



MINUTES

Planning Commission
Regular Session
Tuesday, May 11, 2021

IN ATTENDANCE

Commissioners: Genevieve Baker, Frank Young, Michael Farrer, Rod Parker and Kay Heaps

Commissioners Excused: Brad Mertz, Karen Ellingson

City Staff: Josh Yost, Community Development Director
Laura Thompson, City Planner
Heather Bakker, Executive Assistant

City Council: Matt Packard

CALL TO ORDER

Vice Chair Baker called the meeting to order at 7:00 p.m.

APPROVAL OF THE AGENDA

Commissioner Farrer moved to approve the agenda as written. Commissioner Young seconded the motion. The vote to approve the agenda was unanimous.

APPROVAL OF THE MINUTES

April 27, 2021

Commissioner Heaps moved to approve the April 27, 2021 meeting minutes with approved changes. Commissioner Parker seconded the motion. The vote to approve the meeting minutes was unanimous.

CONSENT AGENDA

- 1. Kristian Kallaker seeking site plan amendment approval for a storage shed located on the Lemon & Sage property located at 151 South Main in the TC-Town Center Zone.*
- 2. Eduardo Arevalo seeking approval of the Arevalo minor subdivision located at 165 N 400 E in the R1-5 Single-Family Residential Zone.*
- 3. Terra Springs, LLC seeking plat amendment approval for Springville Marketplace, Plat C located at 510 S 950 W in the CC-Community Commercial Zone.*

4. St. John Properties seeking Conditional Use Permit approval for Quick Fresh a food and packaging business to be located at 2388 W 500 N in the HC-Highway Commercial Zone.

Commissioner Young moved to approve the Consent Agenda. Commissioner Heaps seconded the motion. The vote to approve the Consent Agenda was unanimous.

LEGISLATIVE SESSION:

No Items

ADMINISTRATIVE SESSION

Appointment of Chair and Vice Chair

Director Yost explained that in response to an email from Commissioner Young, he looked into the rules of order and checked on the bylaws. They state that we elect a Chair and a Vice Chair. It states the Chair would open the floor for nominations and anyone can nominate yourself or someone else. When there are no more nominations to be made, the Chair closes the nominations. If there is one nomination, you can vote by voice. If there are multiple people nominated, a ballot is handed out and you would write down the person you are voting for. Then Heather Bakker, Executive Assistant, will count and give the tallies.

Vice Chair Baker opened the floor for nominations for Chair.

Commissioner Parker nominated Kay Heaps as Chair.
Commissioner Baker nominate Brad Mertz as Chair.
Commissioner Young nominates Karen Ellingson as Chair.

Director Yost passed out ballots to the Commissioners for their vote.

Ms. Bakker read the tallies. The first vote was as follows: Kay Heaps - 2, Brad Mertz - 1, Karen Ellingson - 2. Commissioner Heaps said that he would withdraw and Commissioner Ellingson could be the Chair. Director Yost said that Commissioner Heaps can withdraw, but a second vote needs to be completed, due to the tie.

Ms. Bakker read the tallies. The second vote was as follows: Kay Heaps - 1, Brad Mertz - 0, Karen Ellingson - 4. The new Chair is Karen Ellingson.

Vice Chair Baker opened the floor for nominations for Vice Chair.

Commissioner Young nominated Kay Heaps
Commissioner Heaps nominated Genevieve Baker
Ms. Bakker read the tallies. The first vote was as follows: Kay Heaps - 2, Genevieve Baker - 3. Commissioner Baker is the new Vice Chair.

With nothing further to discuss, Commissioner Young moved to adjourn the meeting. Commissioner Parker seconded the motion.
Vice Chair Baker adjourned the meeting at 7:12 p.m.