The Regular Meeting of the

Brian Head Town Council Acting as the Governing Body for
Redevelopment Agency – Special Service District
And Municipal Building Authority
www.Zoom.us (Click Here)
Via Zoom Meeting ID# 880 7180 2770

TUESDAY, MAY 25, 2021 @ 1:00 PM

AGENDA

A. **CALL TO ORDER**

B. **PLEDGE ALLEGIANCE**

C. **DISCLOSURES**

D. **APPROVAL OF THE MINUTES:**
1. March 23, 2021 Town Council Meeting
2. April 16, 2021 Town Council Closed Session Meeting

E. **REPORTS / PUBLIC INPUT ON NON-AGENDA ITEMS. Public input is limited to three (3) minutes on on-agenda items.**

F. **AGENDA ITEMS**

1. **PUBLIC HEARING FOR FY 2022 BUDGETS.** Shane Williamson, Town Treasurer. The Council acting as the governing body for the RDA, SSD, & MBA will hold a public hearing to receive comment on the FY2022 Budgets ending June 30, 2022. Comments are limited to three (3) minutes and written comments may be submitted to the Town Clerk no later than 5:00 pm May 24, 2021.

2. **PUBLIC HEARING FOR PROPOSED AMENDMENTS TO THE LAND MANAGEMENT CODE, CHAPTER 7 (ZONE DISTRICT REGULATIONS), CHAPTER 10 (OTHER PERMITS), CHAPTER 11 (FLEXIBLE APPROACHES) AND CHAPTER 12 (DESIGN STANDARDS FOR CONSTRUCTION)** The Town Council will hold a public hearing to receive comments on proposed amendments to the LMC for Chapter 7, 10, 11 & 12. Comments are limited to three (3) minutes and written comments may be submitted to the Town Clerk no later than 5:00 pm on May 24, 2021.

3. **ORDINANCE AMENDING THE LAND MANAGEMENT CODE, CHAPTER 7 CHAPTER 10, CHAPTER 11, & CHAPTER 12.** Bret Howser, Town Manager. The Council will consider a draft ordinance amending the LMC.

4. **FUTURE AGENDA ITEMS.** The Council will discuss potential items for future agendas.

G. **ADJOURNMENT**

Date: May 21, 2021

Available to Board Members as per Ordinance No. 11-003 authorizes public bodies, including the Town, to establish written procedures governing the calling and holding of electronic meetings at which one or more members of the public board may participate by means of electronic communications. In compliance with the Americans with Disabilities Act, persons needing auxiliary communications aids and services for this meeting should call Brian Head Town Hall @ (435) 677-2029 at least three days in advance of the meeting.

CERTIFICATE OF POSTING

I hereby certify that I have posted copies of this agenda in three conspicuous locations; The Mall, Post Office, and the Brian Head Town Hall and have posted copies on the Utah Meeting Notice Website and the Brian Head Town website and have caused a copy of this notice to be delivered to the Daily Spectrum, a newspaper of general circulation.

Nancy Leigh, Town Clerk

STAFF REPORT TO THE TOWN COUNCIL

SUBJECT: Public Hearing on FY 2022 Budget
AUTHOR: Shane Williamson, Town Treasurer
DEPARTMENT: Administration Department
DATE: May 25, 2021
TYPE OF ITEM: Discussion

SUMMARY:

Public Hearing on proposed FY 2022 budget. Council will hear public comments on the proposed FY 2022 budget.

BACKGROUND:

The Town Council approved the tentative FY 2022 budget at its meeting of May 11, 2021. Per State Code – a public hearing is required to be held prior to adoption of the final budget. Brian Head Town is scheduled to adopt the final FY 2022 budget at its meeting of June 08, 2021.

ANALYSIS:

No action is required; however, once the public hearing is closed, the Council can give staff further direction regarding the budget, if they feel it is needed. The following adjustments were made when the Tentative Budget for FY 2022 was approved:

General Fund (10)

Revenue

- Line 10.3110 (Current Year Property Tax) was increased from $862,000 to $894,250.
- Line 10.3223 (Enhanced Service STR Fee) was decreased from $83,250 to $51,000. This number is based on the 50% funding level of a new PS Officer. The rest was moved to Current Year Property Taxes per the council vote on May 11, 2021.

RDA Fund (25)

Expenses

- Line 25.4140.610 was increase by $1,000 to cover the cost of the Town Trail benches that were in the FY 2022 Strategic Plan but forgotten in the budget prior to now.
- Line 25.4890 (Balancing Entry) was reduced by $1,000 to account for the trail benches expense noted above.

FINANCIAL IMPLICATIONS:
The FY 2022 budget sets up the Town's finances for the period from July 1, 2021 to June 30, 2022.

BOARD/COMMISSION RECOMMENDATION:
N/A.

STAFF RECOMMENDATION:
N/A - Public Hearing only.

PROPOSED MOTION:
N/A - Public Hearing only.

ATTACHMENTS:
Attachment A: FY 2022 Tentative Budget Report

General Fund Budget

(2021 YTD Column as of 04/01/2021)

Account	2018 Actual	2019 Actual	2020 Actual	2021 YTD	2021 Original Budget	2021 Revised Budget	2022 Proposed Budget
Revenue:							
Taxes							
3110 General Property Tax (Current Year)	$ 730,984	$ 742,447	$ 732,923	$ 729,783	$ 741,800	$ 741,800	$ 894,250
3120 General Property Tax (Delinquent)	$ 120,657	$ 37,351	$ 58,848	$ 44,056	$ 91,400	$ 91,400	$ 89,000
3130 Sales and Use Taxes	$ 127,363	$ 153,024	$ 148,469	$ 115,785	$ 132,400	$ 132,400	$ 156,300
3135 PAR Tax	$ 21,426	$ 27,929	$ 27,007	$ 21,004	$ 24,700	$ 24,700	$ 29,300
3140 Franchise Tax	$ 3,400	$ 3,789	$ 3,833	$ 2,055	$ 3,600	$ 3,600	$ 3,600
3145 Telecommunication Tax	$ 4,300	$ 4,094	$ 4,520	$ 2,570	$ 4,500	$ 4,500	$ 4,500
3151 Resort Tax	$ 342,098	$ 444,538	$ 430,638	$ 329,108	$ 396,000	$ 396,000	$ 467,400
3152 Highway Tax	$ 64,241	$ 83,757	$ 80,989	$ 63,002	$ 74,000	$ 74,000	$ 88,000
3153 Municipal Energy Tax	$ 113,957	$ 122,800	$ 122,167	$ 57,564	$ 119,900	$ 119,900	$ 119,900
3154 Municipal Transient Room Tax	$ 62,658	$ 80,231	$ 86,109	$ 93,478	$ 72,000	$ 72,000	$ 86,000
3170 Fee in Lieu	$ 5,237	$ 6,050	$ 6,824	$ 5,848	$ 5,400	$ 5,400	$ 5,500
3190 Penalties on Delinquent Taxes	$ 4,691	$ 1,425	$ 1,923	$ 1,797	$ 4,000	$ 4,000	$ 3,700
3200 Personal Property Taxes	$ 27,776	$ 27,470	$ 26,580	$ 85,349	$ 28,000	$ 28,000	$ 27,800
Total Taxes	**$ 1,628,788**	**$ 1,734,905**	**$ 1,730,830**	**$ 1,551,399**	**$ 1,697,700**	**$ 1,697,700**	**$ 1,975,250**
Licenses and Permits							
3210 Business Licenses	$ 11,577	$ 12,176	$ 14,461	$ 23,523	$ 16,100	$ 16,100	$ 19,500
3215 Alcohol Licenses	$ 350	$ 550	$ 100	$ 500	$ 600	$ 600	$ 600
3220 Enhanced Services Business License Fee	$ 257,033	$ 339,567	$ 295,715	$ 143,867	$ 301,000	$ 301,000	$ 355,000
3221.1 Building Permit Fees	$ 9,509	$ 4,505	$ 4,179	$ 11,400	$ 11,800	$ 11,800	$ 15,836
3221.2 Plan Check Fee	$ -	$ 250	$ -	$ -	$ -	$ -	$ -
3221.3 Other Building Fee	$ -	$ 50	$ 1,800	$ 2,125	$ -	$ -	$ -
3222 Land Use Permit Fees	$ (708)	$ 6,497	$ 2,642	$ 3,130	$ 500	$ 500	$ 365
3223 Enhanced Service STR Fee	$ -	$ -	$ -	$ -	$ -	$ -	$ 51,000
3230 Other Permits	$ 1,300	$ 1,250	$ 3,959	$ 6,753	$ 800	$ 800	$ 5,100
Total Licenses and Permits	**$ 279,061**	**$ 364,845**	**$ 322,856**	**$ 191,298**	**$ 330,800**	**$ 330,800**	**$ 447,401**
Intergovernmental Revenue							
3314 Public Safety State Grant	$ 2,000	$ 2,618	$ 3,034	$ -	$ -	$ -	$ -
3341 General gov't state grant	$ 42,152	$ 19,100	$ 61,660	$ 136,836	$ 69,000	$ 153,500	$ 67,500
3356 Class C Road Funds	$ 64,566	$ 64,610	$ 63,335	$ 41,895	$ 70,400	$ 70,400	$ 64,900
3358 State Liquor Fund Allotment	$ 2,863	$ 4,100	$ 2,953	$ 3,057	$ 4,000	$ 4,000	$ 4,000
3373 County - fire agreements	$ 40,000	$ 40,000	$ 40,000	$ 40,000	$ 40,000	$ 40,000	$ 40,000
Total Intergovernmental Revenue	**$ 151,581**	**$ 130,428**	**$ 170,982**	**$ 221,788**	**$ 183,400**	**$ 267,900**	**$ 176,400**

General Fund Budget

(2021 YTD Column as of 04/01/2021)

Account	2018 Actual	2019 Actual	2020 Actual	2021 YTD	2021 Original Budget	2021 Revised Budget	2022 Proposed Budget
Charges for Services							
3419 Administrative Charges	$ 111,207	$ 62,637	$ 76,464	$ 50,797	$ 67,722	$ 67,722	$ 61,138
3422 Retail Fuel	$ 77,668	$ 70,724	$ 98,715	$ 92,348	$ 95,600	$ 95,600	$ 90,400
3426 Fire Department Revenue	$ 630	$ 450	$ 4,780	$ 5,777	$ 9,100	$ 9,100	$ 9,600
3427 Volunteer Fire Revenue	$ 25,454	$ -	$ 420	$ -	$ -	$ -	$ -
3428 Misc Police Revenue (Police Reports)	$ 30	$ 628	$ 20	$ 40	$ -	$ -	$ -
3435 Shop Charges	$ 66,867	$ 73,304	$ 100,700	$ 80,209	$ 106,945	$ 106,945	$ 112,300
3441 Streets, trails, services	$ -	$ -	$ 9,000	$ -	$ -	$ -	$ -
Total Charges for Services	**$ 281,856**	**$ 207,743**	**$ 290,099**	**$ 229,171**	**$ 279,367**	**$ 279,367**	**$ 273,438**
Fines and Forfeitures							
3510 Court Fines	$ 1,062	$ 629	$ 498	$ 1,304	$ 500	$ 500	$ 600
Total Fines and Forfeitures	**$ 1,062**	**$ 629**	**$ 498**	**$ 1,304**	**$ 500**	**$ 500**	**$ 600**
Interest							
3610 Interest	$ 22,722	$ 42,714	$ 26,064	$ 5,699	$ 15,000	$ 15,000	$ 18,600
Total Interest	**$ 22,722**	**$ 42,714**	**$ 26,064**	**$ 5,699**	**$ 15,000**	**$ 15,000**	**$ 18,600**
Marketing & Events							
3540 Registration Fees	$ -	$ 534	$ 429	$ -	$ 1,000	$ 1,000	$ -
3550 Donations	$ -	$ -	$ -	$ -	$ -	$ -	$ -
3560 Grants	$ 6,261	$ -	$ -	$ -	$ -	$ -	$ -
3570 Other Revenue	$ -	$ 20,000	$ -	$ 17,297	$ -	$ 17,300	$ -
Total Marketing & Events	**$ 6,261**	**$ 20,534**	**$ 429**	**$ 17,297**	**$ 1,000**	**$ 18,300**	**$ -**
Miscellaneous Revenue							
3640 Sale of Fixed Assets/Materials	$ 60	$ -	$ -	$ -	$ -	$ -	$ -
3650 Sales of materials and supplies	$ 320	$ 75	$ 303	$ -	$ 300	$ 300	$ 300
3660 Sale of Real Property	$ -	$ -	$ -	$ -	$ -	$ -	$ -
3670 Bond Revenue	$ -	$ -	$ -	$ -	$ -	$ -	$ -
3671 Proceeds of lease agreements	$ -	$ -	$ -	$ -	$ -	$ -	$ -
3680 Building/Pavilion Rentals	$ 14,510	$ 8,125	$ 3,075	$ 400	$ 5,000	$ 5,000	$ 6,200
3690 Sundry (Miscellaneous)	$ 13,756	$ 9,488	$ 1,577	$ 13	$ 2,500	$ 2,500	$ 3,100
3691 Health Insurance reimbursement	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Miscellaneous Revenue	**$ 28,646**	**$ 17,688**	**$ 4,955**	**$ 413**	**$ 7,800**	**$ 7,800**	**$ 9,600**
Contributions							
3801 Contribution from Private Sources	$ -	$ -	$ -	$ -	$ -	$ -	$ -
3802.2 Public Safety Impact Fee/3059	$ 1,071	$ 459	$ 1,836	$ 1,530	$ 1,400	$ 1,400	$ 2,200
Total Contributions	**$ 1,071**	**$ 459**	**$ 1,836**	**$ 1,530**	**$ 1,400**	**$ 1,400**	**$ 2,200**

(2021 YTD Column as of 04/01/2021)

Account	2018 Actual	2019 Actual	2020 Actual	2021 YTD	2021 Original Budget	2021 Revised Budget	2022 Proposed Budget
Transfers from other funds							
3817 Transfer from Wildland Fire Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ -
3825 Transfer from RDA	$ 8,667	$ 8,667	$ 8,667	$ 8,667	$ 8,667	$ 8,667	$ 8,667
3830 Transfer from Debt Service	$ -	$ -	$ -	$ -	$ -	$ -	$ -
3846 Transfer from Capital Projects	$ -	$ -	$ -	$ -	$ -	$ -	$ -
3860 Transfer From SEM SID Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ -
3890 Fund Balance Appropriated	$ -	$ -	$ -	$ -	$ -	$ 20,740	$ -
Total Transfers from other funds	**$ 8,667**	**$ 8,667**	**$ 8,667**	**$ 8,667**	**$ 8,667**	**$ 29,407**	**$ 8,667**
Total Revenue:	**$ 2,409,715**	**$ 2,528,612**	**$ 2,557,216**	**$ 2,228,566**	**$ 2,525,634**	**$ 2,648,174**	**$ 2,912,156**

(2021 YTD Column as of 04/01/2021)

Account	2018 Actual	2019 Actual	2020 Actual	2021 YTD	2021 Original Budget	2021 Revised Budget	2022 Proposed Budget
Expenditures:							
General government							
Council							
4111.110 Council - Salaries	$ 16,000	$ 16,159	$ 14,750	$ 3,709	$ 16,000	$ 16,000	$ 16,000
4111.130 Council - Benefits	$ 1,336	$ 1,598	$ 1,466	$ 347	$ 1,224	$ 1,224	$ 1,224
4111.210 Council - Books/Subscriptions/Memberships	$ 16	$ -	$ -	$ -	$ -	$ -	$ -
4111.230 Council - Travel, Conferences & Training	$ 2,721	$ 1,875	$ 322	$ 1,702	$ 3,550	$ 3,550	$ 3,750
4111.240 Council - Office Supplies & Expense	$ 126	$ 288	$ 78	$ 265	$ 250	$ 250	$ 250
4111.290 Council - Telephone/Data Plans	$ 755	$ 721	$ 659	$ 266	$ 600	$ 600	$ 600
4111.330 Council - Training & Education	$ 810	$ -	$ -	$ -	$ -	$ -	$ -
4111.610 Council - Miscellaneous Expense	$ -	$ -	$ -	$ -	$ 250	$ 250	$ 250
Total Council	**$ 21,764**	**$ 20,641**	**$ 17,275**	**$ 6,289**	**$ 21,874**	**$ 21,874**	**$ 22,074**
Administrative							
4140.110 Admin - Salaries & Wages	$ 87,095	$ 90,167	$ 95,631	$ 71,844	$ 97,796	$ 97,796	$ 110,615
4140.111 Admin - Overtime Wages (Administrative)	$ 218	$ 512	$ 296	$ 94	$ -	$ -	$ -
4140.121 Admin - Part-Time Salaries/Code Enforceme	$ 120	$ -	$ -	$ -	$ -	$ -	$ -
4140.130 Admin - Employee Benefits	$ 42,582	$ 40,738	$ 44,201	$ 34,066	$ 45,674	$ 45,674	$ 54,582
4140.140 Admin - Unemployment Costs	$ 407	$ 106	$ 287	$ -	$ -	$ -	$ -
4140.210 Admin - Books/Subscriptions/Memberships	$ 2,180	$ 2,345	$ 2,828	$ 1,229	$ 2,265	$ 2,515	$ 2,635
4140.220 Admin - Publishing/Legal Notices	$ 380	$ 672	$ 966	$ 769	$ 1,500	$ 1,500	$ 1,200
4140.230 Admin - Travel, Conferences & Training	$ 1,344	$ 4,680	$ 4,709	$ 1,962	$ 4,450	$ 4,450	$ 4,050
4140.240 Admin - Office Supplies/Reimb Expenses	$ 4,358	$ 3,759	$ 3,388	$ 4,052	$ 4,750	$ 7,750	$ 4,600
4140.245 Admin - Bank Charges	$ 486	$ 409	$ 505	$ 257	$ 500	$ 500	$ 500
4140.250 Admin - Equipment Supplies/Maintenance	$ 5,501	$ 2,205	$ 2,288	$ 2,472	$ 2,200	$ 2,200	$ 2,250
4140.254 Admin - Vehicle Repair & Maintenance	$ 1,208	$ 272	$ 1,148	$ 89	$ 1,000	$ 1,000	$ 1,000
4140.255 Admin - Fuel & Oil	$ 871	$ 1,404	$ 569	$ 177	$ 1,500	$ 1,500	$ 1,000
4140.260 Admin - Retail Fuel (Town Pump)	$ 69,806	$ 57,408	$ 91,008	$ -	$ -	$ -	$ -
4140.270 Admin - Bldgs/Grounds - Supplies/Maint	$ 10,260	$ 10,920	$ 14,574	$ 8,617	$ 10,355	$ 10,355	$ 9,740
4140.275 Admin - Lease Expense (MBA)	$ 51,155	$ -	$ -	$ -	$ -	$ -	$ -
4140.280 Admin - Utilities	$ 4,885	$ 4,703	$ 4,657	$ 3,666	$ 5,200	$ 5,200	$ 5,000
4140.290 Admin - Telephone	$ 7,120	$ 6,178	$ 5,899	$ 4,161	$ 5,600	$ 5,600	$ 5,600
4140.310 Admin - Professional & Technical Services	$ 14,783	$ 10,502	$ 10,083	$ 8,042	$ 10,400	$ 10,400	$ 12,750
4140.312 Admin - Audit & Accounting	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 15,000
4140.450 Admin - Elections	$ 234	$ -	$ 387	$ -	$ 500	$ 500	$ 500
4140.485 Admin - Transportation Service	$ 114,207	$ 130,914	$ 128,073	$ -	$ -	$ -	$ -
4140.510 Admin - Insurance Expense	$ 55,131	$ 55,085	$ 38,037	$ 580	$ 40,400	$ 40,400	$ 42,400
4140.540 Admin - Promotions/Incentives	$ 4,371	$ 3,512	$ 5,167	$ 3,603	$ 6,100	$ 6,100	$ 5,850
4140.610 Admin - Miscellaneous Expense	$ 1,592	$ 311	$ 270	$ -	$ 350	$ 350	$ 350
Total Administrative	**$ 495,294**	**$ 441,802**	**$ 469,971**	**$ 160,680**	**$ 255,540**	**$ 258,790**	**$ 279,622**

GENERAL FUND BUDGET

(2021 YTD Column as of 04/01/2021)

Account	2018 Actual	2019 Actual	2020 Actual	2021 YTD	2021 Original Budget	2021 Revised Budget	2022 Proposed Budget
Legal							
4145.310 Legal - Books/Subscrip/Dues	$ 1,563	$ 4,115	$ 1,582	$ 725	$ 7,000	$ 7,000	$ 7,000
Total Legal	**$ 1,563**	**$ 4,115**	**$ 1,582**	**$ 725**	**$ 7,000**	**$ 7,000**	**$ 7,000**
Building Department							
4160.110 BldgDept - Salaries & Wages	$ 12,872	$ 13,242	$ 15,128	$ 11,402	$ 16,241	$ 16,241	$ 25,709
4160.111 BldgDept - Overtime Wages (Building)	$ 22	$ 77	$ 4	$ 23	$ -	$ -	$ -
4160.130 BldgDept - Employee Benefits	$ 8,150	$ 8,093	$ 9,470	$ 7,444	$ 10,188	$ 10,188	$ 17,698
4160.240 BldgDept - Office Supplies & Expenses	$ -	$ 584	$ 78	$ 175	$ 500	$ 500	$ 300
Total Building Department	**$ 21,044**	**$ 21,996**	**$ 24,680**	**$ 19,044**	**$ 26,929**	**$ 26,929**	**$ 43,707**
Planning and Zoning							
4180.110 P&Z - Salaries & Wages	$ 16,464	$ 16,769	$ 15,272	$ 10,571	$ 16,393	$ 16,393	$ 43,051
4180.111 P&Z - Overtime Wages (P & Z)	$ -	$ 43	$ (43)	$ 15	$ -	$ -	$ -
4180.130 P&Z - Employee Benefits	$ 9,291	$ 9,223	$ 7,588	$ 6,007	$ 8,436	$ 8,436	$ 30,042
4180.230 P&Z - Travel, Conferences & Training	$ -	$ -	$ -	$ -	$ 660	$ 660	$ 2,035
4180.240 P&Z - Office Supplies & Expense	$ -	$ 163	$ 114	$ 122	$ 150	$ 150	$ 2,350
4180.310 P&Z - Professional & Technical Services	$ 390	$ 25,373	$ 585	$ 1,217	$ 1,100	$ 1,100	$ 7,100
Total Planning and Zoning	**$ 26,145**	**$ 51,571**	**$ 23,516**	**$ 17,932**	**$ 26,739**	**$ 26,739**	**$ 84,578**
Retail Fuel							
4640.245 Retail Fuel - Bank Charges	$ -	$ -	$ -	$ 5,478	$ 4,000	$ 4,000	$ 7,420
4640.250 Retail Fuel - Equip Supplies/Maint	$ -	$ -	$ -	$ -	$ 1,500	$ 1,500	$ 1,500
4640.260 Retail Fuel - Retail Fuel	$ -	$ -	$ -	$ 84,895	$ 76,800	$ 76,800	$ 71,900
4640.310 Retail Fuel - Prof & Tech Services	$ -	$ -	$ -	$ 1,239	$ 200	$ 200	$ 650
4640.510 Retail Fuel - Insurance Exp	$ -	$ -	$ -	$ -	$ 560	$ 560	$ 560
Total Retail Fuel	**$ -**	**$ -**	**$ -**	**$ 91,612**	**$ 83,060**	**$ 83,060**	**$ 82,030**
Transit							
4650.250 Transit - Equip Supplies/Maint	$ -	$ -	$ -	$ 1,075	$ 1,000	$ 1,000	$ 1,000
4650.310 Transit - Prof & Tech Services	$ -	$ -	$ -	$ 17,750	$ 5,700	$ 5,700	$ 10,500
4650.485 Transit - Transportation Services	$ -	$ -	$ -	$ 99,939	$ 127,000	$ 127,000	$ 139,000
Total Transit	**$ -**	**$ -**	**$ -**	**$ 118,764**	**$ 133,700**	**$ 133,700**	**$ 150,500**

(2021 YTD Column as of 04/01/2021)

Account	2018 Actual	2019 Actual	2020 Actual	2021 YTD	2021 Original Budget	2021 Revised Budget	2022 Proposed Budget
Marketing & Events							
4660.230 Marketing & Events - Travel andTraining	$ -	$ -	$ 17	$ -	$ -	$ -	$ -
4660.250 Marketing & Events - Equip Supplies/Maint	$ 576	$ 1,426	$ 1,541	$ -	$ 1,500	$ 1,500	$ 1,400
4660.310 Marketing & Events - Prof & Techincal Servi	$ 351	$ 229	$ 229	$ -	$ 1,450	$ 1,450	$ 1,450
4660.610 Marketing & Events - Miscellaneous Expens	$ 500	$ -	$ -	$ -	$ -	$ -	$ -
4660.611 Marketing & Events - Permits	$ 100	$ 100	$ 371	$ -	$ 535	$ 535	$ -
4660.612 Marketing & Events - Advertising/Marketing	$ 61,566	$ 80,300	$ 134,167	$ 121,794	$ 129,050	$ 146,350	$ 127,550
4660.615 Marketing & Events - Entertainment	$ 10,550	$ 15,514	$ 16,300	$ 25	$ 17,300	$ 17,300	$ 16,900
4660.616 Marketing & Events - Food	$ 490	$ 385	$ 259	$ -	$ -	$ -	$ -
Total Marketing & Events	**$ 74,133**	**$ 97,954**	**$ 152,884**	**$ 121,819**	**$ 149,835**	**$ 167,135**	**$ 147,300**
Total General government	**$ 639,943**	**$ 638,079**	**$ 689,908**	**$ 536,865**	**$ 704,677**	**$ 725,227**	**$ 816,811**
Public safety							
Police							
4210.110 Police - Salaries & Wages	$ 230,992	$ 239,492	$ 247,994	$ 195,497	$ 257,674	$ 257,674	$ 324,205
4210.111 Police - Overtime Wages (Police)	$ 13,406	$ 17,423	$ 16,349	$ 14,024	$ 20,252	$ 20,252	$ 20,880
4210.120 Police - Part-time Officers	$ 26,410	$ 24,764	$ 27,190	$ 20,768	$ 45,248	$ 45,248	$ 37,230
4210.130 Police - Employee Benefits	$ 186,066	$ 185,362	$ 188,130	$ 151,191	$ 200,948	$ 200,948	$ 266,279
4210.210 Police - Books/Subscriptions/Memberships	$ 1,220	$ 604	$ 460	$ 460	$ 610	$ 610	$ 610
4210.230 Police - Travel, Conferences & Training	$ 7,266	$ 3,358	$ 2,661	$ 1,258	$ 7,400	$ 7,400	$ 5,450
4210.240 Police - Office Supplies & Expense	$ 548	$ 664	$ 248	$ 663	$ 650	$ 650	$ 650
4210.250 Police - Equipment Supplies & Maintenance	$ 5,480	$ 5,362	$ 7,220	$ 7,987	$ 9,000	$ 9,000	$ 27,350
4210.254 Police - Vehicle Repair & Maintenance	$ 4,585	$ 6,181	$ 7,079	$ 6,581	$ 5,900	$ 5,900	$ 5,900
4210.255 Police - Fuel	$ 12,391	$ 11,922	$ 11,638	$ 7,466	$ 13,000	$ 13,000	$ 13,000
4210.270 Police - Bldg/Grounds Supplies & Maintenar	$ 4,915	$ 8,037	$ (1,699)	$ 5,220	$ 5,155	$ 5,655	$ 5,930
4210.275 Police - Public Safety Building Payment (MB	$ 61,088	$ 60,763	$ 60,348	$ 60,485	$ 60,485	$ 60,485	$ 60,598
4210.280 Police - Utilities	$ 4,142	$ 4,145	$ 3,938	$ 2,960	$ 4,500	$ 4,500	$ 4,500
4210.290.1 Police - Telephone	$ 4,084	$ 7,037	$ 4,609	$ 3,525	$ 4,350	$ 4,350	$ 4,350
4210.290.2 Police - Communications	$ 22,664	$ 23,711	$ 29,384	$ 26,266	$ 31,410	$ 31,410	$ 34,225
4210.310 Police - Professional & Technical Services	$ 10,338	$ 7,469	$ 4,202	$ 939	$ 4,430	$ 4,430	$ 4,675
4210.450 Police - Uniforms	$ 1,825	$ 942	$ 1,017	$ 708	$ 2,000	$ 2,000	$ 2,000
4210.451 Police - EMT Supplies	$ 788	$ 26	$ 1,805	$ 483	$ 1,250	$ 1,250	$ 1,250
4210.452 Police - EMT Training & Travel	$ 3,328	$ 1,410	$ 1,057	$ 402	$ 3,150	$ 3,150	$ 3,150
4210.453 Police - Search & Rescue	$ -	$ -	$ -	$ -	$ 500	$ 500	$ 500
4210.610 Police - Miscellaneous Expense	$ -	$ 238	$ 495	$ 238	$ 400	$ 400	$ 400
Total Police	**$ 601,536**	**$ 608,910**	**$ 614,125**	**$ 507,121**	**$ 678,312**	**$ 678,812**	**$ 823,132**

GENERAL FUND BUDGET

(2021 YTD Column as of 04/01/2021)

Account	2018 Actual	2019 Actual	2020 Actual	2021 YTD	2021 Original Budget	2021 Revised Budget	2022 Proposed Budget
Fire							
4220.110 Fire - Salaries & Wages	$ 77,597	$ 80,023	$ 83,430	$ 63,001	$ 90,391	$ 90,391	$ 112,568
4220.111 Fire - Overtime Wages (Fire)	$ 4,468	$ 5,808	$ 5,450	$ 4,674	$ 6,750	$ 6,750	$ 6,960
4220.120 Fire - Part Time Wages	$ 4,104	$ 3,293	$ 9,463	$ 4,311	$ 11,170	$ 11,170	$ 4,800
4220.130 Fire - Employee Benefits	$ 61,556	$ 61,535	$ 62,999	$ 50,106	$ 68,331	$ 68,331	$ 89,750
4220.210 Fire - Books/Subscriptions/Memberships	$ 300	$ 144	$ -	$ -	$ 100	$ 100	$ 100
4220.230 Fire - Travel, Conferences & Training	$ 1,860	$ 1,286	$ 2,625	$ 402	$ 1,875	$ 1,875	$ 1,875
4220.240 Fire - Office Supplies & Expense	$ 351	$ 228	$ 161	$ 30	$ 350	$ 350	$ 350
4220.250 Fire - Equipment - Supplies & Maintenance	$ 11,961	$ 4,351	$ 3,379	$ 2,435	$ 4,700	$ 4,700	$ 4,700
4220.254 Fire - Vehicle Repair & Maintenance	$ 7,840	$ 4,436	$ 6,642	$ 3,383	$ 7,070	$ 7,070	$ 7,070
4220.255 Fire - Fuel	$ 895	$ 2,600	$ 1,903	$ 1,157	$ 1,200	$ 1,200	$ 1,200
4220.270 Fire - Bldgs/Grounds - Supplies & Maintenar	$ 4,936	$ 8,041	$ (1,703)	$ 4,429	$ 4,954	$ 4,954	$ 5,730
4220.275 Fire - Public Safety Building Payment (MBA)	$ 61,088	$ 60,763	$ 60,348	$ 60,485	$ 60,485	$ 60,485	$ 60,598
4220.280 Fire - Utilities	$ 4,142	$ 4,145	$ 3,938	$ 3,119	$ 4,500	$ 4,500	$ 4,500
4220.290 Fire - Telephone	$ 4,062	$ 4,143	$ 4,094	$ 3,047	$ 4,350	$ 4,350	$ 4,350
4220.310 Fire - Professional & Technical Services	$ 2,347	$ 3,291	$ 4,947	$ 3,032	$ 4,750	$ 4,750	$ 10,200
4220.450 Fire - Uniforms	$ -	$ 479	$ 540	$ 290	$ 750	$ 750	$ 750
4220.451 Fire - Volunteer Fire Fund	$ 56,284	$ -	$ -	$ -	$ -	$ -	$ -
4220.453 Fire - State Grants	$ 1,858	$ -	$ -	$ -	$ -	$ -	$ -
4220.610 Fire - Miscellaneous Expense	$ -	$ 1,627	$ 495	$ 1,838	$ 2,000	$ 2,000	$ 2,000
Total Fire	**$ 305,649**	**$ 246,193**	**$ 248,711**	**$ 205,739**	**$ 273,726**	**$ 273,726**	**$ 317,501**
Total Public Safety	**$ 907,185**	**$ 855,103**	**$ 862,836**	**$ 712,860**	**$ 952,038**	**$ 952,538**	**$ 1,140,632**
Public Works							
Highways							
4410.110 Streets - Salaries & Wages	$ 43,804	$ 46,938	$ 83,656	$ 64,664	$ 89,206	$ 89,206	$ 91,973
4410.111 Streets - Overtime Wages (Streets)	$ 1,349	$ 3,631	$ 4,281	$ 4,669	$ 2,000	$ 2,000	$ 5,000
4410.130 Streets - Employee Benefits	$ 28,654	$ 31,219	$ 56,508	$ 45,516	$ 58,760	$ 58,760	$ 60,910
4410.230 Streets - Travel, Conferences & Training	$ 515	$ 5,091	$ 1,131	$ -	$ 160	$ 160	$ 3,760
4410.240 Streets - Office Supplies & Expense	$ -	$ -	$ -	$ 55	$ 150	$ 150	$ 150
4410.250 Streets - Equipment - Supplies & Maintenan	$ 650	$ -	$ 1,454	$ 1,374	$ 950	$ 950	$ 950
4410.253 Streets - Snow Removal	$ 13,305	$ 73,732	$ 35,236	$ 29,201	$ 32,150	$ 32,150	$ 33,650
4410.269 Streets - Equipment Rental	$ 13,386	$ 15,665	$ 18,341	$ 14,396	$ 22,300	$ 22,300	$ 21,100
4410.280 Streets - Utilities (Area Lights)	$ 13,734	$ 13,694	$ 13,681	$ 12,205	$ 15,000	$ 15,000	$ 15,000
4410.310 Streets - Professional & Technical Services	$ 40,932	$ 605	$ 740	$ -	$ 3,800	$ 3,800	$ 3,800
4410.411 Streets - Street Signs & Signals	$ 359	$ 1,100	$ 9,280	$ 2,537	$ 2,500	$ 2,500	$ 2,500
4410.415 Streets - Skier bridge O&M	$ -	$ -	$ 1,750	$ -	$ 1,500	$ 1,500	$ 1,500
4410.420 Streets - Road Maintenance/Improvements	$ 23,455	$ 10,275	$ 27,507	$ 30,008	$ 22,080	$ 42,820	$ 32,080
Total Highways	**$ 180,143**	**$ 201,950**	**$ 253,565**	**$ 204,625**	**$ 250,556**	**$ 271,296**	**$ 272,373**

(2021 YTD Column as of 04/01/2021)

Account	2018 Actual	2019 Actual	2020 Actual	2021 YTD	2021 Original Budget	2021 Revised Budget	2022 Proposed Budget
Shop & Garage							
4440.230 Shop - Travel, Conferences & Training	$ 378	$ 1,184	$ 1,198	$ 845	$ 500	$ 500	$ 500
4440.240 Shop - Office Supplies & Expenses	$ 216	$ 365	$ 507	$ 635	$ 500	$ 500	$ 500
4440.250 Shop - Equipment - Supplies & Maintenance	$ 5,596	$ 5,149	$ 6,150	$ 5,913	$ 6,950	$ 6,950	$ 6,950
4440.252 Shop - Heavy Equipment Maintenance	$ 29,711	$ 27,752	$ 13,680	$ 14,832	$ 22,500	$ 22,500	$ 34,700
4440.254 Shop - Vehicle Repair & Maintenance	$ 4,267	$ 3,909	$ 12,944	$ 8,070	$ 5,000	$ 5,000	$ 6,000
4440.255 Shop - Fuel	$ 44,116	$ 68,201	$ 61,722	$ 36,205	$ 55,000	$ 55,000	$ 60,000
4440.261 Shop - Equipment Lease (operating)	$ 81,407	$ 86,599	$ 59,239	$ 82,705	$ 97,390	$ 97,390	$ 90,190
4440.270 Shop - Bldgs/Grounds - Supplies & Maint	$ 1,867	$ 2,216	$ 4,585	$ 2,652	$ 3,020	$ 3,020	$ 4,520
4440.280 Shop - Utilities	$ 9,396	$ 8,328	$ 9,072	$ 6,367	$ 10,000	$ 10,000	$ 10,000
4440.290 Shop - Telephone	$ 5,621	$ 6,079	$ 6,099	$ 4,593	$ 5,800	$ 5,800	$ 5,800
4440.310 Shop - Professional & Techincal Services	$ 1,355	$ 1,228	$ 1,445	$ 1,144	$ 1,320	$ 1,320	$ 1,320
4440.330 Shop - Training & Education	$ -	$ -	$ -	$ -	$ -	$ -	$ -
4440.450 Shop - Uniforms	$ 3,691	$ 3,783	$ 6,094	$ 4,285	$ 7,010	$ 7,010	$ 7,200
4440.610 Shop - Miscellaneous Expense	$ 1,320	$ -	$ -	$ -	$ -	$ -	$ -
Total Shop & Garage	**$ 188,941**	**$ 214,793**	**$ 182,735**	**$ 168,246**	**$ 214,990**	**$ 214,990**	**$ 227,680**
Recreation							
4560.110 Recreation - Salaries & Wages	$ 8,922	$ 3,471	$ 7,670	$ 6,014	$ 8,678	$ 8,678	$ 8,990
4560.111 Recreation - Overtime Wages (Recreation)	$ 21	$ 90	$ 116	$ 186	$ -	$ -	$ -
4560.130 Recreation - Employee Benefits	$ 1,022	$ 30	$ 2,045	$ 1,795	$ 2,372	$ 2,372	$ 2,457
4560.230 Recreation - Travel, Conferences & Training	$ 85	$ -	$ 7	$ -	$ 160	$ 160	$ 160
4560.240 Recreation - Office Supplies & Expense	$ -	$ -	$ -	$ 55	$ 150	$ 150	$ 150
4560.250 Recreation - Supplies & Maintenance	$ 1,549	$ 819	$ 1,628	$ 2,027	$ 800	$ 800	$ 1,000
4560.254 Recreation - Vehicle Repair & Maintenance	$ 115	$ 807	$ 1,485	$ 738	$ 800	$ 800	$ 800
4560.265 Recreation - Fuel	$ 419	$ 768	$ 2,514	$ 422	$ 800	$ 800	$ -
4560.269 Recreation - Equipment Rental	$ 2,266	$ -	$ 1,140	$ -	$ 1,200	$ 1,200	$ 1,200
4560.270 Recreation - Blds/Grounds - Supplies & Mai	$ 5,340	$ 3,073	$ 484	$ 190	$ 1,800	$ 1,800	$ 2,300
4560.310 Recreation - Professional & Technical Servic	$ 322	$ 470	$ 80	$ -	$ 200	$ 200	$ 200
4560.450 Recreation - Uniforms	$ -	$ 110	$ 166	$ 131	$ 200	$ 200	$ 200
4560.621 Recreation - Beautification	$ 829	$ 345	$ 1,794	$ 980	$ 4,250	$ 4,250	$ 5,000
4560.633 Recreation - ATV/Snowmobile Trails	$ 90	$ 4,497	$ 2,815	$ 3,443	$ 5,500	$ 5,500	$ 5,000
4560.634 Recreation - Trail Signs	$ 126	$ -	$ 285	$ 232	$ 500	$ 500	$ 500
Total Recreation	**$ 21,106**	**$ 14,480**	**$ 22,229**	**$ 16,213**	**$ 27,410**	**$ 27,410**	**$ 27,957**

(2021 YTD Column as of 04/01/2021)

Account	2018 Actual	2019 Actual	2020 Actual	2021 YTD	2021 Original Budget	2021 Revised Budget	2022 Proposed Budget
Total Public Works	**$ 390,190**	**$ 431,223**	**$ 458,529**	**$ 389,084**	**$ 492,956**	**$ 513,696**	**$ 528,010**
Transfers							
4818 Transfer to Steam Eng Meadows SID	$ -	$ -	$ -	$ -	$ -	$ -	$ -
4819 Transfer to Bristlecone SID	$ -	$ -	$ -	$ -	$ -	$ -	$ -
4828 Transfer to MBA	$ -	$ -	$ -	$ -	$ -	$ -	$ -
4830 Transfer to Debt Service	$ -	$ -	$ -	$ -	$ -	$ -	$ -
4846 Transfer to Capital Projects	$ 302,300	$ 300,000	$ 266,400	$ 200,000	$ 200,000	$ 200,000	$ 250,000
4847 Transfer to Asset Replacement	$ -	$ 320,000	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 150,000
4890 Budgeted Increase in Fund Balance	$ -	$ -	$ -	$ -	$ 5,963	$ 5,963	$ 1,703
Total Transfers	**$ 302,300**	**$ 620,000**	**$ 416,400**	**$ 350,000**	**$ 355,963**	**$ 355,963**	**$ 401,703**
Operating Contingency							
4900 Operating Contingency	$ 25,799	$ 29,787	$ 59,812	$ 38,726	$ 20,000	$ 100,750	$ 25,000
Total Operating Contingency	**$ 25,799**	**$ 29,787**	**$ 59,812**	**$ 38,726**	**$ 20,000**	**$ 100,750**	**$ 25,000**
Total Expenditures:	**$ 2,265,417**	**$ 2,574,192**	**$ 2,487,485**	**$ 2,027,535**	**$ 2,525,634**	**$ 2,648,174**	**$ 2,912,156**
Total Change In Net Position	**$ 144,298**	**$ (45,580)**	**$ 69,731**	**$ 201,031**	**$ -**	**$ -**	**$ -**

Wildland Fire Fund Budget

(2021 YTD Column as of 04/01/2021)

Account	2018 Actual	2019 Actual	2020 Actual	2021 YTD	2021 Original Budget	2021 Revised Budget	2022 Proposed Budget
Revenue:							
Intergovernmental Revenue							
3314 Wildland Fire - State Grant	$ -	$ 9,292	$ 8,521	$ -	$ 10,000	$ 10,000	$ 10,000
Total Intergovernmental Revenue	**$ -**	**$ 9,292**	**$ 8,521**	**$ -**	**$ 10,000**	**$ 10,000**	**$ 10,000**
Charges for services							
3425 Wildland Fire Revenue	$ 98,305	$ 107,671	$ -	$ -	$ 100,000	$ 100,000	$ 100,000
Total Charges for services	**$ 98,305**	**$ 107,671**	**$ -**	**$ -**	**$ 100,000**	**$ 100,000**	**$ 100,000**
Interest							
3610 Interest Revenue	$ 3,240	$ 4,755	$ 4,620	$ 804	$ -	$ -	$ -
Total Interest	**$ 3,240**	**$ 4,755**	**$ 4,620**	**$ 804**	**$ -**	**$ -**	**$ -**
Total Revenue:	**$ 101,545**	**$ 121,718**	**$ 13,141**	**$ 804**	**$ 110,000**	**$ 110,000**	**$ 110,000**
Expenditures:							
Public Safety							
Fire							
4220.110 Wildland Fire - Wages	$ 7,280	$ 23,934	$ 1,704	$ -	$ 50,000	$ 50,000	$ 50,000
4220.130 Wildland Fire - Benefits	$ 744	$ 2,685	$ 749	$ -	$ 3,825	$ 3,825	$ 3,825
4220.230 Wildland Fire - Travel, Conferences	$ -	$ 1,506	$ 35	$ 13	$ 2,500	$ 2,500	$ 2,500
4220.240 Wildland Fire - Office Supplies & Ex	$ -	$ 4,321	$ -	$ -	$ -	$ -	$ -
4220.250 Wildland Fire - Materials and Suppli	$ 4,447	$ 31,838	$ 2,840	$ 2,971	$ 1,000	$ 1,000	$ 1,000
4220.254 Wildland Fire - Vehicle Repair & Ma	$ 964	$ 47	$ 555	$ -	$ 5,000	$ 5,000	$ 5,000
4220.255 Wildland Fire - Fuel	$ 721	$ 2,009	$ 150	$ -	$ 5,000	$ 5,000	$ 5,000
4220.450 Wildland Fire - Uniforms	$ -	$ -	$ 1,473	$ -	$ -	$ -	$ -
4220.453 Wildland Fire - State Grants	$ -	$ 9,220	$ 8,521	$ -	$ 10,000	$ 10,000	$ 10,000
Total Fire	**$ 14,156**	**$ 75,560**	**$ 16,027**	**$ 2,984**	**$ 77,325**	**$ 77,325**	**$ 77,325**
Total Public Safety	**$ 14,156**	**$ 75,560**	**$ 16,027**	**$ 2,984**	**$ 77,325**	**$ 77,325**	**$ 77,325**
Transfers							
4846 Transfer to Capital Projects Fund	$ 25,000	$ -	$ 25,000	$ -	$ -	$ -	$ -
4890 Budgeted Increase in Fund balance	$ -	$ -	$ -	$ -	$ 32,675	$ 32,675	$ 32,675
Total Transfers	**$ 25,000**	**$ -**	**$ 25,000**	**$ -**	**$ 32,675**	**$ 32,675**	**$ 32,675**
Total Expenditures:	**$ 39,156**	**$ 75,560**	**$ 41,027**	**$ 2,984**	**$ 110,000**	**$ 110,000**	**$ 110,000**
Total Change In Net Position	**$ 62,389**	**$ 46,158**	**$ (27,886)**	**$ (2,180)**	**$ -**	**$ -**	**$ -**

SSD Fund Budget

(2021 YTD Column as of 04/01/2021)

Account	2018 Actual	2019 Actual	2020 Actual	2021 YTD	2021 Original Budget	2021 Revised Budget	2022 Proposed Budget
Revenue:							
Charges for services							
3668 Water Lease	$ 30,421	$ 30,421	$ 30,421	$ 4,888	$ 30,421	$ 30,421	$ 30,421
Total Charges for services	**$ 30,421**	**$ 30,421**	**$ 30,421**	**$ 4,888**	**$ 30,421**	**$ 30,421**	**$ 30,421**
Miscellaneous revenue							
3610 - Interest revenue	$ -	$ -	$ -	$ -	$ -	$ -	$ -
3670 - Bond Proceeds	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Miscellaneous revenue	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Total Revenue:	**$ 30,421**	**$ 30,421**	**$ 30,421**	**$ 4,888**	**$ 30,421**	**$ 30,421**	**$ 30,421**
Expenditures:							
Administrative							
4100.310 - Publishing / Legal Notices	$ -	$ -	$ -	$ -	$ -	$ -	$ -
4100.311 - Legal Services	$ -	$ -	$ -	$ -	$ -	$ -	$ -
4100.312 - Engineering Services	$ -	$ -	$ -	$ -	$ -	$ -	$ -
4100.740 - Water Acquisition	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Administrative	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Transfers							
4851 - Transfer to Water Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ -
4890 Budgeted Increase in Fund Balance	$ -	$ -	$ -	$ -	$ 30,421	$ 30,421	$ 30,421
Total Transfers	**$ -**	**$ -**	**$ -**	**$ -**	**$ 30,421**	**$ 30,421**	**$ 30,421**
Total Expenditures:	**$ -**	**$ -**	**$ -**	**$ -**	**$ 30,421**	**$ 30,421**	**$ 30,421**
Total Change In Net Position	**$ 30,421**	**$ 30,421**	**$ 30,421**	**$ 4,888**	**$ -**	**$ -**	**$ -**

(2021 YTD Column as of 04/01/2021)

Account	2018 Actual	2019 Actual	2020 Actual	2021 YTD	2021 Original Budget	2021 Revised Budget	2022 Proposed Budget
Revenue:							
Taxes							
3110 Tax Increment Monies - Current	$ 34,899	$ 54,046	$ 95,561	$ 175,058	$ 80,000	$ 80,000	$ 180,000
3120 Prior Years' Tax Increment - Delinq	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Taxes	**$ 34,899**	**$ 54,046**	**$ 95,561**	**$ 175,058**	**$ 80,000**	**$ 80,000**	**$ 180,000**
Intergovernmental revenue							
3310 Loans/Grants from Local Units	$ -	$ 92,000	$ -	$ 70,000	$ 65,000	$ 65,000	$ 91,125
Total Intergovernmental revenue	**$ -**	**$ 92,000**	**$ -**	**$ 70,000**	**$ 65,000**	**$ 65,000**	**$ 91,125**
Miscellaneous revenue							
3605 Rents and Concessions	$ -	$ -	$ -	$ -	$ -	$ -	$ -
3610 Interest Earnings	$ 5,460	$ 3,884	$ 2,963	$ 491	$ -	$ -	$ -
3640 Sale of Fixed Assets	$ -	$ -	$ -	$ -	$ -	$ -	$ -
3645 Miscellaneous Revenue	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Miscellaneous revenue	**$ 5,460**	**$ 3,884**	**$ 2,963**	**$ 491**	**$ -**	**$ -**	**$ -**
Contributions							
3810 Contributions from General Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ -
3890 Fund Balance Appropriated	$ -	$ -	$ -	$ -	$ 91,417	$ 91,417	$ -
Total Contributions	**$ -**	**$ -**	**$ -**	**$ -**	**$ 91,417**	**$ 91,417**	**$ -**
Total Revenue:	**$ 40,359**	**$ 149,930**	**$ 98,524**	**$ 245,549**	**$ 236,417**	**$ 236,417**	**$ 271,125**
Expenditures:							
General government							
Administrative							
4140.240 Supplies & Other Materials	$ -	$ -	$ 355	$ -	$ -	$ -	$ -
4140.310 Legal Fees	$ -	$ -	$ -	$ -	$ -	$ -	$ 30,000
4140.311 Professional Services	$ -	$ 15,000	$ -	$ -	$ 50,000	$ 50,000	$ 75,000
4140.312 Publishing / Legal Notices	$ -	$ -	$ -	$ -	$ -	$ -	$ -
4140.630 Shared excess distribution	$ -	$ -	$ -	$ -	$ -	$ -	$ -
4140.640 2010 Street Lighting Project	$ -	$ -	$ -	$ -	$ -	$ -	$ -
4140.610 Redevelopment Activities	$ 13,083	$ 17,481	$ 50,089	$ 12,210	$ 47,750	$ 47,750	$ 151,450
4140.740 Capital Outlay	$ 12,911	$ -	$ -	$ -	$ -	$ -	$ -
Total Administrative	**$ 25,994**	**$ 32,481**	**$ 50,444**	**$ 12,210**	**$ 97,750**	**$ 97,750**	**$ 256,450**
Total General government	**$ 25,994**	**$ 32,481**	**$ 50,444**	**$ 12,210**	**$ 97,750**	**$ 97,750**	**$ 256,450**
Transfers							
4810 Transfer to General Fund	$ 8,667	$ 8,667	$ 8,667	$ 8,667	$ 8,667	$ 8,667	$ 8,667

(2021 YTD Column as of 04/01/2021)

Account	2018 Actual	2019 Actual	2020 Actual	2021 YTD	2021 Original Budget	2021 Revised Budget	2022 Proposed Budget
4846 Transfer to Capital Projects	$ 50,000	$ 277,000	$ -	$ 130,000	$ 130,000	$ 130,000	$ -
4851 Transfer to Water Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ -
4890 Budgeted Increase in Fund Balance	$ -	$ -	$ -	$ -	$ -	$ -	$ 6,008
Total Transfers	**$ 58,667**	**$ 285,667**	**$ 8,667**	**$ 138,667**	**$ 138,667**	**$ 138,667**	**$ 14,675**
Total Expenditures:	**$ 84,661**	**$ 318,148**	**$ 59,111**	**$ 150,877**	**$ 236,417**	**$ 236,417**	**$ 271,125**
Total Change In Net Position	**$ (44,302)**	**$ (168,218)**	**$ 39,413**	**$ 94,672**	**$ -**	**$ -**	**$ -**

MBA Fund Budget

(2021 YTD Column as of 04/01/2021)

Account	2018 Actual	2019 Actual	2020 Actual	2021 YTD	2021 Original Budget	2021 Revised Budget	2022 Proposed Budget
Revenue:							
Intergovernmental revenue							
3311 Grants MBA	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Intergovernmental revenue	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Interest							
3610 Interest income MBA	$ 1,013	$ 755	$ -	$ -	$ 800	$ 800	$ -
Total Interest	**$ 1,013**	**$ 755**	**$ -**	**$ -**	**$ 800**	**$ 800**	**$ -**
Miscellaneous revenue							
3620 Lease revenue	$ 173,331	$ 121,525	$ 120,695	$ 120,970	$ 120,970	$ 120,970	$ 121,195
3670 Proceeds of bond sales	$ -	$ -	$ -	$ -	$ -	$ -	$ -
3690 Miscellaneous revenue	$ 13	$ -	$ -	$ -	$ -	$ -	$ -
Total Miscellaneous revenue	**$ 173,344**	**$ 121,525**	**$ 120,695**	**$ 120,970**	**$ 120,970**	**$ 120,970**	**$ 121,195**
Transfers from other funds							
3810 Transfer from General Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ -
3817 Transfer from Wild Lands Fire Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ -
3890 Fund Balance Appropriated	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Transfers from other funds	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Total Revenue:	**$ 174,357**	**$ 122,280**	**$ 120,695**	**$ 120,970**	**$ 121,770**	**$ 121,770**	**$ 121,195**
Expenditures:							
Public safety							
Fire							
4160.240 Admin Expense	$ -	$ -	$ -	$ -	$ 800	$ 800	$ -
4160.270 Bldg. Grounds / Maint.	$ 5,885	$ 14,034	$ -	$ -	$ -	$ -	$ -
Total Fire	**$ 5,885**	**$ 14,034**	**$ -**	**$ -**	**$ 800**	**$ 800**	**$ -**
Total Public safety	**$ 5,885**	**$ 14,034**	**$ -**	**$ -**	**$ 800**	**$ 800**	**$ -**
Debt service							
4160.810 MBA Bond Principal	$ 116,000	$ 113,193	$ 69,000	$ 71,000	$ 71,000	$ 71,000	$ 73,000
4160.820 MBA Interest on long term debt	$ 57,331	$ 54,236	$ 51,695	$ 49,970	$ 49,970	$ 49,970	$ 48,195
Total Debt service	**$ 173,331**	**$ 167,429**	**$ 120,695**	**$ 120,970**	**$ 120,970**	**$ 120,970**	**$ 121,195**
Total Expenditures:	**$ 179,216**	**$ 181,463**	**$ 120,695**	**$ 120,970**	**$ 121,770**	**$ 121,770**	**$ 121,195**
Total Change In Net Position	**$ (4,859)**	**$ (59,183)**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

Debt Service Fund

(2021 YTD Column as of 04/01/2021)

Account	2018 Actual	2019 Actual	2020 Actual	2021 YTD	2021 Original Budget	2021 Revised Budget	2022 Proposed Budget
Revenue:							
Taxes							
3110 General Property Taxes (Current Year)	$ 288,302	$ 297,028	$ 283,550	$ 252,164	$ 256,370	$ 256,370	$ 207,712
3120 General Property Taxes (Delinquent)	$ 47,631	$ 14,731	$ 23,543	$ 17,049	$ -	$ -	$ -
3170 Fee-in-Lieu/Fee Based Personal Property	$ 2,065	$ 2,421	$ 2,641	$ 2,270	$ -	$ -	$ -
3190 Penalty/Interest on Deliquent Taxes	$ 1,852	$ 562	$ 769	$ 416	$ -	$ -	$ -
3200 Personal Property	$ 10,955	$ 10,990	$ 10,365	$ 5,480	$ -	$ -	$ -
Total Taxes	**$ 350,805**	**$ 325,732**	**$ 320,868**	**$ 277,379**	**$ 256,370**	**$ 256,370**	**$ 207,712**
Interest							
3610 Interest Revenue	$ 7,062	$ 6,663	$ 2,858	$ 626	$ -	$ -	$ 750
Total Interest	**$ 7,062**	**$ 6,663**	**$ 2,858**	**$ 626**	**$ -**	**$ -**	**$ 750**
Transfers from other funds							
3810 Transfer from General Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ -
3846 Transfer from Capital Projects	$ -	$ -	$ -	$ -	$ -	$ -	$ -
3851 Transfers from Water Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ -
3852 Transfers from Sewer Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ -
3890 Fund Balance Appropriated	$ -	$ -	$ -	$ -	$ 1,000	$ 1,000	$ -
Total Transfers from other funds	**$ -**	**$ -**	**$ -**	**$ -**	**$ 1,000**	**$ 1,000**	**$ -**
Total Revenue:	**$ 357,867**	**$ 332,395**	**$ 323,726**	**$ 278,005**	**$ 257,370**	**$ 257,370**	**$ 208,462**
Expenditures:							
Miscellaneous							
3670 Proceeds from long-term debt	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Miscellaneous	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Debt service							
4100.810 Debt Service - Principal	$ 220,000	$ 235,000	$ 245,000	$ 225,000	$ 225,000	$ 225,000	$ 185,000
4100.820 Debt Service - Interest	$ 64,307	$ 53,631	$ 42,187	$ 31,368	$ 31,370	$ 31,370	$ 22,712
4100.830 Trustee Fees	$ 1,250	$ 1,000	$ 1,000	$ 750	$ 1,000	$ 1,000	$ 750
Total Debt service	**$ 285,557**	**$ 289,631**	**$ 288,187**	**$ 257,118**	**$ 257,370**	**$ 257,370**	**$ 208,462**
Transfers							
4810 Transfer to General Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ -
4851 Transfer to Water Fund	$ 185,410	$ 181,393	$ 85,000	$ -	$ -	$ -	$ -
4852 Transfer to Sewer Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ -
4855 Transfer to Snowmaking Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ -
4890 Budgeted Increase in Balance	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Transfers	**$ 185,410**	**$ 181,393**	**$ 85,000**	**$ -**	**$ -**	**$ -**	**$ -**
Total Expenditures:	**$ 470,967**	**$ 471,024**	**$ 373,187**	**$ 257,118**	**$ 257,370**	**$ 257,370**	**$ 208,462**
Total Change In Net Position	**$ (113,100)**	**$ (138,629)**	**$ (49,461)**	**$ 20,887**	**$ -**	**$ -**	**$ -**

CAPITAL PROJECT FUND

(2021 YTD Column as of 04/01/2021)

Account	2018 Actual	2019 Actual	2020 Actual	2021 YTD	2021 Original Budget	2021 Revised Budget	2022 Proposed Budget
Revenue:							
Intergovernmental Revenue							
3312 Public Safety Federal Grant	$ 123,300	$ 76,700	$ -	$ -	$ -	$ -	$ -
3314 Public Safety State Grant	$ -	$ 150,000	$ -	$ -	$ 45,000	$ 45,000	$ -
3341 General Gov't State Grant	$ -	$ 191,522	$ 96,803	$ 243,123	$ 280,000	$ 280,000	$ -
Total Intergovernmental Revenue	**$ 123,300**	**$ 418,222**	**$ 96,803**	**$ 243,123**	**$ 325,000**	**$ 325,000**	**$ -**
Interest							
3610 Interest revenue	$ 8,279	$ 6,818	$ 3,970	$ (349)	$ -	$ -	$ -
3610.1 Interest revenue - fire capital	$ -	$ -	$ -	$ -	$ -	$ -	$ -
3610.2 Interest revenue Skier bridge	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Interest	**$ 8,279**	**$ 6,818**	**$ 3,970**	**$ (349)**	**$ -**	**$ -**	**$ -**
Miscellaneous Revenue							
3640 Sales of Fixed Assets/Materials	$ 28,500	$ -	$ -	$ -	$ -	$ -	$ -
3670 Proceeds from bonds issued	$ -	$ -	$ -	$ -	$ -	$ -	$ -
3690 Sundry/Miscellaneous	$ -	$ -	$ -	$ 100,000	$ -	$ -	$ -
Total Miscellaneous Revenue	**$ 28,500**	**$ -**	**$ -**	**$ 100,000**	**$ -**	**$ -**	**$ -**
Transfers from Other Funds							
3810 Transfers from General Fund	$ 302,300	$ 300,000	$ 266,400	$ 200,000	$ 200,000	$ 200,000	$ 250,000
3817 Transfer from Wildlands Fire Fund	$ 25,000	$ -	$ 25,000	$ -	$ -	$ -	$ -
3825 Transfer from RDA Fund	$ 50,000	$ 277,000	$ -	$ 130,000	$ 130,000	$ 130,000	$ -
3828 Transfer from Municipal Building Authori	$ -	$ -	$ -	$ -	$ -	$ -	$ -
3847 Transfer from Asset Replacement Fund	$ -	$ 25,000	$ -	$ -	$ -	$ -	$ -
3851 Transfer from Water Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ -
3852 Transfer from Sewer Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ -
3853 Transfer from Solid Waste Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ -
3890 Fund Balance Appropriated	$ -	$ -	$ -	$ -	$ 45,000	$ 197,792	$ 45,000
Total Transfers from other funds	**$ 377,300**	**$ 602,000**	**$ 291,400**	**$ 330,000**	**$ 375,000**	**$ 527,792**	**$ 295,000**
Total Revenue:	**$ 537,379**	**$ 1,027,040**	**$ 392,173**	**$ 672,774**	**$ 700,000**	**$ 852,792**	**$ 295,000**

Capital Project Fund

(2021 YTD Column as of 04/01/2021)

Account	2018 Actual	2019 Actual	2020 Actual	2021 YTD	2021 Original Budget	2021 Revised Budget	2022 Proposed Budget
Expenditures:							
General Government							
Administrative							
4100.700 Capital Project - Admin Vehicles	$ -	$ -	$ -	$ -	$ -	$ -	$ -
4100.710 CP - Land Purchase	$ -	$ -	$ -	$ -	$ -	$ -	$ -
4100.720 Capital Project - Town Hall	$ 25,000	$ -	$ -	$ -	$ -	$ -	$ -
4100.730 Capital Project - Asset Management	$ 20,431	$ -	$ -	$ -	$ -	$ -	$ -
4100.740 Capital Project - Wayfinding Signs	$ -	$ 106,424	$ 3,878	$ -	$ -	$ -	$ -
Total Administrative	**$ 45,431**	**$ 106,424**	**$ 3,878**	**$ -**	**$ -**	**$ -**	**$ -**
Total General Government	**$ 45,431**	**$ 106,424**	**$ 3,878**	**$ -**	**$ -**	**$ -**	**$ -**
Public Safety							
Police							
4210.250 Police Non-Capital	$ -	$ -	$ -	$ -	$ -	$ -	$ -
4210.700 Capital project - Police Public Safety	$ 79,668	$ -	$ -	$ -	$ -	$ -	$ -
4210.720 Capital project -PS Bldg	$ -	$ -	$ -	$ -	$ -	$ -	$ -
4210.730 Capital Project - Police Equipment	$ -	$ 2,618	$ 19,586	$ -	$ -	$ -	$ -
Total Police	**$ 79,668**	**$ 2,618**	**$ 19,586**	**$ -**	**$ -**	**$ -**	**$ -**
Fire							
4220.700 Capital project - Fire	$ 123,300	$ 269,674	$ -	$ -	$ -	$ -	$ -
4220.710 Capital project - Fire Type 4 Fire Eng	$ -	$ -	$ -	$ -	$ -	$ -	$ -
4220.720 Proj Const - Public Safety Bldg	$ -	$ -	$ -	$ -	$ -	$ -	$ -
4220.730 Capital Project - Fire Equipment	$ -	$ -	$ -	$ 145,000	$ 90,000	$ 90,000	$ 45,000
Total Fire	**$ 123,300**	**$ 269,674**	**$ -**	**$ 145,000**	**$ 90,000**	**$ 90,000**	**$ 45,000**
Total Public Safety	**$ 202,968**	**$ 272,292**	**$ 19,586**	**$ 145,000**	**$ 90,000**	**$ 90,000**	**$ 45,000**
Highways and Public Improvements							
4410.250 Street Non-Capital	$ -	$ (349)	$ -	$ -	$ -	$ -	$ -
4410.700 Capital project Streets	$ 242,865	$ 311,778	$ 293,467	$ 149,054	$ 200,000	$ 200,000	$ 250,000
4410.720 Capital Project - Pedestrian Improveme	$ 33,735	$ 223,601	$ 12,669	$ 404,187	$ 410,000	$ 410,000	$ -
Total Highways	**$ 276,600**	**$ 535,030**	**$ 306,136**	**$ 553,241**	**$ 610,000**	**$ 610,000**	**$ 250,000**
Shop & Garage							
4410.730 Capital Projects - Shop Equipment	$ -	$ -	$ -	$ -	$ -	$ -	$ -
4410.750 Cold Storage Building Repairs	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Shop & Garage	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Total Highways and Public Improvements	**$ 276,600**	**$ 535,030**	**$ 306,136**	**$ 553,241**	**$ 610,000**	**$ 610,000**	**$ 250,000**

Capital Project Fund

(2021 YTD Column as of 04/01/2021)

Account	2018 Actual	2019 Actual	2020 Actual	2021 YTD	2021 Original Budget	2021 Revised Budget	2022 Proposed Budget
Parks, Rec, and Public Property							
Recreation							
4560.700 Capital project - Recreation	$ -	$ -	$ 20,008	$ 49,152	$ -	$ 52,792	$ -
4560.710 Capital project - Mountain Bike Trails	$ -	$ -	$ 32,838	$ 100,000	$ -	$ 100,000	$ -
4560.751 Project construction - Chair 1 Parking	$ 32,523	$ 142,702	$ 1,367	$ -	$ -	$ -	$ -
4560.752 Project construction - Chair 1 Restrooms	$ -	$ 3,617	$ 156,731	$ -	$ -	$ -	$ -
Total Recreation	**$ 32,523**	**$ 146,319**	**$ 210,944**	**$ 149,152**	**$ -**	**$ 152,792**	**$ -**
Total Parks, Recreation, and Public Property	**$ 32,523**	**$ 146,319**	**$ 210,944**	**$ 149,152**	**$ -**	**$ 152,792**	**$ -**
Transfers							
4810 Transfer to General Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ -
4821 Transfer to Wildlands fire	$ -	$ -	$ -	$ -	$ -	$ -	$ -
4830 Transfer to Debt Service	$ -	$ -	$ -	$ -	$ -	$ -	$ -
4847 Transfer to Asset Replacement Fund	$ -	$ 99,971	$ -	$ -	$ -	$ -	$ -
4851 Transfer to Water Utility Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ -
4855 Transfer to Snowmaking	$ -	$ -	$ -	$ -	$ -	$ -	$ -
4890 Budgeted Increase in Fund Balance	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Transfers	**$ -**	**$ 99,971**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Total Expenditures:	**$ 557,522**	**$ 1,160,036**	**$ 540,544**	**$ 847,393**	**$ 700,000**	**$ 852,792**	**$ 295,000**
Total Change In Net Position	**$ (20,143)**	**$ (132,996)**	**$ (148,371)**	**$ (174,619)**	**$ -**	**$ -**	**$ -**

(2021 YTD Column as of 04/01/2021)

Account	2018 Actual	2019 Actual	2020 Actual	2021 YTD	2021 Original Budget	2021 Revised Budget	2022 Proposed Budget
Revenue:							
Intergovernmental Revenue							
3312 Public Safety Fed Grant	$ -	$ -	$ 24,834	$ -	$ -	$ 4,500	$ -
3314 Public Safety State Grant	$ -	$ -	$ -	$ 4,471	$ -	$ -	$ 40,000
Total Intergovernmental Revenue	**$ -**	**$ -**	**$ 24,834**	**$ 4,471**	**$ -**	**$ 4,500**	**$ 40,000**
Miscellaneous Revenue							
3640 Sale of Assets	$ -	$ 23,850	$ 192,274	$ -	$ 19,500	$ 19,500	$ 29,500
3670 Loan Proceeds	$ -	$ 50,000	$ -	$ -	$ -	$ -	$ -
3690 Insurance proceeds	$ -	$ -	$ 6,050	$ -	$ -		
Total Miscellaneous Revenue	**$ -**	**$ 73,850**	**$ 198,324**	**$ -**	**$ 19,500**	**$ 19,500**	**$ 29,500**
Transfers from other funds							
3810 Transfer from General Fund	$ -	$ 320,000	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 150,000
3846 Transfer from Capital Projects Fund	$ -	$ 99,971	$ -	$ -	$ -	$ -	$ -
3851 Transfer from Water Fund	$ -	$ 20,000	$ -	$ -	$ -	$ -	$ -
3852 Transfer from Sewer Fund	$ -	$ 20,000	$ -	$ -	$ -	$ -	$ -
3890 Fund Balance Appropriated	$ -	$ -	$ -	$ -	$ -	$ 15,800	$ 4,520
Total Transfers from other funds	**$ -**	**$ 459,971**	**$ 150,000**	**$ 150,000**	**$ 150,000**	**$ 165,800**	**$ 154,520**
Total Revenue:	**$ -**	**$ 533,821**	**$ 373,158**	**$ 154,471**	**$ 169,500**	**$ 189,800**	**$ 224,020**
Expenditures:							
Administrative							
4100.720 Admin - Town Hall (Fuel Tank Repla	$ -	$ 72,236	$ 4,587	$ 4,170	$ 5,000	$ 5,000	$ 5,000
4100.721 Admin - FF&E Replacement/Renew	$ -	$ 127	$ -	$ 195	$ 300	$ 300	$ -
4100.741 Admin - Vehicle Replacement	$ -	$ -	$ 18,775	$ -	$ -	$ -	$ -
4100.742 Admin - Computer/Electronic Re	$ -	$ 1,651	$ 4,337	$ 887	$ 5,250	$ 5,250	$ 5,500
Total Administrative	**$ -**	**$ 74,014**	**$ 27,699**	**$ 5,252**	**$ 10,550**	**$ 10,550**	**$ 10,500**
Public Safety							
4200.721 Public Safety - FF&E Replacement/F	$ -	$ -	$ -	$ 6,147	$ 10,000	$ 10,000	$ 2,500
4200.740 Public Safety - Equipment Replacem	$ -	$ 23,410	$ 80,497	$ 5,055	$ 43,490	$ 47,990	$ 84,915
4200.741 Public Safety - Vehicle Replacement	$ -	$ 40,421	$ 79,201	$ 14,584	$ 39,700	$ 39,700	$ 64,400
4200.742 Public Safety - Computer/Electronic	$ -	$ 3,531	$ 2,383	$ 3,209	$ 6,500	$ 6,500	$ 6,910
Total Public Safety	**$ -**	**$ 67,362**	**$ 162,081**	**$ 28,995**	**$ 99,690**	**$ 104,190**	**$ 158,725**
Public Works							
4400.721 Streets - FF&E Replacement/Renew	$ -	$ 990	$ -	$ -	$ 4,500	$ 4,500	$ 4,000
4400.740 Streets - Equipment Replacement	$ -	$ 179,505	$ 118,606	$ 9,015	$ 5,500	$ 18,800	$ 5,500
4400.741 Streets - Vehicle Replacement	$ -	$ -	$ 85,265	$ 2,412	$ -	$ 2,500	$ 42,415

(2021 YTD Column as of 04/01/2021)

Account	2018 Actual	2019 Actual	2020 Actual	2021 YTD	2021 Original Budget	2021 Revised Budget	2022 Proposed Budget
4400.742 Streets - Computer/Electronics Rep	$ -	$ 1,679	$ 550	$ 265	$ 3,250	$ 3,250	$ 2,880
Total Public Works	**$ -**	**$ 182,174**	**$ 204,421**	**$ 11,692**	**$ 13,250**	**$ 29,050**	**$ 54,795**
Transfers							
4810 Transfer to General Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ -
4846 Transfers To Capital Projects Fund	$ -	$ 25,000	$ -	$ -	$ -	$ -	$ -
4890 Budgeted Increase in Fund Balance	$ -	$ -	$ -	$ -	$ 46,010	$ 46,010	$ -
Total Transfers:	**$ -**	**$ 25,000**	**$ -**	**$ -**	**$ 46,010**	**$ 46,010**	**$ -**
Total Expenditures:	**$ -**	**$ 348,550**	**$ 394,201**	**$ 45,939**	**$ 169,500**	**$ 189,800**	**$ 224,020**
Total Change In Net Position	**$ -**	**$ 185,271**	**$ (21,043)**	**$ 108,532**	**$ -**	**$ -**	**$ -**

Water Fund Budget

(2021 YTD Column as of 04/01/2021)

Account	2018 Actual	2019 Actual	2020 Actual	2021 YTD	2021 Original Budget	2021 Revised Budget	2022 Proposed Budget
Income From Operations:							
Operating income							
3712 Water - Bulk Water Sales	$ 34,092	$ 28,909	$ 35,125	$ 38,961	$ 31,000	$ 31,000	$ 31,000
3718 Water Lease Revenue	$ 1,255,732	$ 1,264,919	$ 1,259,878	$ 843,458	$ 1,247,000	$ 1,247,000	$ 1,293,000
3719 Penalties	$ (30,052)	$ (1,831)	$ 6,697	$ 5,811	$ 6,000	$ 6,000	$ 6,000
3720 Water Connection Fees	$ 16,300	$ 5,250	$ 12,250	$ 20,034	$ 8,400	$ 8,400	$ 21,000
3725 Miscellaneous operating income	$ -	$ -	$ 16,646	$ -	$ -	$ -	$ 1,800
3749 Resort - Water Pumping Fee	$ 65,703	$ 77,232	$ 51,323	$ 96,792	$ 46,000	$ 46,000	$ 50,000
Total Operating income	**$ 1,341,775**	**$ 1,374,479**	**$ 1,381,919**	**$ 1,005,056**	**$ 1,338,400**	**$ 1,338,400**	**$ 1,402,800**
Operating Expense							
4751.110 Salaries & Wages	$ 212,779	$ 218,236	$ 224,682	$ 171,830	$ 235,623	$ 235,623	$ 244,106
4751.111 Overtime Wages - Utilities	$ 4,455	$ 11,657	$ 7,055	$ 7,553	$ 7,000	$ 7,000	$ 8,000
4751.130 Employee Benefits	$ 131,482	$ 147,664	$ 151,457	$ 108,096	$ 141,982	$ 141,982	$ 147,043
4751.210 Books/Subscriptions/Memberships	$ 395	$ 405	$ 314	$ 314	$ 400	$ 400	$ 415
4751.230 Travel, Conferences & Training	$ 3,577	$ 5,080	$ 6,053	$ 2,987	$ 6,660	$ 6,660	$ 6,660
4751.240 Office Supplies/Reimbursement Ex	$ 740	$ 1,274	$ 739	$ 39	$ 1,700	$ 1,700	$ 1,700
4751.245 Bank Charges - Utilities	$ 2,910	$ 2,164	$ 1,683	$ 3,244	$ 1,800	$ 1,800	$ 3,600
4751.250 Equipment Supplies & Maintenanc	$ 9,673	$ 6,078	$ 27,905	$ 11,010	$ 20,000	$ 20,000	$ 28,200
4751.255 Fuel	$ -	$ 1,380	$ -	$ -	$ -	$ -	$ -
4751.256 Shop Charges	$ 27,165	$ 29,780	$ 50,350	$ 40,105	$ 53,473	$ 53,473	$ 56,151
4751.261 Equipment Lease (Water)	$ -	$ -	$ 256	$ -	$ -	$ -	$ -
4751.265 System Repairs	$ 74,661	$ 31,998	$ 140,339	$ 109,175	$ 123,500	$ 123,500	$ 104,400
4751.268 Leases - Water	$ 58,738	$ 60,866	$ 32,883	$ 28,418	$ 38,025	$ 38,025	$ 38,025
4751.270 Bldgs/Grounds - Supplies & Mainte	$ 7,803	$ 11,413	$ 10,441	$ 9,223	$ 8,200	$ 8,200	$ 10,200
4751.280 Utilities	$ 126,544	$ 120,302	$ 127,518	$ 117,160	$ 120,000	$ 120,000	$ 125,000
4751.290 Telephone	$ -	$ 1,115	$ 2,058	$ 1,378	$ -	$ -	$ -
4751.310 Professional & Technical Services	$ 16,795	$ 8,366	$ 12,427	$ 25,576	$ 46,025	$ 46,025	$ 21,275
4751.311 Legal Services	$ -	$ -	$ -	$ 510	$ 1,000	$ 1,000	$ 2,500
4751.550 Administrative Charges	$ 56,811	$ 32,356	$ 39,707	$ 26,795	$ 35,727	$ 35,727	$ 32,762
4751.610 Miscellaneous Expense	$ -	$ (117)	$ -	$ -	$ -	$ -	$ -
4751.620 Bad debt expense	$ (32,284)	$ (3,288)	$ (16)	$ -	$ -	$ -	$ -
4751.690 Depreciation	$ 192,353	$ 313,278	$ 353,587	$ 235,724	$ 353,592	$ 353,592	$ 353,592
Total Operating Expense	**$ 894,597**	**$ 1,000,007**	**$ 1,189,438**	**$ 899,137**	**$ 1,194,707**	**$ 1,194,707**	**$ 1,183,629**
Total Income From Operations:	**$ 447,178**	**$ 374,472**	**$ 192,481**	**$ 105,919**	**$ 143,693**	**$ 143,693**	**$ 219,171**
Non-Operating Items:							
Non-Operating Income							
3730 Grants	$ -	$ -	$ 878,974	$ -	$ 12,500	$ 12,500	$ -
3793 USDA Water Bond Interest	$ 3,994	$ 6,988	$ 5,597	$ 966	$ -	$ -	$ -
3794 Interest Earnings	$ 4,465	$ 14,513	$ 9,981	$ 1,713	$ 2,900	$ 2,900	$ 2,300

(2021 YTD Column as of 04/01/2021)

Account	2018 Actual	2019 Actual	2020 Actual	2021 YTD	2021 Original Budget	2021 Revised Budget	2022 Proposed Budget
3795 Water Impact Fees	$ 59,324	$ (5,251)	$ 63,011	$ 47,258	$ -	$ -	$ -
3830 Transfer from Debt Service	$ 185,410	$ 181,393	$ 85,000	$ -	$ -	$ -	$ -
Total Non-Operating Income	**$ 253,193**	**$ 197,643**	**$ 1,042,563**	**$ 49,937**	**$ 15,400**	**$ 15,400**	**$ 2,300**
Non-Operating Expense							
4751.820 Debt Payment - Interest	$ 209,547	$ 197,645	$ 187,860	$ 146,388	$ 186,978	$ 186,978	$ 168,334
4751.830 Administrative Fees	$ 1,000	$ 500	$ -	$ -	$ 500	$ 500	$ 500
4847 Transfer to Asset Replacement Fund	$ -	$ 20,000	$ -	$ -	$ -	$ -	$ -
4895 Transfer to Snowmaking	$ 16,918	$ 16,918	$ 147,384	$ -	$ -	$ -	$ -
Total Non-Operating Expense	**$ 227,465**	**$ 235,063**	**$ 335,244**	**$ 146,388**	**$ 187,478**	**$ 187,478**	**$ 168,834**
Total Non-Operating Items:	**$ 25,728**	**$ (37,420)**	**$ 707,319**	**$ (96,451)**	**$ (172,078)**	**$ (172,078)**	**$ (166,534)**
Total Income or Expense	**$ 472,906**	**$ 337,052**	**$ 899,800**	**$ 9,468**	**$ (28,385)**	**$ (28,385)**	**$ 52,637**

Sewer Fund Budget

(2021 YTD Column as of 04/01/2021)

Account	2018 Actual	2019 Actual	2020 Actual	2021 YTD	2021 Original Budget	2021 Revised Budget	2022 Proposed Budget
Income From Operations:							
Operating Income							
3731 Sewer Fees	$ 579,057	$ 608,321	$ 621,881	$ 417,042	$ 671,000	$ 671,000	$ 679,000
3732 Stand by Fees - Sewer	$ -	$ -	$ -	$ -	$ -	$ -	$ -
3733 Sewer Connection Fees	$ 2,100	$ 700	$ 4,200	$ 3,150	$ 3,100	$ 3,100	$ 3,100
3749 Uncollectible revenue	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Operating Income	**$ 581,157**	**$ 609,021**	**$ 626,081**	**$ 420,192**	**$ 674,100**	**$ 674,100**	**$ 682,100**
Operating Expense							
4752.110 Salaries & Wages	$ 110,033	$ 112,343	$ 115,917	$ 88,691	$ 122,703	$ 122,703	$ 127,124
4752.111 Overtime Wages - Utilities	$ 2,281	$ 5,908	$ 3,538	$ 3,796	$ 4,000	$ 4,000	$ 4,000
4752.130 Employee Benefits	$ 68,221	$ 76,285	$ 78,100	$ 55,858	$ 73,593	$ 73,593	$ 76,141
4752.230 Travel, Conferences & Training	$ 61	$ 1,894	$ 1,221	$ 932	$ 1,360	$ 1,360	$ 1,360
4752.240 Office Supplies/ Reimbursement Exp	$ 356	$ 567	$ 365	$ -	$ 1,250	$ 1,250	$ 1,250
4752.245 Bank Charges - Utilities	$ -	$ 1,082	$ 841	$ 1,385	$ 900	$ 900	$ 1,800
4752.250 Equipment - Supplies & Maintenance	$ 67	$ 600	$ 1,278	$ 6,109	$ 5,000	$ 5,000	$ 5,000
4752.254 Vehicle Repair & Maintenance	$ 1,623	$ 3,996	$ -	$ 450	$ 1,500	$ 1,500	$ 1,500
4752.256 Shop Charges	$ 25,075	$ 27,489	$ 37,762	$ 30,078	$ 40,104	$ 40,104	$ 42,113
4752.265 System Repairs	$ -	$ 3,862	$ 4,331	$ 927	$ 11,000	$ 11,000	$ 10,000
4752.268 Wastewater Treatment Fee (to Parov	$ 57,496	$ 66,084	$ 69,328	$ 58,710	$ 75,000	$ 75,000	$ 89,712
4752.269 Sewer Bond Payment (to Parowan Ci	$ 99,122	$ 99,122	$ 99,122	$ 99,122	$ 100,000	$ 100,000	$ 100,000
4752.280 Utilities	$ 899	$ 1,007	$ 859	$ 533	$ 1,000	$ 1,000	$ 1,000
4752.290 Telephone	$ -	$ 286	$ -	$ -	$ -	$ -	$ -
4752.310 Professional & Technical Services	$ 23,384	$ 19,919	$ 29,037	$ 31,607	$ 56,075	$ 56,075	$ 31,325
4752.550 Administrative Charges	$ 38,442	$ 21,508	$ 26,579	$ 17,261	$ 23,015	$ 23,015	$ 19,902
4752.620 Bad debt expense	$ 5,559	$ (1,230)	$ 109	$ -	$ -	$ -	$ -
4752.690 Depreciation	$ 50,765	$ 54,778	$ 56,116	$ 39,579	$ 56,112	$ 56,112	$ 60,276
Total Operating Expense	**$ 483,384**	**$ 495,500**	**$ 524,503**	**$ 435,038**	**$ 572,612**	**$ 572,612**	**$ 572,503**
Total Income From Operations:	**$ 97,773**	**$ 113,521**	**$ 101,578**	**$ (14,846)**	**$ 101,488**	**$ 101,488**	**$ 109,597**
Non-Operating Items:							
Non-Operating Income							
3730 Grants	$ -	$ -	$ -	$ -	$ 12,500	$ 12,500	$ -
3794 Interest Earnings	$ 12,402	$ 15,307	$ 15,443	$ 3,197	$ 1,600	$ 1,600	$ 1,500
3795 Sewer Impact Fees	$ 11,213	$ 2,194	$ 12,066	$ 9,872	$ -	$ -	$ -
3796.1 Grants - Capital	$ -	$ -	$ -	$ -	$ -	$ -	$ -
3797 Gain/Loss on Sale of Assets	$ -	$ -	$ -	$ -	$ -	$ -	$ -
3830 Transfer from Debt Service	$ -	$ -	$ -	$ -	$ -	$ -	$ -
3851 Transfer from Water Utility	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Non-Operating Income	**$ 23,615**	**$ 17,501**	**$ 27,509**	**$ 13,069**	**$ 14,100**	**$ 14,100**	**$ 1,500**

Sewer Fund Budget

(2021 YTD Column as of 04/01/2021)

Account	2018 Actual	2019 Actual	2020 Actual	2021 YTD	2021 Original Budget	2021 Revised Budget	2022 Proposed Budget
4830 Transfer to Debt Service	$ -	$ -	$ -	$ -	$ -	$ -	$ -
4845 Transfer to Capital Projects	$ -	$ -	$ -	$ -	$ -	$ -	$ -
4847 Transfer to Asset Replacement Fund	$ -	$ 20,000	$ -	$ -	$ -	$ -	$ -
4851 Transfer to Water Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ -
4855 Transfer to Snowmaking	$ -	$ -	$ -	$ -	$ -	$ -	$ -
4872 Transfer to Sewer Impact Fee Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Non-Operating Expense	**$ -**	**$ 20,000**	**$ -**	**$ -**	**$ -**	**$ -**	$ -
							$ -
Total Non-Operating Items:	**$ 23,615**	**$ (2,499)**	**$ 27,509**	**$ 13,069**	**$ 14,100**	**$ 14,100**	**$ 1,500**
Total Income or Expense	**$ 121,388**	**$ 111,022**	**$ 129,087**	**$ (1,777)**	**$ 115,588**	**$ 115,588**	**$ 111,097**

Solid Waste Fund

(2021 YTD Column as of 04/01/2021)

Account	2018 Actual	2019 Actual	2020 Actual	2021 YTD	2021 Original Budget	2021 Revised Budget	2022 Proposed Budget
Income From Operations:							
Operating income							
3443 Sanitation Fees	$ 141,759	$ 190,652	$ 250,796	$ 172,586	$ 251,000	$ 251,000	$ 254,000
3444 Landfill Fees (County)	$ -	$ -	$ -	$ -	$ 8,100	$ 8,100	$ 8,100
3445 Recycling Fees (Brian Head)	$ -	$ -	$ -	$ -	$ -	$ -	$ -
3446 Recycling Fees (from other entities)	$ -	$ -	$ -	$ -	$ -	$ -	$ -
3690 New recycle bins	$ -	$ -	$ -	$ -	$ -	$ -	$ -
3749 Uncollectible revenue	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Operating Income	**$ 141,759**	**$ 190,652**	**$ 250,796**	**$ 172,586**	**$ 259,100**	**$ 259,100**	**$ 262,100**
Operating Expense							
4753.110 Salaries & Wages	$ 63,389	$ 65,208	$ 67,429	$ 51,822	$ 72,214	$ 72,214	$ 74,665
4753.111 Overtime Wages (Sanitation)	$ 1,583	$ 3,383	$ 2,606	$ 2,807	$ 4,500	$ 4,500	$ 3,000
4753.130 Employee Benefits	$ 47,380	$ 51,394	$ 47,711	$ 34,469	$ 45,290	$ 45,290	$ 46,720
4753.240 Office Supplies/Reimbursement Expe	$ 304	$ 353	$ 365	$ -	$ 500	$ 500	$ 500
4753.245 Bank Charges - Utilities	$ -	$ 436	$ 280	$ 541	$ 300	$ 300	$ 600
4753.250 Equipment - Supplies & Maint	$ 1,289	$ 12,748	$ 2,806	$ 6,365	$ 25,500	$ 25,500	$ 25,500
4753.254 Vehicle Repair & Maintenance	$ 5,728	$ 8,615	$ 17,514	$ 18,657	$ 11,000	$ 11,000	$ 11,000
4753.256 Shop Charges	$ 14,627	$ 16,035	$ 12,588	$ 10,026	$ 13,368	$ 13,368	$ 14,037
4753.480 Contract Services/Landfill Fees	$ 23,670	$ 27,173	$ 27,673	$ 23,743	$ 29,700	$ 29,700	$ 29,700
4753.550 Administrative Charges	$ 15,954	$ 8,773	$ 10,178	$ 6,735	$ 8,980	$ 8,980	$ 8,474
4753.620 Bad debt expense	$ (614)	$ 652	$ 1,019	$ -	$ -	$ -	$ -
4753.690 Depreciation	$ 45,348	$ 45,348	$ 20,784	$ -	$ 45,000	$ 45,000	$ -
Total Operating Expense	**$ 218,658**	**$ 240,118**	**$ 210,953**	**$ 155,165**	**$ 256,352**	**$ 256,352**	**$ 214,196**
Total Income From Operations:	**$ (76,899)**	**$ (49,466)**	**$ 39,843**	**$ 17,421**	**$ 2,748**	**$ 2,748**	**$ 47,904**
Non-Operating Items:							
Non-Operating income							
3630 Profit/loss on retirement of assets	$ -	$ -	$ -	$ -	$ -	$ -	$ -
3794 Interest income	$ 4,385	$ 7,857	$ 6,022	$ 1,403	$ 400	$ 400	$ 500
Total Non-Operating Income	**$ 4,385**	**$ 7,857**	**$ 6,022**	**$ 1,403**	**$ 400**	**$ 400**	**$ 500**
Non-Operating Expense							
4753.820 Debt service interest	$ -	$ -	$ -	$ -	$ -	$ -	$ -
4845 Transfer to Capital Projects	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Non-Operating Expense	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Total Non-Operating Items:	**$ 4,385**	**$ 7,857**	**$ 6,022**	**$ 1,403**	**$ 400**	**$ 400**	**$ 500**
Total Income or Expense	**$ (72,514)**	**$ (41,609)**	**$ 45,865**	**$ 18,824**	**$ 3,148**	**$ 3,148**	**$ 48,404**

STAFF REPORT TO THE TOWN COUNCIL

SUBJECT: Public Hearing/ Ordinance Amending Ch 7, 10, 11, 12)
AUTHOR: Bret Howser
DEPARTMENT: Administration
DATE: May 25, 2021
TYPE OF ITEM: Legislative Action

SUMMARY:

The Town Council will hold a public hearing to receive comment on proposed amendments to the Land Management Code chapters 7, 10, 11, and 12, and consider adoption of an ordinance amending these chapters.

BACKGROUND:

With the influx of visitation and real estate transactions seen in Brian Head since the COVID-19 pandemic, the Town is anticipating a significant uptick in building activity in 2021 and beyond. Staff is endeavoring to prepare for this by reviewing our community development functions and making needed adjustments.

Staff has identified 24 land use processes in the Land Management Code for which approvals or permits are required by the Town. They are as follows:

- Land Use Designations
  - General Plan Amendment
  - Zone Amendment ✓
  - Conditional Use Permit ✓
  - Home Occupation Permit
  - Horse Boarding Permit
- Subdivision
  - Lot Line Adjustment ✓
  - Minor Plat Amendment ✓
  - Full Subdivision ✓
  - Residential Planned Development
  - Development Agreement
- Non-Structural Development
  - Grading & Excavating Permit ✓
  - Tree Removal Permit ✓
  - Retaining Wall Approval
  - Landscaping & Fence Approval
  - Sign Permit
  - Wireless Telecommunications Approval
  - Burn Permit
- Structural Development
  - Single Family Residential Building Permit ✓
  - Building Permit (All non-SFR zones) ✓
  - Minor Structural Alteration✓
  - Major Structural Alteration✓
  - Accessory Structure ✓
  - Tent/Temporary Structure Permit
- Other
  - Appeal/Variance Request

Staff has begun the process of re-evaluating each of these potential land use actions to ensure that the submittals correspond with the standards for review and that the process to obtain the approval or permit aligns with requirements of state statute and is sufficient to determine whether the standards for review have been met.

So far, staff has completed its review and revisions for six land use actions, namely Grading Permit, Single-Family Residential Building Permit, Zone Amendment, Lot Line Adjustment, Minor Plat Amendment (including Subdivision by Metes & Bounds), and Full Subdivision (which include Major Plat Amendment). The proposed LMC changes related to these processes have been reviewed by the Planning Commission and adopted by Town Council.

ANALYSIS:

Staff is now reviewing the following processes: 1) Non-SFR (Single-Family Residential) Building Permits, 2) Minor Structural Alterations, 3) Major Structural Alterations, 4) Accessory Structures, 5) Conditional Use Permits, and 6) Tree Removal Permits.

The process for reviewing each of these is as follows:

1. Review the Town Code
    a. Identify where the process for the land use action is located in the code, review, and make any necessary adjustments.
    b. Ensure that the standards for review are present, clear and applicable.
    c. Review the submittal requirements for the action and revise them as necessary to ensure we're collecting everything we need, and only what we need, to determine whether the standards for review are being met.
    d. Check provisions in State Statute related to this land use action to ensure that the Town Code is not conflicting.
2. Map out the in-practice process and develop physical application packet.
    a. Checklist
    b. Application Form
    c. Standardized Forms
    d. Submittal Descriptions
3. Create a user-friendly online page for the land use action.

The code changes resulting from Step #1 in the process are summarized in this report and a redlined version of the proposed changes is attached. The packets resulting from Step #2 can be found on the Town website at the following links:

- Single Family Residential
- Minor Alterations
- Accessory Structures
- Commercial, Multi-Family Residential & Light Industrial
- Tree Removal
- Grading Permits
- Zone Amendments
- Minor Plat Amendments & Subdivisions for Metes & Bounds
- Subdivisions and Major Plat Amendments
- Lot Line Adjustments

Town Council is not being asked to approve the application packets, but staff is interested in any feedback on either the application packet/process or the online interface. We are trying to tighten up our processes in a way which is simultaneously stricter in our application of the code and more efficient in our communication and data collection. Staff is interested to know whether the Council thinks we're getting closer to achieving that balance.

In addition to the proposed changes related to the six land use processes staff has reviewed, staff is proposing changes to the provisions and requirements for campgrounds in the LMC.

Summary of Proposed Code Changes:

Chapter 7: Proposed changes would remove campgrounds as a conditional use in General Commercial zones and insert them as a permitted use in Recreation Open Space zones. The Planning Commission also recommends that a minimum undisturbed area be added back into ROS zone of 50%. Tables summarizing the zoning requirements are proposed to be removed (since nobody looks at them and they complicate updating the code since things need to be changed in two spots).

Chapter 10: Adds pre-inspection requirement for tree removal permit and mirrors expiration language from tree removal permit to grading and excavating permit section.

Chapter 11: Removes Planning Commission determination of bonding requirements for CUPs and gives that authority to staff. Clarifies that applicants have one year to begin use or secure building permit before CUP expires.

Chapter 12: Light cleanup on language for accessory structures. Campground design standards re-written with the following requirements:

- Expounds the purpose a little more.
- Restricts any camping use development (sites, cabins, driveways, restrooms, etc.) to the portion of the property not reserved for landscaping/undeveloped.
- Restricts fire pits to two (2) per acre – this figure was specified by the Planning Commission. Fire pits must meet requirements under Stage 1 fire restrictions.
- Minimum campsite size of 800 ft^2 set forth, with 10-foot buffer on every side for RVs and 20 ft buffer for tent sites. The figure of 800 ft^2 was determined by assuming a 60'x10' RV parking pad plus a 200 ft^2 picnic/firepit/etc. area. While staff initially considered recommending a smaller minimum size for tent camping sites, we eventually determined that a larger site requirement would spread out the intense overnight outdoor use and better achieve the open, lower intensity vision contemplated in the Town's General Plan.
- Requires camping cabins used year-round to be plumbed (Planning Commission recommendation)
- Stronger language on vegetative screening was inserted.

FINANCIAL IMPLICATIONS:

N/A

STAFF RECOMMENDATION:

The attached documents represent staff's recommended changes.

BOARD/COMMISSION RECOMMENDATION:

The attached documents include Planning Commission's recommended changes.

Proposed Motion:

I move to approve Ordinance No. 21-006 amending Chapters 7, 10, 11, and 12 of Title of the Brian Head Town Code, the Land Management Code as presented. [optional: with the changes noted by the Town Council].

Attachments:

A – Ordinance adopting Land Management Code Changes

DRAFT

ORDINANCE NO. _____

AN ORDINANCE AMENDING BRIAN HEAD TOWN CODE, TITLE 9, LAND MANAGEMENT CODE, CHAPTER 7 (ZONE DISTRICT REGULATIONS) CHAPTER 10 (OTHER PERMITS), CHAPTER 11 (FLEXIABLE APPROACHES) AND CHAPTER 12 (DESIGN STANDARDS FOR CONSTRUCTION) AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Brian Head Town has identified a need to amend the Brian Head Land Management Code in order to regulate land use within the Town limits of Brian Head, Utah; and,

WHEREAS, the Brian Head Planning Commission held a public hearing on May 18, 2021, giving at least fourteen (14) days' notice prior to the public hearing to receive public comment. The Planning Commission hereby forward their recommendation of approval with modifications of the Brian Head Land Management Code, Chapter 7 (Zone District Regulations) Chapter 10 (Other Permits) Chapter 11 (Flexible Approaches) and Chapter 12 (Design Standards for Construction) to the Brian Head Town Council for their consideration and adoption; and

WHEREAS, the Brian Head Town Council held a public hearing on May 25, 2021 giving at least fourteen (14) days' notice to receive public comment on the proposed amendments Brian Head Land Management Code; and

WHEREAS, it is in the best interests of Brian Head Town and the health, safety, and general welfare of its citizens to adopt this Ordinance:

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF BRIAN HEAD, UTAH, COUNTY OF IRON, STATE OF UTAH, AS FOLLOWS:

Section 1. The Brian Head Land Management Code is hereby amended and incorporated herein by reference as Title 9, Chapter 7 (Zone District Regulations), Chapter 10 (Other Permits) Chapter 11 (Flexible Approaches) and Chapter 12 (Design Standards for Construction) as Attachment "A" of the Brian Head Town Code.

Section 2. **Effective Date**. This Ordinance shall take effect upon its passage by a majority vote of the Brian Head Town Council and following notice and publication as required by law. Upon this Ordinance being adopted by the Brian Head Town Council of Iron County, Utah, all provisions of this Ordinance shall be codified into Title 9 of the Brian Head Town Code.

Section 3. **Conflict.** To the extent of any conflict between other Town, County, State, or Federal laws, ordinances or regulations and this Ordinance, the more restrictive is deemed to be controlling.

Section 4. **Severability Clause**. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portions shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions of this Ordinance.

Section 5. **Repealer.** All provisions of the Brian Head Town Code that are inconsistent with the expressed terms of this Ordinance shall be repealed.

PASSED AND ADOPTED BY THE BRIAN HEAD TOWN COUNCIL OF IRON COUNTY, UTAH this ____ day of May 2021 with the following vote.

Mayor Clayton Calloway	Aye____	Nay____
Council Member Lynn Mulder	Aye____	Nay____
Council Member Kelly Marshall	Aye____	Nay____
Council Member Shaun Kelly	Aye____	Nay____
Council Member Larry Freeberg	Aye____	Nay____

BRIAN HEAD TOWN COUNCIL

By: ___________________________
Clayton Calloway, Mayor

ATTEST:

____
Nancy Leigh, Town Clerk

(SEAL)

CERTIFICATE OF PASSAGE AND POSTING

I hereby certify that the above Ordinance is a true and accurate copy, including all attachments, of the Ordinance, passed by the Town Council on the ____ day of May 2021 and have posted a summary of the adopted ordinance in three conspicuous places within the Town of Brian Head, to-wit: Town Hall, Post Office, and the Mall and a complete copy of the adopted ordinance on the Brian Head Town Website and has been posed on the Utah Public Meeting Notice Website.

____
Nancy Leigh, Town Clerk

Title 9 – Land Management Code

Chapter 7

ZONE DISTRICT REGULATIONS

9-7-4: GC GENERAL COMMERCIAL:

A. Purpose: The general commercial (GC) district is intended to provide sites outside of the village commercial zone, with a mixture of lodges and commercial establishments in an auto oriented setting. The GC district regulations are intended to ensure light, air, open space and other amenities appropriate to the permitted types of buildings and uses. The GC district regulations, in conjunction with this title, prescribe site development standards that are intended to maintain the unique character and relationship of the town commercial areas and to ensure an attractive, functional commercial setting.

B. Permitted Uses: Only the following uses are permitted in the GC zone:

Banks.

Childcare centers.

Churches.

Food and beverage service establishments.

Home occupations identified in subsection 9-10-5(D) of this title.

Light hardware (no outside storage or sales of goods).

Lodging and nightly rentals (including hotels and motels).

Mortuary (Ord. 17-004, 7-11-2017)

Personal services (barber/beauty, spa, self-service laundry, etc.).

Places for retailing of goods ~~emphasizing local services~~ (such as necessities, sundries, groceries and convenience items), including outdoor display.

Professional offices (real estate, finance, insurance, medical and dental, etc.).

Public and private educational institutions.

Public institutions and government buildings, e.g., town hall, library, senior center, etc.

Public open spaces (parks, etc.).

Public parking lots.

Public recreation areas.

Residential dwellings in conjunction with commercial space. It is required that at least seventy- five percent (75%) of the entire main floor, facing the public street or thoroughfares, be dedicated to commercial business with ~~provisions for ADA compliant~~ residential units to be located in the rear or sides of the building to maximize the commercial business exposure. On multi-building projects, the commercial space may be cumulatively oriented toward the vehicle and pedestrian corridors rather than locations typically not accessible or visible to the general public.

Retail, guest services, non-motorized equipment rental (e.g., skis, bicycles, etc.) oriented to tourists and mountain outdoor recreation (including outdoor display).

Schools.

Indoor entertainment (Theater~~ and~~ , arcade, bowling alley, etc) ~~(indoor entertainment)~~. (2010 Code, amd. Ord. 15-004, 04-28-2015)

Other uses customarily incidental and necessary to permitted uses and necessary for the operation thereof.

C. Conditional Uses: The following uses are conditional and require a conditional use permit:

Building Material Sales (no outdoor storage or display) (Ord. 17-004, 7-11-2017)

Car Wash (Ord. 17-004, 7-11-2017)

Fuel service stations.

Home occupations identified in subsection ~~9-10-5C~~ 9-10-5(E) of this title.

Public and private utility structures. (2010 Code, amd. Ord. 15-004, 04-28-2015)

~~Recreational vehicle parking and camping facilities.~~

Recreational vehicle rental, sales and service.

Rental of horses.

Outdoor ~~Structures (outdoor~~ entertainment~~)~~. (Ord. 15-004, 04-28-2015)

D. Physical Restrictions:

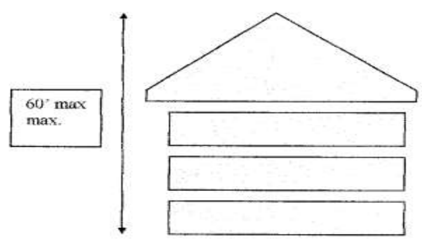
1. Minimum lot area: Twenty-one thousand seven hundred eighty (21,780) square feet (1/2 acre).
2. Minimum frontage: Forty-five feet (45').
3. Minimum setbacks:
   a. Front: Twenty-five feet (25');
   b. Side and rear: Twenty feet (20') up to thirty-five feet (35') height.
   c. For buildings over thirty-five feet (35') in height:
      (1) Front: Twenty-five feet (25');
      (2) Side and rear: Thirty feet (30').
4. Setback exceptions: The following shall be allowed to encroach within the required setback, subject to compliance with the provisions of this section.
   a. Driveways and walkways.
   b. Roof eaves provided they encroach no more than five feet (5') into the required setback.
   c. Pop out windows, provided the bottom of the pop out structure is no less than four feet (4') above grade measured at the pop out structure, the total width of the pop out structure does not exceed twelve feet (12') measured at the point where the pop out structure attaches to the residential structure, the pop out structure is under and completely covered by a roof overhang or eaves, and the pop out structure encroaches no more than three and one-half feet ($3^1/_2$') into the required setback; (2010 Code, amd. Ord. 15-004, 04-28-2015)
   d. Decks and exterior staircases attached to the residential structure may be permitted on a case-by-case basis after written approval of the Town Manager, or designee, following review. The deck or exterior staircase must be uncovered other than by a permitted roof overhang or eaves of the residential structure, and the deck or exterior staircase may encroach no more than four feet (4') into the required setback. Decks or sidewalks less than 30" above grade may stand within the innermost one-third (1/3) of the setback. (2010 Code, amd. Ord. 15-004, 04-28-2015)
   e. Portico may extend into front or side yard setback when approved by the Planning Commission.
5. Maximum height: Sixty feet (60') for peak roof, fifty feet (50') for flat roof.
6. Maximum density: Restricted by constraints of this title relating to height, setback, landscaping, lot disturbance, parking, etc.
7. Maximum building coverage: Forty percent (40%) of the lot area.

8. Minimum landscaping: Forty percent (40%) of the lot shall be landscaped per section 9-12-5 of this title, with every effort to preserve existing vegetation.

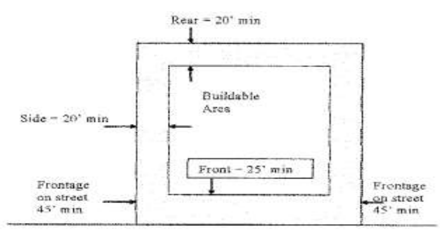
9. Parking and loading: In accordance with section 9-12-15 of this title. Onsite parking should be provided in the rear of the building or underground. Parking may be provided off site by participating in a parking district, or by providing parking lots jointly with other specific establishments with the approval of the Planning Commission. (2010 Code, amd. Ord. 15-004, 04-28-2015)

10. Remaining undeveloped area shall be landscaped as per section 12-9-5 of this title. (2010 Code, amd. Ord. 15-004, 04-28-2015)

11. One piece of heavy equipment along with two heavy equipment attachments may be kept on premises for uses such as snow removal or light excavation. The equipment shall be parked in a place and manner so as to be reasonably screened from view from the public right of way. Additional equipment used for construction may be parked at the site when authorized by a current building permit or otherwise authorized by the Town. (Ord. 20-011, 12-08-20)

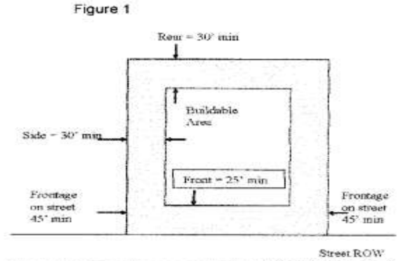


GC Height



GC Site Restrictions
35' in height or less

Figure 1



GC Site Restrictions
over 35 ft in height

(2010 Code, amd. Ord. 15-004, 04-28-2015)

9-7-7: ROS RECREATION OPEN SPACE:

A. Purpose: To preserve areas for land uses requiring substantial areas of open land and substantially free from structures, roads and parking lots, while permitting recreational pursuits such as ski runs, parks, golf courses and trails. Public or private recreational facilities are suitable uses in this district~~;~~ provided~~,~~ that such uses maintain the open, undeveloped character of the land.

B. Permitted Uses: Only the following uses are permitted in the ROS zone:

Multi-use roads and trails for OHVs, biking, hiking and equestrian use (motorized and non-motorized roads and trails).

Outdoor recreation, including golf courses, outdoor swimming facilities, riding or bridle paths, related facilities and uses, picnic areas, tennis courts.

Parks, playgrounds and other ~~open~~ outdoor recreational facilities.

Ski runs and ski lifts, tubing parks, mountain bike parks and non-motorized trails. Unpaved maintenance roads. (2010 Code, amd. Ord. 15-004, 04-28-2015)

C. Conditional Uses: The following uses are conditional and require a conditional use permit:

Recreational vehicle parking and campground facilities

Buildings and parking related to permitted uses, such as stalls, shelters, ticket booth, pavilion, clubhouse or warming hut, with maximum building area of one thousand five hundred (1,500) square feet.

Rental of horses with horse boarding permit. (2010 Code, amd. Ord. 15-004, 04-28-2015)

D. Physical Restrictions: The restrictions below shall be considered minimum, and more restrictive standards may be prescribed as conditions of a conditional use permit for any use:

1. Minimum lot area: Twenty-one thousand seven hundred eighty (21,780) square feet (1/2 acre).

2. Minimum frontage: Fifty feet (50').

3. Minimum setbacks: Front, twenty-five feet (25'), side and rear, twenty feet (20').

4. Maximum height: Thirty-five feet (35') for peaked roof, twenty-five feet (25') for flat roof.

5. Density: Not applicable.

6. Maximum building coverage: Ten percent (10%) of lot area.

~~6.~~ 7. Minimum Undisturbed Area: Fifty percent (50%) of lot area, unless an alternate plan is approved by the Planning commission which satisfies the intent of 9-12-3(J).

~~7.~~8. Minimum landscaping: Seventy five percent (75%) of the lot area shall be landscaped per section 9-12-5 of this title, with every effort to preserve existing vegetation (undisturbed area counts toward landscaping requirement).

~~8.~~9. Parking and loading: In accordance with section 9-12-15 of this title. (Ord. 08-016, 8-12-2008)

~~9-7-10: ZONING DISTRICT TABLES~~[1]

~~Physical Restrictions~~	~~Zoning Districts~~								
	~~R-1~~	~~R-2~~	~~R-3~~	~~GC~~	~~VC~~	~~L-1~~	~~ROS~~	~~COS~~	~~P~~
~~Minimum lot area (square feet)~~	~~14,520 1/3 acre~~	~~21,780 ½ acre~~	~~21,780 ½ acre~~	~~21,780 ½ acre~~	~~3,000~~	~~21,780 ½ acre~~	~~21,780 ½ acre~~	~~n/a~~	~~10,890 1/4 acre~~
~~Minimum frontage (feet)~~	~~45~~	~~45~~	~~45~~	~~45~~	~~30~~	~~45~~	~~50~~	~~n/a~~	~~50~~
~~Minimum setbacks:~~									
~~Front (feet)~~	~~25 Note 1~~	~~25 Note 1~~	~~25~~	~~25~~	~~0 (Max 10)~~	~~25~~	~~25~~	~~N/A~~	~~25~~
~~Side (feet)~~	~~20~~	~~20-30 Note~~	~~20-30 Note 7~~	~~20-30 Note 7~~	~~0~~	~~10-20 Note 15~~	~~20~~	~~N/A~~	~~10-20 Note 19~~
~~Rear (feet)~~	~~20~~	~~20-30 Note 7~~	~~20-30 Note 7~~		~~20~~	~~10-20 Note 15~~	~~20~~	~~N/A~~	~~10-20 Note 19~~
~~Setback exceptions~~	~~Note 2~~	~~Note 2~~	~~Note 2~~	~~Notes 2, 9~~	~~Note 2~~	~~N/A~~	~~N/A~~	~~N/A~~	~~n/a~~

~~Maximum height (feet)~~	~~45 Note 3~~	~~50 peaked 35 flat~~	~~60 peaked 40 flat~~	~~60 peaked 50 flat~~	~~60 peaked 50 flat~~	~~50~~	~~35 peaked 25 flat~~	~~N/A~~	~~40 peaked 30 flat~~
~~Maximum building coverage (percent of lot area)~~	~~40~~	~~40~~	~~40~~	~~40~~	~~80~~	~~50~~	~~10~~	~~N/A~~	~~50~~
~~Maximum density (units per lot)~~	~~1~~	~~8~~	~~Note 8~~	~~Note 8~~	~~Note 8~~	~~N/A~~	~~N/A~~	~~N/A~~	~~N/A~~
~~Minimum landscaping (percent) Note 4~~	~~25~~	~~25~~	~~40~~	~~40~~	~~0 Note 12~~	~~25~~	~~75~~	~~N/A~~	~~25~~
~~Parking Note 10~~				~~Note 11~~	~~Notes 11,13~~				
~~Undisturbed lot area (percent) Note 5~~	~~15~~	~~15~~							
~~Other~~					~~Note 14~~	~~Notes 16, 17, 18~~			~~Notes 16, 17, 18~~

~~(2010 Code, amd. Ord. 15-004, 4-28-2015, amd. Ord. 17-004, 7-11-2017)~~

~~Footnote to table:~~

~~In case of discrepancy, the legislation contained in the district regulations of this chapter supersede the zoning district tables.~~

~~Notes; Physical Restrictions:~~

~~1. An administrative exception may be granted for the garage only when all of the following applies: Front yard setback exceeds 20 percent slope, no habitable space within the setback area, required off street parking is satisfied and maintained in the garage or on the lot, the roof sheds snow away from the public right of way, and adequate snow storage on the lot.~~

~~Under no circumstances will the setback be less than five feet (5') (amd. Ord. 17-004, 7-11-2017).~~

~~2. The following shall be allowed to encroach within the required setback, subject to compliance with these provisions:~~

~~a) Driveway and walkways;~~

~~b) Roof eaves, provided they encroach no more than 5 feet into the required setback;~~

~~c) Pop out windows, provided the bottom of the pop out structure is no less than 4 feet above grade measured at the pop out structure, the total width of the pop out structure does not exceed 12 feet measured at the point where the pop out structure attaches to the residential structure, the pop out structure is under and completely covered by a roof overhang or eaves, and the pop out structure encroaches no more than 3½ feet into the required setback; and~~

~~d) Decks and exterior staircases attached to the residential structure may be permitted on a case by case basis after written approval of the Zoning Administrator, following review. The deck or exterior staircase must be uncovered other than by a permitted roof overhang or eaves of the residential structure, and the deck or exterior staircase may encroach no more than 4 feet into the required setback.~~

~~e) One-foot (1') height may be added for each 2.5 percent slope (40 feet maximum), or one foot (1') may be added for every ten feet (10') of all setbacks greater than required (40-foot maximum).~~

~~f) Required percentage of each lot shall be landscaped in accordance with section 9-12-5 of this title, with every effort to preserve existing vegetation.~~

~~g) Undisturbed lot area: Requires the designated percent of lot to remain undisturbed during all phases of development.~~

~~h) On slopes exceeding twenty (20) percent, the front setback may be reduced to no less than twenty feet (20').~~

~~i) Building setbacks for side and rear are twenty feet (20') when building height is thirty-five feet (35') or less. When building height is greater than thirty-five feet (35'), side and rear setbacks are thirty feet (30').~~

~~j) Maximum density is restricted by constraints of this title related to height, setbacks, landscaping, lot disturbance, parking, etc. (no specified units per acre density).~~

~~k) A porte-cochere may extend into front or side yard setback when approved by the Planning Commission.~~

~~l) All parking specifications in accordance with section 9-12-15 of this title.~~

~~m) Onsite parking should be provided in the rear of the building or underground. Parking may be provided off site by participating in a parking district, or by providing parking lots jointly with other specific establishments.~~

~~n) Planters, decorative paving and trees in tree grates are appropriate in conformance with section 9-12-5 of this title, with every effort to preserve existing vegetation.~~

~~o) In the core area, loading zones shall be located only by specific review.~~

~~p) Pedestrian: Provisions for pedestrian traffic, integrated with neighboring walkways, must be provided.~~

~~q) Side and rear setbacks are 20 feet from residential property.~~

~~r) Side and rear setbacks are 10 feet from adjoining L-1 property.~~

~~s) Screening: All outdoor storage, including vehicles, machinery and equipment, shall be screened from the public view as seen from any public roadway. Landscaping, fencing and building orientation are acceptable methods to minimize the adverse visual impacts.~~

~~t) Noise: No use shall be permitted or conducted which creates noise objectionable by reason of volume, pitch, intermittence or frequency, which is audible at the boundaries of the site~~

~~u) Other restrictions: No service facilities may be located within setbacks. Design should provide for all servicing of vehicles and equipment to be within structures, except for delivery of gas and other fluids.~~

~~v) Side and rear setbacks are 10 feet when adjoining L-1 property.~~

~~w) Side and rear setbacks are 20 feet when adjoining all other zones.~~

~~2010 Code amd. Ord. 11-007, 06-28-2011, amd. Ord. 15-004, 04-28-2015~~

~~Uses~~	~~Zoning Districts~~								
	~~R~~	~~R~~	~~R~~	~~G C~~	~~V C~~	~~L~~	~~R O~~	~~C O~~	~~P~~
~~Airports, Heliports, and general aircraft flying fields~~									~~C~~
~~Ambulance services~~									~~C~~
~~Banks~~				~~P~~	~~P~~				
~~Bed and breakfast rentals~~	~~C~~	~~C~~	~~P~~						
~~Boarding of horses for noncommercial use, subject to permit if less than 7 consecutive days, but no more than 14 days in a calendar year.~~	~~P~~								
~~Bridges over natural vegetation and water features to preserve open space~~								~~C~~	
~~Cemetery~~									~~C~~
~~Childcare centers~~				~~P~~					
~~Churches or religious activities~~	~~C~~	~~C~~	~~C~~	~~P~~					~~C~~
~~Communications~~									~~C~~
~~Conservation areas~~								~~P~~	
~~Convention facilities~~			~~C~~						
~~Cultural activities and nature exhibits (public only)~~									~~P~~
~~Entertainment establishments (not including sexually oriented business establishments)~~					~~P~~				
~~Firewood preparation, storage and sales~~						~~P~~			
~~Fishing Activities~~									~~P~~
~~Food and beverage services and establishments (restaurant, cafe, etc.)~~		~~P~~	~~C~~	~~P~~	~~P~~				

~~Forest reserves (public only)~~									~~P~~
~~Fuel and oil storage and sales or distribution~~						~~P~~			
~~Fuel service stations~~				~~C~~					
~~Government services~~									~~P~~
~~Groups or organized camps~~									~~C~~
~~Home occupations identified in subsection 9-10-5 of this title~~	~~P~~	~~P~~	~~P~~	~~P~~	~~P~~				
~~Home occupations identified in subsection 9-10-5C of this title~~	~~C~~	~~C~~	~~C~~	~~C~~	~~C~~				
~~Hospital / Medical Clinics~~									~~C~~
~~Light hardware (no outside storage/sales of goods)~~				~~P~~					
~~Light industrial uses similar to those listed as permitted uses in L-1 zone~~						~~P~~			
~~Lodging and nightly rentals (hotels and motels)~~				~~P~~					
~~Manufacturing and fabrication~~						~~C~~			
~~Motorized recreational vehicle rental, sales, and service~~				~~C~~		~~P~~			
~~Multi-family dwellings~~		~~P~~	~~P~~						
~~Multi-use trails and roads for OHVs, biking, hiking and equestrian use~~							~~P~~		
~~Nightly rentals of dwelling units, subject to a business license~~	~~P~~	~~P~~	~~P~~						
~~Other uses customarily incidental and accessory to permitted uses and necessary~~	~~P~~	~~P~~	~~P~~	~~P~~	~~P~~				~~P~~
~~Outdoor Structures (outdoor entertainment)~~				~~C~~					
~~Personal services (barber/beauty, spa, self-service, laundry, etc.)~~				~~P~~	~~P~~				

~~Professional offices (real estate, finance, insurance, medical/dental, etc.)~~				~~P~~	~~P~~				
~~Property management~~		~~P~~	~~P~~						
~~Public facilities~~		~~C~~		~~P~~					
~~Public institutions/buildings~~			~~C~~	~~P~~					
~~Public or private schools~~	~~C~~	~~C~~	~~C~~	~~P~~					~~P~~
~~Public parking lots~~			~~C~~	~~P~~					
~~Public parks and open spaces~~	~~C~~	~~P~~	~~P~~	~~P~~			~~P~~		~~C~~
~~Public recreation areas~~				~~P~~					
~~Public restrooms~~								~~C~~	
~~Public utility uses~~	~~C~~	~~C~~		~~C~~					~~P~~
~~Recreation open space buildings and parking related to uses permitted in the ROS zone, such as stalls, shelters, ticket booths, pavilions, clubhouses, warming huts, etc. (maximum building area of 1,500 square feet)~~							~~C~~		
~~Recreation, outdoor, including golf courses, swimming facilities, riding or bridle paths, picnic areas, tennis courts, related facilities and uses~~							~~P~~		~~C~~
~~Recreational activities & supporting appurtenances~~					~~C~~		~~P~~		~~P~~
~~Recreational trails~~			~~C~~				~~P~~	~~P~~	~~P~~
~~Recreational vehicle parking and camping facilities~~				~~C~~					

~~Rental of horses with horse boarding permit~~				~~C~~		~~C~~	~~C~~		
~~Residential dwellings in conjunction with commercial space facing the public street (subsection 9-7-4B of this chapter) (minimum of 25 square feet commercial space per residential unit)~~				~~P~~					
~~Residential dwellings in conjunction with commercial space located on the main floor and facing the public street (subsection 9-7-5B of this chapter) (minimum of 30 square feet commercial space per residential unit)~~					~~P~~				
~~Residential dwellings in conjunction with commercial space not facing the public street (subsection 9-7-4-C of this chapter) (minimum of 25 square feet commercial space per residential unit)~~				~~C~~					
~~Residential dwellings in conjunction with commercial space not on the main floor or facing the public street (subsection 9-7-5-B of this chapter) (minimum of 30 square feet commercial space per residential unit)~~					~~C~~				
~~Residential dwelling in conjunction with industrial space (owner/employee housing)~~						~~P~~			
~~Retail, emphasizing local necessities, sundries, groceries and convenience~~				~~P~~					
~~Retail, guest services, non-motorized equipment rental - oriented to tourists and mountain outdoor recreation~~				~~P~~	~~P~~				
~~Retail, limited in conjunction with lodging facilities (barber/beauty, travel, childcare, etc.) not to exceed 40 square feet per residential unit.~~			~~C~~						

~~Retail stores, pedestrian oriented~~					~~P~~				
~~Real estate sales offices in conjunction with condo rental offices when constructed as part of project to approved by HOA and~~			~~C~~						
~~Sexually oriented businesses~~						~~C~~			
~~Single unit dwellings~~	~~P~~	~~P~~	~~P~~						
~~Ski lifts (limited to towers and terminals)~~								~~P~~	
~~Spa~~		~~P~~	~~C~~		~~P~~				
~~Storage and/or sales of construction/building materials~~						~~P~~			
~~Swimming Pools~~									~~P~~
~~Theater and arcade (indoor entertainment)~~				~~P~~					
~~Unpaved maintenance roads~~							~~P~~		
~~Utility storage yard and equipment storage~~									~~P~~
~~Utility substations~~						~~P~~			
~~Vehicle and equipment storage yards~~						~~P~~			
~~Vehicle service yards and service garages~~						~~P~~			
~~Warehouse or storage unit rental facilities~~						~~P~~			
~~Waterways, streams, lakes, water features~~								~~P~~	

~~P= Permitted Use C= Conditional Use (2010 Code, amd. Ord. 15-004, 4-28-2015)~~

~~**Footnotes -**~~

~~Footnote 1: See title 3, chapter 2 of this code for licensing provisions.~~

Title 9 – Land Management Code

Chapter 10

OTHER REQUIRED PERMITS

9-10-1: LOGGING AND TREE REMOVAL

A. Purpose:

1. It is the intent of the town to preserve the natural environment and rural mountain town atmosphere, consistent with the General Plan, by preserving as many trees as is possible and reasonable. (2010 Code, amd. Ord. 15-004, 4-28-2015)

2. It is unlawful for any entity or person to log, harvest, cut down, remove, relocate, or cause any such to be done, or knowingly damage so as to require the cutting down or removal of any live tree with a diameter of six inches (6") or greater at a level of five feet (5') above the ground without a permit. Permits may be issued for the cutting down, relocation or removal of live trees in accordance with the Standards for Review delineated in 9-10-1(C). Relocation of trees off-premises will not count towards re-vegetation requirements. (2010 Code, amd. Ord. 15-005, 4-28-2015)

B. Permits:

1. Permits to cut down, relocate, or remove a tree as provided under this title shall be issued by the ~~Town Manager~~Planning and Zoning Administrator, or designee. An applicant shall provide such information as the town deems necessary to adequately evaluate the permit application. (2010 Code, amd. Ord. 15-005, 4-28-2015)

2. The permit application shall be accompanied by the appropriate fee as indicated on the consolidated fee schedule and reviewed by the Planning and Zoning Administrator~~Town Manager~~, or designee, and any other staff deemed necessary to assist in application review.

C. Standards For Review: Permit applications shall be reviewed pursuant to the following standards:

1. The intended removal or relocation of a tree will have an acceptable impact on flooding, snow slide and landslide hazards, watershed areas, spring protection zones, water runoff and erosion areas, public rights of way, wind breaks, and other trees and vegetation.

2. The tree removal is necessary to eliminate or minimize disease, a danger of tree fall, danger to utility lines or structures, dangers to public rights of way, dangers to buildings or other structures, including fences or other trees, and will generally contribute to desired decrease in fire hazard in the forest.

3. The removal of the subject tree will not significantly diminish the aesthetics or historical character of the site, adjoining properties or neighborhood.

4. The removal or relocation of a tree is reasonably necessary for the development, installation or construction on the subject property or site, or is otherwise necessary or important to the reasonable use or enjoyment of the site property. This standard is not met unless and until a building permit, when applicable, has been issued and development of the property has been approved to proceed. (2010 Code, amd. Ord. 15-005, 4-28-2015)

5. The removal or relocation of the subject tree is warranted by good forestry practice, including the consideration of the number, spacing and species of trees on the site or adjoining properties. Town staff may request the opinion of a qualified forester regarding the appropriateness of the selection of trees to be removed. (2010 Code, amd. Ord. 15-005, 4-28-2015)

6. The privacy or architectural relationships between existing or planned structures on the site with other structures, trees or tree groupings shall be considered. (2010 Code, amd. Ord. 15-005, 4-28-2015)

7. Full consideration has been given to the relocation, rather than removal, of healthy trees.

8. Slash shall be removed, burned (with permit required), or chipped and utilized on site. (2010 Code, amd. Ord. 15-005, 4-28-2015)

9. Re-vegetation and/or reforestation are considered and implemented where it is not in conflict with other Standards for Review. (2010 Code, amd. Ord. 15-005, 4-28-2015)

D. Inspections: All tree removals shall be pre-inspected and shall be subject to inspection at all reasonable times by the Planning and Zoning Administrator~~Town Manager~~, or designee. The permittee shall notify the Planning and Zoning Administrator~~Town Manager~~, or designee, within three (3) business days of completion of the tree removal allowed under the permit.

E. Security For Completion: The permittee shall furnish and file with the Town Clerk appropriate security pursuant to section 9-13-7 of this title. The security shall cover costs of cleanup, restoration and/or re-vegetation of the area where trees are to be removed.

F. Expiration: Unless a shorter time is stated in the tree removal permit when it is issued, all tree removal permits shall expire six (6) months after they are issued. All activities required or allowed by the permit, including cleanup, must be completed while the permit is in effect. Except with regard to required re-vegetation, upon expiration of the permit, all tree removal activities shall cease, and a new tree removal permit must be obtained by the applicant, before engaging in further tree removal activities. (2010 Code, amd. Ord. 15-005, 4-28-2015)

9 -10-2: GRADING & EXCAVATING PERMIT:

A. Purpose: The purpose of a grading and trenching permit is to eliminate unsafe slopes and soil instability, to avoid detrimental alteration of drainage patterns, to provide for safe and standardized utility location and installation practices, and to preserve the natural aesthetics of a mountain town consistent with the Town's General Plan.

B. Permit Required: No person shall commence or perform any excavation, grading, filling, trenching, or clearing of land and/or vegetation (grubbing) without first obtaining a grading and trenching permit. If the preceding activities are being proposed in preparation for development other than single-family residential use, a building permit must be approved prior to granting a grading and excavating permit.

1. No permit is required for a soils test or perc test which disturbs 200 square feet or small and is filled in upon completion of the test. Any person undertaking utility location shall comply with the applicable Blue Stakes regulations and standards.
2. If trees are being removed concurrent with grading and excavating operations, a separate tree removal permit must be obtained.

C. Application & Review Process:

1. Application Packet: The applicant shall submit a permit packet, which includes:
   a. Town-approved application form (available from Planning and Zoning Department~~Building Department~~)
   b. Appropriate fee (as outlined in the consolidated fee schedule)
   c. Professionally engineered site plans showing the following:
      i. Existing conditions, including:
         a. Existing topography and vegetation
         b. Previously disturbed areas
         c. Areas showing signs of a history of landslide or erosion
      ii. Proposed areas of disturbance
      iii. Existing and proposed surface drainage flow patterns
      iv. Location of existing and proposed utilities
      v. Proposed cuts with slopes measurements and heights
      vi. Proposed retaining walls.
      vii. Proposed storm drainage infrastructure
   d. Written description of the work being proposed, including:
      i. Timeframe in which work will be completed.
      ii. Equipment which will be used to conduct the operation.
      iii. Quantities to be removed from or brought to the site.
      iv. Plan for storage and disposal of materials

v. Measures the applicant will take to mitigate erosion, noise, dust, smell, safety concerns and other potential nuisances during construction.

e. Site restoration and landscaping plan

f. A report of subsurface investigation if it appears that there is a history of landslide or erosion that may be exacerbated by the proposed grading or filling.

g. Insurance and bond information (if work is to be undertaken in the public right of way)

2. ~~Town Staff~~ Planning and Zoning Department Review:
   a. The Planning and Zoning Department ~~Building Department~~ shall determine the adequacy of the application and may require the submission of further information where necessary to determine if all the Standards for Review have been met.
   b. The Planning and Zoning Department ~~Building Department~~ may waive application requirements which are deemed unnecessary to determine if all the Standards for Review have been met.
   c. The Town Engineer will review applications against the Standards for Review and furnish a report detailing findings and determinations.
   d. The Applicant may revise and resubmit their application, if necessary, to meet the Standards for Review.

3. Security for Completion:
   a. The Town may require a security for completion (in a form consistent with §9-13-7) to assure the work will be corrected to eliminate hazardous conditions and to ensure the cleanup and restoration of the permitted area.
   b. If grading or clearing is being done in preparation for development prior to obtaining a building permit, a performance bond shall be required sufficient to ensure that any scars on the land may be remedied.

D. Standards for Review: All grading, excavating, filling and clearing operations which are performed under this chapter shall be consistent with section 9-12 of this title (Design Standards), and shall be designed to:

1. Prevent significant erosion and soil stability issues by:
   a. Minimizing cuts and fills on steep or hazardous terrain.
   b. Limit clearing of vegetation or disturbances of the soil to areas of proven stability, taking into consideration geologic hazards and soil conditions.
   c. Ensuring landscaping and restoration within one year of completing the grading work.
   d. Properly retaining any potentially unsafe slopes.

2. Ensure that the natural runoff capacity of streams, natural or historic runoff drainages, and improved storm drainage ditches or infrastructure shall not be exceeded causing flooding, erosion or silting.

3. Comply with Standards & Specifications for Public Works Construction for utility construction and trench backfilling as well as the construction requirements and standards set forth in 9-10-2(E).

4. Preserve the natural aesthetics of a mountain town consistent with the General Plan by:
   a. Avoiding unnecessary clearing or burying of vegetation
   b. Ensuring that all excavation work, including spoil piles, do not create an attractive nuisance or hazard to the general public.
   c. Eliminating scars from cuts and fills, and preserve the natural scenic beauty of the area, such as rounding off sharp angles at the top, toe and sides of cut and fill slopes and matching or blending the natural contours and undulation of the land.
   d. Preserving trees and other native vegetation where possible and in accordance with fire-safe principles.
   e. Carefully removing, storing, and replacing a layer of fertile topsoil in disturbed areas for re-vegetation where feasible.

E. Construction Requirements and Standards:

1. Discharge Prohibitions: No solid or liquid materials shall be discharged into any creeks or streams, onto lands below the high-water level of the same, or onto adjoining property. In order to prevent such discharges from occurring, town-approved erosion and silt control devices may be required

2. Dust Control: Whenever the native ground cover is removed or disturbed, or whenever fill material is placed on the site, the exposed surface shall be treated to eliminate dust arising from the exposed material. The Planning and Zoning Department ~~Building Department~~ must approve dust control methods.

3. Disposal of Cleared Vegetation: Vegetation removed during grading or clearing operations shall be disposed of in a manner approved by the Planning and Zoning Department~~Building Department~~.

4. Water Flow Diverters: The Planning and Zoning Department ~~Building Department~~ may require diverters, as necessary, at the top of all cut and filled slopes where there is a potential surface runoff.

5. Protection of Non-disturbed Areas: Construction equipment shall be limited to the disturbance areas identified in the approved plans. No vehicle of any kind shall pass over areas to be left in their natural state according to the approved plans. Fill dirt from cuts and excavation shall not be spread over non-disturbed areas as a disposal method. Failure to comply with this provision may result in the forfeiture of security and fines.

6. Protection of Any Existing Underground Public Utilities: The contractor shall ascertain and verify the location of any public underground utilities that may be on the property by contacting Blue Stakes, or other applicable agency, before doing any grading excavation. Once such are located, the permittee shall take reasonable care to protect and avoid damage to any such underground utilities. Any and all damage caused to

public utilities by any act or negligence of the contractor's employees shall be repaired at the contractor's expense to the satisfaction of the utility company and the Town.

7. No Grading Near Historic Or Prehistoric Ruins:
   a. No grading, filling, clearing of vegetation, operation of equipment or disturbance of the soil shall take place in areas where any historic, prehistoric ruins, monuments or objects of antiquity are present.
   b. The grading plan shall indicate all such historic or prehistoric areas on the site and shall indicate the measures that will be taken to protect such areas. Should excavation uncover or discover any historic or prehistoric ruins or monuments or object of antiquity which were not known at the time of the submittal of the grading plan, all work in the immediate area shall cease until the ~~Town Manager~~Planning and Zoning Administrator, or designee, shall determine what precautions should be taken to preserve the historic artifacts.

F. Inspections: All construction or work for which a permit is required shall be subject to inspection at all reasonable times deemed necessary by the Planning and Zoning Department ~~Building Department~~ or the Town Engineer to ascertain compliance with the provisions of this chapter and other ordinances which are applicable. The permittee shall notify the Planning and Zoning Department ~~Building Department~~ at least twenty-four (24) hours in advance of both commencing and completing grading/excavating work as well as prior to infrastructure being covered or concealed by additional work. Whenever any work on which inspections are required is covered or concealed by additional work without first having been inspected, the Planning and Zoning Department ~~Building Department~~ may require, through written notice, that such work be exposed for examination. The work of exposing and recovering shall be an expense of the permittee requiring the inspection.

G. As built drawings: Drawings showing the final location of utilities installed shall be furnished to the Planning and Zoning Department ~~Building Department~~ for record purposes within thirty (30) days after the work is completed or forfeit any outstanding bonds. An extension period may be granted for a sufficient reason.

~~G.~~H. Expiration: Unless a shorter time is stated in the permit when it is issued, all grading and excavating permits shall expire six (6) months after they are issued. All activities required or allowed by the permit, including cleanup, must be completed while the permit is in effect. Except with regard to required restoration and revegetation, upon expiration of the permit, all grading and excavating activities shall cease, and a new permit must be obtained by the applicant before engaging in further grading and excavating activities.

(Chapter 10-2 was repealed and amended Ord. 21-002, 3-9-21)

Title 9 – Land Management Code

Chapter 11

FLEXIBLE APPROACHES

9-11-2: CONDITIONAL USE PERMIT:

A. Purpose: Although each zoning district is primarily intended for a predominant type of use (i.e., dwelling units in residential districts), there are a number of uses which the Town Council has identified that may be appropriate in a particular district if conditions are met that mitigate potential adverse impacts of the proposed use. For example, as a condition of approval, a bed and breakfast may be required to furnish adequate parking to accommodate all potential occupants of the home. The conditional use review is intended to provide additional information necessary to assure compatibility and harmonious relationships between proposed uses, surrounding properties and the town in general.

B. Approval Required: Conditional use approval is required for the conditional uses in each zoning district. Conditional use approval may be revoked upon failure to comply with all conditions attached to the original approval of the conditional use as set forth in a conditional use permit.

C. Review Process:

1. Application:

   a. An application for approval of a conditional use shall be filed with the building department on a form provided by the town. The application shall make clear whether the applicant is a business or individual leasing the property or whether the applicant is the owner of the property. In the event the applicant is a lessee or tenant of the property, the application must include written consent by the owners of all property on which the conditional use activity shall be conducted. (amd Ord. 15-018, 12-8-2015)

   b. The appropriate fee from the consolidated fee schedule shall be submitted with the application.

c. Other information required to be submitted on or with the conditional use application can be found in chapter 4 of this title~~, table 2~~.

2. Planning and Zoning Department ~~Staff~~ Review: Upon receipt of a completed conditional use application, the Planning and Zoning Department ~~town staff~~ shall conduct a review of the application. The Planning and Zoning Administrator~~Town Manager~~, or designee, shall prepare and deliver to the Planning Commission a written advisory report identifying any reasonably anticipated detrimental affects ~~with a~~ and ~~recommendation~~recommend ~~, including recommended~~ conditions of approval for ~~on~~ the application.

3. Planning Commission Review And Action:

   a. Within a reasonable time of receipt of a complete application, the Planning Commission shall give public notice consistent with section 9-1-8 of this title and hold a public hearing on the proposed conditional use. Members of the public may submit written comments to be part of the public hearing record or may present oral comments at the hearing.

   b. Upon receipt of the town staff and other applicable agency recommendations, and input from the public hearing, the Planning Commission shall review the project and may impose reasonable conditions of approval which are designed to mitigate the reasonably anticipated detrimental effects of the proposed use. If the applicant accepts the conditions imposed, the Planning Commission may grant the conditional use permit. If the reasonably anticipated detrimental effects of the proposed conditional use cannot be substantially mitigated by the proposal or the imposition of reasonable conditions to achieve compliance with applicable standards, the Planning Commission may deny the conditional use.

D. Standards For Review:

1. No conditional use permit may be issued unless the Planning Commission finds that the application meets the following standards and conditions:

   a. Protects the safety of persons and property:

      (1) Will not result in unreasonable traffic congestion or traffic hazards.

      (2) Has adequate and necessary access for municipal services.

   b. Will not exceed the obligations and/or financial capability of the Town and will not require a level of community facilities and services greater than that which is available, or which may be provided.

   c. Will protect environmental values:

      (1) Will not cause unreasonable air, water, groundwater, light or noise pollution.

      (2) Does not have critically expansive soils, high water table, slope instability, or other soil problems which cannot be mitigated.

d. Consistent with the Town General Plan:

(1) Will comply with the requirements of the zoning district in which the use is to be established and with all other requirements of this title.

(2) Will be compatible with the character of the neighborhood and surrounding structures in scale, mass and traffic circulation.

e. The applicant has assured performance of obligations by posting bond or other adequate security as determined necessary by the ~~Planning Commission~~ Planning and Zoning Administrator per chapter13 of this title.

2. With its approval, the Planning Commission may impose such conditions and safeguards to ensure compliance with the requirements, standards or conditions of this section. The violation of any condition, safeguard or commitment of record by the applicant shall be sufficient grounds for revocation of conditional use approval.

E. Transferability: If the conditional use permit was requested by and granted to the owner of the underlying property, the conditional use permit is transferable with the title to the underlying property. If the permit was requested by and granted to a lessee or tenant of the underlying property, the permit is only transferrable to a new lessee following a review by the Planning Commission. Upon this transfer review, the Planning Commission may alter the conditions of the permit based up on the specific circumstances of the new lessee or tenant. The permit cannot be transferred off the site on which approval was granted. (amd. Ord. 15-018, 12-8-2015)

F. Time Limit: The approval for the use shall expire unless the conditional use begins within a period of twelve (12) months from the date of conditional use approval or a building permit for the use has been issued. Any cessation in conditional use granted for a period of more than twelve (12) months shall result in the expiration of the permit (amd. Ord. 15-018, 12-8-2015)

G. Modification: No approved conditional use may be modified, structurally enlarged or expanded unless the ~~site plan is amended and~~ the permit has been reviewed, amended as necessary, and approved in accordance with the procedures and standards of this section.

H. Related Permits And Requirements: A conditional use shall also be subject to all other procedures, permits and requirements of other applicable ordinances and regulations of the town. In the event of any conflict between the provisions of a conditional use permit and any other permit or requirement, the more restrictive provisions shall prevail. (Ord. 08-016, 8-12-2008)

9-12-7: BUILDINGS:

J. Accessory Structures: A non-habitable structure, subordinate to and located on the same lot with a primary structure, the use of which is clearly incidental to that of the main building or to the use of the land, and which is not attached by any part of a common wall or common roof to the main structure. In addition to meeting requirements A through ~~H~~ I of this Section, accessory structures must meet the following requirements:

1. Must be detached from the primary structure and have a minimum of ten feet (10') of clearance from other structures.
2. Cannot be used as a habitable space.
3. Structure ~~cannon~~ cannot be located within the setback (notwithstanding, setback exceptions that apply to the primary structure as outlined in chapter 7 of this title, in the applicable zone, also apply to accessory structures).
4. Must meet snow load requirements.
5. Required to have footings or foundation for accessory structures over 450 square feet.
6. Structures being used as a garage for vehicle storage must meet all applicable International Building Code requirements.
7. Shipping containers, intermodal containers, or railroad boxes may not be used as accessory structures.

~~7~~8. No more than three (3) accessory structures are allowed on a single lot of up to one (1) acre. Additional accessory structures may be allowed on lots larger than one acre, not to exceed two (2) accessory structures per additional acre.

~~8~~9. Except for a building accessory to an agricultural use, the footprint of an accessory structure must not exceed fifty percent (50%) of the footprint of the primary structure. In no case shall an accessory structure exceed 3,000 square feet in footprint.

~~9~~10. Maximum height of accessory structures ~~in~~ is limited by the area of the structure as follows:

a. 0 – 200 square feet, 15 feet maximum height. (amd. Ord. 17-004, 7-22-1017)

b. 201 – 400 square feet, 19 feet maximum height. (amd. Ord. 17-004, 7-22-1017)

c. 401 – 1,000 square feet, 24 feet maximum height. (amd. Ord. 17-004, 7-22-1017)

d. 1,001 – 1,500 square feet, 27 feet maximum height. (amd. Ord. 17-004, 7-22-1017)

e. 1,501 square feet and above, maximum height determined by Planning Commission review, but shall in no case exceed thirty-two feet (32'). (Ord. 15-018, 12-8-2015 amd. Ord. 17-004, 7-11-2017)

f. If the proposed accessory structure sits at a lower elevation than the primary structure, an addition of one foot (1') of height may be allowed for each one foot (1') of elevation difference up to five feet (5') of additional height following a determination of the Planning Commission that the height of the accessory structure does not conflict with the general plan or detract from the intended character of the zone. (Ord. 17-006, 8-8-2017).

g. Under no circumstances shall an accessory structure exceed 80% of the height of the primary structure. (Ord. 17-006, 8-8-2017).

9-12-20: CAMPGROUNDS

In an effort to mitigate the potential impacts of overnight outdoor uses such as RV campgrounds~~/Campsites~~, tent campgrounds, and non-permanent structure (such as KOA-style cabin or yurt) campgrounds, the following design standards shall be applied: (amd. Ord. 20-006, 7-14-20)

A. ~~A.~~ Campgrounds will be designed in a manner that is sensitive to the natural environment and consistent with the Town General Plan. Vegetation will only be cleared as necessary for installation of camping and recreational appurtenances (tent sites, campfire rings, RV pads, etc.) or fire mitigation in accordance with Wildland Urban Interface requirements.

B. Development of the campground area shall be restricted to the portion of the property not required to be landscaped or undisturbed.

   a. All buildings and structures, camping sites, driveways, private roads, parking, restrooms, pavilions, picnic pads, day use areas, etc. shall fit within the remainder of the property not reserved for minimum landscaping and minimum undisturbed area.

C. Lighting will strictly meet Town Code for night sky standards.

~~A.~~D. Fire pits will be limited to two (2) per acre and will meet the requirements for improved campfire rings under Stage 1 fire restrictions.

~~B~~C. Design of campground access will minimize the impact of vehicular traffic and parking on surrounding recreational uses.

~~C~~D. Water, wastewater, plumbing, and operations and maintenance plans will comply with Utah State R392-300. Camping cabins which are intended to be inhabited overnight year-round shall be equipped with indoor plumbing and sanitation facilities. (Ord. 17-004, 7-11-2017)

~~A~~E. Campsites shall be appropriately spaced to allow for the open feeling anticipated in the General Plan

1. Building setbacks for the zone shall apply to campsites.~~:~~
2. Additional setbacks may be required for visual and noise mitigation.
3. A minimum ten foot (10’) buffer shall be applied on all sides of a RV campsite or cabin, and a twenty foot (20’) buffer applied on all sides of a tent campsite.
~~2.~~4. The minimum size for a tent or RV campsite shall be eight hundred (800) square feet.

~~E~~F. Natural screening (such as mature trees~~,~~ and shrubs, slopes, etc.) will be utilized to minimize visual impacts from public rights of way and adjacent ~~single-family residential zoned property~~uses. Vegetative screening shall be in natural groupings/clusters and shall be fashioned to create a mostly opaque visual barrier to campsites, RV sites, restrooms, etc. from the public right of way and neighboring uses. Vegetative screening shall be kept clear of snow storage areas and shall be maintained in perpetuity.

(Ord. 20-006, 7-14-20)