EMS Board

Meeting Minutes

March 16, 2021

4:00 P.M.

In Attendance: Stoney Jensen, Scott Ryan (phone), Christine Manning, Clinton Olsen, Seth Gardner, Jan Olsen, and Commissioner Wilson

1. **Discuss/Approve/Deny February 16, 2021, Meeting Minutes.**
   Seth Gardner motioned to approve minutes seconded by Chris Manning.

2. **Discussion – Dispatch/Sheriff's Office**
   No one in attendance. Stoney Jensen would like to have dispatch, check-in on the EMTs when they go on a run for safety issues. EMTs need to carry a radio for their safety.

3. **Discussion – Discuss/Approve/Deny - Employee Handbook**
   Talked with Attorney Mike Olsen, Employee Handbook is ready to go, except for a couple of minor adjustments.
   Seth Gardner motioned to approve the handbook, which was seconded by Chris Manning, carries.

4. **Discussion – March/April training**
   Dr. Travis Engar will be doing the training on the 24th on medications.
   The state is doing the PEPPS class on April 30th, 6-8 p.m., and May 1st, 8-10 a.m. Only 30 people are allowed to be in attendance, the mask's required. For advanced EMTs. Green River on the 23rd at 8:00 a.m. 10 hrs. Green River High School

5. **Discuss/ Approve/Deny - Old ambulance cots**
   Sell them on eBay for $1000.00, buy now, and make an offer (nothing less than $500.00). Not shipping, they will have to arrange pickup.
   Chris made a motion to sell cots seconded by Scott Ryan, carries.

6. **Discuss/Approve/Deny - Modifications to the bylaws**
   This will be a policy change, not a bylaw. Adding a Rubik method for garage leads (see attached). Rubik will include 50% of garage employee vote, 30% board members vote, the

remaining 20% will add up to include 5% years of service, 5% number of on-call for past 6 months, 2.5% for instructor, 2.5% Training officer endorsement, 1% EMT, 2.5% AEMT, 5% Paramedic.
Want to add an absent T vote, emailed with a timestamp that can be printed and sent to the chairman prior to the vote, within a reasonable amount of time. Cannot have a proxy vote.

7. **Discuss/Approve/Deny - Ferron Garage Lead**
   Jared Howes is now the interim garage lead for Ferron after the voting was complete. The voting was done by the garage employees, board, and the Rubik was entered in. Chris motioned Jared Howes to be the interim garage lead, Scott seconded the motion.

   Green River - Garage lead, Stubblefield for 6 months, then add Scott or someone as the new garage lead, done by the new voting system. (This has not been done the same way as it has been done in other garages). To avoid the misunderstanding of how things have been done so that things are done correctly.

8. **Discussion - Clinton's Items**
   AT&T service in Emery - possibly switching to Firstnet - Testing to be done.
   Getting an apartment up and going, will be managed like a hotel, there will be a fee for not cleaning up after yourself. Items have been bought and the apartment will be stocked.
   Also getting a room set up at the public safety building for different gender EMTs that will be going to GR for their shift.
   Jim's office being cleaned out, items in the office need to be looked over.

9. **Discussion - Budget**
   13% of the budget has been spent so far this year. Looking good thus far. You can look online for the breakdown of the budget.

10. **Board Member concerns**
    Stoney- Clothing for each garage should all be the same - we are all one team. Would like a status on who is taking the EMT classes and how many are staying in class and actually testing.
    Seth - Combine Ferron and Emery garages, has been happening with COVID this way and has been working okay. Not perfect, has had some hiccups. Huntington/Cleveland garage has been doing this for years.
    Chris - CO detectors are good for 2 years, they count down on their own.
    Commissioner Wilson - MOU has passed, now in contract with Green River City.
    EMS-Week- End of May- Tumblers as gifts- Jan working on having EMS printed on them.
    Scott - G.R. needs help with staff for the Bike Rally on March 26-28th and Easter weekend, they would like an advanced EMT.

11. **Adjourn**

Commissioner Wilson motioned to adjourn the meeting, Stoney seconded.

Voting Rubric

Percentage of garage votes	50%	
Board Vote	30%	
Years of Service	5%	
Number of On-call hours For past 6 Months	5%	
Instructor/Training officer endorsement	2.5% Each	
Level of licensure	5%	
EMT - 1%		
AEMT - 2.5%		
Paramedic - 5%		
	100%	

When a new garage lead needs to be chosen, the board will call a garage meeting for that garage. Those garage members who attend will submit a secret ballot. The ballot will be counted at the next board meeting, and board members will submit a secret ballot. Ballots will be counted, and plugged into the voting rubric, along with the other needed information as outlined in the rubric.