

**TAYLORSVILLE CITY COUNCIL
AGENDA ITEM SUMMARY**

MEETING DATE: September 4, 2013

AGENDA ITEM: Approve the acceptance of Resolution No. 13-20 and the FY2013 Emergency Management Performance Grant (EMPG) from the State of Utah Department of Public Safety in the amount of \$15,000.00.

PUBLIC HEARING REQUIRED – YES **NO**

RESOLUTION/ORDINANCE REQUIRED

ORDINANCE **RESOLUTION**

PRESENTER: John Inch Morgan

ISSUE SUMMARY: Consideration of approval and acceptance of Resolution No. 13-20 and the FY2013 Emergency Management Performance Grant from the State of Utah Department of Public Safety in the amount of \$15,000.00.

COMMISSION / ADVISORY BOARD RECOMMENDATION: N/A

STAFF RECOMMENDATION: N/A

CITY ATTORNEY (Approved as to form): N/A

ATTACHMENT: Resolution No. 13-20
Grant

ACTION REQUIRED: Council Approval

TAYLORSVILLE, UTAH
RESOLUTION NO. 13-20

**A RESOLUTION OF THE CITY OF TAYLORSVILLE
ACCEPTING THE 2013 EMERGENCY MANAGEMENT PERFORMANCE GRANT
(EMPG) IN THE AMOUNT OF \$15,000.00.**

WHEREAS, the Taylorsville City Council (the “*Council*”) met in regular session on September 4, 2013 to consider, among other things, accepting the Emergency Management Performance Grant in the amount of \$15,000.00; and

WHEREAS, Taylorsville Code of Ordinances 2.32.180 provides, among other things, that any grant that anticipates or proposes to bind the City to a particular project or contract shall be submitted to the council for approval prior to accepting the grant; and

WHEREAS, the funding will be used for the purchase of emergency supplies and equipment; and

WHEREAS, after careful consideration, the Council has determined that it is in the best interests of the health, safety, and welfare of the citizens of the City to accept the Emergency Management Performance Grant in the amount of \$15,000.00.

NOW, THEREFORE, BE IT RESOLVED that the Council accepts the Emergency Management Performance Grant in the amount of \$15,000.00.

PASSED AND APPROVED by the Council of Taylorsville, Utah this 4th day of September, 2013.

TAYLORSVILLE CITY COUNCIL

By _____
Dama Barbour, Chairman

VOTING:

Dama Barbour	___	Yea	___	Nay
Ernest Burgess	___	Yea	___	Nay
Brad Christopherson	___	Yea	___	Nay
Larry Johnson	___	Yea	___	Nay
Kristie Overson	___	Yea	___	Nay

PRESENTED to the Mayor of the City of Taylorsville for approval this 4th day of September, 2013.

APPROVED this 4th day of September, 2013.

Mayor Jerry Rechtenbach

ATTEST:

Cheryl Peacock Cottle, City Recorder

DEPOSITED in the office of the City Recorder this ___ day of _____, 2013.

RECORDED this ___ day of _____, 2013.

Department of Public Safety

EMERGENCY SERVICES
Commissioner

State of Utah

August 15, 2013

Lisa Schwartz, Emergency Manager
Taylorsville
2600 W. Taylorsville Blvd
Taylorsville, Utah 84129

Dear Ms. Schwartz:

This letter is the official notification of your jurisdiction's FY 2013 Emergency Management Performance Grant (EMPG) allocation in the amount of \$15,000.00. This allocation covers the period of January 1, 2013 through December 31, 2013. This funding stream is provided by the U.S. Department of Homeland Security/Federal Emergency Management Agency and is distributed by the Utah Department of Public Safety's Division of Emergency Management (DEM). The funding will assist in covering some of the expenses necessary for your local emergency management programs to be successful. Expenses including: salary, benefits, supplies and travel, as well as other items noted in your EMPG Guidance Book are acceptable for reimbursement.

Funding for your agency has been determined based on the following funding variables. This formula was a result of input provided by a panel of local emergency managers. If your jurisdiction is not able to meet the 50/50 match requirement or the information provided below is not correct, please contact Tara Behunin.

2013 EMPG Funding Formula			
Tier	II	Base Variable Amount	\$5,000
2010 Population Census	58,652	EM Position Variable	\$7,500
Emergency Manager Position	3/4 TIME	Population Variable	\$2,500
		Total (Federal Share)	\$15,000

Lisa Schwartz, Emergency Manager
August 15, 2013
Page 2

Each jurisdiction that receives a financial assistance award is required to submit a financial reimbursement form and a progress report noting activities that have occurred on a quarterly basis (refer to the backside of the 76-10 obligating document for reporting requirements and deadlines). Also, be reminded that the FY 2014 EMPG awards can be directly affected by compliance to the FY 2013 EMPG guidelines and standards. Adherence to deadlines, submittal of all reports and completion of Performance Standards and Goals will all be factored into the FY 2014 award process.

Please be reminded that a maximum of one quarter of a jurisdiction's grant award will be reimbursed for each quarter of the fiscal year. Also, please remember that the grant requires a 50/50 match and therefore you must document expenses totaling twice the amount that you are expecting to be reimbursed.

Enclosed are two formal allocation forms (76-10). Please read the Agreement Articles on the backside of the 76-10 form, and if you are willing to comply with the requirements, sign and date both copies. **Return one original** by mail (no faxes) to this office as soon as possible. Keep the other form in your files for at least 3 years after the grant ends for audit purposes. Additionally, you must have an "authorized official" read and sign the one-page "Articles of Agreement" document and return it with your 76-10 form. Mail and submit all letters, reports and forms to Utah DEM, Attn: Tara Behunin, 1110 State Office Bldg., Box 141710, Salt Lake City, UT 84114.

If you have any questions or if we can be of any further assistance, please contact Tara Behunin, EMPG Grant Manager, at (801) 538-3436.

Sincerely,



Kris J. Hamlet
Director

KJH/tb

Enclosure

**UTAH DEPARTMENT OF PUBLIC SAFETY
DIVISION OF EMERGENCY MANAGEMENT
EMERGENCY MANAGEMENT PERFORMANCE GRANT
OBLIGATING DOCUMENT FOR AWARD**

FORM
76-10

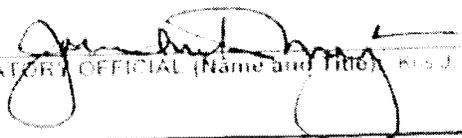
1. AGREEMENT NO. EMPG 2013 10 M 055	2. RECIPIENT TAYLORSVILLE CITY	3. TYPE OF ACTION <input checked="" type="checkbox"/> AWARD <input type="checkbox"/> AMENDMENT	4. AMENDMENT NO.
5. RECIPIENT ADDRESS: TAYLORSVILLE CITY 2800 W. TAYLORSVILLE BLVD TAYLORSVILLE, UTAH 84118		6. ISSUING STATE OFFICE AND ADDRESS: Utah Department of Public Safety Division of Emergency Management Box 141710 - 1110 State Office Building Salt Lake City, UT 84114-1710	
7. NAME OF RECIPIENT PROJECT MANAGER LISA SCHWARTZ	PHONE NO. 801-963-5400	8. NAME OF STATE PROJECT COORDINATOR TARA BEHUNIN	PHONE NO. 801-538-5436
9. EFFECTIVE DATE OF THIS ACTION August 15, 2013		10. METHOD OF PAYMENT STATE REIMBURSEMENT CHECK	

11. DESCRIPTION OF ACTION a. (Indicated funding data for awards or financial changes)

PROGRAM NAME: ABBREVIATION	ACCOUNTING DATA	PRIOR TOTAL AWARD	AMOUNT AWARDED THIS ACTION + OR (-)	CURRENT TOTAL AWARD	PERFORMANCE PERIOD
EMPG	EMERGENCY MANAGEMENT PERFORMANCE GRANT FY 2013 GRANT ALLOCATION		\$15,000	\$15,000	January 1, 2013 thru December 31, 2013

b. To describe changes other than funding date or financial changes, attach schedule and check here _____

12. RECIPIENT IS REQUIRED TO SIGN AND RETURN (1) ORIGINAL COPY OF THIS DOCUMENT TO THE STATE OFFICE IN BLOCK 6 Yes No

13. RECIPIENT SIGNATORY OFFICIAL (Name and Title):
 **City Administrator** DATE
22 Aug 2013

14. STATE SIGNATORY OFFICIAL (Name and Title): **K. Hamlet** DATE
August 15, 2013

**Fiscal Year 2013
Emergency Management Performance Grant
Articles of Agreement**

CFDA# 97.042

Performance Period: 1/1/2013 – 12/31/2013

EMPG Grants Manager: Tara Behunin, tara.behunin@utah.gov 801-538-3436

Jurisdiction: City of Taylorsville
DUNS # 021007682

In order to receive funding, this document titled, "Articles of Agreement", must be signed by the County Commissioner, Mayor or another authorized Public Official representing the named jurisdiction. By signing this document, the jurisdiction is providing certification to the following:

1. The sub recipient shall comply with the most recent version of the Administrative Requirements, Cost Principles, and Audit Requirements. A non-exclusive list of regulations commonly applicable to FEMA grants are listed below:

A. Administrative Requirements

1. 44 CFR Part 13, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments
2. 2 CFR Part 215, Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, and Other Non-Profit Organizations (OMB Circular A-110)
3. 44 CFR part 10, Environmental Considerations

B. Cost Principles

1. 2 CFR Part 225, Cost Principles for State, Local, and Indian Tribal Governments (OMB Circular A-87)
2. 2 CFR Part 220, Cost Principles for Educational Institutions (OMB Circular A-21)
3. 2 CFR Part 230, Cost Principles for Non-Profit Organizations (OMB Circular A-122)
4. 48 CFR 31.2, Federal Acquisition Regulations (FAR), Contracts with Commercial Organizations

2. The named jurisdiction is not currently identified on the Federal Government's List of those who have been Suspended and/or Debarred (Ineligible to receive federal funding). Additionally, the named jurisdiction must insure that any vendor from whom they procure equipment or services is also not currently identified on the Federal Government's List of those who have been Suspended and/or Debarred.

3. The named jurisdiction will comply with Federal audit requirements, as identified in Circular A-133 (Single audit requirements) and will submit to A-133 audit monitoring as requested by the Division of Emergency Management. Please provide jurisdiction fiscal year-end, point-of-contact, email, and phone number for agency representative.

Note: OMB Circ. A-133 requires sub-recipients who expend over \$500,000 in total federal awards during the sub-recipients' fiscal year to have an A-133 audit.

**Fiscal Year 2013
Emergency Management Performance Grant
Articles of Agreement**

CFDA# 97.042

Performance Period: 1/1/2013 – 12/31/2013

EMPG Grants Manager: Tara Behunin, tarabehunin@utah.gov 801-538-3436

completed within 9 months. When an A-133 audit is performed, the sub-recipient must submit to the Utah Department of Public Safety, Division of Emergency Management either a copy of their A-133 audit report or written notification that an A-133 audit was performed and there were no findings related to the pass-through entity.

Fiscal year end month (December, June) June
Point-of-Contact Name Scott Harrington
Point-of-Contact Email & Phone 801-963-5400

4. The named jurisdiction will comply with all deadlines, reporting requirements, and documentation requests identified by the Division of Emergency Management (DEM), the State Administrative Agency (SAA).
5. The named jurisdiction certifies that they will not use funds for the purpose of supplanting existing funds.
6. The named jurisdiction certifies that EMPG funds will not be used to support the hiring of sworn public safety officers for the purpose of fulfilling traditional public safety duties or to supplant traditional public safety positions and responsibilities.
7. The named jurisdiction authorizes the Utah Department of Public Safety, Division of Emergency Management to use any eligible but unreimbursed emergency management program expenses incurred during the performance period of the grant as soft match toward any Federal funds that may become available during the year. The named jurisdiction understands that additional funds obtained by the Division of Emergency Management may or may not directly benefit the subrecipient's emergency management program. The sub recipient further understands that monies used as a soft match by the Division of Emergency Management may not be used as match towards any other Federal program.
8. The named jurisdiction is subject to monitoring visits of all grant related activities. This shall include, but not limited to, the right to make site inspections at any time, to bring experts and consultants on site to examine or evaluate completed work or work in progress and to observe all sub-recipient personnel in every phase of performance of grant related work.

**Fiscal Year 2013
Emergency Management Performance Grant
Articles of Agreement**

CFDA# 97.042

Performance Period: 1/1/2013 – 12/31/2013

EMPG Grants Manager: Tara Behunin, tarabehunin@utah.gov 801-538-3436

9. The named jurisdiction agrees to comply with the following Federal requirements:

1. Freedom of Information Act
2. Compliance with Federal Civil Rights Laws and Regulations
3. Services to Limited English Proficient (LEP) Persons
4. Integrating Individuals with Disabilities into Emergency Planning
5. Drug Free Workplace
6. Funding Cannot be Used for the Purpose of Lobbying

10. The named jurisdiction certifies they are NIMS compliant as outlined in the FY 2013 EMPG Guidance. FEMA has discontinued NIMSCAST therefore additional information on NIMS compliance reporting, will be available in September.

11. The recipient shall not undertake any project having the potential to impact Environmental or Historical Preservation (EHP) resources **without the prior approval of FEMA**, including but not limited to communications towers, physical security enhancements, new construction, and modifications to buildings, structures and objects that are 50 years old or greater. Recipient must comply with all conditions placed on the project as the result of the EHP review. Any change to the approved project scope of work will require re-evaluation for compliance with these EHP requirements. If ground disturbing activities occur during project implementation, the recipient must ensure monitoring of ground disturbance, and if any potential archeological resources are discovered, the recipient will immediately cease construction in that area and notify FEMA and the appropriate State Historic Preservation Office. Any construction activities that have been initiated without the necessary EHP review and approval will result in a non-compliance finding and will not be eligible for FEMA funding.

Signatures: By signing the Articles of Agreement the named jurisdiction certifies that they have read and agree to comply and be bound by the terms of the grant and that they have the authority to sign it.

City Administrator
Authorized Official Name (Please Print)

Jane [Signature]
Signature of Authorized Official

22 Aug 2013
Date