



**RIVERDALE CITY COUNCIL AGENDA
CIVIC CENTER - 4600 S. WEBER RIVER DR.
TUESDAY – MAY 18, 2021**

5:30 p.m. – Work Session (Via WebEx) WORK SESSION

No motions or decisions will be considered during this session, which is open to the public.

6:00 p.m. – Council Meeting (Council Chambers)

A. Welcome & Roll Call

B. Pledge of Allegiance

C. Moment of Silence

D. Public Comment

(This is an opportunity to address the City Council regarding your concerns or ideas. No action will be taken during public comment. Please try to limit your comments to three minutes.)

E. Presentations and Reports

1. Mayor's Report

2.. City Administration Report

- a. Department Reports April
- b. May Anniversaries Employee Recognition
- c. Staffing Authorization Plans
- d. Community Development Report
- e. Finance Report

3. Riverdale Sewer Capacity Study Presentation

F. Consent Items

- 1. Consideration to approve meeting minutes from:
May 4, 2021 Council Work Session
May 4, 2021 Council Meeting

G. Action Item

- 1. Consideration of Resolution 2021-10, awarding a bid to Bowen Construction Co. for the 2021 Storm Water Projects in an amount not to exceed \$356,107.40.
- 2. Discussion on resident preliminary plans.
- 3. Discussion on resuming in-person City Council/Planning Commission meetings.

I. Discretionary Items

J. Adjournment

In compliance with the Americans with Disabilities Act, persons in need of special accommodation should contact the City Offices (801) 394-5541 at least 48 hours in advance of the meeting.

Certificate of Posting

The undersigned, duly appointed City Recorder, does hereby certify that the above notice and agenda was posted within the Riverdale City limits on this 15th day of May, 2021 at the following locations: 1) Riverdale City Hall Noticing Board 2) the City website at <http://www.riverdalecity.com/> 3) the Public Notice Website: <http://www.utah.gov/pmn/index.html> and 4) A copy was also provided to the Standard-Examiner.

Shalee Nay
Riverdale City Recorder

**The City Council meeting on May 18, 2021 is viewable and will be conducted electronically and may be accessed by clicking on the link below. The regular City Council Chambers will be available for in person participation with recommended social distancing followed. The Agenda for the meeting is also attached above. **

<https://www.youtube.com/user/riverdalecity>

**RIVERDALE CITY
CITY COUNCIL AGENDA
May 18, 2021**

AGENDA ITEM: E2

SUBJECT: City Administration Report

PRESENTER: Bill Cobabe, City Administrator

INFORMATION:

- a. [Department Reports April](#)
- b. [May Anniversaries Employee Recognition](#)
- c. [Staffing Authorization Plans](#)
- d. [Community Development Report](#)
- e. [Finance Report](#)

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Mayor & City Council Monthly Summary Report April 2021



City Administration:

Bill Cobabe:

Held update meetings with Community Dev Director and Mayor
Held weekly staff meetings
Staff interviews and budget discussions
Meetings with Mayor on various concerns within the City
Attended at Division of Emergency Management flood plain training
Worked with Rich Taylor on RAMP Grant application and upcoming City events
Attended/listened to PC and CC meetings
Discussions with Chief Sholly about grants, staffing concerns, and budget constraints
Ongoing work studying the Code and Employee Handbook
Discussion on various projects and developments proposed in the City (see Mr. Eggett's report for full list)
Participated in Utah Redevelopment Association updates
Participated in Utah League of Cities and Towns Legislative Policy Committee
Participated in Utah Local Governments Trust training/advisory committee/board of directors
Various zoom and in person meetings about anticipated RDA development (Dee Hansen, Ted Heap, etc.)
Participated in the Wasatch Front Regional Council Technical Advisory Committee meeting (zoom call)
Attended Northern Utah City Managers Association lunch
Met w/ South Ogden and Weber County regarding flood plain issues
Attended Weber County Pedestrian Task Force meeting
Participated in the Bonneville Communities That Care discussion
Attended the Utah City Manager's Association conference in St. George
Attended the Utah League of Cities and Towns Midyear Conference in St. George
Update on the City sewer study

Shalee Nay:

- Prepared, posted, and noticed packet/agenda/minutes/recordings for City Council and Planning Commission.
- Posted ordinances and resolutions according to State Code and sent to American Legal to update city website
- Responded to various customer services pertaining to business licensing.
- Assisting prosecutors with documents.
- Attended multiple trainings..
- Received and answered GRAMA requests.
- Notarized various documents
- Attended Virtual training regarding Elections.
- Worked with UBLA (Utah Business License Association) members to ask and answer each other's questions.

Business Administration:

Cody Cardon:

- Routine phone & computer problem resolution throughout the City.
- Routine management issues and resolution.
- Various meetings and trainings attended.

- Working on Monthly Accounting.
- COVID-19 IT needs for City.
- Budgeting for FY2022

Stacey Comeau:

New Hires:

Promotions: Stephanie Olpin Community Services

Terminations: Benjamin DeJong Fire

- Random drug testing for the month
- Virtually attended NUHRA Board Meeting
- Virtually attended NUHRA Training Meeting
- Processed semimonthly payroll
- Responded to job inquiries
- Updated Staffing Authorization Plan
- Prepared Employee Recognition
- Completed monthly payroll reconciliation
- Conducted exit interview with terminating/retiring employees
- Notarized various documents
- Responded to requests for RDA loan payoff and verification of employment, both verbally and in writing
- Prepared RDA loan disbursements
- Responded to inquiries on Purchase Assistance Program and RDA Loan Program
- Worked with various personnel to resolve issues and concerns

Chris Stone:

- Created a short Riverdale City introduction video for the ULCT convention.
- Ordered 75th anniversary flags to fulfill orders for residents and for city needs.
- Enjoyed a week off on vacation!
- Order and pick up of custodial supplies.
- Covered for part-time custodial staff off sick or on vacation.
- Various updates to the city website and social media sites.
- Completed the city newsletter for May.
- Completed the employee newsletter for May.

Fire Department:

Chief Jared Sholly

Calls for Service 112 and 202 Vehicle Movements

Dispatched Fires

Riverdale	(2) House Fire Vehicle Fire Threatening Structure Dump Truck Fire (3) Brush Fire
Roy	(2) House Fires



Total:9

Rescue & Emergency Medical Service Incidents

44 EMS call, excluding vehicle accidents with injuries.
13 Motor vehicle accident with injury
7 Motor vehicle accident without injury
2 Entrapment Rescue

Total: 66

Hazardous Conditions

1 Building Collapse
1 Chemical Spill
1 Power line down
1 Hazardous Condition

Total: 4

Service Call

1 Assist Other and PD Assist
5 Other Assist

Total: 6

Good Intent Call

22 Dispatched and cancelled.
2 Authorized Controlled Burning
1 No Incident Found

Total: 25

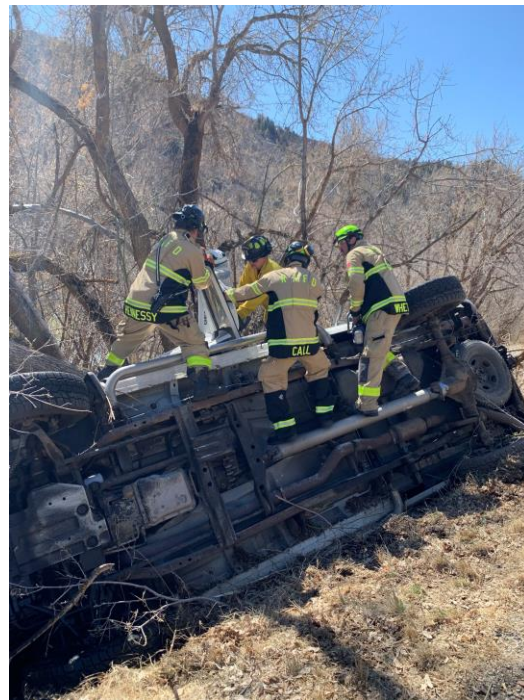
False Alarm & False Call

6 False alarm or false call

Total: 116

Highlights:

- **Business Inspections:**
 - **381 Total Inspections**
 - **27.4% Failed First Inspection**
 - **9.3% Failed Second Inspection (Moved to Randy Koger)**
 - **190.5 Man Hours (January to April)**
 - **19 Businesses Failed 3rd Inspection and Received “Pre-Citation” Notices:**
These notices described fines and penalties that would follow if they do not come into compliance.



- Met with Ogden and Weber Fire District to discuss Heavy Rescue response.
- Submitted for a Grant to Fire House Subs
- Assisted the Weber County Honor Guard
- Swift Water Training
- Victim Recovery on Fatal Vehicle Accident
- Heavy Rescue Secured Semi-Truck Accident
- Heavy Rescue on Crane Rollover Accident
- Submitted Firehouse Sub Grant for Equipment
- Supported Dispatch Appreciation Month with our Annual BBQ
- Confined Space Training at Layton City Training Tower
- City Staff Meeting
- Fire Department Staff Meeting
- Emergency Management Meeting (LEPC)
- Bi-Weekly State of Utah EMS Meetings
- Monthly Weber County Fire Chiefs Meeting
- Operational Dispatch Protocol Committee
- COVID Response/Update with the State of Utah
- Ogden Regional EMS Case Review
- Morgan/Weber EMS Committee Meeting
- Heavy Rescue Policy Discussion after Monthly Meeting
- Fire Sub Meeting with County Chiefs and Dispatch

Police Department:

Patrol Report April 2021

Assault- Two males were involved in a physical fight in the parking lot of Jamba Juice. Both males have differing stories as to who the aggressor was. Charges will be screened.

Assault- Two males were both issued citations for assault after they were both involved in a physical disturbance at a residence.

Theft- Officers responded to Maverik on a theft complaint. A female was summonsed for stealing two donuts and false information.

Unattended Death- Motel 6 management requested officers assist in checking a room because the guest had missed checkout and was not answering the door or phone. The guest was subsequently found deceased in the bathtub. There was also heroin paraphernalia nearby. Officers and detectives investigated the death.

Assist OJ- A male shot and killed his girlfriend in Ogden. He was later located at a different location in Ogden and was involved in a lengthy standoff with a gun to his head. SWAT responded to handle negotiations. Riverdale Officers assisted.

Crash/DUI- Officers arrested a male for DUI after he crashed his girlfriend's BMW into a light pole.

DUI/Drugs/Weapons- Officers located a male sleeping in his car in the Maverik parking lot. Paraphernalia was observed in plain sight. The male admitted to smoking heroin in his car and operating it from the Walmart parking lot to the Maverik parking lot. A search of the car discovered heroin and paraphernalia. The suspect was arrested for DUI drugs, possession of heroin and paraphernalia and possession of a dangerous weapon by a restricted person.

Warrant Arrest- Officers arrested a male after it was reported that he had taken a Toyota Tacoma for a test drive and was not returning it. The male was located at the Motel 6 and the truck was recovered. The male was booked for multiple warrants.

Attempted Burglary- Officers responded on an attempted burglary. (Firehouse Subs) 04-01-21. The owner reported the front door lock had been pried off and the suspect left a yellow crowbar. The owner reported his Layton Store was burglarized 03-25-21 and the suspect in the video footage at the Layton store had the same crowbar. CSI responded to process the crowbar and the front door for prints. It is unknown who the suspect is at this time.

Fugitive/Drug arrest- Officers performed a traffic stop for an equipment violation. The driver was found to have a suspended DL and the passenger was spoken with. While speaking with the passenger, he was observed removing several baggies of narcotics from his pocket and throwing it into the vehicle. The passenger was taken into custody and

identified. The passenger was found to be a fugitive with a US Marshal NCIC warrant for his arrest. The passenger was booked into jail.

Suspicious Person- A female reported that a male kept knocking on her door. Contact was made with the male who had been drinking and was looking for someone to give his girlfriend a ride to the hospital.

Assault - Officers investigated an assault. Two males had been antagonizing one another for some time over text. While at IHOP one of males tried to get the other to fight. One male punched the other and a fight ensued. Both went to Ogden Regional where hospital staff called to report the fight. One of the males was booked into the Weber County Jail for assault and the other will be summonsed.

Shots fired- Officers responded to shots fired at Motel 6. A refused complainant reported that multiple gunshots were heard behind the Motel and her father was the victim. The area was searched and no evidence of gunshots or a victim of gunshots were found. The complainant would not give her name or location and would not answer her phone. The phone number that made this call came back to who is registered to the motel, but we had no answer at his room and heard no one inside the room. Local Hospitals were advised of this incident.

Trespassing- A male called from the motel again claiming a woman in an adjacent room was being raped. The male is schizophrenic and has claimed similar unfounded incidents three times in the last three days. The complaint was unfounded.

Threatened Suicide/DV- Officers responded to a report of an intoxicated male who put an unloaded firearm in his mouth and to his head and pulled the trigger in front of his girlfriend. The male was released from the hospital earlier in the day due to being involuntarily committed previously. The girlfriend packed her belongings to leave and the male threw those items out in the bedroom. The male also broke property in the house which belonged to his girlfriend. The male was ultimately transported to the Weber County Jail on several Misdemeanor charges.

Paraphernalia arrest- Officers stopped a male in the parking lot of Walmart. The male was found to have drug paraphernalia on his person and was issued a citation.

Traffic Stop/Arrest- Officers stopped a vehicle on Riverdale Rd. The driver was found to be revoked and a consent search was conducted which discovered paraphernalia and narcotics. The occupants will be summonsed.

DUI- A male was observed operating a motor vehicle into a fence at the Mountain View Apartments. The suspect was found to be intoxicated and had also been involved in a crash where he took out the stop sign and cross walk sign at 1150 W. 4400 S. Officers obtained a warrant for the suspects blood and arrested the suspect for DUI and leaving the scene of an accident.

Assist- Officers assisted Roy PD with a reckless driver/DUI. Roy PD stopped a vehicle in the Best Buy Parking lot that was reported reckless in their city. The driver appeared impaired and was run through sobriety tests. After failing tests, the driver attempted to flee on foot, but he was caught and taken into custody.

Warrant Arrest- Officers observed a male pumping gas at Sinclair. Officers knew the male had multiple felony warrants for his arrest. The suspect was taken into custody and booked at the Weber County Jail.

Stabbing- A male reported that his girlfriend stabbed him in the thigh with a kitchen knife. The knife went all the way through the male's leg. At the hospital, the male reported that he was in an accident at work. The male decided to report the incident later. Contact was made with the suspect at her residence where she was uncooperative. A search warrant was served. Multiple items of evidence were seized, and the female was booked for aggravated assault.

Investigations Report April 2021

Filing a false police report- Detectives followed up on a credit card fraud and found the victim filed a false police report. The victim/suspect was charged with filing a false police report.

Vehicle Burglary/Theft- Detectives conducted follow up regarding a male stealing keys off the counter at Walmart and attempting to gain access to a vehicle to burglarize it. Two suspects were identified and confessed to the theft and vehicle burglary. Both suspects were charged.

Child Abuse- Detectives followed up on a report of a father spanking his 6-year-old son with a belt. The father confessed to spanking his son but stated he did so in a manner that would not hurt his son. The case was sent to Riverdale Justice Court for screening.

Forgery- Detectives followed up on a check forgery. The suspect confessed to forging his father's checks to purchase music equipment. The suspect will be summonsed for forgery.

Retail Theft- Detectives followed up on a retail theft. The suspect was located and confessed to committing the theft. The suspect was summonsed for retail theft.

Criminal Mischief- Detectives followed up on a criminal mischief where a suspect threw a dirt clod at a vehicle causing damage. Detectives identified the suspect through neighborhood cameras. The suspect was cited for criminal mischief.

Rape- Detectives followed up on a report of a rape. The female victim reported she consented to sexual activity but not sexual intercourse. The female reported she never told the male no, nor did she tell the male yes. The case was referred to the Weber County Attorney's Office to be screened for charges.

Retail Theft- Detectives followed up on a retail theft that occurred at Target. A female used the self-checkout line and failed to pay for several items. The female confessed to the theft and was cited for retail theft.

Sexual Battery- Detectives followed up on a report of a juvenile being sexually assaulted by an adult male while working at a fast-food restaurant. The suspect reportedly commented about the female's breast, showed her photos of him wearing lingerie and slapped her butt. The male confessed to the behavior and was summonsed for sexual battery.

Public Works Department:

- Continued new well investigative work.
- Continued work with Weber Basin to discuss alternatives for them providing additional water, instead of drilling well.
- Continued work and inspections on Coleman Farms.
- Continued Storm Water review to meet new state regulations.
- Continued design work on 1050 W Ritter Dr. Roundabout.
- Continued Weber Basin Water connection project design.
- Continued inspections on Old Mill Prud.
- Continued inspections on Panunzio Farms Prud.
- Completed water conservation plan update.
- Completed shop breakroom/office project.
- Continued design work on 2021 waterline project.
- Completed design work on 2021 storm drain projects.
- Continued design work on 2021 street projects.
- Completed design work on 2021 sanitary sewer projects.
- Continued inspections on Riverdale Landing Phase 2.
- Opened park restrooms and completed sprinkler system start up.
- Started electrical project for new scoreboards.

Community Services Department

Rich Taylor:

- Attended City Council meetings and monitored text line
- Held monthly departmental staff meeting
- Created monthly issue of Riverdale Connections
- Continued operating Community Center on a limited basis
- Began soccer league

- Helped cook and serve take-out lunches at the Senior Center
- Held Skyhawks basketball classes at the Community Center
- Continued planning Old Glory Days
- Began planning Memorial Day program
- Met with Discovery Destinations
- Met with Bonneville CTC about race in the fall
- Attended budget meeting with Cody and Bill
- Continued 75 year anniversary activities
- Attended Five Below Grand Opening

Community Development Department:

- Harbor Freight Tools – Final inspections
- Café Rio – Plumbing and electrical inspections
- Mo Bettah's – Plumbing and electrical inspections
- Sportsman's Warehouse Small Reconstruction – Framing and electrical inspections
- Joe's Car Connection – Plumbing inspection
- Old Mill Subdivision – Lot 1: Foundation inspection; Lot 2: inspection; Lot 3: inspections; Lot 4: Footings and sewer inspections; Lot 5: Sewer and foundation inspections; Lot 6: Footings and sewer inspections; Lot 7: Footings, foundation, and sewer inspections; Lot 9: Footings, foundation, and sewer inspections; Lot 10: Footings, foundation, sewer, and plumbing inspections; Lot 11: inspections
- Greenhill Apartments – New Bldg: Footings, gas, mechanical, electrical, and weather barrier inspections
- Panunzio Farms Subdivision – Lot 1: inspections; Lot 2: Sewer inspection; Lot 5: Footings and sewer inspections; Lot 6: Footings and sewer inspections; Lot 10: Framing, electrical, mechanical, plumbing, and insulation inspections
- Rasmussen Subdivision – New home: Plumbing, framing, insulation, weather barrier, and power inspections
- Home inspections for various projects on residential lots
- Inspections of solar power equipment and installations
- Meeting with property owners, contractors, and developers to discuss project plans
- Building plan drawings and documents review
- Fire inspections, sprinkler inspections, fire investigations, and associated fire checks for various businesses
- Pick-up of various signs in violation of sign ordinance
- Grand opening/ribbon cutting participation for Five Below Store
- Design Review Committee Meeting re: 4042 S. Pacific Avenue building
- Meeting with Higgs Family representatives
- Meeting with Mobile Home Park representatives
- Meeting with FEMA representatives re: Emergency clean-up reimbursement
- Department heads meetings attendance by department member
- Economic development opportunities update and discussion meetings
- Floodplain management updates and training attendance by department member
- Geographical information systems training participation by department member
- Land use case testimony provided by department member
- Departmental budget discussion regarding upcoming fiscal year
- Regional Growth Committee meeting attendance by department member
- MIDA Design Review Committee participation by department member

- International Association of Electrical Inspectors meeting attendance by department member
- FEMA training and meeting attendance by department member

Fire Inspection / Code Enforcement Report: **see attached**

Monthly report –Legal – Steve Brooks

Monthly report - April, 2021

Legal Dept., City Attorney - Steve Brooks:

- Resolutions/Ordinances work-
 - Legal work concerning - Trailer park, Leases, Easements, GRAMA, Deeds, Higgs, Housing, Atkin, Devel agree., Zoning, Liens, Protests, Use of force, Ordin., Yates, PC/Rezone
- Legal research/review -
- Legal Department meetings/work -
- Planning commission review/ordin/mtgs/minutes
- Walk-ins/Police reviews/Court/Court screenings/Court filings/ Annual reviews/Certif.
- Formal training attended- County/City Attorneys conference
- RSAC- Drug Court -
- Legal reviews of minutes/resolutions/ordinances
- Records request reviews

COURT MONTHLY REPORT

401 Total traffic cases	YTD 4725 (Jan. 1, 2020 to December 31, 2020)
4 DUI	170 Moving violations
0 Reckless/DUI red.	167 Non-moving violations
60 License violations	0 Parking

45 Total Misdemeanor cases	YTD 660 (Jan. 1, 2020 to Dec. 31, 2020)
2 Assault	0 Ill. sale Alc.
12 Theft	0 Other liq. viol.
0 FTA	14 Contr. subst vio
0 Public intox	0 Bad checks
	0 Dom. animal
	0 Wildlife
	0 Parks/rec.
	0 Planning zon./Fire/Health
	01 Dom. violence
	16 Other misd./infrac

328 Total cases disposed of this month	2691 Total number of cases disposed of for the year (July 1, 2020 to June 30, 2021)
466 Total offenses this month	3760 Total offenses for year (July 1, 2020 to June 30, 2021)

Small Claims	Total number of cases for the year (Jan. 1, 2020 to Dec. 31, 2020) --	Filed=21	Settled/Dismissed=23
2 Cases filed	0 Trials		
0 Settled/dismissed	0 Default judgment		

# CITATIONS BY AGENCY	YTD (July 1, 2020 to June 30, 2021)
Riverdale City	1253
UHP	1130

REVENUE/MISC. YTD (June 1, 2020 to May 31, 2021)

Total Revenue collected	\$ 56,503.79	\$ 522,427.78
Revenue Retained	\$ 35,880.10	\$ 328,219.98
Warrant Revenue	\$ 2,830.00	
Issued warrants	10	533
Recalled warrants	53	863

RSAC MONTHLY REPORT

14 participants	71 drug tests given	1 walked away/warrants issued
0 orientations	1 in jail/violations	0 ordered to inpatient

1	new participant	2	positive UA's/tests/dilutes	0	other
0	graduates	0	incentive gifts		
0	terminated/quit	0	spice tests given		

RIVERDALE POLICE DEPARTMENT

CRIME BULLETIN

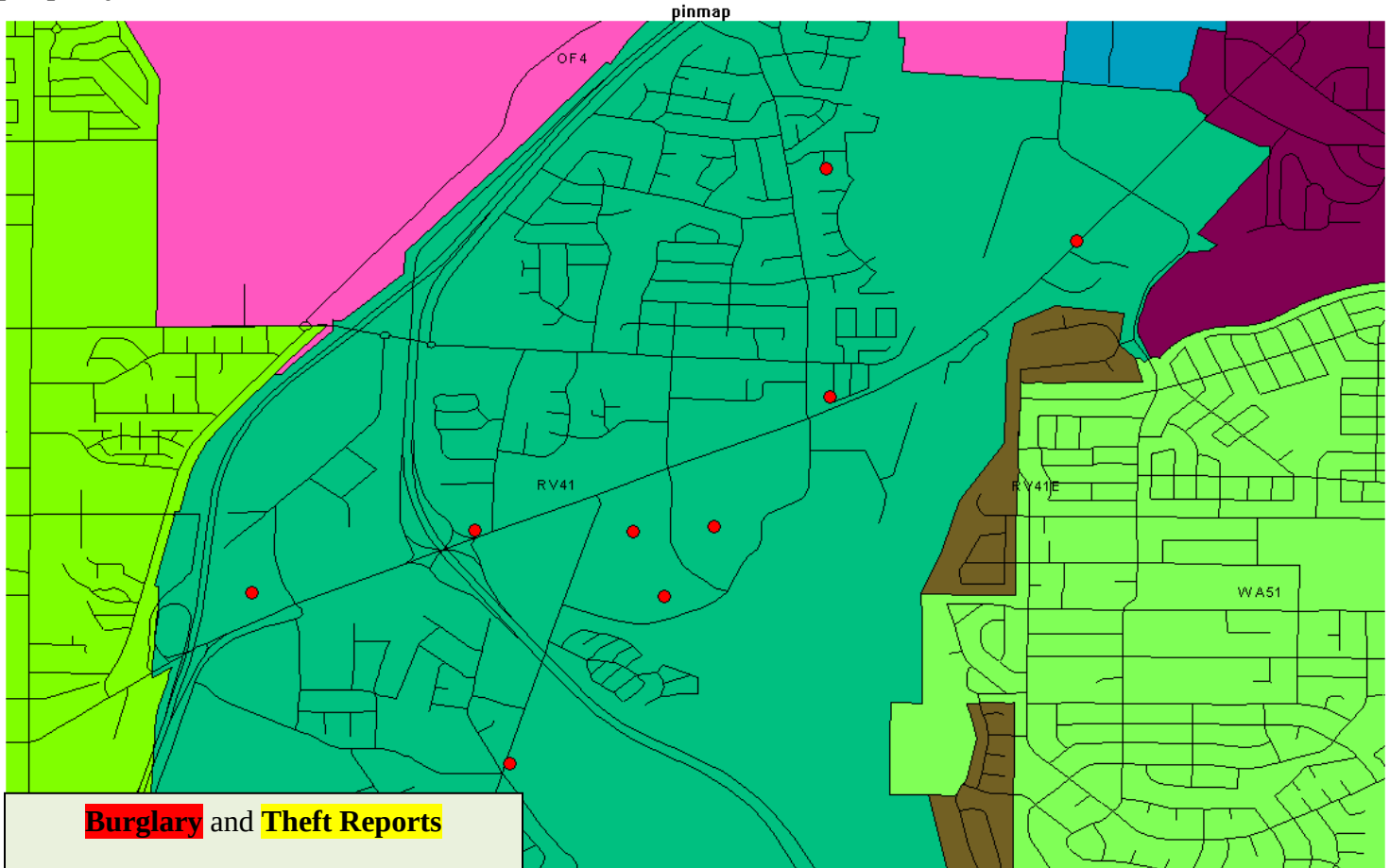
April 2021
Report #18-4

April Police Calls

- 1753 Calls for Service:
 - 46 Animal Complaints
 - 258 Crime Reports Written
 - 4 Forgery/Fraud
 - 11 Retail Thefts
 - 8 Assaults
 - 46 Drugs
 - 18 Family Offenses
 - 11 Burglary/Theft Complaints
 - 0 Stolen Vehicle Complaints
 - 5 Damaged Property
 - 66 Arrests



The remainder of calls involved disorderly Conduct, Suspicious Activities, Citizen Assists, Lost/Found property, Medical Assists, Warrant Services, etc.



POLICE LINE - DO NOT CROSS

POLICE LINE - DO NOT CROSS

POLICE LINE - DO NOT CROSS

POLICE LINE - DO NOT CROSS

POLICE LINE - DO

FOR LAW ENFORCEMENT USE ONLY!

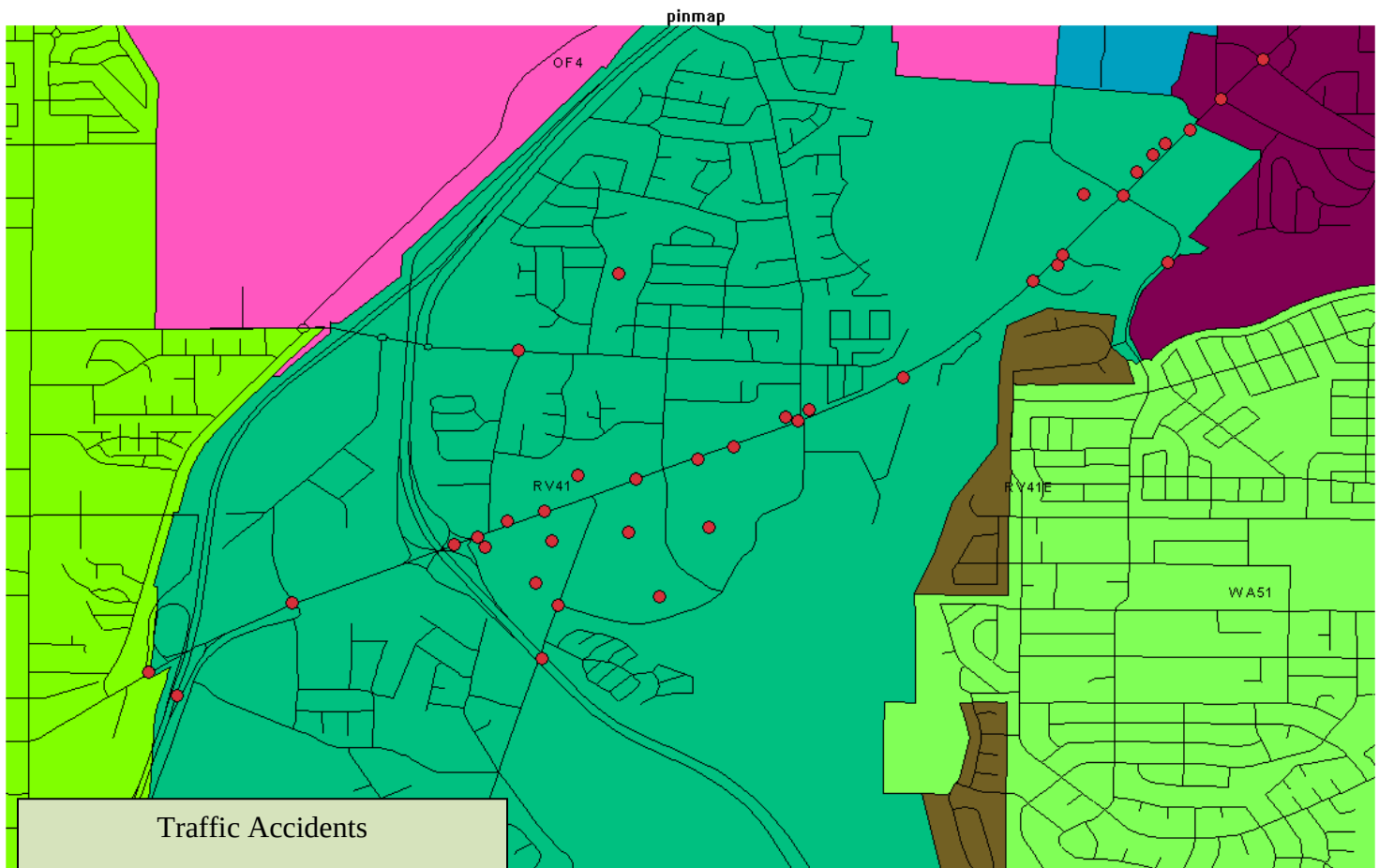
RIVERDALE POLICE DEPARTMENT

CRIME BULLETIN

April 2021
Report #18-4

Traffic Patrol and Enforcement

- **480 Traffic Stops resulting in:**
 - 306 Citations
 - 478 Total Violations
 - 154 Warnings Issued
- **48 Traffic Accidents**



- **13 New Cases sent to Investigations**
- **28 Investigative Cases Closed**
- **Value Reported Stolen \$4,421.09**
- **Value Recovered \$91.39**

POLICE LINE - DO NOT CROSS

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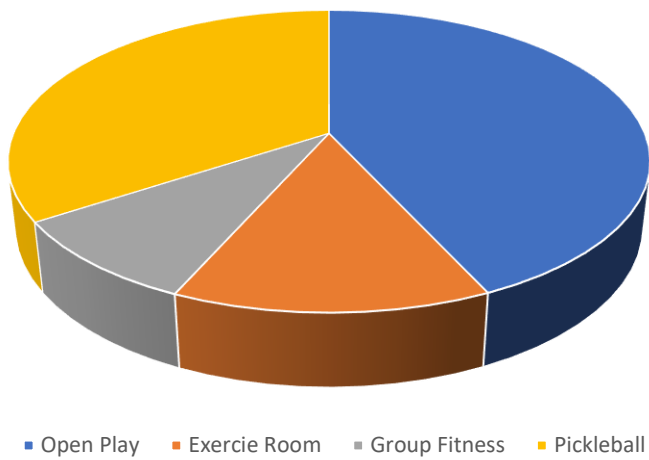
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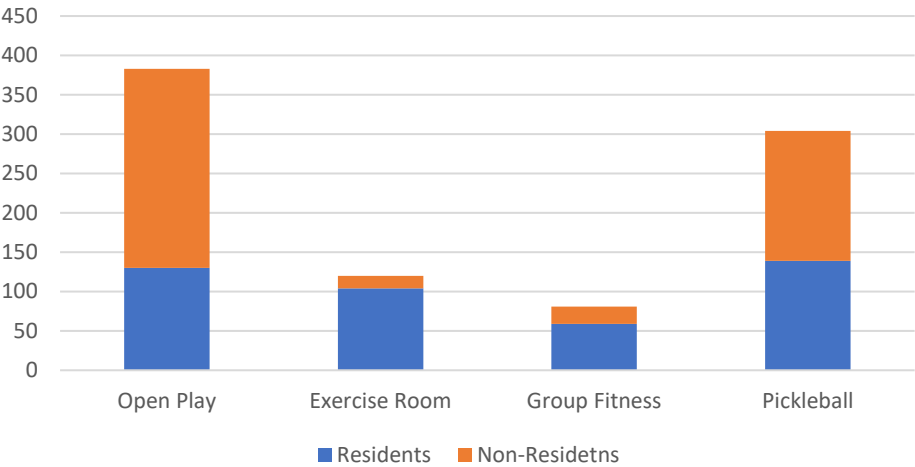
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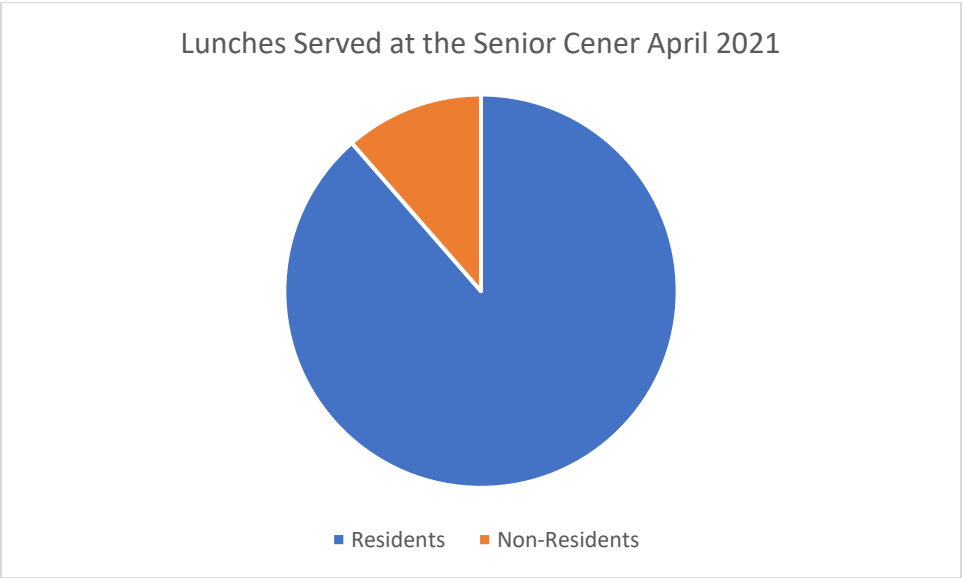
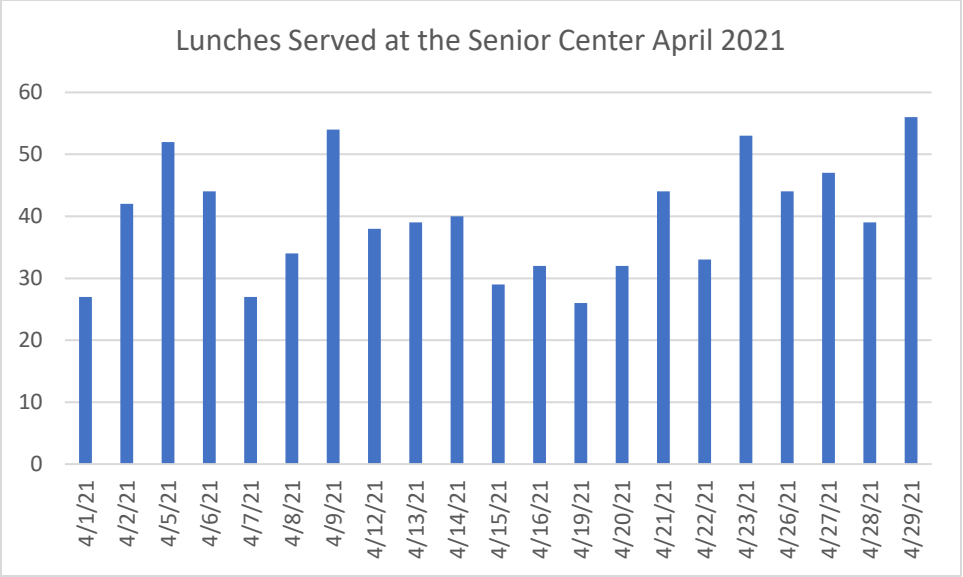
FOR LAW ENFORCEMENT USE ONLY!

Community Center Usage April 2021



Community Center Usage April 2021





Employee Recognition – May 2021 Anniversaries

Years	Employee	Department
30		Public Works
15		Public Works
10		Public Works
5		Police
4		Fire
4		Fire
2		Business Administration
1		Police



Staffing Authorization Plan

As of December 31, 2005		
Department	FTE Authorization	FTE Actual
City Administration	3.00	3.00
Legal Services	5.50	5.50
Community Development	3.50	3.50
Bus Admin - Civic Center	5.75	5.50
Bus Admin - Comm Services	10.00	6.75
Public Works	12.00	11.00
Police	26.00	26.00
Fire	11.50	12.75
Total	77.25	74.00

As of April 30, 2021		
Department	FTE Authorization	FTE Actual
City Administration	2.00	2.00
Legal Services	4.50	4.50
Community Development	3.00	3.00
Business Administration	6.25	6.25
Community Services	9.00	7.25
Public Works	10.00	10.00
Police	22.75	22.75
Fire	15.50	13.50
Total	73.00	69.25

Staffing Reconciliation - Authorized to Actual		
Department	FTE Variance	Explanation
City Admin	0.00	
Legal Services	0.00	
Bus Admin - Civic Center	0.00	
Community Development	0.00	
Community Services	(1.75)	
Bus Admin - Civ Ctr	0.00	
Public Works	0.00	
Police	0.00	
Fire	(2.00)	PT Firefighters unfilled
Totals	(3.75)	Staffing <u>under</u> authorization

Actual Full Time Employees	56.00
Actual Part Time Employees	43.00
Seasonal Employees	0.00

COMMUNITY DEVELOPMENT PROJECTS STATUS REPORT

May 14, 2021

OPEN FOR BUSINESS



Five Below discount retail store is now open! A ribbon cutting was held on April 30th. They are located at 1087 W. Riverdale Road.

ONGOING DEVELOPMENTS



Raising Cane's Chicken Fingers will build a new restaurant at 4168 S. Riverdale Road.



Café Rio is building a new restaurant at 4194 S. Riverdale Road.



Mo' Bettahs Hawaiian Style Food is building a new restaurant at 4182 S. Riverdale Road.



Dutch Bros

Dutch Bros Coffee will build a new drive-thru food service business at 4177 S. Riverdale Road.



Joe's Car Connection is planning to open a store at 5080 S. Freeway Park Drive.



Epic Windows and Doors will open in a suite at 1140 W Riverdale Road.



Auto Zone will open a new store at 4240 S. Riverdale Road, Suite B in a portion of Pep Boys building.



**RIVERDALE CITY
MONTHLY UTILITY REPORT
FOR MAYOR & CITY COUNCIL
APRIL 2021**

Water Fund

	Total Gallons Used (in thousands)	Total Billings	Total Customers Billed	Average Gallons used Per Customer (in thousands)	Average Bill Per Customer
Residential	13,439	\$ 37,535	2,160	6	\$ 17.38
Commercial	12,898	\$ 25,570	256	50	\$ 99.88

Sewer Fund

	Total Billings	Total Customers Billed	Average Bill Per Customer
Residential	\$ 54,688	2,139	\$ 25.57
Commercial	\$ 44,645	222	\$ 201.10

Storm Water Fund

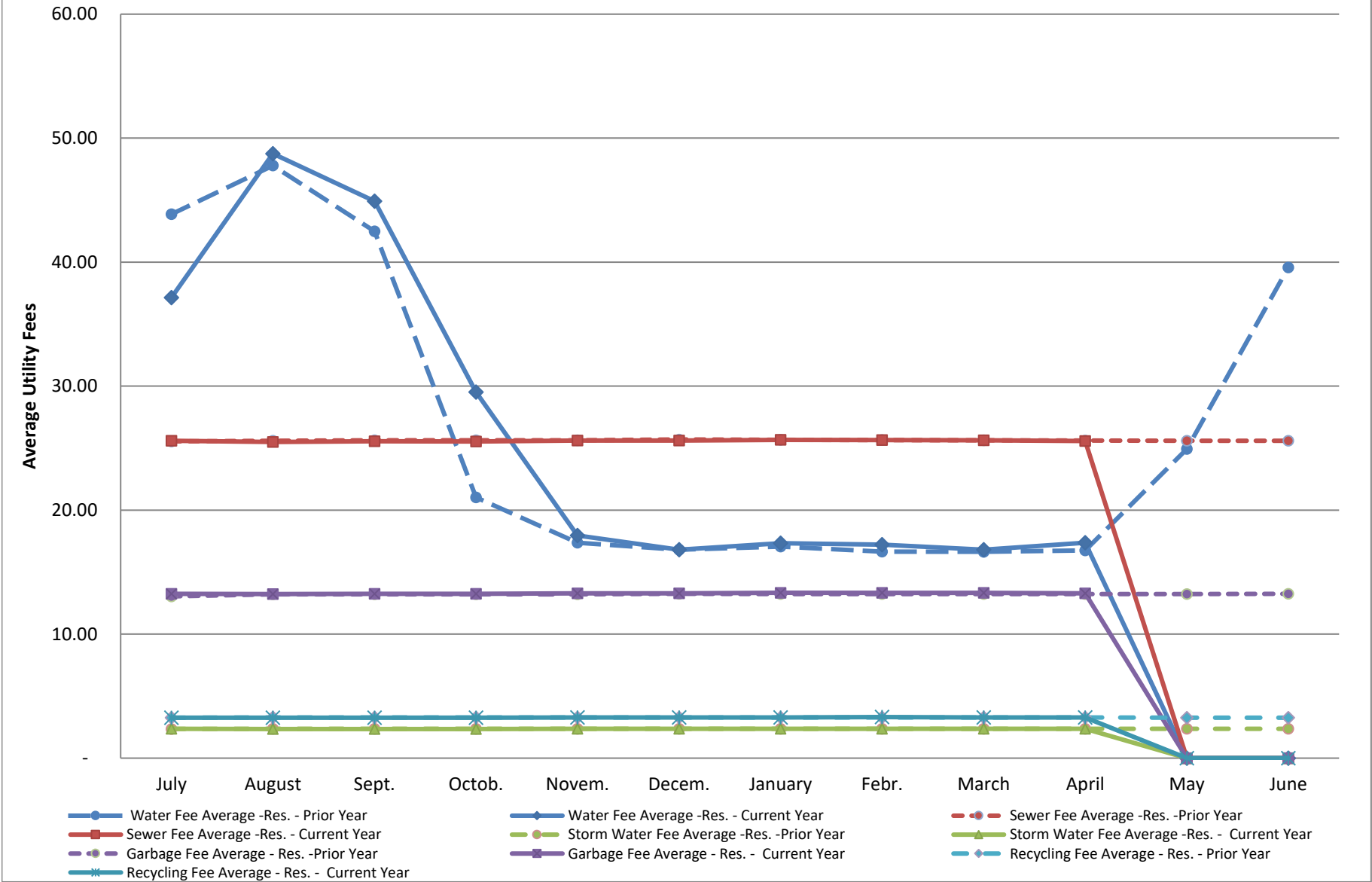
	Total Billings	Total Customers Billed	Average Bill Per Customer
Residential	\$ 5,085	2,157	\$ 2.36
Commercial	\$ 14,018	195	\$ 71.89

Garbage Fund

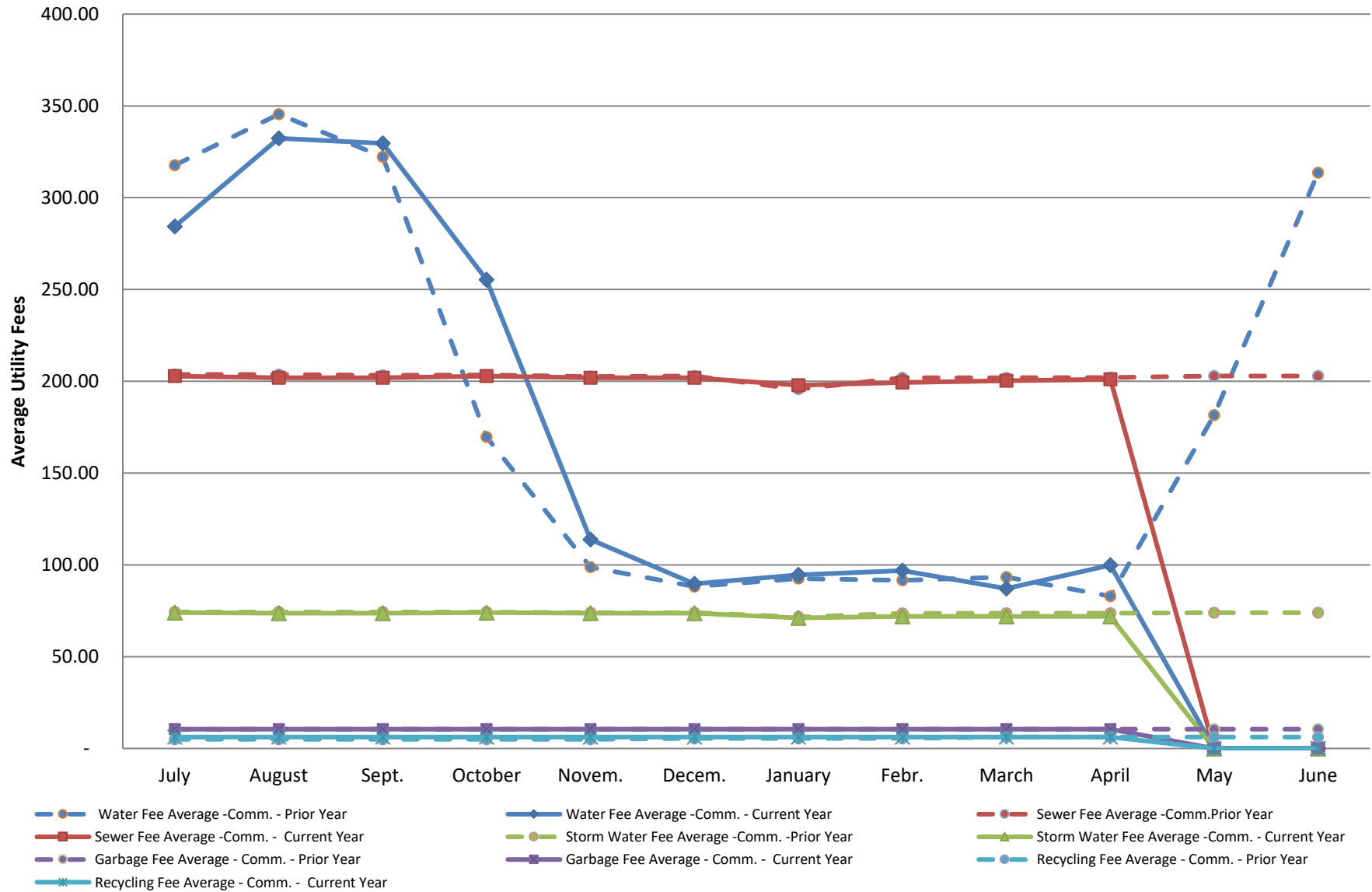
	Total Billings	Total Customers Billed	Average Bill Per Customer
Residential - Garbage	\$ 28,203	2,121	\$ 13.30 *
Residential - Recycling	\$ 5,876	1,793	\$ 3.28
Commercial - Garbage	\$ 21	2	\$ 10.52 *
Commercial - Recycling	\$ 19	3	\$ 6.24

* Some garbage utility customers have more than one garbage can, this is an average of all customers.

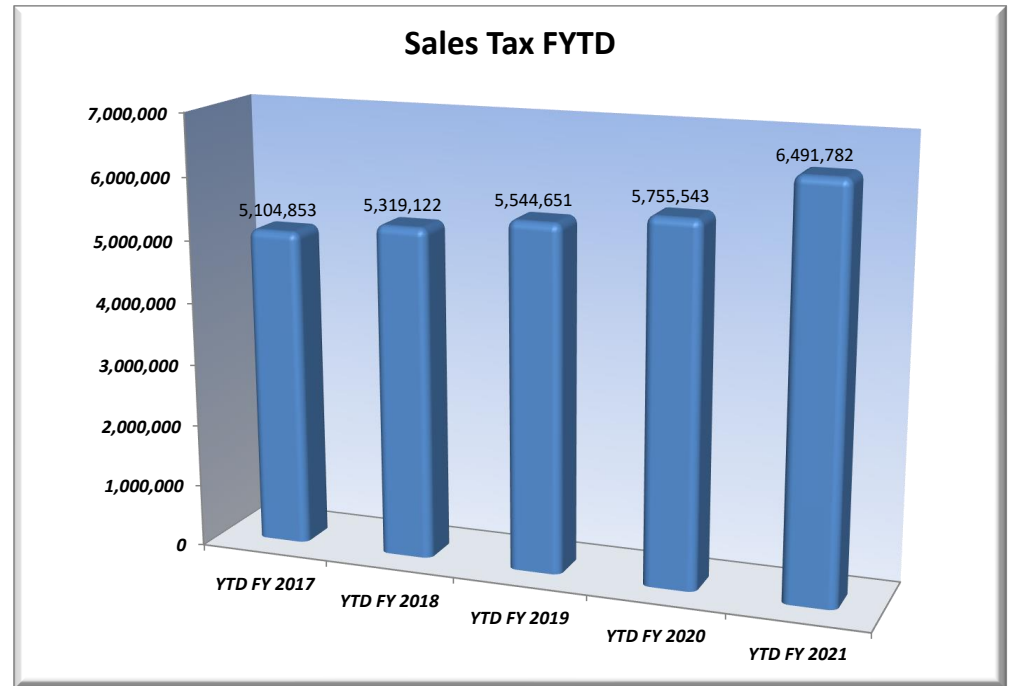
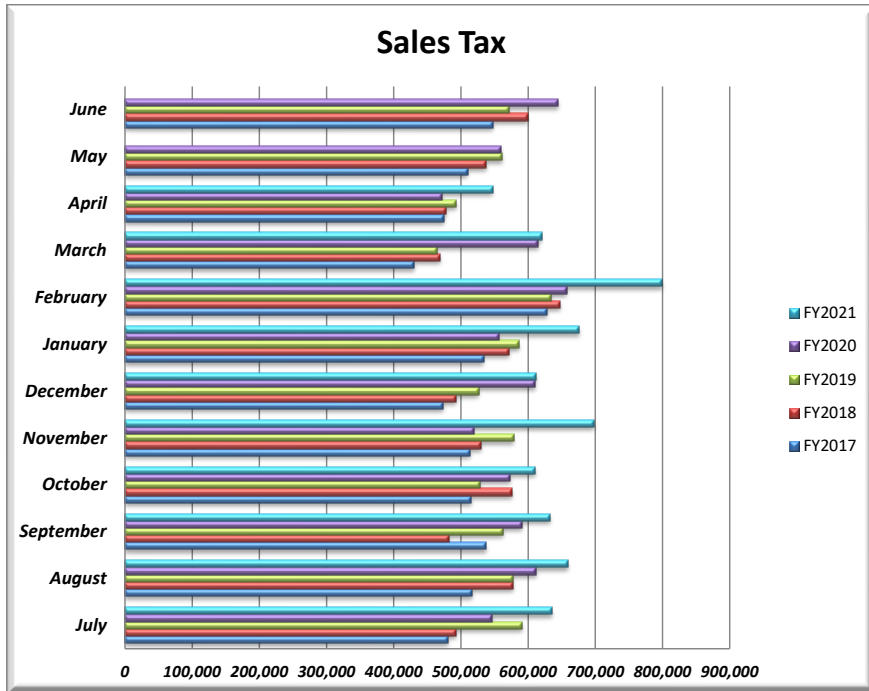
Residential Average User Fees
Fiscal Year 2020 & 2021



Commercial Average User Fees Fiscal Year 2020 & 2021



**RIVERDALE CITY
SALES TAX REPORT
AS OF APRIL 30, 2021**



Sales Tax	July	August	September	October	November	December	January	February	March	April	May	June	Totals
FY2017	481,004	516,215	538,062	514,769	513,312	473,968	533,991	628,904	430,061	474,567	510,239	547,592	6,162,684
FY2018	492,789	577,720	482,284	576,553	530,387	492,763	571,906	647,775	468,676	478,270	537,682	599,204	6,456,007
FY2019	591,419	576,907	563,499	528,836	578,794	526,228	586,556	634,811	464,253	493,348	560,967	571,607	6,677,225
FY2020	546,902	612,157	591,696	573,327	519,064	610,719	556,867	657,308	615,264	472,239	559,456	644,897	6,959,896
FY2021	635,065	659,853	632,737	610,213	698,778	612,021	676,337	799,676	619,991	547,110			6,491,782

Sales Tax FYTD	YTD FY 2017	YTD FY 2018	YTD FY 2019	YTD FY 2020	YTD FY 2021
	5,104,853	5,319,122	5,544,651	5,755,543	6,491,782

**RIVERDALE CITY
CITY COUNCIL AGENDA
May 18, 2021**

AGENDA ITEM: E3

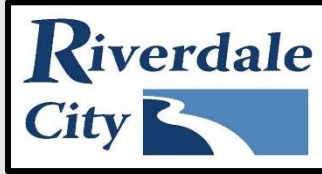
SUBJECT: Riverdale Sewer Capacity Study Presentation

PRESENTER: Bill Cobabe, City Administrator

INFORMATION:

- a. [Executive Summary](#)
- b. [Riverdale Sewer Capacity Study Presentation](#)

[BACK TO AGENDA](#)



City Council Executive Summary

For the Council meeting on:
18 May 2021

Petitioner:
Bill Cobabe

Summary of Proposed Action

Presentation on sewer study.

Summary of Supporting Facts & Options

Hansen, Allen & Luce (HAL) was contracted to complete a study of sewer line capacity in the northern part of the City. The preliminary report has been completed and we have asked the firm to present their findings to the City Council.

Legal Comments – City Attorney

Steve Brooks, Attorney

Fiscal Comments – Business Administrator/Budget Officer

Cody Cardon,
Business Administrator

Administrative Comments – City Administrator

Bill Cobabe,
City Administrator

SEWER CAPACITY STUDY

Steven C. Jones, P.E.
Hansen, Allen & Luce, Inc.

May 6, 2021



LEVEL OF SERVICE

Pipes are at full capacity at 75% flow depth

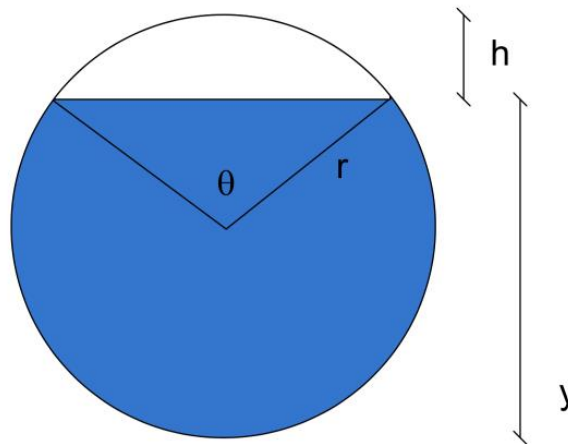


Figure 3: water in circular pipe of depth y exceeding radius

Show that $\theta = 2 \cos^{-1} \left(\frac{r-h}{r} \right)$ where $h = 2r - y$. Hence show that the wetted perimeter

$P = r(2\pi - \theta)$. Show that $A = r^2 \left(\frac{2\pi - \theta + \sin(\theta)}{2} \right)$. Hence determine the value of the hydraulic

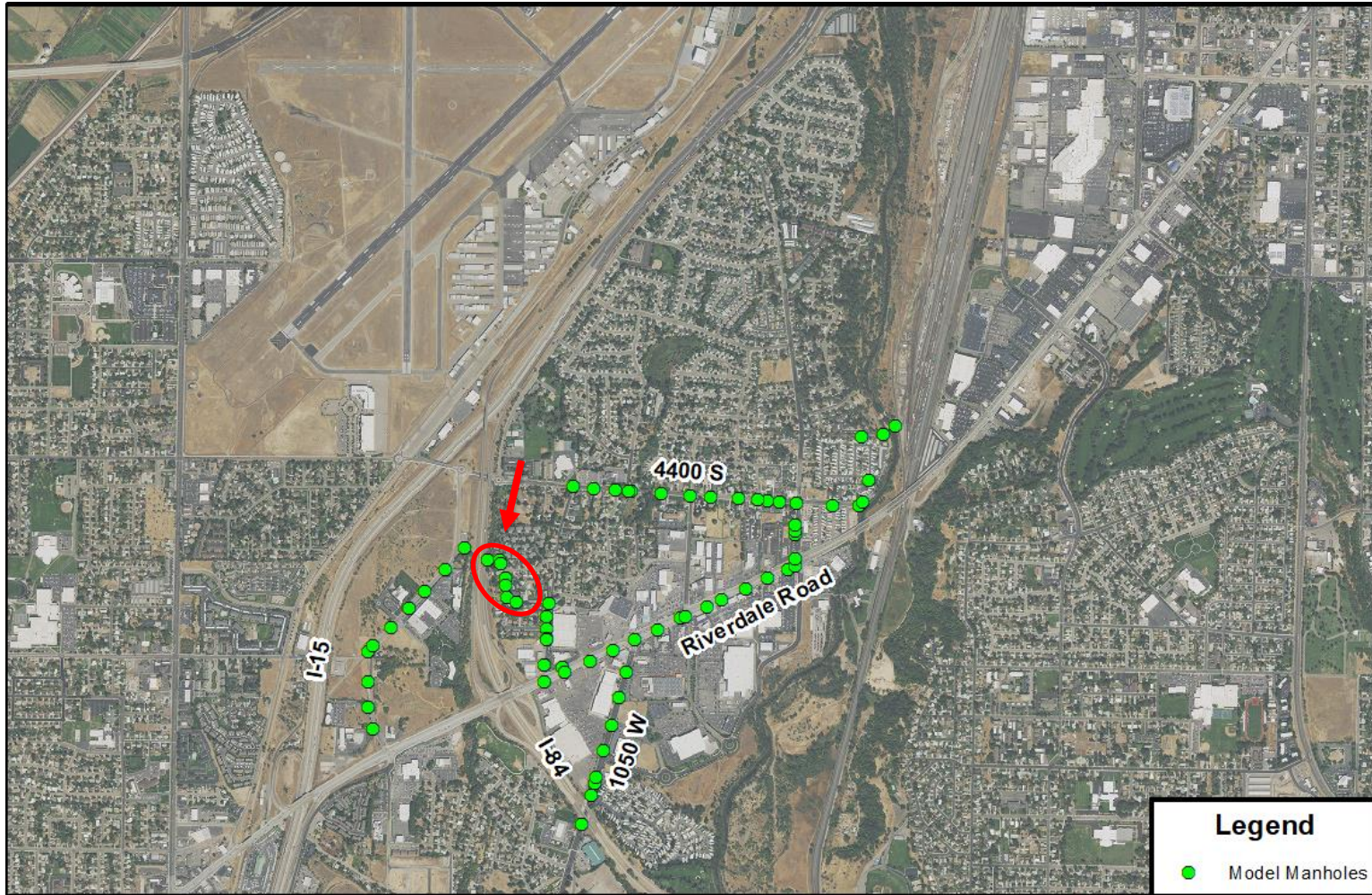
diameter and the average velocity of the flow. You may now employ the Darcy-Weisbach equation to determine the head loss.

RESULTS SUMMARY

Remaining Capacities:

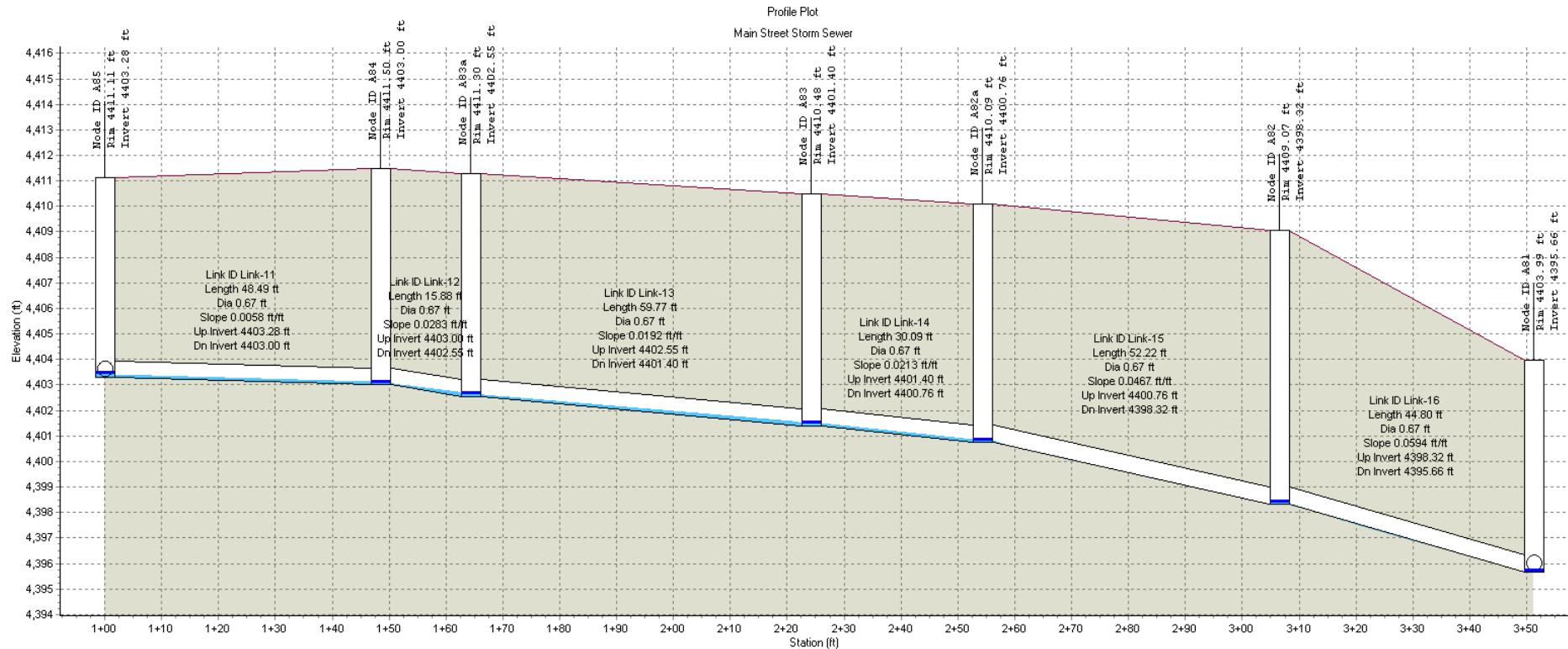
- 8" near Starbucks (northwest of Riverdale Road): 120 gpm
- 10" in Carl's Jr. Parking Lot (Riverdale Road): 185 gpm
- 10" near Best Buy (1050 W): 110 gpm
- 15" Riverdale Road to Roundabout: 500 gpm (reaches capacity in Riverdale Road before Roundabout)
- 10" – 15" 4400 S (west of roundabout): 430 gpm (reaches capacity in the 10")

8" IN FRONT OF STARBUCKS REMAINING CAPACITY: 120 GPM

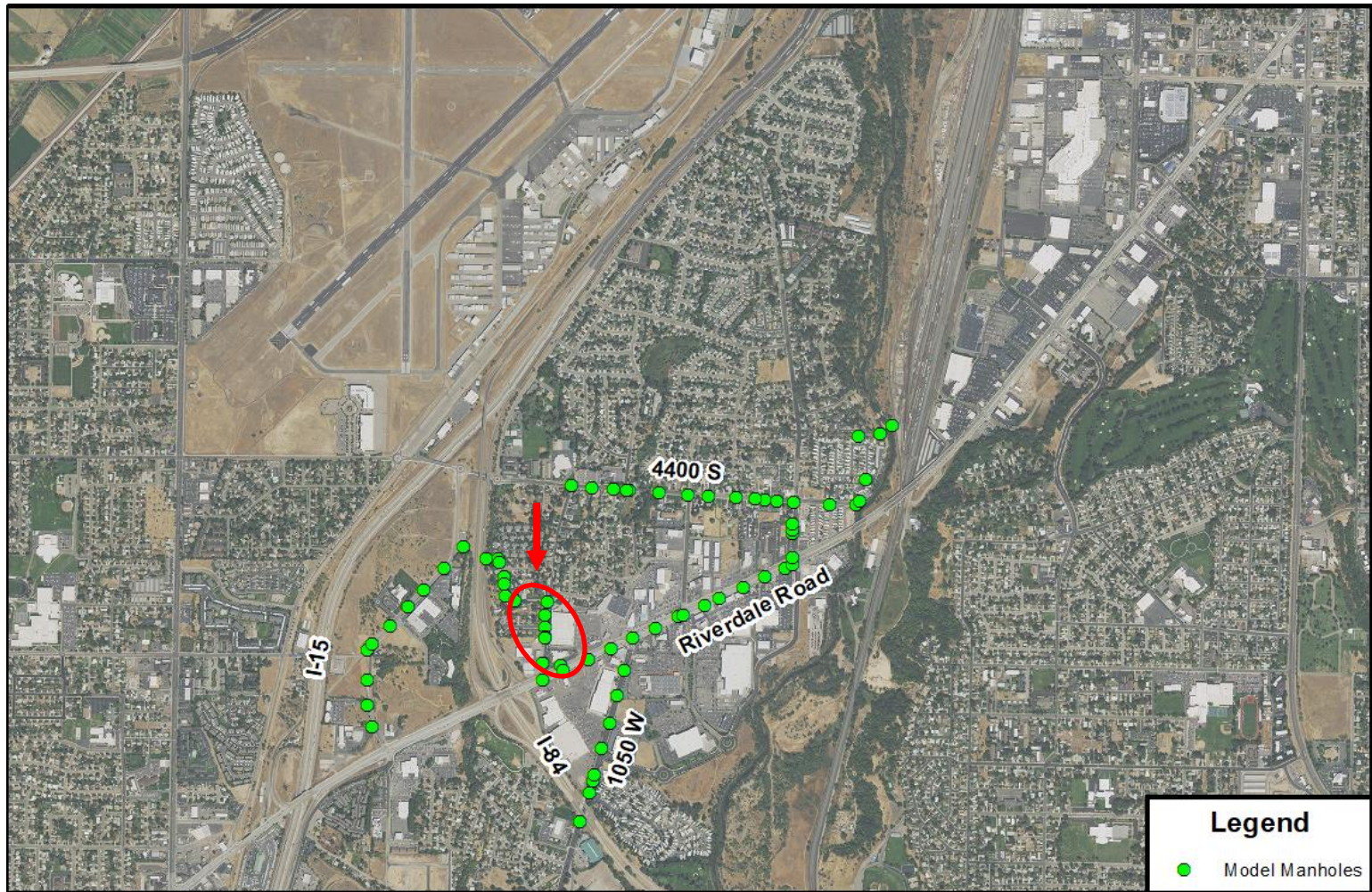


8" IN FRONT OF STARBUCKS

REMAINING CAPACITY: 120 GPM

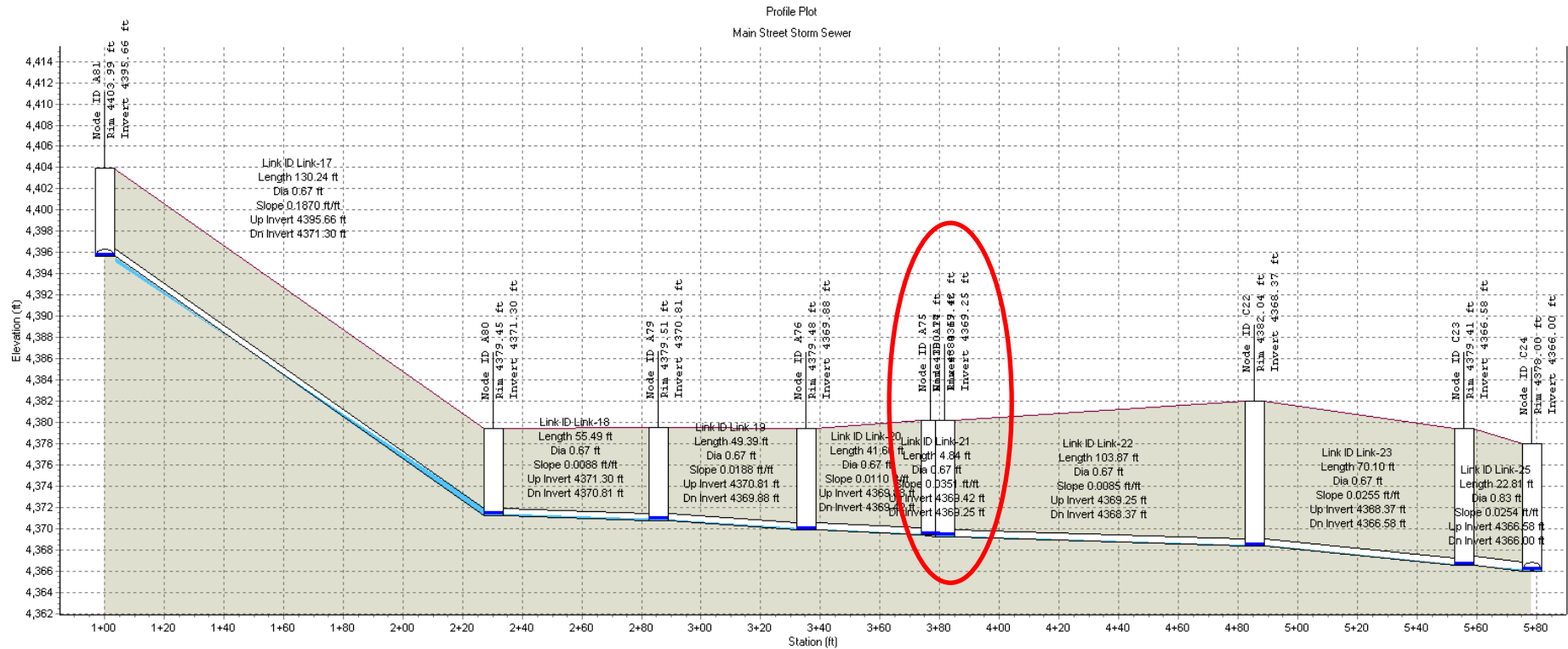


8" IN FRONT OF STARBUCKS REMAINING CAPACITY: 120 GPM



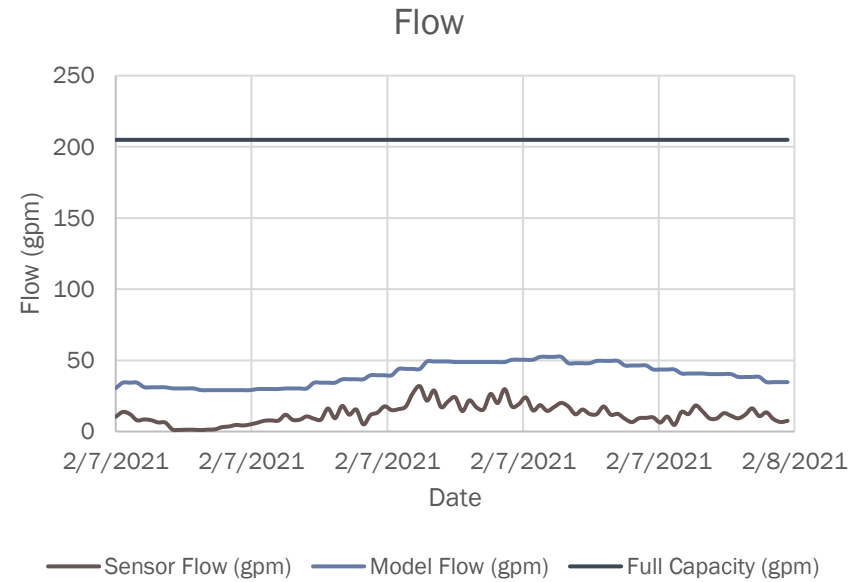
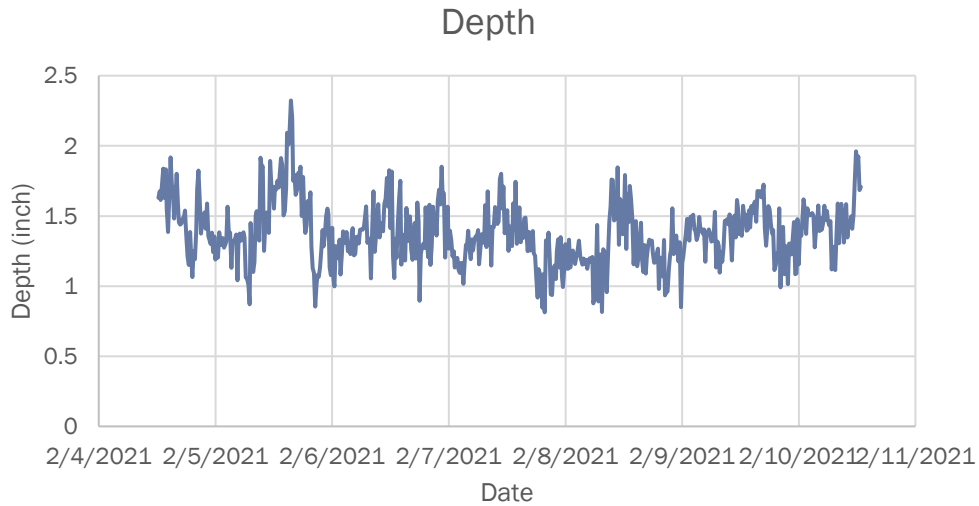
8" IN FRONT OF STARBUCKS

REMAINING CAPACITY: 120 GPM



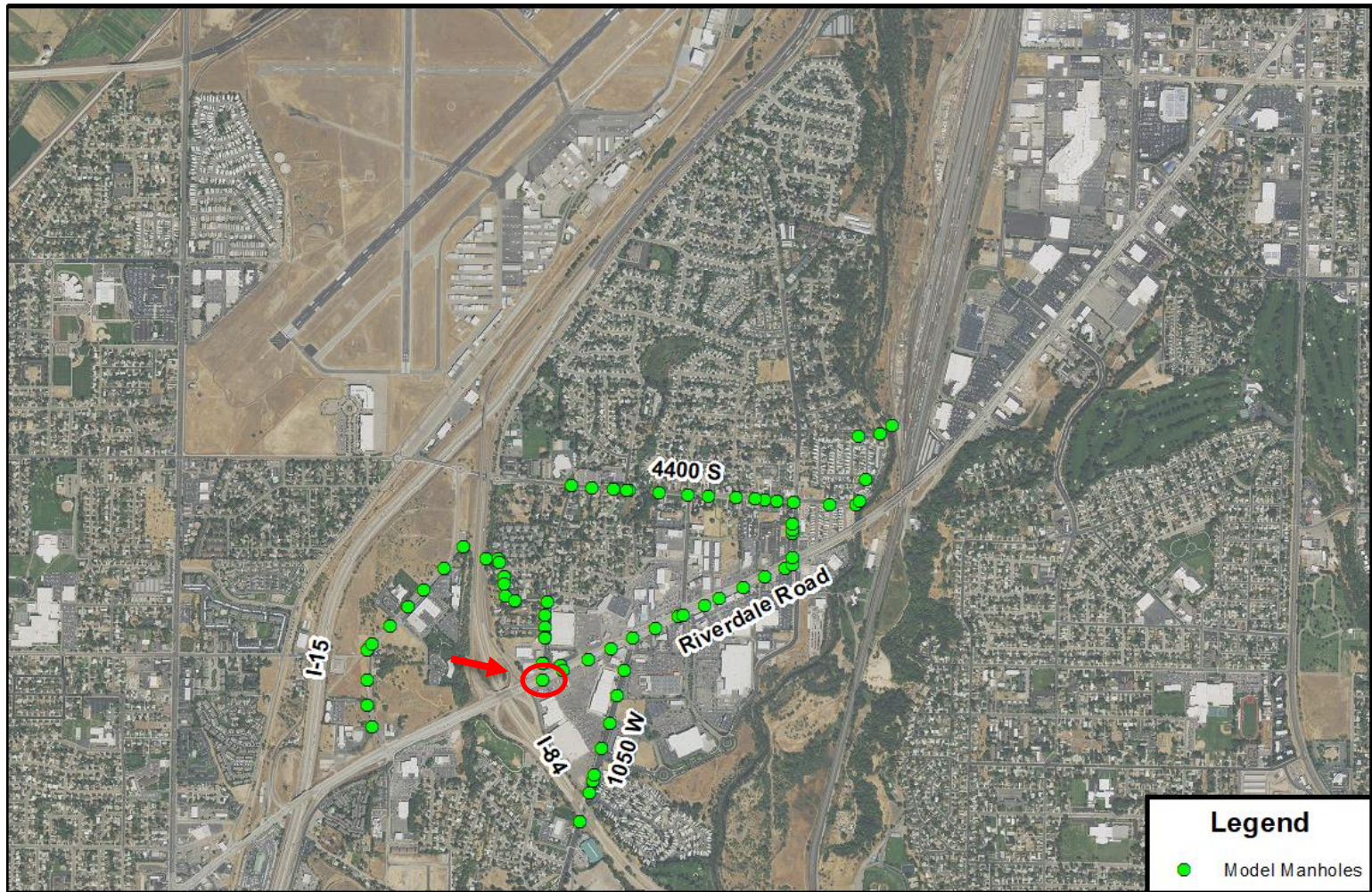
8" IN FRONT OF STARBUCKS

REMAINING CAPACITY: 120 GPM



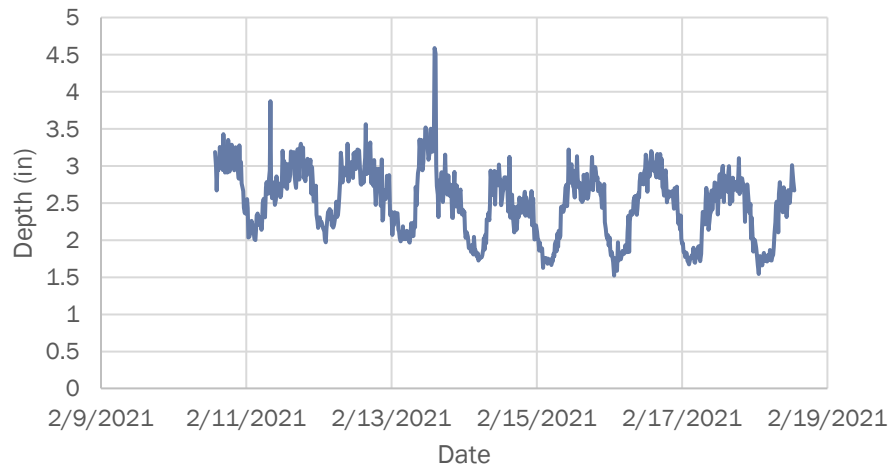
10" CARL'S JR. PARKING

REMAINING CAPACITY: 185 GPM

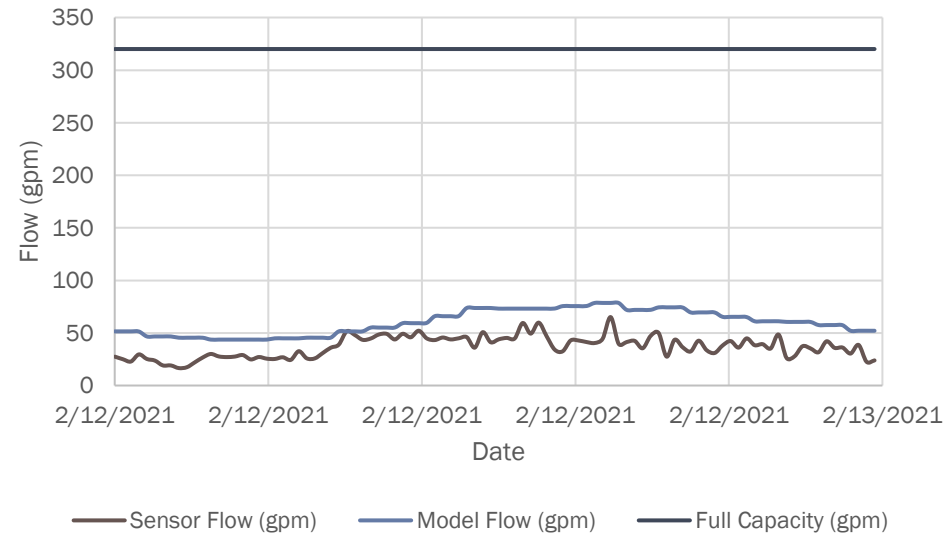


10" CARL'S JR. PARKING
REMAINING CAPACITY: 185 GPM

Depth

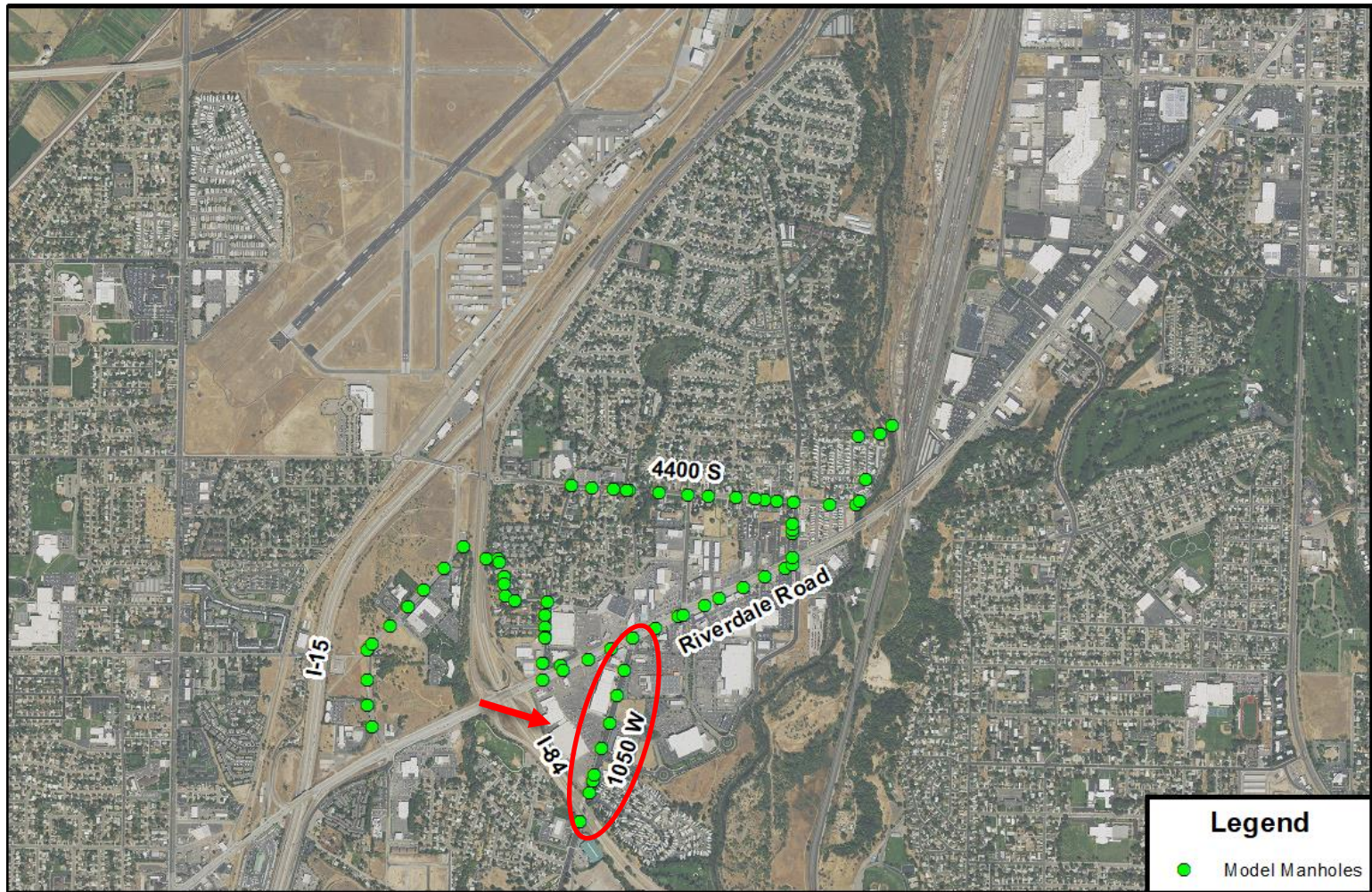


Flow



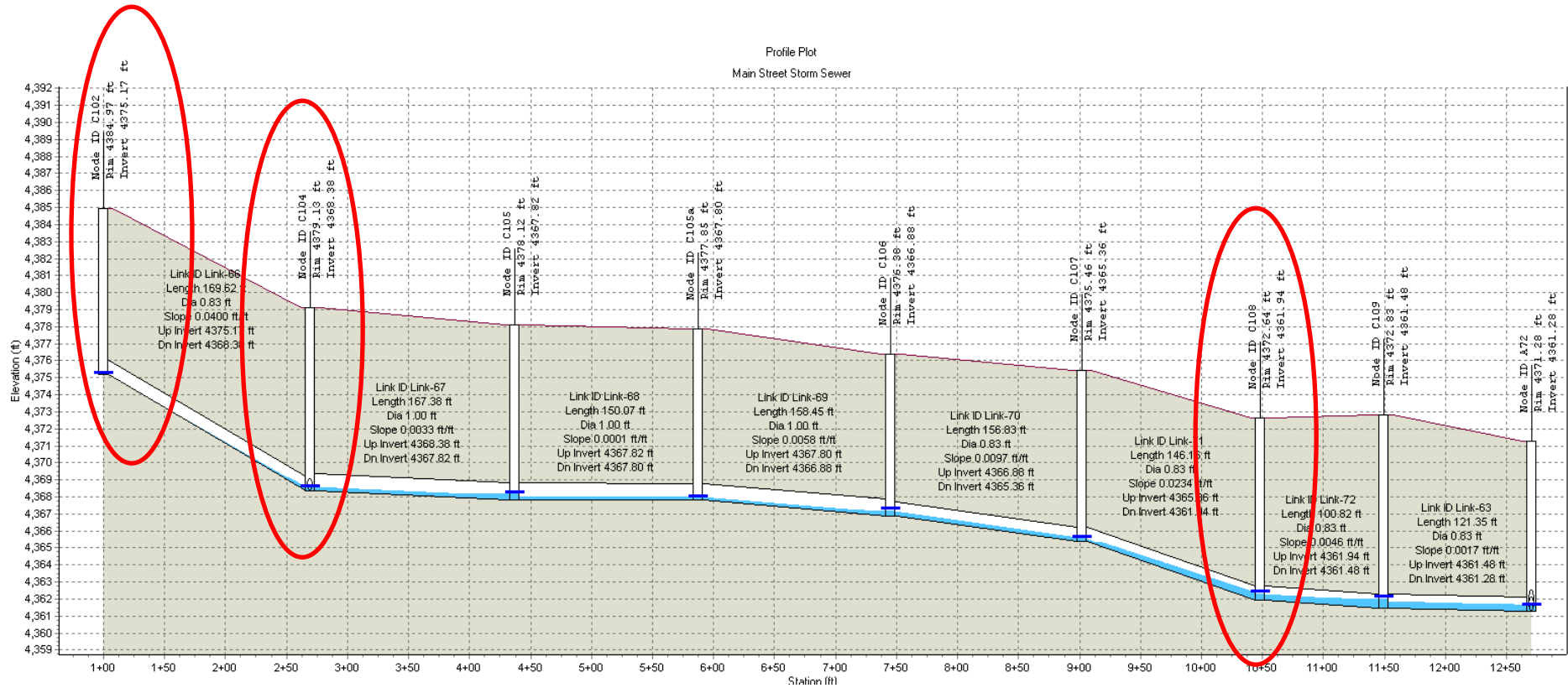
10" ON 1050 W

REMAINING CAPACITY: 110 GPM

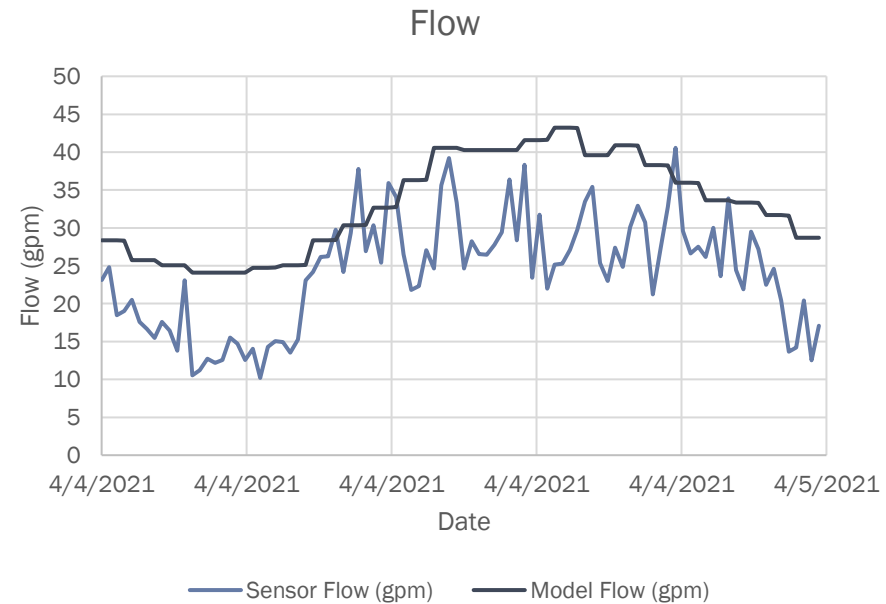
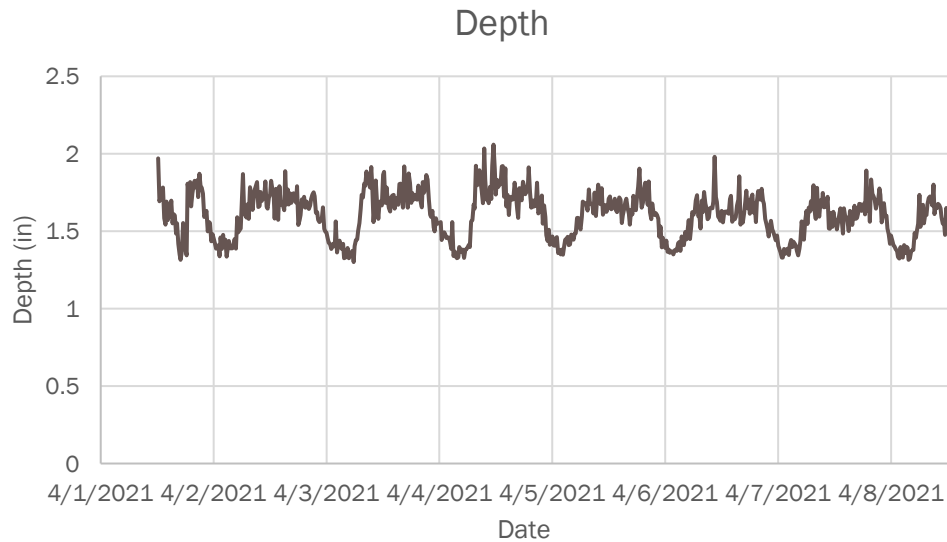


10" ON 1050 W

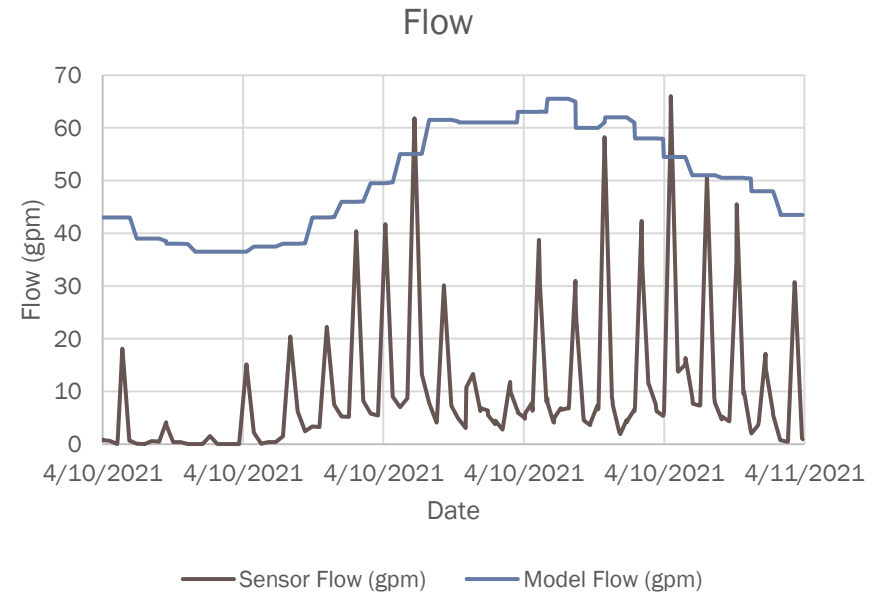
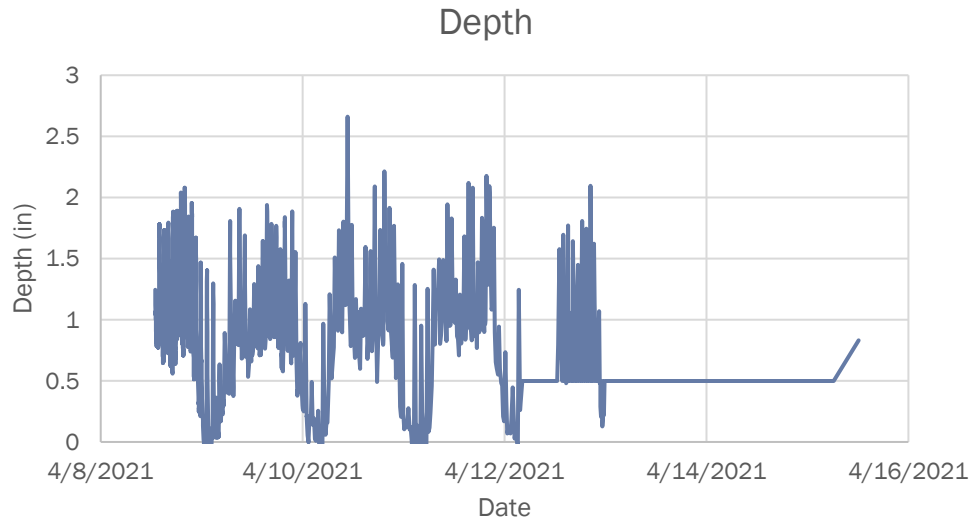
REMAINING CAPACITY: 110 GPM



10" ON 1050 W – BY BRIDGE

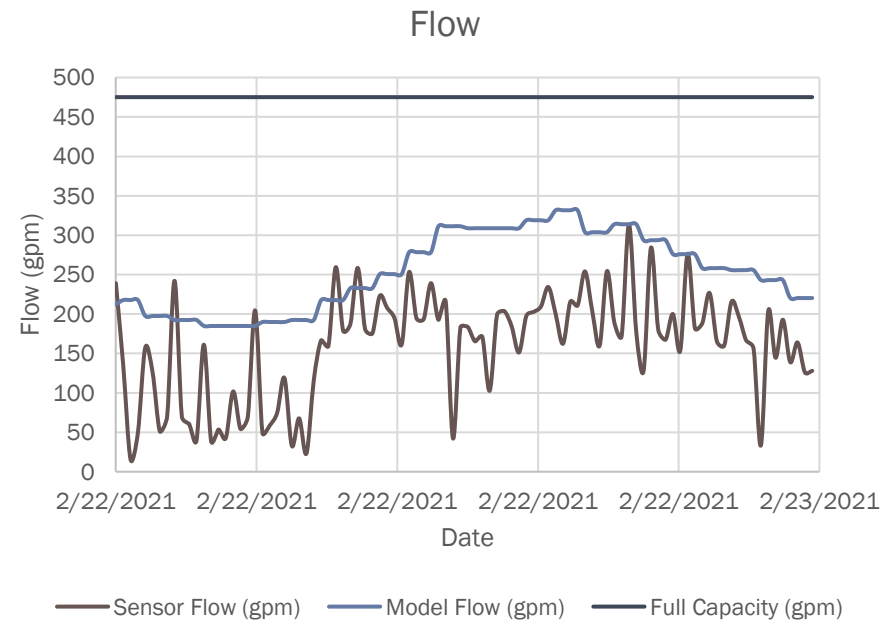
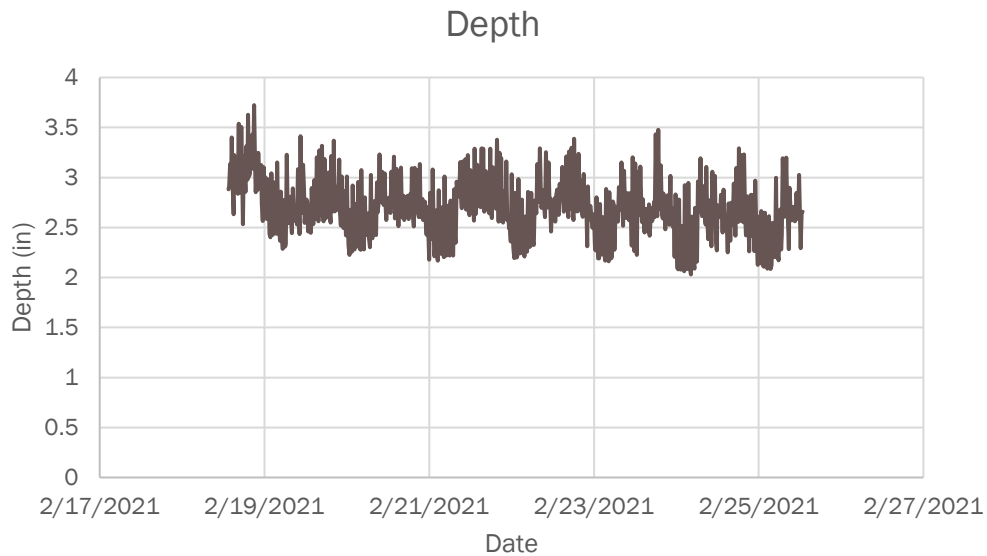


8" TRAILER PARK



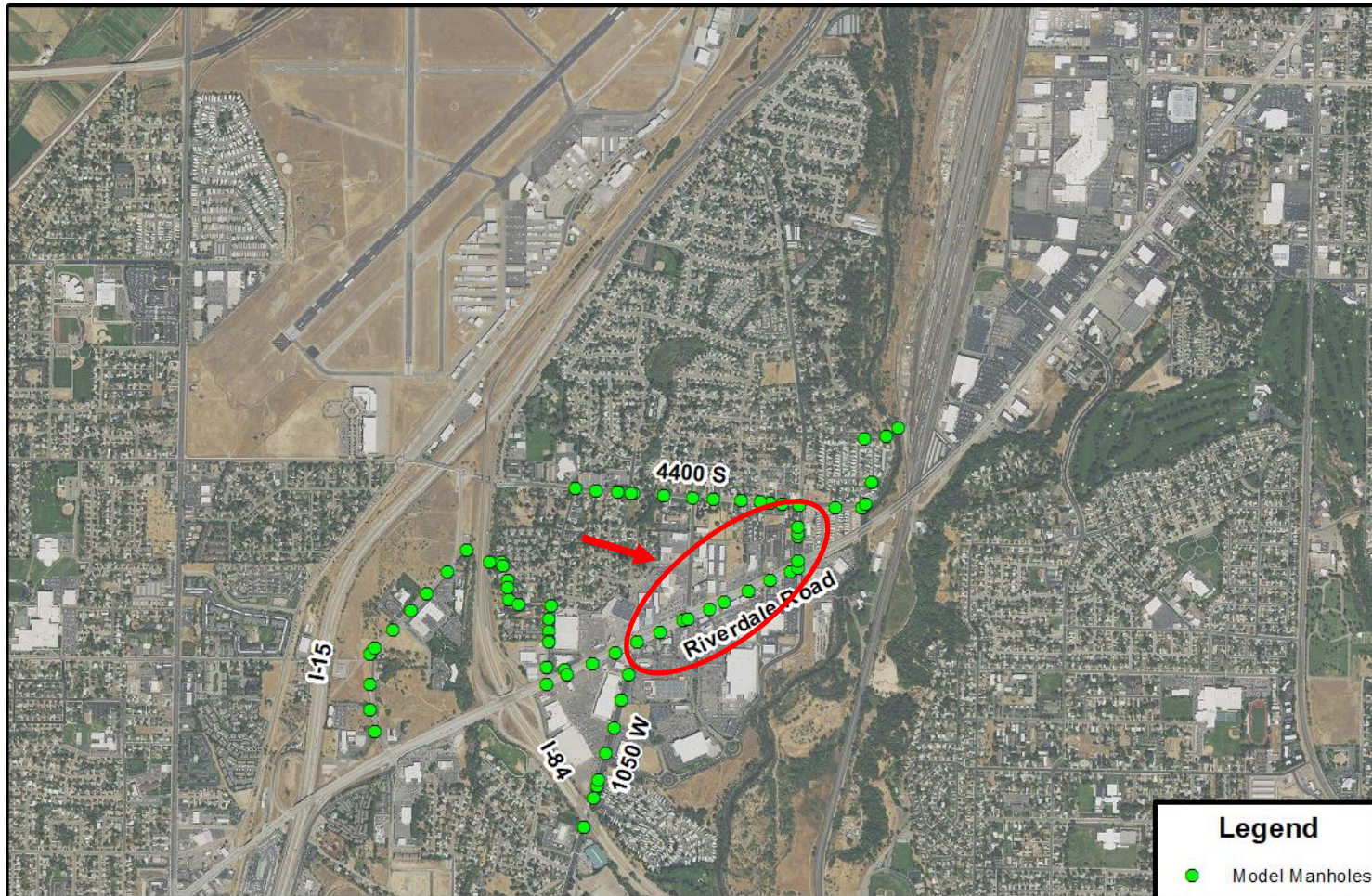
10" ON 1050 W – BY BEST BUY

REMAINING CAPACITY: 110 GPM



15" AT ROUNDABOUT

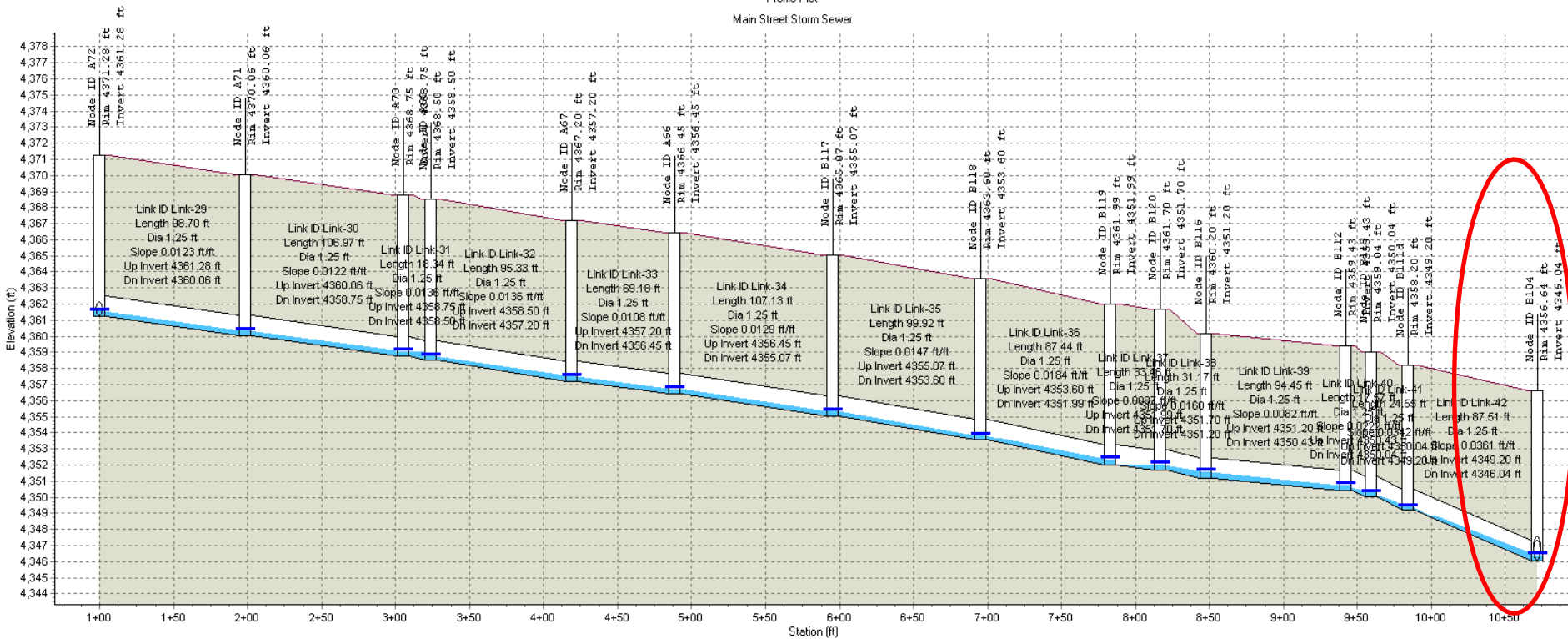
REMAINING CAPACITY: 500 GPM (REACHES CAPACITY IN RIVERDALE ROAD)



15" AT ROUNDABOUT

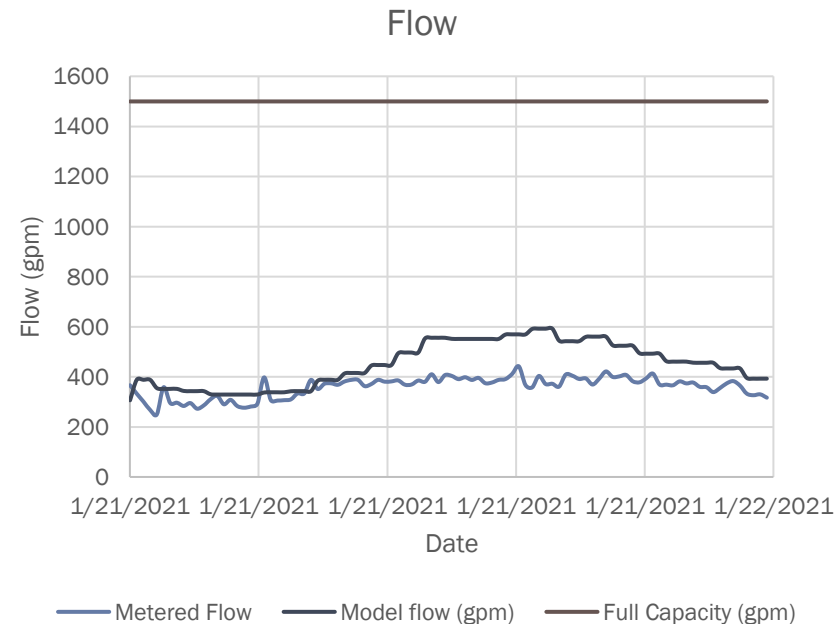
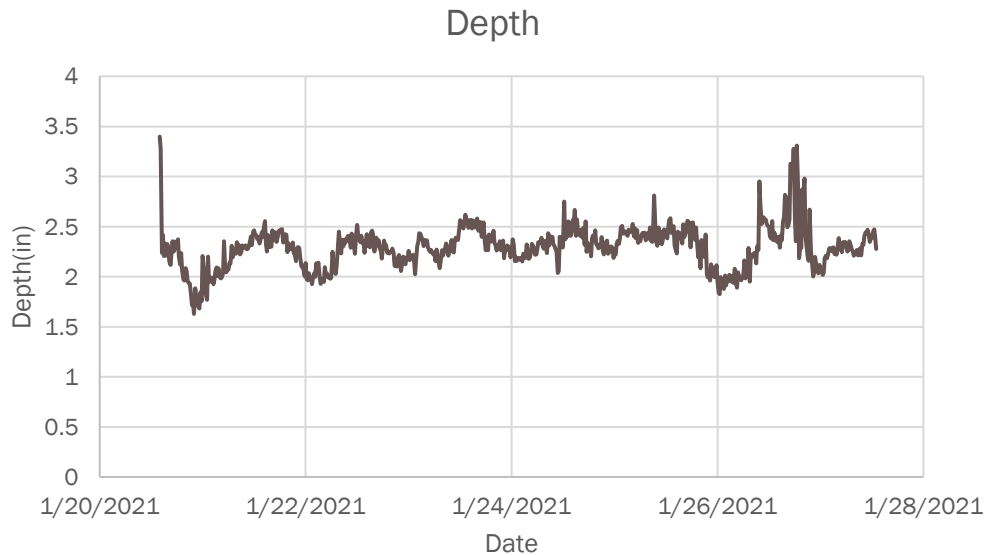
REMAINING CAPACITY: 500 GPM (REACHES CAPACITY IN RIVERDALE ROAD)

Profile Plot
Main Street Storm Sewer

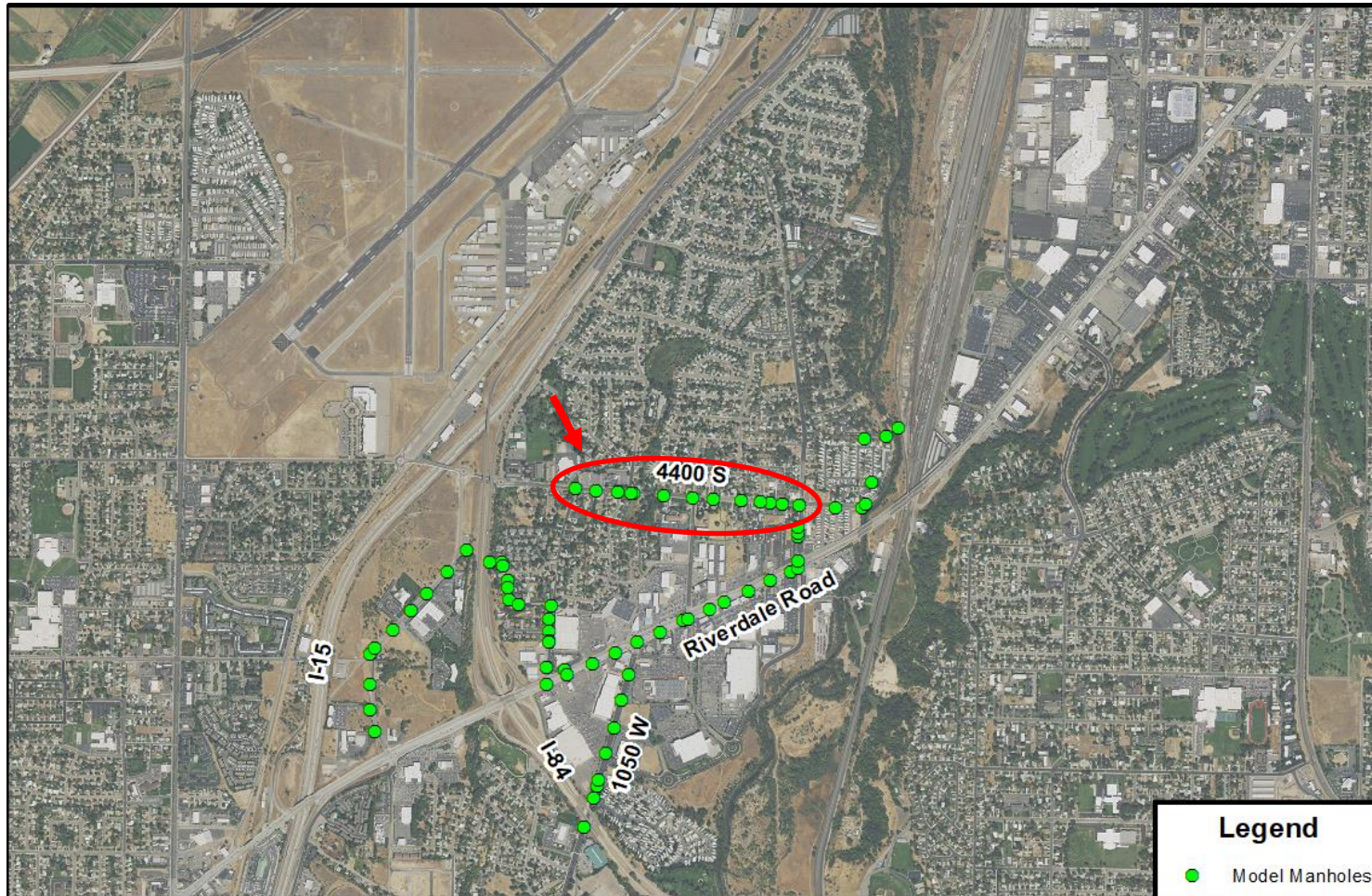


15" AT ROUNDABOUT

REMAINING CAPACITY: 500 GPM (REACHES CAPACITY IN RIVERDALE ROAD)



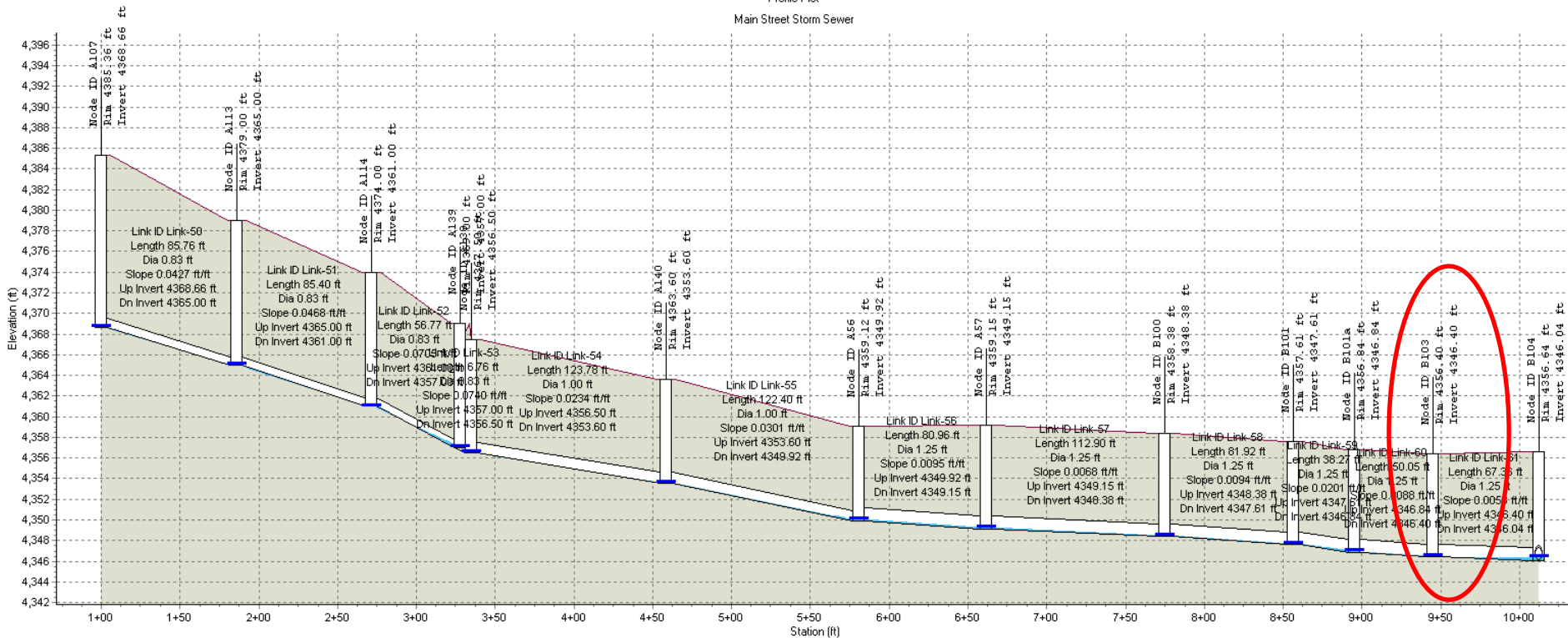
**15" WEST OF ROUNDABOUT (4400 S)
REMAINING CAPACITY: 430 GPM (REACHES
CAPACITY IN THE 10")**



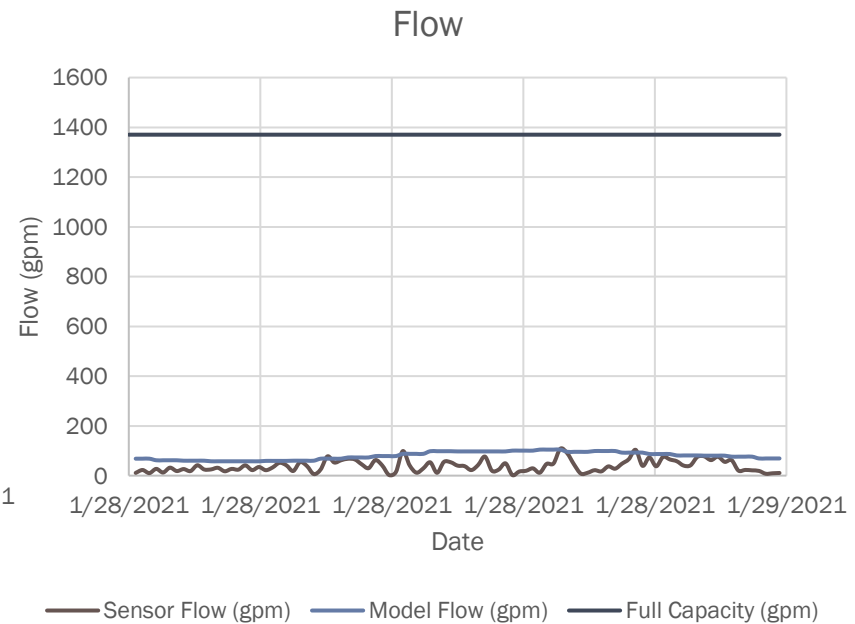
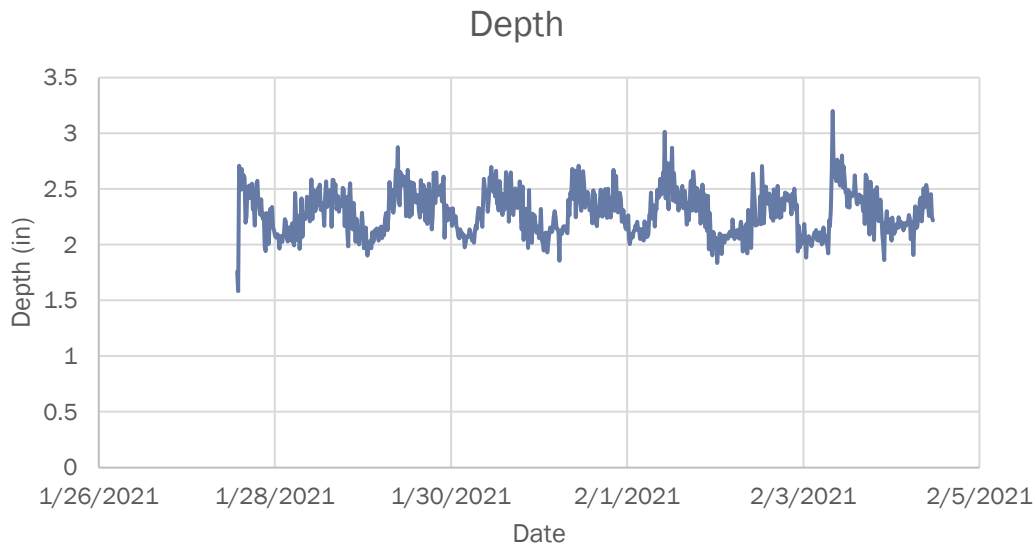
15" WEST OF ROUNDABOUT (4400 S)

REMAINING CAPACITY: 430 GPM (REACHES CAPACITY IN THE 10")

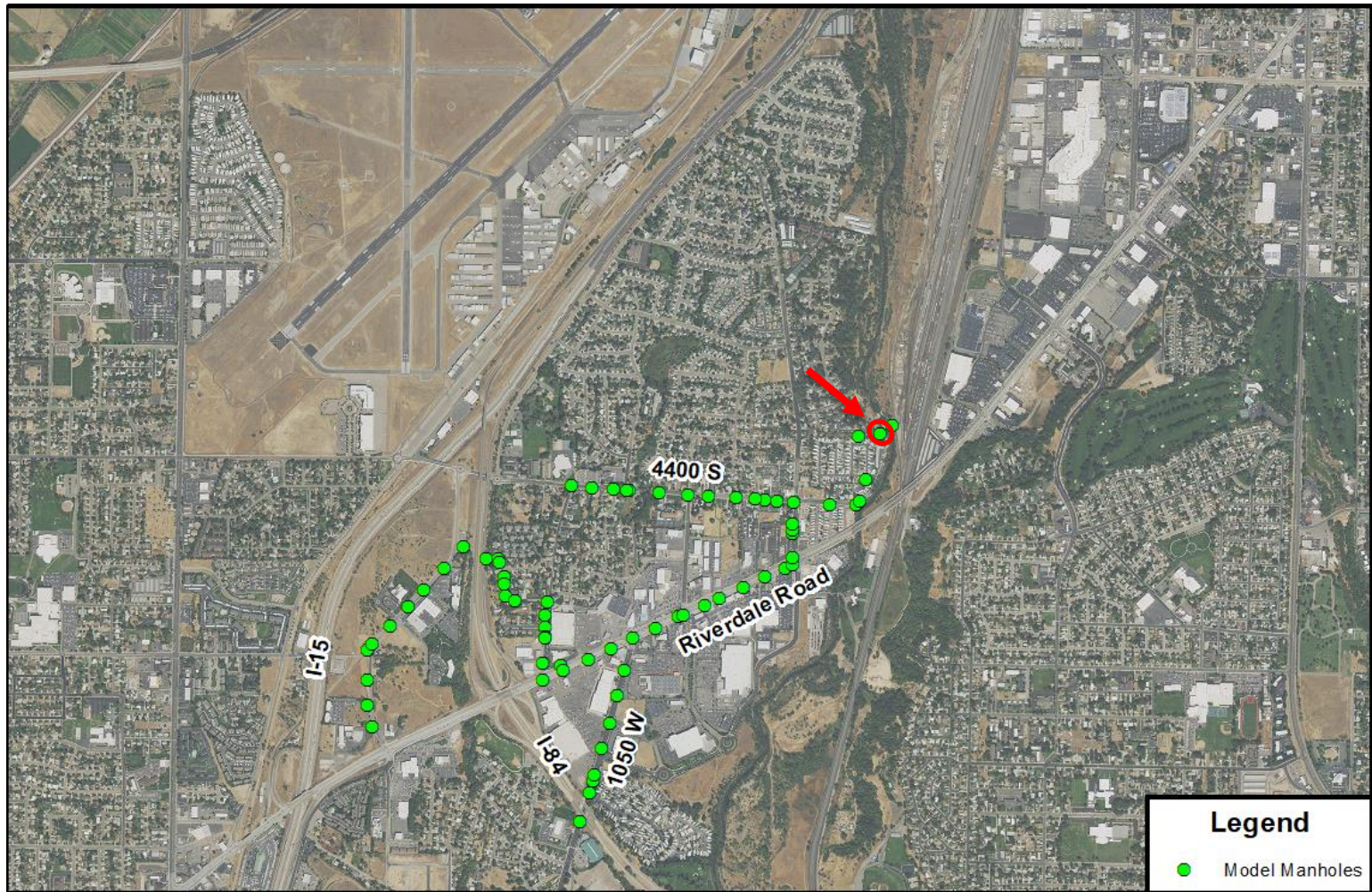
Profile Plot
Main Street Storm Sewer



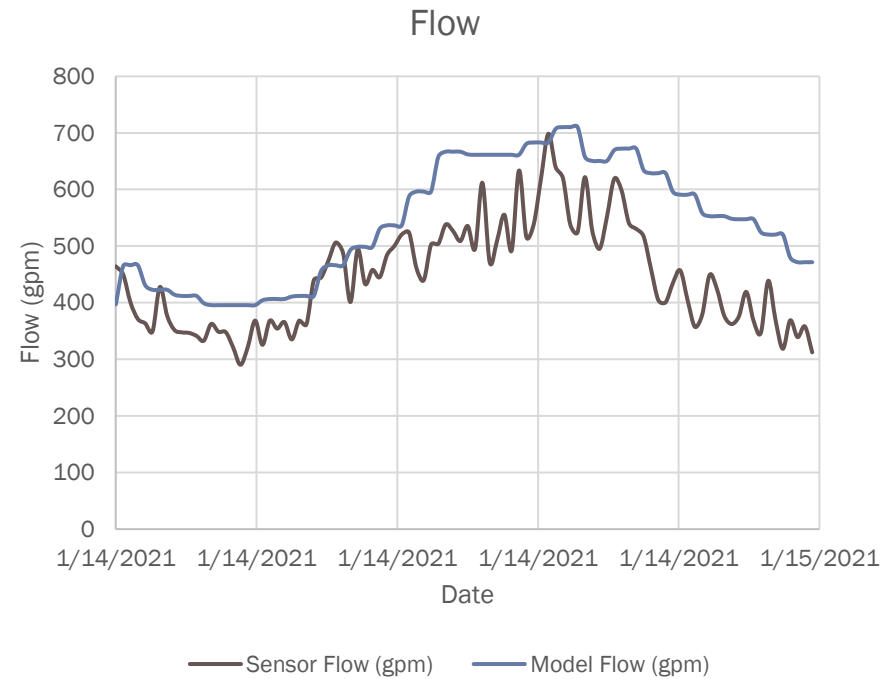
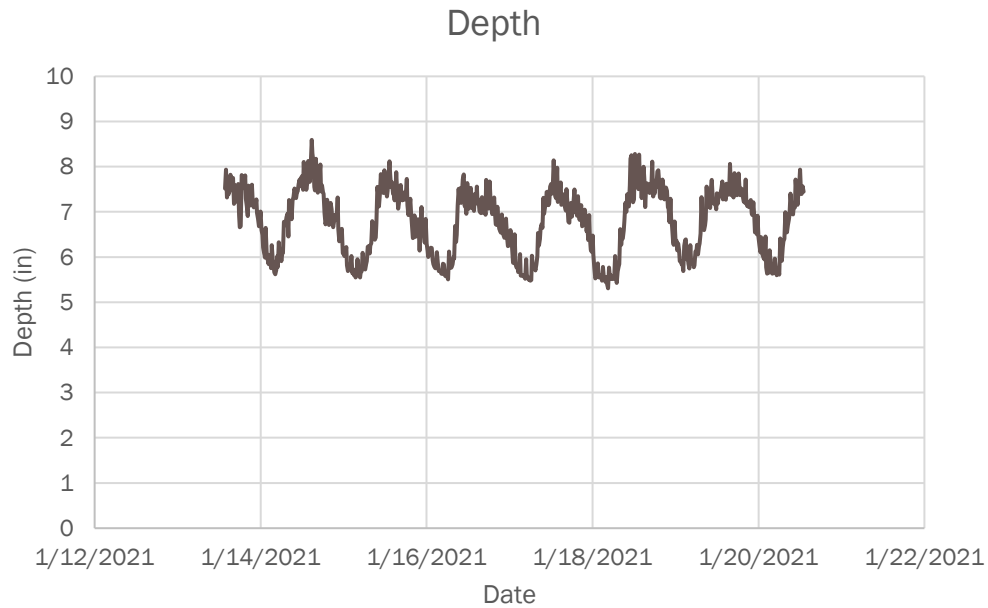
15" WEST OF ROUNDABOUT (4400 S) REMAINING CAPACITY: 430 GPM (REACHES CAPACITY IN THE 10")



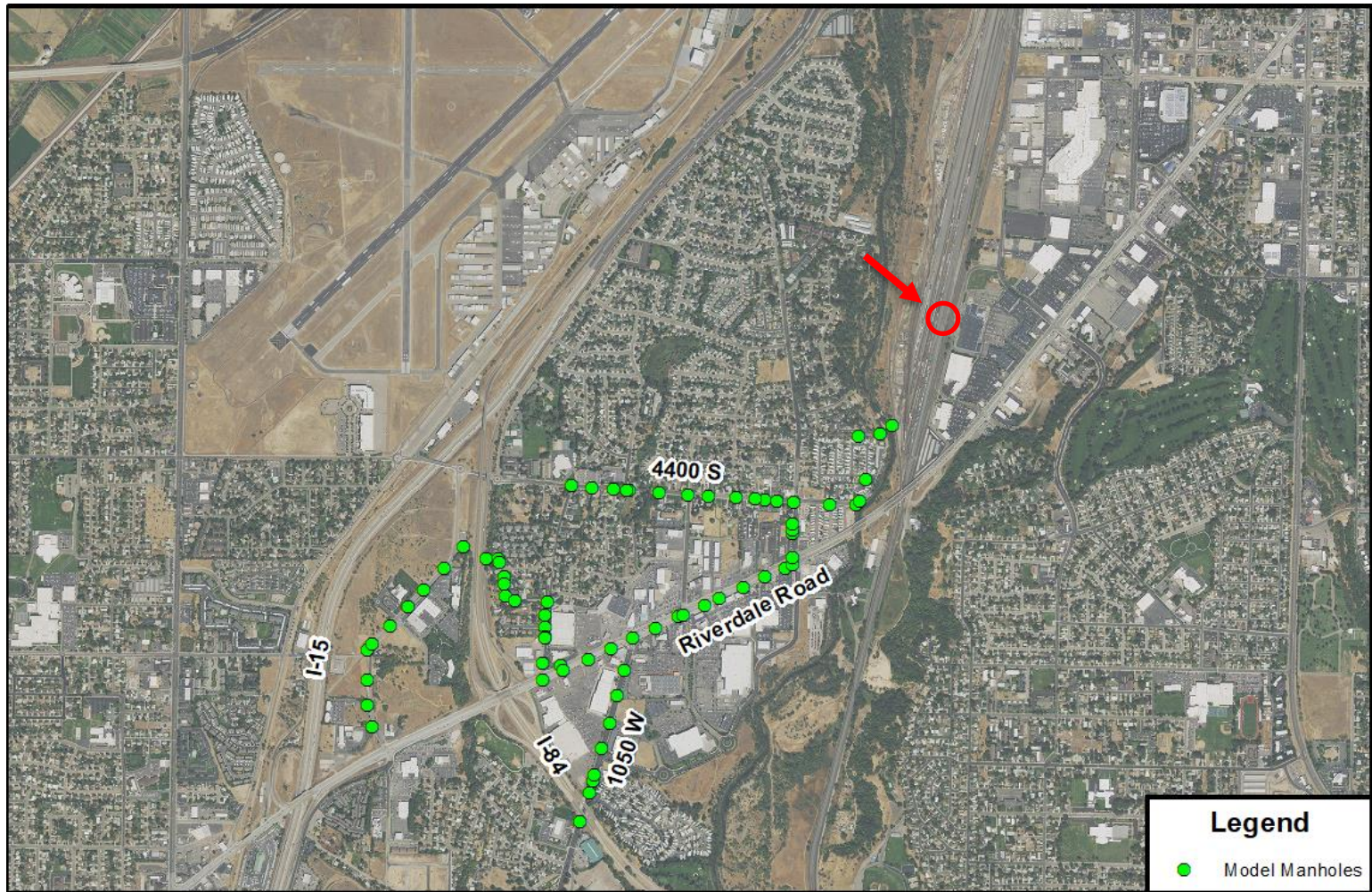
18" SIPHON



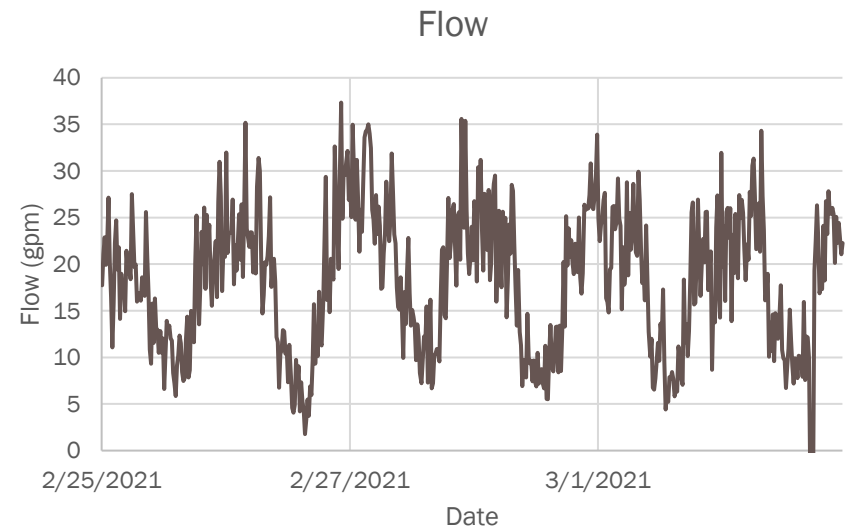
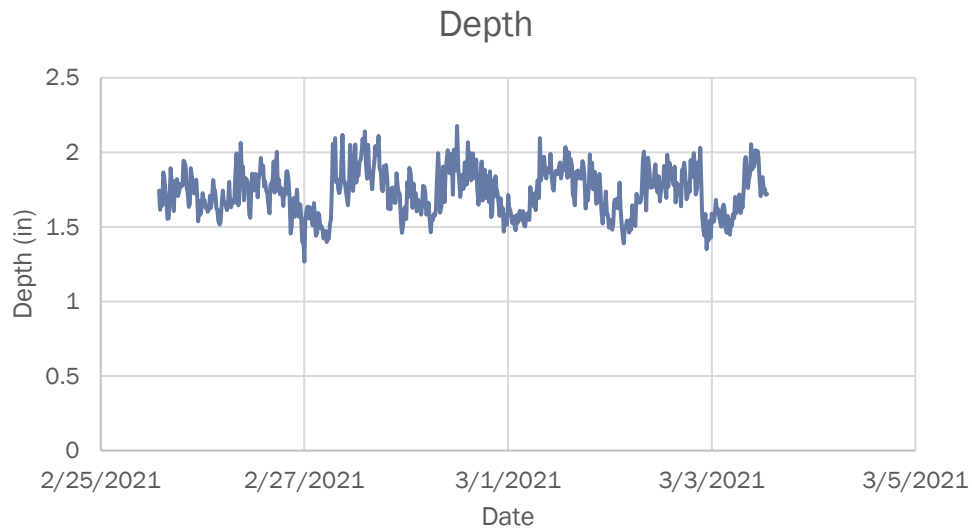
18" SIPHON



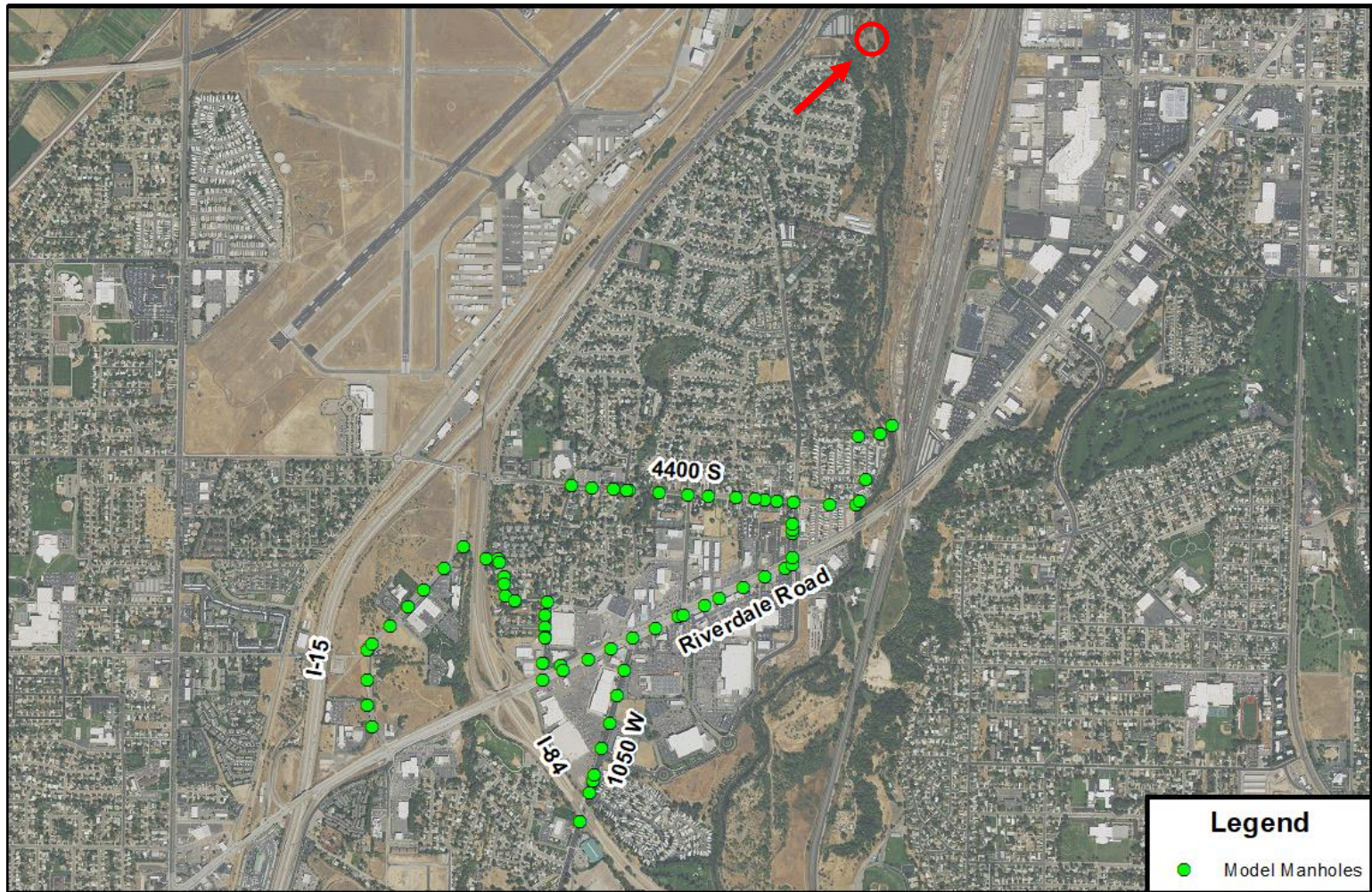
10" PACIFIC AVE. (BY RAILROAD)



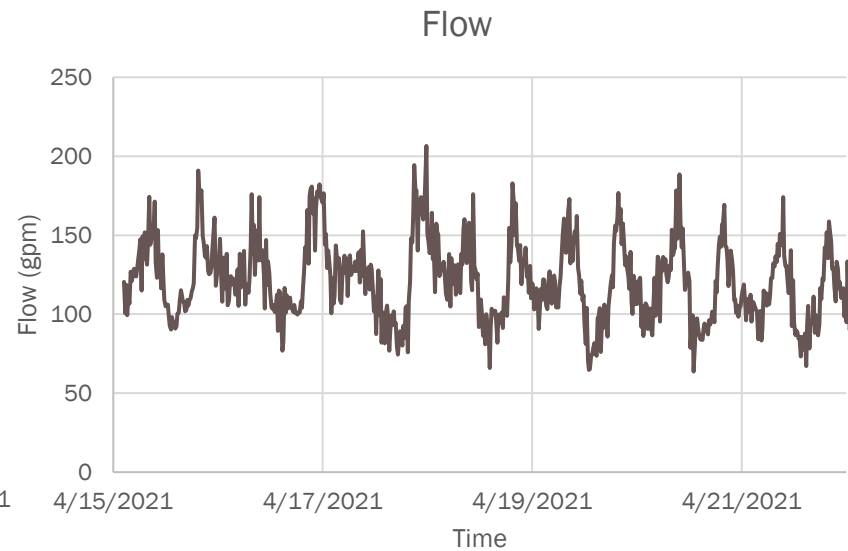
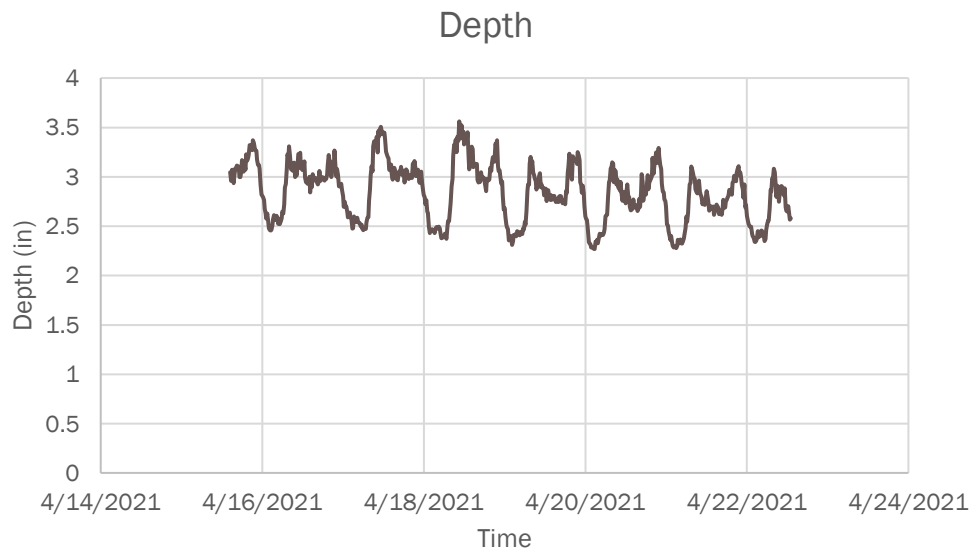
10" PACIFIC AVE. (BY RAILROAD)



18" SIPHON (NORTH OF TOWN)



18" SIPHON (NORTH OF TOWN)



**RIVERDALE CITY
CITY COUNCIL AGENDA
May 18, 2021**

AGENDA ITEM: F1

SUBJECT: Consideration of Meeting Minutes

PRESENTER: Shalee Nay, City Recorder

INFORMATION:

- a. [May 4, 2021 City Council Work Session](#)
- b. [May 4, 2021 City Council Regular Session](#)

[BACK TO AGENDA](#)

Minutes of the **Work Session** of the **Riverdale City Council** held Tuesday, May 4, 2021, at 5:30 p.m., at the Civic Center in the Administrative Offices, 4600 S Weber River Dr., Riverdale City, Weber County, Utah.

Present:

City Council:	Norm Searle, Mayor Braden Mitchell, Councilmember Brent Ellis, Councilmember Alan Arnold, Councilmember Bart Stevens, Councilmember Steve Hilton, Councilmember
City Employees:	Bill Cobabe, City Administrator Steve Brooks, City Attorney Shawn Douglas, Public Works Mike Eggett, Community Development Scott Brenkman, Police Chief Rich Taylor, Community Services

The City Council Work Session meeting began at 5:30 p.m. Mayor Searle welcomed all in attendance. It was noted for the record that all Councilmembers were present as well as city staff and noted for the record that Shalee Nay, City Recorder is excused.

Public Comment:

Mayor Searle asked if there was any public comment. Councilmember Mitchell noted that there is a resident that wants to make a comment and asked if it is easier for him to go to the Civic Center. Mr. Cardon stated that it would be easier for him to come in person.

Presentations and Reports:

Mayor Searle stated that he will turn the time over to Beth Holbrook, Executive Assistant to the UTA Board, for UTA's 5 Year Service Plan.

Consent Items:

Mayor Searle invited any corrections or comments for the work session and regular meeting minutes for the City Council Meetings held on April 6, 2021 and April 20, 2021. Mayor Searle noted multiple corrections.

Action Items:

Mayor Searle invited discussion regarding the first action item; Consideration to approve Resolution 2021-09, to adopt the City's tentative budget for fiscal year 2022.

Cody Cardon, Business Administration, went over the executive summary which explained; The budget is the City's fiscal planning and control document compiled by the budget officer. It reflects estimates of revenues and expenditures by the Department Heads and City Administrator of the City. It is adopted on a tentative basis by the governing body and is then amended through a budget workshop session (following tonight's regular City Council Meeting) prior to a public hearing and adoption on the final budget in June. Utah State Law requires municipalities to approve a tentative budget by their first meeting in May.

Councilmember Mitchell stated that there was a spot in the budget where it has twenty thousand dollars extra under the Mayor and Council and asked if that was correct. Mr. Cardon noted that it is correct, and he will go over it during the Strategic Planning meeting.

Mayor Searle invited discussion regarding the second action item; Consideration of Ordinance 933, proposed rezone request from Single-Family Residential (R-1-8) zoning and Single-Family Residential (R-1-10) zoning to Single-Family Residential (R-1-4.5) zoning for property located at approximately 300 West Highland Drive, Riverdale, Utah 84405, as requested by Brent Hill.

Mike Eggett, Community Development, went over the executive summary which explained; Brent Hill, the petitioner in this matter, is requesting a rezone of property located at approximately 300 West Highland Drive from Single-Family Residential (R-1-8) zoning and Single-Family Residential (R-1-10) zoning to Single-Family Residential (R-1-4.5) zoning to allow for the possibility of future development of single-family residential uses on this property (see the application documents for further explanation). Neighboring property to the north is currently zoned with R-1-10 zoning with Highland Drive being adjacent to the property; property to the east is in Washington Terrace City and 300 West is adjacent to the property; properties to the south are zoned with R-1-10 zoning and otherwise located in Washington Terrace City; and properties to the west are zoned with R-1-10 zoning and adjacent to the continuation of Highland Drive. This request is for approximately 0.58 acres of land located on this property along 300 West and Highland Drive (see the attached zoning map document for more information). On April 27, 2021, a public hearing was held with the Planning Commission. No comments were provided by members of the public during this meeting. Prior to the public hearing, some telephone inquiries were received by City Staff regarding this request and details associated with this request. Following the public

hearing, the Planning Commission discussed the request with the applicant and thereafter approved a motion to recommend approval of the rezone request as submitted. As required by State Code and to allow for public commentary, the public hearing was noticed and scheduled in accordance with State and City standards. Following the public hearing, the City Council may make a motion to approve the rezone request or not approve the rezone request, with the appropriate findings of fact to support the Commission's recommendation. The City Council may also elect to table the request with the appropriate findings and reasoning to do such.

Councilmember Ellis asked if they are planning to use the parking lot as part of the development for people to use to go to their homes. Mr. Eggett stated that that is part of the concept the applicant is exploring but there has been no site plan submitted due to it being the rezone request.

Discretionary Items:

Councilmember Ellis thanked Rich Taylor, Community Services, for his hard work getting all the apparel for the city's 75th Anniversary. Mayor Searle noted that Mr. Taylor ordered for the council and their shirts are at the Civic Center.

Councilmember Stevens asked if there is a timeline on getting the previously discussed Ritter Drive Surplus action item on a future agenda to be discussed. He noted that there was a letter received from Mrs. Fleming regarding donating the property. Bill Cobabe noted that after the budgeting items are done, they can address it on a future agenda and noted that the staff will discuss it and then bring it back to the council within a couple of weeks.

Mr. Cobabe noted that Chief Sholly has asked to be excused.

Mayor Searle reported that at the last WAYCOG meeting there were COVID updates given by the head of the Weber-Morgan Health Department. He noted that he sent out an email to the council with the latest numbers on COVID. Within Weber County, there is fifty percent eligibility to receive the vaccine. He noted that the county is on track to going from Moderate to Low Transmission for COVID-19.

Councilmember Arnold asked Chief Brenkman what the law or rule is regarding unloading cars on Riverdale Road. There is plenty of space within the dealerships lots, but they are unloading right in the middle of Riverdale Road. Chief Brenkman stated that there has been an issue with this before and he will put something out to the officers to watch for that.

Adjournment:

Having no further business to discuss the City Council adjourned at 5:58p.m.

Minutes of the Regular Meeting of the Riverdale City Council held Tuesday, May 4, 2021, at 6:00 p.m., at the Civic Center, 4600 S Weber River Dr., Riverdale City, Weber County, Utah.

Present: City Council: Norm Searle, Mayor
Braden Mitchell, Councilmember
Brent Ellis, Councilmember
Alan Arnold, Councilmember
Bart Stevens, Councilmember
Steve Hilton, Councilmember

City Employees: Bill Cobabe, City Administrator
Steve Brooks, City Attorney
Scott Brenkman, Police Chief
Shawn Douglas, Public Works
Mike Eggett, Community Development
Rich Taylor, Community Services

Visitors: Jim Packard Beth Holbrook Brent Hill
Shule Bishop Andres Colman

A. Welcome & Roll Call

The City Council meeting began at 6:00 p.m. Mayor Searle called the meeting to order and welcomed all in attendance, including all Council Members, City Staff, and all members of the public. He noted for the record that Shalee Nay, City Recorder, and Jared Sholly, Fire Chief, are excused from the meeting tonight.

B. Pledge of Allegiance

Mayor Searle invited Councilmember Arnold to lead the Pledge of Allegiance.

C. Moment of Silence

Mayor Searle called for a moment of silence and asked everyone to remember our police officers, fire fighters, U.S. Military service members, and members of the City Council as they make decisions this evening.

D. Public Comment

Mayor Searle invited any member of the public with questions or concerns to address the Council and asked that they keep their comments to approximately three minutes. No action will be taken during public comment.

Jim Packard addressed the council noting that he is a Riverdale resident and has been so for 10 years. He noted that he has been a disk golfer for 20 years. He stated that he has been working with Northern Utah Disk Golf Association with getting a disk golf course within Riverdale city. He noted that he hopes to present a proposal during the next council meeting to show ideas and answer any questions the council may have.

There is no more public comment.

E. Presentations and Reports

Mayor Searle turned the time over to Beth Holbrook to present UTA's 5 Year Service Plan. Beth went over air quality and traffic congestion as well as Economic growth and opportunity. She discussed the UTA planning process and planning for the future both short term and long term. Bus Stop Improvements since 2016 were shown along with UTA's Long Range Transit Plan.

Mayor Searle turned the time over to Mike Eggett to give a Community Development update. Mr. Eggett shared his appreciation to those who attended the grand opening for Five Below. He stated AutoZone will be sharing part of the store with Pep Boys due to Pep Boys getting out of the sales part of the business. He noted that Café Rio, Dutch Bro's, and Raising Canes are still progressing in their development. There are multiple hair salons opening. Chic Fil A is going in front of the Planning Commission next week for a conditional use permit request. Mr. Eggett stated that sales tax is doing surprising well although he was nervous due to COVID. But sales tax revenues are doing great.

F. Consent Items

1. Consideration to approve the City Council meeting minutes from: The Work Session and April 6, 2021 and April 20, 2021 Regular Session

Mayor Searle invited any corrections or comments regarding the above referenced meeting minutes. There were no additional requested changes.

MOTION: Councilmember Mitchell moved to approve the meeting minutes. Councilmember Ellis seconded the motion. All voted in favor. Motion carries.

G. Action Items

1. Consideration to approve Resolution 2021-09, to adopt the City's tentative budget for fiscal year 2022.

Cody Cardon, Business Administration, went over the executive summary which explained; The budget is the City's fiscal planning and control document compiled by the budget officer. It reflects estimates of revenues and expenditures by the Department Heads and City Administrator of the City. It is adopted on a tentative basis by the governing body and is then amended through a budget workshop session (following tonight's regular City Council Meeting) prior to a public hearing and adoption on the final budget in June. Utah State Law requires municipalities to approve a tentative budget by their first meeting in May.

MOTION: Councilmember Mitchell moved to approve Resolution 2021-09. Councilmember Hilton seconded the motion.

Mayor Searle invited discussion on the motion. There was no discussion.

ROLL CALL VOTE: All Councilmembers voted in favor.

2. Consideration of Ordinance 933, proposed rezone request from Single-Family Residential (R-1-8) zoning and Single-Family Residential (R-1-10) zoning to Single-Family Residential (R-1-4.5) zoning for property located at approximately 300 West Highland Drive, Riverdale, Utah 84405, as requested by Brent Hill.

Mike Eggett, Community Development, went over the executive summary which explained; Brent Hill, the petitioner in this matter, is requesting a rezone of property located at approximately 300 West Highland Drive from Single-Family Residential (R-1-8) zoning and Single-Family Residential (R-1-10) zoning to Single-Family Residential (R-1-4.5) zoning to allow for the possibility of future development of single-family residential uses on this property (see the application documents for further explanation). Neighboring property to the north is currently zoned with R-1-10 zoning with Highland Drive being adjacent to the property; property to the east is located in Washington Terrace City and 300 West is adjacent to the property; properties to the south are zoned with R-1-10 zoning and otherwise located in Washington Terrace City; and properties to the west are zoned with R-1-10 zoning and adjacent to the continuation of Highland Drive. This request is for approximately 0.58 acres of land located on this property along 300 West and Highland Drive (see the attached zoning map document for more information). On April 27, 2021, a public hearing was held with the Planning Commission. No comments were provided by members of the public during this meeting. Prior to the public hearing, some telephone inquiries were received by City Staff regarding this request and details associated with this request. Following the public hearing, the Planning Commission discussed the request with the applicant and thereafter approved a motion to recommend approval of the rezone request as submitted. As required by State Code and to allow for public commentary, the public hearing was noticed and scheduled in accordance with State and City standards. Following the public hearing, the City Council may make a motion to approve the rezone request or not approve the rezone request, with the appropriate findings of fact to support the Commission's recommendation. The City Council may also elect to table the request with the appropriate findings and reasoning to do such.

Councilmember Ellis asked Brent Hill if he could talk about his plans with the development of the property. Mr. Hill stated that an agreement was made to purchase the parking lot to add to his property. He noted that he is thinking of building houses on the hill side and that way the parking lot can be utilized. He stated that there will need to be landscaping and terracing done but he envisions residents walking to their homes from the parking lot.

Councilmember Stevens noted that he has been a member of the Planning Commission and now the Council for 15 years. He remembers that Mr. Hill has owned this property with the parking lot before. Mr. Hill stated that the property has been owned by his family for years and his wife and him purchased the remaining property from his siblings a few years ago. Councilmember Stevens discussed the prior rezone requests and what had happened with the initial plans. Brent stated that he is trying to come up with a great way to work with this lot and develop it.

Councilmember Mitchell asked if Mr. Hill had typed up the questions and answers submitted. Brent noted that he did type it up and submit it in his own words. Councilmember Mitchell noted that he was impressed with the questions and stated that he made a great point.

MOTION: Councilmember Mitchell moved to approve the rezone request. Councilmember Hilton seconded the motion.

Mayor Searle invited discussion regarding the motion. Mike Eggett noted an amendment to include Ordinance 933. Councilmember Mitchell and Hilton agreed with the amendment.

ROLL CALL VOTE: All Councilmembers voted in favor.

Discretionary Items

H. Adjournment.

MOTION: Having no further business to discuss, Councilmember Mitchell made a motion to adjourn. The motion was seconded by Councilmember Ellis; all voted in favor. The meeting was adjourned at 6:48p.m.

Norm Searle, Mayor

Shalee Nay, City Recorder

Date Approved:

**RIVERDALE CITY
CITY COUNCIL AGENDA
May 18, 2021**

AGENDA ITEM: G1

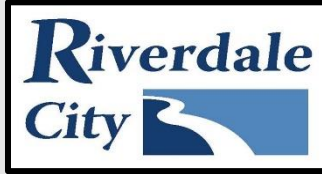
SUBJECT: Consideration to approve Resolution 2021-10, awarding a bid to Bowen Construction Co. for the 2021 Storm Water Projects in an amount not to exceed \$356,107.40.

PRESENTER: Shawn Douglas, Public Works

INFORMATION:

- a. [Executive Summary](#)
- b. [Resolution 2021-10](#)
- c. [Bid Tab](#)
- d. [Bid Tab Letter of Recommendation](#)
- e. [Bid Tab Letter to Recorder](#)
- f. [Bid Results Final](#)

[BACK TO AGENDA](#)



City Council Executive Summary

For the Council meeting on:
May 18th 2021

Petitioner:
Shawn Douglas, Public Works Director

Summary of Proposed Action

Consideration of awarding a bid to Bowen Construction Co. for the 2021 Storm Water Projects in an amount not to exceed \$356,107.40.

Summary of Supporting Facts & Options

On Wednesday May 5th we conducted a bid opening for the 2021 Storm Water Improvement projects. There were three bidders at the bid opening. The low bidder was Bowen Construction Co in the amount \$323734.00. The project will be done using funds from the 2021 and 2022 Storm Water Budget. I would ask that you approve the bid with a 10% contingency for any additional costs associated with the project. I would recommend approval of the bid in an amount not to exceed \$356,107.40.

Legal Comments – City Attorney

Steve Brooks, Attorney

Fiscal Comments – Business Administrator/Budget Officer

Cody Cardon,
Business Administrator

Administrative Comments – City Administrator

Bill Cobabe,
City Administrator



RESOLUTION NO. 2021-10

A RESOLUTION ACCEPTING THE BID ON THE 2021 STORM WATER PROJECTS FOR AN AMOUNT NOT TO EXCEED \$356,107.40 TO BOWEN CONSTRUCTION CO. AND AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACTS FOR THE PROJECT

WHEREAS, the city staff has prepared a report and the results on the above captioned subject which is attached hereto as Exhibit "A," detailing the work, bids and submissions concerning the 2021 Storm Water Projects; and

WHEREAS, the above noted project has been previously discussed and planned for as one that needs to be addressed and has gone through all the legal and usual processes in preparation for this type of bidding and work; and

WHEREAS, the City Council has duly considered the subject and the recommendation(s) contained in the staff report(s); and

WHEREAS, interested parties and the public, if any, have had the opportunity to be heard on the subject.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Riverdale City does hereby adopt the staff report attached hereto as Exhibit "A", with the recommendation(s) contained therein and hereby awards the contract to Bowen Construction Company.

FURTHER, the Council instructs that the Mayor is hereby authorized to enter into a contract(s) with Bowen Construction Company in an amount not to exceed \$356,107.40, for the 2021 Storm Water Projects.

ADOPTED by the City Council of the City of Riverdale at a regular meeting thereof this ____ day of May, 2021, and shall take effect at the earliest date allowed by law.

NORM SEARLE, Mayor

ATTEST:

Shalee Evans, City Recorder

BID PROPOSAL TABULATION

Storm Water Improvement Projects:

Schedule A: 1025 West Street & 4600 South Street

Schedule B: Golden Spike Park Hillside

BID DATE: 5th May 2021

OWNER: RIVERDALE CITY

PUBLIC WORKS DIRECTOR: SHAWN DOUGLAS

Bid Item	Description	Quantity	Unit	Bowen Construction 1120 West 500 North Centerville, Ut. 84014		MJM Construction Inc. 788 West 2150 North Garden City, Ut. 84028		Leon Poulsen Construction Co., Inc. 1675 South 1900 West Ogden, Ut. 84401	
				Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
SCHEDULE A: 1025 W Street & 4600 South Street									
A1.	Mobilization, SWPPP, & Traffic Control.	1	ls.	\$22,800.00	\$22,800.00	\$32,000.00	\$32,000.00	\$28,000.00	\$28,000.00
A2.	Saw cutting, removal and disposal of asphalt surfacing.	700	sy.	\$18.00	\$12,600.00	\$19.00	\$13,300.00	\$22.00	\$15,400.00
A3.	Removal and disposal of curb and gutter.	220	lf.	\$5.00	\$1,100.00	\$5.50	\$1,210.00	\$20.00	\$4,400.00
A4.	Removal and disposal of concrete sidewalk/flatwork.	800	sf.	\$3.00	\$2,400.00	\$3.00	\$2,400.00	\$5.00	\$4,000.00
A5.	Removal and disposal of concrete waterway(Approx 530 sf.).	1	ls.	\$3,600.00	\$3,600.00	\$1,600.00	\$1,600.00	\$3,000.00	\$3,000.00
A6.	Furnish and install concrete curb and gutter.	200	lf.	\$40.00	\$8,000.00	\$25.00	\$5,000.00	\$44.00	\$8,800.00
A7.	Furnish and install 4-foot wide 4-inch thick sidewalk/flatwork.	200	lf.	\$28.00	\$5,600.00	\$8.50	\$1,700.00	\$35.00	\$7,000.00
A8.	Furnish and install handicap ramp (red in color).	4	ea.	\$2,000.00	\$8,000.00	\$750.00	\$3,000.00	\$1,800.00	\$7,200.00
A9.	Sub-grade excavation, disposal and replacement with crushed pit run materials.	250	ton	\$40.00	\$10,000.00	\$29.00	\$7,250.00	\$63.00	\$15,750.00
A10.	Remove and dispose of storm water boxes.	3	ea.	\$500.00	\$1,500.00	\$1,100.00	\$3,300.00	\$1,100.00	\$3,300.00
A11.	Remove and dispose of existing storm water pipe.	80	lf.	\$15.00	\$1,200.00	\$55.00	\$4,400.00	\$24.00	\$1,920.00
A12.	Furnish and install a hooded storm water inlet catch basin with troughs.	6	ea.	\$2,600.00	\$15,600.00	\$2,600.00	\$15,600.00	\$5,500.00	\$33,000.00

Bid Item	Description	Quantity	Unit	Bowen Construction 1120 West 500 North Centerville, Ut. 84014		MJM Construction Inc. 788 West 2150 North Garden City, Ut. 84028		Leon Poulsen Construction Co., Inc. 1675 South 1900 West Ogden, Ut. 84401	
				Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
A13.	Furnish and install a combination manhole and hooded storm water inlet catch basin with troughs.	2	ea.	\$6,700.00	\$13,400.00	\$5,600.00	\$11,200.00	\$9,000.00	\$18,000.00
A14.	Furnish and install 15-inch diameter class III rcp storm water pipe.	200	lf.	\$70.00	\$14,000.00	\$90.50	\$18,100.00	\$100.00	\$20,000.00
A15.	Furnish and install 18-inch diameter class III rcp storm water pipe.	35	lf.	\$80.00	\$2,800.00	\$95.00	\$3,325.00	\$105.00	\$3,675.00
A16.	Furnish and install a 4-foot diameter storm water junction manhole with troughs.	1	ea.	\$4,500.00	\$4,500.00	\$1,950.00	\$1,950.00	\$4,000.00	\$4,000.00
A17.	Furnish and install a 5-foot diameter storm water junction manhole with troughs.	2	ea.	\$5,000.00	\$10,000.00	\$6,000.00	\$12,000.00	\$4,800.00	\$9,600.00
A18.	Furnish and install 8-inch gate valve.	2	ea.	\$2,687.00	\$5,374.00	\$2,500.00	\$5,000.00	\$1,900.00	\$3,800.00
A19.	Furnish and install 8-inch waterline loop.	2	ea.	\$3,760.00	\$7,520.00	\$7,528.50	\$15,057.00	\$6,000.00	\$12,000.00
A20.	Furnish and install 8-inch diameter C-900 DR-18 pvc culinary waterline.	160	lf.	\$58.00	\$9,280.00	\$100.00	\$16,000.00	\$59.00	\$9,440.00
A21.	Furnish 1" diameter clean gravel pipe bedding materials.	400	ton	\$20.00	\$8,000.00	\$26.50	\$10,600.00	\$30.00	\$12,000.00
A22.	Furnish clean import material for trench backfill.	750	ton	\$20.00	\$15,000.00	\$17.50	\$13,125.00	\$28.00	\$21,000.00
A23.	Furnish & install untreated roadbase materials - 8" thick.	500	ton	\$20.00	\$10,000.00	\$24.05	\$12,025.00	\$30.00	\$15,000.00
A24.	Furnish and install bituminous asphalt paving materials - 3" thick.	200	ton	\$130.00	\$26,000.00	\$100.00	\$20,000.00	\$110.00	\$22,000.00
A25.	Adjust manhole ring and cover to finish grade.	6	ea.	\$1,600.00	\$9,600.00	\$550.00	\$3,300.00	\$1,000.00	\$6,000.00
A26.	Adjust valve box ring and cover to finish grade.	2	ea.	\$1,000.00	\$2,000.00	\$550.00	\$1,100.00	\$700.00	\$1,400.00

Bid Item	Description	Quantity	Unit	Bowen Construction 1120 West 500 North Centerville, Ut. 84014		MJM Construction Inc. 788 West 2150 North Garden City, Ut. 84028		Leon Poulsen Construction Co., Inc. 1675 South 1900 West Ogden, Ut. 84401	
				Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
A27.	Remove and replace all landscaping improvements, public/private damaged during construction.	1,200	sf.	\$3.00	\$3,600.00	\$7.50	\$9,000.00	\$4.75	\$5,700.00
TOTAL SCHEDULE A: 1025 W Street & 4600 South Street:					\$233,474.00		\$242,542.00		\$295,385.00
SCHEDULE B: Golden Spike Park Hillside									
B1.	Mobilization, SWPPP, and Traffic Control.	1	ls.	\$14,600.00	\$14,600.00	\$12,000.00	\$12,000.00	\$26,500.00	\$26,500.00
B2.	Clear and Grub.	1	ls.	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00	\$93,000.00	\$93,000.00
B3.	Remove storm water outlet structure @ Sta 0 + 59.05.	1	ea.	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$4,000.00	\$4,000.00
B4.	Remove and dispose of concrete waterway, inlet, and manhole @ Sta 2+29.13.	1	ls.	\$2,500.00	\$2,500.00	\$1,500.00	\$1,500.00	\$5,500.00	\$5,500.00
B5.	Furnish and install 4' x 4' storm water box with troughs @ Sta 0+59.05.	1	ea.	\$10,000.00	\$10,000.00	\$3,500.00	\$3,500.00	\$13,000.00	\$13,000.00
B6.	Furnish and install 4' x 4' storm water box with troughs @ Sta 0+80.47.	1	ea.	\$6,000.00	\$6,000.00	\$3,500.00	\$3,500.00	\$21,000.00	\$21,000.00
B7.	Furnish and install 3' x 6' storm water box with troughs @ Sta 1+89.38.	1	ea.	\$7,200.00	\$7,200.00	\$14,000.00	\$14,000.00	\$39,600.00	\$39,600.00
B8.	Furnish and install 4-foot diameter storm water manhole with troughs at Sta 2+29.13.	1	ea.	\$7,000.00	\$7,000.00	\$3,800.00	\$3,800.00	\$7,000.00	\$7,000.00
B9.	Furnish and install 14-inch diameter IPS DR-17 HDPE storm water pipe.	170	lf.	\$118.00	\$20,060.00	\$200.00	\$34,000.00	\$285.00	\$48,450.00
B10.	Furnish 1" diameter clean gravel pipe bedding.	100	ton	\$20.00	\$2,000.00	\$26.25	\$2,625.00	\$55.00	\$5,500.00
B11.	Furnish clean import material for trench backfill.	195	ton	\$20.00	\$3,900.00	\$17.50	\$3,412.50	\$20.00	\$3,900.00

Bid Item	Description	Quantity	Unit	Bowen Construction 1120 West 500 North Centerville, Ut. 84014		MJM Construction Inc. 788 West 2150 North Garden City, Ut. 84028		Leon Poulsen Construction Co., Inc. 1675 South 1900 West Ogden, Ut. 84401	
				Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
B12.	Replace all landscaping improvements, public/private damaged during construction.	1	ls.	\$5,000.00	\$5,000.00	\$4,000.00	\$4,000.00	\$12,000.00	\$12,000.00
TOTAL SCHEDULE B: Golden Spike Park Hillside:				\$90,260.00		\$94,337.50		\$279,450.00	
TOTAL SCHEDULE A: 1025 W Street & 4600 South Street:				\$233,474.00		\$242,542.00		\$295,385.00	
TOTAL SCHEDULE B: Golden Spike Park Hillside:				\$90,260.00		\$94,337.50		\$279,450.00	
TOTAL BID:				\$323,734.00		\$336,879.50		\$574,835.00	
Surety Company				Western National Mutual Insurance Company		Old Republic Surety Company		Atlantic Specialty Insurance Company	
City, State				Edina, Minnesota		Brookfield, Wisconsin		Plymouth, Minnesota	
Bid Security - Bid Bond Amount				5%		5%		5%	
Contractor's License Number				23015501		7034059-5501		244670-5501	

5th May 2021

Riverdale City
4600 South Weber River Drive
Riverdale, Utah 84405

Attn: Mayor Norm Searle and City Council
Proj: **Storm Water Improvement Projects:**
Schedule A: 1025 West Street & 4600 South Street
Schedule B: Golden Spike Park Hillside
Subj: Bid Results, Bid Proposal Tabulation & Recommendation

Dear Mayor Searle and Council Members,

The “Bid Opening” for the above referenced project was conducted this afternoon. The lowest responsible bidder is Bowen Construction Co. Inc. of Centerville, Utah.

Enclosed are the “Bid Results” and “Bid Proposal Tabulation”. Bowen Construction Co. Inc. was reviewed and found to meet the bidding conditions required in the Contract Documents.

Since Bowen Construction Co. Inc. bid is the low bid for the advertised project, and their bid meets the conditions of the Contract Documents, I herewith recommend award of the above referenced project in the amount of \$323,734.00 to Bowen Construction Co. Inc.

Should you have any questions or desire additional information concerning the contractor or his bid, please feel free to contact our office at your earliest convenience.

Sincerely,
CEC, Civil Engineering Consultants, PLLC.



R Todd Freeman, S.E., P.E.
City Engineer

Cc: Shawn Douglas, Riverdale City Public Works Director

5th May 2021

Riverdale City
4600 South Weber River Drive
Riverdale, Utah 84405

Attn: Shalee Evans, City Recorder
Proj: **Storm Water Improvement Projects:**
Schedule A: 1025 West Street & 4600 South Street
Schedule B: Golden Spike Park Hillside
Subj: Bid Documents & Bid Proposal Tabulation

Dear Shalee,

The “Bid Opening” for the above referenced project was conducted today at your offices. All submitted bidding documents were reviewed. The lowest responsible bidder is Bowen Construction Co., Inc., of Centerville, Utah.

Attached are the “Bid Results” and “Bid Proposal Tabulation” of all bids submitted for the proposed project.

We have also emailed to you in electronic pdf copy of both the “Bid Results” and “Bid Proposal Tabulation” for your use and distribution.

Should you have any questions, please feel free to contact our office at your earliest convenience.

Sincerely,
CEC, Civil Engineering Consultants, PLLC.



R Todd Freeman, S.E., P.E.
City Engineer

cc: Shawn Douglas, Riverdale City Public Works Director

BID RESULTS

Storm Water Improvement Projects:
Schedule A: 1025 West Street & 4600 South Street
Schedule B: Golden Spike Park Hillside

OWNER: RIVERDALE CITY
ENGINEER: CEC, CIVIL ENGINEERING CONSULTANTS, PLLC.

BID DATE: Wednesday, May 5th, 2021
TIME: 2:30 PM

BID LOCATION: Riverdale City Offices
4600 South Weber River Drive
Riverdale City, Utah 84405

BIDDERS NAME	ADDENDUM	BID BOND	BID AMOUNT
Bowen Construction Co.	n/a	5%	\$323,734.00
MJM Construction	n/a	5%	\$336,879.50
Leon Poulsen Construction	n/a	5%	\$574,835.00