

CLEARFIELD CITY COUNCIL MEETING MINUTES  
7:00 P.M. SPECIAL SESSION  
August 20, 2013

PRESIDING:	Don Wood	Mayor
PRESENT:	Kent Bush Kathryn Murray Mark Shepherd Bruce Young	Councilmember Councilmember Councilmember Councilmember
EXCUSED:	Mike LeBaron	Councilmember
STAFF PRESENT:	Adam Lenhard JJ Allen Brian Brower Greg Krusi Summer Palmer Scott Hodge Eric Howes Curtis Dickson Nancy Dean Kim Read	City Manager Assistant City Manager City Attorney Police Chief Acting Administrative Services Dir. Public Works Director Community Services Director Deputy Community Services Dir. City Recorder Deputy City Recorder

VISITORS: Beverly Bradley – Standard Examiner.

Mayor Wood informed the citizens present that if they would like to comment during the Public Hearings or Citizen Comments there were forms to fill out by the door.

Councilmember Bush conducted the Opening Ceremony.

APPROVAL OF THE MINUTES FROM THE JULY 9, 2013 WORK SESSION, THE JULY 9, 2013 REGULAR SESSION AND THE JULY 30, 2013 WORK SESSION

**Councilmember Shepherd moved to approve the minutes from the July 9, 2013 work session, the July 9, 2013 regular session and the July 30, 2013 work session as written, seconded by Councilmember Murray. The motion carried upon the following vote: Voting AYE – Councilmembers Bush, Murray, Shepherd and Young. Voting NO – None.**  
Councilmember LeBaron was not present for the vote.

CITIZEN COMMENTS

There were no citizen comments.

CANVASS THE RESULTS OF THE MUNICIPAL PRIMARY ELECTION HELD ON  
AUGUST 13, 2013

State Law required the governing body verify the results of the primary election, which was held on Tuesday, August 13, 2013.

Nancy Dean, City Recorder, presented the canvass report as prepared by the Davis County Clerks Office. She noted the results were verified as the following:

**Clearfield City Primary Election  
August 13, 2013  
Canvass Results  
(Canvassed: August 20, 2013)**

Clearfield City Precincts	15	100.00%	
Registered Voters	11,666	100.00%	
Ballots Cast	694	5.95%	
City Council (4-year term)			
David Tomczak	114	9.12%	
Benjamin G. Larsen	140	11.20%	<b>Finalist</b>
Bruce Young	356	28.48%	<b>Finalist</b>
Ron Jones	73	5.84%	
Randy Goodnight	134	10.72%	<b>Finalist</b>
Keri Benson	433	34.64%	<b>Finalist</b>

**Councilmember Shepherd moved to approve the canvass report and authorized the City Recorder to report the results to the Lieutenant Governor’s office, seconded by Councilmember Murray. The motion carried upon the following vote: Voting AYE – Councilmembers Bush, Murray, Shepherd and Young. Voting NO – None.** Councilmember LeBaron was not present for the vote.

Councilmember Bush inquired if students residing at the Job Corps could register and vote in the election. Ms. Dean responded they could if the residing student was a registered voter anywhere in the State of Utah; however, if they were a registered voter in another state, their vote here would not count. She pointed out Job Corps was included in a voting precinct of the City.

Councilmember Shepherd inquired if the absentee ballots were “typical”. Ms. Dean clarified if Councilmember Shepherd were referring to sending out 683 absentee ballots yet only receiving 223 back. She mentioned it was common during a municipal election to not see a significant number of those ballots returned. She expressed her opinion that the increase in those returned in this election as opposed to past years might indicate support was growing for voting entirely by mail. She commented there was still work to do to encourage voting by mail. She commented it would be interesting to see the numbers from the upcoming general election when the ballot

included the mayor's race because voter turnout seemed to increase when a mayor was being elected.

Ms. Dean expressed appreciation and support for the Council in authorizing the City to contract with Davis County for conducting the electronic election.

APPROVAL OF ORDINANCE 2013-10 AMENDING THE CONSOLIDATED FEE SCHEDULE

Adam Lenhard, City Manager, explained the North Davis Sewer District completed a utility rate study which identified the need to raise its fees for sewer services over the next several years. He explained the increases were \$1.50 per year and a \$1.50 increase until 2016. The City's Consolidated Fee Schedule needed to be amended to account for those increases as a pass through fee to users.

Mayor Wood pointed out residents would see a \$3.00 increase on the August usage bill and the next month it would revert back to the \$1.50. He explained the City had not received the information in a timely manner to have the initial increase on the July bill.

**Councilmember Bush moved to approve Ordinance 2013-10 amending the Consolidated Fee Schedule as explained and authorize the Mayor's signature to any necessary documents, seconded by Councilmember Young. The motion carried upon the following vote: Voting AYE – Councilmembers Bush, Murray, Shepherd and Young. Voting NO – None.** Councilmember LeBaron was not present for the vote.

APPROVAL OF RESOLUTION 2013R-16 AFFIRMING THE CITY COUNCIL REVIEWED THE 2012 MUNICIPAL WASTEWATER PLANNING PROGRAM REPORT FOR CLEARFIELD

Utah's Department of Environmental Quality had asked the City Council to review and consider Clearfield's Municipal Wastewater Planning Program Report for 2012. This resolution affirmed the Council reviewed and considered the report.

Brian Brower, City Attorney, explained the report had been completed by Scott Hodge, Public Works Director, which was provided by the State with Mr. Hodge answering and responding to questions. He expressed his opinion the report favorably reflected the City's planning and preparation for its wastewater. He pointed out the State requested the Council acknowledge its review of the report.

Mr. Brower added an additional component to the report was directed toward municipalities with water treatment facilities and indicated since the City was affiliated with the North Davis Sewer District for that purpose, that specific representation of the report wasn't applicable for the City to complete.

**Councilmember Young moved to approve Resolution 2013R-16, affirming that the City Council reviewed and considered the Municipal Wastewater Planning Program Report for Clearfield, and authorize the Mayor's signature to any necessary documents, seconded by**

**Councilmember Shepherd. The motion carried upon the following vote: Voting AYE – Councilmembers Bush, Murray, Shepherd and Young. Voting NO – None.** Councilmember LeBaron was not present for the vote.

### COMMUNICATION ITEMS

**Mayor Wood** - Announced a ribbon cutting ceremony for the new Weber State University Davis Campus building on Thursday, August 29, 2013. He requested those interested in attending contact him for further information.

#### ***Councilmember Bush***

1. Reported he had also been present at the West Park Village Park service project. He commented it was great to see the approximately 300 volunteers participating.
2. Informed the Council he had attended the DUED meeting earlier in the day.
3. Informed the Council that the North Davis Sewer District (NDS) had scheduled a public hearing for Thursday, September 12, 2013 at 6:00 p.m. for the adoption of a new impact fee schedule during the meeting held on Thursday, August 8, 2013.
4. Explained the small increase specific to the NDS during the Council Meeting had taken place in May 2012. He emphasized the District's meetings were all publicly noticed and advertised in the Standard Examiner.

**Councilmember Murray** – nothing to report.

#### ***Councilmember Shepherd***

1. Informed the Council the Kiwanis held its annual breakfast last week and reported it was a successful event. He pointed out an advertisement in the City's newsletter had misstated the pricing for the breakfast which had impacted the amount of recognized funds.
2. Announced he would be out of town the next two Tuesdays, August 27, 2013 and September 2, 2013.

**Councilmember Young**- Informed the Council he had attended and participated in a service project at the West Park Village Park.

### STAFFS' REPORTS

**Nancy Dean, City Recorder** – Informed the Council the policy session scheduled for Tuesday, August 27, 2013 would be cancelled due to a lack of items. She indicated a work session was scheduled for Tuesday, September 3, 2013 and a policy session would take place on Tuesday, September 10, 2013.

**Councilmember Young moved to adjourn as the City Council and reconvene as the CDRA at 7:25 p.m., seconded by Councilmember Shepherd. All voting AYE. Councilmember LeBaron was not present for the vote.**

*\*\*The minutes for the CDRA are in a separate location\*\**

**APPROVED AND ADOPTED  
This 10<sup>th</sup> day of September, 2013**

**/s/Don Wood, Mayor**

**ATTEST:**

**/s/Nancy R. Dean, City Recorder**

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield City Council meeting held Tuesday, August 20, 2013.

/s/Nancy R. Dean, City Recorder