

TREMONTON CITY LIBRARY
BOARD MEETING
January 20, 2021

Tremonton Library Board Members Present:

Kim Griffiths, Library Director
Connie Archibald, City Council Representative
Oria Burningham, Chairperson
Diane Francom, Secretary
Becca Ashby, Board Member
Rick Jeppesen, Board Member
Carol Jones, Board Member
Annette Macfarlane, Board Member
Lisa Unsworth, Board Member
Rebecca Jeppesen, Librarian-Secretary

Members Excused:

Moroni Aguilar, Vice Chairperson

The Tremonton Library Board Meeting was called to order by Chairperson Oria Burningham at 7:07 p.m. The meeting was held on Zoom at <https://us02web.zoom.us/j/83226135105>. Those in attendance were Tremonton Library Director Kim Griffiths, City Council Representative Connie Archibald, Chairperson Oria Burningham, Secretary Diane Francom, Board Members Becca Ashby, Rick Jeppesen, Carol Jones, Annette Macfarlane, Lisa Unsworth, and Librarian – Secretary Rebecca Jeppesen.

1. Welcome

Chairperson Burningham opened the meeting.

2. Approval of Agenda

Motion by City Council Representative Archibald to approve the Agenda. Board Member Unsworth seconded the motion. Vote: City Council Representative Archibald - aye, Chairperson Burningham - aye, Secretary Francom - aye, Board Member Ashby - aye, Board Member Jeppesen - aye, Board Member Jones - aye, Board Member Macfarlane - aye, Board Member Unsworth - aye. The motion carried.

3. Approval of Minutes from October 21, 2020

Motion by Board Member Unsworth to approve the Minutes from October 21, 2020. Chairperson Burningham seconded the motion. Vote: City Council Representative Archibald - aye, Chairperson Burningham - aye, Secretary Francom - aye, Board Member

Ashby - aye, Board Member Jeppesen - aye, Board Member Jones - aye, Board Member Macfarlane - aye, Board Member Unsworth - aye. The motion carried.

4. Public comments: This is an opportunity to address the Library Board regarding your concerns or ideas. Please limit your comments to three minutes.

There were no public comments.

5. New Business

- a. Introduce New Board Members

The City Council approved Becca Ashby last night. Annette Macfarlane was approved a while back. Both have previously served on the Library Board.

6. Unfinished Business

- a. Approval of Minutes from February 7, 2020

The July Board Meeting did not have enough board members in attendance, so the February 7, 2020 Library Board Minutes had to be reapproved.

Motion by Secretary Francom to approve the Minutes from February 7, 2020.

Board Member Jones seconded the motion. Vote: City Council Representative Archibald - aye, Chairperson Burningham - aye, Secretary Francom - aye, Board Member Ashby - aye, Board Member Jeppesen - aye, Board Member Jones - aye, Board Member Macfarlane - aye, Board Member Unsworth - aye. The motion carried.

- b. Discuss and Vote on 2021-2023 Strategic Plan Goals

Motion by Board Member Macfarlane to approve the 2021-2023 Strategic Plan Goals.

Board Member Unsworth seconded the motion. Vote: City Council Representative Archibald - aye, Chairperson Burningham - aye, Secretary Francom - aye, Board Member Ashby - aye, Board Member Jeppesen - aye, Board Member Jones - aye, Board Member Macfarlane - aye, Board Member Unsworth - aye. The motion carried.

7. Board Reports

- a. Library Director's Report

All library programs are currently on-line. Ninety-four children read books for the 2 X 2 Reading Challenge, 108 families participated in the Brag Tag Challenge,

39 adults completed goals in the Adult Mindfulness Fitness challenge, and 10 adults are participating in a monthly Library Book Club. One hundred fifty children took home December crafts and 53 families took home activity bags. Depending on how the COVID situation progresses, the Summer Kick-Off Party may be on-line this year.

The Tremonton Library has received an Oral History Grant through the Utah State Library LSTA program. It will cover the cost of a website, purchase of sound equipment for recorded oral histories about Bear River Valley, social media advertising, and wages for a staff member to interview participants. The teen program and individuals will be able to use the podcast equipment inside the library. Director Griffiths has set up a website and needs a committee to discuss categories for the histories. Librarian Debby has added an oral history post to the website, to show what it is about. Director Griffiths also added some historical photographs from our area. Each oral history will be 3-5 minutes long and include a couple of pictures to go along with it. The library would have to pay extra to add close captioning. Individuals may also submit texts. Please let Director Griffiths know if you have relatives with interesting stories. Board Member Macfarlane recommended contacting Edith Bronson in Plymouth, and she will find Bronson's contact information. City Council Representative Archibald recommended contacting Roberta Fronk (whom the library has already talked to) and Tamara Newman, whose students have written biographical mini-books about local war heroes. Director Griffiths wants to team up with the Senior Center, Women's Civics Club, Bear River Valley Museum, and others, to create community partnerships.

The Tremonton Library has also received a \$600 Interlibrary Loan Grant which will pay the postage for patrons' Interlibrary Loans.

b. Business Items for the Next Board Meeting

No items were discussed.

8. Calendar Items

- a. Next Library Board Meeting will be held on April 21, 2021
- b. 1000 Books Before Kindergarten Challenge (*Beanstack*)
- c. Adult Book Club with monthly book provided by library (*Facebook*)
- d. Winter Reading Program (*Beanstack*)

9. Adjournment

Motion by Board Member Jones to adjourn meeting. City Council Representative Archibald seconded the motion. Vote: City Council Representative Archibald - aye,

Chairperson Burningham - aye, Secretary Francom - aye, Board Member Ashby - aye, Board Member Jeppesen - aye, Board Member Jones - aye, Board Member Macfarlane - aye, Board Member Unsworth – aye. The motion carried.

The meeting adjourned at 7:28 p.m.

The undersigned duly acting and appointed Library director and Library Board Chairperson for the Tremonton Library Board hereby certifies that the foregoing is a true and correct copy of the minutes for the Library Board Meeting held on the above referenced date. Minutes were prepared by Rebecca Jeppesen.

Kim Griffiths
Library Director

Oria Burningham
Chairperson