

# **AGENDA – Saratoga Springs Community Development and Renewal Agency Meeting**

## **Board Members:**

Jim Miller, Chair  
Chris Carn, Vice-Chair  
Michael McOmber  
Ryan Poduska  
Chris Porter  
Stephen Willden

---

## **SARATOGA SPRINGS COMMUNITY DEVELOPMENT AND RENEWAL AGENCY**

**Tuesday, May 18, 2021, ~6:00 PM**, following the City Council Meeting

City of Saratoga Springs Council Chambers  
1307 North Commerce Drive, Suite 200, Saratoga Springs, UT 84045

1. Call to Order.
2. Roll Call.

## **PUBLIC HEARINGS:**

1. Resolution Approving FY 2021 CDRA Final Budget; CDRA R21-4 (5-18-21).
2. Resolution Approving FY 2022 CDRA Final Budget; CDRA R21-5 (5-18-21).

## **MINUTES:**

1. April 13, 2021.

## **ADJOURNMENT**

Date Posted: May 12, 2021

Cindy LoPiccolo, MMC, City Recorder  
City of Saratoga Springs, State of Utah

Meetings are streamed live at <https://www.youtube.com/c/CityofSaratogaSprings>  
Questions and comments to staff and/or Council may be submitted to  
[comments@saratogaspringscity.com](mailto:comments@saratogaspringscity.com)

Supporting materials are available for inspection on the Saratoga Springs City website at  
[www.saratogaspringscity.com](http://www.saratogaspringscity.com).

The order of the agenda items are subject to change by the Mayor.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City Recorder at 801.766.9793 at least one day prior to the meeting.

**CDRA RESOLUTION NO. R21-4 (5-18-21)**

**RESOLUTION ADOPTING THE FINAL SARATOGA SPRINGS  
COMMUNITY DEVELOPMENT AND RENEWAL AGENCY (CDRA)  
BUDGET FOR THE FISCAL YEAR 2020-2021;  
AND ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, Section 10-6-111, Utah Code Annotated, 1953, as amended, requires that the Budget Officer, on or before the last regularly scheduled meeting in June, to present to the CDRA for consideration a final budget for fiscal year 2021; and

WHEREAS, the Saratoga Springs Community Development and Renewal Agency has conducted a public hearing on the proposed Fiscal Year 2020-2021 CDRA budget as required by the State of Utah.

NOW THEREFORE, be it resolved by the Saratoga Springs Community Development and Renewal Agency, Utah, that:

1. The Saratoga Springs Community Development and Renewal Agency does hereby adopt the final CDRA budget for Fiscal Year 2020-2021 as set forth and attached hereto.

BE IT FURTHER RESOLVED that this resolution shall take effect and be effective on May 18, 2021.

ADOPTED AND PASSED by the Board of the Saratoga Springs Community Development and Renewal Agency, Utah, this 18<sup>th</sup> day of May, 2021.

Signed: \_\_\_\_\_  
Jim Miller, Chair

Attest: \_\_\_\_\_  
Cindy LoPiccolo, City Recorder

| 2020-2021 Budget for CDRA                                                                                                                   |            |                            |                           |                                  |
|---------------------------------------------------------------------------------------------------------------------------------------------|------------|----------------------------|---------------------------|----------------------------------|
| G/L Account                                                                                                                                 | Department | Description                | Current FY<br>2021 Budget | Notes/Comments                   |
| Staff have determined that the following items do not create a substantial burden on future budgets (according to a 5-year budget analysis) |            |                            |                           |                                  |
| <b>GENERAL FUND (10)</b>                                                                                                                    |            |                            |                           |                                  |
| <u>Expenditures</u>                                                                                                                         |            |                            |                           |                                  |
| 10-4811-945                                                                                                                                 | TRANSFERS  | TRANSFER OUT-CDRA          | \$ 310,000                | CREATION OF BUDGET FOR CDRA FUND |
| <b>GENERAL FUND TOTAL</b>                                                                                                                   |            |                            | <b>\$ 310,000</b>         |                                  |
| <u>Revenue</u>                                                                                                                              |            |                            |                           |                                  |
| 42-3810-910                                                                                                                                 | CDRA FUND  | TRANSFER IN - GENERAL FUND | \$ (310,000)              | CREATION OF BUDGET FOR CDRA FUND |
| <u>Expenditures</u>                                                                                                                         |            |                            |                           |                                  |
| 42-4000-301                                                                                                                                 | CDRA FUND  | PLANNING AND REPORTING     | \$ 50,000                 | CREATION OF BUDGET FOR CDRA FUND |
| 42-4000-401                                                                                                                                 | CDRA FUND  | DEVELOPER AGREEMENTS       | \$ 250,000                | CREATION OF BUDGET FOR CDRA FUND |
| 42-4000-820                                                                                                                                 | CDRA FUND  | PAYING AGENT FEES          | \$ 10,000                 | CREATION OF BUDGET FOR CDRA FUND |
| <b>CDRA FUND (#42) Total</b>                                                                                                                |            |                            | <b>\$ -</b>               |                                  |
| <b>Total Funding Impact</b>                                                                                                                 |            |                            | <b>\$ 310,000</b>         |                                  |

**CDRA RESOLUTION NO. R21-5 (5-18-21)**

**RESOLUTION ADOPTING THE FINAL SARATOGA SPRINGS  
COMMUNITY DEVELOPMENT AND RENEWAL AGENCY (CDRA)  
BUDGET FOR THE FISCAL YEAR 2021-2022;  
AND ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, Section 10-6-111, Utah Code Annotated, 1953, as amended, requires that the Budget Officer, on or before the last regularly scheduled meeting in June, to present to the CDRA for consideration a final budget for the next fiscal year; and

WHEREAS, the Saratoga Springs Community Development and Renewal Agency has conducted a public hearing on the proposed Fiscal Year 2021-2022 CDRA budget as required by the State of Utah.

NOW THEREFORE, be it resolved by the Saratoga Springs Community Development and Renewal Agency, Utah, that:

1. The Saratoga Springs Community Development and Renewal Agency does hereby adopt the final CDRA budget for Fiscal Year 2021-2022 as set forth and attached hereto.

BE IT FURTHER RESOLVED that this resolution shall take effect and be effective on July 1, 2021 for the entire fiscal year of 2021-2022.

ADOPTED AND PASSED by the Board of the Saratoga Springs Community Development and Renewal Agency, Utah, this 18<sup>th</sup> day of May, 2021.

Signed: \_\_\_\_\_  
Jim Miller, Chair

Attest: \_\_\_\_\_  
Cindy LoPiccolo, City Recorder

| 2021-2022 Budget for CDRA                                                                                                                   |            |                            |                           |                                  |
|---------------------------------------------------------------------------------------------------------------------------------------------|------------|----------------------------|---------------------------|----------------------------------|
| G/L Account                                                                                                                                 | Department | Description                | Current FY<br>2022 Budget | Notes/Comments                   |
| Staff have determined that the following items do not create a substantial burden on future budgets (according to a 5-year budget analysis) |            |                            |                           |                                  |
| <b>GENERAL FUND (10)</b>                                                                                                                    |            |                            |                           |                                  |
| Expenditures                                                                                                                                |            |                            |                           |                                  |
| 10-4811-945                                                                                                                                 | TRANSFERS  | TRANSFER OUT-CDRA          | \$ 760,000                | CREATION OF BUDGET FOR CDRA FUND |
| <b>GENERAL FUND TOTAL</b>                                                                                                                   |            |                            | <b>\$ 760,000</b>         |                                  |
| <b>CDRA FUND</b>                                                                                                                            |            |                            |                           |                                  |
| Revenue                                                                                                                                     |            |                            |                           |                                  |
| 42-3810-910                                                                                                                                 | CDRA FUND  | TRANSFER IN - GENERAL FUND | \$ (760,000)              | CREATION OF BUDGET FOR CDRA FUND |
| Expenditures                                                                                                                                |            |                            |                           |                                  |
| 42-4000-301                                                                                                                                 | CDRA FUND  | PLANNING AND REPORTING     | \$ 50,000                 | CREATION OF BUDGET FOR CDRA FUND |
| 42-4000-401                                                                                                                                 | CDRA FUND  | DEVELOPER AGREEMENTS       | \$ 700,000                | CREATION OF BUDGET FOR CDRA FUND |
| 42-4000-820                                                                                                                                 | CDRA FUND  | PAYING AGENT FEES          | \$ 10,000                 | CREATION OF BUDGET FOR CDRA FUND |
| <b>CDRA FUND (#42) Total</b>                                                                                                                |            |                            | <b>\$ -</b>               |                                  |
| <b>Total Funding Impact</b>                                                                                                                 |            |                            | <b>\$ 760,000</b>         |                                  |



# MINUTES – COMMUNITY DEVELOPMENT AND RENEWAL AGENCY

**Tuesday, April 13, 2021**

City of Saratoga Springs City Offices

1307 North Commerce Drive, Suite 200, Saratoga Springs, Utah 84045

---

**Call to Order:** Chair Jim Miller called the Meeting to order at 6:00 p.m.

**Roll Call:**

**Present** Chair Jim Miller, Board Members Chris Porter, Chris Carn, Michael McOmber, Ryan Poduska and Stephen Willden.

**Staff Present** City Manager Mark Christensen, City Attorney Kevin Thurman, Assistant City Manager Owen Jackson, Planning Director David Stroud, Public Works Director Jeremy Lapin, Police Chief Andrew Burton, City Recorder Cindy LoPiccolo, Community Development Director Ken Young, Fire Chief Jess Campbell, and Deputy City Recorder Kayla Moss.

**Community Development and Renewal Agency Meeting**

**PUBLIC HEARINGS:**

Chair Miller opened the meeting for public hearings at 6:29 p.m. There were no comments and the public hearings were closed.

- 1) Resolution Approving FY 2021 CDRA Tentative Budget; CDRA R21-2 (4-13-21).

Motion by Board Member Willden to approve Resolution Approving FY 2021 CDRA Tentative Budget: CDRA R21-2 (4-13-21) and Resolution Approving FY2022 CDRA Tentative Budget; CDRA R21-3 (4-13-21) was seconded by Board Member McOmber.

Vote: Board Members McOmber, Carn, Willden and Porter – Aye.

Motion carried unanimously.

- 2) Resolution Approving FY2022 CDRA Tentative Budget; CDRA R21-3 (4-13-21).

Motion by Board Member Willden to approve Resolution Approving FY 2021 CDRA Tentative Budget: CDRA R21-2 (4-13-21) and Resolution Approving FY2022 CDRA Tentative Budget; CDRA R21-3 (4-13-21) was seconded by Board Member McOmber.

Vote: Board Members McOmber, Carn, Willden and Porter – Aye.

Motion carried unanimously.

**BUSINESS ITEMS:**

- 1) **Discussion: Future Project Areas within the City.**

Board Member McOmber would like to see a development area created for along the lake to be able to attract businesses and things there.

2) **Annual Board Training.**

City Manager Christensen advised that open and public meetings act standards are held the same during these meetings as are required in City Council Meetings. He reminded them that text and phone communication is not allowed during the meetings.

**Minutes:**

- 1) **September 17, 2019.**
- 2) **February 9, 2021.**

Motion by Board Member McOmber to approve the minutes of September 17, 2019 and February 9, 2021 was seconded by Board Member Porter.

Vote: Board Members McOmber, Carn, Willden, Poduska and Porter – Aye.

Motion carried unanimously.

**ADJOURNMENT:**

There being no further business, Chair Miller adjourned the meeting at 6:41 p.m.

---

Jim Miller, Chair

Attest:

---

Cindy LoPiccolo, City Recorder

Approved: