

**NOTICE OF A MEETING OF THE
CITY OF HOLLADAY CITY COUNCIL
THURSDAY, JUNE 3, 2021**

PUBLIC NOTICE IS HEREBY GIVEN that the Holladay City Council will hold a Council meeting **Thursday, June 3, 2021 at 6:00 pm**. It is possible that a member of the Council will be participating by electronic means. The Council Chambers shall serve as the anchor location. * Agenda items may be moved in order, sequence and time to meet the needs of the Council

All documents which are available to the City Council are also available on the City's website or are linked in this agenda. Persons desiring to make public comment or to make comment during any public hearing may provide such comment as follows:

1. Email your comments by 5:00 pm on the date of the meeting to scarlson@cityofholladay.com
2. Live Stream - <http://cityofholladay.com/government/elected-officials/meetings-and-agendas/>

AGENDA

- I. ***Welcome*** – Mayor Dahle
- II. ***Pledge of Allegiance***
- III. ***Public Comments***
Any person wishing to comment on any item not otherwise on the agenda may provide their comment via email to the Council prior to 5:00 p.m. on the date of the meeting to scarlson@cityofholladay.com, with the subject line: Public Comment. Comments are subject to the Public Comment Policy set forth below
- IV. ***Public Hearing on Proposed Amendments to the 2020-2021 Budgets***
- V. ***Public Hearing on Proposed 2021-2022 Fiscal Year Budgets***
- VI. ***City Manager Report - Gina Chamness***
- VII. ***District Issues & Board Reports***
- VIII. ***Recess City Council and Convene in an RDA Meeting***
- IX. ***Reconvene in City Council in a Work Meeting***
 - a. **Discussion on Tax Relief Programs** – Wayne Cushing, SL Cnty Treasurer
 - b. **Continued Discussion on ADU** – LaNiece Davenport
 - c. **Continued Discussion on 2021-22 Tentative Budgets**
 - i. **Historical Committee** - Sandy Meadows
 - ii. **Skate Park Schedule & Update** - Holly
 - iii. **Capital Fund & Stormwater**– Jared Bunch, City Engineer

iv. Debt Fund – Gina

v. Parks & Public Works – Gina

vi. Questions

d. Calendar

Council Meetings –June 10 & 17

X. ***Closed Session pursuant to Utah Code Section 52-4-204 & 205 to Discuss Personnel Issues, Potential Litigation and Property Acquisition and Disposition (if needed)***

XI. ***Adjourn***

Public Comment Policy & Procedure: During each regular Council Meeting there will be a Public Comment Time. The purpose of the Public Comment Time is to allow citizen's access to the Council. Citizens requesting to address the Council will be asked to complete a written request form and present it to the City Recorder. In general, the Chairman will allow an individual three minutes to address the Council. A spokesman, recognized as representing a group in attendance, may be allowed up to five minutes. Comments which cannot be made within these time limits should be submitted in writing to the City Recorder prior to noon the day before the meeting so they can be copied and distributed to the Council. At the conclusion of the Citizen Comment time, the Chairman may direct staff to assist the citizen on the issue presented; direct the citizen to the proper administrative department(s); or take no action. This policy also applies to all Public Hearings.

CERTIFICATE OF POSTING

I, Stephanie N. Carlson, the City Recorder of the City of Holladay, certify that the above agenda notice was posted at City Hall, the City website www.cityofholladay.com, the Utah Public Notice website www.utah.gov/pmn, and was emailed to the Salt Lake Tribune and Desert News and others who have indicated interest.

DATE POSTED: Thursday, May 27, 2021 at 3:00 pm

*Stephanie N. Carlson MMC, City Recorder
City of Holladay*

Reasonable accommodations for individuals with disabilities or those in need of language interpretation service can be provided upon request. For assistance, please call the City Recorder's office at 272-9450 at least three days in advance. TTY/TDD number is (801)270-2425 or call Relay Utah at #7-1-1

CITY OF HOLLADAY
Budget Amendment #2 2020-21

	FY 202-21 Budget	Additional Funds	Amended Budget
General Fund			
<u>Revenue</u>			
Increase in Sales Tax	4,292,924	1,100,000	5,392,924
Increase in Building Permits	400,000	150,000	550,000
Increase in Plan Check Fees	225,000	100,000	325,000
Increase in Road Cut Permits	50,000	200,000	250,000
Total Revenue Changes	4,967,924	1,550,000	6,517,924
 <u>Expenses</u>			
Increase in Transfer to Capital Projects Fund	446,000	1,000,000	1,446,000
Increase in Engineering Services	175,000	50,000	225,000
Reduction in Building Inspection Fees	250,000	(125,000)	125,000
Increase in CED Personnel Line Item	349,337	130,000	479,337
Increase in CED Benefits Line Item	163,446	37,500	200,946
Small Business Grants	-	250,000	250,000
Total Expense Changes	1,383,783	1,342,500	2,726,283
Capital Projects Fund			
<u>Revenue</u>			
Transfer for Future Year Projects	-	1,000,000	1,000,000
Total	0	1,000,000	1,000,000

**NOTICE OF BOARD OF DIRECTORS MEETING OF THE
CITY OF HOLLADAY REDEVELOPMENT AGENCY
THURSDAY, JUNE 3, 2021**

PUBLIC NOTICE IS HEREBY GIVEN that the Holladay Redevelopment Agency will hold a meeting **Thursday, June 3 as close to 6:30pm as possible**. It is possible that a member of the Board will be participating by electronic means. The Council Chambers shall serve as the anchor location. **NOTE:** *State Law requires that the City Council members constitute the Board of the Redevelopment Agency.*

All documents which are available to the Board are also available on the City's website or are linked in this agenda.

- 1. Email your comments by 5:00 pm on the date of the meeting to scarlson@cityofholladay.com**

AGENDA

- I. ***Call to Order –Chairman Gibbons***
- II. ***Public Comments***
- III. ***Public Hearing on Proposed 2020-21 Budget Amendments***
- IV. ***Public Hearing on Proposed 2021-2022 Fiscal Year Budget***
- V. ***Other Business***
- VI. ***Adjourn RDA Meeting***

CERTIFICATE OF POSTING

I, Stephanie N. Carlson, the City Recorder of the City of Holladay, certify that the above agenda notice was posted at City Hall, the City website www.cityofholladay.com, the Utah Public Notice website www.utah.gov/pmn, and was emailed to the Salt Lake Tribune and Desert News and others who have indicated interest.

DATE POSTED: Thursday, May 27, 2021 at 3:00 pm

*Stephanie N. Carlson MMC, City Recorder
City of Holladay*

Reasonable accommodations for individuals with disabilities or those in need of language interpretation service can be provided upon request. For assistance, please call the City Recorder's office at 272-9450 at least three days in advance. TTY/TDD number is (801)270-2425 or call Relay Utah at #7-1-1

**Redevelopment Agency of the City of Holladay
Budget Amendment #1 2020-21**

	FY 202-21 Budget	Additional Funds	Amended Budget
Millrock Project Area			
<u>Revenue</u>			
Sale of Cotton Bottom	-	843,700	843,700
Total Revenue Changes	-	843,700	843,700
 <u>Expenses</u>			
Payoff of Cotton Bottom Loan	-	687,152	687,152
Granite School District	750,000	100,000	850,000
Total Expense Changes	750,000	787,152	1,537,152

Memorandum

To: Holladay City Council
From: City Staff
CC: Gina Chamness, City Manager
Date: June 3, 2021
Subject: Skatepark Schedule and Update

ACTION: Informational update + confirmation of Council's prior skatepark project direction.

- Does the City Council support the continued inclusion of the Phase I sports lighting elements in the skatepark project at a cost of \$38,000?

Since the presentation of the final design of the skatepark to the Holladay City Council on April 8, 2021, Holladay and Spohn Ranch staff have been working hard over the past 8 weeks to keep the project momentum moving forward for a summer 2021 public opening.

There are two, notable updates that impact the overall project cost and implementation timeline:

- **Sports Lighting:** The most economical option for sports lighting provides directional illumination using three, 30-ft poles at a total cost of \$108,000:
 - (1) \$38,000 for Phase I, which includes installation of underground conduit, pole bases and miscellaneous preparation work as part of the summer 2021 skatepark construction project.
 - (2) \$70,000 for Phase II, which includes installation of poles and fixtures paid as part of a suggested community fundraising project, timing TBD.

The installation of the sports lighting Phase I elements must be complete before proceeding with the bulk of the construction of the skatepark features. The sports lighting contractor requires 2 weeks to prepare their construction drawings and 3 weeks to complete their work. If the sports lighting Phase I work is not done now, it will be extremely costly and very difficult, if not impossible, to add at a later date.

- **Drywell Installation:** There is an existing drywell/water drainage sump central to the skatepark site that requires regular cleaning. City and Spohn Ranch staff agreed that having a heavy vector truck enter the skatepark to perform the cleaning was undesirable – it would potentially damage the skatepark facility and/or require a widened, reinforced concrete sidewalk entry to adequately support the weight of the vector truck. The preferred alternative was to add a new drywell on the west side of the skatepark that could be easily accessed by the vector truck from the street.

Similar to the sports lighting, the new drywell installation must be complete before proceeding with the bulk of the construction of the skatepark features. The drywell contractor's earliest availability to schedule the work is early July and estimates 1-2 weeks to complete their work.

If these notable changes proceed as outlined, the project timeline would extend by 4 weeks beyond initial estimates:

- June 2021: 100% complete construction plans and permits issued.
- July 2021: Construction mobilization and kickoff. Sports lighting and drywell installation, followed by construction of skatepark features.
- Late September/early October 2021: Public Opening.

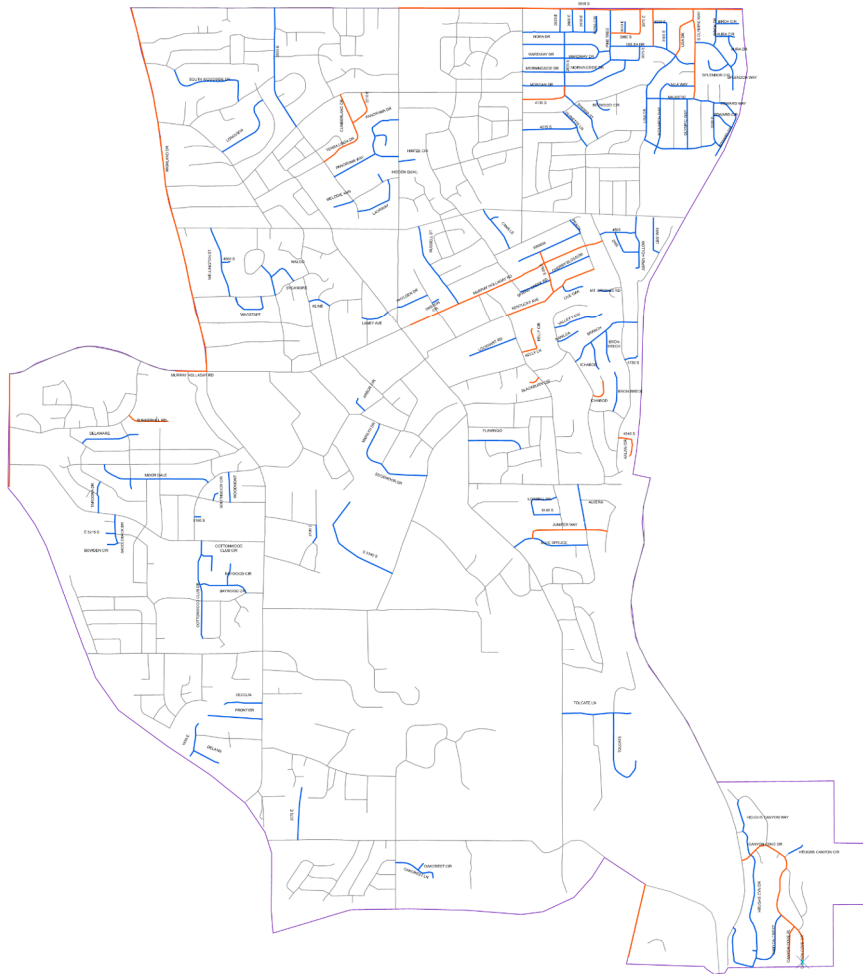
It should also be noted that the total project cost estimate of \$419,200 provided at the kickoff of the Design-Build phase has increased to \$491,300, as a result of the proposed sports lighting, drywell, and other adjustments for landscaping.

The Council had originally approved \$400,000 for the project in December 2020: \$100,000 was allocated from the Village RDA Fund and \$300,000 from the Capital Projects Fund. The current proposal is to amend the FY2020-21 budget to include \$200,000 for the skatepark project with \$100,000 from the Village RDA Fund and \$100,000 from the Capital Projects Fund. In the proposed FY2021-22 budget, the skatepark project would require approximately \$300,000 from the Capital Project Fund.

Before proceeding with the project, staff is seeking direction from the City Council on the following question regarding sports lighting.

- **Does the City Council support the continued inclusion of the Phase I sports lighting elements in the skatepark project at a cost of \$38,000?**

The City Council had previously provided conceptual support of including sports lighting in the project, given that both the skating community and local business representatives have prioritized it as a key element in the overall success of the project. The drywell installation, which staff deems necessary for the long-term protection of the City's investment in the skatepark, is already driving the project timeline to extend by 4 weeks beyond initial estimates; inclusion of the sports lighting will not adversely impact this known trajectory. If the sports lighting Phase I work is not done now, it will be extremely costly and very difficult, if not impossible, to add at a later date.



Pavement Overlay & Stormwater Budget Highlights

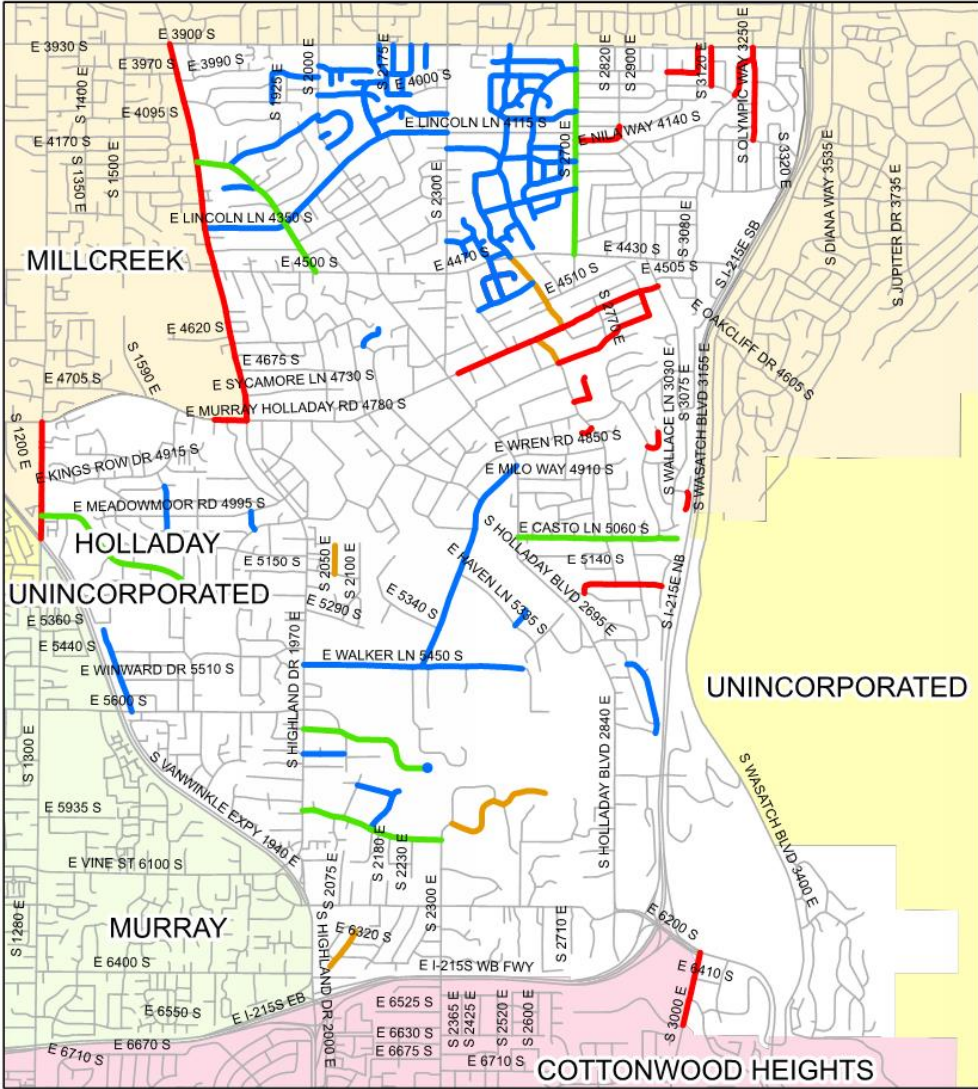
CITY COUNCIL

2021-2022 BUDGET

JUNE 3, 2021



CRACK SEAL, OVERLAY, CHIP SEAL, SLURRY SEAL
HOLLADAY CITY
2015-2020



Public Works - Operations
Pavement Management

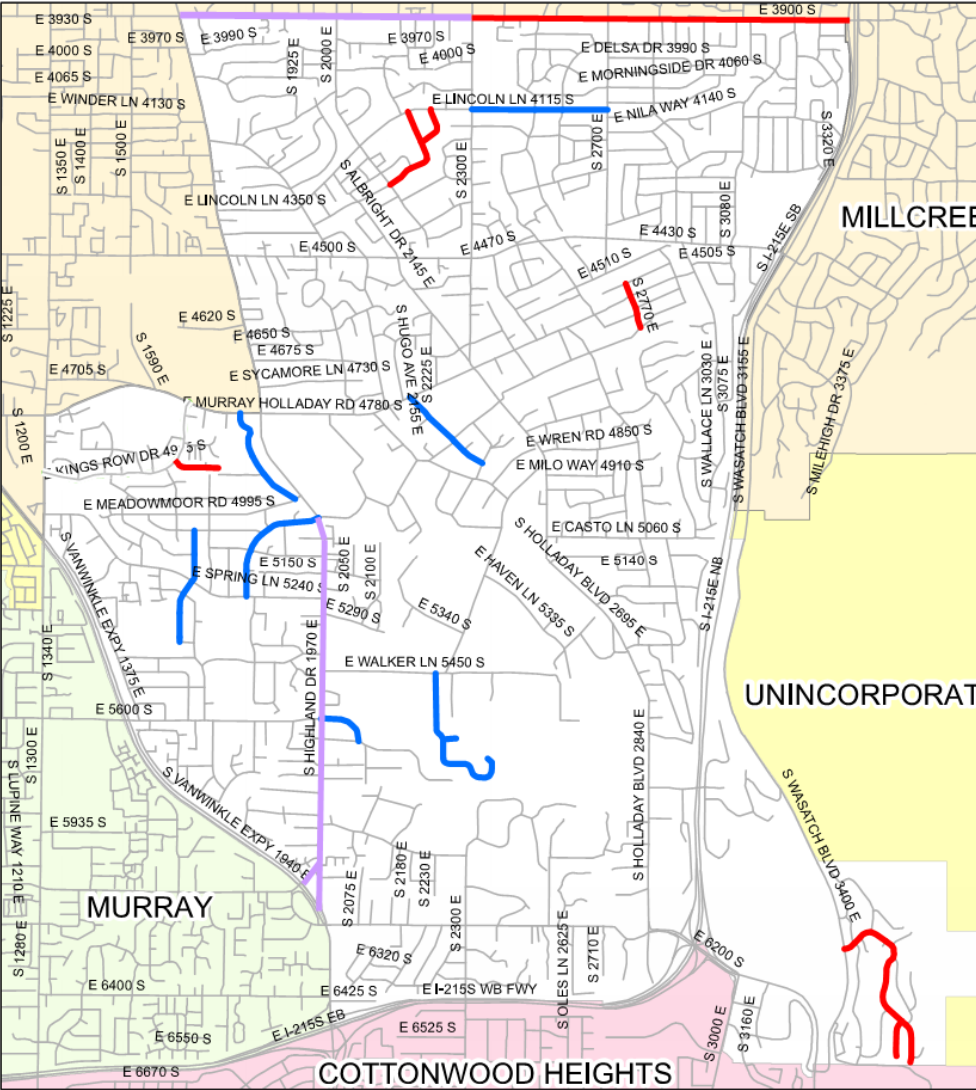
Application	
	Crack Seal
	Overlay
	Chip Seal
	Slurry Seal



HISTORICAL PAVEMENT MAINTENANCE



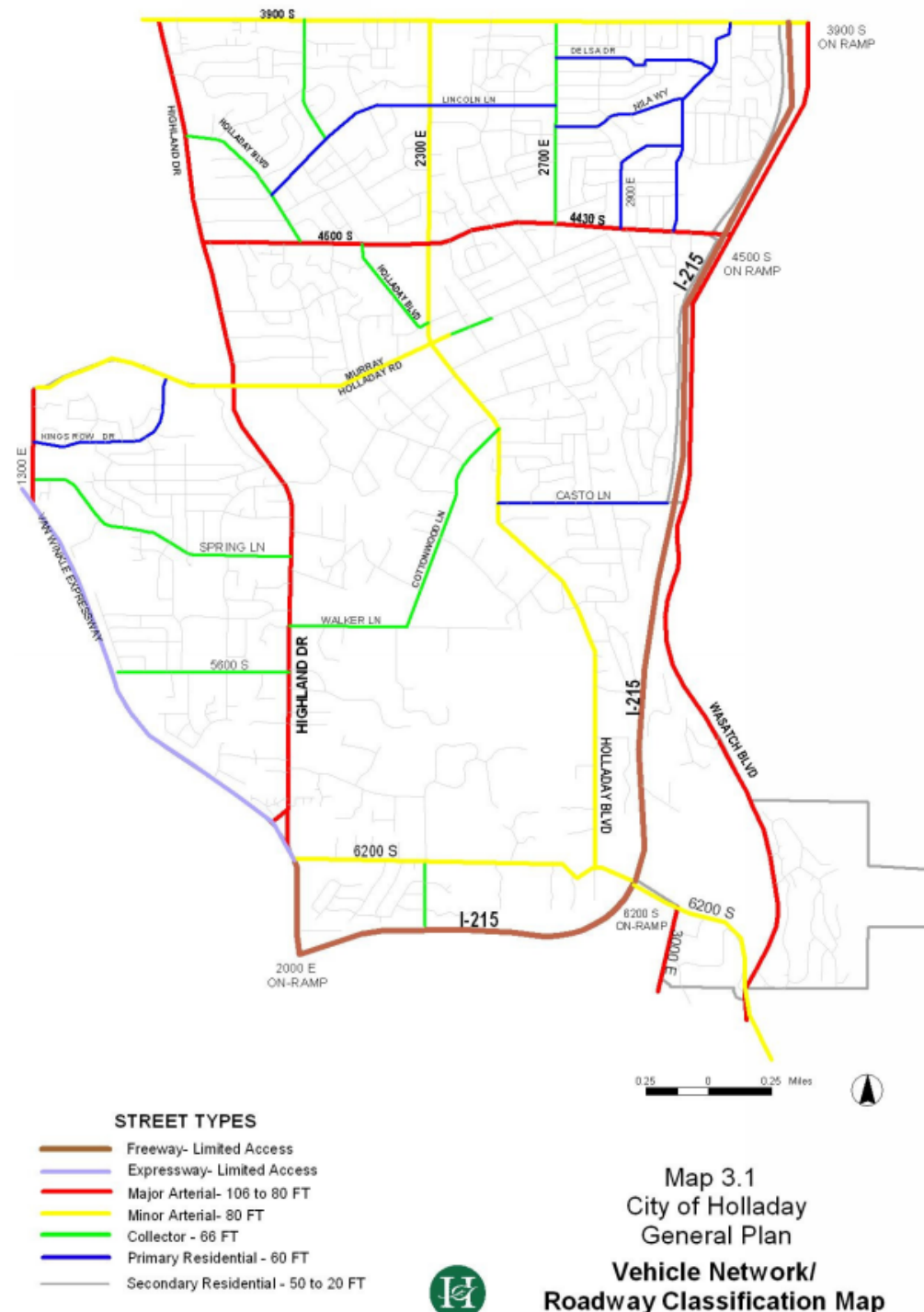
MICRO-SURFACING, OVERLAY, CHIP SEAL, SLURRY SEAL
HOLLADAY CITY
PROPOSED 2021 PAVEMENT PLAN



2021 PAVEMENT MAINTENANCE



GENERAL PLAN ROAD NETWORK



PAVEMENT MAINTENANCE BUDGET \$7.2M

PAVEMENT MAINTENANCE PROGRAM

- FOCUS ON RESIDENTIAL STREETS
- \$6.5M IN OVERLAYS
- \$700K IN OTHER TREATMENTS

Legend

- COMPLETED OVERLAYS (2015-2021)
- PROPOSED 2022 OVERLAYS
- ROAD NETWORK
- CITY BOUNDARY



Legend

- COMPLETED OVERLAYS (2015-2021)
- PROPOSED 2022 OVERLAYS
- ROAD NETWORK
- CITY BOUNDARY

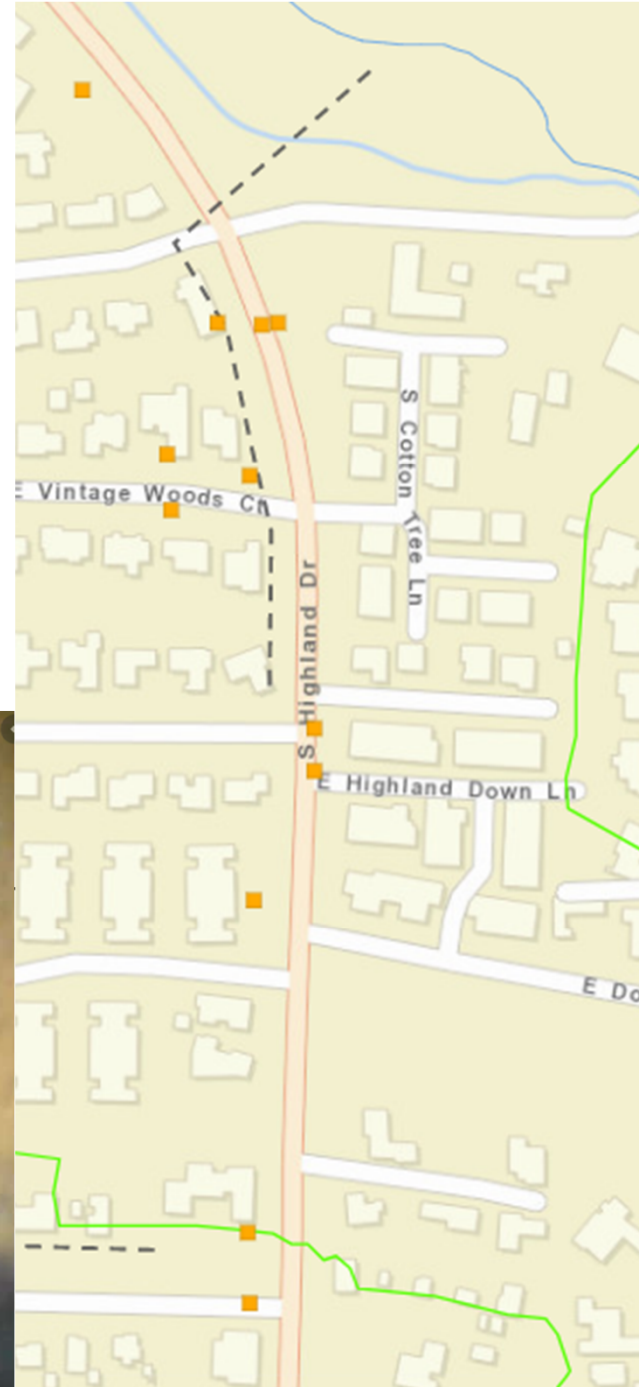
FOR DISCUSSION:

- \$6.2M IN OVERLAY PRESENTED
- WORST CONDITION ROAD W/ SOME CONSIDERATION TO ADJACENT ROADS
- ALLOWANCE FOR COUNCIL MEMBERS TO REQUEST ADDITIONAL ROADS FOR OVERLAY
- ALLOWANCE FOR CONTINGENCY
- WORK SCHEDULE: APRIL – OCT 2022
- PREVENTS ROAD FAILURES



STORM DRAIN CLEANING, VIDEO INSPECTION & MAPPING

- \$250,000
- CLEAN AND REMOVE SEDIMENT (MEETS MS4 REQUIREMENT)
- ACCURATELY MAP DRAINS, MANHOLES, CATCH BASINS, ETC. (MEETS MS4 REQUIREMENT)
- DOCUMENT TYPE OF MATERIAL AND VERIFY SIZE
- ASSESS CONDITION
- DEVELOP PROJECT REHABILITATION LIST



STORMWATER CAPITAL PROJECTS

- \$200,000
- CREATE ACCESS POINTS (I.E. MANHOLES) TO STORM DRAINS WHERE THERE IS NONE
- REHABILITATION PROJECTS BASED ON OUTCOMES FROM VIDEO WORK



CURB AND GUTTER

- \$100,000
- LIFT OR REPLACE SUNKEN GUTTERS ON OVERLAY ROADWAYS
- PONDING WATER CAUSES THE PAVEMENT TO FAIL, TRAPS SEDIMENT, AND GROWS VEGETATION)



	Street Name	Sq. Yd	Sq.Ft	PCI
1	1835 E	1,375	12,375	36
2	2000 E & LYNN (3900 to LINCOLN)	8,419	75,771	45
3	2075 E	3,687	33,180	31
4	2820 E	1,233	11,100	33
5	2835 E	4,107	36,960	32
6	2870 E	2,716	24,448	34.5
7	2995 E	1,247	11,225	31
8	3030 E	1,005	9,045	37
9	3075 E (Delsa to Morn.)	1,548	13,932	27.5
10	3100 E	4,889	44,001	28
11	3165 E	1,863	16,771	35
12	3320 E	2,683	24,150	28
13	3935 S	941	8,468	32.5
14	4215 S	3,234	29,106	35
15	4505 S	2,094	18,850	30.5
16	4550 S	889	8,000	32
17	4730 S	697	6,275	27
18	5140 S	1,561	14,049	45
19	5160 S CIR	431	3,875	29.5
20	5340 S	6,456	58,104	39.5
21	APOSHIAN CIR	769	6,920	32.5
22	ARBOR CIR	2,567	23,104	34.5
23	ASPEN HOLLOW LN	3,983	35,850	27
24	AURA CIR	1,385	12,462	31.5
25	AURA DR	1,947	17,525	28.5
26	BAYWOOD CIR	1,650	14,849	36
27	BAYWOOD DR	2,908	26,175	36
28	BEVWOOD CIR	1,412	12,704	33.5
29	BIRCH CIR	1,338	12,038	27
30	BIRCH DR	2,274	20,466	41
31	BLUE SPRUCE DR	4,503	40,525	36.5
32	BOWDEN CIR	992	8,925	27.5
33	BRANCH DR	4,644	41,800	30
34	BRON BECK (N)	2,193	19,737	43
35	BRON BECK (S)	2,644	23,796	43
36	CAMILLE CIR	533	4,800	32.5
37	CAMILLE ST	2,678	24,100	31
38	CAROL JANE	1,227	11,043	43
39	CECILIA CIR	2,588	23,296	35
40	CHERRY BLOSSOM LN	2,607	23,463	42
41	CORONET DR	4,550	40,950	27
42	COTTONWOOD CLUB CIR	2,316	20,842	31
43	COTTONWOOD CLUB DR	6,742	60,675	35.5
44	DELANN LN	2,143	19,290	35.5
45	DELAWARE LN	3,511	31,600	27.5
46	DELSA DR (east of Pine)	5,997	53,973	26.5
47	EDGEMOOR DR	3,794	34,144	36.5

48	EDWARD CIR	1,269	11,425	33
49	EDWARD DR	2,633	23,700	30.5
50	FLAMINGO DR	3,292	29,625	34.5
51	FRONTIER RD	2,938	26,444	27
52	GUNCLUB RD	3,397	30,570	30
53	HEUGHS CIR	659	5,928	35.5
54	HEUGHS CYN CIR (except bottom 20'	1,629	14,663	27
55	HEUGHS CYN DR	14,404	129,640	36
56	HEUGHS CYN WAY	2,606	23,454	45
57	HIDDEN QUAIL CIR	791	7,119	39
58	HINTZE CIR	1,316	11,840	35.5
59	ICHABOD ST	2,865	25,785	33
60	KLINE	1,385	12,465	38
61	LANEY AVE	2,116	19,041	33.5
62	LAURIKAY DR	2,042	18,378	43
63	LEO WAY	2,520	22,680	28
64	LISA DR	3,420	30,780	28
65	LIVE OAK CIR	1,743	15,690	32
66	LONGVIEW	4,545	40,905	40
67	LOREDELL DR	2,500	22,500	35
68	MAJESTIC DR	5,287	47,582	27
69	MARILYN DR	4,480	40,320	35
70	MELODIE ANN CIR	1,499	13,491	45
71	MONARCH WY	4,272	38,450	27.5
72	MOORE DALE LN	6,589	59,300	31.5
73	MORGAN DR	7,817	70,354	30.5
74	MORNINGSIDE DR	8,223	74,008	27.5
75	MT SPRING RD (cul-de-sac)	1,747	15,720	31
76	NANILOA CIR	1,712	15,407	34
77	NILA WAY (Monarch to Olympic)	1,757	15,813	38.5
78	NORA CIR	1,190	10,710	39.5
79	NORA DR	4,383	39,450	31.5
80	OAKCREST CIR	819	7,371	35
81	OAKCREST LN	2,557	23,016	36
82	OKESON CIR	791	7,120	35
83	OLYMPIC WAY (south)	2,853	25,675	28
84	PANORAMA CIR	1,609	14,477	33
85	PANORAMA DR	3,211	28,900	26.5
86	PANORAMA WAY	4,031	36,279	26
87	PEACH ST (4510 S to Wanda)	975	8,775	44
88	PHYLDEN DR	2,230	20,070	32.5
89	PINE TREE DR	3,242	29,176	35
90	QUINETTE LN	353	3,175	34
91	RUSSEL ST	5,417	48,750	30.5
92	S. WOODSIDE DR	5,961	53,649	45
93	SADDLEBACK DR	2,425	21,825	35
94	SHANNA ST	4,584	41,256	32
95	SOUTHMOOR CIR	855	7,696	28.5

96	SPLENDOR CIR	2,017	18,150	36
97	SPLENDOR WY	6,158	55,426	29
98	SPRING CREEK RD (E/W section)	1,520	13,680	31.5
99	STABLEWOOD CIR	892	8,029	29
100	SUNNYDALE DR	1,233	11,100	36.5
101	SYCAMORE	2,555	22,995	39
102	TAROONA DR	1,786	16,075	30.5
103	TOLCATE LN	6,348	57,130	30.5
104	TOLCATE LN	4,682	42,140	28
105	VALLEY VIEW AVE	3,136	28,225	30.5
106	WAGSTAFF	2,804	25,236	43
107	WALDO	1,859	16,731	45
108	WANDA WAY	4,434	39,906	32
109	WANDER CIR	3,560	32,040	30
110	WARDWAY DR	5,413	48,720	31
111	WELLINGTON ST	5,833	52,500	35
112	WELLINGTON CIR	772	6,948	41
113	WOODMONT ST	1,694	15,250	28
Total Overlay & Cost		2,975,465	\$ 2.09	\$ 6,212,110
Total Roadway Area is City		18,199,259		
Percentage of roads overlaid		16.3%		



- COMPLETED OVERLAYS (2015-2021)
 PROPOSED 2022 OVERLAYS
 ROAD NETWORK
 CITY BOUNDARY



CITY OF HOLLADAY OVERLAY MAP