



CITY OF OREM  
CITY COUNCIL MEETING  
56 North State Street, Orem, Utah  
June 15, 2021

*This meeting may be held electronically  
to allow a Councilmember to participate.*

3:00 P.M. WORK SESSION - CITY COUNCIL CHAMBERS

**DISCUSSION - North Utah Valley Animal Shelter (30 min)**

Discussion

*Presenter: Tug Gettling, NUVAS Manager*

**PRESENTATION - Bridal Veil Falls Park Study (30 min)**

Presentation of a potential state park at Bridal Veil Falls

*Presenter: Kathy Wheadon, Managing Principal of CRCA*

**DISCUSSION - Proposed amendments to Sections 22-24-5(F) and 22-24-5(H) pertaining to design standards and parking standards of the North Village District (NVD) Zone (30 min)**

Review and Discuss

*Presenter: Jason Bench, Planning Division Manager*

**DISCUSSION - Sunset Heights Residential Parking Permit Program (10 min)**

Discussion of creation of a Residential Parking Permit Program

*Presenter: Lieutenant Michael Paraskeva, Orem Police Department*

**DISCUSSION - State Drought Declaration (30 min)**

Discussion of State Drought Declaration

*Presenter: Chris Tschirki, Public Works Director and Marc Sanderson, Orem Fire Chief*

[EO 2021-June water conservation \(1\).pdf](#)

[060821.PR.Drought order \(1\).pdf](#)

**DISCUSSION - Mayor Pro Tem assignment July through December 2021 (5 min)**

Mayor and Council will discuss the Mayor Pro Tem assignment to serve July through December 2021

*Presenter: Mayor Brunst*

[2010-Current -- MAYOR PRO TEM.pdf](#)

1. AGENDA REVIEW & PREVIEW OF UPCOMING AGENDA ITEMS

The City Council will review the items on the agenda.

2. CITY COUNCIL REPORTS (BOARDS & COMMISSIONS, NEW BUSINESS, ETC.)

This is an opportunity for members of the City Council to raise issues of information or concern.

Presenter: Terry Peterson

6:00 P.M. REGULAR SESSION - COUNCIL CHAMBERS

3. CALL TO ORDER

4. INVOCATION/INSPIRATIONAL THOUGHT: DAVE SPENCER

5. PLEDGE OF ALLEGIANCE: DAVE SPENCER

6. MAYOR'S REPORT/ITEMS REFERRED BY COUNCIL

7. PERSONAL APPEARANCES – 15 MINUTES

Time has been set aside for the public to express their ideas, concerns, and comments on items not scheduled as public hearings on the agenda. Those wishing to speak are encouraged to show respect for those who serve the city. Comments should focus on issues concerning the city. Those wishing to speak should have signed in before the beginning of the meeting. (Please limit your comments to 3 minutes or less.)

8. CONSENT ITEMS

**8.1. APPROVAL OF MEETING MINUTES**

Minutes of City Council Meeting - May 25, 2021

[05.25.2021 ccmin-DRAFT.docx](#)

**8.2. ORDINANCE – Approving the Amounts to be Awarded to the CARE Grant Recipients for the 2021 CARE Granting Round**

The Deputy City Manager recommends the City Council, by ordinance, approve the amounts to be awarded to CARE grant recipients for the 2021 granting round.

[ORD - CARE 2021](#)

9. SCHEDULED ITEMS

**9.1. PUBLIC HEARING - Enterprise Fund Transfers**

The City Manager recommends the City Council, hold a public hearing to consider input from the residents regarding proposed transfers from enterprise funds to the general fund in the FY 2021-2022 budget and move to approve the transfers.

*Presenter: Brandon Nelson, Finance Director*

[Enterprise Fund Transfer Notice of Public Hearing.docx](#)

**9.2. PUBLIC HEARING / ORDINANCE - Adopt the City of Orem Fiscal Year 2021-2022 Budget**

The City Manager recommends the City Council, by ordinance, approve and adopt the Fiscal Year 2021-2022 Budget, adopt the compensation programs, adopt the fees and charges schedule, set the property tax, franchise tax, municipal energy sales and use tax, telecommunications license tax, transient room tax, and E-911 fee rates.

*Presenter: Brandon Nelson, Finance Director*

[ORD - Final Budget - City - FY 2022.docx](#)

[Budget - Tentative Budget - FY 2022.pdf](#)

10. COMMUNICATION ITEMS

11. CITY MANAGER INFORMATION ITEMS

This is an opportunity for the City Manager to provide information to the City Council. These items are for information and do not require action by the City Council.

12. ADJOURN TO A MEETING OF THE OREM REDEVELOPMENT AGENCY (RDA)

13. RDA CONSENT ITEMS

**13.1. APPROVAL OF MEETING MINUTES**

Meeting Minutes of the Orem Redevelopment Agency - May 11, 2021

[05.11.2021-RDAmin--DRAFT.docx](#)

14. RDA SCHEDULED ITEMS

**14.1. PUBLIC HEARING / RESOLUTION - Adopting the Redevelopment Agency of the City of Orem (RDA) Fiscal Year 2021-2022 Budget**

The Chief Executive Officer of the Redevelopment Agency of the City of Orem (RDA) recommends the Board of Directors, hold a public hearing and by resolution, approve and adopt the Fiscal Year 2021-2022 Budget and amend the Fiscal Year 2020-2021 Budget.

*Presenter: Brandon Nelson, Finance Director*

[Budget - FY 2022 - RDA - Tentative.pdf](#)

[RES--Final Budget--RDA--2022 - With Amendment.docx](#)

15. ADJOURN TO A MEETING OF THE OREM SPECIAL SERVICE LIGHTING DISTRICT (SSLD)

16. SSLD CONSENT ITEMS

**16.1. APPROVAL OF MEETING MINUTES**

Minutes of the Orem Special Service Lighting District - May 11, 2021

[05.11.2021.SSLDmin DRAFT.docx](#)

17. SSLD SCHEDULED ITEMS

**17.1. PUBLIC HEARING / RESOLUTION - Adopting Fiscal Year 2021-2022 Special Service**

**Lighting District of Orem (SSLD) Budget**

The Executive Director recommends the Special Service Lighting District of Orem (SSLD) Board hold a public hearing then by resolution adopt the Fiscal Year 2021-2022 Budget.

*Presenter: Brandon Nelson, Finance Director*

[Budget - FY 2022 - SSLD - Tentative.pdf](#)

[RES--Final Budget--SSLD--2022.docx](#)

18. ADJOURN

**THE PUBLIC IS INVITED TO PARTICIPATE IN ALL CITY COUNCIL MEETINGS.**

**If you need a special accommodation to participate in the City Council Meetings and Study Sessions,  
please call the City Recorder's Office at least 3 working days prior to the meeting.  
(Voice 801-229-7000)**

**This agenda is also available on the City's webpage at [orem.org](http://orem.org)**





Spencer J. Cox

Governor

## EXECUTIVE ORDER

2021-10

*Requiring Increased Water Conservation Due to Drought Conditions*

**WHEREAS**, 100% of the state is in drought and experiencing record high temperatures in June;

**WHEREAS**, the forecast predicts exceptionally poor to (potentially) worst-on-record water supply conditions this summer;

**WHEREAS**, a dry April was followed by an even drier May, with an average of 0.3 inches of precipitation accumulated in valley locations;

**WHEREAS**, a below-average statewide snowpack reached approximately 81% of normal and peaked 10 days early;

**WHEREAS**, soil moisture reached exceptionally low levels not previously seen since soil moisture monitoring began in 2006;

**WHEREAS**, these conditions have caused the streamflows around the state to remain below average;

**WHEREAS**, many of the reservoirs around the state that provide drinking and irrigation water are less than half of the capacity;

**WHEREAS**, these conditions were preceded by a record dry and near-record hot year in 2020;

**WHEREAS**, the United States Department of Agriculture currently has listed 28 primary and one contiguous county in Utah under the Secretarial Disaster Designation for drought;

**WHEREAS**, these extreme drought conditions are adversely and significantly impacting agribusiness and livestock production, as well as wildlife and natural habitats;

**WHEREAS**, increased recreation in dry vegetative conditions has contributed to an increased and prolonged threat of wildfire across the state;

**WHEREAS**, extreme drought conditions threaten access to safe, reliable drinking water from wells, streams, and reservoirs, and exacerbate water quality issues that affect recreational waters including an increase in harmful algal blooms;

**NOW, THEREFORE**, I, Spencer J. Cox, Governor of the State of Utah, hereby order the following for municipal and industrial water use:

1. As used in this Order:
  - a. “State facility” means a building or structure that is owned or controlled by the state or a state governmental entity.
  - b. “State facility” does not mean a building or structure that is owned or controlled exclusively by:
    - i. the legislative branch of the state;
    - ii. the judicial branch of the state;
    - iii. the Attorney General’s Office;
    - iv. the State Auditor’s Office;
    - v. the State Treasurer’s Office;
    - vi. the State Board of Education; or
    - vii. an independent entity as defined in Utah Code § 63E-1-102.
  - c. “State governmental entity” means any department, board, commission, institution, agency, or institution of higher education.
2. When feasible, a state governmental entity should not water landscapes at a state facility between 10 a.m. and 6 p.m.
3. A state governmental entity shall do the following at all state facilities:
  - a. Irrigate lawn areas only 2 times a week in Northern Utah and 3 times a week in Southern Utah
  - b. Prioritize irrigation as follows:
    1. Trees
    2. Shrubs
    3. Perennials
    4. Annuals
    5. Grass
  - c. Develop an implementation plan for updating irrigation technology with devices that are WaterSense certified and include rain and wind shutoff functions and soil moisture sensors;
  - d. Manually shut off systems during rain and wind events in areas without rain and wind sensors;
  - e. Audit and repair all landscape irrigation systems so they are operating at maximum efficiency;
  - f. Develop plans to replace inefficient plumbing fixtures with WaterSense certified low-flow fixtures;
  - g. Update facility-management technology to include metering for water-consuming processes related to irrigation, domestic, and mechanical systems;
  - h. Implement leak-detection and repair programs for both indoor and outdoor water use;
  - i. Conduct periodic checks of state facility restrooms, boiler rooms, etc., to ensure appliances are working at maximum efficiency;
  - j. Implement water efficient methods, technologies, and practices.
  - k. Check with the local water provider to follow restrictions in the local area.

I further ask all Utahns to join this call for conservation:

1. Cities and counties should:
  - a. Immediately consider implementing residential and commercial water restrictions for watering lawns during the current year and develop a supporting enforcement strategy;
  - b. Implement the same practices that are recommended for state facilities at city, county, and institutional buildings.
2. Municipal and industrial water suppliers and secondary systems should:
  - a. Implement water restrictions where appropriate.
  - b. Encourage efficient landscape watering.
  - c. Develop drought response plans.



- d. Notify customers in your system area of current water supply status and system plans.
3. Residential water users should follow best conservation practices:
  - a. Water at least one less time per week (average quarter-acre yard uses 3,000 gallons of water for each watering). Not to exceed lawn watering more than 2 times per week or no more than 3 times per week for Southern Utah.
  - b. Don't water when it's windy.
  - c. Don't water between 10 a.m.- 6 p.m. (Or 10 a.m.-8 p.m. in Southern Utah.)
  - d. Prioritize your watering to water the most valuable plants in your landscape first: Trees, shrubs, perennials, annuals then grass. Grass is resilient and will enter dormancy during times of drought and high temperatures and recover when conditions improve.
  - e. Mow your lawn higher. Set blades to 3-4 inches. Taller grass means deeper roots that can access water that is deeper in the soil. Tall grass also shades roots and soil to reduce evaporation loss.
  - f. Install a smart irrigation controller and receive a money-saving rebate. These devices connect to WiFi and access weather data and adjust the watering schedule to account for rain, temperature, humidity, UV index and even evapotranspiration. It connects to your phones so that you can control how often you water your landscape. UtahWaterSavers.com
  - g. Check with your local water provider to follow restrictions in your local water provider's jurisdiction.

This Order is effective immediately and shall remain in effect until otherwise modified, amended, rescinded, or superseded.



ATTEST:

IN WITNESS, WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the State of Utah. Done in Salt Lake City, Utah, on this, the 8th day of June, 2021.

A handwritten signature in black ink, appearing to read "Spencer J. Cox".

Spencer J. Cox  
Governor

A handwritten signature in black ink, appearing to read "Deidre M. Henderson".

Deidre M. Henderson  
Lieutenant Governor



STATE OF UTAH  
OFFICE OF THE GOVERNOR  
SALT LAKE CITY, UTAH  
84114-2220

SPENCER J. COX  
GOVERNOR

DEIDRE M. HENDERSON  
LIEUTENANT GOVERNOR

## NEWS RELEASE

June 8, 2021

Contact:

Rossina Lake

Office of the Governor

(385) 303-4383, [rlake@utah.gov](mailto:rlake@utah.gov)

### **Gov. Cox announces third drought executive order, fireworks ban on state lands**

SALT LAKE CITY (June 8, 2021) – Utah Gov. Spencer J. Cox issued another executive order further restricting water use at state facilities. He also announced a prohibition on fireworks for all state and unincorporated lands.

“All indicators show this could be the worst drought year on record,” Gov. Cox said. “Utah state government is leading the way by cutting back on water use at all state facilities, but all of us -- from private businesses to local governments to individuals -- need to conserve water now more than ever.”

Cox announced Executive Order 2021-10, which requires lawn watering at some state facilities to be reduced to two days per week. A previous order allowed three days per week.

He also announced that the State Forester and the Division of Forestry, Fire and State Lands issued an order banning fireworks on all state and unincorporated private lands. This order is effective today. The same goes for SITLA lands: No fireworks will be allowed on SITLA lands this summer.

Cox was joined by Utah Department of Agriculture and Food Commissioner Craig Butters, who described the effect the extreme drought is having on agribusiness, and Deputy Director for Division of Water Resources Candice Hasenyager, who discussed the impact on the state’s

waterways. Also attending were Lt. Gov. Deidre Henderson, Jamie Barnes, interim director of Forestry, Fire and State Lands, and Jeff Rassmussen, director of the Division of Parks and Recreation.

Watch the full news conference on [www.facebook.com/utgovernorcox/](https://www.facebook.com/utgovernorcox/).

Executive Order 2021-10 [here](#).

###

## MAYOR PRO TEM

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CITY OF OREM  
CITY COUNCIL MEETING  
56 North State Street Orem, Utah  
May 25, 2021

*This meeting was held electronically  
to allow Councilmembers and Staff to participate.*

## **3:00 P.M. WORK SESSION – CITY COUNCIL CONFERENCE ROOM**

CONDUCTING Mayor Richard F. Brunst

ELECTED OFFICIALS Jeff Lambson, Debby Lauret, Tom Macdonald, Terry Peterson, David Spencer, and Brent Sumner.

APPOINTED STAFF Jamie Davidson, City Manager; Brenn Bybee, Assistant City Manager; Steven Downs, Deputy City Manager; Heather Schriever, City Attorney; Steve Earl, Deputy City Attorney; Marc Sanderson, Fire Chief; Joshua Adams, Police Chief; Ryan Clark, Development Services Director; Charlene Crozier, Library Director; Chris Tschirki, Public Works Director; Brandon Nelson, Finance Director; Jason Bench, Planning Division Manager; and JoD'Ann Bates, City Recorder

**NOTE: The referenced report and presentation documents for each discussion may be viewed at [orem.org/meetings](http://www.orem.org/meetings) under “City Council Presentations.”**

### **DISCUSSION – CARE Deliberations**

Mr. Downs stated they have reviewed the CARE applicants and continued to present the following:

- City-Related Arts Applications:
  - Hale Center Theater Feasibility Study - \$35,000.
  - Performance Piano Library Hall - \$30,000.
  - Public Art (Arts Council) - \$25,000.
  - Art Features @ SCERA Park - \$125,000.
- Recreation Applications:
  - Hillcrest Park - \$750,000.
  - Indoor Leisure Pool Upgrades - \$310,625.
  - SCERA Park Toddler Playground - \$125,000.
  - Co-sponsored Groups - \$30,000.

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1 Time was turned over to Mr. Lambson to discuss the mini and mid-major grants. Mr. Lambson  
2 indicated the applicants are like those in the past with 3 new applicants. After listening to all  
3 applicants, the CARE commission came to a total amount of \$80, 870 funding for grants.  
4 Discussion ensued regarding funding and where the funding would specifically go towards,  
5 possible more detailed proposals in the future and one time funding projects.  
6  
7

## 8 PRESENTATION – Annual Open Meeting and Ethics Training

9

10 Mrs. Schriever stated she feels the Land Use Training and information from Mr. Diehl is more  
11 important and will postpone her presentation to the next regularly scheduled City Council  
12 meeting.  
13  
14

## 15 PRESENTATION – Land Use Training

16

17 Mr. Earl stated the main issue is the two different roles of the council, being legislative and  
18 administrative. Legislative is when the Council is acting like legislators in making laws and  
19 passing ordinances. Those actions can include zoning actions on properties or amending text of  
20 zoning ordinance. Administrative capacity does not make a law but applies existing laws to a  
21 particular property. A site plan and conditional use application is an example of where the zone  
22 is already set by law and the approval of the site plan or conditional use permit is to decide if the  
23 application complies with the law or there are no detrimental impacts that cannot be mitigated.  
24 When it is legislative the council has a very broad discretion as to what is in the best interest of  
25 the community. Administrative actions the council has a narrower discretion based on the  
26 enforcement of the law or applying the law on already existing properties. He continued to state  
27 that sometimes there are difficulties when there are public concerns about current zones and laws  
28 that are already in place and if that law is appropriate for the area. Land use application are  
29 entitled to be approved as long as they comply with the current regulations.  
30

31 Discussion ensued regarding timelines with applications and changes in an existing laws and  
32 ordinances.  
33

34 Mr. Diehl of the Utah League of Cities and Towns addressed the Council regarding issues with  
35 land use currently happening around the state. He indicated various Orem staff members are  
36 actively involved with the League and work with others to put their principals in action. This  
37 year they had a large issue and because of Mr. Davidson and Mrs. Schriever's participation they  
38 were able to voice their concerns and the battle was won on the Senate floor. He indicated Orem  
39 is a place on the map that is often talked about and there are many conversations of the great  
40 things that are going on in Orem. He feels there are storm clouds with the legislature and  
41 residents with concerns of what the next 10 years hold. Stress is placed on the council from  
42 residents, property owners and developers and from state law makers trying to intercede in local  
43 decisions. He continued to discussion state bills that were in the legislature this year and stated  
44 they were able to fend off approximately 80% of the issues. He continued to indicate growth is  
45 one of the biggest concerns with issues of affordable housing and the shortage of housing units  
46 with the biggest key being the planning key. They feel there will be future legislative action to  
47 take some of the planning away from the local cities and they are working to help educate and  
48 work with those looking at that issue. The pull of housing is not unique to Orem it is happening



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all over the state. He concluded that he was not only here to talk he was there to ask what the League can do to help the city.

General discussion continued regarding how the state legislators can help the cities which include funding, supporting cities in allowing them to regulate their own cities without state mandates, impacts of high density and the city's willingness to help the League and participate in these conversations.

## Agenda Review & Preview of Upcoming Agenda Items

The City Council reviewed the evening's agenda. Discussion ensued regarding the scheduled items that would be considered.

## City Council Reports & City Manager Information Items

Mr. Davidson reviewed some informational items for the Council which included the following:

- The city has received a permit for their Summerfest activities.
- The city has met with Mr. Farley and an agreement has been signed for the tank, well and pumphouse site, and a first right of refusal for additional property.
- The State Transportation Commission formalized allocation for Geneva Road with \$20 million dollars and for 1600 North with \$35 million dollars.
- The Daily Herald recognized various locations as part of the "Best of Orem."
- He recognized Mayor Brunst and wished him a Happy Birthday

## **6:00 P.M. REGULAR SESSION – COUNCIL CHAMBERS**

### CONDUCTING

Mayor Richard F. Brunst

### ELECTED OFFICIALS

Jeff Lambson, Debby Lauret, Tom Macdonald, Terry Peterson, David Spencer, and Brent Sumner

### APPOINTED STAFF

Jamie Davidson, City Manager; Brenn Bybee, Assistant City Manager; Steven Downs, Deputy City Manager; Heather Schriever, City Attorney; Marc Sanderson, Fire Chief; Joshua Adams, Police Chief; Ryan Clark, Development Services Director; Charlene Crozier, Library Director; Chris Tschirki, Public Works Director; Brandon Nelson, Finance Director; Jason Bench, Planning Division Manager; Steve Earl, Deputy City Attorney; and JoD'Ann Bates, City Recorder.

### CALL TO ORDER

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Mayor Brunst called the meeting to order at 6:00 P.M.

## INVOCATION /

**INSPIRATIONAL THOUGHT** - McKayla Kreutzcamp, Miss Orem 1<sup>st</sup> Attendant

**PLEDGE OF ALLEGIANCE** - Nicole Clinger, Miss Orem Teen 2<sup>nd</sup> Attendant

## MAYOR'S REPORT/ITEMS REFERRED BY COUNCIL

### PRESENTATION – Summerfest Commission Annual Report

Ms. Mann stated their theme is “This is Where you Belong” and continued to reviewed the following:

- Mission
- Partners
- Advisory Committee
- Summerfest Staff
- Event Lineup
- 

### PRESENTATION – Women in Leadership Scholarship Presentation

Mrs. Rugg stated the City of Orem Administration has created a Women in Leadership Scholarship program. This year the city will award 8 employees as recipients of this program. Those employees are:

- Alexandra Morgan, Police Department
- Amy Peterson, City Mangers Department
- Aubrey VanLeeuwen, Finance Department
- Julie Heckert, Library Department
- Katie Rossiter, Police Department
- McKell Hadlock, Police Department
- Sydney McGagin, Police Department
- Tara Calancea, Police Department

### PRESENTATION – Miss Orem 2020-2021

Mayor Brunst recognized the new 2020-2021 Miss Orem Royalty and Miss Outstanding Teen Royalty. Ms. Miller and Ms. Spence introduced the following:

- Orem Miss Royalty:
  - 2<sup>nd</sup> Attendant; Haley Johnson
  - 3<sup>rd</sup> Attendant; Abby Rindlisbacher
  - 1<sup>st</sup> Attendant; McKayla Kreutzcamp
  - Miss Orem; Claire Inouye
- Miss Orem Outstanding Teen Royalty:
  - Miss Teen; Dani Frost
  - 1<sup>st</sup> Attendant: Samantha Drew

- 2<sup>nd</sup> Attendant: Nicole Clinger

## PRESENTATION – State Championships

Mayor Brunst introduced coach Andy Jacobs of the Orem High School 2021 5A Boys Track Team State Champions. Mr. Jacobs stated he feels this is the strongest team they have had at Orem High School. They scored in 18 of 19 events. He states what he was most impressed with was during the pandemic they could have given up, but they continued to work hard, trained strong and came back this year for a championship.

## **PERSONAL APPEARANCES**

Time was allotted for the public to express their ideas, concerns, and comments on items not scheduled as public hearings on the agenda. Those wishing to speak should have signed in prior to the meeting, and comments were limited to three minutes or less.

John Barrick stated he wanted to talk about the North Village District zoning issue. He indicated the zone is encouraging smaller scale development and feels that a 70-foot-tall 6 story building next to residential is not a small-scale development and does not meet the purpose of the zone. He is requesting the parking requirement be increased to not burden already crowded streets. He indicated the developer had only met with them twice. One meeting in November which was canceled and the second one in April and have not heard from them since. He asked the council to please consider Orem neighborhoods as their first responsibility.

Stephanie Visnaw stated she appreciates being able to voice her opinions in person and the council members that have listened to her regarding the current issues. She is frustrated in being able to reach city staff and in having their concerns addressed. The North Village District is in need of zoning changes and feels viable solutions can be met. Residents have tried to have open dialogue several months ago and they felt shut down. Now there is an application submitted and they feel an open dialogue is needed to move forward and the ability to make adjustments.

David Goodsell stated he appreciated the ability to present his concerns. He feels this is an important issue due to an experience he recently had in the area of State Street and 1830 North. Due to several cars being parked on the road in front of residences, a car did not see him coming when trying to turn across traffic and they nearly collided. He feels that if the application proceeds this type of incident will be more prevalent. They knew when they moved there the apple orchards would eventually be gone. They have since gained new neighbors and friends, but never thought it would get to the point of high density and high rises. He asks the council to honor the neighborhood traditions and put family values ahead of personal gain and the mighty dollar.

LaNae Millett stated she appreciates the Council meeting, listening, and trying to understand the residents in the 1600 North area. She stated the State Street Master Plan is for State Street not for properties next to homes. The Edge Zone is immediately adjacent to their homes. This zone has no height restrictions, setbacks still allow for a 60-foot building to be build within 60 feet of homes and she does not feel this is an appropriate zoning for an area around residential homes. She

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concluded they request a change be made to the Edge Zone and the North Village District to zoning that is reflective of a small-scale commercial with a height limitation of 35 feet.

Jeremy Beckham stated he was wanting to follow up on an issue with the animal shelter that Orem contracts with to provide animal shelter services. This facility is one of the very last shelters that uses the gas chamber, most all have changed to an injection process. He continued to explain the side effects of the gas chamber on the animals and feels to have a humane shelter this needs to change. He is asking the city to review their contract and suggest a change.

Ashley Painter Morales stated she would like to urge the Council to pass a resolution to have the animal shelter to remove the gas chambers in their facility. The animals do not have a voice, so she is speaking for them.

Krystal Gates stated the City of Orem contracts with NUVAS, which continues to use the gas chambers. She feels this is inhumane and urges the council to pass a resolution to require NUVAS remove their gas chambers and change to an injection process. She concluded that it is more expensive to have a gas chamber than to use the lethal injections.

## CONSENT ITEMS

- APPROVAL OF MEETING MINUTES
  - Minutes of City Council Meeting – May 11, 2021
- CITY MANAGER’S APPOINTMENT
  - Appointment of Bryce Merrill – Recreation Department Director
- APPOINTMENTS TO BOARDS AND COMMISSIONS
  - Appointment of Carol Walker to the Recreation Advisory Commission
- ORDINANCE – Water Code Update

**Mayor Brunst moved** to approve the Consent Agenda as listed. **Mr. Macdonald seconded** the motion. Those voting aye: Richard F. Brunst, Jeff Lambson, Debby Lauret, Tom Macdonald, Terry Peterson, David Spencer, and Brent Sumner. The motion **passed**.

Jody Bates, City Recorder administered the Oath of Office for Bryce Merrill.

## SCHEDULES ITEMS

PUBLIC HEARING / RESOLUTION - The City will receive Public Comment on the Community Development Block Grant (CDBG) Projected Use of Funds for CARES ACT CDBG-CV funding and consider approval of a resolution for a substantial amendment to the 2019-2020 Annual Action Plan.

Mr. Ranson stated in response to the Coronavirus Pandemic (COVID-19), the U.S. Department of Housing and Urban Development Community Development Block Grant provided the City of Orem with a second CDBG allocation of \$287,940 to be used to prevent, prepare for, and respond to COVID-19. Due to HUD regulations for the funding, the City of Orem cannot access the second

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round of CDBG funding until project allocation totals the whole amount of \$287,940. The CDBG Advisory Commission recommends that the Orem City Council allocates funding from the previously allocated \$154,099.16 in second round CDBG-CV funding for public service projects to the following projects: \$100,000 to Topham's Tiny Tots to replace their HVAC and cooling system and \$4,485 to Recreation and Habilitation (RAH) for COVID related computer needs. The Commission would also like to recommend that the Orem City Council votes to re-allocate \$60,000 from the senior center renovation project that was approved in the first round of CDBG-CV funding and unused to four public service projects that have already been approved for second round CDBG-CV funding to help move these projects forward. These projects will include Centro Hispano, Sharon Park Elementary, Orem Junior High, and Community Action Services and Food Bank.

Mayor Brunst opened the public hearing at 6:49 pm.

Cheryl Adamson of RAH (Recreation and Habilitation) voiced her appreciation for the opportunity to receive these funds and how much they are needed during these times.

Hearing no further comments, Mayor Brunst closed the public hearing at 6:50 pm. and brought the item back to the Council for further discussion.

**Mayor Brunst moved**, to approve by Resolution approving the Community Development Block Grant (CDBG) Projected Use of Funds for CARES ACT CDBG-CV funding and substantial amendment to the 2019-2020 Annual Action Plan. **Mrs. Lauret seconded** the motion. Those voting aye: Richard F. Brunst, Jeff Lambson, Debby Lauret, Tom Macdonald, Terry Peterson, David Spencer and Brent Sumner. The motion **passed**.

PUBLIC HEARING / RESOLUTION - The City will receive public comment on the updated Community Development Block Grant (CDBG) Projected Use of Funds for Fiscal Year 2021-2022.

Mr. Ransom stated the U.S. Department of Housing and Urban Development has notified the City of Orem that it will be receiving an additional \$9,944.00 in Community Development Block Grant (CDBG) for FY 2021-2022 due to an error in formula calculations. The CDBG Advisory Commission recommends that the Orem City Council allocates the additional \$9,944.00 to the Sharon Park Playground replacement project.

Mayor Brunst opened the public hearing at 6:52 pm. Hearing no comments, he closed the public hearing and brought the item back to the Council for further discussion.

**Mayor Brunst moved**, to approve by Resolution the updated Community Development Block Grant (CDBG) Projected Use of Funds for Fiscal Year 2021-2022. **Mr. Lambson seconded** the motion. Those voting aye: Richard F. Brunst, Jeff Lambson, Debby Lauret, Tom Macdonald, Terry Peterson, David Spencer and Brent Sumner. The motion **passed**.

PUBLIC HEARING / ORDINANCE – Amend Article 22-5-3(A) and the zoning map of the City of Orem by changing the zone of approximately 0.21 acres from the R8 zone to

# DRAFT

1 the R7.5 zone at approximately 770 West 650 South; and amend Chapter 2 Land Use of  
2 the Orem General Plan by changing the designation on the land use map of  
3 approximately 0.21 acres from the LDR designation to the MDR designation at  
4 approximately 770 West 650 South.

5  
6 Mr. Bench stated the applicant requests the zone be changed from the R8 zone to the R7.5 zone.  
7 The property in questions was originally two lots. The properties were purchased together and  
8 sometime after merged into one lot. The owner is proposing to split the lot back into two lots for  
9 the purpose of constructing one additional home. The R8 zone requires a minimum of 80 feet of  
10 frontage. Based on the placement of the existing home the new lot does not meet the 80 foot  
11 requirement. Therefore, the applicant is requesting the rezone. The R7.5 zone requires a  
12 minimum frontage of 75 feet. The proposed lot would comply with this requirement with a lot  
13 width of 75.44 feet. The Orem General Plan designates this lot as Low-Density Residential  
14 (LDR). The R7.5 zone is classified in the general plan as Medium Density Residential.  
15 Therefore, the applicant is also requesting a General Plan amendment for his property to allow  
16 this rezone to occur. The applicant was required to hold a neighborhood meeting. Due to the  
17 current pandemic, the applicant held three neighborhood meetings each with limited attendance.  
18 A total of twelve individuals attended the meetings. Five of those attendees provided written  
19 input on the proposal. One was in favor of the change, a couple was in favor only if the proposed  
20 new lot was to be the only lot in the R7.5 zone, another couple was not in favor of the change.  
21 These comments are part of the report for your review.

22  
23 Mr. Fairbanks stated he is the applicant and indicated they did hold a neighborhood meeting and  
24 only had one neighbor voice a concern. This would still be a single-family residential zone and  
25 the additional lot would be sold as a typical vacant lot.

26  
27 Mayor Brunst opened the public hearing at 7:01 pm. Hearing no comments, he closed the public  
28 hearing and brought the item back to the Council for further discussion.

29  
30 **Mayor Brunst moved**, to approve by Ordinance the amendment of Article 22-5-3(A) and the  
31 zoning map of the City of Orem by changing the zone of approximately 0.21 acres from the R8  
32 zone to the R7.5 zone at approximately 770 West 650 South. **Mr. Spencer seconded the**  
33 **motion.** Those voting aye: Richard F. Brunst, Jeff Lambson, Debby Lauret, Tom Macdonald,  
34 Terry Peterson, David Spencer and Brent Sumner. The motion **passed**.

35  
36  
37 SITE PLAN / RESOLUTION – Site Plan approval of Swig University Parkway located  
38 at approximately 76 East University Parkway in the PD5 zone.

39  
40 Mr. Bench stated the applicant proposes to build a new commercial drive-thru soda shop on  
41 University Parkway. The new building will be 573 square feet location between El Pollo Loco  
42 and Chili's, adjacent to University Parkway in the PD5 zone.

43 The proposed building will meet the materials requirements of the PD5 zone. The materials for  
44 the building will be thin brick, simulated wood siding (fiber cement panels and CMU  
45 (Wainscot). The majority of the elevations will be the thin brick and the other materials will  
46 cover less than 50% of the elevations per the PD5 zone requirements.

47 Twenty-six parking stalls will be removed with the addition of the new building. This overall  
48 shopping center development requires a total of 1,059 parking stalls. The applicant has provided a

# DRAFT

1 revised parking plan showing 1,067 parking stalls which meets the minimum requirement. Any  
2 future development will be required to meet applicable parking requirements.

3 The applicant's landscape plan complies with all applicable PD5 zoning codes.

4 The City Council is the final approving authority for the site plan as required by the PD5 zone.

5  
6 General discussion ensued regarding the issue of the flow of traffic due to some areas that get  
7 backed up into other areas.

8  
9 **Mayor Brunst moved**, to approve by Resolution the Site Plan of Swig University Parkway  
10 located at approximately 76 East University Parkway in the PD5 zone. **Mrs. Lauret seconded**  
11 the motion. Those voting aye: Richard F. Brunst, Jeff Lambson, Debby Lauret, Tom Macdonald,  
12 Terry Peterson, David Spencer and Brent Sumner. The motion **passed**.

## 13 14 15 COMMUNICATION ITEMS

16 There were no additional communication items

## 17 18 19 CITY MANAGER INFORMATION ITEMS

20 The City Manager had no additional Information Items.

## 21 22 23 ADJOURNMENT

24 **Mr. Spencer moved** to adjourn. **Mr. Lambson seconded** the motion. Those voting aye: Richard  
25 F. Brunst, Jeff Lambson, Debby Lauret, Tom Macdonald, Terry Peterson, David Spencer, and  
26 Brent Sumner. The motion **passed**.

27  
28  
29 The meeting adjourned at 7:07 p.m.  
30  
31



## City Council Agenda Item Report

Meeting Date: June 15, 2021

Submitted by: Steven Downs

Submitting Department: City Manager' s Office

Item Type: Ordinance

Agenda Section:

---

### Subject:

ORDINANCE – Approving the Amounts to be Awarded to the CARE Grant Recipients for the 2021 CARE Granting Round

### Suggested Action:

The Deputy City Manager recommends the City Council, by ordinance, approve the amounts to be awarded to CARE grant recipients for the 2021 granting round.

### Presenter:

### Background:

### Potentially Affected Area:

Citywide

### Attachments:

[ORD - CARE 2021](#)



ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE PROVIDING FOR THE  
DISTRIBUTION OF FISCAL YEAR 2020/2021 CARE  
TAX REVENUES

WHEREAS on November 8, 2005, Orem residents voted to support the Cultural Arts and Recreation Enrichment Tax (CARE tax); and

WHEREAS the Orem City Council subsequently enacted the CARE tax and the CARE tax became effective on April 1, 2006; and

WHEREAS on November 5, 2013, Orem residents voted to continue their support the Cultural Arts and Recreation Enrichment Tax (CARE tax); and

WHEREAS the City Council recognizes that recreation and the arts enrich the quality of life in a community; and

WHEREAS the City Council desires to encourage and support the advancement of recreational and cultural facilities and cultural arts organizations in Orem; and

WHEREAS the purpose of this ordinance is to provide for the distribution of the Fiscal Year 2017/2018 CARE Tax Revenues.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OREM, as follows:

1. The Orem City Council hereby authorizes the distribution of Fiscal Year 2020/2021 CARE tax revenues to the entities and in the amounts set forth in Exhibit “A,” which is attached hereto and incorporated herein by reference.
2. No CARE tax revenues shall be distributed to an entity for operational expenses until the entity has signed a contract with the City meeting the requirements of the City’s CARE Program Policies and Procedures.
3. CARE tax revenues in future fiscal years will also be awarded after a competitive application process based on merit and availability of funds. Receipt of CARE tax funding in this round of applications does not guarantee CARE tax funding in future years.
4. The City Manager is hereby authorized to sign any documents required to proceed with the distribution of CARE tax revenues as set forth in this ordinance.
5. All acts, orders, resolutions, ordinances, and parts thereof, in conflict with this ordinance are hereby rescinded.

6. If any portion of this ordinance is for any reason held to be invalid or unconstitutional by a decision of a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance.

7. This ordinance shall become effective immediately after a summary of this ordinance has been published or posted as required by law.

PASSED, APPROVED, and ORDERED PUBLISHED this **15th** day of **June** 2021.

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Richard F. Brunst, Mayor

ATTEST:

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JoD' Ann Bates, City Recorder

COUNCIL MEMBERS VOTING "AYE"

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COUNCIL MEMBERS VOTING "NAY"

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# EXHIBIT “A”

<b>Mini &amp; Mid-Major Grant Applicants</b>	<b>PROPOSED ALLOCATION</b>
Freedom Vehicles	\$ 3,000
Garden Valley Pipe Band	\$ 3,500
National Institute for Story	\$ 4,000
The Orem Chorale	\$ 4,990
Utah Cultural Alliance Foundation	\$ 1,500
Utah Live Concerts Foundation (NEW)	\$ 4,000
Utah Shakespeare Festival	\$ 1,500
Utah Theater Bloggers Association	\$ 500
Cantorum Chamber Choir	\$ 6,000
Chauntenette Women's Chorus	\$ 4,999
Colonial Heritage Foundation	\$ 9,000
Grassroots Shakespeare	\$ 4,999
Ngoma y'Africa Cultural Center (NEW)	\$ 4,000
Roots of Freedom Foundation	\$ 3,500
Utah Baroque Ensemble	\$ 4,500
Utah Brazilian Festival	\$ 4,000
Utah Chinese Association (NEW)	\$ 4,000
Utah Symphony & Opera	\$ 9,000
Wasatch Contemporary Dance	\$ 3,900
<b>Major Grants Applicants</b>	
Hale Center Foundation	\$ 349,000
Utah Regional Ballet	\$ 21,737
SCERA	\$ 575,000
<b>Other Applicants</b>	
Hale Center Theater Feasibility Study	\$ 35,000
Performance Piano Library Hall	\$ 30,000
Public Art (w/ Arts Council)	\$ 25,000
Art Features @ SCERA Park Toddler Playground	\$ 90,000
<b>Recreation</b>	
Hillcrest Park	\$ 750,000
Indoor Leisure Pool	\$ 301,625
SCERA Park Toddler Playground	\$ 125,000
Co-Sponsored Groups	\$ 30,000
<b>Administration</b>	
Administration	\$36,750



## City Council Agenda Item Report

Meeting Date: June 15, 2021

Submitted by: Brandon Nelson

Submitting Department: City Manager's Office

Item Type: Public Hearing

Agenda Section:

---

### Subject:

PUBLIC HEARING - Enterprise Fund Transfers

### Suggested Action:

The City Manager recommends the City Council, hold a public hearing to consider input from the residents regarding proposed transfers from enterprise funds to the general fund in the FY 2021-2022 budget and move to approve the transfers.

### Presenter:

Brandon Nelson, Finance Director

### Background:

On May 11, 2021, the City Council received a draft of the Tentative Budget for the Fiscal Year 2021-2022. This budget contains a proposed transfer of funds from the utilities to cover non-administrative or overhead costs to cover the City's own use of City owned utilities.

The State Auditor requires that cities pay the retail rate for their own use of city owned utilities. The City of Orem uses water, sewer, storm water and street lighting to supply its own properties. These properties are primarily parks but also include the Cemetery, City Hall, Police Station, Fire Stations, and other city properties.

The City has long built the cost of supplying these properties into the utility rates. The reasoning behind this decision is that the taxpayers and the utility rate payers are almost always the same people. Therefore, the simplest way to cover these costs is to include them in the respective utility rates.

Now that the City is required to pay the utilities for these services, the options available to the City are:

- 1) Increase property taxes to cover the cost of these utilities
- 2) Cut services enough to free up the cash to pay for the utilities
- 3) Transfer the funds back to the General Fund.

The first two options involve either paying more for the same services or paying the same for lower service. By making the transfer the City can provide the same level of service for the same fees.

The amount proposed to be transferred are:

Transfer From Amount	% of Total Fund Expenditures
Water Fund \$900,000	5.0%

Sewer	\$16,000	0.1%
Storm Water	\$141,000	2.6%
Street Lighting	\$15,000	1.6%
Total	\$1,072,000	

In the public hearing staff will review

- Specific administrative and overhead costs;
- Specific fund information
- The proposed transfers

**Potentially Affected Area:**

Citywide

**Attachments:**

[Enterprise Fund Transfer Notice of Public Hearing.docx](#)

CITY OF OREM  
NOTICE OF  
CITY COUNCIL  
ENTERPRISE FUND TRANSFERS PUBLIC HEARING

The Orem City Council will hold a Public Hearing on Tuesday, June 15, 2021 at 6:00 p.m. in the Orem City Council Chambers, 56 North State Street, Orem, to consider the proposed transfer of funds from the enterprise funds to the General Fund.

The State Auditor requires that cities pay the retail rate for their own use of city owned utilities. The City of Orem uses water, sewer, storm water and street lighting to supply its own properties. These properties are primarily parks but also include the Cemetery, City Hall, the Police Station, Fire Stations, and other city properties.

The City has long built the cost of supplying these properties into the utility rates. The reasoning behind this decision is that the taxpayers and the utility rate payers are almost always the same people. Therefore, the simplest way to cover these costs is to include them in the respective utility rates.

The amount proposed to be transferred from each fund is as follows:

Transfer From	Amount	% of Total Fund Expenditures
Water Fund	\$900,000	5.0%
Sewer	\$16,000	0.1%
Storm Water	\$141,000	2.6%
Street Lighting	\$15,000	1.6%
Total	\$1,072,000	

THE PUBLIC IS INVITED TO PARTICIPATE IN ALL CITY COUNCIL MEETINGS.

If you need a special accommodation to participate in the City Council Meetings, please call the City Recorder's office at (801) 229-7074.



## City Council Agenda Item Report

Meeting Date: June 15, 2021

Submitted by: Brandon Nelson

Submitting Department: City Manager's Office

Item Type: Public Hearing

Agenda Section:

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### Subject:

PUBLIC HEARING / ORDINANCE - Adopt the City of Orem Fiscal Year 2021-2022 Budget

### Suggested Action:

The City Manager recommends the City Council, by ordinance, approve and adopt the Fiscal Year 2021-2022 Budget, adopt the compensation programs, adopt the fees and charges schedule, set the property tax, franchise tax, municipal energy sales and use tax, telecommunications license tax, transient room tax, and E-911 fee rates.

### Presenter:

Brandon Nelson, Finance Director

### Background:

On May 11, 2021, the City Council received the Tentative Budget for the Fiscal Year 2021-2022. Various budget work sessions were held between January and April 2021. In addition, two public hearings were held to review CDBG budget requests.

The purpose of this hearing is to consider the budget for Fiscal Year 2021-2022, along with the compensation program and the fees, charges, and tax rates of the City.

Property taxes will not be increased, the franchise tax and municipal energy sales and use tax rates remain at 6%, and the transient room tax stays at 1%. The telecommunications license tax remains at 3.5% and the E-911 fee stays at the state allowed maximum rate per month. Various adjustments and/or additions to miscellaneous fees and charges are proposed in many departments.

### Potentially Affected Area:

Citywide

### Attachments:

[ORD - Final Budget - City - FY 2022.docx](#)

[Budget - Tentative Budget - FY 2022.pdf](#)



ORDINANCE NO.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF OREM, UTAH, APPROVING AND ADOPTING A BUDGET FOR FISCAL YEAR 2021-2022, ADOPTING COMPENSATION PROGRAMS, ADOPTING THE FEES AND CHARGES SCHEDULE, SETTING THE PROPERTY TAX, FRANCHISE TAX, MUNICIPAL ENERGY SALES AND USE TAX, TELECOMMUNICATIONS LICENSE TAX, TRANSIENT ROOM TAX, AND E-911 FEE RATES.

WHEREAS on May 11, 2021, the City Manager of the City of Orem, Utah, presented the Tentative Budget for Fiscal Year 2021-2022 to the City Council; and

WHEREAS the City Council has, through prior public work sessions, reviewed the components of the Fiscal Year 2021-2022 Tentative Budget; and

WHEREAS the City Council, on due public notice, held a public hearing on Tuesday, June 15, 2021, in the Council Chambers of the Orem City Hall to receive input regarding the budget prior to adopting the final 2021-2022 Budget; and

WHEREAS the City Council considered the budget as submitted and all information presented at the public hearings and made all changes which the City Council desires to make; and

WHEREAS the Employee and Elected Official Compensation Programs have been established in accordance with Council desire; and

WHEREAS the fees and charges of the City have been set in accordance with Council desire; and

WHEREAS the City Council has developed a budget in which the anticipated revenues equal the total of appropriated expenditures; and

WHEREAS the budget has been revised to reflect each of the changes and modifications which the City Council believes should be made in the budget; and

WHEREAS the City Council desires to establish the property tax rate at the Certified Tax Rate; and

WHEREAS the City Council desires to maintain the Franchise Tax and the Municipal Energy Sales and Use Tax at the present rate of 6% (6 percent), and maintain the Telecommunications License Tax at the present rate of 3.5% (3.5 percent); and

WHEREAS the City Council desires to continue the Transient Room Tax at 1% (1 percent); and

WHEREAS the City Council desires to continue the enhanced 911 program and levy it at the state allowed maximum rate on all phone connections in the City; and

WHEREAS the public hearings required for a transfer from the enterprise funds to the General Fund have been held; and

WHEREAS the public hearings required for the Community Development Block Grant Program have been held.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF OREM, UTAH, as follows:

1. The City of Orem budget for the Fiscal Year 2021-2022, as amended and revised, which budget is attached hereto as Exhibit "A," and incorporated herein by this reference, is adopted.
2. Exhibit "B" establishing all fees and charges for Fiscal Year 2021-2022, which is attached hereto and incorporated herein by this reference, is adopted.
3. Exhibit "C" containing the Elected Official and Employee Compensation Programs, attached hereto and incorporated herein by reference, is hereby adopted effective July 1, 2021.
4. The property tax rate for 2021 is hereby set at the Certified Tax Rate, plus the voted interest and sinking fund levy.
5. The Franchise Tax and the Municipal Energy Sales and Use Tax shall be maintained at 6% (6 percent) and the Telecommunications License Tax shall be maintained at 3.5% (3.5 percent).
6. The Transient Room Tax shall be 1% (1 percent), as adopted by ordinance.
7. The E911 surcharge shall be set at the maximum rate allowed by law.
8. The City Manager is directed to implement this budget in accordance with State laws and appropriate City procedures, including GAAP carry-overs and CIP carry-overs. All approved purchase orders in effect on June 30, 2021, all CIP projects previously budgeted but not completed, and all grant funds not yet expended will be carried over and re-budgeted in Fiscal Year 2021-2022.
10. A copy of the Orem City Budget shall be placed on file in the office of the City Recorder of the City of Orem, Utah, and in the Orem Public Library.
11. This ordinance shall take effect immediately upon passage and publication in a newspaper of general circulation in the City of Orem.
12. All other resolutions, ordinances, and policies in conflict herewith, either in whole or in part, are hereby repealed.

PASSED AND APPROVED this **15<sup>th</sup>** day of **June** 2021.

\_\_\_\_\_  
Richard Brunst, Mayor

ATTEST:

\_\_\_\_\_  
JoD’Ann Bates, City Recorder

BOARD MEMBERS	AYE	NAY	ABSTAIN
Mayor Richard F. Brunst	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeff Lambson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Debby Lauret	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Macdonald	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Terry Peterson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Spencer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brent Sumner	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



# Tentative Budget

FISCAL YEAR  
**2021-2022**

**CITY  
OF OREM**

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# EXHIBIT "A"

TENTATIVE BUDGET / CITY OF OREM



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# Budget Message

TENTATIVE BUDGET / CITY OF OREM







May 11, 2021

To the City of Orem Mayor, City Council, and Citizens:

It is a pleasure to present this Fiscal Year (FY) 2021-2022 Tentative Budget for your comment and review. The State of Utah has established a two-step budget adoption process. Step one is the adoption of a Tentative Budget. This step is anticipated to be completed by the City Council at the May 11, 2021, regularly scheduled Council Meeting. The second step is to hold a public hearing for the purpose of adopting the final FY 2021-2022 budget on June 15, 2021, at 6:00 p.m. in the City of Orem Council Chambers at 56 North State Street, Orem, UT. The following is an overview of the proposed budget. Additional information about this document is available from Brandon C. Nelson CPA, Finance Director, who has oversight for the preparation of this document.

The budget is the financial plan for the 2021-2022 fiscal year (July 1, 2021 to June 30, 2022). It represents the financial guidance necessary to prudently implement the goals and plans of the Mayor and City Council. The budget is built with a conservative mind-set of underestimating revenues and overestimating expenses. All revenue collections and expenditures are monitored throughout the year by management and administrative controls. Safeguards have been developed to monitor, authorize, and analyze expenditures. These processes and safeguards allow staff the ability to amend the budget quickly, thereby allowing the City to respond to any unanticipated changes or due to economic circumstances as they become known.

### **BUDGET GUIDING PRINCIPLES**

The Mayor and City Council has directed staff to prepare budgets consistent with the following guiding principles:

- City Council - Incorporate policies and vision of the Mayor and City Council.
- Self-Sustaining - Enterprise funds should be self-sustaining.
- One-Time Money - One-time revenues used for one-time expenses.
- Ongoing Money - Use sustainable, ongoing revenue sources to pay for ongoing expenses.
- Asset Management - Develop capital facility master plans for buildings, utilities, and other significant city infrastructure. Master plans should include strategic operations, maintenance, and replacement guidelines with supporting financial plans. Financial plans should justify rate structures that support the implementation of a master plan. Adopt rate structures that support the implementation of a master plan for a five-year period and redevelop plans every five years.
- Compensation - Develop and follow a market-driven compensation plan that will entice and retain good, quality employees.
- Vehicle replacement - Fund an annual vehicle replacement plan that prioritizes the replacement of qualified vehicles.
- Revenue Sources - Evaluate the health of revenue sources on a regular basis. The General Fund should be supported by diverse, stable revenue sources that do not collectively result in dramatic fluctuations over time.
- Reserves - Develop and maintain healthy enterprise fund reserves to sustain the impacts of emergencies. Manage healthy General Fund reserves consistent with State law.
- Planning - Plan ahead with the big picture in mind. Provide a means for employees across department lines to consult with each other during planning processes. Seek community input through a variety of means (for example, social media outlets, surveys, and open houses).

- Debt - Debt will be issued for projects that are not reasonably funded on a pay-as-you-go basis. For example, a pay-as-you-go scenario may be rejected if to do so would require cutting services or increasing service fees higher than practical.

### **MAYOR & CITY COUNCIL “AREAS OF FOCUS”**

The Mayor and City Council govern consistent with the City’s budget guiding principles as well as particular “Areas of Focus” that are reviewed annually. The current Council’s “Areas of Focus” were developed in advance of the budget process so city staff could consider these priorities in their FY 2021-2022 operational expansion requests and department goals. They include the following:

- Safe and Livable Neighborhoods
- Thriving and Balanced Business Environment
- Dependable Infrastructure
- Community-Focused and Effective Government
- Skilled and Talented Workforce

### **ECONOMIC OVERVIEW**

A sustainable budget provides for operations, human resources, and capital investment sufficient to meet the service-delivery needs and expectations of the citizens of Orem. This effort requires a stable mixed revenue stream that can weather the inevitable fluctuations of the economy without causing dramatic swings in service levels.

Despite the COVID-19 pandemic’s negative effects on the nation as a whole, the local economy rebounded nicely and has continued to perform well. While the City anticipates increased sales tax revenues, building related revenues, and other revenues, some revenue sources, such as court fees and fines as well as interest earnings, are anticipated to be negatively affected by the pandemic.

### **REVENUE HIGHLIGHTS**

Various service fee increases are requested to bring various services more in line with their delivery costs. Each increase is highlighted in the Fees and Charges section of this document (see Exhibit “B”).

In the General Fund, sales tax revenues for FY 2020-2021 are expected to be higher (4%) than FY 2019-2020 revenues. Therefore, sales taxes for FY 2021-2022 are anticipated to be \$25.3 million representing approximately a three percent (3%) increase over FY 2020-2021. This increase is quite conservative as FY 2020-2021 is currently trending higher than the 4% increase being used as the base estimate to calculate the FY 2021-2022 sales tax revenue estimate.

Building fees were returned to their normal base amount of \$815,000 (they were reduced to \$400,000 for the FY 2020-2021 budget) as they appear to be doing well despite the pandemic. They are normally understated in the General Fund as these fees represent one-time revenues and in accordance with the City’s budget guiding principles have any excess revenues over the budgeted base amount used to fund capital improvement type projects in the following fiscal year.

Water and sewer base rates are not going to be increased and the tiered water usage rates will actually be decreased this fiscal year as the City issued bonds to pay for large, multi-generational type projects rather than continuing to rely on only cash funding of these projects. The City has almost completed the process of updating master plans to address the needs of these utility systems for the coming years.

Storm water equivalent service unit (ESU) fees are to be increased to \$7.60 per ESU per month from the current \$7.35 per ESU per month.

Finally, residential solid waste (garbage) rates are to be increased commensurate with cost of service increases from the City's private solid waste hauler, Waste Management, Inc., as well as a higher processing standard for recycled materials. The increases are as follows:

Can Type	Current Rate	Proposed Rate
First Can	\$11.85 / month	\$12.15 / month
Second Can	\$10.85 / month	\$11.15 / month
Recycling	\$3.90 / month	\$4.15 / month
Green Waste	\$6.40 / month	\$6.60 / month
Combined First Can & Recycling Can (Mandatory for New Accounts)	\$15.75 / month	\$16.30 / month

## EXPENDITURE HIGHLIGHTS

### Operations

The operational portion of the budget has been adjusted in many areas due to a need for more electronic capabilities as the pandemic has pointed out the need for improvement as we move into the future. There are also needs to improve facilities and opportunities to obtain state and federal funding for various city projects.

The following table highlights the operational changes included in this year's budget:

Item	Explanation	Ongoing Expense
Library Collection	E-book and e-audiobook popularity continues to be popular and the library would like to continue to be able to add titles and improve access and wait times.	\$ 20,000
Reporting Software - Fire	The Fire Department needs to upgrade their reporting software as the current software provider has failed to provide adequate support and current technology capabilities.	\$ 10,485
Human Resource Information System	A new software information system will allow the HR division to offer a more enhanced job application site, onboarding capabilities, and document management services.	\$ 10,000

The following table highlights the operational one-time changes included in this year's budget:

Item	Explanation	One-Time Expense
Police Evidence Lockers	Current lockers were built in 2000. New technology guarantees security and integrity of evidence for auditing and court purposes.	\$ 30,000
Consulting Services	Additional resources dedicated to several consulting firms will allow the city to obtain more grant funding from state and federal sources.	\$ 109,500
Human Resource Information System	A new software information system will allow the HR division to offer a more enhanced job application site, onboarding capabilities, and document management services.	\$ 53,500

### Personnel

To keep the compensation program of the City aligned with the marketplace, a compensation study is currently in process and an amount has been set aside to accommodate for any potential adjustments that need to be made. Also, 3% of pay has been budgeted for merit/performance based increases and public safety step program increases for all benefitted employees. Health insurance and other benefit costs continue to rise as well. The City has budgeted for an 8% increase in health insurance costs for the upcoming fiscal year.

In an effort to meet increasing service demands, the following full-time benefitted personnel additions have been included in this budget:

Position	Explanation
Civilian Ord. Enforcement Officers	Replaces NPU Officers with two civilian officers and allows the sworn NPU officers to focus on traffic enforcement.

In an effort to meet increasing service demands, the following variable hour non-benefitted personnel additions have been included in this budget:

Position	Explanation
Administrative Assistant - Fire	Provides additional support for filing, phone coverage, and other office duties.
Prosecutor/Civil Attorney	Provides additional support to both legal divisions in order to increase response timeliness.

## **Capital**

### Fleet

Included in this budget is the City's fleet replacement program which totals \$1,720,000 City-wide. The FY 2020-2021 budget reduced the regular vehicle replacement amount by \$625,000 in response to the COVID-19 pandemic but this budget proposes to restore this amount to a regular pre-pandemic level. Beyond these regular replacement of vehicles, this FY 2021-2022 budget includes the accumulation of funds (referred to as sinking funds) over multiple years to eventually purchase large high-cost equipment including backhoes and vac trucks.

### Infrastructure & Other Capital Items

A key element of the Mayor and City Council's stewardship is the maintenance of infrastructure – streets, parks, utilities, etc. The funding for the capital program is generated through General Fund reserves and the ongoing revenues from the City's Enterprise Funds. The General Fund portion of the capital program is adopted annually through a budget amendment that takes place in June. The Enterprise Fund portion of the capital program is proposed as part of this budget document.

A complete review of the City's capital program can be found in this budget document in the Capital Summary section which outlines anticipated capital expenditures for Fiscal Years 2022-2026.

## **SUMMARY**

Through adherence to sound financial principles and due to the efforts of the City's dedicated workforce, I believe the City of Orem has met the challenges of the COVID-19 pandemic and is still on course for a bright future.

If you have questions about the City's proposed Fiscal Year 2021-2022 Tentative Budget, I would invite you to contact Brandon C. Nelson CPA (Finance Director), or myself at your convenience.

Respectfully Submitted,

James P. Davidson

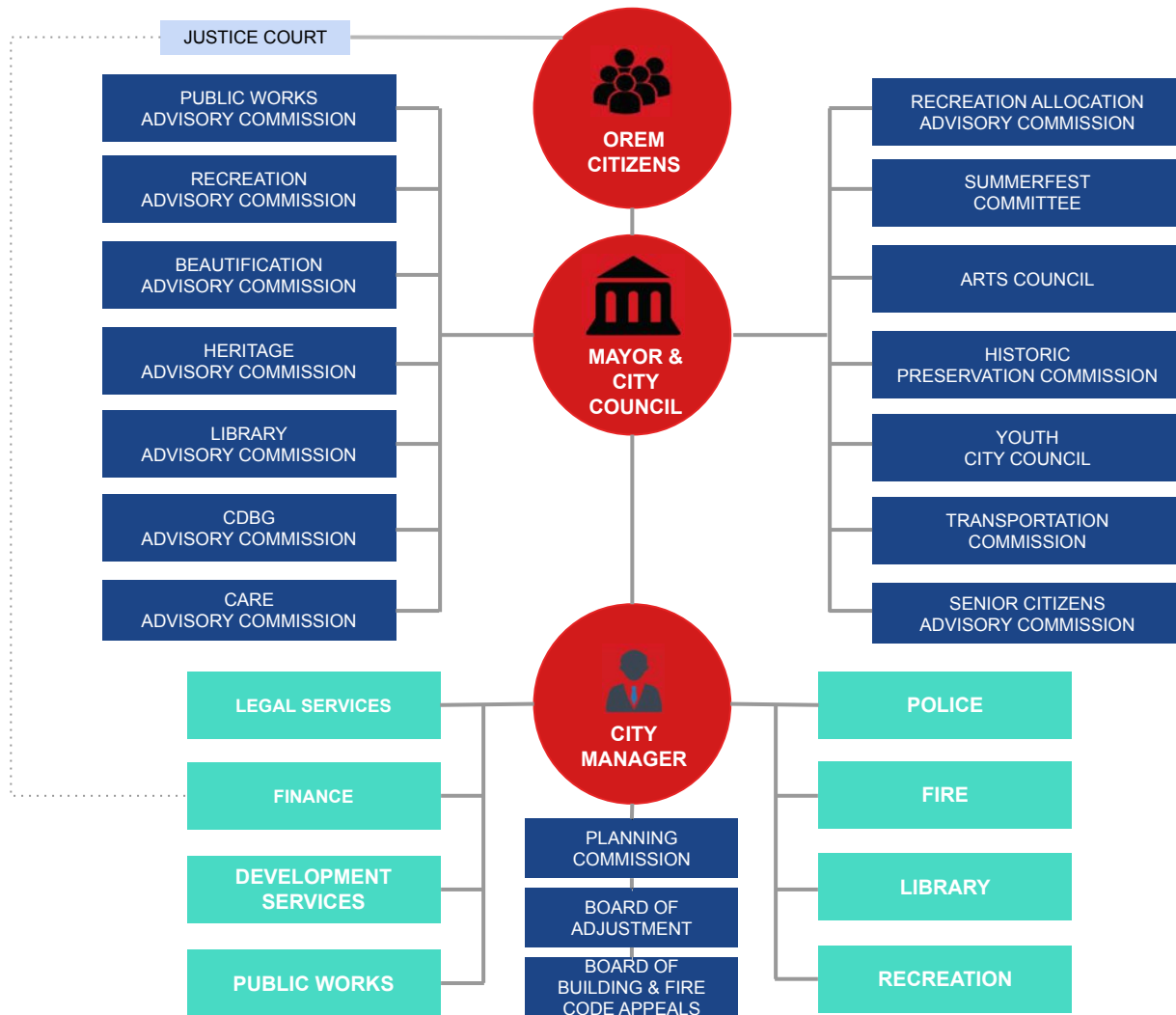
City Manager

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# Overview

TENTATIVE BUDGET / CITY OF OREM





## REVENUES SUMMARY

FUND	REVENUES	INTERFUND TRANSFERS IN	APPROPRIATION OF SURPLUS	TOTAL REVENUES & SURPLUS
General	\$ 54,953,972	\$ 6,938,148	\$ -	\$ 61,892,120
Road	3,332,500	-	-	3,332,500
CARE Tax	2,620,000	-	-	2,620,000
Telecommunications Billing	40,000	-	-	40,000
Transportation Sales Tax	2,307,000	-	-	2,307,000
Debt Service	1,480,321	4,163,904	807,917	6,452,142
Impact Fee Funds	1,025,000	-	-	1,025,000
CIP Fund	275,000	200,000	-	475,000
Water	16,888,035	1,073,698	150,000	18,111,733
Water Reclamation	13,427,194	16,000	-	13,443,194
Storm Water	5,261,195	141,000	-	5,402,195
Recreation	2,665,340	67,000	-	2,732,340
Solid Waste	4,478,000	-	-	4,478,000
Fleet Maintenance	-	850,000	50,000	900,000
Purchasing & Warehousing	-	380,000	40,000	420,000
Self-Insurance	-	2,155,000	-	2,155,000
Information Technology	8,136	2,442,000	-	2,450,136
Facilities Maintenance	-	1,700,000	-	1,700,000
Orem Foundation Trust	267,000	-	-	267,000
Community & Neighborhood Services	897,500	-	-	897,500
Senior Citizens	38,000	-	-	38,000
<b>TOTALS</b>	<b>\$ 109,964,193</b>	<b>\$ 20,126,750</b>	<b>\$ 1,047,917</b>	<b>\$ 131,138,860</b>

Most of the City's funds are supported by taxes such as sales tax or property tax in the General Fund or utility charges such as water sales in the Water Fund.

However, certain funds such as the Debt Service, Fleet Maintenance, Self-Insurance, Information Technology, and Facilities Maintenance funds receive all or a majority of their operating revenues through transfers from other funds.

For the current fiscal year, the city-wide operating revenues total \$131,138,860 but only \$109,964,193 represents collections of new revenues.



## ESTIMATE OF FUND BALANCES AVAILABLE FOR APPROPRIATION

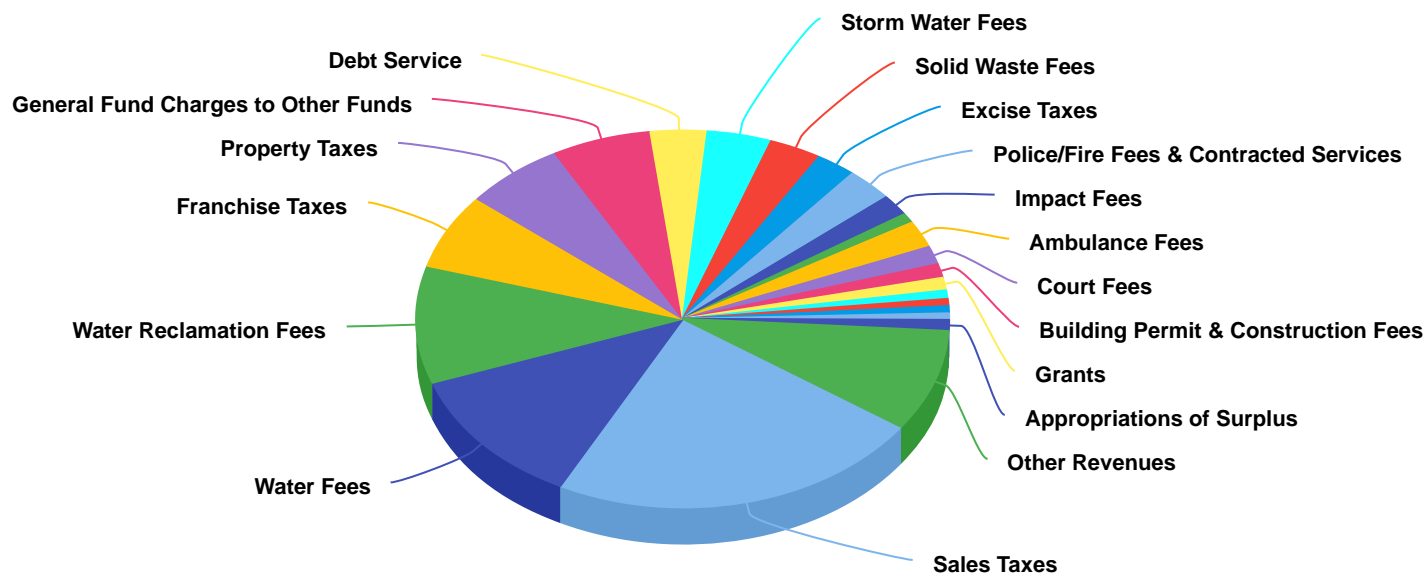
FUND	ESTIMATED FUND BALANCE AVAILABLE * JUNE 30, 2021	FISCAL YEAR 2021-2022 APPROPRIATION OF SURPLUS	ESTIMATED FUND BALANCE AVAILABLE * JUNE 30, 2022	OPERATIONAL GOAL **
General	\$ 12,387,000	\$ -	\$ 12,387,000	\$ 8,065,000
Road	-	-	-	-
CARE Tax	200,000	(200,000)	-	-
Telecommunications Billing	-	-	-	-
Transportation Sales Tax	-	-	-	-
Debt Service	-	-	-	-
Impact Fee Funds	-	-	-	-
CIP Fund	-	-	-	-
Water	10,407,000	(150,000)	10,257,000	4,685,000
Water Reclamation	6,273,000	-	6,273,000	2,756,000
Storm Water	2,245,000	-	2,245,000	1,094,000
Recreation	685,000	-	685,000	300,000
Solid Waste	992,000	-	992,000	100,000
Fleet Maintenance	293,000	(50,000)	243,000	50,000
Purchasing & Warehousing	364,000	(40,000)	324,000	25,000
Self-Insurance	1,747,000	-	1,747,000	1,000,000
Information Technology	487,000	-	487,000	200,000
Facilities Maintenance	200,000	-	200,000	200,000
Orem Foundation Trust	-	-	-	-
Community & Neighborhood Services	-	-	-	-
Senior Citizens	-	-	-	-
<b>TOTALS</b>	<b>\$ 36,280,000</b>	<b>\$ (440,000)</b>	<b>\$ 35,840,000</b>	<b>\$ 18,475,000</b>

\* Estimated fund balance excludes any funds identified as nonspendable, restricted, committed, or assigned.

\*\* General Fund operational goal is based on 15% of net budgeted revenues or the actual balance of the reserve, whichever is lower. The operational goal for all other funds is based upon need.

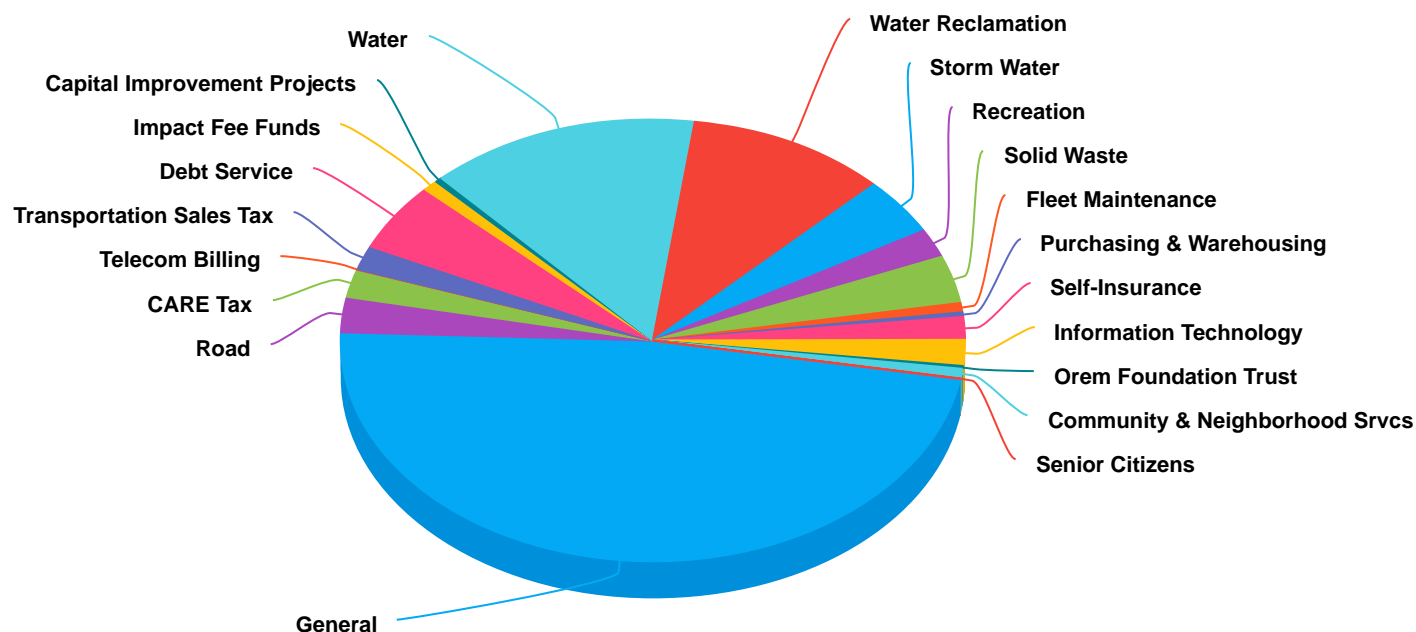
## CITY-WIDE MAJOR REVENUE SOURCES

REVENUE DESCRIPTION	AMOUNT	PERCENT
Sales Taxes (includes CARE & Transportation)	\$ 30,021,000	22.89%
Water Fees	15,568,850	11.87%
Water Reclamation Fees	13,177,194	10.05%
Property Taxes	8,469,089	6.46%
Franchise Taxes	7,950,000	6.06%
General Fund Charges to Other Funds	7,872,583	6.00%
Storm Water Fees	5,111,000	3.90%
Solid Waste Fees	4,474,000	3.41%
Debt Service	4,163,904	3.18%
Police/Fire Fees & Contracted Services	3,715,956	2.83%
Excise Taxes	3,200,000	2.44%
Recreation Fees	3,004,790	2.29%
Impact Fees	2,375,000	1.81%
Ambulance Fees	2,060,500	1.57%
Grants	1,534,500	1.17%
Building Permit & Construction Fees	1,414,000	1.08%
Court Fees	1,093,700	0.83%
Business Licenses	965,000	0.74%
Cemetery Fees	805,000	0.61%
E911 Fees	800,000	0.61%
Interest Income	725,250	0.55%
Appropriations of Surplus	1,247,917	0.95%
Other Revenues	11,389,627	8.69%
<b>TOTAL</b>	<b>\$ 131,138,860</b>	<b>100.00%</b>



## CITY-WIDE EXPENDITURES BY FUND

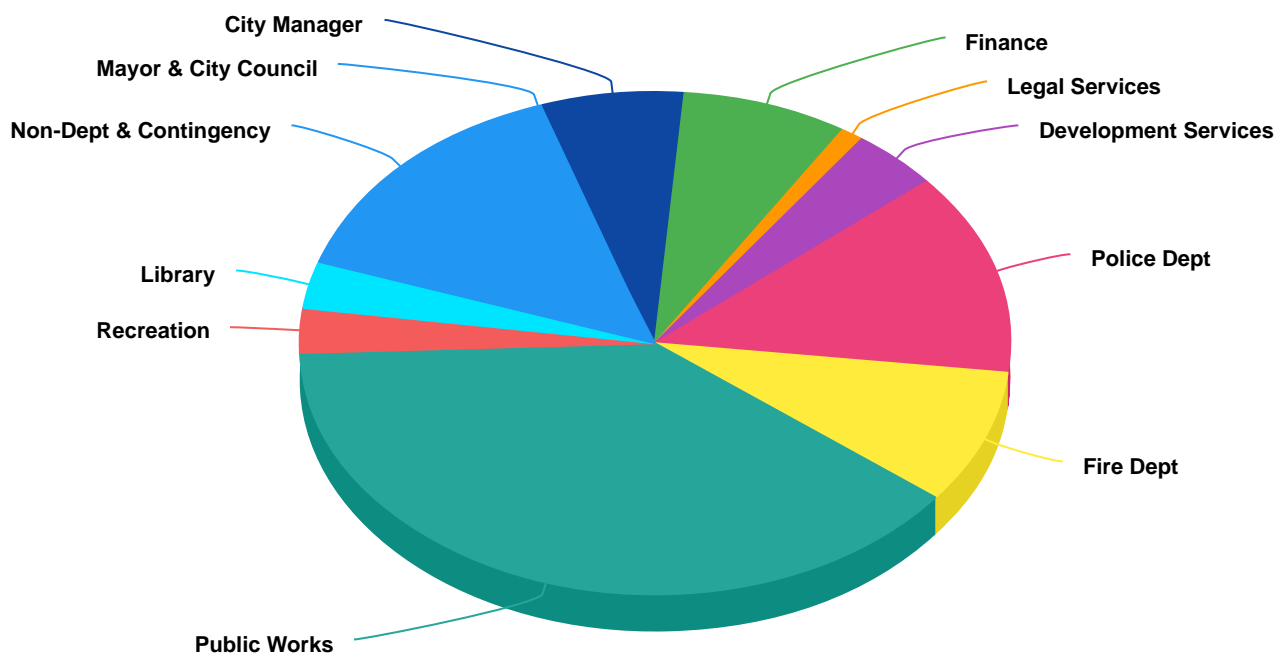
FUND	PERSONNEL	OPERATIONS	CAPITAL	TOTAL	PERCENT
General	\$ 40,972,983	\$ 19,567,857	\$ 1,351,280	\$ 61,892,120	47.2%
Road	105,000	789,125	2,438,375	3,332,500	2.5%
CARE Tax	-	1,328,000	1,292,000	2,620,000	2.0%
Telecommunications Billing	-	40,000	-	40,000	0.0%
Transportation Sales Tax	15,986	272,825	2,018,189	2,307,000	1.8%
Debt Service	-	6,452,142	-	6,452,142	4.9%
Impact Fee Funds	-	-	1,025,000	1,025,000	0.8%
Capital Improvement Projects	-	10,000	465,000	475,000	0.4%
Water	2,726,531	12,582,341	2,802,861	18,111,733	13.8%
Water Reclamation	2,467,763	5,324,542	5,650,889	13,443,194	10.3%
Storm Water	1,091,602	2,317,558	1,993,035	5,402,195	4.1%
Recreation	1,720,872	944,468	67,000	2,732,340	2.1%
Solid Waste	-	4,214,254	263,746	4,478,000	3.4%
Fleet Maintenance	538,019	345,331	16,650	900,000	0.7%
Purchasing & Warehousing	234,156	140,694	45,150	420,000	0.3%
Self-Insurance	124,466	2,030,534	-	2,155,000	1.6%
Information Technology	1,494,884	955,252	-	2,450,136	1.9%
Facilities Maintenance	898,563	780,251	21,186	1,700,000	1.3%
Orem Foundation Trust	-	267,000	-	267,000	0.2%
Community & Neighborhood Services	117,254	580,246	200,000	897,500	0.7%
Senior Citizens	-	38,000	-	38,000	0.0%
<b>CITY TOTALS</b>	<b>\$ 52,508,079</b>	<b>\$ 58,980,420</b>	<b>\$ 19,650,361</b>	<b>\$ 131,138,860</b>	<b>100.0%</b>
<b>CITY PERCENT</b>	<b>40.0%</b>	<b>45.0%</b>	<b>15.0%</b>	<b>100.0%</b>	



## CITY-WIDE EXPENDITURES BY DEPARTMENT

DEPARTMENT	PERSONNEL	OPERATIONS	CAPITAL	TOTAL	PERCENT
Mayor and City Council	\$ 345,813	\$ 230,280	\$ -	\$ 576,093	0.4%
City Manager	3,734,033	4,445,719	270,000	8,449,752	6.4%
Finance	2,319,195	7,515,288	45,150	9,879,633	7.5%
Legal Services	1,275,811	70,034	-	1,345,845	1.0%
Development Services	4,192,096	1,020,366	21,186	5,233,648	4.0%
Police Department	14,838,393	2,108,638	105,000	17,052,031	13.0%
Fire Department	8,541,449	2,528,327	252,000	11,321,776	8.6%
Public Works	11,214,766	23,244,427	16,516,279	50,975,472	38.9%
Recreation	2,528,954	1,165,436	67,000	3,761,390	2.9%
Library	3,057,569	862,535	15,000	3,935,104	3.0%
Non-Departmental *	460,000	15,789,370	2,358,746	18,608,116	14.2%
<b>CITY TOTALS</b>	<b>\$ 52,508,079</b>	<b>\$ 58,980,420</b>	<b>\$ 19,650,361</b>	<b>\$ 131,138,860</b>	<b>100.0%</b>
<b>CITY PERCENTS</b>	<b>40.0%</b>	<b>45.0%</b>	<b>15.0%</b>	<b>100.0%</b>	

\* Expenditures of the CARE Tax Fund (\$2,620,000) & Solid Waste Fund (\$4,478,000) are included within the Non-Departmental expenditures since there is no specific department related to their operations.

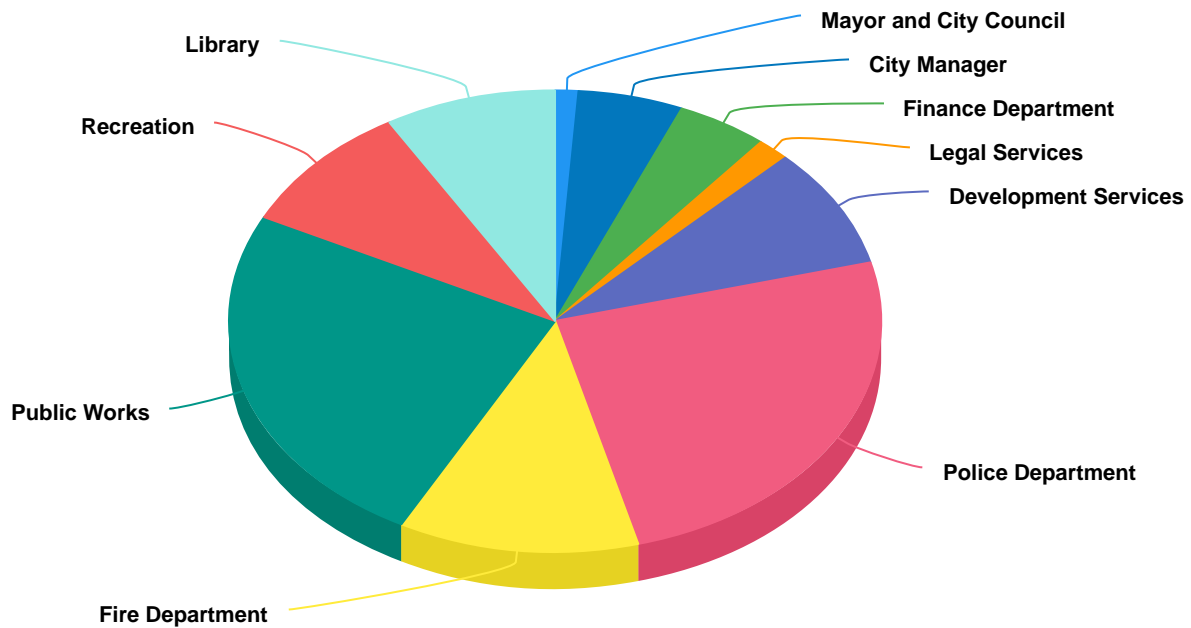


## CITY-WIDE STAFFING LIST BY DEPARTMENT

DEPARTMENT	FULL-TIME	PART-TIME	PART-TIME NON-BENEFITTED (FTE)*	TOTAL	PERCENT
Mayor and City Council **	-	7	-	7	1.14%
City Manager	30	-	2	32	5.21%
Finance	26	-	2	28	4.51%
Legal Services	9	-	1	10	1.61%
Development Services	37	1	14	52	8.44%
Police Department	132	3	18	153	24.98%
Fire Department	72	-	1	73	11.92%
Public Works	113	-	38	151	24.61%
Recreation	11	-	45	56	9.07%
Library	25	8	19	52	8.49%
<b>CITY TOTALS</b>	<b>455</b>	<b>19</b>	<b>138</b>	<b>612</b>	<b>100.00%</b>
<b>CITY PERCENTS</b>	<b>74.32%</b>	<b>3.10%</b>	<b>22.58%</b>	<b>100.00%</b>	

\* FTE (full-time equivalent) is a measurement of how many part-time, non-benefitted employees are required to equal one staff person working a full-time work schedule for one year.

\*\* The Mayor and City Council members are included as part-time employees for informational purposes only.



## UTILITY AND TAX RATE COMPARISON

The following two pages contain a series of comparisons between the City of Orem and other Utah County cities and cities similar to the City throughout the state.

The purpose of these comparisons is to show how the City ranks against other cities for utility rates and tax levies. Although many cities calculate their utility fees and charges differently than the City of Orem, we have endeavored, as much as possible, to make a reasonable comparison.

For example, to compare water and sewer rates we have calculated the comparison using the water and sewer usage of an average City of Orem residential customer. The average City resident has a ¾ inch water meter, uses 28,000 gallons of water per month, and has an average sewer consumption of 9,000 gallons per month.

We calculated property tax levies based on the average City of Orem home value assessments. The average home value assessment is \$320,000.

The numbers used to generate the figures for other cities were derived from contacting the cities in the survey or by accessing information from the appropriate web sites.

The City of Orem amounts/rates INCLUDE any approved fee or tax increases while the amounts/rates listed for other cities are shown at what they currently charge.

## UTILITY FEES AND TAX RATE COMPARISONS – SELECTED UTAH CITIES

### AVERAGE MONTHLY UTILITY FEES

<u>WATER *</u>		<u>SEWER **</u>		<u>STORM WATER</u>	
West Jordan	\$114.00	Provo	\$59.46	Pleasant Grove	\$14.41
American Fork (1)	\$98.54	American Fork	\$48.15	Provo	\$10.75
South Jordan	\$90.31	Pleasant Grove	\$47.43	Lindon	\$10.38
Ogden	\$84.16	Lindon	\$46.05	Spanish Fork	\$9.82
Pleasant Grove (1)	\$81.09	Payson	\$46.02	Ogden	\$8.32
Sandy	\$79.93	West Jordan	\$40.45	<b>OREM</b>	<b>\$7.80</b>
Lindon (1)	\$79.84	Spanish Fork	\$40.07	Layton	\$7.60
<b>AVERAGE CITY</b>	<b>\$70.35</b>	<b>AVERAGE CITY</b>	<b>\$37.90</b>	<b>AVERAGE CITY</b>	<b>\$7.54</b>
West Valley	\$67.24	Lehi	\$37.00	South Jordan	\$7.15
Provo	\$58.52	<b>OREM</b>	<b>\$35.10</b>	Payson	\$6.19
Layton	\$55.51	Springville	\$33.54	American Fork	\$6.00
Payson (1)	\$54.40	Ogden	\$33.47	Sandy	\$6.00
Lehi (1)	\$52.05	Layton	\$29.45	West Jordan	\$5.86
Spanish Fork (1)	\$49.58	West Valley	\$26.50	Springville	\$5.80
<b>OREM</b>	<b>\$47.01</b>	South Jordan	\$25.00	West Valley	\$4.00
Springville	\$43.08	Sandy	\$20.81	Lehi	\$3.00

### AVERAGE MONTHLY UTILITY FEES/AVERAGE TAX RATES

<u>GARBAGE &amp; RECYCLING</u>		<u>PROPERTY TAX</u>		<u>FRANCHISE TAX ***</u>	
Provo	\$24.95	West Valley	0.003263	American Fork	6.00%
Ogden	\$21.43	Ogden	0.002651	Layton	6.00%
Springville	\$21.39	Provo	0.002426	Lehi	6.00%
Layton	\$21.15	American Fork	0.001906	Lindon	6.00%
Payson	\$19.91	West Jordan	0.001899	Ogden	6.00%
Spanish Fork	\$19.36	<b>AVERAGE CITY</b>	<b>0.001747</b>	<b>OREM</b>	<b>6.00%</b>
<b>AVERAGE CITY</b>	<b>\$17.80</b>	South Jordan	0.001738	Payson	6.00%
Pleasant Grove	\$17.60	Layton	0.001645	Pleasant Grove	6.00%
West Jordan	\$17.25	Springville	0.001612	Provo	6.00%
<b>OREM (2)</b>	<b>\$16.30</b>	Pleasant Grove	0.001602	Sandy	6.00%
American Fork	\$16.00	Lehi	0.001451	South Jordan	6.00%
Sandy	\$15.95	Sandy	0.001279	Spanish Fork	6.00%
West Valley	\$15.50	Spanish Fork	0.001200	Springville	6.00%
South Jordan	\$15.23	Payson	0.001193	West Jordan	6.00%
Lindon	\$14.43	Lindon	0.001174	West Valley	6.00%
Lehi	\$10.50	<b>OREM</b>	<b>0.001166</b>	<b>AVERAGE CITY</b>	<b>6.00%</b>

\* Based on the City of Orem average residential use of 28,000 gallons per month with a 3/4 inch meter. For cities charging varying summer and winter rates, a distribution of 19,000 gallons in the summer and 9,000 gallons in the winter was used.

\*\* Based on the City of Orem average residential use of 9,000 gallons per month.

\*\*\* The cable television franchise tax rate is set at 5% by Federal Statute and the Utah Municipal Telecommunications License Tax is set at 3.5% by State Statute. Neither rate is included in this comparison table since tax laws render them meaningless.

(1) This city has pressurized irrigation (secondary) watering for all or a majority of its residents. For these cities, a mix of 12,000 gallons of culinary water to 16,000 gallons of secondary water was utilized. If charged by lot size, an average lot size of 0.33 acres was used.

(2) The City of Orem includes two free transfer station passes.

## ESTIMATED FEE &amp; TAX IMPACT ON AVERAGE HOME

CITY	AVERAGE WATER	AVERAGE SEWER	AVERAGE STORM WATER	AVERAGE GARBAGE & RECYCLING	TOTAL UTILITIES	AVG. HOME PROPERTY TAX PER MO. *	TOTAL TAX & FEE PER MO. AVERAGE
West Jordan	\$114.00	\$40.45	\$5.86	\$17.25	<b>\$177.56</b>	\$27.85	<b>\$205.41</b>
American Fork <sup>(1)</sup>	\$98.54	\$48.15	\$6.00	\$16.00	<b>\$168.69</b>	\$27.95	<b>\$196.64</b>
Provo	\$58.52	\$59.46	\$10.75	\$24.95	<b>\$153.68</b>	\$35.58	<b>\$189.26</b>
Ogden <sup>(1)</sup>	\$84.16	\$33.47	\$8.32	\$21.43	<b>\$147.38</b>	\$38.88	<b>\$186.26</b>
Pleasant Grove <sup>(1)</sup>	\$81.09	\$47.43	\$14.41	\$17.60	<b>\$160.53</b>	\$23.50	<b>\$184.03</b>
Lindon <sup>(1)</sup>	\$79.84	\$46.05	\$10.38	\$14.43	<b>\$150.70</b>	\$17.22	<b>\$167.92</b>
South Jordan <sup>(1)</sup>	\$90.31	\$25.00	\$7.15	\$15.23	<b>\$137.69</b>	\$25.49	<b>\$163.18</b>
West Valley	\$67.24	\$26.50	\$4.00	\$15.50	<b>\$113.24</b>	\$47.86	<b>\$161.10</b>
<b>AVERAGE CITY</b>	<b>\$70.35</b>	<b>\$37.90</b>	<b>\$7.54</b>	<b>\$17.80</b>	<b>\$133.59</b>	<b>\$25.62</b>	<b>\$159.21</b>
Payson <sup>(1)</sup>	\$54.40	\$46.02	\$6.19	\$19.91	<b>\$126.52</b>	\$17.50	<b>\$144.02</b>
Sandy	\$79.93	\$20.81	\$6.00	\$15.95	<b>\$122.69</b>	\$18.76	<b>\$141.45</b>
Layton	\$55.51	\$29.45	\$7.60	\$21.15	<b>\$113.71</b>	\$24.13	<b>\$137.84</b>
Spanish Fork <sup>(1)</sup>	\$49.58	\$40.07	\$9.82	\$19.36	<b>\$118.83</b>	\$17.60	<b>\$136.43</b>
Springville <sup>(1)</sup>	\$43.08	\$33.54	\$5.80	\$21.39	<b>\$103.81</b>	\$23.64	<b>\$127.45</b>
Lehi <sup>(1)</sup>	\$52.05	\$37.00	\$3.00	\$10.50	<b>\$102.55</b>	\$21.28	<b>\$123.83</b>
<b>OREM <sup>(2)</sup></b>	<b>\$47.01</b>	<b>\$35.10</b>	<b>\$7.80</b>	<b>\$16.30</b>	<b>\$106.21</b>	<b>\$17.10</b>	<b>\$123.31</b>

\* Assumes \$320,000 home taxed at 55.0% of market value.

<sup>(1)</sup> These cities have a separate outside watering system (pressurized irrigation) for some or most of its residents.

<sup>(2)</sup> The City of Orem includes two free transfer station passes.



## STATEMENT OF INDEBTEDNESS

TYPE & NAME OF INDEBTEDNESS	INTEREST RATES	FISCAL YEAR OF COMPLETION	TOTAL AMOUNT ISSUED	EXPECTED PRINCIPAL BALANCE JUNE 30, 2021	FISCAL YEAR 2021-2022 PAYMENTS
<b>General Obligation Bonds</b>					
General Obligation Refunding Bonds, Series 2014	0.25% to 3.0%	2024-2025	\$ 9,645,000	\$ 4,155,000	\$ 1,099,125
General Obligation Bonds, Series 2019	3.625% to 5.0%	2047-2048	24,500,000	24,500,000	1,188,112
			34,145,000	28,655,000	2,287,237
<b>Revenue Bonds</b>					
Water Revenue Bonds, Series 2005B	1.48%	2025-2026	3,000,000	834,000	174,343
Water & S. Sewer Rev Refunding Bonds, Series 2013	2.18%	2025-2026	12,801,000	6,424,000	1,354,658
Water & S. Sewer Rev Refunding Bonds, Series 2016	2.00% to 4.50%	2028-2029	4,380,000	4,180,000	266,550
Sales Tax Revenue Refunding Bonds, Series 2017	1.94%	2022-2023	2,898,000	496,000	252,622
Water, Sewer & S.S. Revenue Bonds, Series 2021A	3.00% to 5.00%	2046-2047	29,320,000	29,320,000	887,628
Water, Sewer & S.S. Revenue Bonds, Series 2021B	0.00%	2031-2032	11,889,000	6,543,000	594,000
			64,288,000	47,797,000	3,529,801
<b>Lease / Purchase Obligations</b>					
Energy Improvements Lease - City Facilities - 2016	2.06%	2030-2031	6,739,000	5,016,000	554,043
Server Acquisition Lease/Purchase - Model 914 - 2018	2.57% to 4.92%	2021-2022	71,031	8,181	8,230
			6,810,031	5,024,181	562,273
<b>Other</b>					
Section 108 Housing & Urban Dev. Loan - 2006	Variable	2025-2026	1,320,000	455,000	90,953
			1,320,000	455,000	90,953
<b>Grant Total - All Indebtedness</b>			<b>\$106,563,031</b>	<b>\$ 81,931,181</b>	<b>\$ 6,470,264</b>

## TYPE &amp; NAME OF INDEBTEDNESS

## PURPOSE OF INDEBTEDNESS

**General Obligation Bonds**

General Obligation Refunding Bonds, Series 2014  
General Obligation Bonds, Series 2019

Refunded 2005 & 2006 General Obligation Road Construction Bonds.  
Construction of Library Hall and Reconstruction of Fitness Center

**Revenue Bonds**

Water Revenue Bonds, Series 2005B  
Water & Storm Sewer Rev Refunding Bonds, Series 2013  
Water & Storm Sewer Rev Refunding Bonds, Series 2016  
Sales Tax Revenue Refunding Bonds, Series 2017  
Water, Sewer and S.S. Revenue Bonds, Series 2021A  
Water, Sewer and S.S. Revenue Bonds, Series 2021B

Water line projects.  
Partially refunded the 2005A Water & Storm Sewer Revenue Bonds.  
Partially refunded the 2008 Water & Storm Sewer Revenue Bonds.  
Refunded the 2007 Sales Tax Revenue Refunding Bonds.  
Water Tank and various master plan projects.  
Treatment plant expansion.

**Lease / Purchase Obligations**

Energy Improvements Lease - City Facilities - 2016  
Server Acquisition Lease/Purchase - Model 914 - 2018

Energy improvements for street lighting system and various city facilities.  
Purchase of new server.

**Other**

Section 108 Housing & Urban Dev. Loan - 2006

Economic development.

# General Fund

TENTATIVE BUDGET / CITY OF OREM



## GENERAL FUND

### OVERVIEW

The General Fund is the major operating fund of the City. The fund supports administrative, finance, police, fire, library, commercial and residential development, traffic control, parks, cemetery, recreation programs, and legal activities of the City. It also partially supports street maintenance and construction.

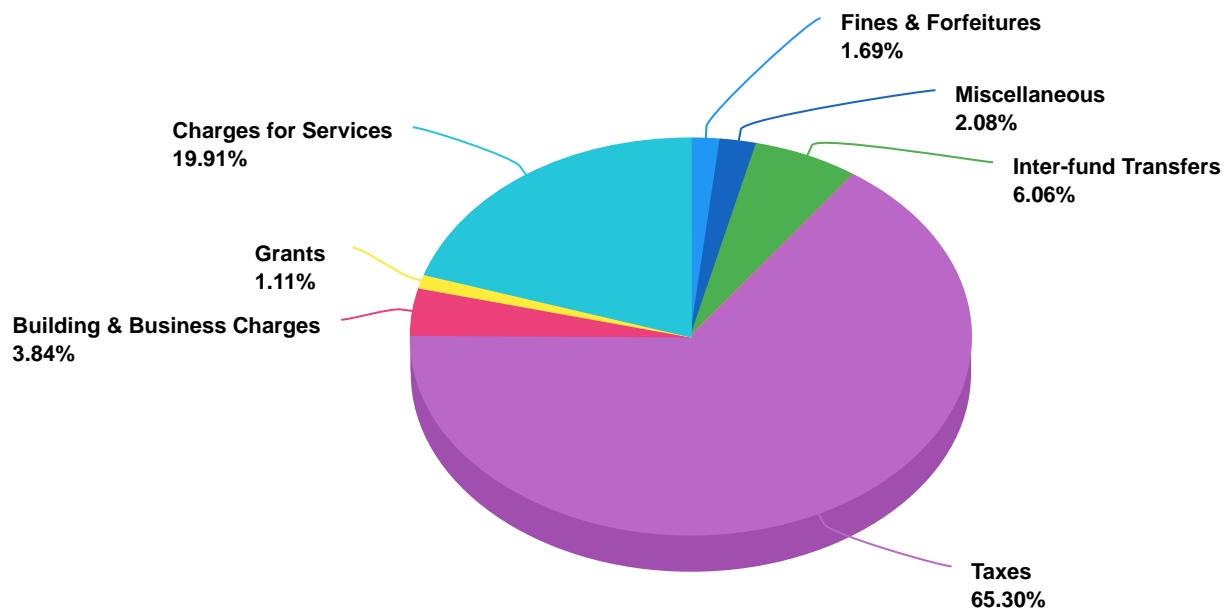
General Fund activities are primarily supported by tax, fee, and fine revenues. Tax revenues include sales, property, franchise, and transient room taxes. Fees include charges for services such as building permits and inspections, business and rental licenses, cemetery interment and lot sales, justice court fees, fire inspections, 911 services, and ambulance services. Fines include justice court fines, library fines, false alarms, parking tickets, and nuisance abatement.

### REVENUES

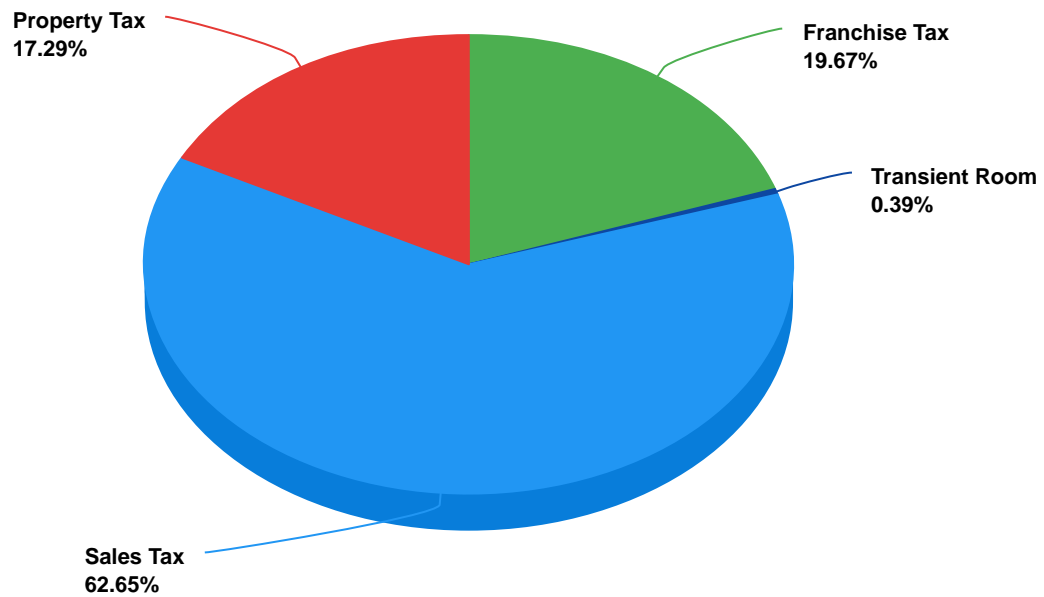
Total General Fund revenues consist primarily of taxes (65.3%). The percentage of total revenues related to taxes consists of sales taxes (40.9%), franchise taxes (12.8%), property taxes (11.3%), and transient room taxes (0.3%). Charges for services are also a significant source of city revenues. General Fund revenues are divided into eight operating types:

Primary Revenue Description	Amount	Percent of Total Revenues
Taxes	\$ 40,417,268	65.30%
Building and Business Services Charges	2,379,000	3.84%
Federal, State and Other Grants	690,000	1.11%
Charges for Services - Admin, Rec, Public Safety, Court, & Cemetery Services	12,322,491	19.91%
Fines and Forfeitures	1,046,200	1.69%
Miscellaneous (Interest, Library Charges, Asset Sales, Facility Rentals, etc.)	1,287,424	2.08%
Inter-fund Transfers	3,749,737	6.06%
Appropriations of Surplus	-	0.00%
<b>Total</b>	<b>\$ 61,892,120</b>	<b>100.00%</b>

## GENERAL FUND REVENUES



## TAXES



## GENERAL FUND REVENUES

REVENUE DESCRIPTION	ACTUAL FY '18-'19	ACTUAL FY '19-'20	ESTIMATED ACTUAL FY '20-'21	TENTATIVE BUDGET FY '21-'22
<b><u>Taxes</u></b>				
Sales Taxes	\$ 22,736,417	\$ 23,737,723	\$ 24,506,000	\$ 25,321,000
Property Taxes	6,657,969	6,895,505	6,948,768	6,988,768
Franchise Taxes	7,887,331	7,865,944	7,900,000	7,950,000
Transient Room Taxes	170,161	142,971	157,500	157,500
	<u>37,451,878</u>	<u>38,642,143</u>	<u>39,512,268</u>	<u>40,417,268</u>
<b><u>Building &amp; Business Services Charges</u></b>				
Business Licenses & Permits	810,348	788,743	805,000	815,000
Building Permits & Other Related Fees	2,916,221	1,536,317	1,757,000	1,564,000
	<u>3,726,569</u>	<u>2,325,060</u>	<u>2,562,000</u>	<u>2,379,000</u>
<b><u>Federal, State and Other Grants</u></b>				
Grant - Library Development - CLEF	21,500	29,500	30,611	20,000
Grant - EMPG	8,250	20,000	20,000	20,000
Grant - MCTF - JAG - SAFG/STFG	271,807	273,247	255,000	255,000
Grant - MCTF - HIDTA	286,497	192,460	-	-
Grant - Click It or Ticket / Highway Safety	31,374	11,634	-	-
Grant - Victims of Crime Act (VOCA)	70,286	88,371	134,907	100,000
Grant - Internet Crimes Against Children (ICAC)	15,000	16,758	15,000	-
Grant - Municipal Recreation Grant	49,197	48,842	-	-
Mountainlands / Senior Citizens	9,628	9,873	12,000	10,000
Liquor Allotment	104,571	101,348	99,375	100,000
Volkswagen Environmental Mitigation Award	-	-	172,500	60,000
Grant - All Other Grants	93,689	54,615	2,203,510	125,000
	<u>961,799</u>	<u>846,649</u>	<u>2,942,903</u>	<u>690,000</u>
<b><u>Charges for Services</u></b>				
Administration Charge	3,018,213	3,133,929	2,801,256	2,879,485
Fees - Planning	191,538	207,017	180,000	200,000
Fees - Notices	7,099	5,675	7,800	4,000
Fees - Passport Program	134,538	99,919	109,935	114,000
Fees - 311 Services / Utility Billing	654,426	717,943	776,185	774,681
Fees - Road Maintenance	226,447	240,568	254,280	268,680
Fees - Fingerprinting	20,770	15,015	10,800	15,000
Fees - Traffic School & Public Safety Reports	196,076	166,268	186,400	186,500
Fees - E911 Surcharge	744,019	750,350	770,000	800,000
Task Force Revenues - MCTF	384,375	338,085	177,878	204,239
Fees - Lindon & Vineyard Fire/Dispatch Services	2,260,264	2,768,146	2,885,000	3,124,000
Fees - Ambulance Services	2,063,642	2,030,348	2,060,500	2,060,500
Fees - Police Services - Other	395,634	464,400	405,710	350,856
Fees - Fire Services - Other	89,649	52,254	54,900	54,500
Fees - Justice Court	130,149	102,681	95,000	82,600
Fees - Recreation Programs	409,391	297,595	344,475	344,450
Fees - Cemetery	826,772	867,480	805,000	805,000
Fees - Utility Activation	55,685	51,144	54,000	54,000
	<u>11,808,687</u>	<u>12,308,817</u>	<u>11,979,119</u>	<u>12,322,491</u>

## GENERAL FUND REVENUES

### REVENUES

(continued)

REVENUE DESCRIPTION	ACTUAL FY '18-'19	ACTUAL FY '19-'20	ESTIMATED ACTUAL FY '20-'21	TENTATIVE BUDGET FY '21-'22
<b><u>Fines and Forfeitures</u></b>				
Fines - District Court	44,029	41,124	32,300	29,000
Fines - Alcohol	-	-	100	100
Fines - Nuisance Abatement	2,163	3,283	200	1,000
Fines - Parking Tickets	28,715	20,710	31,500	22,000
Fines - Library	44,205	35,802	40,500	35,000
Fines - Justice Court	1,411,183	1,151,719	1,115,000	959,100
	<u>1,530,295</u>	<u>1,252,638</u>	<u>1,219,600</u>	<u>1,046,200</u>
<b><u>Miscellaneous Revenues</u></b>				
Interest and Investment Earnings	1,190,907	1,232,106	355,000	355,000
Rental and Lease Revenues	110,245	108,728	110,802	119,302
Sale of Fixed Assets	93,180	271,945	100,000	100,000
Library Sales and Fees	196,911	203,594	178,380	158,550
UIA / Utopia Operations Reimbursement	142,665	-	225,000	389,072
Miscellaneous Revenues	409,820	526,737	265,500	165,500
	<u>2,143,728</u>	<u>2,343,110</u>	<u>1,234,682</u>	<u>1,287,424</u>
<b><u>Inter-fund Transfers</u></b>				
Contributions from Other Funds	3,562,474	3,526,304	3,578,926	3,749,737
	<u>3,562,474</u>	<u>3,526,304</u>	<u>3,578,926</u>	<u>3,749,737</u>
<b><u>Appropriations of Surplus</u></b>				
App Surp - Operations	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>TOTALS - GENERAL FUND</b>	<b><u>\$ 61,185,430</u></b>	<b><u>\$ 61,244,720</u></b>	<b><u>\$ 63,029,498</u></b>	<b><u>\$ 61,892,120</u></b>

## GENERAL FUND

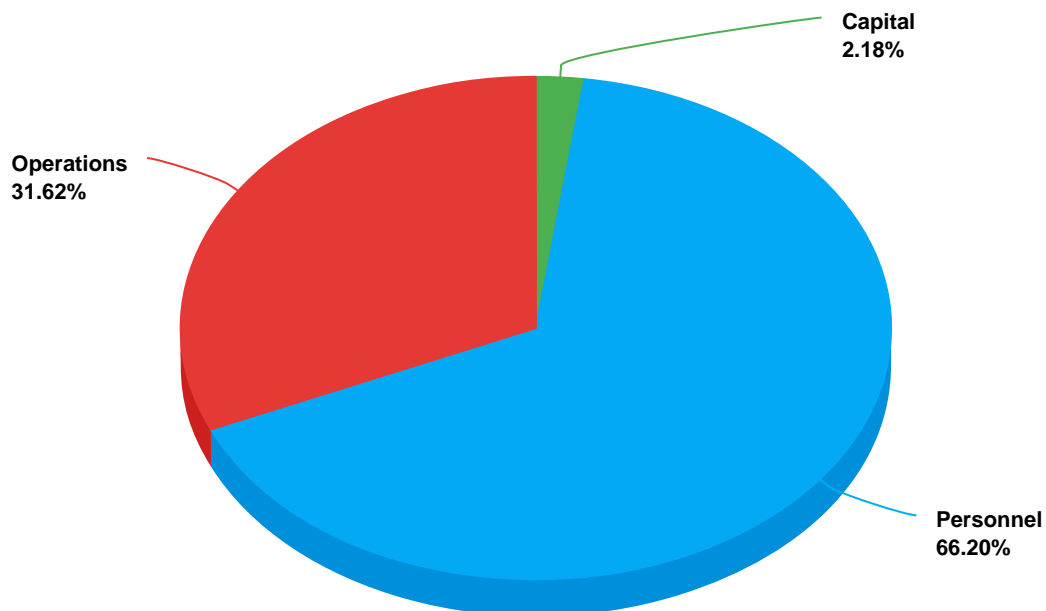
### EXPENDITURES

The General Fund is the major operating fund of the City encompassing approximately 45% of all City expenditures. Of this total, approximately 66% of the operating costs are applied to salaries, wages, and benefits. The General Fund includes the activities of the following operating departments:

- Mayor and City Council
- City Manager
- Finance
- Legal Services
- Development Services
- Police Department
- Fire Department
- Public Works
- Recreation
- Library
- Non-Departmental

The following section includes information on all of the above departments' activities.

### EXPENDITURES BY CATEGORY



**Total Budget - \$61,892,120**



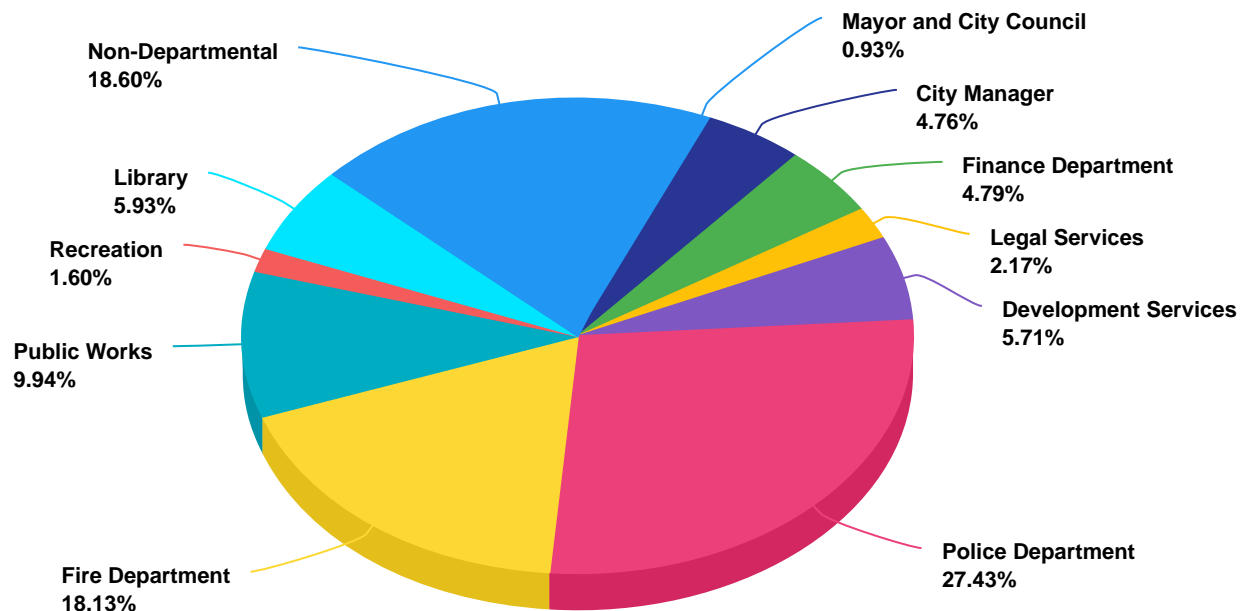
## GENERAL FUND BUDGET SUMMARY

DEPARTMENT	# OF EMP. *	PERSONNEL	OPERATIONS	CAPITAL	TOTAL
Mayor and City Council	7	\$ 345,813	\$ 230,280	\$ -	\$ 576,093
City Manager	16	1,997,429	879,687	70,000	2,947,116
Finance Department	23	2,085,039	882,452	-	2,967,491
Legal Services	9	1,275,811	70,034	-	1,345,845
Development Services	29	3,293,533	240,115	-	3,533,648
Police Department	135	14,838,393	2,108,638	30,000	16,977,031
Fire Department	72	8,541,449	2,528,327	152,000	11,221,776
Public Works	39	4,269,865	1,602,705	281,280	6,153,850
Recreation	6	808,082	182,968	-	991,050
Library	33	3,057,569	595,535	15,000	3,668,104
Non-Departmental **	0	460,000	10,247,116	803,000	11,510,116
<b>TOTALS</b>	<b>369</b>	<b>\$ 40,972,983</b>	<b>\$ 19,567,857</b>	<b>\$ 1,351,280</b>	<b>\$ 61,892,120</b>
		66.20%	31.62%	2.18%	

\* Number of benefitted employees

\*\* The Non-Departmental personnel costs relate to insurance benefits of retired employees

## EXPENDITURES BY DEPARTMENT



## MAYOR AND CITY COUNCIL



Back Row: Terry Peterson, David Spencer, Brent Sumner, Jeff Lambson

Front Row: Tom Macdonald, Mayor Richard Brunst, Debby Lauret

The City of Orem's City Council consists of the Mayor and six Council members who are all elected at large. Although the Mayor leads the City Council, this position carries one vote equal to the rest of the City Council.

The City of Orem has a Manager/Council form of government which allows for a full-time City Manager and a part-time Mayor. The Mayor and Council members serve staggered four-year terms on a part-time basis. Elections in the City of Orem are non-partisan.

The Mayor and City Council members are as follows:

### Mayor

Richard Brunst

### City Council Members

Jeff Lambson  
Debby Lauret  
Terry Peterson

Tom Macdonald  
David Spencer  
Brent Sumner

The Mayor and City Council members serve on various commissions, committees, and councils. They include, but are not limited to, the following: Beautification Advisory Commission, Arts Council, Heritage Advisory Commission, Historic Preservation Commission, Public Works Commission, Library Advisory Commission, Recreation Advisory Commission, Senior Citizens Advisory Commission, Natural Resources Stewardship Committee, Youth City Council, Summerfest Committee, CARE Advisory Commission, CDBG Advisory Commission, and the Transportation Commission.

## MAYOR AND CITY COUNCIL

### OVERVIEW

The Mayor and the six members of the City Council are elected to set policy for the City and to provide direction, resources, and leadership to the City Manager so he may accomplish his duties and responsibilities. The City Manager, in turn, supports the Mayor and City Council by assisting them in accomplishing their duties and responsibilities by identifying problem areas needing their attention, preparing an annual budget, and advising them of the financial condition and needs of the City.

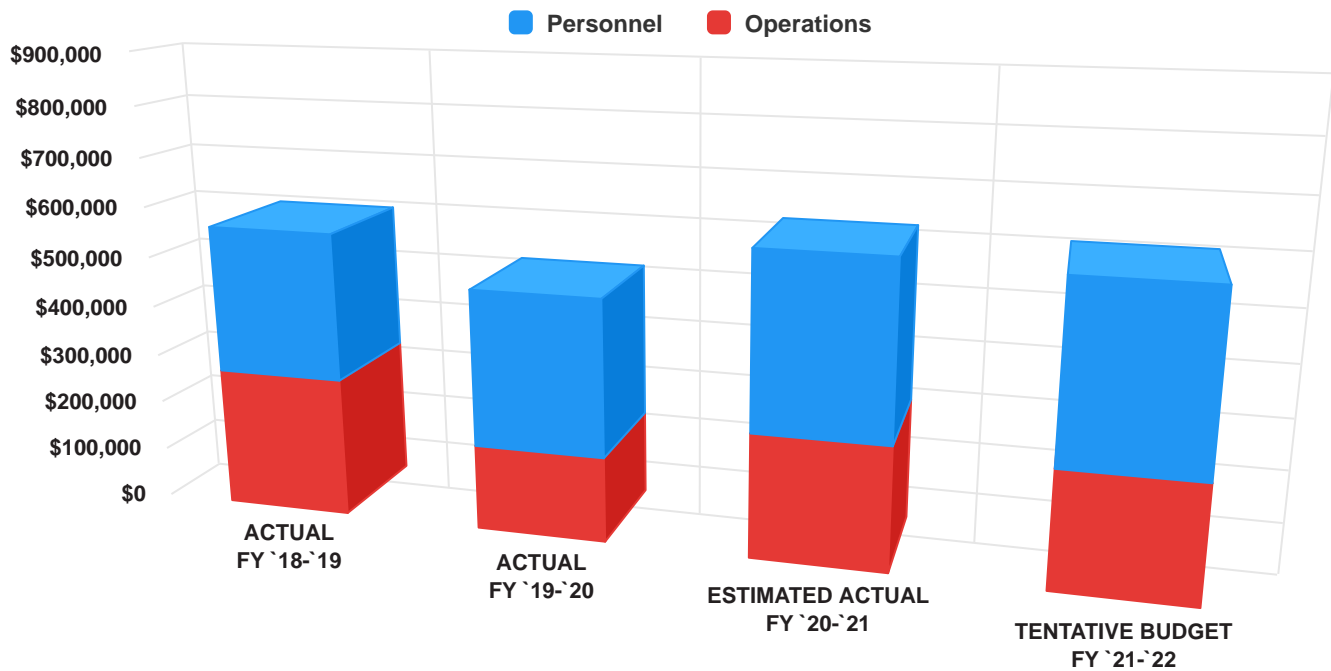
The Mayor presides at all council meetings and serves as Chairperson. The Mayor executes all bonds, notes, contracts, and written obligations of the City, as required by law. The Mayor represents the City in its external affairs and acts as the City's chief ceremonial officer. The Mayor makes appointments to advisory boards, commissions, and committees. The Mayor has all of the same powers, duties, and privileges as other City Council members.

City Council members determine City policy directives by passing, modifying, or repealing ordinances and/or resolutions. They appropriate funds for City operations and authorize the issuance of bonds and other debt instruments. They are to hold regular meetings in accordance with Utah State law. They appoint, evaluate, and remove, if necessary, the City Manager.

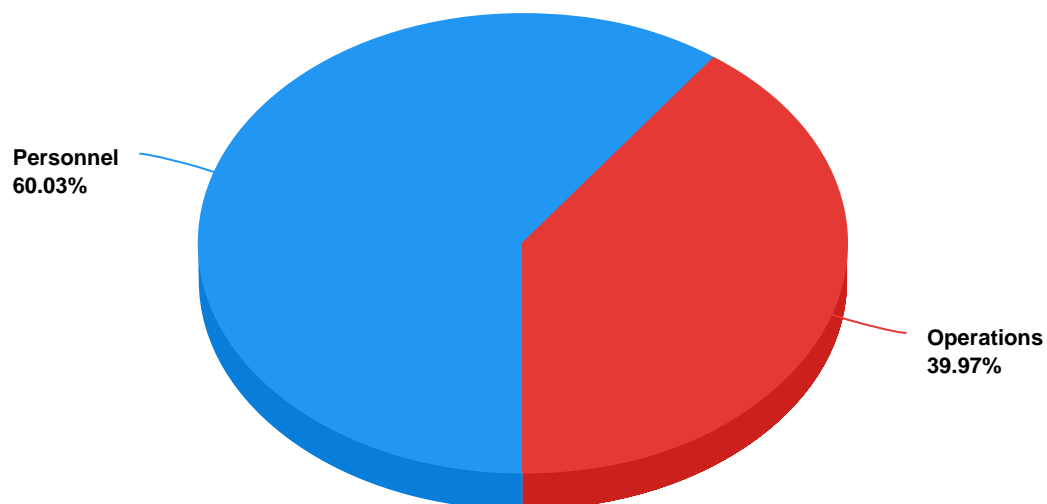
The Mayor and City Council department includes the following divisions:

- Mayor and City Council
- Community Promotion
- Advisory Boards and Commissions

### MAYOR AND CITY COUNCIL EXPENDITURES COMPARISON BY FISCAL YEAR



### EXPENDITURES BY CATEGORY (FY '21-'22)

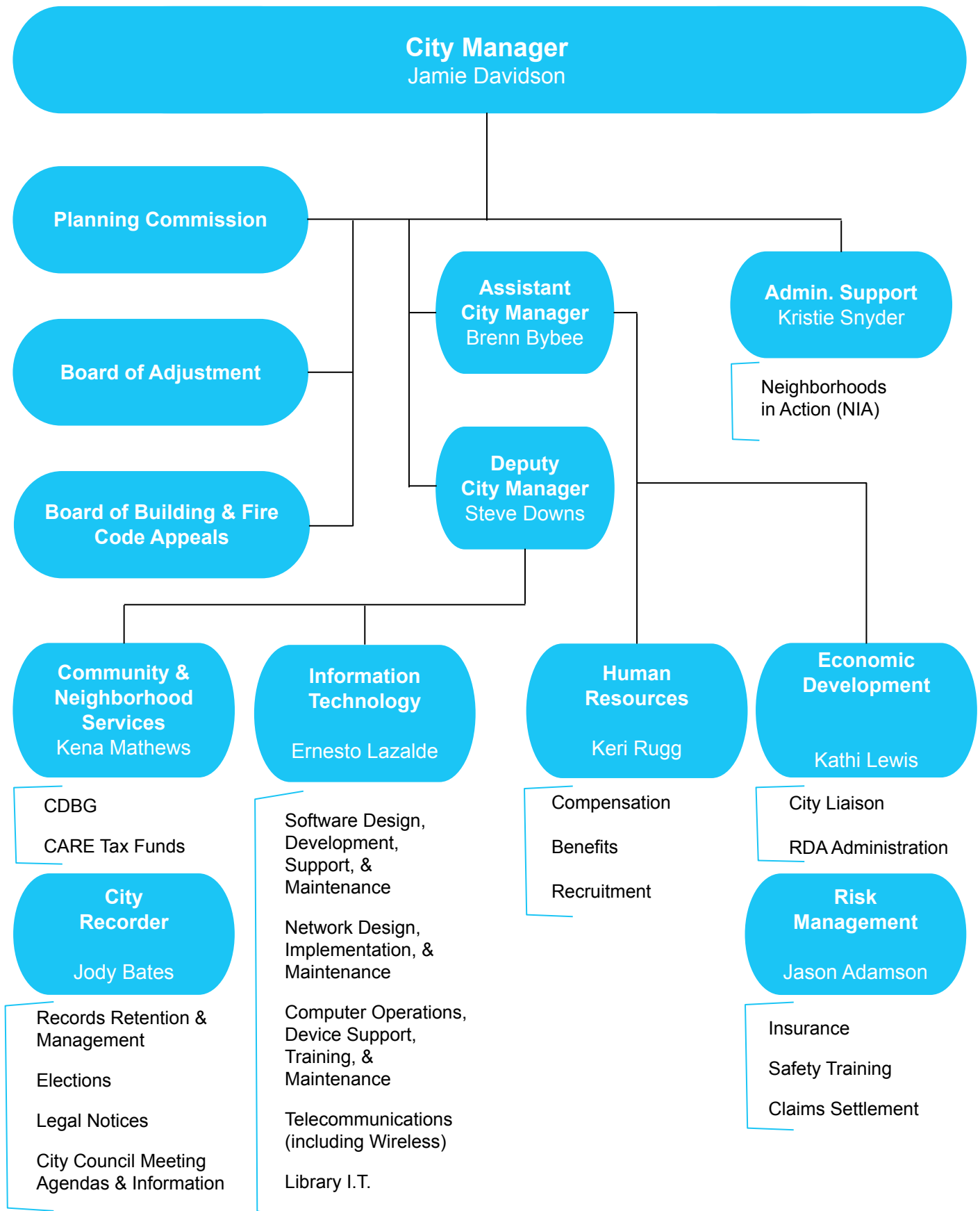


## MAYOR AND CITY COUNCIL EXPENDITURES SUMMARY

DIVISION	ACTUAL FY '18-'19	ACTUAL FY '19-'20	ESTIMATED ACTUAL FY '20-'21	TENTATIVE BUDGET FY '21-'22	# OF EMP. *
<b><u>Mayor and City Council</u></b>					
Personnel	\$ 292,224	\$ 309,565	\$ 346,477	\$ 345,813	7
Operations	86,660	96,802	90,000	90,000	
Capital	-	-	-	-	
	<u>378,884</u>	<u>406,367</u>	<u>436,477</u>	<u>435,813</u>	
<b><u>Community Promotion</u></b>					
Personnel	-	-	-	-	0
Operations	173,151	63,211	130,555	115,230	
Capital	-	-	-	-	
	<u>173,151</u>	<u>63,211</u>	<u>130,555</u>	<u>115,230</u>	
<b><u>Advisory Boards &amp; Commissions</u></b>					
Personnel	-	-	-	-	0
Operations	18,437	10,815	25,050	25,050	
Capital	-	-	-	-	
	<u>18,437</u>	<u>10,815</u>	<u>25,050</u>	<u>25,050</u>	
<b><u>TOTAL MAYOR &amp; CITY COUNCIL</u></b>					
Personnel	\$ 292,224	\$ 309,565	\$ 346,477	\$ 345,813	7
Operations	278,248	170,828	245,605	230,280	
Capital	-	-	-	-	
<b>TOTALS</b>	<u>\$ 570,472</u>	<u>\$ 480,394</u>	<u>\$ 592,082</u>	<u>\$ 576,093</u>	

\* Number of benefited employees

## CITY MANAGER



## CITY MANAGER

### OVERVIEW

The City Manager's department, through the City Manager's Office, organizes and directs the management of the executive affairs of the City, provides oversight to the operating departments of the City, and ensures the policies, plans, and programs of the Mayor and City Council are implemented.

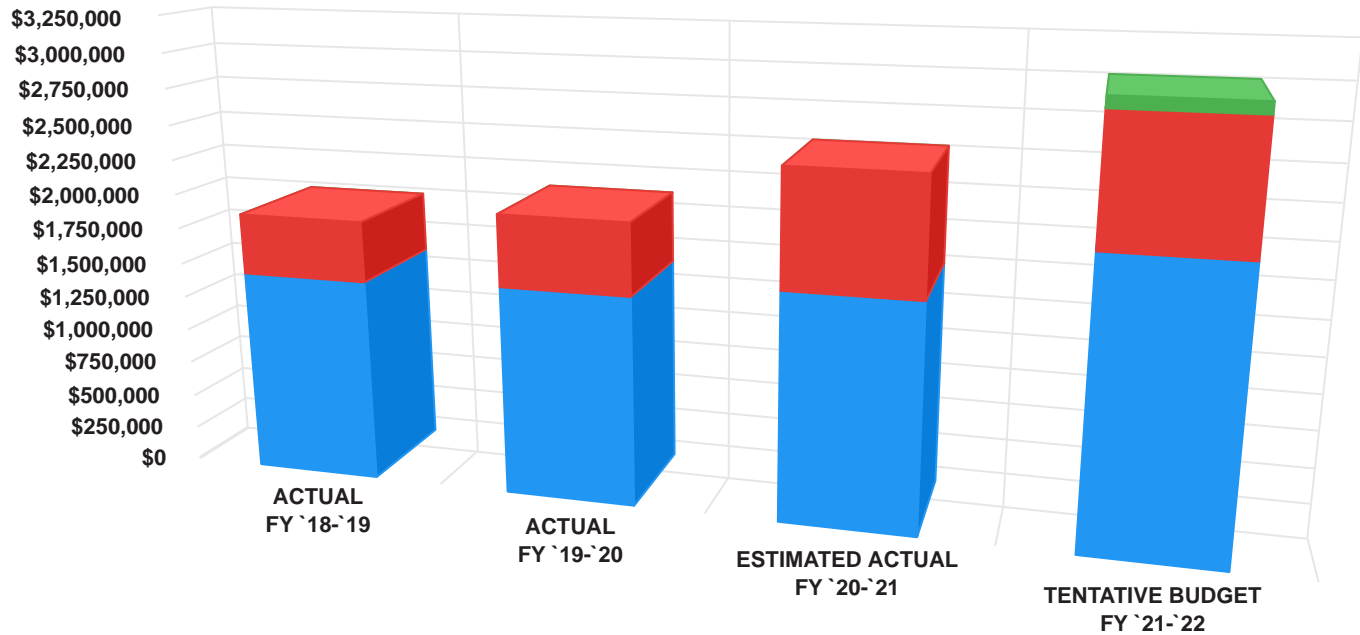
The City Manager's Office also provides annual and special reports concerning the financial, administrative, and operational activities of the various offices, departments, boards, etc. of the City.

The City Manager's department includes the following divisions:

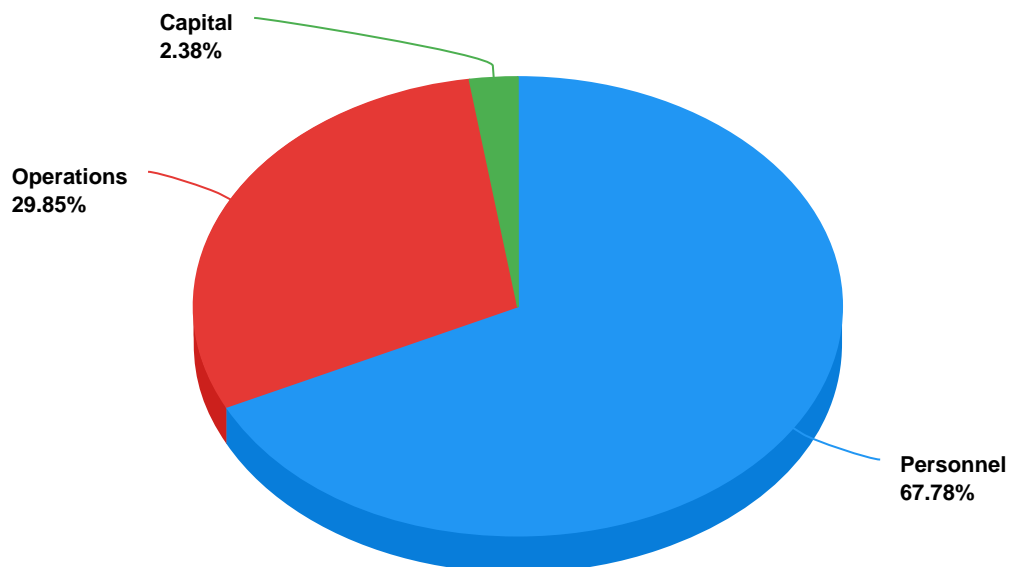
- City Manager's Office
- Neighborhoods in Action (NIA)
- Human Resources
- Economic Development
- Code Enforcement
- City Recorder
- Risk Management (*Self-Insurance Fund*)
- Information Technology (*Information Technology Fund*)
- Solid Waste Contract Management (*Solid Waste Fund*)
- Community & Neighborhood Services (*Community & Neighborhood Services Fund*)

### CITY MANAGER EXPENDITURES COMPARISON BY FY

Capital Operations Personnel



### EXPENDITURES BY CATEGORY (FY '21-'22)





## CITY MANAGER EXPENDITURES SUMMARY

DIVISION	ACTUAL FY '18-'19	ACTUAL FY '19-'20	ESTIMATED ACTUAL FY '20-'21	TENTATIVE BUDGET FY '21-'22	# OF EMP. *
<b><u>City Manager's Office</u></b>					
Personnel	\$ 824,393	\$ 915,306	\$ 946,851	\$ 1,050,127	6
Operations	164,376	185,716	340,300	238,800	
Capital	-	-	-	-	
	988,769	1,101,022	1,287,151	1,288,927	
<b><u>Neighborhoods in Action</u></b>					
Personnel	-	-	-	-	0
Operations	34,131	35,430	114,500	44,500	
Capital	-	-	-	-	
	34,131	35,430	114,500	44,500	
<b><u>Human Resources</u></b>					
Personnel	323,155	296,641	304,934	343,230	3
Operations	130,869	112,749	253,075	331,575	
Capital	-	-	-	-	
	454,024	409,390	558,009	674,805	
<b><u>Economic Development</u></b>					
Personnel	164,058	123,918	197,360	211,486	2
Operations	51,125	16,361	66,715	16,850	
Capital	-	-	-	-	
	215,183	140,279	264,075	228,336	
<b><u>Code Enforcement</u></b>					
Personnel	-	-	-	215,559	3
Operations	-	-	-	16,962	
Capital	-	-	-	70,000	
	-	-	-	302,521	
<b><u>City Recorder</u></b>					
Personnel	146,183	154,345	166,801	177,027	2
Operations	46,184	165,130	36,000	231,000	
Capital	-	-	-	-	
	192,367	319,475	202,801	408,027	
<b><u>TOTAL CITY MANAGER</u></b>					
Personnel	\$ 1,457,789	\$ 1,490,210	\$ 1,615,946	\$ 1,997,429	16
Operations	426,685	515,386	810,590	879,687	
Capital	-	-	-	70,000	
<b>TOTALS</b>	<b>\$ 1,884,474</b>	<b>\$ 2,005,596</b>	<b>\$ 2,426,536</b>	<b>\$ 2,947,116</b>	

\* Number of benefitted employees

## CITY MANAGER PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
		MINIMUM	MAXIMUM	ACTUAL	ESTIMATED	TENTATIVE
				FY `19-`20	ACTUAL FY `20-`21	BUDGET FY `21-`22
<b><u>City Manager's Office</u></b>						
Full-time:						
City Manager	CM	\$65.43	\$98.14	1.00	1.00	1.00
Assistant City Manager	20	\$55.66	\$83.49	1.00	1.00	1.00
Deputy City Manager	18	\$45.76	\$68.64	1.00	1.00	1.00
Communications/Innovation Officer	13	\$29.22	\$43.90	0.00	1.00	1.00
Communications Spec./Webmaster	12	\$26.77	\$40.15	1.00	0.00	0.00
Management Analyst	12	\$26.77	\$40.15	1.00	1.00	1.00
Executive/NIA Assistant	9	\$20.47	\$30.71	1.00	1.00	1.00
				6.00	6.00	6.00
Variable-hour/Seasonal:						
Management Intern	N/A	\$10.00	\$14.00	0.85	0.85	0.85
				6.85	6.85	6.85
<b><u>Human Resources</u></b>						
Full-time:						
Human Resource Division Manager	16	\$38.27	\$57.40	1.00	1.00	1.00
Human Resource Officer	11	\$24.48	\$36.72	0.00	0.00	2.00
Human Resource Generalist	9	\$20.47	\$30.71	2.00	2.00	0.00
				3.00	3.00	3.00
Variable-hour/Seasonal:						
Office Clerk	N/A	\$7.70	\$11.55	0.30	0.30	0.30
				3.30	3.30	3.30
<b><u>Economic Development</u></b>						
Full-time:						
Economic Development Manager	14	\$32.00	\$48.01	1.00	1.00	1.00
Economic Dev. Analyst/Prjct Mngr	12	\$26.77	\$40.15	1.00	1.00	1.00
				2.00	2.00	2.00
<b><u>Code Enforcement</u></b>						
Full-time:						
Civilian Ord. Enforcement Officer	7	\$17.12	\$25.68	0.00	0.00	3.00
<b><u>City Recorder</u></b>						
Full-time:						
City Recorder	12	\$26.77	\$40.15	1.00	1.00	1.00
Deputy City Recorder	8	\$18.72	\$28.08	1.00	1.00	1.00
				2.00	2.00	2.00
Variable-hour/Seasonal:						
Assistant / Filing Clerk	N/A	\$7.25	\$13.89	0.75	0.75	0.75
				2.75	2.75	2.75
<b><u>TOTAL CITY MANAGER</u></b>						
Full-time				13.00	13.00	16.00
Variable-hour/Seasonal				1.90	1.90	1.90
TOTAL FULL-TIME EQUIVALENTS (FTE)				14.90	14.90	17.90

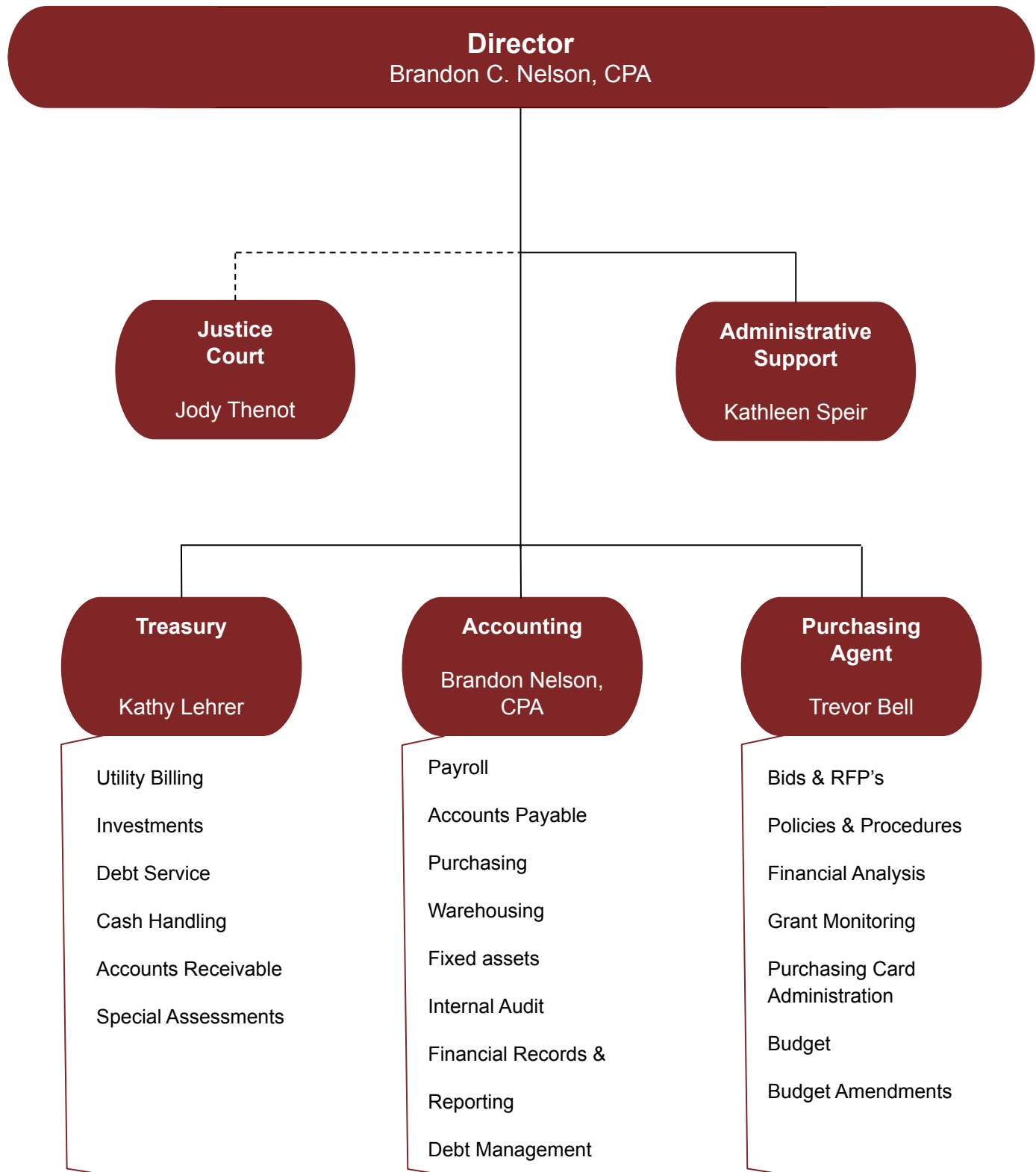
## CITY MANAGER



**Jamie Davidson**  
City Manager



## FINANCE



## FINANCE

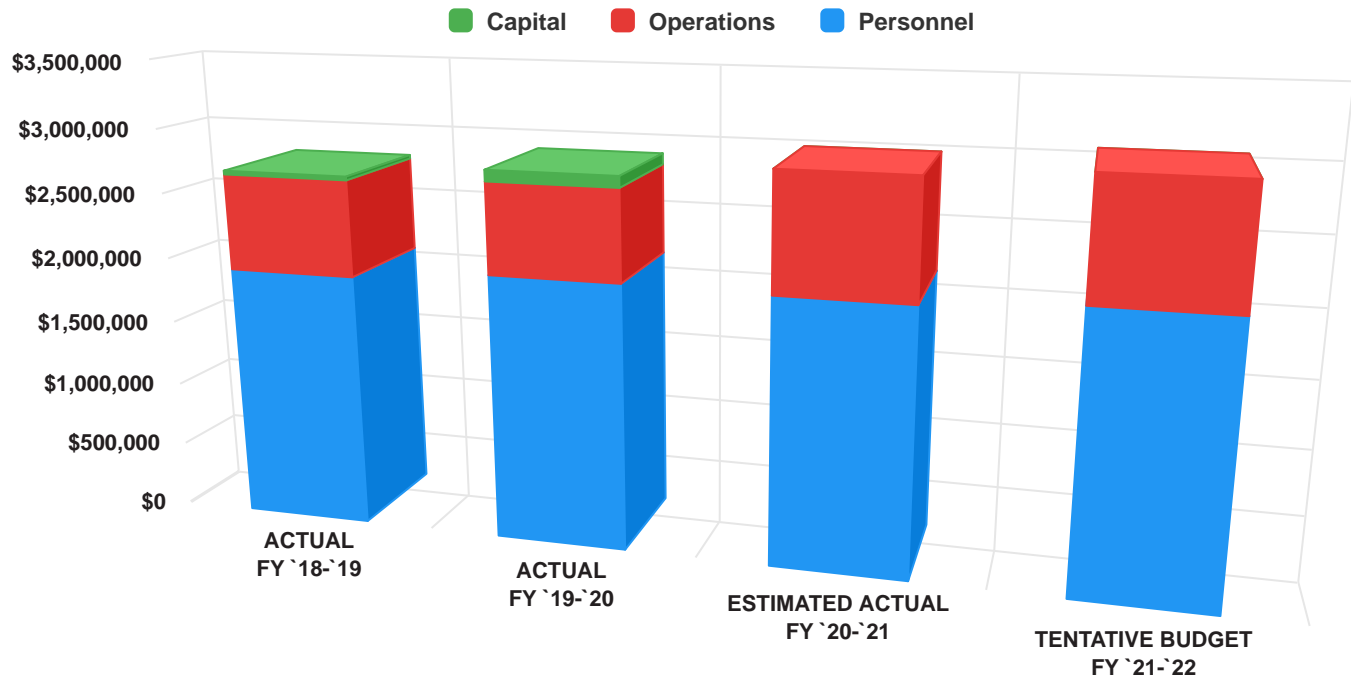
### OVERVIEW

The Finance department provides treasury, accounting, budgeting, payroll, utility billing, accounts receivable, procurement, and warehousing services to all departments of the City along with the administration of the Justice Court.

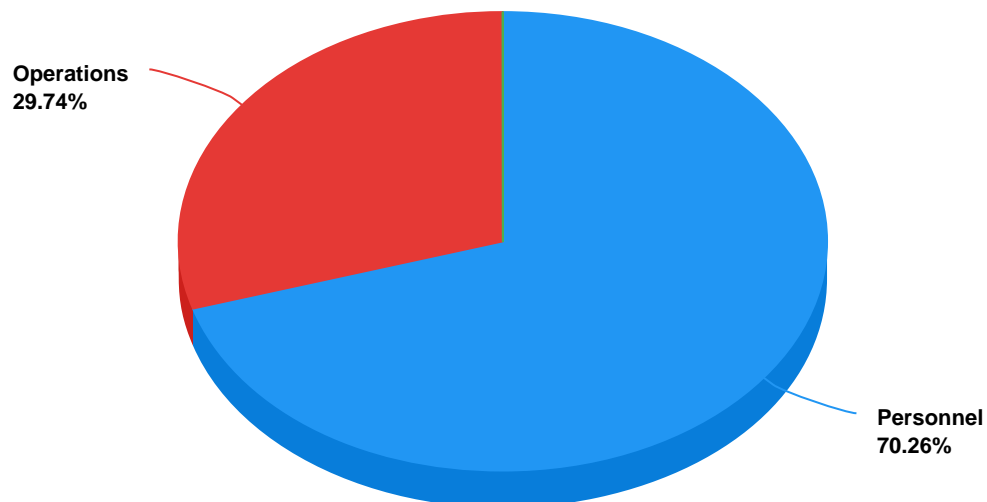
The Finance department includes the following divisions:

- Finance Department Administration
- City Treasurer
- Debt Service (*Debt Service Fund*)
- 311 Services / Utility Billing
- Accounting & Budget
- Accounts Receivable
- Purchasing (*Purchasing & Warehousing Fund*)
- Liaison to the Justice Court

### FINANCE DEPARTMENT EXPENDITURES COMPARISON BY FISCAL YEAR



### EXPENDITURES BY CATEGORY (FY '21-'22)



## FINANCE

### EXPENDITURES SUMMARY

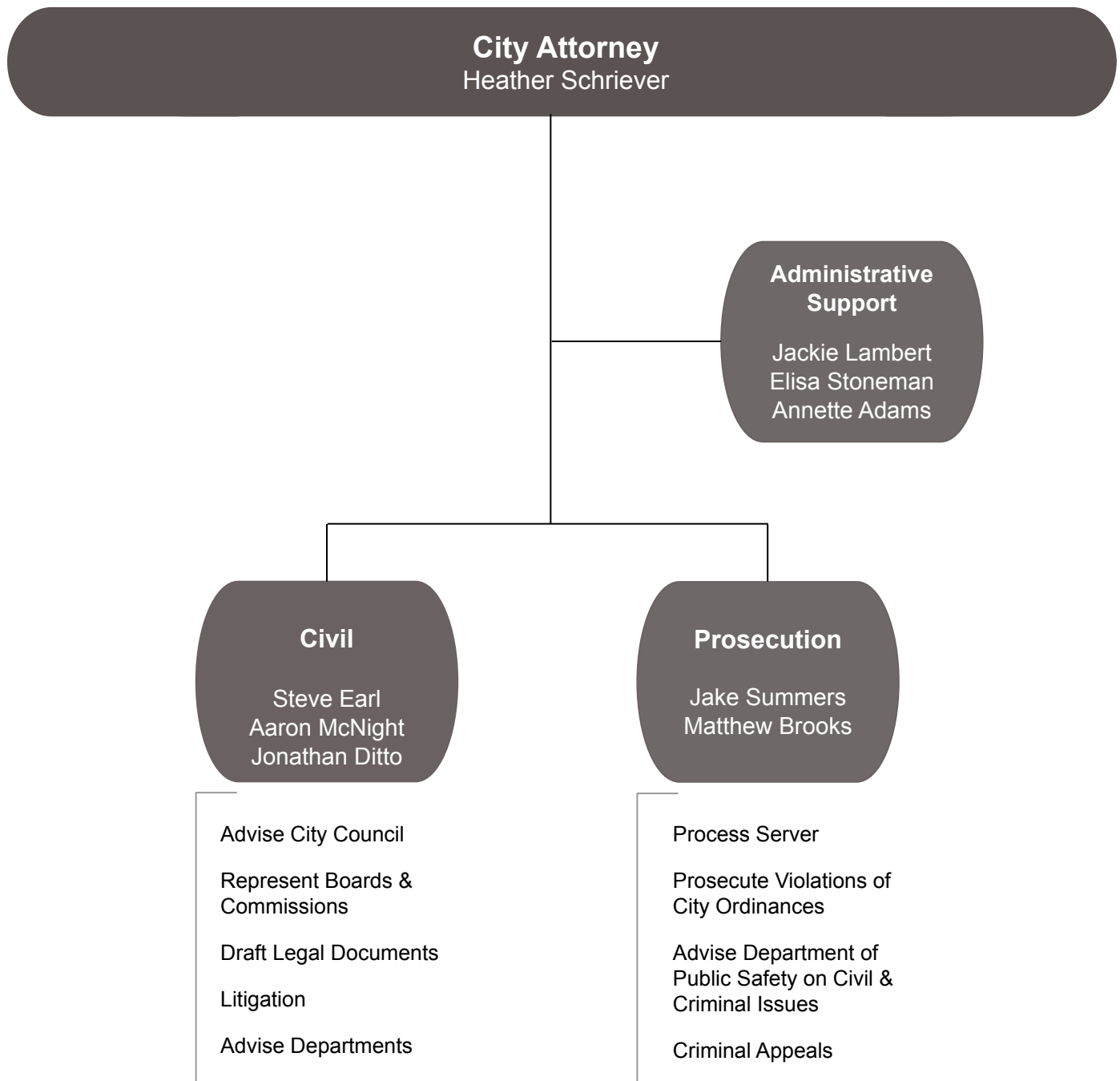
DIVISION	ACTUAL FY '18-'19	ACTUAL FY '19-'20	ESTIMATED ACTUAL FY '20-'21	TENTATIVE BUDGET FY '21-'22	# OF EMP. *
<b><u>Finance Administration</u></b>					
Personnel	\$ 297,994	\$ 332,847	\$ 273,683	\$ 196,534	1
Operations	89,048	89,986	117,686	116,762	
Capital	33,825	3,500	-	-	
	<u>420,867</u>	<u>426,333</u>	<u>391,369</u>	<u>313,296</u>	
<b><u>City Treasurer</u></b>					
Personnel	118,779	128,509	129,349	137,529	1
Operations	12,663	7,229	12,650	12,650	
	<u>131,442</u>	<u>135,738</u>	<u>141,999</u>	<u>150,179</u>	
<b><u>311 Services / Utility Billing</u></b>					
Personnel	579,615	664,192	710,327	835,661	11
Operations	333,436	271,167	340,300	340,300	
Capital	5,392	24,973	-	-	
	<u>918,443</u>	<u>960,332</u>	<u>1,050,627</u>	<u>1,175,961</u>	
<b><u>Accounting &amp; Budget</u></b>					
Personnel	303,750	227,192	246,969	247,526	3
Operations	15,429	20,945	18,150	18,150	
Capital	-	17,000	-	-	
	<u>319,179</u>	<u>265,137</u>	<u>265,119</u>	<u>265,676</u>	
<b><u>Justice Court</u></b>					
Personnel	649,366	671,475	661,291	667,789	7
Operations	267,311	305,262	394,590	394,590	
Capital	-	33,826	-	-	
	<u>916,677</u>	<u>1,010,563</u>	<u>1,055,881</u>	<u>1,062,379</u>	
<b><u>TOTAL FINANCE</u></b>					
Personnel	\$ 1,949,504	\$ 2,024,214	\$ 2,021,619	\$ 2,085,039	23
Operations	717,887	694,590	883,376	882,452	
Capital	39,217	79,299	-	-	
<b>TOTALS</b>	<u>\$ 2,706,608</u>	<u>\$ 2,798,103</u>	<u>\$ 2,904,995</u>	<u>\$ 2,967,491</u>	

\* Number of benefitted employees

## FINANCE PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
		MINIMUM	MAXIMUM	ACTUAL	ESTIMATED	TENTATIVE
				FY `19-`20	ACTUAL FY `20-`21	BUDGET FY `21-`22
<b><u>Finance Administration</u></b>						
Full-time:						
Finance Director	19	\$50.04	\$75.06	1.00	1.00	1.00
Office Administrator	8	\$18.72	\$28.08	1.00	1.00	0.00
				2.00	2.00	1.00
<b><u>City Treasurer</u></b>						
Full-time:						
Treasury Division Manager	14	\$32.00	\$48.01	1.00	1.00	1.00
<b><u>311 Services / Utility Billing</u></b>						
Full-time:						
Office Administrator	8	\$18.72	\$28.08	0.00	0.00	1.00
311 Help Center Supervisor	8	\$18.72	\$28.08	1.00	2.00	2.00
Account Clerk/Comm. Agent	7	\$17.12	\$25.68	8.00	8.00	8.00
				9.00	10.00	11.00
<b><u>Accounting &amp; Budget</u></b>						
Full-time:						
Accounting Division Manager	16	\$38.27	\$57.40	1.00	0.00	1.00
Budget Officer	14	\$32.00	\$48.01	0.00	1.00	0.00
Accountant	9	\$20.47	\$30.71	1.00	1.00	2.00
				2.00	2.00	3.00
Part-time:						
Accountant	9	\$20.47	\$30.71	0.63	0.63	0.00
				2.63	2.63	3.00
<b><u>Justice Court</u></b>						
Full-time:						
Justice Court Judge	18	\$45.76	\$68.64	1.00	1.00	1.00
Justice Court Administrator	14	\$32.00	\$48.01	1.00	1.00	1.00
Justice Court Lead Clerk	8	\$18.72	\$28.08	2.00	2.00	2.00
Justice Court Clerk	7	\$17.12	\$25.68	3.00	3.00	3.00
				7.00	7.00	7.00
Variable-hour/Seasonal:						
Senior Court Clerk	N/A	\$14.38	\$21.57	0.25	0.25	0.25
Assistant Court Clerk	N/A	\$11.04	\$16.56	0.75	0.75	0.75
				1.00	1.00	1.00
				8.00	8.00	8.00
<b><u>TOTAL FINANCE</u></b>						
Full-time				21.00	22.00	23.00
Part-time				0.63	0.63	0.00
Variable-hour/Seasonal				1.00	1.00	1.00
TOTAL FULL-TIME EQUIVALENTS (FTE)				22.63	23.63	24.00



**LEGAL SERVICES**

## LEGAL SERVICES

### OVERVIEW

The Legal Services department provides legal counsel and support to the Mayor and City Council, City Boards, Commissions, and Agencies, the City Manager, and all City departments. They attend all meetings of the City Council, Planning Commission, and Board of Adjustment.

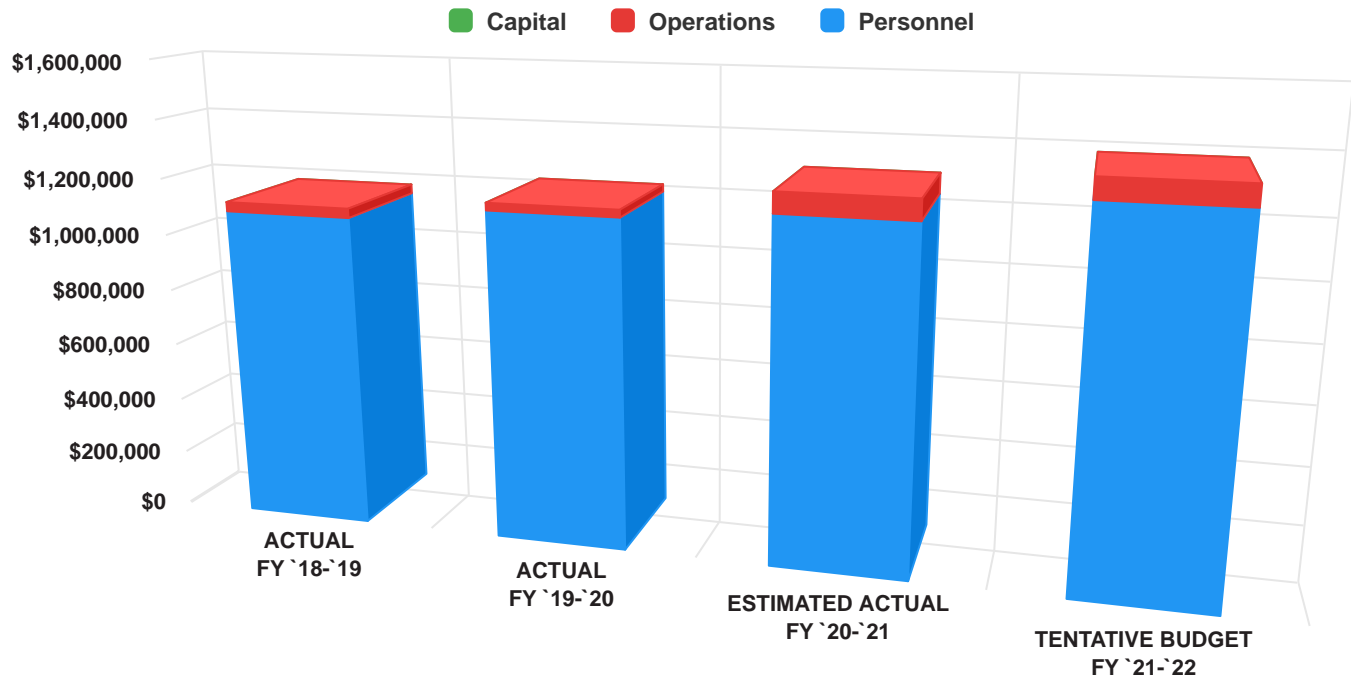
The department reviews and/or drafts all ordinances, resolutions, policies, contracts, legal opinions, and litigation documents. They provide legal training and attempt to minimize the City's exposure to adverse legal actions. They perform legal research and give legal advice to City departments. They frequently handle constitutional questions, planning and zoning issues, GRAMA requests, employment law issues, statutory compliance questions, and legal issues related to the City's various operations. The department also represents the City in lawsuits and claims brought against the City and serves as liaison between the City and its insurance defense counsel.

The department prosecutes all misdemeanor crimes committed in Orem. These crimes include domestic violence, DUI, assaults, disorderly conduct, drug and alcohol violations, lewdness, shoplifting and other thefts, nuisances, and animal violations. They also prosecute all traffic violations such as driving without insurance or on a suspended license, reckless driving, and moving violations such as speeding.

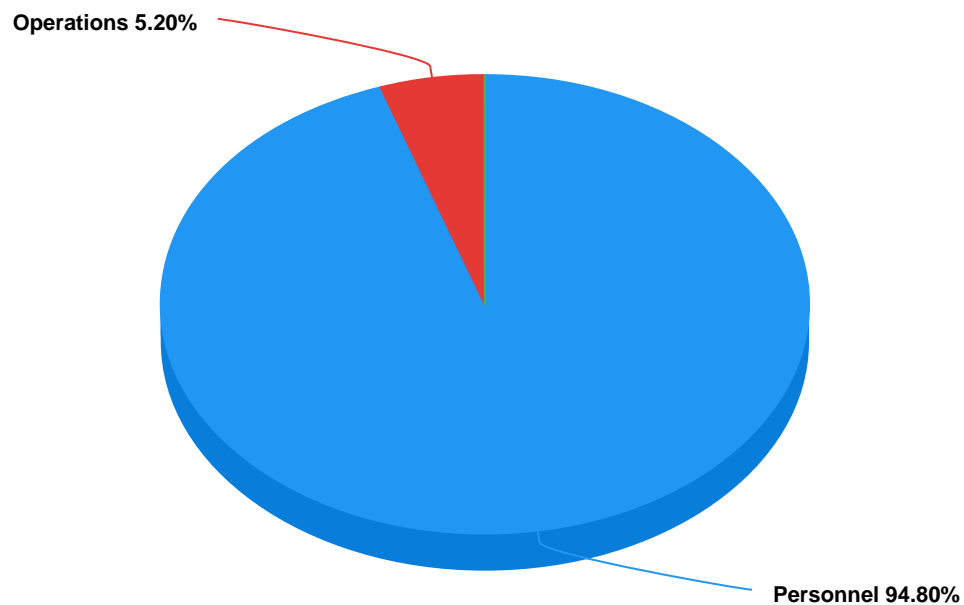
The Legal Services department consists of the following divisions:

- Administration
- Prosecution
- Civil

### LEGAL SERVICES EXPENDITURES COMPARISON BY FISCAL YEAR



### EXPENDITURES BY CATEGORY (FY '21-'22)



## LEGAL SERVICES EXPENDITURES SUMMARY

DIVISION	ACTUAL FY '18-'19	ACTUAL FY '19-'20	ESTIMATED ACTUAL FY '20-'21	TENTATIVE BUDGET FY '21-'22	# OF EMP. *
<b><u>Legal Services Administration</u></b>					
Personnel	\$ 487,866	\$ 504,509	\$ 530,075	\$ 570,273	4
Operations	12,332	10,016	47,684	47,684	
Capital	-	-	-	-	
	500,198	514,525	577,759	617,957	
<b><u>Prosecution</u></b>					
Personnel	303,045	317,323	325,241	350,043	3
Operations	8,127	8,011	13,100	13,100	
Capital	-	-	-	-	
	311,172	325,334	338,341	363,143	
<b><u>Civil</u></b>					
Personnel	301,563	320,659	329,344	355,495	2
Operations	15,314	12,583	9,250	9,250	
Capital	-	-	-	-	
	316,877	333,242	338,594	364,745	
<b><u>TOTAL LEGAL SERVICES</u></b>					
Personnel	\$ 1,092,474	\$ 1,142,491	\$ 1,184,660	\$ 1,275,811	9
Operations	35,773	30,610	70,034	70,034	
Capital	-	-	-	-	
<b>TOTALS</b>	<b>\$ 1,128,247</b>	<b>\$ 1,173,101</b>	<b>\$ 1,254,694</b>	<b>\$ 1,345,845</b>	

\* Number of benefitted employees

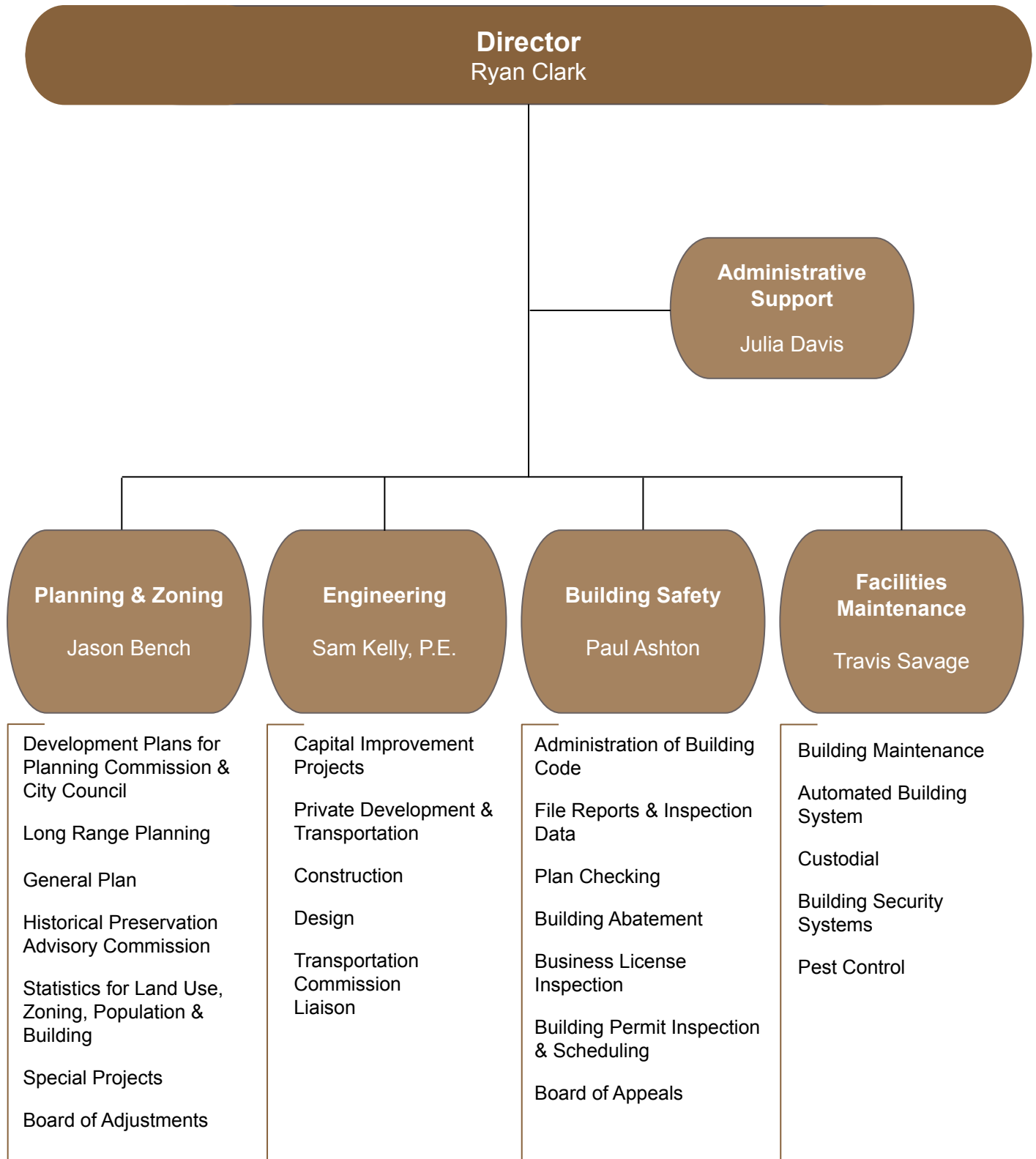
## LEGAL SERVICES PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
		MINIMUM	MAXIMUM	ACTUAL	ESTIMATED	TENTATIVE
				FY `19-`20	ACTUAL FY `20-`21	BUDGET FY `21-`22
<u>Legal Services Administration</u>						
Full-time:						
City Attorney	19	\$50.04	\$75.06	1.00	1.00	1.00
Assistant City Attorney	15	\$35.00	\$52.50	1.00	1.00	1.00
Office Administrator	8	\$18.72	\$28.08	1.00	1.00	1.00
Administrative Assistant	6	\$15.66	\$23.48	1.00	1.00	1.00
				4.00	4.00	4.00
<u>Prosecution</u>						
Full-time:						
Prosecutor	15	\$35.00	\$52.50	2.00	2.00	2.00
Administrative Assistant	6	\$15.66	\$23.48	1.00	1.00	1.00
				3.00	3.00	3.00
Variable-hour/Seasonal:						
Process Server	N/A	\$8.48	\$12.72	0.85	0.85	0.85
				3.85	3.85	3.85
<u>Civil</u>						
Full-time:						
Deputy City Attorney	16	\$38.27	\$57.40	2.00	2.00	1.00
Assistant City Attorney	15	\$35.00	\$52.50	0.00	0.00	1.00
				2.00	2.00	2.00
<u>TOTAL LEGAL SERVICES</u>						
Full-time				9.00	9.00	9.00
Variable-hour/Seasonal				0.85	0.85	0.85
TOTAL FULL-TIME EQUIVALENTS (FTE)				9.85	9.85	9.85

## LEGAL SERVICES



## DEVELOPMENT SERVICES



## DEVELOPMENT SERVICES

### OVERVIEW

The Development Services department guides Orem's growth in a planned and coordinated manner. The department provides support staff for the Planning Commission, Historical Preservation Commission, Board of Adjustment, Transportation Advisory Commission, and Board of Appeals.

The department is responsible for enforcing adopted building codes and standards in order to protect life and property of those who work, live, and visit the city. They review and approve residential and commercial plans for structural integrity and code compliance, issue permits, and perform progress inspections for all new construction.

The department also designs, inspects, and/or manages all new public or private development of water, sewer, storm drain, fiber optic, concrete, and asphalt construction in the city. They also plan, coordinate, and improve intersections and roads which often includes transportation studies involving a multitude of government agencies and the general public.

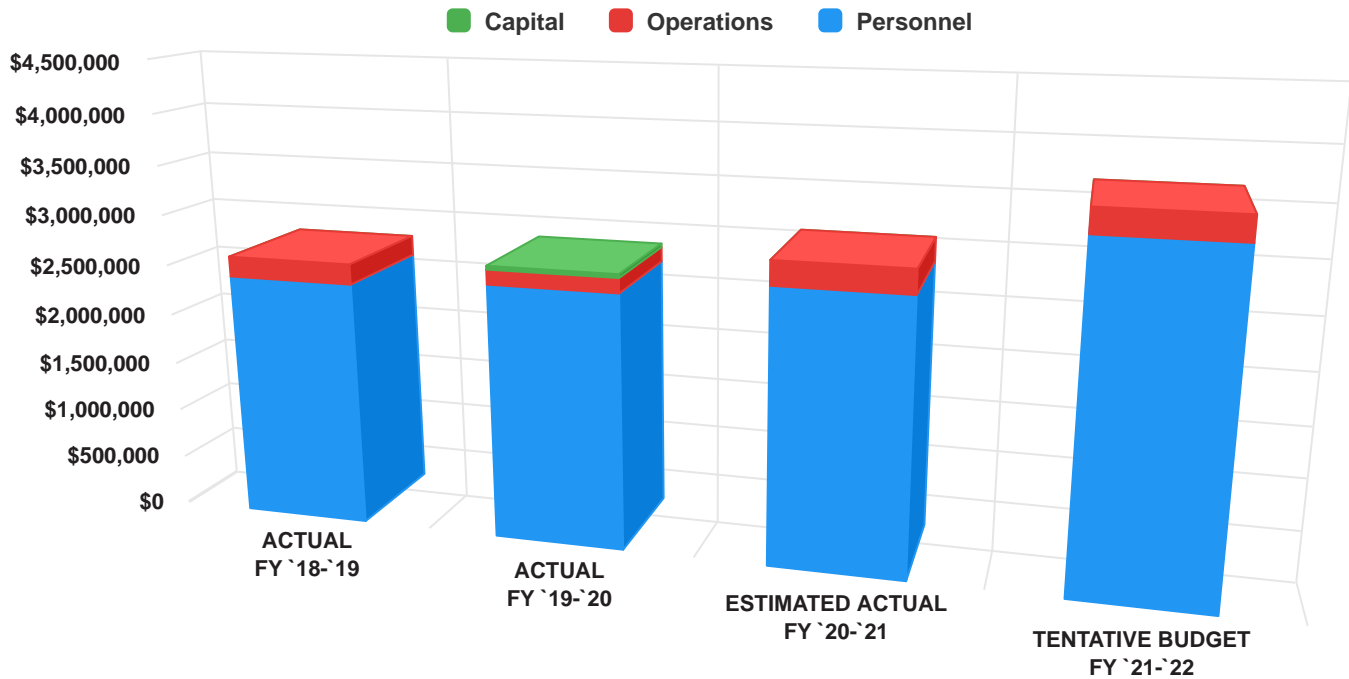
The Development Review Committee (DRC) consists of key personnel from Development Services and other city departments to ensure compliance with all applicable city codes. The DRC reviews all requests and makes recommendations to the Planning Commission on items such as preliminary and final plats, site plans, conditional use permits, rezones, general plan amendments, annexations, and city boundary adjustments.

The Development Services department includes the following divisions:

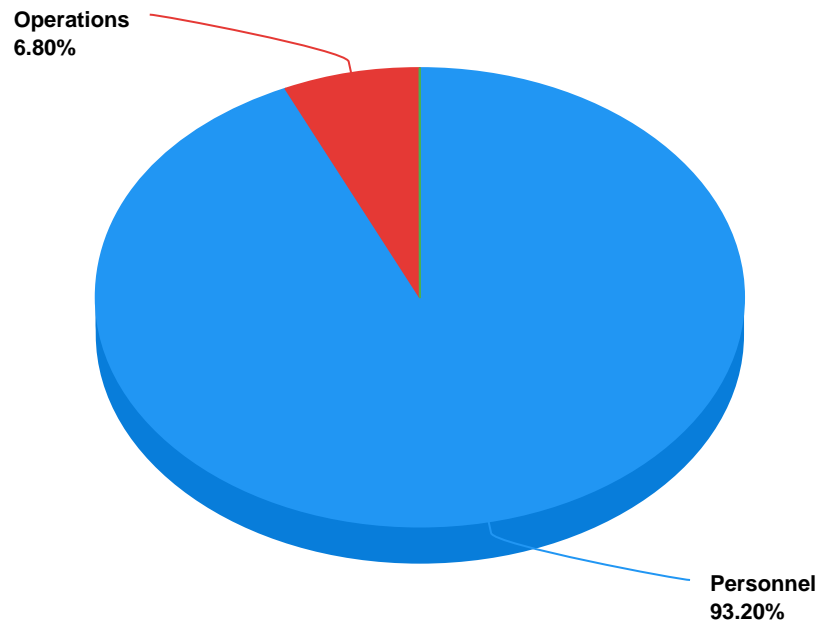
- Development Services Administration
- Planning and Zoning
- Engineering
- Building Safety
- Facilities Maintenance (*Facilities Maintenance Fund*)
- Capital Projects (*Capital Improvement Projects Fund*)



### DEVELOPMENT SERVICES EXPENDITURES COMPARISON BY FISCAL YEAR



### EXPENDITURES BY CATEGORY (FY '21-'22)



## DEVELOPMENT SERVICES EXPENDITURES SUMMARY

DIVISION	ACTUAL FY '18-'19	ACTUAL FY '19-'20	ESTIMATED ACTUAL FY '20-'21	TENTATIVE BUDGET FY '21-'22	# OF EMP. *
<b><u>Development Services Administration</u></b>					
Personnel	\$ 220,428	\$ 235,019	\$ 315,335	\$ 345,326	2
Operations	48,840	9,808	22,028	22,028	
	269,268	244,827	337,363	367,354	
<b><u>Planning</u></b>					
Personnel	444,050	473,503	493,025	543,448	5
Operations	43,630	34,774	54,684	54,684	
Capital	9,673	-	-	-	
	497,353	508,277	547,709	598,132	
<b><u>Engineering</u></b>					
Personnel	148,936	157,873	166,531	170,817	1
Operations	36,556	36,177	46,943	52,368	
Capital	-	30,831	-	-	
	185,492	224,881	213,474	223,185	
<b><u>Construction</u></b>					
Personnel	210,401	228,558	247,706	355,906	3
Operations	3,720	2,941	14,986	10,120	
	214,121	231,499	262,692	366,026	
<b><u>Design</u></b>					
Personnel	349,372	444,325	437,960	604,912	6
Operations	12,936	15,910	23,862	23,862	
	362,308	460,235	461,822	628,774	
<b><u>Transportation / PD Development</u></b>					
Personnel	260,724	134,450	229,991	354,755	3
Operations	6,267	6,829	10,767	10,767	
	266,991	141,278	240,758	365,522	
<b><u>Building Safety</u></b>					
Personnel	788,980	843,030	788,058	918,369	9
Operations	47,713	36,210	64,043	66,286	
Capital	-	11,800	-	-	
	836,693	891,041	852,101	984,655	
<b><u>TOTAL DEVELOPMENT SERVICES</u></b>					
Personnel	\$ 2,422,891	\$ 2,516,758	\$ 2,678,606	\$ 3,293,533	29
Operations	199,662	142,648	237,313	240,115	
Capital	9,673	42,631	-	-	
<b>TOTALS</b>	<b>\$ 2,632,226</b>	<b>\$ 2,702,037</b>	<b>\$ 2,915,919</b>	<b>\$ 3,533,648</b>	

\* Number of benefitted employees

## DEVELOPMENT SERVICES PERSONNEL SUMMARY

				FULL-TIME EQUIVALENT		
DIVISION	PAY GRADE	HOURLY PAY RATES		ACTUAL FY `19-`20	ESTIMATED	TENTATIVE
		MINIMUM	MAXIMUM		ACTUAL FY `20-`21	BUDGET FY `21-`22
<b><u>Development Services Administration</u></b>						
Full-time:						
Development Services Director	19	\$50.04	\$75.06	1.00	1.00	1.00
Office Administrator	8	\$18.72	\$28.08	1.00	1.00	1.00
				2.00	2.00	2.00
Variable-hour/Seasonal:						
Intern	N/A	\$9.26	\$13.89	1.00	1.00	1.00
				3.00	3.00	3.00
<b><u>Planning</u></b>						
Full-time:						
Planning Division Manager	14	\$32.00	\$48.01	1.00	1.00	1.00
Planner	12	\$26.77	\$40.15	1.00	0.00	0.00
Long Range Planner	12	\$26.77	\$40.15	2.00	2.00	2.00
Associate Planner	9	\$20.47	\$30.71	0.00	2.00	2.00
Development Services Technician	7	\$17.12	\$25.68	1.00	0.00	0.00
				5.00	5.00	5.00
Variable-hour/Seasonal:						
Intern	N/A	\$9.26	\$13.89	0.40	0.40	0.40
				5.40	5.40	5.40
<b><u>Engineering</u></b>						
Full-time:						
City Engineer	16	\$38.27	\$57.40	1.00	1.00	1.00
<b><u>Construction</u></b>						
Full-time:						
Construction Engineer	12	\$26.77	\$40.15	2.00	3.00	3.00
Variable-hour/Seasonal:						
Engineering Intern	N/A	\$9.26	\$13.89	1.00	1.00	1.00
				3.00	4.00	4.00
<b><u>Design</u></b>						
Full-time:						
Engineering Section Manager	14	\$32.00	\$48.01	1.00	1.00	1.00
City Surveyor	12	\$26.77	\$40.15	1.00	1.00	1.00
Staff Engineer	12	\$26.77	\$40.15	0.00	0.00	1.00
Associate Engineer	10	\$22.38	\$33.58	3.00	4.00	3.00
				5.00	6.00	6.00
<b><u>Transportation / PD Development</u></b>						
Full-time:						
Engineering Section Manager	14	\$32.00	\$48.01	1.00	1.00	1.00
Staff Engineer	12	\$26.77	\$40.15	0.00	0.00	2.00
Planner	12	\$26.77	\$40.15	1.00	2.00	0.00
				2.00	3.00	3.00

## DEVELOPMENT SERVICES PERSONNEL SUMMARY

				FULL-TIME EQUIVALENT		
DIVISION	PAY GRADE	HOURLY PAY RATES		ACTUAL FY `19-`20	ESTIMATED ACTUAL FY `20-`21	TENTATIVE BUDGET FY `21-`22
		MINIMUM	MAXIMUM			
<b><u>Building Safety</u></b>						
Full-time:						
Chief Building Official	14	\$32.00	\$48.01	1.00	1.00	1.00
Senior Building Inspector	11	\$24.48	\$24.48	1.00	1.00	1.00
Plans Examiner	11	\$24.48	\$24.48	1.00	2.00	2.00
Building Inspector	10	\$22.38	\$33.58	3.00	3.00	3.00
Residential Plans Examiner	8	\$18.72	\$28.08	1.00	1.00	1.00
				7.00	8.00	8.00
Part-time:						
Building Inspector	10	\$22.38	\$33.58	0.63	0.63	0.63
Variable-hour/Seasonal:						
Office Assistant	N/A	\$11.04	\$16.56	0.50	0.50	0.50
				8.13	9.13	9.13
<b><u>TOTAL DEVELOPMENT SERVICES</u></b>						
Full-time				24.00	28.00	28.00
Part-time				0.63	0.63	0.63
Variable-hour/Seasonal				2.90	2.90	2.90
TOTAL FULL-TIME EQUIVALENTS (FTE)				27.53	31.53	31.53

**POLICE****Police Chief**

Josh T. Adams

**Administrative  
Support**

Katie Rossiter

**Patrol  
Services**

Bryan Robinson

Patrol Services  
 Traffic Enforcement  
 Canine Unit  
 Warrants  
 Traffic School Program  
 Paper Services  
 Justice Court Security  
 Bailiffs  
 Special Equipment

**Investigation  
Services**

Todd Mallinson

Criminal Investigations  
 Sex Crimes  
 Major Crimes  
 Task Force  
 School Resource  
 Officers  
 Fraud  
 Victim Assistance  
 Advocates  
 Internal Affairs  
 Gang Enforcement  
 SWAT Team

**Support  
Services**

Mark Sorensen

Media Relations &  
 Public Information  
 Police Training  
 Property Room &  
 Holding Facility  
 Records & Computer  
 Services  
 911 Center  
 Volunteer Program &  
 Citizens Academy  
 Crime Prevention  
 Crossing Guards  
 Community Education  
 Animal Control &  
 Transport Officers

## POLICE

### OVERVIEW

The Police department pro-actively serves and protects the community 24 hours a day, 7 days a week in order to make Orem a safe place to live, work, and play. The department provides police, investigation, and support services in partnership with the community to produce this safe environment and high quality of life for the citizens of Orem.

The 91 existing sworn officers deal with a variety of issues including traffic accidents, missing children, burglaries, medical emergencies, assaults, homicides, drug investigations, computer crimes, white collar crime, crimes against children, gang enforcement, and nuisance ordinance violations.

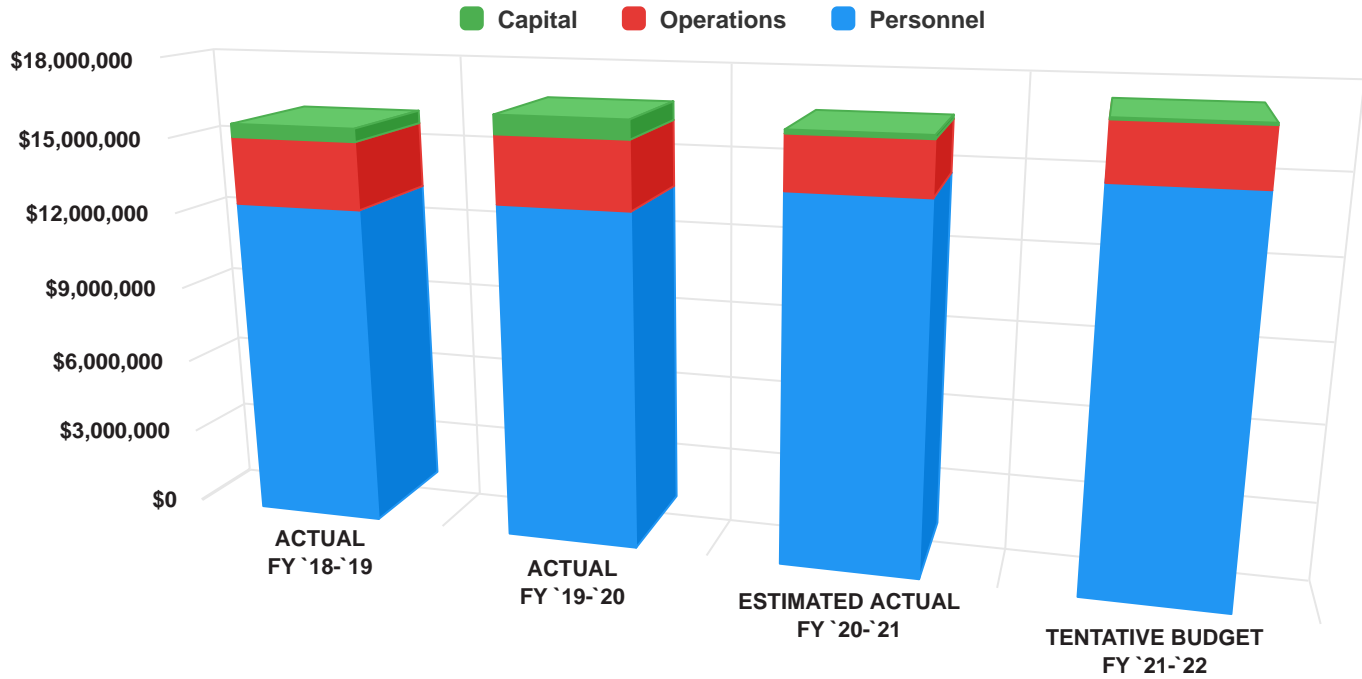
The department maintains its own Public Safety Answering Point (PSAP) 911 Center and staff it 24/7 with 20 full-time and several part-time dispatchers. Two animal control officers enforce animal violations throughout the City.

The Police department includes the following divisions:

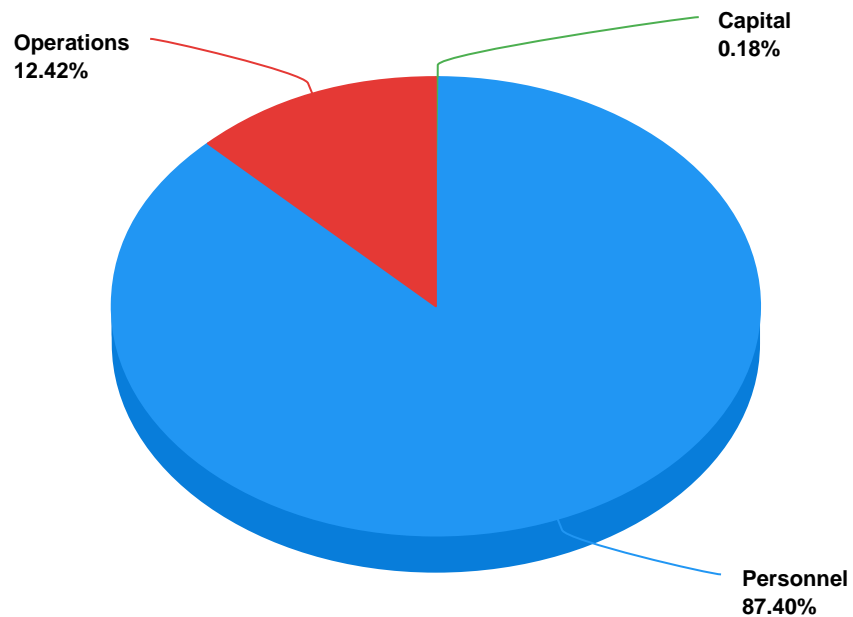
- Police Administration
- Patrol Services
- Alcohol Enforcement
- Traffic Enforcement
- Mental Health Unit
- Investigation Services
- Major Crimes Task Force (Multi-jurisdictional)
- Metro SWAT Team
- Support Services
- Victims and Children Assistance
- Animal Control
- Communications – 911 Dispatch

## POLICE

### EXPENDITURES COMPARISON BY FISCAL YEAR



### EXPENDITURES BY CATEGORY (FY '21-'22)



## POLICE EXPENDITURES SUMMARY

DIVISION	ACTUAL FY '18-'19	ACTUAL FY '19-'20	ESTIMATED ACTUAL FY '20-'21	TENTATIVE BUDGET FY '21-'22	# OF EMP. *
<b><u>Police Administration</u></b>					
Personnel	\$ 301,537	\$ 316,576	\$ 341,003	\$ 353,480	2
Operations	602,010	784,050	626,060	686,512	
Capital	109,983	13,766	-	-	
	<u>1,013,530</u>	<u>1,114,392</u>	<u>967,063</u>	<u>1,039,992</u>	
<b><u>Patrol Services</u></b>					
Personnel	5,610,651	5,766,787	6,656,524	6,912,292	63
Operations	652,806	630,309	495,461	542,200	
Capital	307,396	621,391	140,485	-	
	<u>6,570,853</u>	<u>7,018,487</u>	<u>7,292,470</u>	<u>7,454,492</u>	
<b><u>Alcohol Enforcement</u></b>					
Personnel	83,015	106,107	97,247	124,362	1
Operations	8,775	5,143	6,433	11,096	
	<u>91,790</u>	<u>111,250</u>	<u>103,680</u>	<u>135,458</u>	
<b><u>Investigation Services / NPU</u></b>					
Personnel	3,073,589	3,306,910	3,292,040	3,854,837	30
Operations	163,544	214,057	177,779	121,622	
Capital	97,207	81,239	-	-	
	<u>3,334,340</u>	<u>3,602,206</u>	<u>3,469,819</u>	<u>3,976,459</u>	
<b><u>Major Crime Task Force</u></b>					
Personnel	326,315	288,701	147,000	154,239	1
Operations	708,889	507,770	285,878	305,000	
Capital	750	-	-	-	
	<u>1,035,954</u>	<u>796,470</u>	<u>432,878</u>	<u>459,239</u>	
<b><u>Victims / Children Assistance</u></b>					
Personnel	184,671	196,779	238,709	252,045	3
Operations	20,697	10,083	22,701	19,270	
	<u>205,368</u>	<u>206,862</u>	<u>261,410</u>	<u>271,315</u>	
<b><u>Support Services</u></b>					
Personnel	1,342,372	1,372,929	1,526,006	1,432,985	11
Operations	108,193	76,714	99,812	96,130	
Capital	-	-	-	30,000	
	<u>1,450,565</u>	<u>1,449,643</u>	<u>1,625,818</u>	<u>1,559,115</u>	
<b><u>Communications &amp; Dispatch Services- Lindon</u></b>					
Personnel	1,471,698	1,573,975	1,620,655	1,605,197	22
Operations	156,161	159,807	158,695	170,300	
Capital	-	736	-	-	
	<u>1,627,859</u>	<u>1,734,517</u>	<u>1,779,350</u>	<u>1,775,497</u>	
<b><u>Animal Control &amp; Bailiffs</u></b>					
Personnel	165,855	139,143	140,610	148,956	2
Operations	159,796	155,343	156,591	156,508	
Capital	-	-	-	-	
	<u>325,651</u>	<u>294,486</u>	<u>297,201</u>	<u>305,464</u>	
<b><u>TOTAL POLICE DEPARTMENT</u></b>					
Personnel	\$ 12,559,703	\$ 13,067,906	\$ 14,059,794	\$ 14,838,393	135
Operations	2,580,871	2,543,274	2,029,410	2,108,638	
Capital	515,336	717,132	140,485	30,000	
<b>TOTALS</b>	<u>\$ 15,655,910</u>	<u>\$ 16,328,312</u>	<u>\$ 16,229,689</u>	<u>\$ 16,977,031</u>	

\* Number of benefitted employees

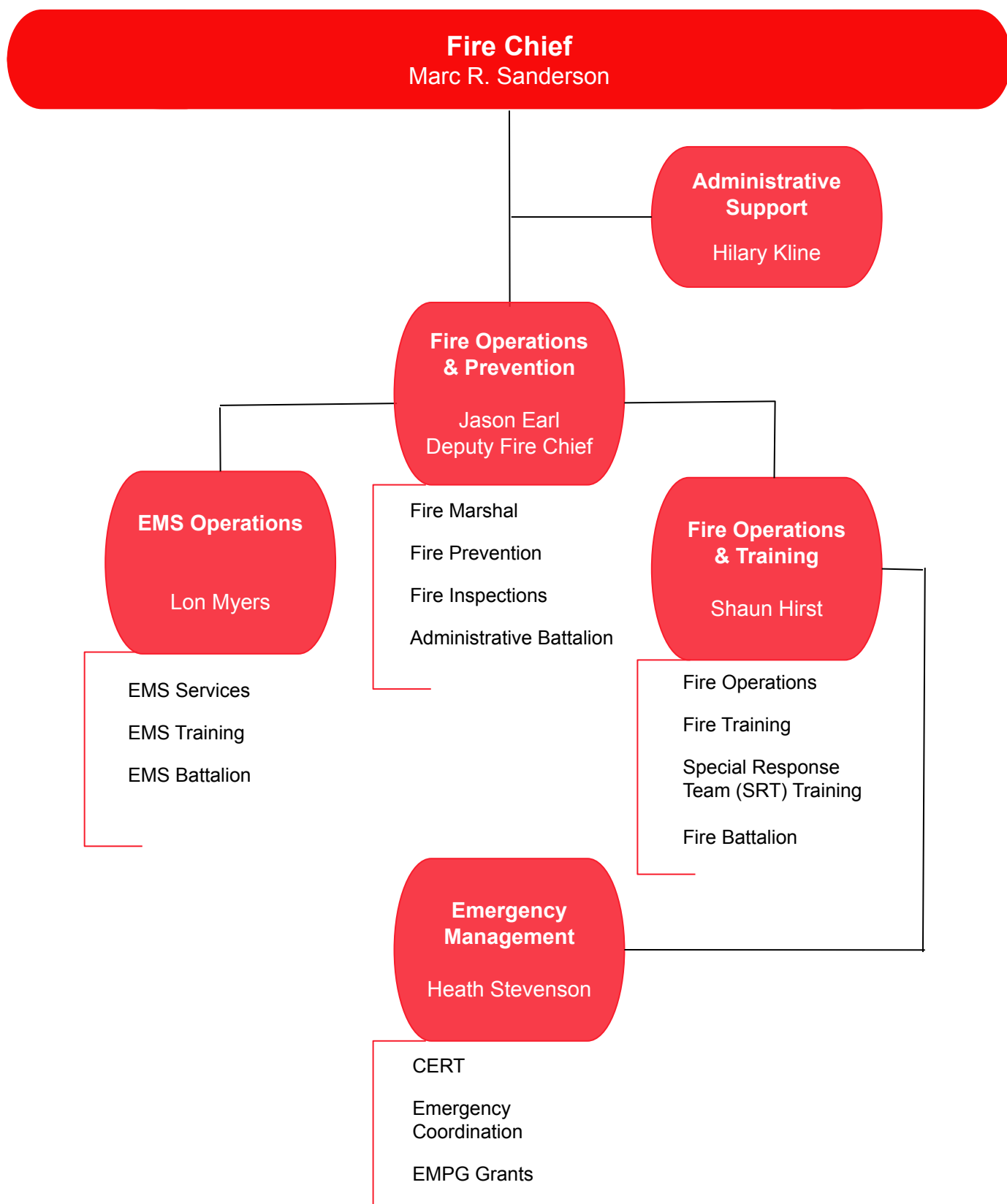


## POLICE PERSONNEL SUMMARY

				FULL-TIME EQUIVALENT		
DIVISION	PAY GRADE	HOURLY PAY RATES		ACTUAL FY `19-`20	ESTIMATED ACTUAL FY `20-`21	TENTATIVE BUDGET FY `21-`22
		MINIMUM	MAXIMUM			
<b><u>Police Administration</u></b>						
Full-time:						
Chief of Police	19	\$50.04	\$75.06	1.00	1.00	1.00
Office Administrator	8	\$18.72	\$28.08	1.00	1.00	1.00
				2.00	2.00	2.00
<b><u>Patrol Services</u></b>						
Full-time:						
Police Captain	STEP	\$51.22	\$55.97	1.00	1.00	1.00
Police Lieutenant	STEP	\$43.30	\$50.21	2.00	2.00	3.00
Police Sergeant	STEP	\$36.26	\$42.87	7.00	6.00	7.00
Police Officer	STEP	\$22.38	\$35.90	51.00	54.00	52.00
				61.00	63.00	63.00
Variable-hour/Seasonal:						
Police Officer	N/A	\$15.70	\$23.56	0.30	0.30	0.30
				61.30	63.30	63.30
<b><u>Alcohol Enforcement</u></b>						
Full-time:						
Police Officer	STEP	\$22.38	\$35.90	1.00	1.00	1.00
<b><u>Investigation Services</u></b>						
Full-time:						
Police Captain	STEP	\$51.22	\$55.97	1.00	1.00	1.00
Police Lieutenant	STEP	\$43.30	\$50.21	2.00	2.00	2.00
Police Sergeant	STEP	\$36.26	\$42.87	7.00	8.00	8.00
Police Officer	STEP	\$22.38	\$35.90	18.00	15.00	19.00
				28.00	26.00	30.00
Variable-hour/Seasonal:						
Intern	N/A	\$9.26	\$13.89	0.10	0.10	0.10
				28.10	26.10	30.10
<b><u>Major Crimes Task Force</u></b>						
Full-time:						
Office Administrator	8	\$18.72	\$28.08	1.00	1.00	1.00
<b><u>Victims / Children Assistance</u></b>						
Full-time:						
Victim Assistance Coordinator	9	\$20.47	\$30.71	2.00	2.00	2.00
Victim Advocate	6	\$15.66	\$23.48	0.00	1.00	1.00
				2.00	3.00	3.00

## POLICE PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
		MINIMUM	MAXIMUM	ACTUAL	ESTIMATED	TENTATIVE
				FY `19-`20	ACTUAL FY `20-`21	BUDGET FY `21-`22
<u>Support Services</u>						
Full-time:						
Police Captain	STEP	\$51.22	\$55.97	1.00	1.00	1.00
Police Lieutenant	STEP	\$43.30	\$50.21	3.00	3.00	2.00
Police Sergeant	STEP	\$36.26	\$42.87	1.00	1.00	0.00
Police Officer	STEP	\$22.38	\$35.90	0.00	0.00	1.00
Crime Analyst/Body Camera Spclst	8	\$18.72	\$28.08	1.00	1.00	1.00
Evidence Custodian/Technician	8	\$18.72	\$28.08	1.00	1.00	1.00
Records Office Supervisor	7	\$17.12	\$25.68	1.00	1.00	1.00
Community Service Specialist	6	\$15.66	\$23.48	4.00	4.00	4.00
				12.00	12.00	11.00
Variable-hour/Seasonal:						
Evidence Technicain Assistant	N/A	\$10.00	\$14.00	0.50	0.25	0.25
Secretary	N/A	\$9.26	\$13.89	0.50	0.50	0.50
Crossing Guard	N/A	\$7.25	\$10.56	15.50	15.50	15.50
				16.50	16.25	16.25
				28.50	28.25	27.25
<u>Communications</u>						
Full-time:						
Communications Supervisor	9	\$20.47	\$30.71	1.00	1.00	1.00
Lead Dispatcher	8	\$18.72	\$28.08	5.00	5.00	5.00
Dispatcher	7	\$17.12	\$25.68	15.00	14.00	13.00
				21.00	20.00	19.00
Part-time:						
Dispatcher	7	\$17.12	\$25.68	1.50	2.00	1.50
Variable-hour/Seasonal:						
Dispatcher - On-call	N/A	\$15.70	\$23.56	1.30	1.30	1.30
				23.80	23.30	21.80
<u>Animal Control &amp; Bailiffs</u>						
Full-time:						
Animal Control Officer	7	\$17.12	\$25.68	2.00	2.00	2.00
TOTAL POLICE						
Full-time				130.00	130.00	132.00
Part-time				1.50	2.00	1.50
Variable-hour/Seasonal				18.20	17.95	17.95
TOTAL FULL-TIME EQUIVALENTS (FTE)				149.70	149.95	151.45

**FIRE**

## FIRE

### OVERVIEW

The Fire department provides fire suppression, emergency medical (EMS), special rescue, fire prevention, and emergency management services. The department has three fire stations located within Orem City and operates a fourth station through a contract with Lindon City. The department also provides contracted fire and medical services to Vineyard City.

The department responds to over 7,000 calls for service annually. It also conducts over 1,750 business and construction fire inspections and over 650 plan reviews annually.

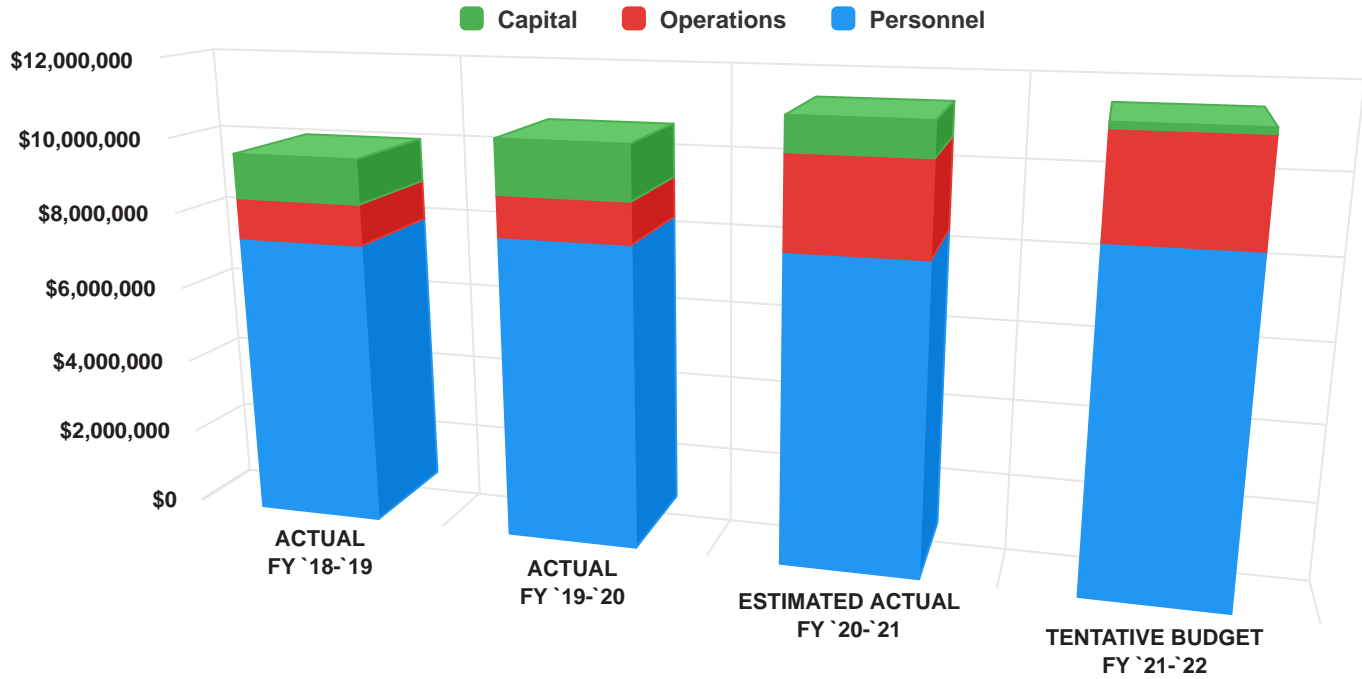
The Fire department also hosts an annual fire prevention open house to educate the community about various safety topics. The department also participates regularly in fire and EMS education events when requested by community, religious, and special interest groups.

The Fire department includes the following divisions:

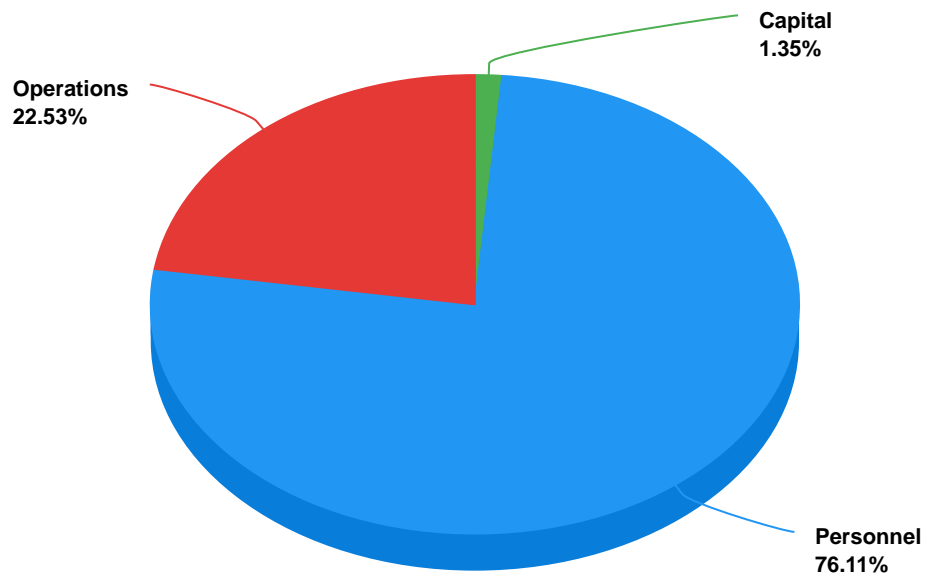
- Administration
- Operations – Fire / EMS / Special Response Rescue
- Fire Prevention – Investigations / Commercial & New Construction Inspections / Public Education
- Emergency Management

## FIRE

### EXPENDITURES COMPARISON BY FISCAL YEAR



### EXPENDITURES BY CATEGORY (FY '21-'22)



## FIRE EXPENDITURES SUMMARY

DIVISION	ACTUAL FY '18-'19	ACTUAL FY '19-'20	ESTIMATED ACTUAL FY '20-'21	TENTATIVE BUDGET FY '21-'22	# OF EMP. *
<b><u>Fire Administration</u></b>					
Personnel	\$ 423,720	\$ 436,163	\$ 406,030	\$ 753,391	5
Operations	11,806	10,238	13,563	74,312	
Capital	5,277	-	-	-	
	440,803	446,402	419,593	827,703	
<b><u>Fire &amp; Medical Services</u></b>					
Personnel	6,642,177	7,044,734	7,107,502	7,505,211	64
Operations	998,473	1,015,702	2,292,435	2,402,953	
Capital	1,123,123	1,381,593	830,408	152,000	
	8,763,773	9,442,029	10,230,345	10,060,164	
<b><u>Fire Prevention</u></b>					
Personnel	285,616	305,961	306,778	181,722	2
Operations	12,325	12,144	27,301	16,402	
Capital	30,149	-	-	-	
	328,090	318,105	334,079	198,124	
<b><u>EMS State Grant</u></b>					
Personnel	-	-	-	-	0
Operations	-	-	-	-	
Capital	-	-	6,260	-	
	-	-	6,260	-	
<b><u>Emergency Management</u></b>					
Personnel	90,234	94,949	95,130	101,125	1
Operations	22,260	21,939	34,660	34,660	
Capital	-	-	-	-	
	112,494	116,888	129,790	135,785	
<b><u>TOTAL FIRE DEPARTMENT</u></b>					
Personnel	\$ 7,441,747	\$ 7,881,807	\$ 7,915,440	\$ 8,541,449	72
Operations	1,044,864	1,060,024	2,367,959	2,528,327	
Capital	1,158,549	1,381,593	836,668	152,000	
<b>TOTALS</b>	<b>\$ 9,645,160</b>	<b>\$ 10,323,424</b>	<b>\$ 11,120,067</b>	<b>\$ 11,221,776</b>	

\* Number of benefitted employees

## FIRE PERSONNEL SUMMARY

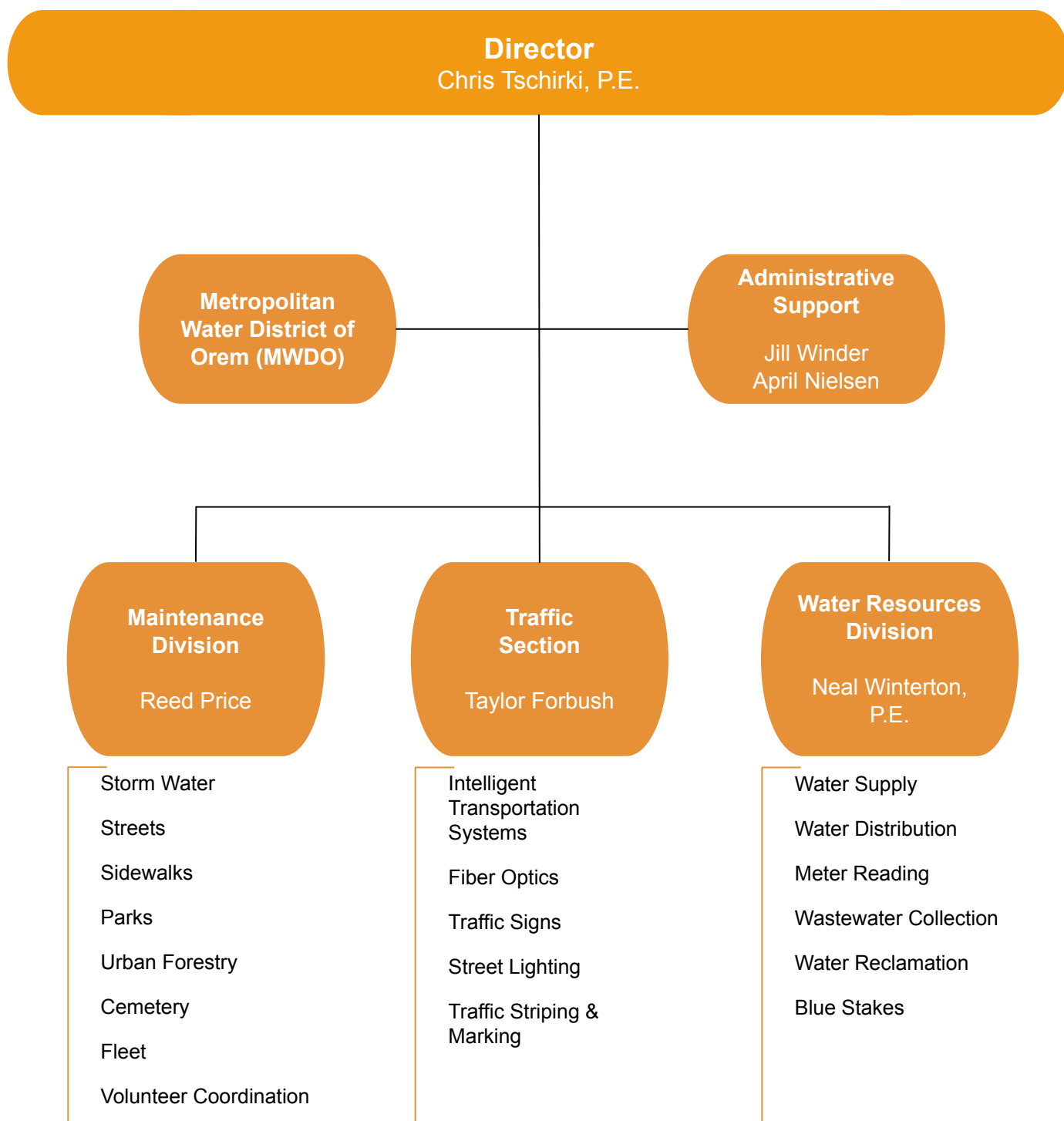
				FULL-TIME EQUIVALENT		
DIVISION	PAY GRADE	HOURLY PAY RATES		ACTUAL FY `19-`20	ESTIMATED ACTUAL FY `20-`21	TENTATIVE BUDGET FY `21-`22
		MINIMUM	MAXIMUM			
<b><u>Fire Administration</u></b>						
Full-time:						
Fire Chief	19	\$50.04	\$75.06	1.00	1.00	1.00
Deputy Fire Chief	17	\$41.85	\$62.77	1.00	1.00	1.00
Assistant Fire Chief	STEP	\$37.71	\$38.85	0.00	0.00	2.00
Office Administrator	8	\$18.72	\$28.08	0.00	1.00	1.00
				2.00	3.00	5.00
Variable-hour/Seasonal:						
Office Assistant	N/A	\$7.25	\$13.89	0.00	0.00	0.50
				2.00	3.00	5.50
<b><u>Fire &amp; Medical Services</u></b>						
Full-time:						
Fire Battalion Chief	STEP	\$32.21	\$37.34	4.00	4.00	4.00
Fire Captain	STEP	\$27.05	\$31.27	12.00	12.00	12.00
Fire Engineer	STEP	\$24.27	\$26.26	12.00	12.00	12.00
Firefighter/Paramedic	STEP	\$16.78	\$26.26	33.00	33.00	33.00
EMT	STEP	\$13.34	\$15.47	3.00	3.00	3.00
				64.00	64.00	64.00
Variable-hour/Seasonal:						
Firefighter/Paramedic	N/A	\$21.32	\$31.98	0.05	0.05	0.05
Fleet Mechanic	N/A	\$17.15	\$25.73	0.05	0.05	0.05
				0.10	0.10	0.10
				64.10	64.10	64.10
<b><u>Fire Prevention</u></b>						
Full-time:						
Fire Marshal	14	\$32.00	\$48.01	1.00	1.00	0.00
Fire Inspector	STEP	\$20.47	\$30.50	2.00	2.00	2.00
				3.00	3.00	2.00
<b><u>Emergency Management</u></b>						
Full-time:						
Emergency Manager	12	\$26.77	\$40.15	1.00	1.00	1.00
<b><u>TOTAL FIRE DEPARTMENT</u></b>						
Full-time				70.00	71.00	72.00
Variable-hour/Seasonal				0.10	0.10	0.60
TOTAL FULL-TIME EQUIVALENTS (FTE)				70.10	71.10	72.60

## FIRE





## PUBLIC WORKS



## PUBLIC WORKS

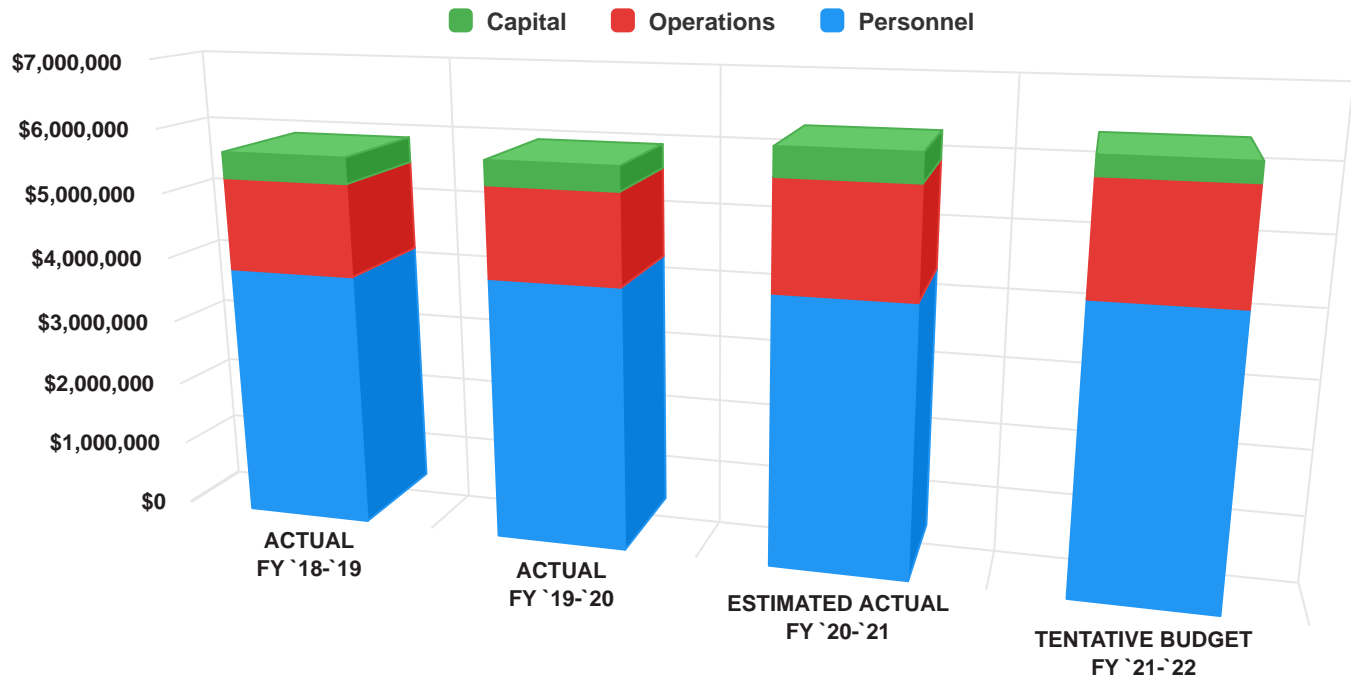
### OVERVIEW

The Public Works department is responsible for the maintenance of streets, sidewalks, parks, cemetery, street signs, street striping, fiber optics, fleet services, and the operation of water, sewer, storm water, and street lighting utilities.

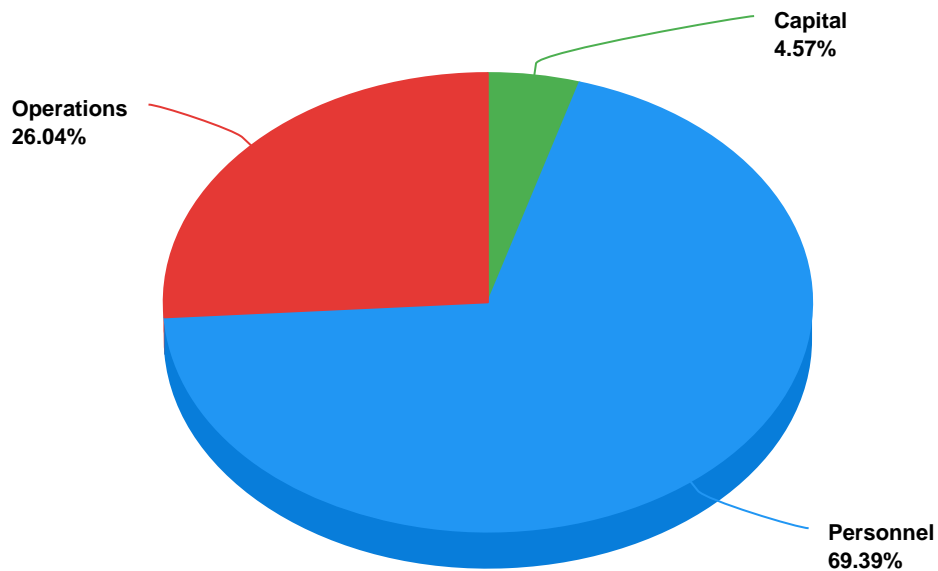
The Public Works department includes the following divisions (some are not operated within the General Fund):

- Public Works Administration
- Intelligent Transportation Systems (ITS), Traffic and Street Signs, Signals, and Markings
- Street Lighting (*Street Lighting Special Service District*)
- Fleet Maintenance Services (*Fleet Maintenance Fund*)
- Streets and State Road Fund (*Road Fund*)
- Transportation System Fund (*Transportation Sales Tax Fund*)
- Parks, Cemetery, and Urban Forestry, Horticulture, and Volunteers
- Storm Water Collection, Detention, and Management (*Storm Water Fund*)
- Water Administration, Supply, Distribution, and Meter Reading (*Water Fund*)
- Wastewater Administration, Collection, and Treatment (*Water Reclamation Fund*)

### PUBLIC WORKS EXPENDITURES COMPARISON BY FISCAL YEAR



### EXPENDITURES BY CATEGORY (FY '21-'22)



## PUBLIC WORKS EXPENDITURES SUMMARY

DIVISION	ACTUAL FY '18-'19	ACTUAL FY '19-'20	ESTIMATED ACTUAL FY '20-'21	TENTATIVE BUDGET FY '21-'22	# OF EMP. *
<b><u>Public Works Administration</u></b>					
Personnel	\$ 351,476	\$ 336,134	\$ 335,207	\$ 358,250	3
Operations	13,202	12,465	15,180	15,180	
Capital	-	2,808	-	-	
	<u>364,678</u>	<u>351,407</u>	<u>350,387</u>	<u>373,430</u>	
<b><u>Traffic &amp; Signs</u></b>					
Personnel	453,317	458,164	434,354	449,939	4
Operations	178,038	198,055	136,277	136,890	
Capital	111,145	37,541	-	-	
	<u>742,500</u>	<u>693,761</u>	<u>570,631</u>	<u>586,829</u>	
<b><u>Maintenance Administration</u></b>					
Personnel	147,034	154,844	156,530	167,864	1
Operations	2,668	2,477	5,820	5,820	
Capital	-	-	-	-	
	<u>149,702</u>	<u>157,321</u>	<u>162,350</u>	<u>173,684</u>	
<b><u>Streets</u></b>					
Personnel	1,068,627	1,098,424	1,090,990	1,153,002	13
Operations	228,246	194,583	284,302	281,823	
Capital	80,077	197,609	261,280	261,280	
	<u>1,376,950</u>	<u>1,490,616</u>	<u>1,636,572</u>	<u>1,696,105</u>	
<b><u>Parks</u></b>					
Personnel	1,500,883	1,548,784	1,633,879	1,698,256	14
Operations	864,351	907,306	1,036,667	1,043,804	
Capital	113,561	73,667	164,000	20,000	
	<u>2,478,795</u>	<u>2,529,757</u>	<u>2,834,546</u>	<u>2,762,060</u>	
<b><u>Cemetery</u></b>					
Personnel	269,606	286,204	299,995	315,653	3
Operations	61,839	57,216	88,694	84,848	
Capital	101,585	38,464	-	-	
	<u>433,030</u>	<u>381,885</u>	<u>388,689</u>	<u>400,501</u>	
<b><u>Urban Forestry &amp; Horticulture</u></b>					
Personnel	112,768	108,297	121,762	126,901	1
Operations	30,469	25,199	34,359	34,340	
Capital	-	-	-	-	
	<u>143,237</u>	<u>133,496</u>	<u>156,121</u>	<u>161,241</u>	
<b><u>TOTAL PUBLIC WORKS</u></b>					
Personnel	\$ 3,903,711	\$ 3,990,851	\$ 4,072,717	\$ 4,269,865	39
Operations	1,378,813	1,397,301	1,601,299	1,602,705	
Capital	406,368	350,089	425,280	281,280	
<b>TOTALS</b>	<u>\$ 5,688,892</u>	<u>\$ 5,738,242</u>	<u>\$ 6,099,296</u>	<u>\$ 6,153,850</u>	

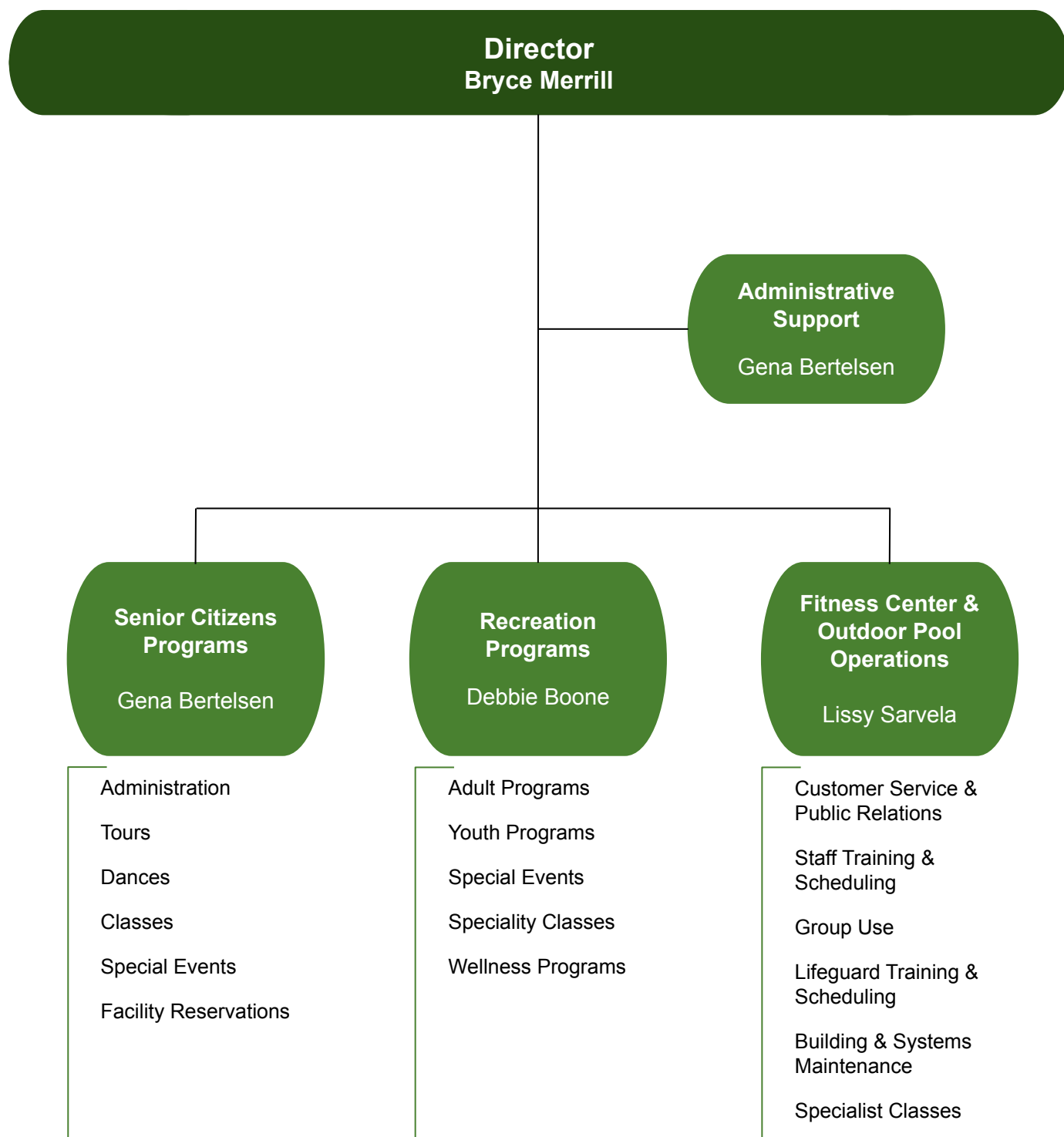
\* Number of benefitted employees

## PUBLIC WORKS PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
		MINIMUM	MAXIMUM	ACTUAL	ESTIMATED	TENTATIVE
				FY '19-'20	ACTUAL FY '20-'21	BUDGET FY '21-'22
<b><u>Public Works Administration</u></b>						
Full-time:						
Public Works Director	19	\$50.04	\$75.06	1.00	1.00	1.00
Office Administrator	8	\$18.72	\$28.08	1.00	1.00	1.00
Administrative Assistant	6	\$15.66	\$23.48	1.00	1.00	1.00
				3.00	3.00	3.00
<b><u>Traffic &amp; Signs</u></b>						
Full-time:						
Engineer Section Manager	14	\$32.00	\$48.01	1.00	1.00	1.00
ITS Engineer	12	\$26.77	\$40.15	1.00	1.00	1.00
Traffic Sign Specialist	8	\$18.72	\$28.08	1.00	1.00	1.00
Public Works Technician	7	\$17.12	\$25.68	1.00	1.00	1.00
				4.00	4.00	4.00
Variable-hour/Seasonal:						
Traffic Intern	N/A	\$9.26	\$13.89	1.25	1.25	1.25
Laborer	N/A	\$8.48	\$12.72	0.75	0.75	0.75
				2.00	2.00	2.00
				6.00	6.00	6.00
<b><u>Maintenance Administration</u></b>						
Full-time:						
Maintenance Division Manager	16	\$38.27	\$57.40	1.00	1.00	1.00
<b><u>Streets</u></b>						
Full-time:						
Streets Section Manager	14	\$32.00	\$48.01	1.00	1.00	1.00
Public Works Field Supervisor	11	\$24.48	\$36.72	1.00	1.00	1.00
Engineering Specialist	10	\$22.38	\$33.58	1.00	1.00	1.00
Public Works Crew Leader	9	\$20.47	\$30.71	3.00	3.00	3.00
Construction Technician	8	\$18.72	\$28.08	3.00	3.00	3.00
Public Works Technician	7	\$17.12	\$25.68	4.00	4.00	4.00
				13.00	13.00	13.00
Variable-hour/Seasonal:						
Laborer	N/A	\$8.48	\$12.72	3.50	3.50	3.50
				16.50	16.50	16.50

## PUBLIC WORKS PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
		MINIMUM	MAXIMUM	ACTUAL	ESTIMATED	TENTATIVE
				FY `19-`20	FY `20-`21	BUDGET FY `21-`22
<b><u>Parks</u></b>						
Full-time:						
Parks Section Manager	13	\$29.22	\$43.90	1.00	1.00	1.00
Public Works Crew Leader	9	\$20.47	\$30.71	3.00	3.00	3.00
PW Program Specialist	9	\$20.47	\$30.71	1.00	1.00	1.00
Public Works Technician	7	\$17.12	\$25.68	9.00	9.00	9.00
				14.00	14.00	14.00
Variable-hour/Seasonal:						
Laborer	N/A	\$8.48	\$12.72	22.00	22.00	22.00
				36.00	36.00	36.00
<b><u>Cemetery</u></b>						
Full-time:						
Cemetery Sexton	9	\$20.47	\$30.71	1.00	1.00	1.00
Public Works Technician	7	\$17.12	\$25.68	2.00	2.00	2.00
				3.00	3.00	3.00
Variable-hour/Seasonal:						
Laborer	N/A	\$8.48	\$12.72	3.50	3.50	3.50
				6.50	6.50	6.50
<b><u>Urban Forestry &amp; Horticulture</u></b>						
Full-time:						
Horticulturist / Urban Forester	10	\$22.38	\$33.58	1.00	1.00	1.00
Variable-hour/Seasonal:						
Laborer	N/A	\$8.48	\$12.72	1.25	1.25	1.25
				2.25	2.25	2.25
<b><u>TOTAL PUBLIC WORKS</u></b>						
Full-time				39.00	39.00	39.00
Variable-hour/Seasonal				32.25	32.25	32.25
<b>TOTAL FULL-TIME EQUIVALENTS (FTE)</b>				71.25	71.25	71.25

**RECREATION**

## RECREATION

### OVERVIEW

The Recreation department operates out of both the General Fund and the Recreation Fund. The General Fund is responsible for the overall administration of the department and provides funding for the Senior Citizens and Programs divisions.

The Senior Citizens division plans, administers, and supervises comprehensive senior programs and activities primarily located in the City of Orem Senior Friendship Center.

The Programs division plans, administers, and supervises comprehensive youth and adult sports programs, special events, and park youth activities.

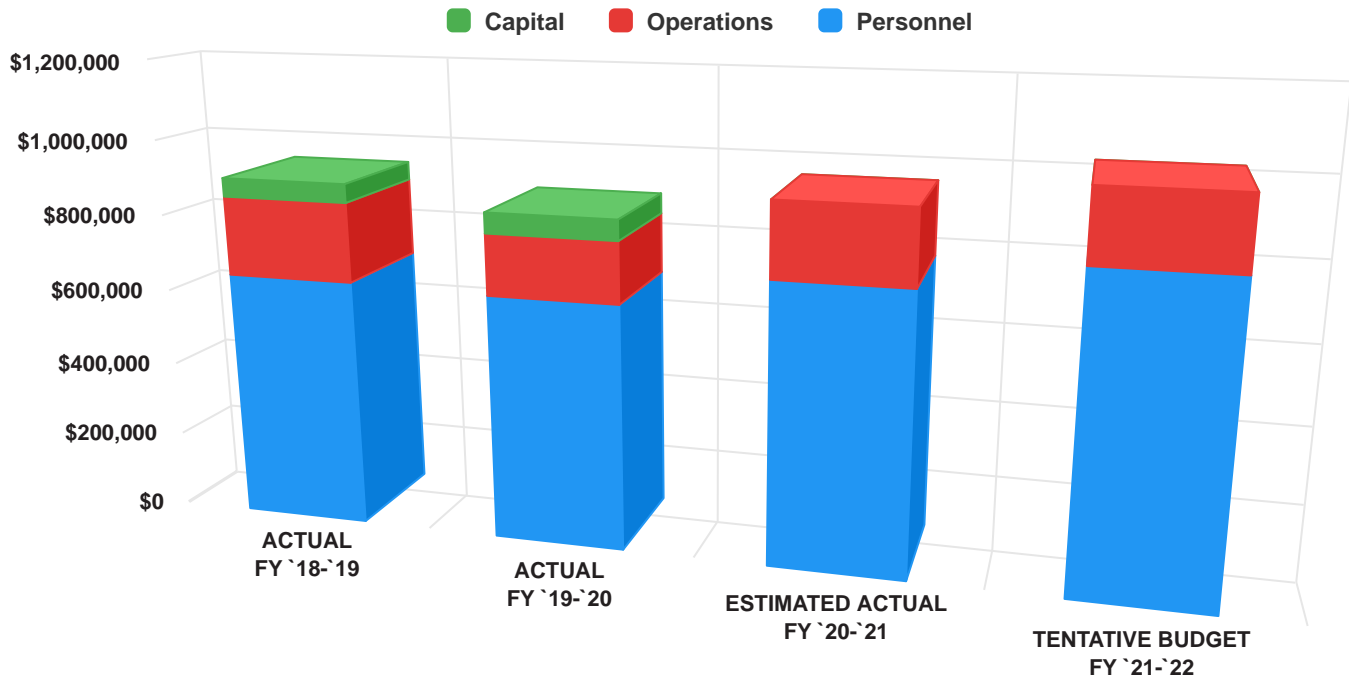
The Recreation Fund is responsible for all Fitness Center and Scera Park Pools operations and maintenance. The Recreation Fund plans, administers, and supervises a full range of programs and services associated with a full scale fitness center and swimming pools.

The Recreation department includes the following divisions:

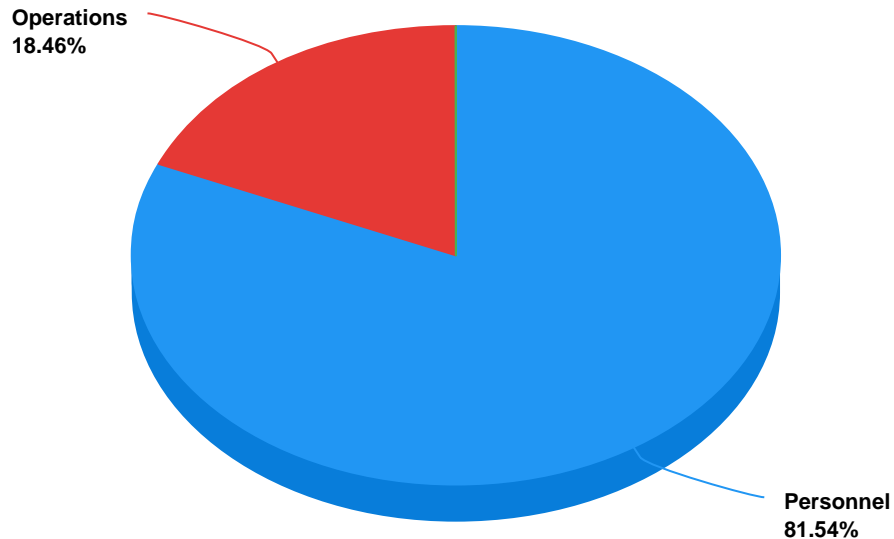
- Recreation Administration
- Senior Citizens Activities and Programs
- Programs Division
- Fitness Center & Scera Park Pools Administration (*Recreation Fund*)
- Fitness Center Operations (*Recreation Fund*)
- Scera Park Pools Facilities & Operations (*Recreation Fund*)



## RECREATION EXPENDITURES COMPARISON BY FISCAL YEAR



## EXPENDITURES BY CATEGORY (FY '21-'22)



## RECREATION EXPENDITURES SUMMARY

DIVISION	ACTUAL FY '18-'19	ACTUAL FY '19-'20	ESTIMATED ACTUAL FY '20-'21	TENTATIVE BUDGET FY '21-'22	# OF EMP. *
<b><u>Recreation Administration</u></b>					
Personnel	\$ 183,276	\$ 191,347	\$ 194,131	\$ 181,134	1
Operations	23,669	23,356	12,170	12,170	
Capital	49,197	52,627	-	-	
	<u>256,142</u>	<u>267,330</u>	<u>206,301</u>	<u>193,304</u>	
<b><u>Senior Citizens</u></b>					
Personnel	139,084	132,640	141,739	146,824	1
Operations	10,679	9,852	14,906	12,408	
Capital	-	-	-	-	
	<u>149,763</u>	<u>142,492</u>	<u>156,645</u>	<u>159,232</u>	
<b><u>Programs Administration</u></b>					
Personnel	234,226	245,445	293,104	378,893	4
Operations	17,302	15,182	20,239	19,930	
	<u>251,528</u>	<u>260,627</u>	<u>313,343</u>	<u>398,823</u>	
<b><u>Softball / T-Ball / Coach &amp; Machine Pitch</u></b>					
Personnel	38,107	31,518	41,055	41,055	0
Operations	103,079	80,250	87,720	83,720	
	<u>141,186</u>	<u>111,767</u>	<u>128,775</u>	<u>124,775</u>	
<b><u>Basketball</u></b>					
Personnel	30,558	28,163	30,975	30,975	0
Operations	26,749	24,420	25,700	25,700	
	<u>57,307</u>	<u>52,583</u>	<u>56,675</u>	<u>56,675</u>	
<b><u>Summer Youth Parks / Sports Camps</u></b>					
Personnel	16,861	4,198	12,810	12,810	0
Operations	3,627	230	4,600	4,600	
	<u>20,488</u>	<u>4,428</u>	<u>17,410</u>	<u>17,410</u>	
<b><u>Tennis</u></b>					
Personnel	3,510	3,162	5,775	5,775	0
Operations	325	374	1,900	1,900	
	<u>3,835</u>	<u>3,535</u>	<u>7,675</u>	<u>7,675</u>	
<b><u>Volleyball</u></b>					
Personnel	2,174	1,036	2,100	2,100	0
Operations	7,137	2,371	6,600	6,600	
	<u>9,311</u>	<u>3,407</u>	<u>8,700</u>	<u>8,700</u>	
<b><u>All Other Programs</u></b>					
Personnel	6,267	4,695	8,516	8,516	0
Operations	10,298	5,248	15,940	15,940	
	<u>16,565</u>	<u>9,943</u>	<u>24,456</u>	<u>24,456</u>	
<b><u>TOTAL RECREATION</u></b>					
Personnel	\$ 654,063	\$ 642,202	\$ 730,205	\$ 808,082	6
Operations	202,865	161,282	189,775	182,968	
Capital	49,197	52,627	-	-	
<b>TOTALS</b>	<u>\$ 906,125</u>	<u>\$ 856,111</u>	<u>\$ 919,980</u>	<u>\$ 991,050</u>	

\* Number of benefitted employees

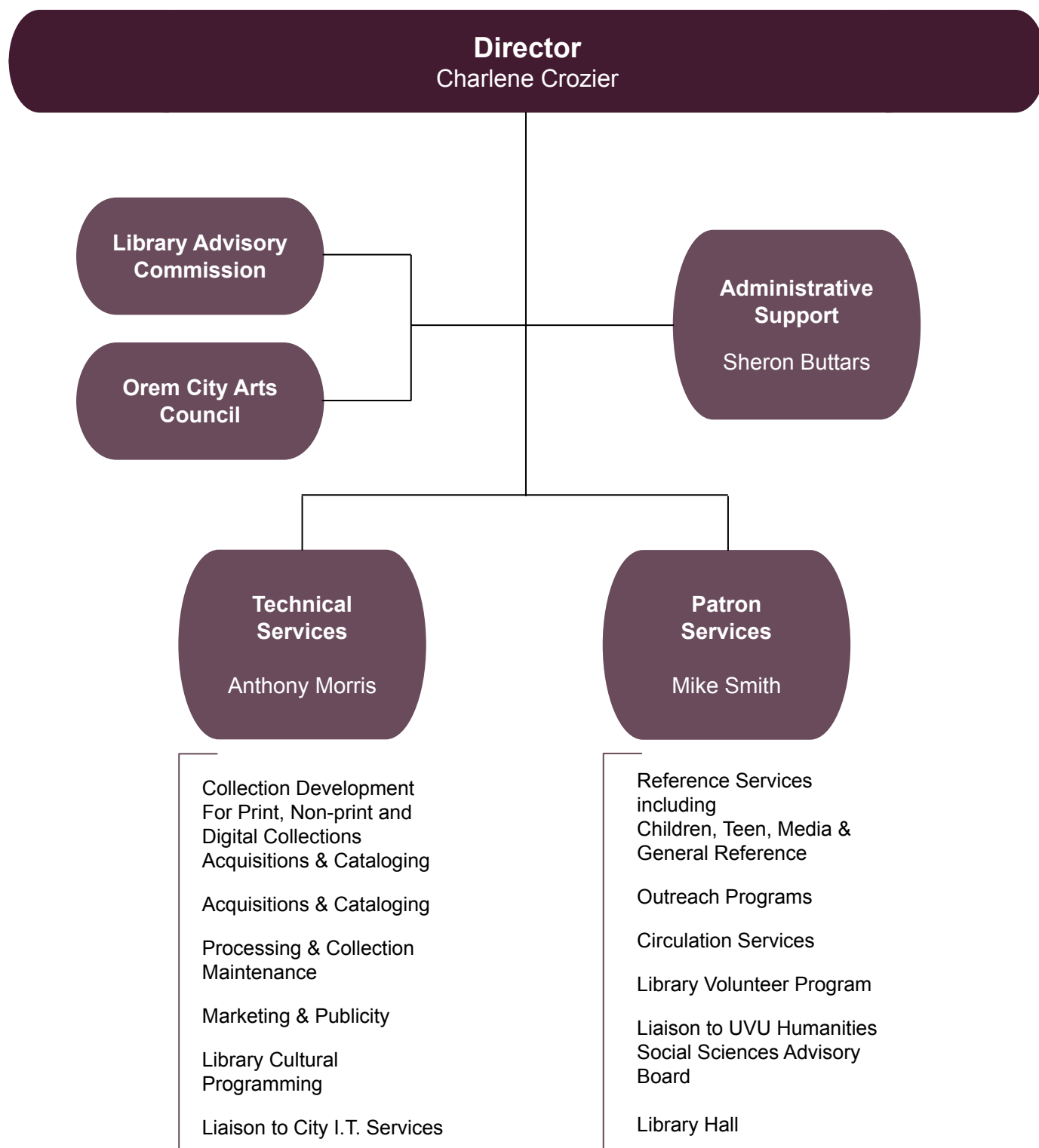
## RECREATION PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
		MINIMUM	MAXIMUM	ACTUAL	ESTIMATED	TENTATIVE
				FY `19-`20	ACTUAL FY `20-`21	BUDGET FY `21-`22
<u>Recreation Administration</u>						
Full-time:						
Recreation Director	18	\$45.76	\$68.64	1.00	1.00	1.00
<u>Senior Citizens</u>						
Full-time:						
Recreation Program Coordinator	9	\$20.47	\$30.71	1.00	1.00	1.00
Variable-hour/Seasonal:						
Service Worker	N/A	\$8.48	\$12.72	1.25	1.25	1.25
Receptionist	N/A	\$7.70	\$11.55	1.50	1.50	1.50
				2.75	2.75	2.75
				3.75	3.75	3.75
<u>Program Administration</u>						
Full-time:						
Recreation Manager - Programs	13	\$29.22	\$43.90	1.00	1.00	1.00
Recreation Program Coordinator	9	\$20.47	\$30.71	2.00	3.00	3.00
				3.00	4.00	4.00
Variable-hour/Seasonal:						
Tennis Specialist	N/A	\$10.11	\$15.16	0.15	0.15	0.15
Track Supervisor	N/A	\$10.11	\$15.16	0.05	0.05	0.05
Sports Supervisor	N/A	\$8.48	\$12.72	0.40	0.40	0.40
Recreation Assistant	N/A	\$7.70	\$11.55	3.25	3.25	3.25
Concessions	N/A	\$7.70	\$11.55	0.20	0.20	0.20
				4.05	4.05	4.05
				7.05	8.05	8.05
<u>TOTAL RECREATION</u>						
Full-time				5.00	6.00	6.00
Variable-hour/Seasonal				6.80	6.80	6.80
TOTAL FULL-TIME EQUIVALENTS (FTE)				11.80	12.80	12.80

## RECREATION



## LIBRARY





## LIBRARY

### OVERVIEW

The Orem Public Library is a full-service, single branch library supporting community members of all ages in their lifelong learning efforts through its extensive collection of materials, reference and advisory services, computer and printing access, a makerspace creative lab, cultural programs for patrons and touring art exhibits.

#### Collection

The Library has a collection of nearly 600,000 offerings in four distinct collections: Adult/Teen, Children, Media, and E-materials. The Adults/Teen collection includes a large reference section, current and classical fiction, large print items, periodicals and a variety of pamphlets and maps. The Children's collection is one of the largest in the State of Utah, featuring; board books, picture books, read-alongs, and both fiction and non-fiction titles in intermediate and junior areas. The Media collection includes contemporary films, old-time favorites, silent and foreign films, and television series media. A wide array of music and books on CD are also available. The E-materials collection includes: e-books, e-audiobooks, e-magazines, and streaming video.

#### Programming

The Orem Public Library is known for its robust programming schedule offering many options for families and age-specific programs like laptime, storytime, tween scene, and many different activities for teens. While the majority of in-person programming was on hiatus during the pandemic, staff offered virtual programming including storytimes, summer reading segments, an online series for Orem Reads, and a variety of Christmas concerts. In-person highlights during the pandemic included outdoor movies, concerts, and car parades.

#### Library Hall

In March of 2021, the City of Orem opened a new cultural arts facility known as Library Hall on the City Center campus. The Hall offers three main spaces for programming: a 500-seat auditorium, a classroom/meeting space, and a spacious lobby that functions as both an event space and an art gallery.

#### Makerspace

The Library's Makerspace functions as a creative lab for many different interests and features programs, equipment, and tools for project creation. Some of the items available for use or checkout include: 3-D printers, Mac computers with graphic design and editing software, a sound booth, keyboards, editing programs for music, GoPro cameras, film cameras, sewing equipment, and much more..

#### Environment

While these areas have seen restricted use during the pandemic, the Library offers several study-space areas as well as seven study rooms. The Library also has a Kid Zone area for our youngest patrons which features a puppet theater and stage, sensory/activity panels, a book nook, and kid-friendly shelving and seating.

#### Technology

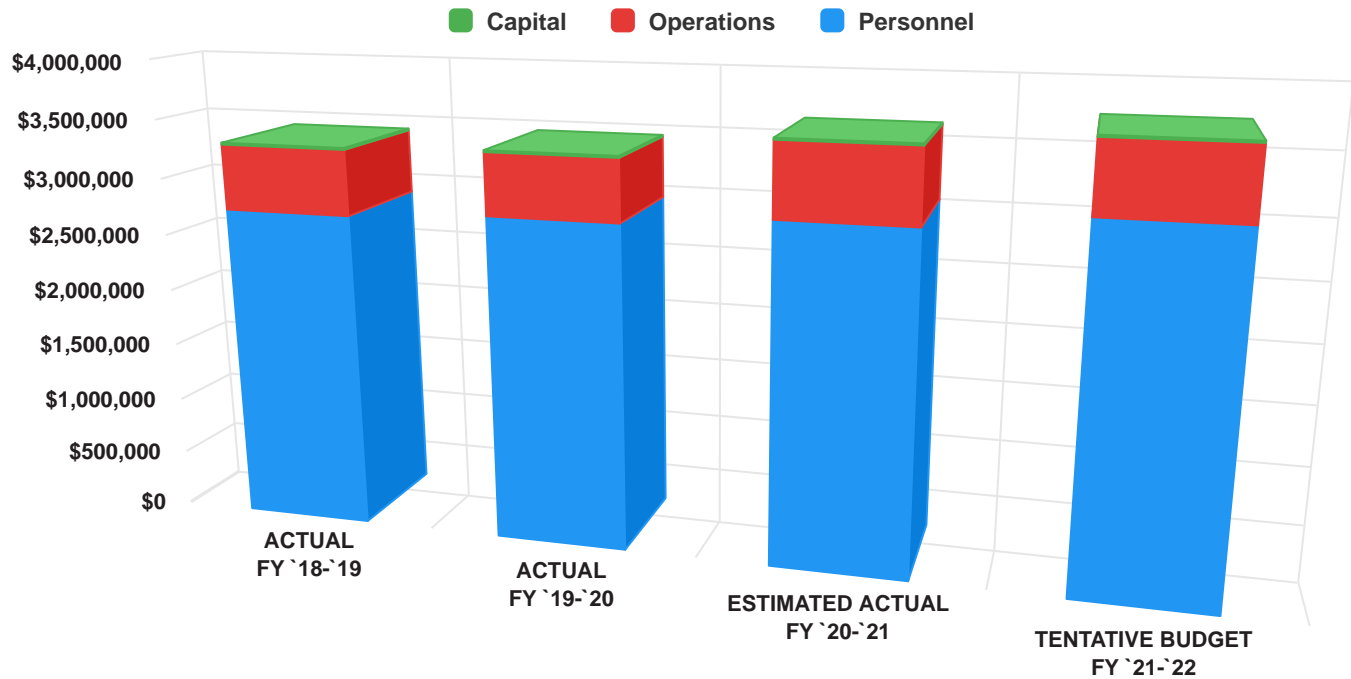
Over the course of the last year, the Library has replaced the Radio Frequency Identification (RFID) gates at both the main and south entrances as well as upgrading several self-checkout stations. To improve patron services during the pandemic, the Library increased the ability for patrons to put items on hold for grab-and-go service..

The Library department includes the following divisions:

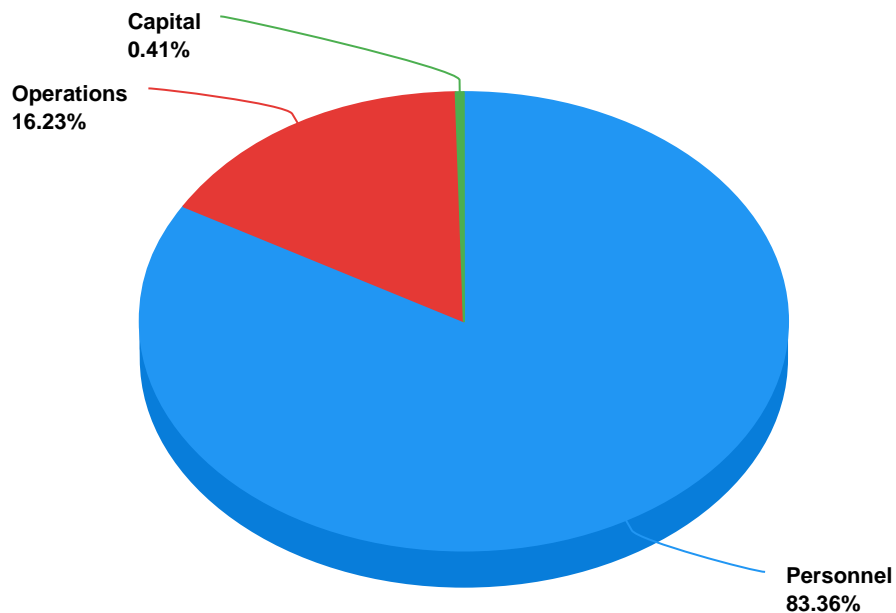
- Library Administration
- Technical Services
- Patron Services

### LIBRARY

#### EXPENDITURES COMPARISON BY FISCAL YEAR



#### EXPENDITURES BY CATEGORY (FY '21-'22)



## LIBRARY EXPENDITURES SUMMARY

DIVISION	ACTUAL FY '18-'19	ACTUAL FY '19-'20	ESTIMATED ACTUAL FY '20-'21	TENTATIVE BUDGET FY '21-'22	# OF EMP. *
<b><u>Library Administration</u></b>					
Personnel	\$ 255,647	\$ 266,308	\$ 270,553	\$ 286,640	2
Operations	71,968	57,518	89,225	75,225	
Capital	-	-	-	-	
	<u>327,615</u>	<u>323,826</u>	<u>359,778</u>	<u>361,865</u>	
<b><u>Technical Services</u></b>					
Personnel	877,798	883,402	966,511	1,021,967	12
Operations	344,208	334,483	375,306	429,195	
Capital	-	-	-	-	
	<u>1,222,006</u>	<u>1,217,885</u>	<u>1,341,817</u>	<u>1,451,162</u>	
<b><u>Patron Services</u></b>					
Personnel	1,619,530	1,667,716	1,679,716	1,748,962	19
Operations	35,631	34,095	29,365	28,365	
Capital	4,448	22,250	15,000	15,000	
	<u>1,659,609</u>	<u>1,724,060</u>	<u>1,724,081</u>	<u>1,792,327</u>	
<b><u>Video Services</u></b>					
Personnel	-	-	-	-	0
Operations	111,026	96,111	124,750	62,750	
Capital	-	-	-	-	
	<u>111,026</u>	<u>96,111</u>	<u>124,750</u>	<u>62,750</u>	
<b><u>TOTAL LIBRARY</u></b>					
Personnel	\$ 2,752,975	\$ 2,817,426	\$ 2,916,780	\$ 3,057,569	33
Operations	562,833	522,207	618,646	595,535	
Capital	4,448	22,250	15,000	15,000	
<b>TOTALS</b>	<u>\$ 3,320,256</u>	<u>\$ 3,361,882</u>	<u>\$ 3,550,426</u>	<u>\$ 3,668,104</u>	

\* Number of benefitted employees



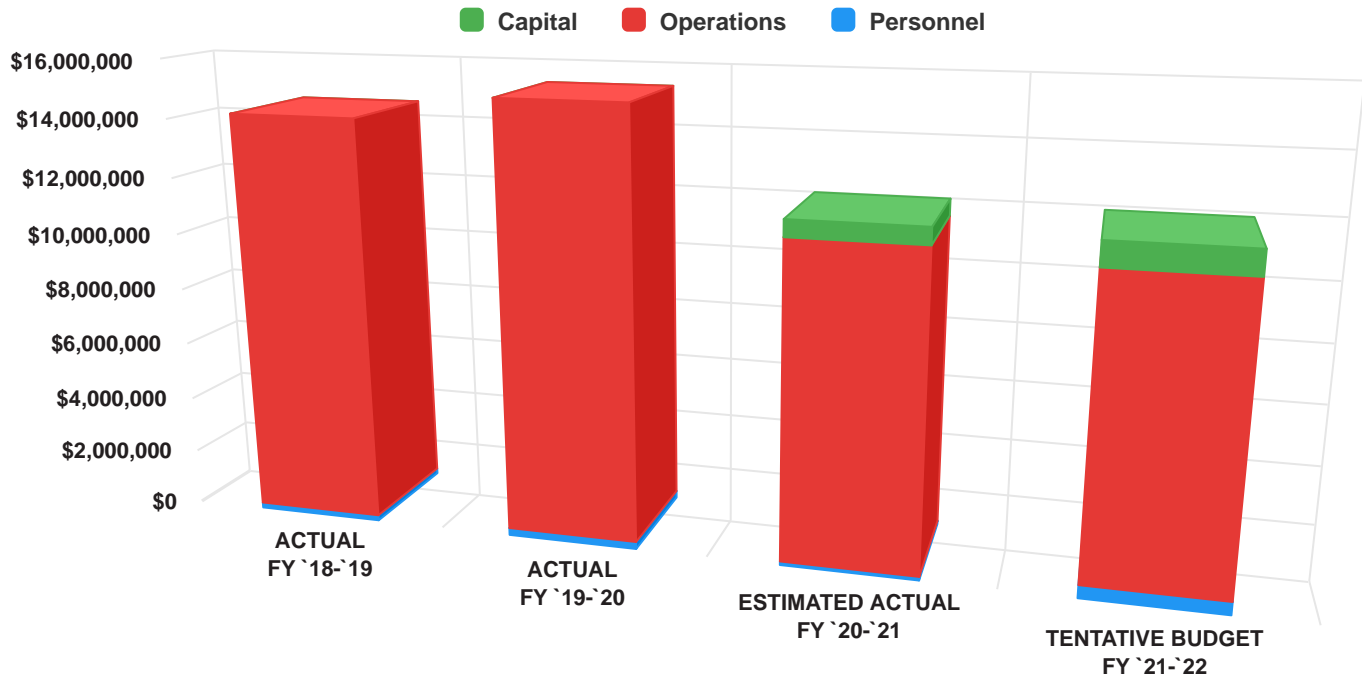
## LIBRARY PERSONNEL SUMMARY

				FULL-TIME EQUIVALENT		
DIVISION	PAY GRADE	HOURLY PAY RATES		ACTUAL FY `19-`20	ESTIMATED ACTUAL FY `20-`21	TENTATIVE BUDGET FY `21-`22
		MINIMUM	MAXIMUM			
<b><u>Library Administration</u></b>						
Full-time:						
Library Director	18	\$45.76	\$68.64	1.00	1.00	1.00
Office Administrator	8	\$18.72	\$28.08	1.00	1.00	1.00
				2.00	2.00	2.00
Variable-hour/Seasonal:						
Office Clerk	N/A	\$7.70	\$11.55	0.25	0.25	0.25
				2.25	2.25	2.25
<b><u>Technical Services</u></b>						
Full-time:						
Library Division Manager	14	\$32.00	\$48.01	1.00	1.00	1.00
Librarian	12	\$26.77	\$40.15	1.00	1.00	1.00
Associate Librarian	9	\$20.47	\$30.71	4.00	4.00	4.00
Assistant Librarian	7	\$17.12	\$25.68	3.00	2.00	2.00
				9.00	8.00	8.00
Part-time:						
Librarian	12	\$26.77	\$40.15	1.00	1.00	1.00
Associate Librarian	9	\$20.47	\$30.71	0.50	0.50	0.50
Assistant Librarian	7	\$17.12	\$25.68	0.50	0.50	0.50
				2.00	2.00	2.00
Variable-hour/Seasonal:						
Cataloging Librarian	N/A	\$19.47	\$29.21	0.90	0.90	0.90
Publicity & Events Specialist	N/A	\$11.04	\$16.56	0.80	0.80	0.80
Stage/Sound Technician	N/A	\$11.04	\$16.56	0.05	0.05	0.05
Library Assistant	N/A	\$9.26	\$13.89	1.85	1.85	1.85
Library Page	N/A	\$7.25	\$10.56	1.30	1.30	1.30
				4.90	4.90	4.90
				15.90	14.90	14.90
<b><u>Patron Services</u></b>						
Full-time:						
Library Division Manager	14	\$32.00	\$48.01	1.00	1.00	1.00
Librarian	12	\$26.77	\$40.15	4.00	4.00	4.00
Associate Librarian	9	\$20.47	\$30.71	5.00	5.00	5.00
Assistant Librarian	7	\$17.12	\$25.68	3.00	4.00	5.00
				13.00	14.00	15.00
Part-time:						
Assistant Librarian	7	\$17.12	\$25.68	2.50	2.50	2.00
Variable-hour/Seasonal:						
Publicity & Events Specialist	N/A	\$11.04	\$16.56	0.55	0.55	0.55
Library Assistant	N/A	\$9.26	\$13.89	8.65	8.65	8.65
Library Page	N/A	\$7.25	\$10.56	4.10	4.10	4.10
				13.30	13.30	13.30
				28.80	29.80	30.30
<b><u>TOTAL LIBRARY</u></b>						
<b>Full-time</b>				<b>24.00</b>	<b>24.00</b>	<b>25.00</b>
<b>Part-time</b>				<b>4.50</b>	<b>4.50</b>	<b>4.00</b>
<b>Variable-hour/Seasonal</b>				<b>18.45</b>	<b>18.45</b>	<b>18.45</b>
<b>TOTAL FULL-TIME EQUIVALENTS (FTE)</b>				<b>46.95</b>	<b>46.95</b>	<b>47.45</b>

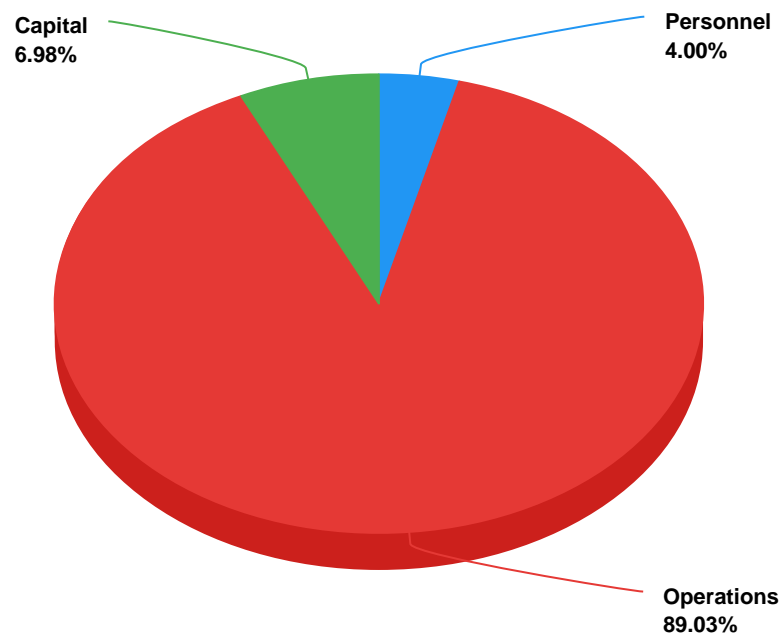
## NON-DEPARTMENTAL

These accounts of the General Fund are used for expenditures that are not easily assigned to any one operating department (e.g. retiree benefits and inter-fund charges for insurance and information technology services) as well as inter-fund transfers and the Mayor/City Council's and City Manager's contingency funds.

### EXPENDITURES COMPARISON BY FISCAL YEAR



### EXPENDITURES BY CATEGORY (FY '21-'22)



## NON-DEPARTMENTAL EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY '18-'19	ACTUAL FY '19-'20	ESTIMATED ACTUAL FY '20-'21	TENTATIVE BUDGET FY '21-'22	# OF RET. *
<b><u>Personnel</u></b>					
Retiree Benefits	\$ 54,093	\$ 61,282	\$ 40,000	\$ 40,000	3
Vacation Benefit Costs	132,369	108,691	70,000	70,000	
Other Personnel Costs	-	83,242	20,000	350,000	
	<u>186,462</u>	<u>253,215</u>	<u>130,000</u>	<u>460,000</u>	
<b><u>Operations</u></b>					
Information Technology Charge	2,063,929	1,943,301	1,720,862	1,729,360	
Insurance Charge	866,720	922,220	755,214	784,891	
Purchasing / Warehouse Charge	199,867	209,304	209,629	237,461	
Facilities Maintenance Charge	-	-	886,851	977,473	
UTOPIA Pledge Transfer	3,161,810	3,225,046	3,289,545	3,355,337	
Sales Tax Revenue Bond Transfer	493,240	377,335	378,506	254,523	
Siemens Energy Lease Transfer	266,565	266,629	265,096	265,941	
Street Lighting Fund Transfer	775,000	790,000	15,000	15,000	
Recreation Fund Transfer	404,000	750,000	234,000	-	
Capital Projects Fund Transfer	4,600,000	5,133,681	-	-	
All Other Fund Transfers	1,087,466	1,077,000	1,731,423	1,074,000	
Contingencies	-	-	515,058	1,389,130	
Other Expenditures	153,579	173,701	924,251	164,000	
	<u>14,072,176</u>	<u>14,868,217</u>	<u>10,925,435</u>	<u>10,247,116</u>	
<b><u>Capital</u></b>					
Vehicle Replacement	-	-	386,000	608,000	
Vehicle Replacement - Fire Apparatus	-	-	185,000	195,000	
	<u>-</u>	<u>-</u>	<u>571,000</u>	<u>803,000</u>	
<b><u>TOTAL NON-DEPARTMENTAL</u></b>					
<b>Personnel</b>	<b>\$ 186,462</b>	<b>\$ 253,215</b>	<b>\$ 130,000</b>	<b>\$ 460,000</b>	<b>3</b>
<b>Operations</b>	<b>14,072,176</b>	<b>14,868,217</b>	<b>10,925,435</b>	<b>10,247,116</b>	
<b>Capital</b>	<b>-</b>	<b>-</b>	<b>571,000</b>	<b>803,000</b>	
<b>TOTALS</b>	<b><u>\$ 14,258,638</u></b>	<b><u>\$ 15,121,432</u></b>	<b><u>\$ 11,626,435</u></b>	<b><u>\$ 11,510,116</u></b>	

\* Number of retired employees participating in the City's health and/or dental insurance plans

## NON-DEPARTMENTAL UTOPIA SALES TAX REVENUE PLEDGE SUMMARY

FISCAL YEAR	ANNUAL PLEDGE AMOUNT	PRINCIPAL PORTION	INTEREST PORTION
2021-2022	3,355,337	542,308	2,813,029
2022-2023	3,422,444	646,132	2,776,312
2023-2024	3,490,892	752,135	2,738,757
2024-2025	3,560,710	874,831	2,685,879
2025-2026	3,631,924	1,005,775	2,626,149
2026-2027	3,704,563	1,149,648	2,554,915
2027-2028	3,778,654	1,244,906	2,533,748
2028-2029	3,854,227	1,413,296	2,440,931
2029-2030	3,931,312	1,586,153	2,345,159
2030-2030	4,009,938	1,779,571	2,230,367
2031-2032	4,090,136	1,988,169	2,101,967
2032-2033	4,171,940	2,218,378	1,953,562
2033-2034	4,255,378	2,462,495	1,792,883
2034-2035	4,340,486	2,728,019	1,612,467
2035-2036	4,427,296	3,013,844	1,413,452
2036-2037	4,515,841	3,325,951	1,189,890
2037-2038	4,606,158	3,660,141	946,017
2038-2039	4,698,281	4,221,985	476,296
2039-2040	4,385,584	4,198,382	187,202
<b>GRAND TOTALS</b>	<b>\$ 76,231,101</b>	<b>\$ 38,812,119</b>	<b>\$ 37,418,982</b>

<u>UTOPIA CITIES</u>	<u>PARTICIPATION %</u>
West Valley City	28.01%
<b>Orem City</b>	<b>21.85%</b>
Layton City	16.73%
Murray City	12.32%
Midvale City	6.07%
Brigham City	3.35%
Centerville City	3.33%
Lindon City	3.08%
Tremonton City	2.53%
Payson City	1.91%
Perry City	0.82%
	<u>100.00%</u>

# Road Fund

TENTATIVE BUDGET / CITY OF OREM



## ROAD FUND

### OVERVIEW

The Road Fund is used to account for Orem's share of the revenues and expenditures related to gas taxes paid on the sale of gasoline throughout the State of Utah. These funds are administered by the Utah Department of Transportation (UDOT) and may only be used on certain street and highway expenditures as provided in Utah State Code.

The City established a guideline that State Road funds would be spent for the purpose of major City street maintenance work and not for bonding of road projects. With this goal, it is the City's intent to focus as much of these funds as possible on maintaining City streets in a good condition. Crack sealing, slurry sealing, micro surfacing, and street overlays are the mainstay methods of maintaining city streets.

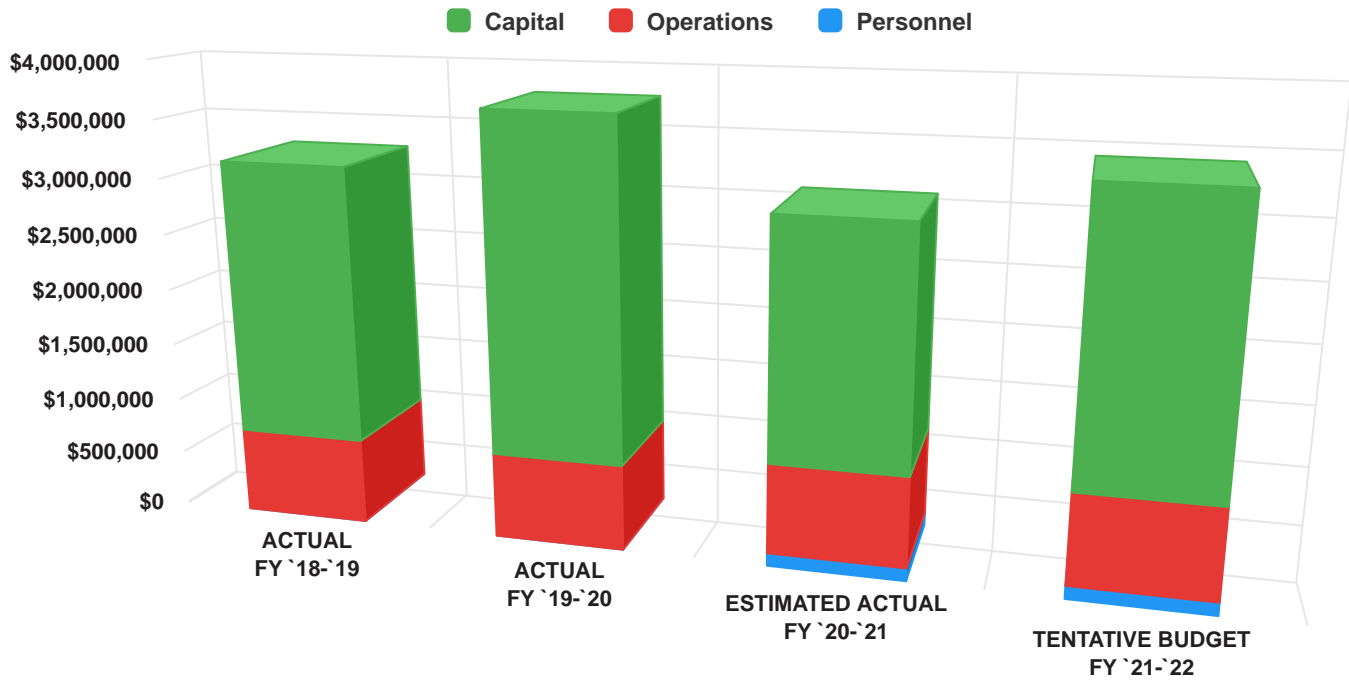
One tool employed by the City for determining which streets need which type of maintenance is a Pavement Management Program (PMP). This program employs individuals, computer software, and available resources working together to determine, recommend, and implement the most cost effective course of action concerning the maintenance and repair of the City's street system. All city streets are inspected for surface defects and deterioration at least once every three years. They are recorded, rated, and receive a value or OCI (overall condition index) rating. The Streets Section currently uses software to help manage the PMP program.

### REVENUES

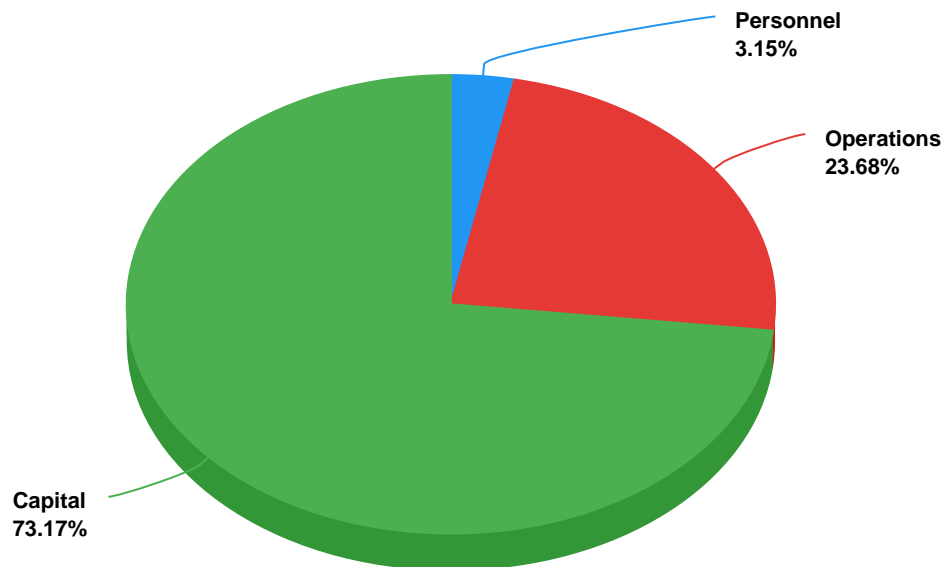
The Road Fund receives its gas tax revenue portion based on a 50/50 percentage formula of Orem's population compared to the State's total population and the City's weighted centerline miles compared to all lane miles in the state. UDOT distributes these funds every two months (six times a year).

REVENUE DESCRIPTION	ACTUAL FY '18-'19	ACTUAL FY '19-'20	ESTIMATED ACTUAL FY '20-'21	TENTATIVE BUDGET FY '21-'22
Revenues - B&C Road Funds	\$ 3,326,846	\$ 3,234,902	\$ 2,900,000	\$ 3,200,000
Interest Earnings	78,067	64,833	60,000	20,000
Sale of Fixed Assets	46,675	188,100	-	-
Appropriations of Surplus	-	-	-	-
Award - VW Enviro Mitigation Agreement	-	-	-	112,500
<b>FUND TOTALS</b>	<b>\$ 3,451,588</b>	<b>\$ 3,487,835</b>	<b>\$ 2,960,000</b>	<b>\$ 3,332,500</b>

### ROAD FUND EXPENDITURES COMPARISON BY FISCAL YEAR



### EXPENDITURES BY CATEGORY (FY '21-'22)



## ROAD FUND

### EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY '18-'19	ACTUAL FY '19-'20	ESTIMATED ACTUAL FY '20-'21	TENTATIVE BUDGET FY '21-'22	# OF EMP. *
<b>Personnel</b>					
Salaries & Wages - Variable Hour	\$ -	\$ 198	\$ 90,000	\$ 90,000	0
Salaries & Wages - Overtime	-	-	10,000	10,000	
Fringe Benefits	-	14	5,000	5,000	
	-	212	105,000	105,000	
<b>Operations</b>					
Employee Development	7,185	(1,676)	6,000	6,000	
Supplies	5,661	7,373	12,000	12,000	
Equipment	15,404	14,136	23,500	23,500	
Fuel	-	-	300	300	
Maintenance & Repair	3,425	11,821	13,000	13,000	
Professional & Technical Services	25,745	26,271	27,500	27,500	
Materials - Road & Sidewalk	339,931	328,234	500,000	500,000	
Administration Charge	346,634	363,377	200,562	195,625	
Other Expenditures	8,831	7,712	11,200	11,200	
	752,816	757,248	794,062	789,125	
<b>Capital</b>					
Street Overlay / Reconstruction	758,320	731,463	405,000	406,320	
Street Striping	82,850	171,302	105,000	105,000	
Street Sealing	300,000	300,000	350,000	350,000	
Slurry Seals	499,777	476,459	450,000	450,000	
Micro-Surfacing & Other Projects	60,004	722,002	595,938	725,055	
Vehicle & Equipment Replacement	719,375	533,324	155,000	402,000	
	2,420,326	2,934,550	2,060,938	2,438,375	
<b>TOTAL ROAD FUND</b>					
Personnel	\$ -	\$ 212	\$ 105,000	\$ 105,000	0
Operations	752,816	757,248	794,062	789,125	
Capital	2,420,326	2,934,550	2,060,938	2,438,375	
<b>TOTALS</b>	<b>\$ 3,173,142</b>	<b>\$ 3,692,010</b>	<b>\$ 2,960,000</b>	<b>\$ 3,332,500</b>	

\* Number of benefitted employees

CAPITAL BUDGET	PROJECTED FY '22-'23	PROJECTED FY '23-'24	PROJECTED FY '24-'25	PROJECTED FY '25-'26
Street Overlay / Reconstruction	\$ 675,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
Street Striping	105,000	105,000	105,000	105,000
Street Sealing	350,000	350,000	350,000	350,000
Slurry Seals	450,000	450,000	450,000	450,000
Micro-Surfacing & Other Projects	725,000	725,000	725,000	725,000
Vehicle & Equipment Replacement	215,000	228,000	65,000	64,000
<b>TOTALS</b>	<b>\$ 2,520,000</b>	<b>\$ 2,858,000</b>	<b>\$ 2,695,000</b>	<b>\$ 2,694,000</b>



# CARE Tax Fund

TENTATIVE BUDGET / CITY OF OREM



## CARE TAX FUND

### OVERVIEW

The CARE (Cultural Arts and Recreation Enrichment) Tax Fund was created to account for the voter approved additional sales tax collected within the boundaries of the City. The original CARE tax was levied for eight years, beginning in April 2006 and ending in March of 2014. The CARE tax sales tax option was reauthorized by citizen vote in a general election in November 2013 for a ten year period beginning in April 2014.

The proceeds of the CARE Tax Fund can be used to finance:

- Cultural or recreational facilities in Orem or within the geographical area of the parties within an interlocal agreement.
- Ongoing operating expenses of recreational facilities, defined as a publicly owned or operated park, campground, marina, dock, golf course, playground, athletic field, gymnasium, swimming pool, trail system, or other facility used for recreational purposes.
- Cultural organizations which are defined as a private nonprofit organization or institution having as its primary purpose the advancement and preservation of natural history, art, music, theater, dance, or cultural arts, including literature, a motion picture, or storytelling.

Grants through the competitive CARE Program provide funding to enhance both recreation and cultural arts for the City's residents. This competitive granting process occurs annually.

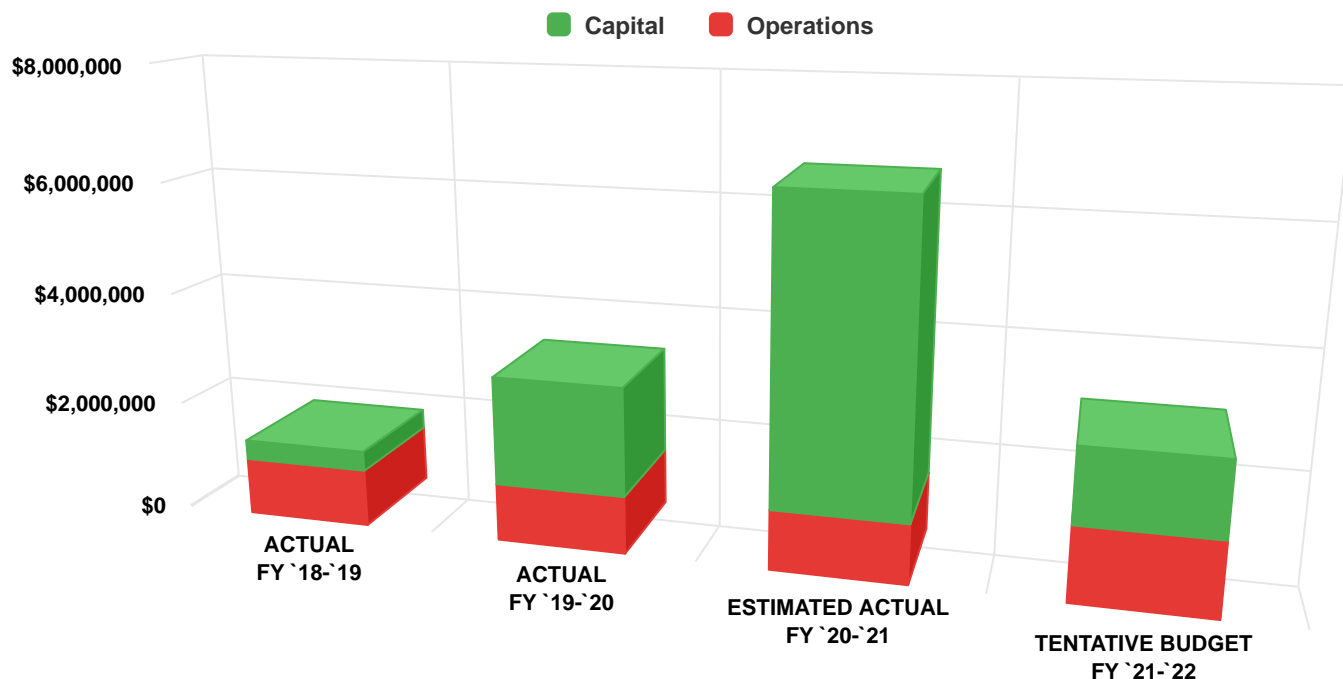
### REVENUES

The CARE Tax Fund receives its revenues from the 1/10 of 1% (\$0.10 for every \$100 spent) sales tax collected within the boundaries of the city.

REVENUE DESCRIPTION	ACTUAL FY '18-'19	ACTUAL FY '19-'20	ESTIMATED ACTUAL FY '20-'21	TENTATIVE BUDGET FY '21-'22
Sales Taxes - CARE Tax	\$ 2,208,004	\$ 2,284,064	\$ 2,000,000	\$ 2,400,000
Interest Earnings	104,322	76,455	30,000	20,000
Appropriations of Surplus	-	-	-	200,000
<b>FUND TOTALS</b>	<b>\$ 2,312,326</b>	<b>\$ 2,360,519</b>	<b>\$ 2,030,000</b>	<b>\$ 2,620,000</b>

## CARE TAX FUND

### EXPENDITURES COMPARISON BY FISCAL YEAR



### EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY '18-'19	ACTUAL FY '19-'20	ESTIMATED ACTUAL FY '20-'21	TENTATIVE BUDGET FY '21-'22
<b>Operations</b>				
Scera - Major Grant	\$ 570,000	\$ 545,000	\$ 531,868	\$ -
Hale Theater Orem - Major Grant	340,000	330,000	322,048	-
Utah Metro Ballet - Major Grant	20,000	21,000	20,494	-
Co-Sponsored Groups - Major Grant	-	30,000	60,000	-
Mid-Major Grants	9,999	9,500	16,549	-
Minor Grants	51,302	50,896	46,099	-
Administration Charge	32,975	34,316	34,500	36,000
Other Expenditures	2,840	6,769	10,575	1,292,000
	<u>1,027,116</u>	<u>1,027,481</u>	<u>1,042,133</u>	<u>1,328,000</u>
<b>Capital</b>				
Fitness Center Improvements	-	-	4,082,825	-
Library Hall	254,526	1,665,766	191,810	-
Scera Park Sprinkler System	56,500	-	66,638	-
Splash Pad & Dog Park	13,671	-	-	-
Other Improvements	19,390	236,011	1,015,860	1,292,000
	<u>344,087</u>	<u>1,901,777</u>	<u>5,357,132</u>	<u>1,292,000</u>
<b>TOTAL CARE TAX FUND</b>				
Operations	\$ 1,027,116	\$ 1,027,481	\$ 1,042,133	\$ 1,328,000
Capital	344,087	1,901,777	5,357,132	1,292,000
<b>TOTALS</b>	<u>\$ 1,371,203</u>	<u>\$ 2,929,258</u>	<u>\$ 6,399,265</u>	<u>\$ 2,620,000</u>



The CARE Program provides community benefits and opportunities for all Orem residents. Since the CARE Program was authorized, funding has been used to improve the quality of local arts programs, to expand open space for parks and recreation, and to improve and expand city facilities. Grant recipients have reported that CARE funding has helped them reach new heights in the quality of activities they are able to offer our community.



# Telecommunications Billing Fund

TENTATIVE BUDGET / CITY OF OREM



## TELECOMMUNICATIONS BILLING FUND

### OVERVIEW

The Telecommunications Billing Fund is used to account for the billing and collection activities related to Contracted Utility Enhancement (CUE) Agreements which are for the installation of fiber-optic lines to the home.

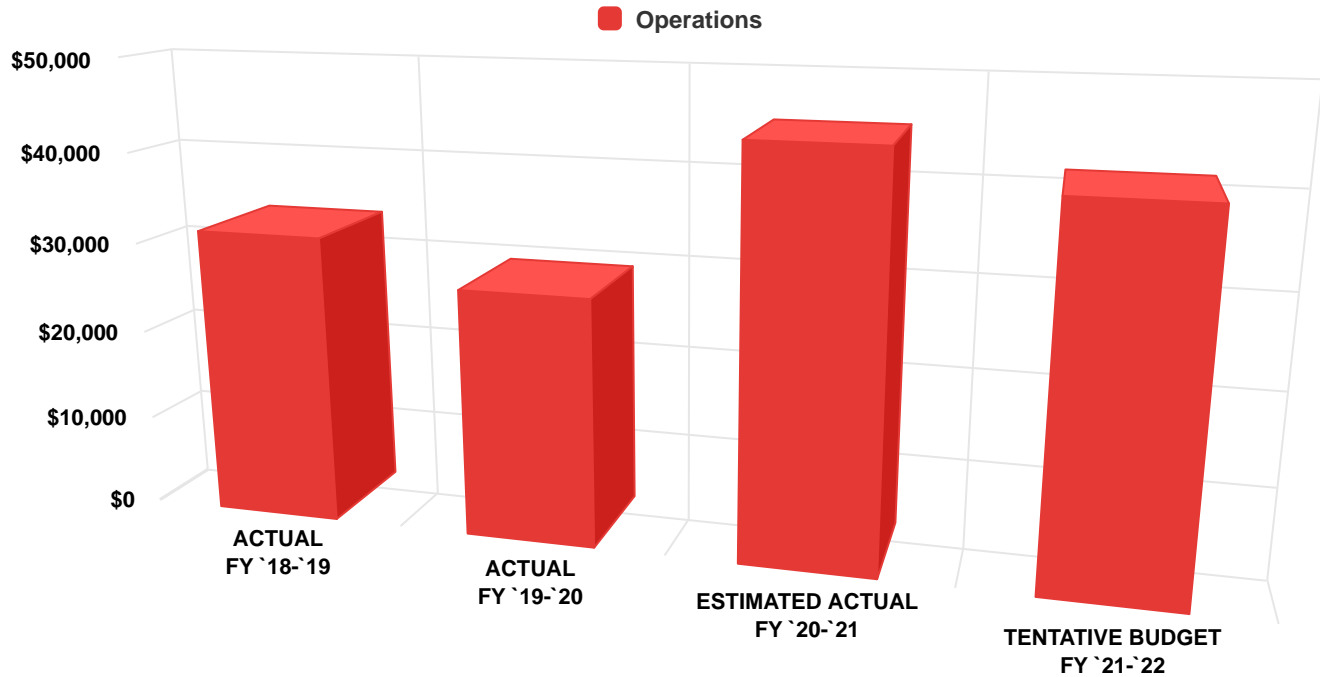
The services provided by the fund are under the direction of the Finance Department through the Accounting Division. The fund has billed over 300 CUE agreements since July of 2012 and is currently billing over 150 customers.

### REVENUES

The Telecommunications Billing Fund receives revenues for billing and collection services consisting of a 5% administration charge and interest earnings on CUE agreements.

REVENUE DESCRIPTION	ACTUAL FY '18-'19	ACTUAL FY '19-'20	ESTIMATED ACTUAL FY '20-'21	TENTATIVE BUDGET FY '21-'22
Fees - Fiber Optic Billing	\$ 1,099	\$ 1,238	\$ 4,000	\$ 2,000
Interest Earnings	40,116	29,584	40,000	38,000
<b>FUND TOTALS</b>	<b>\$ 41,215</b>	<b>\$ 30,822</b>	<b>\$ 44,000</b>	<b>\$ 40,000</b>

### TELECOMMUNICATIONS BILLING FUND EXPENDITURES COMPARISON BY FISCAL YEAR



### EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY '18-'19	ACTUAL FY '19-'20	ESTIMATED ACTUAL FY '20-'21	TENTATIVE BUDGET FY '21-'22
<b>Operations</b>				
Professional & Technical Services	\$ 31,880	\$ 27,220	\$ 44,000	\$ 40,000
Other	-	-	-	-
	<u>31,880</u>	<u>27,220</u>	<u>44,000</u>	<u>40,000</u>
<b>TOTAL TELECOMMUNICATIONS BILLING FUND</b>				
Personnel	\$ -	\$ -	\$ -	\$ -
Operations	31,880	27,220	44,000	40,000
Capital	-	-	-	-
<b>TOTALS</b>	<u>\$ 31,880</u>	<u>\$ 27,220</u>	<u>\$ 44,000</u>	<u>\$ 40,000</u>

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## TRANSPORTATION SALES TAX FUND

### OVERVIEW

The Transportation Sales Tax Fund is used to account for revenues and expenditures related to transportation sales taxes received from the purchase of goods and certain services within the City of Orem. During the 2020 legislative session, Senate Bill 136 authorized counties to impose a quarter cent (0.25%) local option sales tax to be used for transportation needs. The Utah County Commission voted to implement the tax on December 18, 2020.

The new quarter cent (0.25%) transportation sales tax will be distributed to the City of Orem (0.10%), Utah County (0.05%), and the Utah Transit Authority (UTA, 0.10%).

These funds are administered by the Utah State Tax Commission and may only be used on certain permissible transportation expenditures as provided in Utah State Code (59-12-2219(13)). Permissible transportation expenditures include streets, sidewalks, curb and gutter, safety features, traffic signs and signals, street lighting, and trails for non-motorized vehicles connecting an origin with a destination.

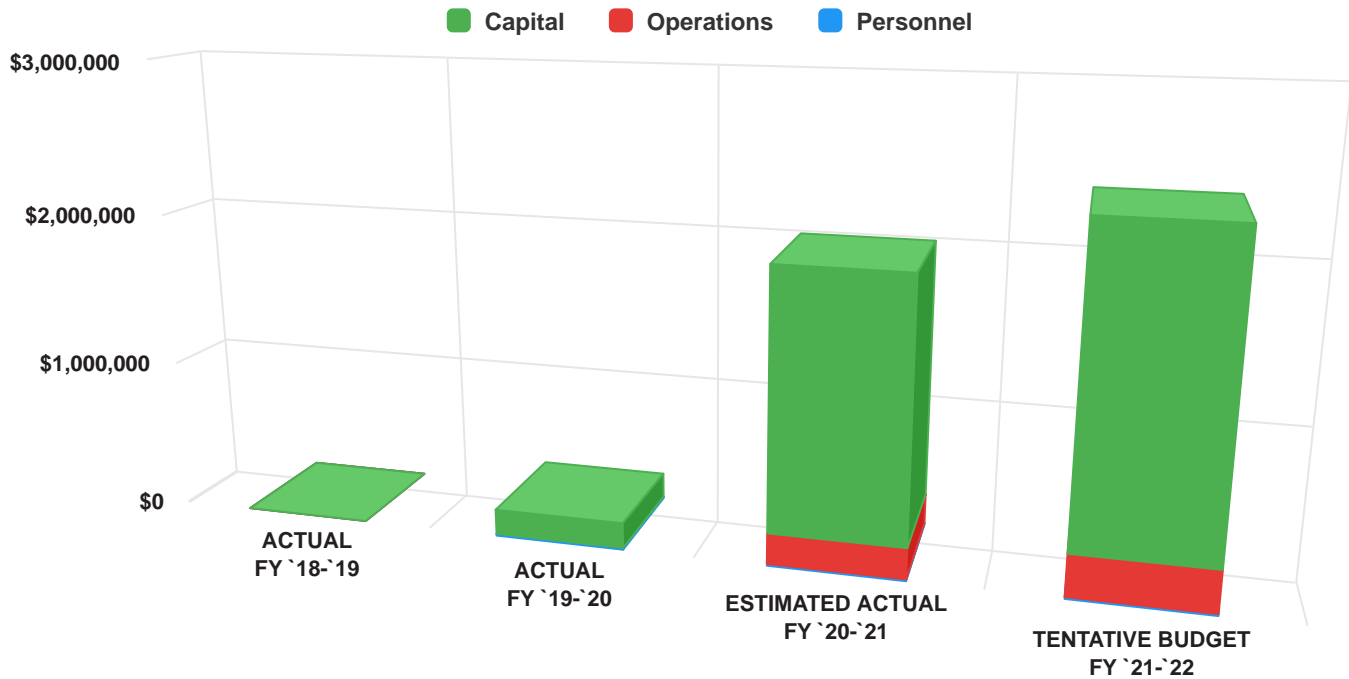
The City is developing plans for this new source of revenue to address the ongoing challenges of maintaining the City's transportation system.

### REVENUES

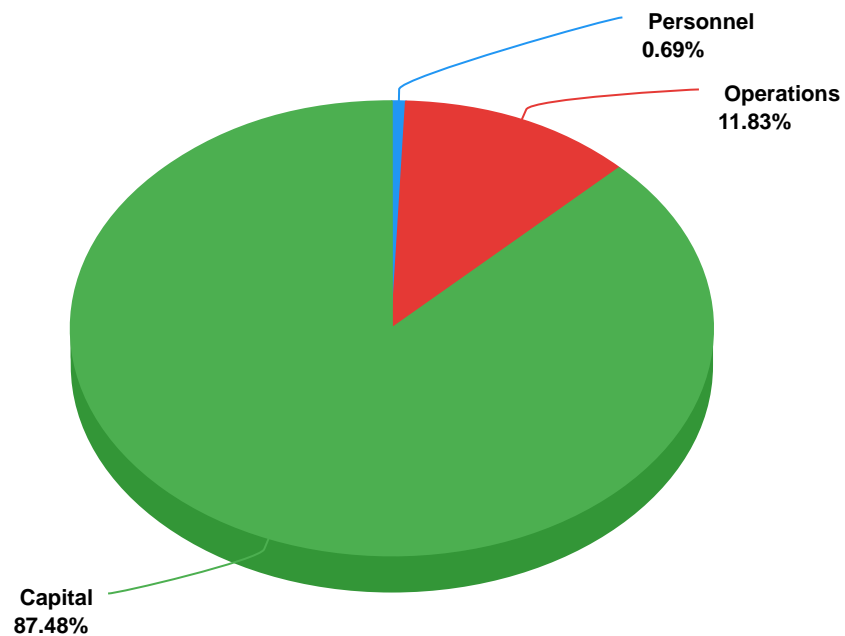
Although Utah County implemented the transportation sales tax on December 18, 2020, the City's portion of the sales tax increase began coming to the City on July 1, 2019.

REVENUE DESCRIPTION	ACTUAL FY '18-'19	ACTUAL FY '19-'20	ESTIMATED ACTUAL FY '20-'21	TENTATIVE BUDGET FY '21-'22
Revenues - Transportation Sales Taxes	\$ -	\$ 2,129,802	\$ 1,900,000	\$ 2,300,000
Interest Earnings	-	11,914	15,000	7,000
Appropriations of Surplus	-	-	-	-
<b>FUND TOTALS</b>	<b>\$ -</b>	<b>\$ 2,141,716</b>	<b>\$ 1,915,000</b>	<b>\$ 2,307,000</b>

### TRANSPORTATION SALES TAX FUND EXPENDITURES COMPARISON BY FISCAL YEAR



### EXPENDITURES BY CATEGORY (FY '21-'22)



## TRANSPORTATION SALES TAX FUND

### EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY '18-'19	ACTUAL FY '19-'20	ESTIMATED ACTUAL FY '20-'21	TENTATIVE BUDGET FY '21-'22	# OF EMP. *
<b><u>Personnel</u></b>					
Salaries & Wages - Variable Hour	\$ -	\$ 12,647	\$ 15,225	\$ 15,225	0
Salaries & Wages - Overtime	-	-	-	-	
Fringe Benefits	-	899	761	761	
	-	13,546	15,986	15,986	
<b><u>Operations</u></b>					
Supplies	-	-	1,100	76,100	
Equipment	-	-	1,100	1,100	
Other Expenditures	-	-	200,562	195,625	
	-	-	202,762	272,825	
<b><u>Capital</u></b>					
Street Overlay/Reconstruction	-	-	1,160,000	940,000	
Sidewalk Projects	-	-	520,000	750,000	
Miscellaneous Projects	-	158,884	16,252	319,189	
Equipment Replacement	-	3,180	-	9,000	
	-	162,063	1,696,252	2,018,189	
<b><u>TOTAL TRANSPORTATION SALES TAX FUND</u></b>					
<b>Personnel</b>	\$ -	\$ 13,546	\$ 15,986	\$ 15,986	0
<b>Operations</b>	-	-	202,762	272,825	
<b>Capital</b>	-	162,063	1,696,252	2,018,189	
<b>TOTALS</b>	<u>\$ -</u>	<u>\$ 175,609</u>	<u>\$ 1,915,000</u>	<u>\$ 2,307,000</u>	

\* Number of benefitted employees

CAPITAL BUDGET	PROJECTED FY '22-'23	PROJECTED FY '23-'24	PROJECTED FY '24-'25	PROJECTED FY '25-'26
Street Overlay / Reconstruction	\$ 940,000	\$ 940,000	\$ 940,000	\$ 940,000
Sidewalk Projects	750,000	425,000	425,000	425,000
Miscellaneous Projects	300,000	300,000	300,000	300,000
Equipment Replacement	5,000	5,000	5,000	5,000
<b>TOTALS</b>	<u>\$ 1,995,000</u>	<u>\$ 1,670,000</u>	<u>\$ 1,670,000</u>	<u>\$ 1,670,000</u>

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# Debt Service Fund

TENTATIVE BUDGET / CITY OF OREM



## DEBT SERVICE FUND

## OVERVIEW

The Debt Service Fund accounts for all payments on general obligation debt (property tax supported debt) and sales tax revenue supported debt.

Prior to Fiscal Year 2020-2021, the City had special improvement district (SID) debt which was backed by the City's full faith and credit. Developers of the specific improvement projects are responsible to pay the City (generally from the sale of property within the SID) enough to pay the annual debt payment. The City maintained a first position lien on any unsold property within the SID until the debt was extinguished.

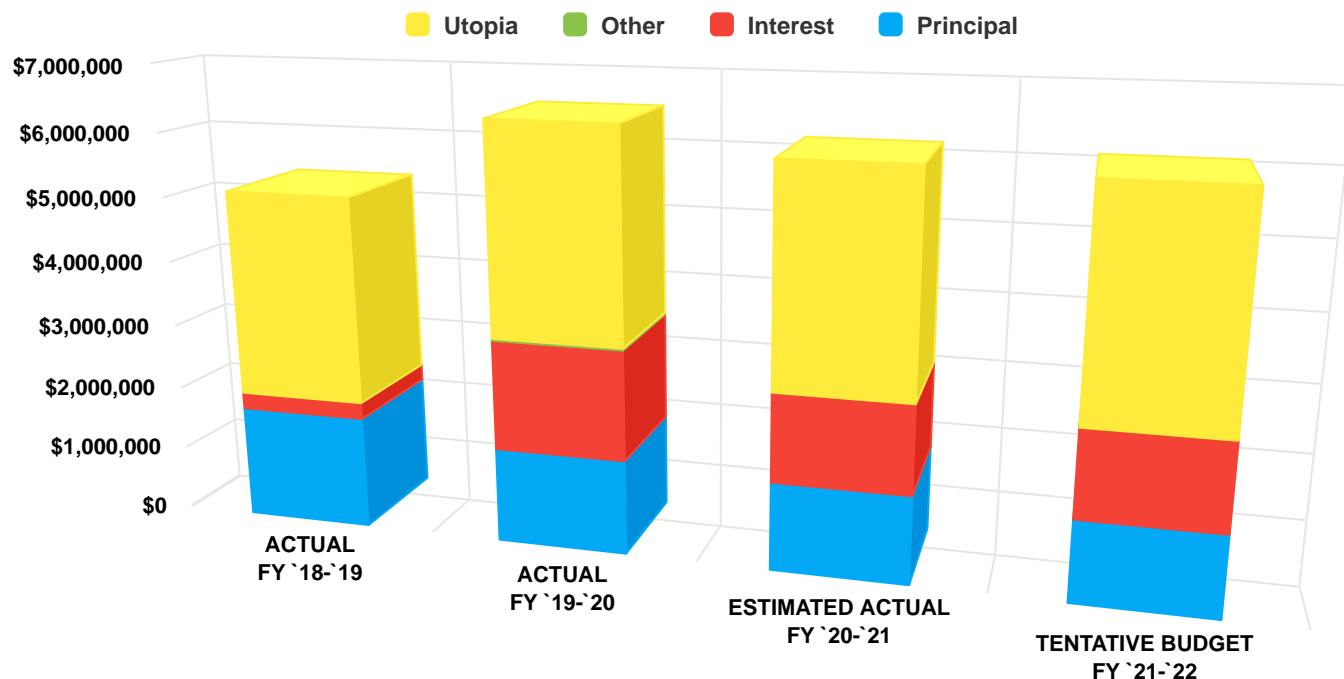
## REVENUES

The Debt Service Fund receives its revenues from property taxes dedicated to the payment of general obligation debt and revenues received from special improvement districts. These revenues are recorded directly in the fund while all other debt service revenues are recorded as transfers from other funds.

REVENUE DESCRIPTION	ACTUAL FY '18-'19	ACTUAL FY '19-'20	ESTIMATED ACTUAL FY '20-'21	TENTATIVE BUDGET FY '21-'22
Property Taxes - General Obligation Bonds	\$ 1,443,925	\$ 1,578,200	\$ 1,474,796	\$ 1,480,321
Interest Earnings	29,359	44,973	-	-
Miscellaneous Revenues - SID	231,416	-	-	-
Contributions from Other Funds	6,767,858	4,188,350	4,248,348	4,163,904
Appropriations of Surplus	-	-	807,917	807,917
<b>FUND TOTALS</b>	<b>\$ 8,472,558</b>	<b>\$ 5,811,523</b>	<b>\$ 6,531,061</b>	<b>\$ 6,452,142</b>

## DEBT SERVICE FUND

### EXPENDITURES COMPARISON BY FISCAL YEAR



### EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY '18-'19	ACTUAL FY '19-'20	ESTIMATED ACTUAL FY '20-'21	TENTATIVE BUDGET FY '21-'22
<b>Principal</b>				
General Obligation Bonds	\$ 1,250,000	\$ 940,000	\$ 965,000	\$ 1,000,000
Revenue Bonds	469,000	482,000	360,000	243,000
Other Debt Issuances	26,799	30,961	27,255	-
	<u>1,745,799</u>	<u>1,452,961</u>	<u>1,352,255</u>	<u>1,243,000</u>
<b>Interest</b>				
General Obligation Bonds	193,425	1,658,817	1,316,713	1,287,238
Revenue Bonds	43,190	33,510	16,606	9,623
Other Debt Issuances	4,015	2,654	758	-
	<u>240,630</u>	<u>1,694,981</u>	<u>1,334,077</u>	<u>1,296,861</u>
<b>Other</b>				
UTOPIA Pledge	3,161,809	3,225,045	3,289,545	3,355,337
Lease - Energy Improvements	552,221	552,353	552,284	554,044
Other Costs	3,050	2,800	2,900	2,900
	<u>3,717,080</u>	<u>3,780,198</u>	<u>3,844,729</u>	<u>3,912,281</u>
<b>TOTAL DEBT SERVICE FUND</b>				
Principal	\$ 1,745,799	\$ 1,452,961	\$ 1,352,255	\$ 1,243,000
Interest	240,630	1,694,981	1,334,077	1,296,861
Other	3,717,080	3,780,198	3,844,729	3,912,281
<b>TOTALS</b>	<u>\$ 5,703,509</u>	<u>\$ 6,928,140</u>	<u>\$ 6,531,061</u>	<u>\$ 6,452,142</u>

## DEBT SERVICE FUND

TYPE & NAME OF INDEBTEDNESS	INTEREST RATES	FISCAL YEAR OF COMPLETION	TOTAL AMOUNT ISSUED	EXPECTED PRINCIPAL BALANCE JUNE 30, 2021	FISCAL YEAR 2021-2022 PAYMENTS
<b>General Obligations Bonds</b>					
General Obligation Ref. Bonds, Series 2014	0.25% to 3.0%	2024-2025	\$ 9,645,000	\$ 4,155,000	\$ 1,099,125
General Obligation Bonds, Series 2019	3.625% to 5.0%	2047-2048	24,500,000	24,500,000	1,188,112
			34,145,000	28,655,000	2,287,237
<b>Revenue Bonds</b>					
Sales Tax Revenue Ref. Bonds, Series 2017	1.94%	2022-2023	2,898,000	496,000	252,622
			2,898,000	496,000	252,622
<b>Lease / Purchase Obligations</b>					
Energy Imp. Lease - City Facilities - 2016	2.06%	2030-2031	6,739,000	5,016,000	554,043
			6,739,000	5,016,000	554,043
<b>Grand Total - Debt Service Fund Indebtedness</b>			<b>\$ 43,782,000</b>	<b>\$ 34,167,000</b>	<b>\$ 3,093,902</b>

TYPE & NAME OF INDEBTEDNESS	PURPOSE OF INDEBTEDNESS
<b>General Obligations Bonds</b>	
General Obligation Refunding Bonds, Series 2014	Refunded 2005 & 2006 General Obligation Road Construction Bonds.
General Obligation Bonds, Series 2019	Construction of Library Hall and Reconstruction of Fitness Center.
<b>Revenue Bonds</b>	
Sales Tax Revenue Refunding Bonds, Series 2017	Refunded the 2007 Sales Tax Revenue Refunding Bonds.
<b>Lease / Purchase Obligations</b>	
Energy Improvements Lease - City Facilities - 2016	Energy improvements for street lighting and various city facilities.

Note: Additional debt obligations not paid for through the Debt Service Fund are listed in the Overview section.



# Impact Fee Funds - Police, Fire, Parks & Streets

TENTATIVE BUDGET / CITY OF OREM



## IMPACT FEE FUNDS

### OVERVIEW

Impact fees are a one-time fee imposed upon new development activity as a condition of development approval to mitigate the impact of the new development on public infrastructure.

Without impact fees in place, new development may not pay its fair share of the infrastructure built to support its demand on facilities. This would arguably require existing residents to pay for facilities and services that may only be needed because of the new development.

Utilizing impact fees to pay a portion of the costs associated with future infrastructure puts future users on an equal footing with existing users who have been paying property taxes, sales taxes, and/or other revenue sources to generate the revenue necessary to provide needed facilities and services.

The City has approved the following impact fees (see note below for other impact fees):

- **Fire/EMS** – Provides funding for essential public safety infrastructure needed to handle the increase in the number of calls for service new growth will generate.
- **Police** – Provides funding for essential public safety infrastructure needed to handle the increase in the number of calls for service new growth will generate.
- **Streets/Transportation** – Provides funding to construct additional infrastructure necessary to maintain the desired level of service due to increased traffic as a result of new development.
- **Parks** – Provides funding to acquire additional park lands (which includes trails) and improvements needed to maintain its existing and proposed service levels. These service levels will decline as a result of population growth unless new facilities are constructed or acquired.

Note: Water impact fees are reported in the Water Fund section of this budget. Sewer impact fees are reported in the Water Reclamation Fund section of this budget. Storm Water impact fees are reported in the Storm Water Fund section of this budget.

## IMPACT FEE FUNDS REVENUES

The Impact Fee Funds receive revenues from the development community through the City's building permit process.

<b>FIRE / EMS IMPACT FEE FUND</b>				
<b>REVENUE DESCRIPTION</b>	<b>ACTUAL FY '18-'19</b>	<b>ACTUAL FY '19-'20</b>	<b>ESTIMATED ACTUAL FY '20-'21</b>	<b>TENTATIVE BUDGET FY '21-'22</b>
Impact Fees	\$ 137,768	\$ 69,266	\$ 100,000	\$ 100,000
Interest Earnings	\$ -	\$ 4,354	\$ -	\$ -
<b>FUND TOTALS</b>	<b>\$ 137,768</b>	<b>\$ 73,620</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>

<b>POLICE IMPACT FEE FUND</b>				
<b>REVENUE DESCRIPTION</b>	<b>ACTUAL FY '18-'19</b>	<b>ACTUAL FY '19-'20</b>	<b>ESTIMATED ACTUAL FY '20-'21</b>	<b>TENTATIVE BUDGET FY '21-'22</b>
Impact Fees	\$ 96,931	\$ 50,627	\$ 90,000	\$ 75,000
Interest Earnings	\$ -	\$ 3,305	\$ -	\$ -
<b>FUND TOTALS</b>	<b>\$ 96,931</b>	<b>\$ 53,932</b>	<b>\$ 90,000</b>	<b>\$ 75,000</b>

<b>STREETS IMPACT FEE FUND</b>				
<b>REVENUE DESCRIPTION</b>	<b>ACTUAL FY '18-'19</b>	<b>ACTUAL FY '19-'20</b>	<b>ESTIMATED ACTUAL FY '20-'21</b>	<b>TENTATIVE BUDGET FY '21-'22</b>
Impact Fees	\$ 251,289	\$ 212,148	\$ 75,000	\$ 250,000
Interest Earnings	\$ -	\$ 8,239	\$ -	\$ -
<b>FUND TOTALS</b>	<b>\$ 251,289</b>	<b>\$ 220,387</b>	<b>\$ 75,000</b>	<b>\$ 250,000</b>

<b>PARKS IMPACT FEE FUND</b>				
<b>REVENUE DESCRIPTION</b>	<b>ACTUAL FY '18-'19</b>	<b>ACTUAL FY '19-'20</b>	<b>ESTIMATED ACTUAL FY '20-'21</b>	<b>TENTATIVE BUDGET FY '21-'22</b>
Impact Fees	\$ 1,326,129	\$ 421,467	\$ 1,250,000	\$ 600,000
Interest Earnings	\$ -	\$ 40,053	\$ -	\$ -
<b>FUND TOTALS</b>	<b>\$ 1,326,129</b>	<b>\$ 461,520</b>	<b>\$ 1,250,000</b>	<b>\$ 600,000</b>

## IMPACT FEE FUNDS

### EXPENDITURES COMPARISON BY FISCAL YEAR

<b>FIRE / EMS IMPACT FEE FUND</b>				
<b>EXPENDITURE DESCRIPTION</b>	<b>ACTUAL FY '18-'19</b>	<b>ACTUAL FY '19-'20</b>	<b>ESTIMATED ACTUAL FY '20-'21</b>	<b>TENTATIVE BUDGET FY '21-'22</b>
Impact Fee Projects	\$ -	\$ -	\$ 100,000	\$ 100,000
Professional & Technical Services	5,815	7,500	-	-
<b>FUND TOTALS</b>	<b>\$ 5,815</b>	<b>\$ 7,500</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>

<b>POLICE IMPACT FEE FUND</b>				
<b>EXPENDITURE DESCRIPTION</b>	<b>ACTUAL FY '18-'19</b>	<b>ACTUAL FY '19-'20</b>	<b>ESTIMATED ACTUAL FY '20-'21</b>	<b>TENTATIVE BUDGET FY '21-'22</b>
Impact Fee Projects	\$ -	\$ -	\$ 90,000	\$ 75,000
Professional & Technical Services	-	7,500	-	-
<b>FUND TOTALS</b>	<b>\$ -</b>	<b>\$ 7,500</b>	<b>\$ 90,000</b>	<b>\$ 75,000</b>

<b>STREETS IMPACT FEE FUND</b>				
<b>EXPENDITURE DESCRIPTION</b>	<b>ACTUAL FY '18-'19</b>	<b>ACTUAL FY '19-'20</b>	<b>ESTIMATED ACTUAL FY '20-'21</b>	<b>TENTATIVE BUDGET FY '21-'22</b>
Impact Fee Projects	\$ -	\$ -	\$ -	\$ 250,000
Professional & Technical Services	-	23,223	75,000	-
<b>FUND TOTALS</b>	<b>\$ -</b>	<b>\$ 23,223</b>	<b>\$ 75,000</b>	<b>\$ 250,000</b>

<b>PARKS IMPACT FEE FUND</b>				
<b>EXPENDITURE DESCRIPTION</b>	<b>ACTUAL FY '18-'19</b>	<b>ACTUAL FY '19-'20</b>	<b>ESTIMATED ACTUAL FY '20-'21</b>	<b>TENTATIVE BUDGET FY '21-'22</b>
Impact Fee Projects	\$ -	\$ -	\$ 3,374,138	\$ 600,000
Professional & Technical Services	5,815	21,220	-	-
<b>FUND TOTALS</b>	<b>\$ 5,815</b>	<b>\$ 21,220</b>	<b>\$ 3,374,138</b>	<b>\$ 600,000</b>

# Capital Improvement Projects Fund

TENTATIVE BUDGET / CITY OF OREM



## CAPITAL IMPROVEMENT PROJECTS (CIP) FUND

### OVERVIEW

The Capital Improvement Projects (CIP) Fund is used to account for projects that typically take more than one year to complete or may go beyond a fiscal year end. The fund may, on occasion, also be used to accumulate funds for large equipment purchases.

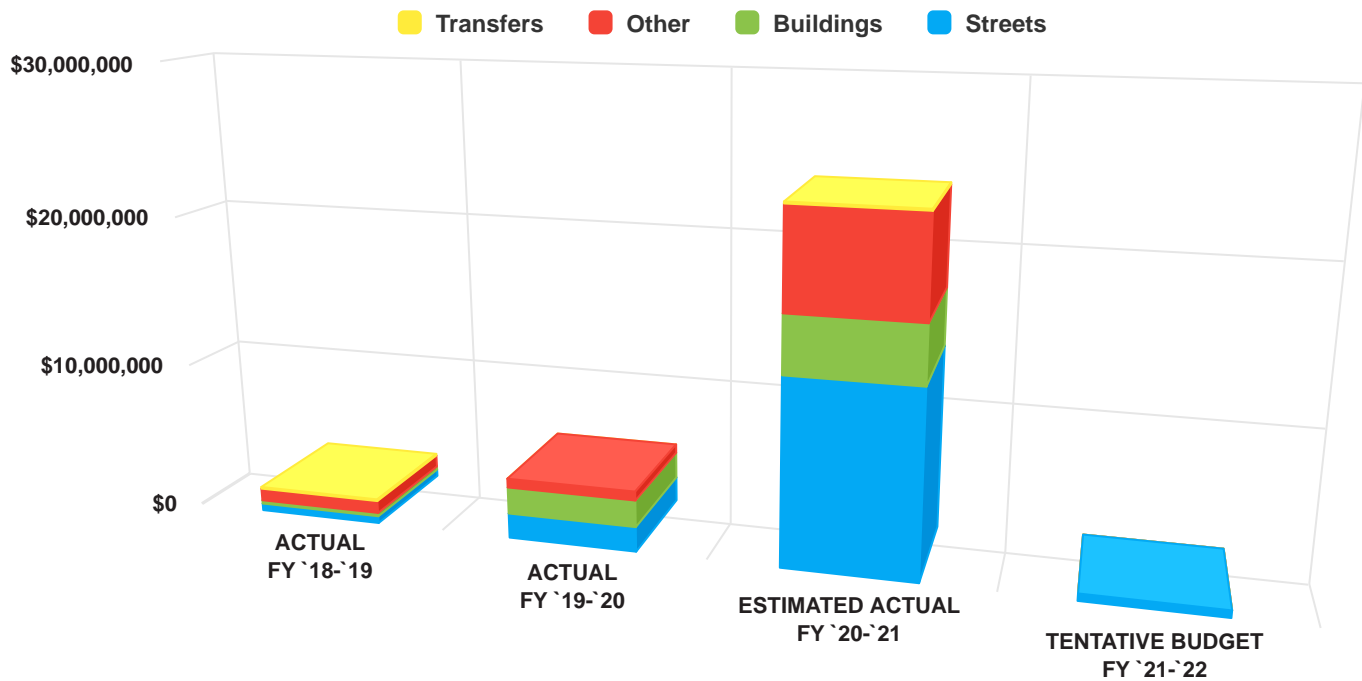
### REVENUES

The CIP Fund typically receives transfers from the General Fund. However, all operating funds may on occasion transfer funds to the CIP Fund when a project affects or benefits those funds. The CIP Fund also receives revenues from leases of cellular phone towers which are located on City property when these revenues are not required for General Fund operations.

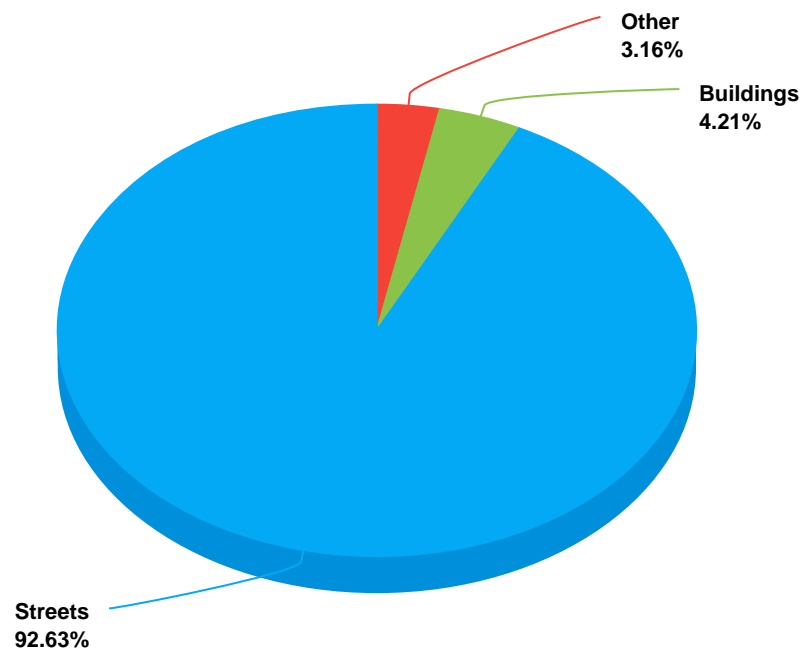
REVENUE DESCRIPTION	ACTUAL FY '18-'19	ACTUAL FY '19-'20	ESTIMATED ACTUAL FY '20-'21	TENTATIVE BUDGET FY '21-'22
Grants	\$ 147,192	\$ 74,149	\$ 21,000	\$ -
Miscellaneous Revenues	14,000	686,032	-	-
Lease Revenues - Cell Towers	294,557	258,608	275,000	275,000
Contributions from Other Funds	5,285,019	5,283,681	3,690,000	200,000
<b>FUND TOTALS</b>	<b>\$ 5,740,768</b>	<b>\$ 6,302,470</b>	<b>\$ 3,986,000</b>	<b>\$ 475,000</b>

## CAPITAL IMPROVEMENT PROJECTS (CIP) FUND

### EXPENDITURES COMPARISON BY FISCAL YEAR



### EXPENDITURES BY CATEGORY (FY '21-'22)



## CAPITAL IMPROVEMENT PROJECTS (CIP) FUND

### EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY '18-'19	ACTUAL FY '19-'20	ESTIMATED ACTUAL FY '20-'21	TENTATIVE BUDGET FY '21-'22
<b><u>CIP - Streets</u></b>				
Traffic & HAWK Signals, & Lights	\$ -	\$ -	\$ 589,776	\$ -
ITS Project - UDOT / MAG	90,952	(85,343)	677,343	-
1200 W Reconstruction - 900 N to 1600 N	-	1,061,999	538,001	-
Micro-surfacing & Parking Lot Projects	62,254	670,435	303,023	-
Miscellaneous Street Improvements	385,830	54,490	10,348,077	440,000
	539,036	1,701,581	12,456,220	440,000
<b><u>CIP - Buildings</u></b>				
Security Improvements	54,756	9,316	115,720	-
Carpet Replacements	32,235	-	-	-
Library Hall	993	1,040,694	965,363	-
Miscellaneous Building Improvements	113,924	728,376	2,749,542	20,000
	201,908	1,778,385	3,830,624	20,000
<b><u>CIP - Parks</u></b>				
Playgrounds, Pickleball & Tennis Courts	3,975	398,592	63,685	-
Pavilion & Sprinkler System Improvements	214,602	77,376	255,384	-
Hillcrest Elementary Property Purchase	-	-	3,490,000	-
Other Expenses	232,265	105,854	2,336,758	-
	450,842	581,822	6,145,827	-
<b><u>CIP - Vehicles, Equipment, &amp; Other</u></b>				
Vehicle & Equipment Replacement	70,855	41,660	510,142	5,000
Other Expenses	325,250	10,817	10,000	10,000
	396,105	52,477	520,142	15,000
<b><u>CIP - Transfers to Other Funds</u></b>				
Contribution to Debt Service Fund - Miner	33,615	-	28,013	-
	33,615	-	28,013	-
<b><u>TOTAL CIP FUND</u></b>				
CIP - Streets	\$ 539,036	\$ 1,701,581	\$ 12,456,220	\$ 440,000
CIP - Buildings	201,908	1,778,385	3,830,624	20,000
CIP - Parks	450,842	581,822	6,145,827	-
CIP - Vehicles, Equipment, & Other	396,105	52,477	520,142	15,000
CIP - Transfers to Other Funds	33,615	-	28,013	-
<b>TOTALS</b>	<b>\$ 1,621,506</b>	<b>\$ 4,114,265</b>	<b>\$ 22,980,826</b>	<b>\$ 475,000</b>
CAPITAL PROJECTS	PROJECTED FY '22-'23	PROJECTED FY '23-'24	PROJECTED FY '24-'25	PROJECTED FY '25-'26
Street Construction / Improvements	\$ 170,000	\$ 245,000	\$ 245,000	\$ 75,000
Building Construction / Improvements	406,000	201,000	181,000	158,000
Parks/Recreation Construction / Improvements	777,000	895,000	1,382,000	866,000
Vehicles, Equipment, & Other	80,000	30,000	30,000	30,000
<b>TOTALS</b>	<b>\$ 1,433,000</b>	<b>\$ 1,371,000</b>	<b>\$ 1,838,000</b>	<b>\$ 1,129,000</b>



## CAPITAL IMPROVEMENT PROJECTS (CIP) FUND

### PROJECTED CAPITAL PROJECTS DETAIL

CAPITAL PROJECTS	PROJECTED FY '22-'23	PROJECTED FY '23-'24	PROJECTED FY '24-'25	PROJECTED FY '25-'26
<b>CIP - Streets</b>				
Ongoing Parking Lot Maintenance	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
Annual funding for regular parking lot maintenance.				
MAG Funded Projects	\$ 95,000	\$ 170,000	\$ 170,000	\$ -
FY 2023 - Murdock Canal Trail crossing (400 E 1600 N - \$94,500) & signal relocation corridor preservation at 1150 South (\$210,000 for three years). FY 2024 - 1200 W & Center right-turn bypass (\$170,000 for two years).				
<b>Subtotal - CIP - Streets</b>	<b>\$ 170,000</b>	<b>\$ 245,000</b>	<b>\$ 245,000</b>	<b>\$ 75,000</b>
<b>CIP - Buildings</b>				
All Buildings	\$ 45,000	\$ 20,000	\$ 20,000	\$ 20,000
FY 2023 - Door locks (\$25,000). FY 2023 - FY 2026 Flooring replacement (\$20,000).				
Fire Stations	\$ 45,000	\$ -	\$ -	\$ -
FY 2023 - Fire Station #3 furnace replacement (\$25,000) Fire Station #3 roof replacement (\$20,000).				
SCERA Pool	\$ 85,000	\$ -	\$ -	\$ -
FY 2023 - Boiler replacement				
Senior Center	\$ 50,000	\$ -	\$ -	\$ -
FY 2023 - Roof replacement (\$50,000 per year).				
Public Safety Building	\$ 43,000	\$ 43,000	\$ 23,000	\$ -
FY 2023 - Boiler replacement (\$20,000 for two years), and chiller replacement (\$23,000 for three years).				
Public Works Building	\$ 138,000	\$ 138,000	\$ 138,000	\$ 138,000
FY 2023 to FY 2026 - HVAC and Roof Replacement				
<b>Subtotal - CIP - Buildings</b>	<b>\$ 406,000</b>	<b>\$ 201,000</b>	<b>\$ 181,000</b>	<b>\$ 158,000</b>

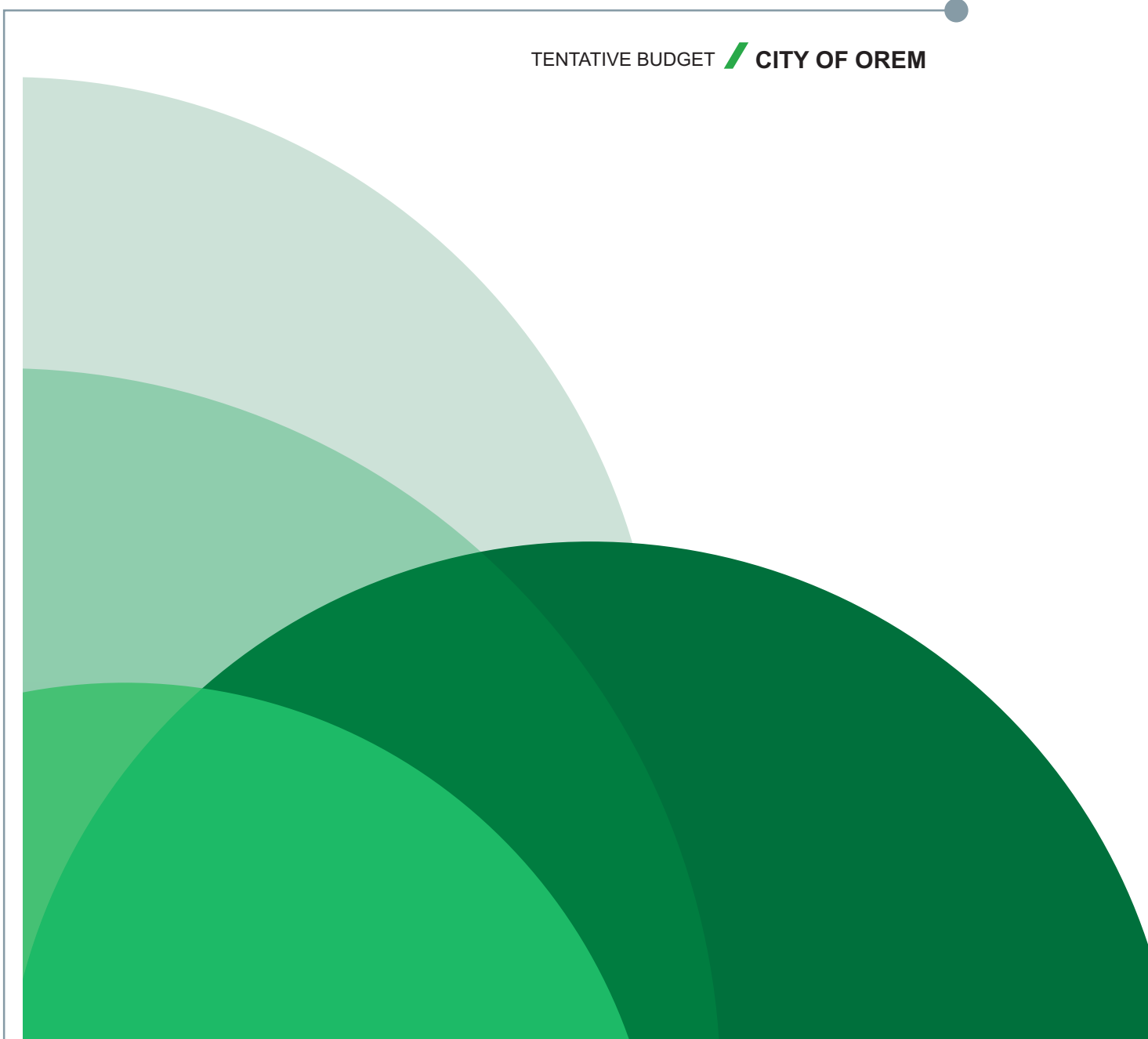
## CAPITAL IMPROVEMENT PROJECTS (CIP) FUND

### PROJECTED CAPITAL PROJECTS DETAIL

CAPITAL PROJECTS	PROJECTED FY '22-'23	PROJECTED FY '23-'24	PROJECTED FY '24-'25	PROJECTED FY '25-'26
<b><u>CIP - Parks / Recreation</u></b>				
Playgrounds & Shade	\$ 194,000	\$ 192,000	\$ 288,000	\$ 231,000
FY 2023 - Mt. Timp. Park FY 2024 - Springwater. FY 2025 - Cascade, Northridge & Windsor. FY 2026 - Lakeside				
Pavilion Improvements	\$ 258,000	\$ -	\$ -	\$ 47,000
FY 2023 - Replace/rehab City Center Park north pavilion. FY 2026 - Westmore				
Recreation Facility Improvements	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000
FY 2023 to FY 2026 Pumps, decks and diving boards.				
Cemetery Improvements	\$ 125,000	\$ -	\$ -	\$ -
FY 2023 - Cremation niche construction funding.				
Courts Improvements	\$ -	\$ 9,000	\$ 182,000	\$ 107,000
FY 2024 - Springwater. FY 2025 - Cascade, Northridge and Windsor. FY 2026 - Foothill & Springwater				
Restroom/Shed Improvements	\$ -	\$ 328,000	\$ 422,000	\$ -
FY 2024 - City Center Park. FY 2025 - Cascade & Windsor.				
Other Park Improvements	\$ 110,000	\$ 276,000	\$ 400,000	\$ 391,000
Includes improvements, rehabilitation, or replacement of walkway lighting, sand volleyball courts, asphalt/concrete replacement, dugout roofs, scoreboards, greenhouse renovations, sidewalks, ballfield dirt replacement, and ATP surface replacement.				
<b>Subtotal - CIP - Parks / Recreation</b>	<b>\$ 777,000</b>	<b>\$ 895,000</b>	<b>\$ 1,382,000</b>	<b>\$ 866,000</b>
<b><u>CIP - Vehicles, Equipment, &amp; Other</u></b>				
ITS Equipment	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
Replace/Update ITS Traffic equipment.				
Other	\$ 75,000	\$ 25,000	\$ 25,000	\$ 25,000
FY 2023 - Continue funding door locks (\$25,000 each year) & additional security cameras (\$50,000).				
<b>Subtotal - CIP - Vehicles, Equip. &amp; Other</b>	<b>\$ 80,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>
<b>GRAND TOTAL - CAPITAL PROJECTS</b>	<b>\$ 1,433,000</b>	<b>\$ 1,371,000</b>	<b>\$ 1,838,000</b>	<b>\$ 1,129,000</b>

# Water Fund

TENTATIVE BUDGET / CITY OF OREM



## WATER FUND

### OVERVIEW

The Water Fund is used to account for the revenues and expenditures of the City's culinary water utility. The Water Fund has three main operating components: water distribution, water supply, and utility account management.

The water distribution system consists of 477 miles of water mains and service lines serving over 23,000 customers.

The water supply system consists of three general sources of water; surface water (60%), deep wells (25%), and springs (15%).

The majority of the City's culinary water comes from rivers and lakes (referred to as surface water). Most of this water comes from the Provo River system which includes Deer Creek and Jordanelle reservoirs. Surface water is treated by the Central Utah Water Conservancy District (CUCWD) at its Donald A. Christensen Regional Water Treatment Plant before entering the City's distribution system. The remaining culinary water comes from nine deep wells and two natural springs in Provo Canyon (Alta and Canyon) that require no filtration before entering the City's distribution system.

## WATER FUND

## REVENUES

The Water Fund receives revenues primarily from water sales to consumers within the City of Orem and the Town of Vineyard. The Water Fund also receives revenues from water system connection fees, interest, and other miscellaneous sources.

REVENUE DESCRIPTION	ACTUAL FY '18-'19	ACTUAL FY '19-'20	ESTIMATED ACTUAL FY '20-'21	TENTATIVE BUDGET FY '21-'22
Water Sales	\$ 15,639,578	\$ 17,184,518	\$ 16,825,000	\$ 14,600,000
Water Fees	564,338	537,271	568,500	568,500
Water Connection Fees	191,410	102,524	-	-
Water Impact Fees	1,610,136	364,822	1,100,000	1,100,000
Interest Earnings	593,096	542,810	300,000	150,000
Amortization of Bond Premiums	89,215	89,215	69,185	69,185
Sale of Fixed Assets	5,346	(17,630)	-	-
Miscellaneous Revenues	1,666,215	2,079,115	900,350	400,350
Contributed Lines / Assets	827,660	1,158,505	-	-
Contributions from Other Funds	1,066,027	1,072,705	1,074,571	1,073,698
Appropriations of Surplus	-	-	-	150,000
<b>FUND TOTALS</b>	<b>\$ 22,253,021</b>	<b>\$ 23,113,856</b>	<b>\$ 20,837,606</b>	<b>\$ 18,111,733</b>

## RATES

Usage Charges

Tier 1 - Per 1,000 gallons	\$ 0.88	\$ 0.98	\$ 0.98	\$ 0.83
Tier 2 - Per 1,000 gallons	\$ 1.10	\$ 1.22	\$ 1.22	\$ 1.04
Tier 3 - Per 1,000 gallons	\$ 1.31	\$ 1.45	\$ 1.45	\$ 1.23
Tier 4 - Per 1,000 gallons	\$ 1.75	\$ 1.94	\$ 1.94	\$ 1.46

(For flow allotment by meter sizes, see Appendix B - Fees & Charges)

Base Rate Charges

3/4" Meter - Cost per month	\$ 18.70	\$ 20.20	\$ 20.20	\$ 20.20
1" Meter - Cost per month	\$ 39.22	\$ 39.22	\$ 39.22	\$ 39.22

(For all other meter sizes, see Appendix B - Fees & Charges)

Connection Fees

3/4" Meter	\$ 287.000	\$ 287.000	\$ 287.000	\$ 293.000
1" Meter	\$ 359.000	\$ 359.000	\$ 359.000	\$ 366.000

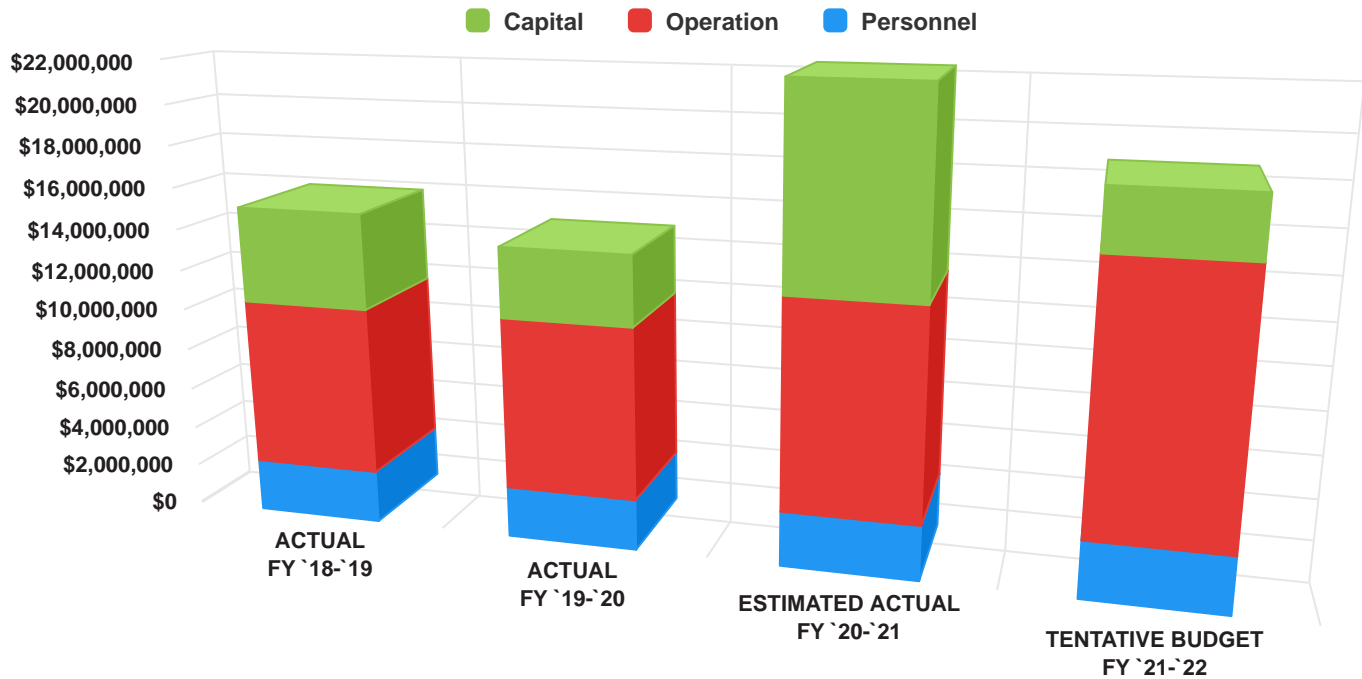
(For all other meter sizes, see Appendix B - Fees & Charges)

Impact Fees

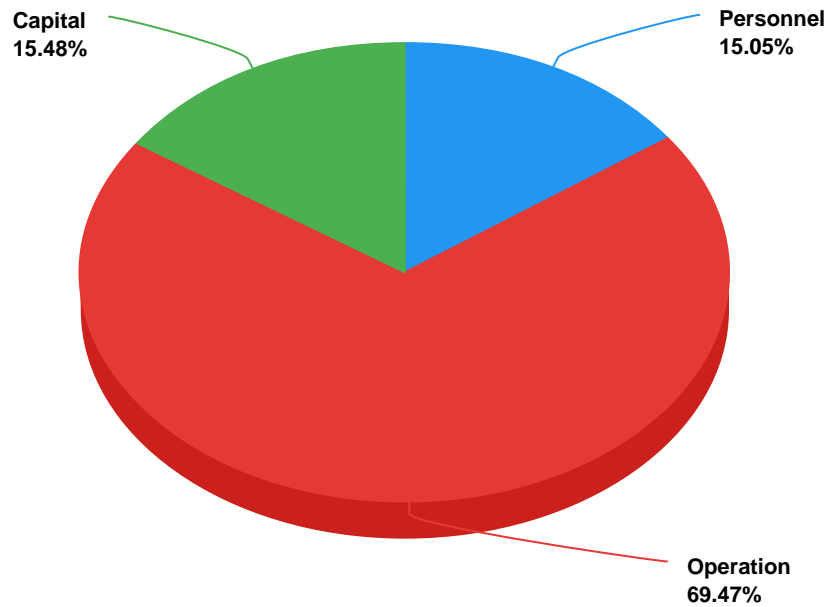
Water Impact Fees (City Service Area & Southwest Service Area)  
(See Appendix B - Fees & Charges)

Water Supply Impact Fees (One fee applicable to both City Service Area & Southwest Service Area)  
(See Appendix B - Fees & Charges)

### WATER FUND EXPENDITURES COMPARISON BY FISCAL YEAR



### EXPENDITURES BY CATEGORY (FY '21-'22)



## WATER FUND EXPENDITURES SUMMARY

DIVISION	ACTUAL FY '18-'19	ACTUAL FY '19-'20	ESTIMATED ACTUAL FY '20-'21	TENTATIVE BUDGET FY '21-'22	# OF EMP. *
<b><u>Water Administration</u></b>					
Personnel	\$ 361,151	277,481	\$ 318,709	\$ 335,870	2
Operations	3,831,703	4,017,927	4,264,984	6,504,163	
Capital	-	80,790	-	56,500	
	<u>4,192,854</u>	<u>4,376,198</u>	<u>4,583,693</u>	<u>6,896,533</u>	
<b><u>Water Supply &amp; Pumping</u></b>					
Personnel	696,019	680,797	660,336	790,080	8
Operations	3,686,180	3,774,769	5,107,051	5,388,675	
Capital	71,327	117,747	61,000	43,000	
	<u>4,453,526</u>	<u>4,573,314</u>	<u>5,828,387</u>	<u>6,221,755</u>	
<b><u>Water Distribution</u></b>					
Personnel	1,062,679	1,039,936	1,155,955	1,062,156	13
Operations	527,213	446,805	644,265	652,890	
Capital	663,818	293,041	117,000	197,000	
	<u>2,253,710</u>	<u>1,779,782</u>	<u>1,917,220</u>	<u>1,912,046</u>	
<b><u>Water Meter Reading</u></b>					
Personnel	417,101	448,606	507,432	538,425	6
Operations	31,276	31,593	41,711	36,613	
Capital	133,127	-	-	-	
	<u>581,504</u>	<u>480,199</u>	<u>549,143</u>	<u>575,038</u>	
<b><u>Water Capital Projects</u></b>					
Capital	3,774,487	2,884,002	18,268,335	2,506,361	
	<u>3,774,487</u>	<u>2,884,002</u>	<u>18,268,335</u>	<u>2,506,361</u>	
<b><u>TOTAL WATER FUND</u></b>					
Personnel	\$ 2,536,950	\$ 2,446,820	\$ 2,642,432	\$ 2,726,531	29
Operations	8,076,372	8,271,094	10,058,011	12,582,341	
Capital	4,642,759	3,375,580	18,446,335	2,802,861	
<b>TOTALS</b>	<u>\$ 15,256,081</u>	<u>\$ 14,093,494</u>	<u>\$ 31,146,778</u>	<u>\$ 18,111,733</u>	

\* Number of benefitted employees

CAPITAL BUDGET	PROJECTED FY '22-'23	PROJECTED FY '23-'24	PROJECTED FY '24-'25	PROJECTED FY '25-'26
Improvements	\$ 3,883,926	\$ 3,982,444	\$ 4,083,917	\$ 4,188,435
Vehicles & Equipment	189,000	254,000	245,000	260,000
Facility Improvements	10,000	10,000	10,000	10,000
<b>TOTALS</b>	<u>\$ 4,082,926</u>	<u>\$ 4,246,444</u>	<u>\$ 4,338,917</u>	<u>\$ 4,458,435</u>

## WATER FUND PERSONNEL SUMMARY

FULL-TIME EQUIVALENT						
DIVISION	PAY GRADE	HOURLY PAY RATES		ACTUAL FY `19-`20	ESTIMATED ACTUAL FY `20-`21	TENTATIVE BUDGET FY `21-`22
		MINIMUM	MAXIMUM			
<b><u>Water Administration</u></b>						
Full-time:						
Water Resources Division Manager	16	\$38.27	\$57.40	1.00	1.00	1.00
Water Section Manager	14	\$32.00	\$48.01	1.00	1.00	1.00
				2.00	2.00	2.00
Variable-hour/Seasonal:						
PW Management Intern	N/A	\$8.48	\$12.72	0.10	0.10	0.10
				2.10	2.10	2.10
<b><u>Water Supply &amp; Pumping</u></b>						
Full-time:						
Public Works Field Supervisor	11	\$24.48	\$36.72	2.00	2.00	1.00
Instrumentation/Control Technician	9	\$20.47	\$30.71	1.00	1.00	1.00
Public Works Crew Leader	9	\$20.47	\$30.71	1.00	1.00	2.00
Public Works Program Specialist	9	\$20.47	\$30.71	2.00	2.00	2.00
Water Resources Utility Technician	7	\$17.12	\$25.68	1.00	1.00	0.00
Public Works Technician	7	\$17.12	\$25.68	1.00	1.00	2.00
				8.00	8.00	8.00
Variable-hour/Seasonal:						
Laborer	N/A	\$8.48	\$12.72	0.10	0.10	0.10
GIS Intern	N/A	\$8.48	\$12.72	0.20	0.20	0.20
				0.30	0.30	0.30
				8.30	8.30	8.30
<b><u>Water Distribution</u></b>						
Full-time:						
Public Works Field Supervisor	11	\$24.48	\$36.72	1.00	1.00	1.00
Engineering Specialist	10	\$22.38	\$33.58	1.00	1.00	1.00
Public Works Crew Leader	9	\$20.47	\$30.71	3.00	3.00	2.00
Public Works Program Specialist	9	\$20.47	\$30.71	1.00	1.00	1.00
Public Works Technician	7	\$17.12	\$25.68	8.00	8.00	8.00
				14.00	14.00	13.00
<b><u>Water Meter Reading</u></b>						
Full-time:						
Public Works Field Supervisor	11	\$24.48	\$36.72	0.00	0.00	1.00
Water Resources Utility Specialist	8	\$18.72	\$28.08	1.00	1.00	1.00
Public Works Technician	7	\$17.12	\$25.68	1.00	1.00	1.00
Public Works Utility Technician	7	\$17.12	\$25.68	3.00	3.00	3.00
				5.00	5.00	6.00
Variable-hour/Seasonal:						
Laborer	N/A	\$8.48	\$12.72	0.60	0.60	0.60
				5.60	5.60	6.60
<b><u>TOTAL WATER FUND</u></b>						
Full-time				29.00	29.00	29.00
Variable-hour/Seasonal				1.00	1.00	1.00
TOTAL FULL-TIME EQUIVALENTS (FTE)				30.00	30.00	30.00



## WATER FUND

### CAPITAL PROJECTS DETAIL

CAPITAL PROJECTS	BUDGETED FY '21-'22	PROJECTED FY '22-'23	PROJECTED FY '23-'24	PROJECTED FY '24-'25	PROJECTED FY '25-'26
<b><u>Water System</u></b>					
Waterline Replacements	\$ 1,073,260	\$ 782,520	\$ 805,995	\$ 830,175	\$ 855,081
	Convert old 4" waterlines to new standard 8" waterlines.				
Impact Fee Projects	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000
	Future water impact fee and water rights impact fee projects.				
Miscellaneous Projects	\$ 333,101	\$ 2,501,406	\$ 2,576,449	\$ 2,653,742	\$ 2,733,354
	Miscellaneous projects as needed.				
<b>Subtotal - Water System</b>	<b>\$ 2,006,361</b>	<b>\$ 3,883,926</b>	<b>\$ 3,982,444</b>	<b>\$ 4,083,917</b>	<b>\$ 4,188,435</b>
<b><u>Vehicles &amp; Equipment</u></b>					
Pickup Trucks	\$ 60,000	\$ 130,000	\$ 126,000	\$ 155,000	\$ 80,000
	FY 2022 - #5059 & #5062. FY 2023 - #5101 & #5025. FY 2024 - #5003, #5026, #5156 & #5157. FY 2025 - #5002, #5062, & #5080.				
Dump Trucks	\$ 175,000	\$ -	\$ 50,000	\$ 60,000	\$ -
	FY 2022 - 2009 International 7600 15-ton (#5201). FY 2024 & 2025 - 2009 Sterling 2-ton (#5155).				
Backhoes	\$ 33,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
	Buyback program.				
Trailers	\$ -	\$ -	\$ 13,000	\$ -	\$ 150,000
	FY 2024 - Trailmax Trailers (#5375 & #5376). FY 2026 - Generator Trailer (#5380)				
Concrete Saw	\$ -	\$ -	\$ 35,000	\$ -	\$ -
	FY 2024 - Meco Concrete Saw (#568).				
Vehicle/Equip. Replacement	\$ -	\$ 29,000	\$ -	\$ -	\$ -
	Replace various equipment and vehicles as identified.				
<b>Subtotal - Vehicles/Equip.</b>	<b>\$ 268,000</b>	<b>\$ 189,000</b>	<b>\$ 254,000</b>	<b>\$ 245,000</b>	<b>\$ 260,000</b>
<b><u>Facility Improvements</u></b>					
PW Bldg	\$ 28,500	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
	FY 22' Replace roof and roof top AC units at PW Building				
<b>Subtotal - Facility Imp.</b>	<b>\$ 28,500</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>
<b>GRAND TOTAL - CAPITAL</b>	<b>\$ 2,302,861</b>	<b>\$ 4,082,926</b>	<b>\$ 4,246,444</b>	<b>\$ 4,338,917</b>	<b>\$ 4,458,435</b>

## WATER FUND DEBT OUTSTANDING

FISCAL YEAR	2005B WATER & STORM SEWER BONDS	2013 WATER & STORM SEWER REFUNDING BONDS	2016 WATER & STORM SEWER REFUNDING BONDS	2021A WATER, SEWER & STORM SEWER BONDS	TOTAL BOND PAYMENTS
2021-2022	\$ 174,343	\$ 900,577	\$ 266,550	\$ 626,259	\$ 1,967,729
2022-2023	173,946	900,534	263,550	1,322,350	2,660,380
2023-2024	174,518	902,072	259,550	1,323,725	2,659,865
2024-2025	174,047	901,860	255,550	1,323,850	2,655,307
2025-2026	174,546	902,558	251,550	1,322,725	2,651,379
2026-2027	-	-	1,604,850	1,325,950	2,930,800
2027-2028	-	-	1,780,650	1,323,050	3,103,700
2028-2029	-	-	480,575	1,323,300	1,803,875
2029-2030	-	-	-	1,322,050	1,322,050
2030-2031	-	-	-	1,324,175	1,324,175
2031-2032	-	-	-	1,324,550	1,324,550
2032-2033	-	-	-	1,322,000	1,322,000
2033-2034	-	-	-	1,321,800	1,321,800
2034-2035	-	-	-	1,325,300	1,325,300
2035-2036	-	-	-	1,322,500	1,322,500
2036-2037	-	-	-	1,323,400	1,323,400
2037-2038	-	-	-	1,322,900	1,322,900
2038-2039	-	-	-	1,321,000	1,321,000
2039-2040	-	-	-	1,322,600	1,322,600
2040-2041	-	-	-	1,322,600	1,322,600
2041-2042	-	-	-	1,321,000	1,321,000
2042-2043	-	-	-	1,322,700	1,322,700
2043-2044	-	-	-	1,322,600	1,322,600
2044-2045	-	-	-	1,325,600	1,325,600
2045-2046	-	-	-	1,321,700	1,321,700
2046-2047	-	-	-	1,320,900	1,320,900
<b>GRAND TOTALS</b>	<b>\$ 871,400</b>	<b>\$ 4,507,601</b>	<b>\$ 5,162,825</b>	<b>\$ 33,700,584</b>	<b>\$ 44,242,410</b>
Principal	\$ 834,000	\$ 4,270,675	\$ 4,180,000	\$ 20,685,000	\$ 29,969,675
Interest	37,400	236,926	982,825	13,015,584	14,272,735
<b>GRAND TOTALS</b>	<b>\$ 871,400</b>	<b>\$ 4,507,601</b>	<b>\$ 5,162,825</b>	<b>\$ 33,700,584</b>	<b>\$ 44,242,410</b>
Interest Rate	1.48%	2.18%	2.00% - 4.50%	3.00% - 5.00%	

# Water Reclamation Fund

TENTATIVE BUDGET / CITY OF OREM



## WATER RECLAMATION FUND

### OVERVIEW

The Water Reclamation Fund is used to account for the revenues and expenditures of the City's water reclamation utility. The Water Reclamation Fund has two main operating components: the wastewater collection system and the treatment plant.

The sewer collection system consists of 7 sewer lift stations located at various sites within the city and 296 miles of service lines running under almost every street. There are over 23,000 sewer service connections.

The treatment plant is a regional water reclamation facility processing wastewater generated in the City of Orem, Lindon City, and a portion of the Town of Vineyard. Each of these entities supports the operating and maintenance expenses on a pro-rata basis. At the treatment plant, pollutants are removed from the wastewater using naturally occurring biological processes as well as an ultra-violet disinfection process. The plant collects and treats about 8.5 million gallons of wastewater each day or 5,903 gallons each minute.

The entire wastewater system is a closed system which keeps wastewater contained in a pipe system to prevent contact with the general population and the environment. This helps control the spread of any harmful diseases, viruses, or bacteria. After the wastewater is cleaned to a standard set by the Utah State Division of Water Quality, it is discharged into Powell Slough adjacent to Utah Lake.

## WATER RECLAMATION FUND

### REVENUES

The Water Reclamation Fund receives revenues primarily from fees for collecting and treating wastewater within the City of Orem, Lindon City, and a portion of the Town of Vineyard. The Water Reclamation Fund also receives revenues from sewer system connection fees, pre-treatment fees, interest, and other miscellaneous sources.

REVENUE DESCRIPTION	ACTUAL FY '18-'19	ACTUAL FY '19-'20	ESTIMATED ACTUAL FY '20-'21	TENTATIVE BUDGET FY '21-'22
Sewer Service Charges	\$ 10,736,778	\$ 12,626,072	\$ 11,285,000	\$ 12,745,000
Sewer Fees	222,658	163,825	228,000	230,000
Sewer Connection Fees	302,520	65,700	5,000	5,000
Sewer Impact Fees	629,291	331,425	150,000	175,000
Interest Earnings	270,382	290,071	75,000	75,000
Sale of Fixed Assets	1,769	(7,982)	-	-
Miscellaneous Revenues	251,201	206,041	199,694	197,194
Contributed Lines / Assets	892,880	209,560	-	-
Contributions from Other Funds	16,000	16,000	16,000	16,000
Appropriations of Surplus	-	-	-	-
<b>FUND TOTALS</b>	<b>\$ 24,550,116</b>	<b>\$ 13,900,711</b>	<b>\$ 11,958,694</b>	<b>\$ 13,443,194</b>

### RATES

#### Usage Charges

Volume - Per 1,000 gallons	\$ 1.85	\$ 2.18	\$ 2.53	\$ 2.53
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#### Base Rate Charges (Residential)

Base - Per Living Unit	\$ 9.32	\$ 10.72	\$ 12.33	\$ 12.33
Base - Per Multiple Living Unit after first	\$ 8.32	\$ 9.72	\$ 11.33	\$ 11.33

(For non-residential base rate information, see Appendix B - Fees & Charges)

#### Connection Fees

Participating	\$ 600.00	N/A	N/A	N/A
Non-participating	\$ 1,500.00	N/A	N/A	N/A
All Sizes	N/A	\$ 30.00	\$ 30.00	\$ 30.00

(Modified due to new sewer impact fees, see Appendix B - Fees & Charges)

#### Pretreatment Fees

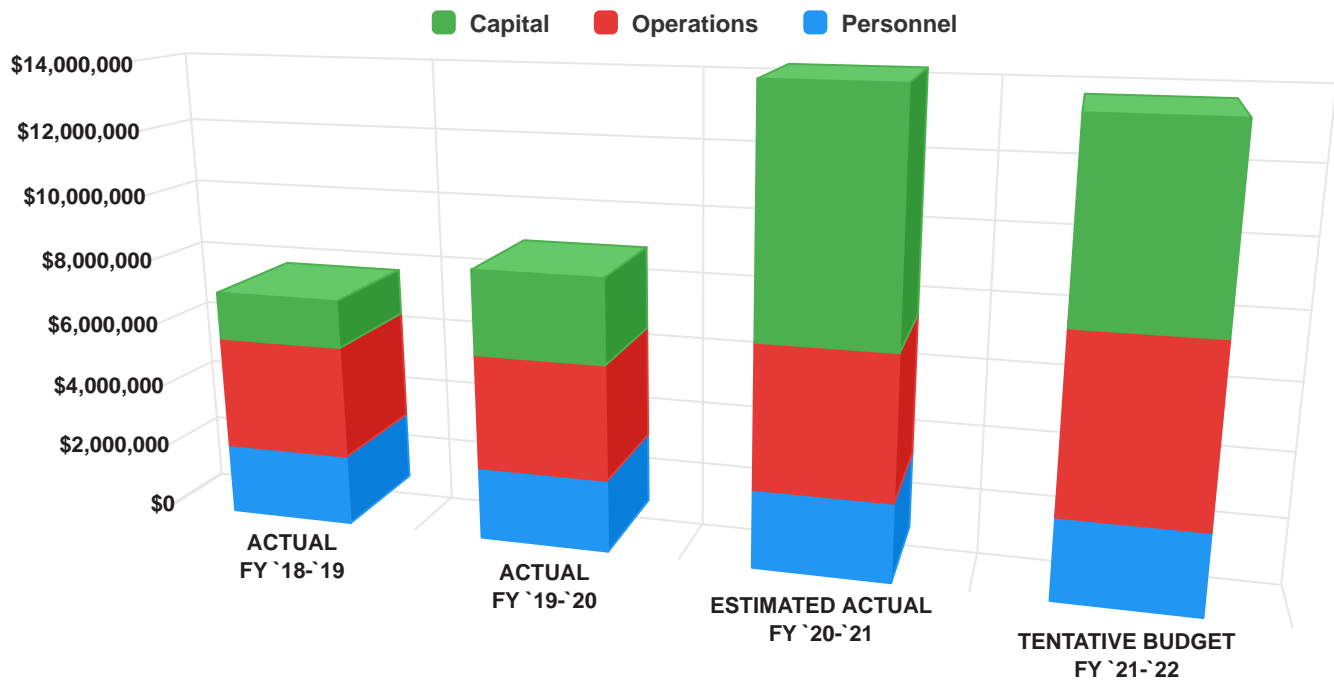
Annual Sampling Fee (automotive)	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
Categorical Annual Sampling Fee	\$ 800.00	\$ 800.00	\$ 800.00	\$ 800.00
Non-categorical Annual Sampling Fee	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
Reinspection Fee	\$ 40.00	\$ 40.00	\$ 40.00	\$ 40.00

(For all other pretreatment fees, see Appendix B - Fees & Charges)

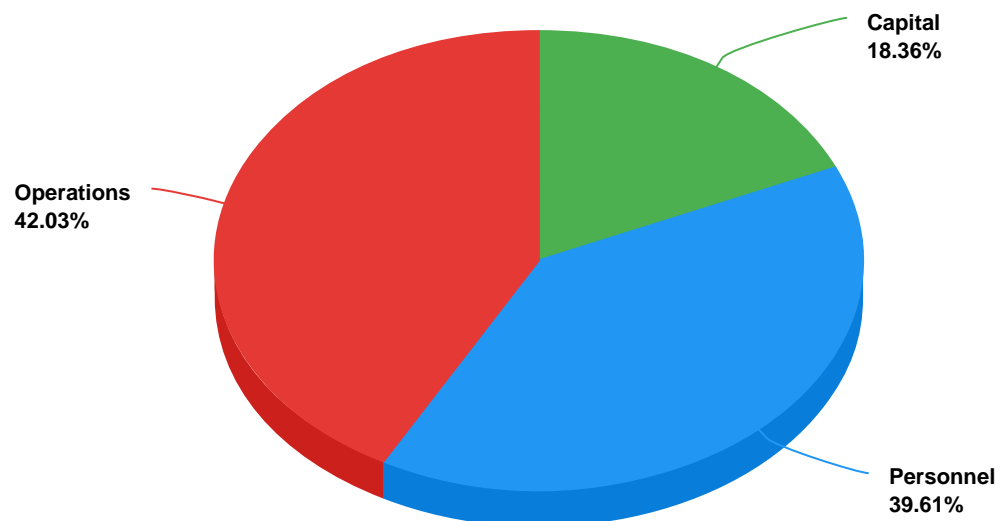
#### Impact Fees

Sewer Impact Fees (City Service Area & Southwest Service Area)  
(See Appendix B - Fees & Charges)

### WATER RECLAMATION FUND EXPENDITURES COMPARISON BY FISCAL YEAR



### EXPENDITURES BY CATEGORY (FY '21-'22)



## WATER RECLAMATION FUND

### EXPENDITURES SUMMARY

DIVISION	ACTUAL FY '18-'19	ACTUAL FY '19-'20	ESTIMATED ACTUAL FY '20-'21	TENTATIVE BUDGET FY '21-'22	# OF EMP. *
<b><u>Water Reclamation Administration</u></b>					
Personnel	\$ 113,081	\$ 138,502	\$ 143,459	\$ 151,996	1
Operations	2,028,032	2,091,286	2,476,136	3,545,985	
Capital	15,025	-	-	-	
	<u>2,156,138</u>	<u>2,229,789</u>	<u>2,619,595</u>	<u>3,697,981</u>	
<b><u>Water Reclamation Collection</u></b>					
Personnel	639,159	646,629	689,241	699,182	8
Operations	195,296	200,116	220,064	232,418	
Capital	372,129	284,840	1,030,000	117,500	
	<u>1,206,584</u>	<u>1,131,586</u>	<u>1,939,305</u>	<u>1,049,100</u>	
<b><u>Water Reclamation Treatment</u></b>					
Personnel	1,451,538	1,469,870	1,587,155	1,616,585	18
Operations	1,250,802	1,195,890	1,645,597	1,546,139	
Capital	414,077	135,442	2,537,465	2,974,111	
	<u>3,116,417</u>	<u>2,801,201</u>	<u>5,770,217</u>	<u>6,136,835</u>	
<b><u>Water Reclamation Capital Projects</u></b>					
Operations	3,770	-	-	-	
Capital	615,328	2,169,157	9,166,347	2,559,278	
	<u>619,098</u>	<u>2,169,157</u>	<u>9,166,347</u>	<u>2,559,278</u>	
<b><u>TOTAL WATER RECLAMATION FUND</u></b>					
Personnel	\$ 2,203,778	\$ 2,255,001	\$ 2,419,855	\$ 2,467,763	27
Operations	3,477,900	3,487,293	4,341,797	5,324,542	
Capital	1,416,559	2,589,439	12,733,812	5,650,889	
<b>TOTALS</b>	<u>\$ 7,098,237</u>	<u>\$ 8,331,733</u>	<u>\$ 19,495,464</u>	<u>\$ 13,443,194</u>	

\* Number of benefitted employees

CAPITAL BUDGET	PROJECTED FY '22-'23	PROJECTED FY '23-'24	PROJECTED FY '24-'25	PROJECTED FY '25-'26
Improvements	\$ 1,200,966	\$ 1,472,249	\$ 1,619,953	\$ 923,521
Vehicles & Equipment	3,453,179	3,554,705	3,065,276	712,984
Facility Improvements	-	-	-	-
<b>TOTALS</b>	<u>\$ 4,654,145</u>	<u>\$ 5,026,954</u>	<u>\$ 4,685,229</u>	<u>\$ 1,636,505</u>

## WATER RECLAMATION FUND

### PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
		MINIMUM	MAXIMUM	ACTUAL	ESTIMATED	TENTATIVE
				FY '19-'20	ACTUAL FY '20-'21	BUDGET FY '21-'22
<b><u>Water Reclamation Administration</u></b>						
Full-time:						
Water Reclamation Section Manager	14	\$32.00	\$48.01	1.00	1.00	1.00
Variable-hour/Seasonal:						
PW Management Intern	N/A	\$8.48	\$12.72	0.10	0.10	0.10
				1.10	1.10	1.10
<b><u>Water Reclamation Collection</u></b>						
Full-time:						
Public Works Field Supervisor	11	\$24.48	\$36.72	1.00	1.00	1.00
Public Works Crew Leader	9	\$20.47	\$30.71	2.00	2.00	2.00
Public Works Technician	7	\$17.12	\$25.68	5.00	5.00	5.00
				8.00	8.00	8.00
Variable-hour/Seasonal:						
GIS Intern	N/A	\$9.26	\$13.89	0.25	0.25	0.25
Laborer	N/A	\$8.48	\$12.72	1.10	1.10	1.10
				1.35	1.35	1.35
				9.35	9.35	9.35
<b><u>Water Reclamation Treatment</u></b>						
Full-time:						
Public Works Field Supervisor	11	\$24.48	\$36.72	1.00	1.00	1.00
Engineering Specialist	10	\$22.38	\$33.58	1.00	1.00	1.00
Instrumentation/Control Specialist	10	\$22.38	\$33.58	1.00	1.00	1.00
Pre-Treatment Coordinator	10	\$22.38	\$33.58	1.00	1.00	1.00
Instrumentation/Control Technician	9	\$20.47	\$30.71	1.00	1.00	1.00
Senior Plant Operator	9	\$20.47	\$30.71	3.00	3.00	3.00
Plant Operator *	8	\$18.72	\$28.08	9.00	9.00	9.00
Pre-Treatment Inspector	8	\$18.72	\$28.08	1.00	1.00	1.00
				18.00	18.00	18.00
Variable-hour/Seasonal:						
Laborer	N/A	\$8.48	\$12.72	1.85	1.85	1.85
				19.85	19.85	19.85
<b>TOTAL WATER RECLAMATION FUND</b>						
Full-time				27.00	27.00	27.00
Variable-hour/Seasonal				3.20	3.20	3.20
TOTAL FULL-TIME EQUIVALENTS (FTE)				31.20	31.20	30.20

\* We are currently paying a Plant Operator who is on military leave. His position was backfilled while he is deployed. Thus, while we have only nine positions, we have ten on the payroll. The personnel cost in the budget reflects these ten employees, but we are only indicating the number of authorized positions throughout this budget document.



## WATER RECLAMATION FUND

### DEBT OUTSTANDING

FISCAL YEAR	2021A WATER, SEWER & STORM SEWER BONDS	2021B WATER, SEWER & STORM SEWER BONDS	TOTAL BOND PAYMENTS
2021-2022	\$ 211,273	\$ 594,000	\$ 805,273
2022-2023	445,925	594,000	1,039,925
2023-2024	447,925	595,000	1,042,925
2024-2025	444,550	595,000	1,039,550
2025-2026	445,800	595,000	1,040,800
2026-2027	448,450	595,000	1,043,450
2027-2028	445,725	595,000	1,040,725
2028-2029	445,725	595,000	1,040,725
2029-2030	445,225	595,000	1,040,225
2030-2031	444,225	595,000	1,039,225
2031-2032	447,600	595,000	1,042,600
2032-2033	446,600	-	446,600
2033-2034	446,400	-	446,400
2034-2035	445,800	-	445,800
2035-2036	444,800	-	444,800
2036-2037	448,300	-	448,300
2037-2038	446,300	-	446,300
2038-2039	448,800	-	448,800
2039-2040	445,800	-	445,800
2040-2041	447,300	-	447,300
2041-2042	448,200	-	448,200
2042-2043	448,500	-	448,500
2043-2044	448,200	-	448,200
2044-2045	447,300	-	447,300
2045-2046	445,800	-	445,800
2046-2047	443,700	-	443,700
<b>GRAND TOTALS</b>	<b>\$ 11,374,223</b>	<b>\$ 6,543,000</b>	<b>\$ 17,917,223</b>
Principal	\$ 6,980,000	\$ 6,543,000	\$ 13,523,000
Interest	4,394,223	-	4,394,223
<b>GRAND TOTALS</b>	<b>\$ 11,374,223</b>	<b>\$ 6,543,000</b>	<b>\$ 17,917,223</b>
Interest Rate	3.00% - 5.00%	0.00%	

## WATER RECLAMATION FUND

### CAPITAL PROJECTS DETAIL

CAPITAL PROJECTS	BUDGETED FY '21-'22	PROJECTED FY '22-'23	PROJECTED FY '23-'24	PROJECTED FY '24-'25	PROJECTED FY '25-'26
<b><u>Sewer System</u></b>					
Routine Maint. Elimination	\$ -	\$ 568,304	\$ 585,353	\$ 602,914	\$ 621,001
Replace sewer lines which are causing greater than normal maintenance.					
Concrete Membrane - Lagoon	\$ -	\$ -	\$ -	\$ 718,233	\$ -
Improvements to the existing lagoon at the Treatment Plant.					
Sewer Line Upsizing	\$ 2,112,688	\$ 340,963	\$ 591,696	\$ -	\$ -
Improvements to the existing lines.					
Impact Fee Projects	\$ 175,000	\$ 175,000	\$ 175,000	\$ 175,000	\$ 175,000
Future sewer impact fee projects.					
Miscellaneous Projects	\$ 271,590	\$ 116,699	\$ 120,200	\$ 123,806	\$ 127,520
Miscellaneous projects as needed based upon inspections.					
<b>Subtotal - Sewer System</b>	<b>\$ 2,559,278</b>	<b>\$ 1,200,966</b>	<b>\$ 1,472,249</b>	<b>\$ 1,619,953</b>	<b>\$ 923,521</b>

## WATER RECLAMATION FUND

### CAPITAL PROJECTS DETAIL

CAPITAL PROJECTS	BUDGETED FY '21-'22	PROJECTED FY '22-'23	PROJECTED FY '23-'24	PROJECTED FY '24-'25	PROJECTED FY '25-'26
<b>Vehicles &amp; Equipment</b>					
Pickup Trucks & Cargo Vans	\$ -	\$ -	\$ 60,000	\$ 90,000	\$ 57,000
FY 2024 - #6003 & #6005. FY 2025 - #6002 & #6055. FY 2026 - #6053					
Backhoes & Dump Trucks	\$ 11,000	\$ 10,000	\$ 68,000	\$ 10,000	\$ 110,000
FY 2022 to FY 2026 - Backhoe buyback program. FY 2024 - 2015 Dodge 1-ton (#6154). FY 2026 - 2012 International 15-ton (#6251).					
Jet Vac Truck - Pipe Hunter	\$ 117,500	\$ 117,000	\$ 150,000	\$ 200,000	\$ 150,000
FY 2022 & FY 2023 - #6203. FY 2024 to FY 2026 - #6204					
Utility Van/Vehicle	\$ -	\$ 38,000	\$ 42,000	\$ 22,000	\$ 26,000
FY 2023 - #6390 & #6391. FY 2024 - #6397 & #6398. FY 2025 - #6320. FY 2026 - #6321					
Vehicle / Equip. Replacement	\$ 85,500	\$ 177,990	\$ 33,280	\$ 41,878	\$ 31,794
Replacement of vehicles and equipment.					
Solids Holding Tank	\$ 317,000	\$ -	\$ -	\$ -	\$ -
Replace piping, diffuser stock and blower.					
Step Screen #2 Rebuild	\$ 54,000	\$ 54,000	\$ 54,000	\$ -	\$ -
Rebuild step screen #2.					
Asphalt Replacement	\$ -	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
Add ongoing funds for asphalt replacement, rehab, or overlay.					
Drying Bed Rehabilitation	\$ 80,000	\$ -	\$ -	\$ -	\$ -
Rehabilitate drying beds.					
Blower Building Pipeline Insulation	\$ 50,000	\$ -	\$ -	\$ -	\$ -
Replace insulation for the blower building pipeline.					
Mesophylic Digester Mixer	\$ 27,000	\$ -	\$ -	\$ -	\$ -
Replace the mesophylic digester mixer.					
OWRF Components/Plant Equipment	\$ 2,349,611	\$ 3,041,189	\$ 3,132,425	\$ 2,686,398	\$ 323,190
Replace equipment used in reclamation plant operations.					
<b>Subtotal - Vehicles &amp; Equip.</b>	<b>\$ 3,091,611</b>	<b>\$ 3,453,179</b>	<b>\$ 3,554,705</b>	<b>\$ 3,065,276</b>	<b>\$ 712,984</b>
<b>GRAND TOTAL - CAPITAL</b>	<b>\$ 5,650,889</b>	<b>\$ 4,654,145</b>	<b>\$ 5,026,954</b>	<b>\$ 4,685,229</b>	<b>\$ 1,636,505</b>

## WATER RECLAMATION FUND



**Water Reclamation Plant**

# Storm Water Fund

TENTATIVE BUDGET / CITY OF OREM



## STORM WATER FUND

### OVERVIEW

The Storm Water Fund is used to account for the revenues and expenditures of the City's storm water utility. The storm water utility operates and maintains the City's storm drains and detention basins which minimize flooding and water pollution within the City of Orem.

The storm water system is a separate collection and runoff system. It is not connected to the sewer collection system of the city. Storm water is not filtered or cleaned before it is released into Powell Slough adjacent to Utah Lake, Lindon Hollow, the Provo River, or absorbed back into the City's groundwater.

The system consists of an estimated 3,650 Class V injection wells located on public and private property and approximately 460,000 feet (87 miles) of storm drain pipe. Pipe sizes range from 6" to 54" in diameter. The vast majority of such pipe is 24" or less in diameter.

The storm water system also includes 47 detention areas for storm water filtration. With regard to these detention areas, 25 are multi-use facilities with turf grass areas open to the public and 22 are unimproved areas, some of which are wetland areas.



## STORM WATER FUND

### REVENUES

The Storm Water Fund receives revenues primarily from fees assessed to all property owners based on the amount of impervious surface area on a property within the City's boundaries. The City converts the impervious surface area into a billable unit referred to as an Equivalent Service Unit (ESU).

Currently, there are over 52,000 total ESU's throughout the City of Orem. Of the total ESU's, approximately 37% are single family residential, 9% are school related, 5% are related to religious affiliations, and the remaining 49% are commercial, industrial, or manufacturing properties.

REVENUE DESCRIPTION	ACTUAL FY '18-'19	ACTUAL FY '19-'20	ESTIMATED ACTUAL FY '20-'21	TENTATIVE BUDGET FY '21-'22
Storm Water Charges	\$ 4,617,720	\$ 4,862,468	\$ 4,830,000	\$ 5,060,000
Storm Water Fees	32,940	49,001	40,500	62,500
Storm Water Impact Fees	121,555	129,198	70,000	75,000
Interest Earnings	140,308	130,789	50,000	50,000
Amortization of Bond Premiums	12,696	12,696	12,695	12,695
Sale of Fixed Assets	-	100	-	-
Miscellaneous Revenues	-	400	-	1,000
Contributed Lines / Assets	115,178	384,358	-	-
Contributions from Other Funds	130,000	-	141,000	141,000
Appropriations of Surplus	-	-	-	-
<b>FUND TOTALS</b>	<b>\$ 5,346,033</b>	<b>\$ 5,710,012</b>	<b>\$ 5,144,195</b>	<b>\$ 5,402,195</b>

### RATES

#### Base Rate Charges

Equivalent Service Unit (ESU) - Per month	\$ 7.10	\$ 7.35	\$ 7.60	\$ 7.80
-------------------------------------------	---------	---------	---------	---------

#### Construction Site Inspection Fees (Single Family)

≤ 1 Acre (If No UPDES NOI Required)	\$ 110.00	\$ 135.00	\$ 165.00	\$ 200.00
≤ 5 Acres	\$ 825.00	\$ 1,015.00	\$ 1,240.00	\$ 1,495.00
> 5 Acres	\$ 1,100.00	\$ 1,355.00	\$ 1,655.00	\$ 1,995.00

(For all other categories, see Appendix B - Fees & Charges)

#### Construction Site Citation Fees

First Infraction - Per day per violation	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
Second Infraction - Per day per violation	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
Third Infraction - Per day per violation	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00

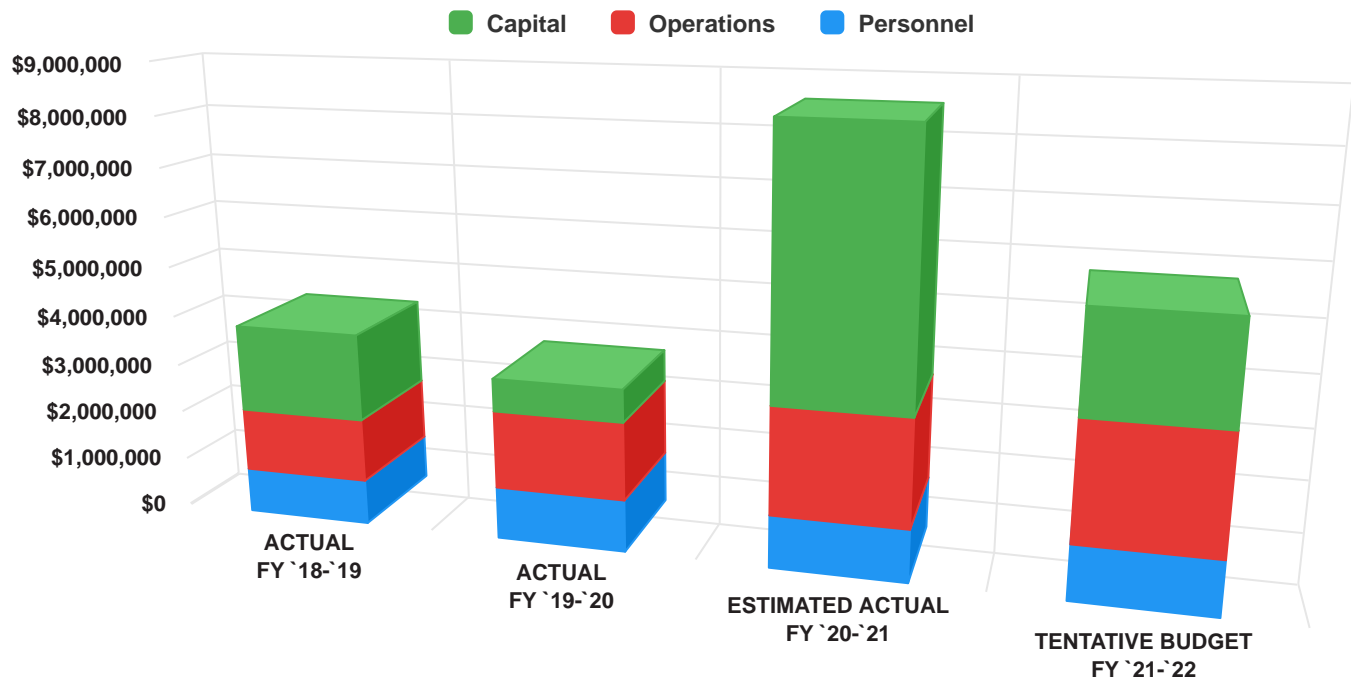
(For other citation information, see Appendix B - Fees & Charges)

#### Impact Fees

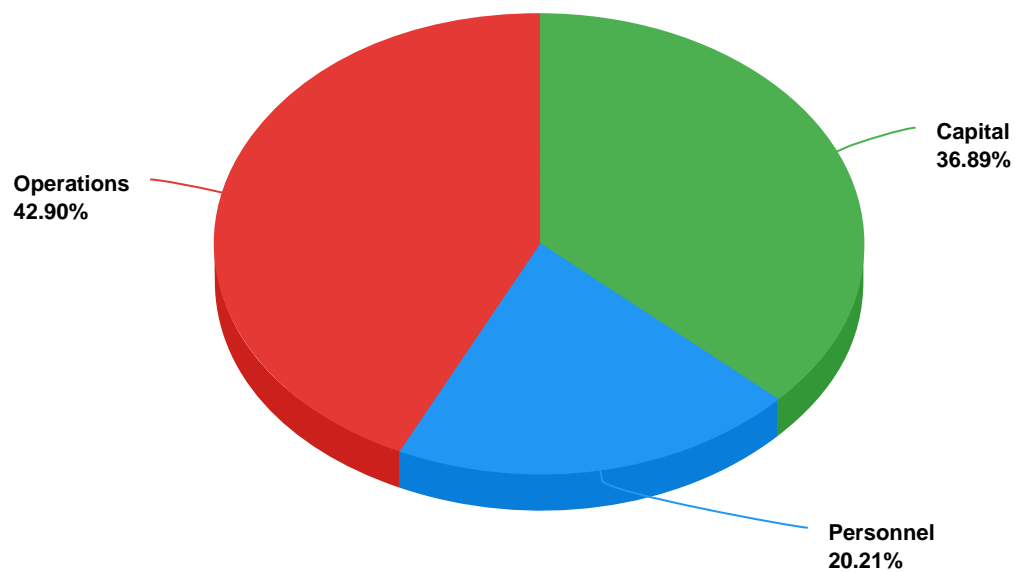
Storm Water Impact Fees (City Service Area & Southwest Service Area)

(See Appendix B - Fees & Charges)

### STORM WATER FUND EXPENDITURES COMPARISON BY FISCAL YEAR



### EXPENDITURES BY CATEGORY (FY '21-'22)





## STORM WATER FUND EXPENDITURES SUMMARY

DIVISION	ACTUAL FY '18-'19	ACTUAL FY '19-'20	ESTIMATED ACTUAL FY '20-'21	TENTATIVE BUDGET FY '21-'22	# OF EMP. *
<b><u>Storm Water Operations</u></b>					
Personnel	\$ 913,029	\$ 1,049,672	\$ 1,044,285	\$ 1,091,602	12
Operations	1,238,842	1,540,621	2,132,410	2,317,558	
Capital	382,516	290,896	386,241	354,550	
	<u>2,534,387</u>	<u>2,881,189</u>	<u>3,562,936</u>	<u>3,763,710</u>	
<b><u>Storm Water Capital Projects</u></b>					
Personnel	-	-	-	-	0
Operations	6,577	-	-	-	
Capital	1,346,894	344,049	4,831,018	1,638,485	
	<u>1,353,471</u>	<u>344,049</u>	<u>4,831,018</u>	<u>1,638,485</u>	
<b><u>TOTAL STORM WATER FUND</u></b>					
Personnel	\$ 913,029	\$ 1,049,672	\$ 1,044,285	\$ 1,091,602	12
Operations	1,245,419	1,540,621	2,132,410	2,317,558	
Capital	1,729,410	634,944	5,217,259	1,993,035	
<b>TOTALS</b>	<u>\$ 3,887,858</u>	<u>\$ 3,225,238</u>	<u>\$ 8,393,954</u>	<u>\$ 5,402,195</u>	

\* Number of benefitted employees

CAPITAL BUDGET	PROJECTED FY '22-'23	PROJECTED FY '23-'24	PROJECTED FY '24-'25	PROJECTED FY '25-'26
Improvements	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000
Vehicle & Equipment Replacement	463,000	367,000	377,500	305,000
Facility Improvements	-	-	-	-
<b>TOTALS</b>	<u>\$ 1,963,000</u>	<u>\$ 1,867,000</u>	<u>\$ 1,877,500</u>	<u>\$ 1,805,000</u>

## STORM WATER FUND PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
		MINIMUM	MAXIMUM	ACTUAL	ESTIMATED	TENTATIVE
				FY '19-'20	ACTUAL FY '20-'21	BUDGET FY '21-'22
<u>Storm Water Operations</u>						
Full-time:						
Public Works Field Supervisor	11	\$24.48	\$36.72	1.00	1.00	1.00
Engineering Specialist	10	\$22.38	\$33.58	1.00	1.00	1.00
Storm Water Project Manager	10	\$22.38	\$33.58	2.00	2.00	2.00
Public Works Crew Leader	9	\$20.47	\$30.71	2.00	2.00	2.00
Public Works Technician	7	\$17.12	\$25.68	6.00	6.00	6.00
				12.00	12.00	12.00
Variable-hour/Seasonal:						
Laborer	N/A	\$8.48	\$12.72	1.25	1.25	1.25
				13.25	13.25	13.25
<u>TOTAL STORM WATER FUND</u>						
Full-time				12.00	12.00	12.00
Variable-hour/Seasonal				1.25	1.25	1.25
TOTAL FULL-TIME EQUIVALENTS (FTE)				13.25	13.25	13.25

## STORM WATER FUND

### DEBT OUTSTANDING

FISCAL YEAR	2013 WATER & STORM SEWER REFUNDING BONDS	2021A WATER, SEWER & STORM SEWER BONDS	TOTAL BOND PAYMENTS
2021-2022	\$ 454,081	\$ 50,095	\$ 504,176
2022-2023	454,060	104,025	558,085
2023-2024	454,835	107,150	561,985
2024-2025	454,729	105,150	559,879
2025-2026	455,080	108,025	563,105
2026-2027	-	106,225	106,225
2027-2028	-	104,425	104,425
2028-2029	-	107,050	107,050
2029-2030	-	104,550	104,550
2030-2031	-	106,925	106,925
2031-2032	-	104,175	104,175
2032-2033	-	106,600	106,600
2033-2034	-	104,200	104,200
2034-2035	-	106,700	106,700
2035-2036	-	104,100	104,100
2036-2037	-	106,400	106,400
2037-2038	-	108,500	108,500
2038-2039	-	105,500	105,500
2039-2040	-	107,400	107,400
2040-2041	-	104,200	104,200
2041-2042	-	105,900	105,900
2042-2043	-	107,400	107,400
2043-2044	-	103,800	103,800
2044-2045	-	105,100	105,100
2045-2046	-	106,200	106,200
2046-2047	-	107,100	107,100
<b>GRAND TOTALS</b>	<b>\$ 2,272,785</b>	<b>\$ 2,696,895</b>	<b>\$ 4,969,680</b>
Principal	\$ 2,153,324	\$ 1,655,000	\$ 3,808,324
Interest	119,461	1,041,895	1,161,356
<b>GRAND TOTALS</b>	<b>\$ 2,272,785</b>	<b>\$ 2,696,895</b>	<b>\$ 4,969,680</b>
Interest Rate	2.18%	3.00% - 5.00%	

## STORM WATER FUND

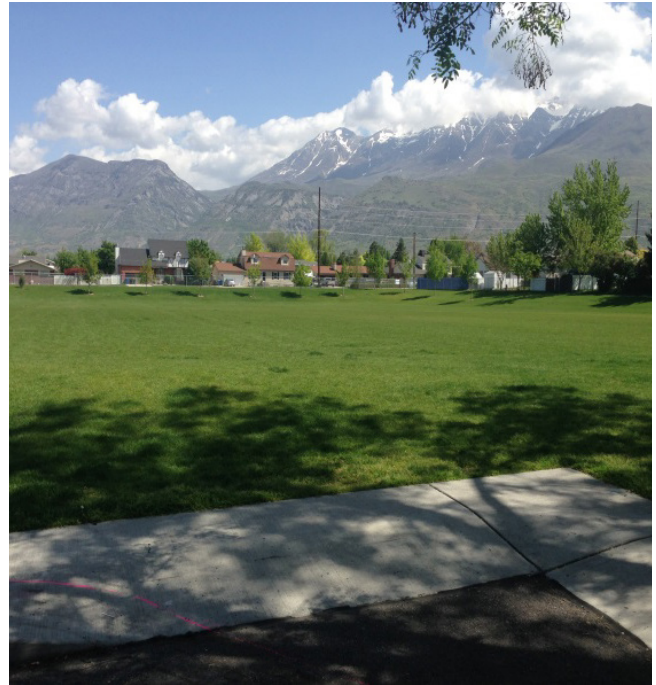
### CAPITAL PROJECTS DETAIL

CAPITAL PROJECTS	BUDGETED FY '21-'22	PROJECTED FY '22-'23	PROJECTED FY '23-'24	PROJECTED FY '24-'25	PROJECTED FY '25-'26
<b><u>Storm Water System</u></b>					
Impact Fee Projects	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
	Future storm water impact fee projects.				
Miscellaneous Projects	\$ 1,563,485	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000
	Miscellaneous projects as needed.				
<b>Subtotal - S. Water System</b>	<b>\$ 1,638,485</b>	<b>\$ 1,575,000</b>	<b>\$ 1,575,000</b>	<b>\$ 1,575,000</b>	<b>\$ 1,575,000</b>
<b><u>Vehicles &amp; Equipment</u></b>					
Pickup Trucks	\$ 30,000	\$ 30,000	\$ 32,000	\$ -	\$ -
	FY 2022 - #9002. FY 2023 - #9003. FY 2024 - #8000.				
Dump Truck	\$ -	\$ -	\$ 100,000	\$ -	\$ -
	FY 2024 - 2009 GMC 3-ton dump truck (#9102).				
Street Sweeper	\$ -	\$ 235,000	\$ -	\$ 200,000	\$ 75,000
	FY 2023 - 2015 International #8357. FY 2025 & FY 2026 - 2017 International #8358				
Jet Vac Truck	\$ 215,000	\$ 170,000	\$ 145,000	\$ 100,000	\$ 200,000
	Sinking Fund to replace 2009 Sterling #9252 & 2014 Mack/Vactor #9253				
Riding Mowers	\$ 17,000	\$ 18,000	\$ 19,000	\$ 20,000	\$ 20,000
	FY 2022 - #9304. FY 2023 - #9306. FY 2024 - #9305. FY 2025 - #9308. FY 2026 - #9309.				
Vehicle/Equip. Replacement	\$ 11,000	\$ 10,000	\$ 71,000	\$ 57,500	\$ 10,000
	Replace various equipment and vehicles as identified.				
<b>Subtotal - Vehicles &amp; Equip.</b>	<b>\$ 273,000</b>	<b>\$ 463,000</b>	<b>\$ 367,000</b>	<b>\$ 377,500</b>	<b>\$ 305,000</b>
<b>GRAND TOTAL - CAPITAL</b>	<b>\$ 1,911,485</b>	<b>\$ 2,038,000</b>	<b>\$ 1,942,000</b>	<b>\$ 1,952,500</b>	<b>\$ 1,880,000</b>

## STORM WATER FUND



**Skate Park Detention Pond**



**Bonneville Park Detention Pond**



**Williams Farm Detention Pond**



**800 North Detention Pond**

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# Recreation Fund

TENTATIVE BUDGET / CITY OF OREM



## RECREATION FUND

### OVERVIEW

The Recreation Fund operates all Fitness Center and Scera Park Pools operations as well as overseeing the use of all city parks.

The Recreation Fund plans, administers and supervises a full range of programs and services associated with a full scale fitness center and swimming pools.

The Recreation Fund has the following divisions:

- Recreation Administration
- Fitness Center Operations
- Scera Park Pools Facilities & Operations



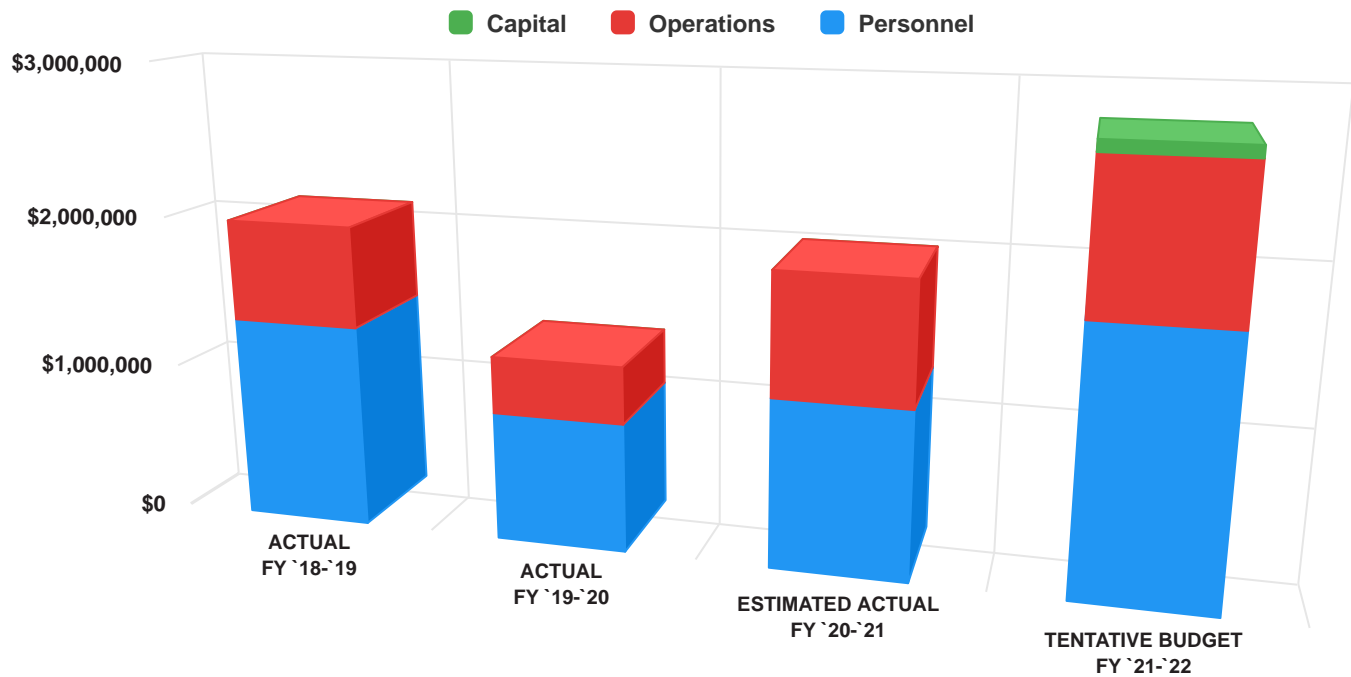
## RECREATION FUND

## REVENUES

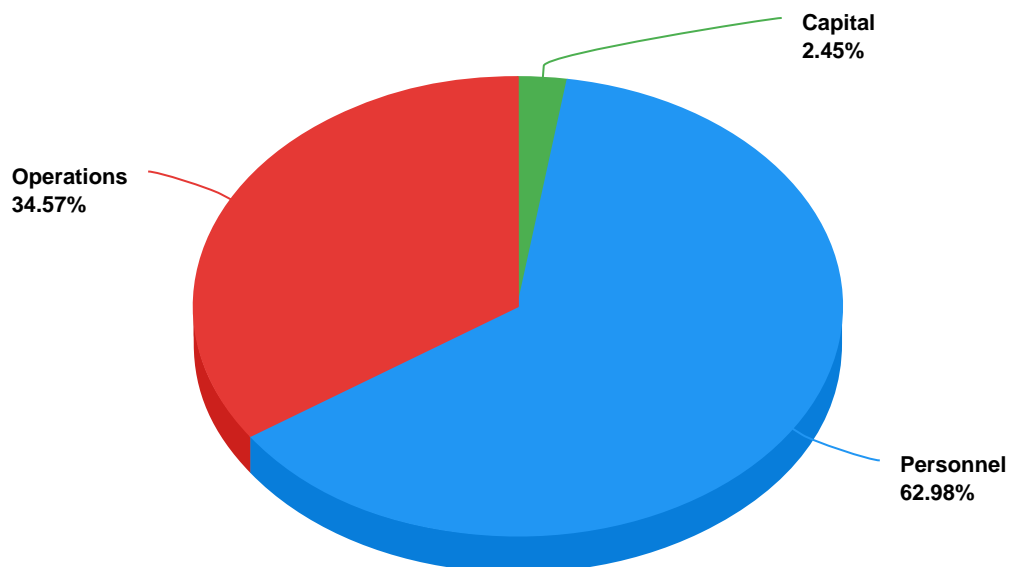
The Recreation Fund receives revenues from annual, monthly and daily admission charges to the Fitness Center (including individual, family and business passes) and daily admission and punch passes to the Scera Park Pools. The revenues also include instructional class registrations, facility reservations, park pavilion reservations, concessions, pro-shop sales and other minor fees.

REVENUE DESCRIPTION	ACTUAL FY '18-'19	ACTUAL FY '19-'20	ESTIMATED ACTUAL FY '20-'21	TENTATIVE BUDGET FY '21-'22
<b><u>Fitness Center</u></b>				
Admissions	\$ 1,000,166	\$ 285,927	\$ 1,015,000	\$ 1,900,000
Group Use	20,613	5,664	53,333	60,000
Classes and Programs	155,843	54,905	160,000	250,000
Product Sales and Concessions	12,726	1,003	7,667	23,100
Rentals	5,673	(3,363)	1,667	5,000
Child Care	12,091	3,238	12,000	20,000
	1,207,112	347,374	1,249,667	2,258,100
<b><u>Scera Outdoor Pool</u></b>				
Admissions	170,143	176,442	172,000	172,000
Group Use	38,914	38,449	45,000	40,000
Classes and Programs	65,430	75,162	68,000	78,000
Product Sales and Concessions	54,078	61,173	65,000	62,000
Rentals	14	243	50	-
	328,579	351,470	350,050	352,000
<b><u>Other Revenues</u></b>				
Interest Earnings	26,777	16,544	10,000	5,000
Rentals - Pavilions	72,338	46,996	50,000	50,000
Miscellaneous Revenues	1,300	289	3,087	240
Contributions from Other Funds	405,000	750,000	234,000	67,000
	505,415	813,829	297,087	122,240
<b>FUND TOTALS</b>	<b>\$ 2,041,106</b>	<b>\$ 1,512,673</b>	<b>\$ 1,896,804</b>	<b>\$ 2,732,340</b>
<b><u>Fitness Center</u></b>				
Daily Admission Fee - 14 & Older	\$ 4.25	\$ 4.50	\$ 5.00	\$ 5.25
Daily Admission Fee - Senior (60 & Older)	3.50	3.50	4.00	4.25
Daily Admission Fee - Youth (3 to 13)	3.25	3.35	4.00	4.25
<b><u>Scera Outdoor Pool</u></b>				
Daily Admission Fee - 14 & Older	\$ 6.00	\$ 6.00	\$ 6.00	\$ 6.00
Daily Admission Fee - Senior (60 & Older)	5.00	5.00	5.00	5.00
Daily Admission Fee - Youth (3 to 13)	5.00	5.00	5.00	5.00
Daily Admission Fee - Toddler (Under 3)	1.50	1.50	1.50	1.50

### RECREATION FUND EXPENDITURES COMPARISON BY FISCAL YEAR



### EXPENDITURES BY CATEGORY (FY '21-'22)



## RECREATION FUND EXPENDITURES SUMMARY

DIVISION	ACTUAL FY '18-'19	ACTUAL FY '19-'20	ESTIMATED ACTUAL FY '20-'21	TENTATIVE BUDGET FY '21-'22	# OF EMP. *
<b><u>Recreation Administration</u></b>					
Personnel	\$ 121,344	\$ 144,088	\$ 135,089	\$ 153,212	1
Operations	162,364	139,404	140,349	139,080	
Capital	-	-	-	-	
	<u>283,708</u>	<u>283,492</u>	<u>275,438</u>	<u>292,292</u>	
<b><u>Fitness Center Operations</u></b>					
Personnel	869,630	415,442	784,478	1,375,510	4
Operations	29,843	12,352	417,867	517,716	
Capital	-	-	-	67,000	
	<u>899,473</u>	<u>427,794</u>	<u>1,202,345</u>	<u>1,960,226</u>	
<b><u>Fitness Center Facilities</u></b>					
Personnel	208,344	79,434	-	-	0
Operations	322,738	44,782	-	-	
Capital	-	-	-	-	
	<u>531,082</u>	<u>124,215</u>	<u>-</u>	<u>-</u>	
<b><u>Outdoor Pool</u></b>					
Personnel	149,881	213,649	179,829	192,150	0
Operations	138,080	175,110	239,192	287,672	
Capital	-	-	-	-	
	<u>287,961</u>	<u>388,759</u>	<u>419,021</u>	<u>479,822</u>	
<b><u>TOTAL RECREATION FUND</u></b>					
Personnel	\$ 1,349,199	\$ 852,612	\$ 1,099,396	\$ 1,720,872	5
Operations	653,025	371,648	797,408	944,468	
Capital	-	-	-	67,000	
<b>TOTALS</b>	<u>\$ 2,002,224</u>	<u>\$ 1,224,261</u>	<u>\$ 1,896,804</u>	<u>\$ 2,732,340</u>	

\* Number of benefitted employees

## RECREATION FUND PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
		MINIMUM	MAXIMUM	ACTUAL	ESTIMATED	TENTATIVE
				FY '19-'20	ACTUAL FY '20-'21	BUDGET FY '21-'22
<b><u>Recreation Administration</u></b>						
Full-time:						
Recreation Manager	14	\$32.00	\$48.01	1.00	1.00	1.00
<b><u>Fitness Center Operations</u></b>						
Full-time:						
Recreation Facilities Supervisor	10	\$22.38	\$33.58	0.00	0.00	2.00
Recreation Program Coordinator	9	\$20.47	\$30.71	2.00	2.00	2.00
				2.00	2.00	4.00
Variable-hour/Seasonal:						
Aerobics Instructor (incl. Water)	N/A	\$10.11	\$15.16	3.20	3.20	3.95
Creative Dance Instructor	N/A	\$10.11	\$15.16	0.50	0.50	0.65
Raquetball Specialist	N/A	\$10.11	\$15.16	0.00	0.00	0.35
Recreation Instructor	N/A	\$10.11	\$15.16	0.00	0.00	0.10
Sports Supervisor	N/A	\$10.11	\$15.16	0.00	0.00	0.10
Firearms Range Attendant	N/A	\$9.26	\$13.89	0.00	0.00	0.55
Swim Coach	N/A	\$9.26	\$13.89	0.00	0.00	0.10
Service Worker	N/A	\$8.48	\$12.72	0.75	0.75	0.95
Child Care Attendant	N/A	\$7.70	\$11.55	1.00	1.00	1.70
Desk Clerk	N/A	\$7.70	\$11.55	5.20	5.20	6.50
Lifeguard	N/A	\$7.70	\$11.55	0.20	0.20	13.60
Recreation Assistant	N/A	\$7.70	\$11.55	0.00	0.00	1.00
Admissions/Concessions	N/A	\$7.25	\$10.56	0.15	0.15	0.25
				11.00	11.00	29.80
				13.00	13.00	33.80
<b><u>Fitness Center Facilities</u></b>						
Full-time:						
Rec. Facility Maint. Supervisor	10	\$22.38	\$33.58	1.00	0.00	0.00
Maintenance Helper	6	\$15.66	\$23.48	1.00	0.00	0.00
Custodian	4	\$13.09	\$19.64	1.00	0.00	0.00
				3.00	0.00	0.00
<b><u>Outdoor Pool</u></b>						
Variable-hour/Seasonal:						
Building Maintenance Technician	N/A	\$13.17	\$19.75	0.30	0.30	0.30
Water Aerobics Instructor	N/A	\$10.11	\$15.16	0.10	0.10	0.10
Swim Coach	N/A	\$9.26	\$13.89	0.05	0.05	0.05
Shift Supervisor	N/A	\$8.48	\$12.72	0.10	0.10	0.10
Desk Clerk	N/A	\$7.70	\$11.55	0.45	0.45	0.45
Lifeguard	N/A	\$7.70	\$11.55	5.35	5.35	5.35
Admissions/Concessions	N/A	\$7.25	\$10.56	1.60	1.60	1.60
				7.95	7.95	7.95
<b><u>TOTAL RECREATION FUND</u></b>						
Full-time				6.00	3.00	5.00
Variable-hour/Seasonal				18.95	18.95	37.75
TOTAL FULL-TIME EQUIVALENTS (FTE)				24.95	21.95	42.75

## RECREATION FUND



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# Solid Waste Fund

TENTATIVE BUDGET / CITY OF OREM



## SOLID WASTE FUND

### OVERVIEW

The Solid Waste Fund is used to account for the revenues and expenses of the city-wide residential curbside solid waste, recycling, and green waste operations of the City. The fund manages a third-party service contract to provide these services. The service contract is currently with Waste Management of Utah.

The City has over 22,500 residential solid waste cans collecting over 22,000 tons of waste per year.

Recycling subscriptions total over 14,000 cans collecting over 2,400 tons of waste per year. The City's diversion rate is approximately 11%. In order to increase recycling efforts and the overall diversion rate, as of July 1, 2020, all new utility accounts will be automatically signed up for both a residential curbside container and a recycling container. Existing utility accounts will still be grandfathered into the existing "opt out" recycling program. However, recycling will be mandatory for all new accounts. The City's Natural Resource Stewardship Committee endorsed this recommended change.

Green waste subscriptions total over 5,000 cans collecting over 2,500 tons of waste per year. This service operates from March through November of each year. This is an "opt in" program.

The City also offers each residential customer two coupons for free loads to the North Pointe Transfer Station. There are generally over 9,000 coupons redeemed each year. The City also offers free Christmas tree disposal for residents and operates a very successful spring and fall cleanup program.



## SOLID WASTE FUND

## REVENUES

The Solid Waste Fund receives revenues primarily from residential garbage collection fees on regular refuse, recyclable, and green waste items.

REVENUE DESCRIPTION	ACTUAL FY '18-'19	ACTUAL FY '19-'20	ESTIMATED ACTUAL FY '20-'21	TENTATIVE BUDGET FY '21-'22
Refuse - Residential	\$ 2,689,341	\$ 2,806,983	\$ 2,865,000	\$ 2,987,000
Refuse - Residential - 2nd Can Fee	361,018	382,518	393,000	427,000
Recycling Can Fee	514,526	599,983	666,000	717,000
Green Waste Fee	284,607	307,975	314,000	343,000
Interest Earnings	21,507	15,052	12,000	4,000
Miscellaneous Revenues	-	3,500	-	-
<b>FUND TOTALS</b>	<b>\$ 3,870,999</b>	<b>\$ 4,116,010</b>	<b>\$ 4,250,000</b>	<b>\$ 4,478,000</b>

## RATES

Combined Rate (Monthly)

Residential Service & Recycling	\$ 14.40	\$ 15.10	\$ 15.75	\$ 16.30
(Mandatory for all new accounts)				

Base Rate (Monthly)

Residential Service	\$ 11.15	\$ 11.50	\$ 11.85	\$ 12.15
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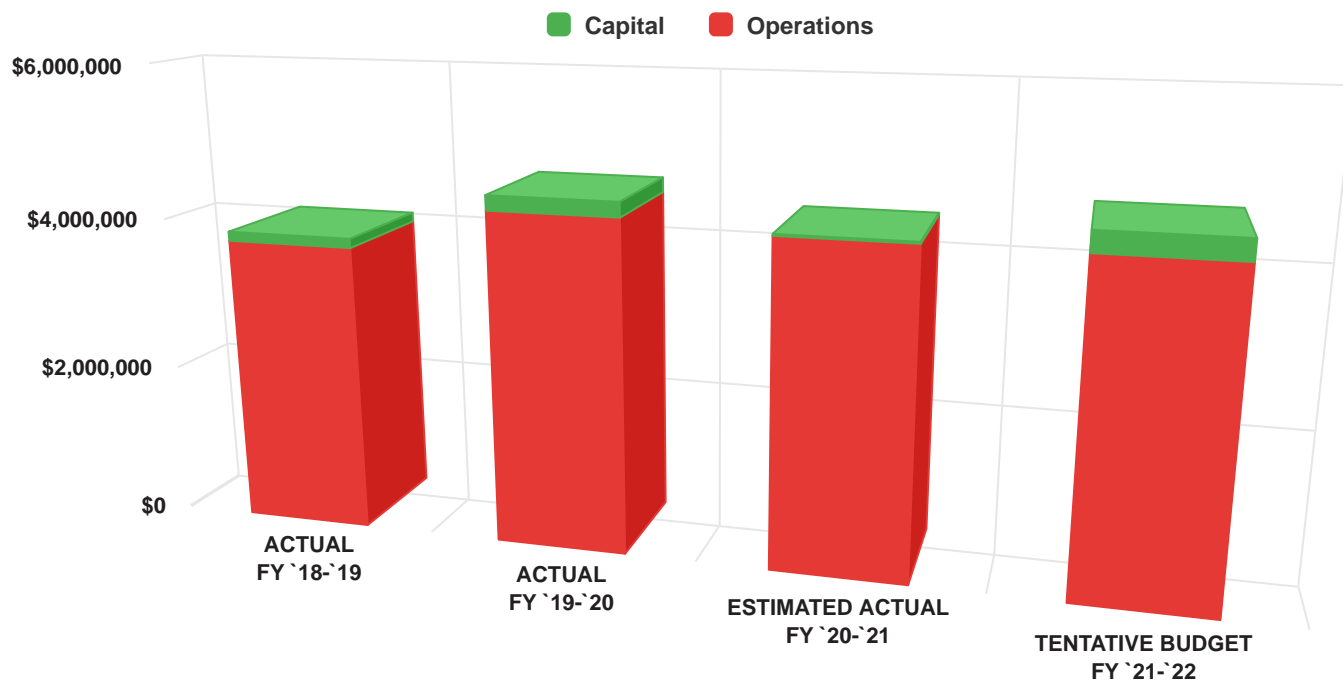
Other Rates (Monthly)

Additional Containers	\$ 10.15	\$ 10.50	\$ 10.85	\$ 11.15
Green Waste	\$ 6.00	\$ 6.20	\$ 6.40	\$ 6.60
Recycling	\$ 3.25	\$ 3.60	\$ 3.90	\$ 4.15
Multiple Units	\$ 11.15	\$ 11.50	\$ 11.85	\$ 12.15
Multiple Units per Additional Unit	\$ 11.15	\$ 11.50	\$ 11.85	\$ 12.15
Trailer Courts & Condominiums	\$ 11.15	\$ 11.50	\$ 11.85	\$ 12.15
Trailer Courts & Condominiums per Addtl Unit	\$ 11.15	\$ 11.50	\$ 11.85	\$ 12.15

(The City Manager is authorized to pass on tipping fee increases to the base rate at the time of increase by the Solid Waste District)

## SOLID WASTE FUND

### EXPENDITURES COMPARISON BY FISCAL YEAR



### EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY '18-'19	ACTUAL FY '19-'20	ESTIMATED ACTUAL FY '20-'21	TENTATIVE BUDGET FY '21-'22
<b>Operations</b>				
Solid Waste Contract	\$ 1,989,603	\$ 2,183,712	\$ 2,230,875	\$ 2,230,875
Landfill Charges	819,618	982,702	855,000	855,000
Coupon Redemption	45,849	62,283	60,000	60,000
Green Waste Tip Fee	23,740	39,684	35,000	35,000
Green Waste Curbside	63,609	73,652	55,000	55,000
Bank Analysis & Credit Card Fees	103,923	112,972	100,000	100,000
Administration Charge	217,717	221,719	223,482	235,040
311 Services/Utility Billing Charge	118,696	127,255	134,746	138,077
Information Technology Charge	2,000	2,000	2,000	2,000
Other Expenditures	384,455	540,572	521,634	503,262
	<u>3,769,210</u>	<u>4,346,552</u>	<u>4,217,737</u>	<u>4,214,254</u>
<b>Capital</b>				
Take Pride Projects	130,216	199,366	32,263	263,746
	<u>130,216</u>	<u>199,366</u>	<u>32,263</u>	<u>263,746</u>
<b>TOTAL SOLID WASTE FUND</b>				
Operations	\$ 3,769,210	\$ 4,346,552	\$ 4,217,737	\$ 4,214,254
Capital	130,216	199,366	32,263	263,746
<b>TOTALS</b>	<u>\$ 3,899,426</u>	<u>\$ 4,545,917</u>	<u>\$ 4,250,000</u>	<u>\$ 4,478,000</u>

# Fleet Maintenance Fund

TENTATIVE BUDGET / CITY OF OREM



## FLEET MAINTENANCE FUND

### OVERVIEW

The Fleet Maintenance Fund provides vehicle and equipment maintenance services to all city departments. The Fleet Maintenance division is responsible for servicing over 315 vehicles (sedans, SUV's, vans, trucks, etc.); 125 medium to heavy-duty pieces of equipment (riding mowers, tractors, backhoes, sweepers, etc.); 85 trailers; and 600 small pieces of equipment (mowers, generators, compressors, etc.).

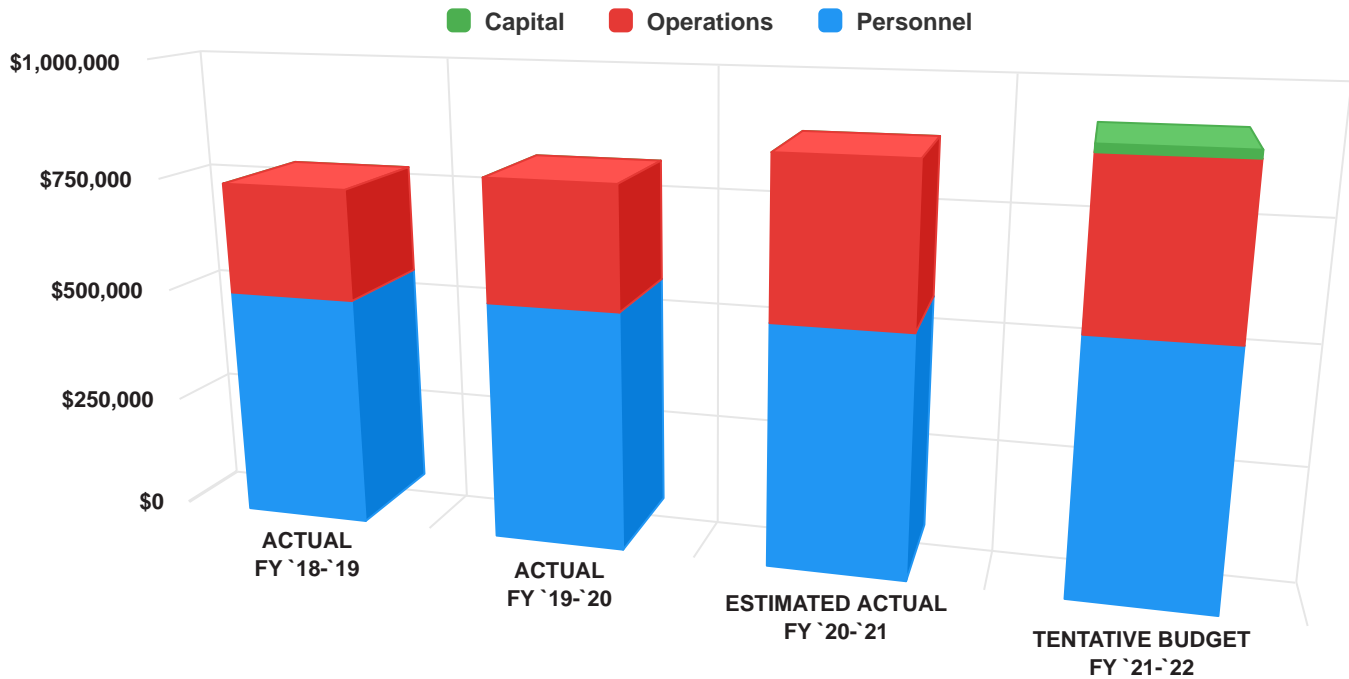
All of these services are provided under the direction of the Maintenance Division manager within the Public Works department.

### REVENUES

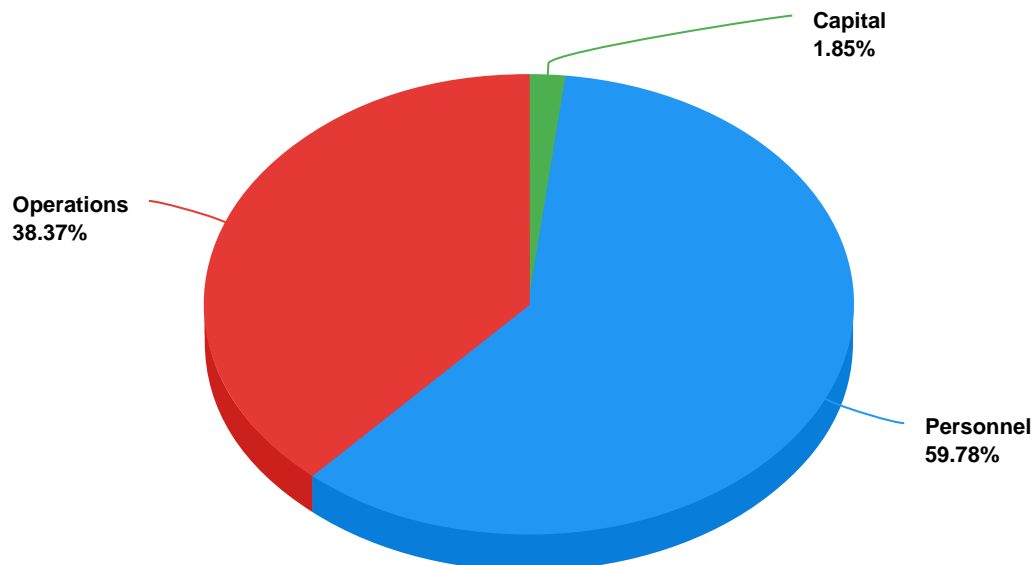
The Fleet Maintenance Fund is an internal service fund that receives the majority of its operating revenues through transfers from other funds. Assessments to each fund are determined by the previous year's use of these services.

REVENUE DESCRIPTION	ACTUAL FY '18-'19	ACTUAL FY '19-'20	ESTIMATED ACTUAL FY '20-'21	TENTATIVE BUDGET FY '21-'22
<b><u>Charges to Departments</u></b>				
City Manager's Office	\$ 382	\$ 93	\$ 546	\$ 7,617
Finance Department	9,322	10,186	11,184	8,426
Development Services	17,323	16,031	14,407	19,917
Police Department	209,229	241,665	229,262	257,939
Fire Department	123,939	128,489	154,784	127,344
Public Works	418,440	427,878	410,272	423,119
Recreation	5,365	5,658	9,545	5,638
Charges to Departments - Total	784,000	830,000	830,000	850,000
Sale of Fixed Assets	-	1,810	-	-
Appropriations of Surplus	-	-	-	50,000
<b>FUND TOTALS</b>	<b>\$ 784,000</b>	<b>\$ 831,810</b>	<b>\$ 830,000</b>	<b>\$ 900,000</b>

### FLEET MAINTENANCE FUND EXPENDITURES COMPARISON BY FISCAL YEAR



### EXPENDITURES BY CATEGORY (FY '21-'22)



## FLEET MAINTENANCE FUND

### EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY '18-'19	ACTUAL FY '19-'20	ESTIMATED ACTUAL FY '20-'21	TENTATIVE BUDGET FY '21-'22	# OF EMP. *
<b><u>Personnel</u></b>					
Salaries & Wages	\$ 305,036	\$ 316,620	\$ 306,936	\$ 329,164	6
Salaries & Wages - Overtime	16,172	11,180	18,823	18,823	
Fringe Benefits	181,292	193,234	193,721	190,032	
	<u>502,500</u>	<u>521,034</u>	<u>519,480</u>	<u>538,019</u>	
<b><u>Operations</u></b>					
Employee Development	8,269	4,353	8,500	8,500	
Supplies	16,493	8,724	21,000	22,000	
Equipment	15,447	15,284	17,000	17,000	
Fuel	2,184	2,211	2,000	2,000	
Maintenance & Repair	36,038	35,374	90,166	89,891	
Insurance & Surety	11,520	13,520	15,305	15,380	
Administration Charge	38,766	39,138	38,519	41,334	
Fund Charges	108,250	127,781	136,880	140,526	
Other Expenditures	4,013	16,699	11,150	8,700	
	<u>240,980</u>	<u>263,084</u>	<u>340,520</u>	<u>345,331</u>	
<b><u>Capital</u></b>					
Vehicle Replacements	-	-	-	-	
Equipment Replacements	-	-	-	16,650	
	<u>-</u>	<u>-</u>	<u>-</u>	<u>16,650</u>	
<b><u>TOTAL FLEET MAINTENANCE FUND</u></b>					
<b>Personnel</b>	<b>\$ 502,500</b>	<b>\$ 521,034</b>	<b>\$ 519,480</b>	<b>\$ 538,019</b>	<b>6</b>
<b>Operations</b>	<b>240,980</b>	<b>263,084</b>	<b>340,520</b>	<b>345,331</b>	
<b>Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>16,650</b>	
<b>TOTALS</b>	<b><u>\$ 743,480</u></b>	<b><u>\$ 784,118</u></b>	<b><u>\$ 860,000</u></b>	<b><u>\$ 900,000</u></b>	

\* Number of benefitted employees

CAPITAL BUDGET	PROJECTED FY '22-'23	PROJECTED FY '23-'24	PROJECTED FY '24-'25	PROJECTED FY '25-'26
Pickup Trucks	\$ -	\$ 10,000	\$ -	\$ -
Equipment Replacements	5,000	5,000	5,000	5,000
<b>TOTALS</b>	<b><u>\$ 5,000</u></b>	<b><u>\$ 15,000</u></b>	<b><u>\$ 5,000</u></b>	<b><u>\$ 5,000</u></b>

## FLEET MAINTENANCE FUND PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
		MINIMUM	MAXIMUM	ACTUAL	ESTIMATED	TENTATIVE
				FY '19-'20	ACTUAL FY '20-'21	BUDGET FY '21-'22
<u>Fleet Maintenance</u>						
Full-time:						
Fleet Manager	11	\$24.48	\$36.72	1.00	1.00	1.00
Lead Mechanic	9	\$20.47	\$30.71	1.00	1.00	1.00
Fleet Mechanic	8	\$18.72	\$28.08	4.00	4.00	4.00
				6.00	6.00	6.00
<u>TOTAL FLEET MAINTENANCE FUND</u>						
Full-time				6.00	6.00	6.00
Variable-hour/Seasonal				-	-	-
TOTAL FULL-TIME EQUIVALENTS (FTE)				6.00	6.00	6.00



## FLEET MAINTENANCE FUND





# Purchasing & Warehousing Fund

TENTATIVE BUDGET / CITY OF OREM



## PURCHASING & WAREHOUSING FUND

### OVERVIEW

The Purchasing & Warehousing Fund provides purchasing and materials storage and disbursement services to all city departments. These services are vital to various City departments and/or functions so their operations have minimal disruption. These services also provide the City with the ability to obtain bulk purchase discounts and maintain emergency supplies.

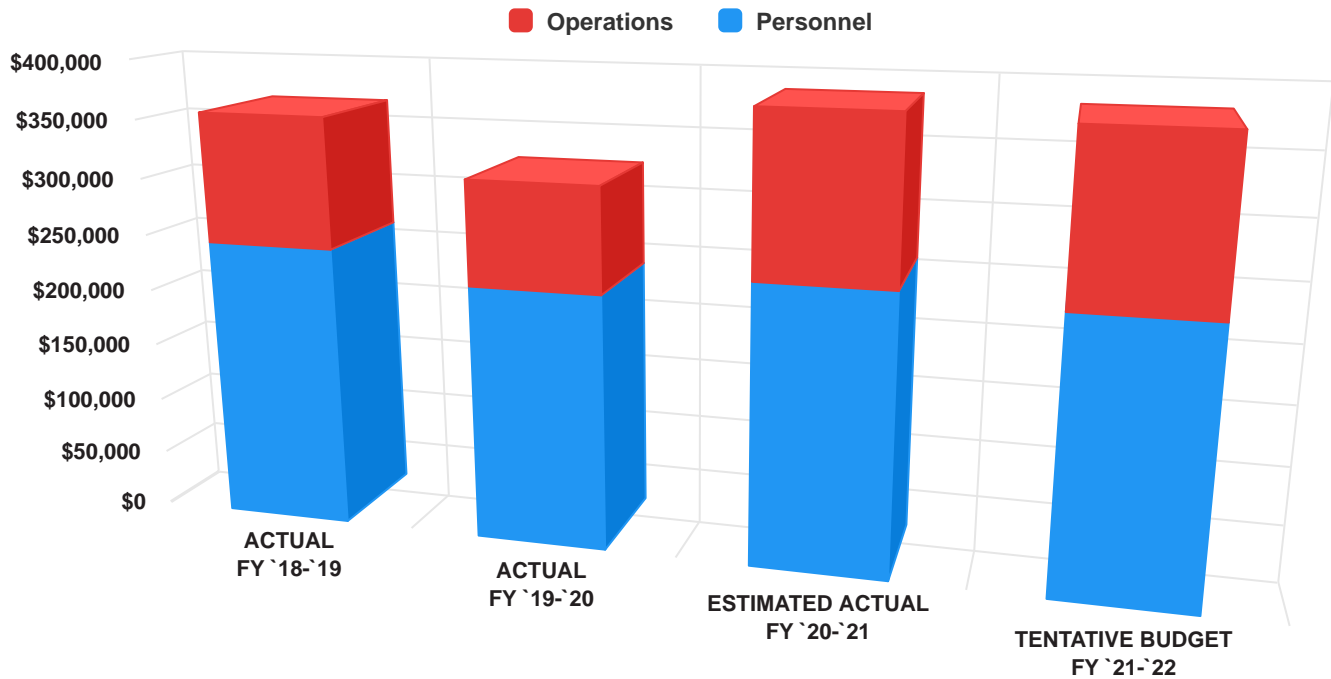
These services are provided under the direction of the Finance Department. The fund includes the job functions of the City's Purchasing Agent and Storekeepers.

### REVENUES

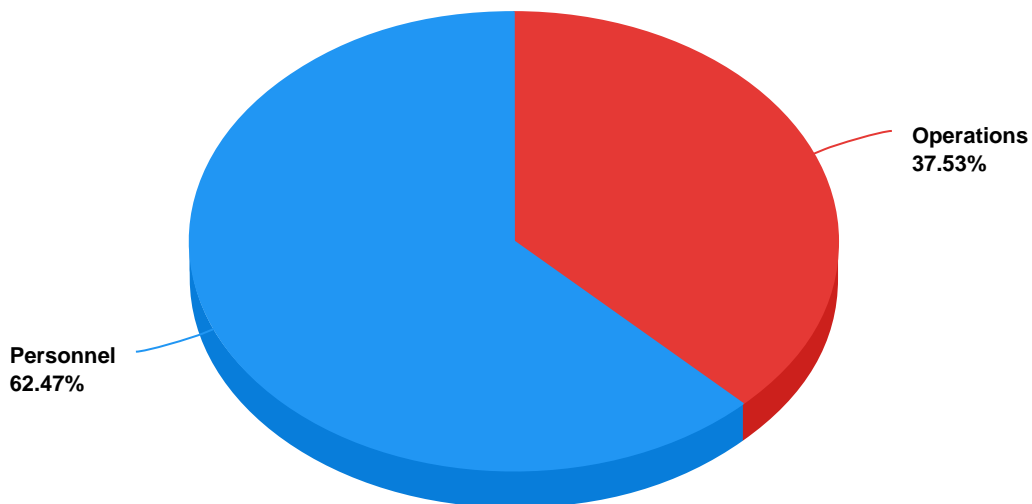
The Purchasing & Warehousing Fund is an internal service fund that receives the majority of its operating revenues through transfers from other funds.

REVENUE DESCRIPTION	ACTUAL FY '18-'19	ACTUAL FY '19-'20	ESTIMATED ACTUAL FY '20-'21	TENTATIVE BUDGET FY '21-'22
<b><u>Charges to Departments</u></b>				
Public Works - Water	\$ 104,688	\$ 109,030	\$ 116,774	\$ 91,363
Public Works - Water Reclamation	37,268	42,096	32,865	31,439
Public Works - Storm Water	16,111	16,840	10,340	10,580
Public Works - Street Lighting	8,174	9,458	3,155	3,268
Public Works - Fleet Services	8,645	7,250	5,887	4,368
Recreation - Fitness Center	247	1,022	1,350	1,521
Non-Departmental	199,867	209,304	209,629	237,461
Charges to Departments - Total	375,000	395,000	380,000	380,000
Miscellaneous Revenues	180	14,703	-	-
Appropriations of Surplus	-	-	-	40,000
<b>FUND TOTALS</b>	<b>\$ 375,180</b>	<b>\$ 409,703</b>	<b>\$ 380,000</b>	<b>\$ 420,000</b>

### PURCHASING & WAREHOUSING FUND EXPENDITURES COMPARISON BY FISCAL YEAR



### EXPENDITURES BY CATEGORY (FY '21-'22)



## PURCHASING & WAREHOUSING FUND

### EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY '18-'19	ACTUAL FY '19-'20	ESTIMATED ACTUAL FY '20-'21	TENTATIVE BUDGET FY '21-'22	# OF EMP. *
<b>Personnel</b>					
Salaries & Wages	\$ 170,344	\$ 163,284	\$ 154,142	\$ 149,467	3
Salaries & Wages - Overtime	2,044	1,102	3,995	3,995	
Fringe Benefits	73,219	58,636	82,994	80,694	
	245,607	223,022	241,131	234,156	
<b>Operations</b>					
Employee Development	29	-	500	250	
Supplies	23,859	3,531	41,214	43,423	
Equipment	-	3,288	600	350	
Fuel	716	622	650	650	
Maintenance & Repair	4,891	2,380	30,091	25,767	
Professional & Technical Services	1,421	981	2,250	2,250	
Insurance & Surety	5,760	5,760	6,961	6,995	
Administration Charge	57,561	60,104	43,903	48,253	
Information Technology Charge	18,457	11,210	11,210	11,266	
Other Expenditures	98	1,032	1,490	1,490	
	112,792	88,907	138,869	140,694	
<b>Capital</b>					
Vehicle Replacements	-	-	-	30,000	
Facility Improvements	-	-	-	15,150	
	-	-	-	45,150	
<b>TOTAL PURCHASING &amp; WAREHOUSING FUND</b>					
<b>Personnel</b>	\$ 245,607	\$ 223,022	\$ 241,131	\$ 234,156	3
<b>Operations</b>	112,792	88,907	138,869	140,694	
<b>Capital</b>	-	-	-	45,150	
<b>TOTALS</b>	<u>\$ 358,399</u>	<u>\$ 311,929</u>	<u>\$ 380,000</u>	<u>\$ 420,000</u>	

\* Number of benefitted employees

## PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
		MINIMUM	MAXIMUM	ACTUAL FY '19-'20	ESTIMATED ACTUAL FY '20-'21	TENTATIVE BUDGET FY '21-'22
<b>Purchasing &amp; Warehousing</b>						
Full-time:						
Purchasing Agent	10	\$22.38	\$33.58	1.00	1.00	1.00
Account Clerk	6	\$15.66	\$23.48	1.00	-	-
Storekeeper	5	\$14.32	\$21.48	2.00	2.00	2.00
				4.00	3.00	3.00
Variable Hour/Seasonal						
Account Clerk	N/A	\$15.50	\$23.25	-	0.63	0.63
				-	0.63	0.63
<b>TOTAL PURCHASING &amp; WAREHOUSING FUND</b>						
<b>Full-time</b>				4.00	3.00	3.00
<b>Variable Hour/Seasonal</b>				-	0.63	0.63
<b>TOTAL FULL-TIME EQUIVALENTS (FTE)</b>				<u>4.00</u>	<u>3.63</u>	<u>3.63</u>

# Self-Insurance Fund

TENTATIVE BUDGET / CITY OF OREM



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## SELF-INSURANCE FUND

### OVERVIEW

The Self-Insurance Fund provides insurance coverage and administration services to all city departments for the cost of all premiums for liability insurance and workers compensation program.

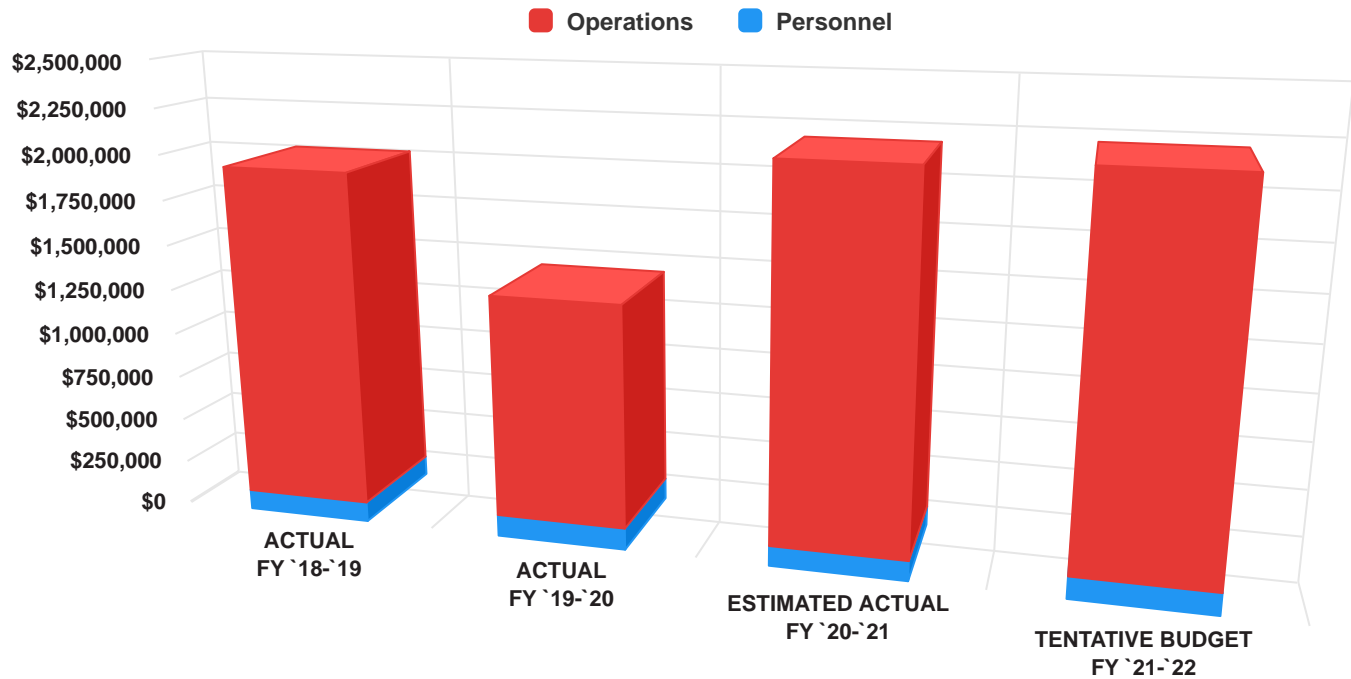
These services are provided under the direction of the City Manager's Office. The fund includes the job function of the City's Risk Coordinator.

### REVENUES

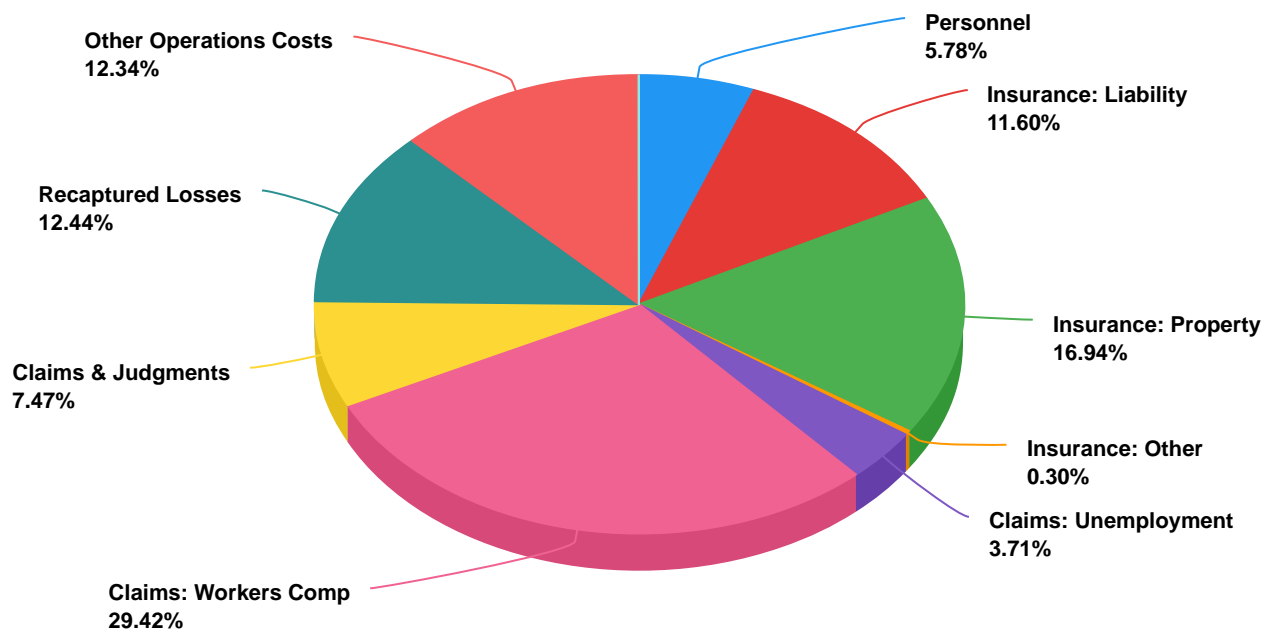
The Self-Insurance Fund is an internal service fund that receives the majority of its operating revenues through transfers from other funds.

REVENUE DESCRIPTION	ACTUAL FY '18-'19	ACTUAL FY '19-'20	ESTIMATED ACTUAL FY '20-'21	TENTATIVE BUDGET FY '21-'22
<b><u>Charges to Departments</u></b>				
Public Works - Water	\$ 158,740	\$ 178,740	\$ 169,781	\$ 170,250
Public Works - Water Reclamation	117,580	132,580	388,515	388,319
Public Works - Storm Water	48,180	55,180	21,542	21,647
Public Works - Street Lighting	2,500	3,000	568	571
Public Works - Fleet Services	11,520	13,520	15,305	15,380
Recreation	24,000	24,000	24,664	24,462
Purchasing & Warehousing	-	-	6,961	6,995
Information Technology	-	-	5,899	5,927
Facilities Maintenance	-	-	1,551	1,559
Non-Departmental	872,480	927,980	755,214	784,890
Charges to Departments - Total	1,235,000	1,345,000	1,390,000	1,420,000
Premiums - Unemployment	191,959	195,484	210,000	210,000
Premiums - Workers Compensation	401,913	409,294	525,000	525,000
<b>FUND TOTALS</b>	<b>\$ 1,828,872</b>	<b>\$ 1,949,777</b>	<b>\$ 2,125,000</b>	<b>\$ 2,155,000</b>

### SELF-INSURANCE FUND EXPENDITURES COMPARISON BY FISCAL YEAR



### EXPENDITURES BY CATEGORY (FY '21-'22)



## SELF-INSURANCE FUND EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY '18-'19	ACTUAL FY '19-'20	ESTIMATED ACTUAL FY '20-'21	TENTATIVE BUDGET FY '21-'22	# OF EMP. *
<b>Personnel</b>					
Salaries & Wages	\$ 69,598	\$ 77,079	\$ 71,016	\$ 79,899	1
Fringe Benefits	40,325	41,363	40,749	44,567	
	109,923	118,442	111,765	124,466	
<b>Operations</b>					
Employee Development	4,359	3,084	4,500	4,500	
Supplies	8,911	5,412	2,000	2,000	
Liability Insurance	159,797	217,086	250,000	250,000	
Property Insurance	311,899	272,573	365,000	365,000	
Unemployment Claims	11,241	25,843	80,000	80,000	
Workers Compensation Claims/Costs	875,144	213,424	634,000	634,000	
Short-term Disability Claims	-	-	10,000	10,000	
Recaptured Losses	154,913	171,656	268,000	268,000	
Claims & Judgments	111,647	77,713	161,000	161,000	
Administration Charge	197,017	205,126	176,184	185,524	
Information Technology Charge	4,614	2,803	2,803	2,816	
Other Expenditures	3,450	30,364	59,748	67,694	
	1,842,992	1,225,085	2,013,235	2,030,534	
<b>Capital</b>					
Equipment Replacements	-	-	-	-	
	-	-	-	-	
<b>TOTAL SELF-INSURANCE FUND</b>					
<b>Personnel</b>	\$ 109,923	\$ 118,442	\$ 111,765	\$ 124,466	1
<b>Operations</b>	1,842,992	1,225,085	2,013,235	2,030,534	
<b>Capital</b>	-	-	-	-	
<b>TOTALS</b>	<u>\$ 1,952,915</u>	<u>\$ 1,343,527</u>	<u>\$ 2,125,000</u>	<u>\$ 2,155,000</u>	

\* Number of benefitted employees

## PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
		MINIMUM	MAXIMUM	ACTUAL	ESTIMATED	TENTATIVE
				FY '19-'20	FY '20-'21	BUDGET FY '21-'22
<b>Self-Insurance Fund</b>						
Full-time:						
Risk Manager / Trainer	14	\$32.00	\$48.01	1.00	1.00	1.00
<b>TOTAL FULL-TIME EQUIVALENTS (FTE)</b>				<u>1.00</u>	<u>1.00</u>	<u>1.00</u>



# Information Technology Fund

TENTATIVE BUDGET / CITY OF OREM



## INFORMATION TECHNOLOGY FUND

### OVERVIEW

The Information Technology Fund, through the Information Technology (IT) division, is responsible for the equipment and software that facilitates the efficient management of city services. The IT division supports all network connected devices and technologies as well as the infrastructure to facilitate data sharing and security. The IT division also provides departments with custom software solutions developed by an in-house software development team. The IT division maintains an onsite centralized data center and an offsite data storage and disaster recovery center providing services and resources used by all City departments.

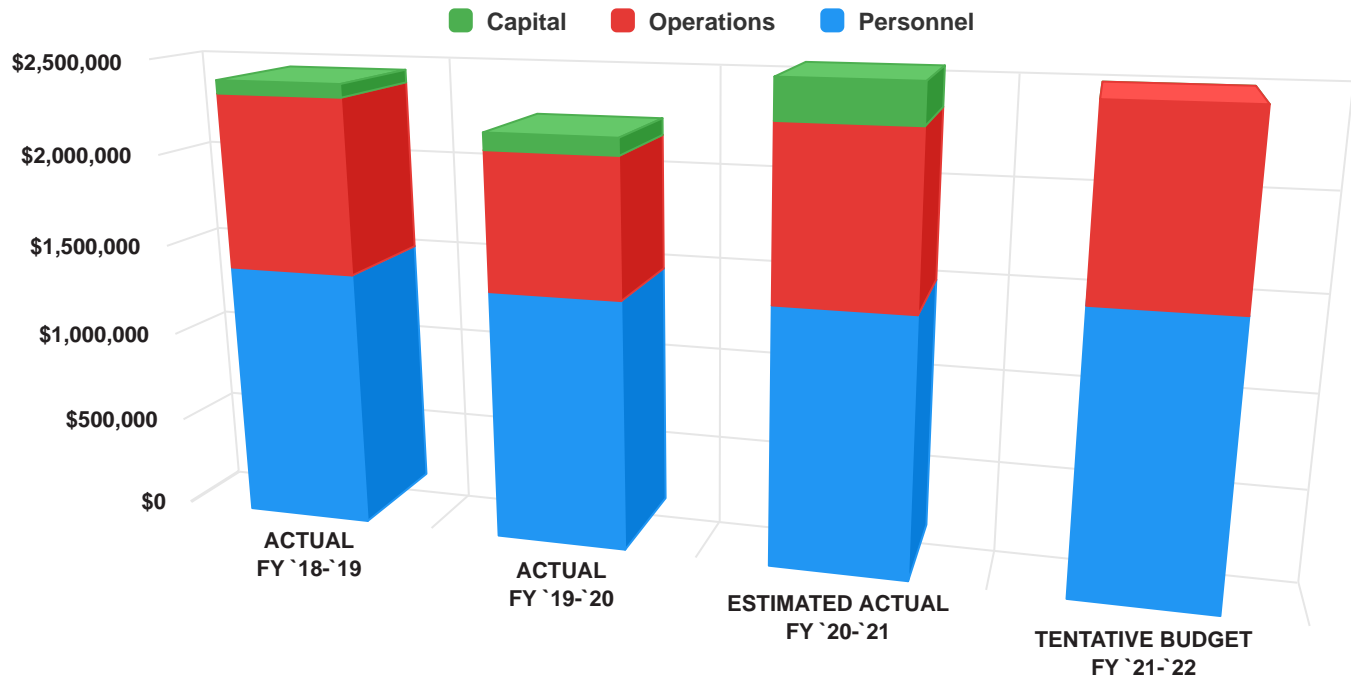
These services are provided under the direction of the City Manager's Department. The fund includes the job function of the City's IT Division Manager, Assistant IT Manager, Programmers, Network Engineer, and PC Coordinators.

### REVENUES

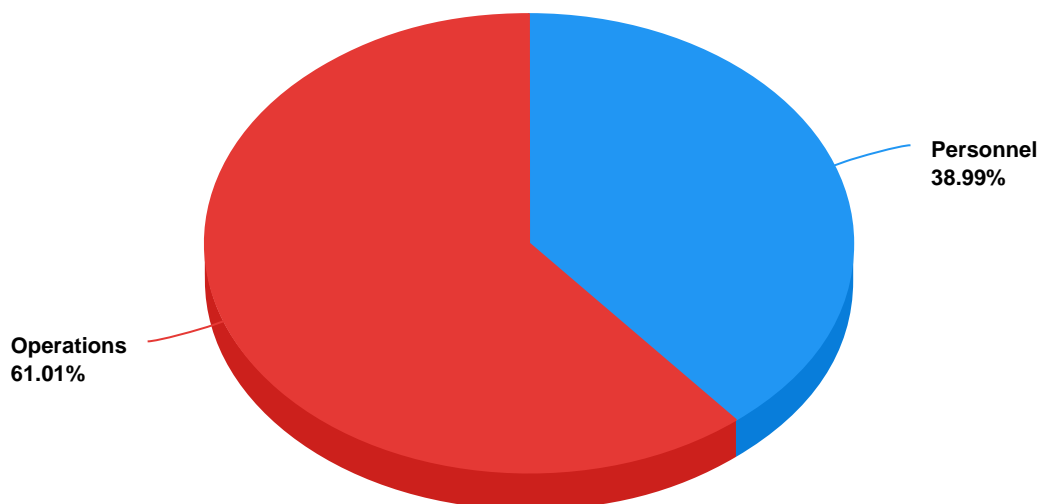
The Information Technology Fund is an internal service fund that receives the majority of its operating revenues through transfers from other funds.

REVENUE DESCRIPTION	ACTUAL FY '18-'19	ACTUAL FY '19-'20	ESTIMATED ACTUAL FY '20-'21	TENTATIVE BUDGET FY '21-'22
<b><u>Charges to Departments</u></b>				
City Manager's Office	\$ 152,687	\$ 138,875	\$ 131,604	\$ 132,254
Finance Department	230,708	140,129	140,128	140,820
Legal Services	65,586	52,918	45,895	46,122
Development Services	259,384	246,657	242,113	243,309
Police Department	421,412	385,918	350,805	352,537
Fire Department	226,497	218,865	183,752	184,659
Public Works	360,206	678,991	878,518	882,856
Recreation	172,433	109,717	98,811	99,299
Library	491,087	457,930	358,374	360,144
Charges to Departments - Total	2,380,000	2,430,000	2,430,000	2,442,000
Miscellaneous Revenues	9,336	10,064	8,136	8,136
<b>FUND TOTALS</b>	<b>\$ 2,389,336</b>	<b>\$ 2,440,064</b>	<b>\$ 2,438,136</b>	<b>\$ 2,450,136</b>

### INFORMATION TECHNOLOGY FUND EXPENDITURES COMPARISON BY FISCAL YEAR



### EXPENDITURES BY CATEGORY (FY '21-'22)



## INFORMATION TECHNOLOGY FUND

### EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY '18-'19	ACTUAL FY '19-'20	ESTIMATED ACTUAL FY '20-'21	TENTATIVE BUDGET FY '21-'22	# OF EMP. *
<b><u>Personnel</u></b>					
Salaries & Wages	\$ 897,663	\$ 940,815	\$ 913,034	\$ 988,051	12
Salaries & Wages - Overtime	16,351	13,382	-	-	
Fringe Benefits	482,024	409,896	474,282	506,833	
	<u>1,396,038</u>	<u>1,364,093</u>	<u>1,387,316</u>	<u>1,494,884</u>	
<b><u>Operations</u></b>					
Employee Development	9,829	9,610	10,000	10,000	
Supplies	21,056	20,473	15,000	15,000	
Equipment	461,572	288,234	333,349	333,349	
Telephone & Communications	63,711	63,482	85,000	75,000	
Maintenance & Repair	320,166	273,568	335,528	335,910	
Professional & Technical Services	38,983	33,766	55,000	55,000	
Administration Charge	29,656	29,255	28,572	34,856	
Other Expenditures	699	19,010	53,599	96,137	
	<u>945,672</u>	<u>737,399</u>	<u>916,048</u>	<u>955,252</u>	
<b><u>Capital</u></b>					
Servers	67,407	-	-	-	
IT System Infrastructure	-	85,700	230,000	-	
	<u>67,407</u>	<u>85,700</u>	<u>230,000</u>	<u>-</u>	
<b>TOTAL I.T. FUND</b>					
<b>Personnel</b>	<b>\$ 1,396,038</b>	<b>\$ 1,364,093</b>	<b>\$ 1,387,316</b>	<b>\$ 1,494,884</b>	<b>12</b>
<b>Operations</b>	<b>945,672</b>	<b>737,399</b>	<b>916,048</b>	<b>955,252</b>	
<b>Capital</b>	<b>67,407</b>	<b>85,700</b>	<b>230,000</b>	<b>-</b>	
<b>TOTALS</b>	<b><u>\$ 2,409,117</u></b>	<b><u>\$ 2,187,192</u></b>	<b><u>\$ 2,533,364</u></b>	<b><u>\$ 2,450,136</u></b>	

\* Number of benefitted employees

CAPITAL BUDGET	PROJECTED FY '22-'23	PROJECTED FY '23-'24	PROJECTED FY '24-'25	PROJECTED FY '25-'26
Servers	\$ 26,000	\$ 27,000	\$ 27,000	\$ 27,000
Core Network Upgrades	60,000	50,000	50,000	50,000
Wireless Access Points/Installations	4,500	4,500	4,500	4,500
Edge Switch Replacements	5,000	5,000	5,000	5,000
VOIP Equipment Replacements/Upgrades	5,000	5,000	5,000	5,000
Disk Storage for Backups - Additional	12,000	12,000	12,000	12,000
Fiber Installation	20,000	20,000	20,000	20,000
Equipment Replacements	14,900	22,400	22,400	22,400
<b>TOTALS</b>	<b><u>\$ 147,400</u></b>	<b><u>\$ 145,900</u></b>	<b><u>\$ 145,900</u></b>	<b><u>\$ 145,900</u></b>

## INFORMATION TECHNOLOGY FUND

### PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
				ACTUAL	ESTIMATED	TENTATIVE
		MINIMUM	MAXIMUM	FY `19-`20	FY `20-`21	BUDGET
<u>Information Technology</u>						
Full-time:						
I.T. Division Manager	16	\$38.27	\$57.40	1.00	1.00	1.00
Assistant I.T. Division Manager	15	\$35.00	\$52.50	1.00	1.00	1.00
I.T. Section Manager	14	\$32.00	\$48.01	1.00	1.00	1.00
Information Systems Engineer	13	\$29.22	\$43.90	1.00	1.00	1.00
Senior Programmer/Analyst	13	\$29.22	\$43.90	3.00	3.00	4.00
I.T. Help Desk Supervisor	12	\$26.77	\$40.15	1.00	1.00	1.00
Programmer/Analyst	12	\$26.77	\$40.15	1.00	1.00	-
Technical Support Specialist	9	\$20.47	\$30.71	3.00	3.00	3.00
				12.00	12.00	12.00
<u>TOTAL INFORMATION TECHNOLOGY FUND</u>						
Full-time				12.00	12.00	12.00
Variable-hour/Seasonal				-	-	-
TOTAL FULL-TIME EQUIVALENTS (FTE)				12.00	12.00	12.00



## INFORMATION TECHNOLOGY FUND



# Facilities Maintenance Fund

TENTATIVE BUDGET / CITY OF OREM



## FACILITIES MAINTENANCE FUND

### OVERVIEW

The Facilities Maintenance Fund provides building maintenance and custodial services for all city departments and is responsible for over 625,000 square feet of building space. This includes the following: maintaining the City's building infrastructure in proper operating condition by utilizing a routine scheduled maintenance program, basic custodial services, exterior painting of buildings, interior painting of public and common areas, general building repairs, maintenance of building life-safety and security alarm systems, HVAC, plumbing, electrical and lighting, door locks and door hardware, automated building systems, pest control, and the management of minor building renovations.

These services are under the direction of the Building Maintenance Division Manager within the Development Services Department.

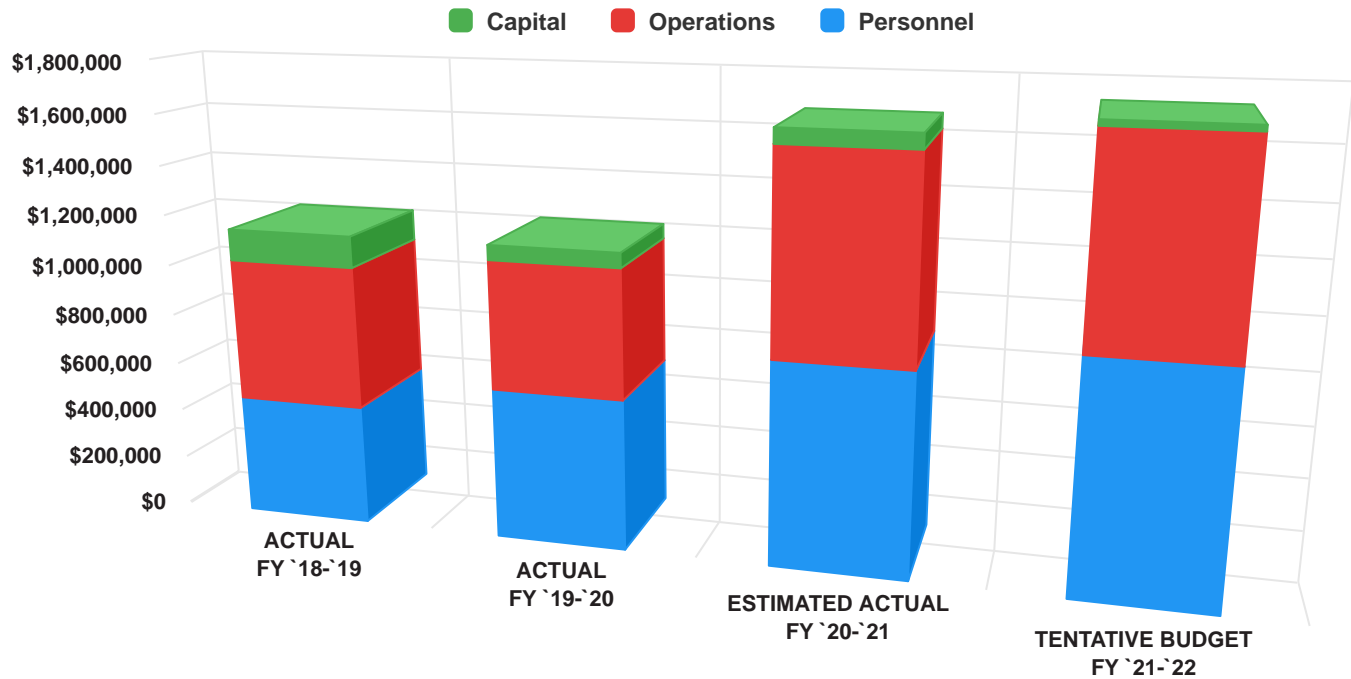
### REVENUES

The Facilities Maintenance Fund is an internal service fund that receives the majority of its operating revenues through transfers from other funds. Assessments to each fund are determined by the previous year's use of these services.

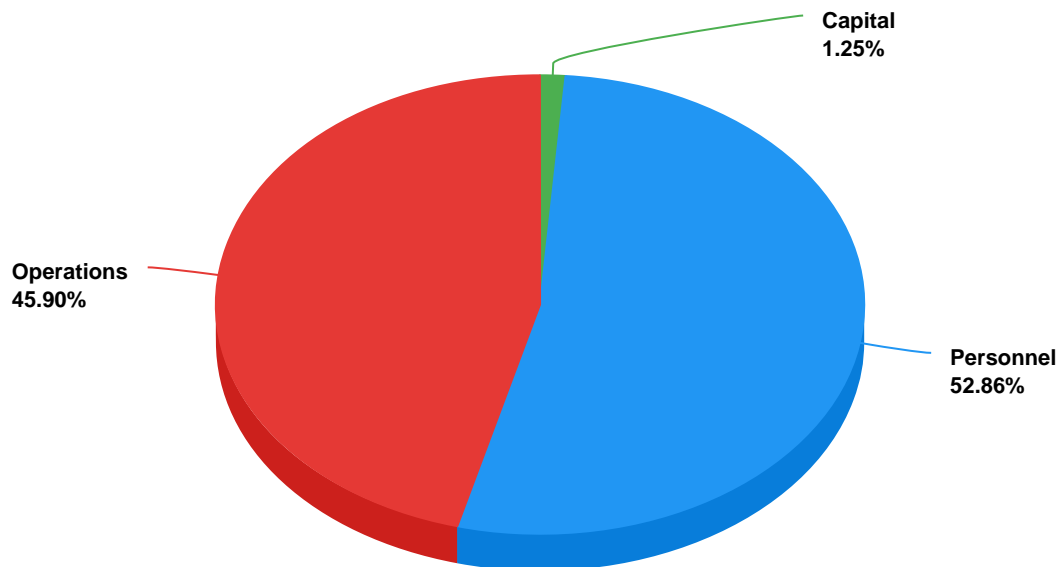
REVENUE DESCRIPTION	ACTUAL FY '18-'19	ACTUAL FY '19-'20	ESTIMATED ACTUAL FY '20-'21	TENTATIVE BUDGET FY '21-'22
<u>Charges to Departments</u>				
City Manager's Office	\$ -	\$ -	\$ 85,138	\$ 92,455
Finance	-	-	108,902	118,347
Legal Services	-	-	70,642	75,695
Development Services	-	-	101,687	118,501
Police Department	-	-	102,620	121,345
Fire Department	-	-	71,279	106,406
Public Works	-	-	421,856	439,015
Library	-	-	166,504	192,558
Recreation	-	-	396,372	435,678
Charges to Departments - Total	-	-	1,525,000	1,700,000
Contributions from Other Funds	-	-	110,000	-
<b>FUND TOTALS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,635,000</b>	<b>\$ 1,700,000</b>



### FACILITIES MAINTENANCE FUND EXPENDITURES COMPARISON BY FISCAL YEAR



### EXPENDITURES BY CATEGORY (FY '21-'22)



## FACILITIES MAINTENANCE FUND

### EXPENDITURE SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY '18-'19	ACTUAL FY '19-'20	ESTIMATED ACTUAL FY '20-'21	TENTATIVE BUDGET FY '21-'22	# OF EMP. *
<b>Personnel</b>					
Salaries & Wages	\$ 171,360	\$ 251,590	\$ 354,413	\$ 418,675	9
Salaries & Wages - Temp/Overtime	165,663	167,354	195,789	195,789	
Fringe Benefits	138,148	180,908	250,828	284,099	
	475,171	599,851	801,030	898,563	
<b>Operations</b>					
Employee Development	733	1,337	700	700	
Supplies	36,716	39,776	40,500	40,500	
Equipment	5,110	4,758	12,950	12,950	
Fuel	3,238	2,071	4,500	4,500	
Utilities	341,588	328,038	440,000	440,000	
Maintenance & Repair	168,942	119,540	260,058	260,020	
Other Expenditures	7,252	4,149	20,210	21,581	
	563,579	499,670	778,918	780,251	
<b>Capital</b>					
Misc. Projects	120,696	60,631	55,052	21,186	
	120,696	60,631	55,052	21,186	
<b>TOTAL FLEET MAINTENANCE FUND</b>					
<b>Personnel</b>	\$ 475,171	\$ 599,851	\$ 801,030	\$ 898,563	9
<b>Operations</b>	563,579	499,670	778,918	780,251	
<b>Capital</b>	120,696	60,631	55,052	21,186	
<b>TOTALS</b>	<u>\$ 1,159,446</u>	<u>\$ 1,160,152</u>	<u>\$ 1,635,000</u>	<u>\$ 1,700,000</u>	

\* Number of benefitted employees

## PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
		MINIMUM	MAXIMUM	ACTUAL	ESTIMATED	TENTATIVE
				FY '19-'20	FY '20-'21	BUDGET FY '21-'22
<b>Facilities</b>						
Full-time:						
Building Maintenance Division Mgr	14	\$32.00	\$48.01	1.00	1.00	1.00
Building Maintenance Section Mgr	12	\$26.77	\$40.15	1.00	0.00	0.00
Building Maintenance Supervisor	10	\$22.38	\$33.58	0.00	2.00	2.00
Facilities Maintenance Technician	8	\$18.72	\$28.08	1.00	2.00	2.00
Maintenance Worker	6	\$15.66	\$23.48	0.00	1.00	0.00
Custodial Supervisor	5	\$14.32	\$21.48	2.00	2.00	3.00
Custodian	4	\$13.09	\$19.64	0.00	1.00	1.00
				5.00	9.00	9.00
Variable-hour/Seasonal:						
Custodian	N/A	\$8.48	\$12.72	7.50	8.50	8.50
Service Worker	N/A	\$8.48	\$12.72	1.25	2.25	2.25
				8.75	10.75	10.75
<b>TOTAL FACILITIES MAINTENANCE FUND</b>						
Full-time				5.00	9.00	9.00
Variable Hour/Seasonal				8.75	10.75	10.75
<b>TOTAL FULL-TIME EQUIVALENTS (FTE)</b>				<u>13.75</u>	<u>19.75</u>	<u>19.75</u>

# Orem Foundation Trust Fund

TENTATIVE BUDGET / CITY OF OREM



## OREM FOUNDATION TRUST FUND

### OVERVIEW

The Orem Foundation Trust Fund was created to manage donations received through the City of Orem Foundation, which is a 501(c)3 non-profit charitable organization established to support and enhance services and programs provided by the City of Orem for the safety, health, prosperity, education, well-being and order of Orem's residents, and to lessen the burdens of local government. These services and programs include:

- Library services.
- Literary and cultural arts programs.
- Fire, police and emergency medical services.
- Public safety programs, including victim assistance, community education, and programs to encourage citizen participation in public safety.
- Emergency management programs.
- Infrastructure, storm drains and water systems, waste management, and the City cemetery.
- Planning for community growth and development.
- Programs to enhance human relations within the community and in the wider world community.
- Procurement, maintenance and enhancement of parks within the City.
- Recreational opportunities for children, youth, adults and seniors, and community-wide leisure activities.
- Neighborhood preservation programs, community beautification, urban forestry programs, and recycling programs.

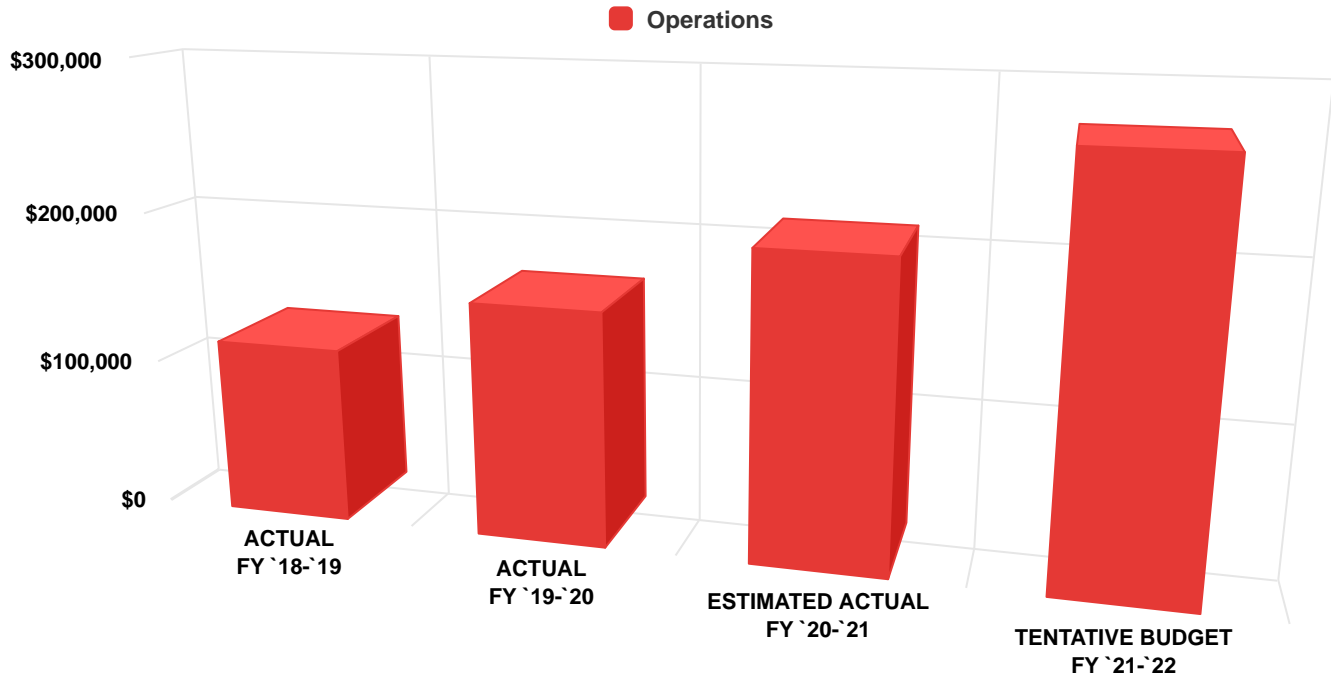
Administration services for the fund are under the direction of the Library.

### REVENUES

The Orem Foundation Trust Fund receives revenues by soliciting and encouraging donations to the City for services and programs.

REVENUE DESCRIPTION	ACTUAL FY '18-'19	ACTUAL FY '19-'20	ESTIMATED ACTUAL FY '20-'21	TENTATIVE BUDGET FY '21-'22
Donations - Orem City	\$ 15,294	\$ 1,000	\$ -	\$ -
Donations - Orem Library	1,621	450	-	-
Donations - Library Hall / Fitness Center	-	-	-	67,000
Donations - Civic Auditorium - Ashton	101,019	150,000	200,000	200,000
Grant - Dollar General - Reading With Police		2,200	-	-
<b>FUND TOTALS</b>	<b>\$ 117,934</b>	<b>\$ 153,650</b>	<b>\$ 200,000</b>	<b>\$ 267,000</b>

## OREM FOUNDATION TRUST FUND EXPENDITURES COMPARISON BY FISCAL YEAR



### EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY '18-'19	ACTUAL FY '19-'20	ESTIMATED ACTUAL FY '20-'21	TENTATIVE BUDGET FY '21-'22
<b>Operations</b>				
Transfer - City of Orem	\$ 7,352	\$ 4,242	\$ -	\$ -
Transfer - City of Orem Library	1,713	200	-	-
Transfer - CIP Fund	106,019	150,000	200,000	200,000
Transfer - Recreation Fund	1,000	-	-	67,000
	<u>116,084</u>	<u>154,442</u>	<u>200,000</u>	<u>267,000</u>
<b>TOTAL OREM FOUNDATION TRUST FUND</b>				
Personnel	\$ -	\$ -	\$ -	\$ -
Operations	116,084	154,442	200,000	267,000
Capital	-	-	-	-
<b>TOTALS</b>	<u>\$ 116,084</u>	<u>\$ 154,442</u>	<u>\$ 200,000</u>	<u>\$ 267,000</u>

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# Community & Neighborhood Services Fund

TENTATIVE BUDGET / CITY OF OREM



## COMMUNITY & NEIGHBORHOOD SERVICES (CNS) FUND

### OVERVIEW

The Community Development Trust Fund, which is managed by the City Manager's Office, is used to account for support of local private, non-profit service organizations and various community projects to benefit low and moderate income (LMI) citizens.

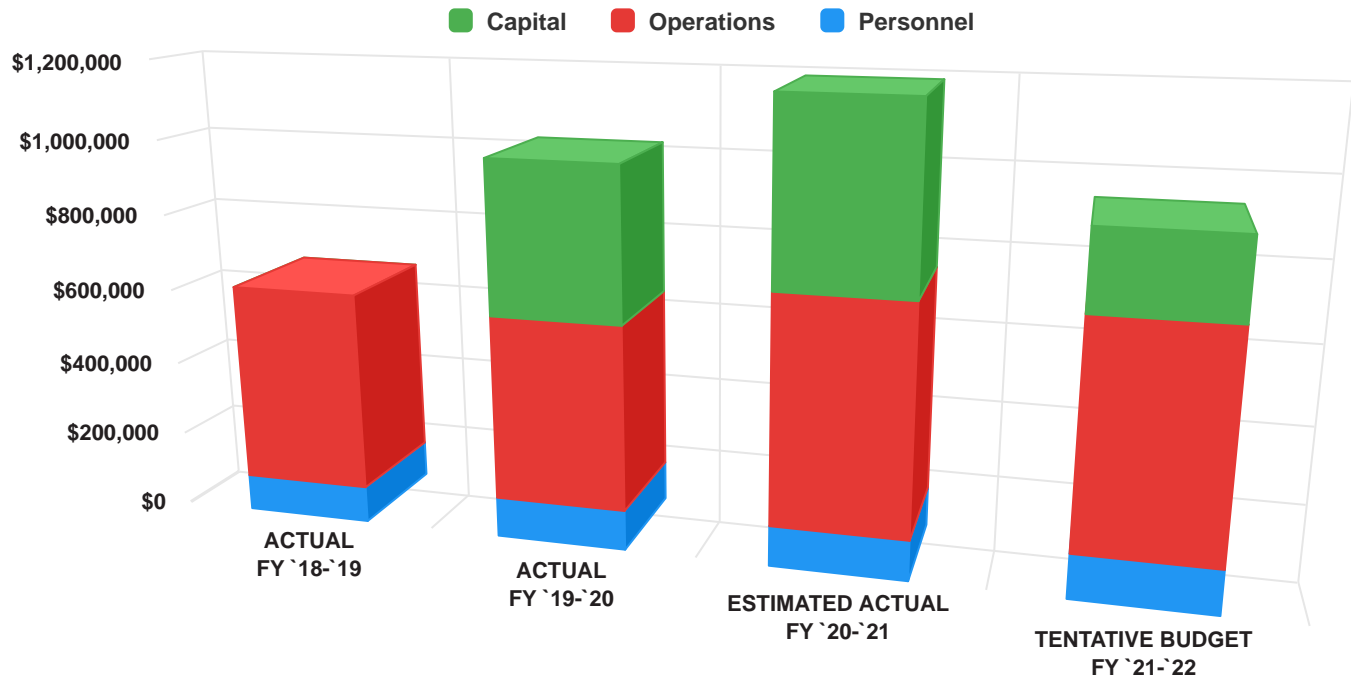
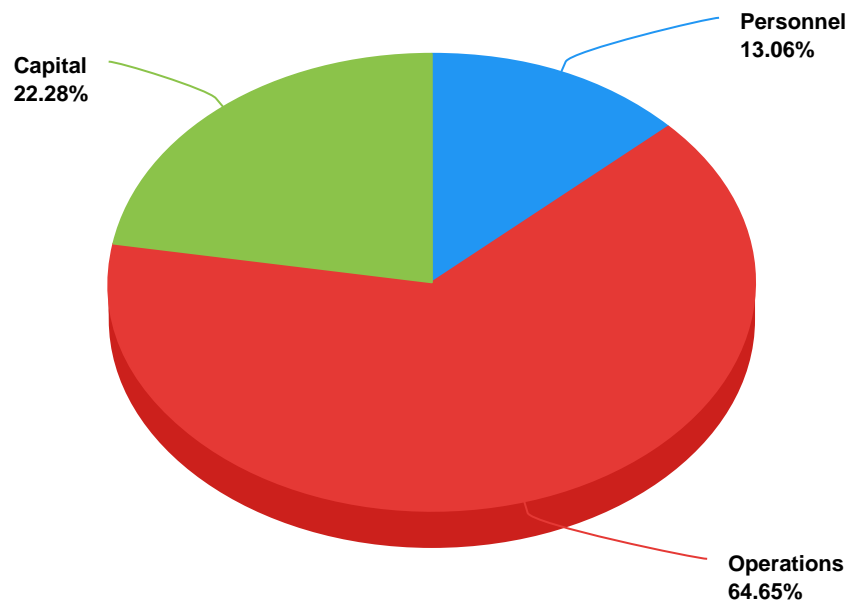
Projects include qualified home rehabilitations, sidewalk and utility repairs in qualifying neighborhoods, economic development, neighborhood preservation enforcement, and many other beneficial programs. Funds used for service organizations are limited to fifteen percent (15%) by the federal government.

### REVENUES

The CNS Fund is funded by federal grants and program revenues. Federal grants are primarily from the Department of Housing and Urban Development (HUD).

REVENUE DESCRIPTION	ACTUAL FY '18-'19	ACTUAL FY '19-'20	ESTIMATED ACTUAL FY '20-'21	TENTATIVE BUDGET FY '21-'22
Grant - Community Development	\$ 391,698	\$ 972,038	\$ 786,500	\$ 732,000
Revolving Loan Funds - Loan Payments	124,234	39,913	165,000	165,000
Interest Earnings	5,910	4,598	2,000	500
Miscellaneous Revenues	15,200	10,000	-	-
Contributions from Other Funds	1,466	-	-	-
<b>FUND TOTALS</b>	<b>\$ 538,508</b>	<b>\$ 1,026,549</b>	<b>\$ 953,500</b>	<b>\$ 897,500</b>



**COMMUNITY & NEIGHBORHOOD SERVICES (CNS) FUND****EXPENDITURES COMPARISON BY FISCAL YEARS****EXPENDITURES BY CATEGORY (FY'21-'22)**

## COMMUNITY AND NEIGHBOURHOOD SERVICES (CNS) FUND

### EXPENDITURES SUMMARY

DIVISION	ACTUAL FY '18-'19	ACTUAL FY '19-'20	ESTIMATED ACTUAL FY '20-'21	TENTATIVE BUDGET FY '21-'22	# OF EMP. *
<b><u>CNS Administration/Operations</u></b>					
Personnel	\$ 97,140	\$ 103,689	\$ 104,110	\$ 117,254	1
Operations	159,271	150,048	147,890	133,746	
Capital	-	-	-	-	
	<u>256,411</u>	<u>253,737</u>	<u>252,000</u>	<u>251,000</u>	
<b><u>CNS Projects</u></b>					
Personnel	-	-	-	-	0
Operations	363,036	336,924	282,500	286,500	
Capital	896	399,092	473,647	200,000	
	<u>363,932</u>	<u>736,017</u>	<u>756,147</u>	<u>486,500</u>	
<b><u>CDBG/EDA RLF Loans</u></b>					
Personnel	-	-	-	-	0
Operations	-	-	165,000	160,000	
Capital	-	-	-	-	
	<u>-</u>	<u>-</u>	<u>165,000</u>	<u>160,000</u>	
<b><u>TOTAL CNS FUND</u></b>					
Personnel	\$ 97,140	\$ 103,689	\$ 104,110	\$ 117,254	1
Operations	522,307	486,972	595,390	580,246	
Capital	896	399,092	473,647	200,000	
<b>TOTALS</b>	<u>\$ 620,343</u>	<u>\$ 989,753</u>	<u>\$ 1,173,147</u>	<u>\$ 897,500</u>	

\* Number of benefitted employees

### PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
				ACTUAL FY '19-'20	ESTIMATED ACTUAL FY '20-'21	TENTATIVE BUDGET FY '21-'22
<b><u>Community &amp; Neighborhood Services</u></b>						
Full-time:						
Community Services Manager	14	\$32.00	\$48.01	1.00	1.00	1.00
<b>TOTAL FULL-TIME EQUIVALENTS (FTE)</b>				<u>1.00</u>	<u>1.00</u>	<u>1.00</u>

# Senior Citizens Fund

TENTATIVE BUDGET / CITY OF OREM



## SENIOR CITIZENS FUND

### OVERVIEW

The Senior Citizens Fund is used to account for the activities of the Senior Citizens Friendship Center and its associated senior citizen patron activities.

Events in years past included Oktoberfest and an Electric Scooter Rodeo. Classes have included Leatherworking, Tai Chi, Fall Prevention, Folk Dancing & Mixed Media Art.

The services provided by the fund are under the direction of the Recreation Department.

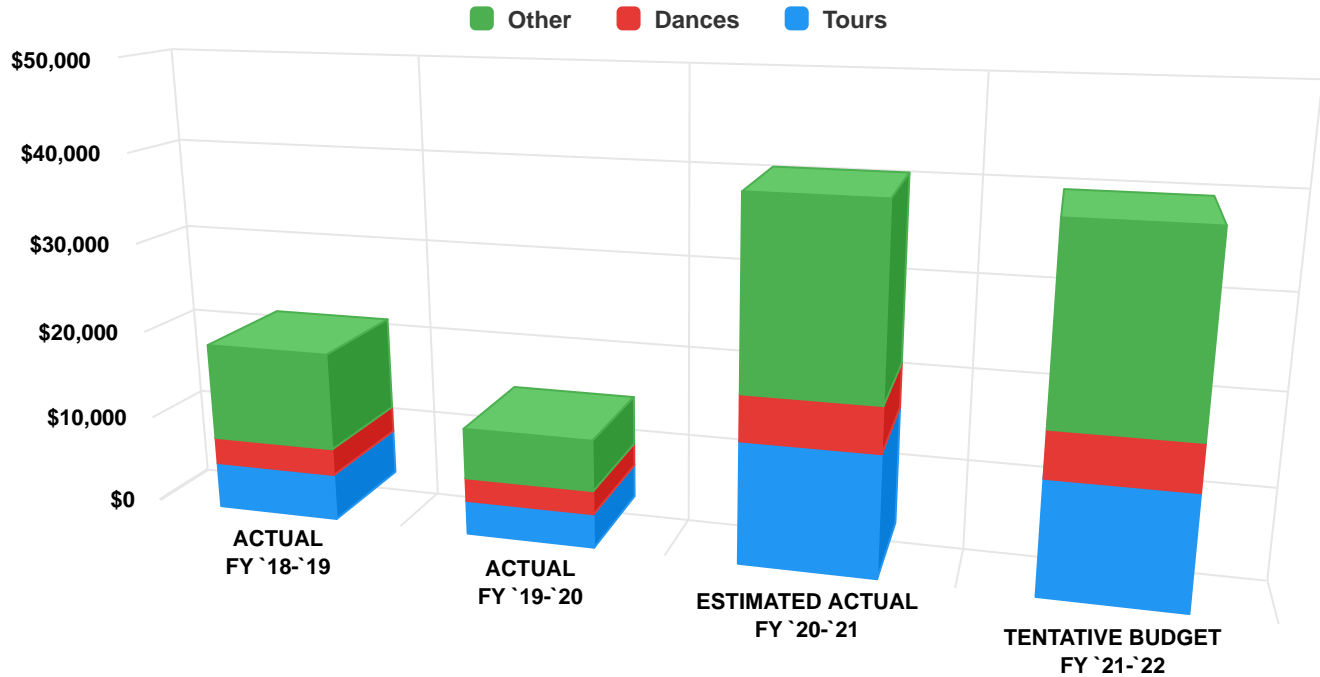
### REVENUES

The Senior Citizens Fund receives revenues from fees for dances, trips, tours, classes and various other activities. They also receive donations for various purposes. A major donor each year is the Eldred Sunset Manor Foundation.

REVENUE DESCRIPTION	ACTUAL FY '18-'19	ACTUAL FY '19-'20	ESTIMATED ACTUAL FY '20-'21	TENTATIVE BUDGET FY '21-'22
Interest Earnings	\$ 6,938	\$ 5,654	\$ 1,800	\$ 750
Misc Revenues - Coffee	210	226	250	250
Misc Revenues - Vending	50	24	100	100
Misc Revenues - Tours	5,237	3,411	10,000	10,000
Misc Revenues - Donations	15,979	13,246	15,000	15,000
Misc Revenues - Quilting	233	290	600	500
Misc Revenues - Gift Shop	690	327	1,000	500
Misc Revenues - Membership Dues	5,440	4,614	5,250	5,000
Misc Revenues - Dances	3,305	2,791	3,500	3,500
Misc Revenues - Classes	489	102	500	400
Misc Revenues - Woodshop	3,317	2,467	1,000	2,000
<b>FUND TOTALS</b>	<b>\$ 41,888</b>	<b>\$ 33,152</b>	<b>\$ 39,000</b>	<b>\$ 38,000</b>

## SENIOR CITIZENS FUND

### EXPENDITURES COMPARISON BY FISCAL YEAR



### EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY '18-'19	ACTUAL FY '19-'20	ESTIMATED ACTUAL FY '20-'21	TENTATIVE BUDGET FY '21-'22
<b><u>Operations</u></b>				
Tours	\$ 5,155	\$ 3,876	\$ 13,350	\$ 12,450
Dances	3,005	2,556	5,000	5,000
Other	10,834	5,477	20,650	20,550
	<u>18,994</u>	<u>11,908</u>	<u>39,000</u>	<u>38,000</u>
<b><u>TOTAL SENIOR CITIZENS FUND</u></b>				
Personnel	\$ -	\$ -	\$ -	\$ -
Operations	18,994	11,908	39,000	38,000
Capital	-	-	-	-
<b>TOTALS</b>	<u>\$ 18,994</u>	<u>\$ 11,908</u>	<u>\$ 39,000</u>	<u>\$ 38,000</u>

## SENIOR CITIZENS FUND



Orem Senior Friendship Center  
Grammy Awards Show

# WE PUT THE BLING IN THE GOLDEN YEARS!

**Active Members - 2,150**

**Meals Served – 14,189**

**Average Daily Attendance - 371**

**Hours Volunteered – 14,443**

## Trips, Activities, Events, & Classes

Bingo, Grammy Awards Show, Tuacahn, Fillmore Arts Festival, BYU & Covey Center Productions, Utah County Fair, Yoga Classes, Elder Quest Classes, Free Tax Services, various presentations (Senior Fraud, Alzheimer's, Marquetry) & more.

# Enterprise Fund Transfers

TENTATIVE BUDGET / CITY OF OREM



## ENTERPRISE FUND TRANSFERS

### OVERVIEW

This section of the FY 2021-2022 Tentative Budget outlines and summarizes the transfers of money from the City's enterprise funds to other funds as required under Utah Municipal Code 10-6-135.5(3)(b).

The City of Orem's enterprise funds consist of the following:

- Water Fund
- Water Reclamation Fund
- Storm Water Fund
- Recreation Fund
- Solid Waste Fund
- Special Service Lighting District of the City of Orem (*separately issued budget*)

### TRANSFERS

The enterprise fund transfers that are not classified as an allocation of costs between funds, are not associated with costs pertaining to the purpose for which the enterprise fund was created, and will not be repaid are listed in the table below.

TRANSFER FROM	TRANSFER TO	TRANSFER AMOUNT	% OF TOTAL ENTERPRISE FUND EXPENDITURES
Water Fund	General Fund	\$ 900,000	5.0%
Water Reclamation Fund	General Fund	\$ 16,000	0.1%
Storm Water Fund	General Fund	\$ 141,000	2.6%
Special Service Lighting District of the City of Orem	General Fund	\$ 15,000	1.6%



# Capital Improvements Summary

TENTATIVE BUDGET / CITY OF OREM



## CAPITAL IMPROVEMENTS SUMMARY

FUND	BUDGETED FY '21-'22	PROJECTED FY '22-'23	PROJECTED FY '23-'24	PROJECTED FY '24-'25	PROJECTED FY '25-'26
<b>GENERAL FUND</b>					
<b><u>Vehicles &amp; Equipment</u></b>					
Police - Patrol	\$ 247,500	\$ 408,000	\$ 262,500	\$ 216,000	\$ 275,000
Police - Investigations	75,000	52,000	125,500	99,500	86,500
Police - Other	150,000	40,000	85,000	187,000	44,000
Fire - Trucks/Engines	-	-	850,000	-	-
Fire - Ambulances & Other	237,000	201,000	207,000	45,000	215,000
Fire - SCBA & Stretchers Replacement	97,000	97,000	97,000	97,000	97,000
Fire - Cardiac Monitors Replacement	30,000	30,000	30,000	30,000	30,000
Fire - Other Equipment	25,000	25,000	25,000	25,000	25,000
Parks & Cemetery	53,000	93,500	173,000	216,000	202,000
Code Enforcement	114,000	-	-	-	-
Finance - Motor Pool	-	-	14,000	-	38,000
Development Services	26,500	12,500	28,000	11,500	5,000
<b>Subtotal - Vehicles &amp; Equip.</b>	<b>\$ 1,055,000</b>	<b>\$ 959,000</b>	<b>\$ 1,897,000</b>	<b>\$ 927,000</b>	<b>\$ 1,017,500</b>
<b><u>Improvements</u></b>					
Facilities - Undetermined	\$ -	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
Police - MCTF Equipment	-	10,000	10,000	10,000	10,000
Streets Projects	261,280	260,000	265,000	270,000	275,000
Parks - Restroom Renovations	20,000	20,000	20,000	20,000	20,000
Parks - Playground Equipment	-	40,000	40,000	40,000	40,000
Cemetery - Veterans Memorial	-	5,000	5,000	5,000	5,000
Library - Furniture	15,000	15,000	15,000	15,000	15,000
<b>Subtotal - Improvements</b>	<b>\$ 296,280</b>	<b>\$ 425,000</b>	<b>\$ 430,000</b>	<b>\$ 435,000</b>	<b>\$ 440,000</b>
<b>TOTAL - GENERAL FUND</b>	<b>\$ 1,351,280</b>	<b>\$ 1,384,000</b>	<b>\$ 2,327,000</b>	<b>\$ 1,362,000</b>	<b>\$ 1,457,500</b>
<b>ROAD FUND</b>					
<b><u>Vehicles &amp; Equipment</u></b>					
Vehicles/Equip. Replacement	\$ 402,000	\$ 215,000	\$ 228,000	\$ 65,000	\$ 64,000
<b>Subtotal - Vehicles &amp; Equip.</b>	<b>\$ 402,000</b>	<b>\$ 215,000</b>	<b>\$ 228,000</b>	<b>\$ 65,000</b>	<b>\$ 64,000</b>
<b><u>Improvements</u></b>					
Street Overlay/Reconstruction	\$ 406,320	\$ 675,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
Street Striping	105,000	105,000	105,000	105,000	105,000
Street Sealing	350,000	350,000	350,000	350,000	350,000
Slurry Seals	450,000	450,000	450,000	450,000	450,000
Micro-Surfacing	400,000	475,000	475,000	475,000	475,000
Miscellaneous Projects	325,055	250,000	250,000	250,000	250,000
<b>Subtotal - Improvements</b>	<b>\$ 2,036,375</b>	<b>\$ 2,305,000</b>	<b>\$ 2,630,000</b>	<b>\$ 2,630,000</b>	<b>\$ 2,630,000</b>
<b>TOTAL - ROAD FUND</b>	<b>\$ 2,438,375</b>	<b>\$ 2,520,000</b>	<b>\$ 2,858,000</b>	<b>\$ 2,695,000</b>	<b>\$ 2,694,000</b>
<b>CARE TAX FUND</b>					
<b><u>Improvements</u></b>					
Recreational Facility Projects	\$ 1,292,000	\$ 1,295,000	\$ 1,320,000	\$ 1,345,000	\$ 1,370,000
Other Recreation Projects	-	50,000	50,000	50,000	50,000
<b>Subtotal - Improvements</b>	<b>\$ 1,292,000</b>	<b>\$ 1,345,000</b>	<b>\$ 1,370,000</b>	<b>\$ 1,395,000</b>	<b>\$ 1,420,000</b>
<b>TOTAL - CARE TAX FUND</b>	<b>\$ 1,292,000</b>	<b>\$ 1,345,000</b>	<b>\$ 1,370,000</b>	<b>\$ 1,395,000</b>	<b>\$ 1,420,000</b>

## CAPITAL IMPROVEMENTS SUMMARY

FUND	BUDGETED FY '21-'22	PROJECTED FY '22-'23	PROJECTED FY '23-'24	PROJECTED FY '24-'25	PROJECTED FY '25-'26
<b>TRANSPORTATION SALES TAX FUND</b>					
<b><u>Vehicles, Equipment, &amp; Other</u></b>					
Equipment	\$ 9,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
<b>Subtotal - Vehicles &amp; Equip.</b>	<b>\$ 9,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>
<b><u>Improvements</u></b>					
Street Overlay / Reconstruction	\$ 940,000	\$ 940,000	\$ 940,000	\$ 940,000	\$ 940,000
Sidewalk Projects	750,000	750,000	425,000	425,000	425,000
Miscellaneous Projects	319,189	300,000	300,000	300,000	300,000
<b>Subtotal - Improvements</b>	<b>\$ 2,009,189</b>	<b>\$ 1,990,000</b>	<b>\$ 1,665,000</b>	<b>\$ 1,665,000</b>	<b>\$ 1,665,000</b>
<b>TOTAL - TRANSPORTATION SALES TAX FUND</b>	<b>\$ 2,018,189</b>	<b>\$ 1,995,000</b>	<b>\$ 1,670,000</b>	<b>\$ 1,670,000</b>	<b>\$ 1,670,000</b>
<b>FIRE/EMS IMPACT FEE FUND</b>					
<b><u>Improvements</u></b>					
Impact Fee Projects	\$ 100,000	\$ 110,000	\$ 120,000	\$ 130,000	\$ 140,000
<b>TOTAL - FIRE/EMS I.F. FUND</b>	<b>\$ 100,000</b>	<b>\$ 110,000</b>	<b>\$ 120,000</b>	<b>\$ 130,000</b>	<b>\$ 140,000</b>
<b>POLICE IMPACT FEE FUND</b>					
<b><u>Improvements</u></b>					
Impact Fee Projects	\$ 75,000	\$ 95,000	\$ 100,000	\$ 105,000	\$ 110,000
<b>TOTAL - POLICE IF FUND</b>	<b>\$ 75,000</b>	<b>\$ 95,000</b>	<b>\$ 100,000</b>	<b>\$ 105,000</b>	<b>\$ 110,000</b>
<b>STREETS IMPACT FEE FUND</b>					
<b><u>Improvements</u></b>					
Impact Fee Projects	\$ 250,000	\$ 260,000	\$ 270,000	\$ 280,000	\$ 290,000
<b>TOTAL - STREETS IF FUND</b>	<b>\$ 250,000</b>	<b>\$ 260,000</b>	<b>\$ 270,000</b>	<b>\$ 280,000</b>	<b>\$ 290,000</b>
<b>PARKS IMPACT FEE FUND</b>					
<b><u>Improvements</u></b>					
Impact Fee Projects	\$ 600,000	\$ 625,000	\$ 650,000	\$ 675,000	\$ 700,000
<b>TOTAL - PARKS IF FUND</b>	<b>\$ 600,000</b>	<b>\$ 625,000</b>	<b>\$ 650,000</b>	<b>\$ 675,000</b>	<b>\$ 700,000</b>
<b>CIP FUND</b>					
<b><u>Vehicles, Equipment &amp; Other</u></b>					
ITS Equipment	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
Other	10,000	25,000	25,000	25,000	25,000
<b>Subtotal - Vehicles &amp; Equip.</b>	<b>\$ 15,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>

## CAPITAL IMPROVEMENTS SUMMARY

FUND	BUDGETED FY '21-'22	PROJECTED FY '22-'23	PROJECTED FY '23-'24	PROJECTED FY '24-'25	PROJECTED FY '25-'26
<b>CIP FUND (continued)</b>					
<b><u>Improvements</u></b>					
MAG Funded Projects	\$ -	\$ 345,500	\$ 210,000	\$ 380,000	\$ 170,000
Center Street Landscaping	-	412,000	-	-	-
800 North Landscaping	-	78,000	-	-	-
Fire Station Improvements	-	20,000	20,000	15,000	-
Senior Center Building	-	80,000	50,000	-	-
Public Safety Building	-	53,000	53,000	43,000	2,123,000
Library Hall	-	-	-	-	-
Cemetery Improvements	-	275,000	145,000	-	-
Bonneville Park	-	78,000	-	-	-
Geneva Park	-	181,000	-	-	-
Nielsen's Grove Park	-	103,000	-	-	-
Scera Park	-	227,000	-	-	-
Sharon Park	-	377,000	-	-	-
Cascade Park	-	-	217,000	-	-
Community Park	-	-	780,000	-	-
Northridge Park	-	-	206,000	-	-
Cherryhill Park	-	-	-	218,000	-
City Center Park	-	-	-	360,000	1,053,000
Lakeside Sports Park	-	-	-	11,000	-
Springwater Park	-	-	-	9,000	196,000
Windsor Park	-	-	-	569,000	-
Hillcrest Park	-	-	-	-	202,000
Street Improvements - Misc.	440,000	-	-	-	-
Parking Lot Improvements	-	50,000	50,000	30,000	10,000
Building Improvements - Misc.	20,000	115,000	100,000	28,000	25,000
<b>Subtotal - Improvements</b>	<b>\$ 460,000</b>	<b>\$ 2,394,500</b>	<b>\$ 1,831,000</b>	<b>\$ 1,663,000</b>	<b>\$ 3,779,000</b>
<b>TOTAL - CIP FUND</b>	<b>\$ 475,000</b>	<b>\$ 2,394,500</b>	<b>\$ 1,831,000</b>	<b>\$ 1,663,000</b>	<b>\$ 3,779,000</b>
<b>WATER FUND</b>					
<b><u>Vehicles &amp; Equipment</u></b>					
Pickup Trucks	\$ 60,000	\$ 130,000	\$ 126,000	\$ 155,000	\$ 80,000
Dump Trucks	175,000	-	50,000	60,000	-
Backhoes	33,000	30,000	30,000	30,000	30,000
Trailers	-	-	13,000	-	150,000
Vehicles/Equip. Replacement	-	29,000	35,000	-	-
<b>Subtotal - Vehicles &amp; Equip.</b>	<b>\$ 268,000</b>	<b>\$ 189,000</b>	<b>\$ 254,000</b>	<b>\$ 245,000</b>	<b>\$ 260,000</b>
<b><u>Improvements</u></b>					
Waterline Replacements - 4"	\$ 1,073,260	\$ 782,520	\$ 805,995	\$ 830,175	\$ 855,081
Impact Fee Projects	600,000	600,000	600,000	600,000	600,000
Water Improvements - Misc.	333,101	2,501,406	2,576,449	2,653,742	2,733,354
Facility Improvements	28,500	10,000	10,000	10,000	10,000
<b>Subtotal - Improvements</b>	<b>\$ 2,034,861</b>	<b>\$ 3,893,926</b>	<b>\$ 3,992,444</b>	<b>\$ 4,093,917</b>	<b>\$ 4,198,435</b>
<b>TOTAL - WATER FUND</b>	<b>\$ 2,302,861</b>	<b>\$ 4,082,926</b>	<b>\$ 4,246,444</b>	<b>\$ 4,338,917</b>	<b>\$ 4,458,435</b>

## CAPITAL IMPROVEMENTS SUMMARY

FUND	BUDGETED FY '21-'22	PROJECTED FY '22-'23	PROJECTED FY '23-'24	PROJECTED FY '24-'25	PROJECTED FY '25-'26
<b>WATER RECLAMATION FUND</b>					
<b><u>Vehicles &amp; Equipment</u></b>					
Pickup Trucks & Cargo Vans	\$ -	\$ -	\$ 60,000	\$ 90,000	\$ 57,000
Backhoes & Dump Trucks	11,000	10,000	68,000	10,000	110,000
Jet Vac Trucks	117,500	117,000	150,000	200,000	150,000
Trailers	-	85,000	-	-	7,500
Utility Vehicles	-	38,000	42,000	22,000	26,000
Solids Holding Tank	317,000	-	-	-	-
Step Screen #2 Rebuild	54,000	54,000	54,000	-	-
Asphalt Replacement	-	15,000	15,000	15,000	15,000
Drying Bed Rehabilitation	80,000	-	-	-	-
Blower Building Pipeline Insulation	50,000	-	-	-	-
No. 2 Mixed Flow Pump and Motor Rebuild	37,000	-	-	-	-
DAF turbine Pump Rehab	20,000	-	-	-	-
Mesophylic Digester Mixer	27,000	-	-	-	-
Methane Booster Blower	18,000	-	-	-	-
OWRF Components	2,291,611	2,981,189	3,072,425	2,626,398	263,190
Plant Equipment Replacement	58,000	60,000	60,000	60,000	60,000
Vehicles/Equip. Replacement	10,500	92,990	33,280	41,878	24,294
<b>Subtotal - Vehicles &amp; Equip.</b>	<b>\$ 3,091,611</b>	<b>\$ 3,453,179</b>	<b>\$ 3,554,705</b>	<b>\$ 3,065,276</b>	<b>\$ 712,984</b>
<b><u>Improvements</u></b>					
Routine Maintenance Elimination	\$ -	\$ 568,304	\$ 585,353	\$ 602,914	\$ 621,001
Sewer Line Upsizing	2,112,688	340,963	591,696	-	-
Impact Fee Projects	175,000	175,000	175,000	175,000	175,000
Miscellaneous Projects	271,590	116,699	120,200	842,039	127,520
<b>Subtotal - Improvements</b>	<b>\$ 2,559,278</b>	<b>\$ 1,200,966</b>	<b>\$ 1,472,249</b>	<b>\$ 1,619,953</b>	<b>\$ 923,521</b>
<b>TOTAL - WATER REC FUND</b>	<b>\$ 5,650,889</b>	<b>\$ 4,654,145</b>	<b>\$ 5,026,954</b>	<b>\$ 4,685,229</b>	<b>\$ 1,636,505</b>
<b>STORM WATER FUND</b>					
<b><u>Vehicles &amp; Equipment</u></b>					
Pickup & Dump Trucks	\$ -	\$ 30,000	\$ 132,000	\$ -	\$ -
Street Sweepers	215,000	235,000	-	200,000	75,000
Riding Mowers	-	18,000	19,000	20,000	20,000
Jet Vac Trucks	-	170,000	145,000	100,000	200,000
Vehicles/Equip. Replacement	58,000	10,000	71,000	57,500	10,000
<b>Subtotal - Vehicles &amp; Equip.</b>	<b>\$ 273,000</b>	<b>\$ 463,000</b>	<b>\$ 367,000</b>	<b>\$ 377,500</b>	<b>\$ 305,000</b>

## CAPITAL IMPROVEMENTS SUMMARY

FUND	BUDGETED FY '21-'22	PROJECTED FY '22-'23	PROJECTED FY '23-'24	PROJECTED FY '24-'25	PROJECTED FY '25-'26
<b>STORM WATER FUND (continued)</b>					
<u>Improvements</u>					
Impact Fee Projects	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
S. Water Improvements - Misc.	1,563,485	1,500,000	1,500,000	1,500,000	1,500,000
<b>Subtotal - Improvements</b>	<b>\$ 1,638,485</b>	<b>\$ 1,575,000</b>	<b>\$ 1,575,000</b>	<b>\$ 1,575,000</b>	<b>\$ 1,575,000</b>
<b>TOTAL - STORM WATER FUND</b>	<b>\$ 1,911,485</b>	<b>\$ 2,038,000</b>	<b>\$ 1,942,000</b>	<b>\$ 1,952,500</b>	<b>\$ 1,880,000</b>
<b>SOLID WASTE FUND</b>					
<u>Improvements</u>					
Take Pride Projects	\$ 263,746	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
<b>Subtotal - Improvements</b>	<b>\$ 263,746</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>
<b>TOTAL - SOLID WASTE FUND</b>	<b>\$ 263,746</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>
<b>FLEET MAINTENANCE FUND</b>					
<u>Vehicles &amp; Equipment</u>					
Pickup Trucks	\$ -	\$ -	\$ -	\$ 10,000	\$ -
Miscellaneous Equipment	-	5,000	5,000	5,000	5,000
<b>Subtotal - Vehicles &amp; Equip.</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>
<b>TOTAL - FLEET MAINT. FUND</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>
<b>INFORMATION TECHNOLOGY FUND</b>					
<u>Vehicles &amp; Equipment</u>					
Server Replacements	\$ -	\$ 25,500	\$ 26,000	\$ 27,000	\$ 27,000
Core Network Upgrades	-	40,000	60,000	50,000	50,000
Wireless Access Points/Install	-	4,200	4,500	4,500	4,500
Edge Switch Replacements	-	3,500	5,000	5,000	5,000
VOIP Equipment Replacements	-	49,500	5,000	5,000	5,000
Disk Storage for Backups - Addtl.	-	-	12,000	12,000	12,000
Fiber Installations	-	-	20,000	20,000	20,000
Miscellaneous Equipment	-	21,500	14,900	22,400	22,400
<b>Subtotal - Vehicles &amp; Equip.</b>	<b>-</b>	<b>144,200</b>	<b>147,400</b>	<b>145,900</b>	<b>145,900</b>
<b>TOTAL - IT FUND</b>	<b>\$ -</b>	<b>\$ 144,200</b>	<b>\$ 147,400</b>	<b>\$ 145,900</b>	<b>\$ 145,900</b>
<b>FACILITIES MAINTENANCE FUND</b>					
<u>Vehicles &amp; Equipment</u>					
Pickup Truck	-	-	-	60,000	-
<b>Subtotal - Vehicles &amp; Equip.</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>60,000</b>	<b>-</b>
<b>TOTAL - FACILITIES MAINT. FUND</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 60,000</b>	<b>\$ -</b>

## CAPITAL IMPROVEMENTS SUMMARY

FUND	BUDGETED FY '21-'22	PROJECTED FY '22-'23	PROJECTED FY '23-'24	PROJECTED FY '24-'25	PROJECTED FY '25-'26
<b>CNS FUND</b>					
<u>Improvements</u>					
CNS Improvement Projects	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
<b>TOTAL - CNS FUND</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>
<b>ALL FUNDS</b>					
<u>Vehicles &amp; Equipment</u>					
General Fund	\$ 1,055,000	\$ 959,000	\$ 1,897,000	\$ 927,000	\$ 1,017,500
Road Fund	402,000	215,000	228,000	65,000	64,000
Transportation Sales Tax Fund	9,000	5,000	5,000	5,000	5,000
CIP Fund	15,000	80,000	30,000	30,000	30,000
Water Fund	268,000	189,000	254,000	245,000	260,000
Water Reclamation Fund	3,091,611	3,453,179	3,554,705	3,065,276	712,984
Storm Water Fund	273,000	463,000	367,000	377,500	305,000
Fleet Maintenance Fund	-	5,000	5,000	15,000	5,000
Information Technology Fund	-	144,200	147,400	145,900	145,900
Facilities Maintenance Fund	-	-	-	60,000	-
<b>Subtotal - Vehicles &amp; Equip.</b>	<b>\$ 5,113,611</b>	<b>\$ 5,513,379</b>	<b>\$ 6,488,105</b>	<b>\$ 4,935,676</b>	<b>\$ 2,545,384</b>
<u>Improvements</u>					
General Fund	\$ 296,280	\$ 425,000	\$ 430,000	\$ 435,000	\$ 440,000
Road Fund	2,036,375	2,305,000	2,630,000	2,630,000	2,630,000
CARE Tax Fund	1,292,000	1,345,000	1,370,000	1,395,000	1,420,000
Transportation Sales Tax Fund	2,009,189	1,990,000	1,665,000	1,665,000	1,665,000
Fire/EMS Impact Fee Fund	100,000	110,000	120,000	130,000	140,000
Police Impact Fee Fund	75,000	95,000	100,000	105,000	110,000
Streets Impact Fee Fund	250,000	260,000	270,000	280,000	290,000
Parks Impact Fee Fund	600,000	625,000	650,000	675,000	700,000
CIP Fund	460,000	1,353,000	1,341,000	1,808,000	1,099,000
Water Fund	2,034,861	3,893,926	3,992,444	4,093,917	4,198,435
Water Reclamation Fund	2,559,278	1,200,966	1,472,249	1,619,953	923,521
Storm Water Fund	1,638,485	1,575,000	1,575,000	1,575,000	1,575,000
Solid Waste Fund	263,746	200,000	200,000	200,000	200,000
CNS Fund	200,000	200,000	200,000	200,000	200,000
<b>Subtotal - Improvements</b>	<b>\$ 13,815,214</b>	<b>\$ 15,577,892</b>	<b>\$ 16,015,693</b>	<b>\$ 16,811,870</b>	<b>\$ 15,590,956</b>
<b>GRAND TOTAL - ALL FUNDS</b>	<b>\$ 18,928,825</b>	<b>\$ 21,091,271</b>	<b>\$ 22,503,798</b>	<b>\$ 21,747,546</b>	<b>\$ 18,136,340</b>

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# EXHIBIT “B”

TENTATIVE BUDGET / CITY OF OREM

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## UTILITIES

### UTILITY CONNECTIONS

Fee Description	Proposed Fee
After Hours Charge	\$50.00 \$52.00
Application for Special Improvement District (SID)	\$7,500 + Costs
Broken Lock & Bracket Fine	\$55.00 \$57.00
Deposit (if required)	3x avg. month's bill
Field Service/Reconnect (reconnect is two trips/fees)	\$25.00 \$26.00
Illegal Connection Fine	\$250.00
Utility Hook-up Fee	\$25.00 \$26.00

### CREDIT CARD CONVENIENCE FEE

Fee Description	Proposed Fee
Convenience fee for payment by credit card	\$3.95

### WATER RATES

All meters are charged the usage charge plus the base rate as stated below. Charges are assessed on total amount of consumption in 1,000-gallon increments in a manner established by policy and ordinance. All fees are double for accounts located outside of the City boundary.

Usage Charge by Tier	Proposed Fee
Tier 1	\$0.98 \$0.83
Tier 2	\$1.22 \$1.04
Tier 3	\$1.45 \$1.23
Tier 4	\$1.94 \$1.46

Flow Allotment by Meter Size (per 1,000 gallons per month)							
Meter Size	Tier 1		Tier 2		Tier 3		Tier 4
	>	≤	>	≤	>	≤	
¾"	0	11	11	34	34	65	65 +
1"	0	18	18	57	57	109	109 +
1½"	0	37	37	113	113	216	216 +
2"	0	59	59	181	181	346	346 +
3"	0	110	110	340	340	650	650 +
4"	0	220	220	680	680	1,300	1,300 +
6"	0	458	458	1,417	1,417	2,709	2,709 +
8"	0	587	587	1,813	1,813	3,466	3,466 +
10"	0	1,063	1,063	3,287	3,288	6,284	6,284 +

Base Rate By Meter Size	Proposed Fee
¾"	\$20.20
1"	\$39.22
1½"	\$110.42
2"	\$181.64
3"	\$276.59
4"	\$466.48
6"	\$1,178.58
8"	\$1,574.21
10"	\$2,361.32

Remote Shut-Off Valve Fee	Proposed Fee
For accounts that are shut off 2 times in a rolling 12 month period	\$200.00

Water Service Deletion Fee	Proposed Fee
¾" and Larger	\$1,100.00 \$1,440.00

## WATER TAP FEES

Water Meter Size	Proposed Fee
¾" to 2"	\$232.00 \$231.00
3" and Larger	\$415.00 \$432.00

## WATER CONNECTION FEES

Water Meter Size	Proposed Fee
¾"	\$287.00 \$293.00
1"	\$359.00 \$366.00
1½"	\$681.00 \$695.00
2"	\$885.00 \$903.00
3"	Meter Market Price + \$547.00 \$569.00
4"	Meter Market Price + \$547.00 \$569.00
6"	Meter Market Price + \$547.00 \$569.00
8"	Meter Market Price + \$547.00 \$569.00
10"	Meter Market Price + \$547.00 \$569.00

## SEWER RATES

Fee Description	Proposed Fee
Monthly, All Uses:	
Rate (charge for one living unit)	\$12.33
Base Rate – Multiple Units:	
Charge for first living unit	\$12.33
Charge for each additional living unit	\$11.33
Volume Charge* (charge for every 1,000 gallons)	\$2.53

\*Effective July 1 of each year, the monthly charge shall be based on the average winter water usage for the preceding months of November through April.

All non-residential sewer accounts will be billed using a water meter size multiplier using the American Water Works Association (AWWA) guidelines. Account holders for water meter sizes 2" and larger may request an adjustment to the multiplier based on qualifying site-specific criteria.

Water Meter Size	AWWA Multiplier
¾"	1.00
1"	1.67
1½"	3.33
2"	5.33
3"	10.00
4"	20.00
6"	41.67
8"	53.33
10"	96.97

## SEWER CONNECTION FEES

Fee Description	Proposed Fee
All Sizes	\$30.00

**STORM WATER RATES**

Fee Description	Proposed Fee
Storm Water Fee per Equivalent Service Unit (ESU) - Monthly	\$7.60 \$7.80

**SOLID WASTE RATES\***

Fee Description	Proposed Fee
First Container (cost per month)	\$11.85 \$12.15
Additional Containers (cost per month)	\$10.85 \$11.15
Green Waste Container (cost per month)	\$6.40 \$6.60
Additional Green Waste Container (cost per month)	\$6.40 \$6.60
Multiple Units (cost per month)	\$11.85 \$12.15 + \$11.85 \$12.15 each additional unit
Recycling Container (cost per month)	\$3.90 \$4.15
Additional Recycling Container (cost per month)	\$3.90 \$4.15
Combined Fee of First Can and Recycling Can (mandatory for all new accounts)	\$15.75 \$16.30

\*The City Manager is authorized to pass on tipping fee increases to the Solid Waste base rate at the time of increase by the Solid Waste District.

**STREET LIGHTS**

Fee Description	Proposed Fee
Street Lighting Fee (cost per month)*	
Effective July 1, 2021	
All businesses, apartments, institutional accounts (i.e. schools, churches, non-profits, etc.)	\$2.39 \$2.42
All Neighborhoods (except Canyon View)	\$2.39 \$2.42
Canyon View Neighborhood (will convert on July 1, 2022)	\$3.25

\*The City is moving into maintaining a mature street lighting system. The street lighting fee will cover ongoing system operations and maintenance with a small capital budget. We are adopting a new ELU structure to reduce the current fee of \$3.25 and move toward billing each residence, business, and institution one ELU of \$2.42 per month. This new ELU rate will be phased in by neighborhood.

**IMPACT FEES****WATER IMPACT FEES****City Service Area**

Meter Size	Meter Type	Equivalency Ratios	Proposed Fee
¾"	Displacement	1.00	\$1,603.01
1"	Displacement	1.67	\$2,677.02
1½"	Displacement	3.33	\$5,338.01
2"	Compound	5.33	\$8,544.02
3"	Compound	10.00	\$16,030.06
4"	Compound	20.00	\$32,060.11
6"	Compound	41.67	\$66,797.24
8"	Compound	53.3	\$85,440.20
10"	Compound	96.67	\$154,962.55

**City Service Area Non-Standard****City SA Non-Standard Users Impact Fee Formula**

Step 1: Identify Estimated Average Annual Demand (Gallons) of Proposed Development

Step 2: Multiply Total Annual Gallons by Impact Fee per Gallon of \$0.0060

**Southwest Service Area (see map on page 21)**

Meter Size	Meter Type	Equivalency Ratios	Proposed Fee
¾"	Displacement	1.00	\$3,004.07
1"	Displacement	1.67	\$5,016.80
1½"	Displacement	3.33	\$10,003.57
2"	Compound	5.33	\$16,011.71
3"	Compound	10.00	\$30,040.74
4"	Compound	20.00	\$60,081.47
6"	Compound	41.67	\$125,179.75
8"	Compound	53.30	\$160,117.13
10"	Compound	96.67	\$290,403.80

**Southwest Service Area Non-Standard***Southwest SA Non-Standard Users Impact Fee Formula*

Step 1: Identify Estimated Average Annual Demand (Gallons) of Proposed Development

Step 2: Multiply Total Annual Gallons by Impact Fee per Gallon of \$0.0113

**Water Supply Impact Fee (Applicable to both the City Service Area and Southwest Service Area)**

Meter Size	Equivalency Ratios	Proposed Impact Fee
¾"	1.00	\$2,804.00
1"	1.67	\$4,682.00
1½"	3.33	\$9,336.00
2"	5.33	\$14,944.00
3"	10.00	\$28,037.00
4"	20.00	\$56,074.00
6"	41.67	\$116,830.00
8"	53.30	\$149,521.00
10"	96.67	\$271,033.00

**SEWER IMPACT FEES****City Service Area****RESIDENTIAL – CITY SERVICE AREA**

City Service Area	ERU Demand	Proposed Sewer Impact Fee
Single Family Residential per Unit	1	\$846.90
Multi-Family Residential per Unit*	0.88	\$747.54

\*Multi-family ERU equivalency is based on the ratio of persons per multi-family household (see Table 5 of the Orem Parks Impact Fee Analysis).

Non-Standard Formula - City Service Area	
Multiply Number of Fixture Units by Impact Fee per Fixture Unit	\$38.50



**NON-RESIDENTIAL – CITY SERVICE AREA**

Fixture Type	Drainage Fixture Unit Value as Load Factors	Impact Fee per Fixture Type
Automatic Clothes Washers, Commercial (footnote a,g)	3	\$115.49
Automatic Clothes Washers, Residential (footnote g)	2	\$76.99
Bathroom Group consists of Water Closet, Lavatory, Bidet and Bathtub or Shower (footnote f)	6	\$230.97
Bathtub - With/Without Overhead Shower or Whirlpool Attachments (footnote b)	2	\$76.99
Bidet	1	\$38.50
Combination Sink and Tray	2	\$76.99
Dental Lavatory	1	\$38.50
Dental Unit of Cuspidor	1	\$38.50
Dishwashing Machine, Domestic (footnote c)	2	\$76.99
Drinking Fountain	0.5	\$19.25
Emergency Floor Drain	0	\$0.00
Standard Floor Drains	2	\$76.99
Kitchen Sink, Domestic	2	\$76.99
Kitchen Sink, Domestic with Food Waste Grinder and/or Dishwasher	2	\$76.99
Laundry Tray (1 & 2 Compartments)	2	\$76.99
Lavatory	1	\$38.50
Shower Compartment, Domestic 5.7 gpm or less	2	\$76.99
Sink	2	\$76.99
Urinal (footnote d)	4	\$153.98
Urinal, 1 Gallon per Flush or Less (footnote d, e)	2	\$76.99
Wash Sink (Circular or Multiple) Each Set of Faucets	2	\$76.99
Water Closet, Flush-o-Meter Tank, Public or Private (footnote e)	4	\$153.98
Water Closet, Private Installation 1.6 gpf (footnote e)	3	\$115.49
Water Closet, Private Installation greater than 1.6 gpf (footnote e)	4	\$153.98
Water Closet, Public Installation 1.6 gpf (footnote e)	6	\$230.97

gpf = gallon per flushing cycle

**Footnotes:**

- For traps larger than 3 inches, use Table Uniform Plumbing Code Table 709.2.
- A showerhead over a bathtub or whirlpool tub attachment does not increase the drainage fixture unit value.
- See Uniform Plumbing Code Sections 709.2 through 709.4 for methods of computing unit value of fixtures not listed in this table or for rating of devices with intermittent flows.
- Trap size shall be consistent with the fixture outlet size.
- For the purpose of computing loads on building drains and sewers, water closets and urinals shall not be rated at a lower drainage fixture unit unless the lower values are confirmed by testing.
- For fixtures added to a dwelling unit bathroom group, add the drainage fixture unit value of those additional fixtures to the bathroom group fixture count.
- See Uniform Plumbing Code Section 406.3 for sizing requirements for fixture drain, branch drain, and drainage stack for an automatic clothes washer standpipe

**Southwest Service Area**

(see map on page 21)

**RESIDENTIAL – SOUTHWEST SERVICE AREA**

Southwest Service Area	ERU Demand	Proposed Sewer Impact Fee
Single Family Residential per Unit	1	\$4,876.90
Multi-Family Residential per Unit*	0.88	\$4,304.75

\*Multi-family ERU equivalency is based on the ratio of persons per multi-family household (see Table 5 of the Orem Parks Impact Fee Analysis)

**Non-Standard Formula – Southwest Service Area**

Multiply Number of Fixture Units by Impact Fee per Fixture Unit	\$221.68
-----------------------------------------------------------------	----------

## NON-RESIDENTIAL – SOUTHWEST SERVICE AREA

Fixture Type	Drainage Fixture Unit Value as Load Factors	Impact Fee per Fixture Type
Automatic Clothes Washers, Commercial (footnote a,g)	3	\$665.03
Automatic Clothes Washers, Residential (footnote g)	2	\$443.35
Bathroom Group Consisting of Water Closet, Lavatory, Bidet and Bathtub or Shower (footnote f)	6	\$1,330.06
Bathtub- With or Without Overhead Shower or Whirlpool Attachments (footnote b)	2	\$443.35
Bidet	1	\$221.68
Combination Sink and Tray	2	\$443.35
Dental Lavatory	1	\$221.68
Dental Unit of Cuspidor	1	\$221.68
Dishwashing Machine, Domestic (footnote c)	2	\$443.35
Drinking Fountain	0.5	\$110.84
Emergency Floor Drain	0	\$0.00
Standard Floor Drains	2	\$443.35
Kitchen Sink, Domestic	2	\$443.35
Kitchen Sink, Domestic with Food Waste Grinder and/or Dishwasher	2	\$443.35
Laundry Tray (1 & 2 Compartments)	2	\$443.35
Lavatory	1	\$221.68
Shower Compartment, Domestic 5.7 gpm or less	2	\$443.35
Sink	2	\$443.35
Urinal (footnote d)	4	\$886.71
Urinal, 1 Gallon per Flush or Less (footnote d, e)	2	\$443.35
Wash Sink (Circular or Multiple) Each Set of Faucets	2	\$443.35
Water Closet, Flush-o-Meter Tank, Public or Private (footnote e)	4	\$886.71
Water Closet, Private Installation 1.6 gpf (footnote e)	3	\$665.03
Water Closet, Private Installation greater than 1.6 gpf (footnote e)	4	\$886.71
Water Closet, Public Installation 1.6 gpf (footnote e)	6	\$1,330.06

gpf= gallon per flushing cycle

**Footnotes:**

- For traps larger than 3 inches, use Table Uniform Plumbing Code Table 709.2.
- A showerhead over a bathtub or whirlpool tub attachment does not increase the drainage fixture unit value.
- See Uniform Plumbing Code Sections 709.2 through 709.4 for methods of computing unit value of fixtures not listed in this table or for rating of devices with intermittent flows.
- Trap size shall be consistent with the fixture outlet size.
- For the purpose of computing loads on building drains and sewers, water closets and urinals shall not be rated at a lower drainage fixture unit unless the lower values are confirmed by testing.
- For fixtures added to a dwelling unit bathroom group, add the drainage fixture unit value of those additional fixtures to the bathroom group fixture count.

## STORM WATER IMPACT FEES

Per Acre Fee (charged based on acreage) (Formula: acres x fee per acre shown in table below)

Year	Maximum Fee After Credits – City Service Area	Maximum Fee After Credits – SW Annex Area
FY 2022	\$1,648.24 \$1,690.09	\$10,499.96 \$10,541.81

**TRANSPORTATION IMPACT FEES (PER DEVELOPMENT UNIT FEE)**

ITE Code	ITE Land Use	Unit	*Trip Rate	Pass-by Reduction	Adjusted Trip Rate	Impact Fee FY 2022
130	Industrial Park 130	1000 Sq. Feet Gross Floor Area	0.85		0.43	\$370.97 \$375.59
140	General Manufacturing	1000 Sq. Feet Gross Floor Area	0.73		0.37	\$318.59 \$322.57
151	Mini-Warehouse	1000 Sq. Feet Gross Floor Area	0.26		0.13	\$113.47 \$114.89
152	Warehouse / Distribution Center	1000 Sq. Feet Gross Floor Area	0.12		0.06	\$52.37 \$53.03
210	Single-Family Detached Housing	Dwelling Unit	1		0.5	\$436.43 \$441.88
220	Multi-Family / Apartment (Greater than 4 units)	Dwelling Unit	0.62		0.31	\$270.59 \$273.96
230	Multi-Family / Condo. Townhouse	Dwelling Unit	0.52		0.26	\$226.94 \$229.78
240	Mobile Home/RV Prk	Occupied Dwelling Unit	0.59		0.3	\$257.49 \$260.71
254	Assisted Living Center	Bed	0.22		0.11	\$96.04 \$97.21
310	Hotel	Room	0.6		0.3	\$261.86 \$265.13
444	Movie Theater < 10 Screens	1000 Sq. Feet Gross Floor Area	3.8		1.9	\$1,658.43 \$1,679.13
445	Movie Theater > 10 Screens	1000 Sq. Feet Gross Floor Area	4.91		2.46	\$2,142.87 \$2,169.61
492	Health/Fitness Club	1000 Sq. Feet Gross Floor Area	3.53		1.77	\$1,540.60 \$1,559.82
520	Elementary School	1000 Sq. Feet Gross Floor Area	1.21		0.61	\$528.08 \$534.67
522	Middle School / Junior High School	1000 Sq. Feet Gross Floor Area	1.19		0.6	\$519.35 \$525.83
530	High School	1000 Sq. Feet Gross Floor Area	0.97		0.49	\$423.34 \$428.62
534	Private School (K-8)	Students	0.6		0.3	\$261.86 \$265.13
560	Church	1000 Sq. Feet Gross Floor Area	0.55		0.28	\$240.04 \$243.03
565	Day Care Center	1000 Sq. Feet Gross Floor Area	12.34		6.17	\$5,385.55 \$5,452.74
590	Library	1000 Sq. Feet Gross Floor Area	7.3		3.65	\$3,185.94 \$3,225.69
610	Hospital	1000 Sq. Feet Gross Floor Area	0.93		0.47	\$405.88 \$410.94
710	General Office Building	1000 Sq. Feet Gross Floor Area	1.49		0.75	\$650.28 \$658.39
720	Medical-Dental Office Building	1000 Sq. Feet Gross Floor Area	3.57		1.79	\$1,558.06 \$1,577.49
770	Business Park	1000 Sq. Feet Gross Floor Area	1.26		0.63	\$549.90 \$556.76
812	Building Material and Lumber Store	1000 Sq. Feet Gross Floor Area	4.49		2.25	\$1,959.57 \$1,984.02
817	Nursery (Garden Center)	1000 Sq. Feet Gross Floor Area	6.94		3.47	\$3,028.82 \$3,066.61
820	Shopping Center / Strip Mall	1000 Sq. Feet Gross Leasable Area	3.71	34%	1.22	\$1,068.64 \$1,081.98
826	Specialty Retail Center	1000 Sq. Feet Gross Leasable Area	2.71		1.36	\$1,182.73 \$1,197.48
841	Automobile Sales	1000 Sq. Feet Gross Floor Area	5.98		2.99	\$2,609.85 \$2,642.41
848	Tire Store	1000 Sq. Feet Gross Floor Area	4.15	28%	1.49	\$1,304.05 \$1,320.32
850	Supermarket	1000 Sq. Feet Gross Floor Area	9.48	36%	3.03	\$2,647.91 \$2,680.94
851	Convenience Market	1000 Sq. Feet Gross Floor Area	52.41	61%	10.22	\$8,920.59 \$9,031.88
912	Drive-in Bank	1000 Sq. Feet Gross Floor Area	24.3	47%	6.44	\$5,620.78 \$5,690.91
918	Hair Salon	1000 Sq. Feet Gross Floor Area	1.45		0.73	\$632.82 \$640.72
932	Restaurant, Sit-Down (High Turnover)	1000 Sq. Feet Gross Floor Area	9.85	0.44	2.76	\$2,407.35 \$2,437.38
933	Fast Food without Drive-Through Window	1000 Sq. Feet Gross Floor Area	26.15	0.43	7.45	\$6,505.21 \$6,586.37
934	Restaurant with Drive Through Window	1000 Sq. Feet Gross Floor Area	32.65	0.5	8.16	\$7,124.72 \$7,213.61
942	Auto Care Center	1000 Sq. Feet Gross Leasable Area	3.11		1.56	\$1,357.30 \$1,374.23
944	Gasoline/Service Station	Fueling Position	13.87	42%	4.02	\$3,510.90 \$3,554.71
945	Gasoline/Service Station with Convenience Store	1000 Sq. Feet Gross Leasable Area	97.47	0.56	21.44	\$18,717.09 \$18,950.60
947	Self Service Car Wash	Wash Stall	5.54		2.77	\$2,417.82 \$2,447.99
948	Automated Car Wash	1000 Sq. Feet Gross Floor Area	14.12		7.06	\$6,162.39 \$6,239.28

OR, if a cost per trip is used, the maximum cost per trip is shown below (after all bond credits). The cost per trip, by year, is then multiplied by the number of trips per development type and number of units as shown in the following table:

G.O. Bonds – Roadways	Maximum Fee per PM Peak Hour Trip
FY 2022	\$872.86

ITE Code	ITE Land Use	Unit	Adjusted Trip Rate
130	Industrial Park 130	1000 Sq. Feet Gross Floor Area	0.43
140	General Manufacturing	1000 Sq. Feet Gross Floor Area	0.37
151	Mini-Warehouse	1000 Sq. Feet Gross Floor Area	0.13
152	Warehouse / Distribution Center	1000 Sq. Feet Gross Floor Area	0.06
210	Single-Family Detached Housing	Dwelling Unit	0.50
220	Multi-Family / Apartment (Greater than 4 units)	Dwelling Unit	0.31
230	Multi-Family / Condo. Townhouse	Dwelling Unit	0.26
240	Mobile Home / RV Park	Occupied Dwelling Unit	0.30
254	Assisted Living Center	Bed	0.11
310	Hotel	Room	0.30
444	Movie Theater < 10 Screens	1000 Sq. Feet Gross Floor Area	1.90
445	Movie Theater > 10 Screens	1000 Sq. Feet Gross Floor Area	2.46
492	Health/Fitness Club	1000 Sq. Feet Gross Floor Area	1.77
520	Elementary School	1000 Sq. Feet Gross Floor Area	0.61
522	Middle School / Junior High School	1000 Sq. Feet Gross Floor Area	0.60
530	High School	1000 Sq. Feet Gross Floor Area	0.49
534	Private School (K-8)	Students	0.30
560	Church	1000 Sq. Feet Gross Floor Area	0.28
565	Day Care Center	1000 Sq. Feet Gross Floor Area	6.17
590	Library	1000 Sq. Feet Gross Floor Area	3.65
610	Hospital	1000 Sq. Feet Gross Floor Area	0.47
710	General Office Building	1000 Sq. Feet Gross Floor Area	0.75
720	Medical-Dental Office Building	1000 Sq. Feet Gross Floor Area	1.79
770	Business Park	1000 Sq. Feet Gross Floor Area	0.63
812	Building Material and Lumber Store	1000 Sq. Feet Gross Floor Area	2.25
817	Nursery (Garden Center)	1000 Sq. Feet Gross Floor Area	3.47
820	Shopping Center / Strip Mall	1000 Sq. Feet Gross Leasable Area	1.22
826	Specialty Retail Center	1000 Sq. Feet Gross Leasable Area	1.36
841	Automobile Sales	1000 Sq. Feet Gross Floor Area	2.99
848	Tire Store	1000 Sq. Feet Gross Floor Area	1.49
850	Supermarket	1000 Sq. Feet Gross Floor Area	3.03
851	Convenience Market	1000 Sq. Feet Gross Floor Area	10.22
912	Drive-in Bank	1000 Sq. Feet Gross Floor Area	6.44
918	Hair Salon	1000 Sq. Feet Gross Floor Area	0.73
932	Restaurant, Sit-Down (High Turnover)	1000 Sq. Feet Gross Floor Area	2.76
933	Fast Food without Drive-Through Window	1000 Sq. Feet Gross Floor Area	7.45
934	Restaurant with Drive Through Window	1000 Sq. Feet Gross Floor Area	8.16
942	Auto Care Center	1000 Sq. Feet Gross Leasable Area	1.56
944	Gasoline/Service Station	Fueling Position	4.02
945	Gasoline/Service Station with Convenience Store	1000 Sq. Feet Gross Leasable Area	21.44
947	Self Service Car Wash	Wash Stall	2.77
948	Automated Car Wash	1000 Sq. Feet Gross Floor Area	7.06

## PARKS IMPACT FEES

### Per Residential Unit:

Year	Maximum Fee per Single-Family Unit	Maximum Impact Fee per Multi-Family Unit
FY 2022	\$2,879.64 \$2,890.76	\$2,541.80 \$2,551.62

## FIRE IMPACT FEES

**Standard:**

Fire/EMS	Cost per Call	Calls per Unit	Impact Fee per Unit
Residential:			
Single Family Residential Unit	\$1,726.00	0.126	\$217.70
Multi-Family Residential Unit	\$1,726.00	0.097	\$168.24
Non Residential:			
General Commercial (per KSq Ft)	\$1,726.00	0.061	\$104.69
Office (per KSq Ft)	\$1,726.00	0.122	\$210.88
Institutional (per KSq Ft)	\$1,726.00	0.043	\$74.11
Commercial Apparatus Fee (KSq Ft Floor Space)*	See Apparatus Fee Table		

\*Apparatus Fee is charged to commercial land uses only

**Commercial Apparatus:**

Non-Residential Land Use	Apparatus Cost per Call	Calls per KSq Ft	Impact Fee per KSq Ft
General Commercial	\$458.48	0.061	\$27.81

**Non-Standard:**

Fire/EMS Cost Per Call	Non-Standard Development	Impact Fee Assessed
\$1,726.07	of Annual Calls Projected to be Created	Non-Standard Impact Fee

## POLICE IMPACT FEES

**Standard:**

Police	Cost per Call	Calls per Unit	Impact Fee per Unit
Residential:			
Single Family Residential Unit	\$99.82	1.209	\$120.69
Multi-Family Residential Unit	\$99.82	1.200	\$119.79
Non Residential:			
General Commercial (per KSq Ft)	\$99.82	0.835	\$83.30
Office (per KSq Ft)	\$99.82	0.563	\$56.24
Institutional (per KSq Ft)	\$99.82	0.720	\$71.86

**Non-Standard:**

Police Cost Per Call	Non-Standard Development	Impact Fee Assessed
99.82	* # of Annual Calls Projected to be Created	= Non-Standard Impact Fee

## CEMETERY FEES

Description	Proposed Fee
Burial Lot Fees (Resident):	
Single Lot (upper cemetery)	\$1,255.00 \$1,270.00
Single Lot (lower cemetery)	\$1,570.00 \$1,590.00
½ Lot where available (upper cemetery – Cemetery Sexton picks location)	\$630.00 \$635.00
½ Lot where available (lower cemetery – Cemetery Sexton picks location)	\$785.00 \$795.00
Transfer Fee (within upper or lower cemetery: res. to res., non-res. to non-res., or non-res. to res.)	\$31.00 \$32.00
Transfer Fee (from upper to lower cemetery: res. to res., non-res. to non-res., or non-res. to res.)	\$345.00 \$350.00
Transfer Fee* (from lower to upper cemetery: res. to res., non-res. to non-res., or non-res. to res.) *Refunds will not be given for the cost difference of the lower and upper cemetery burial lot fees when transferring from the lower to upper cemetery.	\$31.00 \$32.00
Burial Lot Fees (Non-Resident):	
Single Lot (upper cemetery)	\$1,570.00 \$1,590.00
Single Lot (lower cemetery)	\$1,960.00 \$1,985.00
½ Lot where available (upper cemetery – Cemetery Sexton picks location)	\$785.00 \$795.00
½ Lot where available (lower cemetery – Cemetery Sexton picks location)	\$980.00 \$990.00
Transfer Fee (within upper cemetery: resident to non-resident)	\$345.00 \$350.00
Transfer Fee (within lower cemetery: resident to non-resident)	\$425.00 \$430.00
Transfer Fee (from upper to lower cemetery: resident to non-resident)	\$740.00 \$745.00
Transfer Fee* (from lower to upper cemetery: resident to non-resident) *Refunds will not be given for the cost difference of the lower and upper cemetery burial lot fees when transferring from the lower to upper cemetery.	\$31.00 \$32.00
Interment (Resident):	
Adult or Junior Burial (over 50")	\$630.00 \$635.00
Infant Burial (under 50")	\$420.00 \$425.00
Cremation Burial	\$315.00 \$320.00
Saturday Burial (in addition to regular interment fee)	\$420.00 \$425.00
Interment (Non-Resident):	
Adult or Junior Burial (over 50")	\$785.00 \$795.00
Infant Burial (under 50")	\$525.00 \$530.00
Cremation Burial	\$390.00 \$395.00
Saturday Burial (in addition to regular interment fee)	\$525.00 \$530.00
Disinterment (Standard)	\$1,570.00 \$1,590.00
Disinterment (Cremation)	\$525.00 \$530.00
Burial Right Transactions	\$31.00 \$32.00
Overtime (after 4:00 p.m.) (cost per ½ hour)	\$78.00 \$79.00
Headstone Inspection and Setting Fee	\$78.00 \$80.00

CITY MANAGER  
CITY CENTER USE\*

Fee Description	Proposed Fee
Rotunda or Council Chambers: Monday – Friday, 8:00 a.m. to 8:30 p.m.	No Charge
Type of Use:	City of Orem committees, City of Orem sponsored committees, PTA & commissions, governmental agencies, political groups (defined as current legislators for the purpose of town hall meetings and neighborhood meetings), and as required by Development Services for proposed developments.

\*Groups shall be limited to 150 people. The City Center is not available on City observed holidays.

## CANDIDATE FOR OFFICE FILING FEES

Fee Description	Proposed Fee
Filing Fee – Mayor	\$150.00
Filing Fee – City Council	\$75.00

## DEVELOPMENT SERVICES APPEALS

Fee Description	Proposed Fee
Board of Adjustment	\$906.00
Board of Appeals	\$750.00
City Council	\$1,229.00
Planning Commission	\$1,126.00
Special Exception for Multi-Family Dwellings	\$1,462.00

## DEVELOPMENT REVIEW APPLICATIONS

Fee Description	Proposed Fee
Public Noticing	Total cost of noticing paid by applicant
Annexation Request	<del>\$3,297.00</del> \$3,467.00
City Code Amendment	<del>\$1,228.00</del> \$1,295.00
Concrete / Masonry Fence	<del>\$377.00</del> \$396.00
Conditional Use Permits	<del>\$1,203.00</del> \$1,270.00
Condominium Conversion	<del>\$1,032+\$86/unit</del> \$1,083+\$90/unit
Fence Modification / Waiver	<del>\$504.00</del> \$529.00
General Plan Amendment Request	<del>\$1,057.00</del> \$1,115.00
Street Vacation	<del>\$1,674.00</del> \$1,763.00
Subdivision Plats / Site Plans:	
Additional Reviews (2 through 7)	<del>\$542/review</del> after 3 reviews \$570
Plat Amendments, Including Lot Line Adjustment (not including recording fees)	<del>\$856+\$206/lot</del> \$901+\$216/lot
PRD – Preliminary	<del>\$1,873+\$193/lot</del> \$1,975+\$203/lot
PRD – Final	<del>\$917+\$162/lot</del> \$968+\$170/lot
Residential – Preliminary	<del>\$1,388+\$143/lot</del> \$1,466+\$150/lot
Residential – Final (not including recording fees)	<del>\$943+\$122/lot</del> \$993+\$129/lot
Site Plans	<del>\$1,934.00</del> \$2,038.00
Site Plan Administrative Approval	<del>\$644.00</del> \$681.00
Temporary Site Plan	<del>\$446.00</del> \$469.00
Day Care	<del>\$190.00</del> \$200.00
Zoning Ordinance Amendment	<del>\$1,160.00</del> \$1,220.00
Zoning Ordinance Amendment / New PD Zone	<del>\$3,685.00</del> \$3,876.00
Sign Posting Fee (cost per request) – Items below are potentially subject to this fee:	<del>\$689.00</del> \$732.00
Development Review Requests:	
Annexation	
Commercial Adjacent to Residential Zones	
Conditional Use Permit	
Condo Conversions	
General Plan Amendments	
Non-residential in Residential Zones	
Plat Amendments	
Preliminary Plats with Deep Lots	
Rezoning	
Site Plans in following zones: PD1, PD4, PD5, PD15, PD16, PD21	
Text Changes in Creating or Amending PD Zones	
Street Vacation	

## IMPROVEMENT BOND – COMMERCIAL & RESIDENTIAL CONTRACT CONSTRUCTION

Fee Description	Proposed Fee
All Improvement Bonds – Commercial & Multi-Family	110% of estimated cost as determined by City Engineer
New Single Family :	
Undeveloped Lot	110% of estimated cost as determined by City Engineer
Developed Lot	\$1,000.00
Single Family Additions greater than 500 square feet	\$200.00



## BUILDING SAFETY PERMITS

Permit/Fee Description	Proposed Fee
Building Permits – Total of:	
Valuation calculated using current Building Valuation Tables (BVT) as published by International Code Council (ICC) – Building Fee, Electrical (as applicable), Plumbing (as applicable), & Mechanical (as applicable)	Table 3A, 1997 Uniform Administrative Code(UAC)+ 5% + Table 3B, 1997 UAC + 5% + Table 3C, 1997 UAC + 5% + Table 3D, 1997 UAC + 5%
Electrical Only Permit	Table 3B, 1997 UAC (\$30.00 minimum) + 5% \$30 Base Fee + as applicable from Table 3B, 1997 UAC + 5%
Mechanical Only Permit	Table 3C, 1997 UAC (\$30.00 minimum) + 5% \$30 Base Fee + as applicable from Table 3C, 1997 UAC + 5%
Plumbing Only Permit	Table 3D, 1997 UAC (\$30.00 minimum) + 5% \$30 Base Fee + as applicable from Table 3D, 1997 UAC + 5%
Basement Finishes (existing homes)	\$30.00 + 1% of valuation based upon building standards by ICC \$30 Base Fee + 1% of valuation from BVT + Table 3B-3D, 1997 UAC + 5%
Building Demolition Permit	UAC rate (\$30.00 minimum) \$30 Base Fee + as applicable from Table 3A, 1997 UAC + 5%
Sign Permits – Valuation as Provided by Applicant	Table 3A, 1997 UAC (\$30.00 minimum) + 5% \$30 Base Fee + as applicable from Table 3A, 1997 UAC + 5%
Temporary Certificate of Occupancy:	
Commercial	\$375.00 (non-refundable)
Residential	\$240.00 (\$100.00 refunded, if completed within 30 days, unless illegally occupied)
Apartment/Condominium:	
When entire building complete & approved - On-site improvements not complete	\$375.00
When only some units completed	\$375.00/building (+\$30.00/unit to be occupied)

## BUILDING SAFETY PLAN REVIEW

Fee Description	Proposed Fee
Commercial & Residential	The lesser of 65% of the permit fee or the actual cost
Fast Track:	
Commercial and/or Deferred Submittals:	
Single building project – value less than \$5 million	\$700.00 minimum + \$75/hour if over 4 hours
Single building project – value \$5 million to \$15 million	\$900.00 minimum + \$75/hour if over 6 hours
Single building project – value greater than \$15 million	\$1100.00 minimum + \$75/hour if over 8 hours
Multi building project	\$700.00 per building minimum + \$75/hour if over 4 hours each
Residential	\$250.00 minimum + \$75.00/hour if over 2 hours
Plan Review Required by Changes	\$100.00 minimum + \$60.00/hour if over ½ hour
Buildings over Four Stories	Third party structural review required – cost



**BUILDING SAFETY MISCELLANEOUS FEES**

Fee Description	Proposed Fee
Building without a Permit	Double building permit fee including plumbing, electrical and mechanical
Investigation Fee	100% UAC Rate
Refunds:	
When Permits Not Issued	100% of permit fee only (City retains plan review fee)
When Permit Issued But No Work Performed	80% of permit fee only (City retains plan review fee)

**BUILDING SAFETY SPECIAL INSPECTIONS**

Fee Description	Proposed Fee
Inspections Outside of Normal Working Hours	\$100.00 + \$75.00/hour if over 2 hours
Other Inspections	\$60.00 + \$60.00/hour if over 1 hour
Accessory Apartment Consultations	\$100.00/\$50.00 to be applied to building permit if application received within 6 months
Pre-move Inspections	\$100.00 + IRS mileage if out of City
Required Inspection Call-back for a Re-inspection	110

**ENGINEERING FEES**

Fee Description	Proposed Fee
Permit Fee	\$60.00 \$80.00
After-hours fee	\$100.00/Minimum+ \$75.00/hour if over two hours
Working without a permit	Double calculated permit and road cut fees
Road Cut Fee**:	
Age of Roadway:	
0-2* years	\$5,000 + \$2.00/linear foot +\$50
2-5 years	\$250 + \$1.50/linear foot +\$25
5 + years	\$150 + \$1.00/linear foot +\$10
Road Bore Fees**:	
Age of Roadway:	
0-2* years	\$5,000.00
2-5 years	\$250.00
5 + years	\$150.00
Length of Bore:	
0 – 50 feet	\$50+ROW Pothole Fee \$5 each \$15 each
50 – 300 feet	\$150+ROW Pothole Fee \$5 ea. \$15 each
300 feet +	\$300+ROW Pothole Fee \$5 ea. \$15 each
Sub Local/Local Street Lane Closure (lane/day/block)	\$75.00 \$100.00
Urban Collector ■ Lane Closure (lane/day/block)	\$150.00 \$250.00
Minor Arterial ■ Lane Closure (lane/day/block)	\$500.00
Principal Arterial ■ Lane Closure (lane/day/block)	\$1,000.00
Sidewalk or Bike Lane (day/block)	\$50.00

■ Urban Collector, Minor Arterial and Principal Arterial Street closures will occur at night or on weekends unless approved by the City Engineer.

## PERFORMANCE CASH BOND

Fee Description	Proposed Fee
Held for one year from date last permit pulled	\$1,000.00

## SUBDIVISIONS/SITE PLANS

Fee Description	Proposed Fee
Engineering Construction Inspections:	
Asphalt Permit	\$60.00/first 20,000 sq. ft. + \$10.00 each addtl 10,000 sq. ft. \$80/first + \$14 each
Curb, Gutter & Sidewalk Permit	\$60.00/first 30 ft. + \$10.00 each additional 100 ft. \$80/first
Sewer Lateral Permit	\$60.00 \$80.00
Water Lateral Permit	\$60.00 \$80.00
Sewer Main w/Test	\$200.00/first 400 ft. + \$10.00 each additional 100 ft. +\$40.00 each
Sewer Main w/3rd party test	\$100/first 400 ft. + \$10.00 each additional 100 ft. +\$40 each
Sewer Main retest	\$60.00 \$80.00
Water Main w/Test	\$200.00/first 400 ft. + \$10.00 each additional 100 ft. +\$40.00
Water Main retest	\$60.00 \$80.00
Storm Drain Main w/Test	\$200.00/first 400 ft. + \$10.00 each additional 100 ft. +\$40.00
Storm Drain Main w/3rd party test	\$100/first 400 ft. + \$10.00 each additional 100 ft. +\$40.00
Sump	\$60.00 \$80.00
Grading Permit	\$60.00 \$80.00
Miscellaneous Other Permits	\$60.00 \$80.00
Processing Check to County Recorder:	
Original Lien	As Charged by County
Per Lot	As Charged by County
Copies	As Charged by County
Long-Term Storm Water Management Plan Recording	As Charged by County
Miscellaneous:	
Approved Drawings PDF Diskette	\$40.00
Barricades (provided) (cost per barricade)	\$28.00 Discontinue
Blueprints 24 X 18 (cost per page)	\$3.00 Discontinue
Blueprints 24 X 36 (cost per page)	\$3.00 Discontinue
Blueprints 36 X 36 or larger (cost per page)	\$5.00 Discontinue
Color Maps 8 ½ X 12 (cost for each)	\$1.00
Color Maps 11 X 11 (cost for each)	\$5.00
Color Maps 18 X 18 (cost for each)	\$10.00 Discontinue
Color Maps 24 X 36 (cost for each)	\$15.00
Color Maps 36 X 48 (cost for each)	\$20.00
Construction Specs (cost per book)	\$40.00 \$20.00
Copies of Documents (cost per page)	\$0.30 \$0.50
Engineering Copies 36 X 48 (b&w) (cost per page)	\$3.00 \$5.00
Street Signs (Per Panel or Sign):	
Extra Panel	\$138.00
30" Stop or Traffic Sign, etc.	\$233.00
Street Address Sign	\$335.00

## STORM WATER FEES

Fee Description	Proposed Fee
Storm Water Construction Site Citation Infraction*:	
First Infraction (cost per day per violation)	\$50.00
Second Infraction (cost per day per violation)	\$100.00
Third Infraction* (cost per day per violation)	\$200.00
Storm Water Plan Review:	
Long-Term Management Plan Review (Up to four reviews)	\$235.00
Additional Long-Term Management Plan Review (for each additional review)	\$52.00
SWPPP Plan Review	<del>\$78.00</del> \$79.00
Annual Long-Term Management Plan Reporting Late Fee	\$26.00
Storm Water Construction Site Inspections Fee**:	
Single Family Inspection Fees**:	
≤ 1 acre and no UPDES NOI required	<del>\$165.00</del> \$200.00
≤ 5 acres	<del>\$1,240.00</del> \$1,495.00
> 5 acres	<del>\$1,655.00</del> \$1,995.00
High-priority sites	Double the one-time fee
Residential Subdivision Inspection Fees**:	
≤ 5 acres	<del>\$1,655.00</del> \$1,995.00
> 5 acres and ≤ 10 acres	<del>\$3,905.00</del> \$4,715.00
> 10 acres and ≤ 30 acres	<del>\$5,560.00</del> \$6,710.00
> 30 acres	<del>\$9,015.00</del> \$10,880.00
High-priority sites	Double the one-time fee
Commercial Sites, Mixed Use and Multi-Residential Inspection Fees**:	
≤ 1 acre and no UPDES NOI required	<del>\$165.00</del> \$200.00
≤ 5 acres	<del>\$1,240.00</del> \$1,495.00
> 5 acres and ≤ 10 acres	<del>\$3,305.00</del> \$3,990.00
> 10 acres and ≤ 30 acres	<del>\$4,960.00</del> \$5,985.00
> 30 acres	<del>\$8,265.00</del> \$9,975.00
High-priority sites	Double the one-time fee
IDDE Violation Citation***:	
Negligent discharge of non-hazardous waste (per occurrence)	\$75.00
Negligent discharge of hazardous waste/sewage (per occurrence)	\$250.00
Intentional discharge of non-hazardous waste (per occurrence)	\$150.00
Intentional discharge of hazardous waste/sewage (per occurrence)	\$500.00
Storm Water Pollution Prevention Plan (SWPPP) Fee on New Construction and Additions Over 500 Square Feet	\$80.00

\* With the third citation violation, a 'stop work order' will be issued. All infraction fines are assessed by and payable to the City.

\*\*Recommended charges reflect 60% of the actual cost to conduct inspections and are based on the average number of inspections conducted per size and type of development/project.

\*\*\*IDDE Violation Citation costs do not include cleanup costs. The violator is responsible for cleanup costs.

## FINANCE

### LANDLORD LICENSE FEES

Fee Description	Proposed Fee
Landlord License Fee	\$50.00
Landlord License Late Fee	\$15.00
LLC Review	\$20.00

### BONDS

Fee Description	Proposed Fee
Christmas Tree Lots	\$50.00
Fireworks Stands	\$300.00
Pawn Broker	\$3,000.00 Surety
Private Investigator	\$3,000.00 Surety/Cash
Temporary Business	\$3,000.00 Surety/Cash
Tow-truck / Parking Enforcement	\$1,000.00 Surety

### BUSINESS LICENSE FEES

Fee Description	Proposed Fee
Business License List – Complete List	\$35.00 or free on internet
Business License List – Monthly New Business List	\$35.00 or free on internet
Change of Business Location – Non-renewal	\$50.00
Change of Business Name	\$35.00
Change of Ownership	\$35.00
Commercial Business License – Base Fee – New Businesses	\$210.00
Commercial Business License – Renewal Fee	\$85.00
Commercial Inspection	\$105.00
Home Occupation Inspection (if required)	\$105.00
Home Occupation License – Base Fee (includes setup fee) – Fee is generally waived except in certain circumstances.	\$110.00
Home Occupation License – Renewal Fee - Fee is generally waived except in certain circumstances.	\$59.00
Reprint of Lost License	\$15.50
Solicitor Badge Fee	\$10.00
Solicitor License	\$58.00
Late Fees (in addition to fees shown above):	
Home Occupations:	
31-60 days delinquent	\$44.00
61+ days delinquent	\$44.00
Commercial Businesses:	
31-60 days delinquent	\$44.00
61+ days delinquent	\$44.00 + 10% per month

Business Category	Disproportionate Service Fee
Automotive Service	\$110.00
Banking and Consumer Finance	\$315.00
Convenience Stores	\$1,000.00
Electronics and Appliances	\$80.00
Entertainment	\$480.00
Equipment Supply and Rental	\$90.00
Fast Food and Take-out Food Products	\$350.00
Fitness and Recreation	\$45.00
Grocery and Food Supply	\$225.00
Group and Treatment Homes	\$485.00
Hospital	\$7,500.00
Industrial-Manufacturing, Distribution, Skilled Labor	\$29.00
Medical	\$210.00
Personal Services	\$80.00
Restaurants	\$425.00
Retail Sales 1-10,000 sf	\$110.00
Retail Sales 10,001-25,000	\$190.00
Retail Sales 25,001-50,000	\$330.00
Retail Sales 50,000+	\$3,500.00
Business, Professional, and Contracted Services	\$36.00

Per Unit/Room	Disproportionate Service Fee
Assisted Living, Small	\$17.00
Assisted Living, Large	\$23.00
Lodging	\$5.00
Storage Units	\$0.50

## DOCUMENTS

Fee Description	Proposed Fee
Budget Copies (Online)	Free
Budget Copies (CD)	\$10.00
Business License – Home Occupation Print Fee	\$10.00
Copy Machine Copies per Page/Side for Public	\$0.10
General Plan (Hard copy, black & white)	\$50.00
General Plan (CD)	\$10.00
General Plan (Internet)	Free
Special Information Searches	Actual cost (including employee salary)

## FINGERPRINTING

Fee Description	Proposed Fee
Resident:	
Cost for Two Cards	\$12.00
Cost per Additional Card	\$5.00
Non-Resident:	
Cost for Two Cards	\$30.00
Cost per Additional Card	\$5.00

## PASSPORTS

Fee Description	PROPOSED FEE
Application Fee (Payable to "Department of State"):	
Passport Book – Age 16 & Older	Fee set by the U.S. Department of State
Passport Book – Under Age 16	
Passport Card – Age 16 & Older	
Passport Card – Under Age 16	
Execution Fee (added to each application – payable to "The City of Orem")	
Passport Photos (may be purchased from the City or supplied from other sources)	\$16.00
Second Set	\$8.00
Shipping Label for Renewals	\$10.00

## SERVICE BILLING &amp; MISCELLANEOUS

Fee Description	Proposed Fee
Bicycle License	Free
Late Payment (after 30 days from billing)	\$16.00
Service Charge (returned checks, returned or disputed payments)	\$26.00

FIRE  
AMBULANCE FEES

Fee Description	Proposed Fee
Transport Fees	Limits established by the State Bureau of Emergency Medical Services

## ANNUAL COMMERCIAL INSPECTION FEES

Fee Description	Proposed Fee
Assembly (permanent dance clubs):	\$150.00 to \$320.00 (see below)
0 to 3,000 sq. ft.	\$150.00
3,001 to 6,000 sq. ft.	\$190.00
6,001 to 9,000 sq. ft.	\$230.00
9,001 to 12,000 sq. ft.	\$270.00
12,001 sq. ft. and above	\$320.00
Fireworks Displays Inside Permanent Retail Outlets	\$135.00
Hazardous Materials Dispensing / Use	\$500.00
Hazardous Materials Production / Processing	\$500.00
Hazardous Materials Storage Sites	\$500.00
High Rise Inspections	\$450.00
Home Day Care	\$130.00
Hospitals	\$350.00
Hotel and Large Apartment Complexes (over 16 units):	
16-32 units	\$150.00
33-48 units	\$190.00
49-64 units	\$240.00
65-80 units	\$290.00
81 units and above	\$340.00
Pre-school / Day Care	\$130.00
Repair Garages / Fuel Dispensing Stations	\$135.00
Restaurants (fire suppression systems)	\$135.00
State Licensed Health Care Facilities	\$130.00

**FALSE ALARM FEES (per calendar year)**

Fee Description	Proposed Fee
First three false alarms	Warning
Fourth false alarm	<del>\$50.00</del> \$100.00
Fifth false alarm	<del>\$75.00</del> \$150.00
Sixth through ninth false alarm	<del>\$100.00</del> \$200.00
Tenth and all subsequent false alarms	<del>\$200.00</del> \$300.00

**FIRE ALARM SYSTEM INSPECTIONS**

Includes office plan review, 24-hour test, and final inspection.

Fee Description	Proposed Fee
Additions, Remodels or New Construction:	
0 to 3,000 sq. ft.	\$200.00
3,001 to 8,000 sq. ft.	\$320.00
8,001 sq. ft. and above	<del>\$320.00</del> + \$0.005/sq. ft.

**MISCELLANEOUS**

Fee Description	Proposed Fee
Community Emergency Response Team (CERT) Class	\$45.00

**OTHER INSPECTIONS AND RE-INSPECTIONS**

Fee Description	Proposed Fee
Miscellaneous Fire Inspection:	
0 to 7,000 sq. ft.	\$140.00
7,001 to 15,000 sq. ft.	\$190.00
15,001 to 30,000 sq. ft.	\$230.00
30,001 to 50,000 sq. ft.	\$270.00
50,001 sq. ft. and above	\$310.00
Re-inspection Fee (charged for 3rd and subsequent re-inspections)	\$140.00
Spray Booth, Spray Room or Limited Spray Area	\$140.00
Wet Chemical / Hood System	\$140.00

**REPORTS**

Fee Description	Proposed Fee
EMS Reports	\$17.00

**SERVICE FEES**

Fee Description	Proposed Fee
Arson Investigations	Actual cost
Hazmat Response & Mitigation, Confined Space Rescue, and Non-Orem Fire Control not Otherwise Covered by Agreement or Contract:	
Equipment:	
Aerial Truck (cost per hour)	\$325.00
Ambulance (cost per hour)	\$250.00
Brush Truck (cost per hour)	\$150.00
Pumper (engine) (cost per hour)	\$225.00
Equipment (cost per hour)	\$250.00
Personnel Cost, Including Fringe Benefits and Overtime	Actual Cost
Supplies Used on Scene	Actual Cost
Inspections Mandated by State Law or Requested by Insurance Company	Actual Cost

## SPECIAL EVENTS

Fee Description	Proposed Fee
Ambulance & 2 Medics (total cost per hour)	\$250.00

## SPRINKLER SYSTEM INSPECTIONS\*

Fee Description	Proposed Fee
Additions, Remodels or New Construction:	
Under 3,000 sq. ft.	\$250.00
3,001 to 8,000 sq. ft.	\$370.00
8,001 sq. ft. and above	\$370.00 + \$0.01/sq. ft.

\*Includes flush, office plan check, hydro and final inspections. Does not include required third-party technical review.

## TEMPORARY AND CONSTRUCTION PERMIT FEES

Fee Description	Proposed Fee
Above Ground Storage Tank:	
0 to 500 Gallons (cost per tank)	\$200.00
501 Gallons and Greater (cost per tank)	\$300.00
Fireworks Shows (inside and outside)	\$300.00
LPG Tank Installation per Tank (125 gallons and above)	\$130.00
Open Flames and Candles (cost per structure)	\$130.00
Tents or Temporary Membrane Structures	\$130.00
Underground Storage Tank Installation (cost per tank)	\$400.00
Underground Storage Tank Removal (cost per tank)	\$400.00

## LIBRARY

## LIBRARY FEES AND CHARGES

Fee Description	Proposed Fee
Checkout Fees-Feature Films:	
DVD (cost per disc per week)	\$1.00
DVD in Designated Series (cost per disc per week)	\$0.50 \$2.00
DVD or VHS in Designated Series, 4 or More Discs (cost per disc per two weeks)	\$0.50
Copies (includes sales tax):	
Color Printing (8 ½ X 11 only) (cost per copy)	\$0.25
Letter (8 ½ X 11) (cost per copy)	\$0.10
Genealogy Fan Chart	\$7.50
Miscellaneous:	
Annotated Booklet	\$8.00
Bar-code Replacement	\$2.00
Canvas Book Bag	\$10.00
CD Label / Tag Insert CD Card with RFID	\$4.00 \$5.00
CD Card without RFID	\$3.00
Children's Kit Box Repair	\$5.00
CD for First Reader Carrier Box Repair	\$2.50
Booklet – Language Kit	\$8.00
Multi-Part Item Box Repair	\$5.00
Repair of Graphics for Media Carrier	\$5.00
Damaged/Missing Security or RFID Tag	\$4.00
Interlibrary Loan (shipping & handling)	Costs as charged
Non-resident Card:	
Cost per Year	\$120.00
Cost per Six Months	\$70.00
Polishing or CD/DVD Repair – Double Sided	\$7.50
Polishing or CD/DVD Repair – Single Sided	\$5.00
Replacement of User Card	\$5.00



## LIBRARY FEES AND CHARGES (continued)

Fee Description	Tentative Fee
Replacement of Study-Room Fob	\$5.00
Overdue Fines:	
30th Day Overdue (cost per account)	\$5.00
Debt Collection Fee:	
Small Balance (\$10.00 to \$24.99) (cost per account)	\$5.00
Large Balance (\$25.00 and greater) (cost per account)	\$10.00
Items Not Listed Below (cost per day)	\$0.10
Interlibrary Loan Materials (cost per day)	\$1.00
Reference Book (cost per hour)	\$1.00
Video and DVD (cost per day)	\$0.50
Repairable Book Damage:	
Cleanable Markings (cost per page)	\$2.00
Clear Protective Cover (torn or missing)	\$3.00
Vistafoil Covering	\$6.00
Dust Jacket	\$6.00
End Page Replacement	\$5.00
Fly Page Replacement	\$3.50
Rebinding Oversize Book	\$20.00
Rebinding Standard Size Book	\$15.00
Repairable Water Damage	\$5.00
Spine Repair	\$5.00
Torn Page (cost per page)	\$3.00
Replacement Fee for Lost or Permanently Damaged Items – When the list price is known, the replacement fee is the list price plus a processing fee. When the list price is unknown, the replacement fee is an average replacement price as listed below (includes adjusted processing fee):	
Board Book	\$5.00
Book on CD	\$39.00
Boy Scout Merit Badge Book	\$5.00
CD Pouch	\$6.00
CD-ROM	\$35.00
Children's Kit	\$60.00
Compact Disc	\$15.00
DVD	\$25.00
DVD Security Case	\$4.00
DVD Security Case (3-7 discs)	\$5.50
DVD Security Case (8-10 discs)	\$7.00
DVD Security Hub	\$2.00
Entertainment Video	\$30.00
Hardback Book	\$23.00
Informational Video	\$50.00
Junior Hardback Book	\$15.00
Junior Paperback Book	\$9.00
Laminated Price Card for Kit	\$2.00
Magazine	\$4.00
Map	\$10.00
Media Kit	\$50.00
Media Kit Box	\$10.00
Pamphlet File Carrier	\$1.00
Pamphlet File Material	\$2.00
Paperback Book	\$9.00
Processing Fee (board books, magazines, merit badge books)	\$3.00
Processing Fee (other items)	\$5.00
Read Along Book	\$35.00
Reference Book	\$80.00
Reference Magazine	\$5.00
Reproduction of Graphics for Media Carriers	\$5.00

## LIBRARY FEES AND CHARGES (continued)

Fee Description	Tentative Fee
Sheet Music	\$20.00
Children's Kit Box	\$15.00
CD for First Reader Carrier Box	\$5.00
Multi-Part Item Box	\$10.00
Spoken Word CD Carrier (1 disc)	\$2.50
Spoken Word CD Carrier (2 – 8 discs)	\$7.00
Spoken Word CD Carrier (9 + discs)	\$15.00
Trade Paperback Book	\$15.00
Tyvek Envelope	\$1.50
Video Carrier	\$1.50
Stage at City Center Park:	
Reservation Fee (cost per 4 hour block)	\$250.00
Hourly Rate	\$75.00
Makerspace:	
Laminate (cost per sheet)	\$0.10
3D Printing	
Print fee (cost per gram)	\$0.10/gram – Minimum of \$1.00
Staff/machine use for patrons providing own filament (cost per hour)	\$0.40 \$0.75

## LIBRARY HALL FEES\*

Fee Description	Class I	Class II	Class III	Class IV	Class V	Class VI
Auditorium** (500 person occupancy – cost per hour + staffing)	Per city policies	\$50.00	\$100.00	\$200.00	\$250.00	N/A
Classroom (50 person occupancy – cost per hour + staffing)	Per city policies	\$30.00	\$60.00	\$75.00	\$100.00	N/A
Lobby (500 person occupancy – cost per hour + staffing)	Per city policies	\$40.00	\$80.00	\$100.00	\$150.00	\$225.00
Library Staff (cost per hour)	Per city policies	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00
Custodial Staff (cost per hour)	Per city policies	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00
Sound Tech (cost per hour)	Per city policies	\$50.00	\$50.00	\$50.00	\$50.00	N/A
Piano Use Fee	Per city policies	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
Cleaning Deposit (per event)	Per city policies	\$200 Auditorium / \$25 Classroom / \$100 Lobby				
Cleaning/Damage Fee (applied if facility is left dirty or damaged)	Per city policies	Cost of labor/materials as determined by Facilities staff				
Food Fee	Per city policies	No food in Auditorium / \$25 Classroom / \$50 Lobby				
Use of Kitchen	Per city policies	50				
Table / Chair Rental	Per city policies	\$2 per chair / \$10 per table				
Set Up / Take Down	Per city policies	\$30 each				
Late Cancellation (without three-day notice)	Per city policies	10% of rental fee				
Rental Application Late Fee	Per city policies	10% of rental fee				

Class I: City of Orem use

Class II: Government-sponsored facility use

Class III: Non-sponsored community use

Class IV: Charitable entity use

Class V: Fair market, for-profit, commercial / non-profits business facility use

Class VI: Weddings, receptions, and private social events (lobby only)

\*Use of the Library Hall Auditorium requires event insurance in addition to a rental fee. Use of the Classroom or Lobby may require event insurance as determined by the City of Orem Risk Manager.

\*\*Auditorium rentals have a 2-hour minimum; use of the classroom is included in Auditorium rental fee.

## POLICE

### ALCOHOL LICENSE FEES (all fees annual except application fee)

Fee Description	Proposed Fee
Application Fee	\$225.00
Class A, Off Premise Beer Retailer	\$600.00
Class B, Restaurant On Premise Beer Retailer	\$600.00
Class C, Other On Premise Beer Retailer	\$670.00
Class D, Single Event Permit	\$575.00
Class E, Liquor License	\$725.00
License Denial Appeal Fee	\$75.00

### ANIMAL CONTROL FEES

Fee Description	Proposed Fee
Dog License Fees as Set by the North Utah County Animal Services District	Contact at (801) 785-3442

### FALSE ALARM FEES (per calendar year)

Fee Description	Proposed Fee
First Three False Alarms	Warning
Fourth False Alarm	\$100.00
Fifth False Alarm	\$150.00
Sixth Through Ninth False Alarm	\$200.00
Tenth and All Subsequent False Alarms	\$300.00

### MISCELLANEOUS

Fee Description	Proposed Fee
Criminal History Check	\$26.00
Rape Aggression Defense	\$20.00
VISA Letters (letters of good conduct)	\$16.00
Administrative Citation Fee	\$52.00
Traffic School	\$68.00 \$70.00

### REPORTS

Fee Description	Proposed Fee
Computerized Accident Reconstruction Diagrams*	\$475.00
Photographic Disc (or e-mail – same charge as disc)*:	
1 to 30 Photographs	\$45.00
More than 30 Photographs	\$45.00
Digital Media Processing Fee (cost per hour, one hour minimum)	\$45.00
Police Reports*	\$23.00

\*Cases requiring more than 30 minutes to prepare will be charged an additional \$15.00 per hour after the first 30 minutes.

### STREET RACE EVENTS (bikes, running, etc.)

Fee Description	Proposed Fee
Application Fee	\$50.00
On-site Orem Personnel (if needed) in addition to application fee:	
Public Works (cost per employee per hour)	\$50.00
Police (cost per employee per hour)	\$85.00
Fire/Ambulance (cost per employee per hour)	(prev. cost per employee per hour) \$250.00
Cleaning Deposit	\$200.00

### SPECIAL POLICE ASSIGNMENT

Fee Description	Proposed Fee
Special Events (cost per employee per hour)	\$85.00

## PUBLIC WORKS

### MISCELLANEOUS CHARGES

Description	Proposed Fee
RV Dump Charges	Free
Sewer Lateral Cleanout Survey (cost per cleanout)	\$100.00
Backhoe (cost per hour)	\$50.00
Continuous Rodder (cost per hour)	\$50.00
Dump Truck (cost per hour)	\$50.00
Excavator (cost per hour)	\$75.00
Jet Vacuum Truck (cost per hour)	\$225.00
Mini-excavator (cost per hour)	\$50.00
Service Truck (cost per hour)	\$25.00
Street Sweeper (cost per hour)	\$300.00
TV Van (cost per hour)	\$225.00
Bucket/Lift Truck (cost per hour)	\$65.00
Utility Truck w/Generator and Welder (cost per hour)	\$45.00
Pickup Truck (cost per hour)	\$20.00
Striper, truck-mounted (cost per hour)	\$85.00
Striper, walk behind (cost per hour)	\$5.00
Trailer, covered utility trailer (cost per hour)	\$16.00
Variable Message Sign (cost per hour)	\$12.00
Personnel Cost, Including Fringe Benefits and Overtime	Actual Cost

*Equipment listed above is not intended for rental or contract purposes but may be made available for emergency situations on a case-by-case basis and billed in accordance with these rates. Any equipment not specifically listed above will be billed according to the current FEMA equipment schedule.*

### SEWER PRETREATMENT FEES

Description	Proposed Fee
Sewer Pretreatment Fees:	
Annual Sampling Fee (automotive)	\$200.00
Categorical Annual Sampling Fee	\$800.00
Non-categorical Annual Sampling Fee	\$100.00
Re-Inspection Fee	\$40.00
Surcharge Unit Fees:	
Biochemical Oxygen Demand (BOD)* (cost per lb. of BOD)	\$0.15
Chemical Oxygen Demand (COD)* (cost per lb. of COD)	\$0.10
Flow (cost per 1,000 gallons)	\$0.90
Oil and Grease (cost per lb. of oil and grease)	\$0.25
Total Suspended Solids (TSS) (cost per lb. of TSS)	\$0.11
Violation	\$1,000/day/violation + test costs + all other associated costs

*\*Depending on the regulated industry, the City will apply either the BOD or the COD surcharge at its own discretion.*

### FIRE HYDRANT METER RENTAL FEES

Description	Proposed Fee
Application Fee	\$25.00
Daily Fee (per day)	\$7.00
Monthly Fee (per month with a four-month max)	\$140.00
Usage Fee	3" meter tier pricing (minimum \$10.00)
Refundable Meter and Damage Deposit	\$1,400.00
Monthly Delinquent (per month) *	\$50.00
Pool Fill	\$100.00

*\*If the fire hydrant meter is not returned each month for reading, a \$50/month charge will be assessed. If the fire hydrant meter is not returned at the end of the four-month period, the deposit shall be completely forfeited.*

## RECREATION

**The current Utah State sales tax will be added to all fees (unless otherwise noted). Additionally, there is a \$5.00 non-refundable fee for all classes and programs.**

*(Note: All other Recreation Department fees and charges not contained herein shall remain in effect at the current approved rate. The Recreation Director is authorized to adjust any Recreation Department fee to reflect market conditions and to set temporary fees for any Recreation Department programs started in mid-year based upon the expected costs of the program.)*

### RECREATION CENTER DAILY RATES

Fee Description	Proposed Fee
General Admissions:	
Entire Facility	
Adult (14 and older)	\$5.00 \$5.25
Child (under 4 years old)	No charge
Senior Citizen (55 and older)	\$4.00 \$4.25
Youth (4 to 13)	\$4.00 \$4.25
Pool and Satellite Location (During Construction)	
Adult (14 and older)	\$2.50
Youth (4 to 13)	\$2.00
Child (under 4 years old)	No charge

### RECREATION CENTER GROUP DISCOUNT RATES – REGULAR HOURS

Fee Description (includes sales tax)	Proposed Fee
Adult (14 and older):	
1 to 24 (cost per person)	\$5.00 \$5.25
25 to 74 (discount rate – 10%) (cost per person)	\$4.50 \$4.73
75 to 124 (discount rate – 15%) (cost per person)	\$4.25 \$4.46
Over 124 (discount rate – 20%) (cost per person)	\$4.00 \$4.20
Child (under 4 years old)	No charge
Youth (4 to 13):	
1 to 24	\$4.00 \$4.25
25 to 74 (discount rate – 10%) (cost per person )	\$3.60 \$3.83
75 to 124 (discount rate – 15%) (cost per person)	\$3.40 \$3.61
Over 124 (discount rate – 20%) (cost per person)	\$3.20 \$3.40

### RECREATION CENTER INDIVIDUAL, COUPLE, AND FAMILY PASSES

Fee Description	Proposed Fee
<b>Resident:</b>	
Individual:	
Monthly EFT Pass	\$27.00
Annual Pass	\$275.00 \$285.00
Family:	
Monthly EFT Pass	\$45.00 \$46.00
Annual Pass	\$485.00 \$493.00
Couple:	
Monthly EFT Pass	\$45.00 \$46.00
Annual Pass	\$485.00 \$493.00
Senior Citizen	
Monthly EFT Pass	\$17.00 \$17.50
Annual Pass	\$155.00 \$157.00
Student:	
Monthly EFT Pass	\$22.00
Annual Pass	\$220.00
<b>Non-Resident:</b>	
Individual:	

**RECREATION CENTER INDIVIDUAL, COUPLE, AND FAMILY PASSES (continued)**

Fee Description	Proposed Fee
Monthly EFT Pass	\$37.00
Annual Pass	<del>\$335.00</del> \$350.00
Family:	
Monthly EFT Pass	<del>\$55.00</del> \$56.00
Annual Pass	<del>\$585.00</del> \$615.00
Senior Citizen:	
Monthly EFT Pass	\$27.00
Annual Pass	<del>\$190.00</del> \$195.00
Student:	
Monthly EFT Pass	\$31.00
Annual Pass	\$275.00
EFT Initiation Fee (cost for set up)	<del>\$40.00</del> \$45.00
Sales:	
One-day per year sale (TBA)	20% off
Annual Renewals within 30 days of Expiration	10% off
Volunteer/Military Discount – Annual Passes	10% off
EFT Initiation Fee	Waived during one-day sale

**RECREATION CENTER BUSINESS PASSES\***

Fee Description	Proposed Fee
Non-resident (total number of eligible business members listed):	
5 to 250 (cost per person)	<del>\$105.00</del> \$110.00
251 to 500 (cost per person)	<del>\$99.00</del> \$115.00
501 to 750 (cost per person)	<del>\$93.00</del> \$100.00
751 to 1,000 (cost per person)	<del>\$87.00</del> \$95.00
1,001 and Greater (cost per person)	<del>\$81.00</del> \$90.00
Resident (total number of eligible business members listed):	
5 to 250 (cost per person)	<del>\$75.00</del> \$80.00
251 to 500 (cost per person)	<del>\$69.00</del> \$75.00
501 to 750 (cost per person)	<del>\$64.00</del> \$70.00
751 to 1,000 (cost per person)	<del>\$58.00</del> \$65.00
1,001 and Greater (cost per person)	<del>\$52.00</del> \$60.00

\*These prices do not include sales tax. If your company is tax exempt, you will be required to present your current tax exempt number.

**RECREATION CENTER RENTALS & MISCELLANEOUS FEES**

Fee Description	Proposed Fee
Rentals & Miscellaneous Fees:	
Basketball Court – Full Gymnasium (cost per hour)	\$100.00
Basketball Court – Half Gymnasium (cost per hour)	\$50.00
Multi Purpose Classroom (cost per hour)	\$35.00
Swimming Pool Lanes:	
Short Course (cost per hour per lane)	<del>\$15.25</del> \$15.50
Long Course (cost per hour per lane)	<del>\$30.50</del> \$30.75
Racquetball Court (cost per hour per court)	<del>\$25.00</del> \$26.00
Duckling Patch	\$3.60
Racquetball Racket (aluminum)	<del>\$1.50</del> \$2.50
Racquetball Rental	<del>\$0.75</del> \$1.00
Towel	\$1.00
Multipurpose Room - West Side (cost per hour)	\$40.00
Multipurpose Room - East Side w Kitchen (cost per hour)	\$50.00

## RECREATION CENTER GROUP DISCOUNT RATES – AFTER HOURS

Fee Description	Proposed Fee
Building minus Pool (cost per hour)	\$500.00
Swimming Pool-Lap Pool* (cost per hour)	\$150.00
Swimming Pool-Leisure Pool* (cost per hour)	\$150.00
Staffing (per hour, per employee)**	\$18.00

\*Locker rooms shower and sauna included.

\*\* (Staffing (per hour, per employee)

## INDOOR CLASSES

Fee Description	Proposed Fee
Child Care:	
Fee per Class (1 hour class)	\$2.50
Punch Card (1/2 hour increments for 10 total hours)	\$22.00
Safety Classes:	
CPR (cost per 9 hours)	\$80.00
CPR Recertification	\$60.00
Lifeguard Training (cost per class)	\$165.00
Swim Instructor Training (cost per class)	\$165.00
Dance (cost per class)	
Group Lessons (cost per 1 hour class)	\$6.50
Private Lesson (cost per 1 hour lesson)	\$25.00
Racquetball:	
League:	
Non-member	\$62.00
Member	\$24.00
Private (cost for 1 hour class)	\$25.00
Regular (cost for 4 classes, each class last 1 hour)	\$31.00
Tournament:	
Adult	
1st event	\$29.00
2nd event	\$10.50
Youth	
1st event	\$19.00
2nd event	\$5.25
Scout Pow Wow:	
Swimming (cost per individual)	\$21.00
Archery (cost per individual)	\$24.00
Lifesaving (cost per individual)	\$21.00
First Aid (cost per individual)	\$21.00
Weight Training:	
Regular (cost for 12 classes, 1 hour each)	\$7.00
Personal Trainer (cost per session, one 1 hour each)	\$55.00
Swimming Classes:	
Group Swim Lessons (cost for 9 classes, 30 minutes each)	\$41.00
Private Classes (cost for 4 classes, ½ hour each)	\$71.00
Semi-private Classes (cost for 4 classes, 1/2 hour each)	\$46.00
Summer Recreation Swim Team (cost per season – 1 hour duration)	\$113.00
Pre-Competition (cost per month)	\$60.00
Triathlon Swim Training (cost per 1 hour class)	\$25.00
Subscription Group Swimming Lessons	
1/wk- 1 month	\$28.00
1/wk- 3 month	\$72.00
1/wk- 6 month	\$120.00
2/wk- 1 month	\$56.00
2/wk- 3 month	\$144.00
2/wk- 6 month	\$240.00
3/wk- 1 month	\$84.00

## INDOOR CLASSES (continued)

Fee Description	Proposed Fee
3/wk- 3 month	\$216.00
3/wk- 6 month	\$360.00
Pickle Ball:	
Leagues:	
Adult (cost for one night per week for 4 weeks – 1.5 hour duration each night)	\$40.00
Tournaments:	
Entry Fee per Team	\$30.00
Gymnastics:	
Regular Lesson (cost per 1 hour class)	\$7.00
Private Lesson (cost per session, 1 hour each)	\$25.00
Tumbling Lesson (cost per 1 hour class)	\$6.00
Private Tumbling Lesson (cost per session, 1 hour each)	\$26.00
Floorball:	
Regular (cost per 1.5 hour class)	\$6.25
Tournament (cost per team)	\$335.00
Martial Arts	
Group Lessons-Youth (cost per 1 hour class)	\$6.50
Group Lessons-Adult (cost per 1 hour class)	\$6.50
Private Lesson (cost per session, 1 hour each)	\$26.00
Community Enrichment Classes	
Various Classes (cost per 1 hour class)	\$7.00
Concealed Firearm Permit Class (1 night)	\$35.00
Bouldering (cost per 1 hour class)	\$6.50

## CITY OF OREM SCERA PARK POOL FEES

Fee Description	Proposed Fee
General Admission*:	
Adults (14 and older)	\$6.00
Youth (4 to 13)	\$5.00
Toddler (1 to 3)	\$1.50
Senior Citizens (55 and older)	\$5.00
Family (Monday, 5:00 pm to 7:00 pm)	\$25.50 \$26.00
Water Aerobics and Lap Swim (7:00 am to 9:00 am)	\$3.50

\*Orem Fitness Center Passholders receive 50% off the general admission prices listed.

Pool Reservations	Time Block
Monday – Thursday	
Only Block	7:30 p.m. – 9:00 p.m.
Friday	
Block <sup>1</sup>	6:30 pm to 8:00 pm
Block <sup>2</sup>	8:30 pm to 10:00 pm
Saturday	
Block <sup>1</sup>	10:30 am to noon
Block <sup>2</sup>	6:30 pm to 8:00 pm
Block <sup>3</sup>	8:30 pm to 10:00 pm

Pool Reservation Fees	Proposed Fee
Deposit for Reservation	<del>\$210.00</del> \$225.00
Reservation Fee (per time block)	\$205.00 + Staffing fee
Staffing Fee (2 hours):	
0 to 50 People	<del>\$210.00</del> \$225.00
51 to 100 People	<del>\$280.00</del> \$295.00
101 to 200 People	<del>\$354.00</del> \$370.00
201 to 400 People	<del>\$406.00</del> \$420.00
Over 400 People Base Charge	<del>\$406.00</del> \$420.00
Cost per 100 people over 400	<del>\$100.00</del> \$105.00



Punch Passes	Proposed Fee
General Admission:	
25 Passes:	
Regular Price	\$117.00
April Pre-sales (20% off)	\$94.00
OFC Member	\$70.19
50 Passes:	
Regular Price	\$229.00
April Pre-sales (20% off)	\$183.00
OFC Member	\$140.38
Water Aerobics/Lap Swim (7:00 am to 9:00 am):	
20 Passes:	
Regular Price	\$61.00
April Pre-sales (20% off)	\$49.00
OFC Member	\$32.76
40 Passes:	
Regular Price	\$114.00
April Pre-sales (20% off)	\$91.00
OFC Member	\$65.52

### PARK PAVILION RESERVATION FEES (includes sales tax)

Time Period for Reserving Pavilions (5 hours each)	Time Block
Block A	9:30 a.m. – 2:00 p.m.
Block B	4:00 p.m. – 9:00 p.m.

Fee Description	Proposed Fee
All City Parks Except Mt. Timpanogos, Palisade and Nielsen's Grove Parks:	
Large Pavilions:	
Weekdays (cost per block)	<del>\$50.00</del> \$95.00
Weekends (cost per block)	<del>\$75.00</del> \$125.00
SCERA Park Small Pavilions:	
Weekdays (cost per block)	\$30.00
Weekends (cost per block)	\$45.00
Small Pavilions Except SCERA Park	No charge
Mt. Timpanogos Park:	
Bowery:	
Weekdays (cost per block)	\$95.00
Weekends (cost per block)	\$125.00
Hosting Center (available for full-day reservation only):	
Reservation Fee/Friday-Saturday (cost per day)	\$700.00
Reservation Fee/Monday-Thursday:	\$500.00
Security Deposit (refundable)	\$200.00
Overnight Key Charge	\$100.00
Small Pavilion Site:	
Weekdays (cost per block)	\$65.00
Weekends (cost per block)	\$95.00
Nielsen's Grove Park:	
Bowery:	
Weekdays (cost per block)	\$75.00
Weekends (cost per block)	\$125.00

\*Extended reservations are permissible only upon the approval of the Recreation Director and may include the total use of the park. They do not include the pavilion reservation fees.

## OREM SENIOR FRIENDSHIP CENTER ACTIVITIES

Fee Description	Proposed Fee
Classes – Computer, Computer Lab & Wood Shop (cost per person per visit)	<del>\$1.50</del> \$1.75
Activity Punch Pass (cost for 10 visits)	<del>\$12.00</del> \$15.00
Orem Senior Friendship Center Annual Fee (cost per person)	<del>\$15.00</del> \$17.00
Daily Rate (cost per day)	\$3.00
Gold Membership 80+	Free
Saturday Night Dance Admission (cost per person)	<del>\$12.00</del> \$15.00
Trips and Tours	Fees vary by trip expenses

## OREM SENIOR FRIENDSHIP CENTER FACILITY RENTAL FEES (available Mon – Fri)

Fee Description	Proposed Fee
Multipurpose Room (2 hr min):	
First Hour	<del>\$75.00</del> \$80.00 + staffing
Each Additional Hour	\$50.00 + staffing
Kitchen (up to 4 hr block & includes use of steam table) (flat fee)	\$125.00
Flat Fee for Food Prep and Ice Machine	<del>\$30.00</del> \$50.00
Meeting Rooms (cost per hour per room)	<del>\$35.00</del> \$40.00 + staffing
Deposit on Multipurpose Room and Kitchen	\$200.00
Set Up/Take Down Charge (cost per each)	<del>\$30.00</del> \$50.00
Orem Residents & Non-profit organizations	10% discount on any rental fees listed above

(The Director of Recreation can approve other discounts for other civic and governmental organizations as deemed to be appropriate)

## OUTDOOR PROGRAMS (additional fees: non-resident fee - \$10.00; late fee - \$5.00)

Fee Description	Proposed Fee
Adult Programs (cost per team):	
Basketball:	
Men	\$625.00 + \$50.00 ASD fee
Women	\$500.00 + \$50.00 ASD fee
Men's Spring League	\$460.00 + \$50.00 ASD fee
Kickball	\$229.00
Flag Football (Men)	\$475.00
Softball:	
Coed – Fall & Summer	\$382.00
Coed – Fall-Double Header	<del>\$600.00</del> \$612.00
Coed – Double Header-Summer	\$688.00
Men – Double Header – Fall	<del>\$600.00</del> \$612.00
Men – Double Header – Summer	\$688.00
Men – Single Games – Fall & Summer	\$382.00
Women – Fall & Summer	\$382.00
Ultimate Frisbee	\$200.00
Volleyball:	
Coed	\$280.00
Men	\$280.00
Women	\$280.00
Tennis (Specialist) Classes:	
Group Tennis Lessons (cost per class)	\$5.00
Private Lessons (cost per hour)	\$41.00
Semi-private Lessons (cost per hour) (2-4 students divide cost)	\$61.00
Youth League/Teams (cost per individual)	\$100.00
Tournaments:	
Softball:	
Girls' May Madness Tournament (cost per team)	<del>\$400.00</del> \$415.00
Adult (cost per team)	\$300.00
Tennis:	

**OUTDOOR PROGRAMS (additional fees: non-resident fee - \$10.00; late fee - \$5.00) (continued)**

Fee Description	Proposed Fee
Doubles	\$36.00
Singles (cost per individual)	\$26.00
Lacrosse Tournament (cost per team)	\$510.00
Youth Programs:	
Adapted Programs:	
Bowling	\$35.00
T-ball (cost per player)	\$30.00 \$32.00
Basketball:	
Grades 3 – 6 (cost per individual)	\$51.00
ASD Fee	\$12.00
Grades 7 – 8 (cost per individual)	\$56.00
ASD Fee	\$12.00
High School (cost for team of 8 players- additional players \$35.00)	\$550.00
Little Hoopsters/Super Hoopsters (cost per individual)	\$36.00 \$38.00
Coach Pitch (cost per individual)	\$35.00
Cross Country (cost per individual)	\$45.00
Fishing (cost per individual)	\$25.00
Flag Football (cost per individual)	\$40.00
Lacrosse:	
Lacrosse – 3rd and 4th Grade (cost per individual)	\$56.00
Lacrosse – 5th and 6th Grade (cost per individual)	\$66.00
Lacrosse – 7th and 8th Grade (cost per individual)	\$76.00
Machine Pitch (cost per individual)	\$40.00
Softball:	
Girls' Accelerated Softball (cost per team)	\$600.00
Girls' Softball (cost per individual)	\$52.00
Summer Youth Parks:	
Junior (4 – 6) (cost per each)	\$70.00
Youth (5 – 11) (cost per each)	\$135.00
T-ball (cost per player)	\$35.00
Tiny Tots (cost per player):	
Basketball	\$31.00 \$33.00
Soccer	\$31.00 \$33.00
Sports Skills	\$31.00 \$33.00
T-ball	\$31.00 \$33.00
Track - Club (cost per individual)	\$61.00
Track - Hershey	No charge
Volleyball (Boys):	
High School Boys League (cost per individual)	\$50.00 \$53.00
Youth League (cost per individual)	\$50.00 \$53.00
Wrestling (cost per individual)	\$50.00 \$53.00

**CO-SPONSORED GROUPS**

Fee Description	Proposed Fee
Swimming:	
Group 1	Not Applicable
Group 2	Not Applicable
Group 3	
Short Course – 18 Yard (cost per lane per hour)	\$2.25 \$2.50
Short Course – 25 Yard (cost per lane per hour)	\$2.80 \$3.00
Long Course (cost per lane per hour)	\$5.60 \$5.85
Meet Splash Fee (fee per non-Orem resident)	\$2.50 \$2.75
Group 4	
Short Course (cost per lane per hour)	\$8.25 \$8.50
Long Course (cost per lane per hour)	\$12.25 \$12.50

## CO-SPONSORED GROUPS (continued)

Fee Description	Proposed Fee
Group 5	
Short Course (cost per lane per hour)	\$12.25 \$12.50
Long Course (cost per lane per hour)	\$15.50 \$31.00
Football:	
Group 1	See Outdoors Program Section
Group 2	Not Applicable
Group 3	
Participation Fee (cost per participant)	\$5.00
OR Per Field Per Season (two games per reservation period)	\$550.00 \$575.00
Group 4	
Per Game Fee	\$70.00
OR Per Field Per Season (two games per reservation period)	\$900.00
Group 5	
Per Game Fee	\$75.00 (Plus marking if necessary)
Baseball:	
Group 1	See Outdoors Program Section
Group 2	
Participation Fee (cost per participant)	\$4.00
Field Participation Fee (cost per participant)	\$6.75 \$7.00
Group 3	
Field Rental (first game)	\$30.00 \$30.50
Field Rental - same day (cost for all subsequent games)	\$17.50 \$18.00
Group 4	
Field Rental (first game)	\$60.00 \$60.75
Field Rental - same day (cost for all subsequent games)	\$32.50 \$33.00
Group 5	See Softball/Baseball Field Rental Rates Section
Soccer:	
Group 1	Not Applicable
Group 2	
Participant cost per year (includes two seasons)	\$8.50 \$8.75
Group 3	
Participant cost per year (includes two seasons)	\$8.50 \$8.75
Group 4	
Per Game Fee	\$45.00 \$50.00
Yearly Rental – Five Weeknights and Saturday	\$4,350.00 \$4,500.00
Group 5	See Soccer/Lacrosse Field Rental Rates Section
Lacrosse:	
Group 1	See Outdoor Programs Section
Group 2	Not Applicable
Group 3	
Cost per Game (must provide own field prep)	See Outdoor Programs Section
Group 4	
Cost per Game (must provide own field prep)	\$45.00
Group 5	See Soccer/Lacrosse Field Rental Rates Section

**SOCCER/LACROSSE FIELD RENTAL RATES**

Fee Description	Proposed Fee
Monday through Thursday (Weeknights, 4:00 p.m. – 9:00 p.m.):	
Security Deposit (cost per field)	\$200.00
Rental (cost per field per four hour block)	<del>\$105.00</del> \$125.00
Weekends (Friday and Saturday):	
Security Deposit (cost per field)	\$200.00
Rental (cost per field per four hour block)	<del>\$125.00</del> \$145.00
Holidays	Additional 10%

**SOFTBALL/BASEBALL FIELD RENTAL RATES**

Available Facilities/Parks	
City Center Little League Complex	6 Fields
Community Park	1 Field
Lakeside Sports Park (LSP)	5 Fields
Orem Elementary Complex	4 Fields
Windsor Park	2 Fields

Fee Description	Proposed Fee
Infield Preparation- includes chalk, machinery, supplies & staff (cost per field)	<del>\$46.60</del> \$100.00
Lights (cost per hour per field)	\$45.00
Outfield Preparation (cost to mow outfield grass prior to tournament in addition to regular mowing schedule)	<del>\$60.00</del> \$100.00
Rental	<del>\$41.25</del> <del>\$45.00/hour/field</del> or <del>\$220.00</del> \$240.00/field/ day+staffing
Security Deposit (per facility)	\$300.00

**TENNIS COURT RENTAL RATES**

Fee Description	Proposed Fee
Two Courts:	
Two Hours	\$40.00
Four Hours	\$80.00
Eight Hours	\$160.00
Three Courts:	
Two Hours	\$114.00
Four Hours	\$228.00
Eight Hours	\$456.00
Four Courts:	
Two Hours	\$144.00
Four Hours	\$288.00
Eight Hours	\$576.00
Five Courts:	
Two Hours	\$170.00
Four Hours	\$340.00
Eight Hours	\$680.00
Six Courts:	
Two Hours	\$192.00
Four Hours	\$384.00
Eight Hours	\$768.00
Nine Courts:	
Two Hours	\$270.00
Four Hours	\$540.00
Eight Hours	\$1,080.00

## ALPINE SCHOOL DISTRICT RATES

Fee Description	Proposed Fee
Swim Team – Pool Lane Rental Fee	
Short Course (cost per lane per hour)	\$8.00
Long Course (cost per lane per hour)	\$12.00
Meet Fee - Including Equipment (cost per meet)	\$450.00
PE Classes at Fitness Center	
Daily Admission (cost per student per visit)	\$2.00
Specialty Instruction - spinning class, etc. (cost per hour per instructor)	\$20.00





# EXHIBIT “C”

TENTATIVE BUDGET / CITY OF OREM

## COMPENSATION & BENEFIT PROGRAMS – FY 2021-2022

This Fiscal Year 2021-2022 Budget Compensation and Benefit Programs document is provided for general guidance only and does not create a binding contract or any other obligation or liability on the City.

The City reserves the right to change the information in this document at any time and for any reason, formally or informally, and with or without notice. The conditions set forth in this document do not create an express or implied contract with any person.

### SALARY POLICY - EMPLOYEES

#### (Not Applicable for Step Program Eligible Public Safety Personnel)

Salary ranges are subject to change at any time. The following pay grades and ranges associated with full-time positions are effective July 1, 2021, and are established in accordance with the City's compensation philosophy and policies (amounts may be different because of rounding):

#### City of Orem Salary Grades and Ranges EFFECTIVE JULY 1, 2021

Hourly Pay Rates

Pay Grade	Pay Range	
	Minimum	Maximum
CM	\$65.43	\$98.14
20	\$55.66	\$83.49
19	\$50.04	\$75.06
18	\$45.76	\$68.64
17	\$41.85	\$62.77
16	\$38.27	\$57.40
15	\$35.00	\$52.50
14	\$32.00	\$48.01
13	\$29.22	\$43.90
12	\$26.77	\$40.15
11	\$24.48	\$36.72
10	\$22.38	\$33.58
9	\$20.47	\$30.71
8	\$18.72	\$28.08
7	\$17.12	\$25.68
6	\$15.66	\$23.48
5	\$14.32	\$21.48
4	\$13.09	\$19.64

Monthly Pay Rates

Pay Grade	Pay Range	
	Minimum	Maximum
CM	\$11,341	\$17,011
20	\$9,648	\$14,472
19	\$8,673	\$13,010
18	\$7,932	\$11,898
17	\$7,254	\$10,880
16	\$6,633	\$9,950
15	\$6,066	\$9,099
14	\$5,548	\$8,321
13	\$5,066	\$7,610
12	\$4,639	\$6,959
11	\$4,243	\$6,364
10	\$3,880	\$5,820
9	\$3,548	\$5,322
8	\$3,245	\$4,867
7	\$2,967	\$4,451
6	\$2,714	\$4,071
5	\$2,482	\$3,723
4	\$2,270	\$3,404

Annual Pay Rates

Pay Grade	Pay Range	
	Minimum	Maximum
CM	\$136,086	\$204,129
20	\$115,775	\$173,662
19	\$104,078	\$156,119
18	\$95,180	\$142,770
17	\$87,042	\$130,563
16	\$79,600	\$119,399
15	\$72,794	\$109,191
14	\$66,570	\$99,855
13	\$60,787	\$91,317
12	\$55,673	\$83,510
11	\$50,913	\$76,369
10	\$46,560	\$69,839
9	\$42,579	\$63,868
8	\$38,939	\$58,407
7	\$35,609	\$53,414
6	\$32,564	\$48,847
5	\$29,780	\$44,670
4	\$27,234	\$40,850



## SALARY POLICY - PUBLIC SAFETY STEP PROGRAM EMPLOYEES

The Public Safety Hybrid Step Program went into effect in October 2020. Salary ranges are subject to change at any time. The following step program ranges associated with full-time positions are effective July 1, 2021, and are established in accordance with the City's compensation philosophy and policies (amounts may be different because of rounding):

### City of Orem Police Department Step Program Salary Ranges

EFFECTIVE JULY 1, 2021

Hourly Pay Rates

Position	Pay Range	
	Minimum	Maximum
Captain	\$51.22	\$55.97
Lieutenant	\$43.30	\$50.21
Sergeant	\$36.26	\$42.87
Officer	\$22.38	\$35.90

Monthly Pay Rates

Position	Pay Range	
	Minimum	Maximum
Captain	\$8,877	\$9,701
Lieutenant	\$7,505	\$8,703
Sergeant	\$6,284	\$7,431
Officer	\$3,880	\$6,222

Annual Pay Rates

Position	Pay Range	
	Minimum	Maximum
Captain	\$106,530	\$116,408
Lieutenant	\$90,066	\$104,441
Sergeant	\$75,414	\$89,174
Officer	\$46,560	\$74,667

### City of Orem Fire Department Step Program Salary Ranges

EFFECTIVE JULY 1, 2021

Hourly Pay Rates

Position	Pay Range	
	Minimum	Maximum
Asst. Chief	\$37.71	\$38.85
Batt. Chief	\$32.21	\$37.34
Captain	\$27.05	\$31.27
Engineer	\$24.27	\$26.26
Firefighter	\$16.78	\$26.26
Paramedic	\$16.78	\$26.26
Inspector	\$20.47	\$30.50
EMT	\$13.34	\$15.47

Monthly Pay Rates

Position	Pay Range	
	Minimum	Maximum
Asst. Chief	\$9,177	\$9,453
Batt. Chief	\$7,838	\$9,086
Captain	\$6,581	\$7,610
Engineer	\$5,905	\$6,390
Firefighter	\$4,082	\$6,390
Paramedic	\$4,082	\$6,390
Inspector	\$3,548	\$5,287
EMT	\$3,245	\$3,764

Annual Pay Rates

Position	Pay Range	
	Minimum	Maximum
Asst. Chief	\$110,128	\$113,431
Batt. Chief	\$94,057	\$109,037
Captain	\$78,975	\$91,317
Engineer	\$70,857	\$76,675
Firefighter	\$48,984	\$76,675
Paramedic	\$48,984	\$76,675
Inspector	\$42,579	\$63,439
EMT	\$38,939	\$45,172

## COMPENSATION &amp; BENEFIT PROGRAMS – FY 2021-2022

EXECUTIVE POSITIONS	FLSA	GRADE FY '22	DEPT	AUTHORIZED		
				FY '22	FY '21	FY '20
City Manager	Exempt	CM	CM	1	1	1
Assistant City Manager	Exempt	20	CM	1	1	1
Chief of Police	Exempt	19	PD	1	1	1
City Attorney	Exempt	19	LS	1	1	1
Development Services Director	Exempt	19	DS	1	1	1
Finance Director	Exempt	19	FIN	1	1	1
Fire Chief	Exempt	19	FD	1	1	1
Public Works Director	Exempt	19	PW	1	1	1
Deputy City Manager	Exempt	18	CM	1	1	1
Library Director	Exempt	18	LIB	1	1	1
Recreation Director	Exempt	18	REC	1	1	1

EXEMPT POSITIONS	FLSA	GRADE FY '22	DEPT	AUTHORIZED		
				FY '22	FY '21	FY '20
Assistant Police Chief	Exempt	17	PD	0	0	1
Deputy Fire Chief	Exempt	17	FD	1	1	1
Accounting Division Manager	Exempt	16	FIN	1	0	0
City Engineer	Exempt	16	DS	1	1	1
Deputy City Attorney	Exempt	16	LS	1	2	2
Human Resource Division Manager	Exempt	16	CM	1	1	1
I.T. Division Manager	Exempt	16	CM	1	1	1
Maintenance Division Manager	Exempt	16	PW	1	1	1
Water Resource Division Manager	Exempt	16	PW	1	1	1
Assistant I.T. Division Manager	Exempt	15	CM	1	1	1
Assistant City Attorney	Exempt	15	LS	2	1	1
Prosecutor	Exempt	15	LS	2	2	2
Budget Officer	Exempt	14	FIN	0	1	1
Building Maintenance Division Manager	Exempt	14	DS	1	1	1
Chief Building Official	Exempt	14	DS	1	1	1
Community Services Manager	Exempt	14	CM	1	1	1
Economic Development Manager	Exempt	14	CM	1	1	1
Engineering Section Manager - Traffic	Exempt	14	PW	1	1	1
Engineering Section Manager	Exempt	14	DS	2	2	2
Fire Marshal	Exempt	14	FD	0	1	1
I.T. Section Manager	Exempt	14	CM	1	1	1
Justice Court Administrator	Exempt	14	FIN	1	1	1
Library Division Manager	Exempt	14	LIB	2	2	2
Planning Division Manager	Exempt	14	DS	1	1	1
Recreation Manager - Facilities	Exempt	14	REC	1	1	1
Risk Manager / Trainer	Exempt	14	CM	1	1	1
Streets Section Manager	Exempt	14	PW	1	1	1
Treasury Division Manager	Exempt	14	FIN	1	1	1
Water Reclamation Section Manager	Exempt	14	PW	1	1	1
Water Section Manager	Exempt	14	PW	1	1	1
Information Systems Engineer	Exempt	13	CM	1	1	1
Communications & Innovation Officer	Exempt	13	CM	1	1	0
Parks Section Manager	Exempt	13	PW	1	1	1
Recreation Manager - Programs	Exempt	13	REC	1	1	1
Senior Programmer / Analyst	Exempt	13	CM	4	3	3
City Recorder	Exempt	12	CM	1	1	1
City Surveyor	Exempt	12	DS	1	1	1
Communications Specialist / Webmaster	Exempt	12	CM	0	0	1

## COMPENSATION & BENEFIT PROGRAMS – FY 2021-2022

EXEMPT POSITIONS	FLSA	GRADE FY '22	DEPT	AUTHORIZED		
				FY '22	FY '21	FY '20
Economic Dev. Analyst / Project Mgr	Exempt	12	CM	1	1	1
Emergency Manager	Exempt	12	FD	1	1	1
I.T. Help Desk Supervisor	Exempt	12	CM	1	1	1
Librarian	Exempt	12	LIB	6	6	6
Management Analyst	Exempt	12	CM	1	1	1
Planner / Long Range Planner	Exempt	12	DS	2	4	4
Programmer / Analyst	Exempt	12	CM	0	1	1
Staff Engineer	Exempt	12	DS	3	0	0

EXEMPT POSITIONS PUBLIC SAFETY STEP PROGRAM	FLSA	GRADE FY '22	DEPT	AUTHORIZED		
				FY '28	FY '26	FY '27
Police Captain	Exempt	STEP	PD	3	2	2
Assistant Fire Chief	Exempt	STEP	FD	2	0	0
Fire Battalion Chief	Exempt	STEP	FD	4	4	4
Police Lieutenant	Exempt	STEP	PD	7	7	7

NON-EXEMPT POSITIONS	FLSA	GRADE FY '20	DEPT	AUTHORIZED		
				FY '20	FY '22	FY '0
Building Maintenance Section Manager	Non-Exempt	12	DS	0	0	1
Construction Engineer	Non-Exempt	12	DS	3	3	2
ITS Engineer	Non-Exempt	12	PW	1	1	1
Fleet Manager	Non-Exempt	11	PW	1	1	1
Human Resource Officer	Non-Exempt	11	CM	2	0	0
Plans Examiner	Non-Exempt	11	DS	2	2	1
Public Works Field Supervisor	Non-Exempt	11	PW	7	7	7
Senior Building Inspector	Non-Exempt	11	DS	1	1	1
Associate Engineer	Non-Exempt	10	DS	3	4	3
Building Inspector	Non-Exempt	10	DS	3.5	3.5	3.5
Building Maintenance Supervisor	Non-Exempt	10	DS	2	2	0
Engineering Specialist	Non-Exempt	10	PW	4	4	4
Horticulturist / Urban Forester	Non-Exempt	10	PW	1	1	1
Instrumentation / Control Specialist	Non-Exempt	10	PW	1	1	1
Pre-Treatment Coordinator	Non-Exempt	10	PW	1	1	1
Purchasing Agent	Non-Exempt	10	FIN	1	1	1
Recreation Facilities Supervisor	Non-Exempt	10	REC	2	0	0
Storm Water Project Manager	Non-Exempt	10	PW	2	2	2
Street Lights / Signal Specialist	Non-Exempt	10	PW	1	1	1
Accountant	Non-Exempt	9	FIN	2	2	1.5
Associate Librarian	Non-Exempt	9	LIB	9.5	9.5	9.5
Associate Planner	Non-Exempt	9	DS	2	2	0
Cemetery Sexton	Non-Exempt	9	PW	1	1	1
Communications Supervisor	Non-Exempt	9	PD	1	1	1
Executive / NIA Assistant	Non-Exempt	9	CM	1	1	1
Human Resource Generalist	Non-Exempt	9	CM	0	2	2
Instrumentation / Control Technician	Non-Exempt	9	PW	2	2	2
Lead Mechanic	Non-Exempt	9	PW	1	1	1
Public Works Crew Leader	Non-Exempt	9	PW	14	14	14
Public Works Program Specialist	Non-Exempt	9	PW	4	4	4
Recreation Program Coordinator	Non-Exempt	9	REC	6	6	5
Senior Plant Operator	Non-Exempt	9	PW	3	3	3
Technical Support Specialist	Non-Exempt	9	CM	3	3	3
Victim Assistance Coordinator	Non-Exempt	9	PD	2	2	2
Construction Technician	Non-Exempt	8	PW	3	3	3

## COMPENSATION &amp; BENEFIT PROGRAMS – FY 2021-2022

NON-EXEMPT POSITIONS	FLSA	GRADE FY '22	DEPT	AUTHORIZED		
				FY '22	FY '21	FY '20
Crime Analyst / Body Camera Specialist	Non-Exempt	8	PD	1	1	1
Deputy City Recorder	Non-Exempt	8	CM	1	1	1
Evidence Custodian / Technician	Non-Exempt	8	PD	1	1	1
Facility Maintenance Technician	Non-Exempt	8	DS	2	2	1
Fleet Mechanic	Non-Exempt	8	PW	4	4	4
Justice Court Lead Clerk	Non-Exempt	8	FIN	2	2	2
311 Help Center Supervisor	Non-Exempt	8	FIN	2	2	0
311 Lead Communication Agent	Non-Exempt	8	FIN	0	0	1

NON-EXEMPT POSITIONS	FLSA	GRADE FY '22	DEPT	AUTHORIZED		
				FY '22	FY '21	FY '20
Lead Dispatcher	Non-Exempt	8	PD	5	5	5
Office Administrator	Non-Exempt	8	Various	8	8	8
Plant Operator	Non-Exempt	8	PW	9	9	9
Pre-Treatment Inspector	Non-Exempt	8	PW	1	1	1
Residential Plans Examiner	Non-Exempt	8	DS	1	1	1
Traffic Sign Specialist	Non-Exempt	8	PW	1	1	1
Water Resources Utility Specialist	Non-Exempt	8	PW	1	1	1
Account Clerk / Communications Agent	Non-Exempt	7	FIN	8	8	8
Animal Control Officer	Non-Exempt	7	PD	2	2	2
Assistant Librarian	Non-Exempt	7	LIB	9.5	9	9
Civilian Ordinance Enforcement Officer	Non-Exempt	7	CM	3	0	0
Development Services Technician	Non-Exempt	7	DS	0	0	1
Dispatcher	Non-Exempt	7	PD	14.5	15.5	16.5
Justice Court Clerk	Non-Exempt	7	FIN	3	3	3
Public Works Technician	Non-Exempt	7	PW	38	38	38
Public Works Utility Technician	Non-Exempt	7	PW	3	3	3
Records Office Supervisor	Non-Exempt	7	PD	1	1	1
Water Resources Utility Technician	Non-Exempt	7	PW	0	1	1
Account Clerk	Non-Exempt	6	FIN	0	0	1
Administrative Assistant	Non-Exempt	6	Various	3	3	3
Community Service Specialist	Non-Exempt	6	PD	4	4	4
Maintenance Worker (Helper)	Non-Exempt	6	REC	0	1	1
Victim Advocate	Non-Exempt	6	PD	1	1	0
Custodial Supervisor	Non-Exempt	5	DS	3	2	2
Storekeeper	Non-Exempt	5	FIN	2	2	2
Custodian	Non-Exempt	4	REC	1	1	1

NON-EXEMPT POSITIONS PUBLIC SAFETY STEP PROGRAM	FLSA	GRADE FY '22	DEPT	AUTHORIZED		
				FY '22	FY '21	FY '20
Fire Captain	Non-Exempt	STEP	FD	12	12	12
Police Sergeant	Non-Exempt	STEP	PD	15	15	15
Fire Engineer	Non-Exempt	STEP	FD	12	12	12
Fire Inspector	Non-Exempt	STEP	FD	2	0	0
Firefighter / Paramedic I, II, Senior & Master	Non-Exempt	STEP	FD	33	33	33
Police Officer I, II, Senior & Master	Non-Exempt	STEP	PD	73	73	70
Fire Prevention Specialist	Non-Exempt	STEP	FD	0	2	2
Firefighter / Advanced EMT	Non-Exempt	STEP	FD	3	3	3

Individual pay shall be adjusted in accordance with the City's financial capability, performance of the employee, and the salary plan.

### **Differential Pay**

The City offers differential pay to employees in specific classifications who receive professional certifications which improve their knowledge and proficiency in carrying out their assigned functions through additional training. Differentials shall be paid in accordance with City policy.

### **ELECTED OFFICIALS COMPENSATION**

Elected officials (Mayor and City Council Members) are designated as part-time employees of the City of Orem. These officials serve at the discretion of the citizens of the City. They receive compensation and benefits based upon laws of the State of Utah and ordinances, policies, and practices adopted by the City. Council Members' salary is \$14,277 annually. The Mayor's salary is \$42,831 annually.

### **BENEFIT SUMMARY**

The City of Orem is committed to providing excellent benefits and a positive work environment where employees are encouraged to balance home and work life. These benefits are reflective of the City of Orem's commitment to employees.

*The following benefits are available to full-time and part-time benefitted employees and may vary based upon the employee's date of hire and position:*

#### **Retirement**

Participation in a Utah Retirement Systems (URS) pension plan is mandatory for most employees. The City pays all or a portion of the benefit depending on which URS plan the employee is eligible to participate in. This valuable benefit provides retirement income based upon salary, length of service, and/or contributions. Visit the URS website for more information ([www.urs.org](http://www.urs.org)). The City will match an employee's contribution up to 4% in the City's 457 plans. The City also offers a 401k plan to its employees. The City of Orem does not participate in social security, thus no social security deductions are taken from an employee's pay.

#### **Health & Dental Insurance**

The City provides each employee the option of participating in their choice of one of the two high-deductible health plans (HDHP) offered by the City at a minimal cost to the employee. The City offers a dental insurance plan with no premium cost for single or family coverage.

#### **Health Savings & Flexible Spending Reimbursement Accounts**

The City contributes money quarterly into a Health Savings Account (HSA) for each benefitted employee and also offers an employee contribution match program.

The City makes both types of accounts available to employees to help them save taxes on medical expenses, dental expenses, and/or dependent care expenses.

#### **Employee Assistance Program (EAP)**

The City offers an employee assistance program to assist employees and eligible family members with a wide range of personal issues. EAP counselors are available during regular and extended hours. Crisis Line support is available 24/7.

#### **Life Insurance**

Group term life insurance is provided for all benefitted employees. The amount of coverage is one times the employee's salary up to \$250,000, with a minimum coverage amount of \$50,000.

**Vacation**

Employees receive 120 hours of vacation annually during years 1-5, increasing to 144 hours of vacation annually during years 6-10, and 168 hours of vacation annually for 11 or more years of service. Part-time employees receive a prorated number of vacation hours. Accrued vacation hours are capped at two years.

**Holidays**

Employees receive 12 paid holidays consisting of one day of personal leave.

**Sick Leave**

Employees receive 96 hours of sick leave annually to be used in case of sickness or disability. Part-time employees receive a prorated number of sick leave hours. There is no maximum number of accrued sick leave hours.

**Long-Term Disability Insurance**

Coverage is available to full and part-time benefited employees. The amount of the benefit is 66 2/3% of salary up to a maximum monthly benefit of \$10,000.

**Wellness Program**

The City offers a wellness program to help employees gain knowledge, skills, and motivation to improve the quality of their lives and well-being. Other benefits include health screenings, flu shots, and Orem City Recreation Center passes.

***For a more detailed list or description of the City of Orem Employee Benefit Package, please contact the Human Resources Office at 801-229-7164.***

# DRAFT

REDEVELOPMENT AGENCY  
of the  
CITY OF OREM  
May 11, 2021

CONDUCTING

Chair Richard F. Brunst, Jr.

BOARD OF DIRECTORS

Richard F. Brunst, Jeff Lambson, Debby Lauret, Terry Peterson, David Spencer, and Brent Sumner

APPOINTED STAFF

Jamie Davidson, Brenn Bybee, Steven Downs, Heather Schriever, Brandon Nelson, and Nathan Nelson

EXCUSED

Tom Macdonald

The Redevelopment Agency (RDA) Meeting convened at 7:49 p.m.

CONSENT ITEMS

- Approval of March 23, 2021 Redevelopment Agency Meeting Minutes

**Chair Brunst moved** to approve the Consent Agenda as listed. **Mr. Spencer seconded** the motion. Those voting aye: Richard F. Brunst, Jeff Lambson, Debby Lauret, Terry Peterson, David Spencer, and Brent Sumner. The motion **passed**.

SCHEDULED ITEMS

PUBLIC HEARING/RESOLUTION – FY 2021-2022 REDEVELOPMENT AGENCY OF THE CITY OF OREM TENTATIVE BUDGET ADOPTION

Mr. Nelson stated on May 11, 2021, the Board of Directors received the RDA Tentative Budget for Fiscal Year 2021-2022. The purpose of this item is to adopt the Tentative Budget and set the public hearing on June 15, 2021 at 6:10 p.m. to adopt the final budget for Fiscal Year 2021-2022.

Mr. Brunst asked Mr. Nelson to categorize the 5 RDA developments the city participated in during 1985, as well as the money put in, and received since then. Mr. Nelson indicated he did not have that readily available but directed the Mayor where he could find this information.

Mayor Brunst opened the public hearing at \*\* pm. Hearing no comments, Mayor Brunst closed the public hearing and brought the item back to the Council for further discussion.

**Chair Brunst moved** by Resolution, to adopt the Redevelopment Agenda of the City of Orem

# DRAFT

1 fiscal year 2021-2022 Tentative Budget and set a public hearing to adopt the final budget on June  
2 15, 2021 at 6:10PM. **Mrs. Lauret seconded** the motion. Those voting aye: Richard F. Brunst,  
3 Jeff Lambson, Debby Lauret, Terry Peterson, David Spencer, and Brent Sumner. The motion  
4 **passed.**

## ADJOURNMENT

5  
6  
7  
8  
9 **Chair Brunst moved** to adjourn into a meeting of the Special Service Lighting District of the City  
10 of Orem. **Mr. Sumner seconded** the motion. Those voting aye: Richard F. Brunst, Jeff Lambson,  
11 Debby Lauret, Terry Peterson, David Spencer, and Brent Sumner. The motion **passed.**

12  
13  
14 The meeting adjourned at 7:57 p.m.  
15





## City Council Agenda Item Report

Meeting Date: June 15, 2021

Submitted by: Brandon Nelson

Submitting Department: City Manager's Office

Item Type: Public Hearing

Agenda Section:

---

### Subject:

PUBLIC HEARING / RESOLUTION - Adopting the Redevelopment Agency of the City of Orem (RDA) Fiscal Year 2021-2022 Budget

### Suggested Action:

The Chief Executive Officer of the Redevelopment Agency of the City of Orem (RDA) recommends the Board of Directors, hold a public hearing and by resolution, approve and adopt the Fiscal Year 2021-2022 Budget and amend the Fiscal Year 2020-2021 Budget.

### Presenter:

Brandon Nelson, Finance Director

### Background:

On May 11, 2021, the Board of Directors received the RDA Tentative Budget for Fiscal Year 2021-2022. The purpose of this hearing is to receive input from the citizens, make any changes, approve, and adopt the budget for Fiscal Year 2021-2022, and amend the Fiscal Year 2020-2021 Budget.

### Potentially Affected Area:

Citywide

### Attachments:

[Budget - FY 2022 - RDA - Tentative.pdf](#)

[RES--Final Budget--RDA--2022 - With Amendment.docx](#)

**REDEVELOPMENT AGENCY  
OF THE  
CITY OF OREM**

**TENTATIVE BUDGET**

**FISCAL YEAR 2021-2022**



City of Orem  
56 North State Street  
Orem, Utah 84057  
[www.orem.org](http://www.orem.org)

**REDEVELOPMENT AGENCY  
OF THE  
CITY OF OREM  
TENTATIVE BUDGET**

**FISCAL YEAR 2021-2022**

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**REDEVELOPMENT AGENCY  
OF THE  
CITY OF OREM  
TENTATIVE BUDGET**

**FISCAL YEAR 2021-2022**

**REDEVELOPMENT AGENCY FUND**

The Redevelopment Agency of the City of Orem (RDA) is a separate legal entity from the City of Orem that has the statutory ability to provide redevelopment services within the City. These redevelopment services include improving, rehabilitating, and redeveloping areas within the City. The City Council acts as the governing authority for the Redevelopment Agency.

**REVENUES**

Revenues for the Redevelopment Agency Fund are primarily derived from property taxes collected by Utah County and remitted to the City.

<b>REVENUE DESCRIPTION</b>	<b>ACTUAL FY '18-'19</b>	<b>ACTUAL FY '19-'20</b>	<b>ESTIMATED ACTUAL FY '20-'21</b>	<b>TENTATIVE BUDGET FY '21-'22</b>
Haircut - Project Area #85-01	\$ 233,278	\$ 451,231	\$ 336,644	\$ 255,000
Haircut - Project Area #85-02	170,116	146,760	184,859	-
Haircut - Project Area #85-03A	236,136	249,111	213,862	-
Haircut - Project Area #85-03B	332,920	339,822	346,178	-
Haircut - Project Area #85-04	119,301	124,533	104,842	-
Haircut - Project Area #87-10	161,507	223,787	216,693	150,000
Tax Increment - Project Area #90-08	215,276	223,611	215,805	-
Haircut - Project Area #90-08	37,151	38,533	43,808	50,000
Tax Increment - University Place CDA	894,777	969,915	1,149,872	1,100,000
Interest Earnings	145,964	127,918	32,000	-
Rental / Lease Revenue	105,308	-	-	-
Miscellaneous Revenue	-	-	8,800	-
Sale of Fixed Assets	-	-	492,485	-
Appropriations of Surplus	-	-	-	114,523
<b>FUND TOTALS</b>	<b>\$ 2,651,734</b>	<b>\$ 2,895,221</b>	<b>\$ 3,345,848</b>	<b>\$ 1,669,523</b>

**REDEVELOPMENT AGENCY  
OF THE  
CITY OF OREM  
TENTATIVE BUDGET**

FISCAL YEAR 2021-2022

**REDEVELOPMENT AGENCY FUND**

**BUDGET SUMMARY**

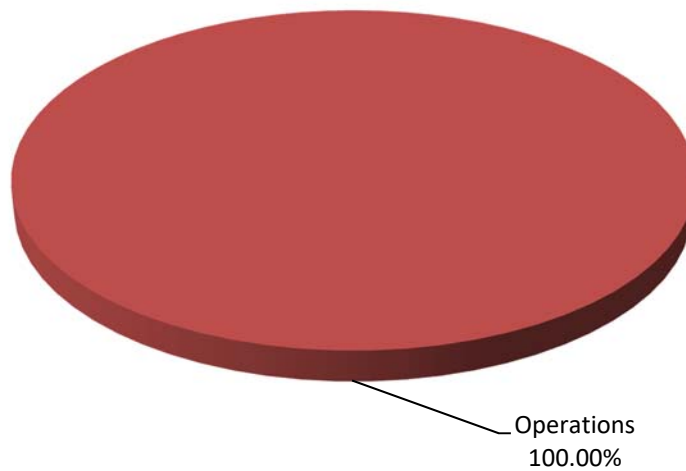
**REDEVELOPMENT AGENCY FUND**

**FY 2021 - 2022**

	<u>PERSONNEL</u>	<u>OPERATIONS</u>	<u>CAPITAL</u>	<u>TOTAL</u>
Project Area #85-01	\$ -	254,523	\$ -	\$ 254,523
Project Area #85-02	-	-	-	-
Project Area #85-03A	-	-	-	-
Project Area #85-03B	-	-	-	-
Project Area #85-04	-	-	-	-
Project Area #87-10	-	-	-	-
Project Area #90-08	-	315,000	-	315,000
University Place CDA	-	1,100,000	-	1,100,000
<b>TOTALS</b>	<u><u>\$ -</u></u>	<u><u>\$ 1,669,523</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 1,669,523</u></u>

**REDEVELOPMENT AGENCY FUND**

Expenditures by Category



**REDEVELOPMENT AGENCY  
OF THE  
CITY OF OREM  
TENTATIVE BUDGET**

**FISCAL YEAR 2021-2022**

**REDEVELOPMENT AGENCY FUND**

**EXPENDITURES**

**PROJECT AREA #85-01**

Expenditures in this area improve, rehabilitate, or redevelop areas within the project and provide funds for the payment of debt service on bonds issued for the construction of recreational facilities in 2002. This area no longer has any remaining active project participation agreements.

This project area's normal tax increment expired in calendar year 2014 and its additional tax increment (haircut) expires in calendar year 2021.

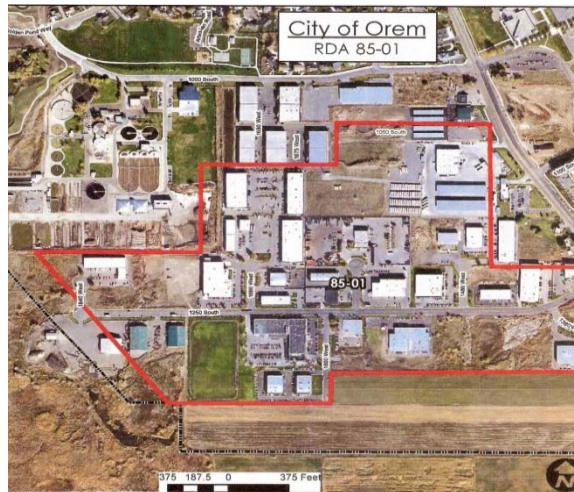
<b>EXPENDITURES DESCRIPTION</b>	<b>ACTUAL FY '18-'19</b>	<b>ACTUAL FY '19-'20</b>	<b>ESTIMATED ACTUAL FY '20-'21</b>	<b>TENTATIVE BUDGET FY '21-'22</b>
Participation Agreement 85-c-002-001	\$ 49,556	\$ -	\$ -	\$ -
Professional & Technical Services	-	-	-	-
Capital Projects	-	47,206	-	-
Contributions to Other Funds	293,140	254,999	295,000	254,523
<b>PROJECT AREA TOTALS</b>	<b>\$ 342,696</b>	<b>\$ 302,205</b>	<b>\$ 295,000</b>	<b>\$ 254,523</b>

**REDEVELOPMENT AGENCY  
OF THE  
CITY OF OREM  
TENTATIVE BUDGET**

**FISCAL YEAR 2021-2022**

**Project 85-01: Orem Business Park**

Date Created:	March 26, 1985
Base Year for Computing Tax Increment:	1985
Initial Tax Increment Request:	Fiscal Year 1990-91
Calendar Year Ending December 31, 2020 Taxable Value:	\$156,841,319
Base Year Taxable Value:	\$1,472,221
Marginal Value:	\$155,369,098
Calendar Year Beginning January 1, 2022 Increment Percentage:	Normal Increment Expired



**Non-educational “Additional Tax Increment” Budgeted**  
(as allowed in Utah Code Annotated 17C-1-403)

Calendar Year Ending December 31, 2021:	\$255,000
-----------------------------------------	-----------

Use: Debt service on refunding bonds issued in 2017 (original bonds were issued in 2002) for the construction of recreational facilities as allowed in Utah Code 17C-1-403.

**Normal Tax Increment Budgeted:**

Calendar Year Ending December 31, 2021:	\$0
-----------------------------------------	-----

**REDEVELOPMENT AGENCY  
OF THE  
CITY OF OREM  
TENTATIVE BUDGET**

**FISCAL YEAR 2021-2022**

**REDEVELOPMENT AGENCY FUND**

**EXPENDITURES**

**PROJECT AREA #85-02**

Expenditures in this area improve, rehabilitate, or redevelop areas within the project and provide funds for the payment of debt service on bonds issued for the construction of recreational facilities in 2002.

This project area's normal tax increment expired in calendar year 2013 and its additional tax increment (haircut) expires in calendar year 2020.

<b>EXPENDITURES DESCRIPTION</b>	<b>ACTUAL FY '18-'19</b>	<b>ACTUAL FY '19-'20</b>	<b>ESTIMATED ACTUAL FY '20-'21</b>	<b>TENTATIVE BUDGET FY '21-'22</b>
Professional & Technical Services	\$ -	\$ -	\$ -	\$ -
Capital Projects	-	250,000	-	-
Contributions to Other Funds	165,000	147,336	65,000	-
<b>PROJECT AREA TOTALS</b>	<b>\$ 165,000</b>	<b>\$ 397,336</b>	<b>\$ 65,000</b>	<b>\$ -</b>



**REDEVELOPMENT AGENCY  
OF THE  
CITY OF OREM  
TENTATIVE BUDGET**

FISCAL YEAR 2021-2022

**Project 85-02: Timpanogos Research and Technology Park**

Date Created:	May 14, 1985
Base Year for Computing Tax Increment:	1985
Initial Tax Increment Request:	Fiscal Year 1989-90
Calendar Year Ending December 31, 2020 Taxable Value:	\$93,383,743
Base Year Taxable Value:	\$7,333,972
Marginal Value:	\$86,049,771
Calendar Year Beginning January 1, 2022 Increment Percentage:	Normal Increment Expired



**Non-educational “Additional Tax Increment” Budgeted**

(as allowed in Utah Code Annotated 17C-1-403)

Calendar Year Ending December 31, 2021:	\$0
-----------------------------------------	-----

**Normal Tax Increment Budgeted:**

Calendar Year Ending December 31, 2021:	\$0
-----------------------------------------	-----

**REDEVELOPMENT AGENCY  
OF THE  
CITY OF OREM  
TENTATIVE BUDGET**

**FISCAL YEAR 2021-2022**

**REDEVELOPMENT AGENCY FUND**

**EXPENDITURES**

**PROJECT AREA #85-03A**

Expenditures in this area improve, rehabilitate, or redevelop areas within the project and provide funds for the payment of debt service on bonds issued for the construction of recreational facilities in 2002.

This project area's normal tax increment expired in calendar year 2013 and its additional tax increment (haircut) expires in calendar year 2020.

<b>EXPENDITURES DESCRIPTION</b>	<b>ACTUAL FY '18-'19</b>	<b>ACTUAL FY '19-'20</b>	<b>ESTIMATED ACTUAL FY '20-'21</b>	<b>TENTATIVE BUDGET FY '21-'22</b>
Professional & Technical Services	\$ 16,475	\$ 937	\$ 348	\$ -
Miscellaneous Expenses	1,137	92,075	170,048	-
Street Lighting	70,833	-	-	-
Contributions to Other Funds	-	-	1,292,485	-
<b>PROJECT AREA TOTALS</b>	<b>\$ 88,445</b>	<b>\$ 93,012</b>	<b>\$ 1,462,881</b>	<b>\$ -</b>

**REDEVELOPMENT AGENCY  
OF THE  
CITY OF OREM  
TENTATIVE BUDGET**

**FISCAL YEAR 2021-2022**

**Project 85-03A: 1300 South, 200 East to 800 East (Various Properties)**

Date Created:	December 3, 1985
Base Year for Computing Tax Increment:	1985
Initial Tax Increment Request:	Fiscal Year 1989-90
Calendar Year Ending December 31, 2020 Taxable Value:	\$159,607,815
Base Year Taxable Value:	\$30,552,708
Marginal Value:	\$129,055,107
Calendar Year Beginning January 1, 2022 Increment Percentage:	Normal Increment Expired



**Non-educational “Additional Tax Increment” Budgeted**

(as allowed in Utah Code Annotated 17C-1-403)

Calendar Year Ending December 31, 2021:	\$0
-----------------------------------------	-----

**Normal Tax Increment Budgeted:**

Calendar Year Ending December 31, 2021:	\$0
-----------------------------------------	-----

**REDEVELOPMENT AGENCY  
OF THE  
CITY OF OREM  
TENTATIVE BUDGET**

**FISCAL YEAR 2021-2022**

**REDEVELOPMENT AGENCY FUND**

**EXPENDITURES**

**PROJECT AREA #85-03B**

Expenditures in this area improve, rehabilitate, or redevelop areas within the project and provide funds for the payment of debt service on bonds issued for the construction of recreational facilities in 2002.

This project area's normal tax increment expired in calendar year 2013 and its additional tax increment (haircut) expires in calendar year 2020.

<b>EXPENDITURES DESCRIPTION</b>	<b>ACTUAL FY '18-'19</b>	<b>ACTUAL FY '19-'20</b>	<b>ESTIMATED ACTUAL FY '20-'21</b>	<b>TENTATIVE BUDGET FY '21-'22</b>
Professional & Technical Services	\$ 12,500	\$ 12,500	\$ 16,395	\$ -
Capital Projects	-	-	-	-
Contributions to Other Funds	210,100	150,000	1,378,064	-
<b>PROJECT AREA TOTALS</b>	<b>\$ 222,600</b>	<b>\$ 162,500</b>	<b>\$ 1,394,459</b>	<b>\$ -</b>

**REDEVELOPMENT AGENCY  
OF THE  
CITY OF OREM  
TENTATIVE BUDGET**

**FISCAL YEAR 2021-2022**

**Project 85-03B: 1300 South, 200 East to 1500 West (Various Properties)**

Date Created:	December 12, 1985
Base Year for Computing Tax Increment:	1985
Initial Tax Increment Request:	Fiscal Year 1989-90
Calendar Year Ending December 31, 2020 Taxable Value:	\$167,181,572
Base Year Taxable Value:	\$6,854,457
Marginal Value:	\$160,327,115
Calendar Year Beginning January 1, 2022 Increment Percentage:	Normal Increment Expired



**Non-educational “Additional Tax Increment” Budgeted**  
(as allowed in Utah Code Annotated 17C-1-403)

Calendar Year Ending December 31, 2021:	\$0
-----------------------------------------	-----

**Normal Tax Increment Budgeted:**

Calendar Year Ending December 31, 2021:	\$0
-----------------------------------------	-----

**REDEVELOPMENT AGENCY  
OF THE  
CITY OF OREM  
TENTATIVE BUDGET**

**FISCAL YEAR 2021-2022**

**REDEVELOPMENT AGENCY FUND**

**EXPENDITURES**

**PROJECT AREA #85-04**

Expenditures in this area improve, rehabilitate, or redevelop areas within the project and provide funds for the payment of debt service on bonds issued for the construction of recreational facilities in 2002.

This project area's normal tax increment expired in calendar year 2013 and its additional tax increment (haircut) expires in calendar year 2020.

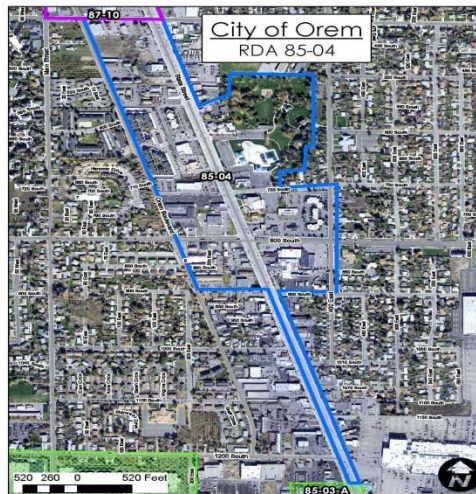
<b>EXPENDITURES DESCRIPTION</b>	<b>ACTUAL FY '18-'19</b>	<b>ACTUAL FY '19-'20</b>	<b>ESTIMATED ACTUAL FY '20-'21</b>	<b>TENTATIVE BUDGET FY '21-'22</b>
Professional & Technical Services	\$ -	\$ -	\$ -	\$ -
Capital Projects	-	-	163,707	-
Contributions to Other Funds	-	-	-	-
<b>PROJECT AREA TOTALS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 163,707</b>	<b>\$ -</b>

**REDEVELOPMENT AGENCY  
OF THE  
CITY OF OREM  
TENTATIVE BUDGET**

FISCAL YEAR 2021-2022

**Project 85-04: State Street, 400 South to 800 South (Various Properties)**

Date Created:	September 30, 1986
Base Year for Computing Tax Increment:	1986
Initial Tax Increment Request:	Fiscal Year 1989-90
Calendar Year Ending December 31, 2020 Taxable Value:	\$70,947,173
Base Year Taxable Value:	\$18,801,179
Marginal Value:	\$52,145,994
Calendar Year Beginning January 1, 2022 Increment Percentage:	Normal Increment Expired



**Non-educational “Additional Tax Increment” Budgeted**

(as allowed in Utah Code Annotated 17C-1-403)

Calendar Year Ending December 31, 2021:	\$0
-----------------------------------------	-----

**Normal Tax Increment Budgeted:**

Calendar Year Ending December 31, 2021:	\$0
-----------------------------------------	-----

**REDEVELOPMENT AGENCY  
OF THE  
CITY OF OREM  
TENTATIVE BUDGET**

**FISCAL YEAR 2021-2022**

**REDEVELOPMENT AGENCY FUND**

**EXPENDITURES**

**PROJECT AREA #87-10**

Expenditures in this area improve, rehabilitate, or redevelop areas within the project and provide funds for the payment of debt service on bonds issued for the construction of recreational facilities in 2002.

This project area's normal tax increment expired in calendar year 2014 and its additional tax increment (haircut) expires in calendar year 2021.

<b>EXPENDITURES DESCRIPTION</b>	<b>ACTUAL FY '18-'19</b>	<b>ACTUAL FY '19-'20</b>	<b>ESTIMATED ACTUAL FY '20-'21</b>	<b>TENTATIVE BUDGET FY '21-'22</b>
Professional & Technical Services	\$ -	\$ -	\$ -	\$ -
Capital Projects	-	-	-	-
Contributions to Other Funds	50,000	60,000	573,534	-
<b>PROJECT AREA TOTALS</b>	<b>\$ 50,000</b>	<b>\$ 60,000</b>	<b>\$ 573,534</b>	<b>\$ -</b>

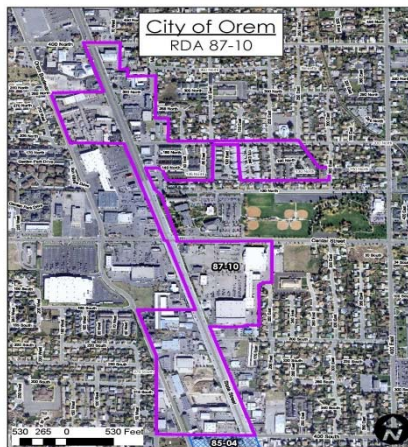


**REDEVELOPMENT AGENCY  
OF THE  
CITY OF OREM  
TENTATIVE BUDGET**

**FISCAL YEAR 2021-2022**

**Project 87-10: State Street, 400 North to 400 South (Various Properties)**

Date Created:	February 2, 1988
Base Year for Computing Tax Increment:	1988
Initial Tax Increment Request:	Fiscal Year 1990-91
Calendar Year Ending December 31, 2020 Taxable Value:	\$131,797,832
Base Year Taxable Value:	\$32,815,215
Marginal Value:	\$98,982,617
Calendar Year Beginning January 1, 2022 Increment Percentage:	Normal Increment Expired



**Non-educational “Additional Tax Increment” Budgeted**

(as allowed in Utah Code Annotated 17C-1-403)

Calendar Year Ending December 31, 2021:	\$150,000
-----------------------------------------	-----------

Use: Debt service on refunding bonds issued in 2017 (original bonds were issued in 2002) for the construction of recreational facilities as allowed in Utah Code 17C-1-403.

**Normal Tax Increment Budgeted:**

Calendar Year Ending December 31, 2021:	\$0
-----------------------------------------	-----

**REDEVELOPMENT AGENCY  
OF THE  
CITY OF OREM  
TENTATIVE BUDGET**

**FISCAL YEAR 2021-2022**

**REDEVELOPMENT AGENCY FUND**

**EXPENDITURES**

**PROJECT AREA #90-08**

Expenditures in this area improve, rehabilitate, or redevelop areas within the project and provide funds for the payment of debt service on bonds issued for the construction of recreational facilities in 2002.

This project area's normal tax increment expires in calendar year 2020 and its additional tax increment (haircut) expires in calendar year 2023.

<b>EXPENDITURES DESCRIPTION</b>	<b>ACTUAL FY '18-'19</b>	<b>ACTUAL FY '19-'20</b>	<b>ESTIMATED ACTUAL FY '20-'21</b>	<b>TENTATIVE BUDGET FY '21-'22</b>
Professional & Technical Services	\$ 26,102	\$ 26,102	\$ -	\$ -
Capital Projects	-	-	-	-
Contributions to Other Funds	90,000	80,000	30,000	315,000
<b>PROJECT AREA TOTALS</b>	<b>\$ 116,102</b>	<b>\$ 106,102</b>	<b>\$ 30,000</b>	<b>\$ 315,000</b>

**REDEVELOPMENT AGENCY  
OF THE  
CITY OF OREM  
TENTATIVE BUDGET**

**FISCAL YEAR 2021-2022**

**Project 90-08: 500 North to 1200 North between 100 West & State Street (Various Properties)**

Date Created:	May 1, 1990
Base Year for Computing Tax Increment:	1990
Initial Tax Increment Request:	Fiscal Year 1992-93
Calendar Year Ending December 31, 2020 Taxable Value:	\$57,613,048
Base Year Taxable Value:	\$11,172,447
Marginal Value:	\$46,440,601
Calendar Year Beginning January 1, 2022 Increment Percentage:	Normal Increment Expired



**Non-educational “Additional Tax Increment” Budgeted**

(as allowed in Utah Code Annotated 17C-1-403)

Calendar Year Ending December 31, 2021:	\$50,000
-----------------------------------------	----------

Use: Debt service on refunding bonds issued in 2017 (original bonds were issued in 2002) for the construction of recreational facilities as allowed in Utah Code 17C-1-403.

**Normal Tax Increment Budgeted:**

Calendar Year Ending December 31, 2021:	\$0
-----------------------------------------	-----

**REDEVELOPMENT AGENCY  
OF THE  
CITY OF OREM  
TENTATIVE BUDGET**

**FISCAL YEAR 2021-2022**

**REDEVELOPMENT AGENCY FUND**

**EXPENDITURES**

**UNIVERSITY PLACE CDA**

Expenditures in the University Place Community Development Area (CDA) are intended to improve, revitalize, repurpose and/or expand development within the CDA. This includes residential, retail, hotel, and professional office development.

This project area's normal tax increment expires in calendar year 2037.

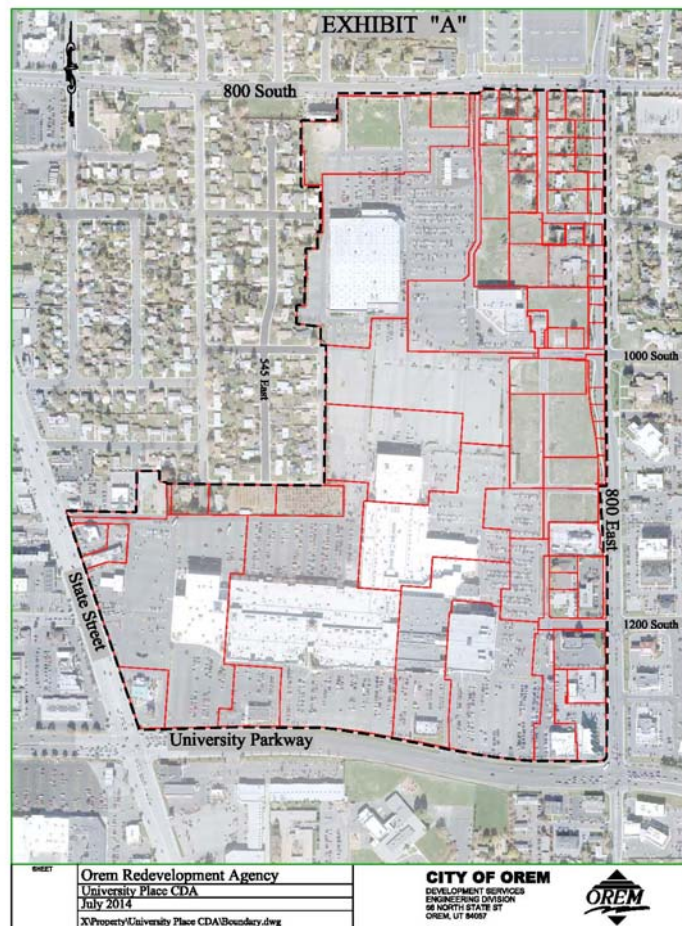
<b>EXPENDITURES DESCRIPTION</b>	<b>ACTUAL FY '18-'19</b>	<b>ACTUAL FY '19-'20</b>	<b>ESTIMATED ACTUAL FY '20-'21</b>	<b>TENTATIVE BUDGET FY '21-'22</b>
University Place CDA Incentive Agreement	\$ 805,299	\$ 872,923	\$ 1,034,885	\$ 990,000
Future Projects	-	-	57,494	55,000
Contributions to Other Funds	44,739	48,496	57,494	55,000
<b>PROJECT AREA TOTALS</b>	<b>\$ 850,038</b>	<b>\$ 921,419</b>	<b>\$ 1,149,873</b>	<b>\$ 1,100,000</b>

**REDEVELOPMENT AGENCY  
OF THE  
CITY OF OREM  
TENTATIVE BUDGET**

FISCAL YEAR 2021-2022

**University Place CDA: Approximately 800 South to 1300 South (University Parkway) between  
800 East & State Street (Various Properties)**

Date Created:	September 23, 2014
Base Year for Computing Tax Increment:	2013
Initial Tax Increment Request:	Fiscal Year 2018-2019
Calendar Year Ending December 31, 2020 Taxable Value:	\$322,663,821
Base Year Taxable Value:	\$129,187,998
Marginal Value:	\$193,475,823
Calendar Year 2022 Increment Percentage (All Non-ASD):	75%
Calendar Year 2022 Increment Percentage (Alpine School District):	65%



**Normal Tax Increment Budgeted:**

Calendar Year Ending December 31, 2021:	\$1,100,000
-----------------------------------------	-------------

**REDEVELOPMENT AGENCY  
OF THE  
CITY OF OREM  
TENTATIVE BUDGET**

**FISCAL YEAR 2021-2022**

**REDEVELOPMENT AGENCY FUND  
ACTIVE PARTICIPATION AGREEMENTS**

<b>Agreement Number</b>	<b>Project Area</b>	<b>Name</b>	<b>Description</b>	<b>Terms</b>
RDA-A-2015-0001	UP CDA	University Mall Shopping Center L.C.	90% of Available Tax Increment Received (Subject to Benchmarks & Caps/Maximums)	20 Years Starts: Fiscal Year 2018-2019 Ends: Fiscal Year 2037-2038

**RELATED OUTSTANDING DEBT**

**\$2,898,000 Series 2017 Sales Tax Revenue Refunding Bonds  
Amortization Schedule**

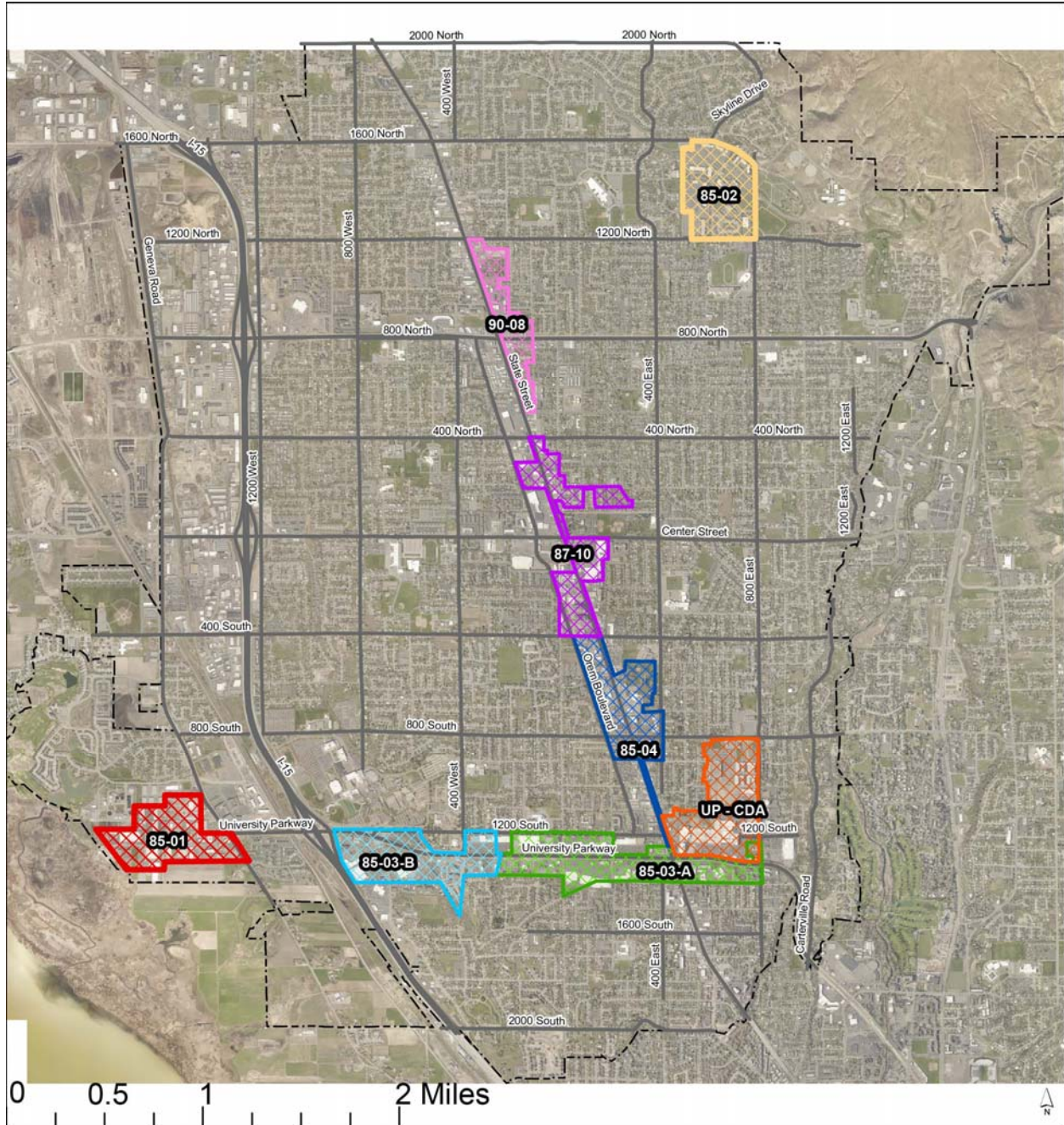
<b>Fiscal Year</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2021-2022	\$ 243,000	\$ 9,623	\$ 252,623
2022-2023	253,000	4,908	257,908
<b>Totals</b>	<b>\$ 496,000</b>	<b>\$ 14,531</b>	<b>\$ 510,531</b>



REDEVELOPMENT AGENCY  
OF THE  
CITY OF OREM  
TENTATIVE BUDGET

FISCAL YEAR 2021-2022

CITY OF OREM  
RDA MAP



**EXHIBIT "B"**  
**BUDGET AMENDMENTS**  
**FISCAL YEAR 2020-2021**

**REDEVELOPMENT AGENCY FUND**

**REVENUES**

<b>Account Number</b>	<b>Description</b>	<b>Previous Budget</b>	<b>Current Budget</b>
53-3111-001-001	Haircut 85-01	\$ 230,000.00	\$ 336,643.82
53-3111-003-003	Haircut 85-03A	205,000.00	213,862.00
53-3111-003-004	Haircut 85-03B	275,685.60	346,177.93
53-3111-010-001	Haircut 87-10	150,000.00	216,693.49
53-3610	Interest Earnings	-	32,000.00
53-3640-003-001	Fixed Asset Sale - Golden Corral	-	492,485.44
53-3690-003-100	Misc Revenue - Nissan Loan - 85-03A	-	8,800.00
Total		<u>\$ 860,685.60</u>	<u>\$ 1,646,662.68</u>
Net Fund Increase (Decrease)			<u><u>\$ 785,977.08</u></u>

**EXPENDITURES**

<b>Account Number</b>	<b>Description</b>	<b>Previous Budget</b>	<b>Current Budget</b>
Project Area 85-01			
53-9701-731-462	Fiber Optics Conduit Project	\$ 94,104.62	\$ 138,811.79
Project Area 85-03A			
53-9703-731-100	Temp Proj 85-03A	1,639.81	4,830.78
Project Area 85-03B			
53-9703-731-101	Temp Proj 85-03B	2,215,626.25	2,850,666.96
Project Area 85-04			
53-9704-731-100	Temp Proj 85-04	160,395.41	182,491.57
Project Area 90-08			
53-9708-731-100	Temp Proj 90-08	1,046,387.05	1,127,329.12
Total		<u>\$ 3,518,153.14</u>	<u>\$ 4,304,130.22</u>
Net Fund Increase (Decrease)			<u><u>\$ 785,977.08</u></u>



City of Orem  
56 North State Street  
Orem, Utah 84057  
[www.orem.org](http://www.orem.org)

RESOLUTION NO.

A RESOLUTION OF THE REDEVELOPMENT AGENCY OF THE  
CITY OF OREM, UTAH, APPROVING AND ADOPTING THE  
BUDGET FOR FISCAL YEAR 2021-2022, AND AMENDING THE  
FISCAL YEAR 2020-2021 BUDGET

WHEREAS on May 11, 2021, the Chief Executive Officer of the Redevelopment Agency of the City of Orem, Utah, presented the tentative budget for Fiscal Year 2021-2022 to the Redevelopment Agency; and

WHEREAS the Board of Directors of the Redevelopment Agency, on due public notice, held a public hearing on Tuesday, June 15, 2021, in the Council Chambers of the Orem City Hall, at which time the budget was considered; and

WHEREAS the Board of Directors of the Redevelopment Agency has now considered the budget as submitted and all information presented at the public hearing, and has now made all changes and amendments which the Board of Directors desires to make; and

WHEREAS the Board of Directors of the Redevelopment Agency has developed a budget in which the anticipated revenues equal the total of appropriated expenditures; and

WHEREAS the original of the Redevelopment Agency budget has now been revised to reflect each and all of the amendments, changes, and modifications, which the Board of Directors believes should be made in the budget.

NOW, THEREFORE, BE IT RESOLVED BY THE REDEVELOPMENT AGENCY OF THE CITY OF OREM, UTAH, as follows:

1. The Board of Directors hereby adopts the budget for Fiscal Year 2021-2022 as amended, modified, and revised, which budget is attached hereto as Exhibit "A" and is incorporated herein by this reference.
2. The Board of Directors hereby amends the Fiscal Year 2020-2021 Budget as shown in Exhibit "B," which is attached hereto and incorporated herein by this reference.
3. The Chief Executive Officer is directed to implement this budget in accordance with State laws and appropriate Redevelopment Agency procedures.
4. A copy of the Redevelopment Agency Budget for the Fiscal Year 2021-2022 shall be placed on file in the office of the Secretary of the Redevelopment Agency of the City of Orem, Utah, and in the Orem Public Library.
5. This resolution shall take effect immediately upon passage.

6. All other resolutions and policies in conflict herewith, either in whole or in part, are hereby repealed.

PASSED AND APPROVED this **15<sup>th</sup>** day of **June** 2021.

\_\_\_\_\_  
REDEVELOPMENT AGENCY OF THE  
CITY OF OREM, by  
Richard Brunst, Chair

ATTEST:

\_\_\_\_\_  
JoD'Ann Bates, Secretary

BOARD MEMBERS	AYE	NAY	ABSTAIN
Mayor Richard F. Brunst	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeff Lambson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Debby Lauret	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Macdonald	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Terry Peterson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Spencer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brent Sumner	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

# DRAFT

## SPECIAL SERVICE LIGHTING DISTRICT of the CITY OF OREM May 11, 2021

CONDUCTING Chair Richard F. Brunst, Jr.

BOARD OF DIRECTORS Richard F. Brunst, Jeff Lambson, Debby Lauret, , Terry Peterson, David Spencer, and Brent Sumner

EXCUSED Tom Macdonald

APPOINTED STAFF Jamie Davidson, Brenn Bybee, Greg Stephens, Brandon Nelson, and Nathan Nelson

The Special Service Lighting District (SSLD) Meeting convened at 7:57 p.m.

### CONSENT ITEMS

- **APPROVAL OF SSLD MEETING MINUTES**
  - Minutes of the Special Service Lighting District Meeting - June 16, 2020

**Chair Brunst moved** to approve the Consent Agenda as listed. **Mr. Sumner seconded** the motion. Those voting aye: Richard F. Brunst, Jeff Lambson, Debby Lauret, Terry Peterson, David Spencer, and Brent Sumner The motion **passed**.

### SCHEDULED ITEMS

#### PUBLIC HEARING/RESOLUTION – FY 2021-2022 SPECIAL SERVICE LIGHTING DISTRICT OF THE CITY OF OREM TENTATIVE BUDGET ADOPTION

Mr. Nelson stated on May 11, 2021, the Board of Directors received the Tentative Budget for Fiscal Year 2021-2022. In a public work session, the fiscal year budget has been reviewed with the Board of Directors. The purpose of this item is to adopt the Tentative Budget and set the public hearing on June 15, 2021, at 6:20 p.m. to consider public input and to adopt the final budget for Fiscal Year 2021-2022.

Mayor Brunst opened the public hearing at \*\* pm. Hearing no comments Mayor Brunst closed the public hearing and brought the item back to the Council for further discussion.

**Chair Brunst moved**, by Resolution, to adopt the SSLD Fiscal Year 2021-2022 tentative budget and set a public hearing to adopt the final budget on June 15, 2021 at 6:20 PM. **Mr. Sumner seconded** the motion. Those voting aye: Richard F. Brunst, Jeff Lambson, Debby Lauret, Terry Peterson, David Spencer, and Brent Sumner. The motion **passed**.

# DRAFT

## ADJOURNMENT

**Mr. Spencer moved** to adjourn to a meeting. **Mr. Peterson seconded** the motion. Those voting aye: Richard F. Brunst, Jeff Lambson, Debby Lauret, Terry Peterson, David Spencer, and Brent Sumner. The motion **passed**.

The meeting adjourned at 8:05 p.m.



## City Council Agenda Item Report

Meeting Date: June 15, 2021

Submitted by: Brandon Nelson

Submitting Department: City Manager's Office

Item Type: Public Hearing

Agenda Section:

---

### Subject:

PUBLIC HEARING / RESOLUTION - Adopting Fiscal Year 2021-2022 Special Service Lighting District of Orem (SSLD) Budget

### Suggested Action:

The Executive Director recommends the Special Service Lighting District of Orem (SSLD) Board hold a public hearing then by resolution adopt the Fiscal Year 2021-2022 Budget.

### Presenter:

Brandon Nelson, Finance Director

### Background:

On May 11, 2021, the Board of Directors received the SSLD Tentative Budget for Fiscal Year 2021-2022. The purpose of this hearing is to receive input from the citizens, make any changes, approve, and adopt the Budget for Fiscal Year 2021-2022.

### Potentially Affected Area:

Citywide

### Attachments:

[Budget - FY 2022 - SSLD - Tentative.pdf](#)

[RES--Final Budget--SSLD--2022.docx](#)

**SPECIAL SERVICE LIGHTING DISTRICT  
OF THE  
CITY OF OREM**

**TENTATIVE BUDGET**

**FISCAL YEAR 2021-2022**



City of Orem  
56 North State Street  
Orem, Utah 84057  
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**SPECIAL SERVICE LIGHTING DISTRICT  
OF THE  
CITY OF OREM  
TENTATIVE BUDGET**

**FISCAL YEAR 2021-2022**

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Fund Transfers .....	8



**SPECIAL SERVICE LIGHTING DISTRICT  
OF THE  
CITY OF OREM  
TENTATIVE BUDGET**

**FISCAL YEAR 2021-2022**

**STREET  
LIGHTING  
FUND**

**SPECIAL SERVICE LIGHTING DISTRICT  
OF THE  
CITY OF OREM  
TENTATIVE BUDGET**

**FISCAL YEAR 2021-2022**

**STREET LIGHTING FUND**

The Special Service Lighting District (or Street Lighting Fund) is a separate legal entity from the City of Orem that has the statutory ability to provide street lighting services within the City. The City Council acts as the governing authority for the Special Service Lighting District.

**REVENUES**

Revenues for the Street Lighting Fund are primarily derived from a street lighting fee collected on city utility bills and a contribution from the City's General Fund.

<b>REVENUE DESCRIPTION</b>	<b>ACTUAL FY '18-'19</b>	<b>ACTUAL FY '19-'20</b>	<b>ESTIMATED ACTUAL FY '20-'21</b>	<b>TENTATIVE BUDGET FY '21-'22</b>
Street Lighting Fees	\$ 911,551	\$ 842,266	\$ 866,000	\$ 890,000
Interest Earnings	35,764	41,979	20,000	10,000
Miscellaneous Revenues	289,610	57,668	50,000	50,000
Contributions from Other Funds	790,000	790,000	15,000	15,000
<b>FUND TOTALS</b>	<b>\$ 2,026,925</b>	<b>\$ 1,731,913</b>	<b>\$ 951,000</b>	<b>\$ 965,000</b>

**SPECIAL SERVICE LIGHTING DISTRICT  
OF THE  
CITY OF OREM  
TENTATIVE BUDGET**

FISCAL YEAR 2021-2022

**STREET LIGHTING FUND**

**BUDGET SUMMARY**

**STREET LIGHTING FUND**

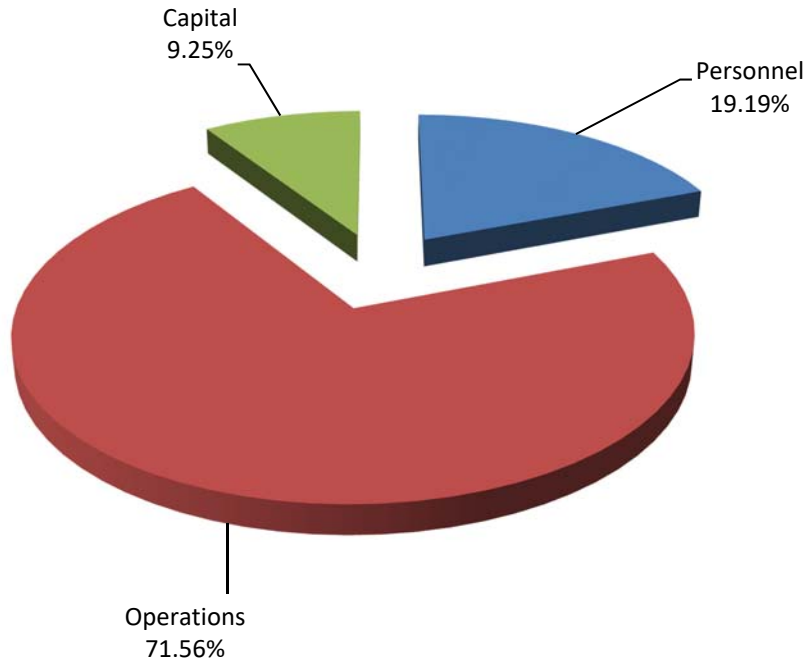
**FY 2021 - 2022**

	<b># OF EMP. *</b>	<b>PERSONNEL</b>	<b>OPERATIONS</b>	<b>CAPITAL</b>	<b>TOTAL</b>
Street Lighting Administration	1	\$ 185,215	\$ 262,466	\$ 89,216	\$ 536,897
Street Lighting Electric Power	0	-	140,000	-	140,000
Street Lighting Energy Savings Lease	0	-	288,103	-	288,103
<b>TOTALS</b>	<b>1</b>	<b>\$ 185,215</b>	<b>\$ 690,569</b>	<b>\$ 89,216</b>	<b>\$ 965,000</b>

\* Number of benefitted employees

**STREET LIGHTING FUND**

**Expenditures by Category**



**SPECIAL SERVICE LIGHTING DISTRICT  
OF THE  
CITY OF OREM  
TENTATIVE BUDGET**

**FISCAL YEAR 2021-2022**

**STREET LIGHTING FUND**

**EXPENSES**

Provides administration and maintenance services for the City Street Lighting program and provided funding for the street lighting bonds that paid for the construction of the City-wide street lighting system. In March of 2019, the street lighting fee was continued but modified in order to provide continued funding for maintenance of the street lighting system.

<b>EXPENSE DESCRIPTION</b>	<b>ACTUAL FY '18-'19</b>	<b>ACTUAL FY '19-'20</b>	<b>ESTIMATED ACTUAL FY '20-'21</b>	<b>TENTATIVE BUDGET FY '21-'22</b>
Salaries & Wages - Permanent	\$ 60,102	\$ 62,982	\$ 62,607	\$ 67,085
Salaries & Wages - Temporary	49,937	46,975	64,300	64,300
Salaries & Wages - Overtime	11,417	12,423	11,000	11,000
Fringe Benefits	41,980	46,339	40,979	42,830
Subscriptions, Memberships, & Publications	90	40	250	250
Employee Development	816	1,304	2,350	2,350
Supplies	11,578	7,117	6,000	6,000
Uniforms	738	670	700	700
Equipment	8,135	8,164	13,500	13,500
Fuel	2,082	1,937	2,800	2,800
Electric Power	132,028	123,481	140,000	140,000
Telephone & Communications	1,206	2,059	2,000	2,000
Maintenance & Repair	18,789	20,392	56,840	56,840
Fleet Maintenance Charge	2,592	3,454	5,017	3,922
Facilities Maintenance Charge	-	-	791	791
Professional & Technical Services	100	45	3,250	3,250
Insurance & Surety	2,500	3,000	568	571
Miscellaneous Expenses	1,908	-	800	800
Administration Charge	55,823	56,037	56,302	60,327
Purchasing & Warehousing Charge	8,174	9,458	3,155	3,268
Information Technology Charge	3,602	6,790	8,785	8,829
Equipment Lease/Rent	780	1,230	2,500	2,500
311 Services Charge	-	-	-	9,593
Bad Debt Expense	1,451	642	2,000	2,000
Depreciation Expense	60,065	67,692	-	-
Street Lighting Construction	-	-	93,626	87,966
Vehicle Replacement & Other Capital Items	-	-	-	1,250
Contributions to Other Funds	370,393	368,343	370,880	370,278
<b>FUND TOTALS</b>	<b>\$ 846,286</b>	<b>\$ 850,574</b>	<b>\$ 951,000</b>	<b>\$ 965,000</b>

**SPECIAL SERVICE LIGHTING DISTRICT  
OF THE  
CITY OF OREM  
TENTATIVE BUDGET**

**FISCAL YEAR 2021-2022**

**FEES &  
CHARGES**

**SPECIAL SERVICE LIGHTING DISTRICT  
OF THE  
CITY OF OREM  
TENTATIVE BUDGET**

**FISCAL YEAR 2021-2022**

**STREET LIGHTING FUND**

**FEES & CHARGES**

The City is moving into maintaining a mature street lighting system. The fees listed in the table below will cover ongoing system operations and maintenance with a small capital budget. The City has adopted the new ELU structure to reduce the current fee of \$3.25 per month and move toward billing each residence, business, and institution one ELU of \$2.42 per month. This new ELU rate will be phased in by neighborhood.

*STREET LIGHTING FEE*

Fee Description	Proposed Fee
Street Lighting Fee (cost per month):	
All Neighborhoods (except those listed below)	\$2.42
All businesses, apartments, institutional accounts (schools, churches, nonprofits, etc.) *	\$2.42
Canyon View Neighborhood	\$3.25

\* Businesses will pay their annual street lighting fee upon issuance or renewal of their business license.  
(12 Months x \$2.42 = \$29.04)

**SPECIAL SERVICE LIGHTING DISTRICT  
OF THE  
CITY OF OREM  
TENTATIVE BUDGET**

**FISCAL YEAR 2021-2022**

**FUND  
TRANSFERS**

**SPECIAL SERVICE LIGHTING DISTRICT  
OF THE  
CITY OF OREM  
TENTATIVE BUDGET**

**FISCAL YEAR 2021-2022**

**STREET LIGHTING FUND**

**OVERVIEW**

This section of the FY 2021-2022 Tentative Budget outlines and summarizes the intended transfers of money from the City's Street Lighting Fund to other funds as required under Utah Municipal Code 10-6-135.5(3)(b).

**TRANSFERS**

The Street Lighting Fund transfers that are not classified as an allocation of costs between funds, are not associated with costs pertaining to the purpose for which this fund was created, and will not be repaid are listed in the table below.

<u>TRANSFER FROM</u>	<u>TRANSFER TO</u>	<u>TRANSFER AMOUNT</u>	<u>% OF TOTAL ENTERPRISE FUND EXPENDITURES</u>
Street Lighting Fund	General Fund	\$ 15,000	1.6%



City of Orem  
56 North State Street  
Orem, Utah 84057  
[www.orem.org](http://www.orem.org)

## RESOLUTION NO.

### A RESOLUTION OF THE SPECIAL SERVICE LIGHTING DISTRICT OF THE CITY OF OREM, UTAH, APPROVING AND ADOPTING THE BUDGET FOR FISCAL YEAR 2021-2022

WHEREAS, on May 11, 2021, the Chief Executive Officer of the Special Service Lighting District of the City of Orem, Utah, presented the tentative budget for Fiscal Year 2021-2022 to the Special Service Lighting District; and

WHEREAS the Board of Directors of the Special Service Lighting District, on due public notice, held a public hearing on Tuesday, June 15, 2021, in the Council Chambers of the Orem City Hall, at which time the budget was considered; and

WHEREAS the Board of Directors of the Special Service Lighting District considered the budget as submitted and all information presented at the public hearing, and made all changes and amendments which the Board of Directors desires to make; and

WHEREAS the Board of Directors of the Special Service Lighting District has developed a budget in which the anticipated revenues equal the total of appropriated expenditures; and

WHEREAS the Special Service Lighting District Tentative Budget has been revised to reflect each and all of the amendments, changes, and modifications which the Board of Directors believes should be made in the budget; and

NOW, THEREFORE, BE IT RESOLVED BY THE SPECIAL SERVICE LIGHTING DISTRICT OF THE CITY OF OREM, UTAH, as follows:

1. The Board of Directors hereby adopts the budget for Fiscal Year 2021-2022 as amended, modified, and revised, which budget is attached hereto as Exhibit "A" and is incorporated herein by this reference.
2. The Chief Executive Officer is directed to implement this budget in accordance with State laws and appropriate Special Service Lighting District procedures.
4. A copy of the Special Service Lighting District Budget for the Fiscal Year 2021-2022 shall be placed on file in the office of the Secretary of the Special Service Lighting District of the City of Orem, Utah, and in the Orem Public Library.
5. This resolution shall take effect immediately upon passage.
6. All other resolutions and policies in conflict herewith, either in whole or in part, are hereby repealed.

PASSED AND APPROVED this **15<sup>th</sup>** day of **June** 2021.

SPECIAL SERVICE LIGHTING DISTRICT  
OF THE CITY OF OREM, by  
Richard Brunst, Chair

ATTEST:

\_\_\_\_\_  
JoD'Ann Bates, Secretary

BOARD MEMBERS	AYE	NAY	ABSTAIN
Mayor Richard F. Brunst	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeff Lambson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Debby Lauret	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Macdonald	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Terry Peterson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Spencer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brent Sumner	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>