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Expert Resources. Enriching Lives.

MAG Budget

FY21-22

July 1, 2021-July 30, 2022

Adopted: May 27, 2021

Aging and
Family Services

Regional Planning

Community &
Economic
Development

Administration

MAG BUDGET

FY21-22

July 1, 2020 - July 30, 2022

Prepared by:

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Adopted: May 27, 2021

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Executive Summary FY21-22

This is a balanced budget.

Salaries and Revenue

Total **salaries this year** will be **\$4.7M** (which includes the assumptions on COLA, Merit, Insurance, Retirement, and Longevity as listed below), an approximately **fourteen percent (14%) increase** from **last year's** total of **\$4.1M**. This increase is mainly due to hiring new employees for programmatic needs and budgeting for COLA and Merit. Our total **revenue** is about **\$22.3M**, representing a **decrease from last year's \$22.8**. This decrease is due mainly to how the fourth year of MAG/UDOT federal road exchange funds are budgeted. As far as the budget goes, past-through funds such as COVID relief funds are not shown in our budget. However, if we identified the pass-through as well as program funding our revenues would be closer to **\$48M**.

COLA

Last year we did not receive a COLA due to COVID concerns, even though the cost of living did go up. The fears of reduced funding for MAG were not realized. In order to keep pace with real cost of living, to stay competitive and stable in Human Resources, and not get further behind, **we are combing last year and this year in these numbers**. To determine the Cost of Living Adjustment (COLA), we looked at three indexes. The **Social Security COLA** which increased **2.9%**, the **National CPI** (Consumer Price Index) with a **6%** increase and the **Mountain Plains Region CPI-U** (Six mountain west states' Consumer Price Index-Urban) which went up **6.6%** last year. The Social Security increase is based on the previous year's inflation (Nov 2019 to Nov 2020), the National CPI and the West Region CPI-U (converted to an annual average inflation rate), are both based on the previous 12-month period. The average of the three indexes is **5.1%**. The MAG policy states that the COLA will be an average of these indexes.

We are proposing a **5.1% COLA**.

Merit

The *Mountainland AOG Personnel Policies and Procedures*, Page 22 states, "...average merit rate is dependent upon budget availability from year to year but is generally considered to be 2%." Over the last 10 years, the average merit has been **1.05%**. With a recommended **2% merit**, the 10-year average will be 1.25%.

We are proposing a possible **Merit** of up to **2%**. **See attached COLA/Merit 10-year Historic Chart (page 10)**.

Insurance

Our insurance carrier is the Public Employees Health Plan (PEHP). The insurance premium is based on the previous year's insurance usage and PEHP has provided us the actual rates for FY21-22. The health insurance premium increase is **5.9%**, while the dental premium went up **\$6 per year** above last year. The total increase represents about a **two percent (2%)** increase of our budgeted fringe amount, or just about **\$80 per benefitted employee, per month which represents about .7% of our budget**. Other agencies have seen higher increases in insurance. MAG has a wellness program, which we believe reduces health care costs. **See attached PEHP rates (page 9).**

We are proposing MAG cover the **5.9% increase for insurance**.

Retirement

MAG is a member of the Utah Retirement System (URS). The retirement rate is the same as last year.

We are proposing **no change in retirement** this year.

Longevity

Additionally, for the last several years, we have set one percent (**1%**) of salaries aside for a longevity bonus (approximately \$47,200). We take the total combined months that all employees have worked at MAG. We then divide the total dollar amount by the total months of employment to come up with a "month's equivalent" at about \$3.50 per month. Then we multiply the \$3.5 by the actual number of months the employee has worked at MAG and they get that total amount as a lump sum on their first paycheck in November as a holiday bonus. Someone who has worked here 10 years or 120 months gets \$420 (\$3.50 x 120). The average bonus is about **\$600**. We were asked several years ago by the Steering Committee to come up with a way to reward good-experienced employees **without having the highest-paid employees getting most of the bonus money**. We do not have a goal-based bonus system because we feel that sets employees up to make bad decisions to get their bonus rather than a harder right decision that is best for MAG and our communities.

We are proposing to continue the **1% Longevity** as described above.

Summary

Our total salary/fringe increase of **5.1% COLA + 2% Merit + .7% Insurance + 1.0% longevity = 8.8% budget impact**.

We project other expenses to remain relatively flat for the year.

Budget Message

FY21-22

May 27, 2021

Members of Executive Council:

Submitted herewith is a tentative budget for fiscal year 2021-2022. It will become final upon approval of the Mountainland Executive Council.

This year is like no other. Due to both increased and decreased funding related to the COVID-19 virus we had a banner year of providing services.

Budget Information

Each department has evaluated its budget with their various boards before Executive Council approval.

Our budget this year will be close to last year's; while overall revenues in each program category are up somewhat or steady compared to last year, the total budget will be down from the **previous \$22.8M to \$22.3M** a decrease of less than 2%. This is not due to significant revenue or program changes, but in how we budget funding flows from the federal transportation exchange funds. All funds that come through MAG are identified in the budget; however, some funds are not used for MAG staffing or programs. As discussed in previous years, we have a program with UDOT to trade our federal transportation funds for UDOT state funds that are distributed by MAG to local entities for construction projects. These funds show up in the MAG budget, but not in staffing or programs, and any comparison with previous years budgets must take this into consideration.

If funds are approved by MAG but stay in accounts controlled by another entity (e.g. CMAQ, some CDBG, and Federal Highways) and are distributed directly to a contractor, that money does not show in our budget. Had we included the nearly **\$25.4M in additional COVID** funding our total revenues **would have increased to \$48M**.

Requests for transportation planning studies go before the Technical Advisory Committee for vetting and prioritization before going to the Metropolitan Planning Organization's Regional Planning Committee. This is a practice that was started in 2018. Planning studies are a typical line item in our Metropolitan Planning Organization (MPO) budget.

Salaries

Total budgeted salaries have **increased from \$4.1M to about \$4.7M** or approximately **14%**. This is mostly due to increases in staff for programmatic needs, budgeting for some unfilled positions and budgeted increases in COLA, Merit, and longevity. Fringe has increased around 11% as well. Health insurance has increased 5.9% which is about \$80 per employee, per month, while retirement costs have stayed the same. In the past we have had between 0% and 3% salary increases. Last year we were in the start of a pandemic and did not implement any COLAs or merits. We have been very financially conservative in the past and continue to do so.

Introduction

This budget is intended to address the needs and priorities of the member jurisdictions within the Mountainland Association of Governments. We hope the cities and counties will take the opportunity to review and study it and provide comments to the Executive Council regarding the priorities established. Every effort has been made to leverage and match every dollar to its maximum potential.

This is a balanced budget as is required of MAG.

The outlook for the organization is strong. Our biggest challenge as we move forward is succession planning to replace current staff expected to retire over the next few years. Our plan is to have some transitional overlap of employees which will show a temporary increase in salary and staffing; however, it is expected that new employees who will be replacing longer-term employees will be funded at the same level as current employees. Additionally, we will be reassessing workload to ensure all staff are being utilized at equal levels, and some individual work assignments may be changed from time to time as needed.

The general fund budget concept of \$0.25 per capita dues rate is continued in this year's budget, which is the same rate as established in 2005. The most recently adopted U.S. Census population numbers (2019) are used in this budget and has slightly increased the General Fund allocation by \$3,723 to a total assessment of **\$179,297**.

MAG's current expenses are tracking at our budgeted amounts from last year.

Budget Format

Some of our grants and contracts are for time periods other than the standard July 1 to June 30 fiscal year and may start and end at different times. This situation forces us to make "best estimates" on revenue and expenditures for the established fiscal year. We use past financial records to back up these estimates since our accounting system follows the grants and contracts management process.

This year we are continuing to present to you a "current contract actual" budget and then adapting a "2021-2022 annual" budget plan which represents the proportionate share of the "current contract actual" budget we propose to spend between July 1, 2021 and June 30, 2022. The "current contract actual" budget figures all tie back to our accounting system and are defensible in every detail. The "2021-2022 annual" budget figures will continue to represent the "best estimates" approach of the past. The budget reflects "cost category" annual comparisons in pie chart format (similar to the annual audit presentation) in answer to the need for year-by-year comparison.

Budget Context

This budget reflects a snapshot in time. As stated earlier, revenue sources include several grants coming to MAG at different times of the year and for differing lengths of time. Several staff may perform work tasks within a single grant, and it may also take more than one grant source to completely fund a single work program.

As each grant is received, slight modifications may be necessary in order to meet actual contractual obligations. However, Executive Council and the appropriate Advisory Committees review and approve each work program separately from this budget according to specific grantor and program requirements. As they are approved, these work programs and actual budgets become amendments to the MAG budget. Further, Covid and recovery funds will require amendments to the budget.

Budget Highlights

Mountainland has been able to weather the ups and downs of both the local and federal economies. MAG's federal allocations have remained level or are slightly increased over the last several years. However, we are still cautious about these funding levels as we move forward, and MAG has taken steps to counteract possible reductions in funding or temporary shutdowns of the federal governments as explained below.

In 2000, the Executive Council directed staff to build a \$200,000 Cash Reserve Fund, and that was accomplished. The dollar amount stayed at \$200,000 until 2009, when the Executive Council increased the Reserve amount to 18% of the operating budget, to be fully funded over multiple years. Consistent with direction from the Executive Council in April 2013, staff is currently increasing this fund to 25% of total annual operating costs. This fund is identified as the Cash Reserve Account of the General Fund and has a balance of \$1,001,000 (down approximately \$250K due to administrative costs associated with COVID funding) with a targeted amount of \$1,200,000. We anticipate reaching that target in four more years. Additionally, MAG has a Capital Improvement Fund (CIF) for major repairs to the building, which has approximately \$0 in it due to safety and ADA upgrades to the building. Both accounts are funded through local cash savings as federal funds cannot be used for this purpose.

Communities in Utah County have been paying about \$50,000 per year to the Aging

Department for In-Home Services and Meals-on-Wheels. These have been renamed simply as "Aging Services." Additionally, our education efforts at the state legislature will continue focusing on Aging Services and Budgets in addition to our traditional transportation efforts. We have been successful in increasing state funding of both Aging Services and Local Planning Assistance.

The Regional Planning Department has included a \$50,000 budget item for a consultant project management specialist to assist with the federal transportation-exchange program. The consultant will provide on-call technical assistance to MAG and local staff during construction of TIP projects without assigned UDOT project managers.

Revenues

Our total **revenue** is **\$22,396,150**, representing a **decrease from last year's \$22,803,631**. This decrease is due mainly to how the MAG/UDOT federal road exchange funds are budgeted. Our Local Planning Assistance funding from the State has remained the same as last year at \$140,000, which is now double that of earlier years. The General Fund will be \$179,297 based upon the budget formula adopted in 2005, of \$0.25 per capita. This is slightly higher than last year which was \$175,574. A detailed explanation of the proposed use of this fund is found in the budget. Other revenues from state and local sources are expected to stay relatively flat, while federal funds will increase significantly.

Expenses

Total **salaries this year** will be **\$4,722,050** (which includes the assumptions on COLA, Merit, Insurance, Retirement, and Longevity as listed below), an approximately **fourteen percent (14%) increase** from **last year's** total of **\$4,146,919**. This is mainly due to increasing the number of employees due to programmatic needs and COLA and Merits.

COLA

COLA and Merits are calculated for a two-year period due to no COLA or Merits last year. See attached COLA chart (page 10).

The MAG Employee Handbook states "Cost-of-living adjustments to the salary schedule shall be considered annually in conjunction with the Mountainland AOG budget approval process. Mountainland AOG may utilize either market survey results or cost-of-living index data (local and/or federal) or a combination thereof as a basis for making COLA recommendations to the Steering Committee. Final determination and approval of any COLA adjustment shall be made by the Steering Committee and/or Executive Council. Any approved adjustment will become effective on July 1, or at the beginning of the budget year, and shall be within the overall revenue constraints of the annual budget."

To determine the Cost of Living Adjustment (COLA), we looked at three indexes: The **Social Security COLA** which increased **2.9%**, the **National CPI** (Consumer Price Index) with a **6%** increase and the **Mountain Plains CPI-U** which went up to **6.6%** last year. The Social

Security COLA is based on the previous year's inflation (Nov 2019 to Nov 2020), the National CPI and the West Region CPI-U are both based on the prevailing 12-month period. We then try to project future FY21-22 inflation/COLA rates based on the trend of these rates. With the pandemic and its effect on the economy we are not sure what to expect for CPI. This will be reviewed at a later date.

Further, we compared past MAG COLA rates to the above three indexes over a ten-year period. **The average of these indexes this year is 5.1%. See attached COLA/Merit 10-year Historic Chart (page 10).** Given an assumption of a 5.1% MAG COLA this year, MAG would have a ten-year total of 17.9%. During this same period, the other indexes were at 16.5% for Social Security, 20.3% for CPI and 24.2% for the West Region CPI-U.

An assumed MAG COLA of 5.1% this year would put MAG below the average of the indexes over the last year. Typically, the MAG COLA is an arbitrary number somewhat loosely based on the COLA and the Budget. We would like to make a policy that the COLA be the average of the three above mentioned indexes, rather than an arbitrary number.

We are proposing a **5.1% COLA**.

Merit

The *Mountainland AOG Personnel Policies and Procedures*, Page 22 states, "...average merit rate is dependent upon budget availability from year to year but is generally considered to be 2%." Over the last 10 years, the average merit has been .95%. With a recommended 2% merit, the 10-year average is 1.04%.

We are proposing a possible **Merit 2%**.

Insurance

Our insurance carrier is the Public Employees Health Plan (PEHP). The insurance premium is based on the previous year's insurance usage and PEHP has provided us the actual rates for FY21-22. The health insurance premium increase is **5.9%**, while the dental premium went up **\$6 per year** above last year. The total increase represents about a **two percent (2%)** increase of our budgeted fringe amount, or just about **\$80** per benefited employee, **per month which represents about .7% of our budget**. Other agencies have seen higher increases in insurance. MAG has a wellness program, which we believe reduces health care costs. **See attached PEHP rates (page 9).**

We are proposing MAG cover the **5.9% increase for insurance**.

Retirement

MAG is a member of the Utah Retirement System (URS). The retirement rate is the same as last year.

We are proposing **no change in retirement** this year.

Longevity

Additionally, for the last 8 years we have set one percent (**1%**) of salaries aside for a longevity lump sum (approximately \$47,000). We take the total combined months that all employees have worked at MAG. We then divide the total dollar amount by the total months of employment to come up with a "month's equivalent" at about \$3.50 per month. Then we multiply the \$3.50 by the actual number of months the employee has worked at MAG and they get that total amount as a lump sum on their first paycheck in November for longevity. For example, someone who has worked here 10 years or 120 months gets \$420 (\$3.50 x 120). The average lump sum is about \$600. We were asked nearly 10 years ago by the Steering Committee to come up with a way to reward good, experienced employees without having the highest paid employees getting most of the money. We do not have a goal-based bonus system because we feel that sets employees up to make bad decisions to get their bonus rather than make correct decisions that are best for MAG and our communities.

We are proposing to continue the **1% Longevity** as described above.

Summary

Our total salary/fringe increase of **5.1% COLA + 2% Merit + .7% Insurance + 1.0% longevity = 8.8% budget impact.**

We project other expenses to remain relatively flat for the year.

In Conclusion

This budget emphasizes maintaining current operational service levels. The support of Executive Council is requested at this time. If you have any questions, please contact Steve Johnson, Chief Financial Officer, or me.

Respectfully,

Andrew K. Jackson
Executive Director

PEHP RATE SHEET



MOUNTAINLAND ASSOCIATION OF GOVERNMENTS

LOCAL GOVERNMENTS RISK POOL: Rate Renewal July1, 2021 to July 30, 2022

CURRENT MEDICAL PLAN

Advantage & Summit LGRP Traditional Option 2

| | Single | Double | Family |
|---------|----------|------------|------------|
| Current | \$697.18 | \$1,443.16 | \$1,952.10 |
| New | \$738.32 | \$1,528.30 | \$2,067.26 |

Renewal: 5.9%

CURRENT DENTAL PLANS

Preferred Dental Care (No Waiting Period)

| | Single | Double | Family |
|---------|---------|---------|----------|
| Current | \$48.32 | \$66.10 | \$100.04 |
| New | \$48.58 | \$66.42 | \$100.52 |

Renewal: 0.5%

Premium Dental Care (No Waiting Period)

| | Single | Double | Family |
|---------|---------|---------|----------|
| Current | \$56.44 | \$77.18 | \$116.84 |
| New | \$56.72 | \$77.56 | \$117.38 |

Renewal: 0.5%

Overall Dental Renewal: 0.5%

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Historic COLA/Merit Chart FY20-21

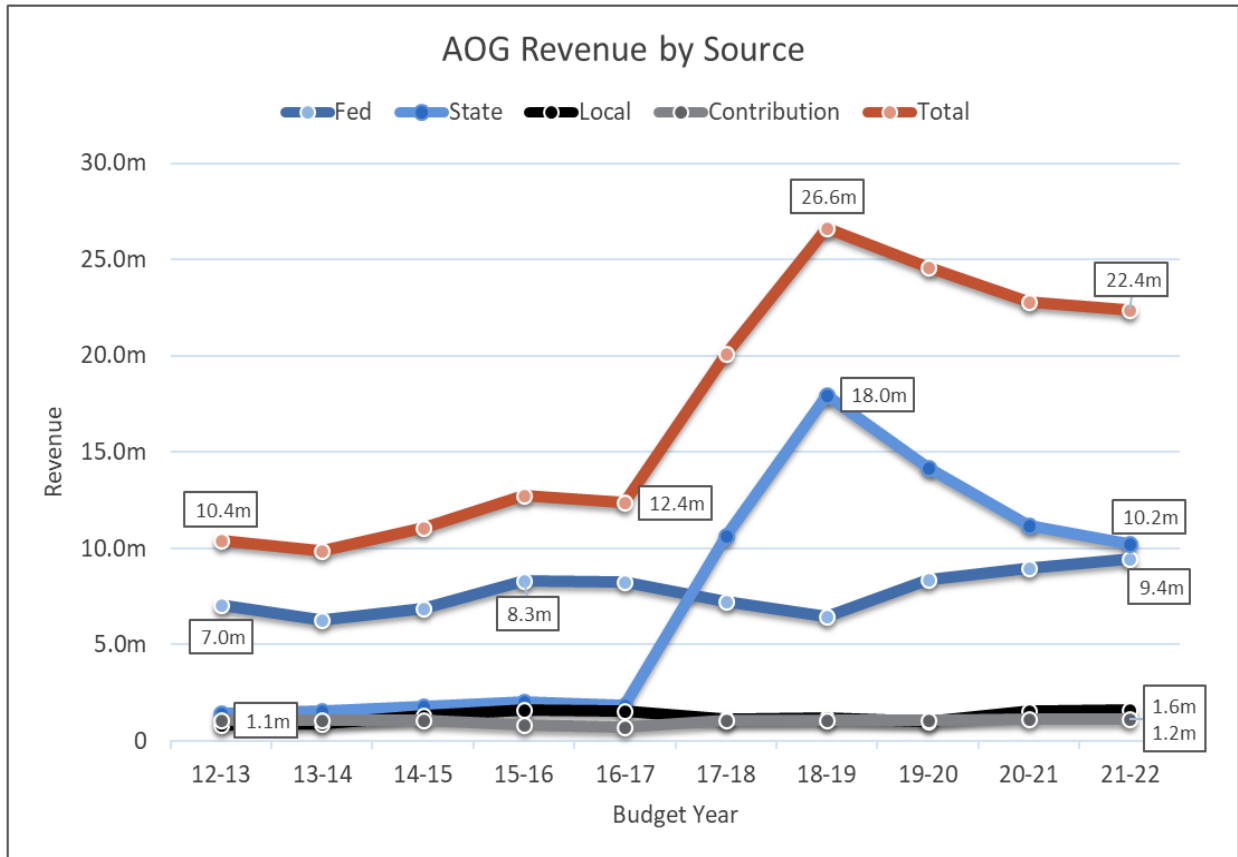
Comparison of Social Security Cost of Living Allowance, the National Consumer Price Index, the Mountain Plains CPI-Urban, and Mountainland Association of Governments COLA from 2012 to 2021. The CPI and CPI-U for 2021 is from the Bureau of Labor Statistic from April 2020 to April 2021. Social Security COLA is based on the previous 12 months November of 2019 to November 2020.

| Year | COLA | | | | | Merit |
|--------------|-----------------|-------------|------------------------------------|----------------|-------------|-------------|
| | Social Security | CPI | Mountain Plains CPI-U ¹ | Avg of Indices | MAG COLA | MAG Merit |
| 2021 | 1.3 | 4.2 | 3.9 | 3.1 | 5.1 | 2 |
| 2020 | 1.6 | 1.8 | 2.7 | 2.0 | 0 | 0 |
| 2019 | 2.8 | 2.4 | 3.3 | 2.8 | 2.8 | 2.5 |
| 2018 | 2.0 | 2.1 | 2.8 | 2.3 | 3.0 | 2.0 |
| 2017 | 0.3 | 1.3 | 1.9 | 1.2 | 2.0 | 2.0 |
| 2016 | 0.0 | 0.1 | 1.2 | 0.4 | 1.0 | 2.0 |
| 2015 | 1.7 | 1.6 | 1.9 | 1.7 | 1.0 | 1.0 |
| 2014 | 1.5 | 1.5 | 1.5 | 1.5 | 1.0 | 1.0 |
| 2013 | 1.7 | 2.1 | 2.2 | 2.0 | 1.0 | 0.0 |
| 2012 | 3.6 | 3.2 | 2.8 | 3.2 | 1.0 | 0.0 |
| Total | 16.5 | 20.3 | 24.2 | 20.2 | 17.9 | 12.5 |
| Average | 1.65 | 2.03 | 2.42 | 2.02 | 1.79 | 1.25 |

¹The Mountain Plains covered in this release is comprised of the following six states: Colorado, Kansas, Missouri, Montana, Utah, and Wyoming.

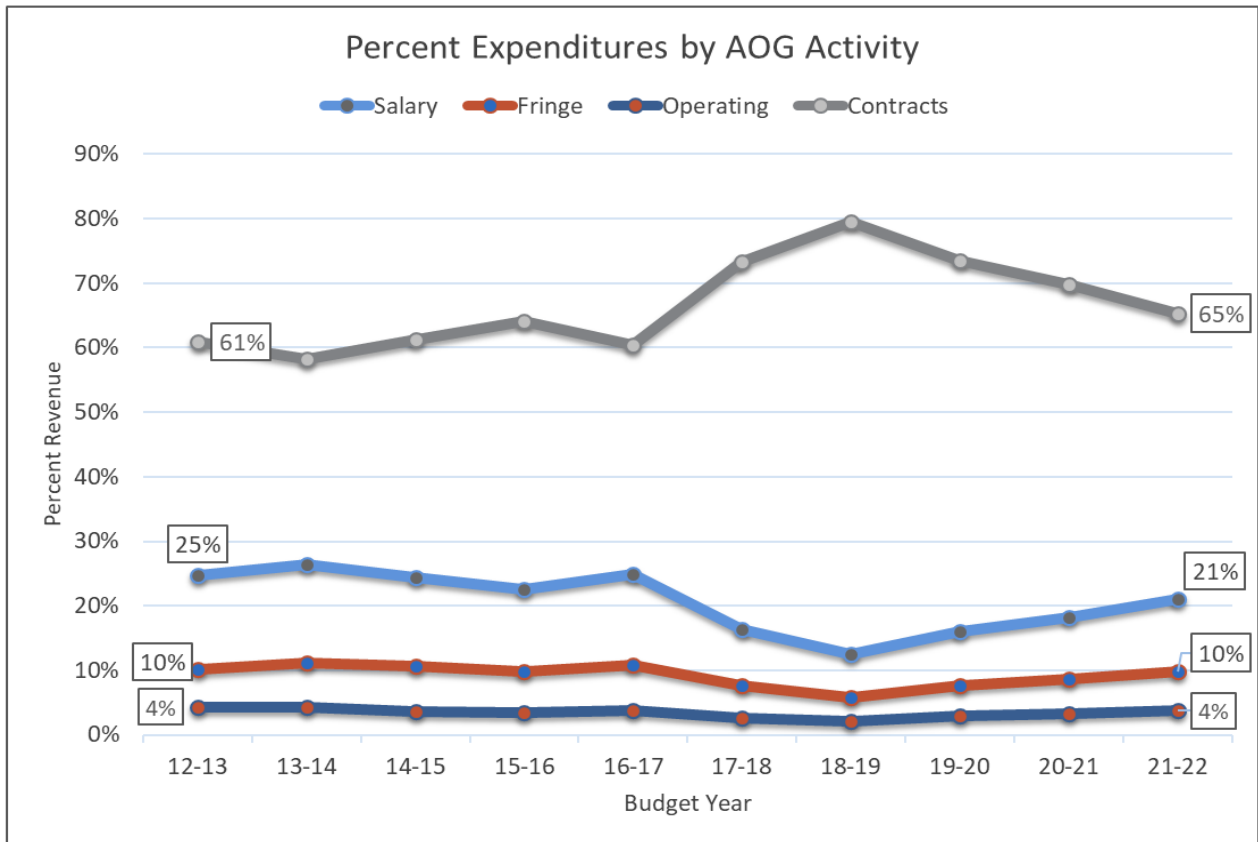
AOG Revenue by Source

This chart shows the total annual revenue that goes through the MAG budget by source of funds such as federal, state, local, and contributions. Total revenue has quadrupled over the last 15 years. Half of that increase was due to an exchange with UDOT of federal transportation funds for state funds.



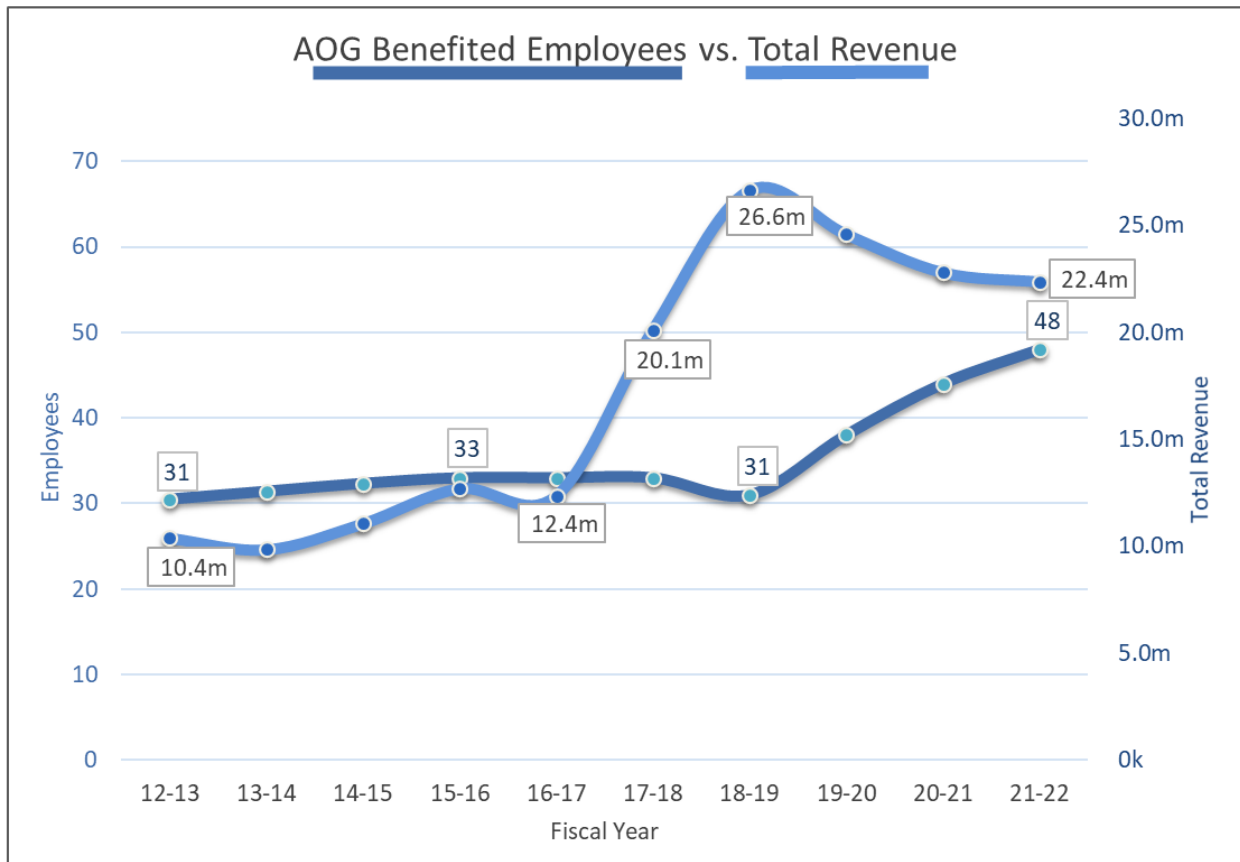
Percent Expenditures by AOG Activity

MAG is a service agency. Our goal is to provide the most amount of service with the least amount of cost. We are not trying to grow a government. This chart shows that as revenues have increased, the percentage of funds going to salaries have decreased. Further, we have a structurally balanced budget in that one-time funds go to one-time expenses and ongoing funds pay for ongoing expenses. Of note is that just over 70% of revenues MAG receives goes out to provide services and projects.



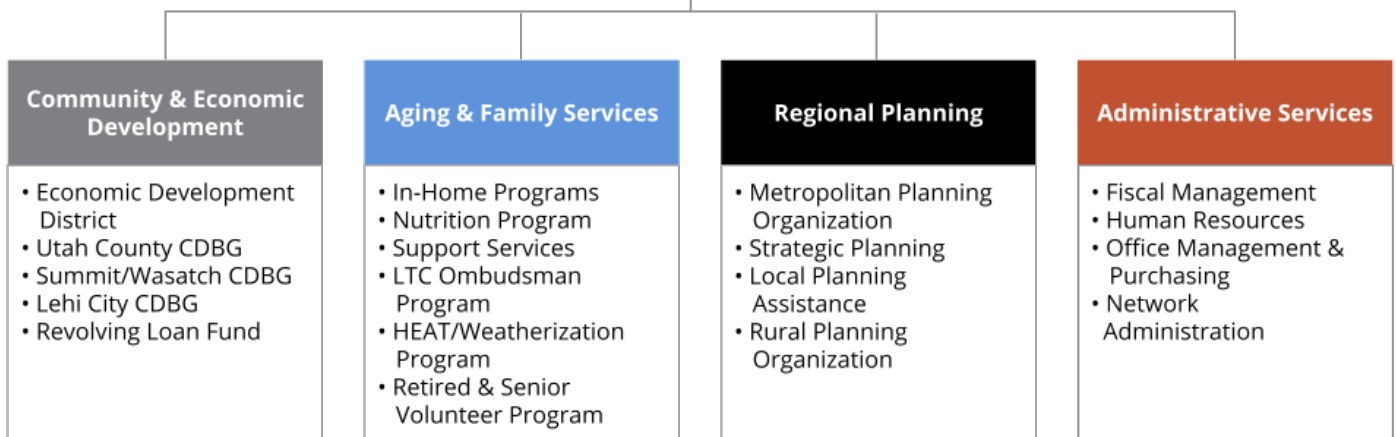
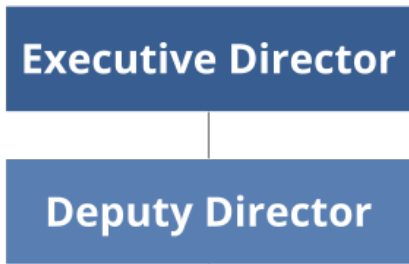
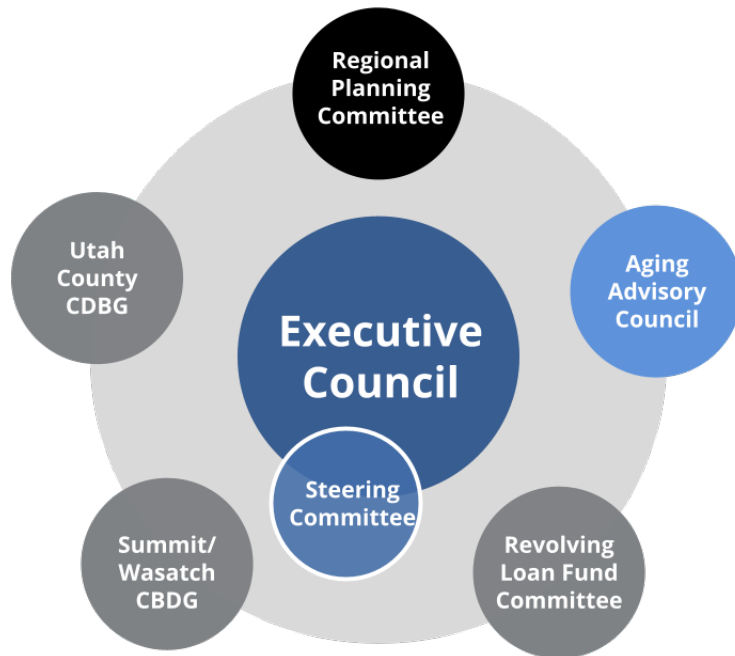
AOG Benefited Employees vs. Total Revenue

A key indicator in organizational efficiency is the ratio of employees to revenue. This chart identifies the number of full-time benefited employees overlaid with total revenues.



MAG

Policy Bodies



Budget Category Definitions

Personnel

- **Staff Salaries** – Total cost of wages attributable to grants and programs.
- **Fringe Benefits** – Costs of benefit program for employees.

Operations

- **Travel** – All reimbursable travel, including out of state travel and per diem. All conference registration and other fees associated with attendance at approved functions.
- **Office Expense** – Consumable supplies, repair and maintenance of equipment, items not classified under office furniture and equipment below (such as staplers, file folders, notepads, etc.), subscriptions and publications. Minor printing and copying costs charged by outside services.
- **Copy Costs** – Copies and related costs of operating the MAG copier.
- **Communications** – Costs of telephone, cell phones and related programs, postage, supplies and maintenance costs of operating postage machine.
- **Space Costs** – Utilities, janitorial service, insurance, costs of any improvements or repairs necessary, common condominium costs, rent of satellite office space.
- **Office Furniture and Equipment** – All items that must be recorded on inventory records. MAG policy includes items more than \$150.00. This category includes specialized equipment such as data processing equipment and upgrades to this equipment.
- **Other** – Category for expense not specifically identified in all other categories, which must be accounted for separately because of size of expenditure or grant requirements. Examples are attorney fees, advisory council conference costs, liability insurance policies, membership fees, meeting expenses, advertising and major printing of documents, forms, and plans, especially for external distribution.
- **Data Processing** – Costs of data processing activities; includes cost of software, maintenance of computers, printers, plotters, etc., but not to include purchase of equipment.
- **Audit** – Cost of single audit. Auditors' fees incurred in connection with an annual audit of all programs in the Association.
- **Administration & Accounting** – These costs are those associated with: General administration of Association activities, personnel administration, representation on Executive Boards, preparation of goals and objectives, budgeting, accounting, compliance with federal and state regulations applying to fiscal management. The

Approved Cost Allocation Plan permits MAG to allocate its administration and accounting costs, net of local funds received, to all operating programs based on the ratio that each grant's in-house personnel salaries and wages bear to the organization-wide total exclusive of administration and accounting.

Contracts

- **Contracts & Pass Through** – All outside activities: Consultants, contracts, funds passed through to cities and counties.



AGING AND FAMILY SERVICES

Aging and
Family Services

Regional Planning

Community &
Economic
Development

Administration

Department of Aging and Family Services

\$8,099,044 of MAG's Total Funds

***\$8,099,044 of MAG's Total \$22,396,150 Budget or 36.2%
(Previous year \$8,811,324)***

Introduction

MAG's Department of Aging and Family Services provides community living resources for older adults and families that allow them to thrive at home.

Designated as the Area Agency on Aging (AAA) in Summit, Wasatch, and Utah Counties, MAG provides access to a wealth of information, resources and education to persons age 60 and older and their support networks to help them make informed choices. Placing an emphasis on supporting successful transition through the stages of aging, the Department administers a host of programs and services that allow older individuals to participate in their community while remaining independent and safe at home, and through our Ombudsman Program, the Department coordinates resident rights advocacy for those residing in long-term care facilities.

The Department also administers the Home Energy Assistance Target (HEAT) Program, providing utility payment assistance, and the Weatherization Assistance Program, services to lower home energy costs. These companion programs work together to free limited resources so that residents can meet other important needs.

In addition, the Department administers the Social Service Block Grant Program (SSBG) funded through Title XX of the Social Security Act. The community service organizations funded under SSBG provide a variety of social services that support an improved quality of life for individuals and families.

Programs and Services

The department provides and/or supports the following services:

- Senior Help Line and Help Guide
- Home Delivered Meals
- Community Meals at Senior Centers
- In-Home Services
- Caregiver Support Programs
- Transportation to Senior Centers
- Legal Assistance
- Ombudsman for Residents of Long-term Care Facilities
- Dementia Resources & Education
- Veteran's Directed Care Program
- Health Promotion
- Evidence-Based Programming
- Senior Volunteer Program (RSVP)
- Health Insurance Counseling
- Elder Abuse and Fraud Prevention
- Social Services through SSBG and Individuals
- HEAT Utility Payment Assistance
- Weatherization
- Home Safety Programs
- Advocacy

Administration

The Department of Aging and Family Services is actively engaged in reframing aging, to inspire our community to understand and work positively to meet the needs of older adults, caregivers and families. The Department continues to work closely with the State, other Area Agencies on Aging and partners throughout the state to increase and enhance services available to older individuals. We have learned to be flexible, finding new ways to deliver and coordinate services, and meet pressing needs. We are looking forward to hosting a variety of events and activities in the coming year, both in person and virtually, that provide education, create connectivity and encourage healthy choices at all ages to ensure a better quality of life across the life-span.

We are working collaboratively across all programs to coordinate services and expertise in reaching older adults, caregivers, and families. We are working with low-income families and individuals to provide direct service and referral to other programs, and are involved with community organizations and professionals who have a stake in promoting the well-being of all individuals in our communities.

We continue to grow our volunteer programs for adults of all ages, providing opportunities to serve our communities in a variety of capacities, while helping to foster a greater understanding of the richness to be found in diversity and experience.

Administrative Priorities & Focus FY21-22:

- Utilize OAA funding to be received through the American Rescue Plan Act to expand the reach and depth of services and programs. This funding will sunset September 30, 2024.
- We will be working with APS to develop Multi-Disciplinary Teams (MDTs) in all three counties to facilitate case review for individuals that may be experiencing fraud, abuse and/or exploitation.
- Continue to focus on outreach in all programs.
- Work with the Aging Advisory Council to identify and address needs and gaps in the service area.
- Long-term planning for program development and service delivery.
- Expand connectivity and partnerships.
- Grow community education and health promotion programs.
- Increase outreach, information and referral services to help individuals and families connect with community resources.
- Coordinate with the Utah Area Agencies on Aging and other partners to advocate with the State Legislature on senior issues.
- Actively pursue new program initiatives that can support the mission of the Department.
- Seek additional funding resources and leverage program funding to serve clients and meet their needs as effectively as possible.

In-Home Programs

Program Description

MAG's Aging and Family Services manages six in-home programs that provide home and community-based services to frail individuals in the least restrictive setting possible. The purpose of these programs is to delay or prevent long-term care placement. The ability to age in place is preferred by most older adults, and is defined as being able to live in one's own home and community safely, independently, and comfortably, regardless of age, income, or ability level. This results in two primary benefits: (1) the ability to live in familiar surroundings results in an improved quality of life, including better physical and mental health; and (2) the cost for government is significantly reduced by delaying placement in formal institutional settings.

Services coordinated through these in-home programs include case management, homemaker services, adult day care, personal care aides, respite for caregivers, and more. Individuals qualify for services according to eligibility criteria, risk score and funding availability.

MAG's In-Home programs include:

- ***New Choice Waiver Program*** serving individuals age 21 and older who are eligible for Medicaid, allowing eligible clients who currently live in Long-Term Care settings to reside in a less restrictive community setting if their needs can be safely met.
- ***Aging Medicaid Aging Waiver Program*** serving adults age 65 and older, who are eligible for Medicaid and meet nursing home level of care, providing in-home services so that these frail clients can live safely at home for as long as possible.
- ***State-funded Home and Community-Based Alternatives (HCBA) Program*** an income-based program serving individuals 18 years of age and older. The majority of clients we serve are 60 years of age and older.
- ***Older American's Act IIIB In-Home Program*** serving clients age 60 and older who have brain injuries or some form of dementia, including Alzheimer's.
- ***The National Family Caregiver Support Program (NFCSP)*** serves caregivers of those who are 60 years of age or older and can provide support to Grandparents who are raising Grandchildren. This is not an income-based program but is limited by both time and spending per client and is intended to provide short-term respite along with education and identification of community resources.
- ***Veteran Directed Care Program (VDC)*** provides in-home support to chronically ill or disabled Veterans of all ages through development of a consumer-directed plan.

Recent Accomplishments FY20-21

- Through April 30, 2021, we have assisted 319 individuals through our in-home service programs.
- Our agency provided telephone support to high-risk individuals through COVID-19,

DEPARTMENT OF AGING AND FAMILY SERVICES

including delivery of toilet paper, Kleenex, face masks, groceries, meals, and other urgent supplies.

- MAG sponsored a virtual Caregiver Conference in November of 2020, reaching over 450 Caregivers in our region, in Utah and across the nation.
- We have sponsored two weekly online support groups during COVID monthly newsletter and provided online access to three regularly-scheduled education programs.
- We implemented a telehealth component to support Case Management and during COVID-19 so that telephone contact could be expanded to include face-to-face visits.
- MAG is sponsoring the Veteran Directed Care Program with UBAOG while they complete independent enrollment for their program.
- We are working to identify and increase best practices for case management.
- All Case Managers have completed Case Manager Certification (CCM), to develop greater consistency in Case Management delivery, and to increase their knowledge in providing the right services to clients across the continuum of care.

Program Priorities FY21-22

- Restart in-home visits in all programs, ensuring safety for both the client and Case Managers.
- Begin partnership with IHC and other service providers through the Connect Us Network using the Unite Us platform to send and receive closed-loop referrals for clients.
- Utilize CDC funding to reach older adults who need information and/or access to the COVID-19 vaccination.
- Continue outreach with medical and health organizations.
- Develop a separate Help Guide for Wasatch and Summit Counties.
- Support telehealth, providing training, access and devices.
- Strengthen our collaboration with community service providers, organizations and groups who are interested in and serve the older adult population.
- Expand our library of education and information for Caregivers.
- Provide support for clients that are transitioning from one setting to another.
- Collaborate with partners to advocate for in-home service programs at the local, state, and federal level.

Revenue Summary

| <u>FUND</u> | <u>SOURCE</u> |
|-------------|--|
| 722 | New Choices Waiver |
| 732 | Federal Medicaid Waiver |
| 742 | State Medicaid Waiver |
| 792/802 | Ageing/Ageing Local Matching/Ageing Project Income |
| 821 | Veteran's Directed Care Program |

Nutrition Program

Program Description

The Home-Delivered and Community Meal programs help address senior malnutrition and provide improved health and a better quality of life for older adults. These programs are funded through Federal Older Americans Act funds, State funding, senior contributions, local funding, matching funds from city and counties through support of their senior centers, and grant funding.

Meals are provided at seventeen senior centers and to homebound seniors throughout the service area. We also provide nutritional assessment, nutrition counseling, nutrition education and ensure each household has emergency food supplies.

Recent Accomplishments FY20-21

- One of the significant outcomes from COVID-19 is greater recognition of Senior Nutrition Programs, including articles and recognition regarding our programs.
- From July 1, 2020 through April 30, 2021, the Nutrition Program provided 224,004 pickup meals to 2,996 seniors at 17 Senior Center sites, a 47% increase year-over-year.
- From July 1, 2020 through April 30, 2021, the Nutrition Program delivered 166,191 meals to 1,521 seniors through the home-delivered meal program, a 60% increase year-over-year.
- Our agency provided telephone support to all home-delivered meal clients through COVID-19.
- We organized delivery of toilet paper, Kleenex, face masks, groceries, meals, and other urgent supplies, for clients at home and those picking up meals at Senior Centers.
- We provided 5,000 shelf-stable meals, as well as frozen meals to ensure vulnerable older adults had access to food supplies during the pandemic.
- We coordinated with the Utah Department of Disability Services to provide meals to disabled individuals on their waiting list.
- Due to local support, we do not have a waiting list for our Nutrition Programs.
- We have not only started our first volunteer route in Summit County, but now have three volunteer routes operating in Summit County.
- The Home-Delivered Meals Volunteer Program has been vital to meeting increased demand for in FY2021. We added seven additional volunteer routes in Utah County, bringing our total number of volunteer routes to 46, including 42 routes in Utah County, one volunteer route in Wasatch County, and three volunteer routes in Summit County. The majority of the meals in Utah County are still being delivered by volunteers, and the program enjoys support of approximately 443 active volunteers. One interesting fact is that during COVID, most AAA's in the state lost volunteers,

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but MAG has added more than 100 volunteers in the last year who have been invaluable!

- In partnership with the University of Utah, we are identifying HDM clients who are returning home from a hospital stay to offer in-depth nutrition counseling to ensure a successful transition to home and to prevent readmission.
- A successful “March for Meals” campaign was held March 1-5, with more than thirty-two elected officials and community leaders participating across the region. This event raises awareness of the program, and also benefits seniors who appreciate that important recognition!
- MAG is one of the only AAA’s in Utah to offer an Ensure and Glucerna nutrition supplement program for older adults who are at nutritional risk, funded solely by donations received from recipients. From July 1, 2020 through April 30, 2021 , we have distributed 31,146 Ensure or Glucerna meals to 450 qualifying seniors.
- MAG purchased a retiring vehicle from Wasatch County, and one new vehicle to serve Summit County to support Meal Delivery needs. The vehicle from Wasatch County has reasonable mileage and is our first four-wheel drive vehicle in Utah County. The Summit County vehicle was paid for in part by donations from the Elks Lodge in Park City.
- We are continuing to provide emergency response units for Home-Delivered Meal clients who live alone, and who are not on an in-home program to enhance safety.

Program Priorities FY21-22

- Collaborate with Senior Centers as they re-open, changing meal delivery from pickup meals in containers, and returning to regular Congregate Meal delivery.
- Provide surveys to in-home clients regarding their ability to receive a vaccine.
- Continue to distribute shelf stable meals for seniors to have on hand in the event of an emergency or disruption in service.
- Continue development of the Volunteer Home-Delivered Meal Program by adding additional volunteer routes where possible, and by recruiting businesses and community partners in the service area.
- Continue to evaluate resources, scheduling, organization of routes, utilization of volunteers, etc., to increase efficiencies, and to plan for continued growth and increase of seniors coming onto the Meals on Wheels program.
- Identify grant opportunities that can support the Nutrition program.
- Provide advocacy at the State and Federal level to raise awareness of needs and encourage funding to allow us to meet service demand within the region.

Revenue Summary

| <u>FUND</u> | <u>SOURCE</u> |
|-------------|--|
| 712 | Social Service Block Grant (SSBG) |
| 732 | Federal Medicaid Waiver |
| 792/802 | Ageing/Agng Local Matching/Agng Project Income |

Support Services

Program Description

The Older American's Act includes a range of supportive services designed to provide a holistic approach that allows older adults to maintain independence at home. A mix of Federal, State and local funds provide the following supportive services: Transportation; legal assistance; outreach; health promotion; information and referral; elder abuse prevention and education; program development and coordination; social services to low-income families and individuals; data management and reporting; health insurance counseling and fraud prevention programs.

Recent Accomplishments FY20-21

- During COVID-19, utilizing State funding, we provided emergency services to any member of a high-risk group, including meal delivery, grocery support, and transportation for medical needs.
- We held our first Senior Health Challenge in November, and the second will be held in June, a fun way to encourage engagement in a wide variety of physical activities.
- Promote positive aging through our Love Your Later Life campaign.
- Introduced a new website that has expanded access, resources, value, and usability.
- We have received three 5310 grants through UTA to support the Utah Valley Rides program in Utah County.
- We are working to raise awareness of fraud and scams directed at seniors through our website, Facebook, email, and newsletters.
- MAG provided Medicare information through the open enrollment period and provides counseling on supplemental plans, Medicare Part D and low-income subsidy programs.
- We are actively seeking grant and funding opportunities that can help support our programs and services.
- The Social Service Block Grant program provided \$215,722 in funding for community projects. These funds support mental health services, family counseling, drug rehabilitation, domestic abuse shelter, senior volunteer programs, and provide transportation and other services for seniors.
- Legal services for older adults were provided through Utah Legal Services.
- We have initiated a Facebook page that has significantly expanded our reach with most posts receiving from 500 to more than 8,000 hits!

Program Priorities FY21-22

- We are applying for funding to become a Benefits Enrollment Center, building upon our Senior Health Information Program (SHIP), Medicare Improvement for Patients and Providers Act (MIPPA), Medicare Part D Extra Help, and Low-Income Energy Assistance Programs (LIHEAP), services we already provide.

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- Establish Multi-Disciplinary Teams (MDTs) in all three counties to provide support to individuals who may be experiencing abuse, fraud or exploitation.
- Conduct a satisfaction survey for all clients who are involved in our programs to measure our effectiveness in preventing falls, hospitalizations, and isolation, and to identify areas where we can make improvement.
- Expand our health promotion program by initiating healthy aging classes, including evidence-based programs, to promote health and wellness of seniors of all ages and abilities.
- Continue to expand community education programs.
- Collaborate with partners to identify alternative methods of transportation for seniors across the region.
- Expand our outreach with medical and health organizations, and community partners to raise awareness of services provided through the AAA.
- Identify grant and funding opportunities through agencies, organizations, foundations, and endowments, and implement fundraising activities that can support various programs.
- Administer the Social Service Block Grant program in coordination with local service providers.
- Update our Database to improve access to data, reporting and tracking of program outcomes.
- Continue to participate in advocacy efforts for older adults at all levels.

Revenue Summary

| <u>FUND</u> | <u>SOURCE</u> |
|-------------|---|
| 712 | Social Services Block Grant (SSBG) |
| 792/802 | Aging/Aging Local Matching/Aging Project Income |

Long-Term Care Ombudsman Program

Program Description

The Ombudsman Program is designed to protect and improve the quality of life for all residents of Skilled Nursing Facilities (SNF) and Assisted Living Facilities (AL). An Ombudsman is required to make non-complaint spontaneous visits to every facility in their jurisdiction at least once per quarter to randomly visit with residents and assess compliance with existing laws regarding resident rights. Ombudsmen also investigate and resolve complaints made by or on behalf of residents and identify problems that affect a substantial number of residents, including alleged inadequacy of care, violation of resident rights, and family conflicts. Ombudsmen provide short, intermediate, and long-term advocacy for residents as they interact with residents, family members and facility staff. They also conduct training for facility staff to promote awareness and responsiveness to resident needs and early identification of issues. We are currently responsible for 70 facilities, representing 3,784 beds, with 1 facility currently under development.

Due to the COVID-19 pandemic, Ombudsmen were unable to enter facilities throughout much of the fiscal year. Due to this, the Ombudsman role shifted to telephone and window visits with residents. All MAG Ombudsmen have been vaccinated and visits in long-term care facilities resumed in April 2021.

Recent Accomplishments FY20-21

- Initiated a collaboration with the BYU Gerontology Program to create interactions between residents who were under quarantine and students attending BYU Gerontology courses.
- Organized monthly Zoom meetings between residents in skilled nursing and students. Students were given an opportunity to share talents and interview the residents about their lives in the facilities during the pandemic. Both the residents and students voiced benefits from these interactions.
- Designed and administered a pen pal program for residents.
- Provided hand sanitizer and mask deliveries to all of the facilities in the region.
- Developed two newsletters for residents to provide information, activities and encouragement.
- Conducted 261 non-complaint related visits to the facilities—this includes hand sanitizer, mask, newsletter, and pen pal letter deliveries.
- Received and documented 386 complaint investigations involving violations of resident rights, and 572 consultations to facility staff and other individuals.
- We have increased resident's rights and Ombudsman Program awareness in all facilities by conducting 6 staff trainings, and 7 trainings for residents.
- We have increased community education regarding the Ombudsman Program, elder abuse, and community resources at local educational institutions, at

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conferences and seminars. To date we have done 12 community education presentations, most of those were virtual events.

- In accordance with HB263, Ombudsmen have completed 19 interviews with Assisted Living facilities to address evictions.

Program Priorities FY21-22

- Continue to expand re-entry into facilities as the COVID-19 crisis wanes.
- Advocate at the Federal and State levels to encourage ongoing funding necessary to meet the increasing role of the Ombudsman in long-term care facilities.
- Continue to actively investigate and resolve all complaints that come to the attention of the Ombudsman in a timely manner (initial response required within three business days).
- Ensure that resident rights are protected, and that appropriate communication and coordination takes place between the facility, our Ombudsman program, local Adult Protective Services workers, and the State.
- Continue to visit every facility on a quarterly basis to build trust and familiarity, and to more effectively advocate for residents.
- Raise awareness of resident rights, abuse, neglect, and exploitation of seniors and residents of long-term care facilities by providing training opportunities for Long-Term Care Facility staff, encouraging community education and by working closely with local Adult Protective Services workers.
- Provide ongoing education for our Long-Term Care Ombudsman to develop skills, and to keep abreast of changes and issues in Long-Term Care settings.

Revenue Summary

| <u>FUND</u> | <u>SOURCE</u> |
|--------------------|-----------------------------------|
| 712 | Social Service Block Grant (SSBG) |
| 792/802 | Aging/Aging Local Matching |

Retired and Senior Volunteer Program

Program Description

The Retired and Senior Volunteer Program (RSVP) is operating on a grant from the U.S. Corporation of AmeriCorps, offering seniors 55 years of age and older, meaningful and challenging volunteer service opportunities. We became a part of AmeriCorps Seniors, following a rebranding campaign in 2020.

National performance measures reflect six programming priorities or focus areas which include: Healthy Futures, Education, Veterans and Military Families, Disaster Services, Economic Opportunity, Environmental Stewardship. Our grant selects performance measures from these areas where we can track our outputs and outcomes to measure completion of these activities each year. Each RSVP grant covers a three-year period.

Recent Accomplishments FY20-21

- We successfully reapplied for the program through a competitive application process in the fall of 2020. We were awarded a new three-year RSVP grant for 2021-2023 from AmeriCorps Seniors.
- From April 1, 2020 to March 31, 2021 (3rd Grant Year), there were 174 active Retired Senior Volunteer Program volunteers providing 8,500 hours of service at 25 stations throughout the three-county area. These stations ranged from schools, centers, senior ride programs, Meals on Wheels, Friendly Callers, and other non-profit agencies.
- Our Martin Luther King, Jr. Day of Service (Sock Fest) was successful with 15,511 pairs of socks donated for men, women, and children. We also received 2,469 pairs of underwear at the request of several non-profits. We distributed the socks to more than 25 non-profit organizations and two elementary schools across our region.
- Our Friendly Callers program has grown to 25 friendships. We have great volunteers and are always looking for call recipients. We have seen some wonderful supportive friendships develop between participants and will continue to search for isolated individuals who could benefit through contact and conversation with a friend. One of our Friendly Caller partnerships was spotlighted in a KSL news report in January 2021.
- We had three RSVP volunteers working with Utah Valley Rides who were able to help seniors get to doctor appointments, even during the pandemic. They contributed 1,000 hours during this grant year. In Summit County, the senior driver contributed 80 hours.
- MAG chose to give a \$25 gift card to our volunteers this year to recognize their service. We also gave them an umbrella with our new AmeriCorps Senior logo on it.

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Some volunteers came to the office to pick up their recognition goodies and we delivered the rest of them in person, to maintain our contact with the volunteers.

- The “New Friends Quilt Circle” presented Quilts of Valor to eight local veterans in honor of their service to the United States of America. The event was held in November 2020.
- We have continued to be involved with the Sharetix partnership, providing free tickets to various sporting, cultural and community events as volunteer recognition.
- The RSVP program has expanded outreach through social media resources, as well as newspaper articles.

Program Priorities FY21-22

- We will be a partner station for the new Benefits Enrollment Center if application is successful.
- We will be working closely with the volunteers, station representatives and those receiving the services to be able to accurately measure our output and outcomes, and to reach the new goals we have set.
- One Focus Area of the new grant is Education. Our education program provides volunteers for students K-12 to improve reading skills in schools or literacy centers.
- Our second Focus area is Healthy Futures. The Healthy Futures initiative is creating food stability through Meals on Wheels deliveries, providing access to Transportation for seniors, and reducing isolation for homebound individuals who need more social support with Friendly Callers. Volunteers also support Veterans activities, hospitals, food pantries, and other community priorities.
- We will be initiating recruitment for volunteers to support our efforts in both community education and healthy aging programs.
- The RSVP Advisory Council continues to be involved with identifying new volunteers, organizing our annual MLK Day Service Project, our Volunteer Recognition Events and supporting our grant goals each year.
- We will continue implementation of a comprehensive communication system with volunteers and volunteer stations.
- We will maintain accurate volunteer files and records to ensure consistency in recording and reporting the volunteer hours and placements.
- We will continue to identify opportunities that will best utilize the skills and interests of volunteers in meeting our community needs.

Revenue Summary

| <u>FUND</u> | <u>SOURCE</u> |
|--------------------|--|
| 882/883 | RSVP Federal Grant |
| 852 | Social Service Block Grant (SSBG Title XX) |
| 852 | Aging RVP |
| 852 | RSVP School Districts |
| 852 | RSVP Local In-Kind Match |

Home Energy Target Assistance Program (HEAT)

Program Description

The Heat Emergency Assistance Target (HEAT) program in Utah is the federal Low-Income Home Energy Assistance Program (LIHEAP) and is funded 100% by federal funds through the U.S. Department of Health and Human Services. HEAT provides utility payment assistance to low-income households, targeting those who are truly vulnerable, including the lowest income households with the highest heating costs, people with disabilities, seniors, and families with preschool-age children.

MAG also implements a Crisis Program that can provide additional assistance to eligible low-income families and individuals who have received a HEAT benefit, but are facing disconnection of service due to a crisis situation, such as loss of employment, sudden illness, etc.

October 1, 2020 represented the official shift from a seasonal program operating from October-April to an ongoing, year-round utility assistance program.

Recent Accomplishments FY20-21

- A total of 2,248 households have applied for HEAT assistance (unduplicated), with funding awarded to 1,795 households (79.85%).
- The average benefit received per household is \$420.02.
- The HEAT program has paid \$753,942 to electric and gas providers in the region on behalf of low-income families and individuals.
- The CRISIS program conducted phone interviews with 48 households, providing \$33,974 in additional assistance to individuals who were facing an energy crisis.
- The HEAT Program referred 1,586 households to the Weatherization Program to increase the energy efficiency of the homes of applicants.
- HEAT staff conducted outreach appointments at five low-income housing complexes in the month of October and assisted 12 homebound seniors via a phone interview. Outreach appointments were not conducted at Senior Centers this year, due to temporary closures related to the pandemic.
- This year marked a difficult transition to a new application platform, EREP, a system utilized by other DWS programs. Training on the program was conducted virtually as the product was developed, creating some confusion and disruption. The program is now essentially complete, although there continues to be addition of new features and troubleshooting. The system provides added levels of verification to ensure the accuracy of information used to determine eligibility and amount of benefit. This change has been good for the program.

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- The HEAT program mailed 366 postcards to denied applicants on March 9th, letting them know they can reapply for the program. Another mail-out will be done in May. Phone calls are being made to denied individuals to encourage them to reapply.
- A small number of in-person appointments were conducted at DWS Offices during the month of November, then HEAT staff transitioned to working from home throughout the remainder of the pandemic. Clients were able to apply via online or mail in applications, with documents provided by scan, mail, or fax.

Program Priorities FY21-22

- Coordinate with the State to implement a new Water Assistance Program (LIHWAP) that will provide assistance to HEAT-eligible clients for drinking water and wastewater.
- Partner with the Weatherization Program to conduct outreach in Wasatch and Summit counties.
- Work to streamline the application process to remove barriers to application, including technology and accessibility.
- Continue to provide exceptional customer service to applicants and go the extra mile, linking them to community resources that may improve their financial stability.
- Increase outreach efforts beyond senior centers and into more low-income community organizations and school districts to reach more eligible applicants.
- Continue to coordinate with DWS offices throughout the region to conduct appointments and to reach eligible populations.
- Work closely with utility companies, Weatherization, and other community partners to develop solid relationships and to provide referrals.
- Conduct a mail-out campaign in October to provide early access to the program for single heads of households, especially seniors.
- Develop a more comprehensive energy conservation program to demonstrate how low-income applicants can make a positive impact on their utility bills.
- Provide budget and resource education for applicants who are applying through the Crisis Program.
- Continue to work with the State to implement a comprehensive training program for HEAT program staff, including documentation standards, knowledge of community resources, and establishing positive client relationships.

Revenue Summary

| <u>FUND</u> | <u>SOURCE</u> |
|-------------|---------------|
| 621/622 | LIHEAP Funds |

Weatherization Assistance Program

Program Description

The Weatherization Assistance Program makes energy-related improvements in the homes of low-income households using the most advanced technologies and testing protocols available in the residential energy-efficient industry. The Program works on all types of housing, including single-family homes, multi-family units and mobile homes. Service can even be provided to rental units with approval of the Landlord. Program services are free of charge to qualified applicants, providing both short and long-term energy savings, as well as increased comfort in weatherized homes.

Measures that are installed must meet cost-effectiveness standards and will vary from home to home. Insulation and fans for ventilation are most common. In some cases, installation of energy efficient light bulbs, safety measures such as installation of CO or Smoke Detectors, installation of energy-efficient furnaces, doors and windows, cooling equipment, energy efficient appliances may be needed.

The program also provides a Crisis component, including replacement/repair of furnaces and water heaters in the winter, and assistance with cooling devices in the summer.

Recent Accomplishments FY20-21

- This year we have reorganized our service delivery to bring all Weatherization work in-house rather than working through a contractor. This has given us more control over the scheduling process and through the work stages of audit, installation, and final inspection. We have very well-trained staff who have significantly increased the quality of services being provided, we are able to address any unforeseen issues as we come across them, and we are completing jobs more efficiently.
- Crisis work on HVAC (furnaces, water heaters and air conditioners) continues to be coordinated through a contractor.
- We continue to update our inventory system and improvements to our job tracking system since we are ordering more supplies to be used in weatherizing homes.
- We have initiated a job monitoring system that helps us identify ways to streamline and improve our services.
- We have worked with the state in developing a new field guide. That project is complete, and the field guide is being used across the state.
- We have been recognized for our organization and procedures that can be used statewide to improve service delivery.
- We are coordinating with the HEAT Program to send outreach materials to residents of Summit County.
- We have had two additional staff members complete the requirements to be designated as an Auditor.

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- Through April 30, 2020, we have completed 73 Crisis and 41 Weatherization jobs; 14 Weatherization jobs are currently in progress.
- We have been providing Weatherization services through most of this fiscal year by taking extra measures to ensure safety of residents and staff, and where households feel comfortable having us in their home.
- Crisis has been provided as an essential service throughout the pandemic.

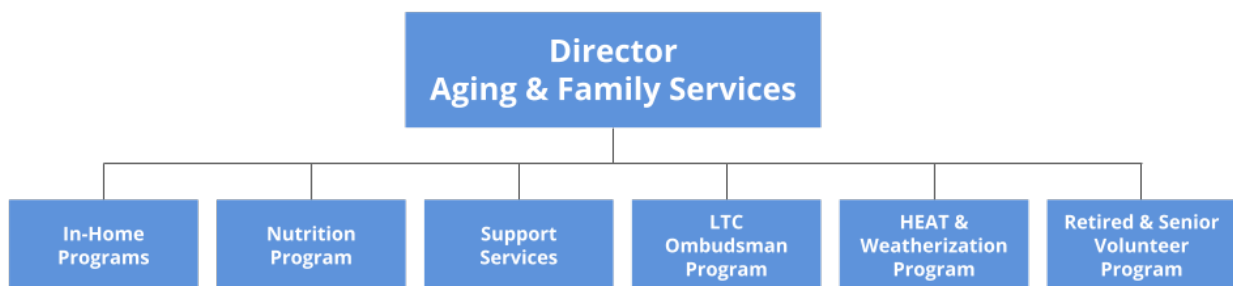
Program Priorities FY21-22

- We will continue to coordinate with the HEAT Program on client referrals, and to send outreach mailings to residents in underserved communities throughout the region.
- Complete project management training to allow us to implement a continuous improvement program in our planning process.
- Manage project workflow to shorten the time applicants are on the waiting list.
- Release an RFP to increase contractor support to Weatherization Crisis Projects.
- Ensure monthly production meets contractual goals for our program.
- Continue to respond to Crisis applications within 48 hours and complete those jobs in a timely manner.
- Identify resources to mitigate issues that prevent Weatherization Assistance from being provided, such as presence of mold, roof repairs, etc.
- Continue to encourage education, training, and development of Weatherization Staff.

Revenue Summary

| <u>FUND</u> | <u>SOURCE</u> |
|-------------|-------------------------------|
| 502 | DOE Funding |
| 511/512 | LIHEAP Funding |
| 557/558 | Dominion/Rocky Mountain Power |

Program Organizational Chart





M A G

Expert Resources. Enriching Lives.

REGIONAL PLANNING

Aging and
Family Services

Regional Planning

Community &
Economic
Development

Administration

Department of Regional Planning

\$10,615,406 of MAG's Total Fund

\$10,615,406 of MAG's Total \$22,396,150 Budget or 47.4%

(Previous year \$14,164,490)

Introduction

The Regional Planning Department of MAG provides assistance to member jurisdictions in transportation and land use planning, public facility design, data visualization, and mapping. To accomplish these tasks the department provides technical assistance, funds for capital projects, and assistance in securing grants from federal and state sources. The Department of Regional Planning is designated as the Metropolitan Planning Organization (MPO) for Utah County, and the Rural Planning Organization (RPO) for Wasatch County.

Programs and Services

The Department of Regional Planning provides and/or supports the following services:

- Serve as MPO for urban Utah County allowing urban decision makers a forum to discuss and implement regional transportation projects
- Develop and maintain a coordinated Regional Transportation Plan (RTP)
- Develop and maintain the Transportation Improvement Program (TIP)
- Organize project management and accounting services for UDOT Federal Funds Exchange for State Funds pass through
- Organize and manage legislative strategic planning and communications efforts
- Organize and manage Local Planning Assistance to Summit, Wasatch and Utah Counties
- Organize and manage Wasatch Rural Transportation Planning Organization
- Partner with UDOT, UTA, WFRC and Local Governments to develop, plan and fund transportation projects
- Produces regional plans and studies that meet all federal compliance and documentation requirements
- Manages or staffs Transportation Studies
- Manage the local corridor preservation fund project selection process.
- Coordinates with Wasatch Front Regional Council (WFRC) to enhance and update the joint MAG / WFRC Travel Demand Model and Real-estate Market Model (REMM).
- Coordinates with WFRC, UDOT and UTA on the development of a joint Active Transportation Demand Model
- Support the Joint Policy Advisory Committee (JPAC) which coordinates with WFRC, Cache MPO, Dixie MPO, UDOT, and UTA on transportation planning, programming issues, and financing strategies to fund projects in the State.
- Conduct Transit Planning with Local Governments and UTA
- Host and coordinate Mobility Local Coordinating Council Meetings for FTA 5310 funds
- Assists communities with long range Land Use Planning

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- Provide Air Quality Planning for Utah County in compliance with all federal requirements
- Provide Geographic Information Systems (GIS) services including providing data, analysis, and mapping to members and supporting organizations
- Update region-wide demographic data annually in coordination with member communities and the Gardner Policy Institute
- Plan trails and other Active Transportation facilities, assists with grant requests for member communities
- Assists member communities with community facility planning, design, and illustration
- Encourages public participation in the transportation/transit planning process with open houses, website, seminars, workshops, news releases, etc.

Administration

The Department of Regional Planning provides analysis, management and recommendations on a multitude of technical and financial documents to qualify the Utah County urban areas and Wasatch county's small urban areas for state and federal grants and to meet the requirements of the Federal Highway Administration, Federal Transit Administration, Environmental Protection Agency, Utah Department of Transportation, Utah Department of Environmental Quality as well as other regulatory agencies related to transportation capacity building.

In addition, the department works to maintain a thorough and reliable database of technical, demographic, and mapping information for the benefit of individual jurisdictions, local, state, and federal agencies, and the public at large in all three counties.

Metropolitan Planning Organization: Utah County Unified Planning Work Program

The Department of Regional Planning annually prepares the Unified Planning Work Program (UPWP). It is an annual budget of staff expenses and transportation studies. It describes the transportation planning work undertaken by the Mountainland Metropolitan Planning Organization (MPO), Utah Department of Transportation (UDOT), and Utah Transit Authority (UTA) within the Mountainland MPO planning area. The planning process includes updates in accordance with federal guidelines and planning work to support elected officials' decisions on transportation issues. This work is divided into the following categories and is described in more detail in the Unified Planning Work Program (UPWP).

- **Program Management - Section A:** Covers the general management and administrative activities
- **Planning Activities - Section B:** Development of planning documents and studies; long and short-range transportation plans and programs; technical assistance to member communities; public participation and input; linking transportation and land use; planning for Active Transportation; congestion management; safety; environmental impacts, and transit planning
- **Air Quality - Section C:** Includes Transportation Improvement Program (TIP) scoring, long range transportation plan conformity determinations; assistance with the preparation of State Implementation Programs (SIPs), and other air quality analysis
- **Modeling & Monitoring - Section D:** Travel demand and traffic flow modeling activities, monitoring and forecasting of socio-economic data
- **Financial Planning - Section E:** Programming of funds for the Work Program, Regional Transportation Plan financial constraint, and Transportation Improvement Program financial management
- **New MPO Studies & Contracts - Section F:** Funding for new studies or contracts that have been placed in the UPWP
- **UDOT Exchange Pass through Project Management:** MAG (via our members in Utah County) and UDOT has agreed to exchange Federal STP funds for state transportation funds. The agreement is made at the beginning of each federal fiscal year and amounts to approximately \$10 million annually. MAG staff will now manage the projects funded through this program. Including: Develop inter-local agreements with project sponsors, monitor project scope, design and construction and reimburse project eligible costs.

Recent Accomplishments FY20-21

- Canal Blvd Construction management oversight

DEPARTMENT OF REGIONAL PLANNING

- Produced annual Transportation Improvement Program (TIP)
- Maintained and enhanced the Travel Demand Model
- Maintained and enhanced the Real-estate Market Model
- Provided on-going mobile source data and projections to support the preparation of Air Quality Implementation Plans (SIPs)
- Participated in the Regional Transit-Oriented Development System Plan
- Updated MAG's Public Participation Program and implemented COVID protocols
- Conducted planning processes consistent with MAG's official Title VI document
- Prepared Conformity Determination reports to assure consistent flow of federal transportation funding to implement our Transportation projects.
- Amended TransPlan 50
- EPA published their intent to approve the PM 2.5 maintenance plan in the Federal Register
- Submitted Ozone inventories for State SIP development
- Received approval for the PM10 maintenance plan in the Federal Register
- Brought the CO maintenance plan into its final 10-year term before declassification
- Organized the Annual Utah Valley Transportation and Community Planning Open House Participated in the Participant Statistical Areas Program in prep for the 2020 Census
- Developed TransPlan50 mobile app to assist Legislatures in finding planned transportation projects in their area of responsibility.
- Maintained an interactive trails web map
- Assisted several cities with their transportation master plan updates
- Collected and shared active transportation count data
- Oversaw development of a management plan and implementation committee for non-motorized trails in Utah County foothill areas
- Managed consultant to update Utah's Unified Transportation Plan Financial model
- Managed North Lakeshore Area Study
- Managed Regional Highway Grid Network Study
- Acquired Street Light data
- Began a study with Payson City and UDOT to look at connecting 800 South in Payson
- Partnered with UTA, UDOT, WFRC to match the \$20 million TIGER grant for \$9.6 million of Active Transportation improvements in Utah County
- Assisted Provo, Orem, Lehi, American Fork, Spanish Fork, and UDOT with implementation of Bike Ped technical issues
- Coordinated the guidance for and implementation of wayfinding signs for multi-use paths countywide Participated with UDOT on the I-15 access study
- Coordinated the construction and opening of the UVU Pedestrian Bridge over I-15
- Managed mobility program and funding distribution for FTA 5310 Funding
- Continued management and support for Utah Valley Rides Service
- Developed several joint Transportation Performance Measures agreements with UTA, UDOT and WFRC
- Managed the Northwest County Transit Study

DEPARTMENT OF REGIONAL PLANNING

- Participated with UTA in the Future of Light Rail Study
- Initiated the South Utah County Transit Study in partnership with UTA
- Worked with UTA on the completion of their Service Choices Study
- Partnered with UTA, WFRC, and Draper on the Transit Alternatives Analysis at the point of the mountain
- Managed an application to the Department of Defense to conduct a Joint Land Use Study in coordination with Camp Williams and the surrounding communities
- Partnering with UTA, UDOT, and the cities from Provo north to Lehi on the Central Corridor Transit Alternatives Analysis along State Street, including the Feasibility Study for Extension of the Historic Rail Trail from Lehi to Vineyard.
- Participating in the Heber Valley Parkway EIS
- Completed the Wasatch County Transit Study
- Managed \$3 million Advance Right of Way Purchase Program for Orem 1600 North
- Managed \$34 million in contracts for the Federal Exchange for State Funds
- Partnered with UDOT, Utah County and Wasatch County to fund and manage design of \$20 million Provo Canyon Pathway GAP Project
- Partnered with UDOT, UTA, Lehi City and Utah County to complete the Point of the Mountain Trail connecting Lehi with Draper City.
- Initiated Active Transportation Studies with the cities of Vineyard, Springville and Santaquin.
- Published and distributed the Utah Valley Bikeways Map
- Partnered with UDOT and Cities on SR92 Regional Traffic Study

Program Priorities FY21-22

- Provides on-going mobile source data and projections to support the preparation of Air Quality Implementation Plans (SIPs)
- Prepares Conformity Determination reports to assure consistent flow of federal transportation funding to implement our Transportation projects
- Continue monitoring the 2015 OZONE standard for compliance with the current marginal designation
- Oversee implementation of FHWA new Performance Measures regulations pertaining to Air Quality emission reduction reporting
- Assist member communities in implementation of Air Quality related requirements in their transportation planning efforts
- Update the Pre-Disaster Hazard Mitigation Plan for all jurisdictions in our three counties
- Co-Manage Frontrunner Extension Environmental Study
- Act as a project manager on behalf of Utah County, Lehi City, Salem City, and the Town of Goshen for funded trail projects
- Continue development of MAG's GIS server to support web mapping activities.
- Development of a GIS Data Portal for sharing MAG's GIS Data with the Public.
- Start workshops with stakeholders and the public for the 2023 RTP update
- Continue the Mobility Management Project through United Way, WFRC, UTA and

DEPARTMENT OF REGIONAL PLANNING

UDOT

- Coordinate funding and project design on the Provo River Trail Gap between Vivian Park and Deer Creek Reservoir
- Coordinate with the Utah Lake Commission, Utah County, Orem City and Vineyard City on development and funding of the Wakara Way Project, 1000 acres of public open space and trails along Utah Lake
- Coordinate with UTA, UDOT, and Provo City to design and implement the TIGER-funded project pedestrian bridge link to the Provo Intermodal Center
- Review and update TIP Selection Process
- Review and update Project Management Process
- Start framework for reviewing and updating RTP production process
- Manage or Participate in the following studies/projects
 - Camp Williams Joint Land Use Study
 - I-15 PG Interchange Area Study
 - National Highway Traffic Safety Administration Pilot Project on Bicycle and Pedestrian Safety Planning
 - North Lakeshore
 - North Provo Interchange environmental study
 - POM Transit Alternative Analysis
 - Complete Active Transportation Studies for Vineyard, Springville, and Santaquin
 - Spanish Fork Main Street Study
 - SR92 North Regional Traffic Study
 - State St. Transit Study
 - UPRR Crossings Provo Study
 - Urban Area Highway Grid Network Study
 - Utah Statewide Household Travel Survey
 - UVU Active Transportation Plan
 - Participate in the Vineyard Connector EIS update
 - 800 South Payson Study
 - Northwest County Transit Study
 - Feasibility study for Historic Rail Trail, Lehi to Vineyard

Strategic Planning

MAG staff and consultants work with local legislators and policy makers to implement the direction given from MAG Executive Council and Regional Planning Committee on strategic initiatives. Past examples of these include:

- Vineyard Connector
- Geneva Road - Orem
- Orem 1600 North
- 2700 North 1600 South Spanish Fork/Springville
- Saratoga Spring MVC Foothill Blvd EIS
- Payson Main Street repair and replacement
- Vineyard UTA FrontRunner Station
- UTA EIS Point of the Mountain
- UTA Sharp-Tintic railroad - Springville
- Warakah Way Trail Provo/Orem
- MPO Finance Meetings
- State of Utah Transportation Bonding White Paper February 2021

In this coming year we are looking at additional opportunities to leverage local funds with State and Federal COVID-19 Recovery related funding by getting capital project shovel ready via completed environmental process/documents.

Revenue Summary

| <u>FUND</u> | <u>SOURCE</u> |
|-------------|----------------|
| 100 | Strategic Plan |

UDOT Exchange Pass Through Program

MAG and UDOT have agreed to exchange Federal STP funds for state transportation funds in Utah County. The agreement is made at the beginning of each federal fiscal year and amounts to approximately \$10 million annually. MAG staff manages the projects funded through this program including:

- Develop interlocal agreement with project sponsors
- Monitor project scope, design, and construction
- Reimburse project eligible costs
- Provide financial tracking and annual audit
- Secure consultant services to analyze project management process
- Funded projects through 2025 include:
 - American Fork 200 S Multimodal Improvements - 4.7m
 - American Fork 200 S/100 E New Roundabout - 1.6m
 - American Fork 200 S/300 W New Roundabout - 1.0m
 - American Fork 700 N - 1.1m
 - American Fork Art Dye Trail - 637k
 - Central Transit Corridor Environmental Work - 3m
 - Eagle Mountain Pony Express PKWY Phase 3 - 1.4m
 - Eagle Mountain Pony Express PKWY Phase 5 -
 - Elk Ridge DR - 16.9m
 - Foothill BLVD, Saratoga Springs - 8.5m
 - Goshen Center ST Trail - 966k
 - Harvey BLVD, Cedar Hills - 1.5m
 - Highland 6800 W - 2.4m
 - Historic Southern Rail Trail/Triumph BL Ped Bridge - 400k
 - Historic Southern Rail Trail Feasibility Study - 300k
 - Lakeview PKWY, Provo Phase 4 - 4.2m
 - Lehi 2300 W - 7.3m
 - Lehi 700 S Cycle Track - 1.7m
 - Lehi Main ST/Crossroads BLVD - 12.3m
 - Lehi SR92 Ped Crossing - 1.8m
 - Lindon Geneva RD/200 S Intersection Improvements - 706k
 - Lindon Heritage Trail Phase 5 - 1.5m
 - MAG UPWP - 6.6m
 - Mapleton Lateral Canal Trail Phase 3 - 3.9m
 - Murdock Connector RD (Canal BLVD) - 11.7m
 - Orem 1150 S/State ST Intersection - 1.6m
 - Orem 1200 S/400 W Roundabout - 2.3m
 - Orem 1600 North Corridor Preservation - 7.5m
 - Orem 1600 N/400 E Roundabout - 1.3m

DEPARTMENT OF REGIONAL PLANNING

- Orem 800 N Trail 600 W-900 W - 84k
- Orem Center ST/1200 W Intersection - 3.8m
- Orem State ST Medians - 1.2m
- Payson 100 N/Main ST Bus Pullout - 292k
- Payson 800 S Extension Study - 250k
- Payson Main ST/600 N Intersection - 1.1m
- Pleasant Grove 1300 W Intersection - 670k
- Pleasant Grove 1800 N/100 E New Signal - 330k
- Pleasant Grove 2600 N - 4.4m
- Pony Express PKWY, Saratoga Springs - 4.0m
- Provo Canyon Trail - 6m
- Provo Municipal Airport Terminal - 15m
- Provo River PKWY Trail - 3.0m
- Provo UPRR Crossing Study - 300k
- Redwood RD Trail, Saratoga Springs - 314k
- Salem Canal Trail - 2.9m
- Santaquin Main ST - 9.7m
- Spanish Fork 2000 E - 1.3m
- Spanish Fork Main ST Medians - 2.9m
- Spanish Fork PKWY RR Crossing - 3.0m
- Spanish Fork/Provo Sub RR Consolidation - 699k
- Spanish Fork US6/Center ST Undercrossing - 1.7m
- Springville 1200 W - 12m
- Springville 2900 E/Canyon RD Trailhead - 607k
- Springville 800 S/800 E Roundabout - 794k
- Springville Sharp-Tintic RR Connection - 5.2m
- SR92 Regional Traffic Study
- UC 8000 S - 1.6m
- Utah Lakeshore Trail, Saratoga Springs - 1.6m
- Utah Lakeshore Trail , Lehi - 1.1m
- Utah Lakeshore Trail, Vineyard - 4m
- UTA On-board Technology System - 321k
- UTA Rideshare Program - 609k
- Utah Valley Bus Stop Improvements - 364k
- UVX BRT Operating Assistance - 1.2m

Revenue Summary

| <u>FUND</u> | <u>SOURCE</u> |
|-------------|-----------------------------------|
| 110 | UDOT Exchange Pass-Through |
| 122 | Consolidated Planning Grant (CPG) |

Local Planning Assistance

Program Description

Community Assistance Planning includes current and long-range land use planning; linking land use and transportation; moderate income affordable housing plans; hazard mitigation planning; annexation policy plans; open space/green space protection visioning and planning; multi-jurisdictional planning; and mapping services. Many small cities and towns, typically with a majority of low to moderate income residents, cannot individually fund the services of a land use planner. The goal of the department is to provide technical assistance to all communities on an as needed basis. MAG staff includes planners with a broad range of skills in many areas of community development. This mix of expertise allows cities to take advantage of many perspectives and receive excellent staff support at a much lower cost than hiring individual staff for each community.

Recent Accomplishments FY20-21

- Affordable Housing Plan Preparation and Updates – Provided funding to Summit and Wasatch Counties to the State in preparing a new needs assessment model.
- Aided multiple communities update their housing plans to comply with new regulations including SB 34
- Assisted Wasatch County in stitching together all the local, county, and development trail plans into a single database.
- Developed a professionally published trail map for Midway City.
- Developed trail wayfinding signs for Wasatch Mountain State Park.
- Developed cemetery web mapping application for the town of Wallsburg.
- Updated Utah Lake Trail web mapping application for the Utah Lake Commission
- Provided mapping support to the Utah Lake Trail Commission to develop signage for the purpose of educating the public about the Utah Lake Trail Plan.
- Assisted Midway City in updating their general plan map.
- Assisted Fairfied City in updating their general plan map.
- Developed a web mapping application to assist local communities in the Wasatch Back to develop a 2050 regional land vision.
 - Developed the Mountainland UCA Regional Advisory Committee
- Elected and Appointed Officials Training – Coordinated Citizen Planner training through the Utah Local Governments Trust and the League of Cities and Towns and provided customized training to MAG communities as needed
- General Plan Preparation – Worked with, Henefer, Wallsburg, Goshen and Hideout on updating their general plan. Visioning, public participation and drafting of the plans was done through this process
- Legislative Update – Monitored legislative issues of concern to municipalities and

counties throughout the year

- Provided funding and Human resource e recruitment for the Wasatch County trail planner and Grant Writer
- Provided matching funding for the Wasatch County General plan update grant from UDOT.
- Ordinance Preparation – Provided ordinance consultation and preparation for work for several communities including Wallsburg, Henefer and Hideout

Program Priorities FY22-21

- Affordable Housing – In 2019 Utah Legislature modified the state law that mandated that all cities create plans for affordable housing. MAG staff has helped to create such plans in most of the cities in the three-county service area. Assistance is available to update existing plans. MAG staff will continue to work with the State on an update to the affordable housing Plan in Summit and Wasatch Counties and bring all cities into compliance with the new law.
- Continue to staff the Mountainland UCA Regional Advisory Committee
- Permanent Community Impact Fund (PCIF) Communities – Eligible communities are those that are or may be socially or economically impacted, directly or indirectly, by mineral resource development on federal lands. MAG staff will assist eligible communities in planning and applying for these funds. Activities include but are not limited to economic development, infrastructure development, trail and open space planning, and analysis of the impact of transportation of mineral resources
- Planning Assistance – Mountainland provides a professional planning staff for assistance to multiple jurisdictions on a project basis. Assistance includes updating general plans, updating affordable housing plans, preparing capital improvement plans, updating subdivision, and zoning ordinances, development review, and community surveys. Mountainland will continue to assist and develop general plans for eligible communities. Current and future planning projects include:
 - Goshen – General Plan and Ordinances
 - Genola - Ordinances
 - Henefer – General Plan, Ordinances
 - Oakley – General Plan, Ordinances
 - Summit County - Active Transportation Plan
 - Wallsburg – General Plan, Ordinances
 - Wasatch County Transit Study
- Provide training to newly elected and appointed officials on their roles and responsibilities, on the requirements of planning legislation and authority, local ordinances and plans, and other relevant subjects
- Pursue funding for design and construction of Wasatch County Rail Trail Project, Phase I and Paving Deer Creek Section of Provo River Parkway.
- Continue to provide GIS support and assistance to local communities and

partnering agencies as needed.

Revenue Summary

| <u>FUND</u> | <u>SOURCE</u> |
|-------------|---------------------------|
| 152 | Local Planning Assistance |

Rural Planning Organization: Wasatch County

Program Description

A Rural Planning Organization (RPO) is a transportation planning organization in a rural setting (less than 50,000 population), similar to a Metropolitan Planning Organization in an urban area. Local elected officials are empowered to make transportation planning decisions affecting their future in tandem with state transportation planning officials. The Wasatch County RPO has developed a Long-Range Transportation Plan, performed special transportation studies, and worked directly with UDOT Region 3 on developing projects and priorities.

Recent Accomplishments FY19-20

- Attended Wasatch Inter-local / COG meeting for the RPO
- Coordinate travel demand model data allocation
- Coordinated with UDOT Region 3 project priorities for the state highway system in Wasatch County
- Developed the SR113 access management agreement with UDOT and local communities
- Developed the Summit/Wasatch travel demand model
- Managed and promoted the Wasatch County Transit Study
- Manage the project selection process for the corridor preservation of corridors of regional significance
- Participated in Heber Valley Bypass Environmental
- Organized and maintained a Technical Committee meeting schedule
- Organized the Wasatch RPO / UDOT local government team visit April 2019
- Participate in the Heber Valley Parkway Planning Study Updated the Wasatch Rural Planning Organization web mapping application.

Program Priorities FY20-21

- Assist the local elected officials in the use of the Vehicle Registration Fee for corridor preservation of corridors or regional significance.
- Coordinate the funding and design for the Provo River Trail Gap between Vivian Park and Deer Creek Reservoir
- Coordinate the funding and design for the Wasatch County Rail Trail Project, Phase I
- Coordinate with UDOT Region 3 in developing project priorities for the state highway system in Wasatch County.
- Participate in the Bypass EIS
- Coordinate updates to existing access management agreements
 - Provide information and technical assistance to local governments

DEPARTMENT OF REGIONAL PLANNING

- Serve as a liaison between the local governments and UDOT
 - Work with Summit County on Wasatch County travel demand issues
 - Continue to provide GIS support and assistance to the RPO as needed.
- Continue Trail Planner position and Great Writer position through this department.

Revenue Summary

| <u>FUND</u> | <u>SOURCE</u> |
|-------------|--------------------|
| 132 | Wasatch County RPO |

Program Organizational Chart





M A G

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COMMUNITY & ECONOMIC DEVELOPMENT

Aging and
Family Services

Regional Planning

Community &
Economic
Development

Administration

Department of Community & Economic Development

\$3,502,403 of MAG's Total Funds

\$3,502,403 of MAG's Total \$22,396,150 Budget or 15.6%

(Previous year \$2,346,000)

Introduction

The Community and Economic Development Department works with member jurisdictions; non-profit organizations; regional, state, and federal partners; and citizens to build strong and sustainable communities. The department is actively engaged with these organizations and individuals to identify and analyze community needs, create plans for future community and economic development, determine and coordinate appropriate funding sources for identified projects, and assist communities with applying for and executing successful projects.

Programs

The Department of Community and Economic Development provides and/or supports the following services:

- Summit and Wasatch County Community Development Block Grant (CDBG) administration through the State of Utah Small Cities Program
- Lehi City CDBG Entitlement Program
- Utah County CDBG Program
- Regional Economic Development
- Small Business Loan Fund

CDBG Program Description

Community development services are sponsored by the U.S. Department of Housing and Urban Development (HUD) and consist of both planning and project grants awarded to eligible jurisdictions for the benefit of low- and moderate-income residents. HUD funding assists in developing viable communities by providing decent housing, a suitable living environment, and expanding economic opportunities. Examples of projects eligible for funding through the program include water and sewer line replacements, senior citizen centers, housing rehabilitation, affordable housing projects, public safety/emergency services buildings and equipment, Americans with Disabilities Act (ADA) compliance projects, planning projects, etc. Grants are made annually on a competitive basis.

Summit & Wasatch Counties Small Cities Community Development Block Grant

Program Description

MAG administers the Community Development Block Grant (CDBG) program for Summit and Wasatch Counties through the State of Utah Small Cities Program.

Recent Accomplishments FY20-21

- MAG's Regional Review Committee awarded CDBG grants to 4 projects in FY20 totaling \$555,905
- Submission of grant applications for CDBG funds to support technical assistance to member communities
- Completed an Annual Action Plan update to the region's Consolidated Plan. This document maintains CDBG and CIB application eligibility for all jurisdictions within the region and allows members to review capital improvement planning activities of neighboring communities
- MAG staff assisted several communities and counties with low- and moderate-income surveys (LMI) to establish CDBG eligibility
- FY21 projects recently awarded include culinary waterline replacement in Peoa and Wallsburg and purchase of a bus for the Wasatch Senior Center, for a total of \$562,201

Program Priorities FY21-22

The work program activities for the coming year are targeted to the benefit of MAG member jurisdictions in Summit and Wasatch Counties. The primary objective is to support and enhance local communities by providing technical assistance, project development, and support to further the overall regional goals established annually in the MAG Consolidated Plan. This plan is both a requirement of funding sponsors and a tool used to prioritize and coordinate various community projects within the region.

- Administer remaining CDBG-CV grant funds in response to the COVID-19 pandemic
- Provide training and assist members in applying for community development grants and in meeting all relevant state and federal administrative guidelines
- Coordinate the Regional Review Committee (RRC) in developing CDBG Rating and Ranking Policies and reviewing and allocating CDBG funding
- Coordinate with the State of Utah CDBG program in administering the program and in providing access to funds for one-time emergency projects
- Identify county-level priorities for CDBG funding
- Provide support to CDBG applicants in project selection and design, completing the survey process, creating scopes of work and budgets, applying for grants, completing environmental reviews, etc.

Department of Community & Economic Development

- Meet state and federal requirements in completing the annual update to the Consolidated Plan
- Prepare a listing of capital improvement projects that are identified for application by individual communities and send to the State
- Provide training on a variety of state and federal funding resources that can be used as alternative funding or as matching funds to complement CDBG resources

Revenue Summary

| <u>FUND</u> | <u>SOURCE</u> |
|-------------|---------------|
| 262 | CDBG |

Lehi City CDBG

Program Description

MAG administers the CDBG program for Lehi City. Grants are made annually based on the needs and priorities of Lehi City.

Recent Accomplishments FY20-21

- Lehi City awarded grants to two projects in FY20 totaling \$227,000 and completed a multi-year infrastructure improvements project.
- Completed the City's Annual Action Plan update to the 5 Year Consolidated Plan. This document maintains program eligibility
- Managed federal compliance for all program areas
- Completed multi-year
- FY21 projects recently awarded include infrastructure improvements in a downtown residential neighborhood and therapy services for victims of abuse through the Utah County Children's Justice Center, totaling \$264,930

Program Priorities for FY 21-22

The primary objective is to support and enhance services and infrastructure in Lehi City by providing technical assistance and project development and support to further the overall goals of Lehi City established annually in the Consolidated Plan.

- Provide training and assistance in applying for community development grants and in meeting all relevant federal administrative guidelines
- Identify city-level priorities for CDBG funding
- Provide support to CDBG applicants in project selection and design, completing the survey process, creating scopes of work and budgets, applying for grants, completing environmental reviews, etc.
- Meet federal requirements in completing the 2021 Annual Action Plan
- Provide training on a variety of state and federal funding resources that can be used as alternative funding, or as matching funds to complement CDBG resources
- Assist City staff and elected officials with prioritizing and allocating CDBG-CV funds to prevent, prepare for, and respond to the COVID-19 pandemic

Revenue Summary

| <u>FUND</u> | <u>SOURCE</u> |
|-------------|----------------|
| 282 | CDBG Lehi City |

Utah County Community Development Block Grant

Program Description

MAG administers the CDBG program for Utah County. Grants are made annually on a competitive basis in Utah County to non-entitlement small cities (population less than 50,000) and nonprofits serving non-entitlement city residents.

Recent Accomplishments FY20-21

- The Area Review Committee awarded CDBG grants to 15 projects in FY20, totaling more than \$1.2 million
- Completed the FY21 Annual Action Plan. This document maintains CDBG eligibility
- MAG staff assisted several communities with low- and moderate-income surveys (LMI) to establish CDBG eligibility
- Completed the environmental documentation on several CDBG projects
- Managed federal compliance for all program areas
- Coordinated with Orem and Provo CDBG Programs to manage a regional decision-making committee for public service grants, streamline applications and grants administration, and jointly fund large capital improvement projects
- 15 FY21 projects, including infrastructure, public services, affordable housing, and economic development, totaling over \$1.3 million, were recently awarded by the Area Review Committee

Program Priorities for FY21-22

The primary objective is to support, assist and enhance local communities by providing technical assistance, project development and support to further the overall regional goals established annually in the Utah County Consolidated Plan.

- Provide training and assist members in applying for community development grants and in meeting all relevant federal administrative guidelines
- Coordinate the Area Review Committee (ARC) in developing CDBG Rating and Ranking Policies, as well as reviewing and allocating CDBG funding
- Assist ARC and County Commission with prioritizing and allocating remaining CDBG-CV funds to prevent, prepare for, and respond to the COVID-19 pandemic
- Identify county-level priorities for CDBG funding
- Provide support to CDBG applicants in project selection and design, completing the survey process, creating scopes of work and budgets, applying for grants, completing environmental reviews, etc.
- Meet federal requirements in completing the Annual Action Plan
- Continue to provide assistance to the Mountainland Continuum of Care in developing and implementing a Chronic Homelessness Plan, a federal initiative supported by HUD
- Provide training on a variety of state and federal funding resources that can be used as alternative funding, or as matching funds to complement CDBG resources

Revenue Summary

| <u>FUND</u> | <u>SOURCE</u> |
|-------------|------------------|
| 272 | CDBG Utah County |

Mountainland Economic Development District

Program Description

MAG's economic development program is a partnership of local and federal resources targeted to the creation of higher skill – higher wage employment opportunities for residents, improved city and county tax bases, and economic diversity for member jurisdictions. The planning work program is administered through the Mountainland Economic Development District (MEDD).

Recent Accomplishments

- Completed the annual progress report to our Comprehensive Economic Development Strategy
- Received approval for an EDA Planning Grant for continued federal funding and technical assistance support of our regional MEDD program. Matching funds for district operations cover 60% of the total project cost and have come from several sources in past years including CDBG
- Maintained the MEDD's regional demographic and economic database that serves both public and private sector needs for a common, centralized planning information base. All communities are given access to Census results and to state-generated data in such areas as employment, income, housing, labor force, population, industry sectors, taxes, etc., as a standardized basis for their planning and strategic decisions
- Facilitated development of a regional plan for Covid-19 economic recovery
- Administered a restaurant assistance program to businesses experiencing hardship due to Covid-19

Program Priorities for FY21-22

The MEDD scope of work for the FY-2021 EDA planning partnership grant includes the following seven activities:

- Administer the EDA-sponsored MEDD
- Support, train, and assist the EDD Board in setting policy and prioritizing activities
- Serve as a facilitator for Regional Economic Development by hosting Economic Development Roundtables that bring economic development professionals together to share best practices
- Gather and coordinate input and feedback on member goals, needs, strategies, and plans
- Strengthen the EDD's role as an information hub and liaison with federal/state agencies
- Assist small business owners and entrepreneurs in the region in accessing the services and technical help they require to expand or create new jobs in the private sector. Provide ED technical planning assistance to members in areas such as

Department of Community & Economic Development

grantsmanship, project design, feasibility and economic analysis, visioning, master planning for ED, local impact analysis, market positioning, placement, and funding of community infrastructure, etc.

- Implement and support activities and priorities identified in the Covid-19 Economic Recovery and Resiliency Plan for the MAG region

Revenue Summary

| <u>FUND</u> | <u>SOURCE</u> |
|-------------|---------------|
|-------------|---------------|

| | |
|---------|-----|
| 222/223 | EDA |
|---------|-----|

Small Business Loan Program

Program Description

The purpose of the Small Business Loan Program is to create permanent, long-term jobs within the Mountainland region by providing gap and start-up financing to qualified businesses for eligible activities. Loans made through the program are intended to help bridge the gap created by shortfalls in commercial financing. Funds are repaid into the program and recycled to other businesses, thus allowing an ongoing job creation program. Funds are available for businesses located in Utah, Summit, or Wasatch County.

Recent Accomplishments

- Made 1 loan in 2020 totaling \$70,000. Anticipate more activity in the coming year as Covid grants are spent down and progress is made towards the RLF's short- and long-term outreach and expansion goals
- Serviced the 18 current loans. Three businesses successfully paid off loans in FY20
- Coordinated with the RLF board to migrate the loan application, review, and tracking process to an online system, updated program policies, and formed strategic partnerships with community organizations and funders.

Program Priorities

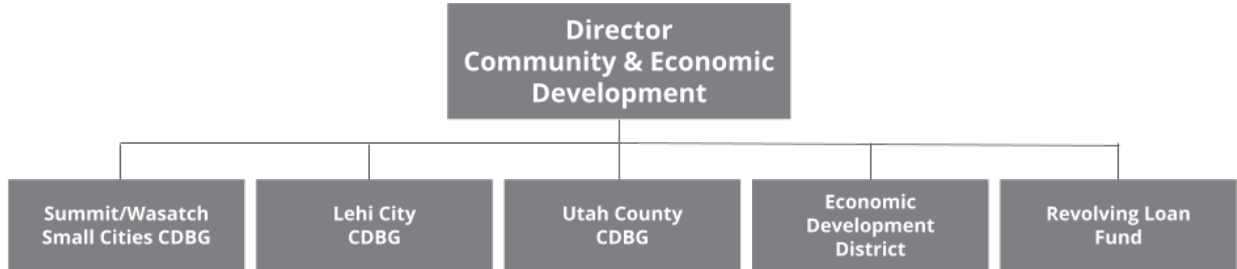
The work program activities of the coming year are targeted to the benefit of MAG member jurisdictions. The primary objective is to support and enhance local economies by providing technical assistance and capital to retain and create jobs.

- Increase Small Business Loan Program funding resources through the EDA, CDBG, and private funders
- Continue establishing relationships with regional partners to expand the program and streamline the process for small businesses
- Increase staff capacity to provide greater outreach, technical assistance, and support to the business community

Revenue Summary

| <u>FUND</u> | <u>SOURCE</u> |
|-------------|---------------|
| 199 | RLF |

Program Organizational Chart





M A G

Expert Resources. Enriching Lives.

ADMINISTRATION

Aging and
Family Services

Regional Planning

Community &
Economic
Development

Administration

Administrative Services

\$179,297 of MAG's Total Funds
\$179,297 of MAG's Total \$22,396,150 Budget or 0.8
(Previous year \$175,574)

Program Description

The Mountainland Department of Administrative Services includes the functions of central administration, personnel management, purchasing, public relations, network administration, reception, general accounting, and fiscal management. Responsibilities include providing staff services to the Executive Council and representing the Association in meetings with federal, state, and local officials, as well as the public at large. The Department also coordinates and directs staff services, maintains fiscal records, and controls, and ensures harmony within the internal and external relationships of the Association. The Steering Committee oversees Administrative Services through the Executive Director.

- **Recent Accomplishments FY20-21**
- Secured State Legislative and Transportation Commission support for transportation needs in the Three County Area
- Initiated Aging Services funding effort with the AAA network in Utah and the State Division of Aging resulting in \$1,000,000 ongoing Statewide funding
- Reviewed accounting and fiscal management policies of the Association to assure they are in compliance with current audit standards and procedures of GASB 5
- Continue to provide technical support to the Aging Department in maintaining and expanding the management program that significantly enhances client recordkeeping and reporting capabilities
- The Employee Wellness Committee continues to conduct staff activities to promote a healthy lifestyle, which may be responsible for lower health care costs and less lost productivity
- Reviewed accounting and fiscal management policies of the Association to assure they are in compliance with current audit standards and procedures of GASB 54
- The Employee Wellness Committee continues to conduct staff activities to promote a healthy lifestyle, which may be responsible for lower health care costs and less lost productivity
- Updated MAG Personnel Policies and Procedures to be compliant with current laws and practice
- Initiated additional screening for new employees, including background checks drug screening
- Annual fraud training to Executive Council

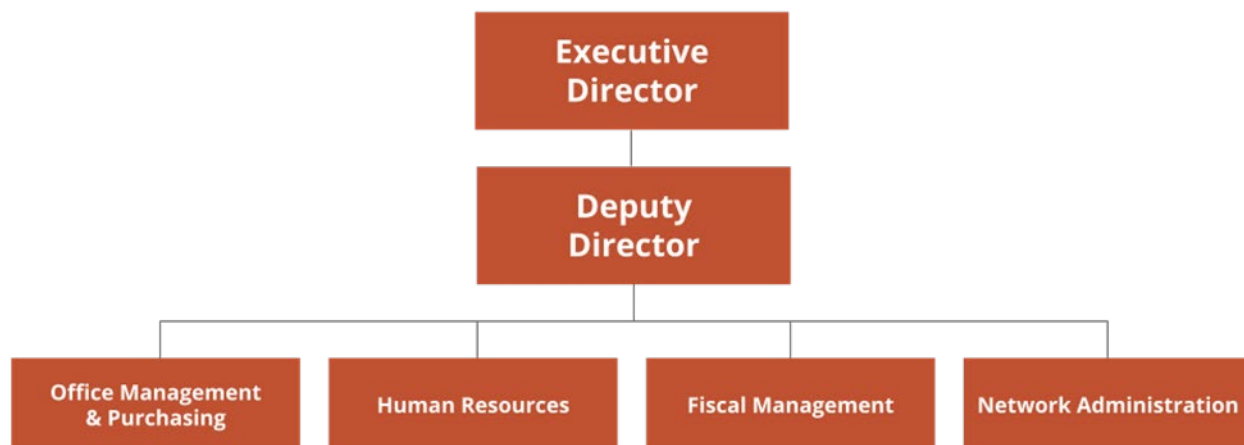
Program Priorities for FY21-22

- Pursue objectives of the MAG Strategic Plan

ADMINISTRATIVE SERVICES

- Continue to develop closer ties with WFRC, CMPO, DMPO, UDOT and UTA through the Joint Policy Advisory Committee (JPAC)
- Coordinate with elected officials on the alignment and funding of various highway projects in the area
- Work with Steering Committee to review internal administrative policies, procedures, and practices
- Succession planning to address retirement of long-time employees, including updating the three-year budget and five-year organization plan
- Coordinate development of budget, work program priorities, and activities through the Steering Committee
- Develop a “strategic funding plan” for the growth of Aging Services in future years at the state and local levels
- Support Aging Department in maintaining client database to meet federal, state, and departmental supporting needs
- Continue to provide technical support to the Aging Department in maintaining and expanding the management program that significantly enhances client recordkeeping and reporting capabilities
- Upgrading network security focusing on current issues in cyber security including ransomware protection, phishing detection, and overall hardening of the MAG networks.
- Major updates to network resources to allow for work-from-home needs including VPN, VOIP telephony for remote phone use, better inventory management to track home use of MAG equipment

Program Organization Chart



Budget Summary

Fund Definitions

| | Program Name | Funding Sources |
|---------|-------------------------|--|
| 100 | Strategic Plan | Strategic Transportation Funding Planning |
| 110 | MPO TIP Projects | UDOT Exchange Pass-Through |
| 122 | UDOT - CPG | Utah Department of Transportation - |
| 132 | Wasatch County RPO | Wasatch County Rural Planning Organization |
| 140 | Hazard | State Department of Emergency Management |
| 152 | LPA | Local Planning Assistance |
| 199 | Revolving Loan Fund EDA | Revolving Loan Fund - Economic Development |
| 222/223 | E D A | Economic Development Administration Grant |
| 241 | CARES COVID | Economic Development Administration Grant |
| 262 | CDBG Wasatch & Summit | Community Development Block Grant |
| 271/272 | CDBG Urban County | Community Development Block Grant Utah |
| 282 | CDBG Lehi | Community Development Block Grant Utah |
| 502/522 | Weatherization | Aging and Adult Services Program |
| 621/622 | HEAT Program | Aging and Adult Services Program |
| 712 | SSBG (TXX) | Social Services Block Grant (Title XX) |
| 722 | New Choices Waiver | Medicaid Waiver New Choices |
| 732 | Federal Medicaid Waiver | Medicaid Waiver Federal |
| 742 | State Medicaid Waiver | Medicaid Waiver Administration Funding |
| 782 | Aging Drivers | Aging and Adult Services Program |
| 792 | Aging Program | Aging and Adult Services Program |
| 802 | Aging Staff | Aging and Adult Services Program - Staff |
| 821 | VD-HCBS | Veteran-Directed Home & Community Based |
| 882/883 | RSVP | Retired and Senior Volunteer Program |
| 952 | Administration | Indirect Cost |
| | | |

*F-Federal ~ S-State ~ L-Local ~ L-IK-Local In Kind

**Refer to page 66 (Annual Spending Plan) where dollar amounts for identified contracts are listed.*

BUDGET SUMMARY

Revenues

MOUNTAINLAND ASSOCIATION OF GOVERNMENTS

Revenue 2021-2022

| Fund Number | SOURCE OF FUNDS | START - END DATE | F/S/L | Current Contract Actual | 2021-2022 Annual Estimate |
|-------------|------------------------------------|------------------|-------|-------------------------|---------------------------|
| 102 | STRATEGIC PLAN | JUL 21 - JUN 22 | L | 100,000 | 100,000 |
| 110 | UDOT EXCHANGE PASS-THROUGH | JUL 21 - JUN 22 | S | 11,300,000 | 7,290,000 |
| 122 | CPG - PLANNING - UDOT FEDERAL | JUL 21 - JUN 22 | F | 1,077,887 | 1,077,887 |
| | CPG - PLANNING - STP UDOT EXCHANGE | JUL 21 - JUN 22 | S | 1,580,711 | 1,580,711 |
| | CPG - MATCHING FUNDS | JUL 21 - JUN 22 | L | 78,272 | 78,272 |
| | CPG - MATCHING FUNDS | JUL 21 - JUN 22 | L-K | 114,785 | 114,785 |
| 132 | WASATCH COUNTY RPO | JUL 21 - JUN 22 | S | 10,000 | 10,000 |
| | WASATCH COUNTY RPO | JUL 21 - JUN 22 | L | 30,400 | 30,400 |
| 140 | HAZARD | OCT 18 - SEP 22 | F | 71,250 | 64,250 |
| 152 | LOCAL PLANNING ASSISTANCE | JUL 21 - JUN 22 | S | 140,000 | 140,000 |
| | LOCAL PLANNING ASSISTANCE | JUL 21 - JUN 22 | L | 129,101 | 129,101 |
| 199 | REVOLVING LOAN FUND | JUL 21 - JUN 22 | L | 382,000 | 382,000 |
| 222 | E D A | APR 21 - MAR 22 | F | 70,000 | 52,500 |
| | MATCHING FUNDS | APR 21 - MAR 22 | L | 70,000 | 52,500 |
| 223 | E D A | APR 22 - MAR 23 | F | 70,000 | 17,500 |
| | MATCHING FUNDS | APR 22 - MAR 23 | L | 70,000 | 17,500 |
| 241 | CARES (COVID EDA) | MAY 20 - JUN 23 | F | 390,768 | 195,385 |
| 246 | UTAH COUNTY CDBG-CV | MAY 20 - JUN 26 | F | 1,468,966 | 730,000 |
| 262 | CDBG WASATCH & SUMMIT | JUL 21 - JUN 22 | F | 50,000 | 50,000 |
| 272 | CDBG URBAN COUNTY | JUL 21 - JUN 22 | F | 1,515,651 | 782,000 |
| 271 | CDBG URBAN COUNTY EXTENSION | JUL 21 - JUN 22 | F | 918,088 | 918,088 |
| 282 | CDBG LEHI | JUL 21 - JUN 22 | F | 304,930 | 304,930 |
| 502 | Wx DOE | JUL 21 - JUN 22 | F | 374,444 | 374,444 |
| 512 | Wx Liheap | JUL 21 - JUN 22 | F | 752,468 | 752,468 |
| 557 | Wx RMP DOM | JUL 21 - JUN 22 | L | 143,340 | 143,340 |
| 621 | HEAT PROGRAM | OCT 20 - DEC 21 | F | 622,113 | 311,057 |
| 622 | HEAT PROGRAM | OCT 22 - SEP 23 | F | 650,000 | 325,000 |
| 712 | S S B G | JUL 21 - JUN 22 | F | 218,271 | 218,271 |
| | S S B G-LOCAL FUNDS | JUL 21 - JUN 22 | L-K | 55,810 | 55,810 |
| 722 | MEDICAID WAIVER NEW CHOICES | JUL 21 - JUN 22 | F | 214,000 | 214,000 |
| 732 | MEDICAID WAIVER SERVICES | JUL 21 - JUN 22 | F | 515,800 | 515,800 |
| 742 | MEDICAID WAIVER ADMIN | JUL 21 - JUN 22 | F | 236,500 | 236,500 |
| 777 | COVID, VACCINATION FUNDING | JUL 21 - JUN 22 | F | 189,900 | 189,900 |
| 792 | AGING | JUL 21 - JUN 22 | F | 1,568,500 | 1,568,500 |
| | AGING | JUL 21 - JUN 22 | S | 1,182,600 | 1,182,600 |
| | AGING LOCAL MATCHING | JUL 21 - JUN 22 | L-K | 290,000 | 290,000 |
| | SSBG AGNG SERVICES | JUL 21 - JUN 22 | F | 80,000 | 80,000 |
| | CONTRIBUTIONS-MED W., HCBA | JUL 21 - JUN 22 | F | 50,000 | 50,000 |
| | CONTRIBUTIONS-LOCAL, FOUNDATION | JUL 21 - JUN 22 | L | 200,000 | 200,000 |
| | AGING FEES & DONATIONS | JUL 21 - JUN 22 | L | 5,000 | 5,000 |
| | AGING SENIOR CENTER DONATIONS | JUL 21 - JUN 22 | L-K | 587,300 | 587,300 |
| | AGING PROJECT NCOME | JUL 21 - JUN 22 | L-K | 93,200 | 93,200 |
| | AGING PROJECT NCOME | JUL 21 - JUN 22 | L | 280,000 | 280,000 |
| 822 | VETERANS VD-HCBS | JUL 21 - JUN 22 | F | 305,000 | 305,000 |
| 823 | R S V P | APR 20 - MAR 21 | F | 83,845 | 58,692 |
| | RSVP AG TITLE XX | JUL 21 - JUN 22 | F | 10,800 | 10,800 |
| | RSVP AG R V P | JUL 21 - JUN 22 | F | 7,650 | 7,650 |
| | RSVP LOCAL FK MATCH | JUL 21 - JUN 22 | L-K | 15,060 | 15,060 |
| | RSVP SCHOOL DIST. | JUL 21 - JUN 22 | L | 3,500 | 3,500 |
| 883 | R S V P | APR 21 - MAR 22 | F | 83,845 | 25,154 |
| 962 | GENERAL FUND | JUL 21 - JUN 22 | L | 179,297 | 179,297 |
| 5-7-21 | REVENUE TOTAL | | | 28,941,052 | 22,396,150 |

Annual Spending Plan

Mountainland Association of Governments - Spending Estimates 2021-2022

| FUND | Annual PROGRAM NAME | Salary | Fringe | Travel | Office Expense | Copies | Communications | Space Costs | Equipment | Administration | Other | Data Processing | Audit | Contracts | Total |
|--------|----------------------------|-----------|-----------|---------|----------------|--------|----------------|-------------|-----------|----------------|---------|-----------------|--------|------------|------------|
| 100 | STRATEGIC PLAN | 50 | 60 | 105 | 115 | 125 | 145 | 155 | 165 | 175 | 180 | 183 | 184 | 200+ | 100,000 |
| 110 | UDOT EXCHANGE PASS-THROUGH | | | | | | | | | | | | | | 7,290,000 |
| 121 | CPG PLANNING | 1,135,209 | 537,838 | 39,732 | 4,598 | 2,725 | 18,617 | 17,936 | 28,630 | 221,366 | 30,253 | 40,584 | 11,352 | 762,815 | 2,851,655 |
| 132 | WASATCH COUNTY RPO | 25,597 | 4,195 | 1,024 | | 51 | 205 | 282 | | 4,991 | 1,536 | 768 | 307 | 1,444 | 40,400 |
| 141 | HAZARD | 34,610 | 10,548 | 1,384 | 69 | 76 | 485 | 277 | | 6,749 | 4,499 | 1,730 | 311 | 3,512 | 64,250 |
| 152 | LOCAL PLANNING ASSIST | 148,735 | 65,155 | 1,487 | 297 | 327 | 3,718 | 4,016 | | 29,003 | 5,949 | 8,924 | 1,487 | | 269,101 |
| 199 | REVOLVING LOAN FUND | | | | | | | | | | | | | 382,000 | 382,000 |
| 223 | E D A 2022 | 39,812 | 15,948 | 597 | 239 | 119 | 677 | 518 | | 7,763 | 2,269 | 1,194 | 358 | 70,505 | 140,000 |
| 241 | E D A CARES | 73,965 | 24,779 | 2,071 | 444 | 296 | 1,331 | 1,036 | | 14,423 | 2,959 | 1,479 | 666 | 71,936 | 195,385 |
| 246 | UTAH CO CDBG-CV | | | | | | | | | | | | | 730,000 | 730,000 |
| 262 | CDBG WAS. & SUM. CO | 25,891 | 10,545 | 725 | 155 | 104 | 466 | 362 | | 5,049 | 1,036 | 1,036 | 233 | 4,398 | 50,000 |
| 272 | CDBG URBAN COUNTY | 96,017 | 38,775 | 2,688 | 96 | 288 | 1,056 | 912 | | 18,723 | 4,801 | 3,841 | 1,152 | 1,531,738 | 1,700,088 |
| 282 | CDBG LEHI | 23,893 | 9,293 | 119 | 48 | 53 | 334 | 191 | | 4,659 | | 956 | 119 | 265,265 | 304,930 |
| 502 | WEATHERIZATION | 557,436 | 330,544 | 22,297 | 3,400 | 2,620 | 16,723 | 89,190 | | 108,700 | 33,446 | 11,149 | 8,362 | 86,385 | 1,270,252 |
| 622 | HEAT PROGRAM | 284,257 | 105,918 | 5,685 | 1,080 | 938 | 8,528 | 22,741 | | 55,430 | 8,528 | 3,411 | 3,411 | 136,130 | 636,057 |
| 712 | S B G - (TX) | 9,882 | 4,514 | | 99 | 94 | 99 | 198 | | 1,927 | 198 | 99 | 99 | 256,874 | 274,081 |
| 722 | MEDICAID W N C | 96,778 | 53,568 | 4,839 | 871 | 126 | 2,468 | 2,419 | | 18,872 | 3,387 | 968 | 823 | 28,862 | 214,000 |
| 732 | MEDICAID W FED | 120,284 | 62,491 | 6,014 | 1,323 | 180 | 2,285 | 3,488 | | 23,455 | 2,767 | 1,203 | 1,083 | 291,227 | 515,800 |
| 742 | MEDICAID W STATE | 125,079 | 80,386 | 1,376 | 125 | 375 | 750 | 876 | | 24,390 | 1,626 | 140 | 1,376 | | 236,500 |
| 777 | COVID VACINATION FUND | | | | | | | | | | | | | 189,900 | 189,900 |
| 782 | AGING DRIVERS | 212,939 | 46,287 | 3,194 | 1,278 | | 3,237 | | | 41,523 | 19,164 | | | -327,622 | 0 |
| 792 | AGING PROGRAM | | | | | | | | | | | | | 4,336,600 | 4,336,600 |
| 802 | AGING STAFF | 1,028,002 | 531,935 | 41,120 | 7,916 | 4,420 | 23,644 | 20,560 | 14,200 | 200,460 | 51,400 | 10,280 | 11,308 | -1,945,246 | 0 |
| 822 | VD-HCBS | 52,084 | 16,414 | 52 | 573 | 146 | 573 | 573 | | 10,156 | 1,563 | 781 | 521 | 221,564 | 305,000 |
| 882 | RSVP | 69,557 | 26,050 | 1,182 | 765 | 181 | 904 | 765 | | 13,564 | 696 | 348 | 696 | 6148 | 120,855 |
| 952 | ADMINISTRATION | 562,024 | 229,819 | 14,051 | 3,372 | 2,248 | 4,496 | 7,306 | | -811,205 | 14,903 | 11,240 | | 141,042 | 179,297 |
| 5-7-21 | FY 2022-22 annual | 4,722,050 | 2,205,021 | 149,640 | 26,748 | 15,367 | 90,597 | 173,645 | 42,830 | 0 | 190,979 | 100,131 | 43,664 | 14,635,477 | 22,396,150 |

General Fund Expenditures

Revenue

| | |
|-------------------------------|------------|
| Formula (Cities and Counties) | \$ 179,297 |
|-------------------------------|------------|

Expenses

| | |
|-----------------------------|--------------------------|
| Administrative Service Fund | 86,723 |
| Aging Supplemental Fund | 40,000 |
| Capital Improvement Fund | 24,222 |
| Cash Reserve Fund | <u>28,352</u> |
| TOTALS | <u>\$ 179,297</u> |

General Fund Uses

General Funds come from \$0.25 per capita times the 2019 Census population estimate of 712,471 within the three county Mountainland region. Funds are proposed for use as follows:

- The “Administration Services Fund” portion of the General Fund is to pay for accounting, personnel, purchasing and overall management expenses associated with administering the various grants and contracts in MAG. Federal law also provides for an “Indirect Cost Allocation” plan whereby these same grants and contracts can pay a portion of the overall administrative expenses. These two funding sources, together, cover the costs of the Association’s Department of Administrative Services. The “Administration” category of the General Fund also provides funding to cover Executive Council expenses ranging between \$2,500 and \$3,000 per year, as well as professional memberships usually less than \$2,000 per year.
- The “Aging Supplemental Fund” will be used to stabilize service levels and minimize reductions in services to seniors receiving meals-on-wheels, senior center meals, and in-home services.
- The “Capital Improvements Fund” will fund the building maintenance budget and make necessary improvements to the building in more efficiently provide services.
- The “Cash Reserve Fund” is a rainy-day fund intended to also provide a contingency capacity to help meet payroll expenses on an emergency basis when federal and state contracts or grants are temporarily disrupted. The goal is to expand this reserve to twenty-five percent (25%) of the operating budget. However, no additional local assessments will be requested to accomplish this goal.

BUDGET SUMMARY

Jurisdictional Cash Assessments



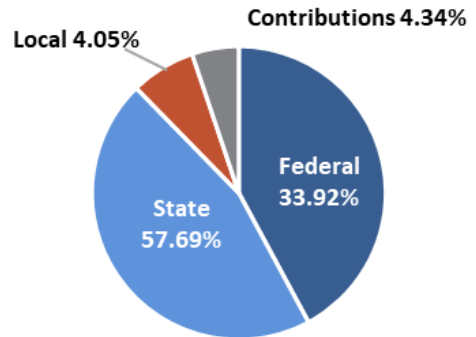
Jurisdictional Cash Assessments | Jul 2021 - Jun 2022

| | 2019 Census Population Estimate | Special Assessment | | | | | General Assessment .25 Per Capita | FY-21/22 Grand Total | Past Budgets | |
|-----------------------|---------------------------------|--------------------|-------------------|-----------------|-----------------|--------------------------|-----------------------------------|----------------------|----------------------|----------------------|
| | | UC Strategic Plan | UC Aging Services | UC MPO Match | Wasatch RPO | Special Assessment Total | | | FY-20/21 Grand Total | FY-19/20 Grand Total |
| Summit County | 42,145 | | | | | | | | | |
| Coalville | 1,596 | | | | | | \$500 | \$500 | \$500 | \$500 |
| Francis | 1,574 | | | | | | \$500 | \$500 | \$500 | \$500 |
| Henefer | 979 | | | | | | \$200 | \$200 | \$200 | \$200 |
| Kamas | 2,276 | | | | | | \$569 | \$569 | \$559 | \$544 |
| Oakley | 1,740 | | | | | | \$500 | \$500 | \$500 | \$500 |
| Park City | 8,526 | | | | | | \$2,132 | \$2,132 | \$2,126 | \$2,095 |
| Summit Unic. | 25,454 | | | | | | \$6,364 | \$6,364 | \$6,360 | \$6,240 |
| Utah County | 636,235 | | | | | | | | | |
| Alpine | 10,498 | \$585 | \$587 | \$410 | | \$1,582 | \$2,625 | \$4,207 | \$4,245 | \$4,235 |
| American Fork | 33,161 | \$1,848 | \$1,855 | \$1,294 | | \$4,997 | \$8,290 | \$13,288 | \$13,143 | \$12,057 |
| Cedar Fort | 395 | \$22 | \$22 | \$15 | | \$60 | \$200 | \$260 | \$261 | \$262 |
| Cedar Hills | 10,083 | \$562 | \$564 | \$393 | | \$1,520 | \$2,521 | \$4,040 | \$4,129 | \$4,220 |
| Draper | 2,220 | \$124 | | \$87 | | \$210 | \$555 | \$765 | \$763 | \$770 |
| Eagle Mountain | 38,391 | \$2,140 | \$2,148 | \$1,498 | | \$5,786 | \$9,598 | \$15,383 | \$14,395 | \$13,150 |
| Elk Ridge | 4,335 | \$242 | \$242 | \$169 | | \$653 | \$1,084 | \$1,737 | \$1,638 | \$1,534 |
| Fairfield | 145 | \$8 | \$8 | \$6 | | \$22 | \$200 | \$222 | \$222 | \$223 |
| Genola | 1,567 | \$87 | \$88 | \$61 | | \$236 | \$500 | \$736 | \$739 | \$741 |
| Goshen | 915 | \$51 | \$51 | \$36 | | \$138 | \$200 | \$338 | \$344 | \$351 |
| Highland | 19,175 | \$1,069 | \$1,073 | \$748 | | \$2,890 | \$4,794 | \$7,683 | \$7,753 | \$7,741 |
| Lehi | 69,724 | \$3,887 | \$3,900 | \$2,721 | | \$10,507 | \$17,431 | \$27,938 | \$26,690 | \$25,607 |
| Lindon | 11,100 | \$619 | \$621 | \$433 | | \$1,673 | \$2,775 | \$4,448 | \$4,434 | \$4,479 |
| Mapleton | 10,731 | \$598 | \$600 | \$419 | | \$1,617 | \$2,683 | \$4,300 | \$4,110 | \$3,991 |
| Orem | 97,828 | \$5,453 | \$5,472 | \$3,817 | | \$14,743 | \$24,457 | \$39,200 | \$39,415 | \$39,950 |
| Payson | 20,303 | \$1,132 | \$1,136 | \$792 | | \$3,060 | \$5,076 | \$8,135 | \$8,013 | \$8,122 |
| Pleasant Grove | 38,258 | \$2,133 | \$2,140 | \$1,493 | | \$5,766 | \$9,565 | \$15,330 | \$15,531 | \$15,861 |
| Provo | 116,618 | \$6,501 | \$6,524 | \$4,550 | | \$17,574 | \$29,155 | \$46,729 | \$47,167 | \$47,911 |
| Salem | 8,621 | \$481 | \$482 | \$336 | | \$1,299 | \$2,155 | \$3,454 | \$3,423 | \$3,352 |
| Santaquin | 12,865 | \$717 | \$720 | \$502 | | \$1,939 | \$3,216 | \$5,155 | \$4,961 | \$4,758 |
| Saratoga Springs | 33,282 | \$1,855 | \$1,862 | \$1,299 | | \$5,016 | \$8,321 | \$13,336 | \$12,688 | \$12,090 |
| Spanish Fork | 40,913 | \$2,281 | \$2,289 | \$1,596 | | \$6,166 | \$10,228 | \$16,394 | \$16,151 | \$16,106 |
| Springville | 33,310 | \$1,857 | \$1,863 | \$1,300 | | \$5,020 | \$8,328 | \$13,347 | \$13,380 | \$13,595 |
| Vineyard | 11,866 | \$661 | \$664 | \$463 | | \$1,788 | \$2,967 | \$4,755 | \$4,063 | \$2,536 |
| Woodland Hills | 1,590 | \$89 | \$89 | \$62 | | \$240 | \$500 | \$740 | \$742 | \$745 |
| Utah Unic. | 8,341 | \$15,000 | \$15,000 | \$10,500 | | \$40,500 | \$2,085 | \$42,585 | \$42,607 | \$42,684 |
| Wasatch County | 34,091 | | | | | | | | | |
| Charleston | 487 | | | | \$143 | \$143 | \$200 | \$343 | \$345 | \$346 |
| Daniel | 1,077 | | | | \$316 | \$316 | \$500 | \$816 | \$825 | \$828 |
| Heber | 17,082 | | | | \$5,011 | \$5,011 | \$4,271 | \$9,281 | \$9,034 | \$8,777 |
| Hideout | 998 | | | | \$293 | \$293 | \$200 | \$493 | \$493 | \$489 |
| Interlaken | 235 | | | | \$69 | \$69 | \$200 | \$269 | \$269 | \$268 |
| Midway | 5,280 | | | | \$1,549 | \$1,549 | \$1,320 | \$2,869 | \$2,896 | \$3,281 |
| Wallsburg | 385 | | | | \$113 | \$113 | \$200 | \$313 | \$314 | \$311 |
| Wasatch Unic. | 8,547 | | | | \$2,507 | \$2,507 | \$2,137 | \$4,644 | \$4,648 | \$4,406 |
| UDOT (RPO) | | | | | \$10,000 | \$10,000 | | \$10,000 | \$10,000 | \$10,000 |
| Totals | 712,471 | \$50,000 | \$50,000 | \$35,000 | \$20,000 | \$155,000 | \$179,297 | \$334,297 | \$330,574 | \$326,352 |

Revenue Comparison

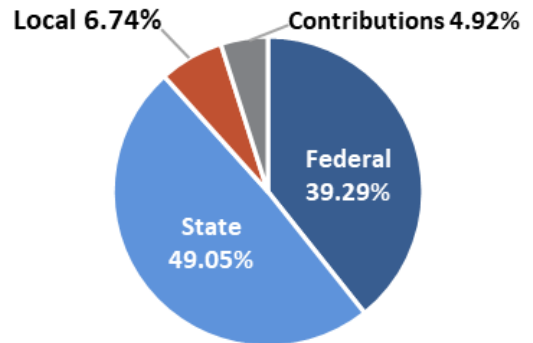
FY - 2020

| | FY-2020 | Difference from FY-2019 |
|----------|--------------|-------------------------|
| Federal | \$8,340,632 | \$1,877,536 |
| State | 14,185,334 | (3,776,398) |
| Local | 996,352 | (177,718) |
| Contrib. | 1,067,366 | 17,232 |
| | \$24,589,684 | \$6,524,613 |



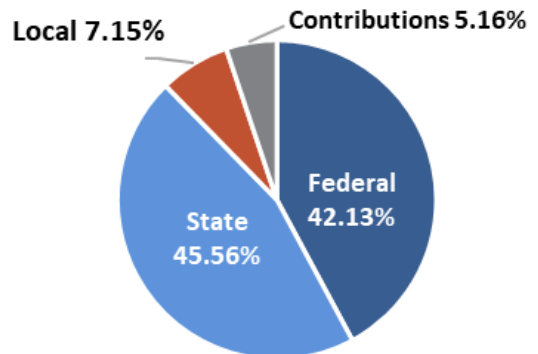
FY - 2021

| | FY-2021 | Difference from FY-2020 |
|----------|--------------|-------------------------|
| Federal | \$8,959,995 | \$619,363 |
| State | 11,185,882 | (2,999,452) |
| Local | 1,536,043 | 539,691 |
| Contrib. | 1,121,711 | 54,345 |
| | \$22,803,631 | (\$1,786,053) |



FY - 2022

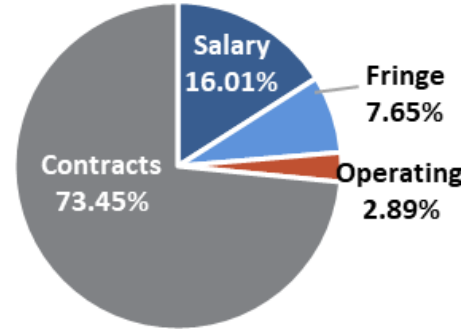
| | FY-2022 | Difference from FY-2021 |
|----------|--------------|-------------------------|
| Federal | \$9,435,774 | \$475,779 |
| State | 10,203,311 | -982,571 |
| Local | 1,600,910 | (64,146) |
| Contrib. | 1,156,155 | 34,444 |
| | \$22,396,150 | (\$407,481) |



Expenditure Comparison

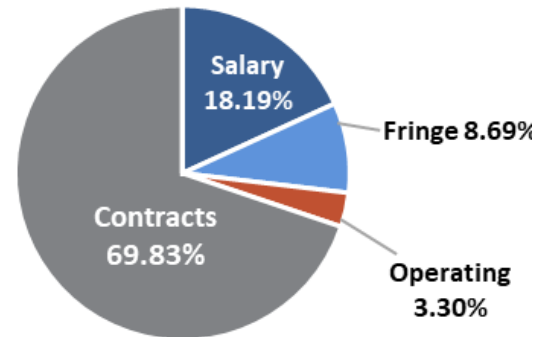
FY - 2020

| | FY-2020 | Difference from FY-2019 |
|-----------|--------------|-------------------------|
| Salary | \$3,936,883 | \$624,527 |
| Fringe | 1,880,759 | 325,711 |
| Operating | 711,827 | 141,391 |
| Contracts | 18,060,215 | (\$3,150,977) |
| | \$24,589,684 | (\$2,059,348) |



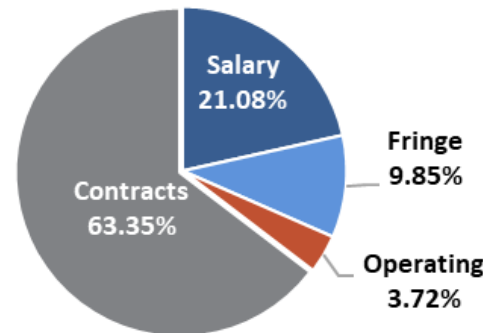
FY - 2021

| | FY-2021 | Difference from FY-2020 |
|-----------|--------------|-------------------------|
| Salary | \$4,146,919 | \$210,036 |
| Fringe | 1,981,351 | 100,592 |
| Operating | 752,190 | 62,593 |
| Contracts | 15,923,171 | (2,137,044) |
| | \$22,803,631 | \$7,758,699 |



FY - 2022

| | FY-2022 | Difference from FY-2021 |
|-----------|--------------|-------------------------|
| Salary | \$4,722,050 | \$575,131 |
| Fringe | 2,205,021 | 223,670 |
| Operating | 833,602 | 81,412 |
| Contracts | 14,635,477 | (1,287,694) |
| | \$22,396,150 | (\$407,481) |



FY21-22: Budget Resolution

#2021-05-27-01

**A Resolution of the Executive Council of
Mountainland Association of Governments
Approving and Adopting a Budget for the
Fiscal Year Beginning July 1, 2021 and Ending June 30, 2022**

WHEREAS, the Executive Director of Mountainland Association of Governments has prepared Tentative Budgets in proper form for all Funds for which a budget is required by Utah State Law; and

WHEREAS, the Tentative Budgets have been reviewed and considered by the Executive Council; and

WHEREAS, the Tentative Budgets, together with supporting schedules and data have been available for public inspection in the office of the Finance Director and at www.mountainland.org for a period of ten (10) days, as required by law; and

WHEREAS, the Executive Council, on due public notice, held a public hearing on Thursday, May 27, 2021 at 1426 East 750 North, Orem, UT 84097 and all interested persons were heard, for and against the estimates of revenue and expenditures as set forth in said budgets;

WHEREAS, all statutory and legal requirements for the final adoption of said budgets have been completed.

NOW, THEREFORE, BE IT RESOLVED BY THE EXECUTIVE COUNCIL OF THE MOUNTAINLAND ASSOCIATION OF GOVERNMENTS as follows:

1. The Executive Council hereby adopts the budget for fiscal year 2020-2021 as amended and revised, which budget is attached hereto as Exhibit A and incorporated herein by reference.
2. Executive Council approval of grants, contracts, plans and work programs during the fiscal year shall be considered as amendments to this approved budget.
3. The Executive Director is hereby authorized to submit requests for payment of approved general and special assessments to member jurisdictions. The Finance Director is hereby authorized to certify and file a copy of this budget with the Utah State Auditor as required by state law.
4. A copy of the approved budget and amendments shall be on file in the office of the Finance Director.

APPROVED AND PASSED THIS _____

MOUNTAINLAND ASSOCIATION OF GOVERNMENTS
Mayor Rod Mann, Chair

ATTEST: _____

Glossary of Acronyms

| | |
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| AAA: | Area Agency on Aging |
| ADA: | Americans with Disabilities Act |
| BRT: | Bus Rapid Transit |
| CDBG: | Community Development Block Grants |
| CEDS: | Comprehensive Economic Development Strategy |
| CIB: | Community Impact Board |
| CO: | Carbon Monoxide |
| CMAQ: | Congestion Mitigation and Air Quality |
| CNCS: | US Corporation for National & Community Service |
| CPG: | Consolidated Planning Grant |
| ED: | Economic Development |
| EDA: | Economic Development Assistance |
| EDD: | Economic Development District |
| EIS: | Environmental Impact Study |
| FHWA: | Federal Highway Administration |
| FTA: | Federal Transit Administration |
| FTE: | Full Time Employee |
| GIS: | Geographic Information Systems |
| HCBA: | Home and Community Based Alternatives |
| HEAT: | Home Energy Target Assistance Program |
| HIIP: | Health Insurance Information Program |
| HUD: | Housing and Urban Development |
| JPAC: | Joint Policy Advisory Committee |
| LMI: | Low and Moderate Income |
| LPA: | Local Planning Assistance |
| MAG: | Mountainland Association of Governments |
| MPO: | Metropolitan Planning Organization |
| NFCSP: | National Family Caregiver Support Program |
| NORS: | National Ombudsman Reporting System |
| OMB: | Aging Ombudsman Program |
| PEHP: | Public Employee Health Program |
| PCIF: | Permanent Community Impact Funds |
| RLF: | Revolving Loan Fund |
| RPO: | Rural Planning Organization |
| RRC: | Regional Review Committee |
| RTP: | Regional Transportation Plan |
| RSVP: | Retired and Senior Volunteer Program |
| SBRC: | Small Business Recourse Center |
| SHIIP: | State Health Insurance Information Program |
| SIP: | State Implementation Plan |
| SSBG: | Social Services Block Grant |

TIP: Transportation Improvement Program
UDOT: Utah Department of Transportation
UPWP: Unified Planning Work Program
UTA: Utah Transit Authority
UVU: Utah Valley University
WFRC: Wasatch Front Regional Council



M A G

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