

Hinckley Town Council
Town Council Chambers
161 East 300 North Hinckley, UT
Digitally Recorded
May 18, 2021

Invocation: Brian Florang

I. PLEDGE

Mayor Brian Florang brought the meeting to order at 7:00 p.m. by asking all to rise and join in the Pledge of Allegiance.

II. ROLL CALL

Mayor Brian Florang
Councilmembers: Justin Rowlette, Chris Palmer
Hinckley Town Clerk Tresa Martin
Maintenance Employees: Joe Stevens, Travis Johnson
Absent: Councilmember Tyrel Brown, Councilmember Ray Searle

GUESTS:

None

IV. APPROVAL OF MINUTES FROM PREVIOUS MEETING

Councilmember Chris Palmer made a motion to accept the meeting minutes as presented for May 6, 2021. Councilmember Justin Rowlette seconded the motion, all voted aye.

V. PETITIONS, REMONSTRANCES, AND COMMUNICATION

None.

VI. REPORT OF GOVERNING BODY – BOARDS – COMMITTEES:

Mayor Brian Florang asked town clerk to invite the Miss Hinckley Royalty and Rodeo Royalty to attend the next town council meeting on June 3, 2021.

VII. STAFF REPORTING

Maintenance employee Travis Johnson reported that he contacted Veris Environmental and AWS Dredge about removing sewer waste from the north sewer lagoon. Travis noted a gentleman by the name of Mike Sharp gave him a rough cost estimate of \$500,000 to remove solid waste from an area of approximately 7.2 acres, 1.5' deep.

Mayor Brian Florang stated he will contact John Chartier at the Division of Water Quality to discuss possible options for the town sewer lagoons.

VIII. NEW BUSINESS

1. Resolution to Adopt 2022 Tentative Budget - Councilmember Chris Palmer

The town council and staff reviewed and discussed the 2022 Tentative Budget. Mayor Brian Florang stated he would like to discuss employee wages and he projected a spreadsheet reflecting his idea of employee wage increases. Mayor Florang said he reviewed the Federal wage schedule which is a step and grade system to help create this wage increase schedule. He noted this wage increase schedule starts with a base wage and is increased by three factors: 1. Years of experience for up to 20 years with a compounding percentage each year, 2. Cost of living increase based on annual Consumer Price Index, and 3. Certifications. There was some discussion between the town council and employees about certifications. Mayor Florang stated his goal is to bring wages in line with competition, which will require a rebalancing and to keep wages competitive. Mayor Florang asked for employee wages to be on the agenda for the next meeting.

The maintenance men provided a written inventory of equipment and discussed need for the following equipment: a zero-turn riding lawn mower, JLG or lift, LED lights for the shop, extend a hoe, relocate air compressor from pump building to shop, 4-Wheeler, water tank inspection, water tank cleaning, and resurfacing the lid of water tank, upgraded SCADA system for sewer, etc.

Mayor Florang asked the maintenance men if they have any equipment for disbursement and they responded the bucket truck and Exmark lawnmower.

Mayor Florang asked Clerk Tresa Martin for town office needs and she responded town office flooring, a camera, and a 4-drawer filing cabinet.

The council discussed budgeting to build another pavilion in the park and agreed to budget \$15,000 in Special Projects to start this project.

Councilmember Chris Palmer made a motion to adopt Resolution 21-05-18 2021-2022 Hinckley Town Tentative Fiscal Budget. Councilmember Justin Rowlette seconded the motion. Roll Call: Councilmember Chris Palmer, aye; Councilmember Justin Rowlette, aye; Mayor Brian Florang, aye.

The tentative budget will be available to the public and a public hearing will be scheduled for Thursday, June 17, 2021, for adoption of the final budget.

2. Fraud Risk Assessment – Brian Florang

Councilmember Chris Palmer made a motion to table the Fraud Risk Assessment until the first meeting in June. Councilmember Justin Rowlette seconded the motion, all voted aye.

IX. OUTSTANDING BUSINESS

1. Sewer Lagoon

See staff reporting.

2. Review and discuss changes to Hinckley Town Code

No discussion.

3. Water Treatment Plant

No discussion.

4. Park & Rodeo Ground Improvements (Fence, Horseshoe Pit, Cornhole, Lockbox)

No discussion.

5. Review Scope of Work for Bulk Water Station & RV Fill and Clean Out Station – Ray Searle

The town council discussed the bulk water station and selling bulk water from fire hydrants. The council expressed their concern about the excessive cost to build a bulk water station as well as the risk to the town water system to continue routine use of fire hydrants to supply bulk water sales. The council agreed now is the time to cancel planning to build a bulk water station and to stop selling bulk water from the fire hydrants.

Councilmember Justin Rowlette made a motion to stop pursuing the planning to build a bulk water station and to remove it from the agenda. Councilmember Chris Palmer seconded the motion, all voted aye.

Councilmember Chris Palmer made a motion effective June 1, 2021, Hinckley Town will no longer sell or allow the sale of bulk water from fire hydrants. Councilmember Justin Rowlette seconded the motion, all voted aye.

Maintenance employee Travis Johnson and Clerk Tresa Martin will notify customers that purchase bulk water from Hinckley Town.

6. Mini Split Install and Breakroom

No updates.

7. Restroom Upgrade Update

No discussion.

8. 24th of July – Town Celebration Planning

No discussion.

X. MISCELLANEOUS DISCUSSION

Councilmember Justin Rowlette said tomorrow he plans to conduct the internal accounting audit function for the period of January thru March.

XI. PAYMENT OF BILLS

Councilmember Justin Rowlette made a motion to accept the following purchase orders:

P.O. # 79508 to Delco Western in the amount of \$736.00 for sewer flow meter repair. Councilmember Chris Palmer seconded the motion, all voted aye.

P.O. # 79509 to Twin D Inc. in the amount of \$5,516.36 for sewer lateral and lift station cleaning. Councilmember Chris Palmer seconded the motion, all voted aye.

P.O. # 79510 to Ashton's in the amount of \$256.14 for meat for the hot dog roast. Councilmember Chris Palmer seconded the motion, all voted aye.

P.O. # 79511 to Ashton's in the amount of \$200.00 for gift certificates for Miss Hinckley Pageant judges and coordinators. Councilmember Chris Palmer seconded the motion, all voted aye.

P.O. # 79512 to Sound Unlimited in the amount of \$475.00 for Miss Hinckley Pageant sound system. Councilmember Chris Palmer seconded the motion, all voted aye.

P.O. # 79513 to Sound Unlimited in the amount of \$240.00 for Rodeo Queen Contest sound system. Councilmember Chris Palmer seconded the motion, all voted aye.

P.O. # 79514 to Utah League of Cities and Towns in the amount of \$500.00 for annual dues. Councilmember Chris Palmer seconded the motion, all voted aye.

P.O. # 75400 to USPS in the amount of \$338.20 for 500 window envelopes. Councilmember Chris Palmer seconded the motion, all voted aye.

P.O. # 79504 to Simply Privy, LLC in the amount of \$1,575.00 for Portable Restrooms for Rodeo. Councilmember Chris Palmer seconded the motion, all voted aye.

P.O. # 79505 to Walmart in the amount of \$476.45 for Grills for Rodeo. Councilmember Chris Palmer seconded the motion, all voted aye.

Councilmember Chris Palmer made motion to pay bills. Councilmember Justin Rowlette seconded the motion, all voted aye.

XII. ADJOURNMENT

Councilmember Chris Palmer made motion to adjourn meeting at 9:40 P.M. Councilmember Justin Rowlette seconded the motion, all voted aye.

Tresa Martin, Hinckley Town Clerk

Mayor Brian Florang