

NOTICE

*The Utility Board will meet on September 24th, at 6:00 p.m. M.D.T.
At 320 East Newel Ave, Hildale UT 84784*

AGENDA:

1. Call to Order
2. Prayer & Pledge of Allegiance
3. Public Comment
4. Approval of Meeting Minutes
5. Financial Report
6. Director Report
7. Water Operations Update
8. Review of Emergency Water Operations Purchases
9. Review of Cares Act Fiber Optic Purchase
10. Adjournment

IMPORTANT: By order of the Chairperson of the Board, all attendees will be required to have masks.

Agenda items and any variables thereto are set for consideration, discussion, approval or other action. The Utility Board may, by motion, recess into executive session which is not open to the public, to receive legal advice from the their attorney(s) on any agenda item, or regarding sensitive personnel issues, or concerning negotiations for the purchase, sale or lease of real property. Board Members may attend by telephone. The Agenda may be subject to change up to 24 hours prior to the meeting. Individuals needing special accommodations should notify the City Recorder at 435-874-2323 at least three days prior to the meeting.



Director's Report

September 2020

Hildale-Colorado City Utility Department
320 East Newel Avenue, Hildale UT 84784

Leadership and Personnel Changes

John Barlow is moving on from Hildale City to take an opportunity elsewhere in our community. His service to our citizens is exemplary and leaves behind a fantastic administration that will continue to serve for years to come. The Department will adapt to changing leadership and is encouraged with Hildale's positive step forward.

Dominion Energy, FERC, and Blanket Certificates

Our communication with the Federal Energy Regulatory Commission (FERC) and Dominion Energy may be bearing fruit. Our contact with FERC had consistent communications with Dominion's senior leadership over the past month and brought up our ongoing discussion. FERC assured Dominion that the regulatory hurdles were minimal, and the authorization is easily obtained.

If this process is successful, we'll have obtained a Blanket Certificate to distribute gas into Colorado City. The easy part being completed, the Department will begin to develop a phased plan to move our Colorado City Gas System in the Summer of 2021.

Dominion Energy is interested in getting us approval and are working on getting us some final answers!

Cares Fiber Funding

Hildale City has authorized the use of Cares Act funding to help our citizens get connected to Fiber Internet. This funding will allow us to procure contractors and materials to trace, repair and install new fiber optic connections to Hildale residents.

Water Operations Update

With continued equipment upgrades, repairs and maintenance, Department Management will be answering some key questions on the operational

Safety Council Update

The safety council has been busy working on formalizing procedures for safety incident reporting and employee safety projection. Both of which we believe will help establish a policy floor that will help engage our safety culture into a more conducive position.

August 2019		180.51
Description	Totals	
MT-WTR Usage		37,221
MT-NGAS Usage		5,080
MT-PRO Usage		4,101
LP Usage		4,338
Description	Totals	
DIST-NG Amount		2.07
PENALTY-W Amount		13,964.79
PENALTY-G Amount		3,509.49
BR-WTR Amount		30,403.92
MT-WTR Amount		38,668.67
MT-NGAS Amount		4,652.46
BR-GAS Amount		5,455.90
SEWER Amount		70,636.83
MT-PRO Amount		5,706.84
LP Amount		6,493.33
DIST-LP Amount		352.5
CYL-EX Amount		19.99

179,866.79

August 2020

Description	Totals	
MT-WTR Usage		35,098
MT-NGAS Usage		5,154
MT-PRO Usage		4,377
LP Usage		3,596
Description	Totals	
PENALTY-W Amount		5,474.32
PENALTY-G Amount		2,237.84
BR-WTR Amount		32,674.87
MT-WTR Amount		55,470.29
MT-NGAS Amount		3,972.23
BR-GAS Amount		4,739.36
SEWER Amount		78,759.62
MT-PRO Amount		5,176.96
LP Amount		5,005.32

193,510.81



Administration Operations Manager's Report

September 2020

Account Update

Number of accounts billed for August 2020:

Water base rate	919
Sewer bae rate	862
Gas base rate	714
Fiber base rate	7
Water Penalties	328
Gas Penalties	246
# of COVID-19 Deferments	2
# of shut off notices printed August 15, 2020	195
# of final billed accounts with final bill date is	20
# of new connect accounts is	12

Operations Summary

September has proven to be a busy month for the office staff, mostly because of the transition into new roles and training associated with such.

September birthdays!

Angelene Chatwin

Training Objectives

The 2020 Caselle conference will be completely virtual and free, making it possible for ALL office staff to attend for the first time. The office will be closed during certain hours on October 21, 22 and 23 to accommodate this training.

Customer Service

Angela Hutchings (Hutch) has taken on the role of Utility Billing Clerk. She has proven herself to be a competent, valuable member of the team. We look forward to the ingenuitous ideas that she will be brining to the Department to make operations smooth and efficient.

Outside of normal operations our staff has been bombarded with Availability of Service requests for new locations. We are excited about all of the new growth and are getting the process down to assure all customers get the information that they need in a timely manner.

Fiber

In conjunction with the hiring of a contractor to get a jumpstart on the fiber connection requests, an informational flyer and request form has been created for distribution to community residents. This should give us an idea of how many are interested in having fiber in their home due to the financial impact of COVID-19.

Sewer Rate Study

A conference call on the sewer rate study was held and the information/reports that they need in order to begin their research have been provided. We are excited about the prospect of lowering sewer rates for our customer.

Collections

Collections has not quite proven itself as effective yet. However, the first payment of \$349.50 is on its way to us. That's \$349.50 that was not previously being paid, right?

Textedly

We are looking into a texting system which will make it possible to send alerts (such as water restrictions or temporary outages) to citizens, accept service requests and provide answers to commonly asked questions. More information to come.



Operations Manager's Report

August 2020

Hildale-Colorado City Utility Department
320 East Newel Avenue, Hildale UT 84784

Operations Summary

Out at the sewer plant coyotes have taken out all the young kids. We've spent most of our time this month on the other utilities. We have several places looking to add sewer connections, particularly on split lots, most of which are in the Pioneer Trailer Park.

On the water distribution system many of the old meters have been changed out, we are about ready to purchase more replacement meters. We replaced the meters for the Maxwell and Jans Canyon springs.

At the Water treatment plant several of the booster pumps are sounding noisy we'll need to break them down and replace the motor bearings, and possibly the pump cartridges. We had one pump fail this month. Several of the booster pump check valves have been replaced.

The water demand has begun to taper off for the season as expected.

On well 22 the well camera was not able to make it to the bottom of the bore hole, as there was shards of well casing that it was becoming hung up on. However we confirmed that the static water level was 515 ft. and the casing has large areas that are missing and was the cause of the clay falling in. In discussing with the well driller, we determined to try to retrieve the pump that was dropped, if possible. If that can be done we would need to place a smaller casing probably 10" to reline the well. If we are unable to clear the borehole the only other option would be to abandon that hole and redrill it.

Then on the gas system, as the weather cools we expect gas volume to pick up.

On the fiber system, we are preparing to complete as many links as possible with the Hildale Council appropriating funding. We are getting supplies to complete the link for El Capitan School.

We've been busy this month, keeping up with the regular maintenance, we haven't completed any of the larger projects, however it feels that we've made good progress on the system upkeep.

Safety Program Implementation

(nothing of noteworthy) Constant vigilance on safe work practices.

Training Objectives

Looking to send employees to get their Commercial Drivers License with hazmat

Repairs and Maintenance

Ice machine was repaired.

We have purchased a new pump, motor and hose for well 22

(Operational Gas System Projects)

We are planning on putting a 4" gas main from Utah Ave to Uzona Ave on Carling street ahead of the school construction project.

We will be completing the gas customer connections on Redwood St.
Completing monitor for distribution gas system pressures on Richard St.

(Operational Water System Projects)

Add VF drive and well controls to Academy Ave well.

Booster pumps repair

(Operational Sewer System Projects)

Repair valves, and flow meters at Sewer plant.

Inspect and Repair manhole on A-Line.

(Operational Fiber/Communication Projects)

Upgrading fiber to the labshop, repairing fiber link to well22. Installing conduit to sewer plant.

Installing fiber communications to Academy Ave well.

Creating "dark fiber" link for public school.