

RESOLUTION 21-0512-04

**A RESOLUTION TO AMEND THE ANNUAL BUDGET OF REVENUES AND
EXPENDITURES FOR THE TOWN OF ROCKVILLE FOR THE FISCAL YEAR
ENDING JUNE 30, 2021**

WHEREAS, the Town Council has reviewed the current budget and subsequent amendments for compliance with State Law; and

WHEREAS, the Town of Rockville needs to adjust revenue and expenditures to reflect changes incurred during the fiscal year; and

WHEREAS, the Town Council is responsible and has the authority to make necessary amendments to the budget; and

WHEREAS, a Public Hearing was conducted regarding those amendments;

BE IT THEREFORE RESOLVED BY THE ROCKVILLE TOWN COUNCIL that the budget for the 2020-21 fiscal year be amended:

- **General Fund** - To reflect an increase of \$7,098 as per the attached Amended Budget presented on May 12, 2021 with balanced revenues and expenditures for the General Fund in the amount of \$314,415. This increase reflects new projected tax revenues.
- **Capital Projects Fund** - To reflect an increase of \$31,283 in transfers from the General Fund. This transfer has been placed in the Maintenance Shed Capital Project Fund for the purpose of purchasing property.

DATED AND PASSED this 12th day of May 2021.

Pam Leach, Mayor

ATTEST:

Vicki S. Bell, Town Clerk

Budget Amendment for FY21

Budget Narrative

REVENUES:

Tax Revenue – This is the area where we are seeing the largest increase as the economy continues to improve. This is a 2.44% increase.

Intergovernmental Revenue – This deficit of \$22,500 reflects that Jane Whalen did not proceed with getting another grant for GHPP for this fiscal year. It also reflects a reduction of \$8,217 in CARES funding which was received in FY 20.

Sales and Service – Increase in cemetery sales of \$2,300.

Contributions and Transfers - The fund balance transfer for B & C Road Funds was increased \$8,232 to cover the purchase of additional mill tailings for Grafton Road. The fund balance transfer for Sidewalk repairs was increased \$4,730 to cover the cost of sidewalk bids.

EXPENDITURES:

Grants and Contracts – Again this reflects that Jane Whalen did not get another grant for GHPP.

Contributions to Account Balances – Because of the significant reduction in expenses, the monies are being transferred to the Capital Project Fund for the purchase of the Zundell property thus leaving the accrued funds for the Maintenance shed available for the purchase of the shed.

Capital Projects Fund – Revenue reflects the transfer from the general fund and the expense reflects the purchase of the Zundell property.

TOWN OF ROCKVILLE
PROPOSED AMENDED BUDGET
May 12, 2021

	PRIOR YEAR ACTUALS 2020	2020-21 ADOPTED BUDGET JAN 2021	ACTUAL REVENUES/ EXPENSES NINE MOS.	ESTIMATED REVENUE/ EXPENSES THREE MOS.	PROPOSED BUDGET AMENDMENT MAY 2021	BUDGET DIFFERENCE +/-	NOTES
GENERAL FUND REVENUES							
TAX REVENUE							
General Property Taxes - Current	79,849	80,785	86,263	-	86,263	5,478	
Prior Year's Taxes - Delinquent	9,152	5,000	3,027	403	3,430	(1,570)	
Fee-In-Lieu of Personal Property Taxes	4,302	3,725	2,790	935	3,725	-	
Miscellaneous Tax Collections (County)	148	115	-	115	115	-	
General Sales and Use Taxes	36,917	34,206	32,391	10,797	43,188	8,982	Projecting a 25% Increase
Transient Room and Short Term Lease Taxes	5,558	6,645	6,933	770	7,703	1,058	Projecting a 15% Increase
Highway/Transit Tax	1,954	3,195	3,026	1,008	4,034	839	
Recreation, Arts, and Parks Tax (RAP)	4,036	3,200	3,388	1,129	4,517	1,317	
TOTAL TAX REVENUE	141,916	136,871	137,819	15,157	152,975	16,104	
LICENSES AND PERMITS REVENUE							
Business License Fees	400	280	220	160	380	100	
Business Licenses - Late Penalty Fee	200	80	80	-	80	-	
Business Licenses - Short Term Rentals	1,200	600	-	600	600	-	
Building Permit Fees	4,160	9,000	10,154	1,128	11,282	2,282	
Habitat Conservation Plan	794	4,000	3,828	-	3,828	(172)	
Simple Building Permits	750	450	375	150	525	75	
State Building Permit Surcharge	42	70	87	1	88	18	
Animal Licenses	160	160	130	45	175	15	
Temporary Use/Special Event Permits	50	100	50	-	50	(50)	
TOTAL LICENSES AND PERMITS REVENUE	7,756	14,740	14,924	2,084	17,008	2,168	
INTERGOVERNMENTAL REVENUE							
Federal CARES Act Funds	8,217	23,748	15,531	-	15,531	(8,217)	
Class B and C Road Funds	31,453	24,000	20,010	10,005	30,015	6,015	
State Liquor Fund Allotment	0	112	113	-	113	1	
Private Grant - Eccles Foundation	75,000	-	-	-	-	-	
State Grant - CLG Grafton Heritage Partnership Project (GHP)	0	7,500	-	-	-	(7,500)	
Refund of Exp from GHPP 50% Match for CLG Grant	0	15,000	-	-	-	(15,000)	
State Grant - Permanent Community Impact	75,750	-	-	-	-	-	
State Grant - Tree Project	0	-	-	-	-	-	
TOTAL INTERGOVERNMENTAL REVENUE	190,420	70,360	35,654	10,005	45,659	(24,701)	
CHARGES FOR SERVICES							
Fees:							
Application Fees	1,005	1,350	965	125	1,090	(260)	
Building Inspector Fees	225	225	90	90	180	(45)	
Code Amendment Fees	2,000	0	0	-	-	-	
Demolition Fees	0	0	200	-	200	200	
Special Meeting Fees	200	200	100	100	200	-	
Subdivision Fees	800	0	0	-	-	-	
Total Fees	4,230	1,775	1,355	315	1,670	(105)	

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Sales and Service:							
Photocopies and GRAMA Requests	29	137	23	25	48	(89)	
Fundraiser Proceeds - Office Sales/Town Events	89	100	91	30	121	21	
Other Events	100	0	0	-	-	-	
Rockville Daze Proceeds	2,161	0	0	-	-	-	
Cemetery Sales	5,175	3,800	2,700	3,400	6,100	2,300	Cancelled Rockville Daze Increase in Cemetery Plot sales
Total Sales and Service	7,554	4,037	2,814	3,455	6,269	2,232	
Reimbursements:							
Refund of Expenditure - Other	1,881	400	-	-	-	(400)	
Total Reimbursements	1,881	400	-	-	-	(400)	
Rents and Leases:							
Post Office Lease	588	588	441	147	588	-	
Rental of Community Center Apartment	6,600	6,600	4,950	1,650	6,600	-	
Rental of Community Center Facility	1,372	200	80	200	280	80	
Rental of Community Center Security Deposit	565	200	0	200	200	-	
Total Rents and Leases	9,125	7,588	5,471	2,197	7,668	80	
TOTAL CHARGES FOR SERVICES	22,790	13,800	9,640	5,967	15,607	1,807	
MISCELLANEOUS REVENUE							
Interest Earnings:							
Interest Earnings	8,070	2,175	1,257	418	1,675	(500)	
Property Tax Interest & Penalties	379	100	138	20	158	58	
Donations:							
Cemetery Donations	100	100	100	100	200	100	
Community Center Donations	200	200	200	-	200	-	
General Donations	1,405	0	4	1	5	5	
Rockville Bridge Electrical	500	0	0	-	-	-	
Misc. Revenue - Other	1,007	800	800	-	800	-	
TOTAL MISCELLANEOUS REVENUES	11,661	3,375	2,499	539	3,038	(337)	
CONTRIBUTIONS AND TRANSFERS							
Beg. Savings Acct/Fund Balances to be Appropriated	161,811	68,071	49,402	30,725	80,127	12,056	
Grant from CIB - Roads	70,550	-	-	-	-	-	
Grant from CIB - Land Use Code/Ordinance Review	5,200	-	-	-	-	-	
Grant from Eccles Foundation for Moving of Culinary Pipe	75,000	-	-	-	-	-	
TOTAL CONTRIBUTIONS AND TRANSFERS	312,561	68,071	49,402	30,725	80,127	12,056	
TOTAL GENERAL FUND REVENUES	687,103	307,217	249,938	64,477	314,415	7,098	

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MEMO FOR SAVINGS ACCOUNT/FUND BALANCES TO BE APPROPRIATED							
Restricted Funds							
CARES Act Funds	1,744	22,004	21,518	-	21,518.00	(486)	CARES Act Funding
Cemetery Fund	169	2,460	-	2,160	2,160.00	(300)	Pre-emergent & Dumpster
Class B and C Road Funds	154,730	24,595	16,802	16,025	32,827.25	8,232	Added Millings for Grafton Road
Recreation, Arts and Parks Tax (RAP)	2,200	10,312	10,362	-	10,362.00	50	Six-foot privacy fence & repair of mural
Savings Accounts							
Rockville Bridge Maintenance (General Fund)	0	1,500	0	1,500	1,500.00	-	Sealer for Wood
Sidewalk Maintenance (General Fund)	14	5,000	0	9,760	9,760.00	4,760	Sidewalk Repair and Grinding - W Dennett
Special Events - Rockville Daze, etc. (Gen. Fund)	875	200	0	0	-	(200)	Rockville Daze Cancelled; Brkft Apprec.
Tree Project Account (General Fund)	2,077	2,000	720	1,280	2,000.00	-	
TOTAL TO BE APPROPRIATED	161,811	68,071	49,402	30,725	80,127	12,056	

GENERAL FUND EXPENDITURES							
PERSONNEL SERVICES							
Salaries and Wages:							
Clerk Wages	33,598	37,413	25,921	7,901	33,822	(3,591)	
Deputy Clerk Wages	7,687	9,695	6,747	2,768	9,515	(180)	
Janitorial Wages	726	741	356	417	773	32	
Total Salaries and Wages	42,012	47,849	33,024	11,086	44,110	(3,739)	
Employee Benefits:							
Payroll Tax Expense - Administration	3,158	3,604	2,499	806	3,305	(299)	
Payroll Tax Expense - Bldgs & Grounds	56	57	27	31	58	1	
Employee Benefits	104	104	58	19	77	(27)	
Total Employee Benefits	3,318	3,765	2,584	856	3,440	(325)	
Nonwage Compensation:							
Statutory Officer Compensation	333	5	5	-	5	-	
Variance Hearing Officer	0	0	0	-	-	-	
TOTAL PERSONNEL SERVICES	45,663	51,619	35,613	11,942	47,555	(4,064)	
GENERAL AND CONTRACTED SERVICES							
Professional and Technical Services							
Attorney Fees	6,044	25,000	7,329	9,500	16,829	(8,171)	
Accountant Fees - AUP (2016 & 2018)/Audit (2017)	2,000	2,000	2,000	-	2,000	-	
Building Inspector Fees - Agreement w/Springdale	1,492	1,500	1,820	813	2,633	1,133	
Contractual Services	11,210	-	-	-	-	-	
Professional and Technical Services (Misc.)	1,810	810	-	810	810	-	Final Pymt on Website
Zion Canyon Police Services - CARES		10,000	10,000	-	10,000	-	
Zion Canyon Police Services	20,000	10,000	5,000	5,000	10,000	-	
Total Professional and Technical Services	42,556	49,310	26,149	16,123	42,272	(7,038)	
Property Services:							
Tree Project Expenses	2,077	2,000	720	1,280	2,000	-	Tree Project Fund
Yard Care Services	5,438	5,520	4,005	1,515	5,520	-	
Total Property Services	7,516	7,520	4,725	2,795	7,520	-	

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Insurance:							
Bond Insurance	-	-	-	-	-	-	
Liability Insurance	5,395	5,831	5,831	-	5,831	-	
Property Insurance	1,714	1,706	1,706	-	1,706	0	
Workers Compensation Insurance	457	457	492	-	492	35	
Total Insurance	7,566	7,994	8,029	-	8,029	35	
Bank Charges	123	355	123	35	158	(197)	
Dues and Memberships	416	420	415	-	415	(5)	
Miscellaneous General Expense	18	100	37	25	62	(38)	
Postage/Shipping	750	750	576	110	686	(64)	
Printing and Binding (formerly elections)	970	625	618	-	618	(7)	
Public Notices	371	340	60	105	165	(175)	
Training and Education	330	700	201	-	201	(499)	
Travel & Per Diem	599	700	-	-	-	(700)	
TOTAL GENERAL AND CONTRACTED SERVICES	61,214	68,814	40,934	19,193	60,127	(8,687)	
UTILITIES AND UTILITY SERVICES							
Bridge Electrical Service	111	144	102	34	136	(8)	
Bridge Road Property - Utilities	169	0	0	-	-	-	
Community Center - Utilities	3,927	4,200	3,828	1,020	4,848	648	
Internet and Website Expense	686	696	521	174	695	(1)	
Telephone	1,112	1,135	838	297	1,135	-	
Utilities - Streetlights, Radar Speed Sign	601	650	666	222	888	238	
TOTAL UTILITIES AND UTILITY SERVICES	6,606	6,825	5,955	1,747	7,702	877	
TAXES AND FEES							
1% Building Permit Surcharge	34	120	59	1	60	(60)	
Fees	50	200	50	100	150	(50)	
Habitat Conservation Plan	794	3,835	3,828	-	3,828	(7)	
Liquor Fund Allotment	0	-	113	-	113	113	
Licenses and Permits	90	90	-	-	-	(90)	
Utah Sales and Use Tax Expense	0	15	11	-	11	(4)	
TOTAL TAXES AND FEES	968	4,260	4,061	101	4,162	(98)	
SUPPLIES AND MATERIALS							
Operating Supplies							
Motor Fuel	0	400	-	400	400	-	
Emergency Preparedness - CARES	1,744	12,004	11,518	-	11,518	(486)	
Emergency Preparedness	(5)	400	72	-	72	(328)	
Janitorial and Custodial	0	200	-	75	75	(125)	
Planning Commission Expenses	174	200	-	-	-	(200)	
Total Operating Supplies	1,914	13,204	11,590	475	12,065	(1,139)	
Food and Entertainment							
Mayor Meeting Expenses	127	300	-	-	-	(300)	
Rockville Daze Expenses	598	-	-	-	-	-	
Town Social Events to Include Holiday Décor	277	200	-	-	-	(200)	
Total Food and Entertainment	1,002	500	-	-	-	(500)	
							Class "C" Fund CARES Act Funds - Town Hall Sound System
							Special Events Fund Special Events Fund

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Repair and Maintenance							
Bridge Road Property - Miscellaneous Expenses	103	-	-	-	-	-	
Cemetery Maintenance	169	2,460	-	2,160	2,160	(300)	Dumpster & Weed Killer
Class "C" Road Maintenance	151,930	16,195	16,427	8,000	24,427	8,232	Class "C" Fund
Class "C" Eagle Crags/Smithsonian Maint	-	6,000	375	5,625	6,000	-	Class "C" Fund
Class "C" Vehicle Maintenance	2,800	2,000	-	2,000	2,000	-	Class "C" Fund
Community Center - Maintenance	2,727	15,000	2,613	12,387	15,000	0	\$1,200 for Cert Trailer Cover; Repair or
Community Center - Major Repairs & Improvements	40,592	14,812	10,881	3,931	14,812	-	Replace CC Doors; Town Hall Floor
Flood Drainage Maintenance	-	500	500	-	500	-	Fence & Mural \$10,362 - RAP Funds
Miscellaneous Expenses	800	1,000	-	500	500	(500)	
Rockville Bridge Maintenance	-	1,500	-	1,500	1,500	-	
Rockville Bridge - Relocation of Culinary Pipeline	79,388	-	-	-	-	-	Sealer for Wood; Match for UDOT Repair
Rockville Historical Ditches	-	10,000	-	10,000	10,000	-	
Sidewalk Maintenance	14	5,000	-	9,760	9,760	4,760	Sidewalk Repair Fund
Town Maintenance (Other than Community Center)	3,351	5,000	375	4,625	5,000	-	
Town Office Maintenance	193	400	55	-	55	(345)	
Wildland Fire Mitigation	-	500	-	-	-	(500)	
Total Repair and Maintenance	282,067	80,367	31,226	60,488	91,714	11,347	
Books and Subscriptions	-	100	-	-	-	(100)	
Flag Project	-	100	-	-	-	(100)	
Fundraiser Expenses - Town Events	231	-	-	-	-	-	
General Expenses	1	-	-	-	-	-	
Holiday Decorations - Grounds/Streets	-	-	202	-	202	202	
Office Equipment	-	-	1,661	-	1,661	1,661	
Office Equipment - Supplies and Maintenance	915	600	157	444	601	1	
Office Supplies and Expense	1,789	1,200	943	257	1,200	(0)	
Signage	131	1,200	34	500	534	(666)	
Small Tools and Minor Equipment	-	300	-	-	-	(300)	
TOTAL SUPPLIES AND MATERIALS	288,051	97,571	45,813	62,164	107,977	10,406	
GRANTS AND CONTRACTS							
State Grant - CLG Grafton Heritage Partnership Project	-	7,500	-	-	-	(7,500)	
Pass-Thru of CLG State Grant to GHPP	-	15,000	-	-	-	(15,000)	
TOTAL GRANTS AND CONTRACTS	-	22,500	-	-	-	(22,500)	
CONTRIBUTIONS/DONATIONS - DIRECT PAYMENTS							
Donations for Hurricane Graduation Night	-	25	-	-	-	(25)	
Donations for Senior Lunch Program	300	300	-	300	300	-	
Donations for the Springdale Police Department	50	50	50	-	50	-	
Donations for the Town of Springdale	150	150	150	-	150	-	
Donations for Zion Regional Collaborative (ZRC)	500	1,000	375	750	1,125	125	
Return of Community Center Rental Deposit	610	200	-	200	200	-	
TOTAL CONTRIB/DONATIONS - DIRECT PAYMENTS	1,610	1,725	575	1,250	1,825	100	

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TRANSFERS AND OTHER USES							
Transfer to: CIB Debt Service Fund	4,742	4,805	3,201	1,197	4,398	(407)	
Reconciliation Discrepancies	1	-	-	-	-	-	
Contribution to: Account Balances (Savings)	2,000	40,000	34,000	37,300	71,300	31,300	
TOTAL TRANSFERS AND OTHER USES	6,743	44,805	37,201	38,497	75,698	30,893	
APPROPRIATED INCREASE IN FUND BALANCE	276,250	9,098	79,786	(70,417)	9,369	271	
TOTAL EXPENDITURES	687,103	307,217	249,938	64,477	314,415	7,198	Includes \$31,300 for Purchase of Land

MEMO FOR SAVINGS ACCOUNTS CONTRIBUTIONS	(0)	0	0	0	0	0	
Rockville Bridge Maintenance (General Fund)	0	2,000	1,000	1,000	2,000	0	
Rockville Capital Project - Maint Shed		15,000	11,000	35,300	46,300	31,300	
Rockville Capital Project - New Corridor Engineering		15,000	15,000		15,000	0	
Sidewalk Maintenance Account (General Fund)	0	6,000	5,000	1,000	6,000	0	
Tree Project Account (General Fund)	2,000	2,000	2,000		2,000	0	
TOTAL CONTRIBUTIONS	2,000	40,000	34,000	37,300	71,300	31,300	

ENTERPRISE FUND							
ENTERPRISE REVENUES							
BluCan Recycling Fees	3,309	3,988	2,875	1,206	4,081	93	*Pass-thru Revenue to WCSW
Solid Waste Collection Fees	23,823	22,500	17,029	5,715	22,743	243	*Pass-thru Revenue to WCSW
Key Deposits for Dumpsters	2	-	-	-	-	-	
TOTAL ENTERPRISE REVENUE	27,134	26,488	19,904	1,206	26,824	336	
ENTERPRISE FUND							
ENTERPRISE EXPENSES							
BluCan Recycling Services	3,305	3,978	2,794	1,206	4,000	22	
Dumpster Locks and Keys	-	-	-	-	-	-	
Solid Waste Services	20,242	22,484	15,434	7,007	22,442	(42)	
TOTAL ENTERPRISE EXPENSES	23,546	26,462	18,228	8,213	26,441	(21)	

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DEBT SERVICE FUND							
DEBT SERVICE REVENUES							
Transfer from: General Fund for CIB Debt Service Fund	4,742	4,398	3,201	1,197	4,398	-	
Transfer from: General Fund for CIB Pymt Reserve Fund	0	-	-	-	-	-	
Transfer from: CIB Pymt Reserve to CIB Debt Service Fund	-	407	407	-	407	-	
Interest Earned on CIB Reserve Fund	117	35	21	7	28	(7)	
TOTAL DEBT SERVICE REVENUE	4,859	4,840	3,629	1,204	4,833	(7)	
Beginning Fund Balance CIB Debt Service Fund	3,249	4,067	4,067	0	4,067	0	
Beginning Fund Balance CIB Payment Reserve Fund	5,560	5,710	5,677	5,677	5,677	(33)	
TOTAL AVAILABLE FOR APPROPRIATION	13,668	14,617	13,373		14,577	(40)	
DEBT SERVICE FUND							
DEBT SERVICE EXPENSES							
CIB Payment - Principal and Interest	3,925	4,880	4,880	-	4,880	-	
Transfer from: CIB Pymt Reserve to CIB Debt Service Fund	-	407	407	-	407	-	
TOTAL DEBT SERVICE EXPENSES	3,925	5,287	5,287		5,287		
ENDING FUND BALANCE	9,743	9,330	8,086		9,290	(40)	
CAPITAL PROJECTS FUND							
REVENUES							
Transfer from: General Fund to Cap Project Maint Shed	0	15,000	11,000	35,300	46,300	31,300	
Tsf from: Genl Fund to Cap Proj New Corridor Engineering	-	15,000	15,000	-	15,000	-	
Fundraiser Proceeds - Rockville Bridge Project	689	0	0	-	-	-	
Fundraiser Proceeds - Maint Shed	0	225	198	12	210	(15)	
Interest Earned	421	175	130	43	173	(2)	
TOTAL REVENUES	1,110	30,400	26,328	35,355	61,683	31,283	
Beginning Fund Balance Fundraising/Donations	34,359	9,000	28,817	-	28,817	19,817	
TOTAL AVAILABLE FOR APPROPRIATION	35,469	39,400	55,145		90,500	51,100	