

February 2, 2021
Un-Approved Meeting Minutes
Fairfield Town
Cemetery Board Meeting

DATE: Tuesday, February 2, 2021

LOCATION: Fairfield Town Office 17872 W 1540 N Fairfield, Utah

TIME: 7:00 p.m.

MINUTES BY: Holly Panek

AGENDA ITEM #1

OPEN THE CEMETERY WORK SESSION MEETING

Holly Panek opened the Cemetery Board Meeting at 7:05 p.m.

AGENDA ITEM #2

ROLL CALL

CEMETERY BOARD MEMBERS PRESENT

Holly Panek, Vern Carson, David Hansen

CEMETERY BOARD MEMBERS EXCUSED

Darwin Bundy, Chans Carson

TOWN COUNCIL MEMBERS PRESENT

Mayor Brad Gurney

AGENDA ITEM #3

APPROVE NOVEMBER 3, 2020 MEETING MINUTES

Minutes were passed December 1, 2020

AGENDA ITEM #4

APPROVE DECEMBER 3, 2020 MEETING MINUTES

Board Member Vern Carson made a motion to approve the minutes, Board Member David Hansen seconded the motion. December 3, 2020 Meeting Minutes passed unanimously.

AGENDA ITEM #5

DISCUSS CREMATION PLOT AREA ORDINANCE SPECIFICATIONS

The Board discussed the Cremation Plot area. It was proposed that the Cremation Plot area be plotted out in 20 ft by 20 ft squares. This area would be designated as "WC". Mayor Gurney will get one more marker sign "3".

The Board also began to rework the current Cremation Ordinance. There was discussion on whether or not to allow hand digging of the Cremation graves. Mayor Gurney will speak to the town lawyer for his input.

AGENDA ITEM #6

REVIEW PROCEDURES TO PURCHASE PLOTS

Tabled.

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AGENDA ITEM #7

REVIEW ORDINANCE FOR SPECIFICATIONS ON TEMPORARY HEADSTONES

Tabled.

AGENDA ITEM #8

REVIEW DESCRIPTION OF SEXTON DUTIES.

Tabled.

ASSIGNMENTS

Mayor Gurney - Bring Certificates to the next meeting.

Bring a description of Sexton duties to the next meeting.

Purchase additional Cemetery Marker "3"

Contact Town lawyer regarding hand digging graves.

AGENDA ITEM #9

ADJOURN THE CEMETERY BOARD MEETING

Board Member Vern Carson made a motion to adjourn the Cemetery Board Meeting. Board Member David Hansen seconded the motion. The motion passed unanimously.

The Fairfield Town Cemetery Board Meeting adjourned at 8:54 pm.

March 2, 2021

Stephanie Shelley

Minutes Approval Date

Town Recorder Stephanie Shelley