

TOQUERVILLE CITY COUNCIL
Regular Work Meeting Minutes
March 3, 2021, at 6:00 pm
212 N. Toquer Blvd, Toquerville Utah



Present: Mayor Lynn Chamberlain; Councilmembers: Keen Ellsworth, Ty Bringhurst, Justin Sip, Gary Chaves, Chuck Williams; Staff: Treasurer Dana McKim, Public Works Director Lance Gubler, Recorder Ruth Evans; Support Staff: Attorney Heath Snow, Planning Chairman Dan Catlin, Hurricane Valley Fire District Representative Merlin Spendlove; Absent: Ash Creek Special Services District Representative Mike Chandler.

A. CALL TO ORDER:

Mayor Chamberlain called the meeting to order at 6:00 p.m. The Pledge of Allegiance was led by Councilman Williams. The invocation was offered by Councilman Chaves. There were no statements of belief voiced.

B. APPROVAL OF AGENDA:

The Council reviewed the agenda. There were no disclosures, nor conflict declarations from Council Members.

Councilman Justin Sip moved to approve the Regular Work Meeting Agenda. Councilman Chuck Williams seconded the motion. Motion unanimously carried, 5-0. Keen Ellsworth – aye, Ty Bringhurst – aye, Justin Sip – aye, Gary Chaves – aye, Chuck Williams – aye.

C. CITY DEPARTMENT REPORTS:

Hurricane Valley Fire Department Representative Merlin Spendlove reported burn permits will continue through April 15th. You can get the permits online and there is a link to the Fire Department's website on the Toquerville webpage. There were 2 medical transport calls, 6 refusal calls, 2 cancelled calls, and 2 fire response calls for a total of 17 calls in February.

Zoning Administrator Mike Vercimak reported on the zone change request on a piece of property at the Browse exit, 2 MPDO applications, neither of which are complete, and submitted construction drawings for the Anderson Junction area.

Planning Commission Chair Dan Catlin reported on the MPDO ordinance the Commission is in the process of revising and discussed some specific changes they are looking to make.

Public Works Director Lance Gubler reported the secondary water was turned on March 1st. The parks and cemetery lawns have been aerated and fertilized. The Water District reported the reservoirs are not full so there may be irrigation restrictions this summer. Rocky Mountain Power has also cautioned there may be rolling blackouts this summer, due to outdated equipment. The City needs a backup generator for the pump houses. The Public Works Department is looking to hire a part time employee to mow lawns this summer.

Attorney Heath Snow gave an update on the water rights purchase agreement, the concerns the seller has, and when the agreement could be signed.

Treasurer Dana McKim gave an update on the current budget and would like to meet with each Councilman to go over their proposed projects and remaining budgets.



D. PUBLIC FORUM:

Resident Jeff Willmitt would like to see a dog park in the City and asked the Council how one would move forward with funding and building a dog park. Councilman Sip will call Mr. Willmitt to discuss ideas and funding.

E. WORKING AGENDA:

1. Discussion on possible property transfer for Clint Perkins.

Zoning Official Mike Vercimak reported that Mr. Perkins had traded some property some years ago and during that transfer, one small piece of land was inadvertently left out. Mr. Perkins would like that piece transferred in his name. Attorney Snow explained the process the City would need to follow in order to transfer or dispose of real property. The City needs to identify the value of the property and allow the public to comment on this transfer. Councilman Bringhurst will meet with Alpha Engineering to review the legal description of the land before a decision is made.

2. Discussion on No Parking areas designation.

Councilman Bringhurst presented several diagrams of road cross sections to the Council. The City needs to identify which streets are wide enough for striping. The Council discussed that a 60' road width is the smallest road that could allow for on street parking. The Council discussed road widths and road design standards. A Resolution will need to be passed to include this in Specs and Standards.

3. Discussion on Resolution 2021.XX business license late fee, cemetery open close fee, increasing culinary water rates, and base gallon usage.

The Council discussed the addition of the business license late fee and removing the cemetery open close fee for infants under two and cremations. There should be one open close fee for all types of funerals. Councilman Bringhurst presented a spreadsheet to work through different water rates to reach the goal of completely funding the water fund. The Council discussed several options but decided to have each Councilman come up with some viable options for the next meeting. Two options will be decided on and put forth for a public hearing at the Business Meeting in April.

4. Discussion on City Administrator position.

The Council discussed the desired qualifications, duties, responsibilities, and salary range for a City Administrator position. It was suggested that the proposed salary may be too low for the qualified individual the City is looking for. The City may need to look at raising taxes slightly to increase the salary range. Mayor Chamberlain would like the Council's suggestions to discuss at the next meeting.

5. Discussion on modification to Specs and Standards, standard road cross section.

This item was discussed with item #2, No Parking areas designation.

6. Discussion on Ordinance 2021.XX 3-1-7 License term and payment dates.



The Council discussed this Ordinance would revise the term and payment dates for the City business license. A late fee would be assessed after the due date of December 1st and then if no payment after March 1st is received, the license would then become invalid.

7. Discussion on park expenditures for Westfield Park.

Councilman Sip explained there is a piece of playground equipment on sale that he would like to have installed at the Westfield Park this spring. A bid and plans will be available for the next meeting. There is money in the park budget for this project.

8. Discussion on city meeting schedule.

The Council discussed redoing the meeting schedule to help applications move through the approval process faster. The Council discussed different options for days and times.

F. COUNCIL REPORTS:

Justin Sip reported the Sewer District has an engineer and they are looking at what system to use for the Confluence Park treatment plant. The Solid Waste District is in the process of picking up Blucans for those who opted out. Hopefully, there can be a fundraiser for the parks this summer.

Keen Ellsworth reported the Toquerville Parkway is getting funding from the State. The exact amount is unknown at this time. There are no water rights on the Westbrook's land so private groups will be funding water rights acquisition. The reservoir's progress has been halted due to the new President's policies. UDOT will be re-aligning exit 27 and the Old Highway 91 will be re-routed. The BLM application for the two rights-of-way to connect the roads is moving forward.

Ty Bringhurst reported the map of roads needs to be updated to identify all roads that receive B & C road funds from UDOT. The bypass road needs to be realigned. Deeds have been prepared for the Water District, the Westbrook Group, and the City to review and sign the contracts.

Gary Chaves reported he will not be able to attend the March Planning Commission Meeting. The Mayor volunteered to attend in his place. There was an individual who made offensive comments at the last meeting and he has promised to attend this meeting to apologize for those comments.

Chuck Williams reported he and Mr. Gubler are looking into a cremation wall at the Cemetery. The cultural events coming up on July 4th and 24th are being planned with no restrictions, but plans may need to be adjusted.

Mayor Chamberlain reported on the DTAC meeting and that grant money is available for trails.

G. CALENDAR OF EVENTS:

Dumpster days are April 16-18. They will be placed in the same locations as last year and information will be going out to residents.

H. ADJOURN:

Mayor Chamberlain adjourned the meeting at 8:40 p.m.



Councilman Ty Bringhurst moved to adjourn the Regular Work Meeting. Councilman Justin Sip seconded the motion. Motion unanimously carried, 5-0. Keen Ellsworth – aye, Ty Bringhurst – aye, Justin Sip – aye, Gary Chaves – aye, Chuck Williams – aye



Mayor – Lynn Chamberlain

4-21-21

Date



Attest: City Recorder – Ruth Evans

