

CLEARFIELD CITY COMMUNITY DEVELOPMENT AND RENEWAL AGENCY
MEETING MINUTES
7:00 P.M. POLICY SESSION

May 11, 2021

(This meeting was held following a City Council policy session.)

City Building
55 South State Street
Clearfield City, Utah

PRESIDING VIA
ZOOM MEETING:

Nike Peterson

Chair

PRESENT VIA
ZOOM MEETING:

Kent Bush

Director

Vern Phipps

Director

Tim Roper

Director

Mark Shepherd

Director

Karece Thompson

Director

STAFF PRESENT:

JJ Allen

City Manager

Summer Palmer

Assistant City Manager

Stuart Williams

City Attorney

Kelly Bennett

Police Chief

Adam Favero

Public Works Director

Eric Howes

Community Services Director

Curtis Dickson

Community Services Deputy Dir.

Spencer Brimley

Community Development Director

Brad McIlrath

Senior Planner

Lee Naylor

Accountant

Trevor Cahoon

Communications Coordinator

Wendy Page

Deputy Recorder

EXCUSED:

Nancy Dean

City Recorder

VISITORS PRESENT: Kathryn Murray

Chair Peterson called the meeting to order at 8:21 p.m.

APPROVAL OF THE MINUTES FROM THE JANUARY 12, 2021, POLICY SESSION AND
APRIL 13, 2021 WORK SESSION

Director Roper moved to approve the minutes from the January 12, 2021 policy session and April 13, 2021 work session, as written; and authorize the Chair's signature to any necessary documents, seconded by Director Thompson. The motion carried upon the following vote: Voting AYE – Directors Bush, Phipps, Roper, Shepherd, and Thompson. Voting NO – None.

ADOPTION OF THE TENTATIVE BUDGET FOR FISCAL YEAR 2022 AND SET A
PUBLIC HEARING FOR JUNE 8, 2021 TO RECEIVE PUBLIC INPUT ON THE BUDGET

Lee Naylor, accountant, stated staff had prepared a tentative budget for the CDRA for fiscal year 2022. He reviewed the tentative budget which had revenues budgeted at about \$2.5 million and transfers and expenditures of about \$2.17 million; thus, leaving a fund balance of \$323,479. He indicated staff recommended setting a public hearing to receive comments on the budget for June 8, 2021 at 7:00 p.m. and then consider its adoption.

Director Shepherd moved to adopt the CDRA tentative budget for fiscal year 2022 and set a public hearing on the budget for June 8, 2021 at 7:00 p.m., seconded by Director Thompson. The motion carried upon the following vote: Voting AYE – Directors Bush, Phipps, Roper, Shepherd, and Thompson. Voting NO – None.

There being no further business to come before the Community Development and Renewal Agency, **Director Bush moved to adjourn at 8:22 p.m., seconded by Director Shepherd. The motion carried upon the following vote: Voting AYE – Directors Bush, Phipps, Roper, Shepherd and Thompson. Voting NO – None.**

The City Council policy session minutes are in a separate location.

**APPROVED AND ADOPTED
This 8th day of May, 2021**

/s/Nike Peterson, Chair

ATTEST:

/s/Nancy R. Dean, Secretary

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield Community Development and Renewal Agency meeting held Tuesday, January 5, 2021.

/s/Nancy R. Dean, City Recorder