICE	1,884,654	1,920,733	950,487	2,211,630	290,897
10-4210-120	PART-TIME EMPLOYEE SALARIES	66,484	95,260	33,630	122,260	27,000
10-4210-130	EMPLOYEE BENEFITS	1,204,903	1,456,465	666,742	1,472,805	16,340
10-4210-140	OVERTIME PAY	55,711	52,000	17,227	60,000	8,000
10-4210-141	OVERTIME PAY-LIQUOR TAX ACTIVI	9,464	12,500	3,818	10,000	(2,500)
10-4210-142	OVERTIME PAY - REIMBURSABLE	40,681	37,500	15,043	37,500	-
10-4210-143	OVERTIME PAY - HOLIDAYS	35,236	38,000	10,283	36,000	(2,000)
10-4210-144	OVERTIME PAY - TASKFORCE	-	20,000	-	20,000	-
10-4210-160	EMPLOYEE RECOGNITION	2,964	3,610	995	8,107	4,497
	TOTAL PERSONNEL	3,300,097	3,636,068	1,698,225	3,978,301	342,233
OPERATIONS						
10-4210-200	BUSINESS LUNCHES	654	900	367	800	
10-4210-220	PERIODICALS & PUBLICATIONS	278	250	-	100	(150)
10-4210-236	TRAINING & EDUCATION	48,469	9,728	21,548	66,209	56,481
10-4210-237	EDUCATION REIMBURSEMENTS	23,497	18,100	731	7,062	(11,038)
10-4210-238	CERT	1,130	2,000	350	2,000	-
10-4210-240	OFFICE EXPENSE	8,777	7,000	4,038	9,000	2,000
10-4210-241	OPERATION SUPPLIES-OFFICE EQUIP	9,789	7,000	5,603	12,000	5,000
10-4210-243	EMERGENCY PREPAREDNESS	1,357	2,000	53	2,000	-
10-4210-245	OPERATION SUPPLIES-FIREARMS	13,732	17,500	8,370	26,500	9,000
10-4210-249	EQUIP. MAINT.-MISCELLANEOUS	791	2,000	306	1,000	(1,000)
10-4210-250	EQUIPMENT MAINT. - FUEL	49,544	39,097	23,481	55,302	16,205
10-4210-251	EQUIP. MAINT.-VEHICLE REPAIR	23,106	33,000	7,865	25,000	(8,000)
10-4210-252	EQUIP. MAINT.-MAINT. AGREEMENT	61,329	72,350	59,848	130,345	57,995
10-4210-253	CENTRAL SHOP	37,617	47,228	15,135	63,136	15,908
10-4210-254	EQUIP. MAINT.-RADIO PAGERS	1,275	3,500	609	1,500	(2,000)
10-4210-255	COMPUTER OPERATIONS	934	2,370	500	7,540	5,170
10-4210-256	ANIMAL CONTROL - SUPPLIES	7,613	10,750	5,138	10,750	-
10-4210-257	ANIMAL CONTROL - SHELTER	62,613	56,855	29,795	71,648	14,793
10-4210-260	UTILITIES	9,531	9,600	2,849	1,000	(8,600)
10-4210-265	COMMUNICATIONS/TELEPHONE	22,854	34,645	11,489	29,299	(5,346)
10-4210-266	SUPPLIES-LIQUOR TAX ACTIVITY	97	1,000	-	1,000	-
10-4210-310	PROFESSIONAL & TECHNICAL SERVI	23,041	14,750	6,171	22,700	7,950
10-4210-313	NARCOTICS TASK FORCE	11,973	12,000	-	12,000	-
10-4210-314	INVESTIGATION	564	1,500	285	1,700	200
10-4210-336	GRAFFITI CONTROL	-	500	-	500	-
10-4210-342	GENERAL GRANTS	-	5,000	7,031	5,000	-
10-4210-510	INSURANCE & BONDS	15,207	32,000	18,286	32,000	-
10-4210-512	YOUTH PROGRAMS	638	2,771	51	2,000	(771)
10-4210-550	UNIFORMS - CLOTHING	25,812	22,960	10,961	28,458	5,498
10-4210-551	UNIFORMS - EQUIPMENT	-	-	-	-	-
10-4210-552	UNIFORMS - CLEANING	3,957	4,500	943	3,000	(1,500)
10-4210-710	COMPUTER HARDWARE & SOFTWARE	20,798	21,975	7,642	22,850	875
	TOTAL OPERATIONS	486,978	494,829	249,444	653,399	158,670
	TOTAL POLICE	3,787,075	4,130,897	1,947,669	4,631,700	500,903

Police Dispatch

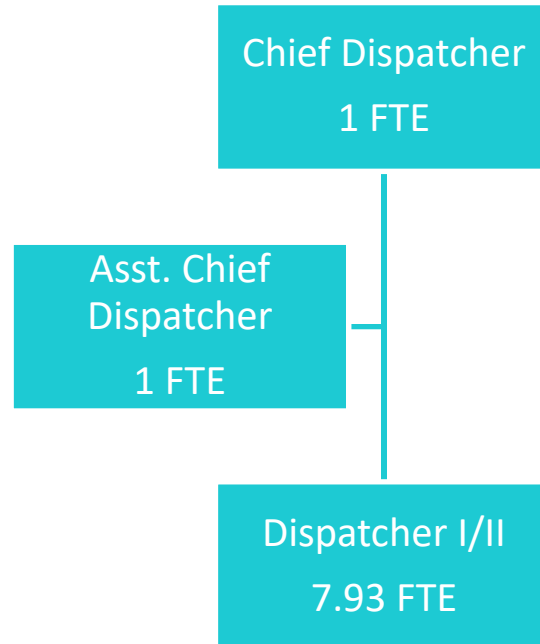
Springville City's dispatch center has around-the-clock coverage and the latest in technology. Dispatchers are trained as Emergency Medical Dispatchers (EMDs). As such they are able to give life-saving instructions over the telephone, and have been credited with helping family members save the lives of a number of young children and adults. Dispatchers are connected to public safety responders by radio, cellular telephone and pager systems. The Dispatch Center handles thousands of calls each week. The dispatchers also assist all City departments with after hour call-outs to non-public safety personnel such as Water, Sewer, Street and Facilities personnel.

Mission Statement: *Our mission is to provide superior law enforcement through professional service, effective teamwork, fostering trust, confidence and respect for all persons.*

Core Values:

- Integrity** - a strong moral and compassionate character and adherence to ethical principles.
- Courage** - a personal resoluteness in the face of danger or difficulties.
- Confidence** - a relationship built of trust.
- Reliability** - to be dependable and accurate.
- Professional** - to have a competence and character expected of a member of a highly skilled and trained profession.
- Duty** - that which must be done for moral, legal, or ethical reasons.

The Dispatchers work under the supervision of the Director of Public Safety and the Police Department’s Investigations Lieutenant. Performance goals, strategies and measures are included in the Police Department.



Police Dispatch Summary

	FY 2020 Actual	FY 2021 Adopted	FY 2022 Final
Positions (FTE)	9.81	9.81	9.93
Personnel Expense	704,440	747,365	790,778
Non-Personnel Expense	69,500	89,538	85,244
Total	773,940	836,903	876,022



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Dispatch

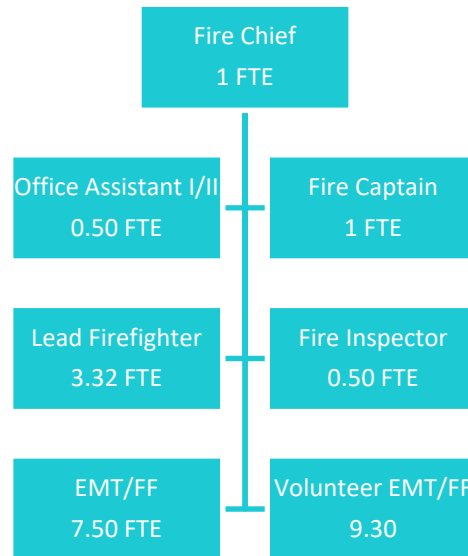
<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 APPROVED BUDGET</u>	<u>FY2021 MIDYEAR ACTUAL</u>	<u>FY2022 FINAL BUDGET</u>	<u>FY2022 VS FY2021 INC/(DEC)</u>
PERSONNEL						
10-4211-110	PAYROLL -DISPATCH	390,888	400,953	194,291	434,116	33,163
10-4211-120	PART TIME EMPLOYEES SALARIES	53,623	73,051	27,137	86,679	13,628
10-4211-130	EMPLOYEE BENEFITS	225,803	255,230	124,707	245,397	(9,833)
10-4211-140	OVERTIME PAY	17,972	5,150	8,516	7,500	2,350
10-4211-143	OVERTIME-HOLIDAYS	13,908	12,000	8,288	15,000	3,000
10-4211-160	EMPLOYEE RECOGNITION	2,245	981	112	2,086	1,105
	TOTAL PERSONNEL	704,440	747,365	363,051	790,778	43,413
OPERATIONS						
10-4211-236	TRAINING & EDUCATION	4,220	4,020	1,982	8,160	4,140
10-4211-237	EDUCATION REIMBURSEMENTS				-	-
10-4211-241	OPERATION SUPPLIES	2,601	3,000	457	2,500	(500)
10-4211-242	GRANT EXPENDITURES				2,000	2,000
10-4211-252	EQUIP. MAINT.-MAINT. AGREEMENT	56,505	74,008	29,313	59,860	(14,148)
10-4211-254	EQUIP. MAINT.-RADIO PAGERS	-	2,000	225	2,000	-
10-4211-510	INSURANCE AND BONDS	3,199	3,950	3,897	3,950	-
10-4211-550	UNIFORMS - CLOTHING	519	935	-	1,224	289
10-4211-710	COMPUTER HARDWARE & SOFTWARE	2,457	1,625	1,658	5,550	
	TOTAL OPERATIONS	69,501	89,538	37,532	85,244	(8,219)
	TOTAL DISPATCH	773,940	836,903	400,583	876,022	35,194

Fire and EMS

Springville Fire & Rescue is a “dual role” combination fire department. Our members serve as both fire fighters and emergency medical technicians (EMTs). We respond to a wide variety of emergencies including medical, fire suppression, hazardous materials, motor vehicle accidents and extrications. In addition to functioning in a “dual role” capacity for our community, Springville Fire & Rescue provides a “third service” in the form of patient transportation to the hospital. We are a “combination” fire department made up of full-time, part-time and volunteer members.

Mission Statement: *To have a positive impact on emergencies by, Saving Lives, Fighting Fires, and Protecting Property.*

Our Motto is: *“Response Ready”*



Fire & EMS Summary

	FY 2020 Actual	FY 2021 Adopted	FY 2022 Final
Positions (FTE)	23.12	23.12	23.12
Personnel Expense	1,037,228	1,074,529	1,156,768
Non-Personnel Expense	369,324	436,074	516,240
Total	1,406,552	1,510,603	1,673,008

Fire & EMS - Performance Goals, Strategies and Measures

Goal #1 - Maintain an all hazards response ready department.				
Strategy - Provide the staffing, training and equipment to respond to emergencies.				
Measures (Calendar years)	2016	2017	2018	2019
Percent of members who maintain their EMS State Certifications (Goal is 90%)	99%	99%	99%	99%
Percent of members who maintain their Fire State Certifications (Goal is 90%)	90%	90%	86%	75%
Maintain volunteer members at an acceptable level (100% = 40)	95%	91%	90%	95%
Maintain part time staff at a level to cover all positions (100% = 27)	84%	84%	85%	81%
Maintain equipment to an ISO 5 rating	Yes	Yes	Yes	Yes
Goal #2 - Provide a quality fire service.				
Strategy - Provide proper resources, and fight fires effectively.				
Measures (Calendar years)	2016	2017	2018	2019
Muster 15 Firefighters on major fires (Goal is 90%)	50%	69%	60%	83%
Initiate fire attack w/in 2 min of arrival (Goal is 90%)	100%	100%	100%	100%
Confine structure fire to building of origin (Goal is 95%)	100%	100%	100%	100%
Goal #3 - Provide a quality emergency medical response and service.				
Strategy - Provide a timely response time & a quarterly review of EMS responses				
Measures (Calendar years)	2016	2017	2018	2019
Percent of EMS cases that meet or exceed State standards of care (Goal is 90%)	94.5%	95%	95%	95%
Percent of time on duty EMT's arrive in less than 8 minutes (Goal is 90%)	94%	100%	100%	100%
Percent of time volunteers EMT's arrive in less than 14 min. (Goal is 90%)	91%	84%	91%	91%
Goal #4 - Reduce loss of life and property.				
Strategy - Provide an active fire prevention program providing fire inspections, plan reviews, and youth fire education.				
Measures (Calendar years)	2016	2017	2018	2019
Percent of plan reviews completed within 21 days (Goal is 90%)	100%	100%	100%	100%
Percent of annual business inspections and re-inspections completed annually (600) (Goal is 90%)	92.5%	86%	82%	100%
Number of youth prevention groups taught (Goal is 50)	73	60	54	49



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Fire & EMS

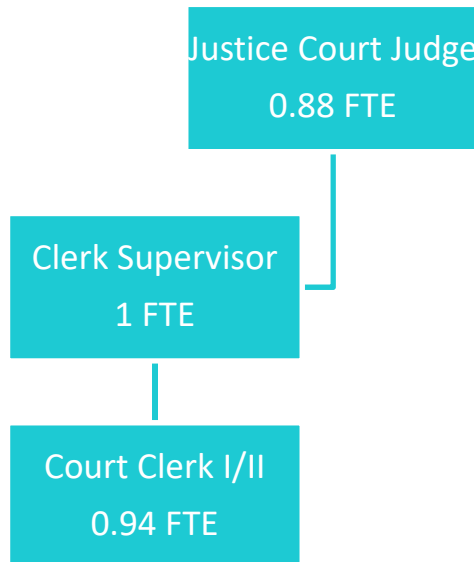
<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 APPROVED BUDGET</u>	<u>FY2021 MIDYEAR ACTUAL</u>	<u>FY2022 FINAL BUDGET</u>	<u>FY2022 VS FY2021 INC/(DEC)</u>
PERSONNEL						
10-4220-110	PAYROLL - FULL TIME	332,010	329,113	171,901	357,840	28,727
10-4220-120	PAYROLL- PART TIME	147,054	278,864	64,892	300,946	22,082
10-4220-121	PAYROLL - VOLUNTEER	333,652	221,837	171,273	237,253	15,416
10-4220-130	EMPLOYEE BENEFITS	208,345	236,403	124,287	249,875	13,472
10-4220-140	OVERTIME PAY	1,628	1,000	769	1,000	-
10-4220-143	OVERTIME PAY - HOLIDAYS	13,237	5,000	4,438	5,000	-
10-4220-160	EMPLOYEE RECOGNITION	1,302	2,312	144	4,854	2,542
	TOTAL PERSONNEL	1,037,227	1,074,529	537,703	1,156,768	82,239
OPERATIONS						
10-4220-150	BAD DEBT EXPENSE	-	10,000	-	10,000	-
10-4220-200	BUSINESS LUNCHES	159	200	-	200	-
10-4220-220	MAGAZINES & PUBLICATIONS	30	345	30	330	(15)
10-4220-236	TRAINING & EDUCATION	5,216	8,395	817	20,915	12,520
10-4220-237	TRAINING MATERIALS	2,369	3,850	37	4,750	900
10-4220-240	OFFICE EXPENSE	8,202	7,460	2,460	8,510	1,050
10-4220-241	OPERATION SUPPLIES	15,442	15,350	3,660	34,355	19,005
10-4220-242	GRANT EXPENDITURES	1,574	10,500	-	10,500	-
10-4220-244	AMBULANCE SUPPLIES	76,631	67,289	41,859	77,310	10,021
10-4220-245	BILLING FEES	84,511	81,469	34,962	81,469	-
10-4220-250	EQUIPMENT EXPENSE	17,443	21,065	331	32,180	11,115
10-4220-251	FUEL	11,503	13,267	5,247	16,584	3,317
10-4220-253	CENTRAL SHOP	36,813	31,045	18,429	41,502	10,457
10-4220-254	EQUIP. MAINT.-RADIO PAGERS	248	4,600	130	4,960	360
10-4220-255	COMPUTER OPERATIONS	-	13,850	5,030	17,850	4,000
10-4220-256	EQUIPMENT MAINT - VEHICLE REPAIR	19,112	19,937	9,427	19,000	(937)
10-4220-260	UTILITIES	7,054	8,000	916	8,000	-
10-4220-265	COMMUNICATIONS/TELEPHONE	5,586	6,321	2,545	8,351	2,030
10-4220-310	PROFESSIONAL SERVICES	14,090	20,160	10,257	24,260	4,100
10-4220-510	INSURANCE & BONDS	27,603	32,000	29,641	32,000	-
10-4220-512	YOUTH PROGRAMS	-	2,000	166	2,500	500
10-4220-550	UNIFORMS	29,035	56,246	2,155	57,989	1,743
10-4220-551	UNIFORMS - TURNOUTS	-	-	-	-	-
10-4220-710	COMPUTER EQUIPMENT AND SOFTWARE	6,705	2,725	-	2,725	-
	TOTAL OPERATIONS	369,324	436,074	168,099	516,240	80,166
	TOTAL FIRE	1,406,552	1,510,603	705,802	1,673,008	162,405

Municipal Court

The Justice Court is established by the municipality and has the authority to deal with class B and C misdemeanors, violations of ordinances, small claims, and infractions committed within its territorial jurisdiction.

Four-person juries hear jury trials in the Justice Court. City attorneys prosecute cases involving municipal ordinance violations and state law in municipal courts. Litigants and defendants often act without an attorney (pro se) in Justice Courts but may hire counsel or apply for a public defender.

Mission Statement: *The Mission of the Springville City Justice Court is to improve the quality of life in our community.*



Municipal Court Summary

	FY 2020 Actual	FY 2021 Adopted	FY 2022 Final
Positions (FTE)	2.88	3.13	2.82
Personnel Expense	254,885	317,438	259,740
Non-Personnel Expense	51,342	67,995	74,033
Total	306,227	385,433	333,773

Municipal Court - Performance Goals, Strategies and Measures

Goal #1 - Maintain a safe environment for the community and employees while at the court.				
Strategy - Ensure safety by complying with the standards of justice courts designated by state code 78A-7-103 and other common-sense safety measures. Use of security services and metal detectors in the courtroom and lobby.				
Measure	2018	2019	2020	2021 (target)
Require a Bailiff in the courtroom and lobby when court is in session.	100	100	100	100
Goal #2 - Compliance/Clearance Rates - Review number of cases filed and compare with cases terminated, this will disclose how the court is keeping up with the caseload.				
Strategy - Compare reports monthly to determine if court is keeping up with collections, dismissals, probation compliance and closing of cases.				
Measure	2018	2019	2020	2021 (target)
Review tracking reports weekly to maintain compliance.	119%	114%	104%	100%
Goal #3 - Case flow Management - Ensure accountability by fair, equitable, and timely treatment of those involved in the criminal justice system.				
Strategy - Schedule appointments as quickly as possible. Preparing and monitoring cases, manage court processes, requests for information, motions, and code compliance.				
Measure	2018	2019	2020	2021 (target)
Number of cases disposed	3,918	3,731	2762	3000
Goal #4 - Require all employees comply with state-designated court education requirements and encourage employees to go above requirements.				
Strategy - Maintain knowledge of justice court requirements and changes and provide additional training to implement new requirements. Have employees learn new subjects and teach it to the other clerks. Routine use of online training provided by the Utah Administrative Office of the Courts (OTP).				
Measures	2018	2019	2020	2021 (target)
Attend mandatory annual conference and spend minimum of 1 hour per week using the Online Training Program and web classes.	100	100	100	100



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Municipal Court

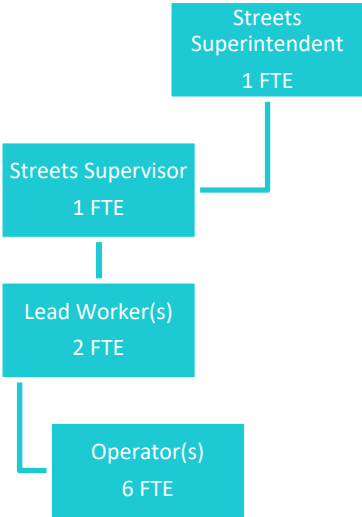
<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 APPROVED BUDGET</u>	<u>FY2021 MIDYEAR ACTUAL</u>	<u>FY2022 FINAL BUDGET</u>	<u>FY2022 VS FY2021 INC/(DEC)</u>
PERSONNEL						
10-4250-110	JUSTICE & CLERK SALARY	151,846	176,555	98,463	154,800	(21,755)
10-4250-120	PART-TIME EMPLOYEE SALARIES	32,950	33,119	17,731	36,014	2,895
10-4250-130	EMPLOYEE BENEFITS	70,026	107,451	43,565	68,334	(39,117)
10-4250-140	OVERTIME PAY	10	-	206	-	
10-4250-160	EMPLOYEE RECOGNITION	53	313	-	592	279
	TOTAL PERSONNEL	254,885	317,438	159,964	259,740	(57,698)
OPERATIONS						
10-4250-200	BUSINESS LUNCHES	114	-	27	-	-
10-4250-220	PUBLICATIONS AND LAW BOOKS	2,450	3,000	1,786	3,000	
10-4250-236	TRAINING & EDUCATION	1,739	1,400	-	1,500	100
10-4250-240	OFFICE EXPENSE	7,692	11,340	3,296	10,000	(1,340)
10-4250-250	EQUIPMENT EXPENSE	488	500	-	-	(500)
10-4250-255	COMPUTER OPERATIONS	427	2,000	1,252	2,000	-
10-4250-260	UTILITIES	3,177	3,250	950	3,250	-
10-4250-265	COMMUNICATION/TELEPHONE	712	2,205	308	648	(1,557)
10-4250-270	DEFENSE/WITNESS FEES				-	-
10-4250-271	WITNESS/JURY FEES	895	2,300	241	4,600	2,300
10-4250-310	PROFESSIONAL SERVICES	30,496	38,500	1,982	45,000	6,500
10-4250-510	INSURANCE & BONDS	1,032	1,500	1,257	1,500	-
10-4250-550	UNIFORMS	275	425	-	510	85
10-4250-710	COMPUTER HARDWARE & SOFTWARE	1,844	1,575	641	2,025	450
	TOTAL OPERATIONS	51,342	67,995	11,739	74,033	6,038
	TOTAL COURT	306,227	385,433	171,703	333,773	(51,660)

Streets

The Streets Division is responsible for the operation and maintenance of the City’s 140 miles of roadways. Major Streets Division activities include:

- Streets maintenance programs; including crack, slurry and chip seals, micro surfacing and asphalt overlays, and utility excavation projects.
- Replacing, repairing, and upgrading concrete curb, gutter & sidewalks throughout the city.
- Re-painting of roadway striping and roadway markings.
- Traffic sign inventory, repair and replacement.
- Snow removal to provide safe driving conditions during winter months
- Debris removal at critical locations within Hobble Creek to protect bridges and structures during spring runoff.

MISSION STATEMENT: *Provide safe and quality roadways and sidewalks to the public through effective and efficient routine maintenance.*



Streets Summary

	FY 2020 Actual	FY 2021 Adopted	FY 2022 Final
Positions (FTE)	8.00	8.00	10.00
Personnel Expense	575,458	695,227	880,324
Non-Personnel Expense	599,362	544,073	711,405
Total	1,356,820	1,239,300	1,591,729

Streets - FY 2022 Focus Goal

Focus Goal - Provide a safe circulation system for vehicles, non-motorized vehicles and pedestrians.
Strategies <ol style="list-style-type: none"> 1. Improve our software program to facilitate decision-making, budget, and best management practices. 2. Create Bi-weekly meetings with GIS to implement Data 3. Complete our Sidewalk condition analysis
Measures <ol style="list-style-type: none"> 1. To Improve our Concrete Program (Elements) to be operating at 100% 2. Create mapping with deficiency Ranking, linked to work orders & History.

Streets Department Performance Goals, Strategies, and Measures

Springville general plan, chapter 4, transportation and circulation - To provide and maintain a vibrant, multi-modal transportation network that encourages flow, safety, and a consideration for the aesthetics of the community.				
Objective 2 - Provide a safe circulation system for non- motorized vehicles and pedestrians. Continue efforts to improve maintenance of the City's streets, signs, bike lanes & sidewalks. Provide a safe & efficient Snow removal operation				
Measures	FY 2018/19	FY 2019/20	FY 2020/21	FY21/22 Target
Pavement Markings Re-Painted (Crosswalks, ladders, stop bars RXR, Red curb Etc.)	83%	100%	96%	100%
Traffic Sign Maintenance Plan. (Update 14% of the city to MUTCD retro reflectivity Standards)	9.35%	10.85%	10.97%	14%
Snowplow Operations (# Hours to clear streets after a storm)	5.38	5.09	4.2	6.4
Snow Removal Cost Per Mile	\$508.55	\$180	\$123	\$540
Concrete Maintenance plan (Repair 15% Known Hazards annually)	16.29%	15.53%	13.17%	30%

Objective 4 -Develop a street maintenance program combined with annual visual surveying of City streets to help determine annual maintenance plan. Continue to explore roadway resurfacing options or modify existing maintenance techniques to enhance the roadway service life of the roadway.				
Measures	FY 2018/19	FY 2019/20	FY 2020/21	FY21/22 Target
Streets 7 Year Maintenance Plan (Treat 14% roads annually)	10.42%	14.76%	19%	14%
Road condition RSL (Remaining Service Life) 1-10 10 is Best	5.58	5.3	6.5	5.3



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

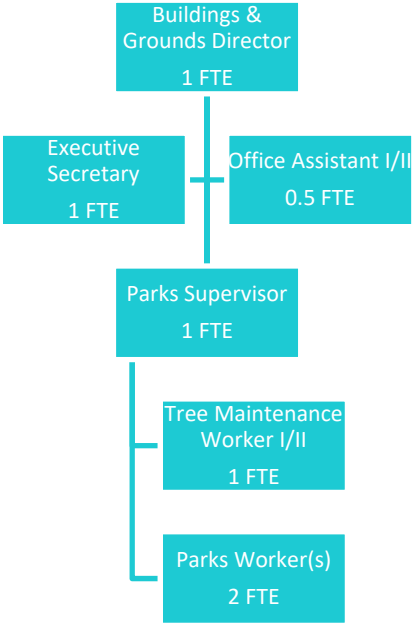
Streets

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 APPROVED BUDGET</u>	<u>FY2021 MIDYEAR ACTUAL</u>	<u>FY2022 FINAL BUDGET</u>	<u>FY2022 VS FY2021 INC/(DEC)</u>
PERSONNEL						
10-4410-110	PAYROLL - STREETS DEPARTMENT	464,575	415,118	224,259	536,680	121,562
10-4410-130	EMPLOYEE BENEFITS	285,216	272,309	144,266	334,544	62,235
10-4410-140	OVERTIME PAY	6,497	7,000	2,692	7,000	-
10-4410-160	EMPLOYEE RECOGNITION	1,170	800	75	2,100	1,300
	TOTAL PERSONNEL	757,458	695,227	371,292	880,324	185,097
OPERATIONS						
10-4410-230	MILEAGE AND VEHICLE ALLOWANCE					-
10-4410-236	TRAINING & EDUCATION	185	1,120	435	2,240	1,120
10-4410-241	TRAFFIC ENGINEERING (SIGNS)	47,334	40,105	10,974	40,985	880
10-4410-242	STOCKPILE - GRAVEL	23,627	30,000	4,054	30,000	-
10-4410-243	DEPARTMENTAL SUPPLIES	11,778	14,000	4,796	17,100	3,100
10-4410-244	NEW SUBDIVISION SIGNS	5,043	10,000	5,047	10,000	-
10-4410-250	EQUIPMENT OPERATION EXPENSES	19,696	19,000	14,569	21,700	2,700
10-4410-251	FUEL	35,245	36,574	13,218	45,717	9,143
10-4410-252	VEHICLE EXPENSE	2,783	19,650	3,069	21,950	2,300
10-4410-253	CENTRAL SHOP	49,596	50,997	19,602	68,174	17,177
10-4410-255	COMPUTER OPERATIONS	-	4,420	-	4,420	-
10-4410-260	UTILITIES	3,226	3,640	751	3,640	-
10-4410-265	COMMUNICATION/TELEPHONE	2,484	2,102	1,832	3,631	1,529
10-4410-310	PROFESSIONAL & TECHNICAL SERVI	856	1,000	-	13,500	12,500
10-4410-330	CUSTOMER SERVICE REQUESTS	1,937	4,500	1,882	4,500	-
10-4410-510	INSURANCE & BONDS	6,390	7,500	6,890	7,500	-
10-4410-511	CLAIMS SETTLEMENTS				9,170	9,170
10-4410-512	TRAFFIC LIGHT MAINTENANCE	11,186	13,000	522	5,000	(8,000)
10-4410-550	UNIFORMS	4,937	5,440	1,220	6,528	1,088
10-4410-551	PROTECTIVE EQUIPMENT	3,872	3,900	1,685	3,900	-
10-4410-610	BRIDGE MAINTENANCE	3,803	12,500	-	12,500	-
10-4410-620	OTHER SERVICES	5,459	23,100	3,310	23,100	-
10-4410-625	SPECIAL REPAIRS	2,593	6,500	1,812	6,500	-
10-4410-630	SNOW REMOVAL	9,995	30,000	8,722	30,000	-
10-4410-640	STREET MAINTENANCE	193,782	90,800	51,860	90,800	-
10-4410-650	SIDEWALKS - CURB & GUTTER	84,232	51,000	47,466	150,000	99,000
10-4410-653	PAINT MAINTENANCE	58,503	61,700	46,377	59,200	(2,500)
10-4410-710	COMPUTER EQUIPMENT AND SOFTWA	256	825	360	950	125
10-4410-720	OFFICE FURNITURE & EQUIPMENT	264	700	-	18,700	18,000
10-4410-770	BACKHOE (ANNUAL TRADE-IN)	10,300	-	491	-	-
	TOTAL OPERATIONS	599,362	544,073	250,941	711,405	167,332
	TOTAL STREETS	1,356,820	1,239,300	622,233	1,591,729	352,429

City Parks

The City Parks Division of the Buildings and Grounds Department is responsible for the maintenance, care, and operation of over 170 acres of parks, public areas, green spaces, trails, and park facilities throughout Springville. They also keep all parks, public areas, green spaces, trails, and park facilities in top condition during all seasons of the year. They also facilitate snow removal services around all City facilities, parking areas, trails, and public spaces. The Urban Forestry division is maintained and executed by a full-time certified City Arborist, and staff, as its goal is to maintain City trees according to ISA standards and keeping our Tree City USA status year over year.

MISSION STATEMENT: *Working together to provide safe places of beauty, distinction, and happiness for the enjoyment of all.*



City Parks Summary

	FY 2020 Actual	FY 2021 Adopted	FY 2022 Final
Positions (FTE)	11.99	11.99	6.5
Personnel Expense	759,502	751,395	554,803
Non-Personnel Expense	234,018	394,628	779,959
Total	993,520	1,146,023	1,334,762

City Parks - FY 2022 Focus Goal

Focus Goal - City parks, properties and trails have character and purpose that benefit the City for physical, intellectual, social, and emotional wellbeing and health.
Strategies <ol style="list-style-type: none"> 1. City Parks will be well groomed and maintained at superior performance and safety standards at all times of the year via executing the irrigation, fertilization, weed control, mowing, trimming, planting and safety inspection programs in an effective and measurable way per the department service level standards. 2. This can be accomplished by instilling employee pride, by administrating employee schedules, executing weekly equipment inspections, managing the Brightview contract and increasing employee morale.
Measures Percentage of Grounds Rated B+ or Higher. Target: 90%

Parks Department - Performance Goals, Strategies, and Measures

Goal #1: City owned parks/properties/trails have character and purpose that benefit the City for physical, intellectual, social, and emotional health.	
<p>Strategy#1: Create a new parks & trails master plan and Impact Fee Facilities Plan (IFFP) that provide an up to date vision to develop and/or expand parks and trails that connect people to their community and provide creative recreation.</p> <p>Strategy#2: Execution of department performance measures that quantitatively inform the department about how successful their services are in meeting their intended outcomes, as well as the processes that produce them, to make intelligent and calculated decisions about work that is performed. [Outcomes=the benefits or changes for recipients of department services during or after the strategy is implemented]</p> <p>Strategy#3: Parks, green spaces, cemeteries, and City grounds will be well groomed and maintained at superior performance and safety standards at all times of the year via executing the irrigation, fertilization, weed control, mowing, trimming, and safety inspection programs in an effective and measurable way per the department standards. This can be accomplished by instilling employee pride, by administrating employee schedules, executing weekly equipment inspections, and increasing employee morale.</p> <p>Strategy#4: Maximize revenues received through pavilion reservations by providing a quality experience with facility conditions and a user-friendly reservation system.</p>	
MONTHLY/ANNUAL METRIC	TARGET
% of Grounds Rated B+ or Higher	90%
% of Safety/Site/Playground Inspections Completed	100%

Measures	FY 2019	FY 2020	FY 2021	FY 2022 Target
Monthly Park/City Ground Inspection Sheets (note: all parks are visited and inspected each week)	38	42	42	42
Annual Fertilizations and Aerating- (Pending on the Park/City Ground)	3	3	3	4
Annual Selective Herbicide Applications	2	2	2	3
Parks Maintained at or above Buildings & Grounds Standards	95%	90%	90%	90%
Goal #2 - Urban forest maintained at or above International Society of Arboriculture (ISA) standards.				
Strategies -				
<ul style="list-style-type: none"> 1- Maintain all trees according to ISA standards and per the City code/ordinances. 2- Plant new street trees as development requires, maximize street tree revenues 3- Implement and maintain a city tree inventory 4- Prioritize maintenance plan according to tree assessments 5- Replace a minimum of 2% (Required by Tree City USA) of trees every year 6- Maintain Tree City USA status, FY2020 will be 40 years. 				
Measures	FY 2019	FY 2020	FY 2021	FY 2022 Target
Percent of Trees Replaced	2%	2%	2%	2%
Number of new trees planted	243	217	304	806
Years as a Tree City USA	39	40	41	42



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

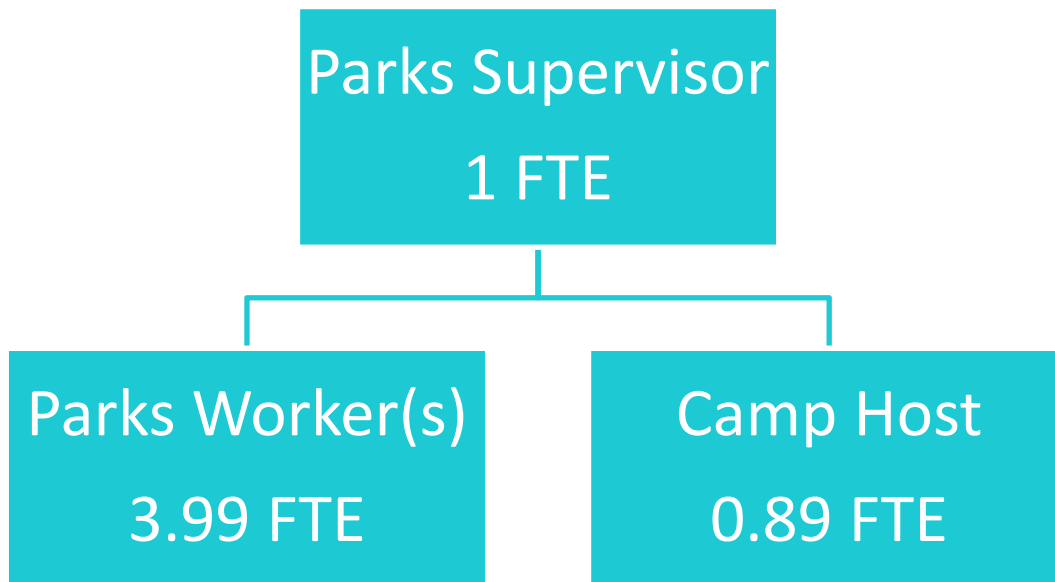
Parks

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 APPROVED BUDGET</u>	<u>FY2021 MIDYEAR ACTUAL</u>	<u>FY2022 FINAL BUDGET</u>	<u>FY2022 VS FY2021 INC/(DEC)</u>
PERSONNEL						
10-4510-110	PAYROLL - PARKS DEPARTMENT	418,607	375,808	183,348	345,694	(30,114)
10-4510-120	PART-TIME EMPLOYEE SALARIES	62,099	115,268	41,317	17,657	(97,611)
10-4510-130	EMPLOYEE BENEFITS	274,457	254,820	112,393	185,788	(69,032)
10-4510-140	OVERTIME PAY	2,606	4,300	1,016	4,300	-
10-4510-160	EMPLOYEE RECOGNITION	1,734	1,199	199	1,365	166
	TOTAL PERSONNEL	759,502	751,395	338,273	554,803	(196,592)
OPERATIONS						
10-4510-200	BUSINESS LUNCHES	238	200	133	601	-
10-4510-220	ORDINANCES AND PUBLICATIONS				-	-
10-4510-230	MILEAGE AND VEHICLE ALLOWANCE				-	-
10-4510-236	TRAINING & EDUCATION	8,346	5,830	1,595	14,420	8,590
10-4510-241	DEPARTMENTAL SUPPLIES	7,419	16,550	3,957	16,550	-
10-4510-243	SHADE TREE EXPENDITURES	25,000	60,800	60,661	161,200	100,400
10-4510-244	TREE REPLACEMENT	8,266	10,000	8,714	11,200	1,200
10-4510-250	EQUIPMENT EXPENDITURES	23,097	24,125	7,889	22,375	(1,750)
10-4510-251	FUEL	15,526	16,200	6,706	14,850	(1,350)
10-4510-252	VEHICLE EXPENSE	-	750	-	750	-
10-4510-253	CENTRAL SHOP	31,758	51,144	12,460	68,371	17,227
10-4510-255	COMPUTER OPERATIONS	-	4,000	2,875	6,500	2,500
10-4510-260	BUILDING & GROUNDS	58,167	66,282	21,627	69,925	3,643
10-4510-261	PLAYGROUND MAINTENANCE	28,288	15,000	-	17,500	2,500
10-4510-265	COMMUNICATION/TELEPHONE	1,555	3,160	319	3,099	(61)
10-4510-310	PROFESSIONAL & TECH. SERVICES	4,200	106,762	7,862	349,181	242,419
10-4510-510	INSURANCE & BONDS	8,235	-	9,620	9,700	9,700
10-4510-511	CLAIMS SETTLEMENTS					-
10-4510-550	UNIFORMS	2,905	4,250	147	5,738	1,488
10-4510-710	COMPUTER HARDWARE AND SOFTWARE	2,151	1,575	1,443	-	(1,575)
10-4510-781	HOLIDAY DECORATIONS	8,866	8,000	4,299	8,000	-
	TOTAL OPERATIONS	234,018	394,628	150,306	779,959	384,930
	TOTAL PARKS	993,520	1,146,023	488,579	1,334,762	188,338

Canyon Parks

The Canyon Parks Division of the Buildings and Grounds Department is responsible for the maintenance, care, and operation of over 400 acres of parks and campgrounds in Hobble Creek Canyon and Bartholomew Park. Additionally, they facilitate campground, pavilion, and picnic use during the camping and spring/summer seasons.

MISSION STATEMENT: *Working together to provide safe places of beauty, distinction, and happiness for the enjoyment of all.*



Canyon Parks Summary

	FY 2020 Actual	FY 2021 Adopted	FY 2022 Final
Positions (FTE)	7.09	7.09	5.88
Personnel Expense	183,661	333,212	304,152
Non-Personnel Expense	81,782	99,711	89,988
Total	265,443	432,923	394,140

Canyon Parks - FY 2022 Focus Goal

Focus Goal - Canyon parks have character and purpose that benefit the City for physical, intellectual, social, and emotional wellbeing and health.
Strategies <ol style="list-style-type: none"> 1. Canyon Parks will be well groomed and maintained at superior performance and safety standards at all times of the year via executing the irrigation, fertilization, weed control, mowing, trimming, planting and safety inspection programs in an effective and measurable way per the department service level standards. 2. This can be accomplished by instilling employee pride, by administrating employee schedules, executing weekly equipment inspections, managing the Brightview contract and increasing employee morale.
Measures Percentage of Grounds Rated B+ or Higher. Target: 90%

Canyon Parks - Performance Goals, Strategies, and Measures

Goal #1: City owned parks/properties/trails have character and purpose that benefit the City for physical, intellectual, social, and emotional health.	
<p>Strategy#1: Create a new parks & trails master plan and Impact Fee Facilities Plan (IFFP) that provide an up to date vision to develop and/or expand parks and trails that connect people to their community and provide creative recreation.</p> <p>Strategy#2: Execution of department performance measures that quantitatively inform the department about how successful their services are in meeting their intended outcomes, as well as the processes that produce them, to make intelligent and calculated decisions about work that is performed. [Outcomes=the benefits or changes for recipients of department services during or after the strategy is implemented]</p> <p>Strategy#3: Parks, green spaces, cemeteries, and City grounds will be well groomed and maintained at superior performance and safety standards at all times of the year via executing the irrigation, fertilization, weed control, mowing, trimming, and safety inspection programs in an effective and measurable way per the department standards. This can be accomplished by instilling employee pride, by administrating employee schedules, executing weekly equipment inspections, and increasing employee morale.</p> <p>Strategy#4: Maximize revenues received through pavilion and campground reservations by providing a quality experience with facility conditions and a user-friendly reservation system.</p>	
MONTHLY/ANNUAL METRIC	TARGET
% of Grounds Rated B+ or Higher	90%
% of Safety/Site/Playground Inspections Completed	100%

Measures	2019 Season	2020 Season	2021 Season Projected	2022 Season (Target)
Parks Rental Season Revenues	\$130,000	\$95,000	\$115,000	\$137,000
Canyon Pavilion Reservations	525	471	455	490
Canyon Campsite Reservations	920	835	915	950
Monthly Park/Canyon Inspection Sheets (note: all parks are visited and inspected each week)	4	4	4	8
Annual Selective Herbicide and Fertilizer Applications (Pending on the Canyon Park)	2	3	3	4
Parks Maintained at or above Buildings & Grounds Standards	95%	90%	90%	90%



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

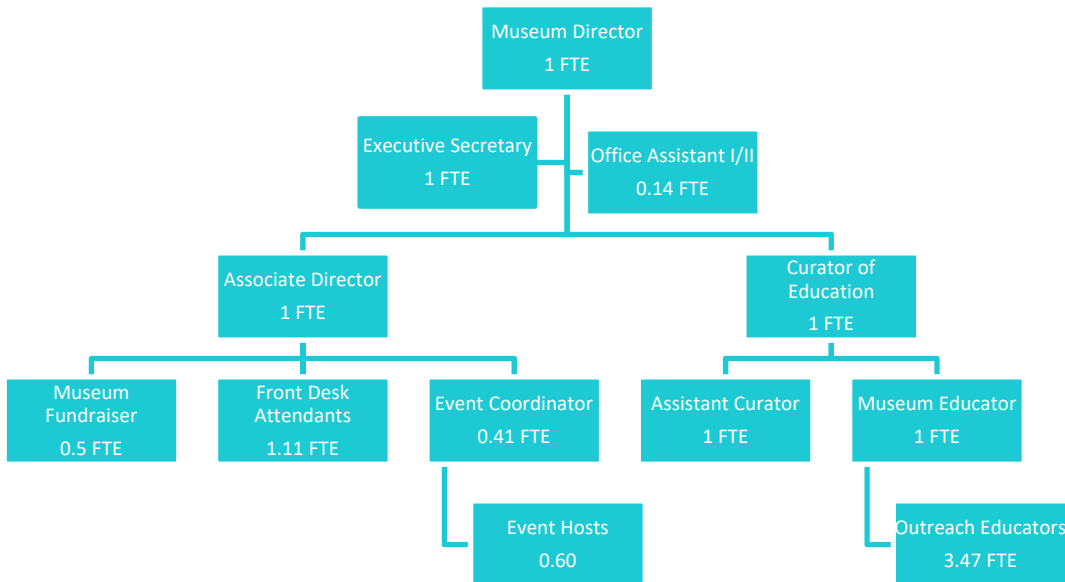
Canyon Parks

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 APPROVED BUDGET</u>	<u>FY2021 MIDYEAR ACTUAL</u>	<u>FY2022 FINAL BUDGET</u>	<u>FY2022 VS FY2021 INC/(DEC)</u>
PERSONNEL						
10-4520-110	PAYROLL -FULL TIME (CANYON)	88,137	133,028	63,555	147,017	13,989
10-4520-120	PAYROLL - PART TIME (CANYON)	42,123	91,909	25,903	67,691	(24,218)
10-4520-130	EMPLOYEE BENEFITS	51,517	105,066	39,750	85,708	(19,358)
10-4520-140	OVERTIME	738	2,500	194	2,500	-
10-4520-160	EMPLOYEE RECOGNITION	1,146	709	28	1,236	527
	TOTAL PERSONNEL	183,661	333,212	129,430	304,152	(29,060)
OPERATIONS						
10-4520-200	BUSINESS LUNCHES	109	100	-	498	
10-4520-220	ORDINANCES AND PUBLICATIONS				-	
10-4520-230	MILEAGE AND TRAVEL ALLOWANCE				-	
10-4520-236	TRAINING & EDUCATION	630	1,460	445	3,225	1,765
10-4520-241	DEPARTMENTAL SUPPLIES	6,672	9,650	2,783	9,200	(450)
10-4520-250	EQUIPMENT EXPENDITURES	23,960	12,090	3,804	4,550	(7,540)
10-4520-251	FUEL	2,303	3,840	1,404	2,840	(1,000)
10-4520-253	CENTRAL SHOP	8,958	12,011	2,894	16,056	4,045
10-4520-260	BUILDINGS & GROUNDS	31,147	39,080	23,031	41,100	2,020
10-4520-265	COMMUNICATION/TELEPHONE	2,756	3,311	1,267	3,761	450
10-4520-310	PROFESSIONAL & TECHNICAL SERV.	-	14,054	-	2,000	(12,054)
10-4520-510	INSURANCE & BONDS	3,262	-	3,748	3,800	3,800
10-4520-550	UNIFORMS	1,986	2,465	583	2,958	493
10-4520-710	COMPUTER EQUIPMENT AND SOFTWARE	-	1,650	547	-	(1,650)
	TOTAL OPERATIONS	81,783	99,711	40,505	89,988	(10,121)
	TOTAL CANYON PARKS	265,443	432,923	169,936	394,140	(39,181)

Art Museum

The Springville Museum of Art serves the public by facilitating meaningful encounters with fine art in a safe, customer service-based facility. Its value to the community is in its educational and leisure-centered programs and exhibitions. These programs align with the injunction cited in its dedicatory prayer that the museum be a “sanctuary of beauty” and a “temple of contemplation” proffering experiences that encourage deep reflective thinking and refined behavior. These opportunities are much needed in our community as we carve a path for our youth and their families.

MISSION STATEMENT: *The Springville Museum of Art fosters beauty and contemplation through life-affirming art and experience for Utah’s Art City and its diverse communities.*



Art Museum Summary

	FY 2020 Actual	FY 2021 Adopted	FY 2022 Final
Positions (FTE)	12.67	11.39	12.23
Personnel Expense	684,307	689,162	814,327
Non-Personnel Expense	228,451	366,324	332,777
Total	912,758	1,055,486	1,147,104

Performance Goals, Strategies, and Measures

Goal #1 - To improve customer service and community relations				
Strategies:				
<ul style="list-style-type: none"> • Raise the Museum’s profile, visibility and reputation through community outreach and marketing • Provide well-trained staff and volunteers to serve the public • Provide a safe and well-maintained historic facility • Seek ways to engage and serve our diverse communities • Provide accessible experiences to our visitors 				
Measures	FY 2019	FY 2020	FY 2021*	FY 2022 Target
Total Attendance:	72,194	44,947	32,000	55,000
Attendance Growth Rate:	18%	-38%	-29%	+42%
Expenditure per Visitor:	\$5.76	<\$6.00	\$12.00	<\$6.00
Average Social Media Reach: *changed measure to Social Media Reach instead of engagement in FY21	F-6,504 I-5,800	F-6,878 I-7,154	F-638 I-2,033	F-700 I-2,100
Goal #2 - Implement and Sustain Industry Best Practices (Museum and Non-Profit)				
Strategies:				
<ul style="list-style-type: none"> • Increase staff participation and implementation of management and leadership training • Improve Association Nonprofit Board Governance and Training • Review and revise Emergency Plans and Policies • Continue to improve Collections Management (Association and City Collection) 				
Measures	FY 2019	FY 2020	FY 2021*	FY 2022 Target
Percentage of Staff attending PD opportunities:	78%	100%	100%	100%
Object Incident Percentage: (Object Incidents/Total Objects Handled)	N/A	<1%	<1%	<1%
Total object-related documents managed:	3,552	3,500	3,500	3,500
Number of Board Trainings:	2	1	1	6

FY 2022 Focus Goal: Goal #3 - Enhance Visitor Experience				
Strategies:				
<ul style="list-style-type: none"> • Provide quality curated and juried exhibitions • Provide quality and inclusive community programs and events • Provide quality and relevant school outreach • Host events with specific target in mind • Continue visitor studies and surveys • Experiment with new visitor engagement technologies and strategies through a high-profile exhibition 				
Measures	FY 2019	FY 2020	FY 2021*	FY 2022 Target
Events Meeting/Exceeding Attendance Target:	N/A	N/A	N/A	90%
Total number of students and teachers reached:	24,679	18,917	22,000	26,000
Visitor Satisfaction Survey Results: ("Exceeding Expectations")	N/A	79%	93%	80%
Visitors to High-Profile Exhibition:	N/A	N/A	N/A	TBD
Audio Guides Checked Out:	N/A	N/A	N/A	TBD
Technology Troubleshooting Instances:	N/A	N/A	N/A	TBD
Goal #4—Generate opportunities for Revenue				
Strategies:				
<ul style="list-style-type: none"> • Develop a more focused and diversified fundraising strategic plan • Maintain Store revenue by continuing market research and educated buying, as well as more social media coverage • Increase Facility Rental marketing coverage (social and press) • Re-establish community program offerings following COVID-19 				
Measures	FY 2019	FY 2020	FY 2021*	FY 2022 Target
Donation Revenue: (individual, corp, foundation)	\$67,232	\$99,275	\$77,065	\$74,000
Store Revenue:	\$44,925	\$25,773	\$29,157	\$38,000
Rental Revenue:	\$80,000	\$57,294	\$59,250	\$75,000
Program Revenue:	\$31,100	\$6,692	\$32,709	\$37,750



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Art Museum

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 APPROVED BUDGET</u>	<u>FY2021 MIDYEAR ACTUAL</u>	<u>FY2022 FINAL BUDGET</u>	<u>FY2022 VS FY2021 INC/(DEC)</u>
PERSONNEL						
10-4530-110	PAYROLL - DIRECTORS & CUSTODIA	292,968	287,960	128,183	314,971	27,011
10-4530-120	PART-TIME EMPLOYEES	47,617	26,335	25,099	90,410	64,075
10-4530-130	EMPLOYEE BENEFITS	142,894	150,516	76,633	157,633	7,117
10-4530-140	OVERTIME PAY	170	-	111	-	-
10-4530-160	EMPLOYEE RECOGNITION	1,297	584	53	1,630	1,046
	TOTAL PERSONNEL	484,945	465,395	230,077	564,644	99,249
OPERATIONS						
10-4530-170	MUSEUM INVENTORY	10,335	22,500	4,186	18,000	(4,500)
10-4530-171	AWARDS	7,600	12,500	4,450	12,500	-
10-4530-172	HONORARIUM	1,400	3,650	50	2,550	(1,100)
10-4530-173	SCHOLARSHIPS	3,750	4,250	-	3,950	(300)
10-4530-174	EXHIBITION GALLERY PAINTING	5,771	7,990	-	7,700	(290)
10-4530-200	BUSINESS LUNCHES	90	500	12	1,000	500
10-4530-220	PUBLICATIONS	-	10,500	625	9,000	(1,500)
10-4530-221	HOSTING	820	2,000	152	1,500	(500)
10-4530-230	MILEAGE AND TRAVEL ALLOWANCE	1,522	3,700	55	4,000	300
10-4530-236	TRAINING & EDUCATION	3,562	4,325	86	4,050	(275)
10-4530-240	OFFICE SUPPLIES	9,207	12,000	4,213	11,000	(1,000)
10-4530-242	POSTAGE AND SHIPPING	1,929	2,650	1,058	3,700	1,050
10-4530-243	PRINTING	508	1,200	249	1,000	(200)
10-4530-245	BANK SERVICE CHARGES	749	1,000	289	1,000	-
10-4530-250	VEHICLE/EQUIPMENT EXPENSE	287	-	-	-	-
10-4530-255	COMPUTER OPERATIONS	8,366	12,940	9,850	10,180	(2,760)
10-4530-260	UTILITIES	8,058	15,000	2,030	10,000	(5,000)
10-4530-265	COMMUNICATION/TELEPHONE	6,445	6,265	2,655	6,057	(208)
10-4530-310	PROFESSIONAL/TECHNICAL SERVICE	349	13,800	150	20,000	6,200
10-4530-312	MARKETING	7,849	14,348	2,529	19,892	5,544
10-4530-510	INSURANCE & BONDS	16,428	17,500	18,369	18,000	500
10-4530-512	COMMUNITY PROGRAMS	6,320	30,550	2,222	29,875	(675)
10-4530-513	EXHIBITIONS	24,406	49,950	7,579	51,450	1,500
10-4530-550	UNIFORMS	869	2,125	-	1,734	(391)
10-4530-710	COMPUTER HARDWARE AND SOFTWARE	7,094	5,000	2,741	5,000	-
10-4530-731	COLLECTIONS MAINTENANCE	5,164	5,000	147	5,000	-
10-4530-760	BUILDING & IMPROVEMENTS	768	4,500	-	10,000	5,500
	TOTAL OPERATIONS	139,643	265,743	63,698	268,138	2,395
	TOTAL ART MUSEUM	624,588	731,138	293,775	832,782	101,644



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

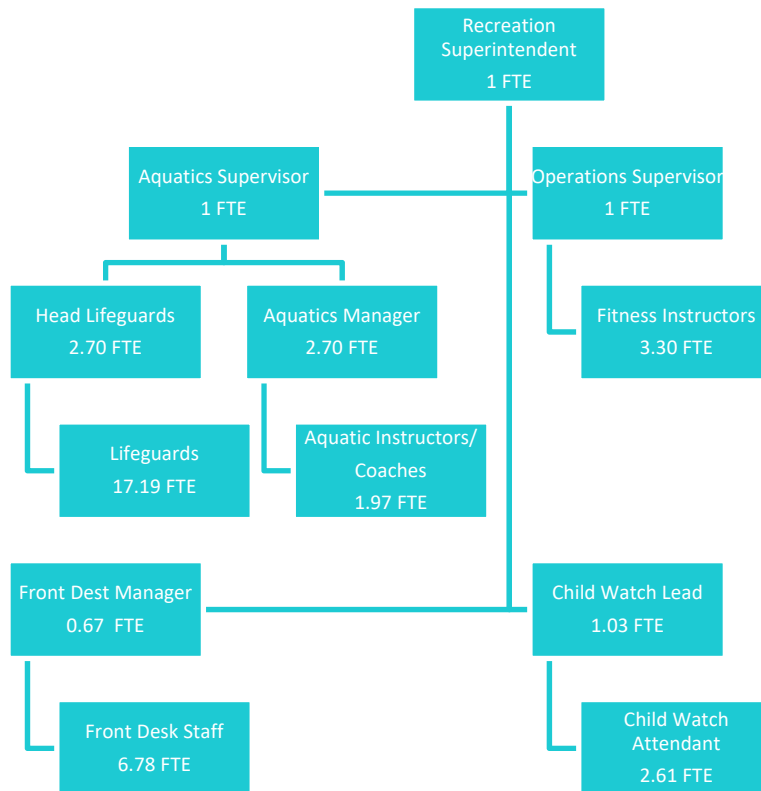
Art Museum POPS

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 APPROVED BUDGET</u>	<u>FY2021 MIDYEAR ACTUAL</u>	<u>FY2022 FINAL BUDGET</u>	<u>FY2022 VS FY2021 INC/(DEC)</u>
PERSONNEL						
10-4531-110	OFFICE SALARIES	39,656	42,536	19,874	86,757	44,221
10-4531-120	PART-TIME EMPLOYEE SALARIES	132,537	152,294	58,286	88,854	(63,440)
10-4531-130	EMPLOYEE BENEFITS	26,029	28,382	24,643	73,135	44,753
10-4531-140	OVERTIME PAY	745	-	151	-	-
10-4531-160	EMPLOYEE RECOGNITION	394	555	88	938	383
	TOTAL PERSONNEL	199,362	223,767	103,042	249,684	25,917
OPERATIONS						
10-4531-172	HONORARIUM	19,140	24,050	7,575	20,250	(3,800)
10-4531-200	BUSINESS LUNCHES	-	200	-	200	-
10-4531-220	PUBLICATIONS	11,337	4,000	-	3,600	(400)
10-4531-221	HOSTING	4,191	5,950	539	4,700	(1,250)
10-4531-230	MILEAGE AND VEHICLE ALLOWANCE	4,892	6,500	-	6,500	-
10-4531-236	TRAINING & EDUCATION	4,071	7,750	186	2,000	(5,750)
10-4531-240	OFFICE EXPENSE	17,626	8,166	903	2,000	(6,166)
10-4531-242	POSTAGE	1,030	4,150	151	1,200	(2,950)
10-4531-243	PRINTING	8,342	8,800	773	4,750	(4,050)
10-4531-250	VEHICLE/EQUIPMENT EXPENSE					-
10-4531-251	FUEL	796	1,500	59	1,500	-
10-4531-253	CENTRAL SHOP	769	1,275	232	1,704	429
10-4531-255	COMPUTER OPERATIONS	5,848	5,400	1,480	10,150	4,750
10-4531-310	PROFESSIONAL & TECHNICAL SERVI	1,600	17,840	22,786	1,085	(16,755)
10-4531-510	INSURANCE & BONDS	(22)	-	-	-	-
10-4531-710	COMPUTER HARDWARE & SOFTWARE	2,665	-	-	-	-
10-4531-711	GALLERY PAINTING	4,600	5,000	-	5,000	-
10-4531-731	POPS PROGRAM	1,921	-	-	-	-
	TOTAL OPERATIONS	88,807	100,581	34,684	64,639	(35,942)
	TOTAL ART MUSEUM	288,169	324,348	137,725	314,322	(10,026)

Clyde Recreation Center

The Clyde Recreation Center is operated by the Recreation Department and provides swimming facilities; a variety of swim-related programs and instruction; fitness facilities and instruction as well as facility rentals.

MISSION STATEMENT - *To foster community and individual health through gathering events, programs and classes that connect people and improve the quality of life.*



Clyde Recreation Center Summary

	FY 2020 Actual	FY 2021 Adopted	FY 2022 Final
Positions (FTE)	43.20	37.17	41.95
Personnel Expense	1,079,826	1,082,779	1,369,635
Non-Personnel Expense	307,682	342,427	431,405
Total	1,387,508	1,425,206	1,801,040

Clyde Recreation Center - Goals, Strategies, and Measures

Goal #1 - Continually grow CRC memberships				
Strategy - Track residents pass holders				
Strategy - Provide various options for passes				
Measures	2019	2020	2021	2022 (target)
Pass holder rate per residents of 20%			18%	20%
Increase online pass sales	28%	35%	16%	30%
Retain original Cyber Monday pass sales	NA	90%	46%	40%
Goal #2 - Constantly monitor needs for fitness and aquatic classes				
Strategy - Adjust fitness classes to follow trends				
Strategy - Provide variety of times/seasons for aquatic classes				
Measures	2019	2020	2021	2022 (target)
Maintain number of off-season swim lesson sessions	7	7	7	7
Maintain Summer swim lesson sessions	9	8	6	7
Offer current cutting-edge classes	7	3	2	5
Host strategic fitness preview nights to engage citizens to new classes	3	4	2	4
Weekly attendance in Fitness classes based on capacity	70%	75%	45%	70%
Goal #3 - Consistently promote CRC through social media and marketing				
Strategy - Use social media games to engage followers				
Strategy - Provide feedback forms from MindBody to patrons				
Measures	2019	2020	2021	2022 (target)
Cross promote other city dept venues/events on CRC digital media	3	6	Daily Except during clos	daily
Increase social media followers	2,380	3,671	4,319	4,500
Maintain Net Promoter Score	76	75	81	



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

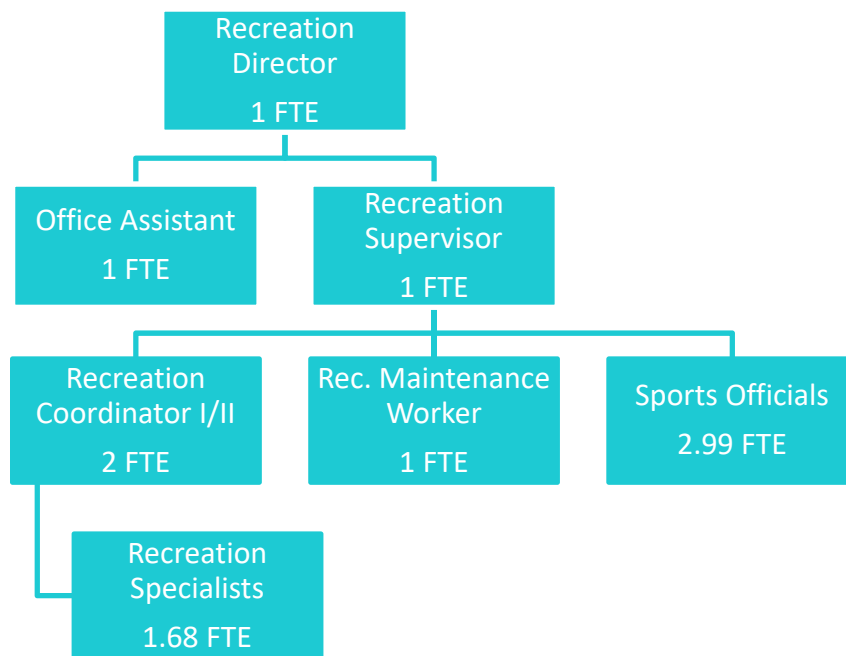
Clyde Recreation Center

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 APPROVED BUDGET</u>	<u>FY2021 MIDYEAR ACTUAL</u>	<u>FY2022 FINAL BUDGET</u>	<u>FY2022 VS FY2021 INC/(DEC)</u>
PERSONNEL						
10-4550-110	FULL TIME SALARIES	138,761	163,965	47,576	184,859	20,894
10-4550-120	PART TIME EMPLOYEES SALARIES	805,383	757,392	492,497	995,742	238,350
10-4550-130	EMPLOYEE BENEFITS	130,501	157,355	66,049	179,874	22,519
10-4550-140	OVERTIME PAY	1,591	350	282	350	-
10-4550-160	EMPLOYEE RECOGNITION	3,590	3,717	1,137	8,810	5,093
	TOTAL PERSONNEL	1,079,826	1,082,779	607,541	1,369,635	286,856
OPERATIONS						
10-4550-200	BUSINESS LUNCHES	454	-	-	-	-
10-4550-230	MILEAGE AND VEHICLE ALLOWANCE	-	300	-	300	-
10-4550-236	TRAINING & EDUCATION	6,271	4,800	2,012	8,000	3,200
10-4550-240	OFFICE EXPENSE	9,995	9,400	7,424	10,400	1,000
10-4550-241	DEPARTMENT SUPPLIES	10,063	10,500	9,350	25,050	14,550
10-4550-245	MERCHANT CREDIT CARD FEES	43,921	42,500	24,523	50,000	7,500
10-4550-250	EQUIPMENT EXPENSE	18,312	21,125	15,972	27,675	6,550
10-4550-251	FUEL	139	-	143	-	-
10-4550-253	CENTRAL SHOP	138	-	-	-	-
10-4550-255	COMPUTER OPERATIONS	12,751	13,520	6,259	13,990	470
10-4550-260	BUILDINGS & GROUNDS	143,732	139,825	82,480	177,400	37,575
10-4550-265	COMMUNICATION/TELEPHONE	3,400	3,086	894	1,860	(1,226)
10-4550-310	PROFESSIONAL & TECHNICAL SERVI	3,787	10,500	716	7,600	(2,900)
10-4550-510	INSURANCE & BONDS	18,860	32,760	22,467	32,760	-
10-4550-550	UNIFORMS	11,199	9,350	7,441	10,200	850
10-4550-610	PROGRAMS	13,548	27,336	5,542	30,700	3,364
10-4550-650	PURCHASE OF RETAIL SALES ITEMS	11,112	17,425	4,880	33,570	16,145
10-4550-710	COMPUTER HARDWARE AND SOFTWA	-	-	424	1,900	1,900
	TOTAL OPERATIONS	307,682	342,427	190,527	431,405	88,978
	TOTAL SWIMMING POOL	1,387,508	1,425,206	798,067	1,801,040	375,834

Recreation

The Recreation Department provides a variety of youth and adult sports, programs, classes and activities. The Department manages the swimming pool and senior center and coordinates numerous events and activities throughout the year.

Recreation Mission Statement: *To create lasting memories, provide diverse opportunities, build unity, and provide safe and fun experiences for all ages, abilities and interests.*



Recreation Summary

	FY 2020 Actual	FY 2021 Adopted	FY 2022 Final
Positions (FTE)	10.92	9.50	10.67
Personnel Expense	574,451	596,769	660,448
Non-Personnel Expense	157,561	321,034	343,121
Total	732,012	917,803	1,003,569

Recreation Department - Goals, Strategies, and Measures

Goal #1 - Improve Customer Satisfaction				
Strategy #1 - Improved Program Promotion				
Strategy #2 - Limit registration waiting and late sign ups				
Measures	2019	2020	2021	2022 (target)
Recreation Newsletter circulation growth of 5%	4,010	4,212	4,539	4,765
48-hour limit before late sign up placed	14	12	10	8
Biannual Survey Rating of 5 or above	NA	5	NA	5
Participant satisfaction rate of 70%		69%	70%	72%
Goal #2 - Provide Diverse program opportunities				
Strategy #1 - Provide equal number of programs				
Strategy #2 - Provide adaptive programming for individuals with Special Needs				
Measures	2019	2020	2021	2022 (target)
Field Sport Programs; Baseball, Softball, Soccer, Tackle Football, Flag Football, Kickball	6	6	6	6
Court Sport Programs; Youth Basketball, Adult Basketball, Youth Volleyball, Adult Volleyball, Tennis	6	5	6	6
Adaptive Programs; Baseball, Urban Fishing, Basketball, Soccer	1	1	1	4
Special Events; Turkey Toss, UBBA State, UGSA State, Art City Days, Movies in the Park	7	7	6	6
Goal #3 - Grow number of youth participating in city programs.				
Strategy #1 - Target different age groups to track				
Strategy #2 - Track National participation average compared to Springville				
Measures	2019	2020	2021	2022 (target)
Registration Tracking Data - Total Youth Participation (new way of tracking 2017)	5,917	5,171	4,122	5,500
Participation rate(one time) per Springville residents	5.2%	5.15%	3.9%	5%
Participation rate (one time) per Nebo students	18.3%	17.9%	16.1%	18%
Exceed National (35%) average of overall youth within community involved in program	43%	38.6%	32.4%	35%



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

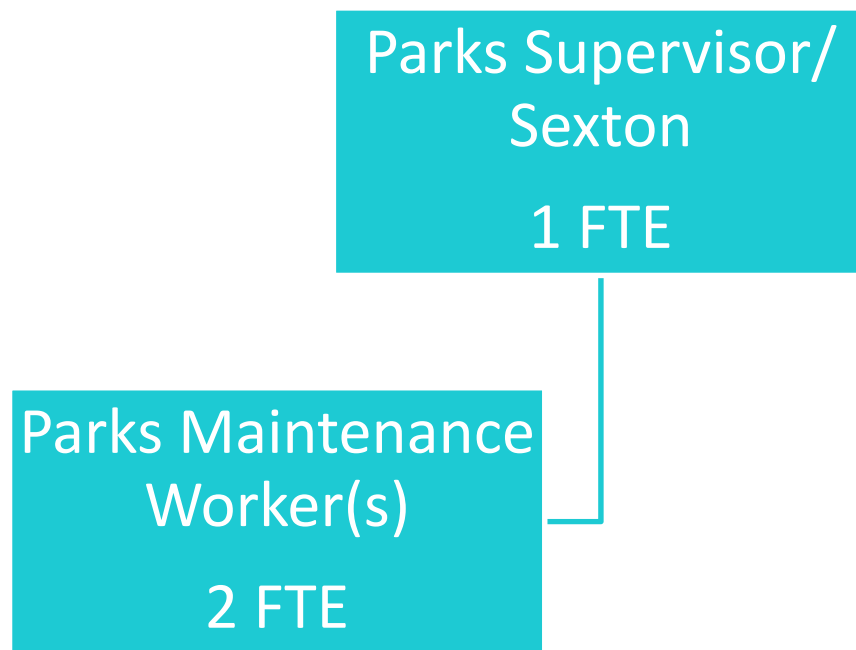
Recreation

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 APPROVED BUDGET</u>	<u>FY2021 MIDYEAR ACTUAL</u>	<u>FY2022 FINAL BUDGET</u>	<u>FY2022 VS FY2021 INC/(DEC)</u>
PERSONNEL						
10-4560-110	PAYROLL - RECREATION	309,306	310,432	162,376	338,247	27,815
10-4560-120	PART-TIME EMPLOYEE SALARIES	78,459	85,851	33,456	122,466	36,615
10-4560-130	EMPLOYEE BENEFITS	184,106	197,536	96,283	195,495	(2,041)
10-4560-140	OVERTIME PAY	2,318	2,000	77	2,000	-
10-4560-160	EMPLOYEE RECOGNITION	261	950	150	2,240	1,290
	TOTAL PERSONNEL	574,451	596,769	292,342	660,448	63,679
OPERATIONS						
10-4560-200	BUSINESS LUNCHES	356	-	-	-	-
10-4560-230	MILEAGE AND TRAVEL ALLOWANCE	-	200	-	200	-
10-4560-236	TRAINING & EDUCATION	2,683	1,850	-	4,300	2,450
10-4560-240	OFFICE EXPENSE	1,098	2,900	3,820	2,900	-
10-4560-241	RECREATION SUPPLIES	4,653	6,200	1,106	6,200	-
10-4560-242	GRANT EXPENDITURES	17,411	17,000	-	17,000	-
10-4560-250	EQUIPMENT, SUPPLIES & MAINTENA	4,509	26,700	11,347	29,350	2,650
10-4560-251	FUEL	1,332	2,500	585	2,500	-
10-4560-253	CENTRAL SHOP	4,842	9,132	1,249	12,208	3,076
10-4560-260	BUILDING & GROUNDS	2,006	11,400	1,682	11,400	-
10-4560-265	COMMUNICATION/TELEPHONE	3,757	3,500	1,821	4,711	1,211
10-4560-271	YOUTH SPORTS	71,442	73,036	29,181	90,259	17,223
10-4560-272	ADULT SPORTS	126	750	-	1,250	500
10-4560-310	PROFESSIONAL & TECHNICAL SERV.	6,865	10,500	8,178	10,500	-
10-4560-510	INSURANCE & BONDS	5,380	5,400	6,400	5,400	-
10-4560-540	SMALL RECREATION PROGRAMS	185	4,850	1,674	3,550	(1,300)
10-4560-541	COMMUNITY EVENTS	5,524	7,500	3,171	7,500	-
10-4560-550	UNIFORMS	2,320	3,916	-	3,593	(323)
10-4560-NEW	HOLIDAY VILLAGE				9,000	9,000
10-4560-700	GENERAL EXPENSE	5,685	76,650	14,220	61,650	(15,000)
10-4560-704	BALLOON FEST	(279)	18,500	-	18,500	-
10-4560-705	BOOTHES	-	1,600	-	1,600	-
10-4560-710	COMPUTER HARDWARE AND SOFTWA	1,159	1,075	132	3,675	2,600
10-4560-711	GRAND PARADE	250	3,550	-	3,550	-
10-4560-713	QUILT SHOW	-	225	-	225	-
10-4560-719	FLOAT OPERATION	-	500	517	500	-
10-4560-720	FIREWORKS	13,000	15,000	-	15,000	-
10-4560-721	TALENT SHOW	286	1,600	-	1,600	-
10-4560-723	FLOAT DECORATION	2,974	15,000	-	15,000	-
	TOTAL OPERATIONS	157,562	321,034	85,082	343,121	22,087
	TOTAL RECREATION	732,012	917,803	377,424	1,003,569	85,766

Cemetery

The Cemeteries Division of the Buildings and Grounds Department is responsible for the maintenance, care, and operation of our two cemeteries, the Historic Springville Cemetery and the Evergreen Cemetery. The Cemeteries Division is responsible for opening and closing graves, keeping the cemetery grounds in excellent condition, and providing customer service to cemetery patrons.

MISSION STATEMENT: *Working together to provide safe places of beauty, distinction, and happiness for the enjoyment of all.*



Cemetery Summary

	FY 2020 Actual	FY 2021 Adopted	FY 2022 Final
Positions (FTE)	5.23	5.23	3.00
Personnel Expense	223,700	248,332	208,478
Non-Personnel Expense	64,905	72,475	67,864
Total	288,605	320,807	276,342

Cemetery - FY 2022 Focus Goal

Focus Goal - Cemeteries and grounds located at City owned buildings have character and purpose that benefit the City for physical, intellectual, social, and emotional wellbeing and health.
<p>Strategies</p> <ol style="list-style-type: none"> 1. Maintain or increase revenues received through sexton fees and plot sales via an efficient cemetery operation. 2. Cemeteries and grounds located at City owned buildings will be well groomed and maintained at superior performance and safety standards at all times of the year via executing the irrigation, fertilization, weed control, mowing, trimming, planting and safety inspection programs in an effective and measurable way per the department service level standards. 3. This can be accomplished by instilling employee pride, by administrating employee schedules, executing weekly equipment inspections, managing the Brightview contract and increasing employee morale.
<p>Measures</p> <p>Percentage of Grounds Rated B+ or Higher. Target: 90%</p>

Cemetery - Performance Goals, Strategies, and Measures

Goal #1: City owned cemeteries have character and purpose that benefit the City for physical, intellectual, social, and emotional health.				
Strategy#1: Execution of department performance measures that quantitatively inform the department about how successful their services are in meeting their intended outcomes, as well as the processes that produce them, to make intelligent and calculated decisions about work that is performed. [Outcomes=the benefits or changes for recipients of department services during or after the strategy is implemented]				
Strategy#2: Parks, green spaces, cemeteries, and City grounds will be well groomed and maintained at superior performance and safety standards at all times of the year via executing the irrigation, fertilization, weed control, mowing, trimming, and safety inspection programs in an effective and measurable way per the department standards. This can be accomplished by instilling employee pride, by administrating employee schedules, executing weekly equipment inspections, and increasing employee morale.				
Strategy#3: Maintain or increase revenues received through sexton fees and plot sales via an efficient cemetery operation.				
Measures	2019	2020	2021 Projected	Target 2022
Cemetery Revenues	\$263,810	\$284,000	\$320,000	\$325,000
Burials	173	172	185	190
Plots Sold	142	147	209	200
Cemeteries Inventory	Total Plots	Total Plots Sold	Total Plots Unsold	Occupied Plots
***As of April 16, 2020	25,298	21,966	3,269	14,866
Goal #2 - Cemetery grounds will be well groomed and maintained at superior performance and safety standards at all times of the year.				
Strategies:				

- Executing the irrigation, fertilization, weed control, mowing, trimming, and safety inspection programs in an effective and measurable manner per the department standards. This can be accomplished by instilling employee pride and by administrating employee schedules, weekly equipment inspections, and increasing employee morale. The following standards are the goals: Lawn areas are healthy green in color. Lawn areas have no dry spots. Lawn areas are mowed at a uniform height and appearance. Lawn areas are trimmed back to the asphalt edge. Lawn around tree base is cut back leaving bare soil or bark around all trees. There are no weeds present in the grass or the planting beds. Sprinkler heads are at or below turf level. Turf is of uniform makeup. No dead plants, trees, or branches. Plants do not exceed the intended size and/or shape. All irrigation components are the appropriate type and size and in good repair.
- Administer the fertilization treatment plan to assist with weed control and turf management.
- Consistently follow a weekly safety inspection program to ensure that grounds are free of hazards and patrons are comfortable and safe. Address deficiencies within five days.
- Improve irrigation system in SECTION "D" by installing in-ground irrigation systems and removing upright sprinklers
- Address sub-standard watering and weed issues within five days.
- Keep equipment well-maintained and operational via weekly inspections.

Measures	2019	2020	2021 Projected	Target 2022
Dollars spent on irrigation system improvements	\$16,348	\$4,500	\$4,500	\$3,000
Annual Fertilizer applications	3	2	2	3
Annual Herbicide applications	2	2	2	3
Cemetery Measures	Standards in Place	Frequency of Inspections	Acceptable Time for Repairs	FY 2022 (target)
Grounds Maintenance	Yes	Daily	1 week	95%
Restroom Maintenance	Yes	Daily	1 week	95%
Snow/ice removal	Yes	As needed	1 day	95%



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Cemetery

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 APPROVED BUDGET</u>	<u>FY2021 MIDYEAR ACTUAL</u>	<u>FY2022 FINAL BUDGET</u>	<u>FY2022 VS FY2021 INC/(DEC)</u>
PERSONNEL						
10-4561-110	PAYROLL - FULL TIME	114,632	117,200	56,033	127,040	9,840
10-4561-120	PAYROLL - PART TIME	36,515	43,150	22,355	-	(43,150)
10-4561-130	EMPLOYEE BENEFITS	69,962	81,459	35,755	74,808	(6,651)
10-4561-140	OVERTIME PAY	1,644	6,000	365	6,000	-
10-4561-160	EMPLOYEE RECOGNITION	947	523	28	630	107
	TOTAL PERSONNEL	223,700	248,332	114,537	208,478	(39,854)
OPERATIONS						
10-4561-200	BUSINESS LUNCHES	38	100	-	309	-
10-4561-230	MILEAGE AND TRAVEL ALLOWANCE				-	-
10-4561-236	TRAINING & EDUCATION	1,360	1,430	-	2,485	1,055
10-4561-240	OFFICE SUPPLIES	1,109	2,150	2,197	2,150	-
10-4561-250	EQUIPMENT MAINTENANCE	20,488	9,690	3,631	7,000	(2,690)
10-4561-251	FUEL	3,675	6,100	2,352	5,100	(1,000)
10-4561-253	CENTRAL SHOP	11,148	16,041	3,600	21,445	5,404
10-4561-260	BUILDINGS AND GROUNDS	20,585	24,172	11,469	20,078	(4,094)
10-4561-265	COMMUNICATION/TELEPHONE	2,579	2,872	1,021	2,649	(223)
10-4561-310	PROFESSIONAL & TECHNICAL SERVI	-	4,700	-	1,700	(3,000)
10-4561-510	INSURANCE AND BONDS	1,819	2,500	2,110	2,500	-
10-4561-550	UNIFORMS	1,512	2,720	821	2,448	(272)
10-4561-551	PERSONAL PROTECTIVE EQUIPMENT	592	-	-	-	-
10-4561-710	COMPUTER EQUIPMENT AND SOFTWA	-	-	40	-	-
	TOTAL OPERATIONS	64,905	72,475	27,242	67,864	(4,820)
	TOTAL CEMETERY	288,605	320,807	141,779	276,342	(44,674)

Public Art

The Public Art Division is supervised by the Administration Department and has the mission of supporting Springville’s identity as the Art City. The Public Art Division consists of part-time staff that support the procurement and placement of public art as well as organizing an annual arts festival.

Additionally, the Public Art Division includes the Springville Arts Commission, which was created to promote and encourage public programs, to further the development and public awareness of and interest in the fine and performing arts and to act in an advisory capacity to the City Council in connection with the artistic and cultural development of the City.

The Springville Arts Commission has five (5) to fifteen (15) members of the general public appointed by the Mayor, with the approval of the City Council. Members of the Commission serve without compensation.

Public Art
Coordinator
0.58 FTE

Public Art Summary

	FY 2020 Actual	FY 2021 Adopted	FY 2022 Final
Positions (FTE)	0	0	0.58
Personnel Expense	0	0	27,349
Non-Personnel Expense	11,500	28,000	60,500
Total	11,500	28,000	87,849



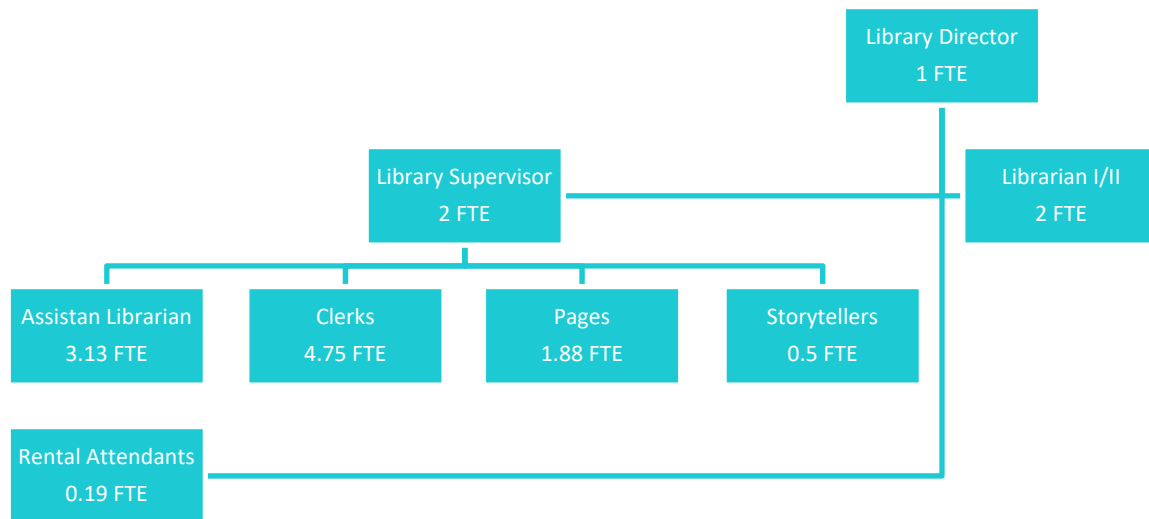
**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Public Art

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 APPROVED BUDGET</u>	<u>FY2021 MIDYEAR ACTUAL</u>	<u>FY2022 FINAL BUDGET</u>	<u>FY2022 VS FY2021 INC/(DEC)</u>
PERSONNEL						
10-4562-120	PART-TIME EMPLOYEE SALARIES				24,973	24,973
10-4562-130	EMPLOYEE BENEFITS				2,255	2,255
10-4562-140	OVERTIME PAY					-
10-4562-160	EMPLOYEE RECOGNITION				121	121
	TOTAL PERSONNEL	-	-	-	27,349	27,349
OPERATIONS						
10-4562-220	PRINTING AND PUBLISHING	-	1,800	-	1,800	-
10-4562-236	TRAINING & EDUCATION	-	500	-	500	-
10-4562-240	OFFICE SUPPLIES	-	200	-	200	-
10-4562-541	COMMUNITY EVENTS				30,000	30,000
10-4562-620	STATUES MAINTENANCE	-	1,500	-	1,500	-
10-4562-630	PERFORMING ARTS	11,500	24,000	-	24,000	-
10-4562-710	COMPUTER HARDWARE AND SOFTWARE				2,500	2,500
	TOTAL OPERATIONS	11,500	28,000	-	60,500	30,000
	TOTAL ARTS COMMISSION	11,500	28,000	-	87,849	30,000

Library

Springville Public Library assists in transforming lives through a world of knowledge, discovery, and imagination. The 49,000 square foot library is home to a vast collection of physical and digital resources, and a variety of community events for all ages. There are dozens of computers for patron use, free Wi-Fi, and study spaces. Staff works side by side with patrons to assist them with their needs, from locating materials to computer troubleshooting to finding relevant resources. Springville Public Library is committed to serving as a beacon of culture and enrichment to the greater Art City community.



Library Summary

	FY 2020 Actual	FY 2021 Adopted	FY 2022 Final
Positions (FTE)	15.45	14.76	15.45
Personnel Expense	734,254	728,038	799,057
Non-Personnel Expense	273,519	361,812	382,475
Total	1,007,773	1,089,850	1,181,532

Library - Performance Goals, Strategies, and Measures

FY 2022 Focus Goal: Goal #1 - Collection - Support Springville's passion for reading, personal development and learning

Strategies

1. Review physical space for the collection. Do we have enough space to keep the shelf-fill rate less than 66%? Are we needing to expand this collection over the next 2, 5, or 10 years and if so, what does that plan look like?
2. Establish consistent marketing and display guidelines to fit in with the overall look of the library. Record and communicate these expectations for each individual collection to staff.
3. Consider trends that might make this collection more or less. For example, are physical audiobooks on the decline in society and in our library? What's the next format we need to be considering for our patrons?
4. Internal collection development training and review. Let's make sure staff are given a refresher training on best practices for ordering library materials. Do we have 2-deep staff for ordering each collection? Let's look at our vendors to see if there is a better service or price out there.
5. Make sure that we have or know what is needed to succeed going forward. Consider staff, book budgets, furniture, technology changes, grants, other outside funding sources.
6. Measure changes to circulation for each collection to assess how successful any modifications have been. Revisit strategies if no positive changes are made.

Measures

The way to measure success is through both results (circulation) and perception (user opinion).

Normally, using comparative measures to assess circulation from year to year is an effective tool. However, coming out of FY 2021 and into FY 2022, I think we will have difficult time determining if changes in circulation are due to the effects of our specific collection improvements and changes, the return to increased use by patrons over time, or are part of the seasonal high-tide and low tide marks. What we can commit to is working through the above listed strategies to increase collections, better order materials. The solution for one collection may be different from another and, in most cases, I see the changes resulting in smaller victories over a distinctive shift, as was the case in 2017 when we dropped the movie rental fees and saw circulation nearly double within a few months. I'm open to suggestions about how we can show the success of the changes we will implement. Perhaps setting and reporting on micro-goals that relate to each collection we analyze would be the way to proceed?

We also plan to gauge our patron's opinions of the collection via survey results. I'd like to set the baseline through our community survey this spring (March

2021) and then follow up 1 year later. The goal is to see us increase the percentage of people who rate our collection as good or better by 5% in March 2022 over the results from March 2021.

Measures	FY 2019	FY 2020	FY 2021 (est)	FY 2022 (target)
Number of physical items in our collection	80,587	78,848	76,500	80,000
Number of digital items in our collection	82,000	84,727	88,000	90,000
Circulation of physical items	579,719	449,654	410,000	565,000
Circulation of digital items	84,893	102,405	103,000	105,000
Number of uses of our online databases	2,144	1,171	800	1,400
Patron satisfaction from survey (percentage that rate our collection as good or better)	73.4%	73.4%	80%	80%

Goal #2 - Services and Programs - Spark creativity, promote literacy and empower participants

Strategy #1 - Seek ways to offer services to all ages and users in the area through engaging programs that are free and open to all

Strategy #2 - Meet the technology and digital literacy needs of our community

Strategy #3 - Provide a variety of quality programming choices from individualized instruction to large scale events

Strategy #4 - Extend library services beyond our walls

Measures	FY 2019	FY 2020	FY 2021 (est)	FY 2022 (target)
Number of programs	796	695	550	720
Total attendance at programs	44,962	33,388	18,000	40,000
Number of sessions on our computers (excluding Wi-Fi)	31,952	21,040	10,000	27,500
Number of outreach programs	27	28	18	30
Patron satisfaction from survey (percentage that rate our programs as good or better)	91.8%	91.8%	93%	93%

Goal #3 - Facility - Be a destination that encourages users to explore, interact, learn, study and gather

Strategy #1 - Maintain the space to be inviting, open, clean and user-friendly

Strategy #2 - Balance our space with the needs of different types of users

Strategy #3 - Organize both physical and virtual platforms to provide an enjoyable discovery experience

Strategy #4 - Curate a rotating collection of visual displays and art

Measures	FY 2019	FY 2020	FY 2021 (est)	FY 2022 (target)
Number of active library card holders	11,745	11,158	9,950	11,500
Number of visitors to the library	317,893	221,999	135,000	300,000
Number of reference questions answered by staff	18,318	12,788	7750	17,500
Number of one-on-one tutorials with patrons*	2,159	1,489	920	2,050

Patron satisfaction from survey (percentage that rate our facility as good or better)	93%	93%	94%	94%
*One-on-one tutorials are staff training sessions with patrons lasting 10+ minutes				
Goal #4 - Community engagement - Actively seek opportunities to involve and support the Springville community				
Strategy #1 - Increase awareness of library services through marketing and advocacy				
Strategy #2 - Provide meaningful service opportunities to community members				
Strategy #3 - Integrate community partnerships in existing and new library programs				
Strategy #4 - Cultivate positive interactions with patrons both in and out of the library				
Measures	FY 2019	FY 2020	FY 2021 (est)	FY 2022 (target)
Number of social media followers*	7,250	10,224	11,100	12,000
Total attendance outreach programs	7,928	3,690	2,000	5,000
Number of volunteer hours	2,568	1,391	175	2,250
Patron satisfaction from survey (percentage that rate their user experience as good or better)	94.2%	94.2%	95%	95%
*Social media platforms include: Facebook, Instagram, YouTube				
Goal #5 - Staff Development - Provide excellent customer service and reliable knowledge as we facilitate access to the library's resources				
Strategy #1 - Support growth by providing time, tools and training for essential staff skills				
Strategy #2 - Ensure that staff stay current with technology and library trends as they relate to our community's needs				
Strategy #3 - Celebrate our successes and foster a culture of problem solving, responsibility, risk-taking and innovation				
Strategy #4 - Maximize efficiencies within our organization through open communication, collaboration and teamwork				
Measures	FY 2019	FY 2020	FY 2021 (est)	FY 2022 (target)
Number of staff training hours from external sources	128	102	75	120
Number of staff development hours from internal sources	264	235	160	280



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

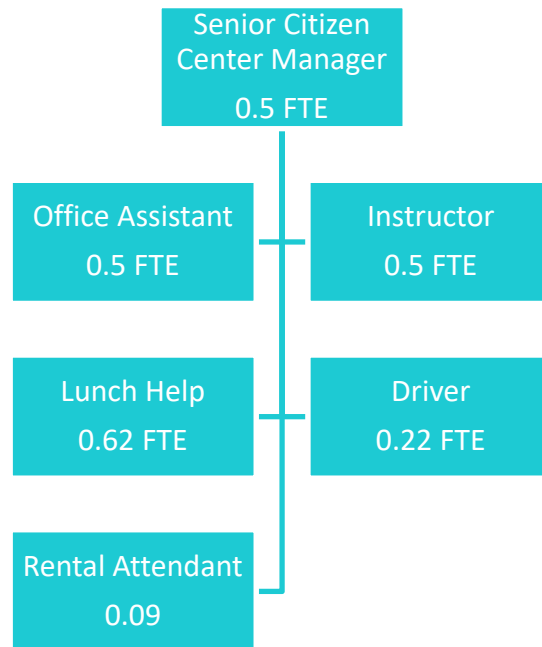
Library

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 APPROVED BUDGET</u>	<u>FY2021 MIDYEAR ACTUAL</u>	<u>FY2022 FINAL BUDGET</u>	<u>FY2022 VS FY2021 INC/(DEC)</u>
PERSONNEL						
10-4580-110	PAYROLL - LIBRARIANS	300,262	292,459	138,513	318,962	26,503
10-4580-120	PART-TIME EMPLOYEE SALARIES	276,840	270,729	112,591	310,315	39,586
10-4580-130	EMPLOYEE BENEFITS	153,976	162,814	65,881	165,976	3,162
10-4580-140	OVERTIME PAY	903	560	-	560	-
10-4580-160	EMPLOYEE RECOGNITION	2,273	1,476	1,051	3,244	1,768
	TOTAL PERSONNEL	734,254	728,038	318,036	799,057	71,019
OPERATIONS						
10-4580-200	BUSINESS LUNCHES	437	550	105	920	370
10-4580-220	ORDINANCES AND PUBLICATIONS	17	-	-	-	-
10-4580-230	MILEAGE AND TRAVEL ALLOWANCE	209	100	-	250	150
10-4580-236	TRAINING & EDUCATION	4,947	2,900	334	12,200	9,300
10-4580-237	EDUCATION REIMBURSEMENT	-	1,500	-	5,700	4,200
10-4580-240	OFFICE EXPEND. & CATALOGUE SUP	14,258	20,300	11,484	22,750	2,450
10-4580-241	BOOKS, MEDIA, ETC - ADULT	47,360	66,925	26,027	76,500	9,575
10-4580-242	BOOKS, MEDIA, ETC - FINES& RENT	35,903	48,693	24,181	51,216	2,523
10-4580-243	GRANTS	14,967	15,400	5,374	8,800	(6,600)
10-4580-245	BOOKS, MEDIA, ETC-CHILDREN&Y/A	30,299	37,800	16,825	38,850	1,050
10-4580-250	EQUIPMENT EXPENSE	2,534	1,500	690	2,600	1,100
10-4580-252	MAINTENANCE CONTRACTS	44,105	53,100	19,975	54,450	1,350
10-4580-255	COMPUTER OPERATIONS	1,000	1,400	-	1,100	(300)
10-4580-260	UTILITIES	19,910	25,000	3,247	25,000	-
10-4580-265	COMMUNICATION/TELEPHONE	6,238	5,719	2,691	6,289	570
10-4580-310	PROFESSIONAL & TECHNICAL	9,674	12,800	4,500	13,500	700
10-4580-510	INSURANCE & BONDS	5,356	7,500	6,524	7,500	-
10-4580-550	UNIFORMS	1,993	2,850	607	1,800	(1,050)
10-4580-610	LIBRARY PROGRAMS	16,217	29,050	2,434	29,600	550
10-4580-651	LIBRARY OPERATED SODA SALES	64	-	25	-	-
10-4580-710	COMPUTER HARDWARE & SOFTWARE	15,725	22,725	4,413	17,450	(5,275)
10-4580-720	OFFICE FURNITURE & EQUIPMENT	2,304	6,000	-	6,000	-
	TOTAL OPERATIONS	273,519	361,812	129,437	382,475	20,663
	TOTAL LIBRARY	1,007,773	1,089,850	447,473	1,181,532	91,682

Senior Citizens

The Springville Senior Center is a division of the Recreation Department. The building is owned and maintained by the City. Activities and programs are offered by the Recreation Department in conjunction with the Springville Senior Citizens Organization, which is a 501(c)3 non-profit organization that provides wholesome recreation and social interaction for its members, as well as promotes camaraderie, sociability, and opportunities to engage in various educational and civic activities for persons over fifty years of age.

MISSION STATEMENT: *To promote and maintain enjoyment, dignity and independence of senior citizens by providing programs and services geared to meet their present and future needs.*



Senior Citizens Summary

	FY 2020 Actual	FY 2021 Adopted	FY 2022 Final
Positions (FTE)	2.35	2.13	2.43
Personnel Expense	72,506	67,758	80,713
Non-Personnel Expense	24,987	36,508	31,987
Total	97,493	104,266	112,700

Senior Citizens - Performance Goals, Strategies, and Measures

Goal #1 - Improve Physical Health of Senior Center Participants				
Strategy - Increase Publicity for Available Health Programs				
Strategy - Increase the Number of Activities Offered				
Measures	2019	2020	2021	2022 (target)
Average program attendance rate	13.6%	33%	10%	30%
Health related class per month	30	30	2	30
Plan monthly activity trips	3.1	3	0	3
Average attendance on trips	24.2	25	0	22
Goal #2 - Membership Satisfaction and Retention				
Strategy - Retain current members and growth in new				
Strategy - Promote Annual Survey in November				
Measures	2019	2020	2021	2022 (target)
Membership growth of 3% per year	489	518	525	532
Increase in retained membership	77%	79%	100%	80%
Email list growth each year	554	581	585	590
Average 90% or above on satisfaction rate in an annual member survey	9.3	88%	NA	90%



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Senior Citizens

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 APPROVED BUDGET</u>	<u>FY2021 MIDYEAR ACTUAL</u>	<u>FY2022 FINAL BUDGET</u>	<u>FY2022 VS FY2021 INC/(DEC)</u>
PERSONNEL						
10-4610-120	SENIOR CITIZENS-PART TIME WAGE	66,254	61,989	30,590	73,560	11,571
10-4610-130	EMPLOYEE BENEFITS	5,922	5,556	2,817	6,642	1,086
10-4610-140	OVERTIME PAY					
10-4610-160	EMPLOYEE RECOGNITION	331	213	262	511	298
	TOTAL PERSONNEL	72,506	67,758	33,668	80,713	12,955
OPERATIONS						
10-4610-230	TRAVEL, DUES & CONVENTIONS	-	300	-	300	-
10-4610-236	TRAINING & EDUCATION	1,278	750	-	1,500	-
10-4610-240	OFFICE EXPENSE	957	1,250	402	3,250	2,000
10-4610-245	INSTRUCTORS AND OTHER HELP	-	5,805	-	-	(5,805)
10-4610-250	EQUIPMENT EXPENSE	1,730	1,800	(30)	1,800	-
10-4610-251	FUEL	-	665	-	750	-
10-4610-253	CENTRAL SHOP	355	949	164	1,269	320
10-4610-260	UTILITIES	6,031	7,460	2,252	7,460	-
10-4610-262	PROGRAMS	10,267	11,300	3,738	11,300	-
10-4610-265	COMMUNICATION/TELEPHONE	1,277	2,189	-	-	(2,189)
10-4610-510	INSURANCE AND BONDS	2,758	2,750	3,019	2,750	-
10-4610-550	UNIFORMS	205	340	160	408	68
10-4610-710	COMPUTER HARDWARE AND SOFTWARE	129	950	610	1,200	250
	TOTAL OPERATIONS	24,987	36,508	10,314	31,987	(5,356)
	TOTAL SENIOR CITIZENS	97,493	104,266	43,982	112,700	7,599



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Transfers

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 APPROVED BUDGET</u>	<u>FY2021 MIDYEAR ACTUAL</u>	<u>FY2022 FINAL BUDGET</u>	<u>FY2022 VS FY2021 INC/(DEC)</u>
<u>UTILITY EXPENSES</u>						
10-9000-850	TRANSFER TO ELECTRIC FUND	537,569	537,569	268,785	505,001	(32,568)
10-9000-851	TRANSFER TO WATER FUND	76,681	76,681	38,340	76,681	0
10-9000-852	TRANSFER TO SEWER FUND	74,330	74,330	37,165	74,330	0
10-9000-853	TRANSFER TO STORM WATER FUND	19,617	19,617	9,809	19,617	0
<u>TRANSFERS</u>						
10-9000-845	TRANSFER C ROAD RESERVES TO CIP					-
10-9000-NEW	TRANSFER PUBLIC ART RESERVES TO CIP				75,000	
10-9000-870	TRANSFER TO DEBT SERVICE	1,473,682	1,348,995	674,496	1,568,888	219,893
10-9000-874	TRANSFER TO CAPITAL IMPRV. FD.	2,124,628	2,533,976	531,240	2,179,799	(354,177)
10-9000-875	TRANSFER TO FACILITIES	1,296,656	1,186,139	593,070	1,231,436	45,297
10-9000-876	PAYMENT TO MBA FUND	385,887	394,634	197,317	397,134	2,500
10-9000-877	TRANSFER TO RDA FUND	20,000	35,000	17,502	20,000	(15,000)
10-9000-881	INC C-ROAD FUNDS RESERVES	-	268,510	-	438,967	170,457
10-9000-NEW	INC PUBLIC ART RESERVES				35,055	
10-9000-886	TRANSFER VEHICLE FUND	741,826	698,511	335,256	837,541	139,030
	TOTAL TRANSFERS	6,750,876	7,173,962	2,702,980	7,459,448	175,432

Special Improvement Fund

2022

The Special Improvement Fund is a Special Revenue Fund that is used to account for projects and infrastructure improvements in a specific, limited area. The Special Improvement Fund is funded through assessments on the properties included in the improvement district



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Special Improvement Fund

ESTIMATED BEGINNING FUND BALANCE ¹						7,372
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 APPROVED BUDGET</u>	<u>FY2021 MIDYEAR ACTUAL</u>	<u>FY2022 FINAL BUDGET</u>	<u>FY2022 VS FY2021 INC/(DEC)</u>
REVENUES						
21-3100-132	SID PRINCIPAL		-	-	-	-
21-3600-621	SID INTEREST		-	-	-	-
21-3600-622	SID LATE FEES					-
21-3600-690	MISCELLANEOUS REVENUE					-
21-3600-700	SID 29 DSRF INTEREST		-	-	-	-
21-3800-815	TRANSFERS/RESERVES UTILIZE RESERVES		-	-		-
	TOTAL REVENUES	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
EXPENDITURES						
21-9000-150	BAD DEBT EXPENSE		-	-		-
21-9000-880	SID BONDS - PRINCIPAL				-	-
21-9000-881	SID BONDS - INTEREST		-	-	-	-
21-9000-885	BOND ADMINISTRATION FEES				-	-
21-9000-886	TRANSFER TO GENERAL CIP					-
21-9000-887	TRANSFER TO SPECIAL REVENUE FUND					-
21-9000-870	TRANSFER TO DEBT SERVICE					-
	TOTAL EXPENDITURES	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	SURPLUS / (DEFICIT)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	ESTIMATED ENDING FUND BALANCE					7,372
	Reserved for:					
	Impact Fees					-
	Class C Roads					-
	Joint Venture					
	Debt Service					7,372
	Capital Projects					-
	Unrestricted					-

Notes:

1. Estimated Beginning Fund Balance subject FY 2021 Actual results and audit entries.

Debt Service Fund

The Debt Service Fund is used to account for the accumulation of resources for payment of general, long-term debt principal and interest; for special assessment bond principal and interest; and for special assessment levies when the City is obligated in some manner for the payment.

2022



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Debt Service Fund

ESTIMATED BEGINNING FUND BALANCE ¹						139,970
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 APPROVED BUDGET</u>	<u>FY2021 MIDYEAR ACTUAL</u>	<u>FY2022 FINAL BUDGET</u>	<u>FY2022 VS FY2021 INC/(DEC)</u>
CONTRIBUTIONS & TRANSFERS						
31-3200-000	PROCEEDS FROM BOND	5,695,000	-	-		-
31-3600-620	PREMIUM ON BOND ISSUANCE	337,019	-	-		-
31-3600-690	MISCELLANEOUS REVENUE	-	-	-		-
31-3600-700	INTEREST EARNED SVL TAX 2014 B	672	-	136		-
31-3800-810	TRANSFER IN - GENERAL FUND	1,473,682	1,348,995	674,496	1,568,888	219,893
31-3800-NEW	TRANSFER IN - GOLF FUND				50,000	
31-3800-813	TRANSFER IN-SPECIAL REV FUND	519,500	510,250	255,126	-	(510,250)
31-3800-814	TRANSFER IN - CAPITAL PROJECTS FUND					-
TOTAL REVENUES		<u>8,025,873</u>	<u>1,859,245</u>	<u>929,758</u>	<u>1,618,888</u>	<u>(290,357)</u>
BOND EXPENDITURES						
31-4760-735	INTEREST 2006 SALES TAX BONDS	18,750	9,250	4,625	-	(9,250)
31-4760-736	PRINCIPAL ON 2006 SALES TAX BONDS	500,000	500,000	-	-	(500,000)
31-4760-803	PRINCIPAL ON 2010 GO BOND	6,345,000	455,000	-	460,000	5,000
31-4760-804	INTEREST ON 2010 GO BOND	341,421	142,507	65,707	139,950	(2,557)
31-4760-805	PRINCIPAL ON 2016 GO BOND	410,000	435,000	-	455,000	20,000
31-4760-806	INTEREST ON 2016 GO BOND	330,567	311,488	155,744	289,738	(21,750)
31-4760-NEW	PRINCIPAL ON 2022 STR BOND				200,000	200,000
31-4760-NEW	INTEREST ON 2022 STR BOND				70,000	70,000
31-4760-910	BOND COST OF ISSUANCE	98,895	-	-		
31-4760-920	BOND ADMIN FEES	4,100	6,000	1,750	4,200	(1,800)
TOTAL EXPENDITURES		<u>8,048,733</u>	<u>1,859,245</u>	<u>227,825</u>	<u>1,618,888</u>	<u>(240,357)</u>
SURPLUS / (DEFICIT)		<u>(22,860)</u>	<u>-</u>	<u>701,933</u>	<u>-</u>	
ESTIMATED ENDING FUND BALANCE						139,970
Reserved for:						
Impact Fees						-
Class C Roads						-
Joint Venture						
Debt Service						139,970
Capital Projects						-
Endowments						
Unrestricted						-

Notes:

1. Estimated Beginning Fund Balance subject FY 2021 Actual results and audit entries.

Capital Projects Funds

2022

The Capital Projects Funds are used to account for the acquisition and construction of major capital facilities other than those financed by proprietary funds, trust funds, and special revenue funds. Springville has two capital projects funds:

- General Capital Improvements Fund
- Community Theater Capital Improvements Fund



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Capital Improvements Fund

ESTIMATED BEGINNING FUND BALANCE¹ 4,817,784

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 APPROVED BUDGET</u>	<u>FY2021 MIDYEAR ACTUAL</u>	<u>FY2022 FINAL BUDGET</u>	<u>FY2022 VS FY2021 INC/(DEC)</u>
CAPITAL PROJECTS REVENUES						
45-3600-360	GRANTS	-	-	367,332	2,453,326	2,453,326
45-3600-601	TRANSFER FROM SPECIAL REVENUE FUND	250,000	-	-	307,000	
45-3600-610	INTEREST INCOME	185,671	75,000	25,363		(75,000)
45-3600-640	PROPERTY SALES					
45-3600-642	MISC. CAPITAL REVENUE					
45-3600-650	TRANSFER FROM GENERAL FUND	1,624,628	2,533,976	531,240	2,179,799	(354,177)
45-3600-652	TRANSFER FROM C ROAD RESERVES				-	
45-3600-NEW	TRANSFER FROM PUBLIC ART RESERVES				75,000	
45-3600-702	TRANSFER FROM ELECTRIC FUND					
45-3800-843	UTILIZE CAP FACILITIES RESERVE	-	-	-	3,512,000	3,512,000
45-3800-883	DONATION FOR BUILDINGS	500,000	-	-		-
TOTAL FUND REVENUE		2,560,300	2,608,976	923,935	8,527,125	5,536,149
CAPITAL PROJECTS AND OTHER EXPENDITURES						
LEGISLATIVE						
45-4120-004	GATEWAY SIGNS	14,990	25,010	14,186		(25,010)
45-4120-NEW	VETERANS MEMORIAL				50,000	50,000
45-4120-800	FACILITY CONSTRUCTION RESERVE	-	58,000	-		(58,000)
ADMINISTRATION						
45-4130-251	PROPERTY PURCHASES-MISC.	-	3,005,000	3,002,330	2,000,000	(1,005,000)
45-4130-NEW	CIVIC CENTER/LIBRARY A/V UPGRADES				50,000	50,000
BUILDING INSPECTIONS						
45-4160-103	NEW VEHICLES	-	30,000	-		(30,000)
PLANNING & ZONING						
45-4165-100	PLANNING REVIEW SOFTWARE	-	20,000	-		(20,000)
CITY ENGINEER						
45-4185-101	OFFICE FURNITURE				-	-
45-4185-105	NEW VEHICLES	-	30,000	-	25,000	(5,000)
POLICE DEPARTMENT						
45-4210-601	BODY CAMERAS	-	106,517	86,213		(106,517)
45-4210-603	LIDAR RADAR GUNS	3,980	-	-		-
45-4210-605	NEW OFFICER VEHICLES	41,433	76,567	41,942	104,000	27,433
45-4210-607	GPS AND BAIT BUGGING SYSTEM	-	7,000	-		(7,000)
45-4210-608	OFFICE FURNITURE	-	12,530	16,219		(12,530)
45-4210-800	800 MEGAHERTZ RADIO SYSTEM	-	37,000	-		(37,000)
45-4210-NEW	MOBILE FIELD FORCE EQUIPMENT				8,000	8,000
45-4210-NEW	TRAFFIC ACCIDENT RECORDS SYSTEM				34,945	34,945
45-4210-NEW	BIKE STORAGE CONTAINER				20,000	20,000
45-4210-NEW	LIVESCAN FINGERPRINT READER				-	-
FIRE DEPARTMENT						
45-4220-102	THERMAL IMAGING CAMERA				-	-
45-4220-103	LIVING QUARTERS FOR STATION 41	-	770,000	-		(770,000)
45-4220-700	NEW EQUIPMENT	20,000	-	-	350,000	350,000
45-4220-701	FIRE STATION PLANS UPDATE	-	-	-		-
45-4220-702	EKG/DEFIBRILLATOR				-	-
45-4420-NEW	EXTRICATION EQUIPMENT				-	-
45-4420-NEW	GOURNEY AUTO LOAD SYSTEM				-	-
DISPATCH						



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Capital Improvements Fund

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 APPROVED BUDGET</u>	<u>FY2021 MIDYEAR ACTUAL</u>	<u>FY2022 FINAL BUDGET</u>	<u>FY2022 VS FY2021 INC/(DEC)</u>
STREETS AND "C ROADS"						
45-4410-101	NEW EQUIPMENT				-	-
45-4410-200	PROPERTY ACQUISITION	-	2,004,810	610,490		(2,004,810)
45-4410-273	INTERSECTION IMPROVEMENTS	38,982	311,018	-		(311,018)
45-4410-274	700 S ROAD CONSTRUCTION					-
45-4410-275	UDOT TRAFFIC SIGNAL BETTERMENT	-	15,313	-	10,000	(5,313)
45-4410-276	1200 W ROAD EXTENSION				300,000	300,000
45-4410-643	C ROAD MAINTENANCE	745,968	1,116,058	885,209	771,533	(344,525)
45-4410-650	SIDEWALKS - CURB & GUTTER	-	120,000	-	165,000	45,000
45-4410-701	1200 WEST ROADWAY	1,046,196	461,884	34,396	2,347,826	1,885,942
45-4410-800	SHARP TINTIC RR	117,985	30,000	-		(30,000)
45-4410-881	ROAD RECONSTRUCTION - C ROADS					-
45-4410-932	MILL AND OVERLAY	574,441	214,807	32,418	175,000	(39,807)
PARKS DEPARTMENT						
45-4510-104	PARK MAINTENANCE RESERVE FUND	-	67,050	-	200,000	132,950
45-4510-105	NEW EQUIPMENT	-	42,000	-		(42,000)
45-4510-106	PARKS ROADS AND PARKING LOTS MAINTEN	10,000	36,666	-	-	(36,666)
45-4510-107	MEMORIAL PARK ADA ACCESS				-	-
45-4510-760	RODEO GRDOUNDS IMPROVEMENTS	1,132	-	-		-
45-4510-762	PICNIC TABLES & PARK BENCHES				-	-
45-4510-763	PLAYGROUND EQUIPMENT				-	-
45-4510-764	NSD DRIVING RANGE ASPHALT (50/50 SPLIT)	-	10,000	-	-	(10,000)
45-4510-765	ASPHALT MAINTENANCE FOR TRAILS	-	-	-	-	-
45-4510-766	RODEO GROUNDS IMPROVEMENTS				-	-
45-4510-768	ARTS PARK FENCE				-	-
45-4510-NEW	PARKS TREE REPLACEMENT				-	-
45-4510-NEW	MEMORIAL BIKE PARK PLAYGROUND				115,000	115,000
CANYON PARKS						
45-4520-700	PAVILION & PICNIC TABLES				-	-
45-4520-701	ROADS AND PARKING LOT MAINTENANCE	2,950	3,300	-	-	(3,300)
45-4520-740	CANYON PARKS CAPITAL MAINTENANCE RES	-	54,047	-	50,000	(4,047)
45-4520-748	JOLLEY'S RANCH YOUTH CAMP				-	-
45-4520-749	CANYON PARKS SPRINKLING SYSTEM				-	-
ART MUSEUM						
45-4530-700	WEST ENTRANCE ADA COMPLIANCE	-	2,500	-		(2,500)
45-4530-701	THERMOSTAT	47,240	15,000	11,088		(15,000)
45-4530-703	MAIN FLOOR RESTROOM ADA COMPLIANCE	-	15,000	-		(15,000)
CLYDE RECREATION CENTER						
45-4550-103	COMPETITION POOL ROLLER SHADES	8,212	-	-		-
45-4550-104	NEW EQUIPMENT	-	50,000	-	11,100	(38,900)
45-4550-105	SPA SPLASH GUARD	-	6,000	-		(6,000)
45-4550-106	SECURITY AND SAFETY EQUIPMENT	-	22,000	21,990		(22,000)
45-4550-NEW	CRC EXPANSION				-	-
45-4550-NEW	CRC COMP POOL SOUND SYSTEM				25,000	25,000
RECREATION DEPARTMENT						
45-4560-702	BACKSTOPS	-	10,000	2,460		(10,000)
45-4560-703	COMMUNITY POOL UPGRADE TO TURF FIELD	17,690	-	-		-
45-4560-704	BATTING CAGES					-
45-4560-705	RESURFACE TENNIS/PICKLEBALL COURTS	-	150,000	7,412		(150,000)
45-4560-706	BLEACHER & DUGOUT SHADE	-	42,000	-	36,000	(6,000)
45-4560-813	AQUATIC AND ACTIVITIES CENTER	39,305	500,695	-		(500,695)



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Capital Improvements Fund

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 APPROVED BUDGET</u>	<u>FY2021 MIDYEAR ACTUAL</u>	<u>FY2022 FINAL BUDGET</u>	<u>FY2022 VS FY2021 INC/(DEC)</u>
45-4560-814	BLEACHER REPLACEMENT	20,570	-	-	-	-
45-4560-815	AQUATIC CENTER REGISTRATION SOFTWARE					-
45-4560-706	BLEACHER & DUGOUT SHADE					-
45-4560-707	FIELD LIGHTING				-	-
CEMETERY						-
45-4561-103	REBUILD SPRINKLING SYSTEM					-
45-4561-107	CREMATION NICHE MONUMENT - HISTORIC					-
45-4561-109	ASPHALT MAINTENANCE	35,000	55,000	52,032	-	(55,000)
45-4561-110	NEW EQUIPMENT	-	11,000	3,000		(11,000)
45-4561-NEW	EVERGREEN SECTIONS M & N DEVELOPMENT				55,000	55,000
PUBLIC ARTS						-
45-4562-NEW	PUBLIC ARTS PROJECTS				75,000	75,000
LIBRARY						-
45-4580-506	TWEEN SPACE DEVELOPMENT	24,812	-	-		-
45-4580-NEW	COMPUTER LAB EXPANSION				27,000	27,000
TRANSFERS						-
45-9000-NEW	TRANSFER FOR PUBLIC ARTS PROGRAM				21,721	
45-9000-NEW	TRANSFER TO SPECIAL TRUSTS FUND				1,500,000	
45-9000-901	TRANSFER TO FACILITIES					-
TOTAL FUND EXPENDITURES		2,810,886	9,543,772	4,821,384	8,527,125	(2,538,368)
SURPLUS / (DEFICIT)		(250,586)	(6,934,796)	(3,897,448)	-	
ESTIMATED ENDING FUND BALANCE					1,305,784	
Reserved for:						
Impact Fees					-	
Class C Roads					-	
Joint Venture					-	
Debt Service					-	
Capital Projects					1,305,784	
Endowments					-	
Unrestricted					-	

Notes:

1. Estimated Beginning Fund Balance subject FY 2021 Actual results and audit entries.



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Community Theater CIP Fund

ESTIMATED BEGINNING FUND BALANCE ¹						15,747
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 APPROVED BUDGET</u>	<u>FY2021 MIDYEAR ACTUAL</u>	<u>FY2022 FINAL BUDGET</u>	<u>FY2022 VS FY2021 INC/(DEC)</u>
REVENUE						
44-3300-360	GRANT REVENUE					-
44-3300-361	TRANSFER FROM GENERAL FUND					-
44-3600-883	DONATIONS					-
44-3600-884	SUNDRY REVENUES	272	-	-		
	UTILIZE FUND BALANCE					
TOTAL REVENUES		<u>272</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
EXPENDITURES						
44-4560-240	OFFICE EXPENSE	-	-	-		-
CAPITAL PROJECTS						
44-6400-001	BUILDING IMPROVEMENTS	-	-	-		-
TOTAL EXPENDITURES		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
SURPLUS / (DEFICIT)		<u>272</u>	<u>-</u>	<u>-</u>	<u>-</u>	
ESTIMATED ENDING FUND BALANCE						15,747
Reserved for:						
	Impact Fees					-
	Class C Roads					-
	Joint Venture					
	Debt Service					-
	Capital Projects					-
	Endowments					
	Unrestricted					15,747

Notes:

1. Estimated Beginning Fund Balance subject FY 2021 Actual results and audit entries.

Special Revenue Funds

2022

Special Revenue Funds are used to account for specific revenues that are legally restricted to expenditure for particular purposes.

Springville City's Special Revenue Funds include:

- Special Revenue Fund
- Cemetery Trust Fund
- Special Trusts Fund



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Special Revenue Fund Summary

ESTIMATED BEGINNING FUND BALANCE ¹		3,202,036				
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 APPROVED BUDGET</u>	<u>FY2021 MIDYEAR ACTUAL</u>	<u>FY2022 FINAL BUDGET</u>	<u>FY2022 VS FY2021 INC/(DEC)</u>
REVENUES						
46-3600-100	INTEREST PARKS IMPACT FEES	59,868	35,000	8,178	35,000	-
46-3600-102	INTEREST PUBLIC SAFETY IMPACT	3,410	4,000	466	4,000	-
46-3600-103	INTEREST STREET TREES PROGRAM	1	-	0	-	-
46-3600-105	INTEREST STREET IMPACT FEES	-	45,000	-	45,000	-
46-3600-500	PARKS IMPACT FEES	1,132,831	668,700	640,494	1,578,875	910,175
46-3600-600	PUBLIC SAFETY IMPACT FEES	98,828	43,200	67,663	80,000	36,800
46-3600-700	STREETS IMPACT FEES	364,968	194,400	384,087	424,500	230,100
46-3600-900	DENSITY BONUS-FEE IN LIEU	122,851	-	30,109	-	-
46-3600-910	UTILIZE PUBLIC SAFETY IMP FEE RESERVE	-	-	-	223,000	223,000
46-3600-911	UTILIZE PARK IMPACT FEE RESERVES	-	-	-	586,125	586,125
46-3600-912	TRANSFER FROM GENERAL FUND	-	-	-	-	-
46-3600-913	TRANSFER FROM ELECTRIC	-	-	-	-	-
46-3600-914	UTILIZE STREET IMPACT FEE RESERVES	-	-	-	10,600	10,600
46-3600-915	TRANSFER FROM SPECIAL IMPROVEMENT FUND	-	-	-	-	-
46-3600-916	GRANT REVENUES	-	-	-	800,000	800,000
						-
	Total Revenues	<u>1,782,758</u>	<u>990,300</u>	<u>1,130,997</u>	<u>3,787,100</u>	<u>2,796,800</u>
EXPENDITURES						
	PARK IMPACT CAPITAL PROJECTS	-	-	-	3,000,000	3,000,000
	STREETS IMPACT CAPITAL PROJECTS	-	-	-	250,000	91,362
46-9000-100	TRANSFER TO DEBT SERVICE FUND	519,500	510,250	255,126	-	(510,250)
46-9000-500	INCREASE PARK IMPACT FEE RESERVES	-	193,450	-	-	(193,450)
46-9000-700	INCREASE STREETS IMPACT FEE RES	-	239,400	-	230,100	(9,300)
46-9000-701	INCREASE PUBLIC SAFETY IMPACT FEE RES	-	47,200	-	-	-
46-9000-712	TRANSFER TO VEHICLE FUND	-	-	-	-	-
46-9000-720	TRANSFER TO CAPITAL PROJ FUND	250,000	-	-	307,000	307,000
46-9000-725	TRANSFER TO GENERAL FUND	-	-	-	-	-
	Total Expenditures	<u>769,500</u>	<u>990,300</u>	<u>255,126</u>	<u>3,787,100</u>	<u>2,685,362</u>
	SURPLUS/DEFICIT	<u>1,013,258</u>	<u>-</u>	<u>875,871</u>	<u>-</u>	<u>-</u>
	ESTIMATED ENDING FUND BALANCE					2,612,411
	Reserved for:					
	Impact Fees					4,612,411
	Class C Roads					-
	Joint Venture					-
	Debt Service					-
	Capital Projects					-
	Endowments					-
	Unrestricted					(2,000,000)

Notes:

1. Estimated Beginning Fund Balance subject FY 2021 Actual results and audit entries.



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Special Revenue Detail

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 APPROVED BUDGET</u>	<u>FY2021 MIDYEAR ACTUAL</u>	<u>FY2022 FINAL BUDGET</u>	<u>FY2022 VS FY2021 INC/(DEC)</u>
STREETS IMPACT FEE CAPITAL PROJECTS						
46-4410-001	LAND ACQUISITION - 950 WEST					-
46-7000-001	STREET OVERSIZING PROJECTS	-	77,000	-	250,000	173,000
46-9000-400	STREETS IMPACT CAPITAL PROJECT	13,362	81,638	141,117		(81,638)
TOTAL STREETS IMPACT FEE CAPITAL PROJECTS		<u>13,362</u>	<u>158,638</u>	<u>141,117</u>	<u>250,000</u>	<u>91,362</u>
PARK IMPACT FEE CAPITAL IMPROVEMENT PROJECTS						
46-6000-003	TREES & PLANTS					-
46-6000-015	CANYON PARKS TREES					-
46-6000-017	PARKS IMPROVEMENT/COMPLETE PRO	-	60,000	-	3,000,000	2,940,000
46-6000-024	WAYNE BARTHOLOMEW FAMILY PARK					-
TOTAL PARK IMPACT FEE PROJECTS		<u>-</u>	<u>60,000</u>	<u>-</u>	<u>3,000,000</u>	<u>2,940,000</u>



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Cemetery Trust Fund

	ESTIMATED BEGINNING FUND BALANCE ¹				1,310,897	
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 APPROVED BUDGET</u>	<u>FY2021 MIDYEAR ACTUAL</u>	<u>FY2022 FINAL BUDGET</u>	
<u>REVENUES</u>					<u>FY2022 VS FY2021 INC/(DEC)</u>	
81-3400-441	CEMETERY LOTS SOLD	91,955	85,000	57,658	106,000	21,000
81-3400-444	INTEREST EARNED ON FINANCINGS	536	500	581	500	-
	TOTAL REVENUES	<u>92,491</u>	<u>85,500</u>	<u>58,238</u>	<u>106,500</u>	<u>21,000</u>
<u>EXPENDITURES</u>						
	INCREASE RESERVES				106,500	
	TOTAL EXPENDITURES	<u>-</u>	<u>-</u>	<u>-</u>	<u>106,500</u>	<u>-</u>
	SURPLUS / (DEFICIT)	<u>92,491</u>	<u>85,500</u>	<u>58,238</u>	<u>-</u>	
	ESTIMATED ENDING FUND BALANCE				1,417,397	
	Reserved for:					
	Impact Fees				-	
	Class C Roads				-	
	Joint Venture				-	
	Debt Service				-	
	Capital Projects				-	
	Endowments				1,417,397	
	Unrestricted				-	

Notes:

1. Estimated Beginning Fund Balance subject FY 2021 Actual results and audit entries.



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Special Trusts Fund

	ESTIMATED BEGINNING FUND BALANCE ¹				556,512	
		FY2020	FY2021	FY2021	FY2022	FY2022
		ACTUAL	APPROVED	MIDYEAR	FINAL	VS FY2021
<u>GL Acct</u>	<u>Line Description</u>					<u>INC/(DEC)</u>
REVENUES						
84-3000-302	SOUTH MAIN FLAG FUND INTEREST					-
84-3000-314	TREE REPLACEMENT TRUST					-
84-3000-304	LUCY PHILLIPS TRUST INTEREST					-
84-3000-331	FINLEY HISTORY					-
84-3000-336	DONATIONS FOR STATUES					-
84-3000-610	FLAG FUND INTEREST EARNINGS					-
84-3000-611	GEORGE Q. MORRIS FOUNDATION					-
84-3400-337	SPRINGVILLE YOUTH CAMP DONATIO					-
84-3400-NEW	COMMUNITY IMPROVEMENT ENDOWMENT				1,500,000	
84-3400-610	INTEREST EARNINGS					-
	UTILIZE FUND BALANCE				25,000	
	TOTAL REVENUES	-	-	-	1,525,000	-
EXPENDITURES						
84-4000-013	LUCY PHILLIPS					-
84-4000-030	STATUE EXPENDITURES					-
84-9000-700	TRANSFER TO OTHER FUNDS	-	-	25,000	25,000	
	INCREASE FUND BALANCE					-
	TOTAL EXPENDITURES	-	-	25,000	25,000	-
	SURPLUS / (DEFICIT)	-	-	(25,000)	1,500,000	
	ESTIMATED ENDING FUND BALANCE				2,031,512	
	Reserved for:					
	Impact Fees					-
	Class C Roads					-
	Joint Venture					-
	Debt Service					-
	Capital Projects					-
	Special Trusts				531,512	
	Unrestricted				1,500,000	

Notes:

1. Estimated Beginning Fund Balance subject FY 2021 Actual results and audit entries.

Internal Service Funds

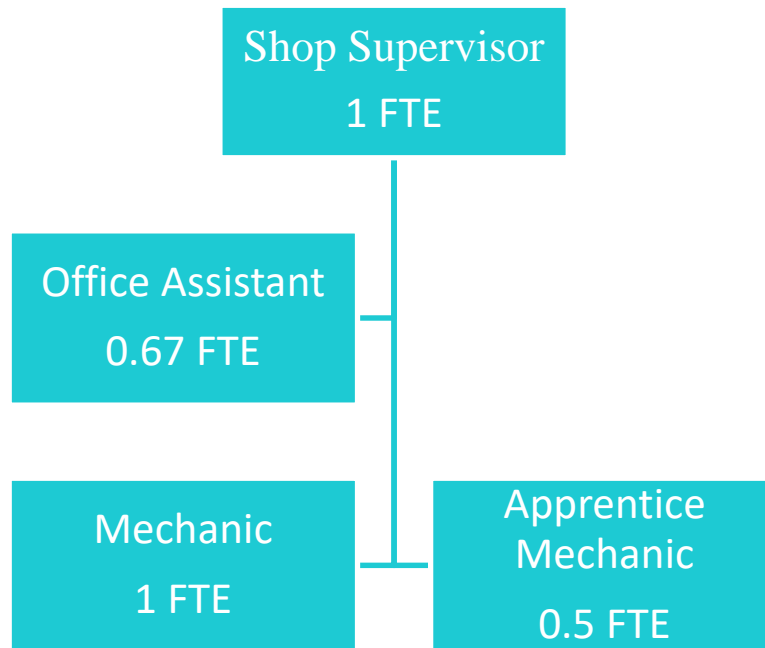
2022

Internal Service Funds are used to account for the financing of goods and services provided by one department or agency to other departments or agencies of the government and to other government units on a cost reimbursement basis.

Central Shop

The Central Shop is an internal service fund that provides vehicle maintenance and repair for the City’s fleet. The Central Shop services more than 250 individual vehicles and pieces of equipment that support operations of nearly every department of the City.

MISSION STATEMENT: *The Springville Central Shop Department is dedicated to providing high quality and timely vehicle and equipment service and repair; providing excellent customer service; maintaining safe and dependable vehicles, and extending the life of City assets through professional service and cost-effective operations.*



Central Shop Summary

	FY 2020 Actual	FY 2021 Adopted	FY 2022 Final
Positions (FTE)	3.17	3.17	3.17
Personnel Expense	232,323	252,711	262,964
Non-Personnel Expense	122,288	165,010	249,835
Total	354,611	417,721	512,799

Central Shop - FY 2022 Focus Goal

Focus Goal - Work Efficiency
<p>Strategies</p> <ol style="list-style-type: none"> 1. Be more comprehensive, and accurate in tracking billing hours. 2. Work with dept. to get PM's into shop. 3. Observe work flow to analyze shortcomings in billing accuracy. 4. Revisit shop rate and comparison to retail shops. 5. Compare billing policies of other government shops with internal fund budgeting.
<p>Measures</p> <p>Analyze goal hours to see if there are adjustments or improvements needed.</p>

Central Shop - Performance Goals, Strategies, and Measures

Goal #1 - Improve Customer Relations				
<p>Strategy 1 - Be prompt and complete with all service requests</p> <p>Strategy 2 - Use all available resources, i.e. email, phone calls, management software to be proactive with fleet and equipment performance</p> <p>Strategy 3 - Meet with Supervisors and Directors to see how we can better meet their fleet and equipment needs</p>				
Measures	FY19	FY20	FY 21 Projected	FY 22 Target
% of completed work orders and repairs with positive satisfaction	98%	98%	99%	100%
Processed work Orders	1715	1765	1800	1800

Goal #2 - Improve quality of fleet service				
Strategy 1 - Continue to develop the Central Shop to be a 'One Stop' preventative maintenance and repair shop				
Strategy 2 - Maintain and budget for necessary tools and equipment				
Strategy 3 - Effective use of manpower				
Strategy 4 - Plan ahead for the seasonal needs of the departments				
Strategy 5 - Target 90% PM Compliance				
Measures	FY19	FY20	FY 21 Projected	FY 22 Target
% Operational (Fleet available/total fleet)	New measure	98.45%	90%	98%
Preventative Maintenance (Percent completed on time)	New measure	55%	65%	90%
Work Efficiency (Billed Hours/300 hr. goal)	61%	68%	75%	75%
Shop Efficiency (Shop cost/Total Fleet)	\$1,119.58	\$1422.94	1,200.00	\$1300.00



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

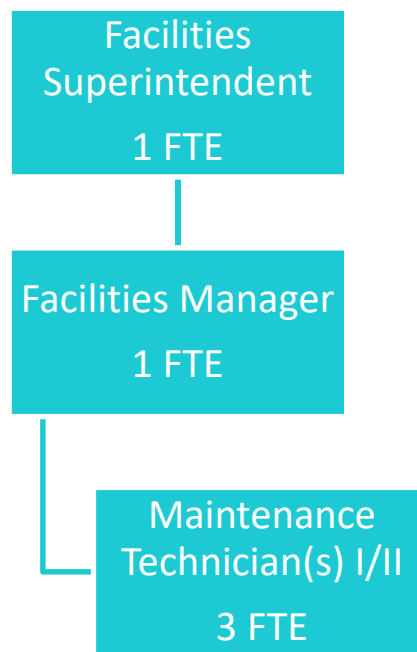
Central Shop ISF

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 APPROVED BUDGET</u>	<u>FY2021 MIDYEAR ACTUAL</u>	<u>FY2022 FINAL BUDGET</u>	<u>FY2022 VS FY2021 INC/(DEC)</u>
REVENUES						
47-3400-441	REVENUE FOR PARTS & SUPPLIES	116,540	133,242	36,902	249,835	116,593
47-3400-443	LABOR FEES	238,781	250,350	115,006	262,964	12,614
	TOTAL REVENUES	355,321	383,592	151,908	512,799	129,207
EXPENDITURES						
PERSONNEL						
47-4000-110	PAYROLL - FULL TIME	114,674	118,303	58,820	129,300	10,997
47-4000-120	PAYROLL - PART TIME	33,958	39,896	14,970	43,276	3,380
47-4000-130	EMPLOYEE BENEFITS	82,964	92,695	42,778	88,221	(4,474)
47-4000-140	OVERTIME PAY	71	1,500	-	1,500	-
47-4000-160	EMPLOYEE RECOGNITION	657	317	-	666	349
	TOTAL PERSONNEL	232,323	252,711	116,568	262,964	10,253
OPERATIONS						
47-4000-236	TRAINING AND EDUCATION	477	1,800	-	4,200	2,400
47-4000-240	OFFICE SUPPLIES	921	1,100	135	3,900	2,800
47-4000-241	OPERATION SUPPLIES	10,686	13,200	6,587	5,200	(8,000)
47-4000-250	PARTS, FILTERS & ETC	47,737	55,000	23,063	60,000	5,000
47-4000-251	FUEL	1,138	1,500	600	5,000	3,500
47-4000-255	COMPUTER OPERATIONS	3,349	5,000	3,437	5,500	500
47-4000-260	BUILDINGS AND GROUNDS	4,833	4,500	1,524	5,500	1,000
47-4000-265	COMMUNICATION/TELEPHONE	642	1,065	244	974	(91)
47-4000-510	INSURANCE AND BONDS	717	1,100	873	1,940	840
47-4000-550	UNIFORMS	2,068	2,040	439	2,448	408
47-4000-551	PROTECTIVE EQUIPMENT				-	-
47-4000-710	COMPUTER EQUIPMENT AND SOFTWARE	357	-	-	950	950
47-9000-712	TRANSFER TO VEHICLE FUND	10,812	10,940	5,466	9,223	(1,717)
47-9000-713	CAPITAL EQUIPMENT	38,551	67,765	-	145,000	77,235
	TOTAL OPERATIONS	122,287	165,010	42,368	249,835	84,825
	TOTAL EXPENDITURES	354,611	417,721	158,936	512,799	95,078
	SURPLUS/(DEFICIT)	710	(34,129)	(7,028)	-	

Facilities Maintenance

The facilities maintenance department is responsible for the proper care and operation of all city facilities. Major activities include custodial and maintenance services, remodeling and capital improvement projects, and performing regular inspections to ensure a high standard of service and compliance with state and federal standards.

MISSION STATEMENT: *Creating, sustaining, and enhancing the excellent physical environment of Springville facilities for the citizens of Springville and those who serve them through safe, cost-effective, and proactive maintenance practices.*



Facilities Maintenance Summary

	FY 2020 Actual	FY 2021 Adopted	FY 2022 Final
Positions (FTE)	7.74	5.00	5.00
Personnel Expense	338,827	380,826	401,936
Non-Personnel Expense	710,514	569,004	1,126,962
Total	1,049,341	1,249,830	1,528,898

Facilities Maintenance - FY 2022 Focus Goal

Focus Goal - Facilities management customer service administration and operations management.	
Strategies Exercise the use of all facilities management business operation components built within the Elements software system to maximize tactical plans and initiatives in the administration of work orders, inventory, preventative maintenance, and capital projects.	
Measures	
% of PM's Completed (Qty: 477)	Target: 95%
% of Work Orders Completed on Schedule	Target: 90%
% of Facility Safety Inspections Completed	Target: 100%

Facilities Maintenance - Performance Goals, Strategies, and Measures

Goal #1: Facilities management customer service administration and operations management
<p>Strategy#1: Exercise the use of all facilities management business operation components built within the Elements software system to maximize tactical plans and initiatives in the administration of work orders, inventory, preventative maintenance, and capital projects.</p> <p>Strategy#2: Execution of department performance measures that quantitatively inform the department about how successful their services are in meeting their intended outcomes, as well as the processes that produce them, to make intelligent and calculated decisions about work that is performed. [Outcomes=the benefits or changes for recipients of department services during or after the strategy is implemented]</p> <p>Strategy#3: Routine work order requests will be reviewed/updated each week via a scheduled weekly planning meeting involving all technicians. All work will be scheduled with a clear prioritization plan per the following: Emergency within 24 hours // Priority within 5 days // Routine within 15 days // Special Projects within 90 days.</p> <p>Strategy#4: Perform regular monthly/quarterly facility inspections in order to resolve work orders quickly and to reduce the number of work orders generated by customers. Maintain percentage of work orders created via facility inspections at 80%.</p> <p>Strategy#5: Perform regular preventative maintenance according to designated maintenance schedule. Make sure all technicians complete 95% of scheduled PM's each month.</p> <p>Strategy#6: Become 100% OSHA complaint with buildings systems, equipment, and logs. This process can be completed via monthly PM's.</p> <p>Strategy#7: Perform monthly cleaning inspections in order to maintain high cleanliness standards and reduce the number of cleanliness callbacks. Coordinate internal monthly inspections with required monthly inspections to be performed by contracted custodial company and compare findings to make sure service levels per the custodial contract are being met. Help contracted custodial services company see the vision of reducing callbacks. Make the cleanliness standardization program durable that will rate each facility on a scale of A to F, A being "Little to No Problem/Excellent" and F being "Excessive issues/Very Poor."</p>

Measures	2019	2020	2021 projected	2022 (target)
Work orders created through inspections	80%	80%	10%	15%
Percentage of work orders completed on schedule	80%	90%	87%	90%
Average Work Order Response Time (days)	5	3	4.80	5
% of PM's Completed (QTY: 477)	NA	NA	90%	90%
% of Work Orders Completed on Schedule	NA	NA	87%	90%
% of Facility Safety Inspections Completed	NA	NA	90%	90%
% of Cleanliness Inspections Completed	NA	NA	80%	90%
Facilities Cleanliness Score	NA	NA	B+ or Higher	B+ or Higher
Goal #2 - Capital needs analysis and asset management program.				
Strategy#1: Administer the cost per square foot of maintenance in each city facility.				
Strategy#2: Update and monitor inventory of all facility assets and equipment and make sure the life expectancy of each asset is identified correctly.				
Strategy#3: Administer the long-range budgeting plan for facility capital maintenance and replacement according to life expectancy. Make sure 5/10/20 year plans are accurate.				
Measures	2019	2020	2021 projected	2022 (target)
Percentage of assets inventoried with life expectancy plan in place for each asset	90%	95%	100%	100%



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Facilities ISF

ESTIMATED BEGINNING FUND BALANCE ¹						1,869,964
<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 APPROVED BUDGET</u>	<u>FY2021 MIDYEAR ACTUAL</u>	<u>FY2022 FINAL BUDGET</u>	<u>FY2022 VS FY2021 INC/(DEC)</u>
REVENUES						
47-3600-611	INTEREST					-
47-3800-815	TRANSFERS IN	1,590,393	1,478,749	739,374	1,528,898	50,149
TOTAL REVENUES AND TRANSFERS IN		<u>1,590,393</u>	<u>1,478,749</u>	<u>739,374</u>	<u>1,528,898</u>	<u>50,149</u>
PERSONNEL						
47-4182-110	SALARIES	220,012	238,995	112,104	262,805	23,810
47-4182-120	PART-TIME EMPLOYEE SALARIES	1,627	-	15,823	-	-
47-4182-130	EMPLOYEE BENEFITS	111,958	138,831	62,892	135,581	(3,250)
47-4182-140	OVERTIME PAY	3,327	2,500	2,142	2,500	-
47-4182-160	EMPLOYEE RECOGNITION	1,904	500	210	1,050	550
TOTAL PERSONNEL		<u>338,827</u>	<u>380,826</u>	<u>193,171</u>	<u>401,936</u>	<u>21,110</u>
OPERATIONS						
47-4182-200	BUSINESS LUNCHES	557	600	-	600	
47-4182-230	MILEAGE AND VEHICLE ALLOWANCE	-	2,800	-	3,100	300
47-4182-236	TRAINING & EDUCATION	1,858	1,425	-	3,000	1,575
47-4182-240	OFFICE EXPENSE	723	750	126	750	-
47-4182-241	DEPARTMENT SUPPLIES	107,037	82,950	28,669	82,950	-
47-4182-250	EQUIPMENT EXPENSE	7,715	11,500	2,868	6,500	(5,000)
47-4182-251	FUEL	1,729	3,800	1,069	3,800	-
47-4182-253	CENTRAL SHOP	5,989	4,984	4,332	6,663	1,679
47-4182-255	COMPUTER OPERATIONS	4,400	7,500	2,795	12,700	5,200
47-4182-260	BUILDINGS & GROUNDS	36,698	40,900	9,750	40,300	(600)
47-4182-265	COMMUNICATIONS/TELEPHONE	2,148	2,426	2,477	4,582	2,156
47-4182-310	PROFESSIONAL & TECHNICAL SERVI	63,259	91,800	15,174	91,800	-
47-4182-510	INSURANCE & BONDS	2,773	3,500	3,378	3,500	-
47-4182-550	UNIFORMS	2,946	1,785	1,129	2,142	357
47-4182-551	PERSONAL SAFETY EQUIPMENT	54	-	-	-	-
47-4182-710	COMPUTER EQUIPMENT AND SOFTWARE	822	1,075	280	-	(1,075)
47-4182-752	JANITORIAL SERVICES	359,939	354,709	187,354	374,709	20,000
TOTAL OPERATIONS		<u>598,646</u>	<u>612,504</u>	<u>259,401</u>	<u>637,096</u>	<u>24,592</u>
TOTAL FACILITIES MAINTENANCE		<u>937,473</u>	<u>993,330</u>	<u>452,572</u>	<u>1,039,032</u>	<u>45,702</u>
PROJECTS						
47-5000-800	RENEWAL AND REPLACEMENT PROJECTS	111,867	232,500	32,382	417,700	185,200
47-5000-801	CAPITAL PROJECTS	-	24,000	-		
47-9000-712	TRANSFER TO VEHICLE FUND				6,223	6,223
INCREASE FUND BALANCE					65,943	
TOTAL PROJECTS		<u>111,867</u>	<u>256,500</u>	<u>32,382</u>	<u>489,866</u>	<u>185,200</u>
TOTAL FUND EXPENDITURES		<u>1,049,341</u>	<u>1,249,830</u>	<u>484,954</u>	<u>1,528,898</u>	<u>230,902</u>
SURPLUS / (DEFICIT)		<u>541,052</u>	<u>228,919</u>	<u>254,420</u>	<u>0</u>	
ESTIMATED ENDING FUND BALANCE						1,935,907
Reserved for:						
Impact Fees						-
Class C Roads						-
Joint Venture						-
Debt Service						-
Capital Projects						1,935,907
Endowments						-
Unrestricted						-

Notes:

1. Estimated Beginning Fund Balance subject FY 2021 Actual results and audit entries.



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Vehicle & Equipment Fund

ESTIMATED BEGINNING FUND BALANCE¹ 4,623,453

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 APPROVED BUDGET</u>	<u>FY2021 MIDYEAR ACTUAL</u>	<u>FY2022 FINAL BUDGET</u>	<u>FY2022 VS FY2021 INC/(DEC)</u>
REVENUES						
48-3600-611	INTEREST	17,997	-	2,458		-
48-3800-047	TRANSFER FROM CENTRAL SHOP	4,408	4,635	2,316	9,223	4,588
48-3800-048	TRANSFER FROM FACILITIES FUND	6,404	6,305	3,150	6,223	(82)
48-3800-051	TRANSFER FROM WATER FUND	39,533	60,240	23,118	44,134	(16,106)
48-3800-052	TRANSFER FROM SEWER FUND	86,334	94,341	47,172	82,568	(11,773)
48-3800-053	TRANSFER FROM ELECTRIC FUND	148,357	174,135	87,066	177,084	2,949
48-3800-055	TRANSFER FROM STORM WATER FUND	33,699	33,080	16,542	39,245	6,165
48-3800-057	TRANSFER FROM SOLID WASTE FUND	171,151	175,642	87,822	176,890	1,248
48-3800-058	TRANSFER FROM GOLF COURSE	47,589	51,309	25,656	53,247	1,938
48-3800-805	TRANSFER FROM GENERAL FUND	741,826	698,511	335,256	837,541	139,030
48-3900-051	SALE OF SURPLUS - WATER	888	-	-		
48-3900-052	SALE OF SURPLUS - SEWER	25,400	-	-		
48-3900-053	SALE OF SURPLUS - ELECTRIC	8,491	-	-		
48-3900-055	SALE OF SURPLUS - STORM WATER					
48-3900-058	SALE OF SURPLUS - GOLF COURSE					
48-3900-801	SALE OF SURPLUS - PUBLIC SAFTY	8,826	-	-		
48-3900-802	SALE OF SURPLUS-BLDGS & GROUND	2,050	-	-		
48-3900-803	SALE OF SURPLUS - PUBLIC WORKS					
48-3900-804	SALE OF SURPLUS-RECREATION					
48-3900-805	SALE OF SURPLUS - ADMIN					
48-3900-806	SALE OF SURPLUS-PLAN & ZONE					
48-3900-808	SALE OF SURPLUS -FIRE DEPT					
48-3900-810	SALE OF SURPLUS-STREETS	10,963	-	-		
48-3900-811	SALES OF SURPLUS -PARKS	3,133	-	12,227		
48-3900-812	SALE/TRADE SURPLUS -SOLID WAST UTILIZE FUND BALANCE	10,000	-	-	552,123	
TOTAL - REVENUES		1,367,048	1,298,198	642,784	1,978,278	127,957
EXPENDITURES						
ADMINISTRATION						
48-4000-800	PICK UP	-	105,000	-		
48-4130-010	CAR - FLEET				25,000	25,000
48-4130-020	EMERGENCY REPLACEMENT	-	25,000	-		(25,000)
48-4130-030	EQUIPMENT REPLACEMENT	87,267	114,950	45,052	103,500	(11,450)
SUBTOTAL - ADMINISTRATION		87,267	244,950	45,052	128,500	(11,450)
COMMUNITY DEVELOPMENT						
48-4160-010	REPLACEMENT VEHICLES					
SUBTOTAL - COMMUNITY DEVELOPMENT		-	-	-	-	-
PUBLIC WORKS						
48-4410-013	ROLLER					
48-4410-014	TRUCK					
48-4410-015	EQUIPMENT REPLACEMENT	155,700	236,000	1,895		(236,000)
SUBTOTAL - PUBLIC WORKS		155,700	236,000	1,895	-	(236,000)
FACILITIES MAINTENANCE						
48-4182-001	REPLACEMENT VEHICLES					
48-4182-002	EQUIPMENT REPLACEMENT					
SUBTOTAL - FACILITIES MAINTENANCE		-	-	-	-	-



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Vehicle & Equipment Fund

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 APPROVED BUDGET</u>	<u>FY2021 MIDYEAR ACTUAL</u>	<u>FY2022 FINAL BUDGET</u>	<u>FY2022 VS FY2021 INC/(DEC)</u>
	CITY ENGINEER					
48-4185-001	REPLACEMENT VEHICLES					-
48-4185-002	EQUIPMENT REPLACEMENT				10,000	10,000
	SUBTOTAL - FACILITIES MAINTENANCE	-	-	-	10,000	10,000
	PUBLIC SAFETY					
48-4210-021	PATROL	204,885	362,115	170,856	104,000	(258,115)
48-4210-NEW	REPLACEMENT EQUIPMENT				8,778	8,778
48-4227-013	FIRE/EMS	210,009	135,991	-	900,000	764,009
48-4227-NEW	REPLACEMENT EQUIPMENT				84,000	-
	SUBTOTAL - PUBLIC SAFETY	414,894	498,106	170,856	1,096,778	514,672
	STREETS					
48-4410-013	VEHICLE REPLACEMENT					-
48-4410-015	EQUIPMENT REPLACEMENT				28,000	28,000
	SUBTOTAL - PUBLIC SAFETY	-	-	-	28,000	28,000
	PARKS					
48-4510-010	TRUCK(S)	4,769	40,231	27,110		(40,231)
48-4510-015	REPLACEMENT EQUIPMENT	29,514	-	-	-	-
	SUBTOTAL - PARKS	34,283	40,231	27,110	-	(40,231)
	CANYON PARKS					
48-4520-010	1 TON TRUCK					-
48-4520-014	EQUIPMENT REPLACEMENT	12,086	-	-	-	-
	SUBTOTAL - CANYON PARKS	12,086	-	-	-	-
	RECREATION					
48-4560-001	PICKUP					-
48-4560-002	EQUIPMENT REPLACEMENT	25,184	-	-	-	-
	SUBTOTAL - RECREATION	25,184	-	-	-	-
	CEMETERY					
48-4561-001	EQUIPMENT REPLACEMENT	-	86,600	11,600	-	(86,600)
48-4561-003	1/2 TON TRUCK	-	49,000	-	-	(49,000)
	SUBTOTAL - CEMETERY	-	135,600	11,600	-	(135,600)
	LIBRARY					
48-4580-001	EQUIPMENT REPLACEMENT	10,998	-	-	5,000	5,000
	SUBTOTAL - LIBRARY	10,998	-	-	5,000	5,000
	CENTRAL SHOP					
48-4000-800	PICKUP					-
	SUBTOTAL - CEMETERY	-	-	-	-	-
	WATER					
48-5100-010	SERV ICE TRUCK				180,000	180,000
48-5100-012	EQUIPMENT REPLACEMENT	5,380	130,000	-	-	(130,000)
	SUBTOTAL - WATER	5,380	130,000	-	180,000	50,000



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Vehicle & Equipment Fund

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 APPROVED BUDGET</u>	<u>FY2021 MIDYEAR ACTUAL</u>	<u>FY2022 FINAL BUDGET</u>	<u>FY2022 VS FY2021 INC/(DEC)</u>
	SEWER					
48-5200-002	REPLACEMENT VEHICLES	143,138	35,000	-		(35,000)
48-5200-003	REPLACEMENT EQUIPMENT				30,000	30,000
		<u>143,138</u>	<u>35,000</u>	<u>-</u>	<u>30,000</u>	<u>(5,000)</u>
	ELECTRIC					
48-5300-015	NEW VEHICLES	-	259,154	-	213,500	(45,654)
48-5300-018	NEW EQUIPMENT	-	75,000	-	-	(75,000)
48-5300-019	REPLACEMENT EQUIPMENT	22,140	33,859	-	62,000	28,141
	SUBTOTAL - ELECTRIC	<u>22,140</u>	<u>368,013</u>	<u>-</u>	<u>275,500</u>	<u>(92,513)</u>
	STORM WATER					
48-5500-001	PICKUP	52,403	-	-		-
48-5500-002	SWEEPER				168,500	168,500
	SUBTOTAL - STORM WATER	<u>52,403</u>	<u>-</u>	<u>-</u>	<u>168,500</u>	<u>-</u>
	SOLID WASTE					
48-5700-010	GARBAGE TRUCK	262,595	270,000	-		(270,000)
48-5700-011	LEAF COLLECTION UNIT					-
	SUBTOTAL - SOLID WASTE	<u>262,595</u>	<u>270,000</u>	<u>-</u>	<u>-</u>	<u>(270,000)</u>
	GOLF					
48-5861-001	SAND PRO					-
48-5861-002	UTILITY CART					-
48-5861-003	PICKUP					-
48-5861-004	REPLACEMENT EQUIPMENT	60,000	-	-	56,000	56,000
	SUBTOTAL - SOLID WASTE	<u>60,000</u>	<u>-</u>	<u>-</u>	<u>56,000</u>	<u>56,000</u>
	INCREASE FUND BALANCE					
	TOTAL - EXPENDITURES	<u>1,275,069</u>	<u>1,957,900</u>	<u>256,513</u>	<u>1,978,278</u>	<u>(160,122)</u>
	SURPLUS / (DEFICIT)	<u>91,979</u>	<u>(659,702)</u>	<u>386,271</u>	<u>-</u>	
	ESTIMATED ENDING FUND BALANCE				4,623,453	
	Reserved for:					
	Impact Fees				-	
	Class C Roads				-	
	Joint Venture				-	
	Debt Service				-	
	Capital Projects				4,623,453	
	Endowments				-	
	Unrestricted				-	

Notes:

1. Estimated Beginning Fund Balance subject FY 2021 Actual results and audit entries.

Enterprise Funds

2022

The Enterprise Funds are used to account for services that are financed and operated in a manner similar to private business enterprises. The intent of the Enterprise Funds is that the costs of providing goods and services to the general public on a continuing basis be financed or covered primarily through user charges.

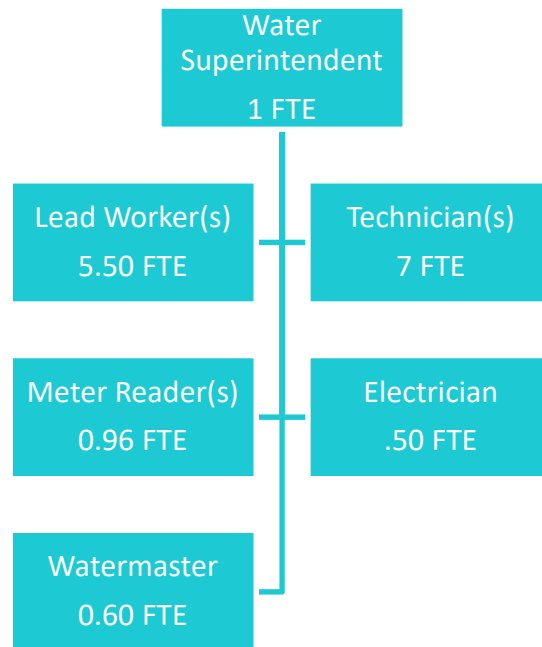
Springville City's Enterprise Funds include:

- Water Fund
- Sewer Fund
- Electric Fund
- Storm Water Fund
- Solid Waste Fund
- Golf Fund

Water

The Water Division is responsible for the proper care and operation of the water system. Major activities include meeting state requirements in sampling and sanitary survey standards and maintaining, repairing and replacing waterlines, tanks, spring collection systems and all appurtenances associated with the water system.

MISSION STATEMENT: *To provide the best quality water and services in a safe, affordable, effective and efficient manner to the community.*



Water Summary

	FY 2020 Actual	FY 2021 Adopted	FY 2022 Final
Positions (FTE)	15.56	15.56	15.56
Personnel Expense	1,040,472	1,145,933	1,152,692
Non-Personnel Expense	5,264,601	4,997,510	10,899,560
Total	6,305,073	6,143,443	12,052,252

Water Department - FY 2022 Focus Goal

Focus Goal - Provide good customer service
Strategies <ol style="list-style-type: none"> 1. Teach Water Employees our Mission Statement 2. Increase focus on customer service 3. Training 4. Keep Accurate records so we can track progress
Measures <ol style="list-style-type: none"> 1. Face to Face Customer Interactions 2. Event Initiating Customer Complaints 3. Skipped Meters Per 1000 4. Misread Meters Per 1000

Water Department - Performance Goals, Strategies, and Measures

Springville General Plan, Chapter 7, Community Services and Facilities - “To Provide functionally effective community facilities and services to support a safe, healthy, and vibrant community life”.				
Objective 4 - “Provide a process for planning and constructing capital improvements that meet the current and future needs of Springville City.”				
Objective 5 - “Provide a water system that is safe, economical, and meets the needs of Springville City now and in the future.”				
Goals #1 - Track projected vs. actual revenues on a monthly basis and revise/adjust expenditures as appropriate.				
Measures	Fiscal 2018	Fiscal 2019	Fiscal 2020	Fiscal 2022 Target
Revenues - Actual vs Projected	98.1%	99.34	107.71%	100%
Goal #2- Operate the water system as efficiently as possible				
Measures	Calendar 2018	Calendar 2019	Calendar 2020	Calendar 2022 Target
Gallons produced (million gal)	3,122	2,894	3,634	
% Water produced from wells	50.29%	36.21%	50.06%	
% unaccounted water (Billed/Produced)	15.10%	12.00%	11.79% *	15%
Total energy cost/water produced (\$/million gal)	\$62.68	\$67.48	\$68.80	\$70.00
Total system cost/Water delivered (\$/million gal)	\$555.64	\$566.03	\$592.39	\$500.00
System stopped meters (#)	26	29	42	

% Stopped meters replaced	92%	100%	100%	100%
* Calculated March - February				
Goals #3 Maintain existing infrastructure in order to provide reliable water at the customers tap				
Measures	Fiscal 2018	Fiscal 2019	Fiscal 2020	Fiscal 2022 Target
Water main repairs per 100 miles	10	20.6	12.3	
% of Water System replaced/refurbished	1.36%	.94%	7.44%	2%
Springville General Plan, Chapter 10, Environment - "To ensure a balanced, clean, and safe environment while supporting and promoting energy conservation."				
Objective 2 - "Protect and preserve waterways located in Springville."				
Goals #4 - Provide quality water to all connections				
Measures	FY 2018	FY 2019	FY 2020	FY 2020 Target
Total coliform positive samples	0	0	0	0
Water system state IPS score	28	18	15	20
Goals #5 - Provide good customer service				
Measures	FY 2018	FY 2019	FY 2020	FY 2022 Target
Face-to-Face customer interactions	355	388	537	550
Event initiating customer complaints	1	0	0	4
Skipped meters per 1000	30.6	34.3	27.5	25
Misread meters per 1000	5	3.8	4.6	4



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Water Summary

ESTIMATED BEGINNING FUND BALANCE ¹						4,711,675
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 APPROVED BUDGET</u>	<u>FY2021 MIDYEAR ACTUAL</u>	<u>FY2022 FINAL BUDGET</u>	<u>FY2022 VS FY2021 INC/(DEC)</u>
REVENUES						
51-3700-001	SALE OF CULINARY WATER - COMMERCIAL	857,783	758,000	487,507	826,240	68,240
51-3700-002	SALE OF CULINARY WATER - INDUSTRIAL	419,301	395,000	231,591	435,785	40,785
51-3700-711	SALE OF CULINARY WATER - RESIDENTIAL	3,590,030	3,316,244	2,344,432	3,784,013	467,769
51-3700-713	SALE OF IRRIGATION WATER	18,157	20,148	-	21,437	1,289
51-3700-714	SALE OF IRRIGATION WATER(HIGH	9,509	14,500	-	15,138	638
51-3700-716	WATER CONNECTION FEES	74,516	42,696	52,135	164,000	121,304
51-3700-718	P.I. METER FEES	69,490	38,805	45,706	139,400	100,595
51-3700-719	SUNDRY REVENUES	26,712	-	1,501	1,500	1,500
51-3700-720	INTEREST INCOME - WATER				-	
51-3700-722	INTEREST- WATER BOND	1,674	2,300	229	2,300	-
51-3700-726	SALE OF SCRAP MATERIAL	1,321	500	-	500	-
51-3700-727	WATER IMPACT FEES	359,477	231,838	266,911	429,330	197,492
51-3700-729	SALE OF PRESSURIZED IRRIGATION WATER	227,883	189,000	245,574	317,309	128,309
51-3700-730	SECONDARY WATER IMPACT FEES	202,428	66,074	141,610	279,680	213,606
51-3700-742	WATER EXTENSIONS	7,281	6,500	7,293	7,000	
51-3700-743	CONSTRUCTION WATER USAGE FEE	12,500	5,850	9,124	12,000	
51-3700-747	WATER SEWER REV BOND 2008	2,282	2,500	338	2,500	-
51-3700-775	GRINDSTONE RESIDENTS PARTICIPATION FEE	1,014	4,600	-	4,600	-
51-3700-801	INTERNAL SALES	76,681	74,000	38,340	76,681	2,681
51-3700-NEW	PROCEEDS FROM BONDS				5,000,000	5,000,000
51-3700-831	UTILIZE WATER IMPACT FEES RESERVES					-
51-3700-835	UTILIZE UNRESTRICTED FUNDS RESERVE				532,840	532,840
51-3700-836	UTILIZE SECONDARY WATER IMPACT FEE					-
51-3700-837	GRANT REVENUE					-
51-3700-840	CONTRACT SERVICES					-
TOTAL - REVENUES		<u>5,958,039</u>	<u>5,168,555</u>	<u>3,872,292</u>	<u>12,052,252</u>	<u>6,877,047</u>
EXPENDITURES						
	DEPARTMENTAL EXPENDITURES	2,037,770	2,452,379	1,033,031	2,550,962	98,233
	DEBT SERVICE	192,898	218,564	21,532	218,692	128
	TRANSFERS	953,890	956,886	471,438	1,184,724	227,838
	CAPITAL IMPROVEMENT PROJECTS	3,116,253	2,503,614	547,687	8,085,874	5,582,260
	EQUIPMENT REPLACEMENT					-
	INCREASE RESERVES	-	-	-	-	-
	BAD DEBT	4,262	12,000	1,898	12,000	-
TOTAL - EXPENDITURES		<u>6,305,073</u>	<u>6,143,443</u>	<u>2,075,587</u>	<u>12,052,252</u>	<u>5,908,459</u>
SURPLUS/(DEFICIT)		<u>(347,034)</u>	<u>(974,888)</u>	<u>1,796,705</u>	<u>(0)</u>	
ESTIMATED ENDING FUND BALANCE						4,178,835
Reserved for:						
Community Improvements						-
Investment in Joint Venture						
Debt Service						91,144
Designated for Construction						854,320
Working Capital (30% Operating Revenue)						1,524,784
Unrestricted						1,708,587

Notes:

1. Estimated Beginning Fund Balance subject FY 2021 Actual results and audit entries.



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Water Distribution

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 APPROVED BUDGET</u>	<u>FY2021 MIDYEAR ACTUAL</u>	<u>FY2022 FINAL BUDGET</u>	<u>FY2022 VS FY2021 INC/(DEC)</u>
PERSONNEL						
51-5100-110	PAYROLL - WATER	574,807	566,594	281,764	591,348	24,754
51-5100-120	PART-TIME EMPLOYEE SALARIES	35,278	44,460	25,206	47,648	3,188
51-5100-130	EMPLOYEE BENEFITS	326,895	352,079	160,814	330,073	(22,006)
51-5100-140	OVERTIME PAY	12,170	16,000	5,414	16,000	-
51-5100-160	EMPLOYEE RECOGNITION	2,690	1,556	530	3,268	1,712
	TOTAL PERSONNEL	951,839	980,689	473,728	988,337	7,648
OPERATIONS						
51-5100-200	BUSSINESS LUNCHES				350	350
51-5100-220	PERIODICALS AND PUBLICATIONS					-
51-5100-230	MILEAGE AND TRAVEL ALLOWANCE	2,392	2,175	1,290	2,177	2
51-5100-236	TRAINING & EDUCATION	6,357	3,793	838	8,130	4,337
51-5100-240	OFFICE EXPENSE	738	1,252	297	1,252	-
51-5100-241	DEPARTMENTAL SUPPLIES	2,354	2,393	591	2,393	-
51-5100-242	MAINTENANCE - EXISTING LINES	228,144	331,400	97,055	317,600	(13,800)
51-5100-244	WATER METERS	75,690	98,290	15,134	148,978	50,688
51-5100-245	MATERIALS & SUPPLIES	66,199	86,388	36,391	86,388	-
51-5100-250	EQUIPMENT EXPENSE	41,854	41,800	6,483	36,800	(5,000)
51-5100-251	FUEL	14,823	21,000	7,113	19,000	(2,000)
51-5100-252	VEHICLE EXPENSE					-
51-5100-253	CENTRAL SHOP	19,419	18,912	9,078	25,281	6,369
51-5100-255	COMPUTER OPERATIONS				4,500	4,500
51-5100-260	BUILDINGS & GROUNDS	6,544	12,000	1,053	12,000	-
51-5100-262	PLAT A" IRRIGATION"	6,601	5,000	26	4,700	(300)
51-5100-265	COMMUNICATION/TELEPHONE	4,964	5,356	3,742	7,839	2,483
51-5100-270	HIGHLINE DITCH O & M	1,137	4,200	889	2,350	(1,850)
51-5100-275	WATER SHARES	99,021	101,600	93,639	121,900	20,300
51-5100-310	PROFESSIONAL & TECHNICAL SERV	106,730	105,536	37,679	70,072	(35,464)
51-5100-312	S.U.V.M.W.A. EXPENSES	-	3,616	3,156	3,300	(316)
51-5100-330	SERVICE REQUEST	-	5,000	-	5,000	-
51-5100-510	INSURANCE & BONDS	10,326	17,000	11,670	17,000	-
51-5100-511	CLAIMS SETTLEMENTS	34,162	36,300	11,243	25,000	(11,300)
51-5100-540	COMMUNITY PROMOTIONS	4,299	9,000	-	9,000	-
51-5100-550	UNIFORMS	8,526	8,343	1,702	9,241	898
51-5100-551	PERSONAL PROTECTIVE EQUIPMENT					-
51-5100-650	ELECTRIC UTILITIES	221,270	260,000	205,534	305,000	45,000
51-5100-710	COMPUTER HARDWARE AND SOFTWARE	2,564	2,475	882	2,025	(450)
	TOTAL OPERATIONS	964,111	1,182,829	545,485	1,247,277	64,098
	TOTAL WATER EXPENDITURES	1,915,951	2,163,518	1,019,213	2,235,614	71,746



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Water PI

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 APPROVED BUDGET</u>	<u>FY2021 MIDYEAR ACTUAL</u>	<u>FY2022 FINAL BUDGET</u>	<u>FY2022 VS FY2021 INC/(DEC)</u>
PERSONNEL						
51-5150-110	PAYROLL - WATER	48,647	85,134	2,508	91,814	6,680
51-5150-120	PART-TIME EMPLOYEE SALARIES					-
51-5150-130	EMPLOYEE BENEFITS	39,747	78,110	2,017	70,541	(7,569)
51-5150-140	OVERTIME PAY	239	2,000	-	2,000	-
51-5150-160	EMPLOYEE RECOGNITION					-
	TOTAL PERSONNEL	88,632	165,244	4,525	164,355	(889)
OPERATIONS						
51-5150-220	PERIODICALS AND PUBLICATIONS					-
51-5150-230	MILEAGE AND TRAVEL ALLOWANCE	-	115	-	112	(3)
51-5150-236	TRAINING & EDUCATION	1,195	980	-	920	(60)
51-5150-240	OFFICE EXPENSE	11	223	-	223	-
51-5150-241	DEPARTMENTAL SUPPLIES	511	291	-	291	-
51-5150-242	MAINTENANCE - EXISTING LINES	11,078	24,700	1,366	28,662	3,962
51-5150-244	WATER METERS	2,875	26,082	3,318	91,669	65,587
51-5150-245	MATERIALS & SUPPLIES	2,068	4,500	997	4,500	(0)
51-5150-250	EQUIPMENT EXPENSE	1,363	2,050	445	2,050	-
51-5150-251	FUEL	2,285	2,000	1,021	2,500	500
51-5150-252	VEHICLE EXPENSE					-
51-5150-253	CENTRAL SHOP	879	2,101	582	2,809	708
51-5150-255	COMPUTER OPERATIONS					-
51-5150-260	BUILDINGS & GROUNDS					-
51-5150-262	PLAT A" IRRIGATION"	-	-	69	-	-
51-5150-265	COMMUNICATION/TELEPHONE	378	-	99	-	-
51-5150-270	HIGHLINE DITCH O & M					-
51-5150-310	PROFESSIONAL & TECHNICAL SERV	8,394	55,640	390	9,197	(46,443)
51-5150-330	SERVICE REQUEST	-	750	-	750	-
51-5150-510	INSURANCE & BONDS	717	2,000	873	2,000	-
51-5150-511	CLAIMS SETTLEMENTS				960	960
51-5150-540	COMMUNITY PROMOTIONS	504	900	-	500	(400)
51-5150-550	UNIFORMS	931	1,285	135	3,851	2,566
51-5150-551	PERSONAL PROTECTIVE EQUIPMENT				-	-
51-5150-710	COMPUTER HARDWARE AND SOFTWARE				-	-
	TOTAL OPERATIONS	33,188	123,617	9,293	150,993	27,376
	TOTAL WATER EXPENDITURES	121,820	288,861	13,819	315,348	26,487



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Water Capital

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 APPROVED BUDGET</u>	<u>FY2021 MIDYEAR ACTUAL</u>	<u>FY2022 FINAL BUDGET</u>	<u>FY2022 VS FY2021 INC/(DEC)</u>
WATER FUND						
CAPITAL EXPENDITURES - PRESSURIZED IRRIGATION						
51-6900-100	NEW VEHICLE	-	14,000	-		(14,000)
51-6900-101	PI METER ASSEMBLY & INSTALLATION					-
51-6900-102	1200 WEST PI LINE	74,172	-	-		-
CAPITAL EXPENDITURES - CULINARY WATER						
51-6190-128	LOWER SPRING CREEK TANK COATING	75,422	3,328	-		(3,328)
51-6190-129	UPPER SPRING CREEK TANK COATING	70,954	112,796	-	275,204	162,408
51-6190-890	GENERAL WATERLINE REPLACEMENT	57,330	600,000	-	1,346,546	
51-6190-893	BARTHOLOMEW TANK REPLACEMENT	1,709,568	692,226	547,687		(692,226)
51-6190-902	FIREFLOW DEFICIENCIES CORRECTION	3,082	149,168	-		(149,168)
51-6190-903	BURT SPRING RENOVATION				85,000	
51-6190-907	CENTER ST SERVICE REPLACEMENTS	487,059	-	-		-
51-6190-909	BARTHOLOMEW SPRING REMEDIATION	15,698	134,302	-	436,360	302,058
51-6190-910	FLOWSERVE PIPE ABANDONMENT AND SER	16,060	-	-		-
51-6190-911	POWER MONITORING EQUIPMENT	27,500	2,500	-		(2,500)
51-6190-912	JURD SPRING ELECTRICAL UPGRADE	-	15,000	-		(15,000)
51-6190-913	UPPER SPRING CREEK PIPELINE REPLACEN	-	100,000	-	204,258	
51-6190-NEW	1200E 900 S TO CREEK				140,621	
51-6190-NEW	1200 W CENTER TO 250 N - CULINARY				80,079	
51-6190-NEW	1200 W CENTER TO 250 N - SECONDARY				58,978	
TOTAL PROJECTS - OPERATIONS FUNDED		2,536,845	1,823,320	547,687	2,627,046	(411,756)
IMPACT FEE PROJECTS						
51-6800-002	SECONDARY PIPE OVERSIZING	4,924	99,566	-	330,728	231,162
51-6800-032	OVERSIZING OF CULINARY WATER L	261,018	330,728	-	334,100	3,372
51-6800-035	400 SOUTH WELL	313,466	-	-		-
51-6800-037	LOWER SPRING CREEK TANK #3	-	250,000	-	4,794,000	
TOTAL IMPACT FEE PROJECTS		579,407	680,294	-	5,458,828	234,534
TOTAL WATER CAPITAL PROJECTS		3,116,253	2,503,614	547,687	8,085,874	



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

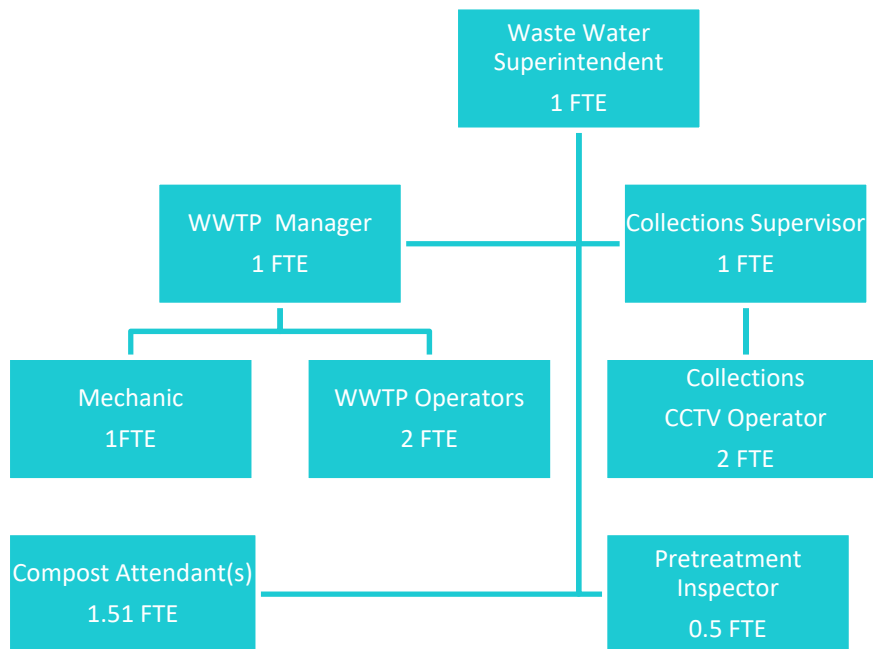
Water Other

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 APPROVED BUDGET</u>	<u>FY2021 MIDYEAR ACTUAL</u>	<u>FY2022 FINAL BUDGET</u>	<u>FY2022 VS FY2021 INC/(DEC)</u>
WATER FUND PRINCIPAL						
51-7000-796	SERIES 2008 PRINCIPAL	169,000	174,000	12,576	179,000	5,000
TOTAL PRINCIPAL		169,000	174,000	12,576	179,000	5,000
TRANSFERS, OTHER						
51-9000-150	BAD DEBT EXPENSE	4,262	12,000	1,898	12,000	-
51-9000-710	ADMIN FEE DUE GENERAL FUND	573,455	562,465	281,232	717,520	155,055
51-9000-712	VEHICLE & EQUIPMENT FUNDING	39,533	60,240	23,118	44,134	(16,106)
51-9000-715	OPERATING TRANSFER TO GENL FUN	317,422	310,813	155,406	346,677	35,864
51-9000-716	TRANSFER TO FACILITIES FUND	23,480	23,368	11,682	23,852	484
51-9000-NEW	TRASFER FOR PUBLIC ARTS PROGRAM				52,541	52,541
51-9000-790	BOND ADMINISTRATION	-	1,500	-	1,500	-
51-9000-803	SERIES 2008 INTEREST INCREASE RESERVES	23,898	43,064	8,956	38,192	(4,872)
						-
TOTAL TRANSFERS, OTHER		982,050	1,013,450	482,292	1,236,416	222,966

Waste Water

The Waste Water Department is responsible for the management of the water reclamation facility and sewer collections infrastructure. The Department develops and implements the master plan in conjunction with Public Works Administration and the Engineering Division. The Waste Water Department prepares the budget and reviews revenue vs expenses monthly. Water reclamation activities include: meeting permit requirements, waste water reclamation, industrial pretreatment program, bio-solids disposal (compost) and sewer pump stations. The collections division's tasks include: inspection and cleaning of manholes and pipe lines, system repairs, and infrastructure mapping.

MISSION STATEMENT: *Provide Springville residents with quality waste water reclamation and collection services with the most responsible impact on the environment.*



Waste Water Summary

	FY 2020 Actual	FY 2021 Adopted	FY 2022 Final
Positions (FTE)	9.01	9.01	10.01
Personnel Expense	867,340	861,677	877,683
Non-Personnel Expense	3,132,386	7,061,778	5,436,361
Total	3,999,726	7,923,455	6,314,044

Waste Water - FY 2022 Focus Goal

Focus Goal - Minimize or eliminate the amount of FOG (fat, oil and grease) from commercial and industrial users that enters the sewer collections system
Strategies <ol style="list-style-type: none"> 1. Monitor, investigate and inventory commercial uses a minimum of twice per year and more frequently when needed. 2. Use GIS mapping to provide better record of grease trap inventory. 3. Sample wastewater as needed to get wastewater concentrations
Measures <ol style="list-style-type: none"> 1. Inventoried and mapped grease traps 2. Conduct grease trap inspections 2 times a year, document number of inspections conducted 3. Number of re-inspect notices given

Waste Water - Performance Goals, Strategies, and Measures

SPRINGVILLE CITY GENERAL PLAN, Chapter 7, Community Services and Facilities - "To provide functionally effective community facilities and services to support a safe, healthy, and vibrant community life."				
Objective 7 - <i>"To provide a wastewater collection and treatment system that protects the health and safety of the City, is economical, and is designed to meet the needs of Springville City now and in the future"</i>				
Goal - WRF -Track projected revenues vs. actual revenues on monthly basis and revise/adjust expenditures as appropriate.				
Measures	2018	2019	2020	2022 (Target)
Total Revenue	120%	103%	113%	100 %
Operations Expenses	91%	100%	102%	< 100 %
Goal - WRF - Operate the WRF as efficiently as possible, monitor treatment capacity and ensure compliance with state and federal laws				
Strategy - Monitor costs, physical and biological treatment processes to get the best results and comply with UPDES permit.				
Measures	2018	2019	2020	2022 (Target)
Average Cost to Treat 1 Million Gallons	\$741	\$739	\$832	<\$700
WWRF Hydraulic Capacity Used	53%	54%	55%	<85%
Nestle Pretreatment Capacity Used	61%	73%	73%	<100%
Comply with effluent permit requirements	No Violations	No Violations	2 Violations	No Violations
Goal - WRF - Ensure proper operation of the sewer pump stations to prevent sanitary sewer overflows.				
Strategy - Develop implement and update standard operating procedures detailing cleaning and maintenance of the 13 current facilities. (The Oakbrook lift station is the pump station that has had the violations, it needs a bigger wet well or take away flow)				

Measures	2018	2019	2020	2022 (Target)
Sewage overflows	1 violation	0 violations	0 violations	No violations
Goal - WRF- Minimize or eliminate the amount of FOG (fat, oil and grease) from commercial and industrial users that enters the sewer collections system				
Strategy - Work proactively to identify commercial and industrial FOG contributors and inspect their grease traps/separators.				
Measures	2018	2019	2020	2022 (Target)
Inventory and map industries that require grease traps	76	76	86	100%
Conduct grease trap inspections 2 times a year, document number of inspections conducted	98%	98%	50%	100%
Number of re-inspect notices given	13 9	4 8	6 0	0

Sewer Collections - Performance Goals, Strategies, and Measures

Goal - Sewer Collections- Track projected revenues vs. actual revenues on monthly basis and revise/adjust expenditures as appropriate.				
Measures	2018	2019	2020	2022 (Target)
Total Revenue	120%	103%	113%	100 %
Operations Expenses	81%	98%	90%	< 100 %
Impact Fees Collected	75%	55%	78%	100%
Goal - Sewer collections- Provide a reliable sewer collection system				
Strategy - Work proactively to inspect, clean and repair sewer collections infrastructure, to comply with risk management and state requirements				
Current system totals: Gravity Sewer Main Pipe Line - 721,882 feet Pressure Sewer Pipe Line - 43,200 feet; SS Manholes 2,748 Problems identified - 847				
Measures	2018	2019	2020	2022 (Target)
CCTV Inspections	95%	45%	55%	100%
Pipe Cleaning	88%	48%	46%	100%
MH Inspected/Cleaned	128%	88%	100%	100%
Sewer Back-ups	0	0	0	0



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Sewer Summary

ESTIMATED BEGINNING FUND BALANCE ¹						6,550,208
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 APPROVED BUDGET</u>	<u>FY2021 MIDYEAR ACTUAL</u>	<u>FY2022 FINAL BUDGET</u>	<u>FY2022 VS FY2021 INC/(DEC)</u>
REVENUES						
52-3700-726	PREPAID PUNCHCARDS	1,343	2,000	1,124	2,000	-
52-3700-730	SEWER SERVICE FEES - INDUSTRIAL	408,089	383,000	223,537	427,350	44,350
52-3700-731	SEWER SERVICE FEES	3,781,469	3,732,371	1,940,557	3,969,620	237,249
52-3700-732	SEWER SERVICE - PRETREATMENT	208,264	212,000	82,536	217,400	5,400
52-3700-735	INTEREST INCOME	262	4,000	36	1,000	(3,000)
52-3700-739	SUNDRY REVENUES	23,459	2,000	5,473	14,000	12,000
52-3700-745	SEWER IMPACT FEES	332,302	254,113	294,491	566,280	312,167
52-3700-747	WATER SEWER REV BOND 2008 INTE	9,202	23,250	1,352	8,250	(15,000)
52-3700-749	COMPOST SALES	68,341	46,151	9,020	49,543	3,392
52-3700-751	DUMP FEES	14,355	-	12,592	10,000	10,000
52-3700-800	DEVELOPER CONTRIBUTIONS					-
52-3700-801	INTERNAL SALES	74,330	74,811	37,165	74,330	(481)
52-3700-812	UTILIZE SEWER IMPACT FEE RESERVES					-
52-3700-813	TRANSFER FROM SOLID WASTE	60,000	60,000	30,000	60,000	
52-3700-835	UTILIZE UNRESTRICTED FUNDS RESERVE				914,271	914,271
52-3700-840	CONTRACT SERVICES					-
TOTAL - REVENUES		<u>4,981,414</u>	<u>4,793,696</u>	<u>2,637,882</u>	<u>6,314,044</u>	<u>1,520,348</u>
EXPENDITURES						
	COLLECTIONS EXPENDITURES	396,804	478,649	210,878	493,936	15,287
	WASTE TREATMENT EXPENDITURES	1,127,665	1,156,216	493,202	1,319,473	163,257
	DEBT SERVICE	893,082	871,506	86,128	872,018	512
	TRANSFERS	849,372	864,034	432,018	1,033,838	169,804
	CAPITAL IMPROVEMENT PROJECTS	600,954	4,321,050	294,128	2,487,780	(1,833,270)
	EQUIPMENT REPLACEMENT	127,588	225,000	26,953	100,000	(125,000)
	INCREASE RESERVES	-	-	-	-	-
	BAD DEBT	4,261	7,000	1,139	7,000	-
TOTAL - EXPENDITURES		<u>3,999,726</u>	<u>7,923,455</u>	<u>1,544,447</u>	<u>6,314,044</u>	<u>(1,609,410)</u>
SURPLUS/(DEFICIT)		<u>981,688</u>	<u>(3,129,759)</u>	<u>1,093,435</u>	<u>(0)</u>	
ESTIMATED ENDING FUND BALANCE						5,635,937
Reserved for:						
	Community Improvements					-
	Investment in Joint Venture					-
	Debt Service					364,577
	Designated for Construction					3,134,050
	Working Capital (30% Operating Revenue)					1,384,311
	Unrestricted					752,999

Notes:

1. Estimated Beginning Fund Balance subject FY 2021 Actual results and audit entries.



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Sewer Collections

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 APPROVED BUDGET</u>	<u>FY2021 MIDYEAR ACTUAL</u>	<u>FY2022 FINAL BUDGET</u>	<u>FY2022 VS FY2021 INC/(DEC)</u>
SEWER COLLECTIONS EXPENDITURES						
PERSONNEL						
52-5200-110	PAYROLL - SEWER COLLECTION	153,577	155,107	68,286	165,908	10,801
52-5200-130	EMPLOYEE BENEFITS	119,001	126,715	49,284	117,359	(9,356)
52-5200-140	OVERTIME PAY	2,479	2,000	808	2,000	-
52-5200-160	EMPLOYEE RECOGNITION	653	300	-	630	330
	TOTAL PERSONNEL	275,711	284,122	118,377	285,898	1,776
OPERATIONS						
52-5200-200	BUSINESS LUNCHESES	-	100	65	200	100
52-5200-236	TRAINING & EDUCATION	2,039	1,000	956	4,025	3,025
52-5200-240	OFFICE EXPENSE	1,010	1,100	262	1,100	-
52-5200-241	MATERIALS & SUPPLIES	2,396	3,000	357	3,000	-
52-5200-242	MAINTENANCE - EXISTING LINES	30,343	47,000	33,394	49,000	2,000
52-5200-250	EQUIPMENT EXPENDITURES	9,391	12,000	5,059	14,000	2,000
52-5200-251	FUEL	5,692	6,800	1,760	9,000	2,200
52-5200-253	CENTRAL SHOP	8,242	8,559	3,941	11,442	2,883
52-5200-260	BUILDINGS & GROUNDS	113	200	-	200	-
52-5200-265	COMMUNICATION/TELEPHONE	1,305	927	434	912	(15)
52-5200-310	PROFESSIONAL & TECHNICAL SERVI	5,679	46,000	16,585	46,000	-
52-5200-330	CUSTOMER SERVICE REQUESTS	16	5,000	-	5,000	-
52-5200-510	INSURANCE & BONDS	13,269	13,000	14,219	16,000	3,000
52-5200-511	CLAIMS SETTLEMENTS	-	5,000	-	5,000	-
52-5200-550	UNIFORMS	1,964	1,841	789	2,209	368
52-5200-551	PERSONAL PROTECTIVE EQUIPMENT				-	-
52-5200-650	ELECTRIC UTILITIES	37,676	43,000	14,359	40,000	(3,000)
52-5200-710	COMPUTER HARDWARE & SOFTWARE	1,957	-	322	950	950
	TOTAL OPERATIONS	121,093	194,527	92,501	208,038	13,511
	TOTAL SEWER COLLECTIONS EXPENDITURES	396,804	478,649	210,878	493,936	15,287



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Sewer Treatment

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 APPROVED BUDGET</u>	<u>FY2021 MIDYEAR ACTUAL</u>	<u>FY2022 FINAL BUDGET</u>	<u>FY2022 VS FY2021 INC/(DEC)</u>
WASTE WATER TREATMENT PLANT						
PERSONNEL						
52-5250-110	PAYROLL - DISPOSAL PLANT	351,991	314,704	146,322	318,144	3,440
52-5250-120	PART-TIME EMPLOYEE SALARIES	23,755	27,741	13,369	61,523	33,782
52-5250-130	EMPLOYEES BENEFITS	209,369	231,509	95,287	207,646	(23,863)
52-5250-140	OVERTIME PAY	5,326	3,000	2,734	3,000	-
52-5250-160	EMPLOYEE RECOGNITION	1,189	601	146	1,472	871
	TOTAL PERSONNEL	<u>591,629</u>	<u>577,555</u>	<u>257,857</u>	<u>591,785</u>	<u>14,230</u>
OPERATIONS						
52-5250-200	BUSINESS LUNCHES	62	100	78	200	-
52-5250-230	MILEAGE AND TRAVEL ALLOWANCE				-	-
52-5250-236	TRAINING & EDUCATION	933	1,513	638	5,525	4,012
52-5250-240	OFFICE SUPPLIES	297	200	37	200	-
52-5250-241	OPERATION SUPPLIES	98,390	117,340	31,633	217,000	99,660
52-5250-250	EQUIPMENT EXPENSE	72,450	73,000	41,676	105,000	32,000
52-5250-251	FUEL	12,809	15,650	6,336	20,100	4,450
52-5250-252	VEHICLE EXPENSE				-	-
52-5250-253	CENTRAL SHOP	8,433	5,235	2,753	6,998	1,763
52-5250-255	COMPUTER OPERATIONS	-	2,630	-	3,000	370
52-5250-260	BUILDINGS & GROUNDS	70,613	79,590	12,702	79,590	-
52-5250-265	COMMUNICATION/TELEPHONE	3,310	3,433	1,643	4,542	1,109
52-5250-310	PROFESSIONAL & TECHNICAL SERVI	39,494	59,250	17,593	45,350	(13,900)
52-5250-510	INSURANCE & BONDS	14,066	15,000	15,522	15,500	500
52-5250-511	CLAIMS SETTLEMENTS	-	1,000	-	1,000	-
52-5250-550	UNIFORMS	3,391	3,070	1,948	3,682	612
52-5250-551	PERSONAL PROTECTIVE EQUIPMENT				-	-
52-5250-650	ELECTRIC UTILITIES	209,385	200,000	101,707	220,000	20,000
52-5250-710	COMPUTER HARDWARE AND SOFTWARE	2,401	1,650	1,080	-	(1,650)
	TOTAL OPERATIONS	<u>536,036</u>	<u>578,661</u>	<u>235,345</u>	<u>727,688</u>	<u>148,927</u>
	TOTAL WWTP EXPENDITURES	<u>1,127,665</u>	<u>1,156,216</u>	<u>493,202</u>	<u>1,319,473</u>	<u>163,157</u>



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Sewer Capital

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 APPROVED BUDGET</u>	<u>FY2021 MIDYEAR ACTUAL</u>	<u>FY2022 FINAL BUDGET</u>	<u>FY2022 VS FY2021 INC/(DEC)</u>
VEHICLES & EQUIP-WASTE WATER						
52-6150-224	PUMP REPLACEMENT	127,588	100,000	26,953	100,000	-
52-6150-236	SHOP FOR VACTORS AND TV TRUCK	-	125,000	-	-	(125,000)
52-6150-406	NEW EQUIPMENT	-	-	-	-	-
TOTAL VEHICLES & EQUIP-WASTE WATER		127,588	225,000	26,953	100,000	(125,000)
CAPITAL PROJECTS - OPERATIONS FUNDED						
52-6080-121	LAND/ROW/EASEMENTS	-	280,000	-	265,000	(15,000)
52-6190-101	WRF TRANSFORMER POWER LINE	-	20,000	-	106,000	86,000
52-6190-102	SPRING HAVEN LIFT STATION	-	-	-	-	-
52-6190-153	SCADA SYSTEM UPGRADE	165,240	284,760	119,077	-	(284,760)
52-6190-155	PAINTING PROJECT	72,692	-	-	-	-
52-6190-156	ANOXIC TANK	-	935,000	149,984	-	(935,000)
52-6190-157	DISOLVED AIR FLOATATION (DAF)/THICKENING	-	1,080,000	-	-	(1,080,000)
52-6190-158	CHEMICAL TREATMENT	-	482,000	-	-	(482,000)
52-6190-159	OAKBROOK PUMP STATION FIX	-	200,000	-	-	(200,000)
52-6190-160	NEW DEVELOPMENT REIMBURSEMENTS	-	30,000	-	-	(30,000)
52-6190-161	1120 S 1510 W (SAGGING LINE DEFICIENCY)	207,376	-	-	-	-
52-6190-162	COMPOST YARD IMPROVEMENTS	32,710	87,290	-	-	(87,290)
52-6190-163	NEW EQUIPMENT	8,750	27,000	25,068	-	(27,000)
52-6190-241	LS GENERATOR REPLACEMENT	-	30,000	-	-	(30,000)
52-6190-242	SLUDGE PUMP REPLACEMENT AND GRINDER	-	60,000	-	-	(60,000)
52-6190-243	METHANE COLLECTION	-	175,000	-	-	(175,000)
52-6190-244	TRICKLE FILTER PUMP REPLACEMENT	-	50,000	-	53,000	3,000
52-6190-245	SAND FILTER REHABILITATION	-	300,000	-	-	(300,000)
52-6190-825	GENERAL SEWER REPAIRS	68,698	250,000	-	250,000	-
52-6190-NEW	SCUM BOXES AND ACTUATORS	-	-	-	100,000	100,000
52-6190-NEW	DIGESTER MIXERS	-	-	-	257,580	257,580
52-6190-NEW	OAKBROOK PUMP STATION SPARE PUMP	-	-	-	31,200	31,200
52-6190-NEW	1200 W CENTER TO 250 N SEWER LINE	-	-	-	40,000	40,000
52-6190-NEW	700 N (MAIN TO 450 W) SEWER LINE	-	-	-	1,230,000	1,230,000
52-6190-NEW	1200 E SEWER LINE IMPROVEMENTS	-	-	-	100,000	100,000
52-6190-NEW	PUBLIC WORKS FACILITY	-	-	-	-	-
52-6190-NEW	VANGUARD DISINFECTION SYSTEM	-	-	-	25,000	25,000
TOTAL CAPITAL PROJECTS		555,467	4,291,050	294,128	2,457,780	(1,833,270)
IMPACT FEE PROJECTS						
52-6800-003	WEST FIELDS OVERSIZE/EXTENSION	-	30,000	-	30,000	-
52-6800-615	SPRING POINT LIFT STATION	45,487	-	-	-	-
TOTAL IMPACT FEE PROJECTS		45,487	30,000	-	30,000	-
TOTAL SEWER CAPITAL PROJECTS		728,542	4,546,050	321,081	2,587,780	



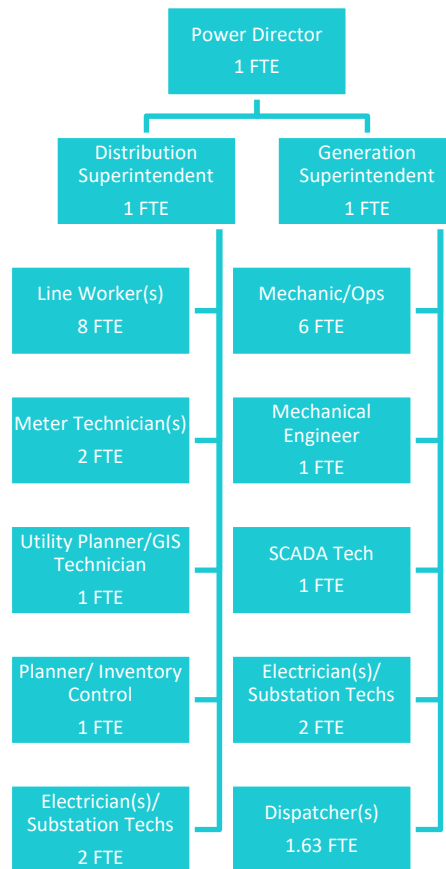
**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Sewer Other

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 APPROVED BUDGET</u>	<u>FY2021 MIDYEAR ACTUAL</u>	<u>FY2022 FINAL BUDGET</u>	<u>FY2022 VS FY2021 INC/(DEC)</u>
PRINCIPAL						
52-7000-750	SERIES 2008 PRINCIPAL	795,490	696,000	50,304	716,000	20,000
TOTAL PRINCIPAL		795,490	696,000	50,304	716,000	20,000
TRANSFERS, OTHER						
52-9000-150	BAD DEBT EXPENSE	4,261	7,000	1,139	7,000	-
52-9000-620	ADMINISTRATIVE FEE DUE GENERAL	421,530	423,936	211,968	539,248	115,312
52-9000-712	TRANSFER TO VEHICLE FUND	86,334	94,341	47,172	82,568	(11,773)
52-9000-715	OPERATING TRANSFER TO GENERAL FUND	285,990	290,330	145,164	305,049	14,719
52-9000-716	TRANSFER TO FACILITIES FUND	55,518	55,427	27,714	55,817	390
52-9000-NEW	TRASFER FOR PUBLIC ARTS PROGRAM				51,156	51,156
52-9000-750	SERIES 2008 INTEREST	95,592	172,256	35,824	152,768	(19,488)
52-9000-790	BOND ADMINISTRATION INCREASE RESERVES	2,000	3,250	-	3,250	-
TOTAL TRANSFERS, OTHER		951,225	1,046,540	468,981	1,196,856	150,316

Electric

The Electric Department is responsible for the generation, transmission, and distribution of safe, reliable, affordable electric power to approximately 11,230 residential, commercial and industrial customers in the City. Springville operates four hydroelectric plants and one 27.4-megawatt natural-gas power plant and supplements power supply requirements through various projects, including biogas, wind and solar as a member of the Utah Associated Municipal Systems (UAMPS) organization.



Electric Summary

	FY 2020 Actual	FY 2021 Adopted	FY 2022 Final
Positions (FTE)	28.63	28.63	28.63
Personnel Expense	3,229,206	3,536,005	3,669,844
Non-Personnel Expense	23,125,612	28,147,476	28,521,853
Total	26,354,818	31,683,481	32,191,697

Mission Statement: *Springville City Power is committed to providing safe, reliable power and services in a friendly, efficient and professional manner, while offering competitive rates to its customers. Springville City Power - Doing everything in our power to provide your power.*

Electric Department - Performance Goals, Strategies, and Measures

Goals #1 - Efficiently manage wholesale power costs to maintain annually budgeted expenditures for delivery to customers.				
Strategy - Dynamically manage the power resource portfolio both internally and externally to maintain budget. Evaluate current and future power resource projection models for accurate analysis of power resource needs. Manage procurement of new power resources to meet budgets. (See budget lines: 53-9000-650 & 53-9000-700 = Total \$18,633,549)				
Measures	FY 2019	FY 2020	FY 2021*	FY 2022 (Target)
Power Resource Cost/MWh	\$ 61.12	\$ 59.78	\$ 59.46	\$ 62.54
System Energy % Growth	1.0 %	4.9%	3.4%	3.1 %
System Peak % Growth	2.6 %	0.2%	6.8%	3.2 %
Retail Revenue % of Budget Forecast	100.6 %	99.3%	80.61%	100.0 %
Goal #2 - Provide friendly, professional customer service to all existing and new customers				
Strategy - Promptly manage and dispatch crews to power outages. Promptly dispatch all daily work orders from customers within one business day. Follow up directly with the customers to evaluate crew performance on job set up, job execution, and job completion. Manage expeditiously meter and energy audits with customers as requested. Upgrade meters as budget allows. (FTE funding for Senior Dispatcher, PT Dispatcher, Metering/Customer Service Techs); (AMI Metering system GL Account - 53-6150-040) (*As of 3-31-2021)				
Measures	FY 2019	FY 2020	FY 2021*	FY 2022 (Target)
Total # Active Retail Customers	12,103	12,210	12,580	12,980
% Of Active Customers on Shut Off List-Annual Average	0.75%	0.60%	0.40%	0.40%
Shut Off List - Monthly Customer Ave.	92	69	50	55
Goal #3 - Provide efficient and reliable generation and substation system maintenance.				
Strategy - Complete on-time and efficient maintenance intervals for mechanical and electrical equipment in power plants and substations. (FTE funding for Generation/Substation Technicians, Mechanic/Operators; Budget for O&M GL Account 53-5300-246 along with Ongoing - (GL Account 53-6150-NEW -North Substation Power Transformer Replacement) and new Capital Expenditures for the Generation facilities and Substations)				

Measures	FY 2019	FY 2020	FY 2021*	FY 2022 (Target)
WHPP Peak Demand Availability	100 %	100 %	100 %	100 %
HC Canyon Hydro Availability	75 %	75 %	100 %	100 %
Power Substations Availability	100 %	100 %	100 %	100 %
FY 2022 Focus Goal: Goal #4 - Plan and provide safe and efficient system maintenance in a professional manner				
Strategies				
<ol style="list-style-type: none"> 1. Actively train on safety, provide necessary PPE to fulfill industry regulations and standards. 2. Adhere to Arc Flash study requirements. 3. Plan efficient job procedures to manage the replacement of distribution and generation equipment for optimum system reliability and resiliency. 4. Professionally plan and execute maintenance on existing equipment, new installations and Capital Improvement Projects. 				
(Funding of Safety program and transmission projects with SUVPS - GL Account 53-9000-625; FTE funding for crew operations; CFP/IFFP GL Accounts starting with- 53-6150, 53-6800)				
Measures	FY 2019	FY 2020	FY 2021*	FY 2022 (Target)
Active Meter Connections per Distribution Employee	431	437	447	455
Distribution O&M Expenses Per Meter	\$ 194	\$ 189	\$ 206	\$ 219
Department Lost time accidents	0	0	0	0
Goal #5 - Maintain and improve the Distribution system reliability				
Strategy - Monitor the system for peak performance to reduce interruption times and dispatch crews in a timely manner to reduce interruption durations. Work on pole testing replacement priorities to meet the Good to Great Goal and improve system reliability and resiliency. (See GL Accounts -53-6800-009 T&D Circuit Renewal & Replacement)				
Measures	FY 2019	FY 2020	FY 2021*	FY 2022 (Target)
SAIDI: System Average Interruption Duration Index in Minutes	4.68	1.922	7.62	4.73 **
CAIDI: Customer Average Interruption Duration in Minutes	96.868	33.35	44.29	77.01 **
ASAI: Average System Availability Index -%-	99.9991%	99.9996%	99.998	99.9991 %**

*As of 3-31-2021

**Springville System 3-YR Average



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Electric Summary

		ESTIMATED BEGINNING FUND BALANCE ¹				18,391,816
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 APPROVED BUDGET</u>	<u>FY2021 MIDYEAR ACTUAL</u>	<u>FY2022 FINAL BUDGET</u>	<u>FY2022 VS FY2021 INC/(DEC)</u>
REVENUES						
53-3700-700	RESIDENTIAL SALES	9,657,326	9,457,335	5,857,876	10,527,230	1,069,895
53-3700-705	SMALL COMMERCIAL SALES	2,391,033	2,364,000	1,322,629	2,601,760	237,760
53-3700-710	LARGE COMMERCIAL SALES	7,868,499	7,935,000	4,156,728	8,168,550	233,550
53-3700-715	INTERRUPTIBLE SALES	529,906	546,000	204,982	435,438	(110,562)
53-3700-720	LARGE INDUSTRIAL SALES	5,763,772	5,657,000	3,044,568	5,940,690	283,690
53-3700-752	SALE OF ELECTRICITY - TAX EXEM				-	
53-3700-754	ELECTRIC CONNECTION FEES	218,250	135,000	104,859	150,000	15,000
53-3700-755	SALE OF SCRAP MATERIAL	7,972	10,000	2,023	10,000	-
53-3700-757	SUNDRY REVENUES	42,553	25,000	36,813	35,000	10,000
53-3700-758	PENALTY & FORFEIT	76,756	99,053	40,075	85,000	(14,053)
53-3700-759	INTEREST INCOME	87,138	80,741	11,903	25,000	(55,741)
53-3700-761	ELECTRIC IMPACT FEES	1,054,769	393,660	588,921	638,500	244,840
53-3700-763	TEMPORARY POWER	50,675	27,000	34,425	30,000	3,000
53-3700-766	DRY CREEK SUB - MAINT. CONTRACT	138,234	120,000	79,601	120,000	-
53-3700-773	ELECTRIC EXTENSION	983,514	675,000	353,061	750,000	75,000
53-3700-774	UTILIZE IMPACT FEE RESERVE	-	430,345	-	1,153,512	723,167
53-3700-777	POLE ATTACHMENT FEES	77,507	85,500	8,400	85,500	-
53-3700-790	JAMPS MARGIN REFUND	664,903	430,000	512,515	300,000	(130,000)
53-3700-801	INTERNAL POWER SALES	1,033,081	459,508	609,040	1,068,125	608,617
53-3700-803	UTILIZE UNRESTRICTED RESERVES				67,391	67,391
53-3700-837	GRANT REVENUE				-	
TOTAL - REVENUES		30,645,889	28,930,142	16,968,419	32,191,697	3,261,555
EXPENDITURES						
	DISTRIBUTION DEPARTMENT	2,349,913	2,718,589	1,209,003	2,835,078	116,489
	GENERATION DEPARTMENT	1,808,160	1,926,337	946,098	1,996,222	69,885
	DEBT SERVICE					
	TRANSFERS	2,897,988	2,888,192	1,444,098	3,021,784	133,592
	POWER AND FUEL PURCHASES	17,553,561	18,514,357	8,153,427	19,426,219	911,862
	CAPITAL IMPROVEMENT PROJECTS	1,727,584	5,586,006	618,104	4,887,394	(698,612)
	EQUIPMENT REPLACEMENT					-
	INCREASE OPERATING RESERVE	-	-	-	-	-
	INCREASE IMPACT FEE RESERVE					-
	UTILIZE FUND BALANCE FOR RESERVE	-	-	-	-	-
	BAD DEBT	17,612	50,000	(565)	25,000	(25,000)
TOTAL - EXPENDITURES		26,354,818	31,683,481	12,370,165	32,191,697	508,216
SURPLUS/(DEFICIT)		4,291,071	(2,753,339)	4,598,254	(0)	
ESTIMATED ENDING FUND BALANCE						17,170,913
Reserved for:						
	Impact Fee Projects					2,044,256
	Investment in Joint Venture					
	Debt Service					
	Designated for Construction					2,048,373
	Working Capital (30% Operating Revenue)					8,302,101
	Unrestricted					4,776,183

Notes:

1. Estimated Beginning Fund Balance subject FY 2021 Actual results and audit entries.



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Electric Distribution

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 APPROVED BUDGET</u>	<u>FY2021 MIDYEAR ACTUAL</u>	<u>FY2022 FINAL BUDGET</u>	<u>FY2022 VS FY2021 INC/(DEC)</u>
PERSONNEL						
53-5300-110	PAYROLL - ELECTRIC	1,267,383	1,331,153	635,268	1,481,251	150,098
53-5300-120	PART-TIME EMPLOYEE SALARIES				-	-
53-5300-130	EMPLOYEE BENEFITS	657,198	802,692	352,947	744,310	(58,382)
53-5300-140	OVERTIME PAY	20,212	22,000	16,225	22,000	-
53-5300-160	EMPLOYEE RECOGNITION	3,095	1,600	965	3,360	1,760
	TOTAL PERSONNEL	1,947,888	2,157,445	1,005,406	2,250,921	93,476
OPERATIONS						
53-5300-200	BUSINESS LUNCHES	260	500	119	750	250
53-5300-230	MILEAGE AND VEHICLE ALLOWANCE					-
53-5300-236	TRAINING & EDUCATION	5,461	13,450	-	20,800	7,350
53-5300-240	OFFICE EXPENSE	1,911	4,500	2,349	5,000	500
53-5300-241	MATERIALS & SUPPLIES	47,833	47,500	18,086	48,000	500
53-5300-245	MAINTENANCE EXISTING LINE	7,177	43,050	1,377	43,000	(50)
53-5300-246	SUBSTATION OPERATIONS & MAINTEN	55,493	55,700	22,850	73,200	17,500
53-5300-247	METERING SYSTEM MAINTENANCE	-	18,520	9,409	20,550	2,030
53-5300-250	EQUIPMENT EXPENSE	72,120	59,800	21,129	55,500	(4,300)
53-5300-251	FUEL	18,385	33,900	8,831	32,400	(1,500)
53-5300-253	CENTRAL SHOP	33,727	32,533	13,739	43,491	10,958
53-5300-255	COMPUTER OPERATIONS	1,686	5,500	1,091	5,500	-
53-5300-260	BUILDINGS & GROUNDS	19,102	20,400	7,018	20,400	-
53-5300-265	COMMUNICATION/TELEPHONE	4,733	5,255	2,008	6,120	865
53-5300-310	PROFESSIONAL & TECHNICAL SERVI	83,545	170,200	60,716	159,400	(10,800)
53-5300-330	EDUCATION/TRAINING	2,009	3,000	-	3,100	100
53-5300-510	INSURANCE & BONDS	21,363	23,000	23,815	25,000	2,000
53-5300-511	CLAIMS SETTLEMENTS	718	3,000	-	3,000	-
53-5300-550	UNIFORMS	13,290	8,136	8,196	13,872	5,736
53-5300-551	SPECIAL OSHA UNIFORMS				-	-
53-5300-610	SUNDRY EXPENDITURES	-	200	-	500	300
53-5300-650	SUVPP PROJECT EXPENSES	6,881	8,000	890	2,500	(5,500)
53-5300-710	COMPUTER HARDWARE AND SOFTWA	5,363	4,000	1,974	1,075	(2,925)
53-5300-720	OFFICE FURNITURE & EQUIPMENT	968	1,000	-	1,000	-
	TOTAL OPERATIONS	402,025	561,144	203,597	584,158	23,014
	TOTAL ELECTRIC DISTRIBUTION	2,349,913	2,718,589	1,209,003	2,835,078	116,489



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Electric Generation

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 APPROVED BUDGET</u>	<u>FY2021 MIDYEAR ACTUAL</u>	<u>FY2022 FINAL BUDGET</u>	<u>FY2022 VS FY2021 INC/(DEC)</u>
PERSONNEL						
53-5350-110	PAYROLL - ELECTRIC GENERATION	747,477	808,115	368,221	885,068	76,953
53-5350-120	PART-TIME EMPLOYEE SALARIES	18,381	21,200	8,987	23,044	1,844
53-5350-130	EMPLOYEE BENEFITS	489,871	519,902	232,834	480,081	(39,821)
53-5350-140	OVERTIME PAY	23,977	28,080	17,425	28,080	-
53-5300-160	EMPLOYEE RECOGNITION	1,613	1,263	441	2,651	1,388
	TOTAL PERSONNEL	1,281,318	1,378,560	627,908	1,418,923	40,363
OPERATIONS						
53-5350-230	MILEAGE AND VEHICLE ALLOWANCE	-	1,000	-	2,000	1,000
53-5350-236	TRAINING & EDUCATION	7,551	24,400	3,324	48,800	24,400
53-5350-240	OFFICE SUPPLIES	2,991	4,600	4,640	4,600	-
53-5350-241	OPERATION SUPPLIES	81,564	80,500	45,937	78,500	(2,000)
53-5350-242	MAINTENANCE (WATERWAYS)	12,209	12,000	3,332	12,000	-
53-5350-243	OLD ACCT COMPUTER MAINTENANCE	414	-	-	-	-
53-5350-250	EQUIPMENT EXPENSE	149,163	136,100	78,214	140,100	4,000
53-5350-251	FUEL	1,670	2,000	719	2,000	-
53-5350-253	CENTRAL SHOP	2,241	4,856	1,130	6,491	1,635
53-5350-255	COMPUTER OPERATIONS (SCADA)	16,309	19,000	2,588	19,000	-
53-5350-260	BUILDINGS & GROUNDS	12,596	12,200	2,064	12,200	-
53-5350-265	COMMUNICATION/TELEPHONE	18,403	18,046	7,588	17,377	(669)
53-5350-310	PROFESSIONAL & TECH. SERVICES	66,159	71,500	14,052	71,500	-
53-5350-510	INSURANCE & BONDS	144,901	152,000	152,151	153,000	1,000
53-5350-550	UNIFORMS	6,895	5,525	-	6,630	1,105
53-5350-551	FIRE RESISTANT UNIFORMS				-	-
53-5350-710	COMPUTER HARDWARE & SOFTWARE	3,777	4,050	2,452	3,100	(950)
	TOTAL OPERATIONS	526,841	547,777	318,190	577,298	29,521
	TOTAL ELECTRIC GENERATION	1,808,160	1,926,337	946,098	1,996,222	69,885



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Electric Capital

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	FY2020	FY2021	FY2021	FY2022	FY2022
		<u>ACTUAL</u>	<u>BUDGET</u>	<u>MIDYEAR</u>	<u>FINAL</u>	<u>VS FY2021</u>
53-6050-001	NEW DEVELOPMENT EQUIP. & MATER	665,171	350,000	86,323	375,000	25,000
53-6050-002	NEW DEVELOPMENT TRANSFORMERS	184,295	200,576	44,305	225,000	24,424
53-6050-009	STREET LIGHTS R & R	4,903	10,096	1,600	7,500	(2,596)
53-6050-010	46KV W LOOP TO SUVPP SUB	69	-	-	-	-
53-6050-011	EECBG LED STREET LIGHT UPGRADE	33,800	36,200	26,000	35,000	(1,200)
53-6050-100	NEW VEHICLES	-	14,000	-	42,000	28,000
53-6050-248	MAIN STREET LIGHTING	45,463	-	-	-	-
53-6150-016	SUBSTATION OCB REPLACEMENT	58,763	36,674	298	-	(36,674)
53-6150-024	CFP/IFFP(8) UPGRADE TO FEEDER 101 (UG)	-	-	-	-	-
53-6150-026	CFP/IFFP NESTLE/STOUFFER SUBSTATION	2,095	745,567	158	-	(745,567)
53-6150-039	CFP/IFFP(22) UPGRADE TO FEEDER 602	-	-	-	-	-
53-6150-040	AMR METERING SYSTEM	153,679	150,000	76,251	200,000	50,000
53-6150-046	HOBBLE CREEK BREAKER, RELAYS & COMM	14,717	-	-	-	-
53-6150-047	CAT 20,000 HR REBUILD RESERVE	-	60,000	-	20,000	(40,000)
53-6150-051	BAXTER SUBSTATION BATTERY BANK	-	80,323	33,094	25,000	(55,323)
53-6150-053	COOLING TOWER VFD	-	7,000	4,111	-	(7,000)
53-6150-055	WHPP STATION TRANSFORMER PROTECTI	2,548	-	-	-	-
53-6150-058	LOWER B HYDRO GEN PROTECTION/SYNC	6,225	2,775	-	-	(2,775)
53-6150-059	K1 LEFT BANK TURBO REBUILD	26,170	-	-	-	-
53-6150-062	CLEAN BURN FUEL PUMP REPLACEMENT	14,900	-	-	-	-
53-6150-065	LOWER B SUBSTATION BREAKERS 6041, 604	96,266	-	-	-	-
53-6150-238	STREET REPAIRS	-	2,500	1,074	2,500	-
53-6150-244	WHPP CG CAT GENERATION PROJECT	-	900,000	-	1,300,000	400,000
53-6150-262	IFFP (5) CAPACITOR BANKS - DISTRIBUTION	-	20,000	-	10,000	(10,000)
53-6150-263	RECONDUCTOR BREAKER 202 CFP/IFFP (4)	38,625	-	-	-	-
53-6150-264	RECONDUCTOR BREAKER 103 CFP/IFFP (5)	8,258	201,694	80,832	-	(201,694)
53-6150-265	NEW SOUTH ENGINE ROOM GAS HEATERS	5,610	-	-	-	-
53-6150-266	LOWER B HYDRO AXION RTU	19,939	-	-	-	-
53-6150-269	TRIMBLE R2 RTK ROVER	9,939	4,060	-	-	(4,060)
53-6150-271	SUBSTATION TRANSFORMER SINKING FUNI	-	470,000	-	400,000	(70,000)
53-6150-273	HOBBLE CREEK CANYON COMMUNICATION	14,298	15,702	15,051	15,000	(702)
53-6150-274	WHPP RTU REPLACEMENT	-	17,500	-	-	(17,500)
53-6150-275	WHPP SUBSTATION SWITCH REPLACEMEN	-	8,500	-	-	(8,500)
53-6150-276	UPPER AND LOWER BARTH. ROOF REPLAC	-	40,000	-	-	(40,000)
53-6150-277	WHPP AIR HANDLERS	-	102,000	-	75,000	(27,000)
53-6150-278	WHPP AIR COMPRESSOR	-	25,000	-	25,000	-
53-6150-279	WHPP SWITCHGEAR ENGINE BREAKERS	-	35,000	-	35,000	-
53-6150-280	RECONDUCTOR BREAKER 103 #7 CFP/IF	-	276,023	-	-	(276,023)
53-6150-NEW	PORTABLE BATTERY CHARGER	-	-	-	11,000	-
53-6150-NEW	KNIGHT SUB 600 AMP BREAKER	-	-	-	40,000	-
53-6150-NEW	BAXTER SUB T-2 RADIATOR GASKET	-	-	-	20,000	-
53-6150-NEW	BAXTER SUB AC UNIT UPGRADE	-	-	-	10,000	-
53-6150-NEW	SUBSTATION SURVEILANCE CAMERAS	-	-	-	20,000	-
53-6150-NEW	UPGRADE ACS, RTU, WHPP	-	-	-	23,000	-
53-6150-NEW	WHPP STATION 750 KW TRANSFORMER	-	-	-	21,000	-
53-6150-NEW	WHPP SUB 46 KV SUB STRUCTURE PTs	-	-	-	16,000	-
53-6150-NEW	WHPP EMERGENCY MCC WEST SIDE SECTION REPLACEMENT	-	-	-	30,000	-
53-6150-NEW	CFP/IFFP #6 RECONDUCTOR BREAKER 103	-	-	-	112,382	-
SUBTOTAL - OPERATIONS FUNDED		1,405,731	3,811,190	369,096	3,095,382	(1,019,190)



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Electric Capital

IMPACT FEE FUNDED PROJECTS

53-6800-009	T&D CIRCUIT RENEWAL & REPLACEMENT	288,916	459,946	192,818	287,740	(172,206)
53-6800-023	IFFP(16) INSTALL FEEDER 704 (WEST FIELD	-	572,286	-	-	(572,286)
53-6800-024	RECONDUCTOR BREAKER 202 CRP/IFFP #4	26,841	-	-	-	
53-6800-025	RECONDUCTOR BREAKER 103 CFP/IFFP #5	5,739	141,255	56,172		
53-6800-026	CFP/IFFP (2A) & (2B) STOUFFER SUBSTATIO	357	153,389	18		
53-6800-027	RECONDUCTOR BREAKER 103 CFP/IFFP #7	-	191,812	-		
53-6800-028	ADDITIONAL FEEDER UNDER I-15 @ 1000N	-	256,128	-		
53-6800-NEW	CFP/IFFP #6 RECONDUCTOR BREAKER 103				131,172	
53-6800-NEW	CFP/IFFP #9 NEW SUBSTATION 1500 W CENTER				1,373,100	
	SUBTOTAL - IMPACT FEE FUNDED	<u>321,853</u>	<u>1,774,816</u>	<u>249,007</u>	<u>1,792,012</u>	<u>(744,492)</u>
	TOTAL ELECTRIC CAPITAL PROJECTS	<u>1,727,584</u>	<u>5,586,006</u>	<u>618,104</u>	<u>4,887,394</u>	<u>(1,763,682)</u>



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Electric Other

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 APPROVED BUDGET</u>	<u>FY2021 MIDYEAR ACTUAL</u>	<u>FY2022 FINAL BUDGET</u>	<u>FY2022 VS FY2021 INC/(DEC)</u>
<u>TRANSFERS, POWER & FUEL PURCHASES, AND RESERVES</u>						
53-9000-150	BAD DEBT EXPENSE	17,612	50,000	(565)	25,000	(25,000)
53-9000-620	ADMINSTRATIVE FEE DUE GENERAL	736,296	724,164	362,082	735,389	11,225
53-9000-625	SUVPS LINE MAINTENANCE COSTS	709,860	436,100	218,364	792,670	356,570
53-9000-650	PURCHASE - OUTSIDE POWER	16,782,652	17,968,257	7,883,965	18,523,549	555,292
53-9000-676	POWER PURCHASES - BLUE MOUNTAIN				-	-
53-9000-700	PURCHASE NATURAL GAS & DIESEL	61,049	110,000	51,098	110,000	-
53-9000-710	TRANSFER TO GENERAL FUND	1,856,878	1,834,119	917,064	1,888,684	54,565
53-9000-712	TRANSFER TO VEHICLE FUND	148,357	174,135	87,066	177,084	2,949
53-9000-713	TRANSFER TO CIP FUND					-
53-9000-NEW	TRASFER FOR PUBLIC ARTS PROGRAM				61,908	
53-9000-716	TRANSFER TO FACILITIES FUND	156,457	155,774	77,886	158,718	2,944
	INCREASE OPERATING RESERVE					-
	INCREASE IMPACT FEE RESERVE					-
	UTILIZE FUND BALANCE FOR RESERVE					-
	TOTAL	20,469,161	21,452,549	9,596,960	22,473,003	958,546

Storm Water

The Storm Water Department is responsible for the management of the utility’s funds and the storm water collections infrastructure. The Department develops and implements the master plan in conjunction with Public Works Administration and the Engineering Division; prepares the budget; and reviews revenue vs expenses monthly. The Storm Water Department’s tasks include: inspections and cleaning of man-holes, catch basins, pipe lines, pre-treatment structures and regional detention basins; system repairs, illicit discharge detection and elimination of prohibited substances or materials in the storm drain system, and mapping.

MISSION STATEMENT: *Provide Springville residents with reliable storm water drain system with the most responsible impact on the environment.*



Storm Water Summary

	FY 2020 Actual	FY 2021 Adopted	FY 2022 Final
Positions (FTE)	2.75	2.75	2.75
Personnel Expense	202,322	194,907	205,206
Non-Personnel Expense	1,361,409	2,592,621	2,339,007
Total	1,563,731	2,787,528	2,544,213

Storm Water - FY 2022 Focus Goal

Focus Goal - Provide a reliable and efficient storm water collection system
Strategies
<ol style="list-style-type: none"> 1. Operate city owned cleaning and inspection equipment as frequent and efficient as possible. 2. Work proactively to identify storm water structures and outfalls
Measures
<ol style="list-style-type: none"> 1. Pipe CCTV Inspect/Clean (% of goal) 2. Structure Inspection 3. Dry Weather Screening

Storm Water - Performance Goals, Strategies, and Measures

Springville City General Plan Chapter 7, Community Services and Facilities - "To provide functionally effective community facilities and services to support safe, healthy, and vibrant community life."				
Objective 6 - "Provide a storm drainage collection system that protects property and the health and safety of the citizens of our City, is economical, and will meet both the current and future needs of Springville City."				
Goal - Track projected revenues vs. actual revenues on a monthly basis and revise/adjust expenditures as appropriate				
Measures	2018	2019	2020	2022 (Target)
Total Revenue	98%	108%	106%	100%
Operations Expenses	96%	95%	69%	<100%
Impact Fees	77%	107%	139%	100%
Goal - Provide a reliable and efficient storm water collection system				
Strategy - Work proactively to inspect and clean storm water collections infrastructure to comply with risk management and state requirements, and identify problems spots.				
Clean and Inspect system (10 years)				
SD Pipe = 776,381', SD Structures = 1,326,				
Clean sumps and pretreatment structures (Annual)				
Pre-Treatment Structures = 62, Sumps = 119				
Dry Weather Screening (Inspect Outfalls, 5 Years)				
Outfalls = 117				
Street sweeping, entire City 2 times/year				
Measures	2018	2019	2020	2022 (Target)
Pipe CCTV Inspect/Clean (% of goal)	64%	26%	36%	100%
Structure Inspection	98%	72%	62%	100%
Dry Weather Screening	100%	100%	100%	100%
Street Sweeping	73%	76%	54%	100%
Street Sweeping Tons Collected	251	369	210	-



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Storm Water Summary

	ESTIMATED BEGINNING FUND BALANCE ¹				2,450,960	
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 APPROVED BUDGET</u>	<u>FY2021 MIDYEAR ACTUAL</u>	<u>FY2022 FINAL BUDGET</u>	<u>FY2022 VS FY2021 INC/(DEC)</u>
REVENUES						
55-3700-700	STORM DRAIN FEES	1,200,765	1,186,945	610,072	1,565,680	378,735
55-3700-719	SUNDRY REVENUES	-	-	1,291		
55-3700-720	INTEREST INCOME - STORM DRAIN	40,715	18,600	5,562	23,250	4,650
55-3700-727	STORM DRAIN IMPACT FEES	256,670	166,212	211,061	307,800	141,588
55-3700-757	SUNDRY REVENUES	519	-	-		
55-3700-800	DEVELOPER CONTRIBUTION					-
55-3700-801	INTERNAL SALES	19,617	19,316	9,809	19,617	301
	UTILIZE RESERVES				147,166	147,166
	UTILIZE STORM WATER IMPACT RESERVE				480,700	480,700
	TOTAL - REVENUES	1,518,286	1,391,073	837,794	2,544,213	1,153,140
EXPENDITURES						
	DEPARTMENTAL EXPENDITURES	445,976	500,766	209,015	521,840	21,074
	DEBT SERVICE	-	-	-	-	-
	TRANSFERS	432,606	422,556	211,278	778,873	356,317
	CAPITAL IMPROVEMENT PROJECTS	684,217	1,860,706	210,373	1,240,000	(620,706)
	EQUIPMENT REPLACEMENT					39,245
	INCREASE OPERATING RESERVES					97,901
	INCREASE IMPACT FEE RESERVES	-	-	-		-
	BAD DEBT	932	3,500	269	3,500	-
	TOTAL - EXPENDITURES	1,563,731	2,787,528	630,935	2,544,213	(106,169)
	SURPLUS/(DEFICIT)	(45,445)	(1,396,455)	206,859	(0)	
	ESTIMATED ENDING FUND BALANCE				1,970,260	
	Reserved for:					
	Community Improvements				1,353,696	
	Investment in Joint Venture				-	
	Debt Service				-	
	Designated for Construction				231,000	
	Working Capital (30% Operating Revenue)				385,564	
	Unrestricted				-	

Notes:

1. Estimated Beginning Fund Balance subject FY 2021 Actual results and audit entries.



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Storm Water Operations

	FY2020 <u>ACTUAL</u>	FY2021 APPROVED <u>BUDGET</u>	FY2021 MIDYEAR <u>ACTUAL</u>	FY2022 FINAL <u>BUDGET</u>	FY2022 VS FY2021 <u>INC/(DEC)</u>	
STORM WATER OPERATING EXPENDITURES						
PERSONNEL						
55-5500-110	PAYROLL-FULLTIME	125,291	112,069	70,540	125,504	13,435
55-5500-130	EMPLOYEE BENEFITS	75,637	80,563	46,580	77,124	(3,439)
55-5500-140	OVERTIME PAY	994	2,000	211	2,000	-
55-5500-160	EMPLOYEE RECOGNITION	400	275	153	578	303
	TOTAL PERSONNEL	202,322	194,907	117,483	205,206	10,299
OPERATIONS						
55-5500-220	ORDINANCES AND PUBLICATIONS					-
55-5500-230	MILEAGE AND VEHICLE ALLOWANCE					-
55-5500-236	TRAINING & EDUCATION	2,772	250	-	3,600	3,350
55-5500-240	OFFICE EXPENSE	95	1,000	49	1,000	-
55-5500-241	MATERIALES & SUPPLIES	1,500	3,500	343	3,750	250
55-5500-242	MAINTENANCE-EXISTING LINES	34,215	50,000	47,639	50,000	-
55-5500-244	MAINTENANCE-DETENTION BASINS	12,272	22,500	19,006	30,000	7,500
55-5500-246	MAINTENANCE-STREET SWEEPING	1,588	5,000	389	5,000	-
55-5500-250	EQUIPMENT EXPENSE	11,125	15,000	4,414	15,000	-
55-5500-251	FUEL	5,815	8,250	2,358	10,800	2,550
55-5500-253	CENTRAL SHOP	11,936	12,324	4,737	16,475	4,151
55-5500-260	BUILDINGS & GROUNDS	211	300	-	300	-
55-5500-265	COMMUNICATION/TELEPHONE	1,524	2,075	1,072	2,111	36
55-5500-310	PROFESSIONAL & TECHNICAL SERV.	26,936	60,920	5,008	27,700	(33,220)
55-5500-312	STORM WATER COALITION ANNUAL FEE	3,337	3,500	3,337	4,000	500
55-5500-313	SPRINGVILLE IRRIGATION	125,000	100,000	-	125,000	25,000
55-5500-330	CUSTOMER SERVICE REQUESTS	-	5,000	-	5,000	-
55-5500-510	INSURANCE & BONDS	1,987	3,500	2,440	3,500	-
55-5500-511	CLAIMS SETTLEMENTS	86	10,000	-	10,000	-
55-5500-550	UNIFORMS	1,705	2,040	738	2,448	408
55-5500-551	PERSONAL PROTECTIVE EQUIPMENT					-
55-5500-710	COMPUTER HARDWARE AND SOFTWARE	1,551	700	-	950	250
	TOTAL OPERATIONS	243,654	305,859	91,532	316,634	10,775
	TOTAL STORM DRAIN EXPENDITURES	445,976	500,766	209,015	521,840	21,074



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

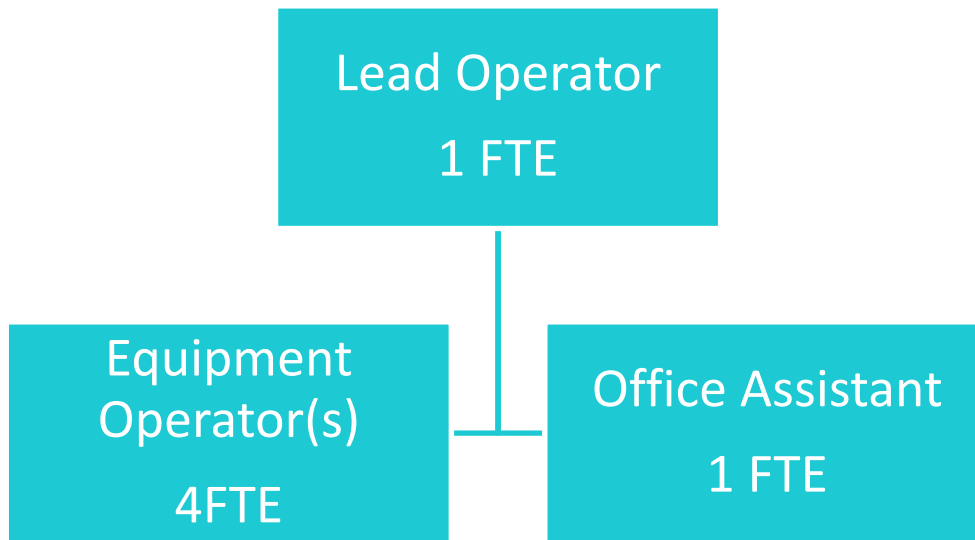
Storm Capital Other

	FY2020 <u>ACTUAL</u>	FY2021 APPROVED <u>BUDGET</u>	FY2021 MIDYEAR <u>ACTUAL</u>	FY2022 FINAL <u>BUDGET</u>	FY2022 VS FY2021 <u>INC/(DEC)</u>
STORM WATER					
CAPITAL PROJECTS - OPERATIONS FUNDED					
55-6050-020	QUAIL HOLLOW	-	65,000	-	(65,000)
55-6050-021	1700 EAST STORM DRAIN	260,294	-	-	-
55-6050-022	SHOP FOR VACTOR AND SWEEPER	-	106,000	-	(106,000)
55-6050-023	DW14 950 W 700 S OBLIGATION	-	60,000	-	(60,000)
55-6050-026	MP PE42 1150 N 150 E PIPE AND DP	93,702	-	-	-
55-6050-028	DREDGE SPRING CREEK CHANNEL - 1500 W TC	46,870	-	-	-
55-6050-030	DITCH #1 REHABILITATION	-	-	-	-
55-6050-031	1200 WEST STORM DRAIN PIPE	-	-	-	-
55-6050-032	SPRINGCREEK PLACE STORM DRAIN	-	-	-	-
55-6080-121	LAND/ROW/EASEMENTS	-	-	-	-
55-6080-122	SD PIPE 1000 S TO 700 E TO 1180 S	-	225,000	-	230,000
55-6080-123	2080 E 800 S DETENTION POND	-	73,761	-	187,500
55-6080-NEW	1200 W (CENTER TO 250 N) STORM DRAIN IMPROVEMENTS	-	-	40,000	-
55-6080-NEW	PUBLIC WORKS FACILITY	-	-	-	-
55-6080-NEW	NEW EQUIPMENT	-	-	-	-
TOTAL	400,865	529,761	-	457,500	(231,000)
IMPACT FEE PROJECTS					
55-6800-001	DRAINAGE PIPELINES OVERSIZING	-	117,777	-	120,000
55-6800-009	IFMP DBW14	6,200	213,800	209,423	300,000
55-6800-010	IFMP DBW17	-	-	-	-
55-6800-011	IFMP DBW19 (HARMER)	-	100,000	950	(100,000)
55-6800-013	IFMP DBW20 (WAVETRONIX POND)	-	200,000	-	(200,000)
55-6800-014	IFMP PW25	-	400,000	-	(400,000)
55-6800-015	IFMP CW5	14,520	-	-	-
55-6800-016	IFMP PW36	261,532	157,468	-	(157,468)
55-6800-017	IFMP PW37	-	-	-	-
55-6800-018	IFMP PW38	-	-	-	-
55-6800-019	IFMP DBW15	1,100	141,900	-	(141,900)
55-6800-NEW	IFMP DBW17 700 S 2600 W DETINTION POND	-	-	300,000	-
55-6800-NEW	2080 E 800 S DETENTION POND PROPERTY AND IMPROVEMENTS	-	-	62,500	-
TOTAL	283,352	1,330,945	210,373	782,500	(910,945)
TRANSFERS, OTHER					
55-9000-150	BAD DEBT EXPENSE	932	3,500	269	3,500
55-9000-710	ADMIN FEE PAID TO GENERAL FUND	315,396	307,088	153,546	629,056
55-9000-712	TRANSFER TO VEHICLE FUND	33,699	33,080	16,542	39,245
55-9000-715	OPERATING TRANSFER TO GENL FD	79,990	78,867	39,432	97,901
55-9000-716	TRANSFER TO FACILITIES FUND	3,521	3,521	1,758	3,521
55-9000-NEW	TRASFER FOR PUBLIC ARTS PROGRAM	-	-	-	9,150
55-9000-801	LEASE INTEREST	-	-	-	-
55-9000-850	TRANSFER TO IMPACT FEE RESERVE	-	-	-	-
TOTAL TRANSFERS, OTHER	433,538	426,056	211,547	782,373	347,167

Solid Waste

Springville provides full-capacity residential sanitation and solid waste disposal including a recycle program. Additionally, the department provides a mulching program to help reuse green waste. Springville City is a participating member of the South Utah Valley Solid Waste District.

MISSION STATEMENT: *Provide a customer friendly, reliable and timely collection service to the residents of Springville.*



Solid Waste Summary

	FY 2020 Actual	FY 2021 Adopted	FY 2022 Final
Positions (FTE)	6.00	6.00	6.00
Personnel Expense	369,602	456,648	452,990
Non-Personnel Expense	1,352,780	1,366,507	1,615,025
Total	1,722,382	1,823,155	2,068,015

Solid Waste - FY 2022 Focus Goal

Focus Goal - Provide residential solid waste collection services in an effective and efficient manner, with appropriate future growth planning.
Strategies 1. Purchase a routing software to track & improve efficiencies. 2. Manage route capacity through on-going route analysis and evaluation.
Measures Collect Data from a new software program to improve routes, reduce tonnage and overfilled cans, increase revenues & adjust current and future planning.

Solid Waste Department - Performance Goals, Strategies and Measures

Springville general plan, chapter 10 Environment, To ensure a balanced, clean, and safe environment while supporting and promoting energy conservation				
Objective 5 - Evaluate and respond to environmental concerns.				
Strategies - Develop & improve Solid waste/Recycling options for Springville City residents. Educate the public regarding options for solid waste, such as affordable green waste dumping/Recycling/Spring clean -up services. Provide a customer friendly garbage & recycling collection service to the residents and business' in Springville, with a reliable and timely service, & Maintain our Good customer service ratings				
Measures (MSW = Municipal Solid Waste)	FY 2017/18	FY 2018/19	FY 2019/20	FY20/21 Target
Service Level Rating	5.45	5.42		5.5
MSW Operating Capacity (New truck & route needed when approaching 100%)	92.31%	94.6%	95.23%	100%
MSW Accounts	10,339	10,590	10,951	11,500
Recycling Operating Capacity (New truck & route needed when approaching 100%)	56.4%	64.9%	71.19%	100%
Recycling Accounts	2,032	2,338	2,563	3,600
Spring Clean-up (Tonnage collected)	124.49	101.76	182.88	100
Cans collected without revenues (City parks & facilities)		277	338	100
Average age of Fleet Vehicles	4.6	5	4	5
Fleet Operations Costs Per Truck	\$27,920	\$28,086	\$24,117	\$25,000
MSW Growth Increase	1.76%	2.41%	1.91%	1.60%
Recycling Growth Increase	18.07%	14.97%	3.6%	10%



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Solid Waste Summary

ESTIMATED BEGINNING FUND BALANCE ¹						3,083,701
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 APPROVED BUDGET</u>	<u>FY2021 MIDYEAR ACTUAL</u>	<u>FY2022 FINAL BUDGET</u>	<u>FY2022 VS FY2021 INC/(DEC)</u>
REVENUES						
57-3700-757	SUNDRY REVENUES	0	0	2724.9	5,450	5,450
57-3700-770	COLLECTION SERVICE FEES	1,637,862	1,617,442	842,341	1,742,536	125,094
57-3700-771	INTEREST	10,787	11,200	1,474	11,200	-
57-3700-773	SALE OF SCRAP MATERIAL	50	500	(30)	500	-
57-3700-776	RECYCLING COLLECTION SERVICE FEES UTILIZE RESERVES	227,040	240,900	132,952	308,328	67,428 -
TOTAL - REVENUES		<u>1,875,739</u>	<u>1,870,042</u>	<u>979,461</u>	<u>2,068,014</u>	<u>197,972</u>
EXPENDITURES						
	DEPARTMENTAL EXPENDITURES	1,120,142	1,212,188	515,161	1,316,255	104,067
	CAPITAL EXPENDITURES	55,198	57,635	57,066	71,455	13,820
	TRANSFERS	544,649	549,332	274,668	665,952	116,620
	INCREASE OPERATING RESERVES				10,353	10,353
	BAD DEBT	2,393	4,000	778	4,000	-
TOTAL - EXPENDITURES		<u>1,722,382</u>	<u>1,823,155</u>	<u>847,673</u>	<u>2,068,015</u>	<u>244,860</u>
SURPLUS/(DEFICIT)		<u>153,357</u>	<u>46,887</u>	<u>131,788</u>	<u>(0)</u>	
ESTIMATED ENDING FUND BALANCE						3,083,701
Reserved for:						
	Community Improvements					
	Investment in Joint Venture					2,146,574
	Debt Service					-
	Designated for Construction					-
	Working Capital (30% Operating Revenue)					615,259
	Unrestricted					321,867

Notes:

1. Estimated Beginning Fund Balance subject FY 2021 Actual results and audit entries.



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Solid Waste

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 APPROVED BUDGET</u>	<u>FY2021 MIDYEAR ACTUAL</u>	<u>FY2022 FINAL BUDGET</u>	<u>FY2022 VS FY2021 INC/(DEC)</u>
SOLID WASTE COLLECTIONS OPERATING EXPENDITURES						
PERSONNEL						
57-5700-110	PAYROLL - WASTE UTILITY	216,900	267,107	105,451	281,563	14,456
57-5700-120	PAYROLL - PART TIME				-	-
57-5700-130	EMPLOYEE BENEFITS	150,458	184,741	73,984	165,967	(18,774)
57-5700-140	OVERTIME PAY	1,045	4,200	309	4,200	-
57-5700-160	EMPLOYEE RECOGNITION	1,200	600	-	1,260	660
	TOTAL PERSONNEL	369,602	456,648	179,744	452,990	(3,658)
OPERATIONS						
57-5700-236	TRAINING & EDUCATION	-	500	-	1,000	500
57-5700-240	SOLID WASTE EXPENSE	574,216	536,320	253,183	592,262	55,942
57-5700-241	DEPARTMENTAL SUPPLIES	605	4,000	191	4,000	-
57-5700-250	EQUIPMENT EXPENSE	50,166	68,996	22,409	48,124	(20,872)
57-5700-251	FUEL	41,331	37,000	18,248	49,942	12,942
57-5700-253	CENTRAL SHOP	55,991	27,574	24,887	36,862	9,288
57-5700-255	COMPUTER OPERATIONS	-	1,000	-	1,000	-
57-5700-260	BUILDINGS & GROUNDS	4,078	7,200	941	7,200	-
57-5700-265	COMMUNICATION/TELEPHONE	1,756	1,531	535	1,557	26
57-5700-310	PROFESSIONAL & TECHNICAL SERV.				27,800	27,800
57-5700-510	INSURANCE & BONDS	3,362	5,700	3,624	5,700	-
57-5700-511	CLAIMS SETTLEMENTS					-
57-5700-550	UNIFORMS	673	1,203	311	1,443	240
57-5700-710	COMPUTER OPERATIONS	255.92	700	0	-	(700)
	TOTAL OPERATIONS	732,434	691,724	324,330	776,890	85,166
	TOTAL WASTE EXPENDITURES	1,102,036	1,148,372	504,074	1,229,880	81,508



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Solid Waste-Recycling

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 APPROVED BUDGET</u>	<u>FY2021 MIDYEAR ACTUAL</u>	<u>FY2022 FINAL BUDGET</u>	<u>FY2022 VS FY2021 INC/(DEC)</u>
SOLID WASTE RECYCLING OPERATING EXPENDITURES						
PERSONNEL						
57-5750-110	PAYROLL - WASTE UTILITY					-
57-5750-120	PAYROLL - PART TIME					-
57-5750-130	EMPLOYEE BENEFITS					-
57-5750-140	OVERTIME PAY					-
57-5750-160	EMPLOYEE RECOGNITION					-
	TOTAL PERSONNEL	-	-	-	-	-
OPERATIONS						
57-5750-236	TRAINING & EDUCATION					-
57-5750-240	RECYCLING EXPENSE	-	45,000	-	50,999	5,999
57-5750-241	DEPARTMENTAL SUPPLIES	-	300	-	-	(300)
57-5750-250	EQUIPMENT EXPENSE	2,932	4,400	4,176	16,711	12,311
57-5750-251	FUEL					-
57-5750-253	CENTRAL SHOP	14,346	11,817	6,377	15,798	3,981
57-5750-260	BUILDINGS & GROUNDS	-	599	-	599	-
57-5750-265	COMMUNICATION/TELEPHONE	378	1,360	99	1,360	-
57-5750-310	PROFESSIONAL & TECHNICAL SERV.					-
57-5750-510	INSURANCE & BONDS	358	-	436	500	500
57-5750-511	CLAIMS SETTLEMENTS					-
57-5750-550	UNIFORMS	92	340	-	408	68
	TOTAL OPERATIONS	18,106	63,816	11,087	86,375	22,559
	TOTAL RECYCLING EXPENDITURES	18,106	63,816	11,087	86,375	22,559



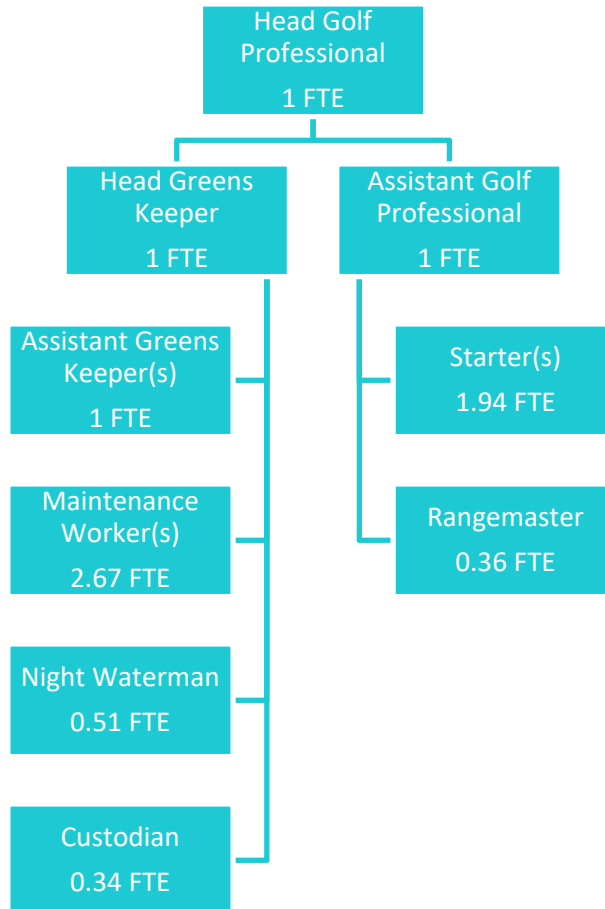
**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Solid Waste Other

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 APPROVED BUDGET</u>	<u>FY2021 MIDYEAR ACTUAL</u>	<u>FY2022 FINAL BUDGET</u>	<u>FY2022 VS FY2021 INC/(DEC)</u>
SOLID WASTE						
TRANSFERS, OTHER						
57-6024-040	NEW GARBAGE CANS	40,144	42,870	43,392	55,575	12,705
57-6024-041	RECYCLING CANS	15,054	14,765	13,674	15,880	1,115
57-6050-010	NEW VEHICLES					-
57-9000-150	BAD DEBT EXPENSE	2,393	4,000	778	4,000	-
57-9000-710	ADMIN FEE DUE GENERAL FUND	215,577	215,207	107,604	322,522	107,315
57-9000-712	TRANSFER TO VEHICLE FUND	171,151	175,642	87,822	176,890	1,248
57-9000-713	TRANSFER TO SEWER FUND	60,000	60,000	30,000	60,000	-
57-9000-714	TRANSFER TO CIP FUND					-
57-9000-715	OPERATING TRANSFER TO GENL FUN	80,078	80,675	40,338	87,152	6,477
57-9000-716	TRANSFER TO FACILITIES FUND	17,843	17,808	8,904	17,959	151
57-9000-NEW	TRASFER FOR PUBLIC ARTS PROGRAM RESERVES				1,429	-
TOTAL TRANSFERS, OTHER		602,240	610,967	332,512	741,407	129,011

Golf Course

Springville’s Hobble Creek Golf Course is one of Utah's top public courses. It was built in Hobble Creek Canyon and offers some of the best scenery in Utah. The course typically operates from mid-March through late November and produces approximately 70,000 9-hole rounds per year. The City’s golf professional oversees all maintenance, marketing, scheduling and pro shop operations.



Golf Course Summary

	FY 2020 Actual	FY 2021 Adopted	FY 2022 Final
Positions (FTE)	9.57	9.57	9.82
Personnel Expense	432,346	498,945	508,556
Non-Personnel Expense	412,683	471,886	4,401,324
Total	845,029	970,831	4,909,880

Golf Course - FY 2022 Focus Goal

Focus Goal - Our goal is to decrease the gap between the booking rate and the actual start/play rate. We have observed in past year a gap in our course utilization of an average booking rate of 98% and an average play/start rate of 78% leaving an average revenue and utilization gap of 20%. Focusing on a goal of reducing this gap will help Hobble Creek Golf Course realize more potential revenue and provide better course utilization which will afford more players a chance to play Hobble Creek.

Strategies

1. Online Prepayment
2. Improved Tee Sheet Management to better utilize 18/9-hole bookings.
3. Increase course utilization to match course booking/start average.

Measures

1. Utilization- Booked tee times/available tee times.
2. Booked tee times/Actual shows.

Performance Goals, Strategies, and Measures

Goal #1 - Maximize golf course revenues to cover golf operating expenses as well as debt service, while maintaining financial viability for Springville City and Hobble Creek G.C.				
Strategy #1 - Increase rounds played with targeted discounts during non-peak times. Strategy #2 - Maximize revenue per round through improved tee sheet management. Strategy #3 - Maximize course utilization (# of rounds sold vs. total available rounds, revenue per round, revenue per tee time).				
Measures	2017-18	2018-19	2019-20	2020-21 (target)
# of rounds	54,736	53,239	63,118	72,850 (est)
Gross Profit Margin	-14.43%	1.70%	20.32%	22.35% (est)
Labor Expense Rate	55.17%	48.54%	41.53%	52.23% (est)
Course Utilization	48.18%	47.63%	63.68%	79.89% (est)
Revenue per start	\$16.31	\$16.23	\$16.42	\$16.85 (est)
Goal #2 - Provide an affordable golf facility with programs that grow the game and ensure a safe and enjoyable outdoor recreational opportunity for community residents and visitors.(Clinics for youth and ladies, Men's/Ladies Associations, Youth League, Corporate Events, State Sanctioned Golf Events).				
Strategy #1 - Develop on-going customer feedback process. Strategy #2 - Develop, continually maintain, and enhance the Hobble Creek Golf Course presence and communication on social media outlets (Facebook, Twitter, and Instagram). Strategy #3 - Develop and operate fun, informative and engaging player development clinics, associations, leagues and events for players of all ages and abilities.				
Measures	2017-18	2018-19	2019-20	2020-21 (target)
Daily Herald Poll	#1	#1	#1	#1
UT Valley Mag. Poll	#1	#1	#1	#1
% of online bookings	48%	51%	55%	70%
Goal #3 - Maintain quality golf course conditions, focusing on sustainability, environmental stewardship, and fiscal viability. Protect golf course assets with timely capital improvements.				
Strategy #1 - Use up-to-date technology and best practices strategies to improve efficiency, playability, pace of play, environmental performance and turf grass performance. Strategy #2 - Volunteer Marshal Program - Our on-course volunteer Marshal program has helped improve pace-of-play, as well as improved course playing conditions. Strategy #3 - Set aside dollars to reinvest in the golf course to keep Hobble Creek positioned positively in the minds of golfers.				
Measures	2017-18	2018-19	2019-20	2020-21 (Target)
Pace of play(peak)	4:10-4:30	4:00-4:20	4:00-4:15	4:00-4:15
(non-peak)	4:00-4:30	3:45-4:00	3:30-4:00	3:30-4:00
Maint. Perform. Factor	NA	NA	NA	91%
City services survey	5.52	5.51	5.51	5.55



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Golf Summary

ESTIMATED BEGINNING FUND BALANCE ¹		202,787				
<u>GL Acct</u>	<u>Line Description</u>	FY2020	FY2021	FY2021	FY2022	FY2022
<u>REVENUES</u>		<u>ACTUAL</u>	<u>BUDGET</u>	<u>MIDYEAR</u>	<u>FINAL</u>	<u>VS FY2021</u>
				<u>ACTUAL</u>	<u>BUDGET</u>	<u>INC/(DEC)</u>
58-3700-335	SODA POP VENDING MACHINE-GOLF	-	-	15	-	-
58-3700-371	GOLF TAX EXEMPT	260	-	15	-	-
58-3700-372	GOLF FEES	732,971	648,963	501,773	751,000	102,037
58-3700-374	SUNDRY REVENUES	243	250	2,144	-	(250)
58-3700-376	ROAD UTILITY REVENUE	313	780	378	780	-
58-3700-378	GOLF CART RENTAL FEES	292,524	280,000	234,141	310,100	30,100
58-3700-379	GOLF RANGE FEES	15,063	17,500	23,050	20,000	2,500
58-3700-380	PRO SHOP MERCHANT FEE REIMBURS	3,659	-	-	4,000	4,000
58-3700-381	ADVERTISING SALES	2,150	8,000	1,000	8,000	-
58-3700-700	LEASE REVENUES	10,869	14,342	10,331	16,000	1,658
58-3700-701	GRANT REVENUE					-
58-3700-NEW	PROCEEDS FROM BONDS				3,800,000	-
58-3700-883	DONATIONS					-
	UTILIZE FUND BALANCE					-
TOTAL - REVENUES		<u>1,058,052</u>	<u>969,835</u>	<u>772,846</u>	<u>4,909,880</u>	<u>140,045</u>
<u>EXPENDITURES</u>						
58-9000-700	INTEREST					
58-9000-710	ADMINISTRATIVE FEE TO GENERAL FUND	62,025	61,423	30,714	76,504	15,081
58-9000-712	TRANSFER TO VEHICLE FUND	47,589	51,309	25,656	53,247	1,938
58-9000-NEW	TRANSFER TO DEBT SERVICE FUND				50,000	
58-9000-716	TRANSFER TO FACILITIES FUND	36,918	36,713	18,354	37,595	882
58-9000-720	OPERATING TRANSFER TO GENERAL FUND					-
	CIP SINKING FUND				357	357
	DEPARTMENTAL EXPENDITURES	698,497	821,386	371,794	872,011	50,625
	CAPITAL IMPROVEMENT PROJECTS	-	-	-	3,820,165	3,820,165
TOTAL - EXPENDITURES		<u>845,029</u>	<u>970,831</u>	<u>446,518</u>	<u>4,909,880</u>	<u>3,889,049</u>
SURPLUS/(DEFICIT)		<u>213,024</u>	<u>(996)</u>	<u>326,329</u>	<u>0</u>	
ESTIMATED ENDING FUND BALANCE						203,144
Reserved for:						
Community Improvements						-
Investment in Joint Venture						-
Debt Service						-
Designated for Construction						-
Working Capital (30% Operating Revenue)						203,144
Unrestricted						-

Notes:

1. Estimated Beginning Fund Balance subject FY 2021 Actual results and audit entries.



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Golf Operations

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 APPROVED BUDGET</u>	<u>FY2021 MIDYEAR ACTUAL</u>	<u>FY2022 FINAL BUDGET</u>	<u>FY2022 VS FY2021 INC/(DEC)</u>
GOLF COURSE						
PERSONNEL						
58-5861-110	PAYROLL - GOLF COURSE	209,226	211,706	100,460	231,027	19,321
58-5861-120	PART-TIME EMPLOYEE SALARIES	109,893	123,093	78,970	140,402	17,309
58-5861-130	EMPLOYEES BENEFITS	109,712	159,664	54,867	131,565	(28,099)
58-5861-140	OVERTIME PAY	2,103	3,500	980	3,500	-
58-5861-160	EMPLOYEE RECOGNITION	1,412	982	-	2,063	1,081
	TOTAL PERSONNEL	432,346	498,945	235,278	508,556	9,611
OPERATIONS						
58-5861-200	BUSINESS LUNCHESES	191	-	-	200	-
58-5861-230	TRAVEL, DUES & MEETINGS	400	2,000	595	2,000	-
58-5861-236	TRAINING & EDUCATION	50	1,000	-	1,000	-
58-5861-240	OFFICE EXPENSE	1,024	2,200	1,449	2,200	-
58-5861-241	DEPARTMENTAL SUPPLIES	49,903	52,000	28,008	58,000	6,000
58-5861-245	MERCHANT CREDIT CARD FEES	26,629	15,000	25,094	33,000	18,000
58-5861-250	EQUIPMENT EXPENSE	42,272	37,700	7,662	37,700	-
58-5861-251	FUEL	3,761	7,463	707	7,463	-
58-5861-252	VEHICLE EXPENSE	-	300	-	200	-
58-5861-253	CENTRAL SHOP	8,158	19,061	4,294	25,482	6,421
58-5861-260	BUILDING & GROUNDS	24,611	47,400	6,652	64,400	17,000
58-5861-265	COMMUNICATION/TELEPHONE	6,162	5,535	2,564	5,285	(250)
58-5861-310	PROFESSIONAL & TECHNICAL SERVI	8,590	35,000	5,630	10,000	(25,000)
58-5861-312	PUBLIC RELATIONS	2,977	6,500	530	6,500	-
58-5861-510	INSURANCE & BONDS	5,635	7,840	6,566	7,840	-
58-5861-550	UNIFORMS	1,764	2,815	746	5,064	2,249
58-5861-650	ELECTRIC UTILITIES	27,181	22,000	18,656	31,060	9,060
58-5861-651	GOLF OPERATED SODA SALES					-
58-5861-652	GOLF CART LEASE	55,910	56,727	26,569	64,361	7,634
58-5861-710	COMPUTER EQUIPMENT AND SOFTWARE	932	1,900	795	1,700	(200)
	TOTAL OPERATIONS	266,151	322,441	136,516	363,455	40,914
	TOTAL GOLF COURSE EXPENDITURES	698,497	821,386	371,794	872,011	50,525



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Golf Capital Other

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 APPROVED BUDGET</u>	<u>FY2021 MIDYEAR ACTUAL</u>	<u>FY2022 FINAL BUDGET</u>	<u>FY2022 VS FY2021 INC/(DEC)</u>
GOLF CAPITAL PROJECTS & EQUIPMENT REPLACEMENT						
58-6080-211	CLUBHOUSE REMODEL					-
58-6080-216	NEW EQUIPMENT					-
58-6080-NEW	GOLF COURSE IRRIGATION SYSTEM				3,820,165	
TOTAL GOLF COURSE CAPITAL AND EQUIPMENT		-	-	-	3,820,165	-

Redevelopment Funds

2022

The various funds which fall into this category are special revenue funds by nature with a specific purpose for each fund to aid in the redevelopment of neighborhoods, establishing new business, and a variety of social programs.

The funds shown in this section are not part of the Springville City budget. They are administered by a separate legal entity and have a separate budget adoption process. They are included in this document because they are included in Springville City's financial accounting system.



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

RDA

	ESTIMATED BEGINNING FUND BALANCE ¹				745,686	
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 APPROVED BUDGET</u>	<u>FY2021 MIDYEAR ACTUAL</u>	<u>FY2022 FINAL BUDGET</u>	<u>FY2022 VS FY2021 INC/(DEC)</u>
REVENUES						
61-3800-850	TRANSFERS FROM OTHER FUNDS	20,000	35,000	17,502	20,000	(15,000)
61-3800-860	PROPERTY TAXES	243,238	175,000	-	500,000	325,000
	UTILIZE PROJECT RESERVES					
	TOTAL REVENUES	<u>263,238</u>	<u>210,000</u>	<u>17,502</u>	<u>520,000</u>	<u>310,000</u>
EXPENDITURES						
61-5100-220	PUBLIC NOTICES					-
61-5100-315	PROFESSIONAL FEES					-
61-5100-316	PROJECT EXPENSES	354,629	-	-		-
61-5100-317	INCENTIVES	23,470	135,000	-	520,000	385,000
	INCREASE RESERVES					-
	TOTAL EXPENDITURES	<u>378,100</u>	<u>135,000</u>	<u>-</u>	<u>520,000</u>	<u>385,000</u>
	SURPLUS / (DEFICIT)	<u>(114,862)</u>	<u>75,000</u>	<u>17,502</u>	<u>-</u>	
	ESTIMATED ENDING FUND BALANCE				745,686	
	Reserved for:					
	Impact Fees				-	
	Class C Roads				-	
	Joint Venture				-	
	Debt Service				-	
	Capital Projects				745,686	
	Endowments				-	
	Unrestricted				-	

Notes:

1. Estimated Beginning Fund Balance subject FY 2021 Actual results and audit entries.

Building Authority Funds

2022

The Building Authority fund meets the debt service requirements for the Municipal Building Authority. Revenues come from lease payments made by the City and expenditures include principal payments, interest payments, and service fees related to the revenue bonds that were used for construction of the Civic Center.

The funds shown in this section are not part of the Springville City budget. They are administered by a separate legal entity and have a separate budget adoption process. They are included in this document because they are included in Springville City's financial accounting system.



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

MBA Fund

ESTIMATED BEGINNING FUND BALANCE ¹						3,244
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 APPROVED BUDGET</u>	<u>FY2021 MIDYEAR ACTUAL</u>	<u>FY2022 FINAL BUDGET</u>	<u>FY2022 VS FY2021 INC/(DEC)</u>
REVENUES						
32-3200-100	MBA PROCEEDS AND BONDS					-
32-3600-600	REVENUES FROM SPRINGVILLE CITY	386,965	394,634	197,317	397,134	2,500
32-3600-610	INTEREST INCOME	-	-	215		-
32-3800-810	TRANSFER FROM OTHER FUNDS					-
	TOTAL REVENUES	<u>386,965</u>	<u>394,634</u>	<u>197,532</u>	<u>397,134</u>	<u>2,500</u>
EXPENDITURES						
32-4800-500	COST OF ISSUANCE					-
32-4800-780	MBA BONDS - INTEREST	104,237	97,984	50,873	90,334	(7,650)
32-4800-781	MBA BONDS - PRINCIPAL	280,000	295,000	295,000	305,000	10,000
32-4900-500	INTEREST PAID					-
32-4900-740	TRANSFER TO CAPITAL IMPRV FUND					-
32-4900-790	BOND ADMINISTRATION FEES	1,650	1,650	-	1,800	150
	TOTAL EXPENDITURES	<u>385,887</u>	<u>394,634</u>	<u>345,873</u>	<u>397,134</u>	<u>2,500</u>
	SURPLUS / (DEFICIT)	<u>1,078</u>	<u>-</u>	<u>(148,341)</u>	<u>-</u>	
ESTIMATED ENDING FUND BALANCE						3,244

Notes:

1. Estimated Beginning Fund Balance subject FY 2021 Actual results and audit entries.

Exhibits

2022

The supplementary information contained in the exhibits is an integral part of the budget foundation. The following exhibits identify important underlying features of the budget:

- Exhibit A - Pay Scale
- Exhibit B - Approved Positions List
- Exhibit C - Comprehensive Fee Schedule



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Exhibit A

**Fiscal 2021-2022 Pay Scale
Traditional Plan**

PAY GRADE	Hourly Rate			Annual Rate		
	MINIMUM	MIDPOINT	MAXIMUM	MINIMUM	MIDPOINT	MAXIMUM
1	\$9.18	\$12.23	\$15.29	\$19,084.77	\$25,445.93	\$31,807.10
2	\$10.32	\$13.20	\$16.08	\$21,458.49	\$27,447.32	\$33,436.15
3	\$11.46	\$14.17	\$16.89	\$23,832.22	\$29,477.30	\$35,122.37
4	\$12.60	\$15.18	\$17.77	\$26,205.95	\$31,578.72	\$36,951.49
5	\$13.74	\$16.20	\$18.66	\$28,579.68	\$33,694.43	\$38,809.18
6	\$14.41	\$17.02	\$19.63	\$29,980.18	\$35,409.27	\$40,838.36
7	\$15.14	\$17.89	\$20.65	\$31,489.50	\$37,221.39	\$42,953.28
8	\$15.92	\$18.81	\$21.71	\$33,115.06	\$39,134.50	\$45,153.93
9	\$16.74	\$19.78	\$22.82	\$34,821.91	\$41,145.41	\$47,468.91
10	\$17.59	\$20.79	\$23.99	\$36,582.93	\$43,240.57	\$49,898.20
11	\$18.50	\$22.36	\$26.22	\$38,479.43	\$46,503.79	\$54,528.15
12	\$19.45	\$23.50	\$27.55	\$40,457.20	\$48,878.80	\$57,300.41
13	\$20.45	\$24.72	\$28.98	\$42,543.34	\$51,408.03	\$60,272.72
14	\$21.51	\$26.00	\$30.49	\$44,737.86	\$54,077.19	\$63,416.52
15	\$22.62	\$27.34	\$32.06	\$47,040.74	\$56,857.69	\$66,674.63
16	\$23.79	\$28.76	\$33.73	\$49,479.09	\$59,820.24	\$70,161.38
17	\$25.01	\$30.24	\$35.48	\$52,025.81	\$62,908.42	\$73,791.04
18	\$26.31	\$31.82	\$37.32	\$54,735.09	\$66,177.92	\$77,620.75
19	\$27.66	\$33.45	\$39.24	\$57,542.93	\$69,582.44	\$81,621.94
20	\$29.10	\$35.19	\$41.29	\$60,518.24	\$73,199.30	\$85,880.35
21	\$30.61	\$37.82	\$45.04	\$63,668.56	\$78,675.62	\$93,682.68
22	\$32.19	\$39.78	\$47.38	\$66,953.92	\$82,747.59	\$98,541.27
23	\$33.87	\$41.86	\$49.85	\$70,448.89	\$87,067.27	\$103,685.66
24	\$35.62	\$44.02	\$52.43	\$74,079.32	\$91,569.00	\$109,058.69
25	\$37.48	\$47.29	\$57.11	\$77,953.58	\$98,368.36	\$118,783.13
26	\$39.73	\$49.92	\$60.11	\$82,630.80	\$103,832.84	\$125,034.88
27	\$42.11	\$53.22	\$64.32	\$87,588.64	\$110,687.98	\$133,787.32
28	\$44.64	\$56.73	\$68.82	\$92,843.96	\$117,998.20	\$143,152.43
29	\$47.31	\$60.48	\$73.64	\$98,414.60	\$125,793.85	\$153,173.10
30	\$50.15	\$64.47	\$78.80	\$104,319.48	\$134,107.35	\$163,895.22



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Exhibit A

**Fiscal 2021-2022 Pay Scale
Vanguard Plan**

PAY GRADE	Hourly Rate			Annual Rate		
	MINIMUM	MIDPOINT	MAXIMUM	MINIMUM	MIDPOINT	MAXIMUM
1	\$9.18	\$12.23	\$15.29	\$19,084.77	\$25,445.93	\$31,807.10
2	\$10.32	\$13.20	\$16.08	\$21,458.49	\$27,447.32	\$33,436.15
3	\$11.46	\$14.17	\$16.89	\$23,832.22	\$29,477.30	\$35,122.37
4	\$12.60	\$15.18	\$17.77	\$26,205.95	\$31,578.72	\$36,951.49
5	\$13.74	\$16.20	\$18.66	\$28,579.68	\$33,694.43	\$38,809.18
6	\$14.41	\$17.02	\$19.63	\$29,980.18	\$35,409.27	\$40,838.36
7	\$15.96	\$18.72	\$21.47	\$33,201.31	\$38,933.20	\$44,665.09
8	\$16.74	\$19.64	\$22.53	\$34,826.87	\$40,846.31	\$46,865.75
9	\$17.56	\$20.60	\$23.64	\$36,533.72	\$42,857.22	\$49,180.72
10	\$18.41	\$21.61	\$24.81	\$38,294.75	\$44,952.38	\$51,610.02
11	\$19.32	\$23.18	\$27.04	\$40,191.24	\$48,215.60	\$56,239.97
12	\$20.27	\$24.32	\$28.37	\$42,169.01	\$50,590.62	\$59,012.22
13	\$21.28	\$25.54	\$29.80	\$44,255.16	\$53,119.85	\$61,984.54
14	\$22.33	\$26.82	\$31.31	\$46,449.67	\$55,789.00	\$65,128.33
15	\$23.44	\$28.16	\$32.88	\$48,752.55	\$58,569.50	\$68,386.44
16	\$24.61	\$29.58	\$34.55	\$51,190.90	\$61,532.05	\$71,873.20
17	\$25.84	\$31.07	\$36.30	\$53,737.62	\$64,620.24	\$75,502.85
18	\$27.14	\$32.64	\$38.14	\$56,446.90	\$67,889.73	\$79,332.56
19	\$28.49	\$34.28	\$40.06	\$59,254.75	\$71,294.25	\$83,333.75
20	\$29.92	\$36.01	\$42.11	\$62,230.05	\$74,911.11	\$87,592.17
21	\$31.43	\$38.65	\$45.86	\$65,380.37	\$80,387.43	\$95,394.49
22	\$33.01	\$40.61	\$48.20	\$68,665.73	\$84,459.41	\$100,253.08
23	\$34.69	\$42.68	\$50.67	\$72,160.70	\$88,779.09	\$105,397.47
24	\$36.44	\$44.85	\$53.26	\$75,791.13	\$93,280.82	\$110,770.50
25	\$38.30	\$48.12	\$57.93	\$79,665.40	\$100,080.18	\$120,494.96
26	\$40.55	\$50.74	\$60.94	\$84,342.62	\$105,544.66	\$126,746.70
27	\$42.93	\$54.04	\$65.14	\$89,300.47	\$112,399.80	\$135,499.14
28	\$45.46	\$57.55	\$69.65	\$94,555.79	\$119,710.02	\$144,864.25
29	\$48.14	\$61.30	\$74.46	\$100,126.42	\$127,505.67	\$154,884.92
30	\$50.98	\$65.30	\$79.62	\$106,031.30	\$135,819.17	\$165,607.04



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Exhibit B

Fiscal 2021-2022 Authorized Position List

Position	Status	Grade	Department	FTE
Mayor	PT	N/A	Legislative	0.50
Council Member	PT	N/A	Legislative	2.50
City Administrator	FT	30	Admin	1.00
Administrative Services Director	FT	25	Admin	1.00
City Recorder	FT	22	Admin	1.00
Human Resource Generalist	FT	14	Admin	1.00
Management Analyst I/II	FT	17/19	Admin	1.00
Office Assistant I/II	PT	7/9	Admin	1.99
Deputy Recorder	PT	11	Admin	0.50
Public Art Coordinator	PT	11	Admin	0.58
Tree Maintenance Worker I/II	FT	9/11	Bldgs & Grnds	1.00
Parks Maintenance Worker I/II	FT	8/10	Bldgs & Grnds	6.00
Facilities Maintenance Technician I & II	FT	7/9	Bldgs & Grnds	3.00
Buildings & Grounds Director	FT	24	Bldgs & Grnds	1.00
Facilities Superintendent	FT	19	Bldgs & Grnds	1.00
Parks Supervisor	FT	15	Bldgs & Grnds	2.00
Cemetery Sexton	FT	15	Bldgs & Grnds	1.00
Facilities Manager	FT	14	Bldgs & Grnds	1.00
Executive Secretary	FT	11	Bldgs & Grnds	1.00
Parks Worker	PT	1/3	Bldgs & Grnds	1.99
Camp Host	PT	1	Bldgs & Grnds	0.89
Office Assistant I/II	PT	7/9	Bldgs & Grnds	0.50
Shop Supervisor	FT	17	Central Shop	1.00
Mechanic	FT	11/13	Central Shop	1.00
Office Assistant I/II	PT	7	Central Shop	0.67
Apprentice Mechanic	PT	7	Central Shop	0.50
Executive Secretary	FT	11	Comm. Dev	1.00
Planner I/II	FT	14/16	Comm. Dev.	1.00
Building Inspector I/II/III	FT	14/16/18	Comm. Dev.	3.00
Community Dev. Director	FT	27	Comm. Dev.	1.00
Chief Building Official	FT	21	Comm. Dev.	1.00
Office Assistant I/II	PT	7/9	Comm. Dev.	1.75
Justice Court Judge	FT	23	Court	0.88
Court Clerk Supervisor	FT	14	Court	1.00
Court Clerk I/II	PT	7/9	Court	0.94
Accountant I/II	FT	13/15	Finance	1.00
Financial Clerk I/II	FT	7/9	Finance	2.00
Finance Director/Asst. Administrator	FT	29	Finance	1.00
Treasurer	FT	21	Finance	1.00
Financial Clerk I/II	PT	7/9	Finance	0.50
Lead Customer Service Clerk	PT	11	Finance	0.50
Customer Service Clerk I/II	PT	7/9	Finance	1.88
Golf Pro	FT	21	Golf	1.00
Assistant Golf Professional	FT	11	Golf	1.00
Greens Superintendent	FT	18	Golf	1.00
Assistant Greens Keeper	FT	11	Golf	1.00
Night Waterman	PT	1	Golf	0.51
Maintenance Worker	PT	1	Golf	2.67
Golf Starter	PT	1	Golf	1.94
Rangemaster/Cart Washer	PT	1	Golf	0.36
Custodian Technician I	PT	1	Golf	0.34
Information Systems Manager	FT	22	IS	1.00
Network Administrator	FT	18	IS	1.00
Information Systems Tech. I/II	FT	11/14	IS	2.00
City Attorney/Asst. Administrator	FT	29	Legal	1.00
Assistant City Attorney	FT	22	Legal	2.00
Victim's Advocate	PT	9	Legal	0.63
Office Assistant I/II	PT	7/9	Legal	1.00
Drug Prevention Coordinator	PT	14	Legal	0.50
Library Director	FT	22	Library	1.00
Library Supervisor	FT	17	Library	2.00
Librarian I/II	FT	13/15	Library	2.00
Librarian I/II	PT	13/15	Library	0.50



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Exhibit B

Position	Status	Grade	Department	FTE
Assistant Librarian	PT	9	Library	2.62
Rental Attendants	PT	2	Library	0.19
Lead Clerk	PT	5	Library	0.96
Clerk	PT	1	Library	3.79
Page	PT	1	Library	1.89
Storyteller	PT	1	Library	0.50
Museum Director	FT	22	Museum	1.00
Museum Associate Director	FT	18	Museum	1.00
Museum Curator of Education	FT	18	Museum	1.00
Museum Educator I/II	FT	9/12	Museum	2.00
Assistant Curator	FT	12	Museum	1.00
Executive Secretary	FT	11	Museum	1.00
Outreach Educator	PT	7	Museum	2.47
Museum Fundraiser	PT	10	Museum	0.50
Event Coordinator	PT	8	Museum	0.41
Event Host	PT	2	Museum	0.60
Front Desk Attendant	PT	2	Museum	1.11
Office Assistant I/II	PT	6	Museum	0.14
Power Director	FT	27	Power	1.00
Distribution Superintendent	FT	24	Power	1.00
Generation Superintendent	FT	24	Power	1.00
Line Crew Supervisor	FT	22	Power	2.00
Meter Technician Supervisor	FT	21	Power	1.00
Utility Planner	FT	17	Power	1.00
Substation Lead Worker	FT	21	Power	2.00
Mechanic/Operator Supervisor	FT	20	Power	1.00
Journey Line Worker	FT	20	Power	5.00
Journey Meter Technician	FT	20	Power	1.00
Journey Electrician	FT	20	Power	1.00
Apprentice Line Worker	FT	16	Power	1.00
Apprentice Electrician	FT	16	Power	1.00
Mechanic/Operator	FT	16	Power	5.00
Office Manager	FT	16	Power	1.00
Instrumentation Technician I/II	FT	14/18	Power	2.00
Planner/Inventory Control	FT	11	Power	1.00
Operator Dispatch	PT	8	Power	0.63
Police Officer I/II	FT	14/15	Public Safety	17.00
Public Safety Director/Police Chief	FT	28	Public Safety	1.00
Lieutenant	FT	24	Public Safety	2.00
Fire Chief	FT	25	Public Safety	1.00
Fire Captain	FT	20	Public Safety	3.12
Sergeant	FT	20	Public Safety	6.00
Dispatch Supervisor	FT	17	Public Safety	1.00
Corporal	FT	17	Public Safety	6.00
Assistant Dispatch Supervisor	FT	16	Public Safety	1.00
Office Assistant I/II	FT	7/9	Public Safety	1.00
Executive Secretary	FT	11	Public Safety	1.00
Lead Firefighter	FT	10	Public Safety	0.00
Firefighter/Paramedic	FT	10	Public Safety	1.20
Animal Control Officer	FT	10	Public Safety	1.00
Dispatcher I/II	FT	12/14	Public Safety	6.00
Police Officer I/II	PT	14/15	Public Safety	0.60
Evidence Technician	PT	11	Public Safety	0.50
Dispatcher I/II	PT	12/14	Public Safety	1.93
Crossing Guards	PT	2	Public Safety	2.00
Office Assistant I/II (Fire)	PT	7/9	Public Safety	0.50
Emergency Preparedness Coordinator	PT	11	Public Safety	0.50
Fire Inspector	PT	13	Public Safety	0.50
FF & EMT/B, A, P	PT	6/8/10	Public Safety	16.80
Public Works Inspector I/II	FT	15/17	Public Works	3.00
Solid Waste Equip. Operator I/II	FT	9/11	Public Works	4.00
Streets Equipment Operator I/II	FT	9/11	Public Works	6.00
Blue Stake Technician	FT	13	Public Works	1.00
Blue Stake Technician	PT	13	Public Works	0.63
Water Maintenance Tech I/II	FT	9/11	Public Works	7.00



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Exhibit B

Position	Status	Grade	Department	FTE
Collections Operator I/ II	FT	9/11	Public Works	2.00
Wastewater Operator I/II	FT	9/11	Public Works	2.00
Office Assistant I/II	FT	7/9	Public Works	1.00
Public Works Director	FT	28	Public Works	1.00
Assistant Public Works Director/City Engineer	FT	27	Public Works	1.00
Engineering Supervisor	FT	23	Public Works	1.00
Civil Engineer I/II	FT	17/20	Public Works	1.00
Streets Superintendent	FT	20	Public Works	1.00
Water Superintendent	FT	20	Public Works	1.00
Wastewater and Storm Water Superint.	FT	20	Public Works	1.00
Surveyor I/II	FT	18/20	Public Works	1.00
GIS Analyst	FT	19	Public Works	1.00
Wastewater Plant Manager	FT	18	Public Works	1.00
Streets Supervisor	FT	15	Public Works	1.00
Water Supervisor	FT	15	Public Works	1.00
Wastewater Plant Mechanic	FT	14	Public Works	1.00
Solid Waste Maint. Lead Worker	FT	13	Public Works	1.00
Streets Lead Worker	FT	13	Public Works	2.00
Water Lead Worker	FT	13	Public Works	5.00
Wastewater Lead Worker	FT	13	Public Works	1.00
Executive Secretary	FT	11	Public Works	1.00
Storm Water Operator I/II	FT	9/11	Public Works	2.00
Intern	PT	1/2/3	Public Works	0.25
Irrigation Worker	PT	8	Public Works	0.60
Meter Reader	PT	2	Public Works	0.96
Compost Laborer	PT	3	Public Works	1.51
Sewer Pre-treatment Inspector	PT	9	Public Works	0.50
Recreation Coordinator I/II	FT	9/11	Recreation	2.00
Office Assistant I/II	FT	7/9	Recreation	1.00
Recreation Director	FT	24	Recreation	1.00
Recreation Superintendent	FT	20	Recreation	1.00
Aquatics Supervisor	FT	13	Recreation	1.00
Operations Supervisor	FT	13	Recreation	1.00
Recreation Supervisor	FT	16	Recreation	1.00
Recreation Maintenance Worker I/II	FT	8/10	Recreation	1.00
Head Lifeguard	PT	3	Recreation	2.70
Lifeguard	PT	1	Recreation	17.19
Aquatics Manager	PT	7	Recreation	2.70
Front Desk Manager	PT	7	Recreation	0.67
Front Desk Lead Worker	PT	3	Recreation	3.00
Front Desk Attendant	PT	1	Recreation	3.78
Child Watch Lead	PT	3	Recreation	1.03
Child Watch Attendant	PT	1	Recreation	2.61
Aquatic Instructor I/II/III	PT	Unit Pay	Recreation	0.92
Head Aquatics Coach I/II	PT	Unit Pay	Recreation	0.73
Assistant Aquatics Coach	PT	Unit Pay	Recreation	0.33
Fitness Instructor I/II/III/IV	PT	Unit Pay	Recreation	3.30
Sports Officials	PT	Unit Pay	Recreation	2.98
Recreation Specialist	PT	4	Recreation	1.68
Senior Citizen Center Manager	PT	13	Recreation	0.50
Lunch Helper	PT	1	Recreation	0.62
Rental Attendants	PT	2	Recreation	0.09
Driver	PT	1	Recreation	0.22
Receptionist	PT	1	Recreation	0.50
Instructor	PT	2	Recreation	0.50
TOTAL FULL-TIME EQUIVALENTS (FTE)				311.48



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Exhibit C

Fiscal 2021-2022 Comprehensive Fee Schedule

<i>Table of Contents</i>	<i>Line #</i>
General Fees	1
Government Records Access and Management Act (GRAMA) Fees	36
Franchise, Sales Tax, and Other Use Fees	82
Public Safety Fees	90
Court Fines	121
City Facility Use Fees	124
Parks	206
Business Licensing	259
Planning & Zoning Fees	312
Public Works Fees	346
Building Fees	376
Art Museum Fees	405
Library Fees	424
Cemetery Fees	439
Recreation Fees	477
Clyde Recreation Center	534
Golf Fees	662
Electric Utility Fees	704
Sewer Utility Fees	802
Solid Waste Utility Fees	829
Storm Water Utility Fees	839
Water Utility Fees	842
Plat "A" Irrigation Assessments	930
Highline Ditch Fees	940

Cost Recovery Codes			
Full Recovery	Full	F	85 - 100%
High Recovery	High	H	70 - 90%
Mid-level Recovery	Mid-Level	M	30-70%
Low Recovery	Low	L	1 - 30%
No Recovery	No Recovery	N	0%

Line	General Fees			Reference	Cost Recovery Code
	Approved Fee	Additional Conditions			
1	General Fees				
2					
3	Filing Fee for An Elective Office	10.00		Resolution No. 99-21	L
4	Insufficient Funds Fee	20.00		Resolution No. 2020-38	F
5	Restricted Parking Options:				
6	Application Fee	25.00		Resolution No. 2008-20	L
7	Sign Installation	95.00	Per Each Required Sign	Resolution No. 2008-20	F
8	Parking Permits (Valid for up to two (2) years)	10.00		Resolution No. 2008-20	F
9	New Utility Customer Connection Processing Fee	30.00		Resolution No. 2020-38	F
10	Utility Account Deposits				
11	Residential: non-owner occupied, renters	150.00			
12	Residential: owner occupied	100.00			
13	Commercial: non-owner occupied, renters	300.00			
14	Commercial: owner occupied	300.00			
15	Youth Court Appearance Fee	35.00			L
16	Youth Court Participation Fee	25.00			H
17	Youth Court Conference Fee	75.00			H



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Exhibit C

	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
2 Youth Court Conference Fee w/ Transportation	100.00			H
18 Youth City Council Participation Fee	25.00			H
19 Wireless Provider Fees			Resolution No. 2018-36	
20 Application Fees			Resolution No. 2018-36	
21 Collocation of a small wireless facility on existing or replacement utility pole	100.00		Resolution No. 2018-36	F
22 Permitted use to install, modify or replace a utility pole	250.00		Resolution No. 2018-36	F
23 Non-permitted use to install, modify, or replace a utility pole (existing or new)	1,000.00		Resolution No. 2018-36	F
24 ROW Use Fee		Greater of 3.5% of gross revenue related to small wireless facilities in ROW or \$250 annually for each small wireless facility	Resolution No. 2018-36	F
25 City Pole Collocation Fee	50.00	per year per pole	Resolution No. 2018-36	F
26 Other Fees		All other applicable fees including electrical utility fees and business license fees	Resolution No. 2018-36	
27 Passports				
28 Passport Book - Age 16 & Older	Current Rate	Fee set by U.S. Department of State		
29 Passport Book - Under Age 16	Current Rate	Fee set by U.S. Department of State		
30 Passport Card - Age 16 & Older	Current Rate	Fee set by U.S. Department of State		
31 Passport Card - Under Age 16	Current Rate	Fee set by U.S. Department of State		
32 Execution Fee (Added to each application - payable to "Springville City")	Current Rate	Fee set by U.S. Department of State		
33 Overnight Fee	30.00			F
34 Passport Photos	10.00		Resolution No. 2020-38	F
35 Government Records Access and Management Act (GRAMA) Fees				
	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
37 Black and white copies	0.25	Per page (Single sided)	Resolution No. 2009-01	H
38 Color copies	0.75	Per page (Single sided)	Resolution No. 2009-01	H
39 Charge for staff time	24.41	Per Hour	Resolution No. 2020-38	H
40 Certification of A Record - First Page		Eliminate Fee	Resolution No. 2020-38	H
41 Certification of A Record - Second and Subsequent		Eliminate Fee	Resolution No. 2020-38	H
42 Police Reports	10.00	First 15 minutes and up to 10 pages. Per above rates after that	Resolution No. 2020-38	M
43 GIS Maps and Data				
44 Standard Published Maps				
45 Bond Paper				
46 Letter (8.5" x 11")	5.00			F
47 Legal (11" x 17")	10.00			F
48 C-Size (17" x 22")	20.00			F
49 D-Size (22" x 34")	25.00			F
50 E-Size (34" x 44")	50.00			F
51 Custom Sizes (per sq. in.)	0.04			F
52 Photo/Thick Bond Paper				



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Exhibit C

	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
2				
54	Letter (8.5" x 11")	10.00		F
55	Legal (11" x 17")	20.00		F
56	C-Size (17" x 22")	30.00		F
57	D-Size (22" x 34")	35.00		F
58	E-Size (34" x 44")	60.00		F
59	Custom Sizes (per sq. in.)	0.05		F
60	Custom Map Production (per hr.)	60.00	1 hr. minimum; charge in addition to print costs; as time is available at the discretion of the City.	F
61	Digital Data Files		Subject to disclaimer. Deliverable by email, or CD/DVD (extra fee)	
62	Vector Format GIS Data			
63	SHP/GDB			
64	Building Footprints	50.00		F
65	Address Points	50.00		F
66	Hydrography	50.00		F
67	Elevation Contours	500.00		F
68	DWG			
69	Building Footprints	60.00		F
70	Address Points	60.00		F
71	Hydrography	60.00		F
72	Elevation Contours	600.00		F
73	Raster Format GIS Data			
74	TIF/JPG			
75	2005 Air Photos	30.00		F
76	2008 Air Photos	100.00		F
77	Entire City			
78	2005 Air Photos	1,200.00		F
79	2008 Air Photos	6,000.00		F
80	CD Delivery (additional charge)	1.00		F
81	DVD Delivery (additional charge)	2.00		F
82	Franchise, Sales Tax, and Other Use Fees			
83				
	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
84	City Portion of Sales Tax	1.00%	Applied to all point of sales in Springville City	City Code 6-4-102 F
85	Energy Use Tax	6.00%	Applied to all energy sales within Springville City	Ordinance 15-00 F
86	Franchise Tax	Variable	Personal individual agreements	
87	Municipal Telecommunications Tax	3.50%		Ordinance 7-04 F
88	Surcharge On Communication Access Lines (E911)	0.65		Resolution No. 04-11 F
89	Innkeeper Tax	1.50%		City Code 6-10-101 F
90	Public Safety Fees			
91				
	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
92	Dog License - Altered	Per SUVASSD		Per County Animal Shelter
93	Dog License - Unaltered	Per SUVASSD		Per County Animal Shelter
94	Surrender Fee	Per SUVASSD	Per each animal held at the Utah County Animal Shelter	Per County Animal Shelter
95	Alarm Permit Fee	15.00		Resolution No. 98-35 H
96	Day Care Fire Inspection	25.00		M



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Exhibit C

	<u>Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>	<u>Cost Recovery Code</u>
2				
97	Warning	False alarms per calendar year		L
98	50.00	False alarms per calendar year		L
99	75.00	False alarms per calendar year		M
100	100.00	False alarms per calendar year		H
101	200.00	False alarms per calendar year		F
102				
103	10.00			H
104	20.00			H
105	30.00			H
106			Resolution No. 00-22	
107	Per State	Charged in accordance with state statutes		
108				
109	230.00	per hour		
110	50.00	per hour		
111	10.00		Resolution No. 99-28	H
112	20.00		Resolution No. 99-28	F
113	No Charge		Resolution No. 99-28	
114	20.00		Resolution No. 2010-35	F
115	30.00		Resolution No. 2020-02	
116	100.00		Resolution No. 2020-02	
117	55.00		Resolution No. 2020-02	
118	110.00		Resolution No. 2020-02	
119		Fees double after two weeks unpaid and triple on the fourth week unpaid. Fee quadruples on the sixth week unpaid. After six weeks unpaid it will be sent to collections.	Resolution No. 2020-02	
120		The Hearing Officer shall have the authority to reduce Administrative Civil Infractions based upon City Ordinance and policy up to 100% of the infraction fee.	Resolution No. 2020-03	
121	Court Fines			
122				
123	Per State	City uses State Fines Schedule		Cost Recovery Code
124	City Facility Use Fees			
125		Subject to Facility Use Policy		Cost Recovery Code
126	first hour / additional hours			
		Class II Use (Non-Commercial) DURING business hours		



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Exhibit C

2	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
127	50.00/20.00	1.5 hour minimum; additional cleaning fee for food use: \$20	Resolution 2013-21	H
128	30.00/12.00	Additional cleaning fee for food use: \$20	Resolution 2013-21	H
129	265.00/40.00	Initial 3-hr. block/additional hours; additional cleaning fee for food use: \$45	Resolution 2013-21	H
130	Class II Use (Non-Commercial) AFTER business hours			
131	90.00/50.00	1.5 hour minimum; additional cleaning fee for food use: \$20	Resolution 2013-21	H
132	65.00/50.00	Additional cleaning fee for food use: \$20	Resolution 2013-21	H
133	400.00/80.00	Initial 3-hr. block/additional hours; additional cleaning fee for food use: \$45	Resolution 2013-21	H
134	Class II Use (Non-Commercial)			
135	Free		Resolution 2013-21	
136	60.00	4 hour block	Resolution 2013-21	H
137	35.00	3 hour block	Resolution 2020-38	H
138	40.00	3 hour block	Resolution 2020-38	H
139	60.00	3 hour block	Resolution 2020-38	H
140	18.00	per hour	Resolution 2013-21	M
141	22.00	per hour	Resolution 2013-21	M
142	22.00	per hour	Resolution 2013-21	M
143	34.00	per hour	Resolution 2013-21	H
144	10.00	per hour	Resolution 2013-21	M
145	540.00	per event (8-hour block)	Resolution 2020-38	H
146	230.00	per event (4-hour block)	Resolution 2020-38	H
147	Class III Use (Commercial/Market) DURING business hours			
148	70.00/30.00	1.5 hour minimum; additional cleaning fee for food use: \$20	Resolution 2013-21	F
149	45.00/20.00	Additional cleaning fee for food use: \$20	Resolution 2013-21	F
150	370.00/55.00	Initial 3-hr. block/additional hours; additional cleaning fee for food use: \$45	Resolution 2013-21	F
151	Class III Use (Commercial/Market) AFTER business hours			
152	125.00/70.00	1.5 hour minimum; additional cleaning fee for food use: \$20	Resolution 2013-21	F
153	90.00/70.00	Additional cleaning fee for food use: \$20	Resolution 2013-21	F



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Exhibit C

2	Approved Fee	Additional Conditions	Reference	Cost Recovery Code	
154	Library Upstairs	560.00/115.00	Initial 3-hr. block/additional hours; additional cleaning fee for food use: \$45	Resolution 2013-21	F
155	Class III Use (Commercial/Market)				
156	Park Pavilion (Non-Canyon) - reserved	86.00	4-hour block	Resolution 2020-38	F
157	Soccer Field*	22.00	per hour	Resolution 2013-21	F
158	Baseball Field*	30.00	per hour	Resolution 2013-21	F
159	Softball Field*	30.00	per hour	Resolution 2013-21	F
160	Softball Field (with lights)	50.00	per hour	Resolution 2013-21	F
161	Park Open Space* (not defined field)	20.00	per hour	Resolution 2013-21	F
162	Arts Park Stage (ticketed event)	1,000.00 plus 10% of ticket revenue	per event (8-hour block)	Resolution 2013-21	F
163	Arts Park Stage (non-ticketed event)	460.00	per event (4-hour block)	Resolution 2020-38	F
164	Indoor Turf Fieldhouse				
165	Full Facility	55.00	per hour	Resolution 2019-09	H
166	Batting Cages	25.00	per hour	Resolution 2019-04	H
167	Toddler Play Time	1.00	per child	Resolution 2019-04	H
168	Art Museum Rates				
169	Class II Use (Non-Commercial) DURING business hours	first hour / additional hours			
170	Single Gallery, Weekday & Weekend	\$80.00/50.00		Resolution 2020-38	H
171	Class II Use (Non-Commercial) AFTER business hours				
172	Weekday, Main or Upper Level	1,300.00		Resolution 2020-38	H
173	Weekend, Main or Upper Level	1,500.00		Resolution 2020-38	H
174	Additional Hours, Main or Upper Level	150.00			H
175	Weekday, Garden	1,200.00		Resolution 2020-38	H
176	Weekend, Garden	1,300.00		Resolution 2020-38	H
177	Additional Hours, Garden	150.00			H
178	Class III Use (Commercial/Market) DURING business hours	first hour / additional hours			
179	Galleries, Weekday & Weekend	\$100.00/60.00		Resolution 2020-38	F
180	Class III Use (Commercial/Market) AFTER business hours				
181	Weekday, Main or Upper Level	1,500.00		Resolution 2020-38	F
182	Weekend, Main or Upper Level	1,700.00		Resolution 2020-38	F
183	Additional Hours, Main or Upper Level	150.00			F
184	Weekday, Garden	1,400.00		Resolution 2020-38	F
185	Weekend, Garden	1,500.00		Resolution 2020-38	F
186	Additional Hours, Garden	150.00			F
187	Springville Residents:				
188	After Hour, Weekday, Main or Upper Level	1,025.00			H
189	After Hour, Weekend, Main or Upper Level	1,225.00			H
190	After Hour, Weekday, Garden	905.00			H
191	After Hour, Weekend, Garden	1,005.00			H
192	Additional Fees:				
193	Specialty set up	50.00		Resolution 2020-38	F
194	Piano usage	40.00			F
195	A/V usage	75.00			F
196	Late fee for removal of equipment /décor	100.00			F
197	Photography	40.00			F



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Exhibit C

	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
2				
198	10.00	per hour		H
199	200.00	per hour		F
200	35.00			F
201				
202	66.75	per hour per officer	Resolution 2013-21	F
203	39.00	per hour per employee	Resolution 2013-21	F
204	69.50	per hour	Resolution 2013-21	F
205	* Field Space can be reserved for the day for the equivalent of 4 one-hour rentals			
206	Parks			
207				
208				
209	135.00		Resolution 2020-38	H
210	135.00		Resolution 2020-38	H
211	150.00		Resolution 2020-38	H
212	100.00		Resolution 2020-38	H
213	85.00		Resolution 2020-38	H
214	85.00		Resolution 2020-38	H
215	75.00		Resolution 2020-38	H
216	150.00		Resolution 2020-38	H
217	85.00		Resolution 2020-38	H
218	135.00		Resolution 2020-38	H
219				
220				
221	215.00		Resolution 2020-38	H
222	215.00		Resolution 2020-38	H
223	260.00		Resolution 2020-38	H
224	190.00		Resolution 2020-38	H
225	160.00		Resolution 2020-38	H
226	N/A		Resolution 2020-38	H
227	125.00		Resolution 2020-38	H
228	285.00		Resolution 2020-38	H
229	160.00		Resolution 2020-38	H
230	215.00		Resolution 2020-38	H
231				
232	15.00		Resolution 2020-38	H
233				
234				
235	25.00		Resolution 2020-38	F
236	25.00		Resolution 2020-38	F
237	25.00		Resolution 2020-38	F
238	25.00		Resolution 2020-38	F
239	25.00		Resolution 2020-38	F
240	25.00		Resolution 2020-38	F
241	25.00		Resolution 2020-38	F
242	25.00		Resolution 2020-38	F
243	25.00		Resolution 2020-38	F
244	25.00		Resolution 2020-38	F
245				
246				
247	23.00		Resolution 2020-38	H
248	10.00		Resolution 2020-38	H
249	10.00		Resolution 2020-38	H
250	5.00		Resolution 2020-38	H



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Exhibit C

	Approved Fee	Additional Conditions	Reference	Cost Recovery Code	
251	Jolly's Ranch Youth Campground	90.00		Resolution 2020-38	H
252					
253	Campground Use - Non-Resident				
254	Campsite	30.00		Resolution 2020-38	F
255	Extra Tent	10.00		Resolution 2020-38	F
256	Extra Vehicle	10.00		Resolution 2020-38	F
257	Electricity Use	5.00		Resolution 2020-38	F
258	Jolly's Ranch Youth Campground	100.00		Resolution 2020-38	F
259	Business Licensing				
	Approved Fee	Additional Conditions	Reference	Cost Recovery Code	
261	Standard License	110.00		Resolution No. 2021-16	F
262	Standard License Renewal	70.00		Resolution No. 2021-16	F
263	Incidental Requests for City Services associated with Business Licenses	26.00		Resolution No. 2021-16	M
264	Relocation Fee	44.00		Resolution No. 2021-16	F
265	Seasonal License	Variable	Annual Standard Fee prorated for part of year	Resolution No. 2021-16	F
266	Hotel/Motel	122.00		Resolution No. 2021-16	F
267	Hotel/Motel Renewal	70.00		Resolution No. 2021-16	F
268	Pawnbroker	258.00		Resolution No. 2021-16	F
269	Pawnbroker Renewal	206.00		Resolution No. 2021-16	F
270	Mechanical Amusement Device	28.00	Plus \$16 Per device/yr. Cap \$350	Resolution No. 2021-16	F
271	On-Premise Beer Retailer	300.00		Resolution No. 2021-16	F
272	Off-Premise Beer Retailer	600.00		Resolution No. 2021-16	F
273	Bar Establishment	300.00		Resolution No. 2021-16	F
274	Beer Only Restaurant	300.00		Resolution No. 2021-16	F
275	Full Service Restaurant	300.00		Resolution No. 2021-16	F
276	Limited Service Restaurant	300.00		Resolution No. 2021-16	F
277	Master Full Service Restaurant	300.00		Resolution No. 2021-16	F
278	Master Limited Service Restaurant	300.00		Resolution No. 2021-16	F
279	Master Off-Premises Beer Retailer	600.00		Resolution No. 2021-16	F
280	On-Premise Banquet	300.00		Resolution No. 2021-16	F
281	Reception Center	300.00		Resolution No. 2021-16	F
282	Resort License	300.00		Resolution No. 2021-16	F
283	Tavern	300.00		Resolution No. 2021-16	F
284	Fireworks License - Outdoor Stand	116.00	Plus \$300 Cash Bond	Resolution No. 2021-16	F
285	Fireworks License - In-store	112.00		Resolution No. 2021-16	F
286	Itinerant Merchant	68.00	Plus \$300 Cash Bond	Resolution No. 2021-16	F
287	1 Year Permit-Residential Solicitation	15.00		Resolution No. 2021-16	F
288	Food Truck	86.00		Resolution No. 2021-16	F
289	Food Truck Renewal	85.20		Resolution No. 2021-16	F
290	Sexually Oriented Business	1,000.00	Plus \$25 Application Fee & \$500 per individual employee	Resolution No. 2021-16	F
291	Entertainer and Escort Fee	500.00	Plus \$50 Application Fee & \$500 per individual employee	Resolution No. 2021-16	F
292	Industrial	246.00		Resolution No. 2021-16	F
293	Industrial Renewal	206.00		Resolution No. 2021-16	F
294	General Retail - Under 15,000 Square Feet	110.00		Resolution No. 2021-16	F
295	General Retail - Under 15,000 Square Feet Renewal	70.00		Resolution No. 2021-16	F
296	General Retail - 15,001 to 60,000 Square Feet	206.00		Resolution No. 2021-16	F



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Exhibit C

	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
2				
297	206.00		Resolution No. 2021-16	F
298	750.00		Resolution No. 2021-16	F
299	750.00		Resolution No. 2021-16	F
300	1,500.00		Resolution No. 2021-16	F
301	1,500.00		Resolution No. 2021-16	F
302	2,500.00		Resolution No. 2021-16	F
303	2,500.00		Resolution No. 2021-16	F
304	100.00		Resolution No. 2021-16	F
305	Varies	Amount due (plus penalties) before inactivation (within one year of inactivity)	Resolution No. 2021-16	
306	Varies	100% of license fee for first year plus pro rata portion of 125% penalty for actual time without license	Resolution No. 2021-16	
307	18.00		Resolution No. 2021-16	
308	29.00		Resolution No. 2021-16	
309	20.00		Resolution No. 2021-16	
310	45.00		Resolution No. 2021-16	
311	20.00		Resolution No. 2021-16	
312	Planning & Zoning Fees			
313				
314	730.00		Resolution 2020-38	F
315	790.00	Plus \$50.00 if the City maps must be updated	Resolution No. 03-11	F
316	740.00		Resolution No. 03-11	F
317	660.00	Plus \$50.00 if the City maps must be updated	Resolution 2020-38	F
318	660.00		Resolution 2020-38	F
319	315.00		Resolution 2020-38	F
320	90.00		Resolution 2020-38	F
321	575.00		Resolution No. 03-11	F
322	955.00		Resolution No. 03-11	F
323	955.00		Resolution No. 03-11	F
324	878.00		Resolution No. 03-11	F
325	878.00		Resolution No. 03-11	F
326	620.00	Plus PW-Engineering time at the fully burdened hourly rate	Resolution 2020-38	F
327	15.00		Resolution No. 03-11	M
328	35.00		Resolution 2020-38	F



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Exhibit C

2	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
329	490.00	Plus PW-Engineering time at the fully burdened hourly rate	Resolution 2020-38	F
330	483.00		Resolution No. 03-11	F
331	115.00	Drop DRC review under the Proposed Fee	Resolution No. 03-11	F
332	450.00	Includes 2 reviews in Proposed Fee	Resolution 2020-38	F
333	290.00		Resolution No. 03-11	F
334	300.00		Resolution No. 03-11	F
335	825.00	First 5 lots included plus \$7.50 for each additional lot under Proposed Fee	Resolution 2020-38	F
336				
337	900.00	First 5 lots included plus \$11.00 for each additional lot	Resolution 2020-38	F
338	1,260.00	First 5 lots included plus \$11.00 for each additional lot under Proposed Fee.	Resolution 2020-38	F
339		Includes 3 reviews		
340	630.00		Resolution 2020-38	F
341	40.00		Resolution 2020-38	F
342	1,100.00	Includes 2 reviews in Proposed Fee	Resolution 2020-38	F
343	410.00	Per Tree		F
344	250.00		Resolution No. 2008-21	F
345				
346	Public Works Fees			
347	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
348	50.00	\$50.00 for the first day plus \$40.00 for each day thereafter		F
349	75.00	\$75.00 for the first day plus \$30.00 for each day thereafter		H
350	Hourly	Charged at fully burden hourly rate of staff involved		F
351	Hourly	Charged at fully burden hourly rate of staff involved		F
352	40.00	Two final inspections are included in the initial fee		F
353	500.00	Bond posted at time Excavation permit is pulled; refunded when permit is closed out.		
354				
355	90.00			F
356	155.00			F
357	250.00			F
358	435.00			F
359		TBD at cost of SWPPP Inspector		
360	342.00		Resolution 2020-38	
361	Street Cut Fees			



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Exhibit C

	Approved Fee	Additional Conditions	Reference	Cost Recovery Code	
2					
362	Collector Roadways				
363	Age of Pavement at Time of Cut (Yrs.)				
364	New (Damage Index 1)	6.00	\$/SF of roadway cut	F	
365	0 to 5 (Damage Index 0.91)	5.46	\$/SF of roadway cut	F	
366	5 to 10 (Damage Index 0.72)	4.32	\$/SF of roadway cut	F	
367	10 to 20 (Damage Index 0.44)	2.64	\$/SF of roadway cut	F	
368	Over 20 (Damage Index 0.13)	0.78	\$/SF of roadway cut	F	
369	Local Roadways				
370	Age of Pavement at Time of Cut (Yrs.)				
371	New (Damage Index 1)	5.75	\$/SF of roadway cut	F	
372	0 to 5 (Damage Index 0.91)	5.23	\$/SF of roadway cut	F	
373	5 to 10 (Damage Index 0.72)	4.14	\$/SF of roadway cut	F	
374	10 to 20 (Damage Index 0.44)	2.53	\$/SF of roadway cut	F	
375	Over 20 (Damage Index 0.13)	0.75	\$/SF of roadway cut	F	
376	Building Fees				
377					
378	Temporary Connection Fee - Residential	195.00		Resolution 2020-38	F
379	Temporary Connection Fee - Commercial	1,150.00		Resolution 2020-38	F
380	Electrical Extension Fee		Assessed by Electrical Department after review		F
381	Water Meter Fee:				
382	1" Positive Displacement	347.00		Resolution 2020-38	F
383	1 1/2" Positive Displacement	624.00		Resolution 2020-38	F
384	2" Positive Displacement	843.00		Resolution 2020-38	F
385	1" Diameter Pressurized Irrigation Meter	300.00	Effective April 1, 2016	Resolution 2020-38	F
386	1.5" Diameter Pressurized Irrigation Meter	703.00		Resolution 2020-38	F
387	2" Diameter Pressurized Irrigation Meter	909.00		Resolution 2020-38	F
388	Fire Hydrant Meter Deposit	1,600.00	Water usage charged at commercial rate		F
389	Fire Hydrant Meter Rental Charge	200.00	Water usage charged at commercial rate		
390	Plan Check Fee		Assessed by Plans Examiner	Resolution No. 97-13	F
391	Building Permit Fee		Assessed by Plans Examiner	Resolution No. 2007-06	F
392	Completion Bond		Assessed by Plans Examiner	Resolution No. 00-17	
393	Performance Bond		Assessed by Plans Examiner	Resolution No. 00-17	
394	Plan Review Deposit		Assessed by Plans Examiner		
395	New Development Tree Planting Fee	325.00	Per Each Street Tree Identified in Approved Landscaping Plan	Resolution No. 2010-35	F
396	Impact Fees (On a single family residence):				
397	Parks & Trails	3,715.00			F
398	Public Safety	160.00			F
399	Transportation/Roads	849.00			F
400	Electric (100 Amp Service)	1,277.00	Fee will vary based on service size measured in number of amps		F
401	Culinary Water (1" Connection)	1,301.00	Fee will vary based on connection size		F



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Exhibit C

	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
2				
402	1,716.00	Fee will vary based on connection size		F
403	0.230	per square foot of irrigable area		F
404	0.162	per square foot of impervious area		F
405	Art Museum Fees			
	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
406				
407	Curatorial Fees			
408	variable	actual shipping + \$20 handling		F
409	18	per entry		M
410	5	per day (\$50 max.)		H
411	Education and Programs			
412	12	per person	Resolution 2020-38	H
413	25	per person	Resolution 2020-38	M
414	200	4 days; 4 hrs w/ supplies incl.		M
415	35	per couple		
416	25	per couple		
417	30	per couple		
418	10			L
419	5			L
420				
421	50.00+materials			H
422	100.00+materials			F
423	300.00+materials			F
424	Library Fees			
	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
425				
426	110.00	Annual Fee per Family		F
427	1.00			M
428	3.00	Per Book	Resolution 2020-38	M
429	No Charge			
430	No charge			
431	Fines: (Per day charges)			
432	0.10			M
433	1.00			M
434	1.00			M
435	Lamination No longer offered			
436	11.00	includes discovery, story and book club kits		H
437	35.00	Per Session	Resolution 2012-	F
438	Library Facility Rental Fees - See General Fees: Facility Use Fee Section			
439	Cemetery Fees			
	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
440				
441	Standard Burial Plots (Evergreen or Historic Cemetery):			
442	1,127.00	One-half to be placed in a perpetual care fund	Resolution 2020-38	H



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Exhibit C

	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
2				
443	1,322.50	One-half to be placed in a perpetual care fund	Resolution 2020-38	H
444	2,100.00	One-half to be placed in a perpetual care fund	Resolution 2020-38	F
445	2,400.00	One-half to be placed in a perpetual care fund	Resolution 2020-38	F
446			Resolution 2020-38	
447	1,325.00		Resolution 2020-38	H
448	2,450.00		Resolution 2020-38	F
449			Resolution 2020-38	
450	415.00	First interment	Resolution 2020-38	H
451	210.00	Second interment	Resolution 2020-38	H
452	590.00	First interment	Resolution 2020-38	F
453	290.00	Second interment	Resolution 2020-38	F
454	575.00		Resolution 2020-38	H
455	490.00		Resolution 2020-38	H
456	1,160.00		Resolution 2020-38	F
457	955.00		Resolution 2020-38	F
458				
459	400.00		Resolution 2020-38	H
460	650.00		Resolution 2020-38	F
461	280.00		Resolution 2020-38	H
462	315.00		Resolution 2020-38	F
463	245.00	In addition to regular fees	Resolution 2020-38	H
464	300.00	In addition to regular fees	Resolution 2020-38	F
465	390.00	Fees are in addition to all other Sexton Fees	Resolution 2020-38	H
466	650.00	Fees are in addition to all other Sexton Fees	Resolution 2020-38	F
467	815.00	no distinguishment between intact/not intact; Sexton will only expose the vault, within reason. Removal and transport of the vault will be the responsibility of the family.	Resolution 2020-38	F
468	815.00		Resolution 2020-38	F
469	N/A		Resolution No. 2010-35	
470	65.00	Per hour	Resolution 2020-38	H
471	70.00	Per hour	Resolution 2020-38	F
472				
473	32.00	per plot	Resolution 2020-38	H
474	32.00	per plot	Resolution 2020-38	H
475	35.00		Resolution 2020-38	F
476	300.00	Difference in price between Resident and Non-Resident burial right in similar plot		F
477				
478				
479				



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Exhibit C

	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
2				
480	Youth Programs:			
481	First Shot Basketball (PreK-K)	40.00	Resolution 2020-38	M
482	Basketball (1st - 2nd)	40.00	Resolution 2020-38	M
483	Basketball (3rd - 6th)	45.00		M
484	Basketball (7th - 8th)	50.00		
485	Basketball HS (per team or \$45/ player)	450.00		M
486	Boys/Girls Kickball	35.00		M
487	Softball (Girls):			
488	T-Ball	40.00		M
489	Coach Pitch	40.00		M
490	Falcon	55.00		M
491	Filly	55.00		M
492	Fox	65.00		M
493	Phoenix	70.00		M
494	Baseball:			
495	T-Ball	40.00		M
496	Coach Pitch	40.00		M
497	Mustang	55.00		M
498	Pinto	55.00		M
499	Pony	65.00		M
500	Colt	70.00		M
501	Cub Soccer - 4-5 Years old	40.00		M
502	Soccer (PK - 6th)	45.00		M
503	Soccer (7th - 9th)	50.00		
504	Volleyball	45.00		M
505	Tackle Football (3rd-8th)			
506	Early Registration (May 1st - June 1st)	180.00		H
507	Regular Registration (June 2nd - July 1st)	200.00		H
508	Tackle Football (9th)			
509	Early Registration (May 1st - June 1st)	250.00		H
510	Regular Registration (June 2nd - July 1st)	275.00		H
511	Wrestling	45.00		M
512	Flag Football (1st - 2nd)	40.00		M
513	Flag Football (3rd - 9th)	50.00		M
514	Tennis - Lessons	50.00		M
515	Tennis - CUTA League	90.00	Resolution 2020-38	M
516	Hiking Club	40.00		M
517	Track Club	50.00		M
518	Urban Fishing	25.00		M
519	Late Registration Fee	10.00		H
520	Non-resident Fee	10.00		H
521	Adaptive Fees	20.00		
522				
523	Adult Programs:			
524	Basketball:			
525	Per Team (9 players)	600.00		H
526	Additional Player Fee	10.00		H
527	Pickleball (per day)	2.00		H
528	Per Team (8 players)	275.00		H
529	Additional Player Fee	10.00		H
530	Adult Co-Ed Volleyball			
531	Per Team (8 players)	275.00		H
532	Additional Player Fee	10.00		H
533	Indoor 5v5 Soccer	500.00		H
534	Clyde Recreation Center			



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Exhibit C

2	Approved Fee	Additional Conditions	Reference	Cost Recovery Code Cost Recovery Code
535	Approved Fee	Additional Conditions		
536	Individual Membership Fees - Resident:			
537	85.00			H
538	150.00			H
539	270.00			H
540	36.00			H
541	50.00		Resolution 2020-38	
542	Individual Membership Fees - Non-resident:			
543	110.00			F
544	195.00			F
545	350.00			F
546	36.00			H
547	Family Pass - Resident:			
548	150.00			H
549	260.00			H
550	465.00			H
551	36.00			H
552	Family Pass - Non-resident:			
553	195.00			F
554	340.00			F
555	610.00			F
556	36.00			H
557	Adult Couple - Resident:			
558	120.00			H
559	210.00			H
560	370.00			H
561	36.00			H
562	Adult Couple - Non-resident:			
563	155.00			F
564	275.00			F
565	485.00			F
566	36.00			H
567	Senior Couple - Resident:			
568	85.00			H
569	150.00			H
570	260.00			H
571	36.00			H
572	Senior Couple - Non-resident:			
573	110.00			F
574	195.00			F
575	340.00			F
576	36.00			H
577	Senior Individual - Resident:			
578	50.00			H
579	80.00			H
580	140.00			H
581	36.00			H
582	Senior Individual - Non-resident:			
583	65.00			F
584	105.00			F
585	180.00			F
586	36.00			H
587	Youth Individual - Resident:			
588	50.00			H



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Exhibit C

2	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
589	80.00			H
590	140.00			H
591	36.00			H
592	40.00		Resolution 2020-38	
593	Youth Individual - Non-resident:			
594	65.00			F
595	105.00			F
596	180.00			F
597	36.00			H
598	Daily Fee:			
599	5.00			H
600	4.00			H
601	4.00			H
602	Other:			
603	1,395.00		Resolution 2020-38	
604	1,830.00		Resolution 2020-38	
605	3.00		Resolution 2020-38	
606	20.00		Resolution 2020-38	
607	120.00		Resolution 2020-38	
608	60.00		Resolution 2020-38	H
609				
610				
611	40.00			F
612				
613	400.00			F
614	400.00			F
615	100.00			F
616	15.00			F
617	1,400.00			F
618	100.00			
619	75.00		Resolution 2020-38	F
620	90.00	No Food	Resolution 2020-38	
621	450.00		Resolution 2020-38	
622	60.00	No Food	Resolution 2020-38	
623	120.00			M
624	145.00			H
625	45.00		Resolution 2020-38	
626	50.00		Resolution 2020-38	
627	10.00		Resolution 2020-38	M
628	400.00	Annually	Resolution 2020-38	M
629	60.00			H
630	Interlocal			
631	Instruction:			
632	30.00			L
633	50.00			M
634	40.00			M
635	60.00			H
636	50.00			H
637	70.00			F
638	30.00		Resolution 2020-38	M
639	50.00		Resolution 2020-38	H
640	50.00		Resolution 2020-38	M
641	70.00		Resolution 2020-38	H
642	130.00		Resolution 2020-38	M
643	20.00			L
644	40.00			M



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Exhibit C

	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
2				
645	Tumbling with membership	25.00		L
646	Tumbling without membership	45.00		M
647	Ballet with membership	25.00		L
648	Ballet without membership	45.00		M
649	Fitness with membership	20.00		L
650	Fitness without membership	40.00		M
651	Camps with membership	30.00		L
652	Camps without membership	50.00		M
653	Other Fees			
654	Late Fee	10.00		F
655	Child Watch (per hour)	2.00		H
656	Child Watch additional child	1.00		M
657	Child Watch 20 Punch Pass	40.00		M
658	Replacement Pager Fee	50.00		F
659	Late Fee (Child Watch) per minute	1.00		F
660	Replacement Card Fee	5.00		F
661	Cancellation Fee (monthly billing)	36.00		F
662	Golf Fees			
663				
664	9 Holes of Play: (All Players)			
665	Monday-Thursday	16.00		Resolution 2020-38 F
666	Monday-Thursday - Junior	10.00	Under the age of 18	Resolution 2020-38 H
667	Friday-Sunday, Holidays	18.00		Resolution 2020-38 F
668	Friday-Sunday, Holidays - Junior	12.00		Resolution 2020-38 F
669	Youth on Course	5.00	Valid any time M-Th; Valid after 12:00 p.m. F-Su. & Holidays; Must show/have YOC#	Resolution No. 2019-43 M
670	Veteran Rate	13.00	Active and Retired Veterans; Must show military ID; Good 7 Days	Resolution No. 2019-43
671	18 Holes of Play: (All Players)			
672	Monday-Thursday	32.00		Resolution 2020-38 F
673	Monday-Thursday - Junior	20.00	Under the age of 18	Resolution 2020-38 H
674	Sunday - Thursday - Twilight	27.00	Played after specified twilight time, typically 2:00 P.m. but subject to change depending on the time of the year; 18 holes only for the rate; play is up to 18 holes	Resolution 2020-38 H
675	Friday-Sunday, Holidays	36.00		Resolution 2020-38 F
676	Friday-Sunday, Holidays - Junior	24.00		Resolution 2020-38 F
677	Youth on Course	10.00	Valid any time M-Th; Valid after 12:00 p.m. F-Su. & Holidays; Must show/have YOC#	Resolution No. 2019-43 M
678	Veteran Rate	32.00	Active and Retired Veterans; Must show military ID; Good 7 Days	Resolution No. 2019-43
679	Annual Pass (All Players):			
680	5-Day	785.00	Returning purchases receive \$25 discount	Resolution 2020-38 F
681	7-Day	985.00	Returning purchases receive \$25 discount	Resolution 2020-38 F



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Exhibit C

2	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
682	755.00	Returning purchases receive \$25 discount; must be 62 yrs of age at time of purchase	Resolution 2020-38	H
683		Eliminate	Resolution 2020-38	H
684	9,800.00	Valid season open to close; Pass is valid for one 4-some per day; Valid Monday-Friday only; Not valid on Holidays; Pass Includes golf carts; All play must be arranged through the company HR department and the golf course; Certain dates/times may not be available due to outside events or weather	Resolution 2020-38	H
685		<i>All punch cards are valid for 12 months from purchase date</i>		
686	280.00		Resolution 2020-38	H
687	320.00		Resolution 2020-38	H
688	265.00	Active and Retired; Must show military ID; Good 7 days a week	Resolution 2020-38	
689		Driving Range:		
690	6.00		Resolution 2020-38	F
691	10.00		Resolution 2020-38	F
692		Golf Cart Rentals:		
693	9.00	Monday thru Sunday - 9 Holes per player	Resolution 2020-38	F
694	18.00	Monday thru Sunday - 18 Holes per player	Resolution 2020-38	F
695	160.00	20-Punch (9 hole) Cart Pass	Resolution 2020-38	H
696	32.00	Single Rider Cart Fee	Resolution 2020-38	H
697	4.00	Pull Cart Rental-9 holes	Resolution 2020-38	F
698	8.00	Pull Cart Rental-18 holes	Resolution 2020-38	F
699		Event Rate:	Resolution No. 2019-43	
700	6,600.00	For Groups up to 100 Players who want the course exclusively for their use; no outside play	Resolution 2020-38	
701	11,000.00	For Groups up to 200 Players who want the course exclusively for their use. On course groups at any given time are 100 max.	Resolution 2020-38	
702	7,400.00	For Groups up to 100 Players who want the course exclusively for their use; no outside play	Resolution 2020-38	
703	12,500.00	For Groups up to 200 Players who want the course exclusively for their use. On course groups at any given time are 100 max.	Resolution 2020-38	



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Exhibit C

	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
2				
704	Electric Utility Fees			
	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
705				
706	Residential Customers:			
707	11.39		Resolution 2014-14	F
708			Resolution 2014-14	
709	0.080		Resolution 2014-14	F
710	1.035		Resolution 2014-14	F
711	0.097		Resolution 2014-14	F
712	3.106		Resolution 2014-14	F
713	0.120		Resolution 2014-14	F
714				
		Peak demand does not exceed 35 kilowatts in a month		
715	Small Commercial Customers:			
716	25.88		Resolution 2014-14	F
717			Resolution 2014-14	
718	0.12187		Resolution 2014-14	F
719	0.09431		Resolution 2014-14	F
720	0.06294		Resolution 2014-14	F
721	6.419	No charge for the first 5 kilowatts of demand	Resolution 2014-14	F
722				
		Peak demand exceeds 35 kilowatts in a month		
723	Large Commercial Customers:			
724	35.000		Resolution 2014-14	F
725			Resolution 2014-14	
726	0.1161		Resolution 2014-14	F
727	0.0783		Resolution 2014-14	F
728	0.0707		Resolution 2014-14	F
729	6.900	No charge for the first 5 kilowatts of demand	Resolution 2014-14	F
730				
731	Interruptible Power Customers:			
732	35.00		Resolution 2014-14	F
733			Resolution 2014-14	
734	0.1161		Resolution 2014-14	F
735	0.0783		Resolution 2014-14	F
736	0.0707		Resolution 2014-14	F
737	6.900	No demand for loads under 1,800 kilowatts	Resolution 2014-14	F
738		Full demand when loads exceed 1,800 kilowatts	Resolution 2014-14	
739			Resolution 2014-14	
		Peak demand exceeds 10,000 kilowatts in a month	Resolution 2014-14	
740	Large Industrial Customers:			
741	55.000		Resolution 2014-14	F
742	0.0621		Resolution 2014-14	F
743	9.950	No charge for the first 5 kilowatts of demand	Resolution 2014-14	F
744				
745		Based on semi-annual review in accordance with the Resolution	Based on semi-annual adjustment of costs to purchase power and natural gas	F



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Exhibit C

	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
2				
746			Resolution 2014-14	
746			Resolution 2014-14	F
747	1.750		Resolution 2014-14	F
748	1.750		Resolution 2014-14	F
749	17.500		Resolution 2014-14	F
750	0.040	per kWh	Ordinance #04-2018 Resolution #2017-39	F
751	0.040	per kWh	Ordinance #04-2018 Resolution #2017-39	F
752	40.00			F
753	10.00		Resolution No. 97-9	F
754	1.50%	1.5% of Past Due Balance Each Month		F
755	50.00	Charge after first two inspections included in building fees		F
756				
757	115.00		Resolution 2020-38	F
758	290.00		Resolution 2020-38	F
759	130.00		Resolution 2020-38	F
760	290.00		Resolution 2020-38	F
761	490.00	plus cost of materials	Resolution 2020-38	F
762	\$ time/material			F
763				
764				
765	300.00		Resolution 2020-38	F
766	585.00		NEW	F
767	535.00	Single Family Residence	Resolution 2020-38	F
768	645.00		NEW	F
769	600.00		NEW	F
770	275.00	Multi-Family Ganged Units	Resolution 2020-38	F
771	970.00		Resolution 2020-38	F
772				F
773	325.00		NEW	F
774	350.00		Resolution 2020-38	F
775	350.00		NEW	F
776	325.00		Resolution 2020-38	F
777	355.00	With Disconnect Feature	Resolution 2020-38	F
778	1,270.00		Resolution 2020-38	F
779	250.00		Resolution 2020-38	F
780	465.00		Resolution 2020-38	F
781	Cost plus		Resolution 2020-38	F
782	375.00	Conductor provided by customer	Resolution 2020-38	F
783			Resolution No. 97-1	F
784	\$40.00		Resolution No. 97-1	F



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Exhibit C

	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
2				
785	Subdivision Layout	as assessed	New construction or system modification requested by customer requires deposit equal to estimate prior to work beginning	Resolution No. 97-1 F
786	Yard (Security) Light	New Style Description - 30 pack LED short arm	100 watt HPS, open head, short arm	Resolution No. 97-1 F
787	Monthly Charge	\$10.00		Resolution No. 97-1 F
788	Installation			Resolution No. 97-1
789	On existing pole w/ secondary	Cost	Cost of labor and materials at time of request	F
790	On existing pole no secondary	Cost	Cost of labor and materials at time of request	F
791	New pole, light and secondary	Cost	Cost of labor and materials at time of request	F
792	Wireless Small Cell Installations			
793	Application Fees			
794	Collocation of a small wireless facility on an existing or replacement utility pole	\$100.00	Each small wireless facility on the same application shall pay fee	Resolution No. 2018-36 F
795	Permitted use to Install, modify, or replace a utility pole associated with a small wireless facility	\$250.00	Permitted use described in Section 54-21-204	Resolution No. 2018-36 F
796	Non-permitted use to install new, modify, or replace a utility pole (existing or new)	\$1,000.00	Permitted use described in Section 54-21-204	Resolution No. 2018-36 F
797	ROW Use Fees-Wireless Providers shall pay the City the greater of:			
798	(1) % of all gross revenue related to the provider's use of ROWs for small wireless facilities, or	\$0.04		Resolution No. 2018-36 F
799	(2) Fee annually for each small wireless facilities	\$250.00		Resolution No. 2018-36 F
800	City Utility Pole Collocation Fee per pole that wireless provider collocates a small wireless facility	\$50.00		Resolution No. 2018-36 F
801	Other Fees: A wireless provider shall pay all other applicable fees established by the City		Specifically including, but not limited to, electrical utility fees and business license fees	
802	Sewer Utility Fees			
803				
804	Non-Industrial Customers:			
805	Base monthly fee	21.57		Resolution No. 06-16 F
806	Charge per 1,000 gallons of sewer discharged	1.45	Usage calculated on average monthly culinary water usage	Resolution No. 06-16 F
807			for approximately the five winter months when meters not read	
808	Industrial Customers:			
809	Base monthly fee	22.00		F



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Exhibit C

	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
2				
810	Charge per 1,000 gallons of sewer discharged	1.64		F
811	Charge per pound per BOD discharged in excess.	0.139	Resolution No. 2006-27	F
812	Charge per pound per TSS discharged	0.152	Resolution No. 2006-27	F
813	Charge per pound of FOG in excess of 100 mg/l	0.208	Resolution No. 2006-27	F
814	Interceptor/trap Re-inspection Fee	81.93		F
815	Past Due Balance Penalty	1.50%	1.5% of Past Due Balance Each Month	F
816	Screened Compost	see below	per cubic yard	Resolution No. 04-25
817	Resident	25.00	per cubic yard	H
818		13.00	per 1/2 cubic yard	H
819	Non-Resident	36.00	per cubic yard	F
820		18.00	per 1/2 cubic yard	F
821	Screened Compost - commercial wholesale	30.00	per cubic yard	H
822	Wood Chips	5.00	per cubic yard	H
823	Pick-up Truck	10.00	Filled level with sides of bed	F
824	Small Single-Axel Trailer	10.00	Equivalent to level-filled pick-up load	F
825	Pick-up Truck or Small Single Axle Trailer with sideboards	20.00		F
826	Double Axle Trailer without sideboards	20.00		F
827	Double Axle Trailer with sideboards	30.00		F
828	Dump Truck	50.00		F
829	Solid Waste Utility Fees			
830				
831	Residential Customers:			
832	Monthly charge for first solid waste receptacle	13.41	Resolution No. 04-10	F
833	Monthly charge for each subsequent receptacle	9.94	Resolution No. 04-10	F
834	Missed can pickup		Resolution 2020-38	F
835	Recycle can	8.28		H
836	Commercial Customers:			
837	Contract with private waste collection companies	-	Resolution No. 04-10	
838	Past Due Balance Penalty	1.50%	1.5% of Past Due Balance Each Month	F
839	Storm Water Utility Fees			
840				
841	Base monthly fee	6.50	Per Equivalent Resident Unit	H
842	Water Utility Fees			
843				
844	Residential Customers (No Secondary Water Available):			
845	Base monthly fee	13.72	Resolution No. 17-xx	F



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Exhibit C

2	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
846	Charges per 1,000 gallons of usage based on a 30-day reading period:		Rates apply March to October when water meters	Resolution No. 17-xx
847	0-5,000	Included in Base	are read monthly	Resolution No. 17-xx
848	5,001-12,000	1.00		Resolution No. 17-xx F
849	12,001-20,000	1.32		Resolution No. 17-xx F
850	20,001-40,000	1.64		Resolution No. 17-xx F
851	40,001-60,000	1.95		Resolution No. 17-xx F
852	60,001-100,000	2.22		Resolution No. 17-xx F
853	100,001-150,000	3.01		Resolution No. 17-xx F
854	150,001-200,000	3.43		Resolution No. 17-xx F
855	Over 200,0000	4.22		Resolution No. 17-xx F
856	Base monthly fee	13.72	Rates apply October to March when meters are not	Resolution No. 17-xx F
857	Charges per 1,000 gallons of usage per month:		read monthly	Resolution No. 17-xx
858	0-5,000	Included in Base		Resolution No. 17-xx
859	Over 5,000	1.21		Resolution No. 17-xx F
860				
861	Commercial and Master Meter Customers (No Secondary Water Available):			
862	Base monthly fee	12.95		Resolution No. 17-xx F
863	Charge per 1,000 gallons of usage per month	1.36		Resolution No. 17-xx F
864				
865	Industrial Customers (No Secondary Water Available):			
866	Base monthly fee	14.94		Resolution No. 17-xx F
867	Charge per 1,000 gallons of usage per month	1.58		Resolution No. 17-xx F
868				
869	Residential Customers (Secondary Water Available):			
870	Base monthly fee	13.72		Resolution No. 17-xx F
871	Charges per 1,000 gallons of usage based on a 30-day reading period:		Rates apply March to October when water meters	Resolution No. 17-xx
872	0-5,000	Included in Base	are read monthly	Resolution No. 17-xx
873	5,001-12,000	1.13		Resolution No. 17-xx F
874	12,001-20,000	1.49		Resolution No. 17-xx F
875	20,001-40,000	1.85		Resolution No. 17-xx F
876	40,001-60,000	2.20		Resolution No. 17-xx F
877	60,001-100,000	2.50		Resolution No. 17-xx F
878	100,001-150,000	3.39		Resolution No. 17-xx F
879	150,001-200,000	3.87		Resolution No. 17-xx F
880	Over 200,0000	4.76		Resolution No. 17-xx F
881	Base monthly fee	13.72	Rates apply October to March when meters are not	Resolution No. 17-xx F
882	Charges per 1,000 gallons of usage per month:		read monthly	Resolution No. 17-xx
883	0-5,000	Included in Base		Resolution No. 17-xx
884	Over 5,000	1.22		Resolution No. 17-xx F
885				



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Exhibit C

	Approved Fee	Additional Conditions	Reference	Cost Recovery Code
2				
886	Commercial and Master Meter Customers (Secondary Water Available):			
887	13.27		Resolution No. 17-xx	F
888	1.53		Resolution No. 17-xx	F
889				
890	Industrial Customers (Secondary Water Available):			
891	15.31		Resolution No. 17-xx	F
892	1.78		Resolution No. 17-xx	F
893				
894	Secondary Water			
895				
896	Residential Customers			
897	No Fee		Resolution No. 06-13	
898	Charges per 1,000 gallons of usage based on a 30-day reading period:	Rates apply March to October when water meters	Resolution No. 06-13	
899	0-5,000	Included in Base are read monthly	Resolution No. 06-13	
900	5,001-20,000	0.91	Resolution No. 06-13	F
901	20,001-60,000	1.43	Resolution No. 06-13	F
902	60,001-100,000	1.90	Resolution No. 06-13	F
903	100,001-150,000	2.38	Resolution No. 06-13	F
904	150,001-200,000	2.85	Resolution No. 06-13	F
905	Over 200,000	3.80	Resolution No. 06-13	F
906				
907	Commercial and Master Meter Customers:			
908	10.68		Resolution No. 06-13	F
909	1.12		Resolution No. 06-13	F
910				
911	Industrial Customers:			
912	12.33		Resolution No. 06-13	F
913	1.30		Resolution No. 06-13	F
914				
915	15.94	per month	Resolution No. 2013-31	F
916		**The tiers above are based on a standard 30-day billing cycle. When actual readings vary from 30 days, the tiers will be adjusted upward or downward by 3.3333% for each day more or less than 30 days between readings.		
917	Miscellaneous			
918	2,541.00		Resolution 2020-38	
919	3,973.00		Resolution 2020-38	
920	3,728.00		Resolution 2020-38	
921	2,453.00		Resolution 2020-38	
922	2,541.00		Resolution 2020-38	
923	14,827.00		Resolution 2020-38	
924	200.00	Plus water charged at commercial rate	Resolution 2020-38	



**SPRINGVILLE CITY
FISCAL YEAR 2022
FINAL BUDGET**

Exhibit C

2	<u>Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>	<u>Cost Recovery Code</u>
925	1.50%	1.5% of Past Due Balance Each Month		F
926	50.00	To cover unmetered water usage during construction		F
927	50.00			F
928	37.00	Water Bacteria samples for new construction. Per sample		F
929	59.00	Water Meter Testing		F
930	Plat "A" Irrigation Assessments			
931	<u>Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>	<u>Cost Recovery Code</u>
932	117.55	Irrigation Time 40 Minutes or Less	Resolution No. 06-11	M
933		Includes Strawberry User, Irrigation Ticket, and Water Rights Fees	Resolution No. 06-11	
934	120.25	Irrigation Time More than 40 Minutes	Resolution No. 06-11	M
935		First Hour	Resolution No. 06-11	
936	14.87	Per each hour above the first hour	Resolution No. 06-11	M
937	5.41	Irrigation Ticket Fee	Resolution No. 06-11	M
938	5.41	Water Right Fee per 15 minutes increments over initial 15 extra minutes	Resolution No. 06-11	M
939			Resolution No. 06-11	
940	Highline Ditch Fees			
941	<u>Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>	<u>Cost Recovery Code</u>
942	51.00	Highline Ditch User Fee- Per user		M
943	18.08	Highline per acre foot		M
944	32.50	Strawberry per acre foot		M

GLOSSARY

A

ACCOUNTING PERIOD:

A period of time, (month, quarter, year), for which a financial statement is produced.

ACCOUNTING SYSTEM:

The total structure of records and procedures which discover, record, classify, and report information on the financial position and operations of a governmental unit or any of its funds, balanced account groups, and organizational components.

ACCRUAL BASIS:

Accounting method in which revenues and expenses are accounted for as they are earned or incurred, although they may not have been received or paid yet. The alternative is cash-basis accounting, in which revenues and expenses are recognized only when cash is received or paid.

ACTUAL:

Actual, as used in the fund summaries and department and division summaries within the budget document, represents the actual costs results of operations. This category is presented on a GAAP basis, with the exception that depreciation and amortization are not budgeted and principal payments on debt in the enterprise funds are budgeted as expenses.

ADOPTED:

Adopted, as used in the fund summaries and department and division summaries within the budget document, represents the budget as approved by the City Council.

ADOPTED BUDGET:

The financial plan for the fiscal year beginning July 1.

ALLOCATED COST:

A method for allocating overhead time and other expenses to activities that provide direct services.

ALLOTMENT:

To divide an appropriation into amounts that may be encumbered or expended during an allotment period.

AMENDED OR REVISED BUDGET:

The current year adopted budget adjusted to reflect all budget amendments approved by the City Council through the date indicated.

AMORTIZATION:

The deduction of capital expenses over a specific period of time. Similar to depreciation, it is a method of measuring the consumption of the value of long-term assets like equipment or buildings.

APPROPRIATION:

A legal authorization that permits the City to make expenditures and to incur obligations and expend resources for specific purposes.

ASSESSED VALUATION:

A valuation set upon real estate or other property by a government body basis for levying taxes.

ASSESSMENT ROLL:

A document prepared by the county establishing assessed valuation of real estate and other property with the amount of ad valorem tax owed.

AUDIT:

A systematic examination of resource utilization concluding in a written report. It is a test of management's internal accounting controls and is intended to; ascertain whether financial statements fairly present financial positions and results of operations; test whether transactions have been legally performed; identify areas for possible improvements in accounting practices and procedures; ascertain officials responsible for governmental resources.

B

BALANCED BUDGET:

A financial plan of operation in which revenues equal expenditures for the fiscal year. A balanced budget is required of municipalities by the State law.

BALANCE SHEET:

A statement presenting the financial position of an entity by disclosing the value of its assets, liabilities and equities at a specified date.

BASE BUDGET:

Those resources necessary to meet an established and existing service level.

BASIS OF BUDGETING:

Basis of budgeting refers to the method used for recognizing revenues and expenditures in the budget. The City uses the modified accrual basis of accounting for budgetary purposes, which is in compliance with Generally Accepted Accounting Principles.

BEGINNING FUND BALANCE:

The Ending Fund Balance of the previous period. (See ENDING FUND BALANCE)

BOND:

A written promise to pay (debt) a specified sum of money (called principal or face value) at a specified future date (called the maturity date(s) along with periodic interest paid at a specified percentage of principal (interest rate). Bonds are typically used for long-term debt.

BUDGET:

A plan of financial operation embodying an estimate of proposed means of financing them. Used without a modifier, the term usually indicated a financial plan for a single fiscal year. The term "A budget" is used in two senses in practice. Sometimes it designates the financial plan presented to the appropriating body for adoption and sometimes it designates the plan finally approved by that body. It is usually necessary to specify whether the budget under consideration is preliminary and tentative or whether it has been approved by the appropriating body.

BUDGET AMENDMENT:

A change in expenditure levels and corresponding resources needed to accomplish an existing service level or unanticipated service. All budget amendments are reflected in the current year budget and have been approved by City Council.

BUDGET CALENDAR:

The schedule of essential dates or milestones which a government follows in the preparation and adoption of the budget.

BUDGET DOCUMENT:

The official written statement prepared by the budget office and supporting staff which presents the proposed budget to the legislative body.

BUDGET MESSAGE:

A general discussion of the proposed budget presentation in writing as a part of or supplement to the budget document. The budget message explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the City Administrator.

BUDGET RETREAT:

A meeting scheduled for the Mayor and Council with Administration to discuss important issues to be addressed in the budget. The place of the meeting is at a location away from City Hall and usually is at least a one-day event.

BUDGET SUPPLEMENT:

A request for an increase or decrease in an existing service level (over and above the base budget).

BUDGETARY BASIS:

Budgets are adopted on a basis consistent with Generally Accepted Accounting Principles (GAAP), with the exception that (1) encumbrances are considered to be an expenditure chargeable to appropriations; (2) no depreciation is budgeted for proprietary funds; and (3) bond principal in the enterprise funds is subject to appropriation.

BUDGETING (APPROPRIATING):

The City prepares its budget in conformity with practices prescribed or permitted by the applicable statutes of the State of Utah.

C

CAPITAL BUDGET:

A plan of proposed capital expenditures and the means of financing them. The capital budget is usually enacted as part of the complete annual budget, which includes both operating and capital outlays. The capital budget should be based on a capital improvement plan (CIP).

CAPITAL IMPROVEMENT PLAN:

A plan for capital expenditures to be incurred each year over a fixed period of several future years which sets forth each expenditure.

CAPITAL OUTLAYS (EXPENDITURES):

Expenditures for the acquisition of capital assets.

CAPITAL PROJECT:

Any improvement or acquisition of major facilities with a useful life of at least five years such as roads, bridges, buildings, or land.

CAPITAL PROJECTS FUND:

Funds that are used to account for financial resources to be used for the acquisition or construction of major capital projects (other than those financed by proprietary funds).

CASH BASIS:

The method of accounting where revenues and expenditures are recognized as cash is received and disbursed.

CASH FLOW BUDGET:

A projection of the cash receipts and disbursements anticipated during a given time period. Typically, this projection covers a year and is broken down into separate projections for each month, week, and/or day during the year.

CERTIFIED TAX RATE (C.T.R.):

A tax rate that will provide the same ad valorem property tax revenue for each taxing entity as was levied for the prior year by that entity, plus new growth, less

the amount of increase to locally assessed real property taxable values resulting from factoring, reappraisal, or any other adjustment.

CIP:

See CAPITAL IMPROVEMENT PROGRAM.

COMMODITIES:

Commodities are expendable items purchased through the City-approved centralized purchasing process. This classification includes supplies, repair and replacement parts, small tools, and maintenance and repair materials that are not of a capital nature.

CONSUMER PRICE INDEX (CPI):

A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living (i.e., economic inflation).

CONTINGENCY:

A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

CONTINUATION BUDGET:

A level of funding which enables an organization to provide the same amount of services in the following fiscal year as the organization provides in the current fiscal year. A continuation level budget does not necessarily provide funding for growth in demand of services.

CONTRACTS PAYABLE:

Contracts payable represents a liability reflecting amounts due on contracts of goods or services furnished to the City.

CONTRACTUAL SERVICES:

Includes expenditures for services performed by firms, individuals, or other City departments. Supplies are not included in the contractual services accounts.

CURRENT LEVEL OF SERVICE:

A term used to describe amount of service provided to the community in each service area with the current resources available.

D

DEBT SERVICE:

Payment of interest and repayment of principal to holders of a government's debt instruments.

DEBT SERVICE FUNDS:

Established to account for the accumulation of resources and for the payment of general long-term debt principal and interest that are not serviced by the General, Special Revenue, and Enterprise Funds. It does not include contractual obligations accounted for in the individual funds.

DEMAND:

A type of measurement category. Demand represents the external factors that demonstrate the needs for the service(s) or program(s), i.e., population, service area, complaints, and waiting lists.

DEPARTMENT:

A major unit of organization in the City comprised of sub-units called Divisions.

DEPRECIATION:

A decrease or loss in value, as because of age, wear, or market conditions. Used in accounting as an allowance made for a loss in the value of property.

DIRECT SALES:

Gross retail sales that are collected from local businesses.

DIVISION:

A sub-unit of a Department organization.

E

ELEMENT (General Plan):

There are three main elements of the General Plan which assist the City in delivering high quality services to its constituency. These three elements are LAND USE, TRANSPORTATION AND TRAFFIC CIRCULATION, and HOUSING. Other important elements include the annexation plan, community facilities and services, community identity, parks, trails and recreation, economic development, and environmental issues and resources.

ENCUMBRANCE:

Includes obligations in the form of purchase orders, contracts, or other commitments. They cease to be encumbrances when paid, canceled, or when the actual liability is established.

ENDING FUND BALANCE:

Funds carried over at the end of the fiscal year. Within a fund, the revenue on hand at the beginning of the fiscal year, plus revenues received during the year, less expenses equals ending fund balance.

ENTERPRISE FUND:

A fund used to account for operations that are financed and operated in a manner similar to private business enterprises, wherein the stated intent is that the costs

(including depreciation) of providing goods and services be financed from revenues recovered primarily through user fees.

EXPENDITURES:

Decreases in net financial resources. Expenditures include current operating expenses, which require the current or future use of net current assets, debt service, and capital outlays.

F

FEES:

Charges for specific services.

FINANCIAL POLICY:

A government's directive with respect to revenues, spending, reserves, and debt management as these relate to government services, programs and capital investment. Financial policy provides an agreed upon set of principles for the planning and programming of government budgets and its funding.

FISCAL YEAR:

Any period at the end of which a governmental unit determines its financial condition and the results of its operations and closes its books. NOTE: It is usually a year, though not necessarily a calendar year.

FORECAST:

A prediction of a future outcome based on known and unknown factors.

FULL-TIME EQUIVALENT:

One position funded for a full year. For example, a permanent employee funded and paid for 40 hours/week and 52 weeks/year or 2 employees funded and paid for 20 hours/week and 52 weeks/year would be equal to one full-time equivalent.

FUND:

An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

FUND BALANCE (EQUITY):

The excess of an entity's assets over its liabilities. A negative fund balance is sometimes called a deficit.

FUNDING SOURCES:

A term referring to the type or origination of funds to finance recurring or non-recurring expenditures. Examples include revenues such as ad valorem taxes, user fees, licenses, permits, and grants and non-revenues such as fund balance and inter-fund transfers.

FUND SUMMARY:

A combined statement of revenues, expenditures, and changes in fund balance for the prior year's actual, adopted, estimated budgets, and the current year's adopted budgets.

G

GAAP ADJUSTMENTS:

Differences arising from the use of a basis of accounting for budgetary purposes that differs from the basis of accounting applicable when reporting on operations in conformity with Generally Accepted Accounting Principles (GAAP). For example, depreciation and amortization in Enterprise Funds are not considered expenses on the budget basis of accounting, but are considered expenses on the GAAP basis.

GASB 34:

A new accounting standard used by the Governmental Accounting Standards Board that is applicable to state and local governments. Compliance with GASB Statement 34

is necessary for the preparation of financial statements in accordance with Generally Accepted Accounting Principles. A significant provision of this new standard includes the preparation of government-wide financial statements that summarize the information of the government as a whole using the accrual basis of accounting (in addition to the continuing requirements for fund financial statements using the modified accrual basis of accounting). Infrastructure assets such as streets, bridges, and sidewalks are also to be included in the government-wide financial statements. There are also expanded disclosure requirements.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP):

Uniform minimum standards of guidelines to financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP encompass the conventions, rules and procedures necessary to define accepted accounting practices at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP proved a standard by which to measure financial presentations. The primary authoritative statement on the application of GAAP to state and local governments is the National Council on Governmental Accounting's Statement 1. Every government should prepare and publish financial statements in conformity with GAAP. The objectives of governmental GAAP financial reports are different from, and much broader than, the objectives of business enterprise GAAP financial reports.

GENERAL FUND:

A fund that accounts for all financial resources necessary to carry out basic governmental activities of the City that are not accounted for in another fund. The

General Fund supports essential City services such as police and fire protection, street maintenance, libraries, and parks and open space maintenance. Revenues to support the General Fund are derived from sources such as property tax, sales tax, franchise fees and service fees.

GENERAL LONG-TERM DEBT:

Represents any non-matured debt not considered to be a fund liability.

GENERAL OBLIGATION BONDS (G.O. BONDS):

Bonds secured by the full faith and credit of the issuer. G.O. bonds issued by local units of government are secured by a pledge of the issuer's property taxing power (secondary portion). They are usually issued to pay for general capital improvements such as parks and roads.

GOVERNMENTAL FUNDS:

Account for most governmental functions. Governmental Funds include the General Fund, Special Revenue Funds, and Capital Project Funds.

GRANT:

A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the state and federal governments. Grants are usually made for specific purposes.

I

IMPACT FEES:

A type of charge for services imposed on new construction in order to support specific new demands on a given service, e.g., transportation, schools, parks and fire protection.

IMPROVEMENT DISTRICTS:

Consists of property owners desiring improvements to their property. Bonds are issued to finance these improvements, which are repaid by assessments on affected property. Improvement District debt is paid for by a compulsory levy (special assessment) made against certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties.

INFRASTRUCTURE:

A permanent installation such as a building, road, or water transmission system that provides public services.

IN-LIEU PROPERTY TAX:

A statewide fee is assessed on motor vehicles "in lieu of property taxes" in the event a citizen does not otherwise pay property taxes on house they own. The

fee is assessed based on the age of the vehicle. This is also commonly called the Motor Vehicle Tax.

INTER-FUND TRANSFER:

Amounts transferred from one fund to another.

INTERGOVERNMENTAL REVENUES:

Levied by one government but shared on a predetermined basis with another government or class of governments.

INTERNAL SERVICE FUND:

Established to account for the financing, on a cost-reimbursement basis, of commodities or services provided by one program for the benefit of other programs within the City. The City maintains an Internal Service Funds to account for Fleet of vehicles and equipment.

ISO:

The Insurance Service Organization is used to rate the level of risk with the City for varies services provided.

L

LEGISLATIVE ISSUES:

Major policy decisions made by the City Council such as General Plan Sub-Elements, ordinances, and resolutions requiring study that need to be scheduled on Council's calendar.

M

MEASURE:

A term referring to any one of four different types of measure: a count, a ratio, a percentage, and a dollar amount. Before developing any measure, it is necessary to identify something that can be counted. In order to identify what is to be counted, the event being assessed must be determined, i.e. days spent in the hospital, certificates of occupancy issued, gallons of water treated, etc.

MISCELLANEOUS (FUNDING SOURCE):

Revenues other than those received from standard sources such as taxes, licenses and permits, grants, and user fees.

MISSION STATEMENT:

A broad statement of purpose derived from an organization's and/or community's values and goals.

MODIFIED ACCRUAL BASIS:

The modified accrual basis of accounting is a mixture of both cash and accrual basis concepts. All funds are accounted for using the modified accrual basis of

accounting. Revenues are recognized when they become measurable and available as net current assets. Sales taxes are recognized when in the hands of intermediary collecting agencies. All other intergovernmental revenues are recorded as revenue when received. Property tax revenues are recognized in the fiscal year for which they were levied. Licenses and permits, charges for services, fines and forfeitures, and other revenues are recorded as revenue when received in cash.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. However, an exception to this general rule would include principal and interest on general long-term debt which is recognized when due.

N

NET ASSETS:

The term is used to describe the difference between assets and liabilities to show total fund equity of the fund.

NET INCOME:

Proprietary fund excess of operating revenues, non-operating revenues, and operating transfers in over operating expenses, non-operating expenses, and operating transfer-out.

O

OBJECTIVE:

A statement specifying achievements to be attained within a prescribed time frame. An objective is exchanged/superseded by another objective at the expiration of the time frame. An objective is directly connected to how the resources of an organization will be used. An objective statement begins with an action verb and includes the quantified statement of the results expected as an outcome of the action.

OPERATING BUDGET:

Plans of current expenditures and the proposed means of financing them. The annual operating budget (or, in the case of some state governments, the biennial operating budget) is the primary means by which most of the financing acquisition, spending, and service delivery activities of a government at controlled.

The use of annual operating budgets is usually required by law. Even where not required by law, however, annual operating budgets are essential to sound financial management and should be adopted by every government. (See BUDGET)

OPERATING REVENUE:

Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

ORDINANCE:

A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form or law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

OTHER FISCAL ACTIVITY:

Refers to various trust and agency funds used to account for assets held by the City in a trustee capacity or as an agent for individuals, other governmental units, and other funds.

OUTSTANDING DEBT:

The balance due at any given time resulting from the borrowing of money or from the purchase of goods and services.

P

PAY-AS-YOU-GO FINANCING:

Pay-as-you-go is the financing of improvement projects from current revenues. Such revenues may come from general taxation, fees, charges for services, special funds, or special assessments.

PERFORMANCE BUDGET:

A budget wherein expenditures are based primarily upon measurable performance of activities.

PERFORMANCE INDICATOR:

A performance indicator is a measurement designed by a reasoning process to determine whether or not a service objective has been met. It measures the effectiveness of achieving the objective or how well the objective has been accomplished.

PERFORMANCE MEASURE:

Data collected to determine how effective or efficient a program is in achieving its objectives.

PERSONAL SERVICES:

Include the salaries and wages paid to employees plus the City's contribution for fringe benefits such as retirement, social security, health, and workers' compensation insurance.

PROGRAM:

A group of related activities performed by one or more organizational units for the purpose of accomplishing a function for which the City is responsible. A program differs from a division from the standpoint that cost centers from different departments may make up a program while cost centers from the same department to make up a division.

PROGRAM BUDGET:

A budget, which allocates money to the functions or activities of a government rather than to specific items of cost or to specific departments.

PROJECT COSTS:

All the costs associated with a project. These costs include prior year actual expenditures, current year budgeted expenditures and future year planned expenditures.

PROPERTY TAX:

Based according to value of property and is used as the source of monies to pay general obligation debt (secondary property tax) and to support the general fund (primary property tax). (See AD VALOREM TAX)

R

RDA:

See REDEVELOPMENT AGENCY.

RE-BUDGET:

Carryover represents encumbered and committed funds carried forward to the next fiscal year budget.

REDEVELOPMENT AGENCY:

An agency of the City created to administer and account for community redevelopment and economic development project areas, which are financed by incremental taxes collected on the properties in the development. The taxes are used to pay back debt created from improving the infrastructure for the project.

REFUNDING:

A procedure whereby an issuer refinances an outstanding bond issue by issuing new bonds. There are generally two major reasons for refunding: (1) to reduce the issuer's interest costs or (2) to remove a burdensome or restrictive covenant imposed by the terms of the bonds being refinanced. The proceeds of the new bonds are either deposited into escrow to pay the debt service on the outstanding obligations when due, or they are used to immediately retire the outstanding obligations. The new obligations are referred to as the refunding bonds and the outstanding obligations being refinanced are referred to as the refunded bonds or the prior issue.

REPLACEMENT SCHEDULE:

A scheduled used to document information for vehicles and equipment currently used in operations. The information includes description of assets, year of purchase, useful life, amount of original purchase, year to be replaced, and estimated future cost of replacement.

RESERVE:

An account which records a portion of the fund balance which must be segregated for some future use and which is, therefore, not available for further appropriation or expenditure.

RESIDUAL EQUITY:

A transfer of net assets to another fund when separating a function or service from a combined function or service.

RESTRICTED REVENUES:

Funds collected for limited or specific expenditure purposes. These funds are earmarked for specific purposes by requirements within the resource origin, such as: regulations found in bond covenants; grant contracts; local ordinances; donations for a specific purpose; state statute; and federal law or administrative guidelines.

REVENUE:

The term designates an increase to a fund's assets which: does increase a liability (e.g., proceeds from a loan); does represent a repayment of an expenditure already made; does represent a cancellation of certain liabilities; and does represent an increase in contributed capital.

REVENUE BONDS:

Bonds payable from a specific source of revenue, which do not pledge the full faith, and credit of the issuer. Revenue bonds are payable from identified sources of revenue and do not affect the property tax rate. Pledged revenues may be derived from operation of the financed project, grants, excise, or other specified non-property tax.

RETAINED EARNINGS:

Accumulation of net income closed to the balance sheet at the end of the fiscal year. Also known as net assets and used only in the enterprise funds.

S

SELF INSURANCE:

The retention by an entity of a risk of loss arising out of the ownership of property or from some other cause instead of transferring that risk through the purchase of an insurance policy.

SERVICE LEVELS:

Describe the present services provided by a City department and/or division within the department.

SINKING FUND:

A fund (account) established by the City to set aside revenue over a period of time to fund a future capital expense or repay a long-term debt.

SPECIAL REVENUE FUNDS:

Established to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

T

TAX INCREMENT FINANCING:

The collection of the incremental tax increase from economic development of a project area where debt has been issued as part of a Redevelopment Agency.

TAX RATE:

The amount of tax levied for each \$100 of assessed valuation.

TAX RATE LIMIT:

The maximum legal rate at which a municipality may levy a tax. The limit may apply to taxes raised for particular purposes or for general purposes.

TAXES:

Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Neither does the term include charges for services rendered only to those paying such charges as sewer services.

TENTATIVE BUDGET:

A preliminary budget created for review of Mayor and Council in the first meeting in May of each year. It is to be available for public inspection 10 days before the final adoption of the budget.

TRANSFERS is a term referring to monies moved from one budgetary fund or sub-fund to another. Because of legal or other restrictions, monies collected in one fund may need to be expended in other funds. A transfer is accomplished through Transfers-In (a source of funds) for the recipient fund and an equal Transfer-Out (a use of funds) for the donor fund. When this movement occurs between different funds, it is known as an Inter-fund Transfer. When it occurs between the restricted and unrestricted portions of the same fund, it is known as an Intra-fund Transfer.

U

USER FEES:

Charges for specific governmental services. These fees cover the cost of providing that service to the user (e.g., building permits, animal licenses, park fees).

Z

ZERO-BASE BUDGETING (ZBB):

A method of detailed budget analysis and justification that combines elements of management by objectives and program evaluation. It is a vehicle to link management and planning to the budget process. ZBB starts with an examination of an agency's basic programs and services by the lowest management level, and continues up the organization as funding packages are prioritized at each level in accordance with available resources and desired outcomes. ZBB is a tool for objectively directing the allocation of funds among activities and programs. Its basis is the consideration of the efficiency and effectiveness of activities and programs.



STAFF REPORT

DATE: June 9, 2021
TO: Honorable Mayor and City Council
FROM: Bruce Riddle, Finance Director
SUBJECT: FY 2021 BUDGET AMENDMENT

RECOMMENDED MOTION

The Finance Department recommends adopting Resolution _____ to open and amend the General Fund, Capital Improvement Fund, Water Fund, and Solid Waste Fund budgets for operating and capital expenses applying to the Fiscal Year ending June 30, 2021 as outlined in Exhibit A (attached).

SUMMARY OF ISSUES/FOCUS OF ACTION

The Uniform Fiscal Procedures Act for Utah Cities sets forth the procedures for the governing body to review and increase or decrease the appropriations in operating and capital budgets of the city. The resolution will provide the budget authority for the city to proceed with the projects detailed in the report.

BACKGROUND

Unexpected expenses have emerged since the beginning of the budget year. In order to proceed with addressing the variations from the original budget, The Council will need to act through amending the budget.

DISCUSSION

In response to new developments and after reviewing the various fund budgets the Finance Department recommends the following budget amendment. Requests for appropriation as well as the funding sources are summarized in Exhibit A (attached). A brief description of the recommended action is as follows:

- *General Fund*
 - Planning Department. The budget included \$20,000 for planning review software, which was originally budgeted in the capital improvement fund with the assumption that the City would purchase and own the software. After an RFP process, the winning proposal was for a hosted solution, which will be paid from operations annually. As such, the budget is being moved

to the operating fund as the software will not be capitalized by the City. This will have a net zero effect on the budget.

- CRC PT Labor. In the FY 2021 budget, the PT labor line item was cut 25% from FY 2020 in anticipation of the CRC being closed 3 months of the year. In reality, the CRC was able to partially reopen before the beginning of the budget year and not only never closed again, it actually resumed activities very close to being fully open. Child watch did not open until September and fitness classes were adjusted and operating at less than full capacity, but the pool was able to reopen fully. Reopening did come with additional costs from standard operations as there were some adjustments required to the guard rotations as well as additional cleaning and disinfecting duties. Additionally, staff deemed it necessary to be offering something close to normal services in order to sell full-priced passes so that revenue budgets could be met. It appears revenue will come in above budget, but PT labor will exceed the reduced budget by approximately \$60,000. An appropriation of the surplus CRC revenue will fund the overage.
 - Library. The Library received an additional grant from the State. This amendment appropriates the grant funding for the purposes of the grant application.
 - Transfers. Surplus revenues from sales tax, building permit fees and CARES Act funds from the federal government are resulting in a \$4M surplus in the General Fund. It is proposed to transfer these surplus amounts to the capital improvement fund to be programmed for future projects including a number contemplated in the FY 2022 budget.
- *Capital Improvement Fund -*
 - Engineering. The Engineering Department made a mid-year hire of an additional public works inspector. The budget anticipated this mid-year hire, but did not include the GPS rover pack equipment that would be needed by the employee. CIP reserves will be used to fund this purchase.
 - Information Systems. The uninterruptible power supply system (UPS) in the City Center server room has failed. While reserves exist to cover the replacement, the failure was not anticipated nor budgeted.
 - *Water Fund -*
 - 1600 S. P.I. Line replacement. A pressurized irrigation pipeline running under 1600 S. experienced an unexpected catastrophic failure requiring road closures and emergency repair. The scope of this repair was beyond the typical levels for line breaks that are budgeted. Reserves are proposed to be utilized to cover the repair costs.
 - 400 S. Well Pump. The 400 S. well pump has experienced an unexpected failure and will require significant repairs and potentially replacements. This failure was unanticipated as the pump is new. Reserves are proposed to be utilized to cover the repair or replacement costs.



- Solid Waste Fund. The Solid Waste saw higher than normal participation in it's Spring Clean-up campaign, likely as a result of COVID. As such, tipping fees for the overage are higher than expected. Higher than expected fund revenues are proposed to be appropriated to cover the overage.

ALTERNATIVES

The Council has the alternative of considering different funding sources than those recommended by staff in Exhibit A. However, taking no action at all on the resolution will leave the staff without the budget authority to proceed with this project.

FISCAL IMPACT

The fiscal impacts of the proposed appropriations are included in Exhibit A.



RESOLUTION #2021-XX

A RESOLUTION OPENING AND AMENDING THE GENERAL FUND, CAPITAL IMPROVEMENT FUND, WATER FUND, AND SOLID WASTE FUND BUDGETS FOR OPERATING AND CAPITAL EXPENSES APPLYING TO THE FISCAL YEAR ENDING JUNE 30, 2021 AS OUTLINED IN EXHIBIT A.

WHEREAS, the City Council has received a recommendation from the Administration that the Springville City General Fund, Capital Improvement Fund, Water Fund, and Solid Waste Fund budgets be opened and amended for operating and capital expenses; and,

WHEREAS, on June 15, 2021 the City Council held a duly noticed public hearing to ascertain and discuss the facts regarding this matter, which facts and comments are found in the meeting record; and,

WHEREAS, after considering the Administration's recommendation, and facts and comments presented to the City Council, the Council finds the proposed appropriations reasonably further the health, safety, and general welfare of the citizens of Springville City.

NOW, THEREFORE, be it resolved by the City Council of Springville, Utah as follows:

PART I:

The Budget Officer is hereby authorized and directed to amend the budgets in the General Fund, Capital Improvement Fund, Water Fund, and Solid Waste Fund budgets for operating and capital expenses as outlined in Exhibit A.

PART II:

This resolution shall take effect immediately.

END OF RESOLUTION.

PASSED AND APPROVED this 15th day of June, 2021.

Richard J. Child, Mayor

ATTEST:

Kim Crane, City Recorder

**Exhibit A
City of Springville
Budget Amendment Form**

Fiscal Year Ending June 30, 2021

<i>Item</i>	<i>Fund</i>	<i>Dept.</i>	<i>Acct.</i>	<i>Description</i>	<i>Beginning Budget</i>	<i>Increase</i>	<i>Decrease</i>	<i>Amended Budget</i>	<i>Purpose and Funding Source</i>
Revenues									
	10	3300	364	Library Grant	\$15,400	\$1,900		\$17,300	State Library grant
	10	3600	628	Swimming Pool Revenue	\$1,192,500	\$60,000		\$1,252,500	Additional CRC revenue
	45	3600	650	Transfer from G.F.	\$2,533,976	\$4,000,000		\$6,533,976	Transfer from G.F.
	57	3700	770	Collection Service Fees	\$1,617,442	\$20,000		\$1,637,442	Additional revenue
	Utilize Reserves					\$235,000			
	Total Revenue Amendments					\$4,316,900			
Expenditures									
	10	4580	243	Grant Expenditures	\$15,400	\$1,900		\$17,300	State Library grant
	10	4165	255	Computer Operations	\$1,805	\$20,000		\$21,805	Planning review software; operations
	10	4550	120	Payroll - PT	\$893,271	\$60,000		\$953,271	Additional PT labor for additional operating hours; surplus revenue
	10	9000	874	Transfer to CIP	\$2,533,976	\$4,000,000		\$6,533,976	Transfer surplus to CIP
	45	4165	100	Planning Review Software	\$20,000		\$20,000	\$0	Planning review software
	45	4185	104	New Equipment	\$0	\$30,000		\$30,000	GPS equipment for inspector
	45	4132	102	IS Renewal and Replacement	\$0	\$55,000		\$55,000	Replacement UPS
	51	6900	NEW	PI Line Replacement	\$0	\$70,000		\$70,000	1600 S. PI line replacement; reserves
	51	6190	874	400 S Well Pump	\$0	\$80,000		\$80,000	Replace 400 S well pump; reserves
	57	5700	240	Solid Waste Expense	\$536,320	\$20,000		\$556,320	Spring cleanup; surplus revenue
	Total Expenditure Amendments					\$4,336,900	\$20,000		



STAFF REPORT

DATE: May 25, 2021
TO: Honorable Mayor and City Council
FROM: Bradley D. Stapley, P.E. Director of Public Works
SUBJECT: STORM WATER ORDINANCE - IMPERVIOUS SURFACE UPDATE

RECOMMENDED MOTION

Motion to approve Ordinance 2021-___ updating Title 4, Chapter 12, Paragraph 102 of the Springville City Code to clarify the definition of “Impervious Surface” and improve the billing calculation process when establishing fees.

GOALS, OBJECTIVES AND STRATEGIES

This Ordinance clarifies the City Code’s definition of “Impervious Surface” and improves the billing calculation process as it relates to the City’s Storm Water Utility.

The *Springville City General Plan*, Chapter 7 - Community Facilities & Services goal is:

“To provide functionally effective community facilities and services to support a safe, healthy, and vibrant community life”:

Objective 6 within this chapter dictates:

“A storm drainage collection system that protects property and the health and safety of the citizens of our City, is economical, and will meet both the current and future needs of Springville City.”

SUMMARY OF ISSUES/FOCUS OF ACTION

This action is to approve City Code language changes that will:

- Allow the proper classification of impervious surfaces within the City that directly affect the City’s storm water collection system, and
- Provide a more concise and accurate billing calculation process with respect to those impervious surfaces.

This action does not affect undeveloped land, single family or duplex residential parcels, rather it applies to industrial, commercial and multi-family developments within the City.

CURRENT CODE LANGUAGE - 4-12-102-(7)

“Impervious Surface” is currently defined in the City Code as follows:

“A parcel’s hard surface area that causes water to run off its surface in quantities or speeds greater than under natural conditions. Some examples of impervious surfaces are rooftops, concrete or asphalt paving, walkways, patios, driveways, parking lots or storage areas, and gravel that has been subject to surface traffic, including compacted gravel surfaces” (Title 4, Chapter 4-12-102-(7) Definitions - Impervious Surface).

PROPOSED CITY CODE LANGUAGE CHANGES - 4-12-102-(7)

(7) “Impervious Surface” – A parcel’s hard surface area that causes water to run off its surface in quantities or speeds greater than under natural conditions. Some examples of impervious surfaces are:

(a) Hard Surfaces - rooftops, concrete or asphalt paving, walkways, patios, driveways, parking lots or storage areas, **to be billed at 100% of the total “Hard Surfaces” area,** and

(b) Gravel Surfaces – driveways, parking lots or storage areas that have gravel that has been subject to surface traffic, including **natural soil and/or** compacted gravel surfaces, **to be billed at 75% of the total “Gravel Surfaces” area.**

FISCAL IMPACT

The proposed City Code language changes may result in lower storm water billings. This due to the segregation of “Hard Surfaces” and “Gravel Surfaces” with their respective weighted billings as indicated in the proposal above.

ORDINANCE #XX-2021

AN ORDINANCE CLARIFYING THE DEFINITION OF “IMPERVIOUS SURFACE” WITH RESPECT TO STORM WATER RUNOFF WITHIN THE SPRINGVILLE CITY CODE.

WHEREAS, Title 4, Section 12, Paragraph 102-(7) of the Springville City Code defines “Impervious Surfaces,” with respect to Storm Water runoff; and

WHEREAS, the current definition of “Impervious Surfaces” does not differentiate between “Hard Surfaces” and “Gravel Surfaces;” and

WHEREAS, differentiating between “Hard Surfaces” and “Gravel Surfaces” will provide proper classification of impervious surfaces; and

WHEREAS, the proper classification of impervious surfaces will provide a more concise and accurate billing calculation process; and

WHEREAS, the more concise and accurate billing calculation process will result in equity and fairness with respect to the City’s Storm Water Utility.

NOW, THEREFORE, BE IT ORDAINED by the City Council of Springville, Utah:

SECTION 1: SECTION AMENDMENT. Title 4, Chapter 12, Section 102, “Definitions,” is hereby amended to read and provide as follows.

4-12-102 DEFINITIONS.

For the purpose of this Chapter, the following terms phrases and words shall mean:

- (1) “City” - Springville City, a municipal corporation of the State of Utah.
- (2) “County” - Utah County
- (3) “Council” - Springville City Council
- (4) “Customer” or “Person” - Any individual; public or private corporation and its officers; partnership; association; firm; trustee; executor of an estate; the State or its departments, institutions, bureaus, agencies; county; city; political subdivision; or any other governmental or legal entity recognized by law.
- (5) “Director” - The City’s Public Works Director or designee.
- (6) “Equivalent Residential Connection (ERC)” - An ERC is equal to 3,800 square feet of impervious surface area. This is based on an average single-family residential parcel, which has an impervious surface area of 3,800 square feet.

(7) “Gravel Surfaces” - See Impervious Surface.

(8) “Hard Surfaces” - See Impervious Surface.

(79) “Impervious Surface” - A parcel’s hard surface area that causes water to run off its surface in quantities or speeds greater than under natural conditions. Some examples of impervious surfaces are:

(a) “Hard Surfaces” - Hard surfaces means rooftops, concrete or asphalt paving, walkways, patios, driveways, parking lots or storage areas, and

(b) “Gravel Surfaces” - Gravel surfaces means driveways, parking lots or storage areas that have gravel that has been subject to surface traffic, including natural soil and/or compacted gravel surfaces.

(810) “Mitigation” - On-site facilities or practices which reduce storm water quantity and improve storm water quality.

(911) “Parcel” - The smallest, separately segregated unit of land having an owner. A parcel has boundaries and surface area, and is documented with a property number by the County.

(1012) “Developed Parcel” - Any parcel whose surface has been altered by grading, filling, or construction of any improvement.

(1113) “National Pollutant Discharge Elimination System (NPDES) Storm Water Regulations” - The provisions of the Federal Clean Water Act establishing specific permit requirements for the control of storm water discharge.

(1214) “Single-Family Residential parcel” - Any parcel of land containing a single-family or duplex dwelling unit.

(1315) “Storm Water” - Water produced by storms, surface drainage, snow and ice melt, and other water handled by the storm water system.

(1416) “Storm Sewer Facilities” - Any facility, improvement, development or property made for controlling storm water quantity and quality.

~~(1517)~~ “Storm Sewer System” - All man-made storm sewer facilities and conveyances, and natural storm water systems including designated open spaces: owned or maintained by the City that store, control, treat, and/or convey storm water.

~~(1618)~~ “Storm Sewer Utility” or “Utility” - The utility created by this ordinance, which operates, maintains, regulates and improves storm sewer facilities, the storm sewer system and other related programs within Springville City.

~~(1719)~~ “Undeveloped Parcel” - Any parcel that has not been altered by grading, filling, or construction.

SECTION 2: SECTION AMENDMENT. Title 4, Chapter 12, Section 106, “Service Rates and Fees Imposed,” is hereby amended to read and provide as follows.

4-12-106 SERVICE RATES AND FEES IMPOSED.

(1) The City Council shall, from time to time by resolution, establish such rates and fees as it deems proper for the storm sewer utility services provided by the City and the uses made thereof.

(2) Storm water utility fees shall be determined based on a lot or parcel’s impervious surfaces. Fees for hard surfaces shall be 100% of the fee for impervious surfaces, and fees for gravel surfaces shall be 75% of the fee for impervious surfaces.

(3) It shall be unlawful for any person, after any utility has been turned off from his or her premises on account of non-payment of service fees or other violation of the rules, regulations, or ordinances pertaining to the storm sewer services, to turn on or allow the utility to be turned on or used, without authorization from the City Treasurer and the Director.

SECTION 3: This ordinance will become effective July 1, 2021 after publication hereof in the manner required by law.

ADOPTED by the City Council of Springville, Utah, this 1st day of June, 2021.

Richard J. Child, Mayor

ATTEST:

Kim Crane, City Recorder



STAFF REPORT

DATE: June 11, 2021

TO: Honorable Mayor and City Council

FROM: Troy Fitzgerald, City Administrator

SUBJECT: OPERATING AGREEMENT FOR MULTIMODAL SHARE SYSTEM

RECOMMENDED MOTION

A Motion to Approve an Operating Agreement for Multimodal Share System with Superpedestrian, Inc.

SUMMARY OF ISSUES/FOCUS OF ACTION

Should Springville City enter into an Agreement for access to our rights-of-way for bicycle and scooter sharing services?

GENERAL PLAN FOCUS

The City's transportation network goal is to provide and maintain a vibrant multi-modal transportation network that encourages flow, safety, and a consideration for the aesthetics of the community.

Objective 3: Improve and expand public transportation opportunities and associated facilities that meet the needs of transit users by providing convenient access throughout Springville and the region.

Specific strategies include:

- 1J Work towards establishing a complete streets program that addresses the wide variety of transportation modes.
- 2E Provide connections to the downtown district's services and amenities

BACKGROUND

In August 2019, Provo City introduced a ride sharing system of electric scooters to their road system. The scooters are provided by Zagster, Inc. which won a bid with Provo for exclusively providing scooter and bicycle sharing services.



In late 2020, Springville discussed expanding Zagster's service area into Springville and the City Council authorized an agreement shortly thereafter. The City worked with Zagster to roll out the experiment and expand the service area with a target date of March or April, 2020 - COVID-time.

About the same time, Superpedestrian bought out Zagster. Superpedestrian began servicing Zagster accounts, including Provo. Recently, Superpedestrian approached the City with a similar concept as Zagster. Superpedestrian would expand their market area into Springville.

The scooters are unlocked through a phone application and the user can ride them to a destination and park the scooters within the right-of-way at their convenience. Currently, the scooters are geofenced to stay within the City of Provo and off of non-participating businesses such as Brigham Young University. With infrastructure in place, Superpedestrian can easily cover Springville with deployment and pick-up of electronic scooters. Due to our size, it is highly unlikely that another micro-mobility company would be interested in our City.

DISCUSSION

The proposed agreement is experimental in nature. Either party may cancel on ninety days of notice. Superpedestrian will provide ride data for trips starting or ending in

Springville area for our review. Superpedestrian has the ability to stage up to 150 scooters within Springville, although it is unlikely that this many will be initially deployed.

The consideration for the agreement will be providing access to our citizens for a new transportation alternative, \$500 per year and access to their data. In return we give Superpedestrian access to our roads and trails for scooter sharing. Superpedestrian will remove scooters upon request, including in advance of snow.

Operations will likely start slowly. Initially, only the geofence will be moved and Springville will become an appropriate operating zone for the scooters. If there are locations that the City does not want scooters accessing, we can request geofencing of these areas.

It is anticipated that we will examine opportunities as spring approaches to determine if it makes sense to stage scooters regularly in Springville. This will also give us time to notify the public, determine safe locations to stage the scooters and provide some social media buzz for the program. As noted above, we will then start seeing where trips start and end along with the frequency of the trips.

This appears to be a low cost, low impact opportunity to experiment with a system that is normally only available in larger, metropolitan areas. We can see if citizens like and use the feature. If either fails both sides can eliminate the program easily

ALTERNATIVES

Decline to enter into the agreement.

The Council can also direct that staff issue a request for proposals to see if other companies are interested in providing service.

Troy K. Fitzgerald

Troy K. Fitzgerald
City Administrator

RESOLUTION #2021-XX

**A RESOLUTION APPROVING AN AGREEMENT BETWEEN
SPRINGVILLE CITY AND SUPERPEDESTRIAN, INC. FOR
MICROMOBILITY SERVICES:**

WHEREAS, Superpedestrian, Inc. provides scooter and bicycle ride sharing services for micromobility; and

WHEREAS, Springville City is interested in experimenting with these services and obtaining data concerning public use of such services; and

WHEREAS, after considering the facts, comments and recommendations presented to the City Council, the Council finds the Agreements attached to this Resolution to be in the best interest of the City.

NOW, THEREFORE, be it resolved by the City Council of Springville, Utah as follows:

PART I:

The Mayor is hereby authorized to sign the agreement with Superpedestrian, Inc., attached as Exhibit A.

PART II:

This resolution shall take effect immediately.

PASSED AND APPROVED this 15th day of June 2021.

Richard J. Child, Mayor

ATTEST:

Kim Crane, City Recorder

EXHIBIT A

**AGREEMENT BETWEEN SPRINGVILLE CITY AND SUPERPEDESTRIAN, INC. FOR
MICROMOBILITY SERVICES**

CITY OF SPRINGVILLE OPERATING AGREEMENT

This Operating Agreement (the “Agreement”) is executed this _____ day of _____, 2021, by and between Superpedestrian, Inc., a corporation with its principal offices located at 84 Hamilton Street, Cambridge, MA 02139 (“Company”), and the City of Springville, a Utah municipal corporation and political subdivision of the State of Utah, with its principal offices located at _____ (hereinafter referred to as the “City”).

Recitals

WHEREAS the Company desires to operate a shared mobility device business that makes Shared Personal Transportation Devices (as defined herein) available to members of the public in the City; and

WHEREAS the Springville City Code does not currently include specific regulations for businesses providing Shared Personal Transportation Devices (SPTDs) to the public and; and

WHEREAS the City and the Company desire to enter into this Operating Agreement to establish rules and regulations governing the operation of Shared Personal Transportation Devices.

Covenants

NOW, THEREFORE, in consideration of the promises and conditions set forth herein, and for other good and valuable consideration, the receipt of which is hereby acknowledged, the City and the Company hereby agree as follows:

1. **Scope.** This Agreement applies to Company’s proposed deployment of an SPTD sharing system within the City’s jurisdictional boundaries. Nothing in this Agreement requires Company to deploy a particular type of SPTD or to deploy SPTDs in a particular location.
2. **Definitions.** For purposes of this agreement, the following terms have the meanings provided.

Clear Vision Area: means that portion of a street corner lying within a triangular area formed by measuring back along each of the curb lines to a point forty feet from the intersection of said curb lines, and then connecting the points thus established with a third line.

Electric scooter: means a self-propelled device with:

- (i) at least two wheels in contact with the ground;
- (ii) a braking system capable of stopping the unit under typical operating conditions;
- (iii) an electric motor not exceeding 2,000 watts;
- (iv) either (A) handlebars and a deck design for a person to stand while operating the device; (B) handle bars and a seat designed for a person to sit, straddle, or stand while operating the device;

- (v) a design for the ability to be propelled by human power alone; and
- (vi) a maximum speed of 20 miles per hour on a paved level surface.

Shared Personal Transportation Device (SPTD): means an electric scooter, a bicycle or an electric assisted bicycle

Utilization Rate: means the number of rides per SPTD per day, calculated as a three month rolling average. Due to seasonality, ridership generated in the months of December, January, and February shall be excluded from Utilization Rate.

3. **Duration.** This Operating Agreement shall be effective until terminated.
4. **Maximum Number of SPTDs.** Because the potential impact of the deployment of a substantial number of SPTDs in the City is not known and to address the variety of competing needs for public space, Company shall begin operations with a fleet size of not more than 150 SPTDs.
5. **Fees.** As compensation for the use of the right-of-way for parking of SPTDs, Company shall pay City five hundred dollars per annum. Payments under this section will be made on an annual basis. This fee shall be in addition to, and not in lieu of, any business license or other applicable fee or charge.
6. **Operating Regulations.**
 - 6.1. **Identifying Number.** Each SPTD shall have a unique identifying number that is readily visible to a rider or any member of the public.
 - 6.2. **Contact Information.** Company shall provide easily visible contact information, including toll-free phone number and e-mail address on each SPTD for City employees and/or members of the public to make relocation requests or to report other issues with devices.
 - 6.3. **Adoption and/or Amendment of Regulations.** City may at any time and at City's sole discretion, adopt and/or amend operating regulations, parking guidelines and operations requirements if those amendments are uniform for all providers of SPTDs in the City.
7. **Deployment and Parking Guidelines.** Company acknowledges and understands the following rules for Company's deployment of SPTDs and where riders may park SPTDs. While Company is not responsible for the decisions of its customers in parking an SPTD at the end of a rental, however Company will provide notice to its customers of the following parking rules.
 - 7.1. **On-Street Parking.** SPTDs may be parked in on-street parking spaces where vehicular street parking is allowed. When parked on the street, SPTDs shall be placed as close to edge of the street as reasonably practicable. However, SPTDs shall not be parked on a street in a location where vehicle parking is limited to 15 minutes or less, in a clear vision area, or where parking is otherwise prohibited, such as in a no parking zone, adjacent to a red painted curb, or in an area subject to a neighborhood parking permit program.
 - 7.2. **Prohibited Parking Areas.** SPTDs may not be parked in any of the following locations:
 - 7.2.1. On any public sidewalk except for locations that are specifically designated

for the parking of SPTDs.

7.2.2. In any landscaped buffer strip (the area between the back of a street curb and a public sidewalk).

7.2.3. Within five feet of any of the following areas:

(A) Transit zones, including bus stops, shelters, passenger waiting areas and bus layover and staging zones, except at existing bicycle racks;

(B) Loading zones;

(C) Disabled parking zone;

(D) Curb ramps;

(E) Entryways; and

(F) Driveways.

7.2.4. In any location that would impede or interfere with the reasonable access to or from any building.

7.2.5. In the clear vision area of an intersection. or within 15 feet of a street corner pedestrian ramp.

7.2.6. In any location that would impede access to any fire hydrant, call box, or other emergency facility; bus bench or shelter; or utility pole or box.

7.2.7. On any other City-owned property except in areas where parking by vehicles or bicycles is allowed or where express written permission is given by the City.

7.2.8. SPTDs shall not be parked on property owned by any other person or entity unless permission has been given by the owner/lessee of such property.

7.3. **Night Operation.** Company shall not allow SPTDs to be operated in the City thirty minutes after sunset or thirty minutes before sunrise, unless the SPTD is equipped with a functional headlight and rear light.

8. Operations.

8.1. **Customer Service Line.** Company shall maintain a 24-hour customer service phone number for customers to report safety concerns, complaints, or to ask questions.

8.2. **Education.** Company shall provide education to SPTD riders on the City's existing rules and regulations, safe and courteous riding, and proper parking.

8.3. **Repairs.** If a safety or maintenance issue is reported for a specific device, that SPTD shall be made unavailable to riders and shall be removed within the timeframes provided herein. Company shall repair any inoperable or unsafe SPTD before it is put back into service.

8.4. **Relocation and Removal of SPTDs.** Company shall respond to requests for rebalancing, reports of incorrectly parked SPTDs, or reports of unsafe/inoperable SPTDs by relocating, re-parking, or removing the SPTDs, as appropriate.

8.5. **Removal During Winter Storms.** Company shall make a reasonable effort to remove all SPTDs from the right-of-way during times that a winter storm warning or winter weather advisory is in effect for the Springville, Utah area when issued by the National Weather Service and immediately following any storm in which three or more inches of snow has accumulated in the City. The City shall not be responsible for damage to any

scooter left in the right-of-way that is caused by snow plows, application of salt (or other de-icing agents) to the right-of-way, or the moving and piling of snow.

8.6. Notice to be Provided to Riders. Company shall provide notice to all riders through a mobile or web application that:

8.7.1. SPTDs are to be primarily ridden on streets, and where available, in bike lanes and bike paths;

8.7.2. SPTDs are to stay to the right of street lanes and, where bike lanes are available, SPTDs should be operated in the bike lane and to offer the right of way to bicycles on bike lanes and bike paths;

8.7.3. Electric scooters may not be operated **at a speed greater than 15 miles per hour**;

8.7.4. Riders shall yield to pedestrians;

8.7.5. Helmets are strongly recommended for all riders;

8.7.6. SPTDs are to be operated in accordance with rules applicable to pedestrians when crossing through crosswalks when vehicular traffic does not have the right of way;

8.7.7. Parking is prohibited on City sidewalks and the other areas listed in Section 8.2; and

8.7.8. SPTDs must be parked in an upright position.

8.7. Cooperation. Company will collaborate with City to address areas where SPTDs are observed to routinely either be in violation of any term of this Agreement or to where demand for SPTDs shows that additional operational changes may be needed.

8.8. No Rentals to Individuals Under 18. Company shall not knowingly rent or allow any of its electric scooters to be operated by a person under the age of 18 years.

9. Data Sharing. Upon request, Company shall provide City with anonymized fleet and ride activity data for completed trips starting or ending within City on an SPTD owned by Company or of any person or company controlled by, controlling, or under common control with Company, provided that, to ensure individual privacy the trip data:

9.1. Is provided via an application programming interface, subject to Company's license agreement for such interface, in compliance with a national data format specification;

9.2. Shall be treated as trade secret and proprietary business information, and may not be shared to third parties without Company's consent, and may not be treated as owned by City; and

9.3. Shall be considered private information, and, pursuant to Utah Code section 41-6a-1115, may not be disclosed under Title 63G, Chapter 2, Government Records Access and Management Act, pursuant to a public records request received by City without prior aggregation or obfuscation to protect individual privacy.

10. Contact Information. The official addresses for providing notice to each party is as follows, and may be changed at any time by providing notice to the other party:

Company:
Superpedestrian, Inc.
84 Hamilton Street
Cambridge, MA 02139
legal@superpedestrian.com

City:
City of Springville
Attn City Administrator
110 South Main
Springville, Utah 84663

The parties intend that much of the coordination and implementation of the terms of this Agreement will not require official notice. Contact information for such matters are as follows:

Company:
Ben LaRocco 614-517-4543
Director of Government Partnerships
ben.larocco@superpedestrian.com

Sharon Zhang 909-618-3753
Government Partnerships Manager
sharonz@superpedestrian.com

City:
Troy Fitzgerald 801-491-7850
City Administrator
tfitzgerald@springville.org

Brad Stapley 801-489-2711
Public Works Director
bstaplev@springville.org

11. **Amendments.** No oral modifications or amendments to this Agreement shall be effective, but this Agreement may be modified or amended by written agreement executed by both parties.

12. **Relationship of Parties.** This Agreement does not create any joint venture, partnership, undertaking or business arrangement between the parties hereto, nor any rights or benefits to a third party.

13. **Termination or Suspension.** Either party may terminate this agreement for any reason, or for no reason, **upon ninety (90) days of written notice at any time.** The parties acknowledge and agree that one of the purposes of this ninety day termination provision is to allow the City to terminate or amend this agreement and/or to enter into a new agreement with Company in order to address issues that were not contemplated or adequately addressed in this Operating Agreement or to modify terms that the City subsequently determines need to be adjusted based on additional knowledge and experience gained by the City related to the operation and regulation of SPTDs. The City may also terminate or suspend Company's use of the City right-of-way at any time for

Company's failure to comply with any of the terms of this Agreement or for failure to comply with any applicable regulations adopted by the City pertaining to the operation of SPTDs in the City.

14. **Indemnification.** Company agrees to indemnify and hold the City harmless from and against any demand, claim, action, damages or loss of any type arising or resulting from the Company's operation of a Shared Personal Transportation Device business in the City except to the extent that such demands, claims, actions, damages, or losses are caused by the City's (or its employees') own negligence or willful misconduct. Other than the foregoing indemnification obligations, to the maximum extent permitted by law in no event will either party be liable to the other party for any indirect, incidental, special, exemplary or consequential damages, including lost profits or loss of goodwill, even if such party has been advised of the possibility of such loss.

15. **Insurance.**

15.1. **Types.** Prior to commencing operations in the City pursuant to this Agreement, the Company shall furnish to the City evidence that it has insurance coverage meeting the following requirements:

15.1.1. **Commercial General Liability.** Commercial General Liability insurance coverage with a limit of no less than \$1,000,000.00 each occurrence and \$5,000,000 aggregate;

15.1.2. **Business Auto.** Business Auto insurance with coverage with no less than \$1,000,000.00 combined single limit per accident for bodily injury and property damage.

15.1.3. **Workers' Compensation and Employer's Liability.** Workers' Compensation insurance as required by the State of Utah and \$500,000.00 per accident for Employer's Liability.

15.1.4. **Umbrella or Excess Liability.** Umbrella or Excess Liability coverage with a limit of no less than \$5,000,000.00 each occurrence.

15.2. **Policy Provisions.** The policies shall contain, or be endorsed to contain, the following provisions:

15.2.1. **Additional Insured.** The City and its officers, officials, employees and volunteers shall be listed as additional insureds under the CGL and Business Auto policies. The coverage shall contain no special limitations on the scope of protection afforded to the City, its officers, officials, employees or volunteers.

15.2.2. **Primary Insurance.** Company's insurance coverage shall be primary insurance. Any insurance or self-insurance maintained by the City shall be excess of Company's insurance and shall not contribute with it.

15.2.3. **Reporting.** Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the City, its officers, employees or volunteers.

15.2.4. **Separate Application.** Company's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

15.2.5. **Waiver of Subrogation.** The insurers shall waive, in writing, all rights of subrogation against the City, its officers, officials, employees and volunteers for losses arising from Company's actions in performing (or failing to perform).

15.2.6. **Cancellation.** Each insurance policy required shall be endorsed to state that coverage shall not be suspended, voided, canceled, or reduced in coverage or in limits, except after thirty (30) days' prior written notice by certified mail, return receipt requested,

has been given to the City. If required insurance lapses, the City shall have the option of:

15.2.6.1. Purchasing the insurance on behalf of Company and deducting the insurance costs from the amount owed to Company; or

15.2.6.2. Terminating this Agreement.

15.2.7. **Best's Rating.** Each insurer shall have a Best's rating of A-: VII or better. Insurers must maintain the A-: VII or better rating for the entire term of the Project.

15.3. **Certificates of Insurance.** Company shall provide the City with certificates of insurance and with original endorsements effecting coverage required. The certificates and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf. All certificates and endorsements shall be received and approved by the City before work commences. The City reserves the right to require complete, certified copies of all required insurance policies, at any time

16. **Waiver.** City's decision or failure to insist upon strict performance of any provision of this Agreement on one or more occasions shall not constitute a waiver of such provision by the City, nor shall the City relinquish any rights it may have under this Agreement to require performance of such conditions in the future.

17. **No Limitation on Exercise of Police Power.** Nothing in this Agreement shall limit the future exercise of the police power by the City in enacting zoning, subdivision, development, transportation, environmental, open space, and related land use plans, policies, ordinances and regulations after the date of this Agreement.

18. **Assignment.** This Agreement may not be transferred or assigned without the prior written consent of the City which consent shall not be unreasonably withheld; provided, however, that Company may assign its interest to its parent company, any subsidiary or affiliate or to any successor-in-interest or entity acquiring fifty-one percent (51%) or more of its stock or assets.

19. **Severability.** Should any portion of this Agreement for any reason be declared invalid or unenforceable, the invalidity or unenforceability of such portion shall not affect the validity of any of the remaining portions and the same shall be deemed in full force and effect as if this Agreement had been executed with the invalid portions eliminated.

20. **Utah Law/Venue.** This Agreement shall be governed by and interpreted pursuant to Utah law. Any action brought in connection with this Agreement shall be in state court in Utah or in the Federal District Court for the District of Utah.

21. **No Presumption.** This Agreement shall be interpreted and construed only by the contents hereof and there shall be no presumption or standard of construction in favor of or against either City or Company. Each Party represents and warrants to the other Party that it has been represented by, and has had the opportunity to consult with, legal counsel in connection with the review, negotiation and execution of this Agreement.

22. **Lawful Agreement.** The parties represent that each of them has lawfully entered into this Agreement, having complied with all relevant statutes, ordinances, resolutions, bylaws, and other legal requirements applicable to their operation. The parties further represent that each of them has authority to enter into this Agreement and that the individuals signing this Agreement on behalf of

each party have authority to bind the party represented by the signing individual.

23. **Incorporation of Recitals.** The Recitals to this Agreement are incorporated by reference into the Covenants section of this Agreement as if fully set forth herein.

24. **Entire Agreement.** This Agreement constitutes the entire agreement, and supersedes all prior negotiations, understandings or agreements (oral or written), between the parties concerning the subject matter of this Agreement.

SIGNED and ENTERED INTO this _____ day of _____, 2021.

City of Springville, by:

Richard J. Child, Mayor

ATTEST: _____
Kim Crane, City Recorder

Superpedestrian, Inc.
By:

Name and Title

STATE OF UTAH)
 :SS.
COUNTY OF UTAH)

The foregoing instrument was acknowledged before me this _____ day of _____2021, by _____ as _____ of Superpedestrian, Inc., who acknowledged that he/she signed this Agreement on behalf of Superpedestrian, Inc.



STAFF REPORT

DATE: June 8, 2021, 2021

TO: Honorable Mayor and City Council

FROM: Josh Yost

SUBJECT: Kevin Larsen requesting a Zone Map Amendment to apply the Materials Processing and Storage (MPS) Overlay to the property located at 1838 South State Street, currently located in the Light Industrial Manufacturing (LIM) Zone.

RECOMMENDED MOTION

Motion to deny the application for a Zone Map Amendment to apply the Materials Processing and Storage (MPS) Overlay to the property located at 1838 South State Street.

SUMMARY OF ISSUES/FOCUS OF ACTION

Does the proposed zone map amendment adhere to the General Plan and further the orderly development of the city?

BACKGROUND

Mr. Larsen has received approval to construct a 25,200 square foot warehouse building on the subject property, adjacent to State Street. Three additional warehouse buildings are proposed, proceeding westward from the first building. In April 2020, Mr. Larsen applied for the requested zone map amendment. In April and May, the applicant was permitted to bring equipment to the site to process existing demolition debris as part of an approved land disturbance permit. On January 11, 2021, Mr. Larsen informed the Community Development Department that a crusher would again be brought to the site for five to ten days to crush existing asphalt on the site. On January 26, Mr. Larsen provided notice that the asphalt crushing had been completed and the equipment moved from the site.

Through a series of miscommunications and failures to follow up on the process, Mr. Yost did not move the application for zone map amendment forward through the approval process. Recent discussion with Mr. Larsen has clarified that no permanent crushing operations are proposed to be conducted on the site, and that the only materials processing on site would be to provide material for the on-site construction. The majority of Mr. Larsen's desired materials processing activities should be able to be accommodated as part of site preparation and construction.

DISCUSSION

The current General Plan designation for the site and adjacent properties is Industrial Manufacturing. With the recent advancement of the planned 1600 South I-15 interchange project, the character of this area is poised to shift. Due to these factors and others, the City Council has directed staff to undertake a comprehensive planning process for the area. The subject property is located within the boundary of this area and a consultant has been selected to advance the planning process. The subject property is the largest parcel within the eastern part of this area. While the property could generally meet the criteria for establishment of a Materials Processing and Storage use if the council chose to apply the overlay, the current planning process may suggest a substantially different future land use. As a result, staff recommends that the council exercise its legislative discretion to deny the zone map amendment application. A denial of this application protects future land use planning options in consideration of the current planning study. Additionally, as the applicant has clarified that no permanent crushing operation is proposed to be conducted on the site beyond that needed as part of approved site work, a zone map amendment is neither warranted or necessary.

PLANNING COMMISSION REVIEW

The Planning Commission considered the application on April 13

COMMISSION ACTION:

The Planning Commission moved to recommend denial.

Commission Vote

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>
Genevieve Baker	X	
Karen Ellingson	X	
Michael Farrer	X	
Kay Heaps	X	
Brad Mertz	X	
Rod Parker	X	
Frank Young	X	

ALTERNATIVES

Attachments

1. Planning Commission Staff Report
2. Planning Commission Minutes

RE: Kevin Larsen requesting a Zone Map Amendment to apply the Materials Processing and Storage (MPS) Overlay to the property located at 1838 South State Street, currently located in the Light Industrial Manufacturing (LIM) Zone.

Petitioner: Kevin Larsen

Summary of Issues

Does the proposed zone map amendment adhere to the General Plan and further the orderly development of the city?

Background

Mr. Larsen has received approval to construct a 25,200 square foot warehouse building on the subject property, adjacent to State Street. Three additional warehouse buildings are proposed, proceeding westward from the first building. In April 2020, Mr. Larsen applied for the requested zone map amendment. In April and May, the applicant was permitted to bring equipment to the site to process existing demolition debris as part of an approved land disturbance permit. On January 11, 2021, Mr. Larsen informed the Community Development Department that a crusher would again be brought to the site for five to ten days to crush existing asphalt on the site. On January 26, Mr. Larsen provided notice that the asphalt crushing had been completed and the equipment moved from the site.

Through a series of miscommunications and failures to follow up on the process, Mr. Yost did not move the application for zone map amendment forward through the approval process. Recent discussion with Mr. Larsen has clarified that no permanent crushing operations are proposed to be conducted on the site, and that the only materials processing on site would be to provide material for the on-site construction. The majority of Mr. Larsen's desired materials processing activities should be able to be accommodated as part of site preparation and construction.

Analysis

The current General Plan designation for the site and adjacent properties is Industrial Manufacturing. With the advancement of the planned 1600 South I-15 interchange, the character of this area is poised to shift. Due to these factors and others, the City Council has directed staff to undertake a comprehensive planning process for the area. The subject property is located within the boundary of this area. A consultant is currently being selected to advance this planning process. The subject property is the largest parcel within the eastern part of this area. While the property currently generally meets the criteria for the application of the Materials Processing and Storage Overlay Zone, the anticipated changes to the area and the imminent planning effort may suggest a

substantially different future. Additionally, as the applicant has clarified that no permanent crushing operation is proposed to be conducted on the site beyond that needed as part of approved site work, a zone map amendment is neither warranted or necessary.



Site Map

Staff Recommendation

Based this direction and on recent discussion with the council about the risk of incompatible land uses being established in this area prior to the completion of the plan, staff asserts that applying the MPS Overlay to the subject property would hinder the orderly development of the city. No zone changes that would permit a more intensive industrial use in the area should be approved in order to preserve all future land use options that may arise out of the planning process for the subject property and surrounding planning area. As this item requires legislative approval, staff recommends that the Planning Commission forward to the City Council a recommendation of denial and that the City Council exercise its legislative discretion to deny this application.

Recommended Motion

Move to recommend denial of the Zone Map Amendment to apply the Materials Processing and Storage (MPS) Overlay to the property located at 1838 South State Street.



MINUTES
Planning Commission
Regular Session
Tuesday, April 27, 2021

IN ATTENDANCE

Commissioners Present: Chair Brad Mertz, Genevieve Baker, Frank Young, Karen Ellingson, Michael Farrer, Rod Parker and Kay Heaps

City Staff: Josh Yost, Community Development Director
Laura Thompson, City Planner
John Penrod, City Attorney
Heather Bakker, Executive Assistant

CALL TO ORDER

Chair Mertz called the meeting to order at 7:00 p.m.

APPROVAL OF THE AGENDA

Commissioner Farrer moved to approve the agenda as written. Commissioner Parker seconded the motion. The vote to approve the agenda was unanimous.

APPROVAL OF THE MINUTES

April 13, 2021

Commissioner Baker moved to approve the April 13, 2021 meeting minutes. Commissioner Heaps seconded the motion. The vote to approve the meeting minutes was unanimous.

CONSENT AGENDA

- 1. Jerry Andersen seeking site plan/conditional use permit approval for Phase 2 of the Foxridge Plaza mixed-use development located at 560 South Main in the CC-Community Commercial Zone.*
- 2. Mike Camberlango seeking a recommendation of final approval for the Saddlebrook Estates Subdivision located in the area of 1162 West Center Street in the R1-10 Single-Family Residential Zone.*

Commissioner Ellingson moved to approve the Consent Agenda. Commissioner Baker seconded the motion. The vote to approve the Consent Agenda was unanimous.

LEGISLATIVE SESSION:

- 1. Kevin Larsen requesting a Zone Map Amendment to apply the Materials Processing and Storage (MPS) Overlay to the property located at 1838 South State Street, currently located in the Light Industrial Manufacturing (LIM) Zone.*

Director Yost presented. In January 2020, the MPS overlay zone was adopted. The site is owned by Western Paving. The zone was adopted in response to an initiative from the Council. We now have a better idea of the desires of the applicant. The General Plan for the area says it is Industrial Manufacturing. The current zone is LIM. Commissioner Heaps asked what the zoning is in the surrounding area. Director Yost said it is low peninsula residential zoning on the opposite side of Highway 51. There is also A-1, R1-10, R1-8, R1-15 and HC zoning surrounding the property currently. We anticipate a land-use shift due to the new interchange. The interchange project is moving forward due to the State allocating money to fund the complete project with a fully constructed interchange, an overpass over the main rail line and widening of 1600 South. We should see a completed first phase of the project in the next 5 years. Two finalist firms will be interviewed next week for a comprehensive small area plan that is 1200 acres that we are calling the 1600 South area plan. In the next two weeks, we will make a selection. We will wait to make zoning recommendations until those plans are made.

The applicant does not want to establish a commercial Materials Processing or Storage operation on the site. They are primarily looking to have the ability to process materials for their own use on the site for the development of their project as their phase of construction is ongoing. Staff feels that some of this can be accommodated through a land disturbance and SWPPP permits and plans. They are looking for more flexibility and for a longer term to bring unprocessed material from offsite onto the site to process it for their use. Commissioner Young asked what kind of material they would be crushing. Director Yost said asphalt and concrete. Some of the work they want to do falls under the normal course of construction activity and preparation of the site, we feel that we could make a compromise. Their primary purpose is the asphalt and crushing. With the imminent planning process for that area, we want to make sure the direction we go doesn't compromise our ability to make decisions or limit our options in the future. For those reasons, staff recommends the Planning Commission makes a recommendation of denial to the City Council.

Chair Mertz invited the petitioner to speak. Terry Larsen is the owner of the site in question now. He is not looking to open a commercial crushing operation there. Their property has a significant amount of concrete and debris that has been dumped there for years and years. We have to clean it up to make it usable property. We don't want to change the zoning on all of the property, because it may not be the best use for the property. We may crush one or two times a year. We got the stockpiling and stormwater permits and the other permits and the best way to comply with the City was to do the overlay.

Commissioner Parker said you are not bringing in additional materials. Mr. Larsen said yes, we would bring more in and crush what is there and what is brought in, to make it more cost-effective. Ten thousand tons of stockpile is all they would ever have on site. Commissioner Parker asked if the material leaves your site. Mr. Larsen said no, just

right there on our site. We will use it to make road base and structural fill. Our soils report calls for a substantial amount of structural fill. We will bring some material in and use what is on site. It's almost a 10-acre site we are looking to do off the road.

Commissioner Parker asked how long he anticipates the process to take. Mr. Larsen said if the economy stays good, we'll keep going. For right now, we will start on the first building and see how it goes. It will require 30-50,000 tons of product to do that building. That is a substantial amount of cleanup and a substantial amount of material being brought in. We do it all the time. We do a lot for Staker and Geneva. We do a lot of landfill cleanup.

Commissioner Heaps said that Mr. Larsen mentioned it may take a couple of times for 4-5 days. Mr. Larsen said it depends on how much is in the stockpile. The last time we were there for a week. That took the whole summer to stockpile. Commissioner Heaps said in terms of the actual crushing, maybe 4-5 days or a week or two. Mr. Larsen said a couple of weeks at the most. Commissioner Heaps asked where the crushing is taking place, is that anywhere that is within 1000 feet of a residence. Mr. Larsen said no. It would be down off the hill on the bottom. We have all of the permits with our crushers and have Air Quality Control permits. We are governed by MSHA and Air Quality Control. Commissioner Heaps asked about the dust and vapors. Mr. Larsen said if you don't do it right, it can get nasty. If you are complying with Air Quality Control, then it doesn't get out of control. We comply. If the wind is blowing that day, we don't crush that day. We have been doing it for a long time in a lot of different cities.

Commissioner Heaps asked what the material is going to be used for. Mr. Larsen said mostly for structural fill. Commissioner Heaps asked if they have determined with the structural engineers how much fill you would need. Mr. Larsen said no, not exactly. It is a guess from an excavator's standpoint. We estimate about 30-50,000 tons in the first phase, with 3 or 4 phases. Commissioner Heaps said you don't believe there is enough material on site to make that happen. Mr. Larsen said no. We would have to bring some in. We are not looking to make a mess and create a lot of traffic. We need to get the trash off the site. It is a process we will go through. We will provide resumes and recommendations from other areas we work on. We are good people.

Commissioner Farrer said that you mentioned you have done this type of use all over the area. He asked if you have to bring material in, why can't that be done outside of Springville and then bring the materials in. Mr. Larsen said that we go where the pile is. They are working on a pile of debris now in Ogden. There is a pile of debris here that needs to be taken care of. We will bring more selective material in. It won't become a garbage dump. We turn it into a good useable product. We do it all the time. Commissioner Parker said the question is why not crush it where it is at and then haul it in. Mr. Larsen said it is too expensive. You have to have a good area.

Commissioner Parker asked if noise pollution is a problem. Mr. Larsen said no. There are hours of operation that we can work in that we follow. Commissioner Parker asked if they have an environmental engineer that comes and checks on this. Mr. Larsen said yes and we have a SWPPP inspector. We want to have a good reputation. It follows us.

Chair Mertz said he mentioned a Conditional Use Permit, but the overlay was a better fit. Mr. Larson said we weren't advised. We were looking to see how we could be legal in

the City and felt this was the best way. This came down when COVID hit and communication was hard to get, so we went that direction because it seemed the best way to go. Commissioner Heaps asked what the smallest amount of material needed to set up the plant and make it work. Mr. Larsen said about 10,000 yards. Commissioner Heaps asked how many yards they have on-site currently. Mr. Larsen said he didn't know. There is not a lot stockpiled now. Recently, they crushed and it took a week to crush 7500 yards. He didn't think there were 2000 yards on the site now. They were working with someone else, but that is not going to work anymore. They want to work with the City. Mr. Yost is welcome to come and see the site. We can provide permitting from MSHA and Air Quality Control. We'll come in and crush for a couple of weeks and then we will be done. If it's windy, we don't run that day. Our Air Quality Control permits are too important to us to lose.

Commissioner Heaps asked what the difference in cost would be taking 1000 yards or less and taking it to another site and letting him crush it for you, vs bringing in the material. Mr. Larsen said that bringing in a crusher and doing it on-site would be about \$3.50-4.00 per ton to do, vs \$8.00 a ton from Jamie Evans. Mr. Larsen's partner said that we don't haul it. Commissioner Heaps asked how long the stockpile would have to sit there before it is crushed. Mr. Larsen said that it depends on how fast we are doing the project. We are going to be selective on what comes in. Commissioner Heaps said you are only going to do it until you get enough to do your buildings and you are done. Mr. Larsen said yes. Commissioner Heaps asked if they are going to haul any off-site. Mr. Larsen said no. Commissioner Heaps asked if they were going to sell it to anyone. Mr. Larsen said no, they need it all. Director Yost said if there is any additional clarification you need on our position on the operation of the temporary nature, we can clarify if that helps.

Chair Mertz invited Director Yost to the stand. He asked why the MSP overlay was created in the first place. Director Yost said because there was an operation occurring in the City that was not permitted and the City Council expressed to staff that they would like to find a way to create a zone to apply to that property to allow that use to continue. Chair Mertz said it was a zone for that particular area. Director Yost said correct. Chair Mertz said that in Director Yost's presentation, there is an avenue that we could find that would help this situation. Director Yost said to some degree. The reason the applicant is still here tonight asking for the overlay instead of withdrawing the application is because we are not able to commit to a carte blanche approval to continue crushing for years off and on while the buildings get built out. We are comfortable saying that while the site is being worked on, the material is already on-site needs to be processed it makes as much sense to us to bring in the equipment to do that if they can operate according to their permits instead of hauling it off-site. We don't feel that falls within the construction process to bring in a stockpile of material on-site and process it from off-site. We understand that it does create economies for the applicant in the construction process, but it is not something that we feel generally falls within the normal construction process. Director Yost communicated to them that we will not be able to commit to the more open-ended ability they were looking at. They were seeking to process material on the site. And if they want to continue to do that, they would need to get the MPS overlay applied so they would have the right to be able to do that. There is an overlap on what they want to do and what we can permit them to do. It doesn't get them everything they want, so they are here with the ask. Chair Mertz said that Director Yost's point is that applying this overlay, it extends that ability to do this for years. Director Yost said right,

and he doesn't want to impede the area by having this type of operation on the site. At this point the applicant doesn't intend to have a commercial business, but there is no guarantee that they wouldn't change their operational objectives or sell to another owner where the zone would give them the property right to do that operation as long as they met the requirements of the code and obtain a business license. It is not a door we want to push all the way open. Chair Mertz asked if they have crushed in the past. Director Yost said that is correct. That was done as represented to him with material that was taken from their site from excavation cleanup efforts and was done with notice to us and with clearance through their land disturbance permit and with supervision from the SWPPP officer. Chair Mertz asked if a permit was required for that or any type of conditional use. Director Yost said no, they have their land disturbance permit and these activities were conducted as part of that construction project.

Commissioner Baker asked in LIM, are they able to stockpile. Director Yost said no. Either the storage or processing of materials are both things that are provided for only by applying the overlay. Which is why we have continued compliance issues with other properties in the area for one or either of those activities. Commissioner Ellingson asked if we can we meet their needs through a permitting process. Director Yost said the question has been asked if other cities have temporary crushing permits and he hasn't done that research. So, he can't answer but could explore if directed to do so. Commissioner Young asked if an MOU would be better. Director Yost said the question is what is our ability to permit them to do under our code and is it something we can legally permit them to do. Attorney Penrod would be more suited to answer. Commissioner Ellingson asked that if we don't have a permit process in place, that meets their needs, the process would be a policy and code change. Director Yost answered that it would require some amendment to the code that would codify that process and that permit. At the moment, we feel that crushing material that is taken from the site itself as part of demolition or cleanup activities is part of the construction activity on the site. Anything beyond that, we can't make any commitments to. Commissioner Parker said your stance is that it is OK to crush anything that is in the ponds but you are not in agreement with bringing in additional material. Director Yost said that at this point, he can't commit to allowing that.

Chair Mertz asked John Penrod, City Attorney to the podium. Chair Mertz said that in the staff report, it says the property currently generally meets the criteria for the application of this overlay zone. Attorney Penrod said yes. Chair Mertz asked if it is a problem. Attorney Penrod said no. We are looking to rezone this with a different zone. The overlay is a zone. This body's job is to recommend to the City Council if it should be rezoned or not with the overlay. This property has not yet been zoned with the overlay. Commissioner Young said that we would like to wait for the 1600 South corridor study to come back. Attorney Penrod said that is something that Director Yost has said in his presentation. Commissioner Young asked if an MOU would work in this situation. Attorney Penrod said that in his opinion, Director Yost has gone as far as he can go with allowing someone to crush on their property. To bring materials in is beyond the ability to say that is just construction on the property. Director Yost has done all he can to work with the property owners with the ordinance as written.

Chair Mertz opened the Public Hearing at 7:43 p.m.

Tim Parker, lives within the current overlay, South of Mr. Larsen's property. He brought pictures to show the Commissioners and Staff. The overlay was done poorly in the first place. It was done for one person only. After they admitted they have done this for 12 years. As Mr. Larsen says, experience counts. As you look at the pictures, tell me how much experience 12 years made. Those pictures are of the excavator well within 1000 feet and the dust within 1000 feet of my property and that is what you will see with any crushing operation. The 1600 South overpass was talked about in the same work study as the overlay, so it was well known at the time that this was going to happen. It's nice to know this operation has been approved, but not enforced. He doesn't know if Mr. Larsen's would be enforced if it was granted. It has only been a year a half. My properties were included in the overlay against his wishes. Last time, he brought signatures of 60 people that didn't want the overlay in the first place. He asked if there were any questions. Chair Mertz said that we got your email.

Burl Shelley 2035 S State Street. Across the road from Mr. Larsen's operation. We have lived there 15 years and have redone our home. They have new windows, so it's pretty tight. But when they are crushing, it is so dusty that his wife has to dust every day. We had property in Littlefield, AZ and there was a rock-crushing plant across the river. We had to sell the property because the dust was so bad we couldn't live there. The ground would pound and vibrate. They did it 16 hours a day 6 days a week. So, we moved here and it is going to be just as close and the dust is going to be just as bad. He is opposed to it because of noise and dust. His neighbor Joann Whiting, who was unable to attend tonight, was going to voice her opposition as well.

Suzanne Mertlich 412 N 600 E. She wonders if people have considered the traffic impact. We have a traffic problem here without the infrastructure and hope that is being looked at as well.

Burl Shelley added his concerns about traffic. Coming down State Street, will it create more traffic on the road.

Chair Mertz Commissioner Young moved to close the Public Hearing. Commissioner Parker seconded. The Public Hearing was closed at 7:49 p.m.

Mr. Larsen said he can appreciate what the residents are concerned about. We won't add additional traffic. As far as dust, there is dust when you are not doing it properly. We stopped when it was windy. He can't speak for the other operations that are crushing. Chair Mertz said you crushed on the property for a week in January 2021. He asked so did you crush all that was on the property then. Mr. Larsen said we did all the asphalt that was there. Chair Mertz said that there is material there that you chose not to crush at that time. Mr. Larsen said that we were on a different site and were going to participate with another property owner. We have never crushed on our site. We crushed on another property. Chair Mertz said he is talking about his site. Mr. Larsen said they have never crushed on their site. They crushed what they had on another property. Mr. Larsen said we understand the public and appreciate the concern. We are residents as well. We don't want a crushing manufacturing operation. Chair Mertz said the permits obtained in January were not for you. Mr. Larsen's partner said they were for us. They govern our stockpiling. It adds no more trucks than buying from a local pit and hauling it in.

Chair Mertz asked for discussion. Commissioner Young said he is in line with Staff. We let them crush what they have and then let the 1600 South report come in before we rezone. Commissioner Heaps agrees. Commissioner Baker says that zoning for a specific project is against our practices. Commissioner Young said when you do it right, there isn't a problem. Previously he has done a lot of this at the Geneva site and it wasn't a problem. Commissioner Baker said her concern is if we are going to apply an overlay, we want to make it best for the area and the city and future planning. Commissioner Ellingson said she doesn't want to do it for a temporary need. A permitting process for a temporary use would be worth looking at. Commissioner Farrer said he voted against the Materials Processing Overlay previously and his position hasn't changed.

Commissioner Baker moved to recommend denial of the zone map amendment to apply the Material Processing and Storage Overlay to the property located at 1838 S State Street. Commissioner Heaps seconded.

Chair Mertz called for a roll call vote:

Farrer - aye

Young - aye

Parker - aye

Mertz - aye

Baker - aye

Heaps - aye

Ellingson - aye

The vote for the motion of denial passed unanimously.

***2. Springville City seeking to amend Springville City Code Section 11-4-301
Land Use Matrix pertaining to Tobacco Specialty Businesses.***

Laura Thompson, City Planner, presented. This is a text amendment to our Land Use Matrix pertaining to Tobacco Specialty Businesses. Springville City currently has two. The City Council has had some citizen outcry and we wanted staff to look at where they are going, that could be more suitable for this type of use, specifically in gateway areas. Currently, they are listed in our general retail use, so they can go anywhere where general retail is allowed. State laws require distance requirements of 1000 feet from a community location, 600 feet from another retail tobacco specialty business, 600 feet for property used for or zoned for agricultural or residential use. It does limit a lot of areas in our commercial zoning. But there are areas where they can potentially go. We currently have one near Wal-Mart and in the former Stouffers Thrift Store. We are proposing they are allowed only in LIM zones. They would still have to follow those laws for the State distance requirements. Chair Mertz asked if those in place are grandfathered. Ms. Thompson said yes.

Commissioner Young asked if those distances are State law. Planner Thompson said yes, but we can make it more restrictive. Commissioner Heaps asked what is considered a community building. Planner Thompson said like a park, a public gathering area, school, etc. Commissioner Farrer asked if it would be conditional in the LIM. Planner Thompson said it would be permitted. The conditions are outlined by State law. Commissioner Heaps asked to see the map of zoning throughout the city. Commissioner Baker asked if there are sufficient areas that are undeveloped that they

could have a shop in LIM. That we are not limiting them to a place where they can go. Planner Thompson showed the zoning in the City and all the LIM available. Commissioner Baker said it is a lot. Commissioner Ellingson said the General Plan calls for the area just North of the creek to be residential. Planner Thompson said that is BP and HIM zoning. She doesn't think that is correct because of the floodplain in that area.

Chair Mertz opened the Public Hearing at 8:00 p.m.

Commissioner Farrer moved to close the Public Hearing. Commissioner Baker seconded. Chair Mertz closed the Public Hearing at 8:00 p.m.

Commissioner Young wants to increase the distance between stores to 1000 feet. Planner Thompson said anything down Main Street would be based on the State laws in place. Chair Mertz says 1000 feet across the board.

Commissioner Young moved to recommend approval to amend Springville City code Section 11-4-301 Land Use Matrix allowing retail tobacco specialty businesses in the L-IM Light Industrial Manufacturing zone changing the distances between retail shops to 1000 feet and changing the distance from property used or zoned for agricultural use or residential use to 1000 feet. Commissioner Parker seconded. The vote to approve the legislative item was unanimous.

ADMINISTRATIVE SESSION

No Items

Chair Mertz said there is a meeting on the trails tonight and asked Director Yost for an update. Director Yost said he is not directly involved with this. This is the second of their public process meetings. They will move forward to develop a program, recommendations, facility recommendations and Impact Fee Study that goes along with it. It is planned for presentation in September. Chair Mertz asked if that will come to Planning Commission. Director Yost said that he will ask Bradley Neel to come before the Planning Commission.

Commissioner Baker asked if we wanted to have the permitting process looked at to be adjusted to accommodate changes in building and construction, specifically related to that, would we look at that or the City Council. Director Yost said that you could ask us to look at the issue and bring something back to you. If you can clarify exactly what you are looking for. As the applicant mentioned, with their land disturbance permit they are allowed to do construction on the property. There is essentially an allowance to store material and process that material to some degree. Commissioner Baker asked if it was because of an indeterminant amount of time. Director Yost said yes and bringing unprocessed materials from off-site onto the site and stockpiling them prior to processing. We couldn't permit anything beyond processing the material that is taken from the site for reuse on the site. Chair Mertz said we have been through this agenda item so we don't want to open it back up. Commissioner Baker responded this is not as a rezoning, but as a permitting issue. Chair Mertz said that the City is equipped for that.

With nothing further to discuss, Commissioner Farrer moved to adjourn the meeting. Commissioner Young seconded the motion. Chair Mertz adjourned the meeting at 8:09 p.m.