CITY OF SOUTH JORDAN
COMBINED CITY COUNCIL, REDEVELOPMENT AGENCY, AND
MUNICIPAL BUILDING AUTHORITY MEETING AGENDA
TUESDAY, APRIL 20, 2021
6:30 PM

Notice is hereby given that the South Jordan City Council will hold a Combined City Council, Redevelopment Agency, and Municipal Building Authority Meeting on Tuesday, April 20, 2021, in the City Council Chambers, located at 1600 W. Towne Center Drive, South Jordan, Utah with an electronic option via Zoom phone and video conferencing. Persons with disabilities who may need assistance should contact the City Manager staff at least 24 hours prior to this meeting.

Attendance in person will require face masks according to House Bill 294 if attendance has 50 or more individuals.

Attendees will be allowed to join via phone or video, using Zoom phone and video conferencing. Note, attendees joining electronically may public comment with access through video conferencing, and a participant must have their video on and working to speak. Attendees who wish to present photos or documents to the City Council must attend in person. Those who join via phone may listen, but not comment.

In the event the electronic portion of the meeting is disrupted in any way that the City in its sole discretion deems inappropriate, the City reserves the right to immediately remove the individual(s) from the meeting and, if needed, end the electronic portion of the meeting with or without a motion and vote. Reasons for removing an individual or ending a meeting include but are not limited to the posting of offensive pictures, remarks, or making offensive statements, disrespectful statements or actions, and other action deemed inappropriate.

Ability to connect and comment is dependent on an individual's internet connection, not the City. To ensure comments are received regardless of technical issues, please have them submitted in writing to the City Recorder, Anna Crookston, at acrookston@sjc.utah.gov by 5:00 p.m. on April 20, 2021.

Instructions on how to join the meeting electronically are below.

**Join South Jordan City Council Electronic Meeting April 20, 2021 at 6:30 p.m.**

- Join on any device, with mobile and desktop availability
- Visit: www.sjc.utah.gov/meeting-agenda-minutesarchive-center/
- Zoom link, Meeting ID and Meeting Password will be provided 24 hours prior to meeting start time.
- Zoom instructions are posted www.sjc.utah.gov/meeting-agenda-minutesarchive-center/

Regular Meeting Agenda:

6:30 p.m. **A. Welcome, Roll Call, and Introduction** - *By Mayor, Dawn R. Ramsey*

**B. Invocation** – *By Resident, Elizabeth O. Gross*

**C. Pledge of Allegiance –** *By Council Member, Don Shelton*

**D. Minute Approval**

D. 1. April 6, 2021 City Council Study Meeting

D. 2. April 6, 2021 City Council Meeting

6:35 p.m. **E. Mayor and Council Reports**

6:50 p.m. **F. Public Comment:** This is the time and place for any person who wishes to comment on items not scheduled on the Agenda for Public Hearing. Any person or group wishing to comment on any item not otherwise scheduled for Public Hearing on the Agenda may address the City Council at this point by stepping to the microphone or if joining electronically by raising their hand and giving his or her name for the record. Note, if joining electronically photos or documents will not be accepted through Zoom and you must attend City Council in-person. Comments should be limited to not more than three (3) minutes, unless additional time is authorized by the Mayor. Groups wishing to comment will be asked to appoint a spokesperson. Items brought forward to the attention of the City Council will be turned over to staff to provide a response outside of the City Council meeting. Time taken on non-agenda items, interrupts the process of the noticed Agenda. In rare cases where it is determined appropriate to address items raised from Public Comments, these items will be noted and may be brought back at the conclusion of the printed agenda.

7:05 p.m. **G. Presentation Items:** Proclamation, in recognition of the Daughters of the American Revolution (DAR) "The Spirit of America" Local Chapter Service to the Community. *(By Mayor, Dawn R. Ramsey)*

7:15 p.m. **H. Action Items:**

H.1. Resolution R2021-13, authorizing the Mayor to enter into an Interlocal Agreement with Salt Lake County to receive services of the Salt Lake County Election Division during the 2021 Primary and General Municipal Elections as an entirely Absentee (Vote-By-Mail) Ballot Election. *(By City Recorder, Anna Crookston)*

H.2. Resolution R2021-08, adopting a Tentative Budget; making appropriations for the support of the City of South Jordan for the Fiscal Year commencing July 1, 2021 and ending June 30, 2022. *(By CFO, Sunil Naidu)* **RCV**

*RECESS CITY COUNCIL MEETING AND MOVE TO REDEVELOPMENT AGENCY MEETING (RDA)*

H.3. Resolution RDA 2021-02, adopting a Tentative RDA Budget for Fiscal Year 2021-22. *(By CFO, Sunil Naidu)* **RCV**

*ADJOURN RDA MEETING AND MOVE TO MUNICIPAL BUILDING AUTHORITY MEETING (MBA)*

H.4. Resolution MBA 2021-01, adopting a Tentative MBA Budget for Fiscal Year 2021-22. *(By CFO, Sunil Naidu)* **RCV**

*ADJOURN MBA MEETING AND RETURN TO CITY COUNCIL MEETING*

8:05 p.m. **I. Public Hearing Items:**

I.1. Resolution R2021-12, amending the 2019 South Jordan Transportation Master Plan to add the South Jordan Active Transportation Plan as Appendix "B". *(By City Engineer, Brad Klavano)* **RCV**

I.2. Ordinance 2021-10, amending Chapter 12.20 of the South Jordan Municipal Code. *(By Director of Public Works, Jason Rasmussen)* **RCV**

8:40 p.m. **J. Staff Reports and Calendaring Items**

ADJOURNMENT

CERTIFICATE OF POSTING

STATE OF UTAH )
COUNTY OF SALT LAKE )

I, Anna Crookston, the duly appointed City Recorder of South Jordan City, Utah, certify that the foregoing City Council Agenda was emailed to at least one newspaper of general circulation within the geographic jurisdiction of the public body. The agenda was also posted at the principal office of the public body and also posted on the Utah State Public Notice Website http://www.utah.gov/pmn/index.html and on South Jordan City's website at www.sjc.utah.gov. Published and posted April 16, 2021.

# CITY COUNCIL
# ELECTRONIC MEETING AGENDA
# EXECUTIVE SUMMARY

April 20, 2021

This Executive Summary includes only certain issues on the City Council Electronic Meeting Agenda which require a vote, and for which the City Council is not familiar. The City Council Electronic Meeting Agenda includes all issues to be addressed by the City Council.

**Agenda Items:**

**G. Proclamation, in recognition of the Daughter of the American Revolution (DAR) "The Spirit of America" Local Chapter Service to the Community.** (Mayor Dawn R. Ramsey, Pg. 38).

DAR is a non-profit, non-political volunteer women's service organization dedicated to promoting patriotism, preserving American history, and securing America's future through better education for children. "The Spirit of America" was founded two years ago in South Jordan, and their mission is to live, promote, and share the DAR mission within the community. The Mayor and the City Council recognize the help this DAR Chapter has provided, especially during the pandemic.

**H.1. Resolution R2021-13, authorizing the Mayor to enter into an Interlocal Agreement with Salt Lake County to receive services of the Salt Lake County Election Division during the 2021 Primary and General Municipal Elections as an entirely Absentee (Vote-By-Mail) Ballot Election.** (Anna Crookston, City Recorder, pg. 40).

Salt Lake County desires to provide the services of its Clerk's Office, Election Division, to the City for the purpose of assisting the City in conducting the City's 2021 Primary and General Municipal Elections.

**Recommendation:** Approve Resolution R2021-13, authorizing the Mayor to enter into an Interlocal Agreement with Salt Lake County to receive services of the Salt Lake County Election Division during the 2021 Primary and General Municipal Elections, as an entirely absentee (Vote by mail) ballot election.

**H.2. Resolution R2021-08, adopting a Tentative Budget, making appropriations for the support of the City of South Jordan for the Fiscal year commencing July 1, 2021 and ending June 30, 2022.** (Sunil Naidu, CFO, pg. 56).

The City has prepared and wishes to adopt the tentative budget for FY 2021-22, making appropriations for the support of the City of South Jordan.

**Recommendation:** Approve Resolution R2021-08, adopting a Tentative Budget, and making appropriations for the support of the City of South Jordan for the FY 2021-22**.**

**H.3. Resolution RDA 2021-02, adopting the Tentative RDA Budget for Fiscal Year 2021-22.** (Sunil Naidu, CFO, pg. 296).

The City Redevelopment Agency has prepared and wishes to adopt the tentative RDA budget for FY 2021-2022.

**Recommendation:** Approve Resolution RDA 2021-02, adopting the Tentative RDA Budget for FY 2021-22.

**H.4. Resolution MBA 2021-01, adopting the Tentative MBA Budget for Fiscal Year 2021-22.** (Sunil Naidu, CFO, pg. 298).

The Municipal Building Authority has prepared and wishes to adopt the tentative MBA budget for FY 2021-22.

**Recommendation:** Approve Resolution MBA 2021-01, adopting the Tentative MBA Budget for Fiscal Year 2021-22.

**I.1. Resolution R2021-12, amending the 2019 South Jordan Transportation Master Plan to add the South Jordan Active Transportation Plan as Appendix "B".** (Brad Klavano, City Engineer, pg. 302).

City Council adopted the Transportation Master Plan, through Resolution 2019-43. The City has completed an Active Transportation Master Plan, and desires to include it as an appendix to the City adopted Transportation Master Plan.

**Recommendation:** Approve Resolution R2021-12, amending the 2019 South Jordan Transportation Master Plan to add the South Jordan Active Transportation Plan as Appendix "B".

**I.2. Ordinance 2021-10, amending Chapter 12.20 of the South Jordan Municipal Code.** (Jason Rasmussen, Director of Public Works, pg. 353).

City Council has adopted Chapter 12.20 (South Jordan Memorial Park) of the City Code, and now desires to amend Chapter 12.20, to modify the regulation and use of the Memorial Park.

**Recommendation:** Approve Ordinance 2021-10, amending Chapter 12.20 of the South Jordan Municipal Code.

D.1. CITY COUNCIL STUDY MEETING MINUTES

SOUTH JORDAN CITY
CITY COUNCIL AND PLANNING COMMISSION
ELECTRONIC STUDY MEETING

April 6, 2021

**Present:** Mayor Dawn R. Ramsey, Council Member Patrick Harris, Council Member Brad Marlor, Council Member Jason McGuire, Council Member Don Shelton, Council Member Tamara Zander, Planning Commission Chair Michelle Hollist, Planning Commissioner Steve Catmull, Planning Commissioner Vice Chair Nathan Gedge, Planning Commissioner Trevor Darby, Planning Commissioner Mike Peirce, CM Gary Whatcott, ACM Dustin Lewis, City Attorney Ryan Loose, Assistant City Attorney Greg Simonsen, Director of Government Affairs Melinda Seager, Engineering Director Brad Klavano, Deputy Police Chief Jason Knight, Administrative Services Director Spencer Kyle, Associate Director of Parks, Colby Hill, Planning Director Steven Schaefermeyer, City Planner Greg Schindler, Public Works Associate Director Raymond Garrison, CFO Sunil Naidu, City Recorder Anna Crookston, Communications Manager Rachael VanCleave, City Commerce Director Brian Preece, Strategic Services Director Don Tingey, Fire Chief Chris Dawson, IT Director Jon Day, Meeting Transcriptionist Diana Baun

**Others:** Attendance electronically via Zoom.

4:36 PM
STUDY MEETING

**A. Welcome, Roll Call and Introduction:** *By Mayor Dawn R. Ramsey*

Mayor Ramsey welcomed everyone present. She introduced the electronic meeting.

**B. Invocation:** *By Council Member, Patrick Harris*

Council Member Patrick Harris offered the invocation.

Mayor Ramsey asked for a motion to amend the study meeting agenda to switch the order of item E. and F.

**Council Member Marlor made a motion to amend the agenda switching the order of item E. and F. Council Member McGuire seconded the motion. The vote was unanimous in favor.**

**C. Mayor and Council Coordination**

Council Member Zander asked if masks would be required in the chambers at the next meeting and Mayor Ramsey noted that would be discussed later in the meeting, but said everyone will be spaced out and those of us on the dais will not need to wear masks. However, those who wish to continue wearing a mask are welcome to.

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### D. Discussion/Review of Regular Council Meeting

Council Member Shelton asked about the Redwood Road access project, he could not tell what part of the project was in the RDA and what part wasn't and asked for some clarification.

CM Gary Whatcott said the map shows the RDA boundary. He noted it is a new entrance just south of the library, it's next to the new project that's going on.

City Commerce Director Brian Preece said the property just north of the power station is in the RDA, that's the property we sold. The parcel next to it is not in the RDA. North and south of that parcel are in the RDA, just the one parcel in exhibit B is not in the RDA. They needed to use that parcel to create the road as half of the road will be on our old parcel, the one Boyd Brown bought, and the other half will be on the parcel that is outside of the RDA. One of the reasons it was brought to the council is because they have been working on this project for several years and the project area has run out. There is money left in it, but Mr. J. Craig Smith, RDA attorney, felt since the project has been terminated they should bring it to the council and have them authorize that amount.

Council Member Shelton said he presumed spending money outside of the RDA was not a problem.

Mr. Preece said it is not, state law allows it as long as it serves the RDA project area and this road is being used to go into the project area.

Mr. Whatcott noted it will also open up some other development to occur along that roadway and improve the RDA area. The entrance north of the new street will be closed and create a new parcel, so this creates new space for development.

Council Member Shelton asked if the city owns those parcels or if they are owned by other parties?

Mr. Whatcott said they are owned by other parties.

Mr. Preece added they will be dedicated to the city as a city road as we do with other subdivisions.

Mr. Whatcott said the parcels themselves are owned by other parties and will be developed by those other parties as they also participated in some of the road dedication.

Council Member Shelton noted it seems early in the year to be addressing the fire item on the regular meeting agenda. He asked to confirm that this isn't a prohibition for a specific period of time, that this prohibition is indefinite?

Fire Chief Chris Dawson responded yes, this applies year-round as it covers smoky materials in high-risk areas. This has been the case in the past as well. This year they have mirrored the resolution closer to the state language which is found in state law so that we are only covering those areas specifically called out in state law.

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Council Member Shelton asked specifically about Item #3 on the resolution, under Section 2 "prohibited acts" – within 200 feet of specific areas, he asked if it is related to where he lives and if someone wanted to smoke a pipe, would they be able to do that on his property?

Chief Dawson said no, this is more related to fall-out zones and the 200-foot rule, is specific to fireworks. Property owners can use their property to do whatever they like within the laws.

Council Member Shelton asked about a fire pit in his backyard, and if that was allowed since he is within 200 feet of the areas described.

Chief Dawson said in the strictest sense that might be the case, however they deal with fire pits specifically in fire code and those are addressed there. There is no prohibition towards using a fire pit on his property as long as it meets the general fire code requirements. In the case of one and two-family dwellings, the code is quite broad and there are very few limitations to being able to use that on private property.

**E. Discussion Item:** Planning Commission and City Council Discussion.

Mayor Ramsey is grateful to meet with the Planning Commission and for their service to the city. She asked the Planning Commission to introduce themselves, beginning with Chair Michelle Hollist.

Chair Hollist said she has lived in South Jordan since 2004 and has served on the Planning Commission for about 2 years now. She has 4 children whom all attend public school here in South Jordan and they have found this to be a great community to raise a family.

Commissioner Steven Catmull said he has been on the commission for a little over a year. He has been living in South Jordan for 11 years and in the South Valley for 20 years. He and his family love living here and he is happy to serve.

Commissioner Trevor Darby said he and his wife moved to South Jordan in 1999 and have been here for almost 23 years. They love it, have 6 kids and they have all gone through the schooling system in the city and they have been pleased with it.

Commissioner Nathan Gedge said he represents District 1 with Council Member Harris. He has been on the Planning Commission of South Jordan since last year. He currently serves as Vice-Chair to Chairwoman Hollist. He was born and raised in South Jordan over 40 years ago. His family has lived in South Jordan since 1950. He, his wife, and 4 kids returned to South Jordan – some may know his son who is a custodian with the city as well.

Commissioner Mike Peirce said he has lived in South Jordan in many different homes for about 20 years. They just moved a couple of years ago and couldn't leave the city so they will be here for life. He has been on the commission a little over a year now, he is the alternate and Mayor Ramsey's appointee.

Chair Hollist noted they also have Commissioner Morrissey who has served the longest but he was unable to join us today.

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Mayor Ramsey believes our residents are in good hands as we have really good people who are serving to try to represent the best interests of this city as we continue to grow at unprecedented rates and work hard to plan well and do all we can to maintain the quality of life we all love so much about this city. She noted it is fun to look back and see how her life has crossed paths with so many here in different ways before the seats they are all in now.

Director of Planning Steven Schaefermeyer said there is a water-efficient landscaping ordinance they will be bringing forward. Some of the principles already exist in our code. Over the years we have enforced them in different ways, but they are now being asked by Jordan Valley to make some changes and adopt some regulations for water-efficient landscaping. There has been a declaration of emergency for drought and Jordan Valley is continually looking at its water supply. Several years ago they came up with a tiered system for water rates and more than a year ago they passed a resolution with an attached "model ordinance" of water-efficient standards, specifically for new construction. Now they are telling cities they need to adopt this otherwise they will impose a different rate system that will increase water prices for the city. So, in an effort to do that and avoid those increases in water rates they have prepared an amendment to our code. It will be coming to the Planning Commission this month and City Council next month. He was going to show a video tonight but in order to leave enough time for the rest of the meeting, he decided he would email that out, along with their proposed ordinance. There will be both a clean version of the ordinance for everyone to read through, as well as one that shows the changes they are making. Before everyone's respective meetings, if anyone wants to reach out to Public Works Director Jason Rasmussen, Associate Director of Parks Colby Hill, or himself please do so. It has been coordination between departments that deal with park strips and new development and Public Works to figure out how they are going to implement those standards. In the email he will include a link to the video Jordan Valley prepared, it is about four and a half minutes long. It gives their perspective on what they are trying to accomplish as well as our interpretation of their requirements. He said he has asked them how much leeway they have, and we have some leeway but not a lot if we want to stay in the same tier of water rates. Last, he will include a link to Herriman's efforts. They let out a little bit and have adopted their version of the requirements and he will send those out so everyone can get a sense of what other communities are doing.

Mr. Schaefermeyer moved on to discuss the items with the Planning Commission. The first one he brought up is regarding Daybreak and there is a concern about residents coming to planning meetings. They are wondering how we can improve communication about what Daybreak is and what they are allowed to do, what the purpose of the public hearings are. He thinks it would be good for the City Council to understand their concerns and get their perspective.

Chair Hollist said they had a recent meeting where residents came shocked at what could go in next to single-family homes. They felt they had been misled, that there were materials Daybreak had provided that indicated there might be open space or parks space. She thinks there is a lack of education as far as what a planned community is, but there is also a concern that they were naming specific builders, specific realtors who were making word of mouth promises as to what would or would not be next door. The recent application was that of townhomes that ranged as tall as 45 feet, very close to the homes with a very small offset; an offset that wouldn't be acceptable in the main part of South Jordan. Chair Hollist is aware the planned community has everything locked up, it was all agreed, and settled back when it was first started. The main concern is citizens coming to the

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meetings unaware that this is the case and being verbally promised or shown literature in one form or another that has misled them as to what would be allowed in their area.

Mayor Ramsey added the same thing happened to her when they built their home in 2004 in Sunstone. They are surrounded by Daybreak but the only neighborhood that isn't Daybreak. When they built their home they were told the empty parcel at the end of their street was going to be a park and she asked about that when she first became mayor. Mr. Whatcott told her that was never going to be a park. Her home went in right before anything started in Daybreak so there was nothing around her and she was told there was nothing planned, they didn't even know about Daybreak at the time and it was already being planned behind the scenes. She can appreciate the concern on the part of residents. She asked Mr. Schaefermeyer to address this, to explain what Daybreak can and can't do and noted many times even the city doesn't get advance notice of what they're doing and it comes as a surprise.

Commissioner Catmull added a few times it has happened he feels like, although shocked, some of the participants who come from the public get informed well by city staff and he is appreciative of that "just in time" communication that happens. He thinks in the end a lot of them feel frustrated and he would love to find a way to get in front of that, but he also knows it is very hard to do because people only care when they are immediately impacted.

Mr. Schaefermeyer said they hear that with Daybreak, but also across the city. A realtor said it, or they called the city and spoke with an unnamed person, or a neighbor or someone else said a field would never be developed as a subdivision or would always be housing, etc. Maybe the distinction with Daybreak is such a large zone and there is flexibility, along with a Master Development Agreement (MDA) we cannot change. Maybe it is a bit unique for Daybreak, that you don't have those opportunities for a rezone when these discussions come up. He indicated they had some ideas of how they could better communicate to the public, but as Commissioner Catmull said, a lot of times the public won't engage until it's on their front doorstep. He is curious to what extent as a city we want to try to stay in front of some of these issues, or what the effort that we are looking for is. He agreed if he has the chance to talk through something with a resident they may not be happy by the end of it and may show up to the meeting, but they hopefully understand a bit more the context of why these meetings occur.

Mayor Ramsey asked for everyone's thoughts.

Commissioner Catmull said this is a hard thing to stay ahead of because of Daybreak's unique situation.

Council Member Brad Marlor said unfortunately he thinks it's a case of self-informing about where these residents are going to live. If you don't do it in advance it's a little bit late after you've moved in to find out what's going to go in next to you. He said when he moved here he was very deliberate in making sure nothing was going on in his subdivision. He found out the big open space behind his house in Taylorsville eventually became Bangerter highway, but he was told by a realtor it would never be developed because the Central Utah Water Project was back there. Unfortunately the residents are a little bit behind the times, they are asking questions when they should have been informing themselves to start with. They want someone to blame besides themselves. The question is, how do we inform people who are not asking questions relevant to where they are moving?

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Council Member Tamara Zander noted Council Member Marlor said something important, everyone has a responsibility for due diligence, and as a city we can't take on that role, nor should we. When a buyer buys a home and the realtor says "this is going to be a park" they then need to do their homework and make sure that's correct. Some realtors are saying things they shouldn't, but the city can't fix that, that needs to be something you hire a professional for to get that information and then call the city and verify it as that is part of the contractual due diligence deadline. The city can't go in and fix it when someone doesn't do their due diligence. However, she has lived in Daybreak for 16 years, about the 20th family to move into the community, and she has seen things shift. They have an MDA, but since she has lived there she has seen maps have amenities that have changed and that is a reality. Unfortunately, the developer can do that as long as they stay within the guidelines. She added within a month of coming on the City Council it all hit the fan with the townhomes they were putting in where there was supposed to be a pool and it was ugly. What is happening now is minor compared to the past in Daybreak, but it is probably not going to stop. She believes the developer has done a better job of putting signage on areas that are going to be developed. In the past, you would see open spaces in Daybreak and they would just sit open, now you see a white sign that says "future development location." It happened after the issue in Founder's Park when they were supposed to get a pool amenity and they put in townhomes. It was fought for about three years but she thinks we could communicate back to the developer some of the frustrations the Planning Commission is getting and they could ask them to do a better job of communicating. They have all kinds of marketing brochures and they spend a boatload of money on marketing to residents and realtors and future residents, but clarity could be something they could improve on, and they have, but due diligence needs to be done by buyers. Other than encouraging the developer to do a better job of communicating, which they have done, she doesn't know what else the city can do.

Mayor Ramsey said we could make sure if something comes to the council or commission related to Daybreak, we could give our own little disclaimer in the meeting every time it comes up as people are moving in all the time and might not be aware of the history. Some sort of reminder there is an MDA in place with Daybreak and they have quite a bit of latitude, and to recognize if there is open space by you it might not stay open space as they have the flexibility to do that.

Council Member Zander noted we have realtors from all over the state selling homes to people in Daybreak and they don't understand the Home Owners Association (HOA) or the MDA. There is a lot of complexity to Daybreak and a lot of people don't understand it. It would be wise for us to communicate back to the developers, the frustrations the Planning Commission is experiencing and the number of residents coming in confused and frustrated. They should hear the feedback because they could remedy some of this on their side.

Mayor Ramsey said she would hope they could because we don't want people to be frustrated, and as Daybreak she would imagine they don't want people frustrated either. If customer service is as important to them as they claim it is, this might be something they could work on. She agreed with giving this feedback directly to them.

Commissioner Catmull asked if there is some lightweight education that could be in the newsletter to highlight "is there an open space near you? Here's what it could mean." Maybe a series of two to three articles over the course of a month, what residents need to be aware of and how things develop with a note "if you're in Daybreak here is what it also could mean." Maybe six to eight points they

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could makeover a course of months to catch the 1 in 1,000 to 1 in 2,000 residents that are engaged, for no other reason than they read the newsletter and they become the people who spread that information as things change around the city.

Council Member Zander said educating the residents is always great, and to Commissioner Catmull's point, if you educate 2,000 residents they will go tell three friends and it's a good effort on our part.

Council Member Harris asked if the information should be in a newsletter that goes to everyone, or is there messaging that could be more tailored to the Daybreak through social media or other avenues possibly.

Mayor Ramsey said the message doesn't impact the entire city the same and she doesn't know if it's the city's responsibility to put it out or if they work with Daybreak and have their HOA put out some educational points about how it works.

Council Member Zander agreed and said there is an email that goes out every month to residents. Many of the newsletters are marketing-driven, but there are informational pieces regarding events, so they already have an avenue that would be easy to tap into. They might be willing to do it and tailor it to their messaging, but be doable since they already have that connection. They may not agree to put it in if it's not going to paint them in a good light.

Council Member McGuire said having the HOA spread the information would be a good start but the problem goes beyond Daybreak. They hear the same complaint when a farmer sells their land and development is put in. All the residents whose property backs up to the farm come and say they were promised when they bought their house this would never be developed. He believes this is a message the rest of the city could benefit from as well.

Mr. Schaefermeyer said to Council Member Zander's experience at Founder's Park, it may not always be obvious to the Planning Commission, but the times they get the most people out are when Daybreak has developed, left the area, and then come back to develop the infill. We are not seeing these complaints when it is out where they are doing a lot of development, it is when they come back to an area to develop that we get most of the issues. The question is, how to address that, knowing it's within their right to leave a piece of ground vacant and then come back to develop later.

Council Member Zander said when we communicate with the developer and express these concerns from the Planning Commission when they have an infill project we have noticed an influx of complaints and frustration, we need them to do a better job communicating to those surrounding residents. She added she doesn't think they go out of their way to do that, in fact, she thinks they try to slip stuff into those infill projects without creating any campaign of information and they do the opposite. However, if they heard from us that it has been a challenge for the commission and frustration for the residents, they might step up and do something different or come up with a different communication plan when there is an infill project. She said she believes Mr. Schaefermeyer is correct, it is the infills that have caused huge frustration.

Council Member Marlor said when these residents complain a farmer told them they would never sell or develop the property, unless it has been developed, is a city park, or some other designation, every acre of property within this city will be developed. No one wants to hear that, but we could just

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publish that and say we let everybody know it was all going to be developed at some point. No one wants to hear the beautiful farm next to them is going to be a subdivision, or in Daybreak, there are going to be townhomes or condos where they thought there would be single-family homes, but some of those realities are there and how do we communicate that when these folks are so elated to move into their new home. They have blinders on and just want to move in and experience homeownership.

Mayor Ramsey asked the staff if they could communicate these concerns with Daybreak along with the requests and some of the ideas mentioned. The problem is being presented to the Planning Commission, however, it is not necessarily the city's problem or the city's fault. She thinks the responsibility for better communication lies with Daybreak and would like to see a conversation happen with them regarding this.

Mr. Whatcott said this won't be the first time they've heard this, but he will certainly reiterate it again. They tried to put in place some safeguards after the previous issue Council Member Zander mentioned and they will try to do it again. Strategic Services Director Don Tingey has weekly conversations with Daybreak personnel so he will communicate it to those involved when bringing those parcels forward, and maybe including more signage for these infill areas indicating "this property will be developed" as we have done before. We have all seen it, we have put signs at the end of streets for 20+ years that say "this road will go through" or "this road will connect" and yet when the time comes to connect it no one seems to remember the sign. It's a difficult issue to deal with when they have new growth in their area when they had nothing but a field or a farm.

Mayor Ramsey acknowledged as a body we appreciate Daybreak's improved efforts. They have stepped up and done more, but there seem to be quite a few residents moving in who aren't as familiar.

Commissioner Catmull said another piece of feedback that might be helpful is information about the maximum height that might be developed on that site. It's one thing to say "this might be developed" but it's another thing to say "it could be as tall as…" and that's where they have had issues. Residents are upset when the infill is higher than the development around it.

Council Member Harris said he can see where that could be a concern, the only issue is things can change over time and what height requirements are today may be different than what they are down the road. At one point in time, we were talking about a large office building near I-15, which would have been very different from what Council Member Marlor might have been discussing with the council a number of years ago.

Commissioner Catmull said it could note it could be higher than the development next to it.

Council Member Harris said we are getting pressure from the state to increase density and usually increased density can mean increased height too, so even though we may have certain desires, there are push backs that come from the state.

Council Member Shelton said residents are going to feel more pressure as Daybreak develops its Town Center, which is the most intense density in the whole project, and exactly where they are

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headed right now. Also, all of this is happening in District 3 so he'd like to be a part of the conversation with Daybreak whenever it's arranged to share some of the residents' concerns as well.

Mr. Whatcott suggested Council Member Shelton contact them on his own. Sometimes it's better to hear it from staff and sometimes it's better to hear it from him as well in different ways. There might be more power with him speaking as a council member without the staff there. He encouraged him to speak with them on his own. The other complexity with Daybreak isn't seen anywhere else in the city because of the flexibility of building when and what whenever they want and we have taken advantage of that as a city over the years. When the downturn came they were able to shift their product to what was more desirable at the time and kept us all afloat. There are good and bad things and we are hearing one portion of it that is difficult, that's the communication side of those who are moving in around these parts. It is becoming more complicated for them, as well as us, as more and more ground is eaten up by development and we have more residents there that are highly engaged than there were before it all started. It is a difficult problem to help communication when they have so much latitude and so much freedom in their choices of product and product design that we normally wouldn't have anywhere else, so it is challenging.

Council Member Shelton said he would reach out to them.

Chair Hollist said the only other thing that was discussed was possibly the ability to either report to the city or Daybreak "bad players." Builders or realtors or people who are consistently sharing information that is not accurate. The last time this was discussed at length, Mr. Langston was there from Daybreak and when the same builder came up a few times he was going to report to his marketing department and have them contact him to discuss it, asking them to please stop sharing information that wasn't accurate.

Council Member Marlor noted his youngest son is building a home right now in Daybreak and he is building on property designated as an elementary school. They had left the area thinking the school district would use it but it is now filled in with foundations of new homes. Things are going to change, it is difficult even for Daybreak to say what is going to go in somewhere when in fact it could change because of dynamics like the market.

Council Member Zander said it would be a good idea for the Planning Commission to have a statement, so when this comes up again they have something clear, accurate, and referring to what Daybreak is allowed to do. She thinks people don't understand how much latitude they have.

Council Member Marlor added it should say whom they can get in contact with if they have further questions.

Mayor Ramsey said having a designated statement with contact information would be a good idea because the concerns are valid and in most cases, one would think expressing them at the Planning Commission meeting would be the right place to remedy these situations. However, this is a unique arrangement, and turning the complaints back to Daybreak would be a good option.

Commissioner Catmull asked if that info could be on the agenda text.

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City Attorney Ryan Loose said information is usually in the notices that go out. We put a staff member's name by each agenda item and we could add if they have questions about an agenda item they could contact the staff member. There is something like that for the City Council to contact the City Manager. We could put it in there somewhere and hope people read it, it could also be put in the staff report.

Mr. Schaefermeyer said he didn't see an issue with that and they send out notices within a radius of a subdivision, usually 300 feet, and those are the people who come into meetings or talk to us. They have discussed revising that but usually, there is contact information for whoever the builder is or Daybreak. If they come up with another statement more general to development in Daybreak or the MDA they can do that, they would just want to make sure it stays to roughly a page otherwise the postage costs creep up.

Mr. Loose said since only certain things are required by state law to be presented at a public hearing or required to go to the Planning Commission we do that for the benefit of the residents. If it is frustrating them it may be worth thinking about what things are beneficial and what things are not versus what we do and do not have to do. He would leave that to the council and commission to decide since they know the residents. There is an argument if you don't have those public hearings it is not transparent and you're hiding stuff, but when you do, sometimes people show up thinking they can say something that would bring about a change but find out to be difficult because of the administrative discretion of the commission.

Council Member Shelton asked if it would be possible to create a list for them of items that have to go through the Planning Commission discretionary items. He said he feels if we go out and notify people about this and there is nothing they or the Planning Commission can do, and it's discretionary, it seems like we are poking the bear. It's not transparent if we're weighing transparency against aggravation, but do we want to purposefully irritate people.

Mr. Loose noted this is a discussion many councils and commissions have had during his tenure here. Regarding transparency, is there any change that can happen? From a city process, they have learned about ditches and other things on the ground they wouldn't necessarily know about and able to ask the developers to look at. Not so much in Daybreak, but certainly in many infill subdivisions and developments. The shortlist is general plans and any land use map amendment or zone change has to go to the commission for their recommendation, these are all legislative items. Short of that, the other things could be done by staff or another body. In the past, many were done by the City Council. He encourages that at the very least, conditional use permits stay with the commission as they are a unique thing and our commission is very well trained and well versed in handling them, even in difficult situations, and does a great job. As a council however they have the discretion to decide those matters, who hears and makes those determinations on the administrative items.

Assistant City Attorney Greg Simonsen said Mr. Loose is correct. He wanted to point out something from the last meeting and added its one thing to come in and tell the people there's nothing that can be done. It's another thing when the Daybreak representative is callous and has an attitude of "so sad, too bad." They can do what they want and he would have liked to have seen them express something like "this is disappointing that this happened." Up until about eight months ago, he was doing legal work for Daybreak, he knows how they operate. He has reviewed their documents, including the closing paperwork and the disclosures the residents receive. He said what everyone said about people

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being able to protect themselves is absolutely true because they do get the documents. The MDA shows up on their title report, they are all aware of the Planned Unit Development (PUD) and the requirements. He has also seen the documents where Daybreak works very hard to screen their builders. You don't just go up to Daybreak and buy a lot, you put on a dog and pony show with your financials, and you sign thick documents. Daybreak considers their way of dealing with builder's proprietary, to the point where he can't disclose it, but it is very carefully done. He is surprised by these problems and believes they should have better control over their builders and representatives, and what those people are saying.

Council Member Marlor said he supports having the Planning Commission hear these items. In his earlier years with the City Council, they heard all of these things and he came from being the Chair of the Planning Commission. He said they needed to have them reviewing these items rather than the City Council. He believes the commission should handle these issues as they are capable and qualified.

Mayor Ramsey said they don't want residents, new or long-term, frustrated. There aren't a lot of easy answers but she believes there have been some good ideas presented that they will try and reach out and work on this.

Mayor Ramsey said on April 10th the Utah Legislature determined the mask mandate for the state will come to an end with provisions for times when it will still be required like large gatherings and schools, but not in all cases as numbers go down and vaccine numbers continue to go up. She would like to know how everyone feels about this. She addressed Chair Hollist in regards to the Planning Commission and gave her recommendation that we move back to in-person meetings as a city. The staff has been working hard on the technology and she would like to see the meeting in person distanced. She added people expect technology to be a part of our meetings from now on, the ability to join electronically, and that leaves them with some decisions to be made in regards to receiving public comment only in person or in writing, or do they accept public comment over Zoom. We want people to be able to join remotely, including council members, commissioners, and staff, in addition to members of the public. Having that electronic element is something we want to incorporate and the staff has worked to make that available. She said one concern she has is sitting up on the dais and trying to run a meeting in person and also watching a Zoom monitor. It is going to make the meetings longer and cumbersome, so rather than having the person conducting the meeting also overseeing all that, having a member of the staff looking at the Zoom. For the City Council, that would be IT Director Jon Day and proceeding with the meetings as usual in person but the presentation would be on the monitor in front of each person on the dais in the meetings. She is still torn about allowing public comment from Zoom after the in-person public comments are done. If they do decide to go with electronic public comment, they would ask for everything from everyone that is in person, then asking Mr. Day if there is anyone on Zoom that would like to comment. With the larger monitors they have in the chambers and the individual monitors that are in front of each council member, they would be able to broadcast the individual speaking easily.

Council Member Harris said he is looking at it from many people's perspectives here and he thinks they might have some people in the city who have different comfort levels, whose health might make being there in person more difficult, and he thinks they should consider that some people might not be able to attend in person but they would be interested in participating. Whatever decision we make he wants to make sure that is factored in.

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Mayor Ramsey added they must continue to work on an electronic option for anyone who can't be there in person.

Mr. Loose noted if they didn't want to regularly allow comment via Zoom, but they do want to allow those with disabilities or other issues to do it there is already a section of the opening statement on the agenda that states "persons with disabilities who may need assistance should contact the City Manager" and lists the contact number. This allows for discretion in allowing electronic comment as it's not just any member of the public, but those who have contacted the city beforehand and can be announced during the appropriate time.

Council Member Shelton said he likes the idea of resuming in-person meetings. He also likes the idea of continuing the virtual element to the meetings. As far as the public comment, he feels like they have been taking public comment virtually for over a year and he is not sure what the concern is with continuing it. He assumes Mr. Day could find a way to cut someone off if they needed in the virtual setting, but they have yet to experience someone misbehaving during public comments electronically. He added if the person has their camera on, their full name is on the screen, and they tell us their address, that's all the stuff we require when they come in person and we should give the electronic public comment a try.

Council Member Marlor said he supports in-person meetings. If there is a way Mr. Day can allow people to make public comments he thinks it would be great. People will be able to enjoy seeing it live to a higher degree now, having it electronic is a great step forward for all the residents.

Council McGuire echoed Council Members Marlor and Shelton's comments that having the virtual option is what residents expect now. We've been doing it for a year and it's the new expectation. He believes that applies to people being able to give their public comments. This past year has shown they can handle it and he's sure there will be a transition for us to figure out both, but he is confident it can be overcome easily.

Council Member Zander said at first her reaction was she would like to see people come in person to address the council, as it shows more effort and intention. She is 100% in favor of keeping the meetings on some medium where the public can watch. The engagement part is tricky but as Council Member Shelton said we have been doing it for a year, we don't have a lot of people publically comment through Zoom, and the concern would be to make sure there is a kill switch. She doesn't want anyone to be able to broadcast or say inappropriate things. It hasn't been done yet, but things are getting less peaceful and she wouldn't be surprised if that did happen at some point. She added Mr. Day needs to ensure the name is there, the face is on the screen, and if those happen he could introduce them as public comment to the council. This information could be obtained via chat possibly. She doesn't want people sitting behind the screen bullying, there need to be checkpoints before being allowed to publicly comment.

Mayor Ramsey said whoever is conducting the meeting would have to remind anyone who is speaking in person or electronically their camera needs to be on and they need to give their full name and address for the public record. She said they do not intend to enable the chat feature during the meetings.

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Mr. Day said he can give the council the screen like what they see now with the 2 back monitors, so they would know who is on the meeting. Then when it's time for the public comment he can put the person on their screen upfront so the council can see whom is there and who they want to speak. He wants the council to see them and decide ultimately whom they will allow to speak. He can then switch the views so they can see who is next to speak and so on.

Council Member Harris said when we have applicants or residents wishing to speak, that we ask them to be there in person. He wouldn't want people to use the electronic option just as a convenience, it should be a last resort and not the norm.

Mayor Ramsey agreed that the preference is to have them there in person. She then addressed Chair Hollist and asked her opinion on the topic.

Chair Hollist said they have always chosen to follow what City Council does, and she is happy with what she has heard this evening.

Mayor Ramsey noted everyone is in agreement on how to proceed and their next meeting will be noticed that it will be back at City Hall in person with an electronic element.

**F. Presentation Item:** Land Use and Ethics Training. *(By City Attorney's Office, Ryan Loose and Greg Simonsen)*

Mr. Loose said many planning commissions at the city and council level may meet once a month or every couple of months, maybe six to ten times a year isn't typical for somebodies. We have delegated a lot to the commission here and they have a lot of projects going on. They are commendable for the great job they do. He spent a few months with them being their legal advisor and they do a phenomenal job.

Mayor Ramsey apologized to Assistant City Attorney Mr. Greg Simonsen for shortening the training time but she felt the other discussions needed to be covered while everyone was together today.

Mr. Simonsen noted he has attended every Planning Commission meeting since he was hired last June and in the years before he had attended hundreds of Planning Commission meetings all across the state of Utah. He feels we have as fine of Planning Commission as he has ever seen. Chair Hollist does an impressive job fulfilling the legal requirements and she makes sure no one leaves a Planning Commission meeting without having that opportunity. She does this by writing down each person's concerns so that when we get to the next part of the hearing where the staff addresses it or the applicant addresses it she is prepared to make sure each of those concerns and questions are then addressed. He recognizes in this group we have a lot of very good and experienced land use individuals, so he tried to cover what was relevant but some might seem basic. He invited anyone with questions or comments to bring those up for discussion.

Mr. Simonsen presented a prepared presentation. (Attachment A)

Mr. Schaefermeyer said sometimes we are put in a difficult situation between applicants and neighbors, but we try to make sure we are helping people to understand because many don't understand the process and what they can and can't do under ordinances and give those options.

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Sometimes this comes off as playing sides, but we try to follow the rules and help the planners educate the public on what those rules are and be as helpful as we can.

ADJOURNMENT

**Council Member Harris made a motion to adjourn. Council Member Zander seconded the motion. The vote was unanimous in favor.**

The April 6, 2021 City Council electronic study meeting adjourned at 6:23 p.m.

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D.2. CITY COUNCIL MEETING MINUTES

SOUTH JORDAN CITY
COMBINED CITY COUNCIL AND REDEVELOPMENT AGENCY
ELECTRONIC MEETING

April 6, 2021

**Present:** Mayor Dawn R. Ramsey, Council Member Patrick Harris, Council Member Brad Marlor, Council Member Jason McGuire, Council Member Don Shelton, Council Member Tamara Zander, CM Gary Whatcott, ACM Dustin Lewis, City Attorney Ryan Loose, Director of Government Affairs Melinda Seager, Engineering Director Brad Klavano, Deputy Police Chief Jason Knight, Administrative Services Director Spencer Kyle, Associate Director of Parks Colby Hill, Recreation Program Supervisor Emily Stephens, Planning Director Steven Schaefermeyer, Public Works Associate Director Raymond Garrison, CFO Sunil Naidu, City Recorder Anna Crookston, Communications Manager Rachael VanCleave, City Commerce Director Brian Preece, Strategic Services Director Don Tingey, Fire Chief Chris Dawson, IT Director Jon Day, Meeting Transcriptionist Diana Baun, GIS Coordinator Matt Jarman

**Others:** Attendance electronically via Zoom.

6:30 P.M.
REGULAR MEETING

**A. Welcome, Roll Call, and Introduction to Electronic Meeting -** *By Mayor Dawn R. Ramsey*

Mayor Ramsey welcomed everyone present. All members of the City Council were present. She introduced the electronic meeting. She announced that in 2 weeks meetings will resume in person at South Jordan City Hall in the Council Chambers downstairs. They will also be including an electronic virtual element like we have now so anyone who can't come to City Hall will still have the opportunity to participate. The information to join that meeting will be on the website and all of the public postings about when the meetings are.

**B. Invocation –** *By Council Member, Brad Marlor*

Council Member, Brad Marlor offered the invocation.

**C. Pledge of Allegiance –** *By CFO, Sunil Naidu*

CFO, Sunil Naidu led the audience in the Pledge of Allegiance.

**D. Minute Approval**

D.1. March 16, 2021 City Council Study Meeting
D.2. March 16, 2021 City Council Meeting

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**Council Member Shelton made a motion to approve the March 16, 2021 City Council study meeting minutes, and the March 16, 2021 City Council meeting minutes, as printed. Council Member Zander seconded the motion. The vote was unanimous in favor.**

### E. Mayor and Council Reports

Council Member McGuire did not have anything to report at this time.

Council Member Harris said he has been talking with CM Gary Whatcott and staff over the past few weeks to see if they can get some sidewalks in some critical areas in his neighborhood. That will be a future project down the road but a lot of good work from city staff and Mr. Whatcott.

Council Member Shelton met with the Senior Advisory Committee via Zoom and they are an enthusiastic bunch. They are working on plans for reopening their services. They have been providing lunches all through the pandemic, a sack lunch kind of thing, but they are looking to expand their services more as the pandemic comes to a close and more of their members are vaccinated. They are working on those plans and excited to start getting back together.

Council Member Marlor noted the Architectural Review Committee has been on hiatus for far too many months so he is looking forward to meetings and believes they will be starting back up again in person soon. He said a few weeks ago he got his first COVID shot and gets his second one this Saturday, he is looking forward to continuing to be virus-free and enjoying some time down at the Utah League of Cities and Towns in a few weeks.

Council Member Zander had a board meeting for the South Valley Mosquito Abatement Board that she sits on, nothing new to report there. She is also looking forward to the Utah League of Cities and Towns in a few weeks.

Mayor Ramsey said she had just over 30 different board meetings she attended and has had lots of opportunities to represent the city in all the different areas she could. She had a meeting with a few members of the Salt Lake County Council. Councilwoman Aimee Winder Newton reached out and wanted to sit down and visit. Councilman David Alvord came and they had the policy advisor for Steve DeBry there as Mr. DeBry was unable to join them. They had members of the staff and a couple of County Council representatives who wanted to talk through some of the growth on this west side of the valley issue, the growing pains. They had a few questions for us and wanted us to know they are there for us if we need anything and would like to work together. Mayor Ramsey added she appreciates them coming and asking questions about things that maybe they were wondering about and meeting face to face. She attended a meeting the Governor presented at and a Town Hall with Senator Romney and one with Senator Lee. The one with Senator Lee was in person so she had the chance to visit with a handful of legislators along with two other mayors from the west side of Salt Lake County. The mayors of West Valley and West Jordan were there along with a couple of county council members and several legislators including ours, Senator Fillmore, Representative Teuscher, and Representative Pulsipher. It was good to visit with them as well. She attended the city's Spring Spectacular Drive Thru event that the city had on Saturday evening and was extremely impressed with how wildly popular they are, how well attended they are. People love these events and are very grateful our staff has worked outside the box to continue to provide ways we can be engaged as a community and this was no exception. It was packed and they handed out

easter egg bags with candy in them for the first 3,000 kids that came through. There were a number of people who don't live in our city who attended as well who thanked her for letting them come because we are the only city doing anything like this and it's a safe environment. She had the opportunity to hold one of the baby goats, however, it decided to relieve itself on her and she was able to reminisce about the other times she has been able to interact with animals at city events, including a python a few years ago during Halloween, a huge skunk, and cleaning up a dead raccoon. She loves the memories she is making at all these events. She thanked all those who give service to our community because it is those collective efforts that make South Jordan what it is. Last night she had the chance to attend the opening night of Bingham Baseball, and it is something near and dear to her heart since her husband oversees the program and volunteers a thousand hours to prepare and put it together. So many people from around the city work hard to provide this little league program as volunteers. Opening night was awesome, people didn't care about the weather and the kids and families were happy to be there. On behalf of Bingham Baseball she was asked to pass along a huge thank you to the staff for taking such good care of our parks and making it an amenity the community can use, they are well-loved and used by residents across our community.

**F. Public Comment:**

None.

**G. Presentation Items:**

**G.1.** Proclamation: Recognizing Child Abuse Awareness month. *(By Mayor, Dawn R. Ramsey)*

Mayor Ramsey read the proclamation recognizing Child Abuse Awareness month.

**G.2.** South Jordan Youth Council Mayor report. *(By Recreation Program Supervisor, Emily Stephens)*

Recreation Program Supervisor Emily Stephens turned the time over to the Youth Mayor Nephi Christensen for the report tonight.

Mr. Christensen is a senior at Bingham High School who is serving as the Youth Mayor of South Jordan's Youth City Council. This organization is for high school students in $9^{th}$-$12^{th}$ grade. It focuses on teaching youth about local government and getting them more involved in our community. They go to services and have meetings where they listen to different city members explain their jobs and roles in local government. Despite the COVID-19 pandemic this year the South Jordan Youth Council has had 48 members, 13 meetings, and 11 different services throughout the year. Most of the meetings have been through Zoom and they have found ways to do some of their meetings and services in person by wearing masks, being outside, and even having members come in different shifts. They have done their best to serve the community through this tough year and recorded 251 service hours as a council, plus any time members spent at home assembling kits or doing home services. Some of the services and events they were able to help with this year were the city's Daddy-Daughter dance. It was a lot of fun and a service they enjoy helping out with each year. The kids in attendance got little wings and wands and it is always a lot of fun. The next event was the South Jordan Pumpkin Promenade. This was a great event and with it being outside it was very

COVID safe. People came at different times to walk through and see the pumpkins being judged and the City Council members judge the pumpkins and it's a very fun contest. They helped pass out cookies and check people in, it was a lot of fun. The next event was South Jordan Youth Soccer where they helped the referees clean up, set up the nets and even learned some referee skills. For their Christmas service, they did bags for the seniors. For this event they got creative and their advisor, Ms. Stephens, put together Christmas kits which all the members came and picked up. They then assembled their two kits at home and brought them back to the Community Center. After this, a group of members came and handed out the kits to the seniors who were picking up their lunches. The kits had candy, Christmas decorations, and handwritten cards and they brightened the seniors' day! In past years members helped assemble the candy windows that are put up at the South Jordan Light the Night, this year they helped fix up and freshen some of the previous artworks so they could be displayed once again. For their Valentine's service, they did an at-home service that each member did personally. They heart attacked people, which is where you cut out a bunch of hearts and write compliments and words of encouragement on them and stick them on someone you knows door that is needing it. He personally did this service to his older sister who had just had a baby and it made her really happy and he's sure the other council members had similar experiences. For their spring service project they did hygiene kits for Legacy Retirement home. They included hygiene items and products to help with the current pandemic, along with handwritten letters from each of their members. For this service, they scheduled to come in increments which helped them stay socially distant and limited the number of members who were at the service at a time. Like the mayor mentioned previously, they also were able to help with the Spring Spectacular which included bagging all the eggs they gave to the kids, and also some of the members were able to attend and pass them out. It is a great service and his favorite every year and he's glad it lives on through this time. They also helped with the Halloween kid's race at Heritage Park, wrote Christmas letters to Santa at the Gale Center, and will be helping with the Mother-Son social on May 1. Unfortunately, they were not able to participate in State Legislature day this year, it is a great event and one of the best ways to learn about government and one of his favorites in the past. Despite this, they hope to be able to participate in it in the coming year. He has loved his four years serving on the South Jordan Youth City Council, being the Youth Mayor and on the executive council has allowed him to expand himself and learn through leadership opportunities. He is really going to miss the council and all the friends he has made over the time he has participated. He is so glad they were able to adjust the council to succeed through this challenge and like the rest of South Jordan City and its citizens it proves how strong we are. He wanted to thank his advisor, Ms. Stephens, who stepped up this year and helped make the council great. He loves South Jordan and he loves the programs like the Youth City Council it supports.

Mayor Ramsey thanked Mr. Christensen for his great report. She said she has appreciated getting to know the members of the youth council and seeing how much service they give. They have worked to think outside the box and maintain their ability to serve the city on top of everything else, it is impressive and an opportunity to learn grit in a way you can't get anywhere else.

Council Member Harris said this youth council is amazing. He has been to the events they've done and they have done a fabulous job. With the amount of preparation, they deliver, the people who go

there have a great time and it brightens their day. He said he thinks it was a tremendous benefit to those to live both in and out of our city.

Council Member Zander asked Mr. Christensen to pass along their gratitude. She added it is not easy to be a leader through a pandemic and we need more leaders. She hopes he and his fellow council members will continue to stand up, speak up, and serve because that's exactly what we need. She mentioned some of the best things we do in life don't get any kind of pay but we feel good about it.

Council Member Marlor said thank you to Mr. Christensen and Ms. Stephens for all their work this year.

Council Member Shelton expressed his thanks as well and to the staff that has worked with them. He appreciates them continuing to serve during this difficult time and it will be a great blessing to them in their lives to have had this experience.

Mayor Ramsey said some are so concerned about the future of our country that they feel there might not be hope, and she could not disagree more. It is young people like our Youth Council members that are our future that give her absolute hope for the future, for the city, the state, and the country. She is sorry they weren't able to have the Legislative Day, that is something she and council look forward to when they can meet downtown and get to visit with the Youth Council and have lunch, and generally the Governor attends to speak. That's an event she is confident will happen next year and the city will have a fairly highlighted role potentially that day. It may be an opportunity to pull some strings and get seats closer to the front since she is conducting the event. The new Youth Council will be sworn on May 13th over Zoom, she encourages the current and future members of the Youth Council to participate in that day downtown because it is a remarkable day.

> **H. <u>Action Item:</u>** Resolution R2021-07, prohibiting the use of an ignition source, including fireworks, lighters, matches, sky lanterns, and smoking materials in certain areas. *(By Fire Chief, Chris Dawson)*

Mayor Ramsey noted this is a follow-up to state law and adds some clarity on what certain areas in our city are.

Chief Chris Dawson said per state law they are required to define those areas within our city considered to be at high risk for fire danger. This has to be done each year by May 1, this includes determining which areas are worthy of fire restrictions. Once they do that, they submit a map of those areas to the county and to the State Fire Marshall's office for publication and they provide an interactive map on the city's website for use by the residents. They are expecting to have a very dry year this year. Obviously with the drought that is going to be a significant problem and they will undoubtedly have a very active fire year this year. There are already wildfires happening in Tooele right now and the fire year gets longer all the time. Their goal with this resolution is to identify those areas within our city's boundaries that present the most significant fire danger to the community. This year he worked with the city attorney's office to clarify and simplify some of the language in the resolution to more clearly align with state law, however that doesn't change the areas identified last year when they expanded some of the restricted areas. The map did not change this year. Our fire department responded to 134 fire-related calls in July of 2020, of those they identified 19 of which

were firework-related fires just in July. Six of those calls were in previously restricted areas, four of which were immediately adjacent to restricted areas – so about half were either in or right next to those areas of restriction. The only residents he heard from after last year's changes were from those who wanted to expand the restricted areas, he did not have any complaints about the restrictions placed last year. That also included a request from Daybreak to look at adding some city-enforced areas under the area that is restricted currently by their HOA. Their goal is to identify those areas that present a real hazard within the community and help to educate the citizens and keep them safe. They plan to maintain their public education on fire-related topics and will continue their fire department patrols on and around July 4th and 24th so they can do some proactive education within the community as well.

**Council Member McGuire made a motion to approve Resolution R2021-07. Council Member Harris seconded the motion. The vote was unanimous in favor.**

*RECESS CITY COUNCIL AND MOVE TO REDEVELOPMENT AGENCY MEETING (RDA)*

**Council Member Zander made a motion to recess the City Council meeting and move to a Redevelopment Agency meeting. Council Member Harris seconded the motion. The vote was unanimous in favor.**

I. **Public Hearing Item:** Resolution RDA 2021-05, making findings and determinations as to the use of project area funds collected in the Towne Center project area and authorizing the use of a portion of the project area funds. *(By City Commerce Director, Brian Preece and Strategic Services Director, Don Tingey)*

City Commerce Director Brian Preece said they have been working on moving this street and making some improvements into an RDA project area for a few years. A lot of different things have happened and they are finally ready to do that. One of the issues is the project area time limit has expired. There is money in the project area still to do these improvements, and is one of the aspects of the resolution, to move forward and let everyone know they are using the money (tax increment that was collected during the time the project area was in place) and making those improvements. The other aspect is there is a small portion of what is happening that will be outside of the project area. He was not involved in the very beginning of this project area and there was one parcel left out of the project area. These areas can be done like swiss cheese with parcels in and out. There is a parcel north of the power station on Redwood Road that the city-owned and sold to a developer and the developer is making improvements. The deal was to continue with these proposed improvements that were contemplated before we started the process of selling it to this developer. The parcel next to it on the north was left out, parcels that surround it are in, but it is not. State law allows project money to be used outside of a project area as long as they benefit the project area, and the majority of what happens here will benefit the project area and the parcel left out. It will help to create a more developable area, eliminating the little drive area by moving it to the south so it straddles the two property lines and lines up across from an existing street for traffic safety. This was discussed with the Redevelopment Agency attorney, Mr. J. Craig Smith. He felt although we normally don't do resolutions like this to spend money in project areas since there is already a budget and a plan that has to be followed, this was different because the project area had expired. Mr. Preece added Mr. Craig said they should do a resolution so everyone knows what is going on and there shouldn't be any questions as to transparency.

Strategic Services Director Don Tingey noted these are improvements that were contemplated as the area was looked at and the site plan was approved. Now that the project is out and the costs on the table are the bid amount, they are confident the money being approved tonight will cover the associated expenses.

Chairman Ramsey opened the public hearing. There were no comments. She closed the public hearing.

Board Member Marlor asked what happens to the remainder of the funds that aren't spent.

Mr. Preece responded he wasn't sure, but knows they have enough to cover the project. The remainder of the funds will likely be folded into the main RDA to help pay for any expenses such as annual fees and things like that. They also pay bonds with it.

CFO Sunil Naidu said they do have a couple of outstanding bonds leftover and this will help to pay those. When we created the Gateway Projects, initially the city put in a lot of money towards them, with the understanding that if at some point RDA has sufficient money to pay back the city they would do that. They will pay towards the bonds first, then once the bonds are paid off the city will be paid back.

Board Member Shelton noticed on the map that the street to the west of this does not line up exactly with the new entrance, he assumes they are lined up close enough that normal traffic turn lanes will work?

City Engineer Brad Klavano said they are lined up close enough, UDOT has reviewed it and has given them permission. The idea is not that traffic is going to go all the way across, but that people can make a left and right-hand turn in and out of there.

**Board Member Shelton made a motion to approve Resolution RDA 2021-05. Board Member Marlor seconded the motion. Roll call vote. The vote was unanimous in favor.**

*ADJOURN REDEVELOPMENT AGENCY MEETING (RDA) AND RETURN TO CITY COUNCIL MEETING*

**Board Member Shelton made a motion to adjourn the Redevelopment Agency Meeting and return to City Council meeting. Board Member McGuire seconded the motion. The vote was unanimous in favor.**

**J. <u>Discussion Item:</u>** Concept design for property located at 11381 South Temple Drive. *(By Director of Planning, Steven Schaefermeyer and Applicant, Thayne Gardner)*

Director of Planning Steven Schaefermeyer presented a prepared presentation. (Attachment A)

Mr. Schaefermeyer explained this is a PD floating zone application. The Gardner's have submitted the application and the first step is to work with staff on their concept, and have done that. The second step is to come to the council for discussion and to get their input before they go through the

rest of the public hearing process. This is new to the Gardner's and he is hoping to give information about why staff believes this is a good concept and then get feedback and concerns from the council. They have had several different people come to them with ideas for this piece of property, but there are some challenges with making a commercial development successful on this piece of property. The biggest challenge is that it slopes off and on the east corner is a detention basin, the east half of the property slopes a total of 20 feet. The top portion of the property is relatively flat and they have had suggestions for commercial uses there, but the issue is no one knows how to deal with the east half of the property that slopes off. Dr. Thayne Gardner came to the city and suggested he build his dental practice on the corner, and then on the east half of the property build a single-family home. This was brought to the council because the project area is less than an acre, so they could change the code or re-zone part of the property, but the staff felt it could cause future issues so they are bringing it to the council in the PD floating zone. The request is to allow this single-family home on the east half of the lot and change, for this project, the minimum project area of 1 acre. With the grade you can build a single-family home with a walk-out basement, however for a business to build there they would need to bring in a lot of fill and they prefer not to do that due to cost issues and visual changes. The staff has not seen a good concept yet for how they could develop the east half commercially and this property has been on the market for a while. This is the first commercial use they feel is a viable option.

Dr. Thayne Gardner explained the plot of land is unique and challenging, especially with the drop-off, and trying to use it commercially would be very difficult so they were trying to be creative on how to utilize the land and fix it up and make it something nice for the entrance to the city. He thinks doing this with the single-family home on the east side with the slope and the dental practice on the corner would be an option for that area. Mrs. Gardner added they are building their house next to their dental practice.

Mayor Ramsey said she loves the idea of a nice commercial business and home rather than what is there now.

Council Member Zander expressed concerns over the shared driveway, it is a very narrow parcel so she asked if the staff was concerned with this as the Gardner's will be living there now but one day the home will be sold and what will happen when the residence is sharing a driveway with the business?

Mr. Schaefermeyer said yes, they will need to look at that more closely but it will be done at the subdivision phase. It would be set up as an access easement and those are all throughout the city, on commercial developments in particular, where they have easements that share things like parking, driveway aisles, and shared maintenance. So, it can be a little complicated but it is something they deal with on a regular basis in most commercial developments. The fact that this is a single-family home does make it a little bit different, but not too different than other easements throughout the city.

Council Member Zander asked if there was another example in the city of a residential home accessing a commercial easement or driveway parking lot like this would be.

Mr. Schaefermeyer couldn't think of one right away but that doesn't mean they don't exist. They have similar things with residents who have a home in front and then an easement that goes back, they even have subdivisions where there was an access easement on the subdivision plat for an

additional subdivision behind the current one, so he would have to look and they can address that specifically for future public hearings. If they are comfortable with the overall concept they can highlight that issue specifically as they move forward.

Mr. Klavano noted it's not quite the same, but the North District behind Warren's and where Raising Cane's is going in they have those townhomes and they share the same private drive. It's a little different but still a similar situation.

Council Member Zander said she didn't have a strong opinion about elevation options, but she does want the architecture to match the other two commercial buildings that are on the northwest and southwest corners. Her concern is putting something on that corner that matches the pitch of the roofs in Parkway Palisades it may not match the look of those other two commercial buildings. She is more concerned that the building matches the rest of the corner.

Mr. Schaefermeyer noted the northwest corner building is two stories, but this project would be hard to match that as the parking could not accommodate a two-story building. The new project across the street is definitely more of a traditional office building look to it, however, it is not built yet. He would suggest pointing the architect towards the northwest corner building for comparison.

Council Member Zander said this is her district and if the building becomes too tall the people in Parkway Palisades will not be happy if it is two story. She asked the Gardner's what their intentions were and added a one story sounds great, if it's two story that might be something to pause about.

Dr. Gardner said the plan is currently one story.

Council Member Zander said having a nice commercial building there along with residential is a great combination. She is happy with the responses.

Mr. Schaefermeyer said they wouldn't get into the specifics for the single-family home, they would rely on the surrounding zone, the R-2.5 zone, for those standards.

Council Member Zander reiterated out of respect for the Parkway Palisades residents she would like it to be a one-story building for the commercial building as part of the agreement if possible.

Mrs. Gardner said one story is the plan as her husband is currently the only dentist. He may have a partner in the future, but that would still work with the one story.

Mayor Ramsey said she appreciates Council Member Zander asking about the building matching the surrounding area. This is a unique parcel and she appreciates the Gardner's finding a way to fit a nice commercial building in that spot along with their home in a way that works well.

Mr. Schaefermeyer noted access off 11400 south is a challenge and since this only has one access off of 1300 west it is hard to get another commercial user in there.

Mayor Ramsey clarified this means there will still not be access from 11400 south, the only access would be from 1300 west. Dr. Gardner confirmed that was correct.

Council Member Harris said he thinks this is well thought out. They are going to make it look nice if their home is going to be there. For him, he doesn't know if it needs to match per se, but it should flow well within the area. They have his support.

Mrs. Gardner noted they do not want the home and commercial building to match so that if someday they move out of the house it doesn't look like they have to belong together. They are meeting with an architect to try and piece all that together.

Mayor Ramsey addressed the council members and they all voiced their support of the project.

Mr. Preece added from an economic development standpoint this is a very creative way to deal with an infill parcel.

Mayor Ramsey said the direction from the council is to feel free to proceed. They have their support as well as gratitude for finding a way to use a unique piece in a way that really works well in the area.

### K. Staff Reports and Calendaring Items

Mr. Whatcott shared the Utah Police Chief Association gave our Chief of Police, Jeff Carr, who could not make it tonight, the Midsize City Police Chief of the Year Award. There was a nice banquet and he was honored for that by a group of his own peers for his work and effort.

Mayor Ramsey noted after the difficult year we've had and the attitude towards police in general this is a wonderful recognition. We have also had some unique issues in our city we don't often come across that he has dealt with them and been an outstanding leader.

ACM, Dustin Lewis said he has worked with Administrative Services Director Spencer Kyle and there are several vacancies on the Historical Preservation Committee and Arts Council needing to be filled. He added there are some appointments for the Senior Committee that need to be made. He has been working with him to verify those lists and bring them up to date. He will be reaching out to everyone in a separate email to share what vacancies exist that they can appoint people for. They have one application currently for the Arts Council that he knows Council Member McGuire is eager to have someone appoint.

Mr. Whatcott said County Council Member Alvord reached out indicating he had at least two appointments to the Arts Council for the Salt Lake County that needed to come from the west side (west of Bangerter Highway). He noted they already nominated one person.

Mayor Ramsey confirmed her name and she lives just west of Mayor Ramsey. She thinks she would be a perfect candidate for this. They will be going through and vetting applications for the Zoo, Arts, and Parks (ZAP) Tier II grants for arts programs and representing our area to advocate and work towards funding.

Mr. Whatcott added Senator Fillmore tried to push a bill by suggesting the west side cities were not getting their fair share of the ZAP funding, and because of those discussions this is why these

appointments are coming to his district. Tier II money isn't nearly as large and the project sizes are smaller but we rely heavily on those, these grants are used for a lot of productions here in the city.

Mayor Ramsey added our Arts Council, the Daybreak Arts Council, and the Early Light Academy's theater program all apply for grants through this program.

Council Member Zander said she saw the email from Mr. Whatcott and asked if they can nominate more than one person or if they only get one from South Jordan?

Mr. Whatcott said we could have two from South Jordan and possibly one might be from Herriman.

Council Member Zander asked if they wanted individuals to be art enthusiasts, or individuals who are astute and willing to sit and look through things and care about the southwest part of the valley.

Mr. Tingey said it is not necessarily people with arts experience, and definitely not someone who is applying for the grant, but someone interested enough in the arts willing to spend the time working with the board and spending about two months of the year reviewing around 100 grant applications from all the smaller arts agencies. They review those grants and prioritize them and make recommendations for funding to the county council. He said the hours required are pretty intense during a few months, 10-20 hours in grant application review, and then a few meetings.

Mayor Ramsey said they try to be mindful of people's time and work as best they can around their schedules. During most of the year they just have a few meetings, then for a couple of months, it is pretty busy with all the applications.

Mr. Tingey said they have two to three meetings over a two to three-month period when they are reviewing the grants.

Mr. Whatcott said he looked at their boards on the county level and almost every board had openings, they are taking applications from anywhere. The more representation we get on these boards, the better we will be.

Mayor Ramsey said at the state level there are many openings for boards around the state. If you go to the state board and commission's website it will have a list of all the vacancies and openings. It is a fairly easy process to submit your application and the appointments are made by the governor. Anyone from South Jordan City who is willing to serve on behalf of the city is encouraged to do so.

Council Member Zander asked if we could get the city to write up something and have Communications Manager Rachael VanCleave get that out in a professional way and feels it would be more meaningful than just sharing it on social media. She thinks it would be beneficial to proactively promote this as a city.

Mr. Whatcott said that is doable and the websites are easy to navigate and see what is available.

Council Member Zander noted a large majority of our city has lived here less than 10 years and doesn't have connections. If we can get that information out and educate the residents it would be beneficial.

Mr. Klavano said UDOT has narrowed down the closure dates at 10400 south to May 1 or May 2. He noticed message boards today on 10400 south that it would be closed east/west on May 2 so that weekend he will take a day to redo the signals and striping. It will be a mess that weekend and then fully closed on that Sunday.

Mayor Ramsey said this is proving to be slightly unfortunate for us that 12600 south was closed first because people were fine with that but now they are worked up about 10400 south but as we continue to say, everyone needs to be patient because it is going to be great when it's done and everyone here has worked very hard to get the funding to make it happen and not have it be a great big overpass. Yes, the traffic on 11400 south is going to be bad for six months, it is already getting full, but they are asking for everyone's patience because it is going to be very nice when it's done.

Mr. Whatcott said with the closure we are saving considerable time on the back end of the project. This has shortened the construction timespan significantly by allowing the closure.

Mayor Ramsey said she has seen the social media comments and she wants people to understand that this takes quite a bit of money for these projects, getting equipment in place, staff and personnel, bringing in dirt and fill, and being able to do both of the intersections at the same time was extreme planning. Many people believe it was poor planning but it was actually the exact opposite. UDOT has been very fiscally conservative and very careful with public money and it saved a great deal of money on these 50+ million dollar interchanges when they can do both of them together. In the end, it will be really nice, much safer, and it will cost less.

Mr. Whatcott noted they had a number of traffic accidents at the 11400 intersection and one was serious, and if they can avoid one person from being severely injured or killed in these construction zones it is worth every penny to go through this process and he believes this will prove to be a much safer project.

Mr. Klavano said the dirt coming from our dig is going to 12600 and 6200 south, so that saves a lot of money to the state and public to be able to take that dirt out of the hole and place it somewhere else as opposed to taking it somewhere else or importing it.

Council Member Shelton said he saw the message board on 11400 south saying they are doing something with the lanes and he was wondering if Mr. Klavano knew what that was.

Mr. Klavano said Newman Construction is doing some utility work down there at Riverfront Parkway and 11400, so it's not anywhere near this project. That is a state road so the city doesn't issue the permits on there, but he believes they are going to be in and out of there before that is an issue.

Mr. Whatcott said Dominion Energy wanted to do a project on 9800 south and they had to suggest they do that another time.

Mr. Klavano added they wanted to go from 4000 west down to 2700 west with a new gas line on 9800 south, they decided to wait until after the project is done.

Director of Government Affairs Melinda Seager said the Salt Lake County Council will be having a special meeting this Friday at 4:00 p.m. to decide upon their mask mandate and whether they are going to be expanding that. Also, Governor Cox has put out they will be extending their mask mandate to May 31 for all state employees as well as visitors and anyone going to any state facility.

Mayor Ramsey noted this Friday she has been asked to speak at a housing quorum that EDC Utah is doing and will be speaking about the efforts the City of South Jordan has made when they reached out to Ivory Homes and the Bingham Court projects and that unique partnership. Ivory Homes wants to have an event when the first closing takes place on one of the nine units we did with them and the Bingham Court Project and they asked her to invite the Governor. She is waiting for final confirmation if he will be able to join them, and if he is they will then get the date and time and everyone will get an invitation. Ivory Homes is putting this on and wants to highlight these unique efforts that have taken place. She believes it is proposed at the end of April, but they don't know yet. She also included Mike Mower in the invitation to the governor and he said he felt it was a great event for the governor to participate in, along with Clark Ivory and probably Chris Gamvroulas from Ivory Homes, and an opportunity for the council to be there and to highlight together this partnership and the vision on behalf of the city. The time proposed was around 5:00 or 6:00 p.m., so it was after work. Also, there is a Water Users Conference for the Boards of Trustees of the water districts in the State of Utah that is being held for a few days in May, however, it is right over our council meeting so she wasn't sure what to do. She feels this is valuable training and would be beneficial so she is going to go, she will be joining the council meeting that week electronically.

*RECESS REGULAR MEETING TO MOVE TO EXECUTIVE CLOSED SESSION*

**Council Member Marlor made a motion to go into executive closed session to discuss the purchase, exchange, or lease of real property and to discuss pending or reasonably imminent litigation. Council Member Zander seconded the motion. The vote was unanimous in favor.**

**L. Executive Closed Session Items:**

**L.1.** Discussion of the purchase, exchange, or lease of real property.

**Council Member Harris made a motion to close the discussion of the purchase, exchange, or lease of real property and move to discuss pending or reasonably imminent litigation. Council Member Shelton seconded the motion. The vote was unanimous in favor.**

**L.2.** Discussion of pending or reasonable imminent litigation.

*ADJOURN EXECUTIVE CLOSED SESSION AND RETURN TO CITY COUNCIL MEETING*

**Council Member Zander made a motion to come out of executive closed session. Council Member McGuire seconded the motion. The vote was unanimous in favor.**

The City Council reconvened in an open City Council meeting.

**ADJOURNMENT**

**Council Member Harris made a motion to adjourn. Council Member Marlor seconded the motion. The vote was unanimous in favor.**

The April 6, 2021 City Council meeting adjourned at 9:09 p.m.

**G.1. PRESENTATION ITEM:**

PROCLAMATION IN RECOGNITION OF THE DAUGHTERS OF THE AMERICAN REVOLUTION (DAR) "THE SPIRIT OF AMERICA" LOCAL CHAPTER SERVICE TO THE COMMUNITY.

**PROCLAMATION IN RECOGNITION OF THE DAUGHTERS OF THE AMERICAN REVOLUTION (DAR) "THE SPIRIT OF AMERICA" LOCAL CHAPTER SERVICE TO THE COMMUNITY**

**WHEREAS**, DAR, founded in 1890 and headquartered in Washington, D.C., is a non-profit, non-political volunteer women's service organization dedicated to promoting patriotism, preserving American history, and securing America's future through better education for children; and

**WHEREAS**, DAR members volunteer millions of service hours annually in their local communities, including supporting active duty military personnel and assisting veteran patients, awarding thousands of dollars in scholarships and financial aid each year to students, and supporting schools for underserved children with annual donations exceeding one million dollars; and

**WHEREAS**, "The Spirit of America" was founded two years ago in South Jordan. Their mission is to live, promote, and share the DAR mission within the community. This is the fastest growing Chapter in Utah with 62 members primarily residing in South Jordan, West Jordan, Draper, Herriman, and Riverton; and

**WHEREAS,** during the pandemic with a shortage of masks this DAR Chapter created and handcrafted masks that were donated to people in need; and

**WHEREAS,** DAR implemented and supported the Wreaths Across America program at Riverton Cemetery, started their "Change for Change" program, collected Coca Cola bottle caps for local schools and have presented certificates of appreciation and lunches for first responders; and

**WHEREAS,** DAR supports local schools, food pantries and local food drives collecting over 500 pounds of food; and

**NOW, THEREFORE, I, Dawn R. Ramsey**, Mayor of the City of South Jordan, State of Utah, do hereby proclaim April 20, 2021 as "The Spirit of America" local DAR Chapter day in recognition of their dedicated service as women in our community and surrounding communities.

Dated this 20th day of April

Dawn R. Ramsey, Mayor

City of South Jordan CORPORATE Seal State of Utah

ATTEST:

Anna Crookston, City Recorder

**H.1. ACTION ITEM:**

RESOLUTION R2021-13, AUTHORIZING THE MAYOR TO ENTER INTO AN INTERLOCAL AGREEMENT WITH SALT LAKE COUNTY TO RECEIVE SERVICES OF THE SALT LAKE COUNTY ELECTION DIVISION DURING THE 2021 PRIMARY AND GENERAL MUNICIPAL ELECTIONS AS AN ENTIRELY ABSENTEE (VOTE-BY-MAIL) BALLOT ELECTION.

**RESOLUTION R2021 - 13**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH JORDAN, UTAH, AUTHORIZING THE MAYOR TO ENTER INTO AN INTERLOCAL AGREEMENT WITH SALT LAKE COUNTY TO RECEIVE SERVICES OF THE SALT LAKE COUNTY ELECTION DIVISION DURING THE 2021 PRIMARY AND GENERAL MUNICIPAL ELECTIONS AS AN ENTIRELY ABSENTEE (VOTE BY MAIL) BALLOT ELECTION.**

**WHEREAS,** Salt Lake County (the "County") and the City of South Jordan (the "City") are local governmental entities under the laws of the state of Utah and are authorized and required to facilitate elections for their respective residents; and

**WHEREAS,** a municipal election will occur in the City in the fall of 2021 and the County and the City desire to cooperate in providing election services to residents; and

**WHEREAS,** the County desires to provide the services of its Clerk's Office, Election Division, to the City for the purposes of assisting the City in conducting the City's 2021 Primary and General Municipal Elections as an entirely absentee (Vote By Mail) ballot election; and

**WHEREAS,** the South Jordan City Council finds and determines that the interest of the City, its taxpayers and the County are better serviced by execution of an Interlocal Agreement to formalize the working relationship between the City and the County for election services.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOUTH JORDAN, UTAH:**

**SECTION 1. Authorization to Sign.** The Interlocal Agreement by and between the City of South Jordan and Salt Lake County for 2021 election services is hereby approved. The City Mayor is hereby authorized to sign the Agreement.

**SECTION 2. Effective Date.** The Interlocal Agreement is made effective on the date the Agreement is signed by the City Mayor and by an authorized representative of Salt Lake County.

[SIGNATURE PAGE FOLLOWS]

**APPROVED BY THE CITY COUNCIL OF THE CITY OF SOUTH JORDAN, UTAH, ON THIS _____ DAY OF _____, 2021 BY THE FOLLOWING VOTE:**

| | YES | NO | ABSTAIN | ABSENT |
|---|---|---|---|---|
| Patrick Harris | ____ | ____ | ____ | ____ |
| Bradley Marlor | ____ | ____ | ____ | ____ |
| Donald Shelton | ____ | ____ | ____ | ____ |
| Tamara Zander | ____ | ____ | ____ | ____ |
| Jason McGuire | ____ | ____ | ____ | ____ |

Mayor: _____ Attest: _____
Dawn R. Ramsey City Recorder

Approved as to form:

_____
Office of the City Attorney

County Contract No._____
D.A. No. _____

**INTERLOCAL COOPERATION AGREEMENT**

**between**

**South Jordan City**

**(Name of Municipality)**

**and**

**SALT LAKE COUNTY on behalf of the COUNTY CLERK'S ELECTION'S DIVISION**

**FOR MUNICIPAL ELECTION**

THIS AGREEMENT is made and entered into the 20 day of April, 2021, by and between SALT LAKE COUNTY (the "County"), a body corporate and politic of the State of Utah, on behalf of the Salt Lake County Clerk's Office, Elections Division; and South Jordan City (the "City") a municipal corporation created under the laws of the State of Utah.

**R E C I T A L S:**

WHEREAS, the County desires to provide the services of its clerk's office, elections division, to the City for the purpose of assisting the City in conducting the City's 2021 primary and general municipal elections; and

WHEREAS, the City desires to engage the County for such services; and

WHEREAS, the parties are public agencies and are therefore authorized by the Utah Interlocal Cooperation Act, UTAH CODE ANN. §§ 11-13-101 to -608 (2018), to enter into agreements to cooperate with each other in a manner which will enable them to make the most efficient use of their resources and powers.

**A G R E E M E N T:**

NOW THEREFORE, in exchange for valuable consideration, including the mutual covenants contained in this Agreement, the parties covenant and agree as follows:

1. **Term.** The County shall provide election services described below to the City commencing on the date this Agreement is executed and terminating on December 31, 2021. Either party may cancel this Agreement upon thirty (30) days written notice to the other party. Upon such cancellation, each party shall retain ownership of any property it owned prior to the date of this Agreement, and the City shall own any property it created or acquired pursuant to this Agreement.

2. **Scope of Work.** The services to be provided by the County shall be as set forth in the Scope of Work, attached hereto and incorporated by reference as Exhibit "A." Generally, the County shall perform the listed election functions as set forth in Exhibit "A" and as needed to ensure implementation of the City's 2021 primary and general municipal elections.

3. **Legal Requirements.**

a. The County and the City understand and agree that the 2021 City primary and general municipal elections are the City's elections. The City shall be responsible for compliance with all legal requirements for these elections. The City agrees to translate ballot issues, if any, into Spanish. The County will provide the remaining Spanish translations for the ballot and other election materials as required by law. The County agrees to work with the City in complying with all legal requirements for the conduct of these elections and conduct these elections pursuant to the direction of the City, except as provided in this Agreement and Exhibit "A." The County agrees to disclose and maintain election results through its website merely as a courtesy and convenience to the City. The City, and not the County, is responsible to resolve any and all election

questions, problems, and legal issues that are within the City's statutory authority.

b. The County and the City understand and agree that if County offers services or resources to conduct an instant runoff voting election, or rank choice voting, as described in sections 20A-4-603 and -604, UTAH CODE ANN. (2018), the estimated cost of administering such an election will be provided.

c. In accordance with 20A-4-602(3)(a), the City shall provide the Lt. Governor's and County notice of their intent to use Rank Choice Voting as their selected method of voting, no later than May 10, 2021.

4. **Cost.** In consideration of the services performed under this Agreement, the City shall be obligated to pay the County. If the City selects a traditional vote election, the City shall pay an amount not to exceed the estimate attached hereto and incorporated by reference as Exhibit "B," If the City selects an instant runoff voting election/rank choice voting election, an estimate of such services shall be provided attached hereto and incorporated by reference as Exhibit "B." The County shall provide a written invoice to the City at the conclusion of the elections, and the City shall pay the County within thirty days of receiving the invoice. The invoice shall contain a summary of the costs of the election and shall provide the formula for allocating the costs among the issues and jurisdictions participating in the elections. In the case of a vote recount, election system audit, election contest, or similar event arising out of the City's election, the City shall pay the County's actual costs of responding to such events, based on a written invoice provided by the County. The invoice amount for these additional services may cause the total cost to the City to exceed the estimate given to the City by the County. For such consideration, the County shall furnish all

materials, labor and equipment to complete the requirements and conditions of this Agreement.

5. **Governmental Immunity.** The City and the County are governmental entities and subject to the Governmental Immunity Act of Utah, UTAH CODE ANN. §§ 63G-7-101 to –904 (2018) (the "Governmental Immunity Act"). Nothing in this Agreement shall be deemed a waiver of any rights, statutory limitations on liability, or defenses applicable to the City or the County under the Governmental Immunity Act or common law. Each party shall retain liability and responsibility for the acts and omissions of their representative officers. In no event shall this Agreement be construed to establish a partnership, joint venture or other similar relationship between the parties and nothing contained herein shall authorize either party to act as an agent for the other. Each of the parties hereto assumes full responsibility for the negligent operations, acts and omissions of its own employees, agents and contractors. It is not the intent of the parties to incur by Agreement any liability for the negligent operations, acts, or omissions of the other party or its agents, employees, or contractors.

6. **No Obligations to Third Parties.** The parties agree that the County's obligations under this Agreement are solely to the City. This Agreement shall not confer any rights to third parties.

**7. Indemnification.** Subject to the provisions of the Act, the City agrees to indemnify and hold harmless the County, its agents, officers and employees from and against any and all actions, claims, lawsuits, proceedings, liability, damages, losses and expenses (including attorney's fees and costs), arising out of or resulting from the performance of this Agreement to the extent the same are caused by any negligent or wrongful act, error or omission of the City, its officers, agents and employees and

including but not limited to claims that the County violated any state or federal law in the provision of election services under this Agreement.

8. **Election Records.** The City shall maintain and keep control of all records created pursuant to this Agreement and from the elections relevant to this Agreement. The City shall respond to all public record requests related to this Agreement and the underlying elections and shall retain all election records consistent with the Government Records Access and Management Act, UTAH CODE ANN. §§ 63G-2-101 to -901 (2018), and all other relevant local, state and federal laws.

9. **Service Cancellation.** If the Agreement is canceled by the City as provided above, the City shall pay the County on the basis of the actual services performed according to the terms of this Agreement. Upon cancellation of this Agreement by either party, the County shall submit to the City an itemized statement for services rendered under this Agreement up to the time of cancellation and based upon the dollar amounts for materials, equipment and services set forth herein.

10. **Legal Compliance.** The County, as part of the consideration herein, shall comply with all applicable federal, state and county laws governing elections.

11. **Agency.** No agent, employee or servant of the City or the County is or shall be deemed to be an employee, agent or servant of the other party. None of the benefits provided by either party to its employees including, but not limited to, workers' compensation insurance, health insurance and unemployment insurance, are available to the employees, agents, or servants of the other party. The City and the County shall each be solely and entirely responsible for its own acts and for the acts of its own agents, employees and servants during the performance of this Agreement.

12. **Force Majeure.** Neither party shall be liable for any excess costs if the failure to perform arises from causes beyond the control and without the fault or negligence of that party, e.g., acts of God, fires, floods, strikes or unusually severe weather. If such condition continues for a period in excess of 60 days, the City or the County shall have the right to terminate this Agreement without liability or penalty effective upon written notice to the other party.

13. **Notices.** Any notice or other communication required or permitted to be given under this Agreement shall be deemed sufficient if given by a written communication and shall be deemed to have been received upon personal delivery, actual receipt, or within three (3) days after such notice is deposited in the United States mail, postage prepaid, and certified and addressed to the parties as set forth below:

| | |
|---|---|
| Salt Lake County | Salt Lake County Mayor<br>2001 South State Street, N2-100<br>Salt Lake City, Utah 84190<br><br>and<br>Michelle Blue<br>Fiscal Manager<br>Salt Lake County Clerk's Office<br>2001 South State, Suite S1-200<br>Salt Lake City, Utah 84190-1050<br>email: mblue@slco.org |
| City | Anna Crookston<br>City Recorder<br>1600 West Towne Center Drive<br>South Jordan, Utah 84095<br>email: acrookston@sjc.utah.gov |

14. **Required Insurance Policies.** Both parties to this Agreement shall maintain insurance or self-insurance coverage sufficient to meet their obligations hereunder and consistent with applicable law.

15. **Independent Contractor.** Because the County is consolidating election functions in order to conduct multiple, simultaneous elections on August 10, 2021, and on November 2, 2021, certain decisions by the County referenced in Exhibit "A" may not be subject to review by the City. It is therefore understood by the parties that the County will act as an independent contractor with regard to its decisions regarding resources, procedures and policies based upon providing the same scope and level of service to all participating jurisdictions made for the benefit of the whole as set forth in Exhibit "A."

16. **No Officer or Employee Interest.** It is understood and agreed that no officer or employee of the County has or shall have any pecuniary interest, direct or indirect, in this Agreement or the proceeds resulting from the performance of this Agreement. No officer or employee of the City or any member of their families shall serve on any County board or committee or hold any such position which either by rule, practice or action nominates, recommends or supervises the City's operations or authorizes funding or payments to the City.

17. **Ethical Standards.** The City represents that it has not: (a) provided an illegal gift to any County officer or employee, or former County officer or employee, or to any relative or business entity of a County officer or employee, or relative or business entity of a former County officer or employee; (b) retained any person to solicit or secure this contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, other than bona fide employees of bona fide commercial agencies established for the purpose of securing business; (c) breached any of the

ethical standards set forth in State statute or section 2.07, Salt Lake County Code of Ordinances; or (d) knowingly influenced, and hereby promises that it will not knowingly influence, any County officer or employee or former County officer or employee to breach any of the ethical standards set forth in State statute or Salt Lake County ordinance.

18. **Interlocal Agreement.** In satisfaction of the requirements of the Utah Interlocal Cooperation Act, UTAH CODE ANN. §§ 11-13-101 to -608 (2018), (the "Interlocal Act"), in connection with this Agreement, the City and the County agree as follows:

a. This Agreement shall be approved by each party, pursuant to section 11-13-202.5 of the Interlocal Act;

b. This Agreement shall be reviewed as to proper form and compliance with applicable law by a duly authorized attorney on behalf of each party, pursuant to Section 11-13-202.5 of the Interlocal Act;

c. Any duly executed original counterpart of the Agreement shall be filed with the keeper of records of each party, pursuant to section 11-13-209 of the Interlocal Act;

d. Except as otherwise specifically provided herein, each party shall be responsible for its own costs of any action performed pursuant to this Agreement, and for any financing of such costs; and

e. No separate legal entity is created by the terms of this Agreement. No real or personal property shall be acquired jointly by the parties as a result of this Agreement. To the extent that a party acquires, holds or disposes of any real or personal property for use in the joint or cooperative undertaking contemplated

by this Agreement, such party shall do so in the same manner that it deals with other property of such party.

f. County and City Representatives.

i. The County designates the County Clerk as the County's representative to assist in the administrative management of this Agreement and to coordinate performance of the services under this Agreement.

ii. The City designates the City's _____ [title] as the City's representative in its performance of this Agreement. The City's Representative shall have the responsibility of working with the County to coordinate the performance of its obligations under this Agreement.

19. **Counterparts.** This Agreement may be executed in counterparts by the City and the County.

20. **Governing Law.** This Agreement shall be governed by the laws of the State of Utah both as to interpretation and performance. All actions including but not limited to court proceedings, administrative proceedings, arbitration and mediation proceedings, shall be commenced, maintained, adjudicated and resolved within Salt Lake County.

21. **Integration.** This Agreement embodies the entire agreement between the parties relating to the subject matter of this Agreement and shall not be altered except in writing signed by both parties.

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year first above written.

SALT LAKE COUNTY:

_____
Mayor or Designee
Date: _____

Recommended for Approval:

_____
Sherrie Swensen
Salt Lake County Clerk

Approved as to Form:

Jason S. Rose Digitally signed by Jason S. Rose
Date: 2021.03.16 14:19:29 -06'00'

By: _____
Deputy District Attorney
Date:_____

_____CITY:

Approved as to Form:

_____

By: Ryan Loose _____
City Attorney
Date: 4/15/21 _____

By: _____
Title:_____
Date: _____

**Exhibit "A"**
**2021 Municipal Elections**
**Scope of Work**

## Traditional Voting

The City agrees to the consolidation of all election administrative functions to ensure the successful conduct of multiple, simultaneous municipal, local district elections and county elections and the County agrees to conduct vote by mail/consolidated polls elections for the City.

In a consolidated election, decisions made by the County regarding resources, procedures and policies are based upon providing the same scope and level of service to all the participating jurisdictions and the City recognizes that such decisions, made for the benefit of the whole, may not be subject to review by the City.

Services the County will perform for the City include, but are not limited to:

- Ballot layout and design
- Ballot ordering and printing
- Machine programming and testing
- Delivery of supplies and equipment
- Provision of all supplies
- Election vote center/early vote locations
- Vote by Mail administration
- Updating state and county websites
- Tabulating, reporting, auditing and preparing canvassing election results
- Conducting recounts as needed
- All notices and mailings required by law (except those required by Utah Code Ann. Ch. 11-14, Part 2 and § 20A-9-203)
- Direct payment of all costs associated with the elections to include vote center workers, training, polling places, rovers.

The City will provide the County Clerk with information, decisions, and resolutions and will take appropriate actions required for the conduct of the elections in a timely manner.

The County will provide a good faith estimate for budgeting purposes (Exhibit "B"). Election costs are variable and are based upon the offices scheduled for election, the number of voters, the number of jurisdiction participating as well as any direct costs incurred.

The City will be invoiced for its pro-rata share of the actual costs of the elections which will not exceed the estimate in Exhibit B. In the event of a state or county special election being held in conjunction with a municipal election, the scope of services and associated costs, and the method of calculating those costs, will remain unchanged.

# Rank Choice Voting

The City agrees to the consolidation of all election administrative functions to ensure the successful conduct of multiple, simultaneous municipal, local district elections and county elections and the County agrees to conduct vote by mail/consolidated polls elections for the City.

The City agrees and understands that choosing to hold Rank Choice Voting will eliminate the need for a primary election.

The City agrees and understands that the County can preform Rank Choice Voting for races that rank up to 10 candidates. The County is unable to rank more than 10 candidates in any given race.

In a consolidated election, decisions made by the County regarding resources, procedures and policies are based upon providing the same scope and level of service to all the participating jurisdictions and the City recognizes that such decisions, made for the benefit of the whole, may not be subject to review by the City.

Services the County will perform for the City include, but are not limited to:

- Ballot layout and design
- Ballot ordering and printing
- Machine programming and testing
- Delivery of supplies and equipment
- Provision of all supplies
- Election vote center/early vote locations
- Vote by Mail administration
- Updating state and county websites
- Tabulating, reporting, auditing, and preparing canvassing election results
- Conducting recounts as needed
- All notices and mailings required by law (except those required by Utah Code Ann. Ch. 11-14, Part 2 and § 20A-9-203)
- Direct payment of all costs associated with the elections to include vote center workers, training, polling places, rovers.

The City will provide the County Clerk with information, decisions, and resolutions and will take appropriate actions required for the conduct of the elections in a timely manner.

The City will provide all voter education outreach related to Rank Choice Voting.

The County will provide a good faith estimate for budgeting purposes (Exhibit “B”). Election costs are variable and are based upon the offices scheduled for election, the number of voters, the number of jurisdictions participating as well as any direct costs incurred.

The City will be invoiced for its pro-rata share of the actual costs of the elections which will not exceed the estimate in Exhibit B. In the event of a state or county special election being held in conjunction with a municipal election, the scope of services and associated costs, and the method of calculating those costs, will remain unchanged.

# Exhibit "B"
# 2021 Election Costs
# South Jordan

Below is the good faith estimate for the upcoming **2021 Municipal Election** for **South Jordan**. Assumptions for providing this estimate consist of the following:

A. Active voters (as of 3/8/2021): 45,765
B. Election for the offices below:

| **2021 Offices** |
|---|
| South Jordan Mayor |
| Council District 3 |
| Council District 5 |

**South Jordan** may select either a traditional vote election, or an instant runoff vote election (rank choice voting). If the City selects a traditional vote election, the city will be billed for actual costs, which will not exceed this estimate.

**Traditional Voting Election NTE Cost: $91,252**

If the City selects an instant runoff voting election/rank choice voting election, the city will be billed for actual costs, which are estimated below.

**Rank Choice Voting Election Estimated Cost for <u>both</u> Primary & General: $91,739***

**Rank Choice Voting Election Estimated Cost for General Election Only: $55,239***

*Annual licensing fees of $10,000 will be shared by all municipalities that select Rank Choice Voting (RCV). If your jurisdiction alone were to select this option, you would solely bear all licensing costs associated with RCV, in addition to the estimated costs above.

**H.2. ACTION ITEM:**

RESOLUTION R2021-08, ADOPTING A TENTATIVE BUDGET; MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY OF SOUTH JORDAN FOR THE FISCAL YEAR COMMENCING JULY 1, 2021 AND ENDING JUNE 30, 2022.

**RESOLUTION R2021 - 08**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH JORDAN, UTAH, ADOPTING A TENTATIVE BUDGET; MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY OF SOUTH JORDAN FOR THE FISCAL YEAR COMMENCING JULY 1, 2021 AND ENDING JUNE 30, 2022.**

**WHEREAS,** the South Jordan Budget Officer, as required by law, submitted to the South Jordan City Council a proposed budget (herein the "Tentative Budget") for the fiscal year commencing July 1, 2021 and ending June 30, 2022; and

**WHEREAS,** the City Council has reviewed and considered the Tentative Budget; and

**WHEREAS,** it is the intent and desire of the City of South Jordan to comply with all applicable State and local laws regarding the adoption of the Tentative Budget; and

**WHEREAS,** the City Council finds that it is in the best interest of the citizens of South Jordan City to adopt a Tentative Budget for South Jordan City.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOUTH JORDAN, UTAH:**

**SECTION 1. Tentative Budget Adoption.** The amounts shown in Exhibit "A", which is attached hereto and incorporated herein by reference, are hereby tentatively appropriated for the corporate purposes and objectives of the City of South Jordan for the fiscal year commencing July 1, 2021 and ending June 30, 2022 and are hereby adopted as the Tentative Budget of the City of South Jordan for the fiscal year 2021-2022.

**SECTION 2. Further Action.** In addition to the foregoing, the Budget Officer is hereby directed to implement any other necessary actions pertinent to the adoption of the Budget. Such actions may include, but are not necessarily limited to, notification, reporting, and publishing as required by and consistent with applicable law.

**SECTION 3. Effective Date.** This Resolution shall become effective immediately upon passage.

<<Signature on Following Page>>

**APPROVED BY THE CITY COUNCIL OF THE CITY OF SOUTH JORDAN, UTAH, ON THIS 20th DAY OF APRIL, 2021 BY THE FOLLOWING VOTE:**

| | YES | NO | ABSTAIN | ABSENT |
|---|---|---|---|---|
| Patrick Harris | ____ | ____ | ____ | ____ |
| Bradley Marlor | ____ | ____ | ____ | ____ |
| Donald Shelton | ____ | ____ | ____ | ____ |
| Tamara Zander | ____ | ____ | ____ | ____ |
| Jason McGuire | ____ | ____ | ____ | ____ |

Mayor: _____ Attest: _____

Dawn R. Ramsey City Recorder

Approved as to form:

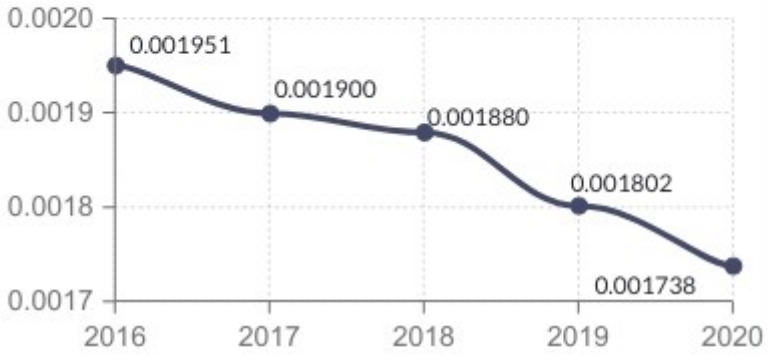
_____

Office of the City Attorney

# FY 2021-2022 Budget Highlights

SOUTH JORDAN UTAH

## Historical Tax Rates




The City plans to accept the certified tax rate set by the Tax Commission for 2021.

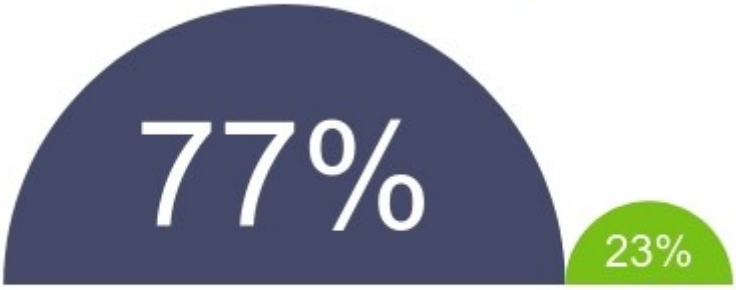
2021 projected CTR rate estimated at 0.001651

## New FTE's

| | |
|---|---|
| Water | Water Maintenance Worker (2)<br>Water Electrician (1) |
| Sanitation | Sanitation Maintenance Worker (1) |
| Fire | FF Engineer (3)<br>FF AEMT (1)<br>Fire Captain (3) |
| Police | Police Officer (2)<br>Admin Assistant (upgraded from PT)<br>Property/Evidence Technician (upgraded from PT)<br>Animal Control Technician (upgraded from PT) |
| Parks | Parks Maintenance Worker (2) |
| Finance | Utility Metering Technician (1)<br>Billing Clerk (upgraded from PT) |

| | |
|---|---|
| Total General Fund FTE's | 350 |
| Total Other Fund FTE's | 46 |

## General Fund Employee Costs vs Operating Costs




Employee Costs
$39,791,860

Operating Costs
$12,222,771

## Fund Balance

The 2021 legislative session increased the reserve fund balance from 25% to 35%. The reserve fund balance for FY 2020-2021 is estimated to be at 22%. This budget does not allocate any fund towards fund balance. The City will continue to build its reserve to the 35% maximum.

## Employee Benefits

There are no changes to Insurance, Retirement and Workers Comp benefits for this fiscal year.



SOUTH JORDAN
UTAH

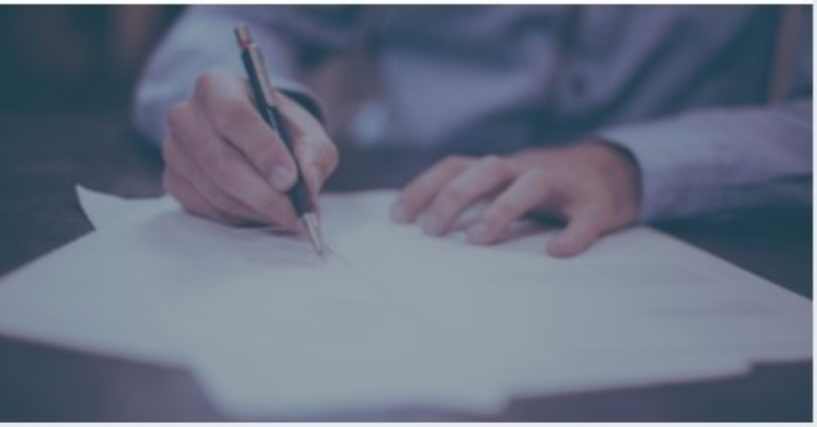
# Debt Service

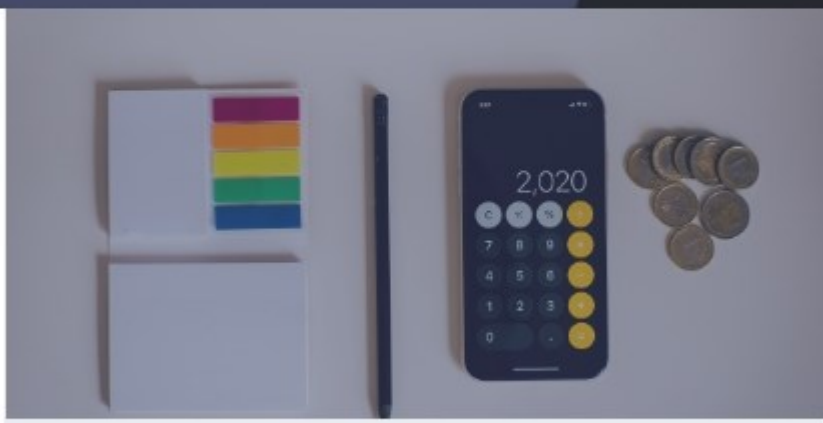
## Debt to be Paid Off This Fiscal Year

| Bond | Maturity Date |
|---|---|
| 2011 Lease Revenue Bonds | 2024 |

## Debts Remaining

| Bond | Maturity Date |
|---|---|
| 2015 RDA Sales Tax & Tax Increment Revenue Bonds | 2032 |
| 2016 Special Assessment | 2037 |
| 2017 Sales Tax Bonds | 2040 |
| 2019 Sales Tax Bonds | 2040 |
| 2017 Water Revenue Bonds | 2024 |






# Approved Capital Projects

## By Funding Source

| | |
|---|---|
| General Capital | $1,503,000 |
| Water Ops | $2,853,000 |
| Water Impact | $1,950,000 |
| Storm Water Ops | $696,750 |
| Storm Water Impact | $600,000 |
| Class C Funds | $1,500,000 |
| Road Tax Funds | $1,400,000 |
| Mulligans | $390,000 |

# Awarded Grants

| | 2016 | 2017 | 2018 | 2019 | 2020 | Total |
|---|---|---|---|---|---|---|
| State Grants | $2,932,251 | $2,834,100 | $2,837,850 | $8,451,382 | $3,870,352 | $17,978,038 |
| State Legislative Appropriation | $0 | $0 | $0 | $2,700,000 | $1,200,000 | $3,900,000 |
| Federal Grants | $7,500,000 | $2,410,059 | $0 | $3,396,663 | $429,604 | $13,736,326 |

City of South Jordan, State of Utah

# Fiscal Year 2021-2022 Tentative Budget



SOUTH JORDAN
UTAH

www.sjc.utah.gov

# The City of South Jordan

# Tentative Budget

## Fiscal Year 2021-2022

**City of South Jordan**
**1600 West Towne Center Drive**
**South Jordan, UT 84095**
**www.sjc.utah.gov**
**Phone: (801) 254-3742**
**Fax: (801) 253-5250**

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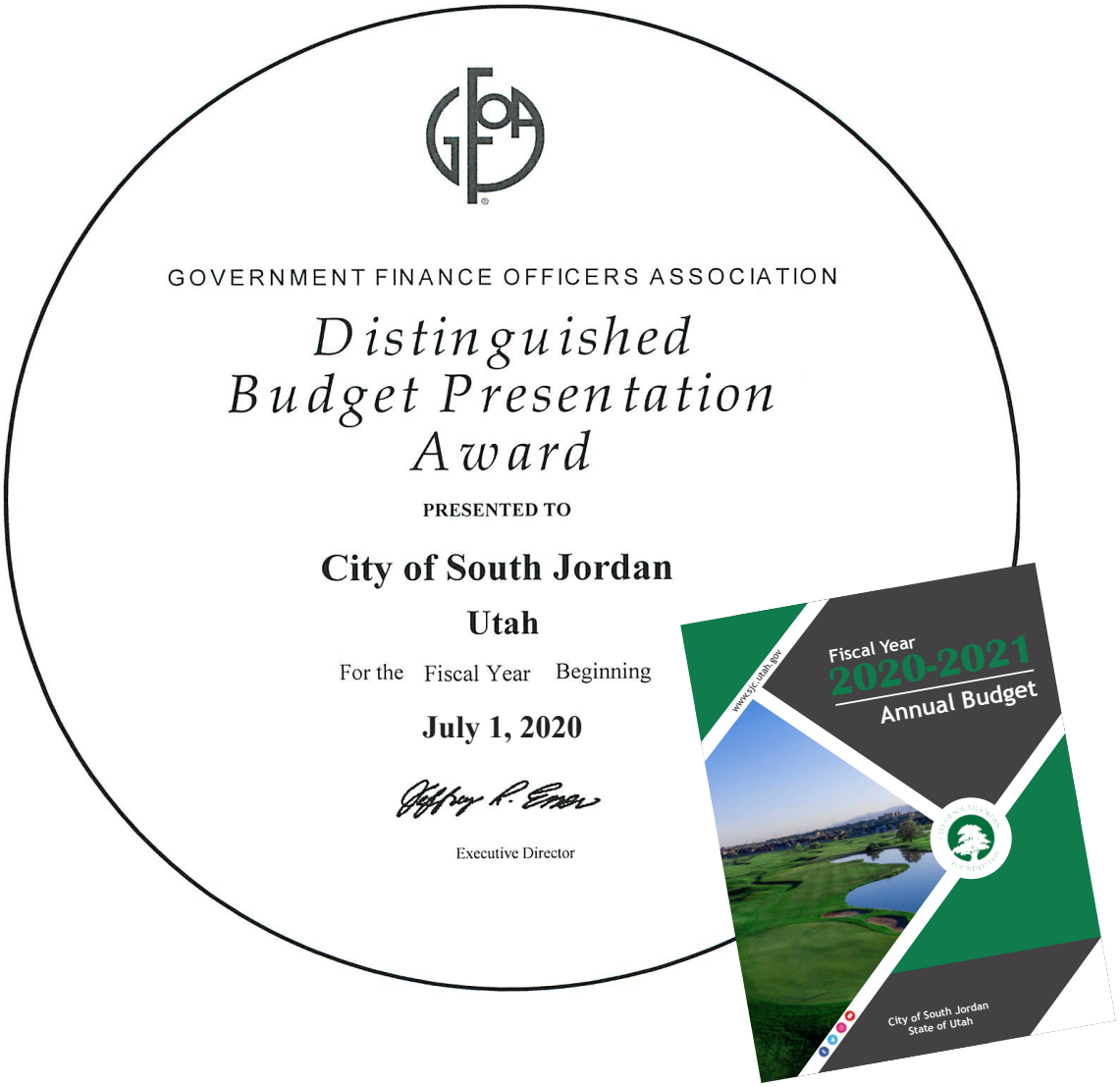
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# Budget Award



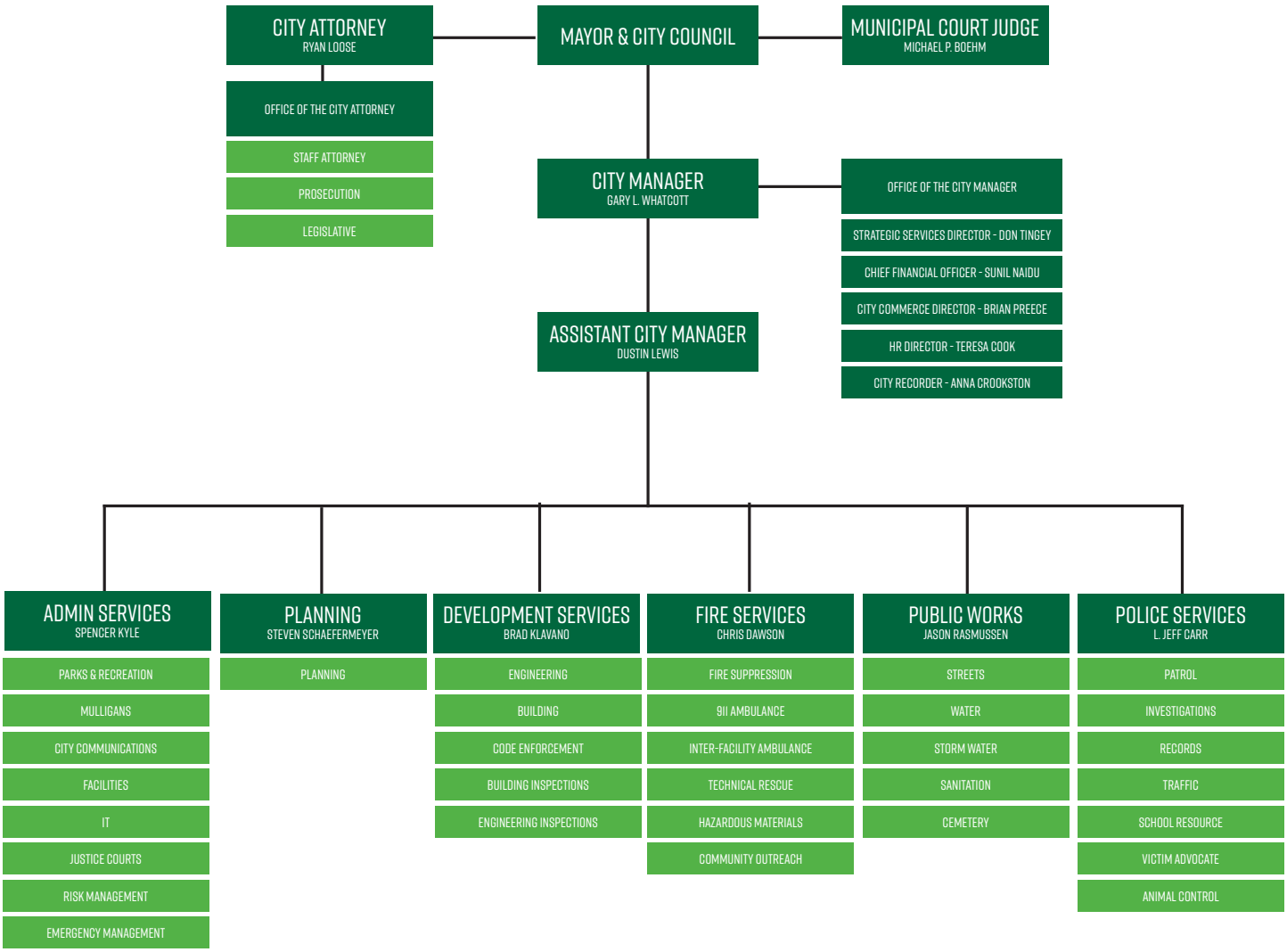

The Government Finance Officers Association of the United States and Canada (GFOA) presented an Award for Distinguished Budget Presentation to the City of South Jordan, Utah for its annual budget for the fiscal year beginning July 1, 2020.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

The award is valid for a period of one year. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another year.

**THE CITY OF SOUTH JORDAN HAS EARNED THE DISTINGUISHED BUDGET AWARD FOR 26 CONSECUTIVE YEARS.**

# Organization Chart



# Officials and Staff

## Mayor and Govering Body

| | | |
|---|---|---|
| *Mayor* | Dawn R. Ramsey | dramsey@sjc.utah.gov |
| *Council Member (1)* | Patrick Harris | pharris@sjc.utah.gov |
| *Council Member (2)* | Brad Marlor | bmarlor@sjc.utah.gov |
| *Council Member (3)* | Donald J. Shelton | dshelton@sjc.utah.go |
| *Council Member (4)* | Tamara Zander | tzander@sjc.utah.gov |
| *Council Member (5)* | Jason T. McGuire | jmcguire@sjc.utah.gov |

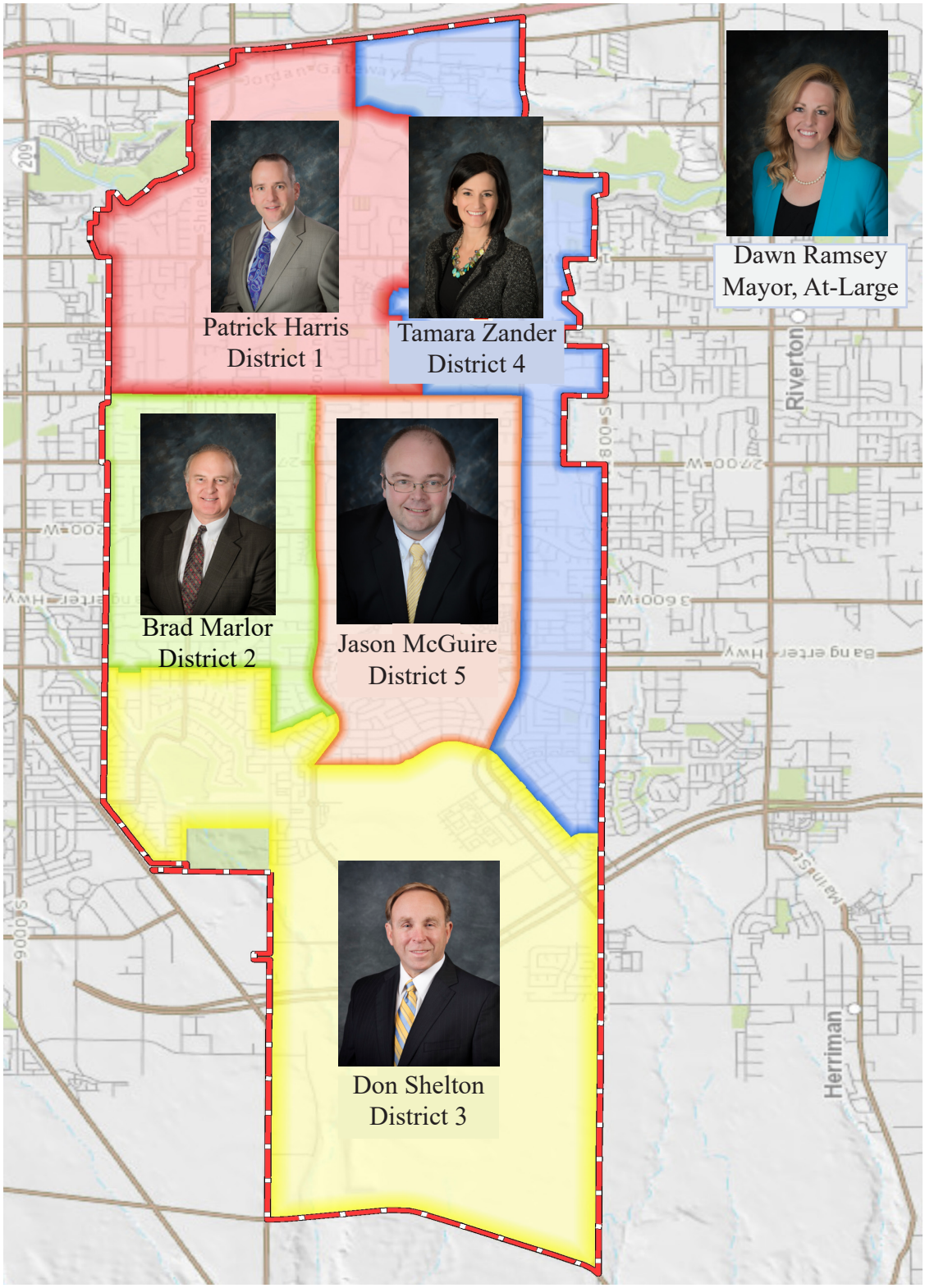
## Appointed Officials

| | | |
|---|---|---|
| *City Manager* | Gary L. Whatcott | gwhatcott@sjc,utah.gov |
| *City Attorney* | Ryan Loose | rloose@sjc.utah.gov |
| *Municipal Court Judge* | Michael Boehm | mboehm@sjc.utah.gov |
| *CFO/Budget Officer* | Sunil K. Naidu | snaidu@sjc.utah.gov |
| *City Treasurer* | Chip Dawson | cdawson@sjc.utah.gov |
| *City Recorder* | Anna Crookston | acrookston@sjc.utah.gov |

## Executive Team

| | | |
|---|---|---|
| *Assistant City Manager* | Dustin Lewis | dlewis@sjc.utah.gov |
| *Director of Strategic Services* | Don Tingey | dtingey@sjc.utah.gov |
| *Director of Human Resources* | Teresa Cook | tcook@sjc.utah.gov |
| *Police Chief* | Jeff Carr | jcarr@sjc.utah.gov |
| *Director of City Commerce* | Brian Preece | bpreece@sjc.utah.gov |
| *Director of Engineering* | Brad Klavano | bklavano@sjc.utah.gov |
| *Director of Planning* | Steven Schaefermeyer | sschaefermeyer@sjc.utah.gov |
| *Director of Public Works* | Jason Rasmussen | jrasmussen@sjc.utah.gov |
| *Fire Chief* | Chris Dawson | chdawson@sjc.utah.gov |
| *Director of Admin Services* | Spencer Kyle | skyle@sjc.utah.gov |

# City Council Districts



# City Manager's Message

To the Mayor, City Council, and Community:

This letter introduces South Jordan City's budget for the Fiscal Year 2021-2022. The budget is the foundation for all that is accomplished within the City. Therefore, as in the past the budget was approached with careful planning, an eye on the horizon, and with conservative fiscal overtones. The budget is the key to the city staff unlocking the potential for extraordinary accomplishments. This fiscal year's budget creates the continuation of exceptional service levels, maintaining healthy reserves, and funds the building and maintenance of critical infrastructure. This budget will help to provide resiliency and elasticity in responding to everyday changes or events which are ever more prominent in our environment today.



City Manager
Gary L. Whatcott

The City Council insight and direction helped to create a budget that supports a very comprehensive strategic plan, and further reinforces key initiatives supported by our residents. These key initiatives bring life and meaning to the budget and provide an easy guide for residents to link their taxes to measured outcomes. This year the Mayor, City Council, and City Staff continued to incorporate the elements of a priority-driven budget. Priority fiscal principles drive the budget process. These principles help identify the most important strategic related priorities, and then through a collaborative, evidence based process, rank programs or services according to how well they align with those identified priorities.

## POLICY ISSUES

The City has long honored its commitment of maintaining outstanding programs and keeping services at a high level through a highly productive and efficient team of employees.

## SOLUTIONS

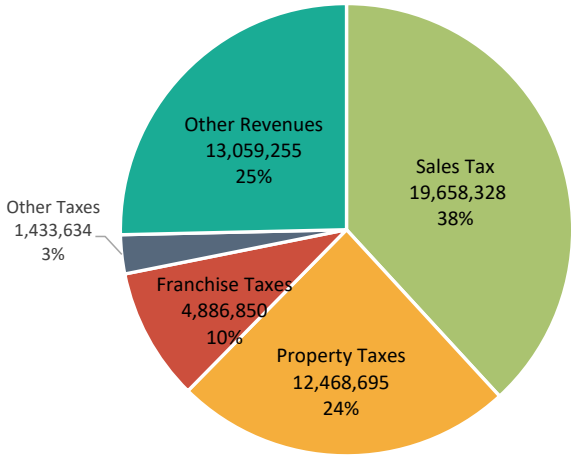
Priority-based budgeting is a common sense, data-driven, strategic alternative to incremental budgeting. The philosophy of priority-driven budgeting is that resources should be allocated according to how effectively a program or service achieves the goals and objectives that are of most significant value to the community. Priority-based budgeting is a best practice in municipal finance and has been used for many years in South Jordan's budgeting philosophy. In this budget we have identified several strategic drivers that need fiscal resources to keep us current and relevant in our grow patterns. One priority is employee retention as a guard against losing resources that as we have significant investment. We need the best, and brightest minds to work in our varying fields of professional expertise. As the City grows we have to be responsible to ensure our investment in personnel, infrastructure and services are not eroding over time. Yet we must be prudent and smart in ways that we grow our support internally. After some carful evaluations the following items are some of the major undertakings of this budget; a) fortification of our employee retention program b) funds for infrastructure, maintenance and projects totaling $ 10,876,000, c), Heritage Park splash pad, d) hiring 14 full-time employees, including 2 police personnel, 2 water maintenance workers, and 7 firefighter/ paramedics.




## ECONOMIC FACTORS

South Jordan is poised to see significant retail and employment center growth over the next decade, and can position itself to take advantage of this growth by identifying and incentivizing key locations for regional retail and office development. South Jordan City needs to establish a balanced and sustainable economic base that includes property tax revenues, sales tax revenues and good-paying jobs. In order to do this, the City must focus on both regional retail and Class A office park

development, expansion of job creation centers, and thereby establishing itself as the economic hub of the Southwest Valley.




## SOLUTIONS

The City must continue to build a tax base that is multifaceted, reliable, and truthful. This budget year we will once again review elements of our planning zones through a new general plan that was recently adopted. The general plan includes associated land uses that are balanced, viable and are reflective of our community desires. The adoption of these various planning scenarios including key sub-area plans, are now the necessary tools confirming that our fiscal health remains excellent now and into the future. The new General Plan becomes so important in helping the City be prepared to sustain our levels of service when we reach build out. We must devise strategies that will bring investment into the City, keep our neighborhoods clean and crime free, and grow businesses for job creation.

## REGULATORY & LEGISLATIVE CHALLENGES

Cities face external forces, such as a deep recession, emergencies that demand public services, or new federal and state policies that require cities to adjust and adapt. How cities adapt depends in large part on their capacity to control resources and manage change.

## SOLUTIONS

As we continue to think of fiscal matters in the future we must focus on a different set of horizons. We have to be sensitive to community aesthetics, continue to use evidence base decision making and we must also become advocates and entrepreneurs more than just regulators. Three principal attributes of cities' capacity to adapt to changing environments are: (1) the state-local framework, including most importantly the constraining effects of the state legislature and the state's financial non-support of its cities; (2) the alignment between a city's economic base and its fiscal budget priorities; and (3) the demands of the city's residents and customers to provide an acceptable level of services. These three attributes create a lens through which we can understand the decision making room for city officials to respond to so many external forces.

## CHANGES IN SERVICE LEVELS OR FEES

Sustainable growth starts with best-in-class city services, such as safe neighborhoods, reliable roads, and great parks. Those best-in-class services drive population growth, as more and more people and business desire to live and work in the community. Where Utah's tax structure does not allow for inflation capture in property taxes we will be facing difficult decision as it relates to taxes and services. Without more commercial base property taxes the city will continue to find it harder to meet the growth related service demands. Municipal budgets are strongest when they have diversified revenue streams and when cities' taxation system aligns with their economies.

## SOLUTIONS

This budget also keeps our debt ratio comparatively low which helps the City maintain very high credit rating in our general fund (AAA). We must be wise and prudent in our borrowing of money; knowing however, that we will have to maintain our investment in infrastructure and to add desired public amenities as needed by our residents. We are committed to maintain fiscal policies that strengthen our core service levels and sustain our reserves into the future. That may mean that property tax will have to be evaluated over time.

This budget is the product of considerable time and attention over the past several months to the strategic, fiscal, and operational planning by the City Council and City Staff. All have contributed critical insights and untold hours of dedicated work to this major undertaking.

On behalf of all City employees, we look forward to working with the City Council and the Community as we use this budget to implement the City's Strategic Plan. I am confident that the result of our efforts will demonstrate our commitment to providing excellent services, investing in our future through public infrastructure, facilities, amenities, and proactively responding to changing fiscal realities.

# Strategic Plan




## SC SAFE COMMUNITY

**South Jordan City promotes a strong safety culture for the entire community and its workforce.**

**SC-1. PROTECTS** the public while fostering personal safety and security while providing education throughout the community
**SC-2. RESPONDS** to emergencies and calls for service and listens to concerns
**SC-3. ENFORCES** the law respectfully and without prejudice
**SC-4. DELIVERS** a safe and reliable public and private infrastructure system
**SC-5. ENGAGES** the entire community to share in the responsibility for its safety, health and well-being

## RPI RELIABLE PUBLIC INFRASTRUCTURE

**South Jordan City plans, constructs, and maintains reliable infrastructure and public facilities that align with community needs.**

**RPI-1. PLANS & COORDINATES** with other stakeholders for quality public infrastructure (e.g. streets, culinary and secondary water, storm water, parks, trails, open space and public facilities)
**RPI-2. DEVELOPS** quality public infrastructure.
**RPI-3. MAINTAINS & OPERATES** quality public infrastructure.
**RPI-4. ENSURES** funding from multiple stakeholders to effectively plan, develop, staff and operate quality public infrastructure

## BRE BALANCED REGULATORY ENVIRONMENT

**South Jordan City establishes and implements clear, effective, and necessary regulations to protect the health, safety and welfare of the community.**

**BRE-1. DEVELOPS** effective, well-balanced and consistently applied ordinances and policies
**BRE-2. IMPLEMENTS** ordinances and policies that encourage quality community growth and development
**BRE-3. EDUCATES & ENGAGES** the members of the community developing a sense of shared responsibility and community pride
**BRE-4. ENFORCES** ordinances and policies with adequate staffing to maintain a clean, orderly and sustainable community

## DAOS DESIRABLE AMENITIES & OPEN SPACE

**South Jordan City promotes a strong sense of place by providing parks, trails, open space, and a variety of art, cultural and recreational opportunities.**

**DAOS-1. DEVELOPS** a quality parks, trails and recreation facilities system
**DAOS-2. MAINTAINS** and operates a quality parks, trails and recreation system
**DAOS-3. PRESERVES** the community's heritage and culture for today's and future generations
**DAOS-4. OFFERS** a variety of park amenities, recreation and art programs and community events for all ages and abilities
**DAOS-5. PARTNERS** with community stakeholders to maintain and expand park, art and recreational opportunities

## ED ECONOMIC DEVELOPMENT

**South Jordan City promotes economic development by facilitating efforts with employers and developers to increase the City's tax base for a sustainable future.**

**ED-1. EXPANDS, ATTRACTS & RETAINS** a diverse mix of high quality employers to contribute to the community's economic sustainability and offer opportunities for employment
**ED-2. PROMOTES** the community as a safe, attractive and quality place to live, work and play
**ED-3. ENHANCES** a dynamic, sustainable and diversified tax base, balancing taxes, fees and charges
**ED-4. ESTABLISHES** a predictable and efficient development process that fosters a high degree of collaboration and coordination within the community and with diverse stakeholders
**ED-5. ENSURES** a quality public infrastructure network that meets the needs of future economic growth objectives

## SG SUSTAINABLE GROWTH

**South Jordan City promotes a sustainable community by planning for growth while aligning its resources.**

**SG-1. IMPLEMENTS** effective policies and programs to ensure the accomplishment of the General Plan and its related goals and objectives while using a variety of financial tools (e.g. RDA housing funds) to ensure diverse and affordable housing types
**SG-2. CREATES & SUPPORTS** environmentally sustainable programs including water conservation, recycling, energy conservation, and air quality improvement to ensure the financial well-being and long-term sustainability of the community
**SG-3. DEVELOPS** future water resources through a variety of innovative methods
**SG-4. ENHANCES** and maintains public transportation networks (e.g. TRAX, Frontrunner, I-15, MVC, Bangerter, U-111) ensuring long-term needs are incorporated into growth plans

## EC ENGAGED COMMUNITY

**South Jordan City promotes an engaged and informed community through a variety of effective methods to inform, educate, and connect with its residents.**

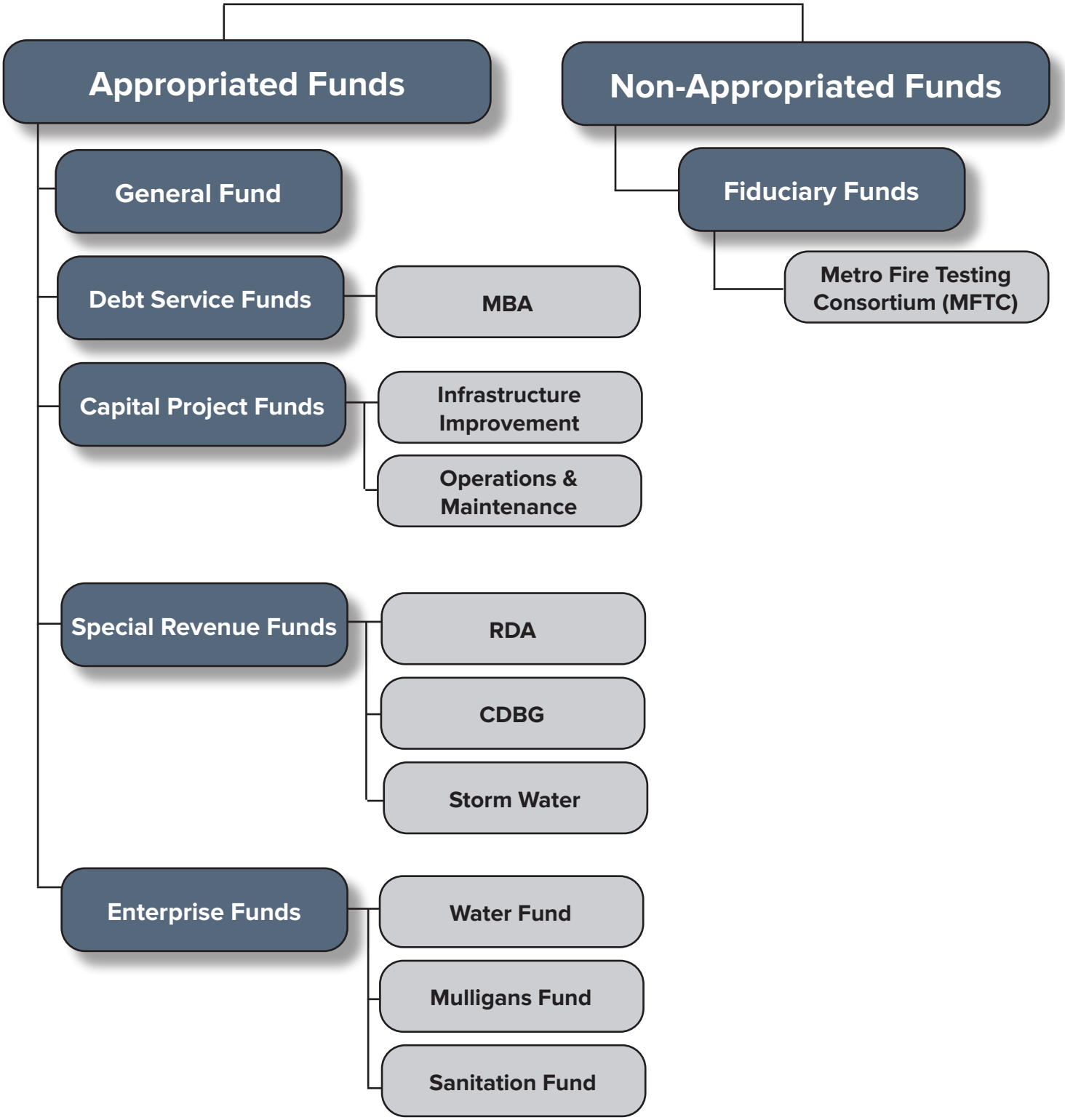
**EC-1. RESPONDS** to the needs and concerns of the community in a prompt, transparent, professional, respectful and ethical manner
**EC-2. ENSURES** open, two-way communication, by listening to and soliciting feedback from community members
**EC-3. PROVIDES** opportunities to engage and serve, informing and involving the community through a variety of methods
**EC-4. FOSTERS** a feeling of community pride, acceptance of others, and a sense of shared responsibility

## FRG FISCALLY RESPONSIBLE GOVERNANCE

**South Jordan City provides fiscally efficient and effective governance through best practices, innovation, program evaluation, competitive pay, professionalism and continuous improvement.**

**FRG-1. Workforce: ATTRACTS,** motivates, develops and retains a high-quality, engaged and productive workforce
**FRG-2. Transparency: FOSTERS** fiscal responsibility, operational excellence, trust and transparency by ensuring accountability, efficiency and innovation in all operations
**FRG-3. Resource Alignment: PROTECTS,** manages, optimizes and invests in its human, financial, physical and technological resources to ensures alignment with planning and budget
**FRG-4. Regulatory Compliance: ASSURES** regulatory and policy compliance to minimize and mitigate risk
**FRG-5. Communication: PROVIDES** responsive and accessible leadership, facilitates timely and effective two-way communication and utilizes input from all stakeholders
**FRG-6. Vision & Planning: SUPPORTS** decision-making with timely and accurate short-term and long-range analysis that enhances vision and planning.

# Fund Organizational Chart



# Department/Fund Relationship

| Department | Governmental Funds | | | | | | Proprietary Funds | | |
|---|---|---|---|---|---|---|---|---|---|
| | Major Funds | | | | Non Major Funds | | Major Funds | Non Major Funds | |
| | General Fund | Debt Service | Capital Projects | Redevelopment Agency | Storm Water | CDBG | Water Fund | Sanitation Fund | Mulligans Fund |
| Office of the City Manager | 6,165,732 | 8,355,591 | 6,595,389 | 16,140,361 | | 262,861 | | | |
| Administrative Services | 10,905,646 | | | | | | | | 1,544,527 |
| Development Services | 5,198,248 | | | | | | | | |
| Fire/EMS | 10,183,401 | | | | | | | | |
| Police | 10,379,851 | | | | | | | | |
| Public Works | 4,462,019 | | 13,035,212 | | 3,253,064 | | 31,000,265 | 5,275,578 | |
| City Attorney | 1,312,474 | | | | | | | | |




*City Council Chambers*

# Fund Types

**Governmental Funds**

**Major Fund Descriptions:**

**General Fund -** The general fund is used to account for resources traditionally associated with a government which are not required legally or by sound financial management to be accounted for in another fund.

**Debt Service Fund -** The debt service fund is used to account for the accumulation of resources and payment of bond principal and interest from governmental resources and special assessment bond principal and interest from special assessment levies when the government is obligated in some manner for the payment.

**Redevelopment Agency (RDA) Fund -** The RDA fund is used to account for the activities of the Redevelopment Agency. The Agency is an entity established to further public purpose in the redevelopment of particular City areas.

**Capital Projects Fund -** The capital projects fund is used to account for the construction of budgeted capital projects of the City, Impact Fees, intergovernmental grants, transfers from the general fund, and interest earnings are the principal sources of funding for these projects.

**Non-Major Fund Descriptions:**

**Storm Drain Fund -** The Storm Drain fund is used to track revenue from a monthly fee paid by City residents for the maintenance of the City's storm drain system.

**CDBG Fund -** The CDBG fund is used to account for the revenues received by the City as a grantee participant in the Community Development Block Grant Program.

**Municipal Building Authority (MBA) Fund -** The MBA fund is used to account for the construction of the City's capital facilities.

**Proprietary Funds**

**Major Fund Descriptions:**

**Water Fund -** The water fund is used to account for the activities of the City's water operations.

**Mulligans Fund -** The Mulligans fund is used to account for the operation of Mulligans Golf & Games. This City recreation facility includes golf, miniature golf, driving range, and batting cages.

**Non-Major Fund Descriptions:**

**Sanitation Fund -** The sanitation fund is used to account for the activities of the City's sanitation operations.

# Budget Process

The City of South Jordan's budget process complies with the Utah Fiscal Procedures Act. The City seeks to maintain budgetary control by monitoring monthly revenues and expenditures and by holding each department responsible for costs incurred within budget limits. Financial information and reports are provided to the City Manager and department directors to assist them in monitoring expenditures and in keeping expenditures within approved limits. The Fiscal Year 2020-2021 budget was developed in compliance with state law and was approved by the City Council after a public hearing was held. The proposed FY 2021-2022 budget for each division, department, and fund includes actual expenditures for one prior year, the current year's adopted budget, the current year's estimated actuals, and the proposed budget for the coming fiscal year. The City Council shall approve the FY 2021-2022 budget after thoroughly reviewing policy issues related to the budget and proposals to assist the City in achieving program objectives for the coming year. The budget process is intended to provide an opportunity for public participation and full disclosure to the residents of South Jordan as to the intent of the City Council in funding the City's various programs and services.

**Basis of accounting and budgeting**

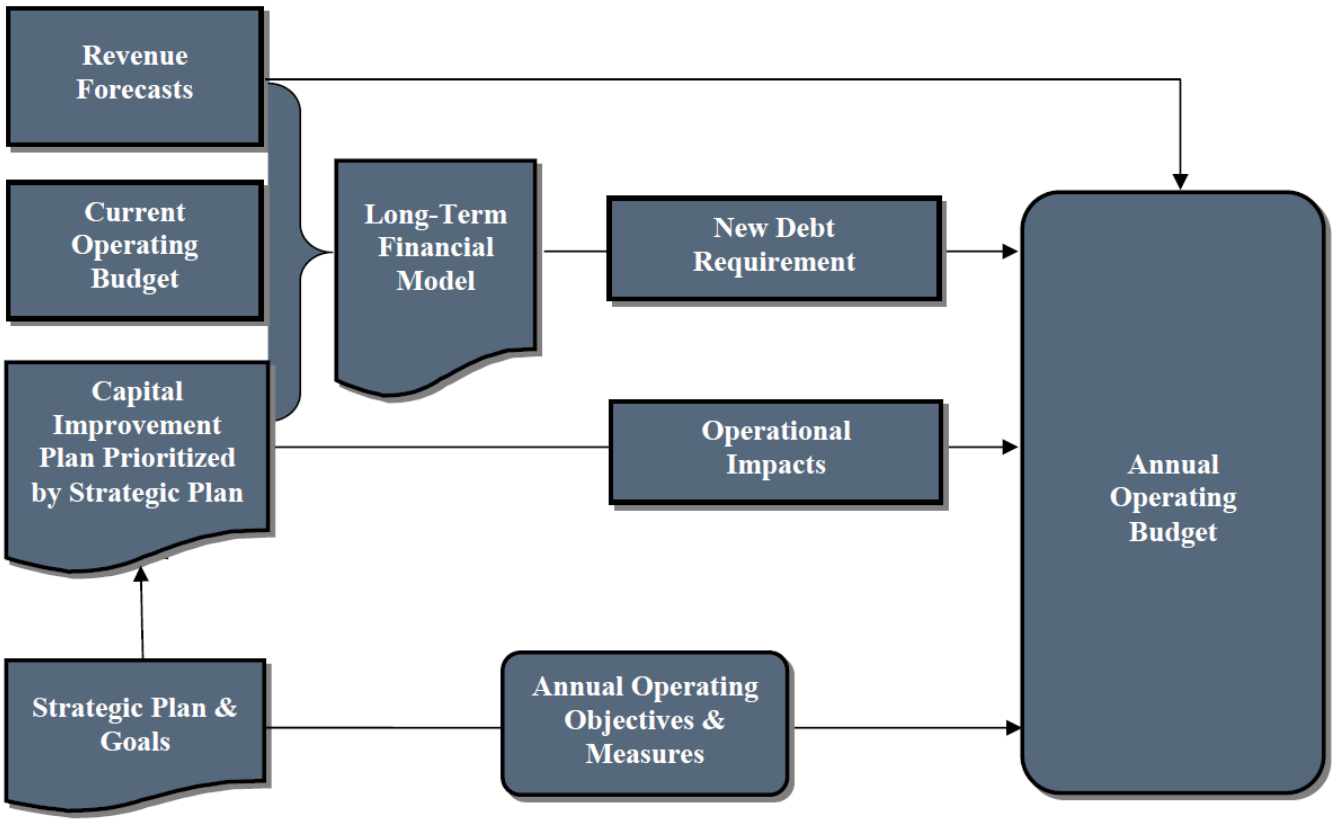
**All Budgetary Funds**

| Fund Type | Accounting Basis | Budgeting Basis |
|---|---|---|
| General Fund | Modified Accrual | Modified Accrual |
| Special Projects Funds | Modified Accrual | Modified Accrual |
| Capital Projects Funds | Modified Accrual | Modified Accrual |
| Debt Service Funds | Modified Accrual | Modified Accrual |
| Proprietary Funds | Modified Accrual | Modified Accrual |

**Budget amendments**

Budget amendments are made only with the approval of the City Council upon recommendation of the Budget Officer. Financial controls are intended to be a resource for effective financial management, rather than a barrier to achieving results that are consistent with the City's overall mission. At the same time, the City must comply with the Utah Fiscal Procedures Act and may not expend monies in excess of those authorized by the City Council. The City Council has authority to transfer budget appropriations between individual departments of any budgetary fund. Budgets may be amended throughout the fiscal year. The City Council may amend the budget after holding a public hearing, giving residents at least seven days notice. A copy of the proposed budget amendment shall be made available to residents for their review ten days before the public hearing.

**Relationship between the Budget Process and Long-Range Planning**



# Budget Process

The following are the procedures and timeline followed by the City in the budget process:

| | |
|---|---|
| September - October | Revenue projections for all funds are made after reviewing current budget year revenue collection trends, State of Utah revenue projections, and consultation with the Budget Officer and the Leadership Team. |
| November - December | After revenues are determined, those revenues are allocated to the various divisions within the City. The division managers then submit their proposed budgets. |
| January | An amended budget for the current budget year may be submitted on or before the second regularly scheduled meeting of the City Council in January. This amended budget will include any budget amendments made between July 1 and December 31. |
| March - April | On or before the regularly scheduled meeting in April, the Budget Officer submits a proposed budget to the City Council. The budget document includes the proposed amounts to be spent for operating needs of each department as well as capital needs for all proprietary fund types. |
| April - May | A public hearing is held to receive input from the residents of the community on all aspects of the proposed budget. The hearing is advertised in a local newspaper at least seven days before it is held, and budget documents at least ten days prior to the public hearing. |
| May - June | On or before June 22, a balanced budget is adopted for the fiscal year beginning July 1. |
| June | A final budget for the current budget year is submitted on or before the second regularly scheduled meeting of the City Council in June. This amended budget will include any budget amendments made between January 1 and May 30. |
| July - June | Budgetary control is maintained at the department level after the budget is approved by the City Council. The Budget Officer has the authority to transfer budget appropriations between individual line items within any department of any budgetary fund. |

**BUDGET IN BRIEF**

The City Council approved the fiscal year 2022 operating and capital budgets at the May 18, 2021 City Council meeting. The adopted FY 2022 budget is balanced without increasing property tax rates.

The keys to the City of South Jordan's financial success include a continued growth in assessed property valuation (5.83% in FY 21); efficient operation with a minimum change in the City's workforce; diversified revenue streams; no property tax supported debt; increased public and private partnerships; entrepreneurial City Council policy decisions; and caring citizens, committed elected officials, hard-working and talented city employees.

The City's five-year capital improvement plan (CIP) continues to allocate funding for the maintenance and refurbishment of city facilities. The approved five-year CIP totals $68,908,750.

This budget in brief is intended to provide the citizens of South Jordan with an overview of the approved operating and capital budgets. Throughout this document, you will find highlighted sections noting the location of detailed information in the approved budget document. Detailed information related to the approved budget can also be found on the City's website at www.sjc.utah.gov.

Fee Increases for Fiscal Year 2022

The following is a summary of the increased fees for 2022:

| | | |
|---|---|---|
| **Rental Fees** | | |
| Public EV Charging Station | $.20 | for first hour; $10 per hour thereafter (No Overnight Charging) |
| **Animal Control Fees** | | |
| ~~Late Fee~~ | ~~$17~~ | Eliminate Dog License late fee |
| **Storm Water Fees** | **New Rate** | |
| Residential | $7.58 | per month (total residential storm drain fee = 1 ERU*) |
| *ERU is equivalent residential unit equal 4,752 square feet of impervious surface | | |
| Non-residential | $7.58 | per month (total non-residential rate storm drain fee per ERU*) |
| *Non-residential fees will be calculated based on the following formula: **square feet of impervious surface / 1 ERU = monthly fee** | | |
| **Waste Collection Fees** | **New Rate** | |
| 1st Can | $13.63 | per month |
| Each additional can | $9.13 | per month |
| Senior option (70 gallon can) | $10.10 | per month |

**FY 2022 ADOPTED BUDGET**

The City's adopted budget provides estimated revenues and expenditures for programs and services to be provided during the fiscal year from July 1, 2021 through June 30, 2022. A separate capital budget includes appropriations for infrastructure related to projects, such as roads, buildings, and equipment that may require more than one fiscal year to complete or to acquire.

| Operating | | Capital | |
|---|---|---|---|
| General Fund | $52,014,631 | Class C Road Funds | $3,000,000 |
| Special Revenue Fund | $19,056,286 | Transportation Tax | $1,400,000 |
| Debt Service Fund | $8,355,591 | General Capital | $2,432,750 |
| Enterprise Fund | $36,930,619 | Capital Equipment | $2,954,462 |

**APPROPRIATED BUDGET BY FUND**

The City's total appropriated operating budget of $116 million is made up of the general, special revenue, debt service, enterprise, internal service, and trust and agency funds. A complete self-contained budget, including both revenues and expenses, is prepared for each of these funds.

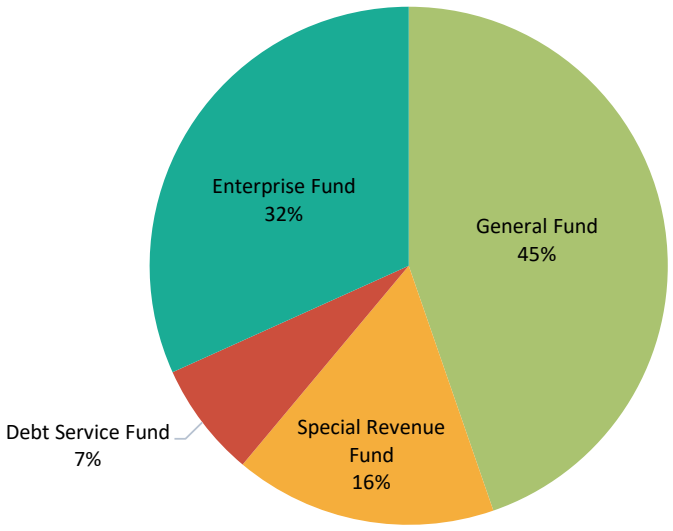
Transfers from one fund to another, such as a transfer from the general fund to a capital project fund to offset costs of a capital project, are shown as an expense (or transfer) for the entity fund providing the funding and as revenue to the fund receiving the transfer. In order to determine the actual amount of expenditures authorized by the budget, the transfer amount must be excluded.

All funds are balanced in fiscal year 2022. The City's general fund is balanced in 2022.

For additional information on the amount of funding included for each fund, total funding by department, and detailed information on reserves, see the Financial Summaries section.

FY 2022 Operating Appropriations by Fund:

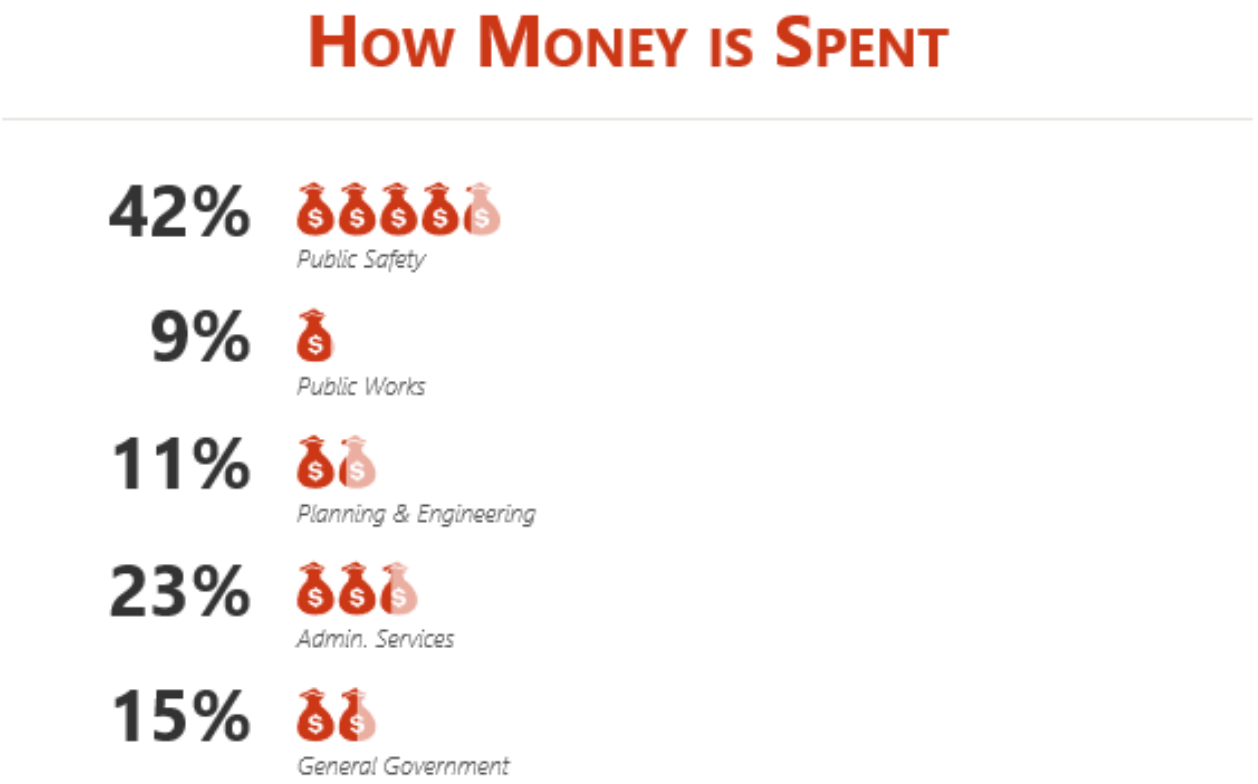
## Operating Appropriations



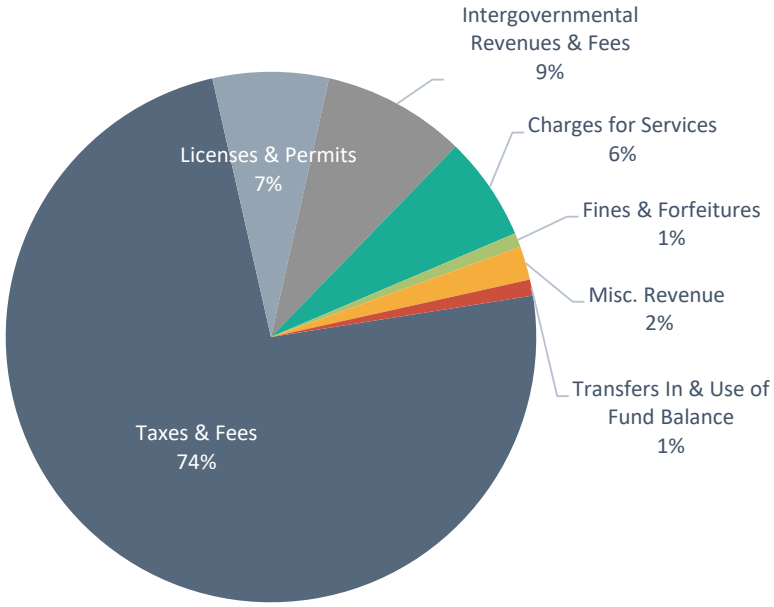
**How General Fund Money is Spent**

The general fund is the operating fund of the City for general service departments. The general fund has an operating budget of $52 million. This fund encompasses the bulk of activities that are traditionally considered basic governmental services such as public safety, public works, engineering and development services, recreation, and general government.

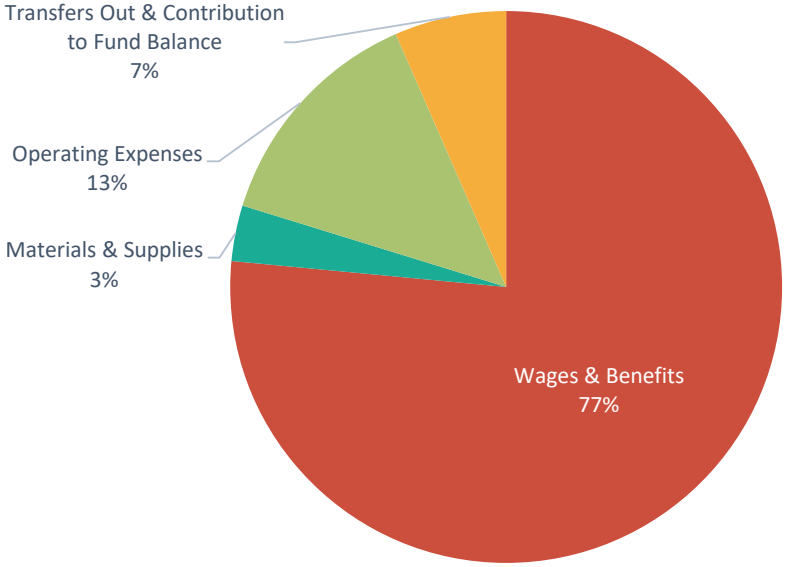
| Function | Percent | Description |
|---|---|---|
| Public Safety | 42% | Police/Animal Control/Fire |
| Public Works | 9% | Fleet/Streets/Streetlighting/Cemetery |
| Planning & Engineering | 11% | Planning/Engineering/Building |
| Admin. Services | 23% | Parks/Recreation/Communications/Facilities |
| General Governement | 15% | City Manager/ACM/HR/Finance/City Commerce/City Attorney |



## Where Money Comes From
### General Fund 2022 Adopted, $52,014,631



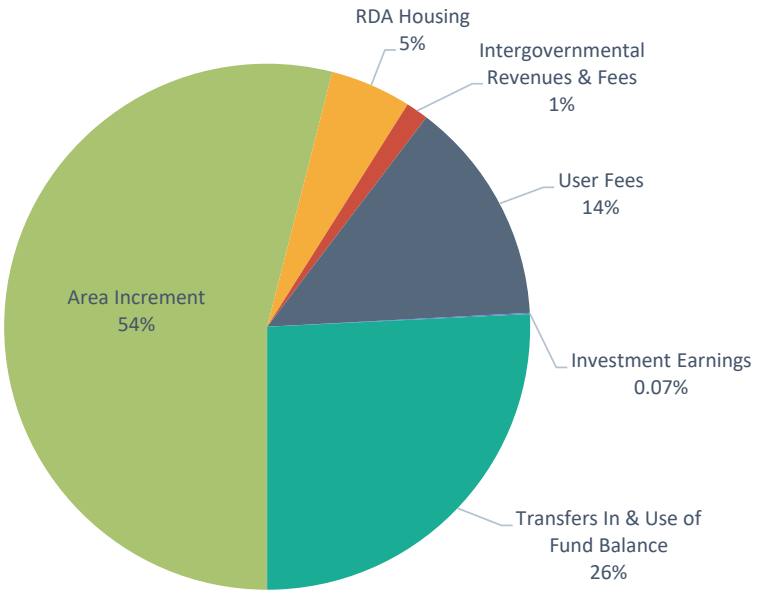

## How Money is Spent
### General Fund 2022 Adopted, $52,014,631



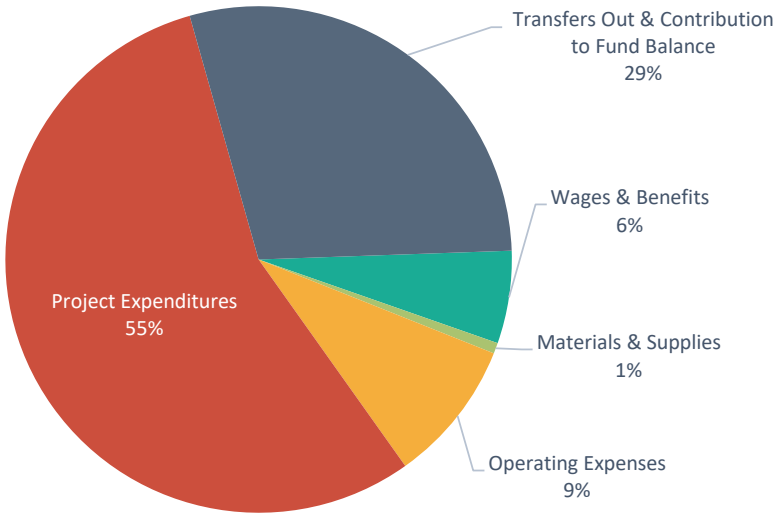
**Special Revenue Fund**

The special revenue funds have an operating budget of $19 million. Special revenue funds are used to account for specific revenues that are legally restricted to expenditure for particular purposes. The City's special revenue funds include: RDA, CDBG & Storm Water.

## Where Money Comes From
### Special Revenue Funds 2022 Adopted, $19,056,286



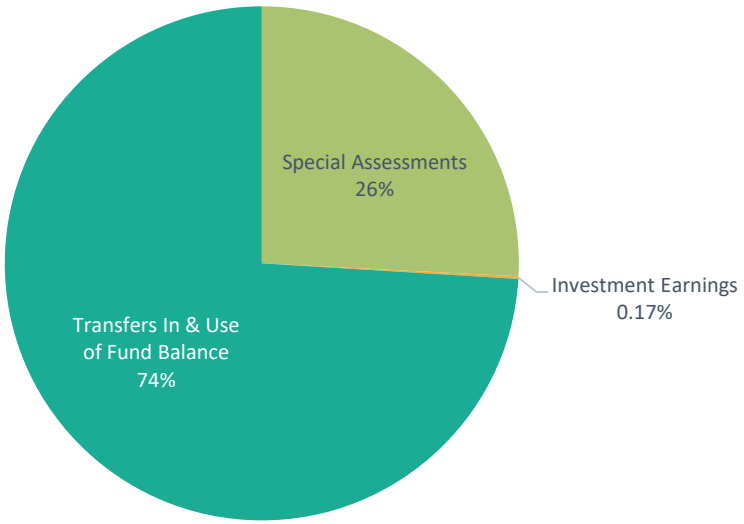

## How Money is Spent
### Special Revenue Funds 2022 Adopted, $19,056,286



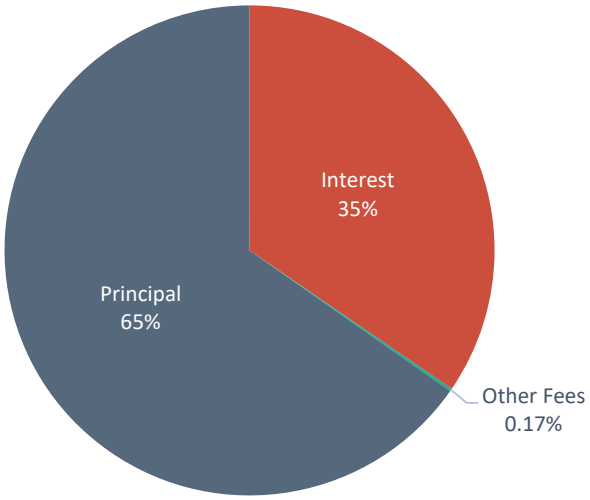
**Debt Service Fund**

The debt service fund has an operating budget of $8.3 million. The debt service fund is used to account for the accumulation of resources and payment of general government bond principal and interest from governmental resources and special assessment bond principal and interest from special assessment levies when the government is obligated in some manner for the payment.

## Where Money Comes From
### Debt Service Funds 2022 Adopted, $8,355,591



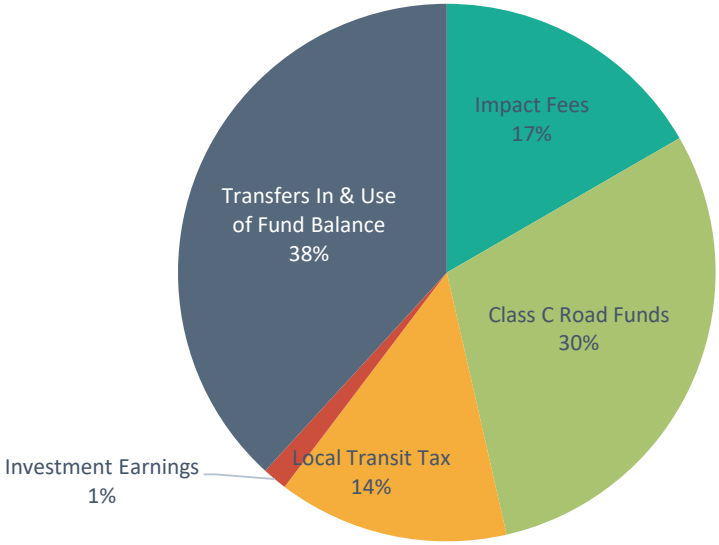

## How Money is Spent
### Debt Service Funds 2022 Adopted, $8,355,591



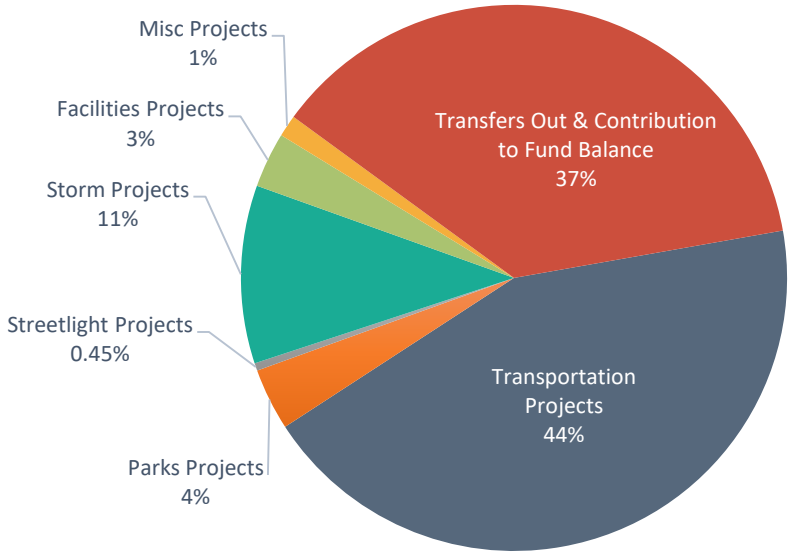
**Capital Projects Fund**

The capital project fund is used to account for new construction, expansion, renovation, or replacement projects for an existing facility or facilities. It is a fund that helps maintain or improve a City asset, often called infrastructure.

## Where Money Comes From
### Capital Projects Fund 2022 Adopted, $10,080,750




## How Money is Spent
### Capital Projects Fund 2022 Adopted, $10,080,750

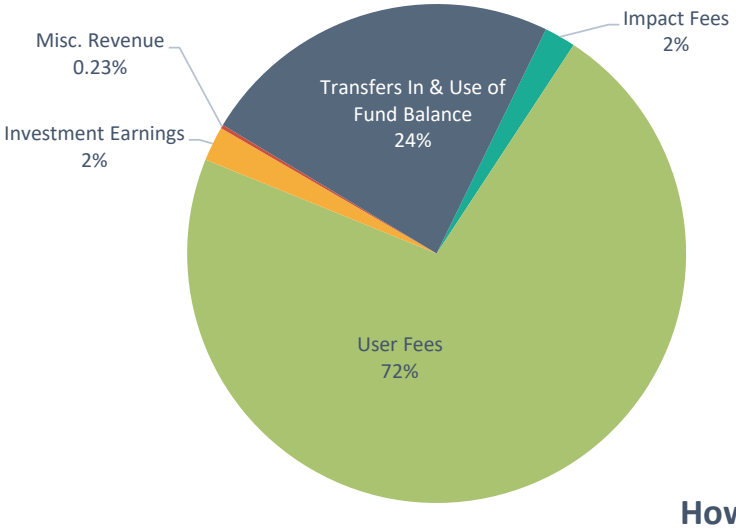


**Enterprise Fund**

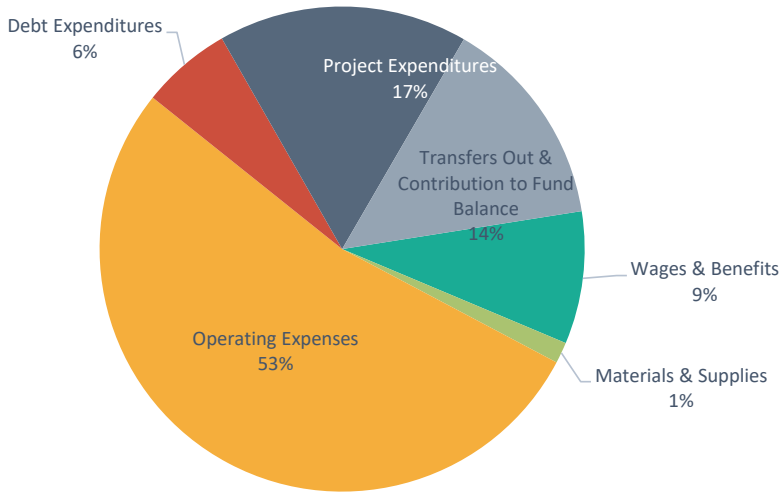
Enterprise funds are expected to be self-supporting and expected to be funded entirely from user fees for services. No tax revenues are used for these activities in the FY 2022 budget. Administrative fees are charged to enterprise fund for general government services. Administrative fees charged for FY 2022 to support general government services total $3,468,290.

| Fund | Amount |
|---|---|
| Water | $2,828,785 |
| Sanitation | $636,884 |
| Mulligans | $2,621 |

## Where Money Comes From
### Enterprise Funds 2022 Adopted, $36,930,619




## How Money is Spent
### Enterprise Funds 2022 Adopted, $36,930,619



**STAFFING CHANGES**

The City has 396 (FTE) employees budgeted in FY 2022. This represents a net increase of 20 FTE's from FY 2021. Funding has been increased to fund the following changes to FTE's:

7.0 FTE's have been added to the Fire department to staff new fire station 65, 5.0 FTE's added to Police, 2.0 FTE's added to Finance, 2.0 FTE's added to Parks, 3.0 FTE's added to Water and 1.0 FTE's added to Sanitation.

| Total Current FTE | 376 |
|---|---|
| Finance | + 2 |
| Parks | + 2 |
| Fire | + 7 |
| Police | + 5 |
| Water | + 3 |
| Sanitation | + 1 |
| **Total Recommended FTE FY 2022** | **396** |

**SUMMARY OF PERSONNEL APPROPRIATIONS AND POSITIONS BY DEPARTMENT**

| Department | FY 19-20 Actual | FY 20-21 Budget | FY 21-22 Budget | FY 19-20 FTE's | FY 20-21 FTE's | FY 21-22 FTE's |
|---|---|---|---|---|---|---|
| ***General Fund*** | | | | | | |
| Executive | $1,063,122 | $1,386,343 | $1,454,869 | 5 | 5 | 5 |
| Human Resources | $467,118 | $485,963 | $520,516 | 4 | 4 | 4 |
| Finance | $1,823,314 | $1,968,966 | $2,204,752 | 18 | 18 | 20 |
| City Commerce & Sustainability | $278,054 | $287,206 | $298,022 | 2 | 2 | 2 |
| City Recorder | $234,852 | $243,635 | $204,439 | 2 | 2 | 2 |
| Administrative Services | $472,576 | $538,732 | $568,484 | 4 | 4 | 4 |
| Risk Management | $218,743 | $234,604 | $256,099 | 2 | 2 | 2 |
| Communications/Media/Marketing | $280,470 | $291,939 | $305,103 | 3 | 3 | 3 |
| Court | $458,282 | $469,805 | $501,797 | 5 | 5 | 5 |
| Information Services | $1,055,720 | $1,104,815 | $1,174,408 | 10 | 10 | 10 |
| Information Center | $395,097 | $403,918 | $413,382 | 6 | 6 | 6 |
| Recreation & Event Programs | $518,161 | $531,376 | $562,820 | 6 | 6 | 6 |
| Parks | $1,576,910 | $1,868,300 | $2,118,238 | 23 | 24 | 26 |
| Facilities | $782,784 | $879,515 | $804,814 | 10 | 9 | 9 |
| Seniors | $273,861 | $324,275 | $336,844 | 5 | 5 | 5 |
| Building | $1,339,951 | $1,444,078 | $1,510,057 | 15 | 15 | 15 |
| Engineering | $2,139,698 | $2,275,592 | $2,391,697 | 18 | 18 | 18 |
| Planning | $750,781 | $806,777 | $871,272 | 7 | 7 | 7 |
| Fire | $6,943,812 | $8,410,131 | $9,512,411 | 64 | 73 | 80 |
| Police | $7,790,845 | $9,213,718 | $9,014,419 | 74 | 76 | 81 |
| Public Works Admin | $696,061 | $729,865 | $753,635 | 6 | 6 | 6 |
| Fleet | $486,391 | $521,976 | $549,215 | 5 | 5 | 5 |
| Cemetery | $235,766 | $259,320 | $274,317 | 3 | 3 | 3 |
| Streetlighting | $210,882 | $249,310 | $227,547 | 3 | 3 | 3 |
| Streets | $1,017,818 | $1,314,099 | $1,341,194 | 16 | 16 | 16 |
| City Attorney | $877,003 | $1,023,149 | $1,101,253 | 7 | 7 | 7 |
| ***Total General Fund*** | ***$32,388,072*** | ***$37,267,407*** | ***$39,271,504*** | ***323*** | ***334*** | ***350*** |

| Department | FY 19-20 Actual | FY 20-21 Budget | FY 21-22 Budget | FY 19-20 FTE's | FY 20-21 FTE's | FY 21-22 FTE's |
|---|---|---|---|---|---|---|
| ***Enterprise Fund*** | | | | | | |
| Mulligans | $532,613 | $517,897 | $539,537 | 4 | 4 | 4 |
| Sanitation | $298,875 | $345,852 | $432,404 | 4 | 4 | 5 |
| Water | $1,205,377 | $1,589,428 | $2,036,815 | 18 | 20 | 23 |
| Secondary Water | $272,058 | $284,525 | $254,402 | 4 | 3 | 3 |
| ***Total Enterprise Funds*** | ***$272,058*** | ***$284,525*** | ***$254,402*** | ***30*** | ***31*** | ***35*** |
| ***Special Revenue Funds*** | | | | | | |
| Storm Water | $936,670 | $1,013,666 | $1,094,887 | 11 | 11 | 11 |
| ***Total Special Revenue Funds*** | ***$936,670*** | ***$1,013,666*** | ***$1,094,887*** | ***11*** | ***11*** | ***11*** |
| ***Total Full Benefited Employees*** | ***$33,596,800*** | ***$38,565,598*** | ***$40,620,793*** | ***364*** | ***376*** | ***396*** |

**HOW IS THE BUDGET FUNDED?**

Property Taxes

Polices services and half of Fire services are supported by property tax dollars. The property tax rate for fiscal year 2022 is projected to be around 1.74 per $1,000 of taxable valuation. It is estimated that a total of $12,468,695 will be received from property taxes in FY 2022. This represents a increase of 1.92% from fiscal year 2021. For FY 2022 no property tax increase have been proposed.

Property tax increments are also generated within the 12 redevelopment areas. It is estimated that a total of $11,235,000 will be received from tax increments which will be used to reimburse developer costs for the installation of City infrastructure.

Other Taxes

Other taxes that the City collects include local option sales tax, transient room tax, cable TV tax, and franchise tax. In 2022, approximately $19,658,328 will be received in local option sales tax. This is a 15.0% increase over FY 2021. Of this amount, 30% will fund the remaining fire services, and engineering, planning and parks & recreation. In 2022 approximately $139,801 will be received in transient room tax, $484,088 will be received from cable TV tax, $4,886,850 will be received from franchise tax, and $809,745 will be received from motor vehicle tax. All revenues will go towards funding other general government functions namely, executive, legal, finance and human resources.

Licenses and Permits

Fees from licenses include business, dog, and other miscellaneous. Fees from permits include building, electrical, mechanical, plumbing, refuse hauling, subdivision inspection, animal impoundments, and other miscellaneous. The City estimates $3,678,639 in licenses and permits in FY 2022.

Intergovernmental Revenue

Intergovernmental revenues include any money received from Federal and State grants. The city is estimated to receive $661,361 in Federal and State grants.

Charges for Services

This includes revenue from charges for services for Water, Storm water, Secondary water, and Mulligans golf course. No rate increases have been proposed for the FY 2022 budget. Other charges for services include court fines, cell tower leases, cemetery fees, sales of maps and

publications, park use fees, ambulance fees, Recreation programs, etc. Other charges for services are estimated at $36,750,054 in FY 2022.

Special Assessments

Special assessments are an additional tax levied on private property for public improvements that enhance the value of the property. In FY 2022, special assessment revenue is estimated at $2.1 million.

Investments

The City invests its idle cash into both public and private investments. Currently the City funds are invested through 1) Public Treasurers Investment Pool, 2) Institutional Liquidity Management and 3) Moreton Asset Management. The primary focus of all governmental and istitutional investment is first and foremost the safety and preservation of principal, while also ensuring needed liquidity and achieving reasonable yield. For the fiscal year 2022, the City projects the investment earnings to be $1,000,000 in the General Fund and $1,801,900 citywide.

Miscellaneous Revenue

This category includes internal charges for services, investment earnings, and revenues of a non-recurring nature. Miscellaneous revenues are estimated at $1,067,000 in FY 2022.

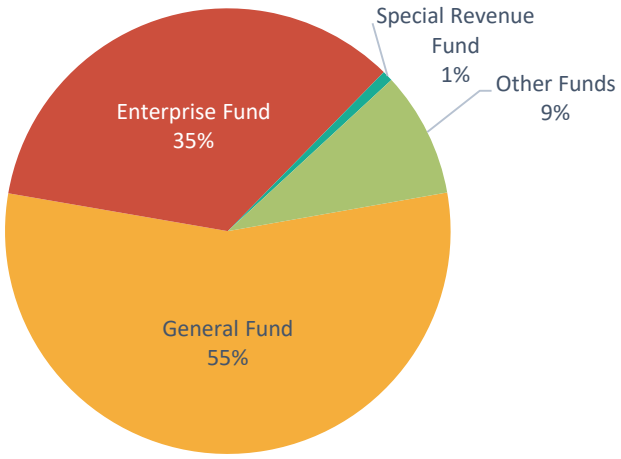
**ADOPTED CAPITAL IMPROVEMENT PLAN**

The City of South Jordan's Capital Improvement Plan (CIP) represents the City's five-year plan for capital improvements and totals $68,908,750. Appropriations of funding are made on an annual basis. The capital budget is therefore the first year of the five-year CIP. The approved capital budget for fiscal year 2022 totals $5,378,250

The recommended CIP reflects the City's comprehensive plan and the goals and priorities established by the City Council. Funding available to meet the capital needs for FY 2022 totals $7,547,250. Approximately $1.5 million of this will be provided by last year's unspent appropriations. Another funding source representing approximately $1.1 million of total sources is operating receipts. Operating receipts come from current year revenues and essentially represent the amount of "cash" or pay as you go financing provided by each enterprise operation.

A major focus of the capital budget and capital improvement plan is the maintenance and refurbishment of existing city facilities. To this end, significant resources are dedicated for these types of projects including, Street, Sanitary and Water Improvements.

## Investment Earnings

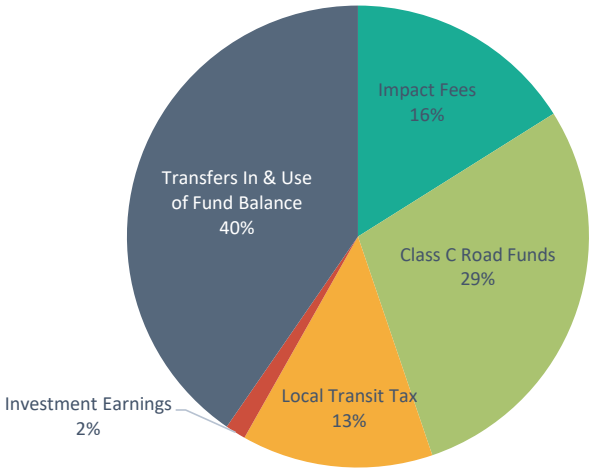


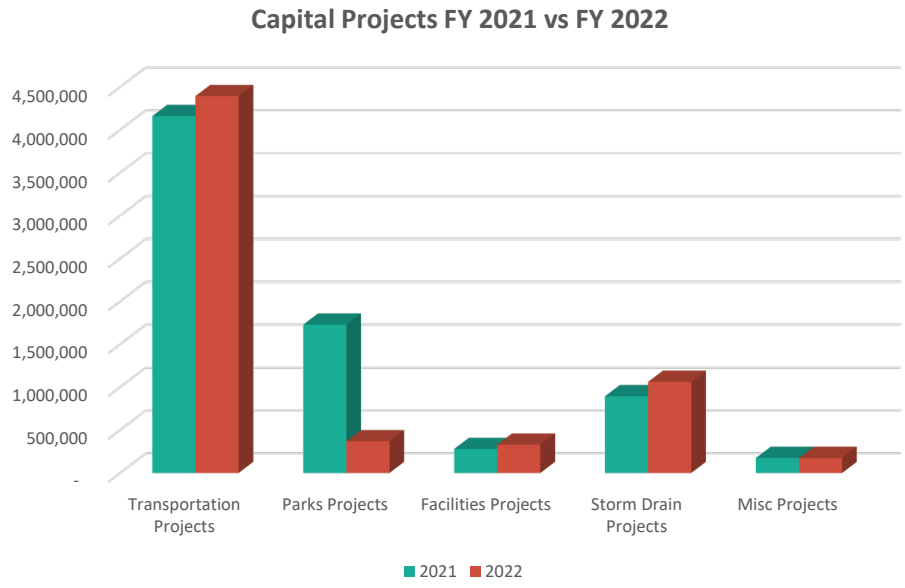

The following page provides a listing of some of the highlighted projects in the fiscal year 2022 capital budget. (refer to CIP detail page).

**FY 2022 ADOPTED CAPITAL BUDGET HIGHLIGHTS**

| FY 2021-2022 CIP Funding | |
|---|---|
| Transportation Projects | $4,395,000 |
| Parks Projects | $370,000 |
| Facilities Projects | $330,000 |
| Storm Water Projects | $1,062,750 |
| Water Projects | $4,670,000 |
| Secondary Water Projects | $500,000 |
| Miscellaneous Projects | $175,000 |
| Fleet Equipment | $2,954,462 |

## Where Money Comes From




*Transportation projects increased due to an increase in class c and road tax revenue.

| ALL BUDGETED FUNDS | | | | | | | |
|---|---|---|---|---|---|---|---|
| | FY 2020 Actual | FY 2021 Adopted Budget | FY 2022 Adopted Budget | FY 2023 Projected Budget | FY 2024 Projected Budget | FY 2025 Projected Budget | FY 2026 Projected Budget |
| **REVENUES** | | | | | | | |
| Taxes | $35,814,885 | $35,621,806 | $38,447,507 | $39,985,407 | $41,584,824 | $43,248,217 | $44,978,145 |
| Licenses & Permits | 4,033,361 | 3,524,812 | 3,678,639 | 3,715,425 | 3,752,580 | 3,790,105 | 3,828,006 |
| RDA Areas | 15,449,355 | 11,115,000 | 11,115,000 | 10,000,000 | 9,500,000 | 8,000,000 | 7,500,000 |
| Intergovernmental Revenues | 6,562,403 | 4,959,752 | 6,061,361 | 5,162,588 | 5,265,840 | 5,371,157 | 5,478,580 |
| Charges for Services | 35,203,757 | 32,009,423 | 32,602,446 | 32,928,470 | 33,257,755 | 33,590,333 | 33,926,236 |
| Fines & Forfeitures | 454,674 | 560,000 | 450,000 | 550,000 | 550,000 | 550,000 | 550,000 |
| Special Assessments | 2,991,348 | 2,151,675 | 2,155,775 | 2,155,775 | 2,155,775 | 2,155,775 | 2,155,775 |
| Impact Fees | 2,965,544 | 2,180,000 | 2,430,000 | 2,430,000 | 2,430,000 | 2,430,000 | 2,430,000 |
| Administration Fees | 3,072,113 | 3,509,656 | 4,147,608 | 4,189,084 | 4,230,975 | 4,273,285 | 4,316,018 |
| Investments | 2,255,775 | 942,900 | 816,900 | 850,000 | 800,000 | 750,000 | 750,000 |
| Transfers In | 48,142,725 | 21,514,997 | 30,039,169 | 30,039,169 | 30,039,169 | 30,039,169 | 30,039,169 |
| Miscellaneous Revenue | 13,604,289 | 1,278,154 | 1,357,654 | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 |
| **Total Revenues** | **170,550,229** | **119,368,175** | **132,302,059** | **133,005,919** | **134,566,917** | **135,198,040** | **136,951,929** |
| **EXPENDITURES** | | | | | | | |
| Employee Expense | 36,268,527 | 41,031,540 | 44,181,557 | 47,274,266 | 50,583,465 | 54,124,307 | 57,913,009 |
| Supplies & Services | 17,601,757 | 24,931,448 | 26,616,035 | 26,642,651 | 26,669,294 | 26,695,963 | 26,722,659 |
| Administrative Feees | 3,220,179 | 3,656,249 | 4,159,956 | 4,164,116 | 4,168,280 | 4,172,448 | 4,176,621 |
| Debt Service | 13,099,874 | 8,895,082 | 10,572,266 | 11,162,001 | 8,434,775 | 8,222,525 | 5,998,425 |
| Capital Outlay & Projects | 29,244,039 | 24,610,531 | 26,294,312 | 26,294,312 | 26,294,312 | 26,294,312 | 26,294,312 |
| Transfers Out | 35,762,271 | 13,038,325 | 17,322,933 | 17,322,933 | 17,322,933 | 17,322,933 | 17,322,933 |
| **Total Expenditures** | **135,196,647** | **116,163,175** | **129,147,059** | **132,860,279** | **133,473,058** | **136,832,488** | **138,427,958** |
| Net Increase (Decrease) in Fund Balance | 35,353,582 | 3,205,000 | 3,155,000 | 145,640 | 1,093,859 | (1,634,448) | (1,476,029) |
| **Beginning Fund Balance** | **154,146,616** | **189,500,198** | **192,705,198** | **195,860,198** | **196,005,838** | **197,099,697** | **195,465,249** |
| **Ending Fund Balance** | **189,500,198** | **192,705,198** | **195,860,198** | **196,005,838** | **197,099,697** | **195,465,249** | **193,989,220** |

| GENERAL FUND | FY 2020 Actual | FY 2021 Adopted Budget | FY 2022 Adopted Budget | FY 2023 Projected Budget | FY 2024 Projected Budget | FY 2025 Projected Budget | FY 2026 Projected Budget |
|---|---|---|---|---|---|---|---|
| **REVENUES** | | | | | | | |
| Taxes | $34,365,065 | $35,621,806 | $38,447,507 | $40,369,882 | $42,186,527 | $43,873,988 | $45,628,948 |
| Licenses & Permits | 4,033,361 | 3,524,812 | 3,678,639 | 3,825,785 | 3,978,816 | 4,137,969 | 4,303,487 |
| Intergovernmental Revenues | 6,664,203 | 396,435 | 398,500 | 418,425 | 439,346 | 461,314 | 484,379 |
| Charges for Services | 3,749,145 | 3,867,594 | 3,302,508 | 3,368,558 | 3,435,929 | 3,504,648 | 3,574,741 |
| Fines & Forfeitures | 454,674 | 560,000 | 450,000 | 452,250 | 454,511 | 456,784 | 459,068 |
| Administration Fees | 3,072,113 | 3,509,656 | 4,147,608 | 4,168,346 | 4,189,188 | 4,210,134 | 4,231,184 |
| Investments | 24,090 | 10,000 | 15,000 | 15,075 | 15,150 | 15,226 | 15,302 |
| Transfers In | 47,968 | 507,869 | 507,869 | 507,869 | 507,869 | 507,869 | 507,869 |
| Miscellaneous Revenue | 1,930,479 | 1,052,000 | 1,067,000 | 1,072,335 | 1,077,697 | 1,083,085 | 1,088,501 |
| **Total Revenues** | **54,341,098** | **49,050,172** | **52,014,631** | **54,198,525** | **56,285,034** | **58,251,016** | **60,293,479** |
| **EXPENDITURES** | | | | | | | |
| Employee Expense | 32,388,072 | 37,267,407 | 39,791,860 | 41,383,534 | 43,038,876 | 45,621,208 | 47,217,951 |
| Supplies & Services | 10,922,823 | 8,428,904 | 8,815,511 | 8,903,666 | 8,992,703 | 9,082,630 | 9,173,456 |
| Debt Services | 1,384,638 | 1,174,430 | 1,507,260 | 2,329,502 | 2,473,451 | 1,648,176 | 2,411,326 |
| Capital Outlay & Projects | 6,058,201 | 2,179,431 | 1,900,000 | 1,901,900 | 1,903,802 | 1,905,706 | 1,907,611 |
| Transfers Out | 1,419,638 | - | - | - | - | - | - |
| **Total Expenditures** | **52,173,372** | **49,050,172** | **52,014,631** | **54,518,603** | **56,408,831** | **58,257,720** | **60,710,344** |
| Net Increase (Decrease) in Fund Balance | 2,167,726 | - | - | (320,077) | (123,798) | (6,704) | (416,865) |
| **Beginning Fund Balance** | **11,006,849** | **13,174,575** | **13,174,575** | **13,174,575** | **12,854,498** | **12,730,700** | **12,723,996** |
| **Ending Fund Balance** | **13,174,575** | **13,174,575** | **13,174,575** | **12,854,498** | **12,730,700** | **12,723,996** | **12,307,131** |

**WHY**

Long term financial planning is the process of aligning financial capacity with long term service objectives. Financial planning uses forecasts to provide insight into future financial capacity so that strategies can be developed to achieve long term sustainability in light of the government's service objectives and financial challenges.

**EFFECT ON THE BUDGET AND BUDGET PROCESS**

City revenues are not keeping up with inflationary costs; specifically the property tax rates are keeping up with inflation or increases in valuation. Based on the State law, property tax rate will generate the same amount of revenues as the previous year plus any new growth. A truth in taxation, which requires a public hearing is required to increase the certified tax rate. Additionally, the State legislature passed a new law exempting mining and manufacturing industries from paying sales tax on equipment that is used in their business. The City is facing increased costs in areas such as health insurance and increasing technology. Investments in equipment and City infrastructure are needed, but funding is limited.

**ASSUMPTIONS**

The baseline revenues and expenditures are based on the FY 2021 revised budget as well as the projected growth. The City Council opted not to raise property tax rates for FY 2022. General fund revenues other than property taxes are projected based on previous five year trend and forecasted growth which is projected to be at 7% each year. All personal services costs are increased by 4% each year. Capital projects are based on the resources available to support the City's five-year Capital Improvement Program. The City maintains a "pay as you go" strategy for capital projects. Over the last five years, average unspent money from General Fund operations totaled approximately $2 million dollars. This combined with gas tax and impact fees will allow the City to continue funding maintenance as well as small infrastructure projects.

**LINKING TO STRATEGIC GOALS**

The City Council goals and priorities form the foundation for long-range financial planning, including five-year revenue and expenditure projections. The annually updated Council goals and priorities, in conjunction with the comprehensive plan, outline the City's vision for the future. Departments tie activities and programs to the Council goals and priorities, which are then linked to performance measures to help evaluate progress made toward achieving the goals and priorities, and also provides a format for evaluating expenditure and revenue patterns impacting the desired progress.

# Key Fiscal Management Practices

Key Fiscal Management Practices are policy statements that provide a sense of the budgetary environment. Governmental budgeting is the process used to allocate financial resources to public services and projects. Budgeting helps policy makers set goals, assists program managers and Department Directors to improve organizational performance, and ensures that both the elected and appointed officials are accountable to the public.

The following formal policy statements are presented as principles that will govern the budget, accounting, and financial reporting for Fiscal Year 2020.

**Compliance with Fiscal Standards:** The City of South Jordan budget process complies with the Utah Fiscal Procedures Act and Generally Accepted Accounting Principles (GAAP). The City will seek to again qualify for the annual Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting and the Distinguished Budget Presentation Award Program.

**Modified Accrual Basis:** The City's budget is based on the modified accrual basis of budgeting for all of its fund types. Under the modified accrual basis of accounting, revenues are recognized when they become measurable and available and qualify as current assets. Expenses are recorded when the related liability is incurred.

**Fund Accounting:** The City follows principles of fund accounting for all governmental funds where each fund is defined as a separate accounting entity. Each fund is a self-balancing set of accounts established for the purpose of carrying out specific activities in accordance with clearly defined restrictions and/or limitations. For Enterprise Funds, the City follows principles of full accrual accounting as required by GAAP.

**Budget Document:** The operating budget is the annual financial plan for the City. It will serve as the policy document of the City Council for implementing Council goals and objectives. The budget shall provide the staff with the resources necessary to accomplish City Council-determined service levels. A proposed operating budget for the following fiscal year shall be prepared and presented to the City Council by the first week in February to be adopted as early as the first week in May but no later than the statutory deadline of June 22 of each year.

**Balanced Operating Budget:** The City shall annually adopt a balanced budget where operating revenues are equal to, or exceed, operating expenditures. Any increase in expenses, decrease in revenues, or combination of the two that would result in a budget imbalance will require budget revision, rather than spending unappropriated surpluses or designated reserves to support ongoing operations. If the budget imbalance is positive, no budget revision is required. Any year-end operating surpluses will revert to unappropriated balances for use in maintaining reserve levels set by policy, and the balance will be available for capital projects and/or "one-time only" General Fund expenditures, as approved by the City Council.

**Investment of Funds:** The City's investment policy is to secure its assets by collateralizing investment and money on deposit. In its investments, the City also seeks to maintain a sufficiently liquid position so that cash is available as needed for operating expenses. Within the framework of these two policies, the City seeks to maximize its yield from investments. All investments are made in strict conformance with the Utah Money Management Act, which governs the investment of public funds. City funds will be managed in a prudent and diligent manner with emphasis on safety, liquidity, and yield, in that order.

**Revenue Projection:** All revenue forecasts shall be conservative meaning it will be slightly underestimated to reduce the probability of a revenue shortfall. Previous year trends, current economic conditions, and City population will be guiding factors in forecasting revenues.

**Revenue Diversification:** An over dependence on any one source of funding to provide services will be minimized wherever practical. Annual review of fees and available funding sources will occur during the budget process.

**Revenue Stabilization Reserves:** The City of South Jordan will maintain a revenue stabilization reserve at a level equal to the maximum permitted by law, which is currently 35% of the General Fund budgeted revenues as

established by law. Any funds in excess of this maximum will be available for capital projects and/or "one-time only" General Fund expenditures, as approved by the City Council.

**One Time Revenues:** The City of South Jordan will utilize one time or temporary funds to obtain capital assets or to make other nonrecurring purchases. The City will avoid using temporary revenues to fund on-going services.

**Debt:** The City will not issue debt obligations or use debt proceeds to finance current operations. The City will utilize debt obligations only for acquisition, construction or remodeling of capital improvements projects that cannot be funded from current revenue sources or in such cases wherein it is more equitable to the users of the project to finance the project over its useful life. The City will approach debt cautiously and manage its debt well below debt limits as outlined by Utah State Law and City Council direction.

**Capital Improvement Plan:** The City has developed a five-year capital improvement plan which is updated yearly in order to anticipate long term capital needs. The five-year capital includes elements from the various Master Plans adopted by the City Council. The capital improvement plan helps establish staff capital improvement priorities for City Council consideration and supports the forecasting and anticipation of future year expenditures.

**Capital Needs Financing:** The City of South Jordan will, where possible, and in accordance with the adopted Capital Improvement Plan, Capital Facility Plans, and approved Master Plans, employ pay-as-you-go financing to save interest expenditures, preserve debt capacity for future borrowing, and avoid encumbering future budgets with mandatory debt service expenditures. Exceptions to this practice will be for capital expenditures which are determined by the City Council to be time sensitive for purposes of public health, safety, welfare, or for economic gain.

**Capital Expenditures:** All capital projects planned and budgeted for in any given fiscal year will have funding identified and proven to be available. This means that projects are only undertaken with funding already secured.

**Fees:** The City Council shall review fees annually to assure that fees reflect the targeted level of cost recovery.

**Enterprise Funds:** In general, Enterprise Funds should be self-supporting if:

- the benefits largely accrue to the users of the service,
- collecting a fee from the end user is administratively feasible, and
- the service can effectively be priced at its full cost without detracting from the purpose of the fund.
- Each enterprise fund budget shall be balanced where operating revenues are equal to, or exceed, operating expenditures.

**Inter-Fund Borrowing / Transactions Defined:** Transfers between funds are justified in limited situations:

- Percentage transfers to the General Fund are justified as returns on investments or as overhead charges assessed to the enterprise activity for the indirect costs incurred by the General Fund in administering the activity.
- Inter-Fund borrowing may occur during the budget year as a cash management measure. It allows a surplus in one fund to be used to offset a shortfall in another. Any fund transfer from an Enterprise Fund to the General Fund requires authorization of the City Council by Resolution.
- Inter-fund transactions that do occur shall be clearly identified and monitored for settlement.
- Inter-Fund Borrowing / Transactions Policies: Administrative fees charged by the General Fund to the City's enterprise funds will be charged based on direct and allocated costs. These fees will be reviewed and adjusted annually during the budget process.
- Inter-fund borrowing shall only occur in an emergency status situation where reserves are insufficient to meet projected needs. Inter-fund borrowing must be approved by the City Council by Resolution.

- Inter-fund transfers will only occur once per funding source and must be identified as to the specific purpose of the expenditure. No transfers shall be made as a contribution to a fund balance, which has not been earmarked for a specific project.

- Inter-fund transfers shall have a set timeline for remittance to the fund from which funds are transferred.

**Compensation Committee:** Employee compensation is the City's most significant expense. By resolution, the City has established a Compensation Committee, with Council, management, and citizen members tasked with annually reviewing employee pay and benefits. After consideration of costs, market conditions, recruitment, retention and sustainability, the Committee is charged with making specific recommendations to the entire Council in a collaborative process, early in the budget cycle.

**Risk Management:** The City is a member of the Utah Risk Management Mutual Association (URMMA), an organization created to provide self-funded liability insurance to municipalities. URMMA has well-defined standards which its participating cities are asked to follow to minimize their insurance risks. The City operates a risk management and loss prevention program to minimize losses.

**Budget Adjustments:**

- Budget transfers (non-personnel related) between accounts within a department budget requires the Department Director's authorization.

- Budget transfers between departments, but within the same fund, requires both Department Directors authorization.

- Budget transfers between funds require City Council approval which is obtained through the budget amendment process.

**Budget Oversight:** The Budget Officer has authority to move line items to a "frozen appropriation" status or seek appropriate cuts if revenues fail to keep pace with projections, after consultation with the City Council and consideration of the actions proposed on the Wages and Benefits, Operations, and Capital Expenditures spending ratio. No project requiring funding shall be approved by the City Council unless funding has been identified and proven available. Projects of $50,000 or more (even though approved with the annual budget) will be presented to the City Council before expenditures or commitments for expenditures are made, in order for a final review and vote to proceed.

**Priority Based Budgeting:** A priority-driven budget process allocates resources based on how effectively a program or service achieves strategic priorities, goals and objectives that are of greatest value to the community. South Jordan City implemented this philosophy in FY 2015-16, by first, identifying the communities most important strategic priorities; and then, through a collaborative, evidence-based process ranked programs or services according to how well they align with the priorities and then allocated funding in accordance with the ranking.

**Financial Reporting and Monitoring:** The Finance Department will provide monthly financial reports reflecting the operations of individual funds. Such reports contain information by which City Management can manage city departments and services effectively. These reports are in part designed to alert impending short falls in revenues or overruns in expenditures. The City will monitor revenues against expenditures.

**Audit Committee:** The Audit Committee is responsible for the selection of an independent auditing firm and management of the auditing and reporting process.

**Independent Audit:** State statutes require an annual audit by independent certified public accountants. Generally accepted auditing standards and the standards set forth in the General Accounting Office's Governmental Auditing Standards will be used by auditors in conducting the engagement. The selection of the Auditor and management of the auditing and reporting process will be directed by the City's Audit Committee.

The revenue section provides basic information about the revenue sources for the City that exceed $10,000.

The city revenues in this section are generally organized by:

a. State Authorized Revenues
b. Franchise Fees
c. Charges for Services
d. Other Miscellaneous Revenues
e. Other Funds

The revenues include:

- Property Tax
- Sales & Use Tax
- Energy Sales & Use Franchise Tax
- Telecommunications License Tax
- Transient Room Tax
- Cable Television Franchise Tax
- Water Fund
- Secondary Water Fund
- Sanitation Fund
- Recycling Fund
- Mulligans
- Fitness Center
- Stormwater Fund
- RDA
- RDA Housing
- CDA
- CDBG
- Fines & Forfeitures

Each revenue source includes the following information (when applicable):

- Description
- Fund Number
- Responsible Department
- Current Formula
- Current Rate
- Method Received
- Authorized Uses
- Revenue History & Projections

Sources of information for the revenue sources include: adopted budgets and related financial statements, South Jordan City Code, Utah State Code, and the Utah State Tax Commission.

For complete fee schedules of funds within this section, please see pages 212-228.



## Description

Property Tax is an Ad Valorem Tax levied against the taxable value of property. The rate is applied to the most recent taxable assessed value. Taxable assessed value equals total assessed value less allowable exemptions.

Property Tax is South Jordan City's second largest source of revenue, accounting for approximately 23% of general fund revenue. Relevant factors in the preliminary property tax forecast include changes to the certified tax rate, property value appreciation, or depreciation, and new growth.

In order to understand property tax in Utah, it is necessary to understand a section of Utah State law known as "truth in taxation". The county is responsible for administering property taxes and each June it submits to the cities a certified tax rate, a rate that will generate the same amount of revenue as the previous year plus any new growth. The certified tax rate does not provide for additional tax revenue due to increased valuation of existing property. If the city chooses to adopt a tax rate higher than the certified rate, state law has very specific requirements for newspaper advertisements and public hearings from which the name "truth in taxation" is derived.

For FY 2020-2021, the City accepted the certified tax rate set by the county in order to maintain a stable balance of revenues and to compensate for the increased cost of providing service to South Jordan residents. As illustrated in the Property Tax Comparison chart at the bottom of the page, South Jordan's property tax rate is comparable to other cities in the Salt Lake County.

## Fund/Object

Property Tax - Current: 100-400000

Property Tax - Delinquent: 100-403000

Property Tax - Green Belt: 100-404000

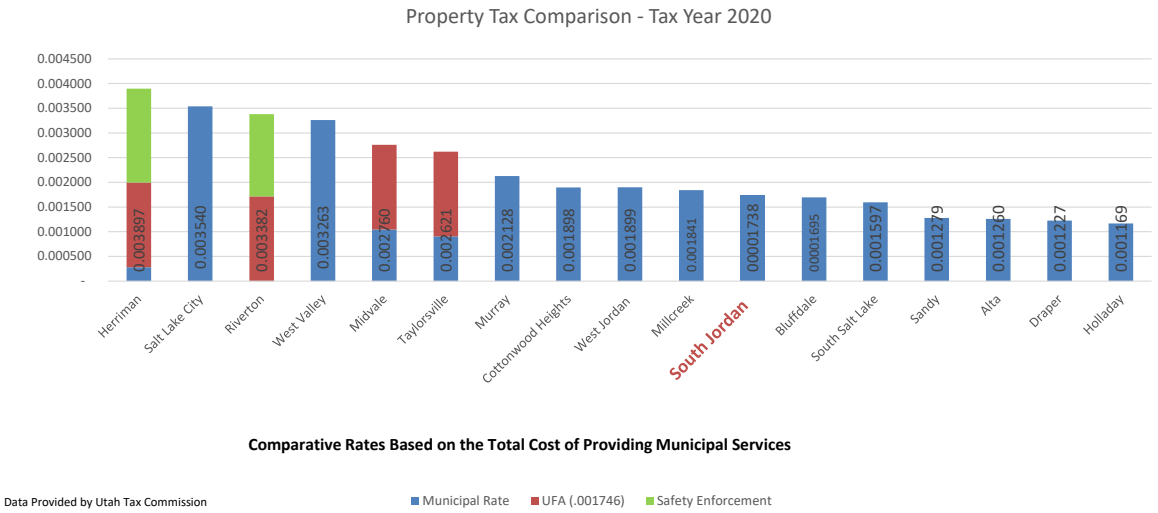
## Department

Finance

*Definition:*

*Ad valorem is Latin for "according to value". An ad valorem tax is assessed on real and personal property located within city limits, based on the value of the property.*

*45% exempt on primary resident.*



**Current Formula**

Revenue Neutral

Previous Year's Budgeted Revenues

Current Year's Adjusted Taxable Value

less New Growth

**Current Rate**

The current (FY 20-21) property tax rate in South Jordan is .001738.

**Method Received**

The Salt Lake County Treasurer distributes revenues to South Jordan City on a monthly basis.

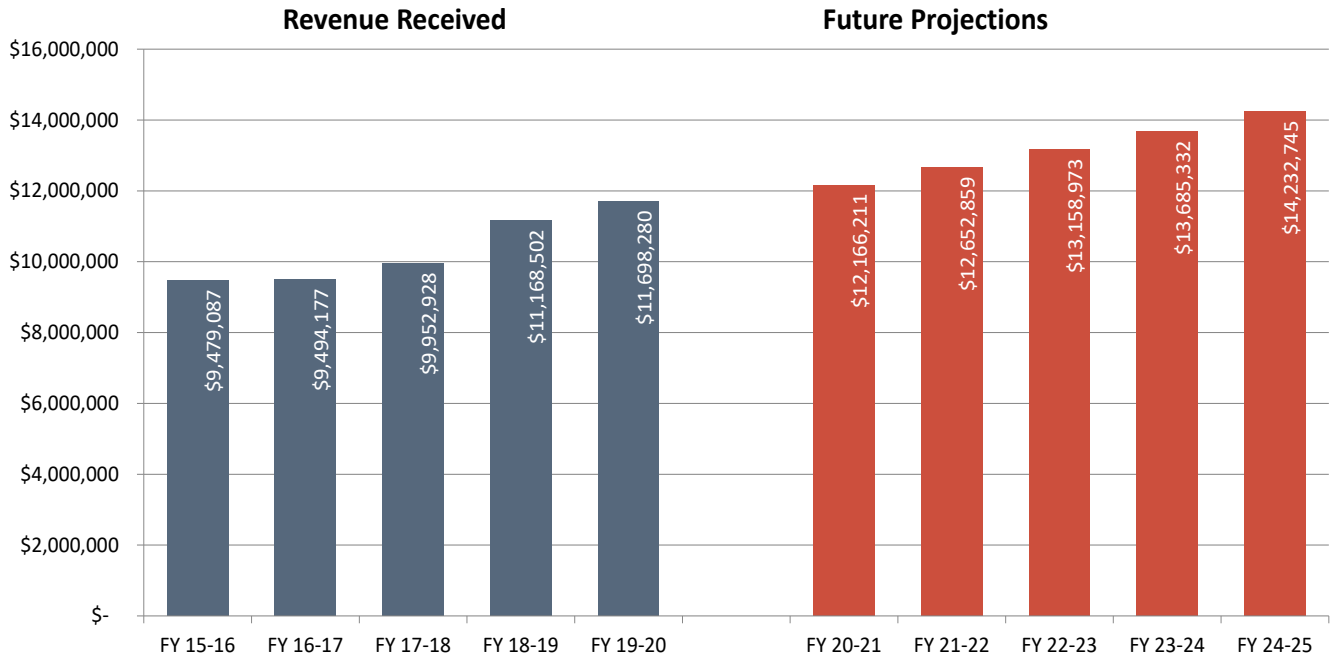
**Authorized Uses**

General fund, unrestricted.

**Taxing Entity Allocation of Property Tax (rate as of 2020):**

| Organization | % Of Total Mill Levy |
|---|---|
| Mosquito Abatement | .11% |
| South Valley Sewer | 2.25% |
| Jordan Valley Water | 3.04% |
| Central Utah Water | 3.32% |
| Salt Lake County Library | 4.28% |
| ***South Jordan City*** | ***14.44%*** |
| State Basic School | 14.61% |
| Salt Lake County | 18.02% |
| Jordan School District | 39.93% |

## Collection History & Future Projections



### Summary

Sales tax in SL County is a consumption tax imposed on the sale of goods and services purchased at the retail level. The tax is collected and remitted by businesses/retailers on a regular basis.

Sales tax is the largest revenue source for the City of South Jordan, making up approximately 27% of the overall general fund revenues. Sales tax revenues are forecasted utilizing existing collection trends, state budget forecasts, and other economic data which may influence the level of sales within the city.

Change in population is one factor that currently influences the distribution of sales tax revenue in South Jordan City. From the 2000 census to the 2010 census, population growth in South Jordan (71%) far exceeded the population vs Utah State as a whole (29%). This population growth resulted in South Jordan receiving a larger amount of tax revenue, as the Utah State Tax Commission uses new population estimates to distribute sales tax revenue.

### Fund/Object

100-406000

### Department

Finance

### Current Rate

As of April 1, 2019, the sales tax rate in South Jordan City is 7.25%.

As of January 1, 2014, the statewide grocery food sales tax rate is 3%. (This tax applies to all non-prepared food purchases)

### Rate Breakdown

Sales Tax (7.25%)

1.00% local option*

*Of the local option tax collected (1%), 50% is distributed to the city. The remaining 50% is collected into a statewide pool and then allocated to each local jurisdiction based on each city's population as a percentage of statewide population.

4.85% State of Utah

0.55% Mass Transit

0.50% Salt Lake County

0.25% Transportation Infrastructure

0.10% Zoo, Arts, and Parks (ZAP)

Food Tax Allocation Breakdown (3%)

1.75% State of Utah

1% Local Option

.25% County Option

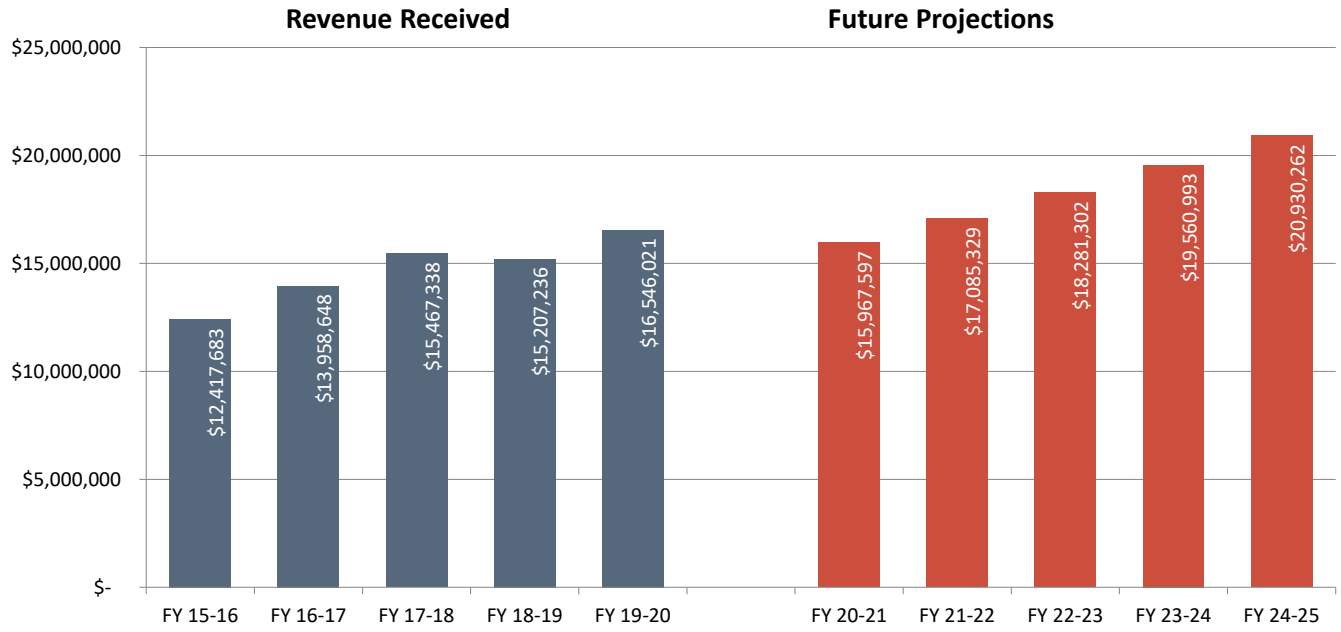
### Collection/Distribution

Funds are collected and distributed by the Utah State Tax Commission on a monthly basis.

### Authorized Uses

The City Council appropriates sales tax revenues to the general fund.

## Collection History & Future Projections




Forecasted future growth is estimated using census data and information supplied by the City Commerce, Development Services, and Planning departments, the City Council, and various committees.

### Summary

Franchise Fees are levied on the electric and gas utilities that operate within the City's geographical boundaries, based on state statute. Energy Sales & Use tax has a maximum allowable rate of 6%. Dominion Energy and Pacificorp as of July 1, 2018 will remit a monthly collection of 6%.

### Fund/Object

100-408000

### Department

Finance

### Current Rate

As of FY 20-21, 6% of revenue earned in South Jordan goes to the City.

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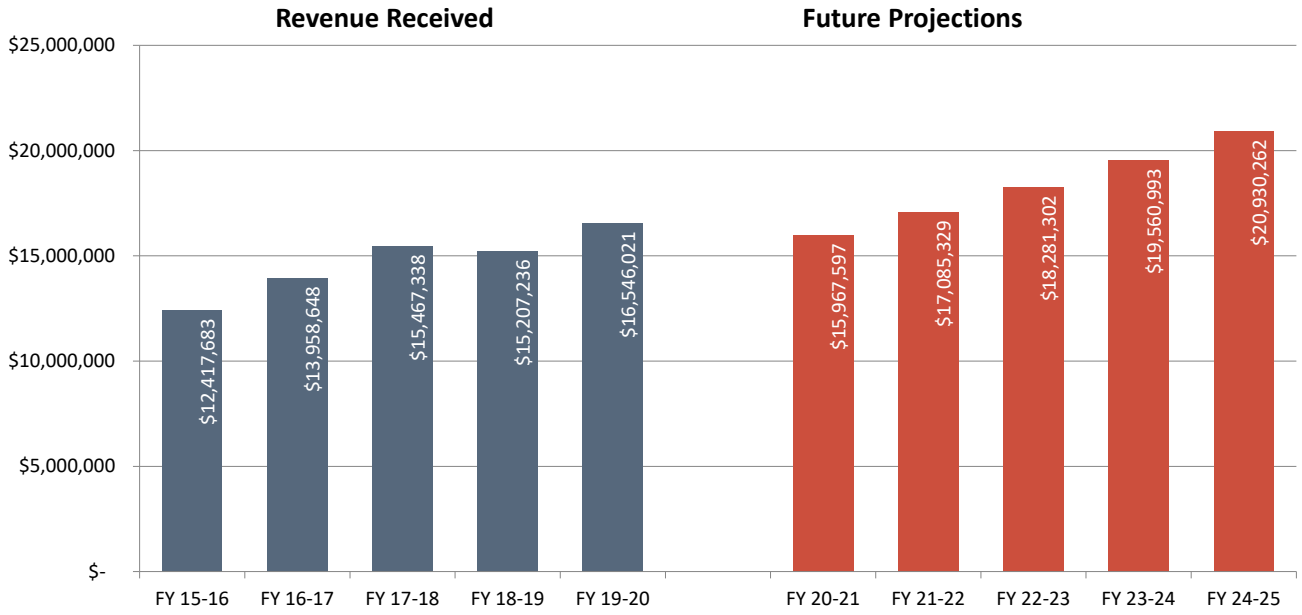
### Method Received

The Electric and Natural Gas Utilities tax is remitted to the city by Dominion Energy & Pacificorp on a monthly basis.

### Authorized Uses

General Fund, unrestricted.

## Collection History & Future Projections



### Summary

A business providing telecommunication services is required to have a Telecommunication Franchise Agreement with the City. These agreements ensure the collection of the tax.

### Fund/Object

100-409000

### Department

Finance

### Current Rate

As of FY 20-21, 3.5% of revenue earned from land line and cellular services in South Jordan goes to the City.

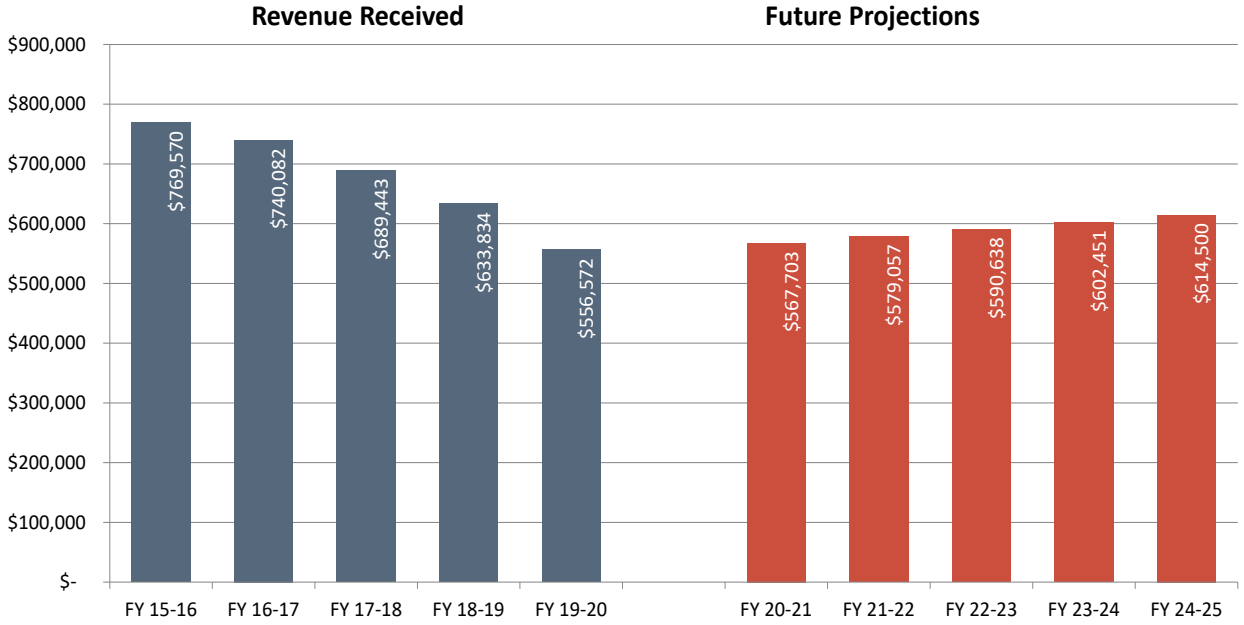
### Method Received

The Telecommunications Services Fee is distributed to the City by the Utah State Tax Commission on a monthly basis.

### Authorized Uses

General Fund, unrestricted.

## Collection History & Future Projections



### Summary

Transient room Tax (TRT) is a tax imposed by a county, city or town to rent temporary lodging for stays of less than 30 consecutive days at the following locations:

- Hotels
- Motels
- Inns
- Trailer courts
- Campgrounds
- Tourist homes
- Similar accommodations

TRT is charged in addition to sales and other applicable taxes.

### Fund/Object

100-401101

### Department

Finance

### Current Rate

As of FY 20-21, the current rate collected by South Jordan City is 1%.

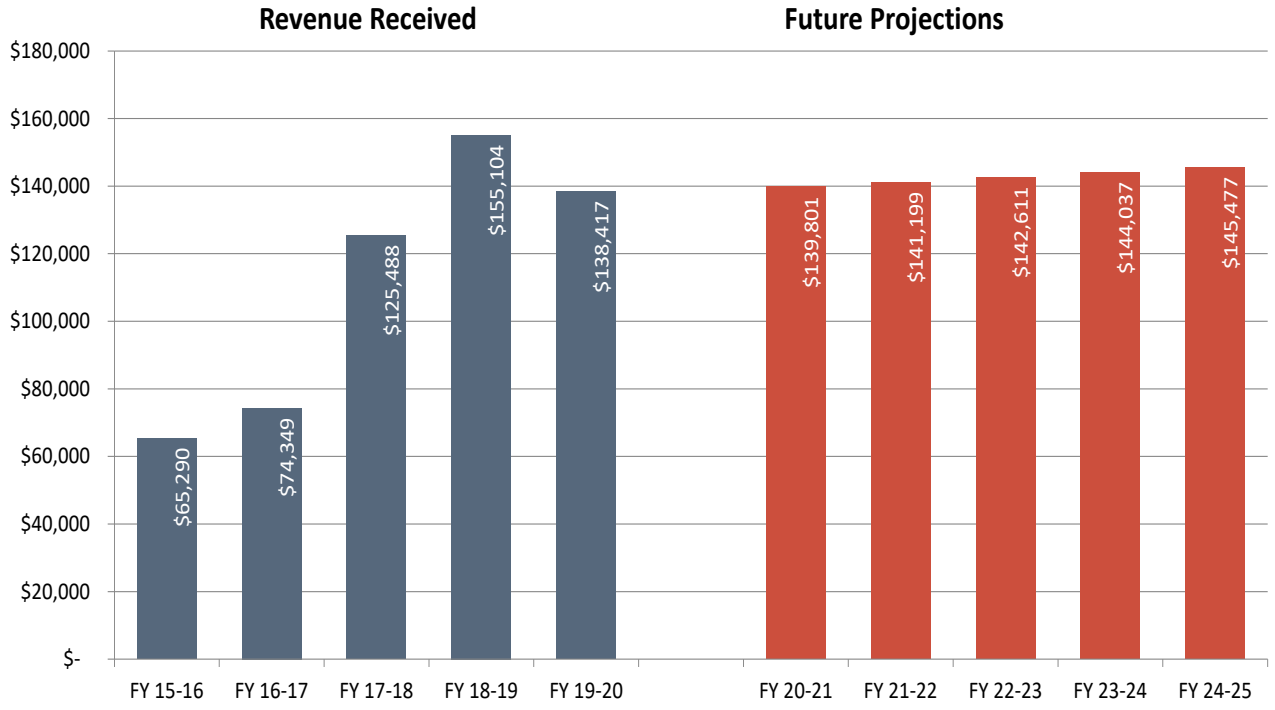
### Method Received

Revenues are collected by the Utah State Tax Commission and distributed to the City on a monthly basis.

### Authorized Uses

General Fund, unrestricted.

## Collection History & Future Projections



# Cable Television Franchise Tax

### Summary

Any entity in South Jordan providing cable television services is subject to this tax. As of FY 19-20, the only two entities that provide this service are Century Link and Comcast.

### Fund/Object

100-401100

### Department

Finance

### Current Rate

As of FY 20-21, the current rate is 5%.

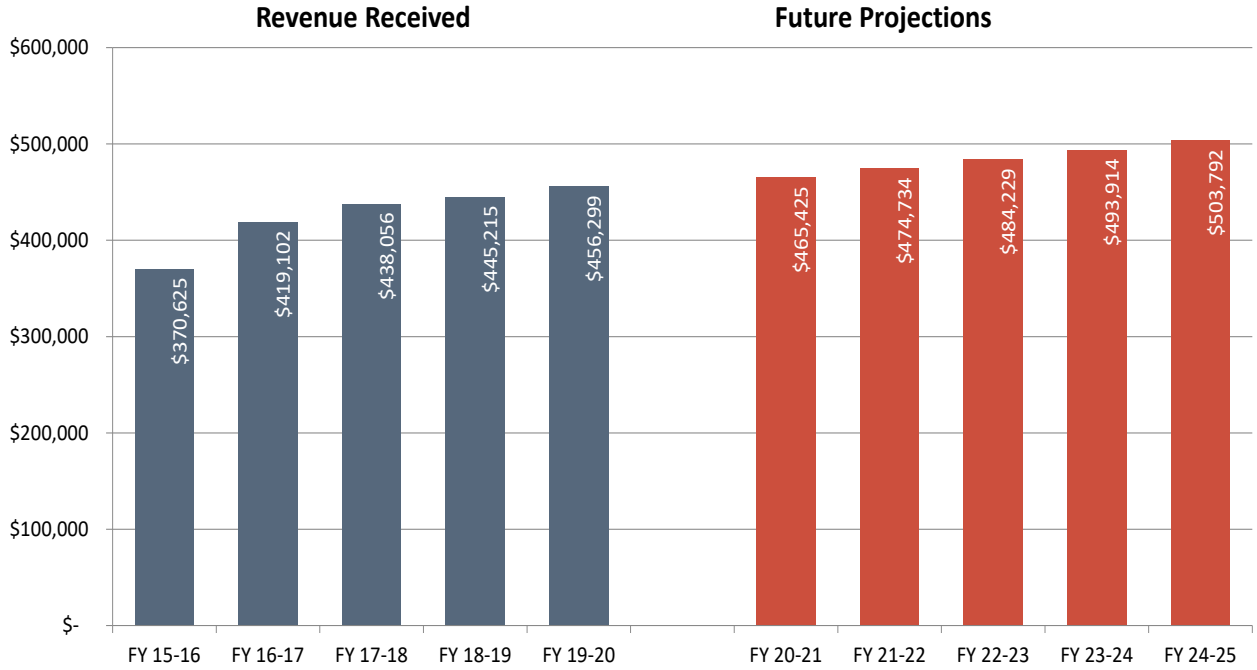
### Method Received

Comcast and Century Link collect and remit the 5% fee to the city on a quarterly basis.

### Authorized Uses

General fund, unrestricted.

## Collection History & Future Projections



**Summary**

Fines and forfeitures primarily originate from the City court, and include traffic school, small claims related fees, expungement, certified copies of documents, and records fees.

**Department**

Court

**Fund/Object**

100-100-440000

**Method Received**

Traffic citations and other fines & fees are paid by the individual and are collected by the municipal court.

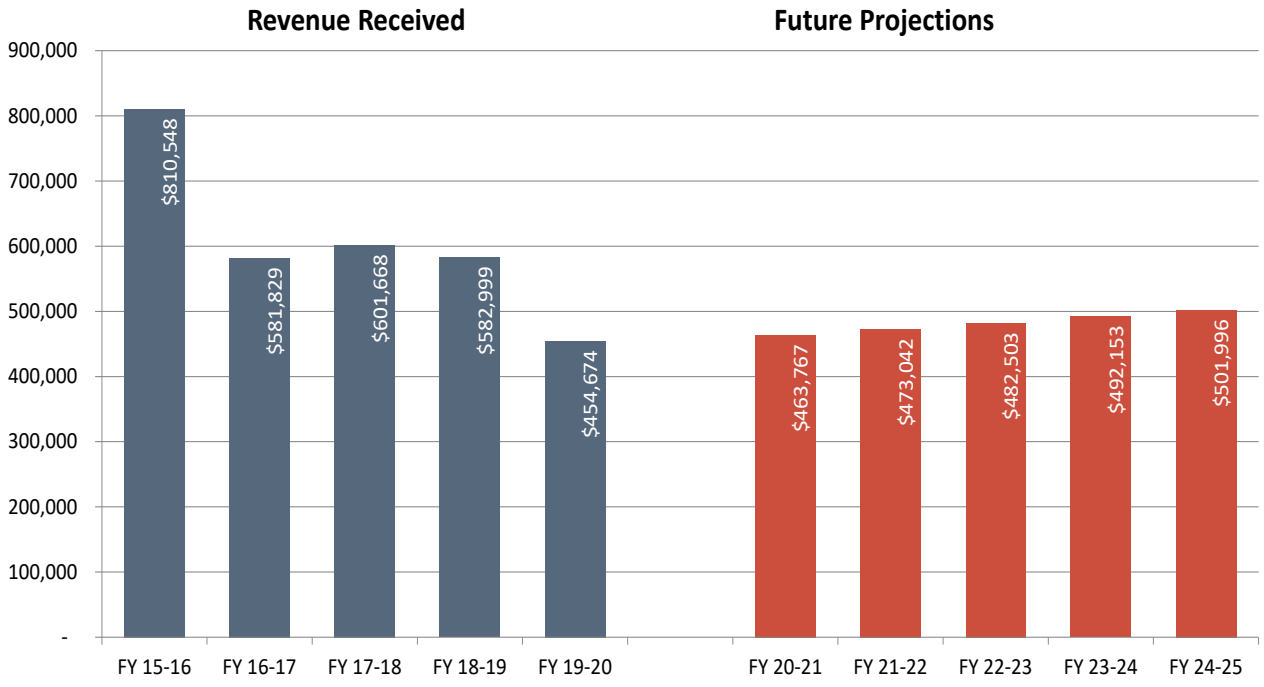
**Authorized Uses**

General Fund, unrestricted.

**Fee Schedule**

For the complete fee schedule, see pages 212-228.

## Collection History & Future Projections



**Summary**

Licenses and permits are fees collected to provide the respective service. Licenses are collected for building permits, sign permits, special events, and road cuts. License fees are collected for dog licenses, solid waste fees, and business licenses.

**Departments**

Building, City Commerce, Administrative Services, Engineering, Planning & Zoning, Animal Control, Finance

**Current Rate**

Fees vary. For the complete fee schedule, see pages 212-228.

**Method Received**

Permit & License fees are collected by the City as permits are applied for.

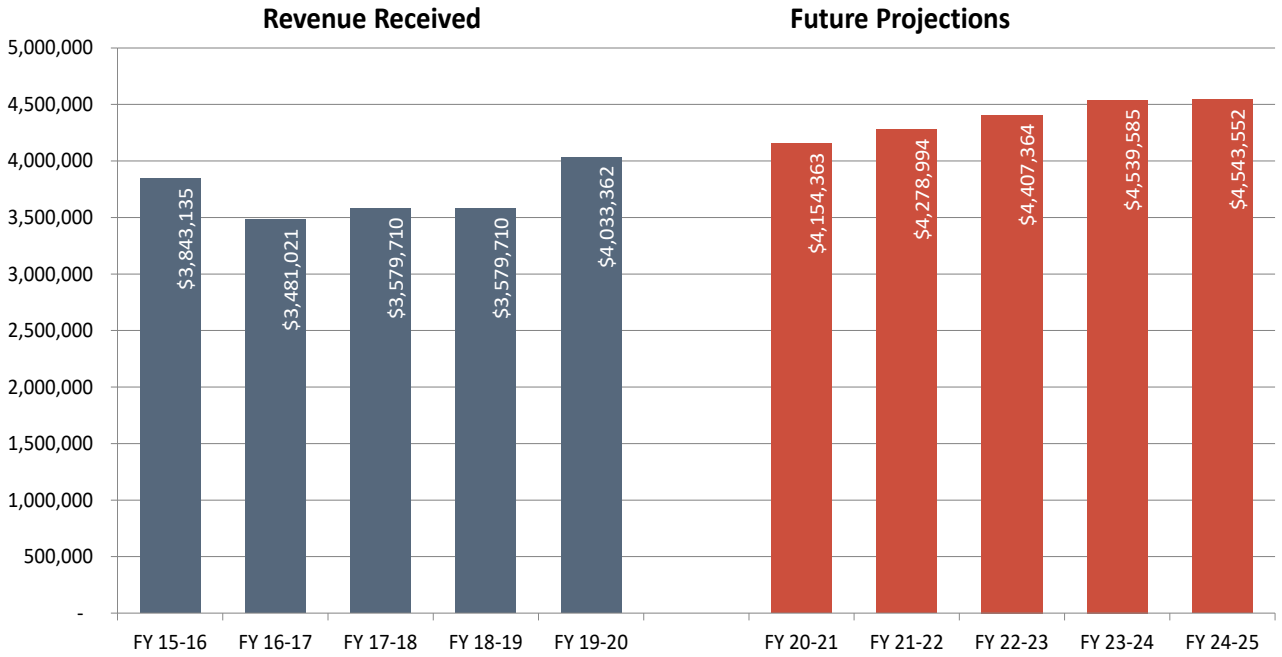
**Authorized Uses**

General Fund, unrestricted.

**Fund/Object**

100-410000 - Building Permits
100-411000 - Electrical, Plumbing, & Mechanical Permits
100-416000 - Fire Department Permits
100-412000 - Business Licenses
100-413000 - Special Events Permits
100-414000 - Road Cut Permits
100-415000 - Sign Permits
100-418000 - Dog Licenses
100-417000 - Solid Waste License Fee

## Collection History & Future Projections



### Summary

The city collects a variety of fees for services rendered. Examples of these include cemetery fees, ambulance fees, leases, and a variety of Development Services fees.

### Departments

Engineering, Building, Planning & Zoning, Finance, Fire Department, Cemetery, Animal Control, Police, Parks

### Fund/Object

100-431000 - Engineering Fees
100-431200 - After Hours Inspection Fees
100-431300 - RMP Connection Fee
100-437050 - Miscellaneous Fees
100-431700 - Zoning & Subdivision Fees
100-437030 - Maps & Publication Fees
100-437040 - Cell Tower Lease
100-430000 - Ambulance Fee
100-430100 - Ambulance Fee-Transport
100-433000 - Burial Fees
100-433100 - Plot Fees
100-433200 - Perpetual Care
100-430300 - Animal Control Impound Fee
100-430200 - False Alarm Charges
100-433300 - Park Use Fees

### Method Received

Collected by the City through various methods specific to the fund.

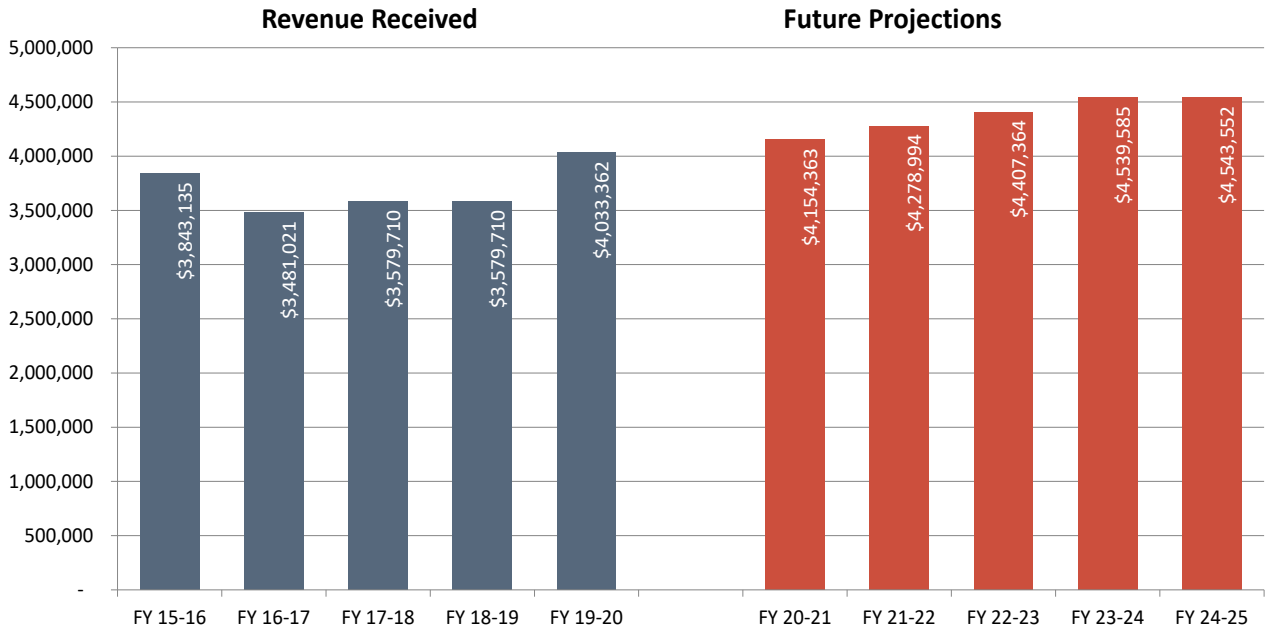
### Authorized Uses

General Fund, unrestricted.

### Fee Schedule

For the complete fee schedule, see pages 212-228.

## Collection History & Future Projections



### Summary

The Water division provides safe and high quality water with sufficient pressure and at flow rates that exceed state standards. This is accomplished through compliance, state standards sampling, system upgrades, quick response to resident concerns and system failures, and continuous monitoring of tanks and delivery points.

### Primary Activities

- Proactive and reactive maintenance of 393.84 miles of pipe, 20,854 water connections, and 3,832 fire hydrants.
- Endure uninterrupted quality supply from all connections.
- Water distribution and pressure management.
- Water system compliance with all applicable State and Federal laws and requirements.

### Method Received

Water Bills are sent out monthly and paid by the resident.

### Authorized Uses

All collected funds are restricted to use within the Water Fund.

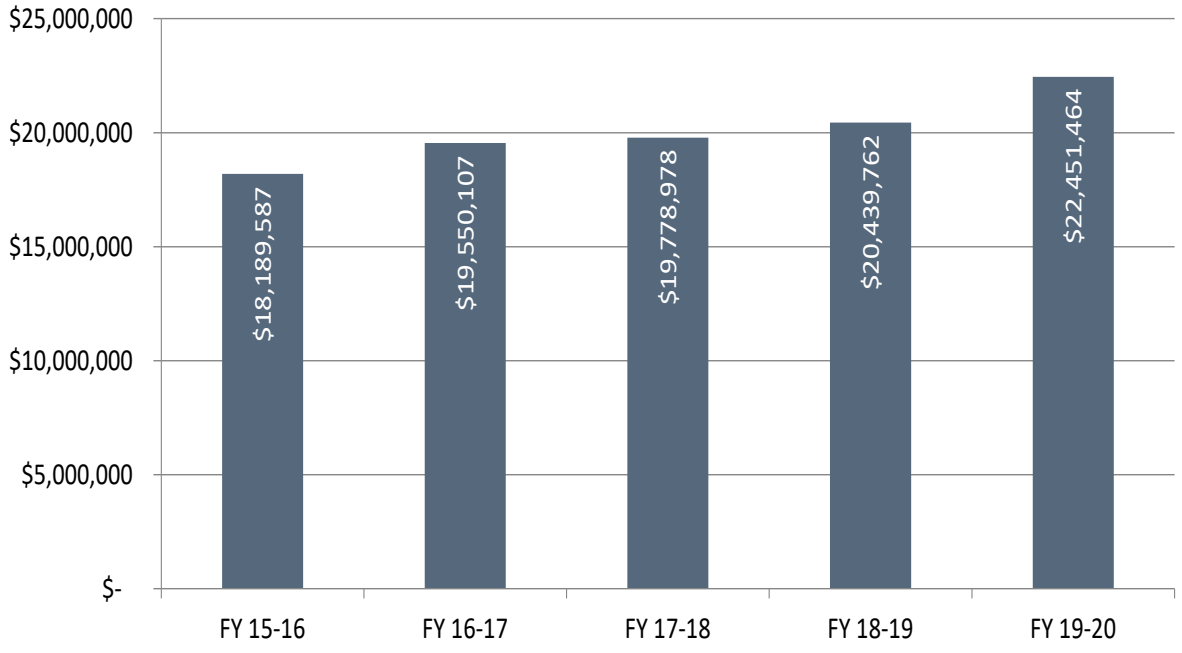
### Fund/Object

| | |
|---|---|
| 600-432100 | Water Sales |
| 600-432300 | Water Meter Sets |
| 600-432400 | Hydrant Meter Rental |
| 600-432500 | Commercial & Landscape Meters |
| 600-450000 | Other Donations & Reimbursements |
| 600-450100 | Finance Charges |
| 600-450400 | Interest Income |
| 600-450700 | Water Share Lease |
| 600-450800 | Miscellaneous |
| 600-471000 | Sale of Capital Assets |

### Fee Schedule

For the complete fee schedule, see pages 212-228.

### Revenue History



### Summary

The Secondary Water division manages the delivery of irrigation water to approximately 3,600 South Jordan residential properties by a gravity and pumped distribution system.

### Primary Activities

- Maintain water pipes from four canals in the City and ownership/maintenance responsibilities of the Beckstead Canal.
- Install distribution system improvements to improve reliability and quality of irrigation water.
- Maintain 3,600+ secondary water connections and 180.16 miles of secondary water piping.
- Manage inventory of secondary water shares owned by the City.

### Fund/Object

| | |
|---|---|
| 610-432200 | Secondary Water Fees |
| 610-450400 | Interest Income |
| 610-450900 | Other Miscellaneous |

### Method Received

Secondary Water Fees are billed with the monthly utility bill and paid by the resident.

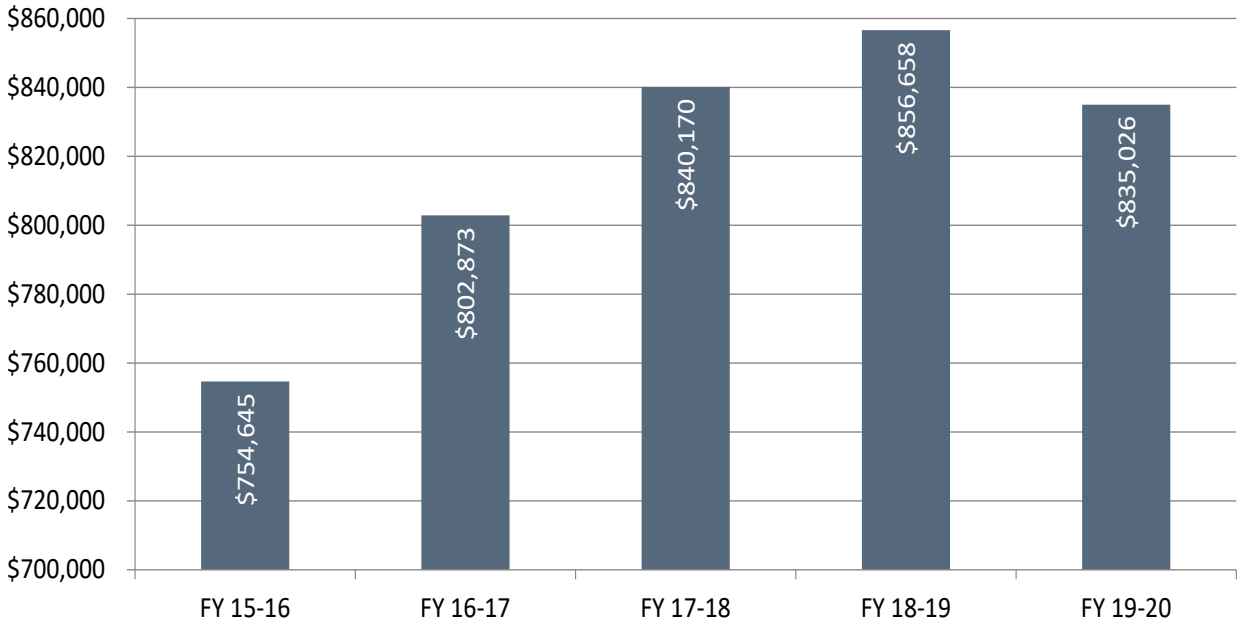
### Authorized Uses

All collected funds are restricted for use within the Secondary Water Fund**.**

### Fee Schedule

For the complete fee schedule, see pages 212-228.

### Revenue History



### Summary

The Sanitation & Recycling division administers and manages solid waste and refuse services along with curbside recycle pickup and additional recycle services. The City currently contracts with Ace Recycling and Disposal for residential curbside garbage & recycle pickup. The Sanitation & Recycling division provides residents with 96-gallon containers for garbage services. It is responsible for the delivery and repair of 20,000 garbage containers and 17,000 recycling containers.

### Primary Activities

- Residential curbside pickup of garbage material and recycle material performed by the city contractor.
- Responsible for the delivery and repair of curbside garbage & recycle containers.
- Manage and operate special services, including neighborhood dumpster program, special service pickup, glass recycling, tree and leaf drop-off program, and other services.
- Conducts the annual Spring Cleanup program.

### Fund/Object

| | |
|---|---|
| 620-432600 | Garbage Fees |
| 620-432601 | Recycling Fees |
| 620-432620 | Neighborhood Cleanup |
| 620-432630 | Special Service Pickup |
| 620-450900 | Other Miscellaneous |

### Method Received

Sanitation & Recycling bills are sent out by monthly and paid by the resident.

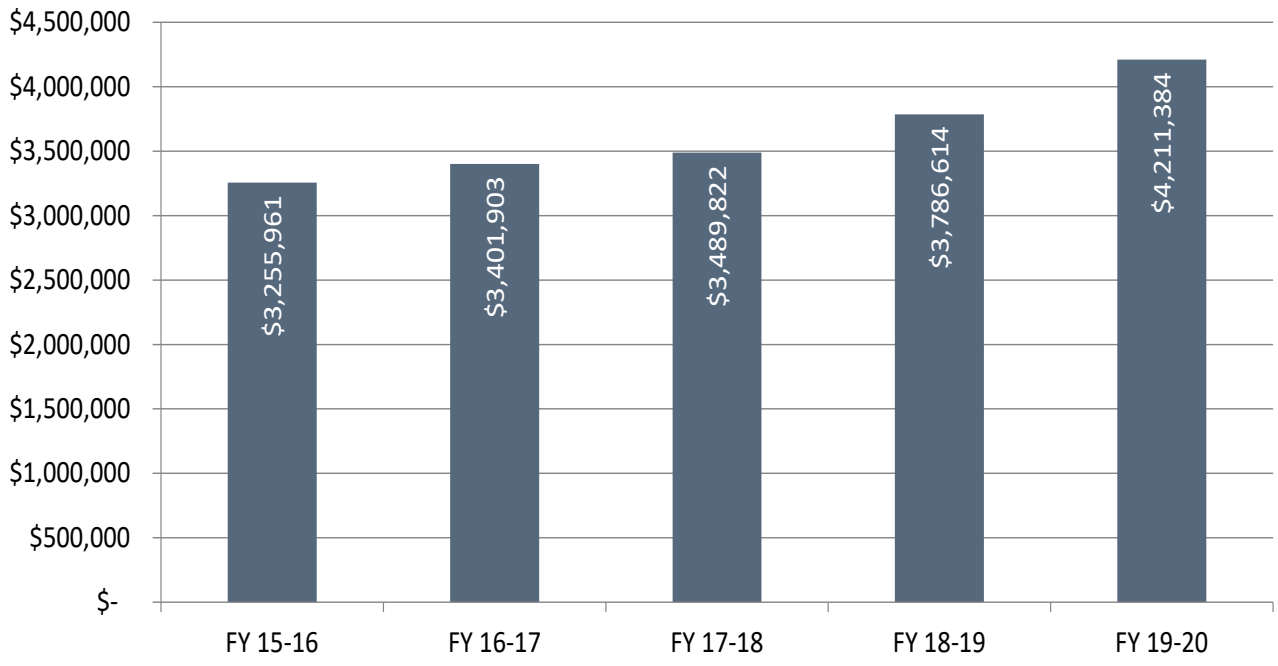
### Authorized Uses

All collected funds are restricted for use within the Sanitation & Recycling Fund.

### Fee Schedule

For the complete fee schedule, see pages 212-228.

## Revenue History



### Summary

Mulligans offers golfing and entertainment opportunities for the entire family, including 2 nine-hole golf courses, a driving range with 32 covered and heated stalls, 36 holes of miniature golf, and 8 batting cages. The facility also hosts a snack bar, pro shop, a comprehensive junior golf program, and PGA instruction.

### Primary Activities

Maintaining and operating:

- Two 9-hole golf courses.
- Driving range with 32 covered and heated stalls.
- 36 holes of miniature golf.
- Eight batting cages.

### Fee Schedule

For the complete fee schedule, see pages 212-228.

### Fund/Object

| | |
|---|---|
| 640-435000 | Instructor Fees |
| 640-435010 | Driving Range |
| 640-435020 | Greens Fees |
| 640-435030 | Miniature Golf |
| 640-435040 | Program Revenue |
| 640-435050 | Golf Cart Rental |
| 640-435060 | Batting Cages |
| 640-435070 | Food & Beverages |
| 640-435080 | Golf Shop |
| 640-435090 | Rental Revenue |
| 640-450900 | Other Miscellaneous |

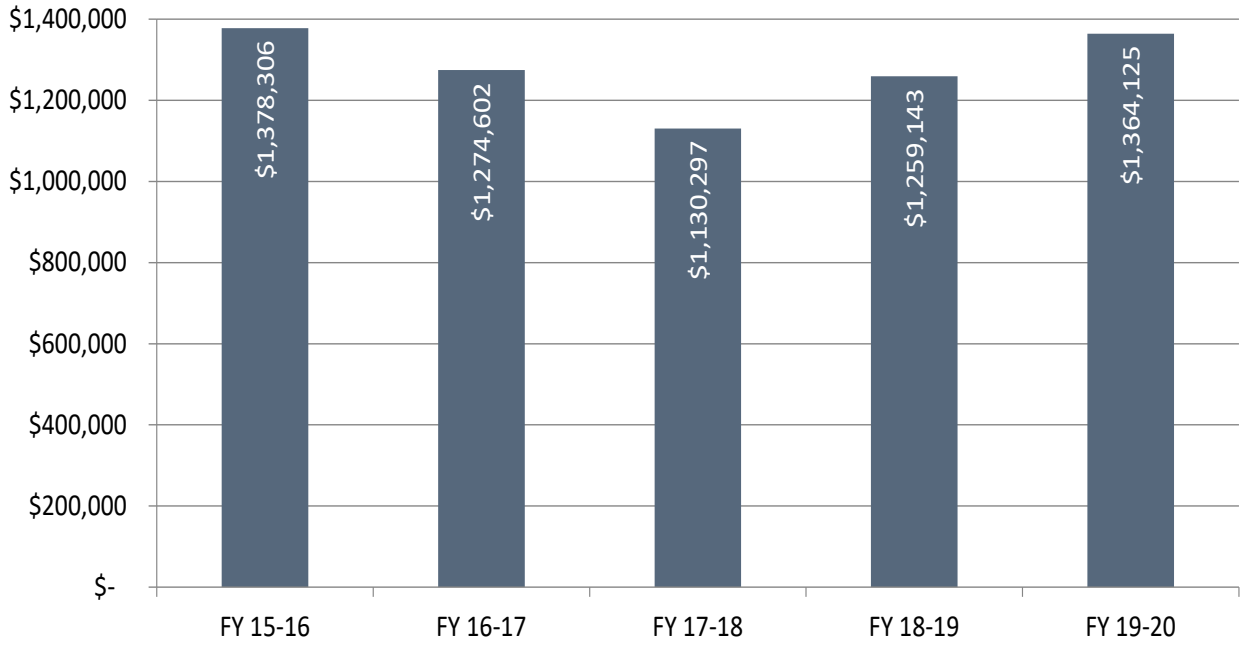
### Method Received

All funds come from customer payments for services.

### Authorized Uses

All collected funds are restricted for use within Mulligans operations.

## Revenue History



### Summary

The Storm Water division is responsible for the maintenance, cleaning, and inspection of storm water infrastructure within the City to ensure that it is working properly during storm events.

The Storm Water Division is also responsible for maintaining compliance with State and Federal permits. Some of the activities to maintain compliance include: public education and outreach programs, investigating and eliminating illegal discharges into the storm drain system, monitoring and enforcing runoff, erosion control processes concerning construction activities, and minimizing adverse impacts on storm water quality after construction.

### Primary Activities

- Maintenance, cleaning, and inspection of storm water infrastructure.
- Flood prevention
- Maintaining compliance pertaining to UPDES.

### Fund/Object

| | |
|---|---|
| 220-432000 | Storm Water Fees |
| 220-450400 | Interest Income |
| 220-450900 | Other Miscellaneous |

### Method Received

Storm Water bills are sent out monthly as part of the utility bill and paid by the resident.

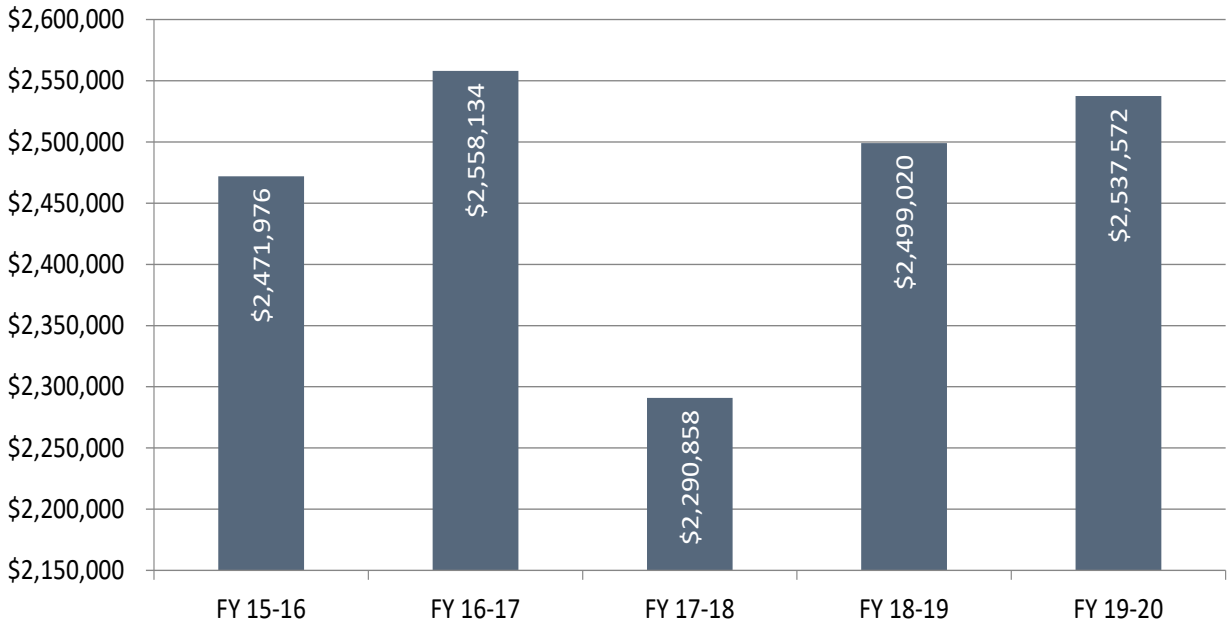
### Authorized Uses

All collected funds are restricted for use within the Storm Water Fund.

### Fee Schedule

For the complete fee schedule, see pages 212-228.

## Revenue History



### Summary

The Redevelopment Agency exists to encourage economic development and improve designated areas of South Jordan. The Redevelopment agency works with City staff to maintain RDA, CDA, and EDA projects and areas.

### Primary Activities

- Provides administration of the Redevelopment Agency budgeting and accounting.
- Works with participants and creation of new project areas when needed.
- Economic Development Services: recruitment of new businesses, retention of existing businesses and expansion of existing businesses.

### Department

Redevelopment Agency

### Fund/Object

200-401000-20000 - Prop Tax Increment-Project 1
200-401000-20001 - Prop Tax Increment-Project 2
200-401000-20002 - Prop Tax Increment-Project 3
200-401000-20003 - Prop Tax Increment-Project 5
200-401000-20004 - Prop Tax Increment-Project 6
200-401000-20005 - Prop Tax Increment-Project 7
200-401000-20006 - Prop Tax Increment-Project 8
200-401000-20007 - Prop Tax Increment-Project 10
200-401000-20008 - Prop Tax Increment-Project 11
200-402000-20000 - Prop Tax Haircut-Project 1
200-436060 - Administrative Fees-CDA
200-450400 - Interest Income

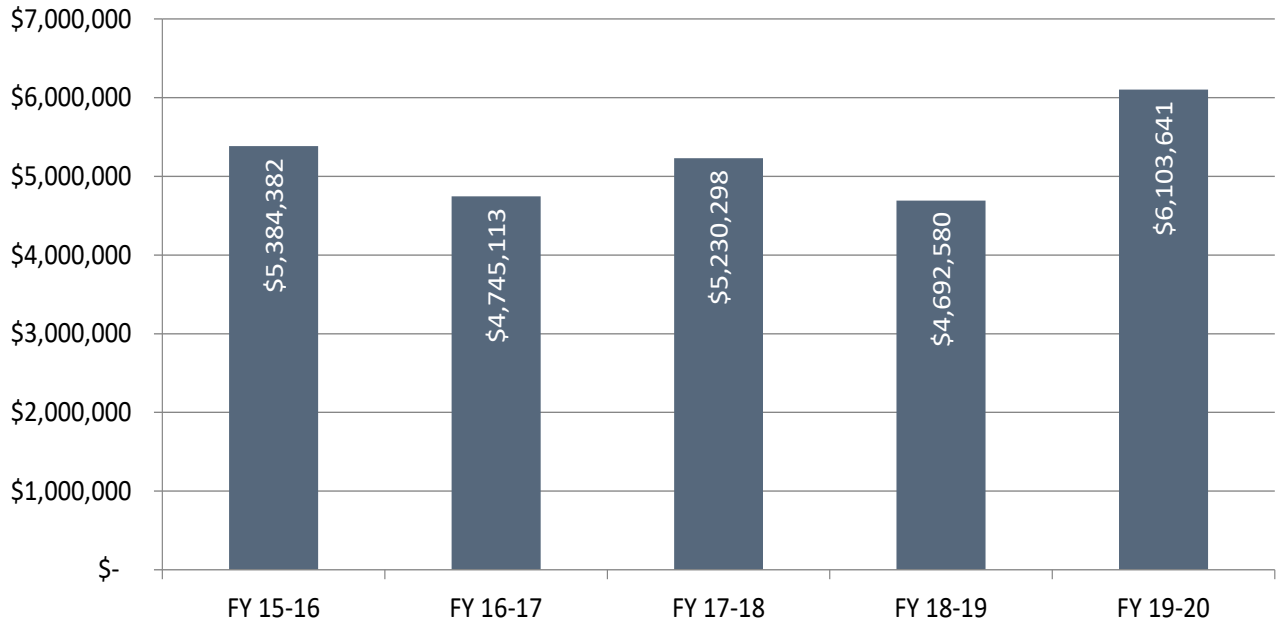
### Method Received

RDA funds are remitted annually by Salt Lake County.

### Authorized Uses

RDA funds are restricted to use within statutory guidelines set by the State of Utah.

## Revenue History



### Summary

The RDA Housing division invests obligatory funds toward improving housing within the City. Housing funds can be used for a variety of purposes, including but not limited to: Infrastructure, affordable housing projects, senior housing, interest rate buy-downs, and contributions to the Olene Walker or Pamela Atkinson Funds.

### Primary Activities

- Administration of the Redevelopment Agency Housing funds - budgeting, accounting and facilitating project proposals for City Council coordination.

### Department

Redevelopment Agency

### Method Received

The City's RDA housing budget is based on tax increment calculations submitted by the City to Salt Lake County in the prior year. Calculations submitted to the County are the best estimates available and are based on current property values. Per state law, 20 percent of the tax increment generated by new economic or redevelopment project ares must be used to encourage the development of low income housing.

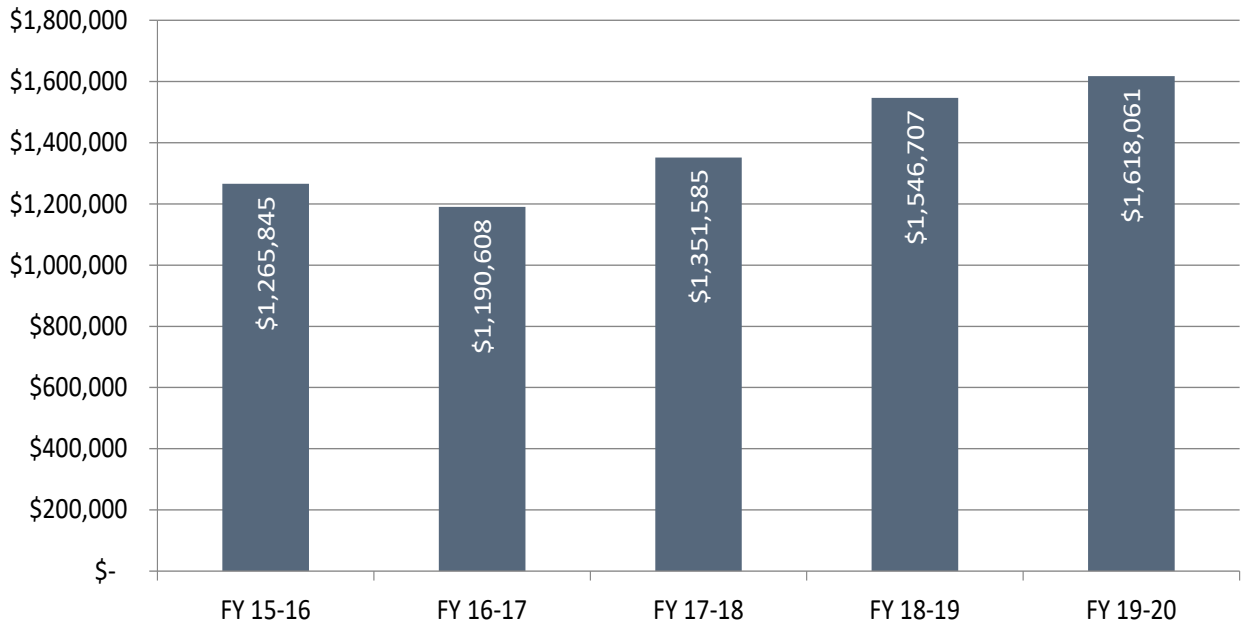
### Fund/Object

201-401000-20002 - Prop Tax Increment-Project 3
201-401000-20003 - Prop Tax Increment-Project 5
201-401000-20005 - Prop Tax Increment-Project 7
201-401000-20006 - Prop Tax Increment-Project 8
201-401000-20007 - Prop Tax Increment-Project 10
201-401000-20008 - Prop Tax Increment-Project 11
201-450400 - Interest Income

### Authorized Uses

RDA Housing funds are restricted for use within statutory guidelines set by the State of Utah.
In 2018 the legislature approved the use of housing funds for its share of County homeless shelter expenditures.

### Revenue History



### Summary

The South Jordan Community Development Area is part of the City's Redevelopment Agency efforts. Its primary purpose is to encourage economic development within the City by using tax increment financial tools.

CDA areas require specific interlocal agreements with participating taxing agencies, and the CDA fund includes the following projects:

#12 Commerce Park
#13 South Station
#14 Tim Dahle Nissan
#15 Riverton Chevrolet

### Primary Activities

- Provides administration of the CDA and the Redevelopment Agency budgeting and accounting.
- Economic Development Services - recruitment of new businesses, retention of existing businesses and expansion of new businesses.

### Department

City Commerce

### Fund/Object

202-401000-20009 - Prop Tax Increment-Project 12
202-401000-20010 - Prop Tax Increment-Project 13
202-450400 - Interest Income

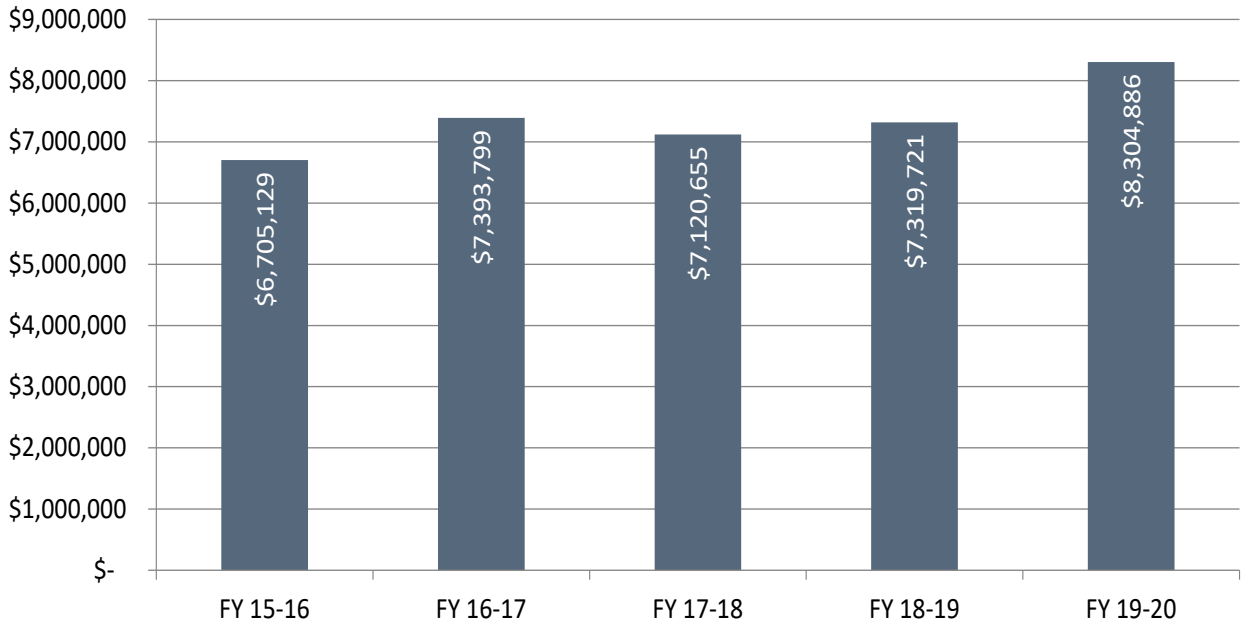
### Method Received

Salt Lake County distributes CDA funding on a regular basis.

### Authorized Uses

CDA funds are restricted for use within state statute and authorized by the RDA Board.

### Revenue History



# Revenue Source Detail

### Summary

The CDBG entitlement program allocates annual grants to develop viable communities by providing affordable housing, a suitable living environment, and opportunities to expand economic opportunities, principally for low and moderate-income persons.

### Primary Activities

- South Jordan's program focuses its efforts on public services, neighborhood improvements, and Senior Center improvements.

### Department

Development Services

### Fund/Object

210-420400 - CDBG Revenue

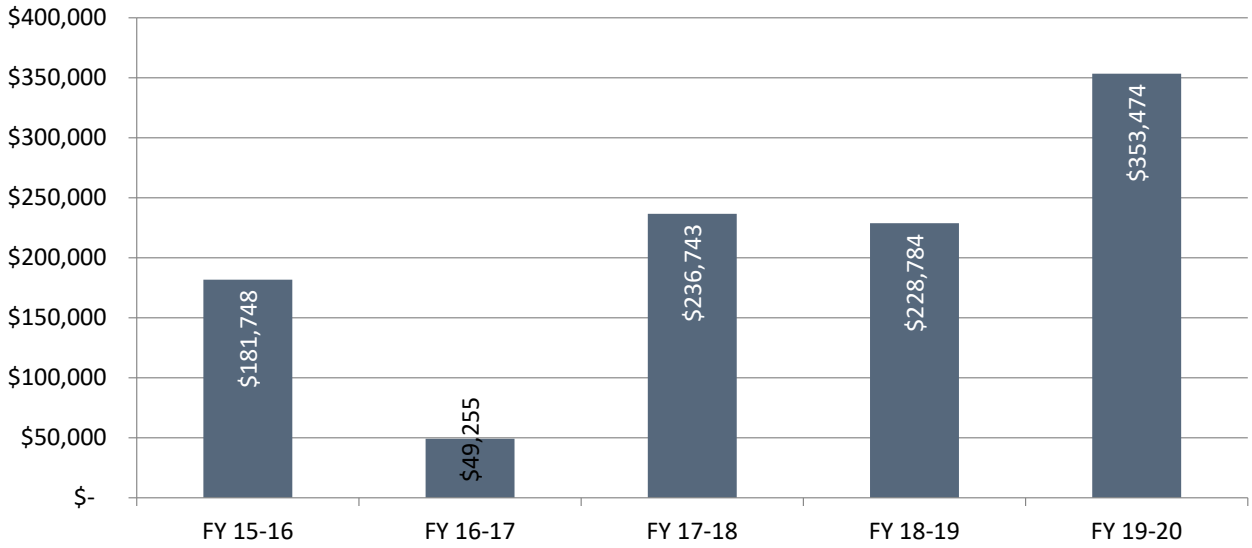
### Method Received

CDBG funds are reimbursed by HUD after funds are spent.

### Authorized Uses

Funds are authorized by an annual contract with HUD based on a 5-year planning document.

## Revenue History



# Fund Balance and Reserves

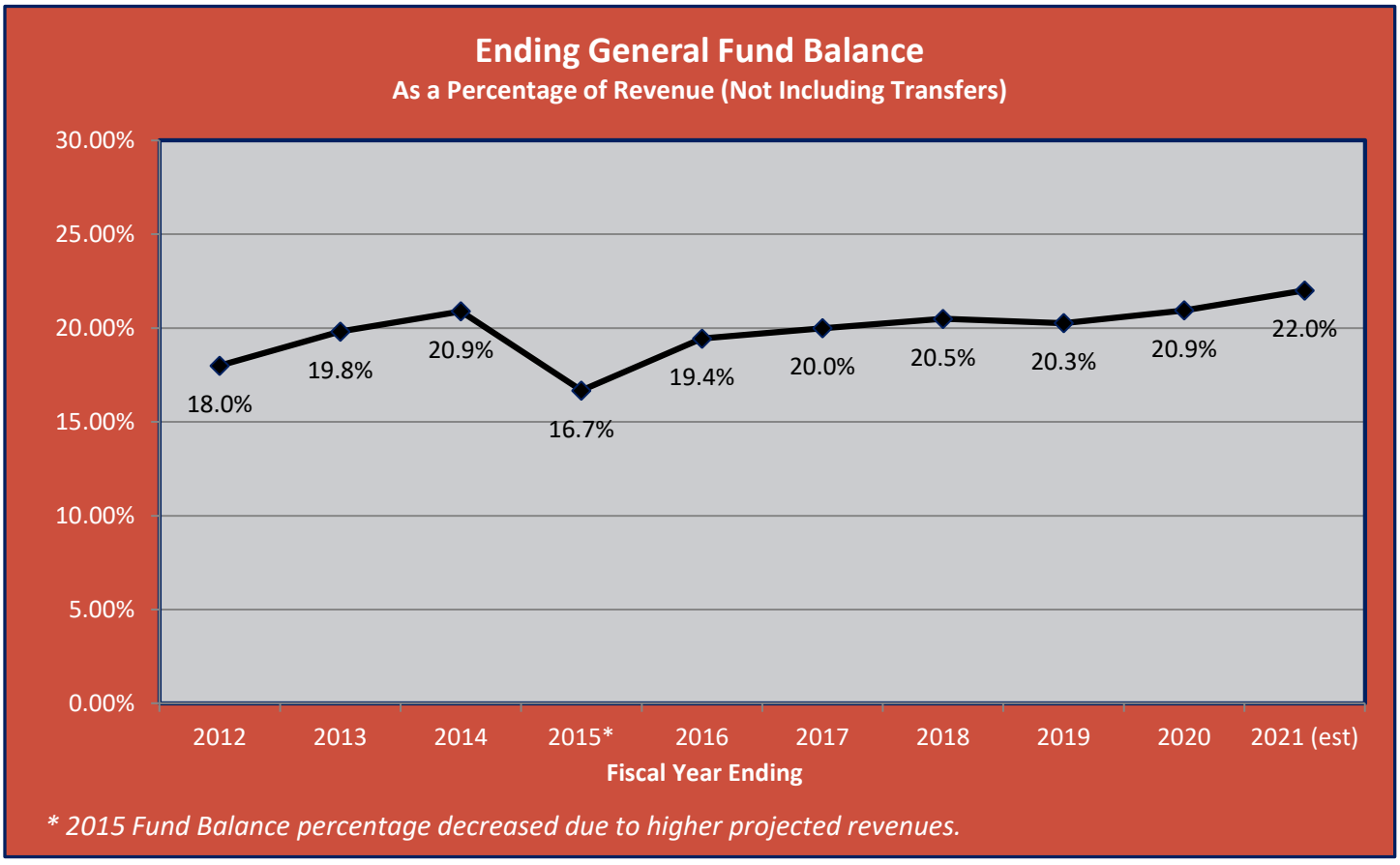
South Jordan City defines fund balance for governmental and enterprise funds as the difference between a fund's current assets and current liabilities. The City accumulates fund balances in its various funds for the following purposes:

- To have adequate funds in case of an emergency or unexpected events
- To secure the City's debt and related bond ratings
- To meet requirements for liabilities already incurred but not yet paid
- To avoid short-term debt
- To provide for planned and unplanned capital expenditures

According to Utah Code 10-6-116, as amended in 2021, cities are allowed to accumulate retained earnings or fund balances in any fund. However, the law imposes a limit on general fund balance which is 35% of total estimated general fund revenue. Any fund balance in excess of 5% and less than 35% could be utilized for budget purposes. Any fund balance less than 5% of the estimated revenue could be used for working capital, certain emergency expenditures, or to cover a pending year-end excess of expenditures over revenues from an unavoidable shortfall in revenues. Any funds in excess of 35% of general fund revenues could be retained if they were earmarked for specific future capital projects. The City maintains a 5-year CIP plan.

The following graph depicts the City's reserved fund balance over the last 10 years.

Reserve fund balance for FY 2020-2021 is estimated to be at 22% in the amount of $11,213,272. The City will continue to build its reserve to the 35% maximum.




** 2015 Fund Balance percentage decreased due to higher projected revenues.*

# Fund Balance Summary

| ALL FUNDS | | | | | | |
|---|---|---|---|---|---|---|
| | FY2020 Fund Balance | FY2021 Estimated FB | Budgeted Revenues | Budgeted Expenditures | Transfers In (Out) | Ending Fund Balance |
| **Governmental Funds** | | | | | | |
| General Fund | 14,297,477 | 14,656,382 | 51,506,762 | (48,607,371) | (2,899,391) | 14,565,382 |
| Debt Service Fund | 4,416,288 | 3,659,175 | 2,167,925 | (6,237,225) | 3,860,698 | 3,450,573* |
| Redevelopment Fund | 20,161,698 | 15,590,316 | 11,235,000 | (11,345,257) | (4,100,104) | 11,379,955* |
| Capital Projects Fund | 26,507,123 | 21,523,931 | 6,230,000 | (9,287,212) | 4,517,243 | 22,983,962 |
| CDBG Fund | - | - | 262,861 | (262,861) | - | - |
| Storm Drain Fund | 2,814,195 | 2,598,392 | 2,647,968 | (1,953,373) | (460,595) | 2,832,392 |
| Municipal Building Authority | 339,455 | 338,305 | 1,750 | (2,118,366) | 2,116,616 | 338,305 |
| **Total Governmental Funds** | **68,536,236** | **58,275,502** | **74,052,266** | **(79,811,665)** | **3,034,467** | **55,550,570** |
| **Proprietary Funds** | | | | | | |
| Water Operations Fund | 20,455,363 | 22,940,372 | 22,430,930 | (24,893,097) | 195,832 | 20,674,037* |
| Mulligans | 784,542 | 750,194 | 1,374,990 | (1,544,058) | (469) | 580,657* |
| Sanitation | 5,023,706 | 4,189,276 | 4,404,704 | (5,275,306) | (272) | 3,318,402* |
| **Total Proprietary Funds** | **26,263,612** | **27,879,842** | **28,210,624** | **(31,712,461)** | **195,091** | **24,573,096** |
| **Total** | **94,799,848** | **86,155,344** | **102,262,890** | **(111,524,126)** | **3,229,558** | **80,123,666** |

* Debt Service fund balance is estimated to decrease largely due to increased debt service costs from the City's Special Assessment Bond.
*Redevelopment fund balance is estimated to decrease largely due to the City implementing a new housing assistance program.
*Water fund balance is estimated to decrease due to several planned capital projects.
* Mulligans fund balanced is estimated to decrease due to several planned capital projects.
*Sanitation fund balance is estimated to decrease largely due to several planned capital projects.

# All Funds Revenues & Expenditures

| ALL FUNDS | Prior Year Actual FY 19-20 | Adopted Budget FY 20-21 | Estimated Actual FY 20-21 | Proposed Budget FY 21-22 |
|---|---|---|---|---|
| **Financing Sources:** | | | | |
| Taxes & Fees | 4,365,065 | 35,621,806 | 36,267,655 | 38,447,507 |
| Impact Fees | 2,965,544 | 2,180,000 | 2,966,049 | 2,430,000 |
| Area Increment | 14,071,944 | 10,165,000 | 12,641,810 | 10,165,000 |
| RDA Housing | 1,377,411 | 950,000 | 1,000,322 | 950,000 |
| Class C Road Funds | 2,767,497 | 3,022,000 | 3,000,000 | 3,000,000 |
| Local Transit Tax | 1,449,820 | 1,300,000 | 1,844,203 | 1,400,000 |
| Licenses & Permits | 4,033,361 | 3,524,812 | 3,524,812 | 3,678,639 |
| Intergovernmental Revenues & Fees | 3,794,906 | 637,752 | 659,296 | 661,361 |
| Charges for Services | 38,275,870 | 35,519,079 | 39,715,211 | 36,750,054 |
| Fines & Forfeitures | 454,674 | 560,000 | 560,000 | 450,000 |
| Special Assessments | 2,991,348 | 2,151,675 | 1,919,808 | 2,155,775 |
| Investment Earnings | 2,255,775 | 942,900 | 1,071,339 | 816,900 |
| Misc. Revenue | 13,604,289 | 1,278,154 | 3,485,811 | 1,357,654 |
| Transfers In & Use of Fund Balance | 48,142,725 | 21,514,997 | 25,695,693 | 30,039,169 |
| **Total Financing Sources** | **170,550,229** | **119,368,175** | **134,352,009** | **132,302,059** |
| **Financing Uses:** | | | | |
| Wages & Benefits | 36,268,527 | 41,031,540 | 40,043,667 | 44,181,557 |
| Materials & Supplies | 1,950,200 | 2,151,345 | 2,067,773 | 2,332,161 |
| Operating Expenses | 16,104,239 | 26,436,352 | 23,184,673 | 28,443,830 |
| Debt Expenditures | 13,099,874 | 8,895,082 | 7,799,287 | 10,572,266 |
| Project Expenditures | 33,461,356 | 24,610,531 | 29,809,308 | 26,294,312 |
| Transfers Out & Contribution to Fund Balance | 69,666,033 | 16,243,325 | 31,447,301 | 20,477,933 |
| **Total Financing Uses** | **170,550,229** | **119,368,175** | **134,352,009** | **132,302,059** |

# General Fund Summary

| | Prior Year Actual FY 19-20 | Adopted Budget FY 20-21 | Estimated Actual FY 20-21 | Proposed Budget FY 21-22 |
|---|---|---|---|---|
| **REVENUES** | | | | |
| Sales Tax | 16,546,021 | 17,085,329 | 18,035,163 | 19,658,328 |
| Property Taxes | 11,698,280 | 12,233,935 | 11,998,745 | 12,468,695 |
| Franchise Taxes | 4,732,258 | 4,791,029 | 4,791,029 | 4,886,850 |
| Transient Room Tax | 138,417 | 171,002 | 171,002 | 139,801 |
| Cable TV Fees | 456,299 | 474,028 | 469,988 | 484,088 |
| Motor Vehicle Fees | 793,790 | 866,483 | 801,728 | 809,745 |
| Penalties & Interest | 24,090 | 10,000 | 10,000 | 15,000 |
| Licenses & Permits | 4,033,361 | 3,524,812 | 3,524,812 | 3,678,639 |
| Intergovernmental Revenues | 2,446,886 | 396,435 | 396,435 | 398,500 |
| Administration Fees | 3,072,113 | 3,509,656 | 3,509,656 | 4,147,608 |
| Charges for Services | 3,544,998 | 3,499,446 | 3,499,446 | 3,029,508 |
| Recreation Revenue | 204,147 | 368,148 | 368,148 | 273,000 |
| Fines and Forfeitures | 454,674 | 560,000 | 560,000 | 450,000 |
| Miscellaneous Revenue | 1,930,479 | 1,052,000 | 1,206,320 | 1,067,000 |
| **Total General Fund Revenue** | **50,075,813** | **48,542,303** | **49,342,472** | **51,506,762** |
| **TRANSFERS IN AND USE OF FUND BALANCE** | | | | |
| Transfers In | 47,968 | 507,869 | 757,869 | 507,869 |
| Use of Fund Balance | 0 | 0 | 0 | 0 |
| **Total Transfers In and Use of Fund Balance** | **47,968** | **507,869** | **757,869** | **507,869** |
| **Total Rev, Trans in, and Use of Fund Balance** | **50,123,781** | **49,050,172** | **50,100,341** | **52,014,631** |
| **EXPENDITURES** | | | | |
| Wages and Benefits | 32,388,072 | 37,267,407 | 36,224,570 | 39,791,860 |
| Materials and Supplies | 1,432,851 | 1,638,833 | 1,631,483 | 1,698,217 |
| Operating Expenditures | 5,272,655 | 6,790,071 | 6,797,421 | 7,117,294 |
| **Total General Fund Expenditures** | **40,543,398** | **45,696,311** | **44,653,474** | **48,607,371** |
| **TRANSFERS OUT AND CONTRIBUTION TO FUND BALANCE** | | | | |
| Transfers Out | 6,028,019 | 3,353,861 | 4,948,219 | 3,407,260 |
| Contribution to Fund Balance | 3,552,364 | 0 | 498,648 | 0 |
| **Total Transfers Out and Contribution to Fund Balance** | **9,580,383** | **3,353,861** | **5,446,867** | **3,407,260** |
| **Total Exp, Trans Out, and Cont to Fund Balance** | **50,123,781** | **49,050,172** | **50,100,341** | **52,014,631** |

# General Fund Revenues

| | Prior Year Actual FY 19-20 | Estimated Actual FY 20-21 | Proposed Budget FY 21-22 |
|---|---|---|---|
| **REVENUES** | | | |
| Taxes | | | |
| Property Tax | 11,698,280 | 11,998,745 | 12,468,695 |
| Motor Vehicle Tax | 793,790 | 801,728 | 809,745 |
| Sales and Use Tax | 16,546,021 | 18,035,163 | 19,658,328 |
| Penalties and Interest | 24,090 | 10,000 | 15,000 |
| Telecommunications Tax | 556,572 | 608,480 | 620,650 |
| Energy Sales and Use Tax | 4,175,686 | 4,182,549 | 4,266,200 |
| Cable TV Franchise Tax | 456,299 | 469,988 | 484,088 |
| Transient Room Tax | 138,417 | 171,002 | 139,801 |
| **Total Taxes** | **34,389,155** | **36,277,655** | **38,462,507** |
| Licenses and Permits | | | |
| Building Permits | 3,553,062 | 3,096,122 | 3,246,139 |
| Business Licenses | 186,571 | 182,955 | 190,000 |
| Solid Waste License Fee | 125,456 | 117,969 | 118,000 |
| Miscellaneous | 168,274 | 127,766 | 124,500 |
| **Total Licenses and Permits** | **4,033,363** | **3,524,812** | **3,678,639** |
| Intergovernmental Revenues | | | |
| State and Federal Grants | 2,381,803 | 340,435 | 338,500 |
| Liquor Allotment | 65,084 | 56,000 | 60,000 |
| **Total Intergovernmental Revenues** | **2,446,887** | **396,435** | **398,500** |
| Charges for Service | | | |
| Ambulance Fees | 2,335,061 | 2,355,000 | 1,989,658 |
| Engineering Fees | 72,190 | 35,962 | 39,000 |
| Plan Check Fees | 5,124 | 2,700 | 2,700 |
| Zoning and Subdivision Fees | 668,430 | 701,030 | 660,000 |
| Cemetery Fees | 229,782 | 195,000 | 195,000 |
| Other Services | 3,434,188 | 3,719,410 | 4,290,758 |
| **Total Charges for Services** | **6,744,775** | **7,009,102** | **7,177,116** |
| **Fines and Forefeitures** | **454,674** | **560,000** | **450,000** |
| Miscellaneous Revenue | | | |
| Investment Earnings | 1,104,320 | 1,104,320 | 1,000,000 |
| Other Miscellaneous Revenue | 902,639 | 470,148 | 340,000 |
| **Total Miscellaneous Revenue** | **2,006,959** | **1,574,468** | **1,340,000** |
| **Total Revenue** | **50,075,813** | **49,342,472** | **51,506,762** |

# General Fund Expenditures

| | Prior Year Actual FY 19-20 | Estimated Actual FY 20-21 | Proposed Budget FY 21-22 |
|---|---|---|---|
| **EXPENDITURES** | | | |
| General Government | | | |
| General Administration | 1,393,600 | 1,719,263 | 1,961,114 |
| City Commerce | 282,458 | 292,570 | 318,622 |
| City Recorder | 278,986 | 455,934 | 419,969 |
| Finance | 2,371,484 | 2,465,180 | 2,760,752 |
| Human Resources | 583,607 | 644,686 | 705,275 |
| Office of the City Attorney | 1,088,981 | 1,202,195 | 1,312,474 |
| **Total General Government** | **5,999,116** | **6,779,828** | **7,478,206** |
| Administrative Services | | | |
| Administration | 910,589 | 985,354 | 1,067,268 |
| Recreation/Event Programs | 952,239 | 1,071,488 | 1,172,630 |
| Seniors | 328,148 | 380,405 | 396,404 |
| Facilities | 1,440,962 | 1,457,322 | 1,411,405 |
| Information Services | 1,701,688 | 1,718,844 | 1,839,126 |
| Information Center | 419,744 | 431,566 | 452,357 |
| Justice Court | 530,364 | 608,520 | 659,367 |
| Parks | 2,572,959 | 2,752,039 | 3,043,044 |
| Risk Management | 773,214 | 833,127 | 864,045 |
| **Total Administrative Services** | **9,629,907** | **10,238,665** | **10,905,646** |
| Development Services | | | |
| Building | 1,649,712 | 1,612,670 | 1,697,347 |
| Engineering | 2,359,122 | 2,448,182 | 2,589,747 |
| Planning | 784,567 | 823,381 | 911,154 |
| **Total Development Services** | **4,793,401** | **4,884,233** | **5,198,248** |
| Public Works | | | |
| Administration | 764,201 | 762,155 | 807,597 |
| Cemetery | 295,927 | 313,471 | 341,444 |
| Fleet | 1,288,622 | 1,119,485 | 1,194,531 |
| Street Lighting | 356,249 | 337,066 | 405,407 |
| Streets | 1,205,351 | 1,594,008 | 1,713,040 |
| **Total Public Works** | **3,910,350** | **4,126,185** | **4,462,019** |
| Public Safety | | | |
| Fire | 7,666,492 | 8,878,438 | 10,183,401 |
| Police & Animal Control | 8,544,132 | 9,746,125 | 10,379,851 |
| **Total Public Safety** | **16,210,624** | **18,624,563** | **20,563,252** |
| **Total Expenditures** | **40,543,398** | **44,653,474** | **48,607,371** |




# Office of the City Manager

The Office of the City Manager provides professional leadership and management to Strategic Services, Human Resources, Finance, City Commerce and the City Recorder's Office.

| EXPENDITURES BY PROGRAM | 2022 PROPOSED | 2022 FTE | PAGE REFERENCE |
|---|---|---|---|
| 1. Executive & Mayor | $1,755,177 | 5 | 64 |
| 2. Human Resources | $705,275 | 4 | 66 |
| 3. Finance | $2,760,752 | 20 | 68 |
| 4. City Commerce | $318,622 | 2 | 70 |
| 5. City Recorder | $419,969 | 2 | 72 |
| **TOTAL EXPENDITURES** | **$5,959,795** | **33** | |

## Department Purpose

South Jordan operates under a Manager by Ordinance form of Government and is a City of the second class. It is governed by a six member Council comprosed of five elected Council Members and an elected Mayor. The City Manager is hired by the Mayor and Council to manage all day to day operations of the City. The City Manager is the Chief Administrative Officer (CAO) of the City. The Executive Department budget is the City Manager and Mayor's budget.

**CORE PROGRAMS**

1. Budget & Finance Accountability
2. Operational Excellence
3. Policy Development
4. Strategic Planning
5. Inter-governmental Liaison
6. Boards & Commissions
7. Community Development Block Grant Administration

## Performance Measures

| Strategic Priorities | Strategic Goals & Objectives | Performance Measures | FY 2019-20 Actuals | FY 2020-21 Target | FY 2021-22 Target |
|---|---|---|---|---|---|
| Engaged Community | EC-1 RESPONDS to the needs and concerns of the community in a prompt, transparent, professional, respectful and ethical manner | Maintain a 75% or higher rating on effective communication with residents *(source: Annual Community Survey)* | 73% | 73% | 75% |
| | EC-4 FOSTERS a feeling of community prode, acceptance of others, and a sense of shared responsibility | Increase approval rating of the Mayor & City Council to 65% *(source: Annual Community Survey)* | 51% | 56% | 60% |
| Fiscally Responsible Governance | FRG-3 Resource Alignment PROTECTS, manages, optimizes and invests in its human, financial, physical and technology resources to ensure alignment with planning and budget | Maintain a 78% or higher rating of City service for resident tax dollar *(source: Annual Community Survey)* | 75% | 75% | 78% |
| | FRG-6 Vision & Planning SUPPORTS decision-making with timely and accurate short-term and long-range analysis that enhances vision and planning. | Increase resident rating indicating that South Jordan is headed in the right direction to 65% *(source: Annual Community Survey)* | 58% | 61% | 63% |

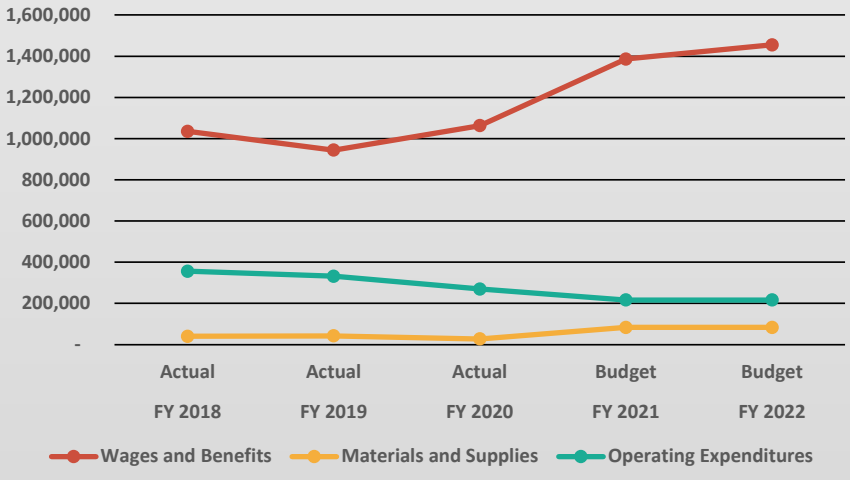
## Executive at a Glance:

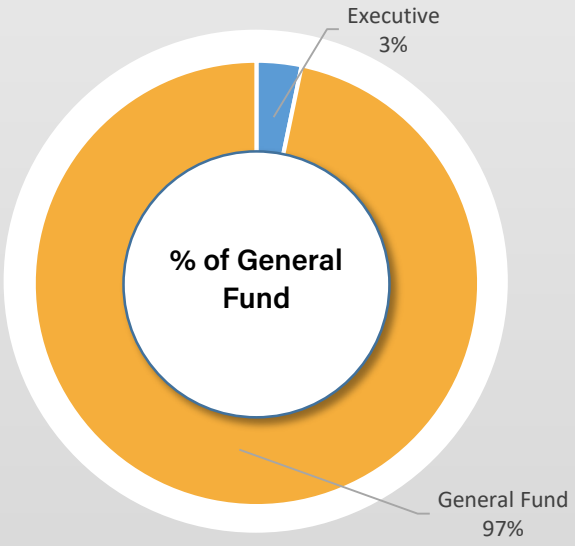
| | | | | | |
|---|---|---|---|---|---|
| | **Location:** City Hall 1600 W. Towne Center Dr. | | **FY 2021-22 Budget:** $1,755,177 | | **Full-Time Employees:** 5 |

| Authorized Positions | FY 18-19 Actual | FY 19-20 Actual | FY 20-21 Actual | FY 21-22 Proposed |
|---|---|---|---|---|
| City Manager | 1 | 1 | 1 | 1 |
| Assistant to the City Manager | 0 | 1 | 1 | 1 |
| Assistant City Manager | 1 | 1 | 1 | 1 |
| Executive Assistant | 1 | 1 | 1 | 1 |
| Strategic Services Director | 1 | 1 | 1 | 1 |
| **TOTAL** | **4** | **5** | **5** | **5** |

## Summary of Expenditures By Category

| | FY 19-20 Actual | FY 20-21 Adopted | FY 20-21 Estimated Actual | FY 21-22 Proposed |
|---|---|---|---|---|
| Wages and Benefits | 1,063,122 | 1,386,343 | 1,213,018 | 1,454,869 |
| Materials and Supplies | 27,749 | 83,846 | 83,846 | 83,846 |
| Operating Expenditures | 269,578 | 216,462 | 216,462 | 216,462 |
| **Total Executive & Mayor** | **1,360,449** | **1,686,651** | **1,513,326** | **1,755,177** |



## Department Purpose

The Human Resources division provides a variety of support to other departments in the areas of Administration, Employee Relations, Employment and Compensation, Benefits, and Training and Development.

**CORE PROGRAMS**

1. City Leadership Training
2. Employee Handbook Development & Maintenance
3. Employment Verification & Background Checks
4. Federal and State Law Compliance & Reporting
5. Employee Recruitment & Selection
6. Benefits Management
7. Employee Leave Management
8. Employee Recognition

## Performance Measures

| Strategic Priorities | Strategic Goals & Objectives | Performance Measures | FY 2019-20 Actuals | FY 2020-21 Target | FY 2021-22 Target |
|---|---|---|---|---|---|
| Fiscally Responsible Governance | FRG-1 Workforce ATTRACTS, motivates, develops and retains a high-quality, egaged and productive workforce | Increase the annual percentage of employees who pass probation to greater than 95% | 94.1% | 95% | 95.5% |
| | | Increase the annual perentage of employees engaged in the workforce to greater than 50% (source: energage survey) | 52% | 50% | 50% |
| | | Increase the average applicants per hire ratio to 4:1 | 7.62 | 4 | 4 |
| | | Maintain annual percentage of employees participating in the Tuition Reimbursement program at 5% | 9.5% | 5% | 5% |

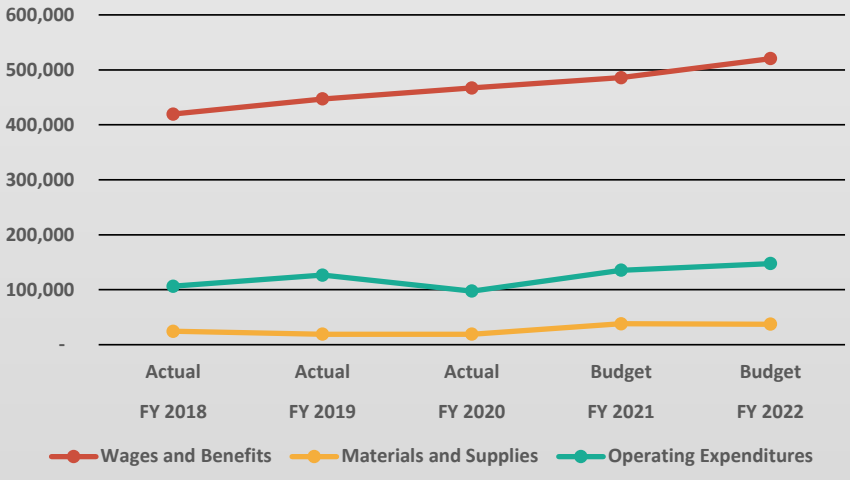
## Human Resources at a Glance:

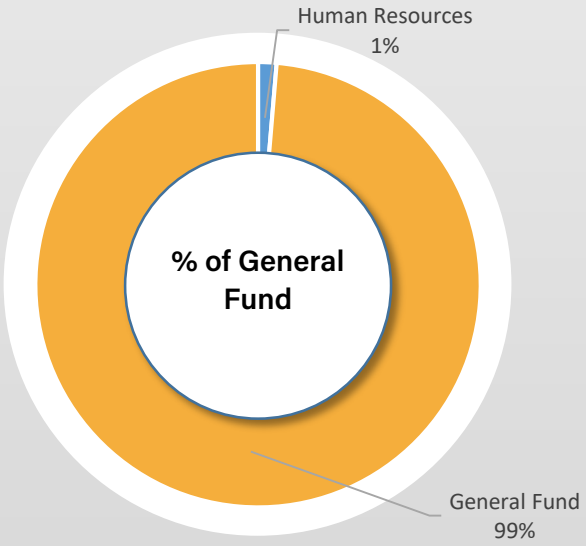
| | | | | | |
|---|---|---|---|---|---|
| | **Location:** City Hall 1600 W. Towne Center Dr. | | **FY 2021-22 Budget:** $705,275 | | **Full-Time Employees:** 4 |

| Authorized Positions | FY 18-19 Actual | FY 19-20 Actual | FY 20-21 Actual | FY 21-22 Proposed |
|---|---|---|---|---|
| Human Resource Director | 1 | 1 | 1 | 1 |
| Human Relations Manager | 1 | 1 | 1 | 1 |
| HR Generalist | 2 | 2 | 2 | 2 |
| **TOTAL** | **4** | **4** | **4** | **4** |

## Summary of Expenditures By Category

| | FY 19-20 Actual | FY 20-21 Adopted | FY 20-21 Estimated Actual | FY 21-22 Proposed |
|---|---|---|---|---|
| Wages and Benefits | 467,118 | 485,963 | 471,349 | 520,516 |
| Materials and Supplies | 18,999 | 37,982 | 37,982 | 37,182 |
| Operating Expenditures | 97,490 | 135,355 | 135,355 | 147,577 |
| **Total Human Resources** | **583,607** | **659,300** | **644,686** | **705,275** |



## Department Purpose

The Finance division provides useful, timely, and reliable financial information and support to City Staff, Management, Council, Citizens, and external parties. This includes accounts payable, accounts receivable, reporting all financial transactions for the City, and producing the City's Annual Financial Report (CAFR). Additionally, the Finance division provides budget and financial support for the City's Redevelopment Agency (RDA) and the Municipal Building Authority (MBA).

### CORE PROGRAMS

1. Budget Development
2. External Audit
3. Debt Management
4. Internal Audit, Internal Controls & Policy Analysis
5. CAFR Preparation
6. Accounts Payable
7. Cash Investment
8. General Ledger Maintenance
9. Payroll Processing & Reporting
10. RFP and Bid Management
11. Budget Analysis and Forecasting
12. Utility Work Orders

## Performance Measures

| Strategic Priorities | Strategic Goals & Objectives | Performance Measures | FY 2019-20 Actuals | FY 2020-21 Target | FY 2021-22 Target |
|---|---|---|---|---|---|
| Fiscally Responsible Governance | FRG-2 Transparency FOSTERS fiscal responsibility, operational excellence, trust and transparency by ensuring accountability, efficiency and innovation in all operations | Increase the number of utility billing payments taken through the City's online payment portal by 3% each year | 56% or 129,228 online payments | 3% increase over the prior year or increase the number of online payments by 3,877 | 3% increase over the prior year or increase the number of online payments by 3,994 |
| | | Increase the number of vendors paid via electronic file transfer (EFT) by 3% each year | 27% or 2,023 EFt Payments | 3% increase in EFT payments over prior year | 3% increase in EFT payments over prior year |
| Sustainable Growth | SG-2 CREATES and SUPPORTS environmentally sustainable programs including: water conservation, recycling, energy conservation, and air quality improvement to ensure the financial well-being and long-term sustainability of the community | Increase the number of active accounts signed up for paperless billing by 3% each year | 7,798 | 3% increase over prior year or increase by approximately 234 signups | 3% increase over prior year or increase by approximately 241 signups |

## Finance at a Glance:

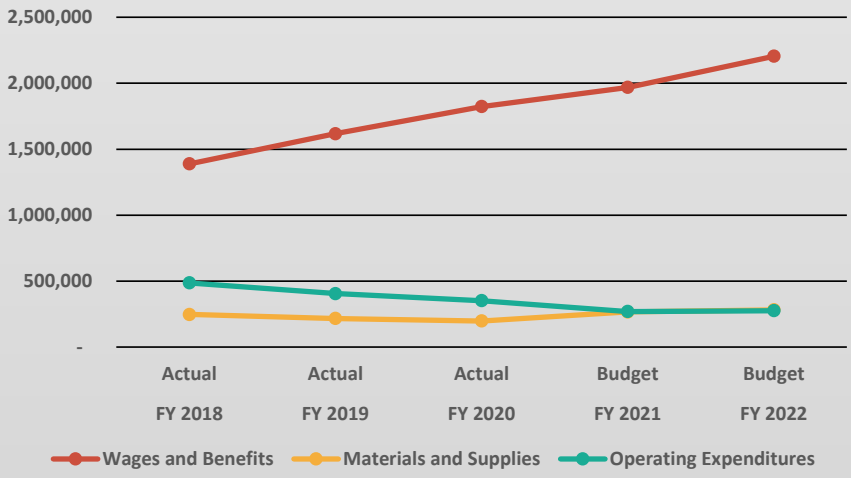
| | | | | | |
|---|---|---|---|---|---|
| | **Location:** City Hall 1600 W. Towne Center Dr. | | **FY 2021-22 Budget:** $2,760,752 | | **Full-Time Employees:** 20 |

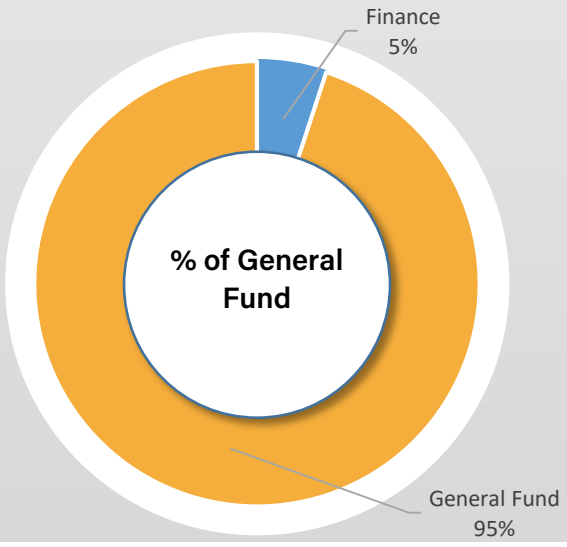
| Authorized Positions | FY 18-19 Actual | FY 19-20 Actual | FY 20-21 Actual | FY 21-22 Proposed |
|---|---|---|---|---|
| Chief Financial Officer | 1 | 1 | 1 | 1 |
| Associate Director of Finance | 1 | 1 | 2 | 2 |
| Assistant Controller | 1 | 1 | 0 | 0 |
| City Treasurer | 1 | 1 | 1 | 1 |
| Purchasing Coordinator | 1 | 1 | 1 | 1 |
| Project Accountant | 1 | 1 | 1 | 1 |
| Accounting Technician | 1 | 1 | 1 | 1 |
| Accounts Payable Technician | 1 | 1 | 1 | 1 |
| Finance Specialist | 1 | 1 | 1 | 1 |
| Accountant (I, II) | 3 | 3 | 3 | 3 |
| Billing Manager | 1 | 1 | 1 | 1 |
| Billing Lead | 1 | 1 | 1 | 1 |
| Billing Clerk | 3 | 3 | 3 | 4 |
| Utility Master System Lead | 1 | 1 | 1 | 1 |
| Utility Master System Technician | 0 | 0 | 0 | 1 |
| **TOTAL** | **18** | **18** | **18** | **20** |

*(1) In fiscal year 2022, a Billing Clerk position was upgraded to full time.*
*(2) In fiscal year 2022, a new Utility Metering Technician position was added.*

## Summary of Expenditures By Category

| | FY 19-20 Actual | FY 20-21 Adopted | FY 20-21 Estimated Actual | FY 21-22 Proposed |
|---|---|---|---|---|
| Wages and Benefits | 1,823,314 | 1,968,966 | 1,931,180 | 2,204,752 |
| Materials and Supplies | 196,876 | 265,175 | 265,175 | 281,175 |
| Operating Expenditures | 351,294 | 268,825 | 268,825 | 274,825 |
| **Total Finance** | **2,371,484** | **2,502,966** | **2,465,180** | **2,760,752** |



# City Commerce & Sustainability

## Department Purpose

The City Commerce & Sustainability division coordinates and promotes the implementation of economic development and growth through long-term strategic planning and resource allocation. It also establishes and maintains cooperative-working relationships with other organizations at all levels and in a variety of locations. Business Licenses are also handled by the City Commerce & Sustainability division.

### CORE PROGRAMS

1. Business Licensing
2. Business Expansion (non-Redevelopment Agency)
3. Business Recreuitment (non-Redevelopment Agency)
4. Business Retention (non-Redevelopment Agency)

## Performance Measures

| Strategic Priorities | Strategic Goals & Objectives | Performance Measures | FY 2019-20 Actuals | FY 2020-21 Target | FY 2021-22 Target |
|---|---|---|---|---|---|
| Economic Development | ED-1 EXPANDS, ATTRACTS and RETAINS a diverse mix of high quality employers to contribute to the community's economic sustainability and offer opportunities for employment | Increase annual new business licenses issued by 1% each year | 211 | 213 | 215 |
| | | Maintain annual active business licenses at 1,183 | 1,203 | 1,183 | 1,183 |
| | ED-2 PROMOTES the community as a safe, attractive and quality place to live, work and play | Increase annual number of employees employed within South Jordan by 3% each year | 28,318 | 29,082 | 29,867 |
| | ED-4 ESTABLISHES a predictable and efficient development process that fosters a high degree of collaboration and coordination within the community and with diverse stakeholders | Maintain annual business license renewals at 1,082 | 1,104 | 1,082 | 1,082 |
| | | Maintain annual business licenses closed at 129 | 129 | 129 | 129 |

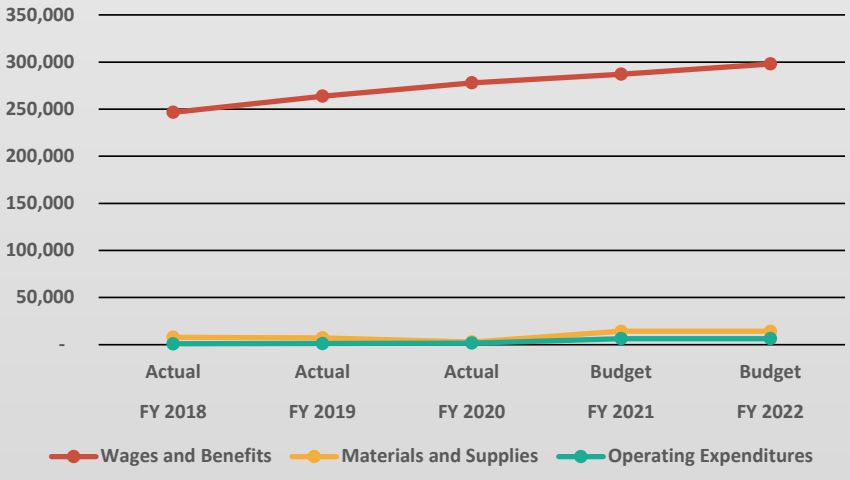
## City Commerce at a Glance:

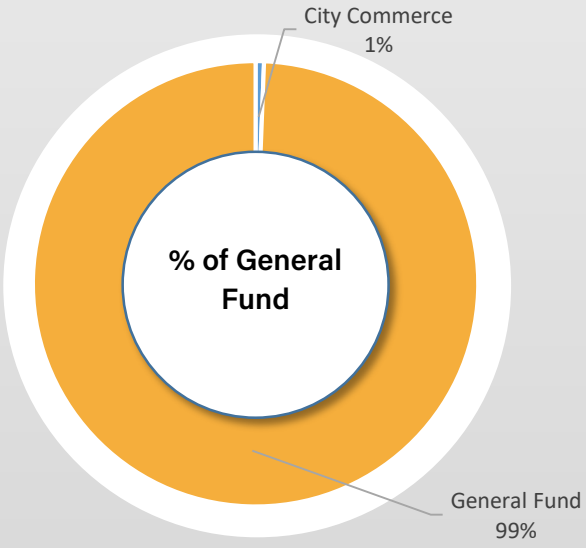
| | | | | | |
|---|---|---|---|---|---|
| | **Location:** City Hall 1600 W. Towne Center Dr. | | **FY 2021-22 Budget:** $318,622 | | **Full-Time Employees:** 2 |

| Authorized Positions | FY 18-19 Actual | FY 19-20 Actual | FY 20-21 Actual | FY 21-22 Proposed |
|---|---|---|---|---|
| City Commerce Director | 1 | 1 | 1 | 1 |
| Executive Assistant | 1 | 1 | 1 | 1 |
| **TOTAL** | **2** | **2** | **2** | **2** |

## Summary of Expenditures By Category

| | FY 19-20 Actual | FY 20-21 Adopted | FY 20-21 Estimated Actual | FY 21-22 Proposed |
|---|---|---|---|---|
| Wages and Benefits | 278,054 | 287,206 | 271,970 | 298,022 |
| Materials and Supplies | 2,776 | 14,210 | 14,210 | 14,210 |
| Operating Expenditures | 1,628 | 6,390 | 6,390 | 6,390 |
| **Total City Commerce & Sustainability** | **282,458** | **307,806** | **292,570** | **318,622** |



# City Recorder

## Department Purpose

The City Recorder's Office is responsible for maintaining all City records and files through an electronic filing system. The recorder's office also manages all municipal elections, GRAMA requests, and public meeting agendas, minutes, and recordings.

**CORE PROGRAMS**

1. Planning Commission Support
2. Records Management
3. City Council Support
4. Redevlopment Agency, Advisory Boards, Committee Support
5. Government Records Management Act (GRAMA) Requests
6. Municipal Code
7. Record Retention
8. Municipal Election

## Performance Measures

| Strategic Priorities | Strategic Goals & Objectives | Performance Measures | FY 2019-20 Actuals | FY 2020-21 Target | FY 2021-22 Target |
|---|---|---|---|---|---|
| Fiscally Responsible Governance | FRG-2 Transparency FOSTERS fiscal responsibility, operational excellence, trust and transparency by ensuring accountability, efficiency and innovation in all operations | Maintain 100% of GRAMA requests responded to by the City Recorder to no later than 10 business days, or 5 business days if a request benefits the public rather than the requesting individual (63G-2-204(3)(a)) | 100% | 100% | 100% |

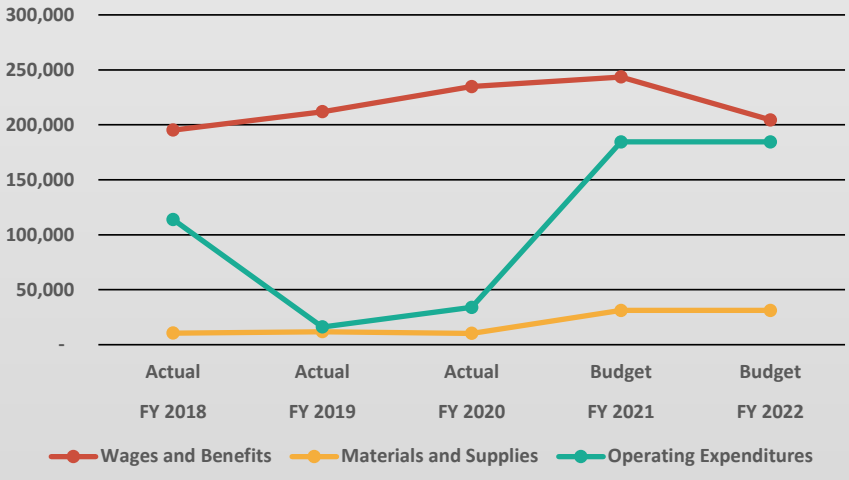
## City Recorder at a Glance:

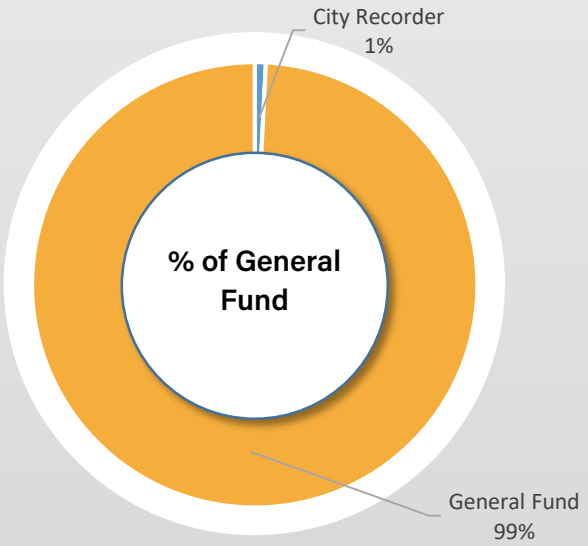
| | | | | | |
|---|---|---|---|---|---|
| | **Location:** City Hall 1600 W. Towne Center Dr. | | **FY 2021-22 Budget:** $419,969 | | **Full-Time Employees:** 2 |

| Authorized Positions | FY 18-19 Actual | FY 19-20 Actual | FY 20-21 Actual | FY 21-22 Proposed |
|---|---|---|---|---|
| City Recorder | 1 | 1 | 1 | 1 |
| Deputy City Recorder | 1 | 1 | 1 | 1 |
| **TOTAL** | **2** | **2** | **2** | **2** |

## Summary of Expenditures By Category

| | FY 19-20 Actual | FY 20-21 Adopted | FY 20-21 Estimated Actual | FY 21-22 Proposed |
|---|---|---|---|---|
| Wages and Benefits | 234,852 | 243,635 | 240,404 | 204,439 |
| Materials and Supplies | 10,272 | 31,050 | 31,050 | 31,050 |
| Operating Expenditures | 33,862 | 184,480 | 184,480 | 184,480 |
| **Total City Recorder** | **278,986** | **459,165** | **455,934** | **419,969** |






# Office of the Assistant City Manager

The Office of the Assistant City Manager houses and provides management direction and support for the Administrative Services, Development Services, Fire Services, Public Works and Police Services.

| EXPENDITURES BY PROGRAM | 2022 PROPOSED | 2022 FTE | PAGE REFERENCE |
|---|---|---|---|
| 1. Assistant City Manager | $205,937 | 0 | 75 |
| 2. Administrative Services | $10,905,646 | 76 | 77 |
| 3. Development Services | $4,287,094 | 33 | 100 |
| 4. Planning | $911,154 | 7 | 105 |
| 5. Fire Services | $10,183,401 | 80 | 108 |
| 6. Police Services | $10,379,851 | 81 | 111 |
| 7. Public Works | $4,462,019 | 33 | 114 |
| **TOTAL EXPENDITURES** | **$41,335,102** | **310** | |

# Office of the Assistant City Manager

## Department Purpose

The Office of the Assistant City Manager is responsible for management direction and support for all City operations departments, as well as special projects related to City Code, City-wide policies, and other issues.

**CORE PROGRAMS**

1. Provide Leadership to City Operations
2. Budget/Finance Accountability
3. Operational Excellence
4. Policy Development

## Performance Measures

| Strategic Priorities | Strategic Goals & Objectives | Performance Measures | FY 2019-20 Actuals | FY 2020-21 Target | FY 2021-22 Target |
|---|---|---|---|---|---|
| Safe Community | SC-5 ENGAGES the entire community to share in the responsibility for its safety, health and well-being | Maintain a 85% or higher rating on providing a safe community *(source: Annual Community Survey)* | 88% | 80% | 88% |
| Economic Development | ED-3 ENHANCES a dynamic, sustainable and diversified tax base, balancing taxes, fees and charges | Maintain a 75% or higher rating on promoting commercial and residential growth to improve the City's economy *(source: Annual Community Survey)* | 73% | 69% | 75% |
| Sustainable Growth | SG-2 CREATES and SUPPORTS environmentally sustainable programs including: water conservation, recycling, energy conservation, and air quality improvement to ensure the financial well-being and long-term sustainability of the community | Maintain a 75% or higher rating on planning for the long-term needs of a growing community *(source: Annual Community Survey)* | 60% | 70% | 75% |

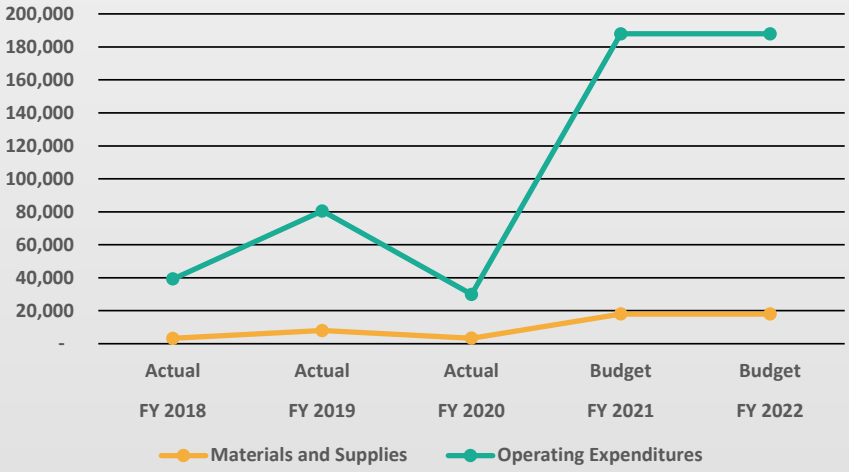
## ACM at a Glance:

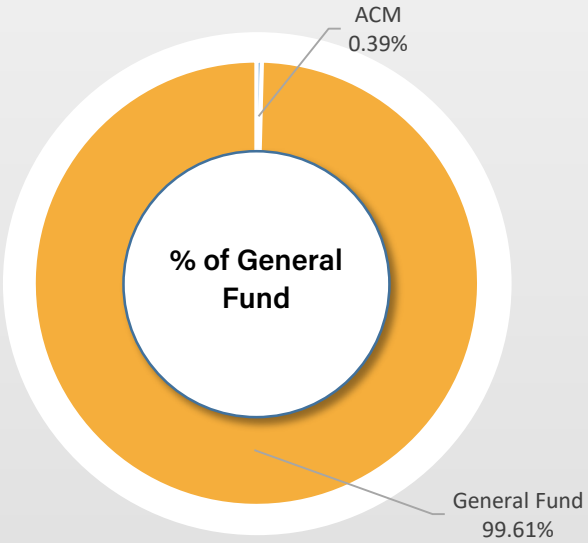
| | | | | | |
|---|---|---|---|---|---|
| | **Location:** City Hall 1600 W. Towne Center Dr. | | **FY 2021-22 Budget:** $205,937 | | **Full-Time Employees:** 0 |

# Office of the Assistant City Manager

## Summary of Expenditures By Category

| | FY 19-20 Actual | FY 20-21 Adopted | FY 20-21 Estimated Actual | FY 21-22 Proposed |
|---|---|---|---|---|
| Wages and Benefits | 0 | 0 | 0 | 0 |
| Materials and Supplies | 3,262 | 17,963 | 17,963 | 17,963 |
| Operating Expenditures | 29,889 | 187,974 | 187,974 | 187,974 |
| **Total Assistant City Manager** | **33,151** | **205,937** | **205,937** | **205,937** |






# Administrative Services

The Administrative Services department provides leadership and administrative support for Emergency & Risk Managment, Communications/Media/Marketing, Information Services, Court, Information Center, Recreation & Event Programs, Facilities, Parks, Gale Center, Seniors and Mulligans.

| EXPENDITURES BY PROGRAM | 2022 PROPOSED | 2022 FTE | PAGE REFERENCE |
|---|---|---|---|
| 1. Administrative Services | $642,059 | 4 | 78 |
| 2. Emergency/Risk Management | $864,045 | 2 | 80 |
| 3. Communications/Media/Marketing | $425,209 | 3 | 82 |
| 4. Information Services | $1,839,126 | 10 | 84 |
| 5. Court | $659,367 | 5 | 86 |
| 6. Information Center | $452,357 | 6 | 88 |
| 6. Recreation/Event Programs | $1,129,948 | 6 | 90 |
| 6. Parks | $3,043,044 | 26 | 92 |
| 7. Gale Center | $42,682 | 0 | 94 |
| 8. Facilities | $1,411,405 | 9 | 96 |
| 9. Seniors | $396,404 | 5 | 98 |
| **TOTAL EXPENDITURES** | **$10,905,646** | **76** | |

# Administrative Services Admin

## Department Purpose

Administrative Services provides leadership and administrative support for Emergency & Risk Management, Communications/Media/Marketing, Information Services, Court, Information Center, Recreation & Event Programs, Facilities, Parks, Gale Center, Seniors and Mulligans.

**CORE PROGRAMS**

1. Department Strategic Planning
2. Division Operations Support

## Performance Measures

| Strategic Priorities | Strategic Goals & Objectives | Performance Measures | FY 2019-20 Actuals | FY 2020-21 Target | FY 2021-22 Target |
|---|---|---|---|---|---|
| Engaged Community | EC-3 PROVIDES opportunities to engage and serve, informing and invilving the community through a variety of methods | Maintain a 85% or higher rating on providing opportunities to participate in city events, programs, and activities *(source: Community Survey)* | 83% | 80% | 85% |
| Desirable Amenities & Open Space | DAOS-2 MAINTAINS and operates a quality parks, trails and recreation system | Maintain a 80% or higher rating on creating accessible parks, trails, recreation, and open spaces *(source: Community Survey)* | 79% | 76% | 80% |

## Admin Services at a Glance:

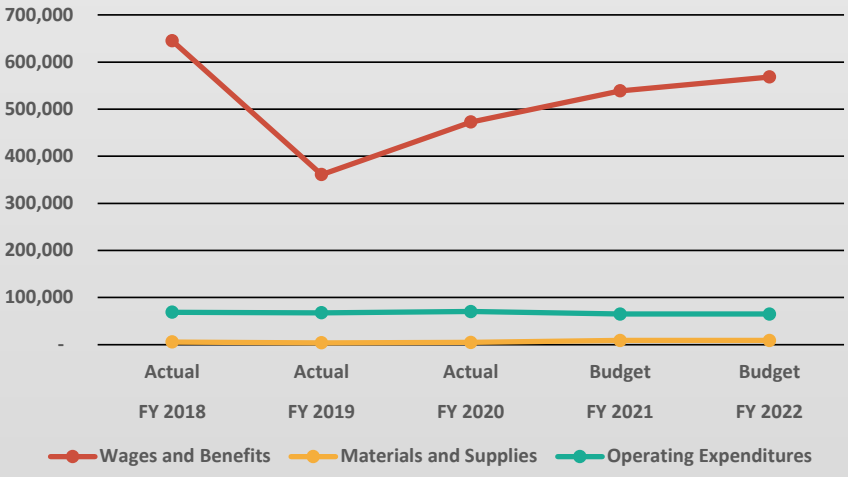
| | | | | | |
|---|---|---|---|---|---|
| | **Location:** City Hall 1600 W. Towne Center Dr. | | **FY 2021-22 Budget:** $642,059 | | **Full-Time Employees:** 4 |

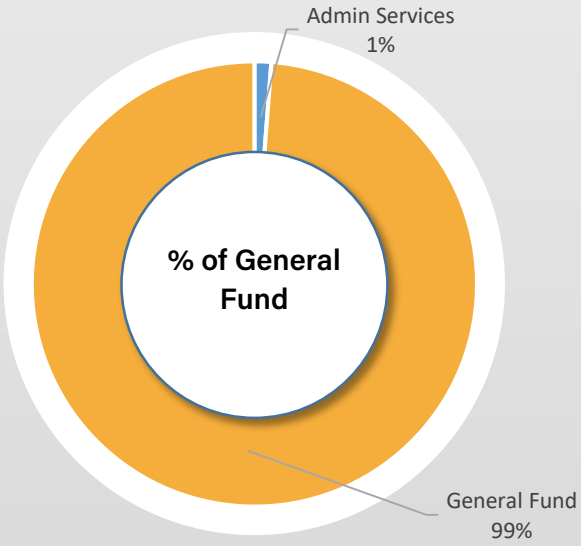
# Administrative Services Admin

| Authorized Positions | FY 18-19 Actual | FY 19-20 Actual | FY 20-21 Actual | FY 21-22 Proposed |
|---|---|---|---|---|
| Director of Administrative Services | 1 | 1 | 1 | 1 |
| Associate Director of Parks | 1 | 1 | 1 | 1 |
| Associate Director of Recreation | 0 | 1 | 1 | 1 |
| Parks & Recreation Admin Assistant | 1 | 1 | 1 | 1 |
| **TOTAL** | **3** | **4** | **4** | **4** |

## Summary of Expenditures By Category

| | FY 19-20 Actual | FY 20-21 Adopted | FY 20-21 Estimated Actual | FY 21-22 Proposed |
|---|---|---|---|---|
| Wages and Benefits | 472,576 | 538,732 | 518,075 | 568,484 |
| Materials and Supplies | 4,680 | 8,800 | 8,800 | 8,800 |
| Operating Expenditures | 70,111 | 64,775 | 64,775 | 64,775 |
| **Total Administrative Services** | **547,367** | **612,307** | **591,650** | **642,059** |



## Department Purpose

Emergency/Risk Management exists to encourage, develop and maintain a safe workplace and community. The division is responsible to create an environment that promotes and fosters safe practices by employees that eliminates and/or reduces the potential for accidents to person or property. It is also responsible for coordinating the City's emergency managment efforts and works with all levels of government and various volunteer organizations to assist and protect the residents from the effects of disasters, both natural and man-made.

**CORE PROGRAMS**

1. Planning Commission Support
2. Records Management
3. City Council Support
4. Redevlopment Agency, Advisory Boards, Committee Support
5. Government Records Management Act (GRAMA) Requests
6. Municipal Code
7. Record Retention
8. Municipal Election

## Performance Measures

| Strategic Priorities | Strategic Goals & Objectives | Performance Measures | FY 2019-20 Actuals | FY 2020-21 Target | FY 2021-22 Target |
|---|---|---|---|---|---|
| Fiscally Responsible Governance | FRG-3 Resource Alignment PROTECTS, manages, optimizes and invests in its human, financial, physical and technology resources to ensure alignment with planning and budget | Achieve or maintain a Workers Compensation rating below 1.0 | 0.88 | 1.0 | 1.0 |
| | | Obtain a liability insurance inspection (URMMA) result of 99% or greater | 99% | 99% | 99% |

## Emergency/Risk at a Glance:

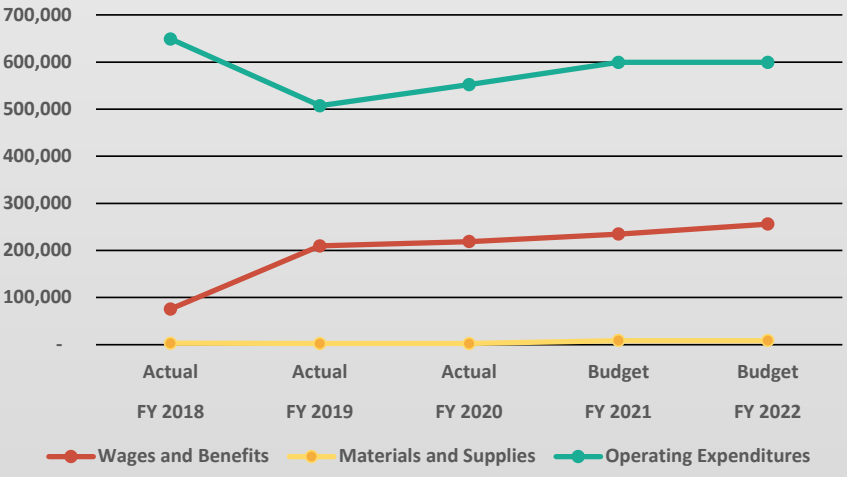
| | | | | | |
|---|---|---|---|---|---|
| | **Location:** City Hall 1600 W. Towne Center Dr. | | **FY 2021-22 Budget:** $864,045 | | **Full-Time Employees:** 2 |

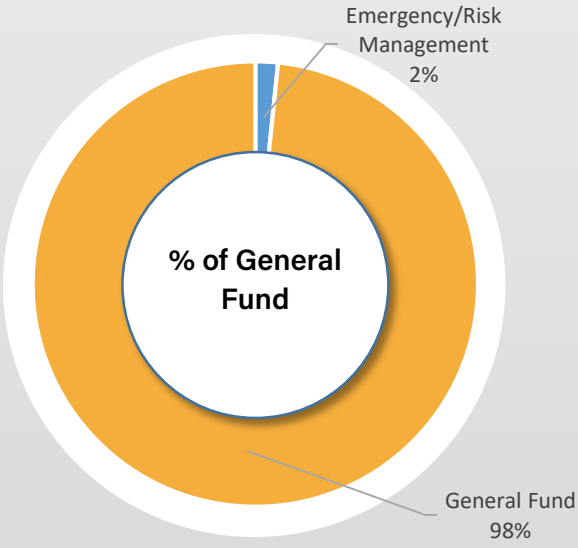
# Emergency/Risk Management

| Authorized Positions | FY 18-19 Actual | FY 19-20 Actual | FY 20-21 Actual | FY 21-22 Proposed |
|---|---|---|---|---|
| Risk Management Analyst | 1 | 1 | 1 | 1 |
| Emergency/Safety Manager | 1 | 1 | 1 | 1 |
| **TOTAL** | **2** | **2** | **2** | **2** |

## Summary of Expenditures By Category

| | FY 19-20 Actual | FY 20-21 Adopted | FY 20-21 Estimated Actual | FY 21-22 Proposed |
|---|---|---|---|---|
| Wages and Benefits | 218,743 | 234,604 | 225,181 | 256,099 |
| Materials and Supplies | 2,426 | 8,600 | 8,600 | 8,600 |
| Operating Expenditures | 552,045 | 599,346 | 599,346 | 599,346 |
| **Total Emergency/Risk Management** | **773,214** | **842,550** | **833,127** | **864,045** |



# Communications/Media/Marketing

## Department Purpose

The Communications/Media/Marketing exists to assist elected officials and city staff in developing and implementing messages to the public. The Communications Coordinator serves as the City spokesperson and works with the media in coordinating and delivering interviews and issuing press releases. In addition, Communications/Media/Marketing manages and maintains the City's social media sites.

### CORE PROGRAMS

1. Community Outreach
2. Special Events
3. Social Media
4. Public Information Officer
5. Branding
6. Broadcasting
7. Leisure Guide
8. Recreation
9. Program Content Marketing
10. Community Outreach (Focus Newsletter)

## Performance Measures

| Strategic Priorities | Strategic Goals & Objectives | Performance Measures | FY 2019-20 Actuals | FY 2020-21 Target | FY 2021-22 Target |
|---|---|---|---|---|---|
| Engaged Community | EC-2 ENSURES open, two-way communication, by listening to and soliciting feedback from community members | Increase annual number of residents registered for Reverse 911 by 9% each year | 6,718 | 7,389 | 8,127 |
| | | Increase annual number of City Facebook Page followers by 9% each year | 4,359 | 4,800 | 5,280 |

## Communications at a Glance:

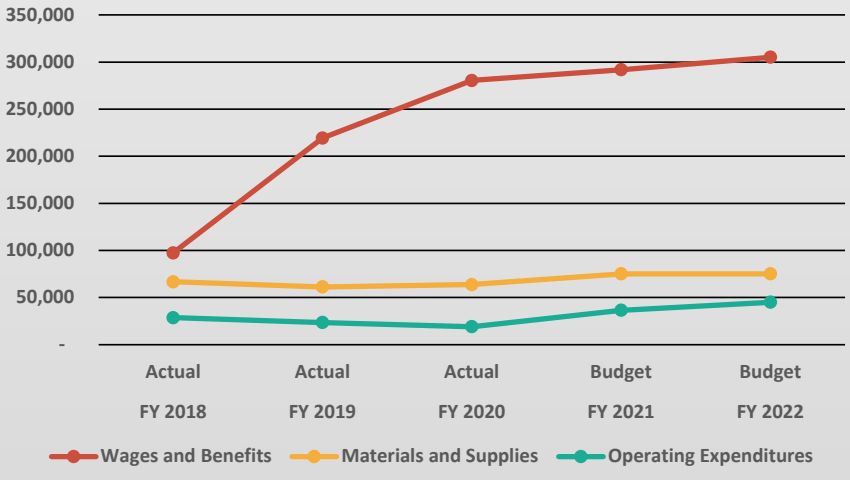
| | | | | | |
|---|---|---|---|---|---|
| | **Location:** City Hall 1600 W. Towne Center Dr. | | **FY 2021-22 Budget:** $425,209 | | **Full-Time Employees:** 3 |

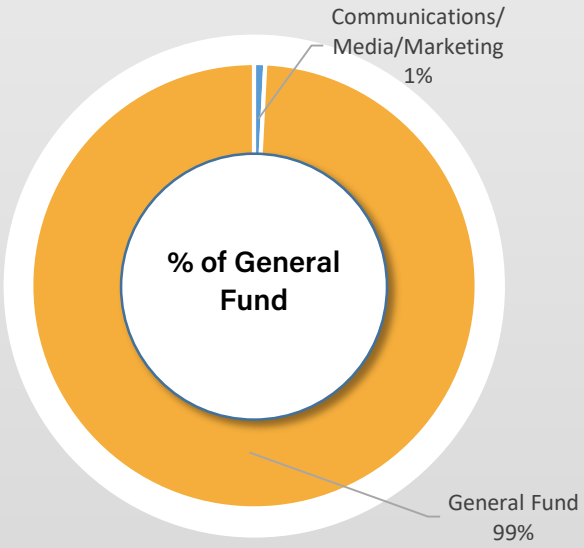
# Communications/Media/Marketing

| Authorized Positions | FY 18-19 Actual | FY 19-20 Actual | FY 20-21 Actual | FY 21-22 Proposed |
|---|---|---|---|---|
| Communications Manager | 1 | 1 | 1 | 1 |
| Communications Specialist | 1 | 1 | 1 | 1 |
| Marketing Specialist | 1 | 1 | 1 | 1 |
| **TOTAL** | **3** | **3** | **3** | **3** |

## Summary of Expenditures By Category

| | FY 19-20 Actual | FY 20-21 Adopted | FY 20-21 Estimated Actual | FY 21-22 Proposed |
|---|---|---|---|---|
| Wages and Benefits | 280,470 | 291,939 | 282,098 | 305,103 |
| Materials and Supplies | 63,795 | 75,106 | 75,106 | 75,106 |
| Operating Expenditures | 18,957 | 36,500 | 36,500 | 45,000 |
| **Total Communications/Media** | **363,222** | **403,545** | **393,704** | **425,209** |



## Department Purpose

Information Services provides all the electronic voice and data communication connectivity for the staff of South Jordan. This service includes all internal communication along with interface to the residents of the City. This division provides and maintains all software programs and data storage including all relative hardware.

### CORE PROGRAMS

1. Geographical Information Services (GIS)
2. Software Purchase & Disposition
3. Software Maintenance
4. Data Management - Backup
5. Audio & Video System Operations & Maintenance
6. User Interface/ Maintenance & Disposition
7. Data Management

## Performance Measures

| Strategic Priorities | Strategic Goals & Objectives | Performance Measures | FY 2019-20 Actuals | FY 2020-21 Target | FY 2021-22 Target |
|---|---|---|---|---|---|
| Fiscally Responsible Governance | FRG-3 Resource Alignment PROTECTS, manages, optimizes and invests in its human, financial, physical and technology resources to ensure alignment with planning and budget | Maintain a 85% or higher rating on employee IT requests fixed within 2 days | n/a | 85% | 85% |

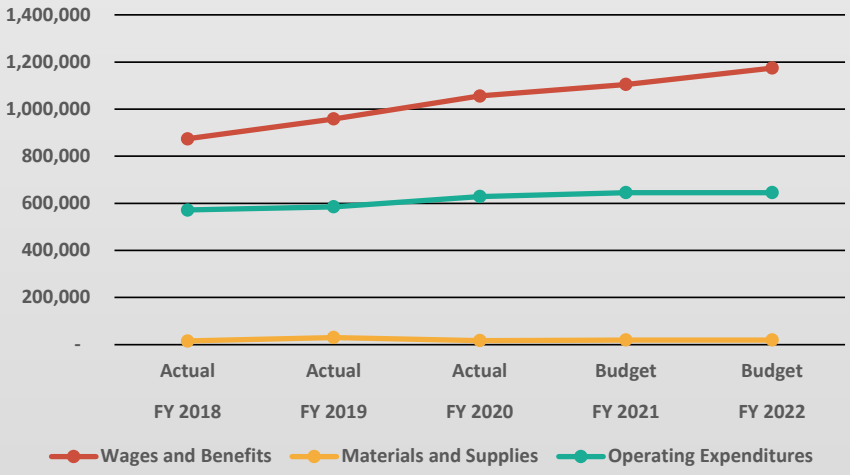
## Information Services at a Glance:

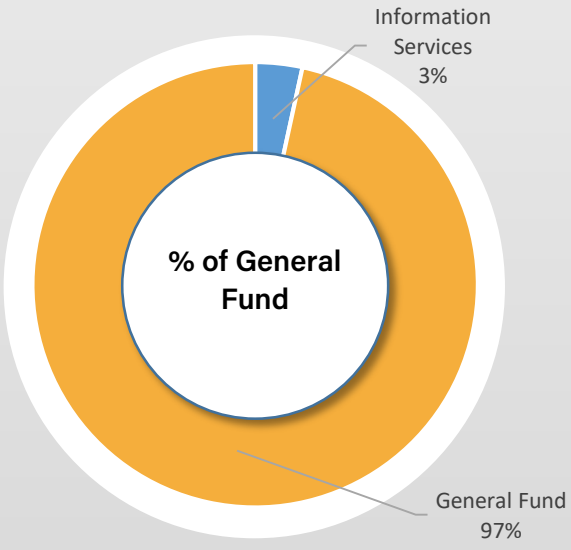
| | | | | | |
|---|---|---|---|---|---|
| | **Location:** City Hall 1600 W. Towne Center Dr. | | **FY 2021-22 Budget:** $1,839,126 | | **Full-Time Employees:** 10 |

| Authorized Positions | FY 18-19 Actual | FY 19-20 Actual | FY 20-21 Actual | FY 21-22 Proposed |
|---|---|---|---|---|
| Chief Technology Director | 1 | 1 | 1 | 1 |
| Lan/Web Developer | 1 | 1 | 1 | 1 |
| Senior IS Technician | 1 | 1 | 1 | 1 |
| IS Technician | 2 | 2 | 2 | 2 |
| GIS Coordinator | 1 | 1 | 1 | 1 |
| GIS Specialist | 2 | 2 | 1 | 1 |
| Systems Administrator | 2 | 2 | 2 | 2 |
| Database Specialist | 0 | 0 | 1 | 1 |
| **TOTAL** | **10** | **10** | **10** | **10** |

## Summary of Expenditures By Category

| | FY 19-20 Actual | FY 20-21 Adopted | FY 20-21 Estimated Actual | FY 21-22 Proposed |
|---|---|---|---|---|
| Wages and Benefits | 1,055,720 | 1,104,815 | 1,054,126 | 1,174,408 |
| Materials and Supplies | 17,017 | 19,540 | 19,540 | 19,540 |
| Operating Expenditures | 628,951 | 645,178 | 645,178 | 645,178 |
| **Total Information Services** | **1,701,688** | **1,769,533** | **1,718,844** | **1,839,126** |



## Department Purpose

The Justice Court Judge exercises authority over matters within the court's jurisdiction and conducts proceedings, hearings and trials. The Justice Court staff supports the administration of justice by handling all public inquiries, maintaining files and permanent records and providing court security and transportation of prisoners.

**CORE PROGRAMS**

1. Manage Court Funds
2. Court Security
3. Prisoner Management
4. Judicial Actions
5. Court Process Service
6. Records Management

## Performance Measures

| Strategic Priorities | Strategic Goals & Objectives | Performance Measures | FY 2019-20 Actuals | FY 2020-21 Target | FY 2021-22 Target |
|---|---|---|---|---|---|
| Balanced Regulatory Environment | BRE-4 ENFORCES ordinances and policies with adequate staffing to maintain a clean, orderly and sustainable community | Maintain a 95% or higher rating on time to disposition small claims (Utah Judicial Council standard is 9 months) | 99% | 95% | 95% |
| | | Maintain a 95% or higher rating on time to disposition for traffic (Utah Judicial Council standard is 3 months) | 97% | 95% | 95% |
| | | Maintain a 95% or higher rating on time to disposition for criminal (Utah Judicial Council standard is 6 months) | 91% | 95% | 95% |

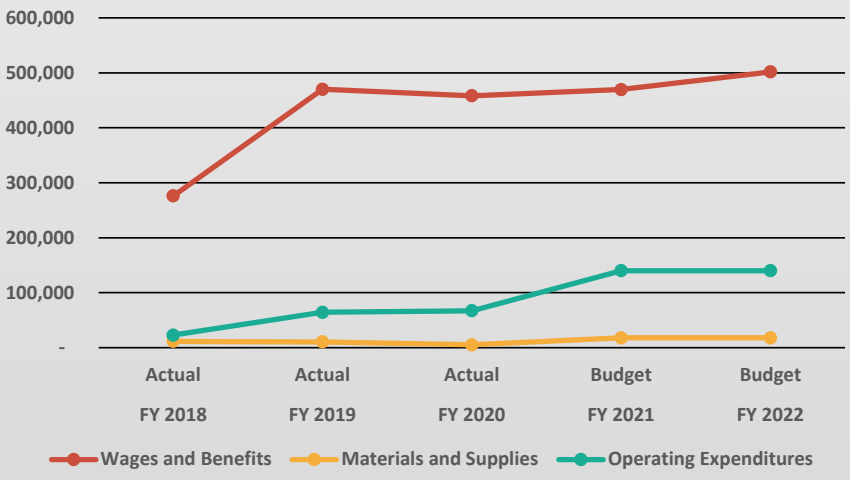
## Court at a Glance:

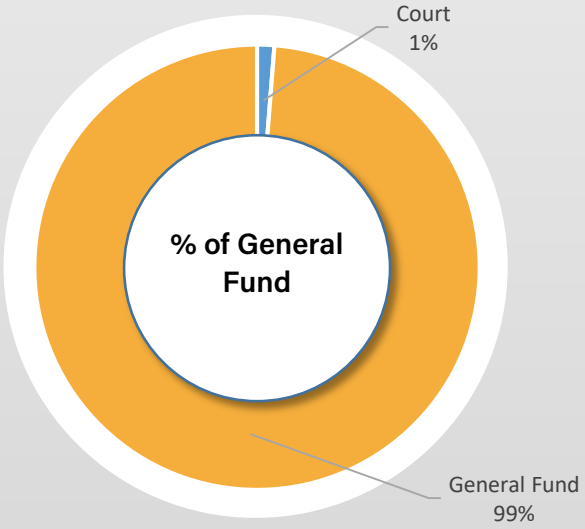
| | | | | | |
|---|---|---|---|---|---|
| | **Location:** Public Safety 10655 S. Redwood Rd. | | **FY 2021-22 Budget:** $659,367 | | **Full-Time Employees:** 5 |

| Authorized Positions | FY 18-19 Actual | FY 19-20 Actual | FY 20-21 Actual | FY 21-22 Proposed |
|---|---|---|---|---|
| Judge | 1 | 1 | 1 | 1 |
| Justice Court Administrator | 1 | 1 | 1 | 1 |
| Justice Court Clerk | 3 | 3 | 3 | 3 |
| **TOTAL** | **5** | **5** | **5** | **5** |

## Summary of Expenditures By Category

| | FY 19-20 Actual | FY 20-21 Adopted | FY 20-21 Estimated Actual | FY 21-22 Proposed |
|---|---|---|---|---|
| Wages and Benefits | 458,282 | 469,805 | 450,950 | 501,797 |
| Materials and Supplies | 5,084 | 17,559 | 17,559 | 17,559 |
| Operating Expenditures | 66,998 | 140,011 | 140,011 | 140,011 |
| **Total Court** | **530,364** | **627,375** | **608,520** | **659,367** |



# Information Center

Administrative Services

## Department Purpose

The Information Center is a centralized group of problem-solvers who assist citizens when they call or visit City Hall. The agents who work in this division take utility payments, accept business license applications and renewals, register participants for recreation programs, fill out work order requests, and much more. Agents are also able to redirect citizens to appropriate staff members when additional information or expertise is needed, ensuring they are directed to the best person to address the citizens questions or concerns.

**CORE PROGRAMS**

1. E-Payments
2. Department Support
3. Mail Processing
4. Service Request Processing
5. Dog Licensing
6. New Resident Orientations
7. Delinquent Account Support
8. Final Utility Account Assessments
9. Business Licensing Support
10. Information Management

## Performance Measures

| Strategic Priorities | Strategic Goals & Objectives | Performance Measures | FY 2019-20 Actuals | FY 2020-21 Target | FY 2021-22 Target |
|---|---|---|---|---|---|
| Engaged Community | EC-2 ENSURES open, two-way communication, by listening to and soliciting feedback from community members | Maintain 10% or less percentage for calls to information center agents that are not answered | 11.5% | 10% | 10% |
| | EC-1 RESPONDS to the needs and concerns of the community in a prompt, transparent, professional, respectful and etical manner | Maintain call volume to information center at 12,000 calls per month as the City grows through improving website services and forms | 12,663 | 12,000 | 12,000 |

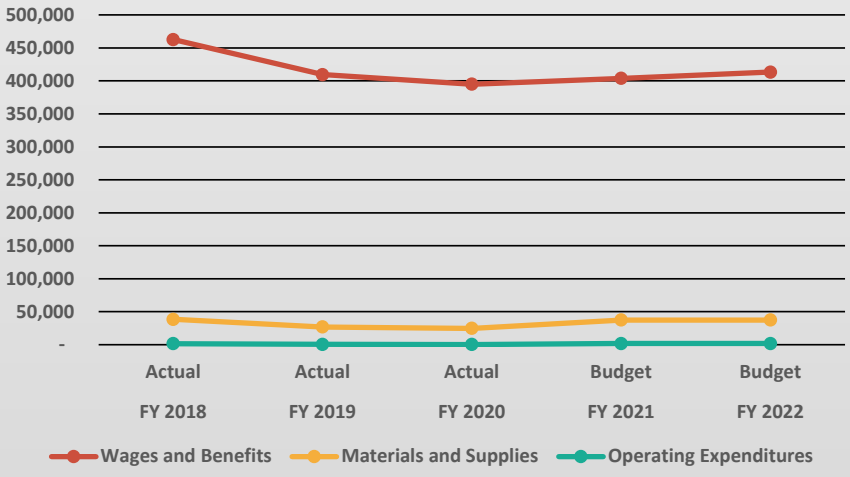
## Information Center at a Glance:

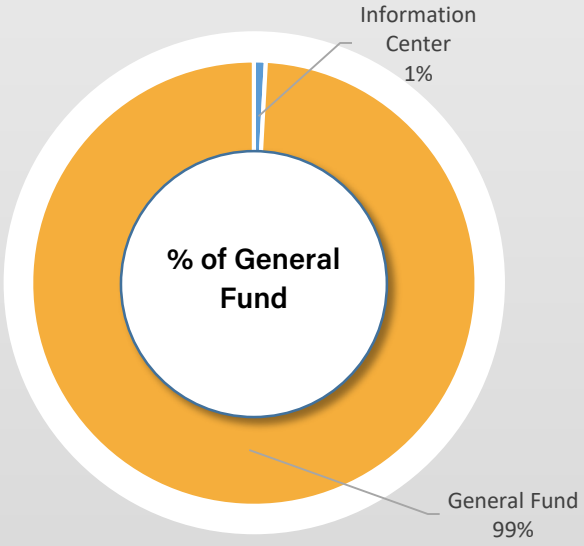
| | | | | | |
|---|---|---|---|---|---|
| | **Location:** City Hall 1600 W. Towne Center Dr. | | **FY 2021-22 Budget:** $452,357 | | **Full-Time Employees:** 6 |

| Authorized Positions | FY 18-19 Actual | FY 19-20 Actual | FY 20-21 Actual | FY 21-22 Proposed |
|---|---|---|---|---|
| Information Center Agents | 5 | 5 | 5 | 5 |
| Information Center Lead | 1 | 1 | 1 | 1 |
| **TOTAL** | **6** | **6** | **6** | **6** |

## Summary of Expenditures By Category

| | FY 19-20 Actual | FY 20-21 Adopted | FY 20-21 Estimated Actual | FY 21-22 Proposed |
|---|---|---|---|---|
| Wages and Benefits | 395,097 | 403,918 | 392,591 | 413,382 |
| Materials and Supplies | 24,550 | 37,375 | 37,375 | 37,375 |
| Operating Expenditures | 97 | 1,600 | 1,600 | 1,600 |
| **Total Information Center** | **419,744** | **442,893** | **431,566** | **452,357** |



# Recreation/Event Programs

## Department Purpose

The Recreation & Event Programs division provides a variety of youth and adult recreation, community events and education programs. Some programs include: Summer Fest, Historical Preservation, Youth Council, and the Arts Council.

### CORE PROGRAMS

1. Grants Giving & Management
2. Public Art Displays, Contest & Events
3. Arts at the Gale
4. Literary Contest
5. SoJo Summer Fest
6. Volunteer Coordination
7. Historical Committee
8. Youth Council
9. Holiday Events
10. Summer Events & Promotions
11. Farmers Market
12. South Jordan City Parade Float

## Performance Measures

| Strategic Priorities | Strategic Goals & Objectives | Performance Measures | FY 2019-20 Actuals | FY 2020-21 Target | FY 2021-22 Target |
|---|---|---|---|---|---|
| Desirable Amenities & Open Space | DAOS-4 OFFERS a variety of park amenities, recreation and art programs, and community events, for all ages and abilities | Maintain 80% or higher rating for Recreation Programs *(source: Annual Community Survey)* | 77% | 79% | 80% |
| | | Increase annual number of registered participants in City Arts programs by 1% each year | 217 | 200 | 500 |
| Engaged Community | EC-4 FOSTERS a feeling of community pride, acceptance of others and a shared responsibility | Maintain 82% or higher rating for Community Events *(source: Annual Community Survey)* | 79% | 80% | 82% |

## Rec/Event Programs at a Glance:

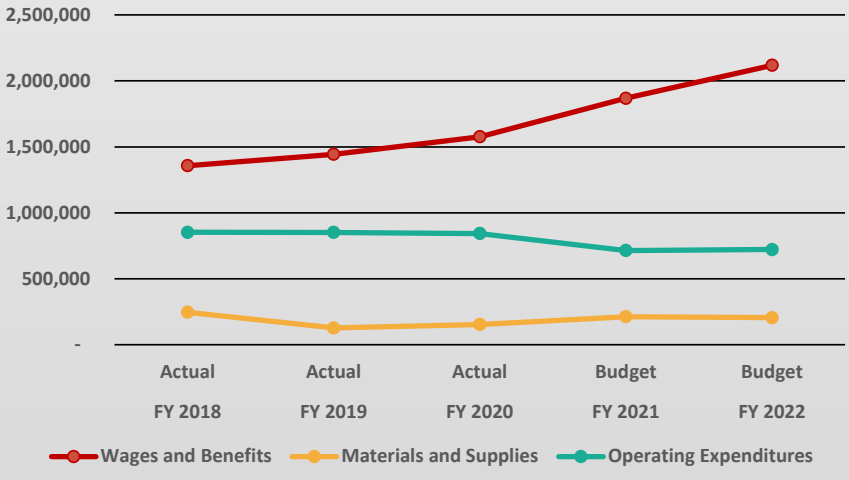
| | | | | | |
|---|---|---|---|---|---|
| | **Location:** City Hall 1600 W. Towne Center Dr. | | **FY 2021-22 Budget:** $1,129,948 | | **Full-Time Employees:** 6 |

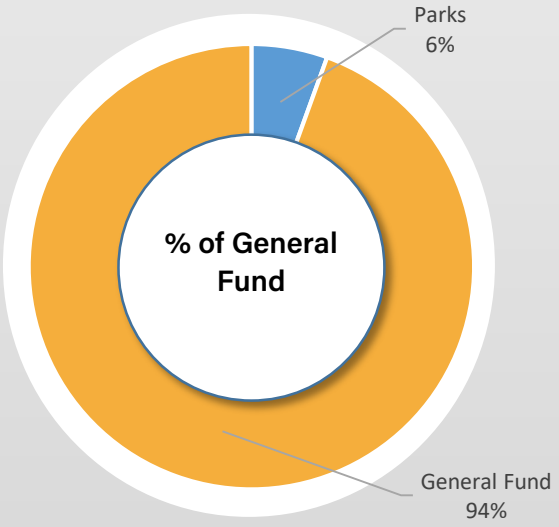
# Recreation/Event Programs

| Authorized Positions | FY 18-19 Actual | FY 19-20 Actual | FY 20-21 Actual | FY 21-22 Proposed |
|---|---|---|---|---|
| Program Coordinator | 4 | 3 | 2 | 2 |
| Special Events Coordinator | 1 | 1 | 1 | 1 |
| Museum Curator | 0 | 1 | 1 | 1 |
| Arts Program Coordinator | 0 | 0 | 1 | 1 |
| Recreation Program Supervisor | 0 | 1 | 1 | 1 |
| **TOTAL** | **5** | **6** | **6** | **6** |

## Summary of Expenditures By Category

| | FY 19-20 Actual | FY 20-21 Adopted | FY 20-21 Estimated Actual | FY 21-22 Proposed |
|---|---|---|---|---|
| Wages and Benefits | 518,161 | 531,376 | 486,428 | 562,820 |
| Materials and Supplies | 10,982 | 12,115 | 12,115 | 12,115 |
| Operating Expenditures | 394,006 | 530,263 | 530,263 | 555,013 |
| **Total Recreation/Event Programs** | **923,149** | **1,073,754** | **1,028,806** | **1,129,948** |



## Department Purpose

The Parks, Trails and Open Space division provides maintenance to over 400 acres of park space which includes 40 parks with maintenance for the following items: playgrouds, restrooms, pavilions, tennis courts, basketball courts, volleyball courts, pickleball courts and drinking fountains, along with maintenance of recreational sport fields (baseball/softball, football).

**CORE PROGRAMS**

1. Parks Maintenance
2. Parks Planning
3. Tree Management & Maintenance
4. Snow Plowing
5. Trails & Open Space Maintenance
6. Arbor Day
7. Celebration/Tree Planting Events
8. Event Support
9. Streetscape Maintenance
10. Holiday Lights

## Performance Measures

| Strategic Priorities | Strategic Goals & Objectives | Performance Measures | FY 2019-20 Actuals | FY 2020-21 Target | FY 2021-22 Target |
|---|---|---|---|---|---|
| Desirable Amenities & Open Space | DAOS-4 OFFERS a variety of park amenities, recreation and art programs, and community events, for all ages and abilities | Maintain 82% or higher rating for Parks & Open Space *(source: Annual Community Survey)* | 78% | 81% | 82% |

## Parks at a Glance:

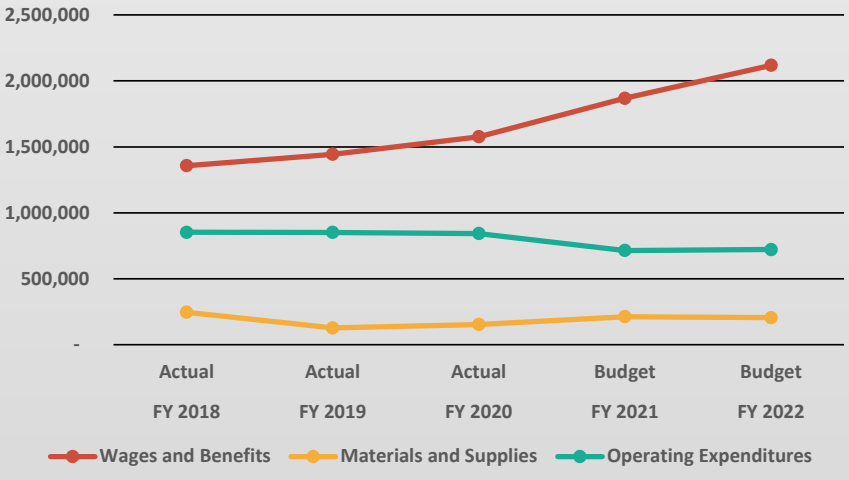
| | | | | | |
|---|---|---|---|---|---|
| | **Location:** Municipal Services 10996 S. Redwood Rd. | | **FY 2021-22 Budget:** $3,043,044 | | **Full-Time Employees:** 26 |

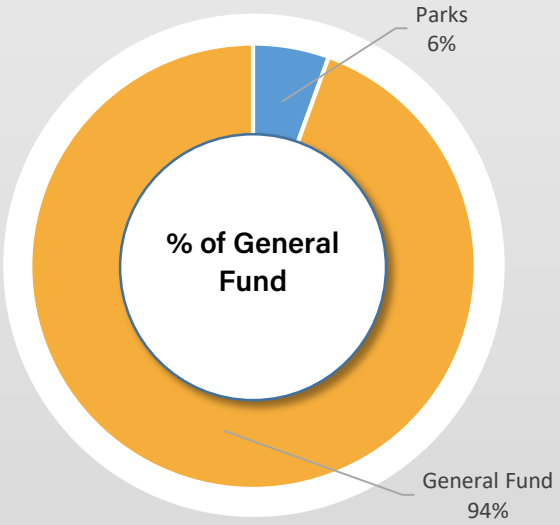
| Authorized Positions | FY 18-19 Actual | FY 19-20 Actual | FY 20-21 Actual | FY 21-22 Proposed |
|---|---|---|---|---|
| Parks Manager | 1 | 1 | 1 | 1 |
| Urban Forestry/Open Space Coordinator | 1 | 1 | 1 | 1 |
| Parks Maintenance Lead Worker | 3 | 3 | 3 | 3 |
| Parks Maintenance Worker | 15 | 18 | 19 | 21 |
| **TOTAL** | **20** | **23** | **24** | **26** |

*(1) In fiscal year 2022, two new Parks Maintenance Worker positions were added.*

## Summary of Expenditures By Category

| | FY 19-20 Actual | FY 20-21 Adopted | FY 20-21 Estimated Actual | FY 21-22 Proposed |
|---|---|---|---|---|
| Wages and Benefits | 1,576,910 | 1,868,300 | 1,827,233 | 2,118,238 |
| Materials and Supplies | 153,153 | 211,431 | 204,081 | 204,081 |
| Operating Expenditures | 842,896 | 713,375 | 720,725 | 720,725 |
| **Total Parks** | **2,572,959** | **2,793,106** | **2,752,039** | **3,043,044** |



## Department Purpose

The Gale Center division provides preservation and education of South Jordan City and local history. Programs include educational lectures and art series, as well as hands-on exhibits and display space for historical museum items, artwork, and educational exhibits.

**CORE PROGRAMS**

1. Auditorium Maintenance and Rental
2. Exhibit Maintenance, Preservation and Development
3. Volunteer Management and Coordination
4. Terrific Tuesday's Education Program
5. Gale Center Activities

## Performance Measures

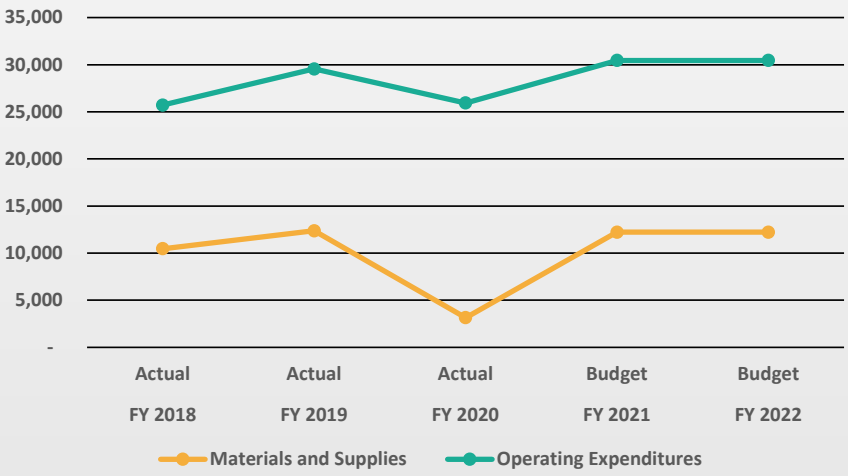
| Strategic Priorities | Strategic Goals & Objectives | Performance Measures | FY 2019-20 Actuals | FY 2020-21 Target | FY 2021-22 Target |
|---|---|---|---|---|---|
| Desirable Amenities & Open Space | DAOS-4 OFFERS a variety of park amenities, recreation and art programs, and community events, for all ages and abilities | Increase annual number of total visits to 6,000 | 3,717 | 500 | 6,000 |

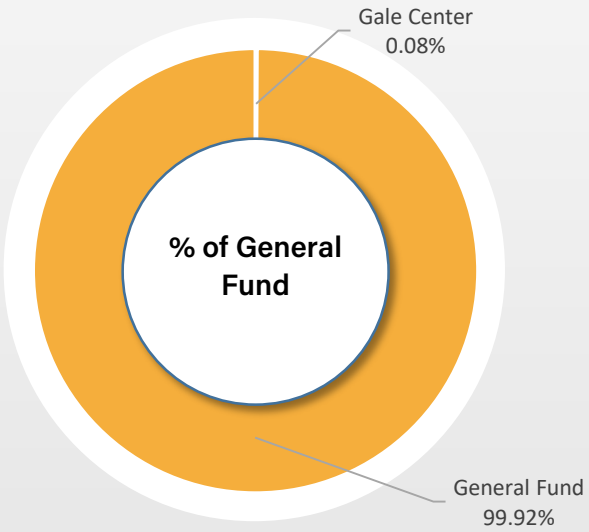
## Gale Center at a Glance:

| | | | | | |
|---|---|---|---|---|---|
| | **Location:** Gale Center 10300 S. Beckstead Ln. | | **FY 2021-22 Budget:** $42,682 | | **Full-Time Employees:** 0 |

## Summary of Expenditures By Category

| | FY 19-20 Actual | FY 20-21 Adopted | FY 20-21 Estimated Actual | FY 21-22 Proposed |
|---|---|---|---|---|
| Wages and Benefits | 0 | 0 | 0 | 0 |
| Materials and Supplies | 3,145 | 12,220 | 12,220 | 12,220 |
| Operating Expenditures | 25,945 | 30,462 | 30,462 | 30,462 |
| **Total Gale Center** | **29,090** | **42,682** | **42,682** | **42,682** |







*Gale Center of History & Culture*

## Department Purpose

The Facilities division provides preventative and routine maintenance as well as custodial services to all city owned facilities. They also evaluate utility related equipment to effectively conserve power or natural gas costs.

### CORE PROGRAMS

1. Oquirrh Shadows Park Splash Pad Maintenance
2. Preventive Facility Maintenance
3. Work Orders
4. Facility Maintenance Data Management
5. Building Assessments, Maintenance, Inspections and Repairs
6. Electrical, Mechanical and HVAC Systems Repair and Maintenance
7. Custodial Services

## Performance Measures

| Strategic Priorities | Strategic Goals & Objectives | Performance Measures | FY 2019-20 Actuals | FY 2020-21 Target | FY 2021-22 Target |
|---|---|---|---|---|---|
| Reliable Public Infrastructure | RPI-3 MAINTAINS and Operates quality public infrastructure | Maintain 80% or higher percentage of service requests completed within 3 days | n/a | 80% | 80% |

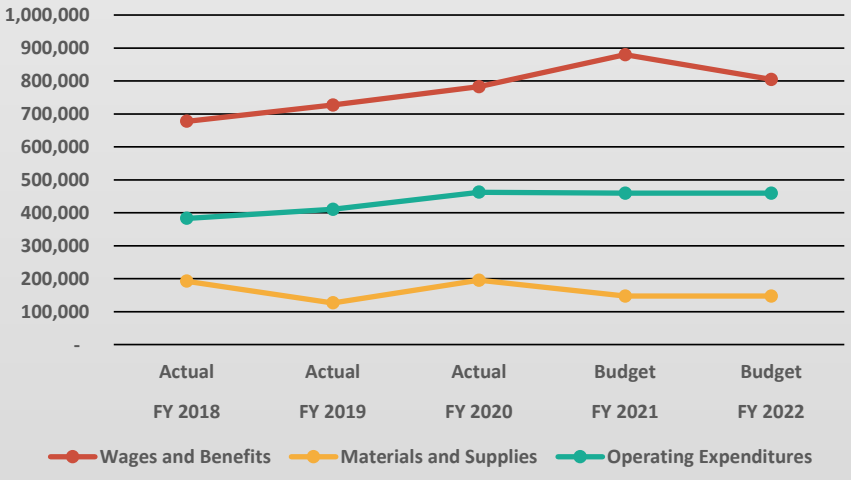
## Facilities at a Glance:

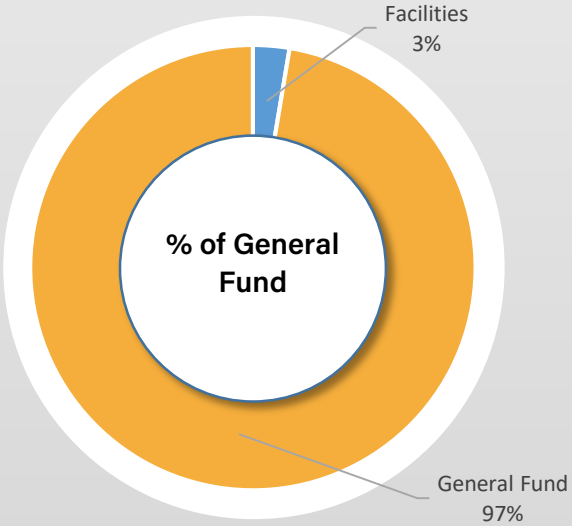
| | | | | | |
|---|---|---|---|---|---|
| | **Location:** Facilities Office 4034 South Jordan Pkwy | | **FY 2021-22 Budget:** $1,411,405 | | **Full-Time Employees:** 9 |

| Authorized Positions | FY 18-19 Actual | FY 19-20 Actual | FY 20-21 Actual | FY 21-22 Proposed |
|---|---|---|---|---|
| Facilities Manager | 1 | 1 | 1 | 1 |
| Preventative Maintenance Worker | 1 | 1 | 0 | 0 |
| Facilities Lead Worker | 0 | 0 | 1 | 1 |
| Facilities Worker | 3 | 3 | 2 | 2 |
| Facilities Administrative Assistant/Lead | 1 | 1 | 1 | 1 |
| Lead Custodian | 1 | 1 | 1 | 0 |
| Custodian | 1 | 2 | 2 | 3 |
| HVAC/Facilities Maintenance Worker | 1 | 1 | 1 | 1 |
| **TOTAL** | **9** | **10** | **9** | **9** |

## Summary of Expenditures By Category

| | FY 19-20 Actual | FY 20-21 Adopted | FY 20-21 Estimated Actual | FY 21-22 Proposed |
|---|---|---|---|---|
| Wages and Benefits | 782,784 | 879,515 | 850,731 | 804,814 |
| Materials and Supplies | 195,492 | 147,226 | 147,226 | 147,226 |
| Operating Expenditures | 462,686 | 459,365 | 459,365 | 459,365 |
| **Total Facilities** | **1,440,962** | **1,486,106** | **1,457,322** | **1,411,405** |



## Department Purpose

The Senior division provides programs for Seniors at the Community Center. The Community Center also hosts other community programs and meeting space for both public and private events. The Community Center is "home base" for the South Jordan Youth Council.

**CORE PROGRAMS**

1. Daily Operations & Customer Service
2. Community Senior Recreation Programs
3. Food Management - Senior Meals
4. Senior Transportation
5. Beauty Salon

## Performance Measures

| Strategic Priorities | Strategic Goals & Objectives | Performance Measures | FY 2019-20 Actuals | FY 2020-21 Target | FY 2021-22 Target |
|---|---|---|---|---|---|
| Desirable Amenities & Open Space | DAOS-4 OFFERS a variety of park amenities, recreation and art programs, and community events, for all ages and abilities | Maintain 75% or higher rating for Senior Programs *(source: Annual Community Survey)* | 73% | 74% | 75% |
| | | Increase total participants in senior classes and activities to 8,500 | 8,137 | 800 | 8,500 |

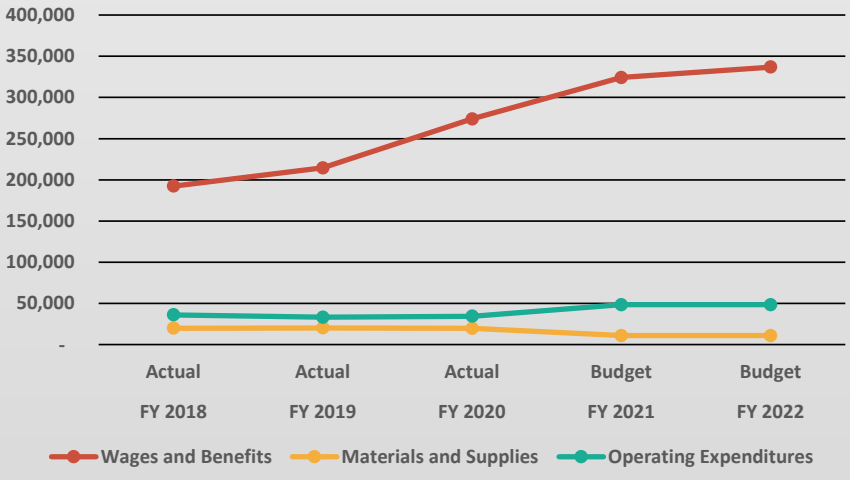
## Seniors at a Glance:

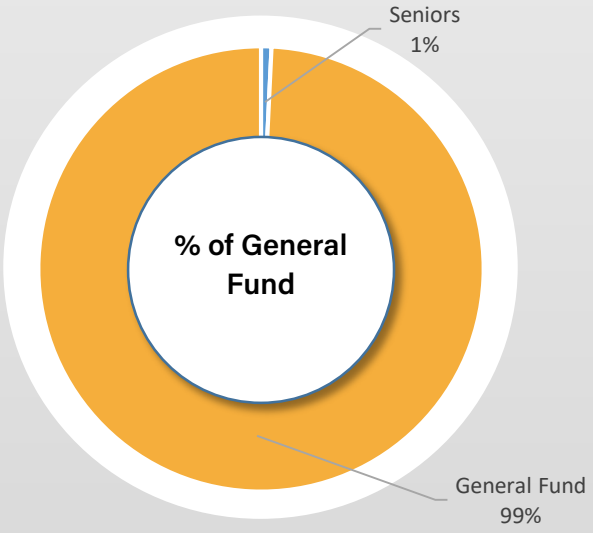
| | | | | | |
|---|---|---|---|---|---|
| | **Location:** Community Center 10778 S. Redwood Rd. | | **FY 2021-22 Budget:** $396,404 | | **Full-Time Employees:** 5 |

| Authorized Positions | FY 18-19 Actual | FY 19-20 Actual | FY 20-21 Actual | FY 21-22 Proposed |
|---|---|---|---|---|
| Community Center Supervisor | 1 | 1 | 1 | 1 |
| Senior Program Assistant | 0 | 1 | 1 | 1 |
| Kitchen Assistant | 0 | 0 | 1 | 1 |
| Driver | 1 | 1 | 0 | 0 |
| Customer Service Assistant | 0 | 2 | 2 | 2 |
| **TOTAL** | **2** | **5** | **5** | **5** |

## Summary of Expenditures By Category

| | FY 19-20 Actual | FY 20-21 Adopted | FY 20-21 Estimated Actual | FY 21-22 Proposed |
|---|---|---|---|---|
| Wages and Benefits | 273,861 | 324,275 | 320,845 | 336,844 |
| Materials and Supplies | 19,735 | 11,050 | 11,050 | 11,050 |
| Operating Expenditures | 34,552 | 48,510 | 48,510 | 48,510 |
| **Total Seniors** | **328,148** | **383,835** | **380,405** | **396,404** |





# Development Services

The Development Services Department houses and provides administrative support for Building & Safety, Code Enforecement and Engineering.

| EXPENDITURES BY PROGRAM | 2022 PROPOSED | 2022 FTE | PAGE REFERENCE |
|---|---|---|---|
| 1. Building | $1,697,347 | 15 | 101 |
| 2. Engineering | $2,589,747 | 18 | 103 |
| **TOTAL EXPENDITURES** | **$4,287,094** | **33** | |

## Department Purpose

The Building and Safety division promotes the general health, safety and welfare of South Jordan citizens by effectively administering and enforcing building regulations mandated by City and State governments. We provide professional and accurate understanding of adopted codes and ordinances throughout the residential and commercial building process. Using a proactive approach to educate and request compliance of the Municipal Code in a friendly, fair and impartial manner. Code Compliance inspectors assist in maintaining the aesthetic appeal and property values of the City.

**CORE PROGRAMS**

1. Commercial & Residential Inspections
2. Commercial & Residential Plan Review
3. Property Maintenance
4. Building Permits
5. Signs and Banners
6. Business License/ Home Occupation Compliance
7. Fire Plan Review
8. Fire Inspection

## Performance Measures

| Strategic Priorities | Strategic Goals & Objectives | Performance Measures | FY 2019-20 Actuals | FY 2020-21 Target | FY 2021-22 Target |
|---|---|---|---|---|---|
| Safe Community | SC-4 DELIVERS a safe and reliable public and private infrastructure system | Maintain 95% or higher rating for building inspections completed within 3 days of receiving request | n/a | 95% | 95% |
| | | Maintain 95% or higher rating for building plan reviews completed within 14 days | n/a | 95% | 95% |
| | SC-3 ENFORCES the law respectfully and without prejudice | Maintain 90% or higher rating for response time to code complaints within 3 days | n/a | 90% | 90% |

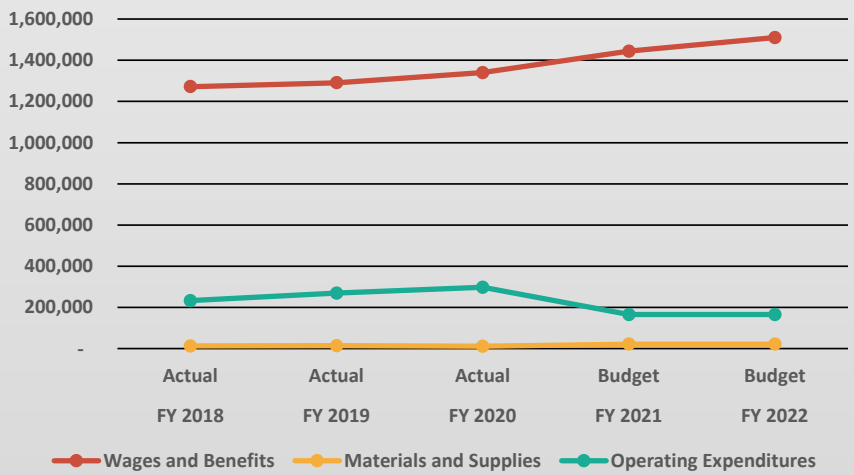
## Building at a Glance:

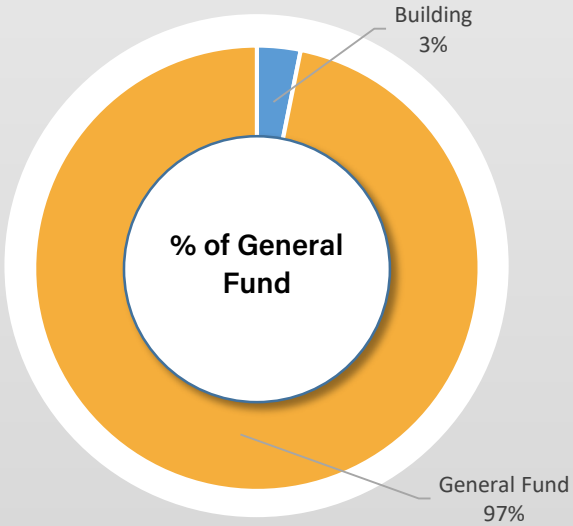
| | | | | | |
|---|---|---|---|---|---|
| | **Location:** City Hall 1600 W. Towne Center Dr. | | **FY 2021-22 Budget:** $1,697,347 | | **Full-Time Employees:** 15 |

| Authorized Positions | FY 18-19 Actual | FY 19-20 Actual | FY 20-21 Actual | FY 21-22 Proposed |
|---|---|---|---|---|
| Chief Building Official | 1 | 1 | 1 | 1 |
| Fire Marshal | 1 | 1 | 1 | 1 |
| Senior Plans Examiner | 0 | 0 | 1 | 1 |
| Plans Examiner | 2 | 2 | 1 | 1 |
| Assistant Building Official | 1 | 1 | 1 | 1 |
| Building Inspector I/II/III | 6 | 6 | 7 | 7 |
| Permit Specialist | 1 | 1 | 1 | 1 |
| Development Services Assistant II | 2 | 1 | 2 | 2 |
| Code Inspector | 2 | 2 | 0 | 0 |
| **TOTAL** | **16** | **15** | **15** | **15** |

## Summary of Expenditures By Category

| | FY 19-20 Actual | FY 20-21 Adopted | FY 20-21 Estimated Actual | FY 21-22 Proposed |
|---|---|---|---|---|
| Wages and Benefits | 1,339,951 | 1,444,078 | 1,425,380 | 1,510,057 |
| Materials and Supplies | 11,704 | 21,930 | 21,930 | 21,930 |
| Operating Expenditures | 298,057 | 165,360 | 165,360 | 165,360 |
| **Total Building** | **1,649,712** | **1,631,368** | **1,612,670** | **1,697,347** |



## Department Purpose

The Engineering division develops master plans for the storm drain, transportation and culinary water systems within the City. Master plans take into account existing and future needs of the City. The Engineering division ensures that projects are constructed in accordance with City codes, plans and other appropriate industry specifications. The division manages the Capital Improvement Program (CIP) and oversees the designs, bids, and construction of CIP projects. In addition, the division addresses traffic concerns and issues within the City.

**CORE PROGRAMS**

1. Commercial & Residential Inspections
2. Commercial & Residential Plan Review
3. Property Maintenance
4. Building Permits
5. Signs and Banners
6. Business License/ Home Occupation Compliance
7. Fire Plan Review
8. Fire Inspection

## Performance Measures

| Strategic Priorities | Strategic Goals & Objectives | Performance Measures | FY 2019-20 Actuals | FY 2020-21 Target | FY 2021-22 Target |
|---|---|---|---|---|---|
| Reliable Public Infrastructure | RPI-3 MAINTAINS and Operates quality public infrastructure | Maintain 95% or higher rating for first site plan reviews completed within 3 weeks, and subsequent reviews in 1 week | n/a | 95% | 95% |
| | | Maintain a pavement condition index of greater than 85 | n/a | 85 | 85 |
| Safe Community | SC-2 RESPONDS to emergencies and calls for service and listens to concerns | Analyze and respond to traffic complaints within 4 weeks *(annualized average)* | 3.7 | 4.3 | 4 |

## Engineering at a Glance:

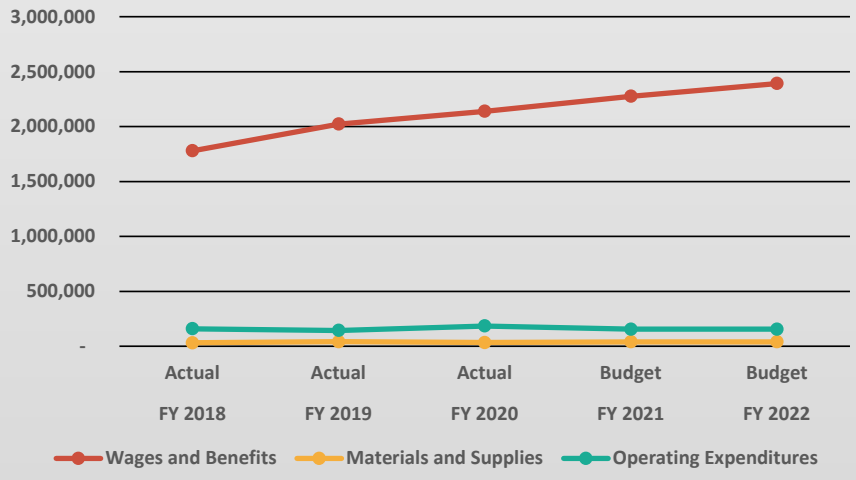
| | | | | | |
|---|---|---|---|---|---|
| | **Location:** City Hall 1600 W. Towne Center Dr. | | **FY 2021-22 Budget:** $2,589,747 | | **Full-Time Employees:** 18 |

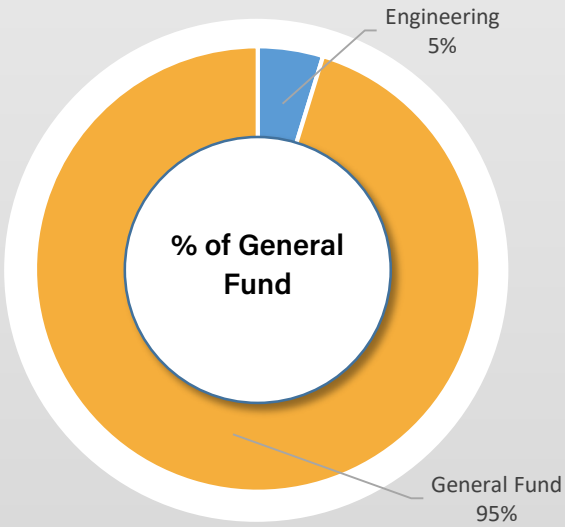
# Engineering

| Authorized Positions | FY 18-19 Actual | FY 19-20 Actual | FY 20-21 Actual | FY 21-22 Proposed |
|---|---|---|---|---|
| Director of Engineering/City Engineer | 1 | 1 | 1 | 1 |
| Deputy City Engineer/Transportation Engineer | 1 | 1 | 1 | 1 |
| Supervising Senior Engineer | 2 | 2 | 2 | 2 |
| Senior Engineer | 2 | 2 | 2 | 2 |
| Construction Manager | 1 | 1 | 2 | 2 |
| Engineering Inspector Supervisor | 1 | 1 | 0 | 0 |
| Engineering Inspector | 5 | 5 | 5 | 5 |
| Associate Engineer | 2 | 2 | 2 | 2 |
| Engineering Designer | 1 | 1 | 1 | 1 |
| Operations Support Supervisor | 1 | 1 | 1 | 1 |
| Engineering Permit Technician | 1 | 1 | 1 | 1 |
| **TOTAL** | **18** | **18** | **18** | **18** |

## Summary of Expenditures By Category

| | FY 19-20 Actual | FY 20-21 Adopted | FY 20-21 Estimated Actual | FY 21-22 Proposed |
|---|---|---|---|---|
| Wages and Benefits | 2,139,698 | 2,275,592 | 2,250,132 | 2,391,697 |
| Materials and Supplies | 34,580 | 41,500 | 41,500 | 41,500 |
| Operating Expenditures | 184,844 | 156,550 | 156,550 | 156,550 |
| **Total Engineering** | **2,359,122** | **2,473,642** | **2,448,182** | **2,589,747** |





# Planning

The Planning Department guides the planned physical development of the City in a manner that preserves the quality of life for South Jordan residents.

| EXPENDITURES BY PROGRAM | 2022 PROPOSED | 2022 FTE | PAGE REFERENCE |
|---|---|---|---|
| 1. Planning | $911,154 | 7 | 106 |
| **TOTAL EXPENDITURES** | **$911,154** | **7** | |

## Department Purpose

The Planning Department guides the planned physical development of the City in a manner that preserves the quality of life for South Jordan residents, by ensuring that all new planning programs and development projects comply with the City's adopted General Plan. Advice and technical support is provided to the City Council and Planning Commission regarding the compliance of all development proposals with the City's Land Use and Development Codes. The department also provides information to assist residents in understanding the General Plan, Land Use Codes and Development Codes.

**CORE PROGRAMS**

1. Zoning Administration
2. Long Range Planning
3. Development Application Review & Processing
4. Plan Review and Inspection
5. Planning Administration
6. Planning Commission & Architectural Review Committee
7. Variance Application and Appeals Processing

## Performance Measures

| Strategic Priorities | Strategic Goals & Objectives | Performance Measures | FY 2019-20 Actuals | FY 2020-21 Target | FY 2021-22 Target |
|---|---|---|---|---|---|
| Sustainable Growth | SG-1 IMPLEMENTS effective policies and program to ensure the accomplishment of the General Plan and its related goals and objectives while using a variety of financial tools to ensure diverse and affordable housing types | Maintain 65% or higher rating for Planning & Zoning *(source: Annual Community Survey)* | 60% | 61% | 65% |
| Balanced Regulatory Environment | BRE-1 DEVELOPS effective, well-balanced and consistently applied ordinances and policies | Maintain major text amendments presented to the City Council to 3 annually *(a major text amendment is one that cleans up or changes and entire chapter in Titiles 16 or 17)* | n/a | 3 | 3 |
| Economic Development | ED-4 ESTABLISHES a predictable and efficient development process that fosters a high degree of collaboration and coordination within the community and with diverse stakeholders | Maintain annual number of planning reviews on land use applications to less than 3 annually | n/a | 2.9 | 2.9 |

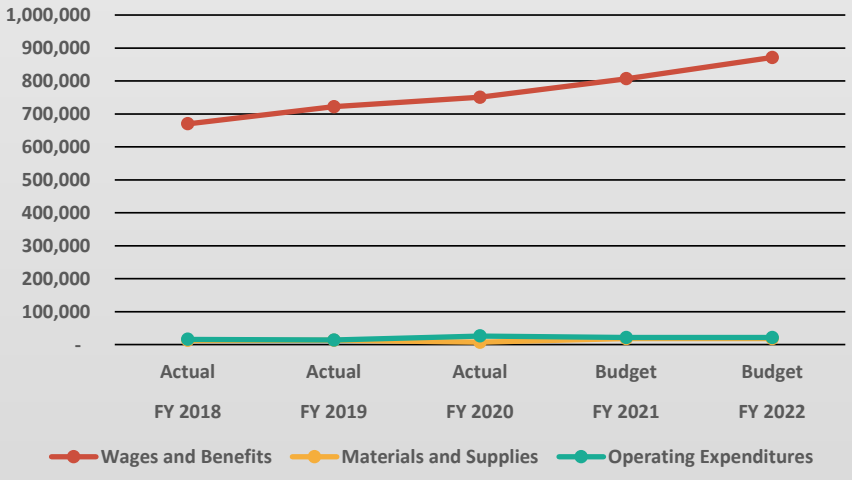
## Planning at a Glance:

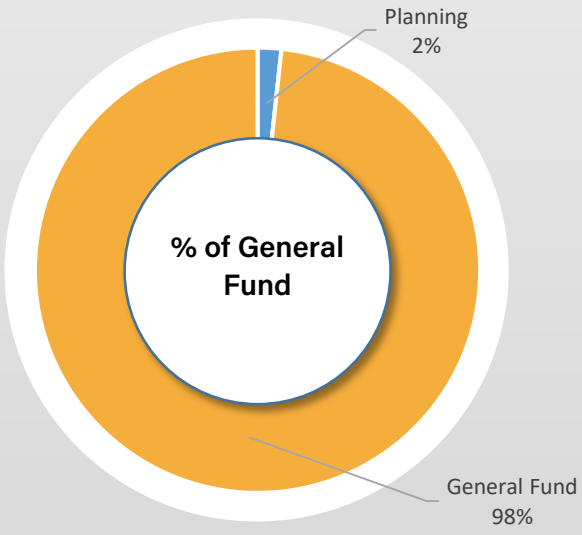
| | | | | | |
|---|---|---|---|---|---|
| | **Location:** City Hall 1600 W. Towne Center Dr. | | **FY 2021-22 Budget:** $911,154 | | **Full-Time Employees:** 7 |

| Authorized Positions | FY 18-19 Actual | FY 19-20 Actual | FY 20-21 Actual | FY 21-22 Proposed |
|---|---|---|---|---|
| Director of Planning | 1 | 1 | 1 | 1 |
| City Planner | 1 | 1 | 1 | 1 |
| Planner I/II/III | 3 | 3 | 3 | 3 |
| Development Services Assistant | 1 | 1 | 1 | 1 |
| Planning Permit Technician | 1 | 1 | 1 | 1 |
| **TOTAL** | **7** | **7** | **7** | **7** |

## Summary of Expenditures By Category

| | FY 19-20 Actual | FY 20-21 Adopted | FY 20-21 Estimated Actual | FY 21-22 Proposed |
|---|---|---|---|---|
| Wages and Benefits | 750,781 | 806,777 | 783,499 | 871,272 |
| Materials and Supplies | 7,350 | 18,218 | 18,218 | 18,218 |
| Operating Expenditures | 26,436 | 21,664 | 21,664 | 21,664 |
| **Total Planning** | **784,567** | **846,659** | **823,381** | **911,154** |






# Fire Department

The Fire Department provides innovative, high-quality, and efficient service with unwavering professionalism and reliability.

| EXPENDITURES BY PROGRAM | 2022 PROPOSED | 2022 FTE | PAGE REFERENCE |
|---|---|---|---|
| 1. Fire | $10,183,401 | 80 | 109 |
| **TOTAL EXPENDITURES** | **$10,183,401** | **80** | |

## Department Purpose

As leaders in fire, rescue, and pre-hospital emergency medicine the South Jordan Fire Department provides innovative, high-quality, and efficient service with unwavering professionalism and reliability. Operating out of three stations, for FY 2019 the fire department is expected to respind to 5,900 calls for service. These calls range from structure fires and emergency medical calls to specialized hazardous materials and technical rescue calls as well as inter-facility transfers between the South Jordan Health Center and the main University of Utah campus in Salt Lake City.

### CORE PROGRAMS

1. Public Access AED
2. Fire Prevention Education
3. Annual Business Inspections
4. Community Education
5. Fire - EMS Emergency Service
6. Emergency Ground Ambulance Service
7. Hazardous Materials Service
8. Technical Rescue
9. Standby Service
10. Interfacility Ground Ambulance Service

## Performance Measures

| Strategic Priorities | Strategic Goals & Objectives | Performance Measures | FY 2019-20 Actuals | FY 2020-21 Target | FY 2021-22 Target |
|---|---|---|---|---|---|
| Safe Community | SC-1 PROTECTS the public while fostering personal safety and security while providing education throughout the community | Maintain 87% or higher rating for fire services *(source: Annual Community Survey)* | 86% | 87% | 87% |
| | SC-2 RESPONDS to emergencies and calls for service and listens to concerns | Maintain annual median 911 Response timeto less than 6.5 minutes | 6.63 | 7.00 | 6.50 |
| | SC-4 DELIVERS a safe and reliable public and private infrastructure system | Maintain ISO fire insurance rating to a 2 | 3 | 2 | 2 |

## Fire at a Glance:

| | | | | | |
|---|---|---|---|---|---|
| | **Location:** Public Safety 10655 S. Redwood Rd. | | **FY 2021-22 Budget:** $10,183,401 | | **Full-Time Employees:** 80 |

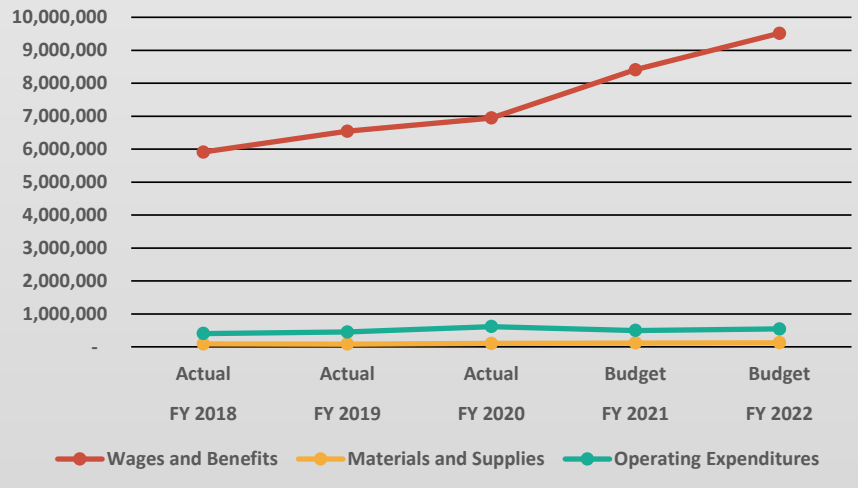
# Fire Department

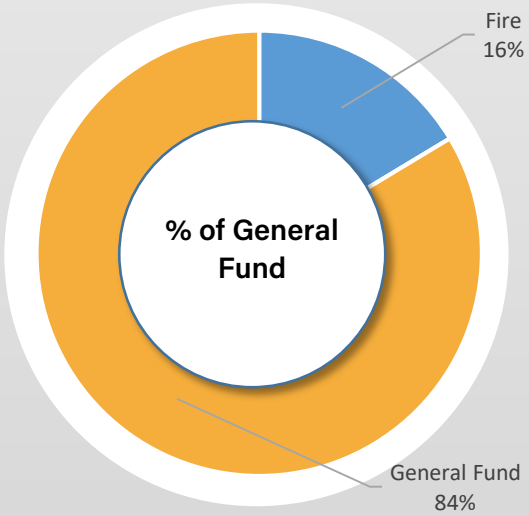
| Authorized Positions | FY 18-19 Actual | FY 19-20 Actual | FY 20-21 Actual | FY 21-22 Proposed |
|---|---|---|---|---|
| Fire Chief | 1 | 1 | 1 | 1 |
| Deputy Fire Chief | 1 | 1 | 1 | 1 |
| Battalion Chief | 3 | 3 | 4 | 4 |
| Fire Captain | 9 | 9 | 9 | 13 |
| Logistics Coordinator | 0 | 1 | 1 | 1 |
| Firefighter Paramedic | 15 | 19 | 28 | 30 |
| Firefighter Engineer | 9 | 9 | 9 | 12 |
| Firefighter Advanced EMT | 24 | 19 | 18 | 16 |
| Fire Assistant | 1 | 1 | 1 | 1 |
| Fire Inspector | 1 | 1 | 1 | 1 |
| **TOTAL** | **64** | **64** | **73** | **80** |

*(1) In fiscal year 2022, three new FF Engineer positions were added.*
*(2) In fiscal year 2022, one new FF AEMT position was added.*
*(3) In fiscal year 2022, three new Fire Captain positions were added.*

## Summary of Expenditures By Category

| | FY 19-20 Actual | FY 20-21 Adopted | FY 20-21 Estimated Actual | FY 21-22 Proposed |
|---|---|---|---|---|
| Wages and Benefits | 6,943,812 | 8,410,131 | 8,260,557 | 9,512,411 |
| Materials and Supplies | 105,387 | 117,370 | 117,370 | 125,770 |
| Operating Expenditures | 617,293 | 500,511 | 500,511 | 545,220 |
| **Total Fire Department** | **7,666,492** | **9,028,012** | **8,878,438** | **10,183,401** |






# Police Department

The Police Department is fully dedicated to providing professional police services through engaged community partnerships consistent with the values of South Jordan City.

| EXPENDITURES BY PROGRAM | 2022 PROPOSED | 2022 FTE | PAGE REFERENCE |
|---|---|---|---|
| 1. Police | $10,379,851 | 81 | 112 |
| **TOTAL EXPENDITURES** | **$10,379,851** | **81** | |

## Department Purpose

The Police Department is fully dedicated to providing an environment of safety, security confidence, and well-being for all citizens who reside, conduct business, recreate or travel through or within the community. Police services are rendered with an emphasis on best practices and ongoing officer training in areas such as preservation of human life, crime prevention, criminal investigation, and prosecution, traffic management, data collection and maintenance, public education, fiscal prudence, and creative problem solving. The Police Department also houses and provides administrative support for the Animal Control division.

### CORE PROGRAMS

1. Police Administration
2. Ciminal Investigation
3. Records Management
4. Crossing Guards
5. Training
6. Tactical Unit
7. Community Services
8. City Special Events
9. Patrol Operations
10. Traffic Enforecement
11. Traffic Investigations
12. K-9 Unit
13. Animal Code Enforcement
14. Animal Adoption

## Performance Measures

| Strategic Priorities | Strategic Goals & Objectives | Performance Measures | FY 2019-20 Actuals | FY 2020-21 Target | FY 2021-22 Target |
|---|---|---|---|---|---|
| Safe Community | SC-1 PROTECTS the public while fostering personal safety and security while providing education throughout the community | Maintain 82% or higher rating for police services *(source: Annual Community Survey)* | 81% | 81% | 82% |
| | | Maintain 75% or higher rating for Animal Control Services *(source: Annual Community Survey)* | 73% | 75% | 75% |
| | | Increase annual number of animals sheltered by 4% each year | 2,272 | 2,385 | 2,450 |
| | SC-2 RESPONDS to emergencies and calls for service and listens to concerns | Maintain annual average response time for Priority 1 calls to 6:50 minutes | 6:58 | 6:43 | 6:50 |
| | SC-3 ENFORCES the law respectfully and without prejudice | Maintain UCR Part I property crimes reported per 1,000 population at 16 | 15.64 | 17.21 | 16 |
| | | Maintain UCR Part I violent crimes reported per 1,000 population at 1 | 1.39 | 1.02 | 1 |

## Police at a Glance:

| | | | | | |
|---|---|---|---|---|---|
| | **Location:** Public Safety 10655 S. Redwood Rd. | | **FY 2021-22 Budget:** $10,379,851 | | **Full-Time Employees:** 81 |

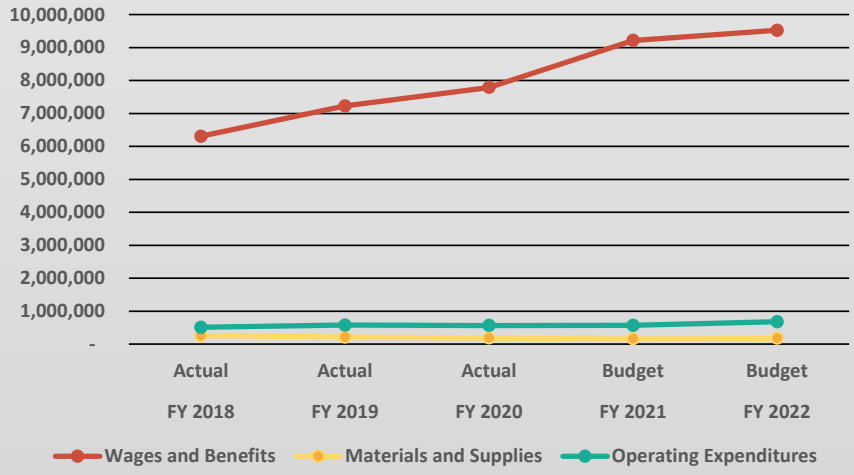
# Police Department

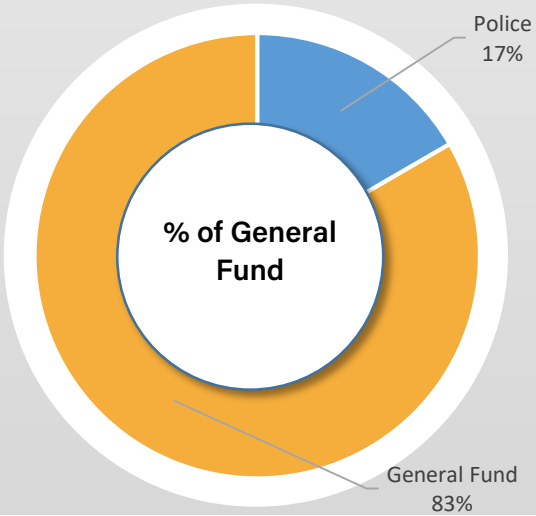
| Authorized Positions | FY 18-19 Actual | FY 19-20 Actual | FY 20-21 Actual | FY 21-22 Proposed |
|---|---|---|---|---|
| Chief of Police | 1 | 1 | 1 | 1 |
| Deputy Police Chief | 1 | 1 | 1 | 1 |
| Police Lieutenant | 2 | 3 | 3 | 3 |
| Master/Senior/Police Officer | 52 | 53 | 54 | 56 |
| Police Sergeant | 9 | 9 | 9 | 9 |
| Technical Services Specialist | 0 | 0 | 1 | 1 |
| Property/Evidence Coordinator | 1 | 1 | 1 | 1 |
| Property/Evidence Technician | 0 | 0 | 0 | 1 |
| Support Services Supervisor | 1 | 1 | 1 | 1 |
| Records Technician | 2 | 2 | 2 | 2 |
| Victim Advocate Coordinator | 1 | 1 | 1 | 1 |
| Police Administrative Assistant | 0 | 0 | 0 | 1 |
| Animal Control Officer | 2 | 2 | 2 | 2 |
| Animal Control Technician | 0 | 0 | 0 | 1 |
| **TOTAL** | **72** | **74** | **76** | **81** |

*(1) In fiscal year 2022, two new Police Officer positions were added.*
*(2) In fiscal year 2022, a PT Admin Assistant position was upgraded to FT.*
*(3) In fiscal year 2022, a PT Property/Evidence Technician position was upgraded to FT.*
*(4) In fiscal year 2022, a PT Animal Control Technician position was upgraded to FT.*

## Summary of Expenditures By Category

| | FY 19-20 Actual | FY 20-21 Adopted | FY 20-21 Estimated Actual | FY 21-22 Proposed |
|---|---|---|---|---|
| Wages and Benefits | 7,790,845 | 9,213,718 | 9,014,419 | 9,520,768 |
| Materials and Supplies | 188,603 | 162,155 | 162,155 | 177,155 |
| Operating Expenditures | 564,684 | 569,551 | 569,551 | 681,928 |
| **Total Police Department** | **8,544,132** | **9,945,424** | **9,746,125** | **10,379,851** |





# Public Works

The Public Works Department provides leadership and administrative support for Fleet, Cemetery, Street Lighting and the Streets divisions.

| EXPENDITURES BY PROGRAM | 2022 PROPOSED | 2022 FTE | PAGE REFERENCE |
|---|---|---|---|
| 1. Public Works Admin | $807,597 | 6 | 115 |
| 2. Fleet | $1,194,531 | 5 | 117 |
| 3. Cemetery | $341,444 | 3 | 119 |
| 4. Streetlighting | $405,407 | 3 | 121 |
| 5. Streets | $1,713,040 | 16 | 123 |
| **TOTAL EXPENDITURES** | **$4,462,019** | **33** | |

## Department Purpose

Public Works Administration consists of one director, two associate directors, and three administrative support positions. Public Works Admin oversees the following divisions: Streets, Street Lighting, Cemetery, Water, Secondary Water, Storm Water, Sanitation and Fleet Management.

**CORE PROGRAMS**

1. Department Strategic Planning
2. Budget Oversight
3. Safety Program
4. Performance Management
5. Policy & Procedure Administration
6. Division Operations Support

## Performance Measures

| Strategic Priorities | Strategic Goals & Objectives | Performance Measures | FY 2019-20 Actuals | FY 2020-21 Target | FY 2021-22 Target |
|---|---|---|---|---|---|
| Reliable Public Infrastructure | RPI-3 MAINTAINS and OPERATES quality public infrastructure | Maintain 80% or higher rating on developing and maintaining reliable utility systems, transportation needs and facilities *(source: Annual Community Survey)* | 71% | 80% | 80% |

## Public Works Admin at a Glance:

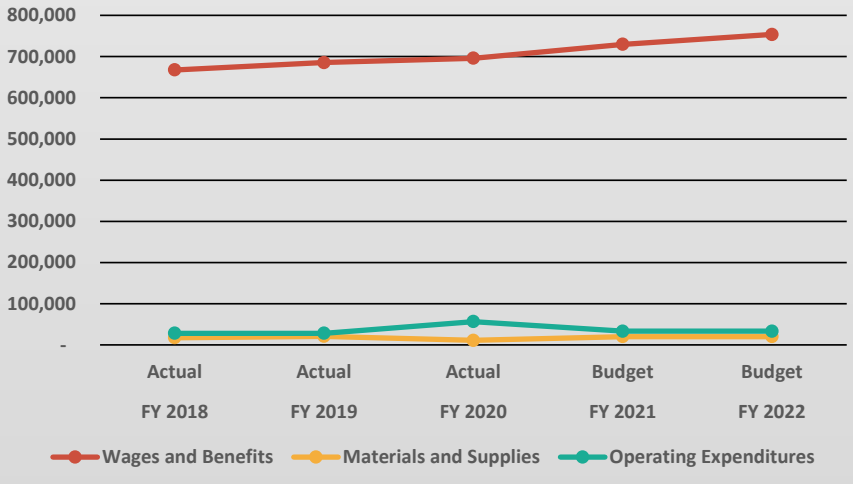
| | | | | | |
|---|---|---|---|---|---|
| | **Location:** City Hall 10996 S. Redwood Rd. | | **FY 2021-22 Budget:** $807,597 | | **Full-Time Employees:** 6 |

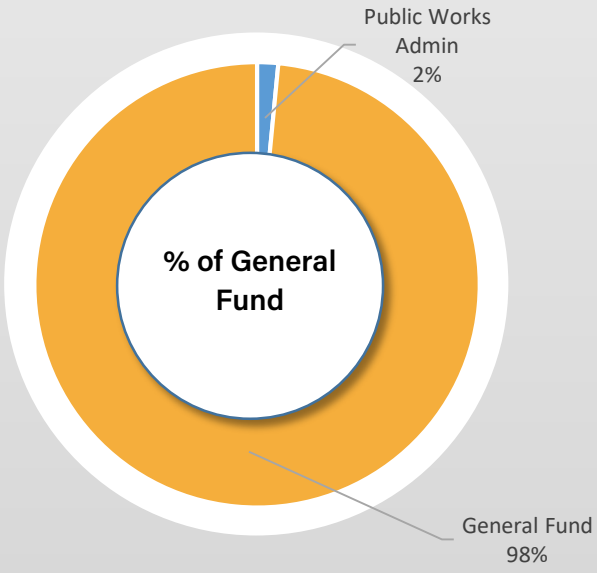
# Public Works Admin

| Authorized Positions | FY 18-19 Actual | FY 19-20 Actual | FY 20-21 Actual | FY 21-22 Proposed |
|---|---|---|---|---|
| Director of Public Works | 1 | 1 | 1 | 1 |
| Associate Director of Public Works | 2 | 2 | 2 | 2 |
| Operations Supervisor | 1 | 1 | 1 | 1 |
| Public Works Administrative Assistant | 1 | 1 | 1 | 1 |
| Public Works Customer Service Assistant | 2 | 1 | 1 | 1 |
| **TOTAL** | **7** | **6** | **6** | **6** |

## Summary of Expenditures By Category

| | FY 19-20 Actual | FY 20-21 Adopted | FY 20-21 Estimated Actual | FY 21-22 Proposed |
|---|---|---|---|---|
| Wages and Benefits | 696,061 | 729,865 | 708,193 | 753,635 |
| Materials and Supplies | 11,352 | 20,370 | 20,370 | 20,370 |
| Operating Expenditures | 56,788 | 33,592 | 33,592 | 33,592 |
| **Total Public Works Admin** | **764,201** | **783,827** | **762,155** | **807,597** |



## Department Purpose

The Fleet division is an internal support team providing repair and maintenance for all city vehicles and equipment. Fleet currently maintains and repairs over 326 vehicles and large equipment, as well as numerous small equipment and hand tools. The Fleet division also manages a fuel station located in the Public Works maintenance yard.

### CORE PROGRAMS

1. Fleet Repairs
2. Fleet Acquisition
3. Surplus Replacement
4. Fleet Preventative Maintenance
5. Fleet Warranty Administration
6. Bulk Fuel Acquisition and Fuel Site Management

## Performance Measures

| Strategic Priorities | Strategic Goals & Objectives | Performance Measures | FY 2019-20 Actuals | FY 2020-21 Target | FY 2021-22 Target |
|---|---|---|---|---|---|
| Fiscally Responsible Governance | FRG-3 Resource Alignment PROTECTS, manages, optimizes and invests in its human, financial, physical and technology resources to ensure alignment with planning and budget | Maintain average age of Fleet at 5.5 years | 6.4 | 6.6 | 6.0 |
| | | Increase annual number of fleet repairs completed by 1% each year | 3,162 | 2,943 | 3,178 |

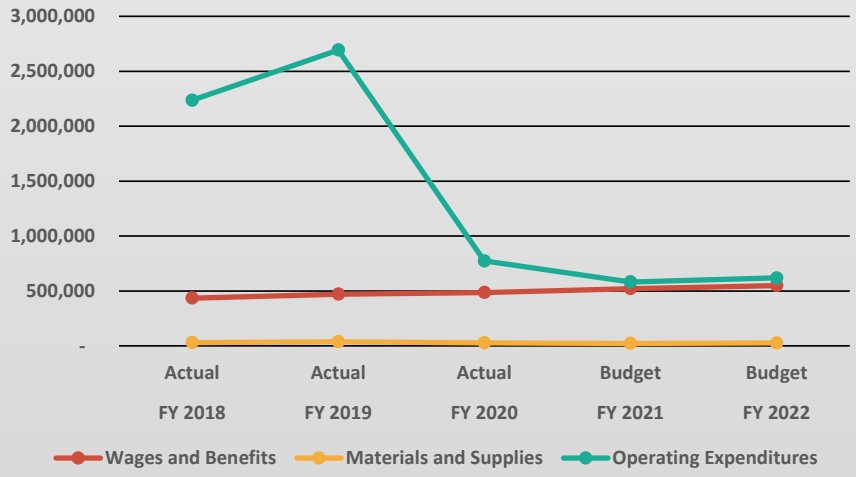
## Fleet at a Glance:

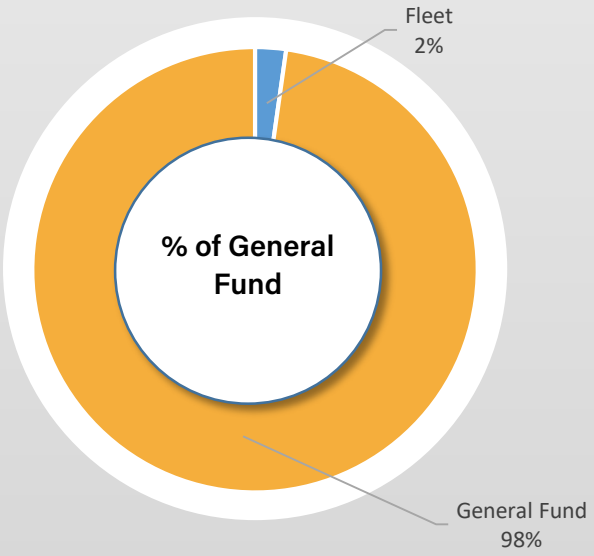
| | | | | | |
|---|---|---|---|---|---|
| | **Location:** Municipal Services 10996 S. Redwood Rd. | | **FY 2021-22 Budget:** $1,194,531 | | **Full-Time Employees:** 5 |

| Authorized Positions | FY 18-19 Actual | FY 19-20 Actual | FY 20-21 Actual | FY 21-22 Proposed |
|---|---|---|---|---|
| Fleet Manager | 1 | 1 | 1 | 1 |
| Mechanic | 3 | 3 | 3 | 3 |
| Fleet Assistant | 1 | 1 | 1 | 1 |
| **TOTAL** | **5** | **5** | **5** | **5** |

## Summary of Expenditures By Category

| | FY 19-20 Actual | FY 20-21 Adopted | FY 20-21 Estimated Actual | FY 21-22 Proposed |
|---|---|---|---|---|
| Wages and Benefits | 486,391 | 521,976 | 512,684 | 549,215 |
| Materials and Supplies | 28,678 | 23,750 | 23,750 | 26,450 |
| Operating Expenditures | 773,553 | 583,051 | 583,051 | 618,866 |
| **Total Fleet** | **1,288,622** | **1,128,777** | **1,119,485** | **1,194,531** |



## Department Purpose

Every effort is made to maintain the cemetery with the respect and deserved of the deceased. Our staff works with funeral directors and the public to ensure the burial portion of the death process is handled professionally and with compassion for each individual's needs.

**CORE PROGRAMS**

1. Facilities Maintenance
2. Grounds Maintenance
3. Burial Services
4. Memorial Day
5. Cemetery Administration

## Performance Measures

| Strategic Priorities | Strategic Goals & Objectives | Performance Measures | FY 2019-20 Actuals | FY 2020-21 Target | FY 2021-22 Target |
|---|---|---|---|---|---|
| Desirable Amenities & Open Space | DAOS-2 MAINTAINS and operates a quality parks, trails and recreation system | Increase annual burial plots sold to 173 | 133 | 108 | 173 |
| | | Increase annual number of internments to 125 | 95 | 49 | 125 |

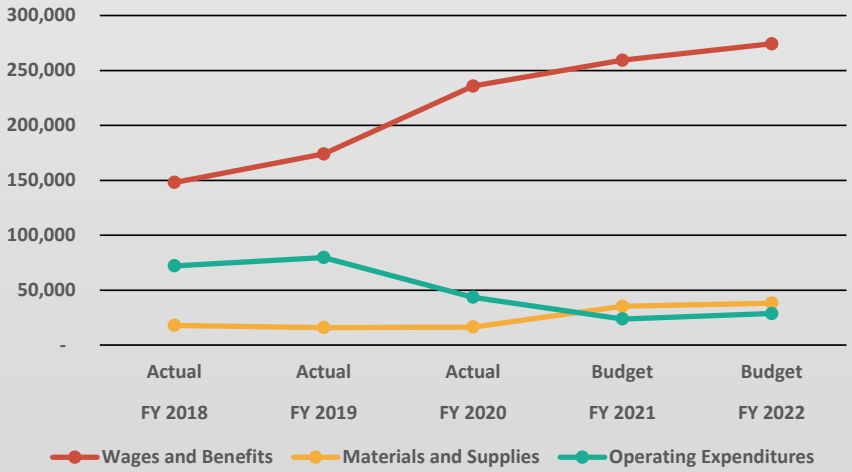
## Cemetery at a Glance:

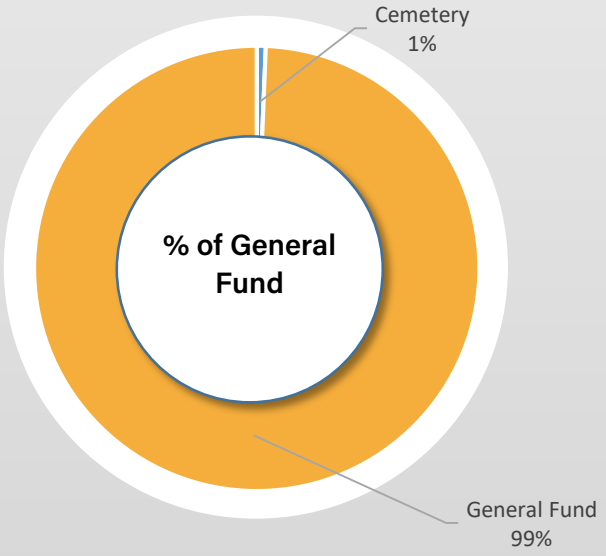
| | | | | | |
|---|---|---|---|---|---|
| | **Location:** Municipal Services 10996 S. Redwood Rd. | | **FY 2021-22 Budget:** $341,444 | | **Full-Time Employees:** 3 |

| Authorized Positions | FY 18-19 Actual | FY 19-20 Actual | FY 20-21 Actual | FY 21-22 Proposed |
|---|---|---|---|---|
| Cemetery Sexton | 1 | 1 | 1 | 1 |
| Maintenance Worker | 2 | 2 | 2 | 2 |
| **TOTAL** | **3** | **3** | **3** | **3** |

## Summary of Expenditures By Category

| | FY 19-20 Actual | FY 20-21 Adopted | FY 20-21 Estimated Actual | FY 21-22 Proposed |
|---|---|---|---|---|
| Wages and Benefits | 235,766 | 259,320 | 254,344 | 274,317 |
| Materials and Supplies | 16,525 | 35,307 | 35,307 | 38,307 |
| Operating Expenditures | 43,636 | 23,820 | 23,820 | 28,820 |
| **Total Cemetery** | **295,927** | **318,447** | **313,471** | **341,444** |



## Department Purpose

The Streetlight division manages and maintains over 5,600 street lights wihtin the City and growing at a rate of approximately 150 additional street lights each year. The Streetlight division employees assist all City departments with electrical installing, changes and repairs in City buildings. Additionally, the division coordinates with Rocky Mountain Power to maintain an additional 830 street lights.

**CORE PROGRAMS**

1. Snow Removal
2. Blue Staking Infrastructure
3. Holiday Lights and Banners
4. City Wide Electrical Support
5. Street Light Maintenance

## Performance Measures

| Strategic Priorities | Strategic Goals & Objectives | Performance Measures | FY 2019-20 Actuals | FY 2020-21 Target | FY 2021-22 Target |
|---|---|---|---|---|---|
| Safe Community | SC-4 DELIVERS a safe and reliable public and private infrastructure system | Maintain 78% or higher rating for Street Lighting services *(source: Annual Community Survey)* | 76% | 76% | 78% |
| | | Increase percentage of functioning streetlights to 100% | **96%** | 98% | 99% |
| Reliable Public Infrastructure | RPI-3 MAINTAINS and OPERATES quality public infrastructure | Maintain 95% or higher annual percentage of street lights repaired within 3 days of request | **87%** | 95% | 95% |

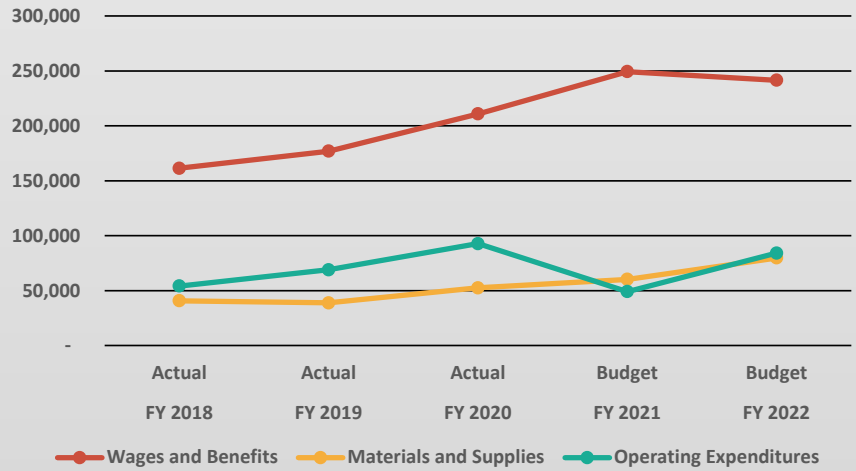
## Streetlighting at a Glance:

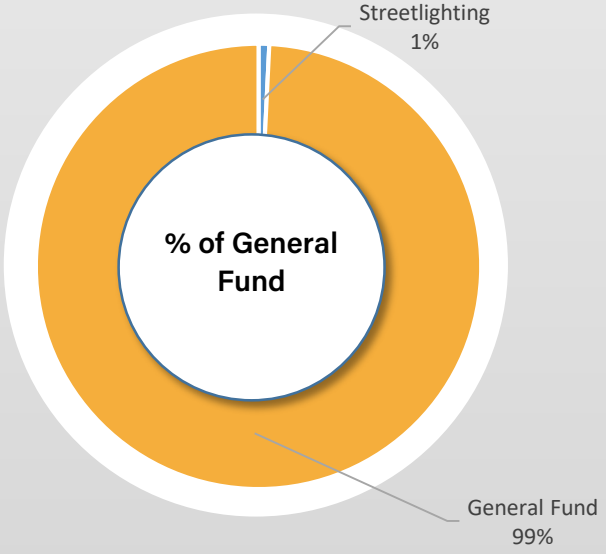
| | | | | | |
|---|---|---|---|---|---|
| | **Location:** Municipal Services 10996 S. Redwood Rd. | | **FY 2021-22 Budget:** $405,407 | | **Full-Time Employees:** 3 |

| Authorized Positions | FY 18-19 Actual | FY 19-20 Actual | FY 20-21 Actual | FY 21-22 Proposed |
|---|---|---|---|---|
| Electrician | 1 | 1 | 1 | 1 |
| Street Light Technician | 2 | 2 | 2 | 2 |
| **TOTAL** | **3** | **3** | **3** | **3** |

## Summary of Expenditures By Category

| | FY 19-20 Actual | FY 20-21 Adopted | FY 20-21 Estimated Actual | FY 21-22 Proposed |
|---|---|---|---|---|
| Wages and Benefits | 210,882 | 249,310 | 227,547 | 241,454 |
| Materials and Supplies | 52,566 | 60,325 | 60,325 | 79,759 |
| Operating Expenditures | 92,801 | 49,194 | 49,194 | 84,194 |
| **Total Streetlighting** | **356,249** | **358,829** | **337,066** | **405,407** |



## Department Purpose

The Streets division maintains roads, sidewalks, street signs and provides graffiti removal and snow removal. The Streets division services are rendered with an emphasis on best management practices. Federal requirements along with trained personnel in all related areas such as preservation of pedestrian safety, roadway striping, concrete and asphalt preservation programs, equipment maintenance, traffic management, data collection and reporting and creative problem solving.

### CORE PROGRAMS

1. Street Sign Maintenance
2. City Wide Street Striping
3. Snow Plowing
4. Road and Bridge/Culvert Maintenance
5. Sidewalk, Curb and Gutter Maintenance
6. Right of Way (ROW) Weed Control
7. Collector Street Fencing Maintenance
8. Event Support
9. City Wide Fabrication

## Performance Measures

| Strategic Priorities | Strategic Goals & Objectives | Performance Measures | FY 2019-20 Actuals | FY 2020-21 Target | FY 2021-22 Target |
|---|---|---|---|---|---|
| Reliable Public Infrastructure | RPI-3 MAINTAINS and OPERATES quality public infrastructure | Maintain 80% or higher rating for Surface Maintenance Services *(source: Annual Community Survey)* | 72% | 76% | 78% |
| | | Increase pot holes repaired within 2 days of request to 100% | 87% | 95% | 95% |
| | | Increase street signs repaired within 1 day of request to 100% | 99% | 100% | 100% |
| | | Maintain 80% or higher rating for Sidewalk Maintenance Services *(source: Annual Community Survey)* | 72% | 74% | 75% |
| Safe Community | SC-4 DELIVERS a safe and reliable public and private infrastructure system | Maintain 80% or higher rating for Snow Removal Services *(source: Annual Community Survey)* | 74% | 76% | 78% |

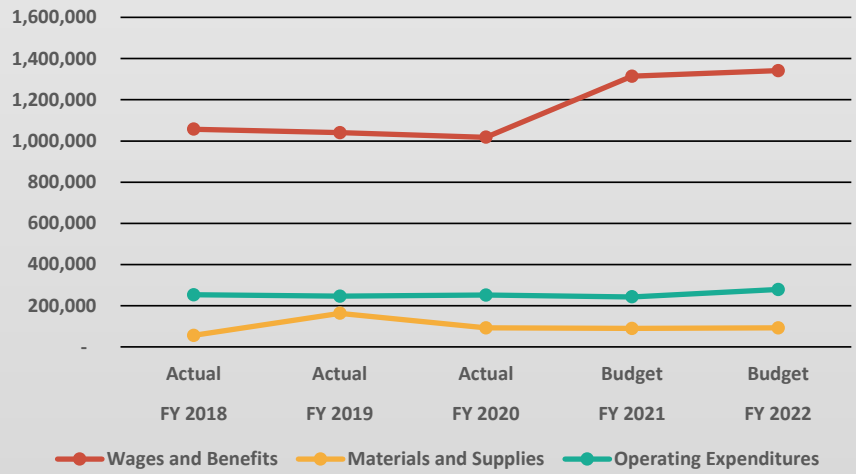
## Streets at a Glance:

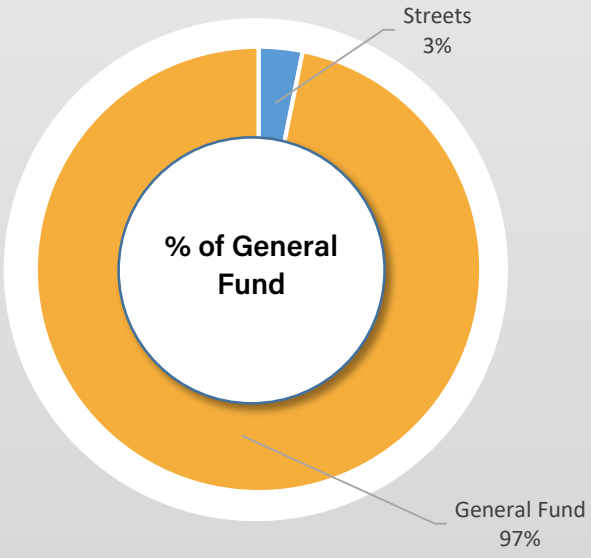
| | | | | | |
|---|---|---|---|---|---|
| | **Location:** Municipal Services 10996 S. Redwood Rd. | | **FY 2021-22 Budget:** $1,713,040 | | **Full-Time Employees:** 16 |

| Authorized Positions | FY 18-19 Actual | FY 19-20 Actual | FY 20-21 Actual | FY 21-22 Proposed |
|---|---|---|---|---|
| Streets Manager | 1 | 1 | 1 | 1 |
| Streets Maintenance Lead Worker | 2 | 3 | 3 | 3 |
| Streets Maintenance Worker | 12 | 12 | 12 | 12 |
| **TOTAL** | **15** | **16** | **16** | **16** |

## Summary of Expenditures By Category

| | FY 19-20 Actual | FY 20-21 Adopted | FY 20-21 Estimated Actual | FY 21-22 Proposed |
|---|---|---|---|---|
| Wages and Benefits | 1,017,818 | 1,314,099 | 1,260,662 | 1,341,194 |
| Materials and Supplies | 92,886 | 89,969 | 89,969 | 92,969 |
| Operating Expenditures | 252,057 | 243,377 | 243,377 | 278,877 |
| **Total Streets** | **1,362,761** | **1,647,445** | **1,594,008** | **1,713,040** |






# Office of the City Attorney

The Office of the City Attorney provides a full-scope of in-house legal counsel services to and on behalf of the City of South Jordan, a Utah municipal corporation; it does not represent or provide legal services to individual citizens or businesses.

| EXPENDITURES BY PROGRAM | 2022 PROPOSED | 2022 FTE | PAGE REFERENCE |
|---|---|---|---|
| 1. Office of the City Attorney | $1,312,474 | 7 | 126 |
| **TOTAL EXPENDITURES** | **$1,312,474** | **7** | |

## Department Purpose

The Office of the City Attorney, under the independent direction of the City Attorney, provides a full scope of in-house legal counsel services including general counsel and transactional advice, risk management, litigation, representation, outside counsel oversight, criminal prosecution, government relations, and legislative representation services to the City corporation, the City Council, the City administration, and the City's affilliated entities and personnel.

### CORE PROGRAMS

1. Internal Legal Support - Document Review
2. Internal Legal Support - Civil Case Management
3. Internal Legal Support - Criminal Case Management
4. State and Federal Legislative Affairs
5. Intergovernmental Affairs

## Performance Measures

| Strategic Priorities | Strategic Goals & Objectives | Performance Measures | FY 2019-20 Actuals | FY 2020-21 Target | FY 2021-22 Target |
|---|---|---|---|---|---|
| Balanced Regulatory Environment | BRE-1 DEVELOPS effective, well-balanced and consistently applied ordinances and policies | Maintain 80% or higher rating on establishing laws that maintain an orderly community without being overly burdensome *(source: Annual Community Survey)* | 77% | 77% | 80% |
| Fiscally Responsible Governance | FRG-6 Vision & Planning SUPPORTS decision-making with timely and accurate short-term and long-range analysis that enhances vision and planning | Maintain 75% or higher rating on implementing government policies to efficiently use city resources *(source: Annual Community Surey)* | 63% | 70% | 75% |

## City Attorney at a Glance:

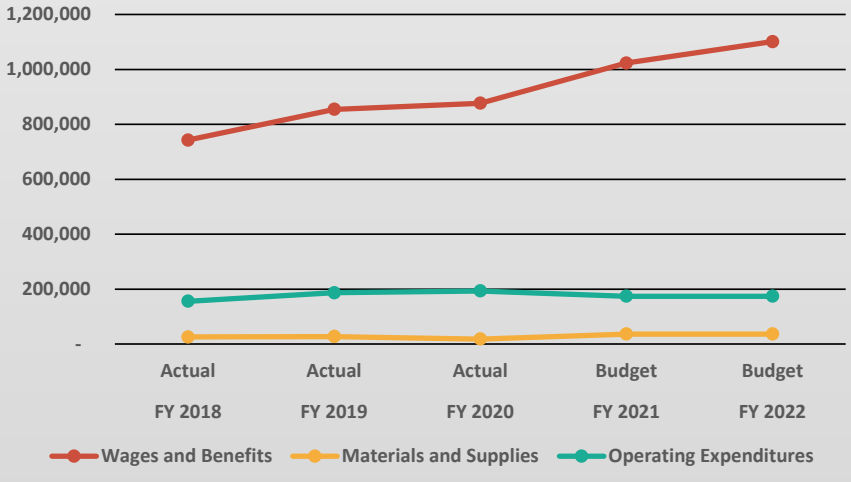
| | | | | | |
|---|---|---|---|---|---|
| | **Location:** City Hall 1600 W. Towne Center Dr. | | **FY 2021-22 Budget:** $1,312,474 | | **Full-Time Employees:** 7 |

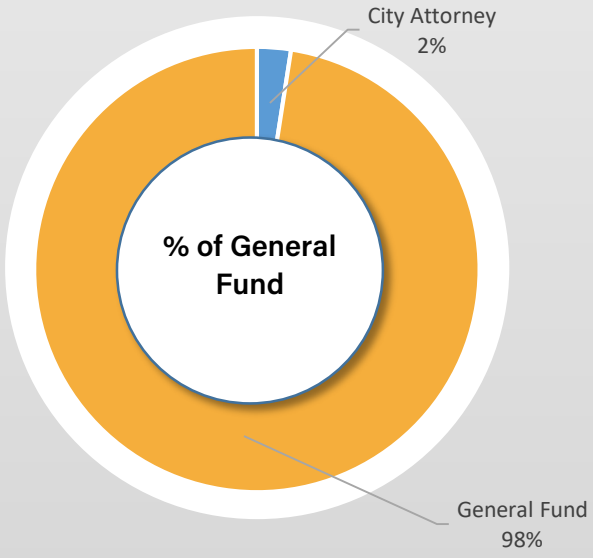
# Office of the City Attorney

| Authorized Positions | FY 18-19 Actual | FY 19-20 Actual | FY 20-21 Actual | FY 21-22 Proposed |
|---|---|---|---|---|
| City Attorney | 1 | 1 | 1 | 1 |
| Assistant City Attorney/Prosecutor | 1 | 1 | 1 | 1 |
| Associate Director of Intergovernmental Affairs | 1 | 1 | 1 | 1 |
| Assistant City Attorney | 0 | 0 | 1 | 1 |
| Staff Attorney | 2 | 2 | 1 | 1 |
| Paralegal | 1 | 1 | 1 | 1 |
| Legal Assistant | 1 | 1 | 1 | 1 |
| **TOTAL** | **7** | **7** | **7** | **7** |

## Summary of Expenditures By Category

| | FY 19-20 Actual | FY 20-21 Adopted | FY 20-21 Estimated Actual | FY 21-22 Proposed |
|---|---|---|---|---|
| Wages and Benefits | 877,003 | 1,023,149 | 990,974 | 1,101,253 |
| Materials and Supplies | 18,470 | 36,691 | 36,691 | 36,691 |
| Operating Expenditures | 193,508 | 174,530 | 174,530 | 174,530 |
| **Total Office of the City Attorney** | **1,088,981** | **1,234,370** | **1,202,195** | **1,312,474** |



Used to account for specific revenues that are legally restricted to expenditure for a particular purpose.

## RDA

The RDA fund is used to account for the activities of the Redevelopment Agency. The Agency is an entity established to further public response in the redevelopment of particular City areas.

## CDBG

The CDBG fund is used to account for the revenues received by the City as a grantee participant in the Community Development Block Grant Program.

## Storm Drain

The Storm Drain fund is used to track revenue from a monthly fee paid by City residents for the maintenance of the City's storm drain system.

# Special Revenue Fund Summary

| | Prior Year Actual Y 19-20 | Adopted Budget FY 20-21 | Estimated Actual FY 20-21 | Proposed Budget FY 21-22 |
|---|---|---|---|---|
| **REVENUES** | | | | |
| RDA Project Area Increment | 5,955,750 | 3,465,000 | 5,962,212 | 3,465,000 |
| RDA Housing | 1,377,411 | 950,000 | 1,000,322 | 950,000 |
| CDA Project Area Increment | 8,116,194 | 6,700,000 | 6,679,598 | 6,700,000 |
| Grant Revenue (CDBG) | 353,474 | 241,317 | 262,861 | 262,861 |
| User Fees | 3,364,687 | 2,458,953 | 2,634,899 | 2,631,814 |
| Admin. Fees | 120,000 | 120,000 | 120,000 | 120,000 |
| Investment Earnings | 507,505 | 45,000 | 350,104 | 14,000 |
| Other Miscellaneous | 6,610 | 2,154 | 14,550 | 2,154 |
| **Total Special Revenue Fund Revenue** | **19,801,631** | **13,982,424** | **17,024,546** | **14,145,829** |
| **TRANSFERS IN AND USE OF FUND BALANCE** | | | | |
| Transfers In | 125,000 | 120,000 | 120,000 | 120,000 |
| Use of Fund Balance | 747,634 | 3,042,134 | 1,530,846 | 4,790,457 |
| **Total Transfers In and Use of Fund Balance** | **872,634** | **3,162,134** | **1,650,846** | **4,910,457** |
| **Total Rev, Trans in, and Use of Fund Balance** | **20,674,265** | **17,144,558** | **18,675,392** | **19,056,286** |
| **EXPENDITURES** | | | | |
| Wages and Benefits | 1,571,532 | 1,026,431 | 1,058,682 | 1,126,539 |
| Materials and Supplies | 200,821 | 132,375 | 94,823 | 130,875 |
| Operating Expenditures | 1,757,856 | 1,459,260 | 2,051,122 | 1,739,077 |
| Debt Expenditures | 1,097,104 | 0 | 0 | 0 |
| Project Expenditures | 8,688,921 | 10,020,000 | 9,808,700 | 10,565,000 |
| **Total Special Revenue Fund Expenditures** | **13,316,234** | **12,638,066** | **13,013,327** | **13,561,491** |
| **TRANSFERS OUT AND CONTRIBUTION TO FUND BALANCE** | | | | |
| Transfers Out | 4,565,247 | 3,731,492 | 3,763,242 | 4,919,795 |
| Contribution to Fund Balance | 2,792,784 | 775,000 | 1,898,823 | 575,000 |
| **Total Transfers Out and Contribution to Fund Balance** | **7,358,031** | **4,506,492** | **5,662,065** | **5,494,795** |
| **Total Exp, Trans Out, and Cont to Fund Balance** | **20,674,265** | **17,144,558** | **18,675,392** | **19,056,286** |

## Department Purpose

The Redevelopment Agency exists to improve lighted areas of South Jordan and encourage economic development. The Redevelopment Agency works with City staff to maintain RDA, CDA and EDA projects and areas.

**CORE PROGRAMS**

1. Provide Administration of the Redevelopment Agency

## Project Areas

| Area # | Project Title | Trigger Year | Completion Year |
|---|---|---|---|
| 1 | Towers at South Towne | 1992 | 2023 |
| 2 | The Landings (Harmon's) | 2002 | 2021 |
| 3 | South Gate | 1999 | Completed |
| 4 | South Gateway (Ultradent) | 2001 | Completed |
| 5 | South Jordan Parkway | 2001 | Completed |
| 6 | South I-15 Frontage Road | 2006 | 2030 |
| 7 | North Jordan Gateway | 2003 | Completed |
| 8 | South Jordan Towne Center | 2005 | Completed |
| 9 | Gateway Central | 2017 | 2031 |
| 10 | The District | 2006 | 2020 |
| 11 | Merit Medical | 2007 | 2021 |

## RDA at a Glance:

| | | | |
|---|---|---|---|
| | **Location:** City Hall 1600 W. Towne Center Dr. | | **FY 2021-22 Budget:** $5,505,361 |

| | Prior Year Actual FY 19-20 | Adopted Budget FY 20-21 | Estimated Actual FY 20-21 | Proposed Budget FY 21-22 |
|---|---|---|---|---|
| **Revenues** | | | | |
| Project #1 Towers Increment | 372,784 | 415,000 | 360,949 | 415,000 |
| Project #2 Harmons | 445,324 | 350,000 | 461,975 | 350,000 |
| Project #6 South I-15 Frontage | 604,631 | 400,000 | 650,551 | 400,000 |
| Project #8 South Towne Center Increment | 317,806 | 0 | 0 | 0 |
| Project #9 Gateway Central | 1,450,630 | 0 | 1,585,348 | 1,400,000 |
| Project #10 South Bangerter | 1,680,796 | 1,400,000 | 1,702,641 | 0 |
| Project #11 Merit Medical | 1,083,779 | 900,000 | 1,200,748 | 900,000 |
| Admin. Fee - CDA | 120,000 | 120,000 | 120,000 | 120,000 |
| Investment Earnings | 27,890 | 0 | 10,000 | 0 |
| Other Miscllaneous | 0 | 0 | | 0 |
| **Total Revenues** | **6,103,640** | **3,585,000** | **6,092,212** | **3,585,000** |
| **Transfers In and Use of Fund Balance** | | | | |
| Use of Fund Balance | 0 | 1,404,183 | 0 | 1,920,361 |
| **Total Transfers In and Use of Fund Balance** | **0** | **1,404,183** | **0** | **1,920,361** |
| **Total Rev, Trans in, and Use of Fund Balance** | **6,103,640** | **4,989,183** | **6,092,212** | **5,505,361** |
| **Operating Expenditures** | | | | |
| Materials and Supplies | 38,558 | 79,075 | 51,180 | 79,075 |
| Operating Expenditures | 308,902 | 476,557 | 359,355 | 501,182 |
| Debt Service | 793,950 | 0 | 0 | 0 |
| Trustee Fees | 1,813 | 0 | 0 | 0 |
| **Total Operating Expenditures** | **1,143,223** | **555,632** | **410,535** | **580,257** |
| **Project Expenditures** | | | | |
| Tax Increment Commitments | 1,612,910 | 1,600,000 | 1,600,000 | 2,100,000 |
| **Total Project Expenditures** | **1,612,910** | **1,600,000** | **1,600,000** | **2,100,000** |

| | Prior Year Actual FY 19-20 | Adopted Budget FY 20-21 | Estimated Actual FY 20-21 | Proposed Budget FY 21-22 |
|---|---|---|---|---|
| **Transfers Out and Contribution to Fund Balance** | | | | |
| Transfer to General Debt Service Fund | 768,325 | 775,250 | 775,250 | 765,469 |
| Transfer to CDA | 125,000 | 120,000 | 120,000 | 120,000 |
| Transfer to SID | 1,214,000 | 1,216,600 | 1,216,600 | 1,218,000 |
| Transfer to MBA | 721,513 | 721,682 | 721,682 | 721,616 |
| Transfer to Risk Management | 19 | 19 | 19 | 19 |
| Contribution to Fund Balance | 518,650 | 0 | 1,248,126 | 0 |
| **Total Transfers Out and Contribution to Fund Balance** | **3,347,507** | **2,833,551** | **4,081,677** | **2,825,104** |
| **Total Exp, Trans Out, and Cont to Fund Balance** | **6,103,640** | **4,989,183** | **6,092,212** | **5,505,361** |

**Notes to the Redevelopment Agency Fund:**

**RDA/CDA Tax Increment Revenue** - The City's RDA/CDA budgets are based on tax increment calculations submitted by the City to Salt Lake County in the prior year. For the 2021-2022 budget year, calculations were submitted to Salt Lake County in November 2020. Calculations submitted to the County are the best estimates available at the time and are based on current property values (which do not include growth).

**RDA Expenditures** - Major expenditures include tax increment commitments within the project areas and debt service on the 2008 Tax Increment Financing Bond.

## Department Purpose

The RDA Housing division invests obligatory funds toward improving housing within the City. Housing funds can be used for a variety of purposes, including (but not limited to): infrastructure, affordable housing projects, senior housing, interest rate buy-downs, and contribututions to the Olene Walker Housing fund.

**CORE PROGRAMS**

1. RDA Housung Initiatives



## RDA Housing at a Glance:

| | | | |
|---|---|---|---|
| | **Location:**<br>City Hall<br>1600 W. Towne Center Dr. | | **FY 2021-22 Budget:**<br>$3,815,000 |

| | Prior Year Actual FY 19-20 | Adopted Budget FY 20-21 | Estimated Actual FY 20-21 | Proposed Budget FY 21-22 |
|---|---|---|---|---|
| **Revenues** | | | | |
| Housing Revenue | 1,377,411 | 950,000 | 1,000,322 | 950,000 |
| Investment Earnings | 240,650 | 0 | 0 | 0 |
| **Total Revenues** | **1,618,061** | **950,000** | **1,148,226** | **950,000** |
| **Transfers In and Use of Fund Balance** | | | | |
| Use of Fund Balance | 0 | 1,470,000 | 1,271,774 | 2,865,000 |
| **Total Transfers In and Use of Fund Balance** | **0** | **1,470,000** | **1,271,774** | **2,865,000** |
| **Total Rev, Trans in, and Use of Fund Balance** | **1,618,061** | **2,420,000** | **2,420,000** | **3,815,000** |
| **Operating Expenditures** | | | | |
| Debt Service | 301,154 | 0 | 0 | 0 |
| Trustee Fees | 187 | 0 | 0 | 0 |
| **Total Operating Expenditures** | **301,341** | **0** | **0** | **0** |
| **Project Expenditures** | | | | |
| Housing Program | 0 | 2,400,000 | 2,400,000 | 2,400,000 |
| Housing Study | 0 | 20,000 | 20,000 | 20,000 |
| **Total Project Expenditures** | **0** | **2,420,000** | **2,420,000** | **2,420,000** |
| **Transfers Out and Contribution to Fund Balance** | | | | |
| Transfer to MBA | 0 | 0 | 0 | 1,395,000 |
| Contribution to Fund Balance | 1,316,720 | 0 | 0 | 0 |
| **Total Contribution to Fund Balance** | **1,316,720** | **0** | **0** | **1,395,000** |
| **Total Exp, Trans Out, and Cont to Fund Balance** | **1,618,061** | **2,420,000** | **2,420,000** | **3,815,000** |

**Notes to RDA Housing Fund:**

**RDA Housing Tax Increment Revenue** - The City's RDA housing budget is based on tax increment calculations submitted by the City to Salt Lake County in the prior year. For the 2021-2022 budget year, calculations were submitted to Salt Lake County in November 2020. Calculations submitted to the County are the best estimates available at the time and are based on current property values (which do not include growth). per state law, 20 percent of the tax increment generated by new economic or redevelopment project areas must be used to encourage the development of housing.

**RDA Housing Expenditures** - The major expenditures of this fund is debt service on the 2008 Tax Increment Financing bond. The City is currently accumulating housing funds for future housing projects. The City has formally adopted a housing plan which has been submitted to the state. Housing funds can be used for a variety of purposes, including (but not limited to): Infrastructure, affordable housing projects, senior housing, interest rate buy-downs, and contributions to the Olene Walker Housing Fund.

## Department Purpose

The CDA fund includes projects #12 Commerce Park, #13 South Station, #14 Tim Dahle Nissan, and #15 Riverton Chevrolet. It is part of the general RDA efforts of the City. The Redevelopment Agency exists to improve blighted areas of South Jordan and encourage economic development.

**CORE PROGRAMS**

1. Provides Administration of the Redevelopment Agency

## Project Areas

| Area # | Project Title | Trigger Year | Completion Year |
|---|---|---|---|
| 12 | Commerce Park | 2010 | 2029 |
| 13 | South Station | 2010 | 2029 |
| 14 | Tim Dahle Nissan | 2015 | 2026 |
| 15 | Riverton Chevrolet | 2016 | 2026 |

## CDA at a Glance:

| | | | |
|---|---|---|---|
| | **Location:**<br>City Hall<br>1600 W. Towne Center Dr. | | **FY 2021-22 Budget:**<br>$6,820,000 |

| | Prior Year Actual FY 19-20 | Adopted Budget FY 20-21 | Estimated Actual FY 20-21 | Proposed Budget FY 21-22 |
|---|---|---|---|---|
| **Revenues** | | | | |
| Project #12 Commerce Park | 6,447,130 | 5,500,000 | 5,252,198 | 5,500,000 |
| Project #13 South Station | 1,669,064 | 1,200,000 | 1,427,400 | 1,200,000 |
| Investment Earnings | 188,692 | 0 | 131,719 | 0 |
| **Total Revenues** | **8,304,886** | **6,700,000** | **6,811,317** | **6,700,000** |
| **Transfers In and Use of Fund Balance** | | | | |
| Transfer from RDA | 125,000 | 120,000 | 120,000 | 120,000 |
| Use of Fund Balance | 0 | 0 | 0 | 0 |
| **Total Transfers In and Use of Fund Balance** | **125,000** | **120,000** | **120,000** | **120,000** |
| **Total Rev, Trans in, and Use of Fund Balance** | **8,429,886** | **6,820,000** | **6,931,317** | **6,820,000** |
| **Operating Expenditures** | | | | |
| Operating Expenditures | 120,000 | 120,000 | 120,000 | 120,000 |
| Infrastructure Maintenance | 7,801 | 0 | 579,900 | 200,000 |
| **Total Operating Expenditures** | **127,801** | **120,000** | **699,900** | **320,000** |
| **Project Expenditures** | | | | |
| Tax Increment Commitments | 7,044,671 | 5,925,000 | 5,725,000 | 5,925,000 |
| **Total Project Expenditures** | **7,044,671** | **5,925,000** | **5,725,000** | **5,925,000** |
| **Transfers Out and Contribution to Fund Balance** | | | | |
| Transfer to Capital Equipment | 300,000 | 0 | 0 | 0 |
| Contribution to Fund Balance | 957,414 | 775,000 | 506,417 | 575,000 |
| **Total Contribution to Fund Balance** | **1,257,414** | **775,000** | **506,417** | **575,000** |
| **Total Exp, Trans Out, and Cont to Fund Balance** | **8,429,886** | **6,820,000** | **6,931,317** | **6,820,000** |

**Notes to CDA Fund:**

**RDA/CDA Tax Increment Revenue** - The City's RDA/CDA budgets on tax increment calculations submitted by the City to Salt Lake County in the prior year. For the 2021-2022 budget year, calculations were submitted to Salt Lake County in November 2020. Calculations submitted to the County are the best estimates available at the time and are based on current property values (which do not include growth).

**CDA Expenditures** - The major expenditures is tax increment commitments within the project areas.

# Community Development Block Grant

## Department Purpose

The City administers Community Development Block Grant (CDBG) Funds received from the U.S Department of Housing and Urban Development (HUD). With the population reported by the 2010 Census, the City became eligible to receive CDBG funds directly from HUD. Annual funds received are determined by a formula which accounts for such things as total population, growth and poverty.

**CORE PROGRAMS**

1. Community Development Block Grant Administration




## CDBG at a Glance:

| | | | |
|---|---|---|---|
| | **Location:**<br>City Hall<br>1600 W. Towne Center Dr. | | **FY 2021-22 Budget:**<br>$262,861 |

# Community Development Block Grant

Special Revenue

| | Prior Year Actual FY 19-20 | Adopted Budget FY 20-21 | Estimated Actual FY 20-21 | Proposed Budget FY 21-22 |
|---|---|---|---|---|
| **Revenues** | | | | |
| CDBG Grant | 353,474 | 241,317 | 262,861 | 262,861 |
| **Total Revenues** | **353,474** | **241,317** | **262,861** | **262,861** |
| **Transfers In and Use of Fund Balance** | | | | |
| Use of Fund Balance | 0 | 0 | 259,072 | 0 |
| **Total Transfers In and Use of Fund Balance** | **0** | **0** | **259,072** | **0** |
| **Total Rev, Trans in, and Use of Fund Balance** | **353,474** | **241,317** | **521,933** | **262,861** |
| **Operating Expenditures** | | | | |
| Wages and Benefits | 29,386 | 12,765 | 30,788 | 31,652 |
| Public Facilities | 143,915 | 158,263 | 308,879 | 155,990 |
| The Road Home | 6,000 | 6,000 | 5,000 | 5,000 |
| South Valley Sanctuary | 6,000 | 6,000 | 27,200 | 17,200 |
| Assist Inc | 2,369 | 0 | 7,631 | 0 |
| Utah Community Action Copperview | 4,500 | 4,500 | 15,871 | 0 |
| Legal Aid Society of Utah | 3,000 | 3,000 | 6,600 | 4,800 |
| UCA Food Pantry | 0 | 0 | 20,871 | 20,871 |
| Community Health Clinic | 9,054 | 9,054 | 0 | 0 |
| Inn Between | 5,000 | 5,000 | 7,000 | 7,000 |
| Roseman University Health Clinic | 0 | 0 | 3,000 | 3,000 |
| Utah Community Action Case Management | 5,500 | 5,500 | 55,000 | 5,000 |
| Business Grants | 110,684 | 0 | 7,500 | 0 |
| Administrative Charges | 28,066 | 31,235 | 26,593 | 12,348 |
| **Total Operating Expenditures** | **353,474** | **241,317** | **521,933** | **262,861** |
| **Transfers Out and Contribution to Fund Balance** | | | | |
| Contribution to Fund Balance | 0 | 0 | 0 | 0 |
| **Total Contribution to Fund Balance** | **0** | **0** | **0** | **0** |
| **Total Exp, Trans Out, and Cont to Fund Balance** | **353,474** | **241,317** | **521,933** | **262,861** |

**Notes to CDBG Fund:**

Budget based on HUD funding allocation. Current year budget is proposed as advised by HUD subject to change.

## Department Purpose

The Storm Water division is responsible for the maintenance, cleaning and inspection of storm water infrastructure within the City to ensure that it is working properly during storm events to mitigate flooding and any subsequent damage. This includes street sweeping which prevents debris from entering the storm drain system thus hindering it from functioning properly. The Storm Water division is also responsible for maintaining compliance with Federal and State permits. Some of the activities to maintain compliance include public education and outreach programs, location, investigating and eliminating illegal discharges into the storm drain system, monitoring and enforcing runoff and erosion control processes concerning construction activities and minimizing adverse impacts on storm water quality after construction.

**CORE PROGRAMS**

1. Utah Pollutant Discharge Elimination System (UPDES) Compliance
2. Storm Water Infrastructure Maintenance
3. Street Cleaning
4. Snow Plowing
5. Storm Water Incident Response
6. Storm Water Education
7. Tree Trimming Support
8. Sub-Surface Drain Response
9. Event Support

## Performance Measures

| Strategic Priorities | Strategic Goals & Objectives | Performance Measures | FY 2019-20 Actuals | FY 2020-21 Target | FY 2021-22 Target |
|---|---|---|---|---|---|
| Reliable Public Infrastructure | RPI-3 MAINTAINS and OPERATES quality public infrastructure | Maintain miles of streets swept at 5,174 per year | 7,343 | 5,174 | 5,174 |
| | RPI-1 PLANS and COORDINATES with other stakeholders for quality public infrastructure *(e.g. streets, utilities - culinary and secondary water, storm water, parks, trails, open space and public facilities)* | Increase annual number of times neighborhood roads swept to 5 times per year | 6 | 5 | 5 |
| | | Maintain number of times main roads are swept to 12 times per year | 12 | 12 | 12 |

## Storm Water at a Glance:

| | | | | | |
|---|---|---|---|---|---|
| | **Location:** City Hall 1600 W. Towne Center Dr. | | **FY 2021-22 Budget:** $2,653,064 | | **Full-Time Employees:** 11 |

| Authorized Positions | FY 18-19 Actual | FY 19-20 Actual | FY 20-21 Actual | FY 21-22 Proposed |
|---|---|---|---|---|
| Storm Water & Sanitation Manager | 1 | 1 | 1 | 1 |
| UPDES Program Coordinator | 1 | 1 | 1 | 1 |
| UPDES Inspector | 2 | 2 | 2 | 2 |
| Storm Water Maintenance Lead Worker | 1 | 1 | 1 | 1 |
| Storm Water Maintenance Worker (I/II/III) | 5 | 6 | 6 | 6 |
| **TOTAL** | **10** | **11** | **11** | **11** |

| | Prior Year Actual FY 19-20 | Adopted Budget FY 20-21 | Estimated Actual FY 20-21 | Proposed Budget FY 21-22 |
|---|---|---|---|---|
| **Revenues** | | | | |
| Storm Water Fees | 2,480,738 | 2,458,953 | 2,634,899 | 2,631,814 |
| Investment Earnings | 50,273 | 45,000 | 60,481 | 14,000 |
| Other Miscellaneous | 6,562 | 2,154 | 14,550 | 2,154 |
| **Total Revenues** | **2,537,573** | **2,506,107** | **2,709,930** | **2,647,968** |
| **Transfers In and Use of Fund Balance** | | | | |
| Use of Fund Balance | 469,417 | 167,951 | 0 | 5,096 |
| **Total Transfers In and Use of Fund Balance** | **469,417** | **167,951** | **0** | **5,096** |
| **Total Rev, Trans in, and Use of Fund Balance** | **3,006,990** | **2,674,058** | **2,709,930** | **2,653,064** |
| **Operating Expenditures** | | | | |
| Employee Wages and Benefits | 936,670 | 1,013,666 | 1,027,894 | 1,094,887 |
| Materials and Supplies | 93,004 | 53,300 | 43,643 | 51,800 |
| Operating Expenditures | 510,535 | 634,151 | 500,722 | 686,686 |
| **Total Operating Expenditures** | **1,540,209** | **1,701,117** | **1,572,259** | **1,833,373** |
| **Project Expenditures** | | | | |
| Capital Expenditures | 31,340 | 75,000 | 63,700 | 120,000 |
| **Total Project Expenditures** | **31,340** | **75,000** | **63,700** | **120,000** |
| **Transfers Out and Contribution to Fund Balance** | | | | |
| Transfer to General Fund | 2,941 | 2,941 | 2,941 | 2,941 |
| Transfer to General CIP | 1,257,500 | 895,000 | 895,000 | 462,750 |
| Transfer to General CIP Maint | 0 | 0 | 0 | 34,000 |
| Transfer to Water CIP | 175,000 | 0 | 31,750 | 200,000 |
| Contribution to Fund Balance | 0 | 0 | 144,280 | 0 |
| **Total Contribution to Fund Balance** | **1,435,441** | **897,941** | **1,073,971** | **699,691** |
| **Total Exp, Trans Out, and Cont to Fund Balance** | **3,006,990** | **2,674,058** | **2,709,930** | **2,653,064** |

Used to track those functions which charge fees to cover most or all associated costs.

## Water

The Water fund is used to account for the activities of the City's water operations.

## Secondary Water

The Secondary Water fund is used to account for the activities of the City's secondary water operations.

## Sanitation

The Sanitation fund is used to account for the activities of the City's sanitation operations.

## Mulligans

The Mulligans fund is used to account for the operation of Mulligans Golf & Games. This City recreation facility includes, golf, miniature golf, a driving range, and batting cages.

# Enterprise Fund Summary

| | Prior Year Actual FY 19-20 | Adopted Budget FY 20-21 | Estimated Actual FY 20-21 | Proposed Budget FY 21-22 |
|---|---|---|---|---|
| **REVENUES** | | | | |
| User Fees | 6,065,972 | 5,822,877 | 6,808,521 | 6,070,694 |
| Sales | 21,903,953 | 19,739,999 | 22,774,541 | 20,477,430 |
| Finance Charges | 206,976 | 204,000 | 191,983 | 204,000 |
| Investment Earnings | 820,574 | 624,000 | 671,843 | 624,000 |
| Miscellaneous Revenue | 9,171,822 | 20,000 | 44,570 | 84,500 |
| Impact Fees | 792,786 | 700,000 | 700,000 | 750,000 |
| **Total Enterprise Fund Revenue** | **38,962,083** | **27,110,876** | **31,191,458** | **28,210,624** |
| **TRANSFERS IN AND USE OF FUND BALANCE** | | | | |
| Transfers In | 16,990,258 | 4,216,556 | 5,397,000 | 4,520,000 |
| Use of Fund Balance | 2,799,884 | 2,062,193 | 2,778,897 | 4,199,995 |
| **Total Transfers In and Use of Fund Balance** | **19,790,142** | **6,278,749** | **8,175,897** | **8,719,995** |
| **Total Rev, Trans in, and Use of Fund Balance** | **58,752,225** | **33,389,625** | **39,367,355** | **36,930,619** |
| **EXPENDITURES** | | | | |
| Wages and Benefits | 2,308,923 | 2,737,702 | 2,760,415 | 3,263,158 |
| Materials and Supplies | 316,528 | 380,137 | 341,467 | 519,569 |
| Operating Expenses | 7,623,908 | 18,187,021 | 14,328,630 | 19,570,959 |
| Debt Expenses | 236,197 | 2,443,300 | 2,297,000 | 2,216,675 |
| Project Expenses | 7,547,612 | 4,720,000 | 6,841,709 | 6,142,100 |
| **Total Enterprise Fund Expenses** | **18,033,168** | **28,468,160** | **26,569,221** | **31,712,461** |
| **TRANSFERS OUT AND CONTRIBUTION TO FUND BALANCE** | | | | |
| Transfers Out | 15,595,167 | 4,221,465 | 4,366,715 | 4,157,909 |
| Contribution to Fund Balance | 25,123,890 | 700,000 | 8,431,419 | 1,060,249 |
| **Total Transfers Out and Contribution to Fund Balance** | **40,719,057** | **4,921,465** | **12,798,134** | **5,218,158** |
| **Total Exp, Trans Out, and Cont to Fund Balance** | **58,752,225** | **33,389,625** | **39,367,355** | **36,930,619** |

## Department Purpose

The Water division provides safe and high quality water with sufficient pressure, and at proper flows that exceed state standards. This is accomplished through compliance, state standards sampling, system upgrades, quick response to resident concerns and system failures, and continuous monitoring of tanks and delivery points.

### CORE PROGRAMS

1. Culinary Water Purchase Distribution
2. Culinary Water System Maintenance
3. Water Conservation Program
4. Water Quality Compliance
5. Cross Connection Control
6. New Water Infrastructure
7. Bluestakes - Water Utility Marking
8. Event Support
9. Snow Plowing

## Performance Measures

| Strategic Priorities | Strategic Goals & Objectives | Performance Measures | FY 2019-20 Actuals | FY 2020-21 Target | FY 2021-22 Target |
|---|---|---|---|---|---|
| Reliable Public Infrastructure | RPI-3 MAINTAINS and OPERATES quality public infrastructure | Maintain 80% or higher rating for Culinary (drinking) Water *(source: Annual Community Survey)* | 77% | 79% | 80% |
| Safe Community | SC-4 DELIVERS a safe and reliable public and private infrastructure system | Maintain water samples complying with water quality standards to 100% *(State required, 80 per month min.)* | 100% | 100% | 100% |
| Sustainable Growth | SG-2 CREATES and SUPPORTS environmentally sustainable programs including water conservation, recycling, energy conservation, and air quality improvement to ensure the financial well-being and long-term sustainability of the community | Maintain 75% or higher rating for Water Conservation Efforts *(source: Annual Community Survey)* | 69% | 69% | 75% |

## Water at a Glance:

| | | | | | |
|---|---|---|---|---|---|
| | **Location:** Municipal Services 10996 S. Redwood Rd. | | **FY 2021-22 Budget:** $22,170,930 | | **Full-Time Employees:** 23 |

| Authorized Positions | FY 18-19 Actual | FY 19-20 Actual | FY 20-21 Actual | FY 21-22 Proposed |
|---|---|---|---|---|
| Water Manager | 1 | 1 | 1 | 1 |
| Water Maintenance Lead Worker | 3 | 3 | 3 | 3 |
| Water Maintenance Worker | 10 | 11 | 13 | 15 |
| Water Electrician | 0 | 0 | 0 | 1 |
| Water Conservation/Quality Coordinator | 1 | 1 | 1 | 1 |
| Water Quality Technician | 1 | 1 | 1 | 1 |
| PW Customer Service Assistant | 0 | 1 | 1 | 1 |
| **TOTAL** | **16** | **18** | **20** | **23** |

*(1) In fiscal year 2022, two new Water Maintenance Worker positions were added.*
*(2) In fiscal year 2022, one new Warer Electrician position was added.*

| | Prior Year Actual FY 19-20 | Adopted Budget FY 20-21 | Estimated Actual FY 20-21 | Proposed Budget FY 21-22 |
|---|---|---|---|---|
| **Revenues** | | | | |
| Water Sales - Base Rate | 8,946,478 | 8,775,939 | 8,053,190 | 8,996,650 |
| Water Sales - Consumption | 12,145,042 | 10,224,060 | 13,878,427 | 10,670,780 |
| Connection-Reconnection Fees | 65,653 | 0 | 69,531 | 0 |
| Finance Charges | 206,976 | 204,000 | 191,983 | 204,000 |
| Investment Earnings | 653,031 | 600,000 | 526,934 | 600,000 |
| Water Share Lease | 9,903 | 0 | 8,539 | 0 |
| Miscellaneous Revenue/Grants | 8,654,021 | 0 | 27,935 | 0 |
| Water Meter Sets | 392,458 | 250,000 | 329,090 | 250,000 |
| Hydrant Meter Rental Income | 79,285 | 50,000 | 87,045 | 50,000 |
| Commercial/Landscape Meters | 0 | 15,000 | 0 | 15,000 |
| Sale of Capital Assets | 12,055 | 20,000 | 10,276 | 84,500 |
| **Total Revenues** | **31,164,902** | **20,138,999** | **23,182,950** | **20,870,930** |
| **Transfers In and Use of Fund Balance** | | | | |
| Transfer from Water Impact Fees | 2,480,225 | 296,556 | 1,300,000 | 1,300,000 |
| Use of Fund Balance | 0 | 158,999 | 0 | 0 |
| **Total Transfers In and Use of Fund Balance** | **2,480,225** | **455,555** | **1,300,000** | **1,300,000** |
| **Total Rev, Trans in, and Use of Fund Balance** | **33,645,127** | **20,594,554** | **24,482,950** | **22,170,930** |
| **Operating Expenditures** | | | | |
| Employee Wages and Benefits | 1,205,377 | 1,589,428 | 1,674,661 | 2,036,815 |
| Materials and Supplies | 80,629 | 96,342 | 79,346 | 111,292 |
| Operating Expenses | 3,263,591 | 13,392,527 | 10,455,635 | 14,389,942 |
| Principal on Bonds | 0 | 2,095,000 | 2,095,000 | 1,970,000 |
| Bond Interest Payment | 234,697 | 341,975 | 197,175 | 240,350 |
| Trustee Fees | 1,500 | 3,000 | 1,500 | 3,000 |
| Arbitrage Compliance | 0 | 3,325 | 3,325 | 3,325 |
| **Total Operating Expenses** | **4,785,794** | **17,521,597** | **14,506,642** | **18,754,724** |
| **Transfers Out and Contribution to Fund Balance** | | | | |
| Transfer to General Fund | 2,957 | 2,957 | 2,957 | 2,957 |
| Transfer to Water CIP General | 11,845,033 | 3,070,000 | 3,183,500 | 2,320,000 |
| Transfer to General CIP | 187,500 | 0 | 0 | 0 |
| Transfer to General CIP Maint | 0 | 0 | 0 | 33,000 |
| Contribution to Fund Balance | 16,823,843 | 0 | 6,789,851 | 1,060,249 |
| **Total Contribution to Fund Balance** | **28,859,333** | **3,072,957** | **9,976,308** | **3,416,206** |
| **Total Exp, Trans Out, and Cont to Fund Balance** | **33,645,127** | **20,594,554** | **24,482,950** | **22,170,930** |

**City of South Jordan**
**Water Revenue & Refunding Bonds Series 2017**

| Fiscal Yr | Principal | Interest | Rates |
|---|---|---|---|
| 2018 | - | 287,739.72 | 4.000% |
| 2019 | 1,905,000.00 | 534,200.00 | 4.000% |
| 2020 | 2,035,000.00 | 445,225.00 | 5.000% |
| 2021 | 2,095,000.00 | 341,975.00 | 5.000% |
| 2022 | 1,970,000.00 | 240,350.00 | 5.000% |
| 2023 | 2,065,000.00 | 149,800.00 | 4.000% |
| 2024 | 2,170,000.00 | 54,250.00 | 5.000% |
| Total | 12,240,000.00 | 2,053,539.72 | |

**Note: Current water rates are sufficient to cover remaining debt service.**

| | |
|---|---|
| Original Bond: | Water Revenue Bonds Series 2003 & 2007 |
| Refunded: | October 2017 |
| Term: | 7 Years |
| Purpose: | Refinance of 2003/2007 |
| Funding Source: | Water User Fees, Water Impact Fees |
| Call Date: | None |
| Callable Amount: | $0 |

A capital project is a new construction, expansion, renovation, or replacement project for an existing facility or facilities. It is a project that helps maintain or improve a Water asset, often called infrastructure.

The City Council appropriated $4,303,000 toward Culinary Water Projects and $500,000 toward Secondary Water Projects for FY 2021-2022.

The Water fund maintains a revenue stabilization reserve at a minimum 25% of the budgeted revenues.

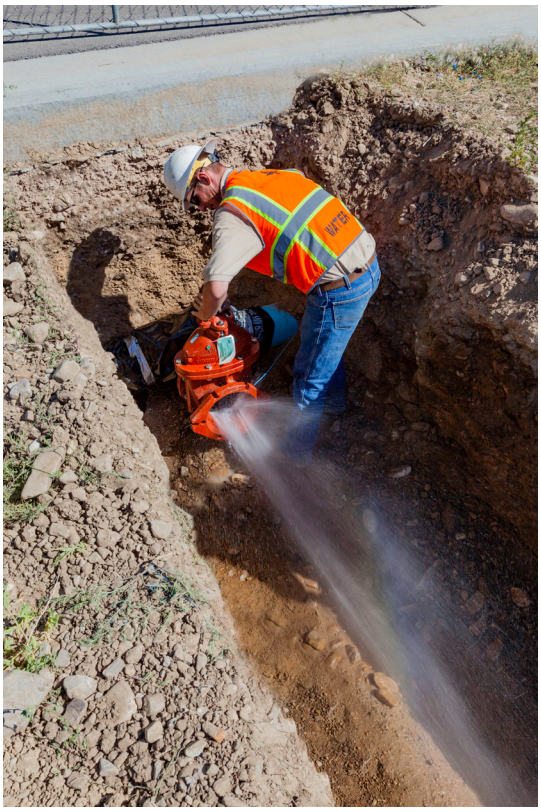
Projects approved by the Council are listed below.

Any projects that may need to be addressed during the fiscal year may be funded through the following Project Approval Process:

- Project Manager or Department Director fills out a Project Funding Request Form
- Finance Department verifies availability of funds
- City Council reviews and approves proposed projects with the annual, mid-year (as needed) and year-end budgets.
- Projects of $50,000 or more (even though approved with the annual budget) will be presented to the City Council before expenses or commitments for expenditures are made, in order for a final review and vote to proceed.

**5-Year Capital Planning Process**

The five-year Capital Improvements Plan (CIP) is the City's planning document for infrastructure development and improvements. Projects identified in the CIP are guided by various development plans and policies established by City Council and City Administration. Some of the studies and documents that influence CIP include: the General Plan, Transportation Master Plan, Storm Drain Master Plan, Culinary & Secondary Water Master Plans, Parks & Recreation Master Plan, Police & Fire Safety Master Plan, the Municipal Code, South Jordan's Mission Statement, and Service Values. The CIP details the priorities and estimated costs of the projects that may be used as a tool by City Administration in developing the final budget. However, funding sources for projects will not be allocated until the final budget is approved by City Council. The five-year CIP Plan will be updated annually to account for changes in priority, schedule and construction costs.



## Impact of capital investments on operating budget

| Water CIP | Proposed Construction Budget | Net Impact on Operating Budget | | | | | |
|---|---|---|---|---|---|---|---|
| | FY 21-22 | FY 22-23 | FY 23-24 | FY 24-25 | FY 25-26 | FY 26-27 | 10 Years |
| Culinary Water Projects | 4,670,000 | 15,266 | 15,266 | 15,266 | 15,266 | 15,266 | 33,640 |
| Secondary Water Projects | 500,000 | 3,750 | 3,750 | 3,750 | 3,750 | 3,750 | - |
| **Total Water Capital Projects** | **4,803,000** | **19,016** | **19,016** | **19,016** | **19,016** | **19,016** | **33,640** |

| | Prior Year Actual FY 19-20 | Adopted Budget FY 20-21 | Estimated Actual FY 20-21 | Proposed Budget FY 21-22 |
|---|---|---|---|---|
| **Revenues** | | | | |
| Water Impact Fees | 792,786 | 700,000 | 700,000 | 750,000 |
| Investment Earnings | 37,504 | 0 | 30,000 | 0 |
| **Total Revenues** | **830,290** | **700,000** | **730,000** | **750,000** |
| **Transfers In and Use of Fund Balance** | | | | |
| Transfer from Water Operations | 11,845,033 | 3,070,000 | 3,183,500 | 2,320,000 |
| Transfer from Secondary Water | 890,000 | 850,000 | 881,750 | 500,000 |
| Transfer from General CIP | 1,600,000 | 0 | 0 | 200,000 |
| Transfer from Storm Water Fund | 175,000 | 0 | 31,750 | 200,000 |
| Water Impact Fee Use of Fund Balance | 1,649,935 | 296,556 | 296,556 | 2,500,000 |
| Use of Fund Balance | 0 | 0 | 1,607,604 | 0 |
| **Total Transfers In and Use of Fund Balance** | **16,159,968** | **4,216,556** | **6,001,160** | **5,720,000** |
| **Total Rev, Trans in, and Use of Fund Balance** | **16,990,258** | **4,916,556** | **6,731,160** | **6,470,000** |
| **Project Expenses** | | | | |
| Water Projects | 6,437,348 | 3,070,000 | 4,224,307 | 4,670,000 |
| Secondary Water Projects | 949,246 | 850,000 | 2,210,297 | 500,000 |
| **Total Project Expenses** | **7,386,594** | **3,920,000** | **6,434,604** | **5,170,000** |
| **Transfers Out and Contribution to Fund Balance** | | | | |
| Transfer to Water Operations | 2,480,225 | 296,556 | 296,556 | 1,300,000 |
| Contribution to Fund Balance | 7,123,439 | 700,000 | 0 | 0 |
| **Total Contribution to Fund Balance** | **9,603,664** | **996,556** | **296,556** | **1,300,000** |
| **Total Exp, Trans Out, and Cont to Fund Balance** | **16,990,258** | **4,916,556** | **6,731,160** | **6,470,000** |

## Department Purpose

The Secondary Water division manages the delivery of irrigation water to 3,706 South Jordan residential properties via a gravity and pumped distribution system.

**CORE PROGRAMS**

1. Snow Plowing
2. Secondary Water Delivery
3. Event Support
4. Water Share Leasing & Management

## Performance Measures

| Strategic Priorities | Strategic Goals & Objectives | Performance Measures | FY 2019-20 Actuals | FY 2020-21 Target | FY 2021-22 Target |
|---|---|---|---|---|---|
| Reliable Public Infrastructure | RPI-3 MAINTAINS and OPERATES quality public infrastructure | Maintain the number of secondary water system breaks per 100 miles of pipe to less than 5.0 | 3.8 | 5.0 | 5.0 |

## Secondary Water at a Glance:

| | | | | | |
|---|---|---|---|---|---|
| | **Location:** Municipal Services 10996 S. Redwood Rd. | | **FY 2021-22 Budget:** $1,469,584 | | **Full-Time Employees:** 3 |

| Authorized Positions | FY 18-19 Actual | FY 19-20 Actual | FY 20-21 Actual | FY 21-22 Proposed |
|---|---|---|---|---|
| Water Maintenance Lead Worker | 1 | 1 | 1 | 1 |
| Water Maintenance Worker | 3 | 3 | 2 | 2 |
| **TOTAL** | **4** | **4** | **3** | **3** |

| | Prior Year Actual FY 19-20 | Adopted Budget FY 20-21 | Estimated Actual FY 20-21 | Proposed Budget FY 21-22 |
|---|---|---|---|---|
| **Revenues** | | | | |
| Irrigation Water Sales | 812,433 | 740,000 | 842,924 | 810,000 |
| Investment Earnings | 21,264 | 0 | 15,819 | 0 |
| Other Miscellaneous | 1,329 | 0 | 3,674 | 0 |
| **Total Revenues** | **835,026** | **740,000** | **862,417** | **810,000** |
| **Transfers In and Use of Fund Balance** | | | | |
| Use of Fund Balance | 881,156 | 1,040,220 | 874,737 | 659,584 |
| **Total Transfers In and Use of Fund Balance** | **881,156** | **1,040,220** | **874,737** | **659,584** |
| **Total Rev, Trans in, and Use of Fund Balance** | **1,716,182** | **1,780,220** | **1,737,154** | **1,469,584** |
| **Operating Expenses** | | | | |
| Employee Wages and Benefits | 272,058 | 284,525 | 230,637 | 254,402 |
| Materials and Supplies | 13,930 | 17,295 | 10,289 | 21,155 |
| Operating Expenses | 538,983 | 627,189 | 613,267 | 692,816 |
| **Total Operating Expenses** | **824,971** | **929,009** | **854,193** | **968,373** |
| **Transfers Out and Contribution to Fund Balance** | | | | |
| Transfer to Risk Management | 1,211 | 1,211 | 1,211 | 1,211 |
| Transfer to Water CIP | 890,000 | 850,000 | 881,750 | 500,000 |
| Contribution to Fund Balance | 0 | 0 | 0 | 0 |
| **Total Contribution to Fund Balance** | **891,211** | **851,211** | **882,961** | **501,211** |
| **Total Exp, Trans Out, and Cont to Fund Balance** | **1,716,182** | **1,780,220** | **1,737,154** | **1,469,584** |

## Department Purpose

The Sanitation division administers and manages a number of solid waste and refuse services. The City contracts with Ace Recycling & Disposal for residential curbside garbage pickup. The Sanitation division provides residents with 96-gallon containers for garbage services and is responsible for the delivery and repair of the containers.

### CORE PROGRAMS

1. Snow Plowing
2. Spring Clean-up Program
3. Residential Curbside Solid Waste Pickup
4. Neighborhood Dumpster Program
5. Fall Leaf Collection Program
6. Event Support
7. Christmas Tree Disposal Program
8. City Facilities Garbage and Recycling
9. Glass Recycle Program

## Performance Measures

| Strategic Priorities | Strategic Goals & Objectives | Performance Measures | FY 2019-20 Actuals | FY 2020-21 Target | FY 2021-22 Target |
|---|---|---|---|---|---|
| Sustainable Growth | SG-2 CREATES and SUPPORTS environmentally sustainable programs including water conservation, recycling, energy conservation, and air quality improvement to ensure the financial well-being and long-term sustainability of the community | Maintain 86% or higher rating for Sanitation Services *(source: Annual Community Survey)* | 83% | 85% | 86% |
| | | Increase cans repaired or replaced within 1 working day from resident request to 100% | 92% | 98% | 98% |
| | | Maintain annual number of neighborhood dumpsters delivered to 1,800 | 1,376 | 1,800 | 1,800 |
| | | Maintain 70% or higher rating for Recycling Services (source: Annual Community Survey) | 54% | 64% | 70% |
| | | Maintain percentage of waste diverted to recycle facility to 20% | 14% | 20% | 20% |
| | | Increase annual amount of glass recycled (in tons) by 7% each year | 121.3 | 140.0 | 150.0 |

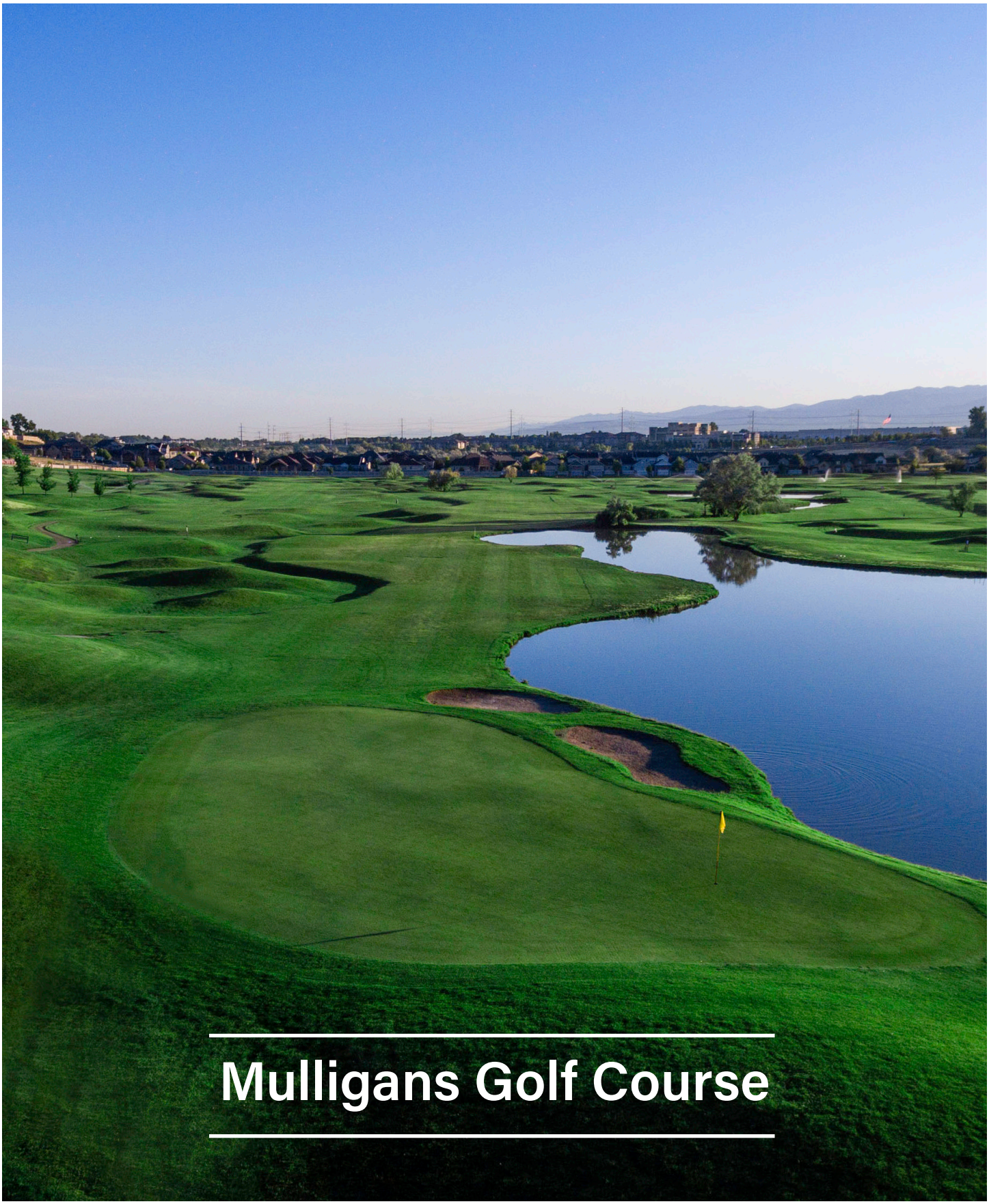
## Sanitation at a Glance:

| | | | | | |
|---|---|---|---|---|---|
| | **Location:** Municipal Services 10996 S. Redwood Rd. | | **FY 2021-22 Budget:** $5,275,578 | | **Full-Time Employees:** 5 |

| Authorized Positions | FY 18-19 Actual | FY 19-20 Actual | FY 20-21 Actual | FY 21-22 Proposed |
|---|---|---|---|---|
| Sanitation Maintenance Lead Worker | 0 | 1 | 1 | 1 |
| Sanitation Maintenance Worker | 3 | 3 | 3 | 4 |
| **TOTAL** | **3** | **4** | **4** | **5** |

*(1) In fiscal year 2022, one new Sanitation Maintenance Worker position was added.*

| | Prior Year Actual FY 19-20 | Adopted Budget FY 20-21 | Estimated Actual FY 20-21 | Proposed Budget FY 21-22 |
|---|---|---|---|---|
| **Revenues** | | | | |
| Garbage Fees | 2,962,566 | 2,919,886 | 3,588,274 | 2,978,284 |
| Recycling Fees | 1,117,447 | 1,202,604 | 1,233,400 | 1,337,920 |
| Neighborhood Cleanup | 70,355 | 60,000 | 90,355 | 60,000 |
| Special Service Pickup | 4,195 | 3,000 | 6,025 | 4,500 |
| Investment Earnings | 93,085 | 24,000 | 88,691 | 24,000 |
| Increase in Landfill Equity | 447,222 | 0 | 0 | 0 |
| Miscellaneous Revenue | 56,821 | 0 | 2,530 | 0 |
| **Total Revenues** | **4,751,691** | **4,209,490** | **5,009,275** | **4,404,704** |
| **Transfers In and Use of Fund Balance** | | | | |
| Use of Fund Balance | 268,793 | 561,018 | 0 | 870,874 |
| **Total Transfers In and Use of Fund Balance** | **268,793** | **561,018** | **0** | **870,874** |
| **Total Rev, Trans in, and Use of Fund Balance** | **5,020,484** | **4,770,508** | **5,009,275** | **5,275,578** |
| **Operating Expenses** | | | | |
| Employee Wages and Benefits | 298,875 | 345,852 | 343,598 | 432,404 |
| Materials and Supplies | 167,373 | 211,600 | 198,824 | 319,722 |
| Operating Expenses | 3,450,418 | 3,742,784 | 2,886,219 | 4,018,180 |
| Equipment | 58,124 | 470,000 | 247,150 | 505,000 |
| **Total Operating Expenses** | **3,974,790** | **4,770,236** | **3,675,791** | **5,275,306** |
| **Transfers Out and Contribution to Fund Balance** | | | | |
| Transfer to Risk Management | 272 | 272 | 272 | 272 |
| Transfer to General CIP | 187,500 | 0 | 0 | 0 |
| Contribution to Fund Balance | 857,922 | 0 | 1,333,212 | 0 |
| **Total Contribution to Fund Balance** | **1,045,694** | **272** | **1,333,484** | **272** |
| **Total Exp, Trans Out, and Cont to Fund Balance** | **5,020,484** | **4,770,508** | **5,009,275** | **5,275,578** |



# Mulligans Golf Course

## Department Purpose

Mulligans offers golfing and entertainment opportunities for the entire family including two 9-hole executive courses, driving range with 32 covered and heated hitting stations, 36 holes of miniature golf and 8 batting cages with softball and baseball. The facility also hosts a snack bar, pro shop and PGA golf instruction for all golfers including a comprehensive junior golf program.

### CORE PROGRAMS

1. Mini-golf
2. Batting Cages
3. Driving Range
4. Golf Course - Executive & Par 3
5. Pro Shop & Concessions
6. Golf Courses - Tournaments & Events
7. Golf Instruction / Lessons

## Performance Measures

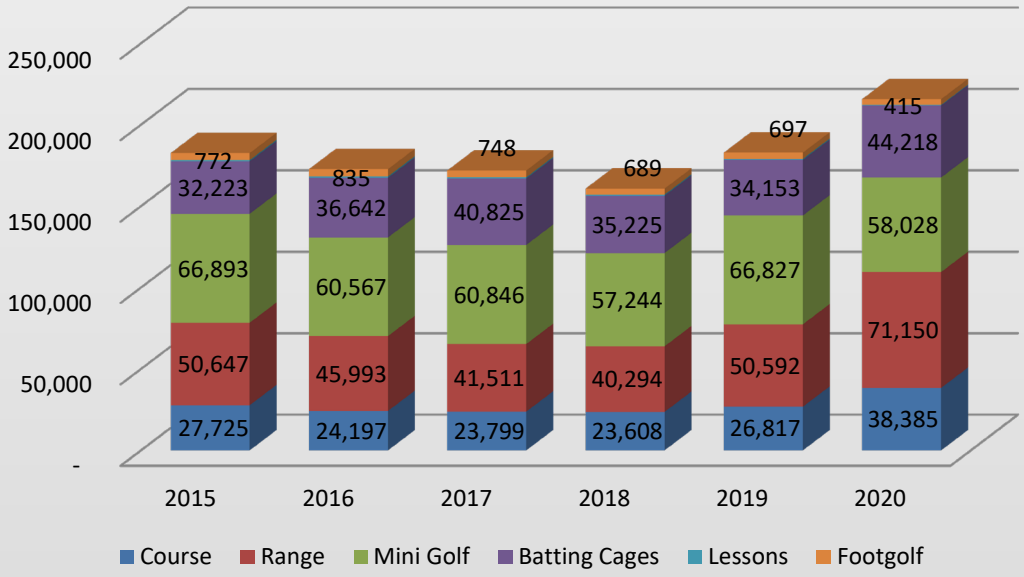
| Strategic Priorities | Strategic Goals & Objectives | Performance Measures | FY 2019-20 Actuals | FY 2020-21 Target | FY 2021-22 Target |
|---|---|---|---|---|---|
| Desirable Amenities & Open Space | DAOS-4 OFFERS a variety of park amenities, recreation and art programs, and community events, for all ages and abilities | Maintain 80% or higher rating for Mulligans Golf & Games *(source: Annual Community Survey)* | 78% | 79% | 80% |
| | | Increase annual number of golf participants by 5% each year | 37,205 | 40,000 | 42,000 |
| | | increase annual number of miniature golf participants by 5% each year | 54,627 | 62,000 | 65,000 |
| | | Increase annual driving range revenue by 10% each year | $446,704 | $500,000 | $525,000 |
| | | Increase annual food and beverage net revenue by 20% each year | $20,555 | $27,000 | $35,000 |

## Mulligans at a Glance:

| | | | | | |
|---|---|---|---|---|---|
| | **Location:** Mulligans 692 W. 10600 S. | | **FY 2021-22 Budget:** $1,544,527 | | **Full-Time Employees:** 4 |

| Authorized Positions | FY 18-19 Actual | FY 19-20 Actual | FY 20-21 Actual | FY 21-22 Proposed |
|---|---|---|---|---|
| Golf Professional/Manager | 1 | 1 | 1 | 1 |
| Mulligan's Customer Service Supervisor | 1 | 1 | 1 | 1 |
| Greens Assistant | 1 | 1 | 1 | 1 |
| Mechanic/Assistant Greenskeeper | 1 | 1 | 1 | 1 |
| **TOTAL** | **4** | **4** | **4** | **4** |

## Activity Usage



| | Prior Year Actual FY 19-20 | Adopted Budget FY 20-21 | Estimated Actual FY 20-21 | Proposed Budget FY 21-22 |
|---|---|---|---|---|
| **Revenues** | | | | |
| Instructor Fees | 37,689 | 57,222 | 40,465 | 40,000 |
| Driving Range | 463,720 | 355,000 | 497,082 | 385,000 |
| Greens Fees | 249,878 | 192,910 | 202,202 | 205,000 |
| Miniature Golf | 322,340 | 375,000 | 372,781 | 385,000 |
| Program Revenue | 0 | 3,000 | 3,000 | 3,000 |
| Golf Cart Rental | 93,474 | 77,265 | 82,665 | 85,000 |
| Batting Cages | 88,325 | 154,530 | 75,212 | 154,530 |
| Food & Beverages | 60,681 | 46,000 | 60,495 | 56,000 |
| Pro Shop | 36,427 | 46,460 | 48,495 | 46,460 |
| Rental Revenue | 11,576 | 15,000 | 13,865 | 15,000 |
| Investment Earnings | 15,690 | 0 | 10,399 | 0 |
| Other Miscellaneous | 374 | 0 | 155 | 0 |
| **Total Revenues** | **1,380,174** | **1,322,387** | **1,406,816** | **1,374,990** |
| **Transfers In and Use of Fund Balance** | | | | |
| Use of Fund Balance | 0 | 5,400 | 0 | 169,537 |
| **Total Transfers In and Use of Fund Balance** | **0** | **5,400** | **0** | **169,537** |
| **Total Rev, Trans in, and Use of Fund Balance** | **1,380,174** | **1,327,787** | **1,406,816** | **1,544,527** |
| **Operating Expenses** | | | | |
| Employee Wages and Benefits | 532,613 | 517,897 | 511,519 | 539,537 |
| Materials and Supplies | 54,596 | 54,900 | 53,008 | 67,400 |
| Operating Expenses | 370,916 | 424,521 | 373,509 | 470,021 |
| Capital Expenses | 102,894 | 330,000 | 159,955 | 467,100 |
| **Total Operating Expenses** | **1,061,019** | **1,327,318** | **1,097,991** | **1,544,058** |
| **Transfers Out and Contribution to Fund Balance** | | | | |
| Transfer to Risk Management | 469 | 469 | 469 | 469 |
| Contribution to Fund Balance | 318,686 | 0 | 308,356 | 0 |
| **Total Contribution to Fund Balance** | **319,155** | **469** | **308,825** | **469** |
| **Total Exp, Trans Out, and Cont to Fund Balance** | **1,380,174** | **1,327,787** | **1,406,816** | **1,544,527** |

Used to account for money that will be used to pay the interest and principal of long-term debts.

## General Debt Service

The General Debt Service fund is used to account for the accumulation of resources and for the disbursement of debt service payments for all debt not tracked in any other fund.

## SID Bond

The SID Bond fund is used to account for the debt service and other expenses related to the 2007 Special Improvement District Bonds. Assessments are collected from property owners in the area and are used to pay the debt service on the bonds.

## MBA

The MBA Bond fund is used to account for the debt service and other expenses related to the 2011 Municipal Authority Bonds. These bonds were originally issued in 2002 for the construction of the City's Fitness and Aquatic Center.

**LEGAL DEBT MARGIN**
(dollars in thousands)

| | 2016 | 2017 | 2018 | 2019 | 2020 |
|---|---|---|---|---|---|
| Assessed Value | $5,384,506 | $5,921,222 | $6,354,606 | $7,109,226 | $7,859,765 |
| Debt Limit (8% of Reasonable Cash Value) | 641,986 | 709,515 | 767,464 | 859,782 | 955,077 |
| Debt applicable to limit: | | | | | |
| General obligation bonds | - | - | - | - | - |
| Less: amount set aside for repayment of general obligation debt | - | - | - | - | - |
| Total net debt applicable to limit | - | - | - | - | - |
| Legal debt margin | 641,986 | 709,515 | 767,464 | 859,782 | 955,077 |

## BOND RATINGS

### FITCH RATINGS

| Bond Description | Rating Type | Action | Rating | Outlook/ Watch | Eff Date |
|---|---|---|---|---|---|
| South Jordan (UT) sales tax rev & rfdg bonds ser 2019 | Long Term | New Rating | AAA | RO:Sta | 20-May-2019 |
| South Jordan (UT) sales tax rev & rfdg bonds ser 2017 | Long Term | New Rating | AAA | RO:Sta | 10-Feb-2017 |
| Redevelopment Agency of the City of South Jordan (UT) sub sales tax & tax increment rev bonds ser 2015 | Long Term | Upgrade | AAA | RO:Sta | 10-Feb-2017 |
| South Jordan Municipal Building Authority (UT) lease rev rfdg bonds ser 2011 | Long Term | Upgrade | AA+ | RO:Sta | 10-Feb-2017 |

Key: RO: Rating Outlook, RW: Rating Watch; Pos: Positive, Neg: Negative, Sta: Stable, Evo: Evolving

### S&P GLOBAL RATINGS

In the most recent bond rating for Series 2019 Sales Tax bond, S&P Global Ratings assigned a rating of "AAA" and viewed the outlook for this rating as stable.

# Debt Service Funds Summary

| | Prior Year Actual FY 19-20 | Adopted Budget FY 20-21 | Estimated Actual FY 20-21 | Proposed Budget FY 21-22 |
|---|---|---|---|---|
| **REVENUES** | | | | |
| Investment Earnings | 787,419 | 13,900 | 6,830 | 13,900 |
| Special Assessments | 2,991,348 | 2,151,675 | 1,919,808 | 2,155,775 |
| **Total Debt Service Fund Revenue** | **3,778,767** | **2,165,575** | **1,926,638** | **2,169,675** |
| **TRANSFERS IN AND USE OF FUND BALANCE** | | | | |
| Transfers In | 8,009,172 | 4,038,469 | 4,038,469 | 5,977,314 |
| Use of Fund Balance | 29,843 | 247,738 | 0 | 208,602 |
| **Total Transfers In and Use of Fund Balance** | **8,039,015** | **4,286,207** | **4,038,469** | **6,185,916** |
| **Total Rev, Trans in, and Use of Fund Balance** | **11,817,782** | **6,451,782** | **5,965,107** | **8,355,591** |
| **EXPENDITURES** | | | | |
| Debt Expenditures | 11,766,573 | 6,451,782 | 5,509,787 | 8,355,591 |
| **Total Debt Service Fund Expenditures** | **11,766,573** | **6,451,782** | **5,509,787** | **8,355,591** |
| **TRANSFERS OUT AND CONTRIBUTION TO FUND BALANCE** | | | | |
| Transfers Out | 39,150 | 0 | 0 | 0 |
| Contribution to Fund Balance | 12,059 | 0 | 455,320 | 0 |
| **Total Transfers Out and Contribution to Fund Balance** | **51,209** | **0** | **455,320** | **0** |
| **Total Exp, Trans Out, and Cont to Fund Balance** | **11,817,782** | **6,451,782** | **5,965,107** | **8,355,591** |

# General Debt Service

Debt Service Fund

The General Debt Service Fund is used to account for the accumulation of resources and for the disbursement of debt service payments for all debt not tracked in any other fund. Transfers to the General Debt Service Fund are made from other City funds. Regular payments are then made to the City's creditors according to the requirements of each individual debt. The City of South Jordan uses debt in a method consistent with the policies set forth in the City's Key Fiscal Management Practices. The primary components of these practices in relation to debt are as follows:
Under state law, the City's outstanding general obligation debt should not exceed 12% of total assessed property value. Of this percentage, a maximum of 4% may be used for general purpose. The remaining 8% and any unused portion of the 4% is available for general purpose up to a maximum of 12% and may be used for water, sewer, and electrical projects.

**Includes:**

- 2008 Sales Tax Revenue Bond - This bond was issued for road improvements.
- 2017 Sales Tax Revenue Bond - This bond is a refund of the 2006 Sales Tax Revenue Bond, which was issued for City Hall construction and road improvements.

**Rating:**

2008 Sales Tax Bond: AAA by Standard & Poor's
2017 Sales Tax Bond: AA by Standard & Poor's

**Funding Sources:**

2008 Sales Tax Bond - RDA, Tax Increment
2017 Sales Tax Bond - General Fund (sales tax), Impact Fees from Road, Police and Fire, and Reimbursement from Boyer Company.

**Additional Information:**

See complete Debt Payment Summary on pages 172-174.

**Outstanding Principal as of 6/30/21:**

2017 Sales Tax Bond - $18,950,000
2019 Sales Tax Bond - $13,875,000

**DEBT SUMMARY - OUTSTANDING DEBT AS OF 06/30/21**

| Governmental Funds | Issued | Principal | Interest | Total |
|---|---|---|---|---|
| Lease Revenue Bonds | 2011 | 2,060,000 | 103,691 | 2,163,691 |
| RDA Sales Tax & Tax Increment Revenue Bonds | 2015 | 10,365,000 | 2,933,600 | 13,298,600 |
| Special Assessment | 2016 | 23,540,000 | 6,663,725 | 30,203,725 |
| Sales Tax Bonds | 2017 | 18,950,000 | 9,290,675 | 28,240,675 |
| Sales Tax Bonds | 2019 | 13,875,000 | 6,824,300 | 20,699,300 |
| **Total Governmental Funds** | | **$68,790,000** | **$25,815,991** | **$94,605,991** |
| Enterprise Funds | | | | |
| Water Revenue Bond | 2017 | 6,205,000 | 444,400 | 6,649,400 |
| **Total Enterprise Funds** | | **$6,205,000** | **$444,400** | **$6,649,400** |
| Total | | $74,995,000 | $26,260,391 | $101,255,391 |

# General Debt Service

Debt Service Fund

| | Prior Year Actual FY 19-20 | Adopted Budget FY 20-21 | Estimated Actual FY 20-21 | Proposed Budget FY 21-22 |
|---|---|---|---|---|
| **Revenues** | | | | |
| Investment Earnings | 4,295 | 10,400 | 3,680 | 10,400 |
| **Total Revenues** | **4,295** | **10,400** | **3,680** | **10,400** |
| **Transfers In and Use of Fund Balance** | | | | |
| Transfer from General Fund | 1,384,638 | 1,174,430 | 1,174,430 | 1,507,260 |
| Transfer from Road Impact Fees | 150,437 | 150,507 | 150,507 | 150,275 |
| Transfer from Fire Impact Fees | 151,159 | 0 | 0 | 140,207 |
| Transfer from Police Impact Fees | 208,055 | 0 | 0 | 79,487 |
| Transfer from RDA | 768,325 | 775,250 | 775,250 | 765,469 |
| Transfer from CP Bond Proceeds | 3,411,045 | 0 | 0 | 0 |
| Use of Fund Balance | 29,741 | 247,738 | 0 | 208,602 |
| **Total Transfers In and Use of Fund Balance** | **6,103,400** | **2,347,925** | **2,100,187** | **2,851,300** |
| **Total Rev, Trans in, and Use of Fund Balance** | **6,107,695** | **2,358,325** | **2,103,867** | **2,861,700** |
| **Operating Expenditures** | | | | |
| Principal on Long-Term Debt | 4,665,000 | 1,315,000 | 1,290,000 | 1,350,000 |
| Interest on Long-Term Debt | 1,427,307 | 1,032,925 | 799,775 | 1,501,300 |
| Trustee Fees | 3,000 | 6,500 | 3,250 | 6,500 |
| Arbitrage Compliance | 650 | 3,900 | 3,900 | 3,900 |
| **Total Operating Expenditures** | **6,095,957** | **2,358,325** | **2,096,925** | **2,861,700** |
| **Transfers Out and Contribution to Fund Balance** | | | | |
| Transfer to General Fund | 11,738 | 0 | 0 | 0 |
| Contribution to Fund Balance | 0 | 0 | 6,942 | 0 |
| **Total Contribution to Fund Balance** | **11,738** | **0** | **6,942** | **0** |
| **Total Exp, Trans Out, and Cont to Fund Balance** | **6,107,695** | **2,358,325** | **2,103,867** | **2,861,700** |

**Notes to Debt Service Fund:**

**Debt** - Budgeted debt service payments according to the City's outstanding debt schedule.

# General Debt Service Outstanding Debt

**City of South Jordan**
**Sales Tax Revenue Ref Bonds, Series 2017**

| Fiscal Yr | Principal | Interest | Rates |
|---|---|---|---|
| 2018 | 275,000.00 | 886,515.00 | 3.00% |
| 2019 | 620,000.00 | 968,950.00 | 4.00% |
| 2020 | 645,000.00 | 940,425.00 | 5.00% |
| 2021 | 665,000.00 | 907,675.00 | 5.00% |
| 2022 | 700,000.00 | 873,550.00 | 5.00% |
| 2023 | 735,000.00 | 837,675.00 | 5.00% |
| 2024 | 770,000.00 | 800,050.00 | 5.00% |
| 2025 | 810,000.00 | 760,550.00 | 5.00% |
| 2026 | 850,000.00 | 719,050.00 | 5.00% |
| 2027 | 895,000.00 | 675,425.00 | 5.00% |
| 2028 | 815,000.00 | 632,675.00 | 5.00% |
| 2029 | 855,000.00 | 590,925.00 | 5.00% |
| 2030 | 900,000.00 | 547,050.00 | 5.00% |
| 2031 | 945,000.00 | 500,925.00 | 5.00% |
| 2032 | 995,000.00 | 452,425.00 | 5.00% |
| 2033 | 1,040,000.00 | 406,750.00 | 4.00% |
| 2034 | 1,085,000.00 | 364,250.00 | 4.00% |
| 2035 | 1,125,000.00 | 320,050.00 | 4.00% |
| 2036 | 1,175,000.00 | 274,050.00 | 4.00% |
| 2037 | 1,220,000.00 | 226,150.00 | 4.00% |
| 2038 | 1,280,000.00 | 169,750.00 | 5.00% |
| 2039 | 1,345,000.00 | 104,125.00 | 5.00% |
| 2040 | 1,410,000.00 | 35,250.00 | 5.00% |
| | 21,155,000.00 | 12,994,240.00 | |

| | |
|---|---|
| Original Bond: | Sales Tax Revenue Bonds 2001 |
| Refinanced: | 2006 |
| Purpose: | $5.7 Million of the proceeds were used to build City Hall, make improvements toward Towne Center Drive and various road projects for $4.2 million Sales Tax Revenue Bonds 2006 |
| Funding Source: | General Fund (sales tax), Impact Fees from Road, Police, Fire, and reimbursement from Boyer Company |
| **Refunded Bond:** | Sales Tax Revenue Bonds 2006 |
| **Term:** | 22 years |
| **Purpose:** | $15.04 Million of the proceeds were used to build Public Safety Building, remodel City Hall, and road improvements |
| Funding Source: | General Fund (sales tax), Impact Fees from Road, Police, Fire, and reimbursement from Boyer Company |
| Call Date: | 8/15/2026 |
| Callable Amount: | $14,190,000 |

**City of South Jordan**
**Sales Tax Revenue Ref Bonds, Series 2019**

| Fiscal Yr | Principal | Interest | Rates |
|---|---|---|---|
| 2020 | 630,000.00 | 420,537.36 | 3.00% |
| 2021 | 625,000.00 | 659,625.00 | 5.00% |
| 2022 | 650,000.00 | 627,750.00 | 5.00% |
| 2023 | 680,000.00 | 594,500.00 | 5.00% |
| 2024 | 495,000.00 | 565,125.00 | 5.00% |
| 2025 | 520,000.00 | 539,750.00 | 5.00% |
| 2026 | 550,000.00 | 513,000.00 | 5.00% |
| 2027 | 575,000.00 | 484,875.00 | 5.00% |
| 2028 | 595,000.00 | 464,550.00 | 2.00% |
| 2029 | 620,000.00 | 443,100.00 | 5.00% |
| 2030 | 650,000.00 | 411,350.00 | 5.00% |
| 2031 | 680,000.00 | 378,100.00 | 5.00% |
| 2032 | 715,000.00 | 343,225.00 | 5.00% |
| 2033 | 750,000.00 | 310,350.00 | 4.00% |
| 2034 | 780,000.00 | 279,750.00 | 4.00% |
| 2035 | 815,000.00 | 247,850.00 | 4.00% |
| 2036 | 845,000.00 | 214,650.00 | 4.00% |
| 2037 | 885,000.00 | 175,625.00 | 5.00% |
| 2038 | 1,020,000.00 | 128,000.00 | 5.00% |
| 2039 | 1,020,000.00 | 77,000.00 | 5.00% |
| 2040 | 1,030,000.00 | 25,750.00 | 5.00% |
| | 15,130,000.00 | 7,904,462.36 | |

| | |
|---|---|
| Original Bond: | Sales Tax Revenue Bonds 2019 |
| Funding Source: | Sales Tax |
| **Term:** | 21 years |
| **Purpose:** | Construction of new Fire Station 64, police substation, and administration building and other related improvements. |
| Call Date: | 8/15/2029 |
| Callable Amount: | $8,540,000 |

# SID Bonds

There are two SID Bonds; the "Daybreak Assessment Area No. 1" was established to assist with the construction of road and water improvements within the Special Assessment Area. Assessments for this area are collected when the building permits are issued. The TOD Bond was established to assist in the construction of a stacked parking structure and related improvements located adjacent to the UTA Front Runner Station within the Redevelopment Project Area.

**Includes:**

2015 TOD Bond - This bond was issued for a stacked parking structure and related improvements located adjacent to the UTA Front Runner Station.
2016 SSA Bond - This bond was issued for road and water improvements withtin the Special Assessment Area in Daybreak.

**Rating:**

2015 TOD - AA- by Standard & Poor's
2016 SSA - AA+ by Standard & Poor's

**Funding Source:**

2015 TOD Bond - RDA, Tax Increment
2016 SSA Bond - Special Assessment payments from builders.

**Additional Information:**

See complete Debt Payment Summary on pages 172-174.

**Outstanding Principal as of 6/30/21:**

2015 TOD - $10,365,000
2016 SSA - $23,540,000



*Daybreak Neighborhood*

# SID Bonds

| | Prior Year Actual FY 19-20 | Adopted Budget FY 20-21 | Estimated Actual FY 20-21 | Proposed Budget FY 21-22 |
|---|---|---|---|---|
| **Revenues** | | | | |
| Special Assessments | 2,991,348 | 2,151,675 | 1,919,808 | 2,155,775 |
| Investments Earnings | 781,576 | 1,750 | 1,400 | 1,750 |
| **Total Revenues** | **3,772,924** | **2,153,425** | **1,921,208** | **2,157,525** |
| **Transfers In and Use of Fund Balance** | | | | |
| Transfer from RDA | 1,214,000 | 1,216,600 | 1,216,600 | 1,218,000 |
| Use of Fund Balance | 0 | 0 | 0 | 0 |
| **Total Transfers In and Use of Fund Balance** | **1,214,000** | **1,216,600** | **1,216,600** | **1,218,000** |
| **Total Rev, Trans in, and Use of Fund Balance** | **4,986,924** | **3,370,025** | **3,137,808** | **3,375,525** |
| **Operating Expenditures** | | | | |
| Operating Expenditures | 0 | 0 | 7,500 | 0 |
| Principal on Bonds | 3,515,000 | 1,960,000 | 1,815,000 | 2,045,000 |
| Bond Interest Payment | 1,430,703 | 1,408,275 | 875,606 | 1,328,775 |
| Trustee Fees | 1,750 | 1,750 | 1,750 | 1,750 |
| **Total Operating Expenditures** | **4,947,453** | **3,370,025** | **2,699,856** | **3,375,525** |
| **Transfers Out and Contribution to Fund Balance** | | | | |
| Transfer to General Fund | 27,412 | 0 | 0 | 0 |
| Contribution to Fund Balance | 12,059 | 0 | 437,952 | 0 |
| **Total Contribution to Fund Balance** | **39,471** | **0** | **437,952** | **0** |
| **Total Exp, Trans Out, and Cont to Fund Balance** | **4,986,924** | **3,370,025** | **3,137,808** | **3,375,525** |

# SID Bonds Outstanding Debt

**City of South Jordan**
**Subordinate Sales Tax and Tax Increment Revenue Bond, Series 2015**

| Fiscal Yr | Principal | Interest | Rates |
|---|---|---|---|
| 2016 | - | 178,006.39 | - |
| 2017 | - | 567,100.00 | - |
| 2018 | 605,000.00 | 567,100.00 | 3.00% |
| 2019 | 665,000.00 | 548,950.00 | 3.00% |
| 2020 | 685,000.00 | 529,000.00 | 4.00% |
| 2021 | 715,000.00 | 501,600.00 | 4.00% |
| 2022 | 745,000.00 | 473,000.00 | 4.00% |
| 2023 | 775,000.00 | 443,200.00 | 5.00% |
| 2024 | 810,000.00 | 404,450.00 | 5.00% |
| 2025 | 850,000.00 | 363,950.00 | 5.00% |
| 2026 | 895,000.00 | 321,450.00 | 5.00% |
| 2027 | 940,000.00 | 276,700.00 | 5.00% |
| 2028 | 985,000.00 | 229,700.00 | 5.00% |
| 2029 | 1,035,000.00 | 180,450.00 | 5.00% |
| 2030 | 1,090,000.00 | 128,700.00 | 5.00% |
| 2031 | 1,120,000.00 | 74,200.00 | 3.25% |
| 2032 | 1,120,000.00 | 37,800.00 | 3.38% |
| Total | 13,035,000.00 | 5,825,356.39 | |

Original Bond: Subordinate Sales Tax and Tax Increment Revenue Bond, Series 2015

Term: 16 Years

Purpose: $13 Million to complete Stacked Parking Project and related improvements located adjacent to the UTA Front Runner Station withtin the Redevelopment Project Area

$12.8 Million of the proceeds were used to build Public Safety Building, remodel City Hall, and road improvements

Funding Source: RDA, Tax Increment Revenues

Call Date: 4/1/2025

Callable Amount: $7,185,000

**City of South Jordan**
**Special Assessment - Daybreak Assessment Area No. 1, Series 2016**

| Fiscal Yr | Principal | Interest | Rates |
|---|---|---|---|
| 2017 | 205,000.00 | 1,037,362.99 | - |
| 2018 | 655,000.00 | 1,042,490.64 | - |
| 2019 | 3,345,000.00 | 988,628.13 | 2.000% |
| 2020 | 2,830,000.00 | 901,703.13 | 2.000% |
| 2021 | 2,100,000.00 | 811,068.76 | 4.000% |
| 2022 | 1,140,000.00 | 749,725.00 | 4.000% |
| 2023 | 1,175,000.00 | 709,299.60 | 3.000% |
| 2024 | 1,215,000.00 | 673,450.00 | 3.000% |
| 2025 | 1,260,000.00 | 630,025.00 | 4.000% |
| 2026 | 1,300,000.00 | 591,825.00 | 2.000% |
| 2027 | 1,320,000.00 | 564,800.00 | 2.125% |
| 2028 | 1,365,000.00 | 523,475.00 | 4.000% |
| 2029 | 1,420,000.00 | 467,775.00 | 4.000% |
| 2030 | 1,475,000.00 | 409,875.00 | 4.000% |
| 2031 | 1,540,000.00 | 349,575.00 | 4.000% |
| 2032 | 1,590,000.00 | 294,925.00 | 3.000% |
| 2033 | 1,640,000.00 | 246,475.00 | 3.000% |
| 2034 | 1,690,000.00 | 195,468.75 | 3.125% |
| 2035 | 1,750,000.00 | 141,718.75 | 3.125% |
| 2036 | 1,800,000.00 | 86,250.00 | 3.125% |
| 2037 | 1,860,000.00 | 29,062.50 | 3.125% |
| Total | 32,675,000.00 | 11,444,978.25 | |

Original Bond: Special Assessment - Daybreak Assessment Area No. 1, Series 2016

Term: 20 Years

Purpose: $32.6 Million to complete Road and Water Improvements within the Special Assessment Area known as "Daybreak Assessment Area No.1"

Funding Source: Assessments levied against properties within the Special Assessment Area.

Call Date: 11/1/2026

Callable Amount: $16,130,000

# MBA

The South Jordan Municipal Building Authority is a legal entity separate from the City and is reported by the City as a blended component unit. South Jordan MBA issued bonds in 2002 for the construction of the City's Fitness and Aquatic Center. Annual lease payments, shown as transfers, are made to South Jordan MBA from which bond payments are made.

**Includes:**

2011 MBA Bond - This bond was originally issued in 2002 for the construction of the Fitness and Aquatic Center and was refunded in 2011.

**Rating:**

AA by Standard & Poor's

**Funding Sources:**

RDA tax increment

**Additional Information:**

See complete Debt Payment Summary on page 172-174.

**Outstanding Principal as of 6/30/21:**

$2,060,000




*South Jordam Fire Station 63*

| | Prior Year Actual FY 19-20 | Adopted Budget FY 20-21 | Estimated Actual FY 20-21 | Proposed Budget FY 21-22 |
|---|---|---|---|---|
| **Revenues** | | | | |
| Investment Earnings | 1,548 | 1,750 | 1,750 | 1,750 |
| **Total Revenues** | **1,548** | **1,750** | **1,750** | **1,750** |
| **Transfers In and Use of Fund Balance** | | | | |
| Transfer from RDA | 721,513 | 721,682 | 721,682 | 721,616 |
| Transfer from RDA Housing | 0 | 0 | 0 | 1,385,000 |
| Use of Fund Balance | 102 | 0 | 0 | 0 |
| **Total Transfers In and Use of Fund Balance** | **721,615** | **721,682** | **721,682** | **2,116,616** |
| **Total Rev, Trans in, and Use of Fund Balance** | **723,163** | **723,432** | **723,432** | **2,118,366** |
| **Operating Expenditures** | | | | |
| Principal on Bonds | 625,000 | 645,000 | 645,000 | 2,060,000 |
| Bond Interest Payment | 96,513 | 76,682 | 66,356 | 56,616 |
| Trustee Fees | 1,650 | 1,750 | 1,650 | 1,750 |
| **Total Operating Expenditures** | **723,163** | **723,432** | **713,006** | **2,118,366** |
| **Transfers Out and Contribution to Fund Balance** | | | | |
| Contribution to Fund Balance | 0 | 0 | 10,426 | 0 |
| **Total Contribution to Fund Balance** | **0** | **0** | **10,426** | **0** |
| **Total Exp, Trans Out, and Cont to Fund Balance** | **723,163** | **723,432** | **723,432** | **2,118,366** |

**Notes to Municipal Building Authority Fund:**

**Debt** - Budgeted debt service payments according to the City's outstanding debt schedule.

# MBA Outstanding Debt

**Municipal Building Authority of South Jordan**
**City Lease Revenue Bond Series 2011**

| Fiscal Yr | Principal | Interest | Rates |
|---|---|---|---|
| 2013 | 155,000.00 | 289,425.79 | 2.000% |
| 2014 | 525,000.00 | 200,643.76 | 3.000% |
| 2015 | 540,000.00 | 184,668.76 | 3.000% |
| 2016 | 555,000.00 | 168,243.76 | 3.000% |
| 2017 | 575,000.00 | 151,293.76 | 3.000% |
| 2018 | 590,000.00 | 133,818.76 | 3.000% |
| 2019 | 610,000.00 | 115,818.76 | 3.000% |
| 2020 | 625,000.00 | 96,512.51 | 3.250% |
| 2021 | 645,000.00 | 76,681.26 | 3.000% |
| 2022 | 665,000.00 | 56,615.63 | 3.125% |
| 2023 | 685,000.00 | 35,093.75 | 3.250% |
| 2024 | 710,000.00 | 11,981.25 | 3.375% |
| Total | 6,880,000.00 | 1,520,797.75 | |

**Note: This bond is solely paid for by RDA, i.e., tax increment paid by business only.**

| | |
|---|---|
| Original Bond: | Municipal Building Authority Lease Revenue Bond Series 2002 for $9,390,000 |
| Refunded: | November 2011 |
| Term: | 13 Years |
| Purpose: | Construction of Fitness Center $8,640,000, renovate Gale Center $750,000 |
| Funding Source: | RDA Haircut |
| Call Date: | 10/15/2021 |
| Callable Amount: | $1,395,000 |

# Debt Payment Summary by Fiscal Year

| FY 21-22 DEBT PAYMENT SUMMARY - ALL FUNDS | | | | | | | |
|---|---|---|---|---|---|---|---|
| | 2019 Sales Tax | 2017 Sales Tax | 2016 SSA | 2015 RDA | 2011 MBA | 2017Water Revenue | TOTAL |
| Principal Payments | $650,000 | $700,000 | $1,140,000 | $745,000 | $2,060,000 | $1,970,000 | $7,265,000 |
| Interest Payments | 627,750 | 873,550 | 749,725 | 473,000 | 56,616 | 240,350 | 3,020,991 |
| Total Debt Service | $1,277,750 | $1,573,550 | $1,889,725 | $1,218,000 | $2,116,616 | $2,210,350 | $10,285,991 |
| Funding Sources: | | | | | | | |
| General Fund | $512,281 | $1,203,581 | | | | | $1,715,862 |
| RDA | 765,469 | | | 1,218,000 | | | 1,983,469 |
| RDA Haircut | | | | | 2,116,616 | | 2,116,616 |
| Road Impact Fees | | 150,275 | | | | | 150,275 |
| Police Impact Fees | | 79,487 | | | | | 79,487 |
| Fire Impact Fees | | 140,207 | | | | | 140,207 |
| SSA Assessment | | | 1,889,725 | | | | 1,889,725 |
| Water Impact Fees | | | | | | 1,300,000 | 1,300,000 |
| Water Operations | | | | | | 910,350 | 910,350 |
| Total | $1,277,750 | $1,573,550 | $1,889,725 | $1,218,000 | $2,116,616 | $2,210,350 | $10,285,991 |

| FY 22-23 DEBT PAYMENT SUMMARY - ALL FUNDS | | | | | | |
|---|---|---|---|---|---|---|
| | 2019 Sales Tax | 2017 Sales Tax | 2016 SSA | 2015 RDA | 2017 Water Revenue | TOTAL |
| Principal Payments | $680,000 | $735,000 | $1,175,000 | $775,000 | $2,065,000 | $5,430,000 |
| Interest Payments | 594,500 | 837,675 | 709,300 | 443,200 | 149,800 | 2,734,475 |
| Total Debt Service | $1,274,500 | $1,572,675 | $1,884,300 | $1,218,200 | $2,214,800 | $6,164,475 |
| Funding Sources: | | | | | | |
| General Fund | $509,500 | $1,102,934 | | | | $1,612,434 |
| RDA | 765,000 | | | 1,218,200 | | 1,983,200 |
| Road Impact Fees | | 149,741 | | | | 149,741 |
| Police Impact Fees | | 145,000 | | | | 145,000 |
| Fire Impact Fees | | 175,000 | | | | 175,000 |
| SSA Assessment | | | 1,884,300 | | | 1,884,300 |
| Water Impact Fees | | | | | 1,300,000 | 1,300,000 |
| Water Operations | | | | | 914,800 | 914,800 |
| Total | $1,274,500 | $1,572,675 | $1,884,300 | $1,218,200 | $2,214,800 | $8,164,475 |

| FY 23-24 DEBT PAYMENT SUMMARY - ALL FUNDS | | | | | | |
|---|---|---|---|---|---|---|
| | 2019 SalesTax | 2017 Sales Tax | 2016 SSA | 2015 RDA | 2017 Water Revenue | TOTAL |
| Principal Payments | $495,000 | $770,000 | $1,215,000 | $810,000 | $2,170,000 | $5,460,000 |
| Interest Payments | 565,125 | 800,050 | 673,540 | 404,450 | 54,250 | 2,497,325 |
| Total Debt Service | $1,060,125 | $1,570,050 | $1,888,450 | $1,214,450 | $2,224,250 | $7,957,325 |
| Funding Sources: | | | | | | |
| General Fund | $296,500 | $1,100,438 | | | | $1,396,938 |
| RDA | 763,625 | | | 1,214,450 | | 1,978,075 |
| Road Impact Fees | | 149,612 | | | | 149,612 |
| Police Impact Fees | | 145,000 | | | | 145,000 |
| Fire Impact Fees | | 175,000 | | | | 175,000 |
| SSA Assessment | | | 1,888,450 | | | 1,888,450 |
| Water Impact Fees | | | | | 1,300,000 | 1,300,000 |
| Water Operations | | | | | 924,250 | 924,250 |
| Total | $1,060,125 | $1,570,050 | $1,888,450 | $1,214,450 | $2,224,250 | $7,957,325 |

| FY 24-25 DEBT PAYMENT SUMMARY - ALL FUNDS | | | | | |
|---|---|---|---|---|---|
| | 2019 Sales Tax | 2017 Sales Tax | 2016 SSA | 2015 RDA | TOTAL |
| Principal Payments | $520,000 | $810,000 | $1,260,000 | $850,000 | $3,440,000 |
| Interest Payments | 539,750 | 760,550 | 630,025 | 363,950 | 2,294,275 |
| Total Debt Service | $1,059,750 | $1,570,550 | $1,890,025 | $1,213,950 | $5,734,275 |
| Funding Sources: | | | | | |
| General Fund | $1,059,750 | $1,100,700 | | | $2,160,450 |
| RDA | | | | 1,213,950 | 1,213,950 |
| Road Impact Fees | | 149,850 | | | 149,850 |
| Police Impact Fees | | 145,000 | | | 145,000 |
| Fire Impact Fees | | 175,000 | | | 175,000 |
| SSA Assessment | | | 1,890,025 | | 1,890,025 |
| Total | $1,059,750 | $1,570,550 | $1,890,025 | $1,213,950 | $5,734,275 |

| FY 25-26 DEBT PAYMENT SUMMARY - ALL FUNDS | | | | | |
|---|---|---|---|---|---|
| | 2019 Sales Tax | 2017 Sales Tax | 2016 SSA | 2015 RDA | TOTAL |
| Principal Payments | $550,000 | $850,000 | $1,300,000 | $895,000 | $3,595,000 |
| Interest Payments | 513,000 | 719,050 | 591,825 | 321,450 | 2,145,325 |
| Total Debt Service | $1,063,000 | $1,569,050 | $1,891,825 | $1,216,450 | $5,740,325 |
| Funding Sources: | | | | | |
| General Fund | $1,063,000 | $1,099,340 | | | $2,162,340 |
| RDA | | | | 1,216,450 | 1,216,450 |
| Road Impact Fees | | 149,710 | | | 149,710 |
| Police Impact Fees | | 145,000 | | | 145,000 |
| Fire Impact Fees | | 175,000 | | | 175,000 |
| SAA Assessment | | | 1,891,825 | | 1,891,825 |
| Total | $1,063,000 | $1,569,050 | $1,891,825 | $1,216,450 | $5,740,325 |



# Riverfront Parkway

# Capital Improvement Program

A capital project is a new construction, expansion, renovation, or replacement project for an existing facility or facilities. It is a project that helps maintain or improve a City asset, often called infrastructure.

There is $1,503,000 in general capital funds available for FY 2021-2022. City Council has full discretion on which capital projects this money is spent on.

The City estimates a revenue stabilization reserve at a level equal to 21% of the General Fund budgeted revenues. Cities are allowed to retain a maximum of 25%. Funds in excess of 25% may be retained if they are earmarked for specific future capital projects.

Projects approved by the Council are listed starting on page 177. Capital equipment to be purchased during this fiscal year are listed on page 180. There are no major non-recurring projects for FY 2022.

In addition, the Council approved leasing of public safety vehicles, replacing 32 vehicles.

**5-Year Capital Planning Process**

The five-year Capital Improvement Plan (CIP) is the City's planning document for infrastructure development and improvements. Projects identified in the CIP are guided by various development plans and policies established by City Council and City Administration. Some of the studies and documents that influence CIP include: the General Plan, Transportation Master Plan, Storm Drain Master Plan, Culinary & Secondary Water Master Plans, Parks & Recreation Master Plan, Police & Fire Safety Master Plans, the Municipal Code, South Jordan's Mission Statement, and Service Values. The CIP details the priorities and estimated costs of the projects that may be used as a tool by City Administration in developing the final budget. However, the funding sources for projects will not be allocated until the final budget is approved by City Council. The five-year CIP will be updated annually to account for changes in priority, schedule and construction costs.

Any projects that may need to be addresses during the fiscal year may be funded through the following Project Approval Process:

- Project Manager or Department Director fills out a Project Funding Request Form
- Finance Department verifies availability of funds
- Funding Request is presented to Leadership Council - this body decides if funding will be requested from Council or not.
- City Council reviews and approves proposed projects with the annual, mid-year (as needed) and year-end budgets.
- Projects of $50,000 or more (even though approved with the annual budget) will be presented to the City Council before expenditures or commitments for expenditures are made, in order for a final review and vote to proceed.




*Road Project*

| | Prior Year Actual FY 19-20 | Adopted Budget FY 20-21 | Estimated Actual FY 20-21 | Proposed Budget FY 21-22 |
|---|---|---|---|---|
| **Revenues** | | | | |
| Road Impact Fees | 544,571 | 600,000 | 572,757 | 550,000 |
| Park Impact Fees | 952,893 | 400,000 | 971,262 | 500,000 |
| Storm Drain Impact Fees | 231,773 | 250,000 | 258,662 | 200,000 |
| Fire Impact Fees | 204,159 | 100,000 | 253,272 | 200,000 |
| Police Impact Fees | 239,362 | 130,000 | 210,096 | 230,000 |
| Class C Road Funds | 2,767,497 | 3,022,000 | 3,000,000 | 3,000,000 |
| Local Transit Tax | 1,449,820 | 1,300,000 | 1,844,203 | 1,400,000 |
| Investment Earnings | 116,187 | 250,000 | 32,562 | 150,000 |
| Sale of Capital Assets | 773,521 | 0 | 767,562 | 0 |
| Grants | 994,546 | 0 | 0 | 0 |
| Other Donations and Reimbursements | 939,335 | 0 | 868,181 | 0 |
| Other Miscellaneous | 360,535 | 0 | 275,053 | 0 |
| **Total Revenues** | **9,574,199** | **6,052,000** | **9,053,610** | **6,230,000** |
| **Transfers In and Use of Fund Balance** | | | | |
| Transfer from General Fund | 3,467,491 | 0 | 1,594,358 | 0 |
| Transfer from General CIP Maint | 301,181 | 0 | 129,793 | 0 |
| Transfer from Storm Drain | 1,257,500 | 895,000 | 895,000 | 1,062,750 |
| Transfer from Sanitation | 187,500 | 0 | 0 | 0 |
| Transfer from Water | 187,500 | 0 | 0 | 0 |
| Transfer from Park Impact Fees | 2,000,000 | 0 | 0 | 0 |
| Transfer from Road Impact Fees | 500,000 | 0 | 70,000 | 0 |
| Transfer from Storm Impact Fees | 0 | 0 | 52,000 | 0 |
| Park Impact Fee Use of Fund Balance | 4,381,473 | 1,500,000 | 1,150,961 | 0 |
| Road Impact Fee Use of Fund Balance | 248,302 | 150,507 | 0 | 0 |
| Storm Drain Impact Fee Use of Fund Balance | 21,555 | 0 | 0 | 600,000 |
| Use of Fund Balance | 400,643 | 1,441,000 | 2,059,789 | 1,503,000 |
| **Total Transfers In and Use of Fund Balance** | **12,953,145** | **3,986,507** | **5,951,901** | **2,565,750** |
| **Total Rev, Trans in, and Use of Fund Balance** | **22,527,344** | **10,038,507** | **15,005,511** | **8,795,750** |

| | Prior Year Actual FY 19-20 | Adopted Budget FY 20-21 | Estimated Actual FY 20-21 | Proposed Budget FY 21-22 |
|---|---|---|---|---|
| **Project Expenditures** | | | | |
| Transportation Projects | 6,929,240 | 3,962,000 | 4,312,824 | 3,900,000 |
| Parks Projects | 5,565,920 | 1,530,000 | 3,561,999 | 40,000 |
| Streetlight Projects | 42,554 | 0 | 0 | 45,000 |
| Facilities Projects | 9,869 | 190,000 | 76,226 | 0 |
| Storm Drain Projects | 1,488,002 | 895,000 | 332,307 | 1,062,750 |
| Miscellaneous Projects | 146,358 | 0 | 17,033 | 0 |
| **Total Project Expenditures** | **14,181,943** | **6,577,000** | **8,300,389** | **5,047,750** |
| **Transfers Out and Contribution to Fund Balance** | | | | |
| Transfer to General Fund | 0 | 500,000 | 500,000 | 500,000 |
| Transfer to General CIP | 2,500,000 | 0 | 122,000 | 0 |
| Transfer to General CIP Maint | 346,217 | 665,000 | 665,000 | 1,218,000 |
| Transfer to General Debt Service Fund | 509,651 | 150,507 | 150,507 | 369,969 |
| Transfer to Capital Equipment | 3,129,000 | 416,000 | 416,000 | 0 |
| Transfer to Water CIP | 1,600,000 | 0 | 0 | 200,000 |
| Transfer to Capital Bond Proceeds | 175,000 | 0 | 0 | 0 |
| Contribution to Fund Balance Impact Fees | 0 | 0 | 807,594 | 1,460,031 |
| Contribution to Fund Balance Local Transit Tax | 0 | 0 | 2,009,758 | 0 |
| Contribution to Fund Balance Class C Road Funds | 0 | 0 | 2,034,263 | 0 |
| Contribution to Fund Balance | 85,533 | 1,730,000 | 0 | 0 |
| **Total Transfers Out and Contribution to Fund Balance** | **8,345,401** | **3,461,507** | **6,705,122** | **3,748,000** |
| **Total Exp, Trans Out, and Cont to Fund Balance** | **22,527,344** | **10,038,507** | **15,005,511** | **8,795,750** |

| | Prior Year Actual FY 19-20 | Adopted Budget FY 20-21 | Estimated Actual FY 20-21 | Proposed Budget FY 21-22 |
|---|---|---|---|---|
| **Revenues** | | | | |
| Other Miscellaneous | 0 | 0 | 0 | 0 |
| **Total Revenues** | **0** | **0** | **0** | **0** |
| **Transfers In and Use of Fund Balance** | | | | |
| Transfer from General Fund | 1,262,500 | 0 | 0 | 0 |
| Transfer from General CIP | 346,217 | 665,000 | 665,000 | 1,218,000 |
| Transfer from Water | 0 | 0 | 0 | 33,000 |
| Transfer from Storm Water | 0 | 0 | 0 | 34,000 |
| Use of Fund Balance | 73,894 | 0 | 340,450 | 0 |
| **Total Transfers In and Use of Fund Balance** | **1,682,611** | **665,000** | **1,005,450** | **1,285,000** |
| **Total Rev, Trans in, and Use of Fund Balance** | **1,682,611** | **665,000** | **1,005,450** | **1,285,000** |
| **Project Expenditures** | | | | |
| Miscellaneous Projects | 0 | 175,000 | 34,356 | 130,000 |
| Transportation Projects | 155,735 | 200,000 | 326,265 | 495,000 |
| Parks Projects | 1,086,768 | 200,000 | 90,036 | 330,000 |
| Facilities Projects | 138,927 | 90,000 | 175,000 | 330,000 |
| **Total Project Expenditures** | **1,381,430** | **665,000** | **625,657** | **1,285,000** |
| **Transfers Out and Contribution to Fund Balance** | | | | |
| Transfer to General Fund | 0 | 0 | 250,000 | 0 |
| Transfer to General CIP | 301,181 | 0 | 129,793 | 0 |
| Contribution to Fund Balance | 0 | 0 | 0 | 0 |
| **Total Contribution to Fund Balance** | **301,181** | **0** | **379,793** | **0** |
| **Total Exp, Trans Out, and Cont to Fund Balance** | **1,682,611** | **665,000** | **1,005,450** | **1,285,000** |

| | Prior Year Actual FY 19-20 | Adopted Budget FY 20-21 | Estimated Actual FY 20-21 | Proposed Budget FY 21-22 |
|---|---|---|---|---|
| **Revenues** | | | | |
| Other Miscellaneous | 9,000 | 0 | 0 | 0 |
| Sale of Capital Assets | 206,011 | 0 | 117,592 | 0 |
| **Total Revenues** | **215,011** | **0** | **117,592** | **0** |
| **Transfers In and Use of Fund Balance** | | | | |
| Transfer from General Fund | 1,328,210 | 2,212,531 | 2,179,431 | 1,900,000 |
| Transfer from CDA Fund | 300,000 | 0 | 0 | 0 |
| Transfer from General CIP | 3,129,000 | 416,000 | 416,000 | 0 |
| Use of Fund Balance | 0 | 0 | 1,519,830 | 1,054,462 |
| **Total Transfers In and Use of Fund Balance** | **4,757,210** | **2,628,531** | **4,115,261** | **2,954,462** |
| **Total Rev, Trans in, and Use of Fund Balance** | **4,972,221** | **2,628,531** | **4,232,853** | **2,954,462** |
| **Project Expenditures** | | | | |
| Computer Software & Equipment | 19,263 | 0 | 175,012 | 0 |
| Fire Equipment | 13,799 | 309,492 | 185,336 | 0 |
| Fleet Equipment | 1,628,388 | 2,319,039 | 3,872,505 | 2,954,462 |
| Sanitation Equipment | 0 | 0 | 0 | 0 |
| **Total Project Expenditures** | **1,661,450** | **2,628,531** | **4,232,853** | **2,954,462** |
| **Transfers Out and Contribution to Fund Balance** | | | | |
| Contribution to Fund Balance | 3,310,771 | 0 | 0 | 0 |
| **Total Contribution to Fund Balance** | **3,310,771** | **0** | **0** | **0** |
| **Total Exp, Trans Out, and Cont to Fund Balance** | **4,972,221** | **2,628,531** | **4,232,853** | **2,954,462** |

# STREETS

**Pavement Preservation Program: Crack Seal**

## PROJECT INFORMATION

**Location:** City-wide

**Project Type:** Maintenance

**Category:** Streets

**Project Manager:** Streets Manager

**Start Date:** 7/1/2021

**End Date:** 6/30/2026

**Bond Fund:** Yes ☐ No ☒

**Description:**

Apply crack seal to maintain current pacement condition index to prevent further deterioration, according to maintenance program.

## FINANCIAL INFORMATION

| Department/Fund | Five-Year Plan | | | | | Total 2022-2026 |
|---|---|---|---|---|---|---|
| | 2022 | 2023 | 2024 | 2025 | 2026 | |
| Public Works | | | | | | |
| Class C | $35,000 | $35,000 | $35,000 | $35,000 | $35,000 | $175,000 |
| | | | | | | |
| **Total Cost** | **$35,000** | **$35,000** | **$35,000** | **$35,000** | **$35,000** | **$175,000** |

**Operating Impact:**

There are no additional operating impacts expected for this project in the five-year plan.

# STREETS

**Pavement Preservation Program: Mill and Overlay**

## PROJECT INFORMATION

**Location:** City-wide

**Project Type:** Maintenance

**Category:** Streets

**Project Manager:** Streets Manager/Engineer

**Start Date:** 7/1/2021

**End Date:** 6/30/2026

**Bond Fund:** Yes ☐ No ☒

**Description:**

Mill and overlay existing streets with lower pavement condition index scores, according to maintenance program.

## FINANCIAL INFORMATION

| Department/Fund | Five-Year Plan | | | | | Total 2022-2026 |
|---|---|---|---|---|---|---|
| | 2022 | 2023 | 2024 | 2025 | 2026 | |
| Public Works | | | | | | |
| Class C | $800,000 | $800,000 | $800,000 | $800,000 | $800,000 | $4,000,000 |
| | | | | | | |
| **Total Cost** | **$800,000** | **$800,000** | **$800,000** | **$800,000** | **$800,000** | **$4,000,000** |

**Operating Impact:**

There are no additional operating impacts expected for this project in the five-year plan.

# STREETS

**Pavement Preservation Program: Chip Seal**

## PROJECT INFORMATION

**Location:** City-wide

**Project Type:** Infrastructure Maintenance

**Category:** Streets

**Project Manager:** Streets Manager/Engineer

**Start Date:** 7/1/2021

**End Date:** 6/30/2026

**Bond Fund:** Yes ☐ No ☒

**Description:**

Chip seal existing collector streets with mid-pavement condition index scores, according to maintenance program.

## FINANCIAL INFORMATION

| Department/Fund | Five-Year Plan | | | | | Total 2022-2026 |
|---|---|---|---|---|---|---|
| | 2022 | 2023 | 2024 | 2025 | 2026 | |
| Public Works | | | | | | |
| Class C | $166,000 | $166,000 | $166,000 | $166,000 | $166,000 | $830,000 |
| | | | | | | |
| **Total Cost** | **$166,000** | **$166,000** | **$166,000** | **$166,000** | **$166,000** | **$830,000** |

**Operating Impact:**

There are no additional operating impacts expected for this project in the five-year plan.

| | | 2023 | 2024 | 2025 | 2026 | Total |
|---|---|---|---|---|---|---|
| **Annual Operating Costs** | New Personnel (FTE) | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| | Personal Services | $0 | $0 | $0 | $0 | $0 |
| | Other | $40,000 | $40,000 | $40,000 | $40,000 | $160,000 |
| | **Total Operating Costs** | **$40,000** | **$40,000** | **$40,000** | **$40,000** | **$160,000** |

# STREETS

**Pavement Preservation Program: GSB**

## PROJECT INFORMATION

**Location:** City-wide

**Project Type:** Infrastructure Improvement

**Category:** Streets

**Project Manager:** Streets Manager

**Start Date:** 7/1/2021

**End Date:** 6/30/2026

**Bond Fund:** Yes ☐ No ☒

**Description:**

Apply GSB-88 seal coat to newer roads as preventative maintenance, according to maintenance program.

## FINANCIAL INFORMATION

| Department/Fund | Five-Year Plan | | | | | Total 2022-2026 |
|---|---|---|---|---|---|---|
| | 2022 | 2023 | 2024 | 2025 | 2026 | |
| Public Works | | | | | | |
| Class C | $100,000 | $105,000 | $110,000 | $115,000 | $120,000 | $550,000 |
| | | | | | | |
| **Total Cost** | **$100,000** | **$105,000** | **$110,000** | **$115,000** | **$120,000** | **$550,000** |

**Operating Impact:**

There are no additional operating impacts expected for this project in the five-year plan.

# STREETS

**Pavement Preservation Program: High Density Mineral Bond**

## PROJECT INFORMATION

**Location:** City-wide

**Project Type:** Infrastructure Maintenance

**Category:** Streets

**Project Manager:** Streets Manager/Engineer

**Start Date:** 7/1/2021

**End Date:** 6/30/2026

**Bond Fund:** Yes ☐ No ☒

**Description:**

Apply high density mineral bond to existing streets with higher pavement condition index scores, according to maintenance program.

## FINANCIAL INFORMATION

| Department/Fund | Five-Year Plan | | | | | Total 2022-2026 |
|---|---|---|---|---|---|---|
| | 2022 | 2023 | 2024 | 2025 | 2026 | |
| Public Works | | | | | | |
| Class C | $185,000 | $185,000 | $185,000 | $185,000 | $185,000 | $925,000 |
| | | | | | | |
| **Total Cost** | **$185,000** | **$185,000** | **$185,000** | **$185,000** | **$185,000** | **$925,000** |

**Operating Impact:**

There are no additional operating impacts expected for this project in the five-year plan.

# STREETS

**Pavement Preservation Program: Type II Slurry Seal/Microsurface**

## PROJECT INFORMATION

**Location:** City-wide

**Project Type:** Maintenance

**Category:** Streets

**Project Manager:** Streets Manager/Engineer

**Start Date:** 7/1/2021

**End Date:** 6/30/2026

**Bond Fund:** Yes ☐ No ☒

**Description:**

Apply Type II Slurry Seal and or Microsurface to streets with mid pavement condition index scores, according to maintenance program.

## FINANCIAL INFORMATION

| Department/Fund | Five-Year Plan | | | | | Total 2022-2026 |
|---|---|---|---|---|---|---|
| | 2022 | 2023 | 2024 | 2025 | 2026 | |
| Public Works | | | | | | |
| Class C | $200,000 | $200,000 | $200,000 | $200,000 | $200,000 | $1,000,000 |
| | | | | | | |
| **Total Cost** | **$200,000** | **$200,000** | **$200,000** | **$200,000** | **$200,000** | **$1,000,000** |

**Operating Impact:**

There are no additional operating impacts expected for this project in the five-year plan.

# STREETS

**Rocky Mountain Power Street Light Replacement Program**

## PROJECT INFORMATION

**Location:** City-wide

**Project Type:** Infrastructure Improvement

**Category:** Streets

**Project Manager:** Unassigned

**Start Date:** 7/1/2020

**End Date:** 6/30/2026

**Bond Fund:** Yes ☐ No ☒

**Description:**

Replace streetlights owned by Rocky Mountain Power with city owned streetlights to update street lights and eliminate lease costs.

## FINANCIAL INFORMATION

| Department/Fund | Five-Year Plan | | | | | Total 2022-2026 |
|---|---|---|---|---|---|---|
| | 2022 | 2023 | 2024 | 2025 | 2026 | |
| Public Works | | | | | | |
| Class C | $150,000 | $150,000 | $150,000 | $150,000 | $150,000 | $750,000 |
| | | | | | | |
| **Total Cost** | **$150,000** | **$150,000** | **$150,000** | **$150,000** | **$150,000** | **$750,000** |

**Operating Impact:**

There are no additional operating impacts expected for this project in the five-year plan.

| | | 2023 | 2024 | 2025 | 2026 | Total |
|---|---|---|---|---|---|---|
| **Annual Operating Costs** | New Personnel (FTE) | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| | Personal Services | $0 | $0 | $0 | $0 | $0 |
| | Other | $138,666 | $138,666 | $138,666 | $138,666 | $554,664 |
| | **Total Operating Costs** | **$138,666** | **$138,666** | **$138,666** | **$138,666** | **$554,664** |

# PUBLIC WORKS

**Underground Chamber Rehabilitation**

## PROJECT INFORMATION

**Location:** Daybreak

**Project Type:** Maintenance & Operations

**Category:** Storm Drain

**Project Manager:** Storm Water/Sanitation Manager

**Start Date:** 7/1/2021

**End Date:** 6/30/2026

**Bond Fund:** Yes ☐ No ☒

**Description:**

Annual rehabilitation of underground storage chambers in Daybreak.

## FINANCIAL INFORMATION

| Department/Fund | Five-Year Plan | | | | | Total 2022-2026 |
|---|---|---|---|---|---|---|
| | 2022 | 2023 | 2024 | 2025 | 2026 | |
| Public Works | | | | | | |
| Storm Drain | $50,000 | $50,000 | $50,000 | $50,000 | $50,000 | $250,000 |
| | | | | | | |
| **Total Cost** | **$50,000** | **$50,000** | **$50,000** | **$50,000** | **$50,000** | **$250,000** |

**Operating Impact:**

There are no additional operating impacts expected for this project in the five-year plan.

# PUBLIC WORKS

**Yorkshire Drive Insituform Pipe Rahabilitation**

## PROJECT INFORMATION

**Location:** Yorkshire Drive

**Project Type:** Maintenance & Operations

**Category:** Storm Drain

**Project Manager:** Storm Water/Sanitation Manager

**Start Date:** 7/1/2021

**End Date:** 6/30/2023

**Bond Fund:** Yes ☐ No ☒

**Description:**

Trenchless pipe rehab on the CMP pipes.

## FINANCIAL INFORMATION

| Department/Fund | Five-Year Plan | | | | | Total 2022-2026 |
|---|---|---|---|---|---|---|
| | 2022 | 2023 | 2024 | 2025 | 2026 | |
| Public Works | | | | | | |
| Storm Drain | $148,750 | $0 | $0 | $0 | $0 | $148,750 |
| | | | | | | |
| **Total Cost** | **$148,750** | **$0** | **$0** | **$0** | **$0** | **$148,750** |

**Operating Impact:**

There are no additional operating impacts expected for this project in the five-year plan.

# PUBLIC WORKS

**10200 S. Storm Drain & Culvert**

## PROJECT INFORMATION

**Location:** 10200 S.

**Project Type:** Infrastructure Improvement

**Category:** Storm Drain

**Project Manager:** Associate Director of Public Works

**Start Date:** 7/1/2021

**End Date:** 6/30/2023

**Bond Fund:** Yes ☐ No ☒

**Description:**

10200 S. Storm Drain & Culvert: portion on the Wheadon property.

## FINANCIAL INFORMATION

| Department/Fund | Five-Year Plan | | | | | Total 2022-2026 |
|---|---|---|---|---|---|---|
| | 2022 | 2023 | 2024 | 2025 | 2026 | |
| Public Works | | | | | | |
| Storm Drain | $600,000 | $0 | $0 | $0 | $0 | $600,000 |
| | | | | | | |
| **Total Cost** | **$600,000** | **$0** | **$0** | **$0** | **$0** | **$600,000** |

**Operating Impact:**

There are no additional operating impacts expected for this project in the five-year plan.

# PUBLIC WORKS

**Down Well Repairs/Drilling**

## PROJECT INFORMATION

**Location:** City-wide

**Project Type:** Maintenance & Operations

**Category:** Storm Drain

**Project Manager:** Storm Water/Sanitation Manager

**Start Date:** 7/1/2021

**End Date:** 6/30/2026

**Bond Fund:** Yes ☐ No ☒

**Description:**

Rehabilitation of down wells throughout the City.

## FINANCIAL INFORMATION

| Department/Fund | Five-Year Plan | | | | | Total 2022-2026 |
|---|---|---|---|---|---|---|
| | 2022 | 2023 | 2024 | 2025 | 2026 | |
| Public Works | | | | | | |
| Storm Drain | $80,000 | $80,000 | $80,000 | $80,000 | $80,000 | $400,000 |
| | | | | | | |
| **Total Cost** | **$80,000** | **$80,000** | **$80,000** | **$80,000** | **$80,000** | **$400,000** |

**Operating Impact:**

There are no additional operating impacts expected for this project in the five-year plan.

# PUBLIC WORKS

**Storm Drain Manhole Replacement**

## PROJECT INFORMATION

**Location:** City-wide

**Project Type:** Maintenance & Operations

**Category:** Storm Drain

**Project Manager:** Storm Water/Sanitation Manager

**Start Date:** 7/1/2021

**End Date:** 6/30/2023

**Bond Fund:** Yes ☐ No ☒

**Description:**

Storm Drain manhole replacements.

## FINANCIAL INFORMATION

| Department/Fund | Five-Year Plan | | | | | Total 2022-2026 |
|---|---|---|---|---|---|---|
| | 2022 | 2023 | 2024 | 2025 | 2026 | |
| Public Works | | | | | | |
| Storm Drain | $100,000 | $0 | $0 | $0 | $0 | $100,000 |
| | | | | | | |
| **Total Cost** | **$100,000** | **$0** | **$0** | **$0** | **$0** | **$100,000** |

**Operating Impact:**

Replace manhole covers on storm drains.

| | | 2023 | 2024 | 2025 | 2026 | Total |
|---|---|---|---|---|---|---|
| **Annual Operating Costs** | New Personnel (FTE) | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| | Personal Services | $0 | $0 | $0 | $0 | $0 |
| | Other | $369 | $369 | $369 | $369 | $1,476 |
| | **Total Operating Costs** | **$369** | **$369** | **$369** | **$369** | **$1,476** |

# PUBLIC WORKS

**I10755 S. Canal Culvert Replacement**

## PROJECT INFORMATION

**Location:** 10755 S.

**Project Type:** Maintenance & Operations

**Category:** Storm Drain

**Project Manager:** Storm Water/Sanitation Manager

**Start Date:** 7/1/2022

**End Date:** 6/30/2024

**Bond Fund:** Yes ☐ No ☒

**Description:**

Trenchless pipe rehab on the CMP pipes.

## FINANCIAL INFORMATION

| Department/Fund | Five-Year Plan | | | | | Total 2022-2026 |
|---|---|---|---|---|---|---|
| | 2022 | 2023 | 2024 | 2025 | 2026 | |
| Public Works | | | | | | |
| Storm Drain | $200,000 | $0 | $0 | $0 | $0 | $200,000 |
| | | | | | | |
| **Total Cost** | **$200,000** | **$0** | **$0** | **$0** | **$0** | **$200,000** |

**Operating Impact:**

There are no additional operating impacts expected for this project in the five-year plan.

# PUBLIC WORKS

**Secondary Pipe Replacement**

## PROJECT INFORMATION

**Location:** City-wide

**Project Type:** Maintenance

**Category:** Secondary Water

**Project Manager:** Associate Director of Public Works

**Start Date:** 7/1/2021

**End Date:** 6/30/2026

**Bond Fund:** Yes ☐ No ☒

**Description:**

Replace pipe on existing secondary water system as identified.

## FINANCIAL INFORMATION

| Department/Fund | Five-Year Plan | | | | | Total 2022-2026 |
|---|---|---|---|---|---|---|
| | 2022 | 2023 | 2024 | 2025 | 2026 | |
| Public Works | | | | | | |
| Water CIP | $500,000 | $500,000 | $500,000 | $500,000 | $500,000 | $2,500,000 |
| | | | | | | |
| **Total Cost** | **$500,000** | **$500,000** | **$500,000** | **$500,000** | **$500,000** | **$2,500,000** |

**Operating Impact:**

There are no additional operating impacts expected for this project in the five-year plan.

# PUBLIC WORKS

## 10755 S. Canal Culvert Replacement

### PROJECT INFORMATION

**Location:** City-wide

**Project Type:** Maintenance

**Category:** Water

**Project Manager:** Associate Director of Public Works

**Start Date:** 7/1/2021

**End Date:** 6/30/2023

**Bond Fund:** Yes ☐ No ☒

**Description:**

Replace canal culvert on 10755 S.

### FINANCIAL INFORMATION

| Department/Fund | Five-Year Plan | | | | | Total 2022-2026 |
|---|---|---|---|---|---|---|
| | 2022 | 2023 | 2024 | 2025 | 2026 | |
| Public Works | | | | | | |
| Water CIP | $200,000 | $0 | $0 | $0 | $0 | $200,000 |
| | | | | | | |
| **Total Cost** | **$200,000** | **$0** | **$0** | **$0** | **$0** | **$200,000** |

**Operating Impact:**

There are no additional operating impacts expected for this project in the five-year plan.

# PUBLIC WORKS

**East Riverfront Pump Station**

## PROJECT INFORMATION

**Location:** City-wide

**Project Type:** Maintenance

**Category:** Water

**Project Manager:** Associate Director of Public Works

**Start Date:** 7/1/2021

**End Date:** 6/30/2022

**Bond Fund:** Yes ☐ No ☒

**Description:**

Irrigation pump station for using acquired water right.

## FINANCIAL INFORMATION

| Department/Fund | Five-Year Plan | | | | | Total 2022-2026 |
|---|---|---|---|---|---|---|
| | 2022 | 2023 | 2024 | 2025 | 2026 | |
| Public Works | | | | | | |
| Water CIP | $1,300,000 | $0 | $0 | $0 | $0 | $1,300,000 |
| | | | | | | |
| **Total Cost** | **$1,300,000** | **$0** | **$0** | **$0** | **$0** | **$1,300,000** |

**Operating Impact:**

Start up & shut down of the pump station, daily inspections, and weekly wet well cleaning.

| | | 2023 | 2024 | 2025 | 2026 | Total |
|---|---|---|---|---|---|---|
| **Annual Operating Costs** | New Personnel (FTE) | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| | Personal Services | $8,020 | $8,020 | $8,020 | $8,020 | $32,080 |
| | Other | $0 | $0 | $0 | $0 | $0 |
| | **Total Operating Costs** | **$8,020** | **$8,020** | **$8,020** | **$8,020** | **$32,080** |

# PUBLIC WORKS

**PRV Upgrades**

## PROJECT INFORMATION

**Location:** City-wide

**Project Type:** Maintenance

**Category:** Water

**Project Manager:** Water Manager

**Start Date:** 7/1/2021

**End Date:** 6/30/2026

**Bond Fund:** Yes ☐ No ☒

**Description:**

Upgrade piping in vaults throughout the City.

## FINANCIAL INFORMATION

| Department/Fund | Five-Year Plan | | | | | Total 2022-2026 |
|---|---|---|---|---|---|---|
| | 2022 | 2023 | 2024 | 2025 | 2026 | |
| Public Works | | | | | | |
| Water CIP | $40,000 | $40,000 | $40,000 | $40,000 | $40,000 | $200,000 |
| | | | | | | |
| **Total Cost** | **$40,000** | **$40,000** | **$40,000** | **$40,000** | **$40,000** | **$200,000** |

**Operating Impact:**

There are no additional operating impacts expected for this project in the five-year plan.

# PUBLIC WORKS

## Tank 7/8 Design

### PROJECT INFORMATION

**Location:** City-wide

**Project Type:** Infrastructure Improvement

**Category:** Water

**Project Manager:** Associate Director of Public Works

**Start Date:** 7/1/2021

**End Date:** 6/30/2022

**Bond Fund:** Yes ☐ No ☒

**Description:**

Construction design work for future tank 7/8.

### FINANCIAL INFORMATION

| Department/Fund | Five-Year Plan | | | | | Total 2022-2026 |
|---|---|---|---|---|---|---|
| | 2022 | 2023 | 2024 | 2025 | 2026 | |
| Public Works | | | | | | |
| Water CIP | $400,000 | $0 | $0 | $0 | $0 | $400,000 |
| | | | | | | |
| **Total Cost** | **$400,000** | **$0** | **$0** | **$0** | **$0** | **$400,000** |

**Operating Impact:**

There are no additional operating impacts expected for this project in the five-year plan.

# PUBLIC WORKS

## Tank Landscaping

### PROJECT INFORMATION

**Location:** City-wide

**Project Type:** Infrastructure Improvement

**Category:** Water

**Project Manager:** Associate Director of Public Works

**Start Date:** 7/1/2021

**End Date:** 6/30/2022

**Bond Fund:** Yes ☐ No ☒

**Description:**

Landscaping improvements for tank #5 site, now that homes are being built around them.

### FINANCIAL INFORMATION

| Department/Fund | Five-Year Plan | | | | | Total 2022-2026 |
|---|---|---|---|---|---|---|
| | 2022 | 2023 | 2024 | 2025 | 2026 | |
| Public Works | | | | | | |
| Water CIP | $100,000 | $0 | $0 | $0 | $0 | $100,000 |
| | | | | | | |
| **Total Cost** | **$100,000** | **$0** | **$0** | **$0** | **$0** | **$100,000** |

**Operating Impact:**

The landscaping will require ongoing maintenance. The operating costs are to hire a contractor to complete the maintenance.

| | | 2023 | 2024 | 2025 | 2026 | Total |
|---|---|---|---|---|---|---|
| **Annual Operating Costs** | New Personnel (FTE) | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| | Personal Services | $0 | $0 | $0 | $0 | $0 |
| | Other | $4,563 | $4,563 | $4,563 | $4,563 | $18,252 |
| | **Total Operating Costs** | **$4,563** | **$4,563** | **$4,563** | **$4,563** | **$18,252** |

# PUBLIC WORKS

**Transite Pipe Replacement**

## PROJECT INFORMATION

**Location:** City-wide

**Project Type:** Maintenance

**Category:** Water

**Project Manager:** Associate Director of Public Works

**Start Date:** 7/1/2021

**End Date:** 6/30/2025

**Bond Fund:** Yes ☐ No ☒

**Description:**

Replace older sections of pipe, ongoing annual project.

## FINANCIAL INFORMATION

| Department/Fund | Five-Year Plan | | | | | Total 2021-2025 |
|---|---|---|---|---|---|---|
| | 2021 | 2022 | 2023 | 2024 | 2025 | |
| Public Works | | | | | | |
| Water CIP | $2,000,000 | $1,500,000 | $1,000,000 | $1,000,000 | $0 | $5,500,000 |
| | | | | | | |
| **Total Cost** | **$2,000,000** | **$1,500,000** | **$1,000,000** | **$1,000,000** | **$0** | **$5,500,000** |

**Operating Impact:**

There are no additional operating impacts expected for this project in the five-year plan.

# PUBLIC WORKS

**Water Wise Landscape**

## PROJECT INFORMATION

**Location:** City-wide

**Project Type:** Infrastructure Improvement

**Category:** Water

**Project Manager:** Associate Director of Public Works

**Start Date:** 7/1/2021

**End Date:** 6/30/2024

**Bond Fund:** Yes ☐ No ☒

**Description:**

Install water wise landscaping to identified City parks.

## FINANCIAL INFORMATION

| Department/Fund | Five-Year Plan | | | | | Total 2022-2026 |
|---|---|---|---|---|---|---|
| | 2022 | 2023 | 2024 | 2025 | 2026 | |
| Public Works | | | | | | |
| Water CIP | $150,000 | $150,000 | $150,000 | $0 | $0 | $450,000 |
| | | | | | | |
| **Total Cost** | **$150,000** | **$150,000** | **$150,000** | **$0** | **$0** | **$450,000** |

**Operating Impact:**

The waterwise landscaping will require some maintenance. A contractor would be used for maintenance.

| | | 2023 | 2024 | 2025 | 2026 | Total |
|---|---|---|---|---|---|---|
| **Annual Operating Costs** | New Personnel (FTE) | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| | Personal Services | $0 | $0 | $0 | $0 | $0 |
| | Other | $4,563 | $9,126 | $13,689 | $0 | $27,378 |
| | **Total Operating Costs** | **$4,563** | **$9,126** | **$13,689** | **$0** | **$27,378** |

# PUBLIC WORKS

**Waterline Loop Replacement**

## PROJECT INFORMATION

**Location:** City-wide

**Project Type:** Maintenance

**Category:** Water

**Project Manager:** Associate Director of Public Works

**Start Date:** 7/1/2021

**End Date:** 6/30/2022

**Bond Fund:** Yes ☐ No ☒

**Description:**

Identify and design waterline loop replacements.

## FINANCIAL INFORMATION

| Department/Fund | Five-Year Plan | | | | | Total 2022-2026 |
|---|---|---|---|---|---|---|
| | 2022 | 2023 | 2024 | 2025 | 2026 | |
| Public Works | | | | | | |
| Water CIP | $80,000 | $0 | $0 | $0 | $0 | $80,000 |
| | | | | | | |
| **Total Cost** | **$80,000** | **$0** | **$0** | **$0** | **$0** | **$80,000** |

**Operating Impact:**

There are no additional operating impacts expected for this project in the five-year plan.




# Dumpster Program

# South Jordan At A Glance




## Vision Statement
We are a family oriented community, founded upon principles of accountability, integrity, and innovation with an unwillingness to compromise in securing a sustainable environment for future generations.

## Mission Statement
South Jordan City provides service oriented, responsible government, consistent with the community's values, priorities and expectations for a high quality of life, enhancing the City's fiscal health, providing professional and innovative services, and managing the City's resources, while planning for the future.

## Incorporation
1935

## Government
The City of South Jordan operates under the Council-Manager form of government

## County
Salt Lake County
www.slco.org

## School District
Jordan School District
www.jordandistrict.org

## Location
Located in the southwest portion of the Salt Lake Valley, 13 miles south of Salt Lake City

## Climate
On average, there are 225 sunny days per year. The July high is around 94 degrees. The January low is 23 degrees.

## Area
22.26 square miles

## Elevation
4,316 feet above sea level along the Jordan River, to a high of 5,216 feet along state road U-111

## Parks & Open Space
641 acres

## Credit Rating
Implied GO = AAA

## Population
South Jordan City is one of the fastest growing cities in the State of Utah. On average, the City's population has doubled every decade since 1960. According to data from the U.S. Census Bureau, South Jordan is currently the 11th largest city in the state. South Jordan's population was 71,732 in 2018. This represents a 1 percent increase over the previous year and a 42 percent increase since 2010. Approximately 35 percent is under the age of 18, and the median age is 33.

## Education
South Jordan is part of the Jordan School District. Over 96 percent of South Jordan's residents aged 25 or over have received a high school diploma. Close to 41 percent have obtained a bachelor's degree or higher.

## Income

South Jordan's median household income on average from 2013 to 2017 was $99,856 and the per capita income in 2017 was $36,125.

## Persons per Household

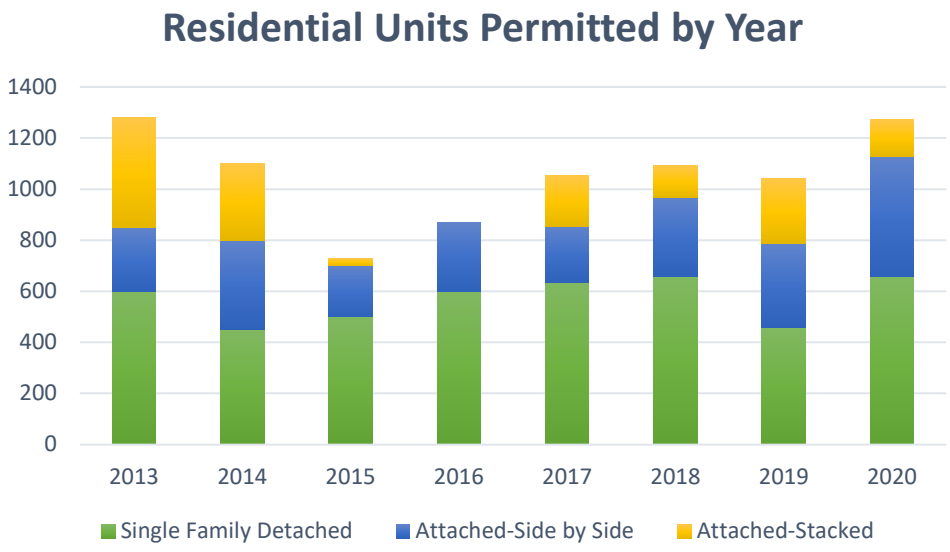
The average number of persons per household in South Jordan owner-occupied and renter-occupied homes was 3.45 in 2017.

## Housing Units

In 2010, 81.2 percent of the 14,943 housing units were owner occupied, 14.7 percent were renter-occupied, and 4.1 percent were vacant. In 2000, there were 7,507 housing units - 89.7 percent owner occupied, 10.3 percent renter-occupied, and 2.8 percent were vacant. There were 99 percent more total housing units from 2000 to 2010.

## Building Permits

While known for its large single-family lots, the City's housing inventory has become more diverse in the last decade. An average of 861 dwelling units have been permitted per year over the last 5 years, 50% of those being town homes and apartments. The City issued approximately 1,271 residential and 105 commercial building permits in fiscal year 2020.




## Principal Employers, FY 2020

| Rank | Taxpayer | Taxable Assessed Value |
|---|---|---|
| 1 | Merit Medical | 2,086 |
| 2 | Jordan School District | 1,663 |
| 3 | Ultradent | 1,502 |
| 4 | Willis Towers Watson | 1,000 |
| 5 | Wal-Mart Supercenter | 760 |
| 6 | AdvancedMD | 655 |
| 7 | City of South Jordan | 502 |
| 8 | IHC Health Services | 480 |
| 9 | OOCL (USA) Inc | 475 |
| 10 | Physician Group of Utah | 453 |
| | **Total** | **9,576** |

## Top 25 Major Sales/Use Tax Contributors, FY 2020

| | | |
|---|---|---|
| Walmart | Unique Auto Body | Carmax Superstore |
| Costco Wholesale | World Wide Technology | TIm Dahle Nissan |
| Sam's Club | Jerry Seiner | Hobby Lobby |
| Utah Power & Light | Harmons | Volkswagen Southtowne |
| Megaplex 20 | Amazon.com | Smiths Food & Drug |
| Sprouts Farmers Market | Apple Computer Inc | Questar Gas Company |
| Riverton Chevrolet | Executech Utah | USTC Motor Vehicle |
| Target | Merit Medical Systems Inc | |
| Perry Brothers Honda World | Microsoft Corp | |

### Retail Sales and Sales Tax Revenue

South Jordan's retail and food sales totaled $1.7 billion in 2020, an increase of 8 percent from the $1.57 billion in the prior year. Sales and use tax revenue totaled $16.5 million in fiscal year 2020, an increase of $1.3 million, or 8.8 percent, compared to $15.2 million in fiscal year 2019.






## Principal Property Taxpayers, FY 2020

| Rank | Taxpayer | Taxable Assessed Value |
|---|---|---|
| 1 | Riverpark LLC | $281,697,800 |
| 2 | eBay Inc | $147,258,600 |
| 3 | Boyer Jordan Heights LC | $107,581,400 |
| 4 | San Tropez Holdings LLC | $106,600,540 |
| 5 | VP Daybreak Operations/Investments LLC | $96,138,680 |
| 6 | SoJo Station North LLC | $95,276,880 |
| 7 | Merit Medical Systems Inc | $91,087,110 |
| 8 | WW Daybreak LLC | $62,832,605 |
| 9 | Wal-Mart | $53,345,200 |
| 10 | Miles Group | $52,449,886 |
| | **Total** | **$1,094,268,701** |

## Fire Protection

| FY 2020 | Number |
|---|---|
| Full-time employees | 73 |
| Part-time employees | 27 |
| Fire stations | 3 |
| ISO Rating | 2 |
| Fire fatalities | 0 |
| Fire injuries | 0 |
| Fire hydrants inspected | 3,552 |
| Flu vaccinations | 145 |
| Emergency calls for service (EMS) | 4,732 |
| Emergency calls for service (non EMS) | 1,148 |
| Patient transports | 2,721 |
| Cancelled calls | 410 |
| Other (refused care, transferred care, DOA) | 1,524 |
| Average response time (Combined) | 7:54 min |
| Inter-facility | 13:58 min |

## Police Protection

| FY 2020 | Number |
|---|---|
| Full-time police officers | 67 |
| Priority 1 Response time | 6:43 min |
| All other Response time | 8:50 min |
| Part 1 Crimes (Homicide, Rape, Robbery, Burglary, Theft, Arson) | 1,444 |
| Crimes per 1,000 population | 18.23 |
| Total calls for police services | 32,936 |
| Police case reports | 15,928 |

## Fleet

| FY 2020 | Number |
|---|---|
| City vehicles & equipment maintained | 381 |




## Streets & Street Lighting

| FY 2020 | Number |
|---|---|
| Pavement lane miles maintained | 826.97 |
| Alleyway miles maintained | 39.37 |
| Miles of sidewalk maintained | 434.27 |
| Number of street lights maintained | 6,400 |
| Number of street signs maintained | 9,320 |

## Water

| FY 2020 | Number |
|---|---|
| Residential accounts | 21,439 |
| Commercial accounts | 954 |
| Miles of water lines | 405.19 |
| Fire hydrants | 3,970 |
| Average daily water demand (mgd) | 16.9 |
| Daily water conveyance capacity (mgd) | 31 |
| Miles of secondary water lines | 183.08 |
| Secondary water accounts | 3,704 |

## Storm Water

| FY 2020 | Number |
|---|---|
| Miles of storm water pipe | 148.97 |
| Storm water detention & retention ponds | 172 |
| Storm clean out boxes | 164 |

## Sanitation

| FY 2020 | Number |
|---|---|
| Tons of waste recycled annually | 4,833 |
| Tons of refuse collected annually | 31,497 |
| Residential sanitation accounts | 26,776 |

## Parks

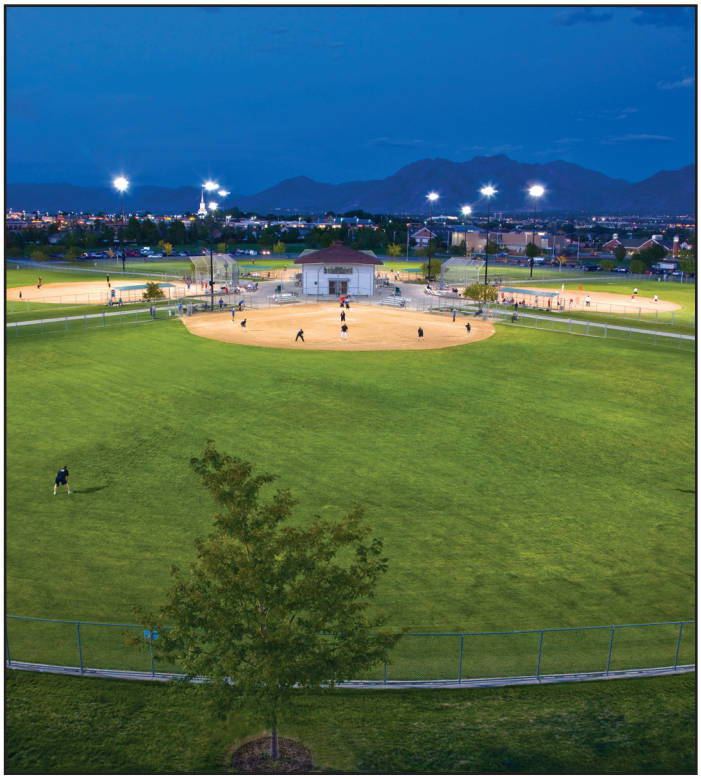
| FY 2020 | Number |
|---|---|
| Number of parks | 37 |
| Total acreage | 403 acres |
| Natural open space area | 238.61 acres |
| Trails | 8.58 miles |
| Park loop walkways | 2.9 miles |
| Number of park playgrounds | 23 units |

## Recreation

| FY 2020 | Number |
|---|---|
| Recreation sports leagues | 73 |

## Economics

| FY 2020 | Number |
|---|---|
| Sales Tax: | |
| Taxable Sales | 1,709,722,309 |
| Sales Tax Revenue | 16,546,021 |
| Property Tax: | |
| Assessed taxable property value | 7,859,765,391 |
| Property Tax Rate | 0.001740% |
| Bond Ratings: | |
| Implied GO Rating | AAA |
| Debt: | |
| The City has no General Obligation debt, which means no debt attached to property tax. | |



# History of South Jordan

South Jordan, Utah is a rapidly growing community located eleven miles south of Salt Lake City. South Jordan is known for being a trendsetter within the valley while maintaining a rural environment creating an ideal place to raise a family. South Jordan has a distinct air of uniqueness from the other metropolitan areas within the county. A rural atmosphere exists with large well kept yards, modern homes, immaculate parks, and annual events that celebrate the history of South Jordan.

The City of South Jordan has become a premier place within the county to live. Known for its beauty, cleanliness, pristine parks, quality schools, amazing community center, and abundant neighborhoods the city attracts both residential and commercial interests.



**Settlement**

The community of South Jordan's first residents were Alexander Beckstead and his family as they settled a tract of land along the west side of the Jordan River in 1859. Alexander had immigrated from Canada in 1837 after joining The Church of Jesus Christ of Latter-Day Saints (LDS). Most early settlers were also members of the LDS faith an came from Europe by ship, then crossed the plains eventually settling in South Jordan.

The abundance of water, wildlife, and native grasses along the Jordan River drew settlers to the area who had a hope of farming the land. Farming required a managed water supply, therefore Mr. Beckstead and others hand dug a two and a half mile canal to divert water from the Jordan River. The canal, appropriately name "The Beckstead Ditch", was one of the main reasons the South Jordan settlement became a permanent community and continued to grow.

Initial settlers nicknamed the community "Gale" due to the southwest prevailing winds which blow frequently through the area. In fact, the town's first train station was called the Gale Station and the first post office was called the Gale Post Office.

**Early Homes**

Hillsides along the Jordan River provided the first homes for settlers of the South Jordan community. The settlers would literally dig a hole in the side of the hill to obtain shelter. As time permitted, more permanent type dugouts were built which would extend beyond the front of the hillside using adobe brick for walls and logs for the extended roof. John W. Winward became one of the first adobe brick makers in the South Jordan area. Building a kiln on his property, he produced bricks for adobe homes which eventually replaced the hillside dugouts. Early pioneer homes in the area usually began with two rooms and as additional resources became available, and as the family grew, other rooms would be added.

**Farming & Business**

Alfalfa hay and grain were the predominant crops raised in South Jordan's early history. Sugar beets were introduced in 1910 and became the mainstay of South Jordan's agricultural industry after a sugar factory was built in Lehi, Utah. The first flour mill was built in 1895 and ran exclusively on water power. Many farmers brought wheat to the mill for processing and many found employment there as well.

The Jordan Mercantile was the first official retail operation in South Jordan. Operated by the Joseph Holt family, the store offered commodities, household items as well as a shoe department. The first business to offer gas and oil in South Jordan began operations in 1928.

**Industry**

Although agriculture was the main sources of sustenance for early settlers in South Jordan, many also worked at the United States Smelting and Refining company in Midvale, Utah to earn



additional income. The Bingham Canyon Mine, now called Kennecott Copper also had a major influence in South Jordan's history. Several families earned a living providing teams and wagons to haul ore for the mine. Mining operations began in 1903 and have continued for more than 100 years.

**Incorporation**

In 1935, with a population of more than two hundred residents in the South Jordan community, members of Voting District 329 petitioned for the right to become a town. The petition was accepted by the Board of Commissioners of Salt Lake County and the Town of South Jordan was officially created on November 8, 1935.

The Town of South Jordan operated under the leadership of a Board of Trustees for thirty-two years following incorporation. The first Board President was J.R. Peterson who served for five years. Marie Holt Palmer was hired as the first town clerk and initially Town Board Meetings were held in her home.

**City of Second Class Designation**

Lieutenant Governor Spencer J. Cox signed an Executive Proclamation on July 28, 2016 designating South Jordan as a city of the second class.

**Tragic Event**

Tragedy struck South Jordan in December of 1938. Farrold "Slim" Silcox one of Jordan School District's most experienced drivers was driving the new yellow school bus to school in a snowstorm. The bus carrying 39 people stopped at the tracks and then appeared to have some trouble climbing over the tracks, according to eyewitnesses. This could have been due to the heavy snow or trying to shift gears to navigate the incline.

The "Flying Ute" freight train was running a couple hours late due to the weather after leaving Denver. The locomotive was pulling eighty-four freight cars and traveling at about 52 miles per hour. The engineer, with over 32 years experience, saw the bus stopped on the tracks and ordered an emergency stop. The train did not stop and the impact sheared the bus in two. The bus motor was found 225 yards to the north, the frame of the bus was carried two blocks wrapped around the locomotive, and the shell of the bus was crunched like tin foil.

The driver and 23 people died leaving only 15 survivors, three of whom would later die due to injuries from the collision. It is as though time stands still as locals recall the train-bus tragedy that is the worst in South Jordan's history.

**Growth**

South Jordan has seen dramatic increases in population over the years as housing has gradually replaced farmland. Between 1990 and 1999 South Jordan had the second highest growth rate in the State of Utah averaging more than 9.4% per year. The City encompasses 22.26 square miles and is home to more than 70,000 residents. The average household size is 3.56 persons. South Jordan's population is expected to increase by approximately 30,000 additional residents over the next twenty years.

Sources:
Bateman, Ronald; Of Dugouts and Spires; South Jordan City Corporation, South Jordan, UT; 1998.

City of South Jordan; Economic Development.

Jordan School District; Board of Education Minutes; December 1-2 1938.

Various City documents and memoranda.






# Summerfest

| DESCRIPTION | | FY 2020-2021 |
|---|---|---|
| **Business License Fees** | | |
| Home Occupation | | |
| | New Application | $200 |
| | Renewal | $30 |
| Home Occupation Day Care and Food Assembly | New Application | $200 (base) + $75 (disproportionate) = $275 |
| | Renewal | $30 (base) + $75 (disproportionate) = $105 |
| Commercial | New Application | $194 |
| | Renewal | $105 |
| Big Box | New Application | $194 (base) + $1365 (disproportionate) = $1559 |
| | Renewal | $105 (base) + $1365 (disproportiante) = $1470 |
| Department Store | New Application | $194 (base) + $645 (disproportionate) = $839 |
| | Renewal | $105 (base) + $645 (disproportionate) = $750 |
| Expedited Fee | | $194 (base) + (disproportionate-if applicable) + $68 (expedite) |
| Liquor License Only | New Application | $194 (base) + $44 (disproportionate) = $238 |
| | Renewal | $105 (base) + $44 (disproportionate) = $149 |
| New Salon Chair/Vending | New Application | $92 (base) |
| | Renewal | $25 |
| Residential Rental | New Application | $119 (base) |
| | Renewal | $30 |
| Temporary - Except Fireworks | | $194 (base) |
| Temporary - Fireworks | | $194 (base) + $136 (disproportionate) = $330 |
| Sexually Oriented Business | | |
| Semi-Nude Entertainment Bus. | | $2,122 |
| Adult Business | | $2,122 |
| Semi-Nude Dancing Agency | | $2,122 |
| Out-Call Business | | $2,122 |
| Delinquent Fees (1-30 days after payment due date) | | 25% of base fee |
| Delinquent Fees (31-60 days after payment due date) | | 50% of base fee |
| Delinquent Fees (61-90 days after payment due date) | | 100% of base fee |
| Duplicate License Fee | | $15 |
| Name Change Fee | | $20 |
| Reasonable Accommodation Hearing | | Actual cost of hearing officer's time |
| **Collection Fees** | | |
| Standard Collection (In-State) | | 30% of amount owed |
| Legal (In-State) | | 30% of amount owed |
| Standard Collection (Out-of-State) | | 50% of amount owed |
| Legal (Out-of-State) | | 50% of amount owed |
| Returned Check Fee | | $20 |
| Returned EFT/ACH Fee | | $20 per returned transaction |

| DESCRIPTION | FY 2020-2021 | |
|---|---|---|
| **Court Fees** | | |
| Plea in Abeyance | $25 | |
| Small Claims Counter Affidavit $2,000 or Less | $50 | As per Admin. Office of Court |
| Small Claims Counter Affidavit > $2,000 to $7500 | $70 | As per Admin. Office of Court |
| Small Claims Counter Affidavit > $7500 to $10,000 | $120 | As per Admin. Office of Court |
| Small Claims Fees 2,000 or Less | $60 | As per Admin. Office of Court |
| Small Claims Fees > $2,000 to $7,500 | $100 | As per Admin. Office of Court |
| Small Claims Fees > $7500 to $10,000 | $185 | As per Admin. Office of Court |
| Small Claims Appeal | $235 | $225 to District Court, $10 to City |
| Garnishment Filing Fee | $50 | As per Admin. Office of Court |
| Expungement | $135 | $30 per Certified Copy |
| Certified Copy (per document) | $4 | plus $.50 per page. As per Admin. Office of Court |
| Record Fees: | | CJA Rule 4-202.08 |
| Audio CD | $10 | |
| Paper | $0.25 | per image |
| Mailing | | Actual cost |
| Fax | $5 | for 10 pages or less. Add'l pages are $0.50 per page |
| Personnel Time | | First 15 min. free |
| Clerical Assistant | $15 | per hour |
| **Development Services Fees (Fees shown below contain costs for planning, engineering and building services)** | | |
| Any person who commences any work on a building, structure, electrical, gas, mechanical, or plumbing system before obtaining the necessary permits shall be subject to a double permit fee. | | |
| Building Permit Demolition | $44 | |
| Building Permits Commercial Additions/Tenant Improvements | $377 base | |
| $0-$500 | $412 | |
| $501-$2,000 | $541 | |
| $2,001-$40,000 | $797 | |
| $40,001-$100,000 | $1,149 | |
| $100,001-$500,000 | $1,663 | |
| $500,001+ | $3,021 | |
| Building Permits New Commercial Building/General | $586 base | |
| $0-$100,000 | $2,874 | |
| $100,001-$500,000 | $6,173 | |
| $500,000-$1,000,000 | $9,576 | |
| $1,000,001-$5,000,000 | $17,550 | |
| $5,000,001+ | $31,139 | |

| DESCRIPTION | FY 2020-2021 |
|---|---|
| Building Permits New Commerical R-2 | $586 base |
| $0-$500,000 | $4,294 |
| $500,001-$1,000,000 | $6,350 |
| $1,000,001-$5,000,000 | $18,460 |
| $5,000,001+ | $32,621 |
| Building Permits Plumbing, Mechanical, Electrical (PME) Only (No Review) | $28 base |
| Residential | $94 |
| Cpmmercial | $133 |
| Solar | $128 |
| Building Permits Residential Alterations (Basement/Interior Remodel) | $94 base |
| $0-$500 | $230 |
| $501-$2,000 | $370 |
| $2,001-$40,000 | $457 |
| $40,001-$100,000 | $851 |
| $100,001+ | $977 |
| Building Permits Residential Additions (Detached Garare/Pool/etc.) | $109 base |
| $0-$500 | $436 |
| $501-$2,000 | $356 |
| $2,001-$40,000 | $576 |
| $40,001-$100,000 | $874 |
| $100,001+ | $1,340 |
| Building Permits Single Family Residential & Multi-Family Residential | $383 base |
| $0-$500,000 | $2,396 |
| $500,001+ | $2,871 |
| Inspections outside of normal business hours | $54 per hour (minimum charge - 2 hours) |
| Re-inspection Fee | $108 |
| Inspections for which no fee is specifically indicated | $54 per hour (minimum charge - 1/2 hour) |
| Additional Plan Review Fee | $122 |
| For use of outside consultants for plan checking and inspections | Actual costs |
| Accessibility & Energy Review Fee | $25 |
| Off Site Cleaning Fee | $78 |
| Subdivision Preliminary | $1,489 base + $66 per lot |
| Subdivision Final | $1,477 base + $297 per lot |
| Subdivision Amendment (same regardless of lot number) | $1,352 |
| Site Plan Amendment Review | $1,352 |
| Site Plan Review (small site 0-3 acres) | $4,429 |
| Site Plan Review (all other site 3+ acres) | $5,511 |

| DESCRIPTION | FY 2020-2021 | |
|---|---|---|
| Minor Site Plan Amendment | $504 | |
| Small Residential Development | $1,161 | |
| Accessory Living Unit Planning Commission Review | $682 | |
| Accessory Living Unit Staff Review | $135 | |
| Conditional Use Permit | $626 | |
| Land Use Amendment | $1,005 | |
| Amendment | $1,414 | |
| Rezone | $1,414 | |
| Rezone with Master Development Plan (MDP) - required with all mixed use rezones and land use amendments | $2,227 | |
| Zone to P-C Zone | $23 | per acre |
| Rezone with Development Agreement (optional) | $2,557 | |
| Developemtn Agreement Amendment | $1,143 | |
| City Code Text Amendment | $1,615 | |
| Annexation | $1,197 | |
| Sign Permit | $198 | |
| Sign Permit - Temporary Banner | $45 | |
| Master Sign Design Guidelines Review | $288 | |
| Appeal to Planning Commission | $288 | |
| Appeals to City Council | $819 | |
| Appeal to Appeal and Variance Hearing Officer | Actual cost of hearing officer's time based on contract with City. $819 retainer required. If actual cost is less then retainer, the difference between actual cost and retainer will be refunded to applicant. If actual cost is greater than retainer, applicant must pay the difference between actual cost and retainer before receiving hearing officer's decision. | |
| Bond Landscaping Fee | $50 | if paid with credit card, 3% will be added to total |
| Impounded Sign Release Fee | $30 | |
| Nonconforming Use/Lot Review Fee | $39 | |
| Wind Energy Conversion Systems | $608 | |
| Residential Chicken Permit | $58 | |
| Time Extension Fee | Half of application type base fee | |
| Lot Line Adjustment | $260 | |
| Zoning Compliance Letter | $250 | |
| Overtime Inspector fee | $61 | per hour |
| Overtime Truck Fee | $53 | per day |
| Curb Cut Encroachment Permit | $151 | |
| Standard Encrocahment Permits | $245 | |
| Re-Issuance of Encroachment Permit Fee | $129 | |

| DESCRIPTION | | FY 2020-2021 | |
|---|---|---|---|
| Land Disturbance Fee | | $350 | |
| Re-Issuance of Land Disturbance Permit | | $150 | |
| TV Video Inspection Fee | | $72 | base + $0.77 per linear foot of pipe |
| Cold Weather Paving Application Fee | | $197 | |
| Streetlight Connection Fee | | $150 | per streetlight |
| Small Wireless Facility - Application Fee | | $100 | |
| Small Wireless Freestanding Installation - Application Fee | | $250 | |
| Traffic Control Fee (Encroachment Permit) | | $50 | per day |
| **Rental Fees** | | | |
| **City Hall** | | | |
| Council Chambers - Security Deposit | | $250 | Refundable if no damage and nothing missing |
| Council Chambers | | $150 | per hour |
| **EV Charging Stations** | | | |
| Public EV Charging Station | | $.20 | for first hour; $10 per hour thereafter (No Overnight Charging) |
| **Public Safety Building** | | | |
| Oquirrh/Wasatch Room - Security Deposit | | $250 | Refundable if no damage and nothing missing |
| Oquirrh/Wasatch Room | | $150 | per hour |
| **Fire Station Community Rooms** | | | |
| Resident | | | |
| Weekdays 8am-5pm (min 2 hrs) | | $25 | per hour |
| Weekdays after 5pm (min 2 hrs) | | $45 | per hour |
| Saturdays (min 2 hrs) | | $45 | per hour |
| Non-resident | | | |
| Weekdays 8am-5pm (min 2 hrs) | | $45 | per hour |
| Weekdays after 5pm (min 2 hrs) | | $65 | per hour |
| Saturdays (min 2 hrs) | | $65 | per hour |
| **Community Center** | | | |
| Security Deposit | Resident | $120 | Refundable if no damage and nothing missing |
| | Non-resident | $160 | Refundable if no damage and nothing missing |
| Room 126 & 127/Open Seating Area | | | |
| Resident | | | |
| Monday - Friday 3:30-10:00pm (min 2 hrs) | | $45 | per hour |
| Saturdays & Sundays (min 2 hrs) | | $45 | per hour |
| Non-resident | | | |
| Monday - Friday 3:30-10:00pm (min 2 hrs) | | $65 | per hour |
| Saturdays & Sundays (min 2 hrs) | | $65 | per hour |

| DESCRIPTION | FY 2020-2021 | |
|---|---|---|
| Auditorium | | |
| Resident | | |
| Monday - Friday 3:30-10:00pm (min 2 hrs) | $95 | per hour |
| Saturdays & Sundays (min 2 hrs) | $95 | per hour |
| Non-resident | | |
| Monday - Friday 3:30-10:00pm (min 2 hrs) | $130 | per hour |
| Saturdays & Sundays (min 2 hrs) | $130 | per hour |
| Kitchen | Available upon request with meeting room & auditorium rental | |
| Gale Center | | |
| Security Deposit | $120 | Refundable if no damage and nothing missing |
| Auditorium (hourly) | | |
| Resident | | |
| Weekdays 8am-5pm | $25 | per hour, Minimum 2 hours, Limited Availability |
| Weekdays after 5pm | $45 | per hour, Minimum 2 hours |
| Saturdays | $45 | per hour, Minimum 2 hours |
| Non-resident | | |
| Weekdays 8am-5pm | $45 | per hour, Minimum 2 hours, Limited Availability |
| Weekdays after 5pm | $65 | per hour, Minimum 2 hours |
| Saturdays | $65 | per hour, Minimum 2 hours |
| **Finance Fees** | | |
| Annual Report | Free Online | |
| Telecommunication Franchise Fee Application | $500 | |
| **Fire Department Fees** | | |
| Fire Inspection/Permit Fees | | |
| | | Initial inspection included with license fee |
| Annual Life Safety Inspection | $75 | For each re-inspection after the 2nd |
| | $100 | for all subsequent re-inspections |
| Commercial Sprinkler Plan Review//System Inspection | | Per ICC/SJC Valuation Fee Schedule |
| | $135 | For each re-inspection after the 2nd |
| Residential Sprinkler Plan Review/System Inspection | $135 | |
| | $50 | For each re-inspection after the 2nd |
| Underground Flammable/Combustible Liquid Storage Tank &/or Line Installation | $350 | per site |
| Underground Flammable/Combustible Liquid Storage Tank &/or Line Removal | $300 | per site |
| Above Ground Flammable/Combustible Liquid Storage Tank Installation | $125 | per site |
| Tent/Canopy/Air Supported Structure | $50 | 1st tent/canopy - $10 for each additional tent |
| Public Fireworks Display | $60 | per display |
| Medical Gas Test | $50 | |
| Hydrant Flow Test | $50 | per request |

| DESCRIPTION | | FY 2020-2021 |
|---|---|---|
| Emergency Services - Ambulance | | |
| Non-Transport, No Care Provided | | No Charge |
| Non-Transport, Care Provided | $25 or less in Supplies | No Charge |
| | > $25 in Supplies | Supply Charge Only (applies to consumable supplies only) |
| Ambulance Transport | Basic | Maximum allowed by BEMS plus appropriate surcharges |
| | Intermediate | Maximum allowed by BEMS plus appropriate surcharges |
| | ALS | Maximum allowed by BEMS plus appropriate surcharges |
| | Interfacility Transfer | Maximum allowed by BEMS plus appropriate surcharges or as per written agreement or contract. |
| Ambulance Transport - Mileage | Scene to hospital only | Maximum allowed by BEMS |
| Consumable Medications | | Bundled Fee |
| Emergency Services- Cost Recovery/Standby | | |
| Apparatus: All | | Maximum allowed by FEMA Schedule of Equipment Rates plus approriate surcharges (personnel, equipment, and/or consumables) or as per Metro Fire Agency cost recovery schedule, whichever is greater. |
| Equipment: Fire Suppression, Rescue, and Hazardous Materials | | Maximum allowed by FEMA Schedule of Equipment Rates plus approriate surcharges (personnel, equipment, and/or consumables) or as per Metro Fire Agency cost recovery schedule, whichever is greater. |
| Consumables: Fire Suppression, Rescue, Haz-Mat, and Administrative | | Actual cost of supplies plus appropriate surcharges (personnel, apparatus, and/or equipment) or as per Metro Fire Agency cost recovery schedule, whichever is greater. |
| Personnel: All positions | | $45 per person per hour, or as per Metro Fire Agency cost recovery schedule, whichever is greater. |
| Community Education | | |
| CPR/AED | Resident | $20 |
| | Non-resident | $50 preference given to SJ residents |
| C.E.R.T. | Resident | Actual cost of supplies only |
| | Non-resident | $85 preference given to SJ residents |
| First Aid Training | Resident | $20 |
| | Non-resident | $50 preference given to SJ residents |
| Disaster Preparedness Training | Resident | Free |
| | Non-resident | $50 preference given to SJ residents |
| | Resident | $10 per extinguisher used |
| Other | | |
| Flu Vaccination | | $25 |
| Fire Applicant Test | | Testing fee as determined by the Metro Fire Testing Consortium (not to exceed $50) |

| DESCRIPTION | | FY 2020-2021 | |
|---|---|---|---|
| **GIS Fees** | | | |
| Zoning and Land Use Maps | Full Color 8.5 x 11 | $2.50 | or $1.00 for black and white copies |
| | Full Color 11 x 17 | $5 | or $1.00 for black and white copies |
| | Full Color 36 x 15 | $15 | or $5.00 for black and white copies |
| | Full Color 42 x 16 | $20 | or $5.00 for black and white copies |
| | Full Color 36 x 24 | $24 | or $5.00 for black and white copies |
| | Full Color 54 x 18 | $27 | or $5.00 for black and white copies |
| | Full Color 62 x 24 | $40 | or $5.00 for black and white copies |
| | Full Color 96 x 36 | $96 | or $5.00 for black and white copies |
| **GRAMA Fees** | | | |
| Photocopy or print out of regular size record | | $0.25 | Per page for records smaller than 11" X 17" |
| Black and white photocopy or print out of oversized record | | $7 | Per page for records larger than 11" X 17" |
| Color photocopy or print out of oversized record | | $12 | Per page for records larger than 11" X 17" |
| Electronic recors, per DVD, CD, USB Drive | | Actual cost of device provided | |
| Video records, per tape | | $5 | |
| Audio records, per tape | | $10 | |
| Fax request (long distnace whithin US) per fax number | | $2 | |
| Fax request (long distance outside US) per fax number | | $5 | |
| Mail request (address within US) per address | | $2 | |
| Mail request (address outside US) per address | | $5 | |
| Research or services fee: | | as provided by Utah Code 63-2-203 | |
| Extended research or services fee: | | as provided by Utah Code 63-2-203 | |
| **Parks & Recreation Fees** | | | |
| Pavilion | | $50 | No Cleaning Deposit |
| | | $75 | No Cleaning Deposit |
| Horse Arena | | No charge for use. If hosting event, must have liability insurance in the amount of $2 million with South Jordan City as additional insured and acquire a special event permit. | |
| Skate Park Rental | | $50 per day | If hosting event, must have liability insurance in the amount of $2 million with South Jordan City as additional insured and acquire a special event permit. |
| Special Event Permit Application Fee | | $30 | |
| Expedited Special Events Permit | | $40 | Collected if the application received after code requirement, 30 day advance of event. |
| Athletic Field Use - Non Recreational Play Only (Recreational Teams per Negotiated Contract) | | | |
| Youth/Adult Sports (BALLFIELDS) | | | |
| Field Rental without Prep | Residential | $50 | per field per day |
| | Non-resident | $75 | per field per day |

| DESCRIPTION | | FY 2020-2021 | |
|---|---|---|---|
| Ballfield Field Rental with Prep | Residential | $75 | per field per day |
| | Non-resident | $100 | per field per day |
| Baseball Field Lighting | | $15 | per hour per field |
| Softball Field Lighting | | $15 | per hour per field |
| Football and Soccer | | | |
| Field Rental | Residential | $50 | per field per day |
| | Non-resident | $75 | per field per day |
| Field Rental with Prep | Residential | $75 | per field per day |
| | Non-resident | $100 | per field per day |
| Concession Facility | | | |
| Concession Facility Rental | | $500 | per season (fee not deposit) |
| Mulligans Golf & Games | | | |
| Miniature Golf | | | |
| Adult | | $7.50 | |
| Children (11 & under) | | $6 | |
| Rerounds (same course) | | $3 | |
| Group | | 15% off | Must have at least 15 people. |
| Batting Cages | | | |
| One token (25 pitches) | | $2 | |
| Bat pass (15 tokens) | | $26 | |
| Bat Rental | | $1 | |
| Greens | | | |
| The Ridge (9 holes) | | $10 | |
| The Meadows (9 holes) | | $8 | |
| Golf Cart (per cart) | | $12 | |
| (per person per cart) | | $6 | |
| Pull Carts | | $2 | |
| Seniors (60 & over) and Juniors (11 and under) | | $0.50 | discounted prices |
| Rental Clubs | | $8 | 9 holes |
| Range | | | |
| Large Bucket (120 balls) | | $10 | |
| 20 Punch Pass | | $160 | |
| 10 Punch Pass | | $83.50 | |
| 5 Punch Pass | | $48 | |
| Medium Bucket (80 balls) | | $8.50 | |
| 20 Punch Pass | | $136 | |
| 10 Punch Pass | | $71 | |
| 5 Punch Pass | | $37 | |

| DESCRIPTION | | FY 2020-2021 | |
|---|---|---|---|
| Small Bucket (40 balls) | | $6.50 | |
| 20 Punch Pass | | $102.50 | |
| 10 Punch Pass | | $53.50 | |
| 5 Punch Pass | | $28 | |
| Golf Instruction | | contract agreement | |
| Passes | | | |
| Season Pass - Range Only | | $750 | per year |
| Season Pass - Range & Golf | | $800 | per year |
| Season Pass - Junior Golf & Range | | $500 | per year |
| Season Golf Cart Pass | | $450 | per year |
| Golf Cart Punch Pass (20 Punches) | | $100 | per year |
| Senior Punch Pass (20 Punches) | | $120 | per year |
| Tennis Courts | | | No charge for regular play |
| Private Court Use Reservation | | $10 | per court (Rec. Dept. pre-approval required) |
| Tournaments, League Play and Instructor Lessons | | negotiated by contract | |
| Memorial Park (Cemetery) | | | |
| Burial Type | | | |
| Outer Area | | Initial Fees | Open/Close |
| Flat Marker Space | Resident | $1,195 | $567 |
| | Non-Resident | $1,695 | $750 |
| Raised Marker Space | Resident | $1,795 | $750 |
| | Non-Resident | $2,295 | $990 |
| Island Area | | Initial Fees | Open/Close |
| Flat Marker Space | Resident | $1,895 | $585 |
| | Non-Resident | $2,395 | $775 |
| Raised Marker Space | Resident | $2,295 | $775 |
| | Non-Resident | $2,859 | $1,025 |
| Cremation Garden | | Initial Fees | Open/Close |
| Ossuary | Resident | $200 | $100 |
| | Non-Resident | $300 | $135 |
| Pillow Cenotaph | Resident | $350 | |
| | Non-Resident | $465 | |
| Granite Tablet | Resident | $520 | $250 |
| | Non-Resident | $690 | $330 |
| Premium Companion | Resident | $1,795 | $475 |
| | Non-Resident | $2,360 | $625 |
| Premium Individual | Resident | $1,090 | $475 |
| | Non-Resident | $1,430 | $625 |

| DESCRIPTION | | FY 2020-2021 | |
|---|---|---|---|
| Companion Post Marker | Resident | $1,150 | $375 |
| | Non-Resident | $1,520 | $495 |
| Individual Post Marker | Resident | $895 | $375 |
| | Non-Resident | $1,180 | $495 |
| Tree Estate | Resident | $9,500 | $250 |
| | Non-Resident | $12,540 | $330 |
| Bridge Niche | Resident | $6,875 | $375 |
| | Non-Resident | $9,075 | $495 |
| Family Columbarium | Resident | $24,750 | $475 |
| | Non-Resident | $32,670 | $625 |
| Community Columbarium | Resident | $1,295 | $375 |
| | Non-Resident | $1,710 | $495 |
| Cremation Pedestal | Resident | $19,250 | $475 |
| | Non-Resident | $25,410 | $625 |
| Niche Boulder | Resident | $2,750 | $250 |
| | Non-Resident | $3,630 | $330 |
| Cremation Bench | Resident | $8,500 | $475 |
| | Non-Resident | $11,220 | $625 |
| Perpetual Care fund | | $438 | |
| Open/Closing (Resident) | Weekday | $567 | |
| | Weekend/Holiday | $1,067 | |
| Open/Closing (Non-Resident) | Weekday | $750 | |
| | Weekend/Holiday | $1,500 | |
| Open/Closing (Infant/Cremation) | Weekday | $220 | |
| | Weekend/Holiday | $720 | |
| Disinterment Fee | Weekday | $400 | |
| | Weekend/Holiday | $600 | |
| Certificate (Lost or Transferred) | | $5 | |
| Monument Location Fee | | $35 | |
| Repairs | | $50 | per hr plus cost of item (i.e… Tree replacement @ $200) |
| **Police Department Fees** | | | |
| Fingerprinting | | $10 | per card |
| Background Checks | | $10 | |
| Right of Access | | $10 | |
| Police Reports | | $5 | |
| Traffic Accident Report | | $5 | |
| Personnel Costs - Standby | | $30 | |
| Vehicle Fee for Contractual Service | | $7 | per hour |

| DESCRIPTION | | FY 2020-2021 | |
|---|---|---|---|
| Police Clearance Letter | | $9 | notary and a background check |
| Shopping Cart - Recovery Fee | | $5 | per occurance |
| Shopping Cart - Impound Fee | | $15 | per cart |
| Shopping Cart - Application Fee | | $50 | for exemption or administrative hearing |
| Sex Offender Registry Fee | | $25 | |
| Sex Offender DNA Fee | | $25 | |
| Animal Control Fees | | | |
| Dog License | | $10 | |
| Dog License renewal (Sterlized) | | $5 | annually |
| Dog License renewal (Unsterlized) | | $20 | annually |
| Vicious Dog Fee (Sterilized) | | $150 | annually |
| Vicious Dog Fee (Unsterilized) | | $250 | annually |
| ~~Late Fee~~ | | ~~$17~~ | |
| Impound Fee | | | |
| Domestic Animals | | $32 | plus $8 per day |
| Second Impound | | $50 | plus $8 per day |
| Third and Above Impound | | $100 | plus $8 per day |
| Livestock | | $60 | plus $12 per day |
| Microchip Service | | $20 | |
| Adoption | | $25 | |
| Disposal | | $25 | |
| False Alarm Fees | | | |
| 1st Time (in a year) | | No Charge | |
| 2nd Time (in a year) | | No Charge | |
| 3rd Time (in a year) | | $62 | |
| Thereafter (in a year) | | $124 | |
| False Alarm Late Fee | | $11 | minimum or 18% Annual Interest Rate |
| **Solid Waste Regulatory Fees** | | | |
| Commercial Hauler | | 6% | of all gross receipts payable monthly |
| Private Hauler | | $120 | Annually |
| **Storm Drain Fees** | | **New Rate** | |
| Residential | $7.15 | $7.58 | per month (total residential storm drain fee = 1 ERU*) |
| *ERU is equivalent residential unit equal 4,752 square feet of impervious surface | | | |
| Non-residential | $7.15 | $7.58 | per month (total non-residential rate storm drain fee per ERU*) |
| *Non-residential fees will be calculated based on the following formula: square feet of impervious surface/ 1 ERU = monthly fee | | | |
| *example: a non-residential property with 26,136 square feet of impervious surface (26,136 sq.ft./4,752 sq. ft. = 5.5 ERU's = 5.5 x $8.50 = $46.75) | | | |

| DESCRIPTION | | FY 2020-2021 | |
|---|---|---|---|
| TV Video Inspection Fee | | $200 base | plus $1.90 per linear foot of pipe |
| Storm Drain Cleaning Fee | | $250 base | plus $250 per hour |
| Storm Water Inlet Marker | | $5 | per marker |
| Inlet Filter BMP | | $20-$30 | per filter, depending on size |
| Maintenance Agreement Inspection | | $250 | per inspection |
| Work Reinstatement Fee | | $250 | per reinstatement |
| Street Sweeping Fee (contractor failure to clean up) | | $530 | plus personnel & equipment costs |
| **Waste Collection Fees** | | **New Rate** | |
| Dumpster | | $40 | per weekday |
| | | $80 | per weekend |
| 30 Yard Dumpster | | $160 | per weekend |
| Overweight or Overfilled Dumpsters | | $250 | |
| Unaccepted Items in Dumpster | | $50 per item | tires, chemicals, batteries, electronics, concrete, large tree stumps, etc. |
| Container Swap Out Fee | | $100 | per container |
| 1st Can | $13.23 | $13.63 | per month |
| Each additional can | $8.86 | $9.13 | per month |
| Senior Option (70 gallon can) | $9.80 | $10.10 | per month |
| Early Return of 2nd can < 1 yr | | $54 | |
| Recycling | | $2 | per container per month |
| Suspension Fee (period must be >30 days) | | $22 | |
| Special Services Pickup | | $15.00 | Trash 5'x5'x5' pile of debris |
| Christmas Tree Pickup | | $10.00 | |
| **Water Rates** | | | |
| Culinary Water Rates | | | |
| Monthly Culinary Water Base Rates | | | |
| Connection Size | Base Fee Multipliers | | |
| 3/4" | | $30.00 | |
| 1" | 1.09 | $32.80 | |
| 1 1/2" | 1.12 | $33.50 | |
| 2" | 1.23 | $37.00 | |
| 3" | 1.82 | $54.50 | |
| 4" | 2.47 | $74.10 | |
| 6" | 4.27 | $128.00 | |
| 8" | 6.60 | $198.00 | |
| 10" | 8.00 | $240.00 | |

| DESCRIPTION | | FY 2020-2021 |
|---|---|---|
| Volumetric Culinary Water Rate Structures | | |
| Single Family 3/4" Meter | | |
| Minimum | Maximum | |
| - | 6,000 | $2.00 |
| 6,001 | 17,000 | $2.25 |
| 17,001 | 42,000 | $2.50 |
| 42,001 | 74,000 | $2.75 |
| 74,001 | 999,999,999,999 | $3.00 |
| Single Family 1" Meter | | |
| Minimum | Maximum | |
| - | 7,000 | $2.00 |
| 7,001 | 19,000 | $2.25 |
| 19,001 | 46,000 | $2.50 |
| 46,001 | 81,000 | $2.75 |
| 81,001 | 999,999,999,999 | $3.00 |
| Non-SFR 3/4" Meter | | |
| Minimum | Maximum | |
| - | 12,000 | $2.00 |
| 12,001 | 34,000 | $2.25 |
| 34,001 | 84,000 | $2.50 |
| 84,001 | 148,000 | $2.75 |
| 148,001 | 2,000,000,000,000 | $3.00 |
| Non-SFR 1" Meter | | |
| Minimum | Maximum | |
| - | 14,000 | $2.00 |
| 14,001 | 38,000 | $2.25 |
| 38,001 | 92,000 | $2.50 |
| 92,001 | 162,000 | $2.75 |
| 162,001 | 2,000,000,000,000 | $3.00 |
| 1 1/2" Meter | | |
| Minimum | Maximum | |
| - | 24,000 | $2.00 |
| 24,001 | 68,000 | $2.25 |
| 68,001 | 168,000 | $2.50 |
| 168,001 | 296,000 | $2.75 |
| 296,001 | 4,000,000,000,000 | $3.00 |

| DESCRIPTION | | FY 2020-2021 |
|---|---|---|
| 2" Meter | | |
| Minimum | Maximum | |
| - | 48,000 | $2.00 |
| 48,001 | 136,000 | $2.25 |
| 136,001 | 336,000 | $2.50 |
| 336,001 | 592,000 | $2.75 |
| 592,001 | 8,000,000,000,000 | $3.00 |
| 3" Meter | | |
| Minimum | Maximum | |
| - | 90,000 | $2.00 |
| 90,001 | 255,000 | $2.25 |
| 225,001 | 630,000 | $2.50 |
| 630,001 | 1,110,000 | $2.75 |
| 1,110,001 | 15,000,000,000,000 | $3.00 |
| 4" Meter | | |
| Minimum | Maximum | |
| - | 150,000 | $2.00 |
| 150,001 | 425,000 | $2.25 |
| 425,001 | 1,050,000 | $2.50 |
| 1,050,001 | 1,850,000 | $2.75 |
| 1,850,001 | 25,000,000,000,000 | $3.00 |
| 6" Meter | | |
| Minimum | Maximum | |
| - | 336,000 | $2.00 |
| 336,001 | 952,000 | $2.25 |
| 952,001 | 2,352,000 | $2.50 |
| 2,352,001 | 4,144,000 | $2.75 |
| 4,144,001 | 56,000,000,000,000 | $3.00 |
| 8" Meter | | |
| Minimum | Maximum | |
| - | 576,000 | $2.00 |
| 576,001 | 1,632,000 | $2.25 |
| 1,632,001 | 4,032,000 | $2.50 |
| 4,032,001 | 7,104,000 | $2.75 |
| 7,104,001 | 96,000,000,000,000 | $3.00 |

| DESCRIPTION | | FY 2020-2021 | |
|---|---|---|---|
| 10" Meter | | | |
| Minimum | Maximum | | |
| - | 720,000 | $2.00 | |
| 720,001 | 2,040,000 | $2.25 | |
| 2,040,001 | 5,040,000 | $2.50 | |
| 5,040,001 | 8,880,000 | $2.75 | |
| 8,880,001 | 120,000,000,000,000 | $3.00 | |
| Secondary Water Rates | | | |
| Base Rate | | $18 | |
| Pumped Rate | | $5.20 | |
| Secondary Water Share Leasing Administration Fee | | $10 | on top of the canal company assessed fee |
| Cash in lieu of water shares required by development | | | Market Rate (per acre foot) |
| New Service Fee | | $17 | |
| Transfer of Service within City Limits | | $12 | |
| Turn on service (excluding new of transferred service) | | $35 | |
| Turn off service (excluding permanent discontinuance of service) | | $35 | |
| Reconnection Fee | | $75 | |
| Residential Construction Water (Shall not be prorated) | | $212 | for each 90 days |
| Commercial Construction Water (Shall not be prorated) | | $2.18 | per 1000 gallons used |
| Commercial/Landscape Meter Set | | $310 | Plus Cost of Meter |
| Fire Hydrant Usage (shall not be prorated) | | $2.18 | per 1000 gallons used |
| Fire Hydrant Meter Deposit | | $1,525 refundable | use $10/day rental including weekends for the days remaining in the 1st month. Each month thereafter $100 per month. |
| Fire Hydrant Administration Fee | | $55 | |
| Failure to Have Fire Hydrant Meter Read Fee | | $250 | |
| Flushing Fee | | $250 | plus the cost of water |
| Commercial Backflow Inspection | | $130 | per inspection |
| Water Pressure Inspection Fee | | $65 | per inspection |
| After Hours Contractor Work Request | | $43 | per hour |
| Water Sample Fee | | $65 | per sample |
| Water Meter Installation Call Back | | $40 | and $40 per additional call back |
| Water Meter Tampering Fee | | $70 | per tampering |
| Water Meter Fee (3/4”) | | $333 | per meter |
| Water Meter Fee (1”) | | $427 | per meter |
| Water Meter Fee (1.5") | | $916 | per meter |
| Water Meter Fee (2") | | $1,091 | per meter |
| Water Meter Fee (3") | | $2,573 | per meter |
| Water Meter Fee (4") | | $3,764 | per meter |

| DESCRIPTION | FY 2020-2021 | |
|---|---|---|
| Water Meter Fee (6") | $5,176 | per meter |
| Non-Metered Base Rate Service Fee | $1.50 | per month |
| Broken Transponder Replacement Fee | $102.50 | |
| Antennas | $46.25 | |
| ERT's | $88 | |
| Registers | $79.64 | |
| Late Fee | $0.50 or 5% | per month, whichever is larger |
| Second Violation of the Water Shortage Management Plan | $100.00 | |
| Third & Subsequent Violations of the Water Shortage Management Plan | $500.00 | |

Note: Impact Fees are not included in Fee Schedule

# Glossary of Key Terms

**Accrual Basis of Accounting** – A method of accounting in which revenues and expenditures are recognized at the time they are incurred, as opposed to when cash is received or spent.

**Ad Valorem Tax** – Taxes levied on both real and personal property according to the property's valuation and the tax rate. Also known as Property Tax.

**Administrative Fees** – Fees allocated to Special Revenue Funds and Enterprise Funds to cover support costs incurred by General Fund divisions.

**Adopted Budget** – The annual budget approved by the City Council that establishes the legal authority for the expenditure of funds in the fiscal year.

**Allocation** – The assignment of one or more items of cost or revenue to one or more segments of an organization according to benefits received, responsibilities, or other logical measures of use.

**Appropriation** – Legal authorization granted by the City Council to make expenditures and incur obligations for specific purposes.

**Assessed Valuation** – A valuation set upon real estate or other property by the Salt Lake County Assessor as a basis for levying property taxes.

**Audit** – A review performed by an independent certified public accountant to form an opinion regarding the legitimacy of transactions and internal controls.

**Balanced Budget** – A budget in which current revenues equal current expenditures. The State or local government may set the legal requirements for a balanced budget.

**Basis of Budgeting** – The City's budget is based on the modified accrual basis of accounting for its governmental and proprietary funds. (See modified accrual basis of accounting).

**Bond** – A written promise to pay a specified sum of money, called the face value or principal, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate.

**Bond Proceeds** – Funds received from the sale or issuance of bonds.

**Bond Rating –** A methodology used to measure the fiscal health of the City. Generally, analyst firms such as Standard and Poor's, Moody's Investor Service, and Fitch Ratings provide bond ratings to municipalities. Bonds rated AAA/Aaa are judged to be the best quality and carry the smallest degree of risk and, together with AA/Aa bonds, comprise high grade bonds. Ratings including "++ or "1" designate the strongest bonds in the rating category. Generally, highly rated bonds result in lower interest rates.

**Bond Refinancing** – The payoff and re-issuance of bonds to obtain better interest rates and/or bond conditions.

**Bond Refunding** – The redemption of a bond with proceeds received from issuing lower-cost debt obligations.

**Budget** – A financial plan consisting of an estimate of proposed expenditures and their purposes for a given period and the proposed means of financing them.

**Budgetary Control** – The control of management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of authorized appropriations and available revenues.

**Building Authority Bonds** - Bonds secured by specified asset.

**CAFR** – (see Comprehensive Annual Financial Report).

**Call Date** - Date on which a bond can be redeemed before maturity. Earliest date on which bonds can either be paid off or refinanced.

**Capital Assets** – Assets of significant value and having a useful life of several years.
**Capital Carryovers** – Any unspent appropriation for capital projects that are authorized by City Council to be reappropriated in the following year.

**Capital Equipment** - Equipment with an expected life of more than one year, such as automobiles, computers, and furniture.

**Capital Improvement Program** – An annual, updated plan of capital expenditures for public facilities and infrastructure (buildings, streets, etc.), with estimated costs, sources of funding, and timing of work over a period of time.

**Capital Outlay** – Expenditures which result in the acquisition of capital assets.

**Capital Project** – Projects involving the purchase or construction of capital assets.

**Career Ladder Increases** - Career ladders are pay increases within a job series conditioned on obtaining required service experience and specified skills, training, and/or certification. They are typically used for jobs with critical or rapid learning curves to bring entry level employees to full productivity. They also act to encourage retention with the City, by discouraging movement to other employers after the City has invested resources in training and certification. Existing career ladders correspond with similar career ladders in the City's relevant job market. This year's budget includes several new career ladders which also correspond with the job market.

**CDBG** – (see Community Development Block Grant).

**Certified Tax Rate** – The tax rate that would generate the same amount of revenue as the previous year plus any new growth.

**CIP** – (see Capital Improvement Program).

**Community Development Block Grant (CDBG)** – The Housing and Community Development Act of 1974 provides funds to cities and counties to develop urban communities and expand economic opportunities principally for low- and moderate-income persons.

**Comprehensive Annual Financial Report (CAFR)** – The audited annual report of the City's financial condition at the conclusion of the fiscal year.

**Consolidated Budget** – City budget that includes all funds – governmental and proprietary.

**Consumer Price Index (CPI)** – A statistical description of price levels provided by the United States Department of Labor. The change in this index from year to year is used to measure the cost of living and economic inflation.

**Contingency** – An appropriation of funds to cover unforeseen expenditures which may occur during the budget year.

**CPI** – (see Consumer Price Index).

**Debt Service** – The payment of principal, interest, and service charges related to long-term debt.

**Debt Service Fund** – A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

**Deficit** – An excess of expenditures or expenses over revenues.

**Department** – A major administrative division of the City that indicates overall management responsibility for an operation or group of related operations within a functional area.

**Depreciation** – Expiration in the service life of fixed assets, attributable to wear and tear, deterioration, action of the physical elements, inadequacy, and obsolescence.

**Designated Fund Balance** – The portion of a fund balance that has been set aside for a specific purpose by the City Council.

**Division** – A sub-section within a department that provides specific services.

**Encumbrances** – Obligations or commitments in the form of purchase orders or contracts, the expenditure/expense of which has not yet occurred.

**Enterprise Fund** – A fund established to account for operations

that are financed and operated in a manner similar to private business enterprises – the services are predominantly self-supported by user fees and charges. Examples are water and sanitation.

**Expenditure** – The actual spending of governmental funds set aside by an appropriation.

**Expense** – The actual spending of proprietary funds set aside by an appropriation.

**Fiscal Year** – The twelve-month period of time to which a budget applies. The City of South Jordan's fiscal year is July 1 through June 30.

**Franchise Tax** – A tax levied at the state level against businesses and partnerships chartered within that state. South Jordan charges a 6% franchise tax for electrical and natural gas utilities.

**FTE** – (see Full Time Equivalent).

**Full Time Equivalent** – The hourly equivalent of a full-time employee. An FTE can be made up of either one full-time employee or two or more part-time employees whose total hours equal 2,080 per year.

**Fund** – A fiscal or accounting entity with a self-balancing set of accounts established for the purpose of carrying out specific activities in accordance with clearly defined restrictions and/or limitations.

**Fund Balance** – The difference between a fund's assets and its liabilities.

**Funding Source** - Source of money pledged to pay principal and interest.

**GAAP** – (see Generally Accepted Accounting Principles).

**GASB** – (see Governmental Accounting Standards Board).

**General Fund** – The primary fund of the City used to account for all financial resources except those identified for special purposes or required to be accounted for in another fund.

**Generally Accepted Accounting Principles (GAAP)** – Uniform minimum standards for financial accounting and recording.

**Governmental Accounting Standards Board (GASB)** – The group that develops standardized reporting for government entities.

**General Obligation Bonds** – Bonds used for various purposes and repaid by the regular revenue raising powers of the City.

**Grant** – Contributions, gifts, or assets from another government entity to be used or expended for a specified purpose, activity, or facility.

**Haircut Provision** - Utah code related to redevelopment areas that allows portions of tax increment to be allocated and spent toward recreational purposes.

**Impact Fees –** Fees used to offset the additional burden on city infrastructure caused by new development within the city. The fees are collected and accounted for separately to be used for projects relating to the impact of the additional development.

**Infrastructure** – Facilities or assets on which the continuance and growth of a community depend, such as streets, waterlines, etc.

**Interfund Transfers** – Monies transferred from one fund to another to either finance the operations of another fund or to reimburse the fund for certain expenditures/expenses.

**Intergovernmental Revenue** – Money collected by one level of government and distributed to another level of government.

**Long-term Debt** – Debt with a maturity of more than one year after the date of issuance.

**Maturity** – The date on which the principal or stated values of investments or debt obligations are due and may be reclaimed.

**Merit/Wage Compression Increase** - Typically government employers recognize performance and increased experience with annual merit increase. Unlike most other government employers, however, South Jordan has an open range, rather than a step plan. In a step plan, the annual percentage is preset. In an open range it is not. City employees have not received merit increases during the economic downturn, although the number of employees has not grown in spite of population and service growth.

**Modified Accrual Basis of Accounting** – A method of accounting in which revenues are recognized in the period in which they become available and measurable and expenditures are recognized at the time a liability is incurred.

**Motor Vehicle Fee** – Fee imposed on passenger cars, light trucks, sport utility vehicles, vans, motorcycles, and recreational vehicles and due at the time of registration.

**Operating Expenditures** – The cost for materials and equipment required for a department to perform its functions.

**Operating Revenues** – Funds received by the City as income to pay for ongoing operations.

**Ordinance** – A formal legislative enactment by the City Council. It has the full force and effect of law within City boundaries unless preempted by a higher form of law. An ordinance has a higher legal standing than a resolution.

**Property Tax** – An ad valorem (according to value) tax based on the fair market value of real property (land and buildings) and personal property (business equipment). Fair market value is determined by the county as of January 1 of each year.

**RDA** – (see Redevelopment Agency).

**Redevelopment Agency** – A separate entity established to revitalize blighted and economically depressed areas of a community and to promote economic growth.

**Refunded** - Refinanced to take advantage of lower interest rates.

**Reserve** – A portion of a fund balance which has been legally segregated for a specific use and is, therefore, not available for further appropriation or expenditure.

**Resolution** – A special order of the City Council that requires less legal formality and has a lower legal standing than an ordinance.

**Revenues** – Sources of income such as taxes used to finance the operation of government.

**Revenue Bonds** - Payable from specified revenues such as Sales Tax, User Fees.

**Sales Tax –** Tax imposed on the taxable sales of all final goods. South Jordan receives part of the 6.85% sales tax charged in Salt Lake County.

**Special Assessment** – A tax on property owners who receive a benefit not received by all other taxpayers.

**Special Improvement District (SID)** – An area of the city where the property owners come together and vote on incurring the costs of making special improvements to the area (such as putting in custom streetlights). A special improvement district is created and a bond is issued to pay for the project. Then the property owners within the district pay a special assessment in addition to their taxes in order to repay the bond.

**Special Revenue Fund** – Fund used to account for specific revenue sources that are legally restricted to be spent for specified purposes. Examples are storm drain and risk management.

**Tax Base** – The total taxable value of property within the local government's legal boundaries.

**Tax Increment** – Property tax that is collected as a result of increased valuation within an RDA area.

**Tax Rate** – The amount of tax levied for each $100 of assessed valuation.

**Taxable Value** – The assessed value of property less exemptions.

**Taxes** – Compulsory charges levied by a government for the purpose of financing services for the common benefit of the people.

**Transfers** – Legally authorized intra-city transfers of appropriations from one City fund to another City fund. Revenues and expenditures are accounted for in both funds.

**Truth in Taxation** – Legal requirement for Utah cities to hold public hearings in the event the city chooses to adopt a tax rate higher than the certified tax rate.

**Undesignated Fund Balance** – A portion of a fund balance that has not been designated or reserved for any specific use

**User Fees** – The payment of a fee for direct receipt of a public service by the party benefiting from the service.

City of South Jordan

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**H.3. ACTION ITEM:**

RESOLUTION RDA 2021-02, ADOPTING A TENTATIVE RDA BUDGET FOR FISCAL YEAR 2021-22.

**RDA RESOLUTION 2021 - 02**

**A RESOLUTION OF THE REDEVELOPMENT AGENCY OF THE CITY OF SOUTH JORDAN, UTAH, ADOPTING A TENTATIVE BUDGET FOR THE FISCAL YEAR 2021-22.**

**WHEREAS,** the Redevelopment Agency Executive Director has prepared a tentative budget for the Redevelopment Agency for the fiscal year 2021-22; and

**WHEREAS,** the Redevelopment Agency Board of Directors has reviewed and considered said budget; and

**WHEREAS,** the Board of Directors hereby finds that it is in the best interest of the citizens of the City of South Jordan to adopt a Tentative Budget for the Redevelopment Agency.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE REDEVELOPMENT AGENCY OF THE CITY OF SOUTH JORDAN, UTAH:**

**SECTION 1. Tentative Budget Adoption.** That the attached document entitled Budget for Redevelopment Agency of the City of South Jordan and incorporated herein by reference is hereby adopted as the tentative budget of the Redevelopment Agency for the fiscal year 2021-22.

**SECTION 2. Effective Date.** This Resolution shall become effective immediately upon passage.

**APPROVED BY THE CITY COUNCIL OF THE CITY OF SOUTH JORDAN, UTAH, ON THIS 20th DAY OF APRIL, 2021 BY THE FOLLOWING VOTE:**

| | YES | NO | ABSTAIN | ABSENT |
|---|---|---|---|---|
| Patrick Harris | ____ | ____ | ____ | ____ |
| Bradley Marlor | ____ | ____ | ____ | ____ |
| Donald Shelton | ____ | ____ | ____ | ____ |
| Tamara Zander | ____ | ____ | ____ | ____ |
| Jason McGuire | ____ | ____ | ____ | ____ |

Mayor: _____ Attest: _____
Dawn R. Ramsey Secretary

Approved as to form:

_____
Attorney for the Agency

**H.4. ACTION ITEM:**

RESOLUTION MBA 2021-01, ADOPTING A TENTATIVE MBA BUDGET FOR FISCAL YEAR 2021-22.

**MBA RESOLUTION 2021 - 01**

**A RESOLUTION OF THE MUNICIPAL BUILDING AUTHORITY OF THE CITY OF SOUTH JORDAN, UTAH, ADOPTING A TENTATIVE BUDGET FOR THE FISCAL YEAR 2021-22.**

**WHEREAS,** the Municipal Building Authority Executive Director has prepared a tentative budget for the Municipal Building Authority for the fiscal year 2021-22; and

**WHEREAS,** the Municipal Building Authority Board of Directors has reviewed and considered said budget; and

**WHEREAS,** the Board of Directors hereby finds that it is in the best interest of the citizens of the City of South Jordan to adopt a Tentative Budget for the Municipal Building Authority.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MUNICIPAL BUILDING AUTHORITY OF THE CITY OF SOUTH JORDAN, UTAH:**

**SECTION 1. Tentative Budget Adoption.** That the attached document entitled Budget for Municipal Building Authority of the City of South Jordan and incorporated herein by reference is hereby adopted as the tentative budget of the Municipal Building Authority for the fiscal year 2021-22.

**SECTION 2. Effective Date.** This Resolution shall become effective immediately upon passage.

**APPROVED BY THE MUNICIPAL BUILDING AUTHORITY OF THE CITY OF SOUTH JORDAN, UTAH, ON THIS 20th DAY OF APRIL, 2021 BY THE FOLLOWING VOTE:**

| | YES | NO | ABSTAIN | ABSENT |
|---|---|---|---|---|
| Patrick Harris | ____ | ____ | ____ | ____ |
| Bradley Marlor | ____ | ____ | ____ | ____ |
| Donald Shelton | ____ | ____ | ____ | ____ |
| Tamara Zander | ____ | ____ | ____ | ____ |
| Jason McGuire | ____ | ____ | ____ | ____ |

Chair: _____ Attest: _____

Dawn R. Ramsey Recorder

Approved as to form:

_____

Attorney for the Authority

**I.1. PUBLIC HEARING ITEM:**

RESOLUTION R2021-12, AMENDING THE 2019 SOUTH JORDAN TRANSPORATION MASTER PLAN TO ADD THE SOUTH JORDAN ACTIVE TRANSPORATION PLAN AS APPENDIX "B".

# SOUTH JORDAN CITY
# CITY COUNCIL REPORT

**Council Meeting Date: April 20, 2021**

**Issue:** Resolution 2021-12, amending the 2019 South Jordan Transportation Master Plan to add the South Jordan Active Transportation Plan as an appendix "B".

Submitted By: Brad Klavano Department: Engineering

**Staff Recommendation (Motion Ready):** Approve Resolution 2021-12, amending the 2019 South Jordan Transportation Master Plan to add the South Jordan Active Transportation Plan as an appendix "B".

**BACKGROUND:** The City had received a grant from Wasatch Front Regional Council (WFRC) to complete an Active Transportation Plan. This plan was completed in December of 2019. This plan was completed in conjunction with West Jordan and their Active Transportation Plan and the Study Team consisted of staff members from WFRC, West Jordan, UDOT, and South Jordan. The consultant team consisted of two Engineering Firms, Fehr and Peers and Avenue Consultants.

The Plan identified striped bike lanes, buffered bike lanes, separated bike lanes, trails, sidewalks, and byways. The Plan ranked the projects and placed then into three tiers. Tier 1 identified 16 projects ranging in costs from $7,300,000 to $9,700,000; Tier 2 identified 13 projects ranging in costs from $1,171,000 to $3,337,000; and Tier 3 identified 12 projects ranging in costs from $302,000 to $686,000.

The purpose of amending the 2019 South Jordan Transportation Master Plan to add the South Jordan Active Transportation Master Plan as an appendix is to aid the City in obtaining grants and State and/or Federal Funding to complete some of the projects listed in the plan.

**TEAM FINDINGS, CONCLUSIONS & RECOMMENDATIONS:**

**FINDINGS:** The City Council has recognized that the Active Transportation Plan is an important element to be placed in the South Jordan Transportation Master Plan

**CONCLUSIONS:** Adding the Active Transportation Master plan to the South Jordan Transportation Master plan as an appendix will aid in the ability to obtain grants and/or State and Federal Funding.

**RECOMMENDATIONS:** City staff is recommending that the City Council approve Resolution 2021-12; amending the 2019 South Jordan Transportation Master Plan to add the South Jordan Active Transportation Master Plan as an appendix "B".

**FISCAL IMPACT:** The approval will aid in City staff applying and obtaining grants and/or State and Federal Funds.

**ALTERNATIVES:** Deny Resolution 2021-12.

City Council Action Requested: Brad Klavano (Apr 14, 2021 19:48 MDT) 4/14/2021

Department Head Date

**RESOLUTION R2021 - 12**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH JORDAN, UTAH, AMENDING THE 2019 SOUTH JORDAN TRANSPORTATION MASTER PLAN TO ADD THE SOUTH JORDAN ACTIVE TRANSPORTATION PLAN AS APPENDIX "B".**

**WHEREAS,** the City Council of the City of South Jordan by Resolution 2019-43 adopted the Transportation Master Plan; and

**WHEREAS,** The City of South Jordan completed an Active Transportation Master Plan; and

**WHEREAS,** the City of South Jordan now desires the Active Transportation Master Plan become an appendix to the City Adopted Transportation Master Plan; and

**WHEREAS,** the City Council finds and determines that the amending the Transportation Master Plan to include the Active Transportation Master Plan as appendix "B" will support the best interests of the City and will promote public health, safety, and welfare of the citizens and businesses of the City of South Jordan.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOUTH JORDAN, UTAH:**

**SECTION 1. Adoption.** The document entitled South Jordan Active Transportation Plan, a copy of which is attached, is hereby adopted as appendix "B" of the 2019 South Jordan Transportation Master Plan.

**SECTION 2. Effective Date.** This Resolution shall become effective immediately upon passage.

[SIGNATURE PAGE FOLLOWS]

**APPROVED BY THE CITY COUNCIL OF THE CITY OF SOUTH JORDAN, UTAH, ON THIS _____ DAY OF _____, 2021 BY THE FOLLOWING VOTE:**

| | YES | NO | ABSTAIN | ABSENT |
|---|---|---|---|---|
| Patrick Harris | ____ | ____ | ____ | ____ |
| Bradley Marlor | ____ | ____ | ____ | ____ |
| Donald Shelton | ____ | ____ | ____ | ____ |
| Tamara Zander | ____ | ____ | ____ | ____ |
| Jason McGuire | ____ | ____ | ____ | ____ |

Mayor: _____ Attest: _____

Dawn R. Ramsey City Recorder

Approved as to form:

Gregory Simonsen
Gregory Simonsen (Apr 15, 2021 08:17 MDT)

Office of the City Attorney

# SOUTH JORDAN

## Active Transportation Plan

2019



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WASATCH FRONT REGIONAL COUNCIL

WEST JORDAN UTAH

SOUTH JORDAN UTAH

avenue CONSULTANTS

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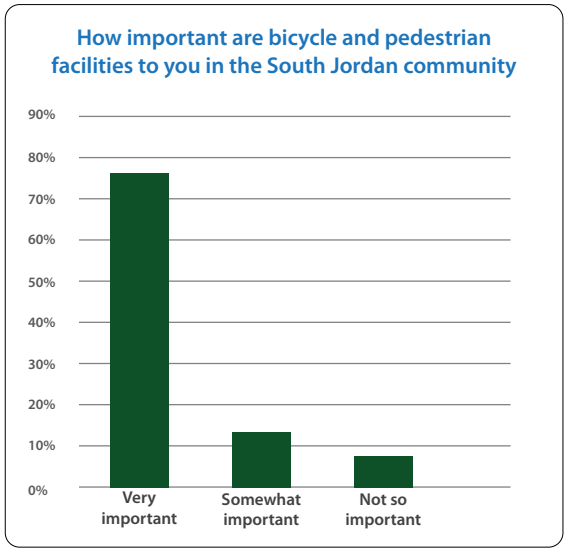


# 1 Executive Summary

The Active Transportation (AT) Plan allowed the City of South Jordan to take a detailed look at bicycle and pedestrian facilities in the city. The plan takes the base network provided in the Transportation Master Plan and identifies the specifics needed to plan for sidewalk, trail and bike lane projects. Residents in South Jordan have expressed a desire to see more trails and more and more Utahns are saying that active transportation facilities are important to their quality of life.

This plan provides the groundwork for enhancing active transportation in the community by presenting a vision for future AT projects and how to see them realized. This plan is organized into five sections that outline the journey from **Where We Are** (section 2), to **What We Heard** (section 3), **Where We're Going** (section 4), **Planned Projects** (section 5), and **How We Get There** (section 6). Throughout this study there were regular meetings and interaction with City staff and officials and well as a focus on collaborating with residents and key community stakeholders about what they would like to see in South Jordan.

**Figure 1-1**




## Joint West Jordan and South Jordan Study

This study was conducted jointly between South Jordan and West Jordan. The two cities worked together at the same time to collaborate on projects and to help ensure that needed connections on corridors spanning both cities could be realized. Projects like buffered bike lanes on 2700 West are important to both West Jordan and South Jordan, and the cities wanted consistency and coordination across borders.

The collaborative planning process was instrumental throughout the study, specifically with the Steering Committee members from both cities and in the joint website for the project: www.jordanatp.com.

**Figure 1-2: Community event**



Many of the planned projects in the project prioritization map came from public input.

## Summary

Hundreds of public comments about potential active transportation projects were collected and reviewed. These potential projects were evaluated against the projects already identified in past plans and alongside bicycle and pedestrian usage data to develop and refine a final list of projects. These projects include striped, buffered and separated bike lanes, trails, sidewalks, and byways.

The full list of projects for both South Jordan and West Jordan was ranked based on a number of criteria developed by the team including comfort, potential usage, regionality, public support, etc. The rankings were reviewed by the team, and while they generally indicate priority, they do not need to be completed in order. Figure 1-3 shows a map of the ranked projects in South Jordan and Table 1-1 provides the list of projects. Section 6 How We Get there discusses possible funding sources that South Jordan can take advantage of to see these projects transition from the plan to construction.

**Figure 1-3: Active transportation project prioritization map**

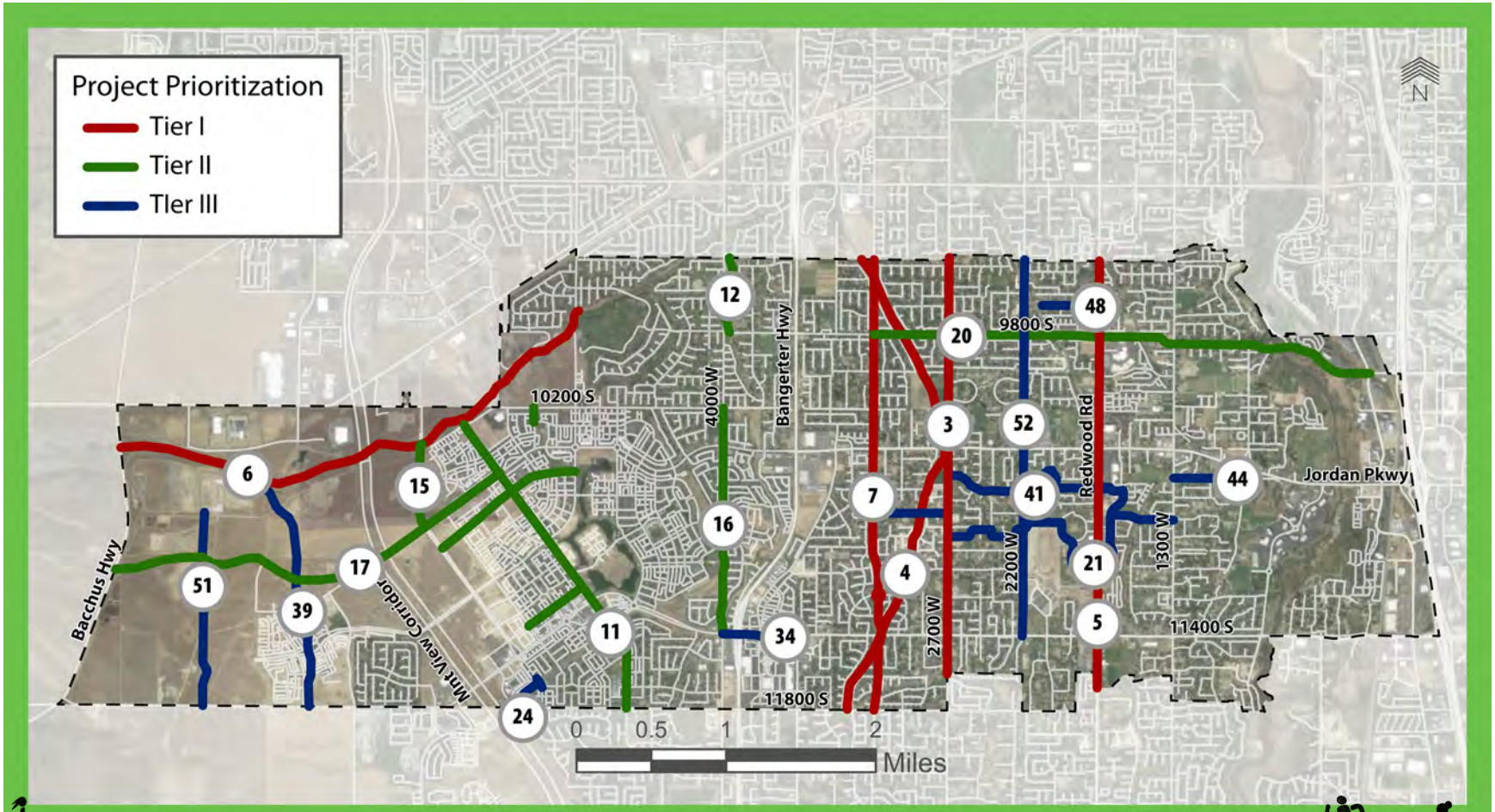


**Table 1-1: Active transportation project prioritization**

| Combined Rank * | Location | Type | Miles | Cost | Funding |
|---|---|---|---|---|---|
| **Tier I** | | | | | |
| 3 | 2700 West between South Jordan's northern city boundary and southern city boundary | Buffered Bike Lane | 2.8 | $101,000 | TAP/Choice Fund |
| 4 | Along the Utah Distribution Canal between South Jordan's northern city boundary and southern city boundary | Paved Multi Use Path | 3.3 | $2,790,000 | TAP/Choice Fund |
| 5 | Redwood Rd between South Jordan's northern city boundary to southern city boundary | Sidewalk (8'-10') | 3.1 | $1,310,000 | TIFF |
| 6 | Bingham Creek Trail Between 4800 West and western city boundary | Paved Multi Use Path | 3.6 | $2,990,000 | Development |
| 7 | 3200 West between South Jordan's northern city boundary and southern city boundary | Buffered or protected bike lane | 3.2 | $109,000 - $2,509,000 | TAP/Choice Fund |
| **Tier II** | | | | | |
| 11 | Otter Trail Dr between 10200 South and Vermillion Dr/Kestrel Rise Rd between Bingham Rim Rd and South Jordan's southern boundary/Dock St between Grandville Ave and Lake Ave/Duckhorn Dr between Lake Run Rd and Kestrel Rise Rd | Neighborhood Byway | 3.8 | $12,000 | CATF |
| 12 | Welby-Jacobs Trail along Provo Reservoir Canal between South Jordan's north city boundary and 10200 South | Paved Multi Use Path | 0.5 | $436,000 | TAP/Choice Fund |
| 15 | Grandville Ave between Bingham Creek Trail and South Jordan Parkway | Paved Multi Use Path | 0.6 | $485,000 | TIFF |
| 16 | 4000 West between 10200 South and Daybreak Parkway | Bike Lane | 1.5 | $41,000 | CATF |
| 17 | Connecting South Jordan Parkway and Bacchus Highway | Buffered or protected bike lane | 2.9 | $98,000-$2,264,000 | Development |
| 20 | Shields Ln between 3200 West and Jordan Gateway | Bike Lane | 3.7 | $99,000 | CATF |
| **Tier III** | | | | | |
| 21 | 10760 South between Beckstead Ln and Temple Dr/Rustic Roads Dr between 2700 West and 2200 West/ Around South Jordan Park/10755 South between dead end and 2700 West | Neighborhood Byway | 4.4 | $14,000 | CATF |
| 24 | Currant Dr between South Jordan's southern city boundary and Grandville Ave/Grandville Ave between Blackbird Ln | Neighborhood Byway | 0.3 | $1,000 | CATF |
| 34 | Daybreak Parkway between 4000 West and 3600 West | Buffered or protected bike lane | 0.5 | $17,000-$401,000 | UDOT/City |
| 39 | Prosperity Road from 11800 South to Bingham Creek Trail | Neighborhood Byway | 1.6 | $5,000 | Development |
| 41 | 2200 West from Park Rd to South Jordan Pkwy | Sidewalk | 0.5 | $112,000 | City |
| 44 | 10550 South between Temple Dr and South Jordan Parkway | Neighborhood Byway | 0.5 | $2,000 | CATF |
| 48 | 9640 South | Sidewalk | 0.4 | $81,000 | City |
| 51 | Connecting the Trans-Jordan Landfill and South Jordan's southern city boundary | Neighborhood Byway | 1.3 | $4,000 | Development |
| 52 | 2200 West from 11400 South to 9800 South | Bike Lane | 2.5 | $66,000 | Choice Fund/City |
| | | | | | |
| | | **TOTAL COST** | | **$8,773,000 - $13,723,000** | |

* The numbers in the **Combined Rank** column reflect the complete prioritization list among all South Jordan and West Jordan projects.

**Table 1-2: Project prioritization total cost and miles by Tier**

| Tier I | | Tier II | | Tier III | |
|---|---|---|---|---|---|
| Total Miles | 16 | Total Miles | 13 | Total Miles | 12 |
| Total Cost | $7,300,000 - $9,700,000 | Total Cost | $1,171,000 - $3,337,000 | Total Cost | $302,000 - $686,000 |

Cost estimates were developed by active transportation engineers based on the most recent bid prices for construction items like striping paint and concrete curbs. The full construction costs estimates were based on facility types and linear feet of construction. Buffered or protected bike lane projects costs are based on recently completed buffered or protected bike lane projects. Variability in the cost of these projects is based upon design choices, restrictions, and existing conditions. A common occurrence that will effect cost is if a bike lane and buffer can be striped in the existing road, if right-of-way is required to add the buffered bike lane, or if it is a curb protected bike lane that requires new concrete and drainage accommodations, that is why they are shown as a range.

All the cost estimates include a contingency percentage and should be considered planning level cost estimates only. Better engineering based costs will need to be developed as projects near construction.

**Figure 1-4: Pedestrian bridge along multi-use path in Daybreak**

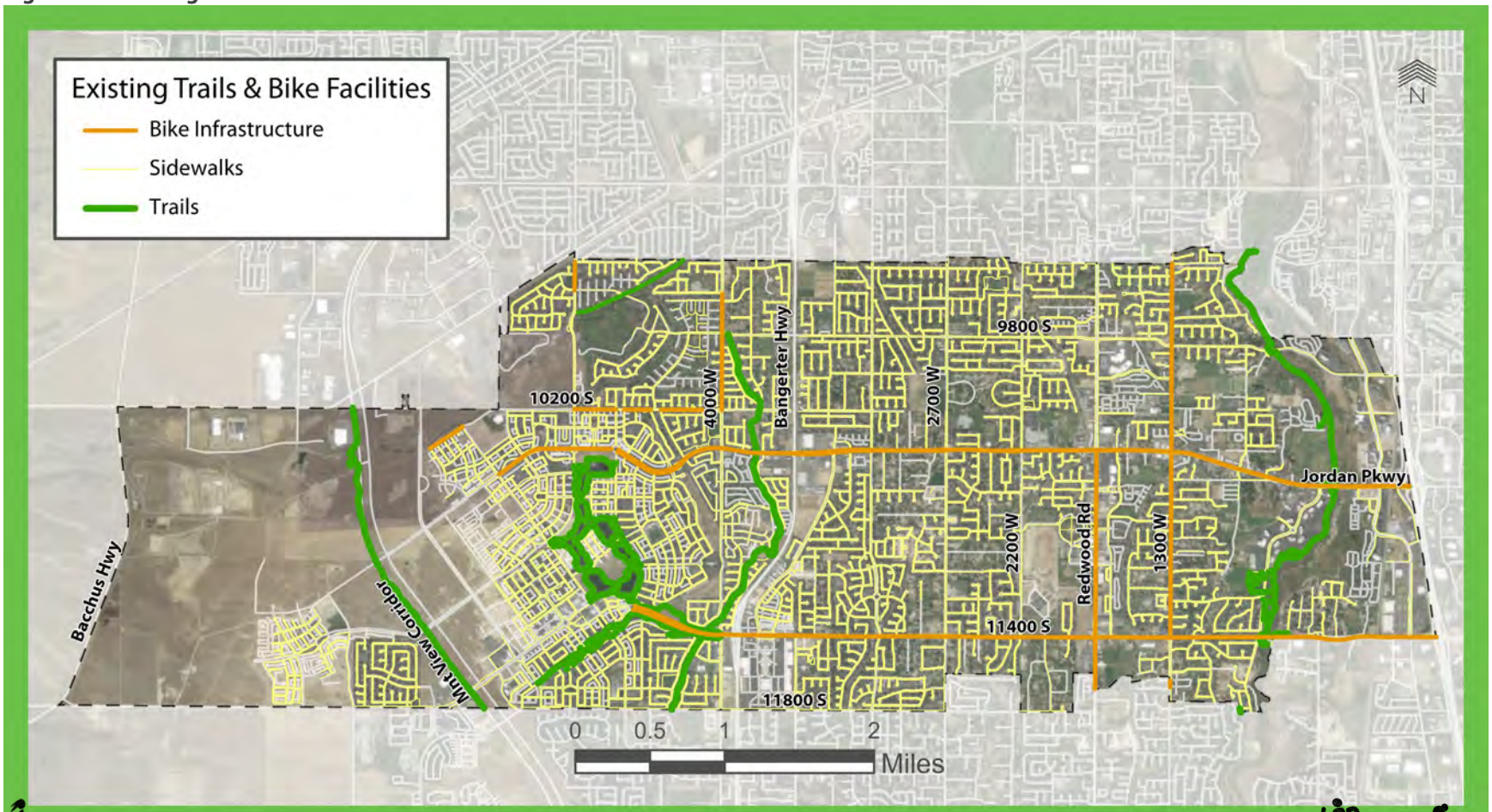


# 2 Where We Are

## Existing Network

Active transportation in South Jordan City is a key component of the overall transportation system that enhances the livability, health, and safety for residents. The existing network consists of 18.7 miles of paved multi-use trails, 32 shoulder bike way or bike lane miles, and over 470 miles of sidewalks. Among the bike and pedestrian facilities, the Daybreak Trail system is the largest continuous trail system, extending for almost 9 miles through the City. The Jordan River Trail system is the second longest continuous facility covering 4.8 miles from Draper to West Jordan City. Figure 2-1 shows the existing active transportation network within the City.

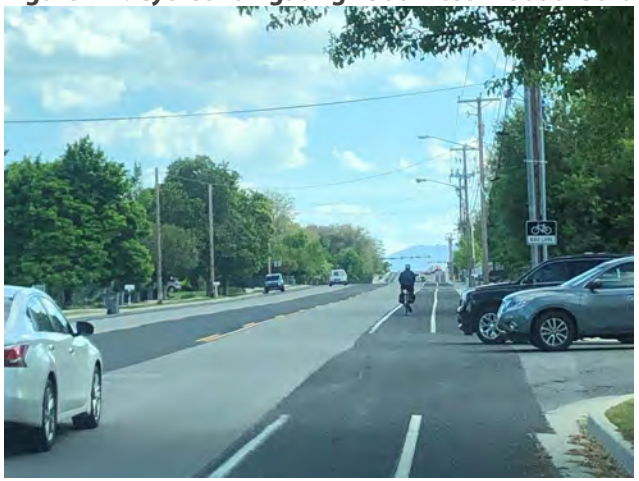
**Figure 2-1: Existing AT facilities**



## Mobility versus Accessibility

The main purpose of the transportation system in any community is to provide mobility. Mobility focuses on efficiently moving people and goods from point A to point B, or the level of ease with which movement happens. Without basic mobility, store shelves would be empty, and people would not be able to get to necessary destinations like work and school. Even more important for communities, however, is accessibility. While mobility focuses on overall movement, accessibility encompasses the less tangible components of travel, like travel time, cost, options, comfort, and risk. The two concepts are tied together, and as accessibility increases mobility improves. Mobility is highest in places that accommodate pedestrians, transit users, and bicyclists as well as drivers. Improving accessibility revolves around making locations easy to approach and enter. Accessibility differs by mode and although a location may have high accessibility for automobile travelers, it may have little to no accessibility for transit riders, pedestrians and cyclists. The key to good transportation planning is identifying the overall needs of the users and improving accessibility for all.

**Figure 2-2: Cyclist navigating 1300 West in South Jordan**



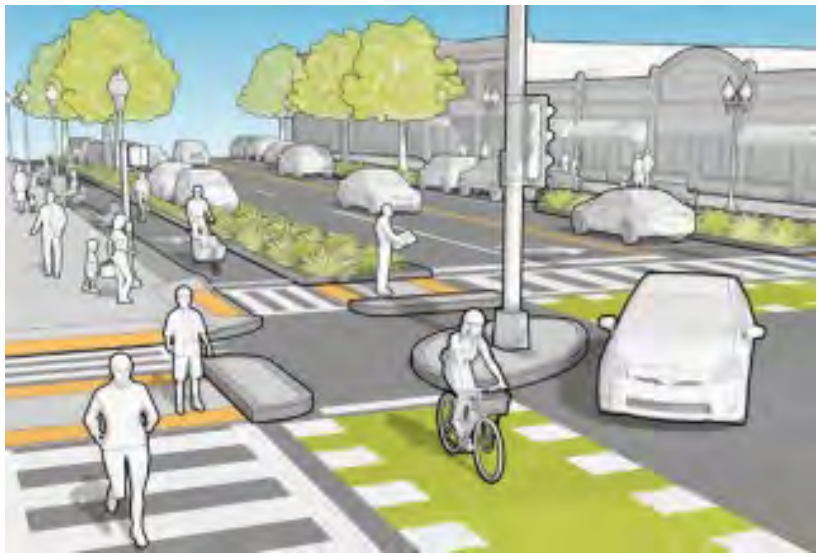
## Land-Use and Transportation

Land-use and transportation are inseparably linked. Different land uses will create different transportation impacts and require different types of transportation access. The transportation facilities provided will often dictate how people travel. For example, a newly constructed office building may include a large parking lot to accommodate commuters driving alone or carpooling, or it may be built near a light rail station with minimal parking to incentivize using transit. It is important to consider what types of trips are connected with various locations, particularly for locations that may incorporate active transportation modes. **Locations like neighborhoods, schools, parks, and shopping areas are prime locations for active connections.** Improving connections and providing opportunities for citizens to walk and bike not only improves accessibility and mobility, but also improves the health and wellbeing of the local community. Accessibility improvements to sidewalks and trails can also enrich the livability of a community. Sidewalks and trails with pedestrian-friendly elements, such as curb ramps and benches, create inviting strolling and shopping areas while providing access to people with limited transportation options. While all pedestrians will have different needs, the goal should be to make all sidewalk and trail environments accessible to the largest possible number of potential users.

Pedestrian facilities should be developed that are safe, attractive, convenient, and easy to use. Sidewalk and trail projects should be selected carefully to maximize their usefulness to the community. Although worthwhile, it can be difficult to retrofit existing built-out areas to incorporate trails and sidewalks. Because of this, high priority should be given to incorporating sidewalks and trails during long-range planning and site development. It is always easier to incorporate infrastructure during the development process rather than trying to retrofit after the fact.

One way to ensure that the system provides for all transportation modes is through the development of complete streets. For the majority of the twentieth century roadways were designed primarily for motor vehicles. While this is still a dominant approach to roadway design, a personal vehicle-centric approach can pose significant barriers to use by pedestrians, bicyclists and public transit users, thus limiting active transportation opportunities, hindering access and connectivity, and resulting in negative health consequences.

**Figure 2-3: Complete streets rendering**



## Complete Streets

Complete streets are corridors that are designed and operated to enable safe use and support mobility for all users. Those include people of all ages and abilities, regardless of whether they are traveling as drivers, pedestrians, bicyclists, or public transportation riders. Using a complete streets approach, the focus of road design is no longer about auto-mobility but creating an overall network that serves all users. Complete Streets strategies include retrofitting existing arterials to accommodate multi-modal users or building new facilities that support multi-modal transportation and complementary roadside uses. Complete Streets elements can include pedestrian and bicyclist accommodations, public transit access, accommodations for persons with disabilities, landscape elements, and traffic calming. When implementing a complete street strategy, transit should not be overlooked. Transit and non-motorized modes go hand in hand. Nearly 80% of transit trips involve an active transportation link on one or both ends. Bicycle and pedestrian accessibility to Trax stations is crucial as it makes riding public transportation easier and more convenient, improves riders' health through active transport, and reduces congestion on the roads.

**Figure 2-4: Complete Street 1300 West**



The 3-lane collector has a center turn lane for vehicles, and also a 6-foot bike lane for cyclists. The bike lane provides needed separation on this 30 mph road. The sidewalks are separated from the road by a parkstrip to create a more comfortable experience for pedestrians by creating space between them and roadway traffic.

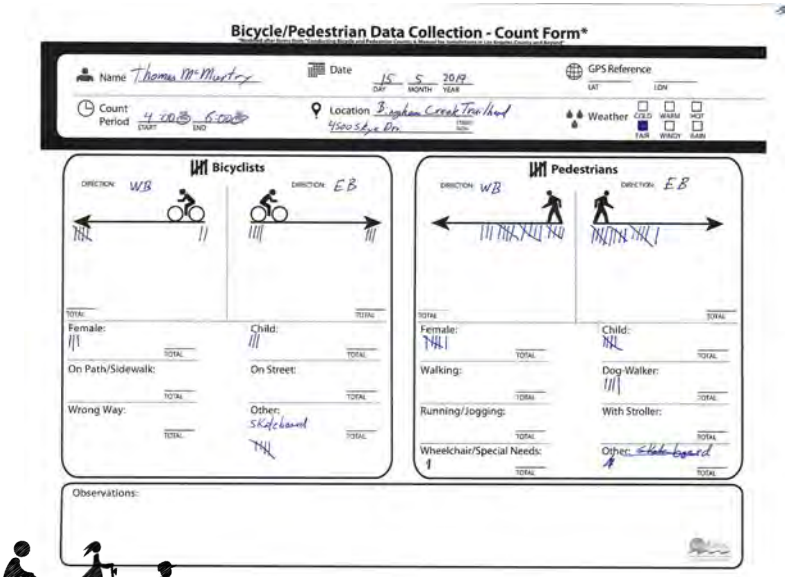
## Bicycle and Pedestrian Counts

To measure existing levels of walking and biking within South Jordan, six locations were counted for two hours each between May 12 and May 24, 2019. These locations are shown in Figure 2-4 and included:

- Bingham Creek Trail Head (4500 Skye Dr.)
- Jordan River Trail & 9500 West/Shields Ln.
- 1300 West & 9900 South
- 2000 West & 10400 South
- Mountain View Trail & 11700 South
- Mountain View Corridor Bike Lanes & 11700 South

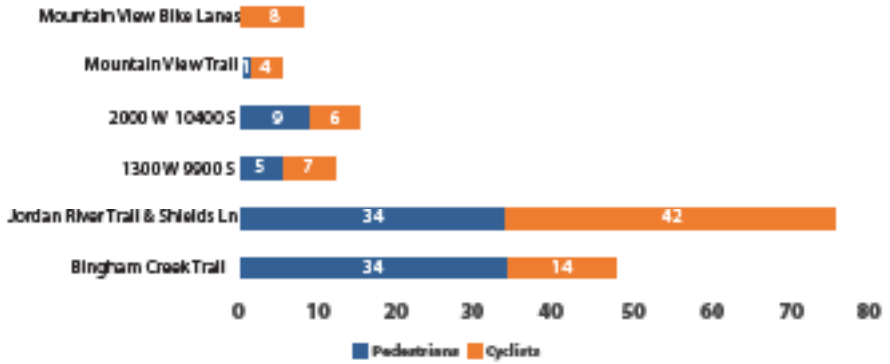
The counts were conducted over several days and on various days of the week, but all counts were conducted for at least two hours between 4:00 – 6:00 PM. Bicyclists and pedestrians were recorded separately and additional information about users was collected during these counts. This included gender, children, whether the user was on the path or sidewalk, and if cyclists were observed riding the wrong way.

**Figure 2-5: Data collection form**




Overall, 81 bicyclists were observed, 83 pedestrians and a small number of skateboarders were documented at the count locations within South Jordan. The busiest location was 9000 South & 2600 West with 34 pedestrians and 42 bicyclists. However, the Bingham Creek Trail had 34 cyclists and was the second busiest count location (see Figure 2-6).

**Figure 2-6: Counts of pedestrians and cyclists**




The overall comfort level of the bicycle and pedestrian networks can be indicated by the demographic characteristics of users. A minority of AT users who are highly experienced cyclists will ride on most roadways because they have the confidence to utilize vehicle travel lanes when necessary, while the majority of the public is more likely to prefer bikeways with either greater separation, grade separation, or physical barriers from vehicular traffic. Generally, communities that have more protected bikeways show a more equal distribution of men and women riding bicycles.

The counts indicated, 88% of the bicyclists and pedestrians were male, while only 12% were female. Similarly, only 4% of users were children and 96% adults. These demographic indicators show that the existing bicycle network may be appropriate for confident cyclists but is not supportive of community members, like moms with kids, who prefer more comfortable paths or trails with greater separation from vehicles.

**Table 2-1: Percentage of people walking or biking**

| | | |
|---|---|---|
| **Female** | **20** | **12%** |
| **Male** | **144** | **88%** |
| **Adult** | **158** | **96%** |
| **Child** | **6** | **4%** |

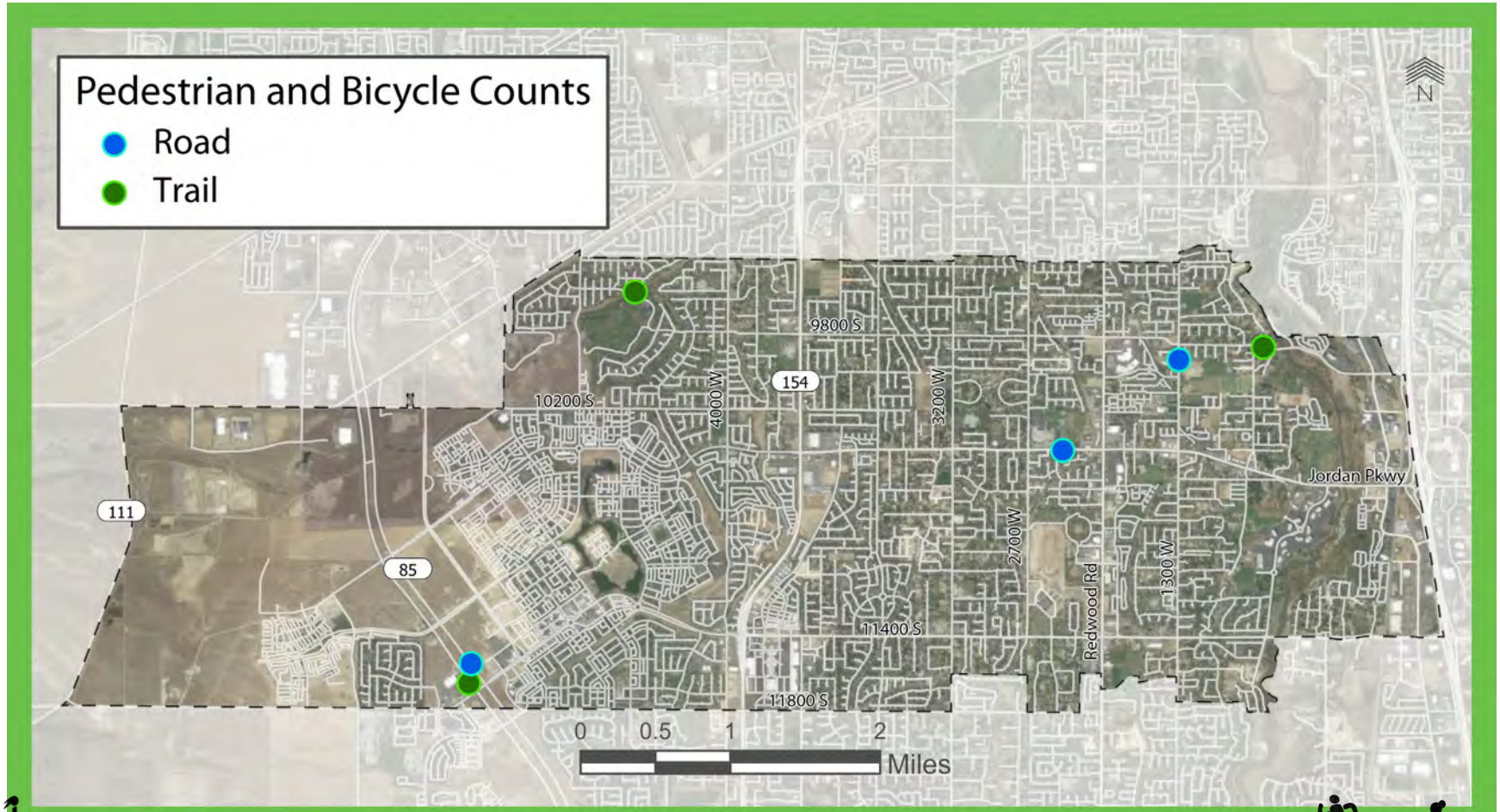
## Counts Map

Figure 2-7 is a map of the count locations in South Jordan; additional counts were taken in West Jordan. The bicycle and pedestrian counts followed best practice techniques, however they were limited by scope. Both trails and roadways were counted. The roadway counts were on corridors that had bike lanes. Pedestrian counts at those locations included the sidewalks and the bicycle counts included both the bike lanes and sidewalks. The bicycle/pedestrian counts were used mostly as supplemental data to pedestrian actuation and Strava user data described in the following section.

## Signal Actuations

In addition to the collected pedestrian count data, pedestrian signal actuations were evaluated for 58 existing traffic signals within South Jordan. The pedestrian actuations summarize the number of times the crosswalk button has been pushed and the crosswalk signal was triggered.

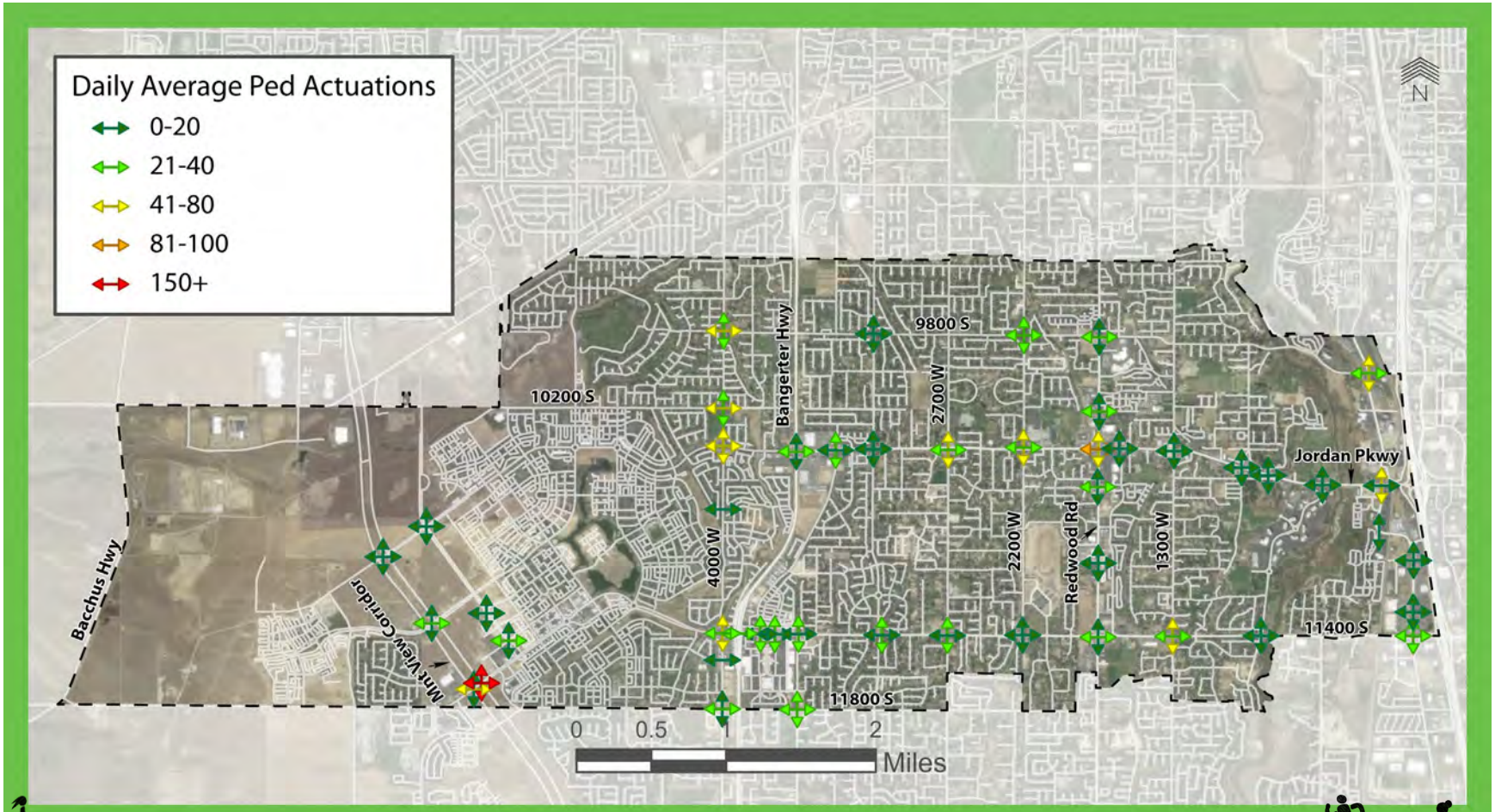
**Figure 2-7: Locations of pedestrian and bicycle counts**



The pedestrian actuations represent the number of times pedestrians may have crossed the street at the signal and not the total number of pedestrians, since each actuation can allow for one or more pedestrians to cross. The pedestrian actuation data is available from UDOT's Automated Signal Performance Measures (ATSPM) website [http://udottraffic.utah.gov/atspm](http://udottraffic.utah.gov/atspm) and was used to calculate the average number of daily pedestrian actuations across all days in 2018.

The daily average pedestrian actuations are shown **by direction** below in Figure 2-8. The intersection of Daybreak Parkway / Mountain View Corridor had the highest number of pedestrian actuations with an average of 343 per day. Of these actuations, 173 were for pedestrian calls to cross east/west across Mountain View Corridor and 166 were to cross north/south across Daybreak Parkway. The signals with the next highest pedestrian actuations were on 10400 South at Redwood Road, and 4000 West; with an average of 148 daily and 123 daily actuations, respectively. These pedestrian crossing actuations are an important indicator of existing pedestrian demand and locations that could benefit from improved pedestrian and bicycle facilities.

**Figure 2-8: Number of pedestrian actuations by intersection**



## Strava Data

Strava is a fitness app and social network for athletes that provides aggregated public activities for pedestrians, runners and cyclists. The data illustrates where pedestrians, runners, and bicyclists voluntarily provided their activity in 2018. This information is very illustrative when mapped, because it clearly shows where active transportation use is concentrated, but only among heavy users.

In 2017, UDOT purchased a statewide Strava data set to help identify key active transportation routes. As a stand alone data set this information is limited, because its is only recording trips of those who voluntarily submit the information. But when this information is combined with the public outreach process, traditional pedestrian and bicyclist counts and other forms of evaluation and analysis involved in the planning process, Strava can prove to be a useful tool for better understanding how and where to invest in infrastructure and improvements for active transportation projects.

Another benefit of Strava data is that it can display the information in various ways. One option is to see the number of "rides" or trips that are taken along a route. Whether someone walks a route everyday or only once a year the total number of specific trips will be shown. Another way to understand the data is through a commute estimation that looks at specific point to point trips that are identified as commuting behavior.

The Strava data is only a snapshot of the totality of bicycle riders and pedestrians, however, it may be the best tool currently available to review AT data because of the flexibility offered in reviewing the data sets.

**Figure 2-9: Strava app being used during a bike ride**



Figure 2-10 shows the total pedestrian trips recorded with the Strava app in 2018. This map shows that Strava can be used as a strong visual aid in identifying popular active transportation routes. Most of the roads in and near the Daybreak area show pedestrian trips. While the majority of neighborhood streets in this area do not exceed 250 trips annually, Strava users are just a fraction of the total pedestrians. This data indicates that there is a large variety of walkable routes, rather than one specific road or path that receives the majority of trips. The trails in Daybreak are all heavily used with over 2,000 recorded trips in 2018.

The Jordan River Trail is the most heavily used walking route in the city with 3,385 recorded trips. 11800 South has a high level of pedestrian trips, as well across the stretch south of The District in South Jordan. This high density area is clearly accessed by many pedestrians.

**Figure 2-10: Total pedestrian trips collected through Strava in 2018**

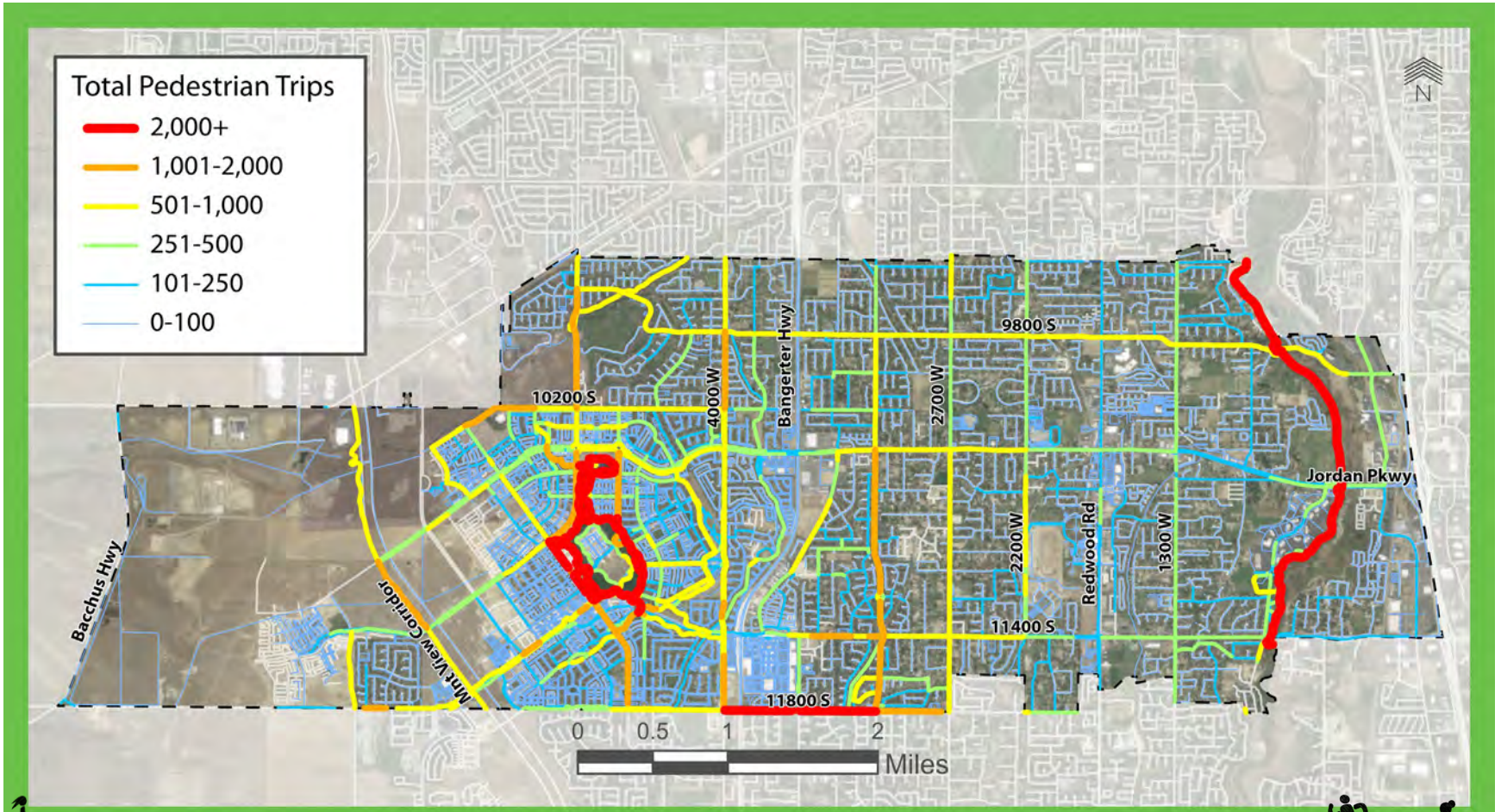
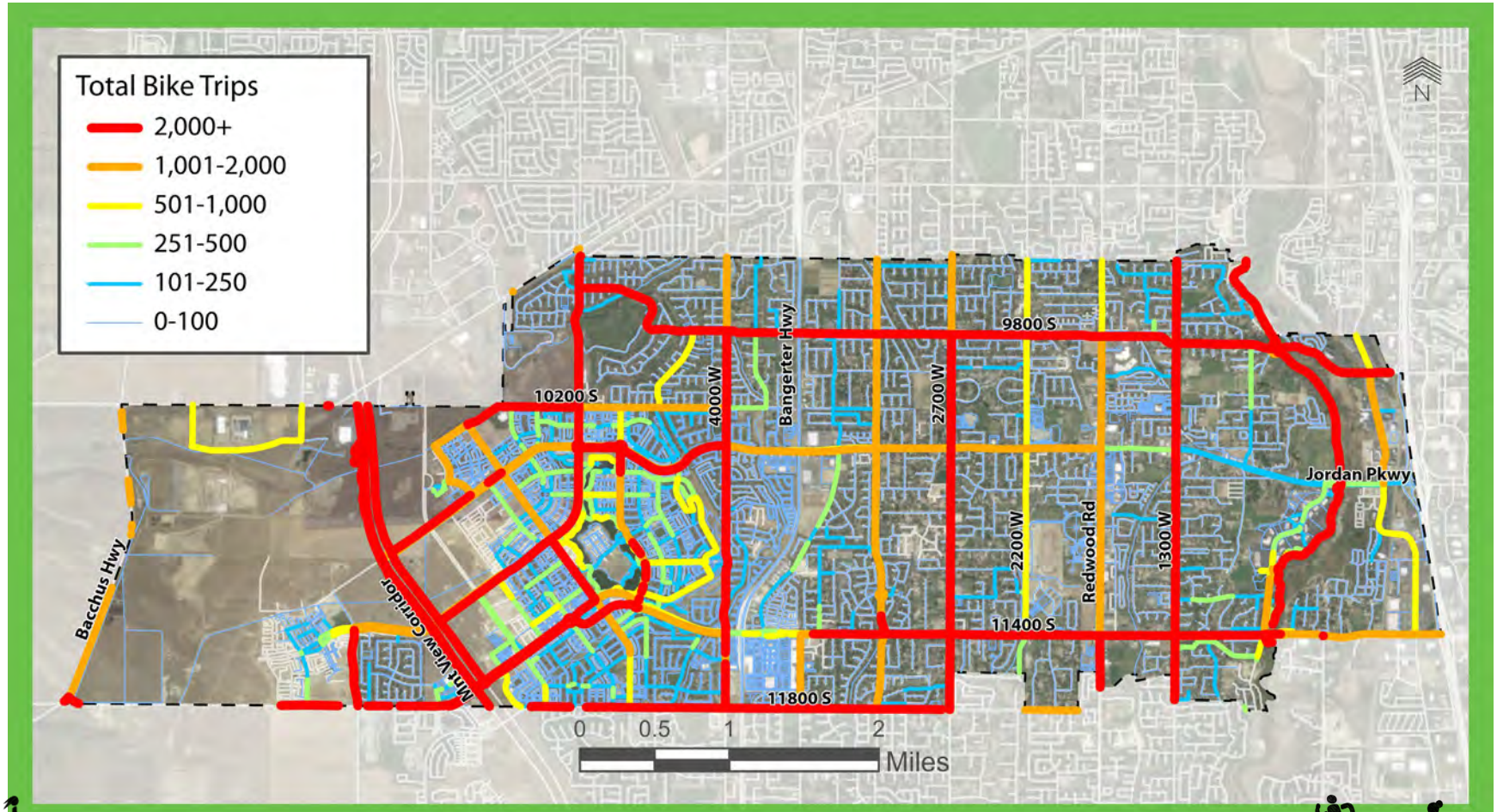


Figure 2-11: shows the total bicycle trips recorded with the Strava app in 2018. Again, Strava users represent only a small portion of the population. The map shows that cyclists are riding on all the major trails and routes in South Jordan.

Routes that offer direct north to south connections like The Jordan River Trail, 1300 West, 2700 West, 4000 West, Mountain View Corridor all show high use. The highest number of bike trips for east to west travel are along 9800 South and 11400 South.

This combined data shows a demand for larger regional active transportation connections that provide a variety of levels of comfort for users. Just as with the Strava pedestrian map, Daybreak shows various levels of usage on practically all of its roads and paths. This suggests a desire for bicycle facilities that provide comfortable local connections. The Strava data reflects the need for a combination of local and regional projects when creating a robust active transportation network.

**Figure 2-11: Total bicycle trips collected through Strava in 2018**



## Safety

Safety is principal factor when identifying opportunities to improve walking and biking. Pedestrians and bicyclists are the most vulnerable road users with speeds, poor visibility and distracted driving leading to pedestrian/vehicular conflicts. Analysis of bicycle and pedestrian related crash data provides a basis to develop recommendations that can improve safety.

Figure 2-12: shows the number of bike and pedestrian related vehicle crashes in South Jordan from 2012 through 2018. Over the seven-year period there were a total of 138 crashes with 82 bike crashes and 56 pedestrian crashes. Although annual crash totals can vary considerably year to year, during 2018 there were only 12 bicycle and pedestrian crashes which is the lowest annual number. The downward trend in crashes may be due to improved and new bicycle or pedestrian over the analysis period.

By reviewing where bicycle and pedestrian crashes occurred, potential locations for safety related projects can be identified. Table 2-2 lists the roadways with the most crashes and Figure 2-13 shows the location of the bicycle and pedestrian crashes in South Jordan City. 11400 South had the greatest number of bike and pedestrian crashes with 14 and was followed by both 4000 West, as well as South Jordan Parkway, with 13 crashes. 11400 South already has bike infrastructure but it varies from a bike lane to a should bikeway along the corridor. Still, it is signed and striped for cyclists safety. South Jordan Parkway was widened from Redwood Road to I-15 in 2019 and this road reconstruction included added bicycle infrastructure similar to 11400 South with a bike way that varies from the shoulder to a dedicated lane at the intersections. The other roads with the most crashes all have planned projects to improve safety.

**Figure 2-12: Number of bike and pedestrian related vehicle crashes : 2012 -2018**

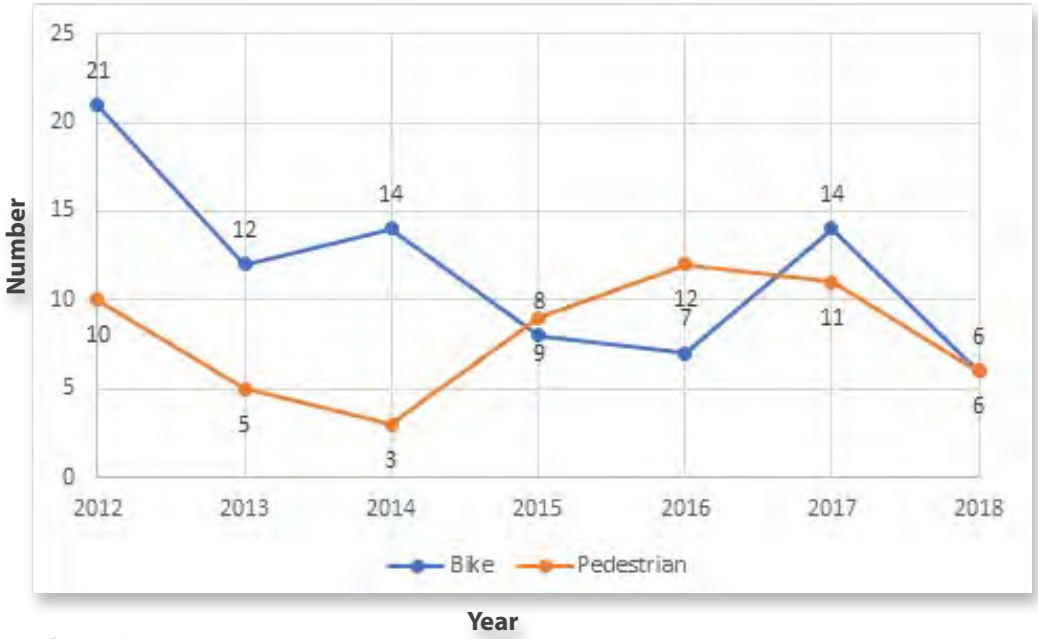
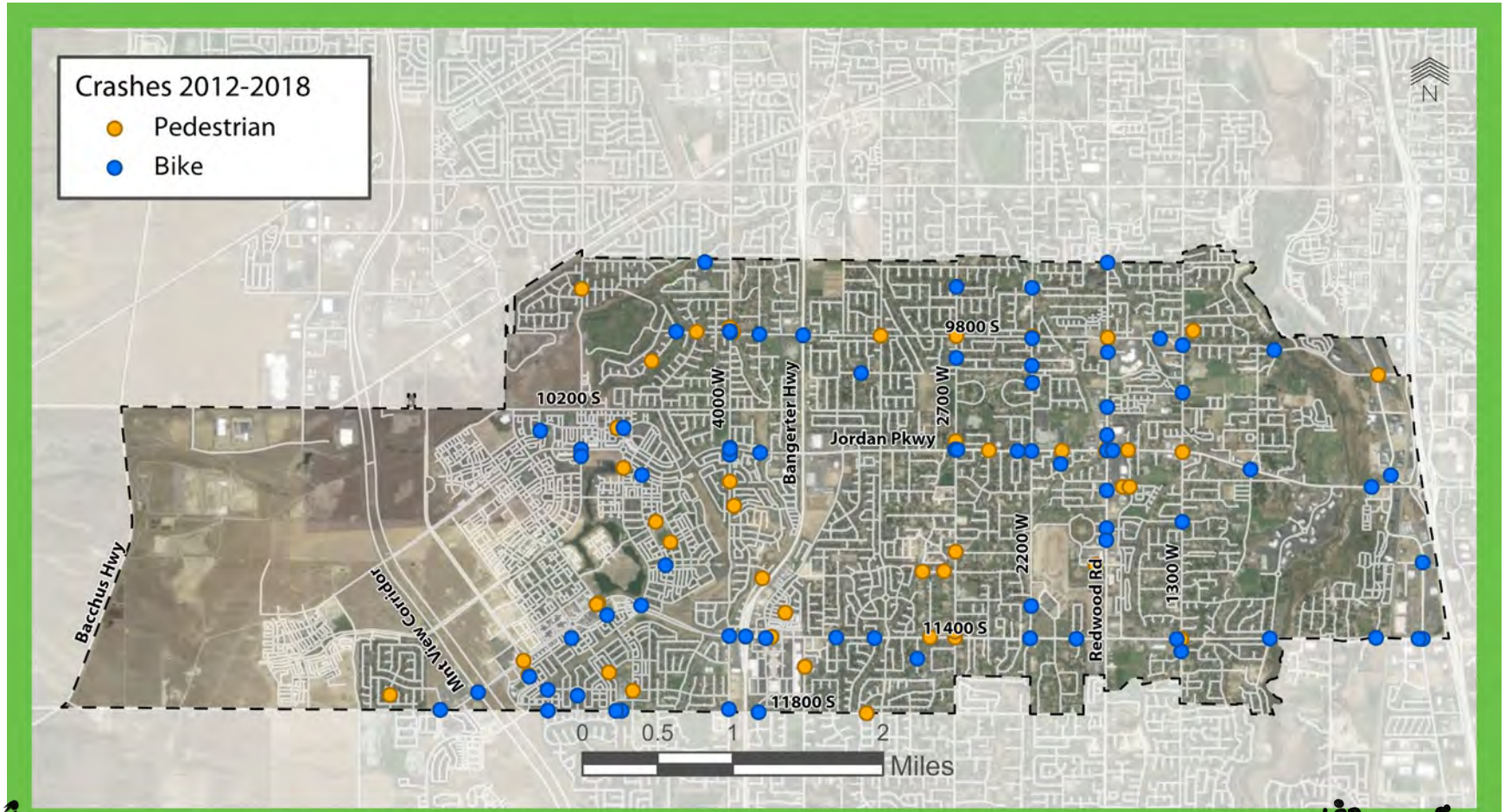



**Table 2-2: Bike and pedestrian related vehicle crashes by roadway; 2012-2018**

| | Bike | Pedestrian | Total |
|---|---|---|---|
| 11400 South | 11 | 3 | 14 |
| 4000 West | 8 | 5 | 13 |
| South Jordan Parkway | 8 | 5 | 13 |
| Redwood Road | 8 | 2 | 10 |
| 2700 West | 3 | 5 | 8 |
| 2200 West | 7 | 0 | 7 |

Figure 2-10 shows the location of the crashes involving a bicycle or pedestrian over the seven years from 2012-2018. It is notable that the 138 crashes shown in this map is a small number when compared to other communities in Salt Lake County. West Jordan, for example, had 344 crashes involving non-motorists over the same period.

**Figure 2-13: Pedestrian and bike related crashes by location; 2012-2018**



## Severity

Pedestrians and bicyclists are both susceptible to serious or fatal injuries in collisions, as illustrated in Figure 2-14 and Figure 2-15. Fatal or serious injuries involving pedestrians make up 22%, compared to 12% of bicycle-involved collisions. The location of these crashes are shown in Figure 2-13. Overall, 4000 West had the most serious and fatal crashes with two fatal pedestrian crashes and two serious injury bicycle crashes.

**Figure 2-14: Pedestrian related crashes by severity; 2012-2018**

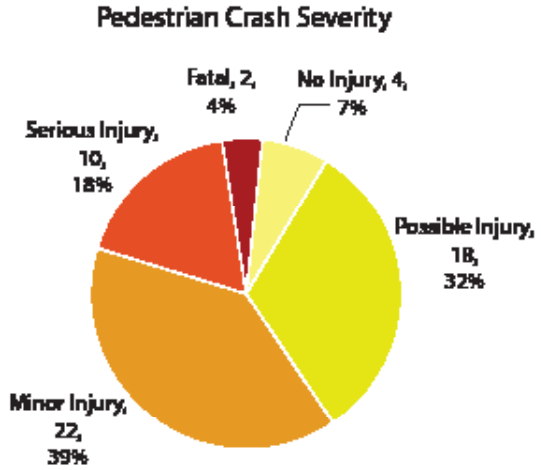
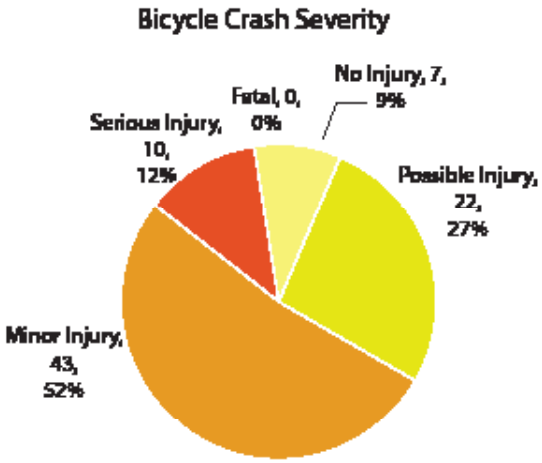



**Figure 2-15: Bicycle related crashes by severity; 2012-2018**



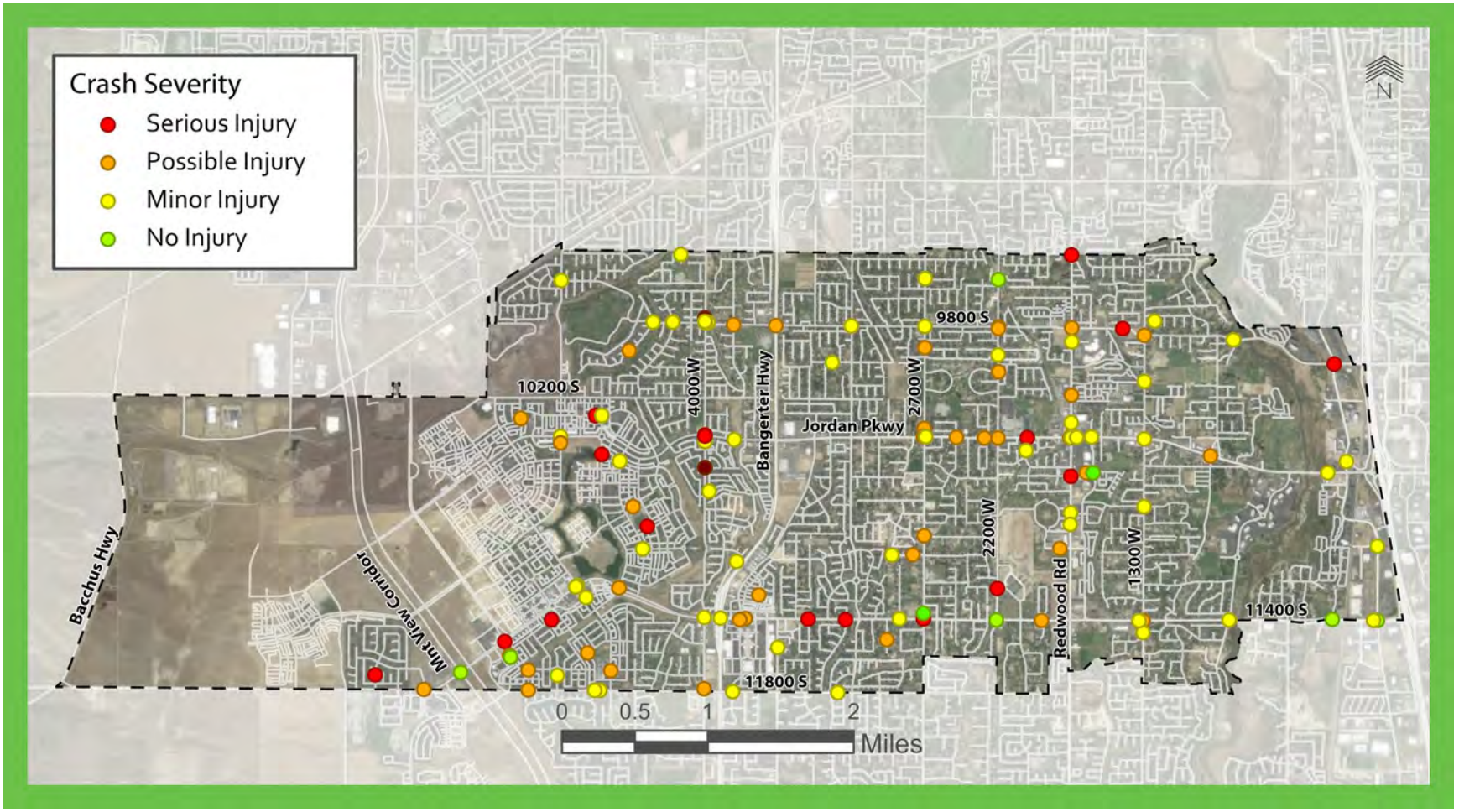

Active transportation facilities are an important component when creating a safe environment for both pedestrians and bicyclists. While there is a growing trend towards the creation of new facilities that provide improved safety, like buffered bike lanes, there is still the risk of crashes, partially because of an increase in the number of active transportation users combined with problems like distracted driving.

The National Highway Traffic Safety Administration (NHTSA) reported that in 2018 pedestrian traffic deaths increased 3.4% and bicycle traffic deaths increased 6.3%. Designs that address the safety issues specific to each project's location and environment can help decrease AT related crashes.

The safety and comfort level of a roadway, sidewalk or trail can change throughout the course of a day or week. Morning traffic may be lighter than afternoon traffic. Perhaps, cyclists being visible to automobiles is not an issue during the day, but at night it is of serious concern. One issue clearly identified among fatalities is lighting. In 2018, 76% of pedestrians fatalities and 50% of cyclists fatalities happened at night.

Locating crossings at appropriate places is also an important factor. Over half of pedestrian and cyclist fatalities occurred somewhere outside of an intersection. People may take unreasonable risks to cross mid-block because it provides the shortest route between them and their destination.

**Figure 2-16: Pedestrian and bicycle crashes by severity and location; 2012-2018**




## Safety Conclusion

Over the last three years the total number of bicycle and pedestrian crashes in South Jordan has gone down. This is a good trend, however, there were still two pedestrian fatalities in South Jordan and there is always an opportunity for improvement. The growing population and increasing number of bicyclists and pedestrians will likely create more conflicts that could lead to crashes. The projects in this plan are designed to specifically address many of the safety issues. Wider sidewalks on Redwood Rd, new buffered bike lanes on 2700 West and 3200 West, plus new trails will all contribute to improving safety for the walking and riding public. These projects and others increase the separation between drivers and cyclists/pedestrians to help reduce conflicts and therefore crashes.

# 3 What We Heard

Throughout the project there was an extensive community involvement effort. This effort included building a project website, creating community surveys, meeting with bike shops and stakeholders, and hosting booths at three community events. The team talked to dozens of people and received over 200 completed surveys. The comments, observations, criticisms, opinions, discussions etc. provided the team with invaluable information that contributed greatly to the planning process. The variety of outreach methods created a high level of confidence that quality feedback was received from a broad spectrum of the community. Information on these efforts and what we heard from these groups is provided in this chapter.

**Figure 3-1: Community event in 2019**



## Project Website

The project website can be accessed at: [www.jordanatp.com](http://www.jordanatp.com)

The website contains project maps and information, and has been updated regularly with new content throughout the process. There are videos of the community events and a presentation of the survey results, and downloadable pdf files of the project lists and maps. Over 2,400 visitors have viewed the project website.

**Figure 3-2: Landing page for the project website**



## Community Events

The project team hosted booths at three community "pop-up" events: The ***Salt Lake County Safe Kids Fair*** held in West Jordan City Park on May 18th, 2019, the ***SoJo Summerfest*** held in South Jordan City Park on May 31st and June 1st, 2019, and the ***West Jordan Western Stampede*** held in West Jordan City Park on July 4th, 2019. Two in West Jordan and one in South Jordan. At all three events we had visitors from both cities and others (Taylorsville, Riverton, Sandy, etc.).

Complete event videos from the screenshots shown here can be found on the project website [www.jordanatp.com.](http://www.jordanatp.com)

**Figure 3-4: SoJo Summerfest, June 2019**



**Figure 3-3: Safe Kids Fair, May 2019**



**Figure 3-5: Western Stampede, July 2019**



Events were chosen because of their popularity and the opportunity to talk to the largest cross-section of people about the project in their communities. All events were well attended, and the team spoke to a great variety of people at each event and got lots of comments on the active transportation network. Some of the most notable take-aways from the pop-up events were:

- Safety concerns on arterials like Redwood Road, South Jordan Parkway, and Bangerter Highway. Concerns include both pedestrian and bicycle crossings.
- A desire for more east/west trails crossing West Jordan and South Jordan.
- Requests for an extended Bingham Creek Trail in South Jordan.
- Potential for placing new trails along existing canals.
- Looking at slower speed roads for new bike lanes instead of placing them on arterials.

Many location specific comments were gathered at events as stickers on a map. Each one was then geocoded and is now available on the project website.

**The community pop-up events were fun and well attended and the team likely got more project comments from attending theses existing events in the community than if there were traditional open houses.**

**Figure 3-6: Public comments from community event**

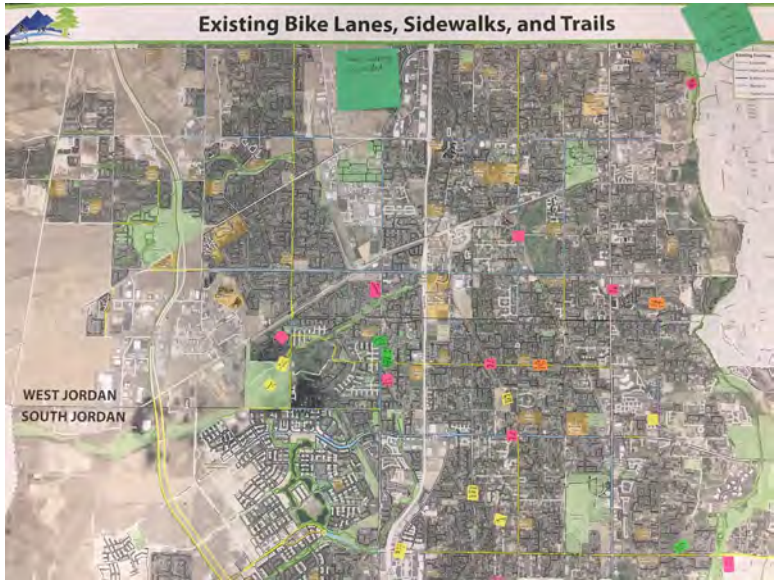
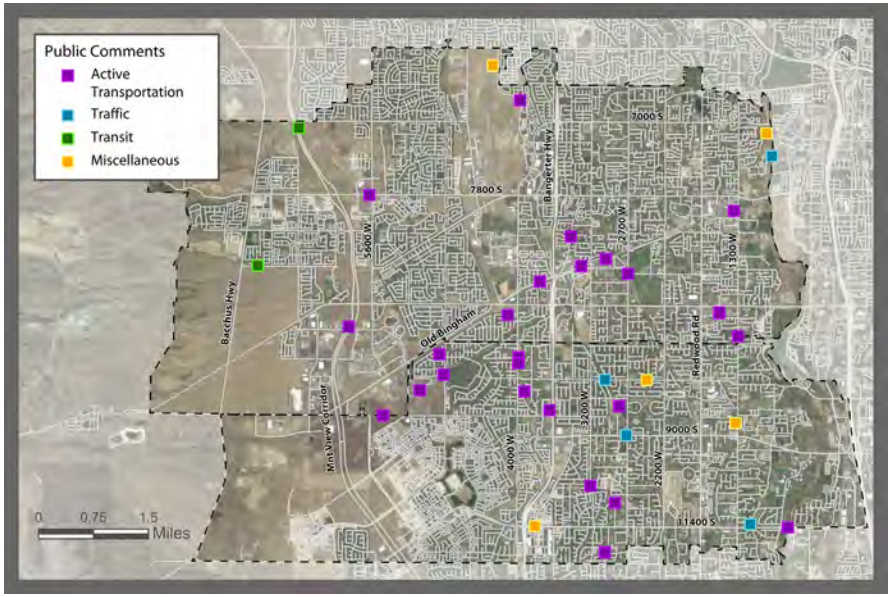



**Figure 3-7: Public comments converted and displayed in GIS**



## Community Survey

The team sought to reach all members of the community, including those that may not have attended one of the events, so a community survey was created and posted on each city's web page. The survey was available beginning in May and available through July, 2019. Over 200 respondents completed the survey, including 114 in West Jordan and 99 in South Jordan. The following highlights results from the South Jordan portion of the survey.

Approximately one third of respondents stated that they never bike anywhere in the community, while 19% stated that they bike everyday. 69% of respondents ride along the road at least once per year and 66% use the Jordan River Trail at least once a year.

**Figure 3-8**

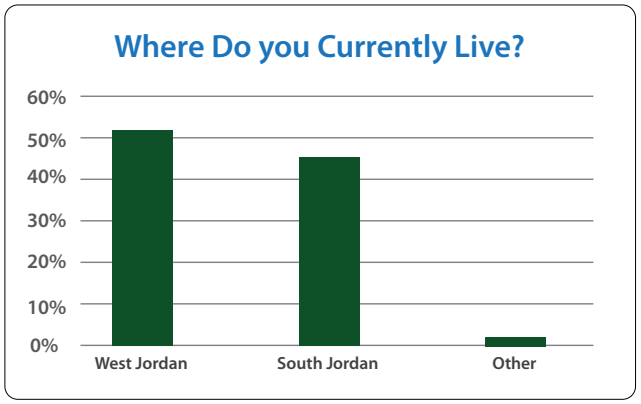
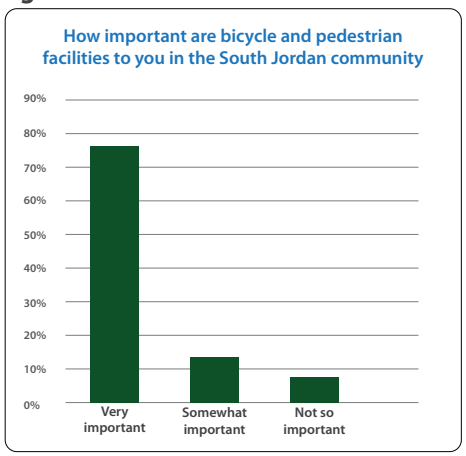
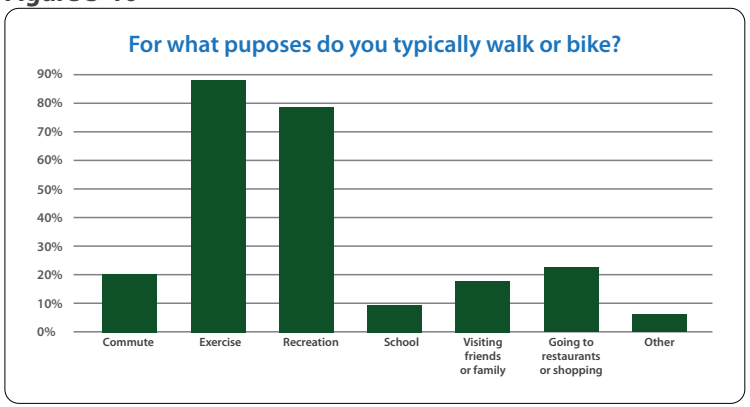



**Figure 3-9**




A large majority (79%) of respondents stated that bicycle and pedestrian facilities were extremely important or very important while only 7% stated that they were not important.

**Figure 3-10**




Most respondents (88%) indicated that the reason they walk and bike is for exercise followed closely by 'recreation' (79%). One fifth (20%) stated that they walk or bike to commute.

**Figure 3-11: Pedestrian on Jordan River Trail**




Every respondent indicated that they walk on sidewalks at least sometimes and 70% indicated that they walk on the Jordan River Trail at least sometimes.

72% of respondents stated that there have been times when they did NOT walk or bike to their destination in South Jordan because comfortable facilities were not available.

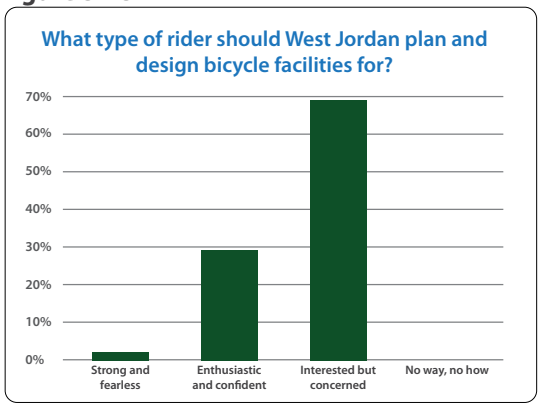
**Figure 3-12**




Respondents indicated that their top priority would be to extend the trail system in South Jordan (46%). Adding buffered bike lanes was another priority for respondents (19%).

Finally, when asked, what type of rider should South Jordan plan and design for, 29% said enthusiastic and confident and 69% said interested but concerned. This indicates that respondents want facilities to be family friendly and designed for all abilities.

**Figure 3-13**




The survey was helpful not only for evaluating potential projects, but also for determining facility types and priority given to the ranking on the projects.

## Stakeholders

UDOT is likely the largest stakeholder outside of South Jordan City. Many of the arterial corridors in South Jordan are UDOT roads, therefore it was extremely important to work closely with them while planning active transportation along theses routes. Creating an environment for inclusive and open dialogue is a top objective throughout any planning process so rather than meeting with UDOT Region 2 planners and engineers separately they were invited to participate in the regular team meetings held throughout the process.

The team met with the owners at the Hangar 15 Bicycles in South Jordan to talk about what things they've heard from their customers and what improvements they would like to see. They mentioned 2700 West as a route where they would like to see bike infrastructure added, specifically a bike lane from Riverton to Taylorsville.

## Conclusions

Many comments were received through the process and each comment was read and considered by the team. These comments contributed to the development of the final list of projects.

Documented comments were also used to rank the projects. Generally, if a project on a corridor received more comments it is ranked higher on the prioritized list.

The public comments and the full survey results were shared with the project team and are available on the project website for all to review.

# 4 Where We're Going

## Existing Plans

Quality active transportation planning has already occurred in South Jordan. UDOT has drafted and adopted a State Bicycle Plan and UDOT Region 2 has a detailed map that displays projects and gaps for bicycle facilities in South Jordan. This was a starting point for identifying potential projects.

The Wasatch Front Regional Council has developed a Regional Transportation Plan, Wasatch Choice 2050, that includes a detailed active transportation component. In developing this plan, WFRC worked closely with all the cities in the region. The plan identifies bike/ped projects in South Jordan including: buffered bikes lanes on 2700 West, a 10 foot sidewalk/shared use path on Redwood Road, and a shared use path along Bacchus Highway among others.

**Figure 4-1: Online map of WFRC's Regional Transportation Plan**

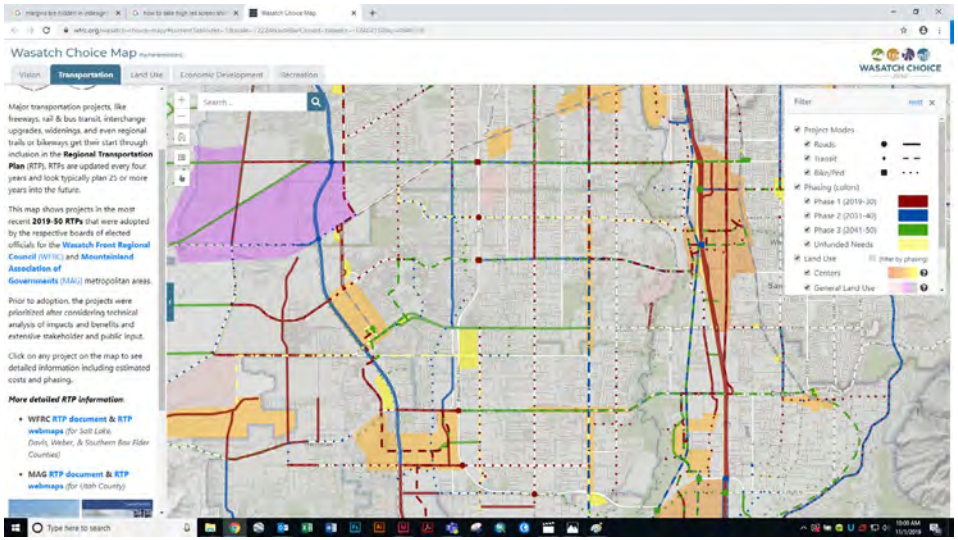
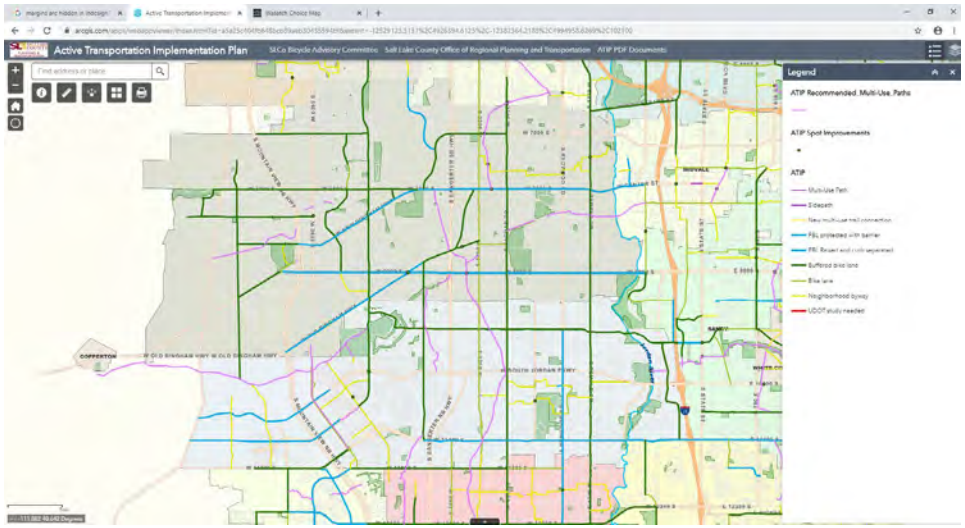



**Figure 4-2: Online map of Salt Lake County's Active Transportation Implementation Plan**




Salt Lake County also has developed an Active Transportation Implementation Plan (ATIP). The County considers this an evolving document. This allows recommendations like those produced from this report and its corollary planning process to influence the content of ATIP. The plan is focused on creating a high-comfort bicycle network intended to attract a broad spectrum of cyclists. It tends to stay away from adding new facilities to arterials where vehicle speeds are high, instead, the ATIP provides planned buffered and non-buffered bike lanes on collectors. Some identifies projects in South Jordan are buffered bike lanes on 2700 West, bike lanes on 3200 West, and buffered bike lanes on 1300 West.

## 1,000 Mile Goal

In 2017 Governor Herbert initiated the 1,000 Miles Campaign to build 1,000 new miles of family-friendly bike lanes, paths, and trails by 2027. Bike Utah is designated to helping carry out the implementation of the 1,000 Miles Campaign. This statewide goal is an indicator that Utah is heading toward even more active transportation.

What are family-friendly bike lanes, paths, and trails?

- On-street bike lanes that provide a high level of comfort for all users
- Multi-use pathways that serve as transportation and recreation routes for people of all ages and abilities
- Mountain bike trails for a range of skill levels
- Neighborhood bicycle routes so individuals, families, and children can get to local destinations, including work, school, parks, church, and businesses

As the projects in this plan are built, South Jordan will be contributing to this 1,000 mile goal.

## Planned Growth and Active Transportation

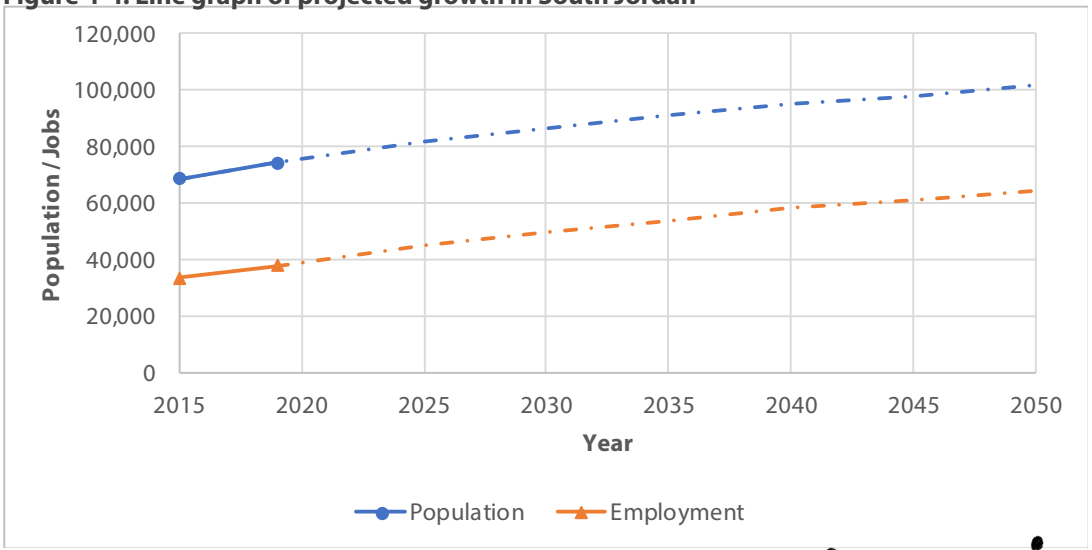
Most of the developable land in South Jordan is located west of Daybreak. This includes the area west of the Mountain View Corridor which is planned to be developed as residential or mixed use. As this growth occurs, there is an opportunity to install the backbone infrastructure of the active transportation network. This proactive approach offers an advantage to the alternative of retroactively incorporating active transportation infrastructure after development has occurred.

South Jordan's updated General Plan calls for mixed-use development areas across the city. This type of zoning can be highly complementary to active transportation because of the variety in origins and destinations on a relatively small footprint of land allowing for short and frequent trips. The general plan also identifies community goals that align with many of the outcomes and benefits of a robust active transportation network such as "expand on multi-modal trail systems, expand and enhance the existing bike path network" and the improvement of air quality as growth occurs.

**Figure 4-3: Cyclists along the Jordan River Trail**

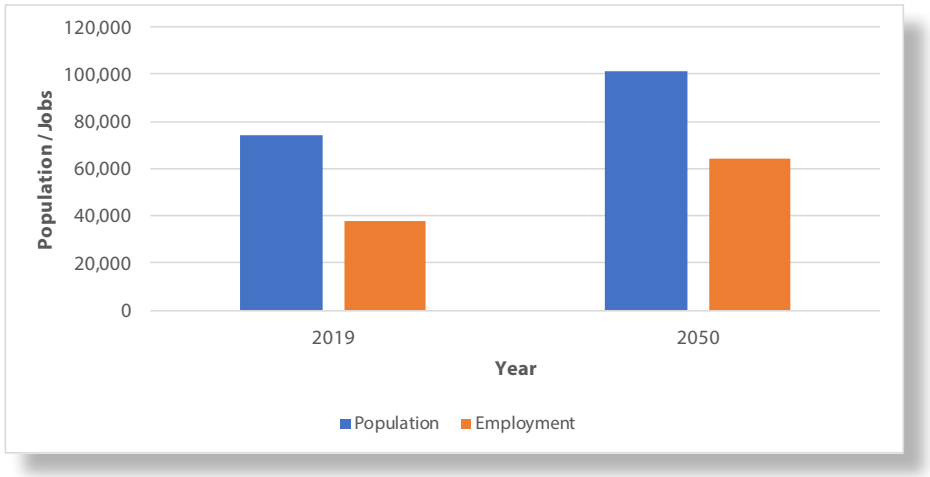


**Figure 4-4: Line graph of projected growth in South Jordan**



South Jordan is projected to grow from today's population of 74,000 to over 100,000 by 2050. Along with the continued population growth, the number of jobs or employment is expected to increase as well. This growth trend means that there will be even more cars traveling the roadways and more pedestrians and cyclists using the trails and bike lanes. The current number of miles of trail, bike lanes, and sidewalks in South Jordan will need to increase to keep up with the growing population. Figure 4-5 is a graph showing an anticipated 36% increase in South Jordan City's population.

**Figure 4-5: Bar graph of projected growth in South Jordan**




As the City of South Jordan grows, its number of cyclists and pedestrians will also grow. Many Utah communities are integrating active transportation designs into new development. As the western part of South Jordan becomes developed, it is critical that the city requires developers to incorporate measures and design components that benefit pedestrians and cyclists, such as shared-use paths, bicycle parking and landscape beautification that offers shading and/or improved lighting at newly developed areas.

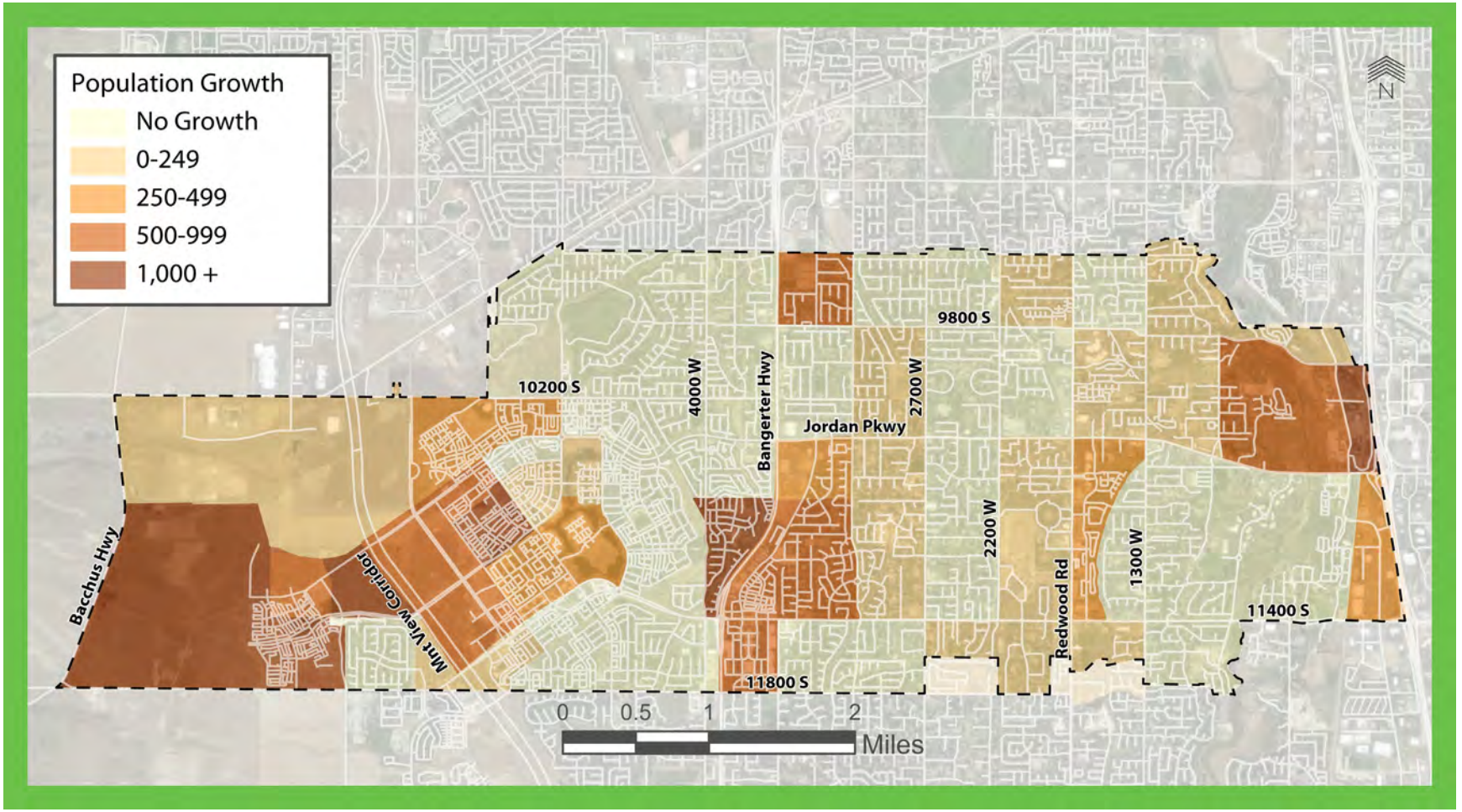
**Figure 4-6: Daybreak aerial showing trails and bike lanes**



Daybreak is an example of a master planned community that incorporates active transportation into their neighborhoods.

Figure 4-7 shows general locations of the anticipated population growth. The planned population growth represent an increase of approximately 27,000 new South Jordan residents over the next 30 years. The map below highlights specific zones that are anticipated to be where home is to these new residents. Generally, the undeveloped parts of South Jordan, are where many new homes are planned. This is most notable west of Mountain View Corridor.

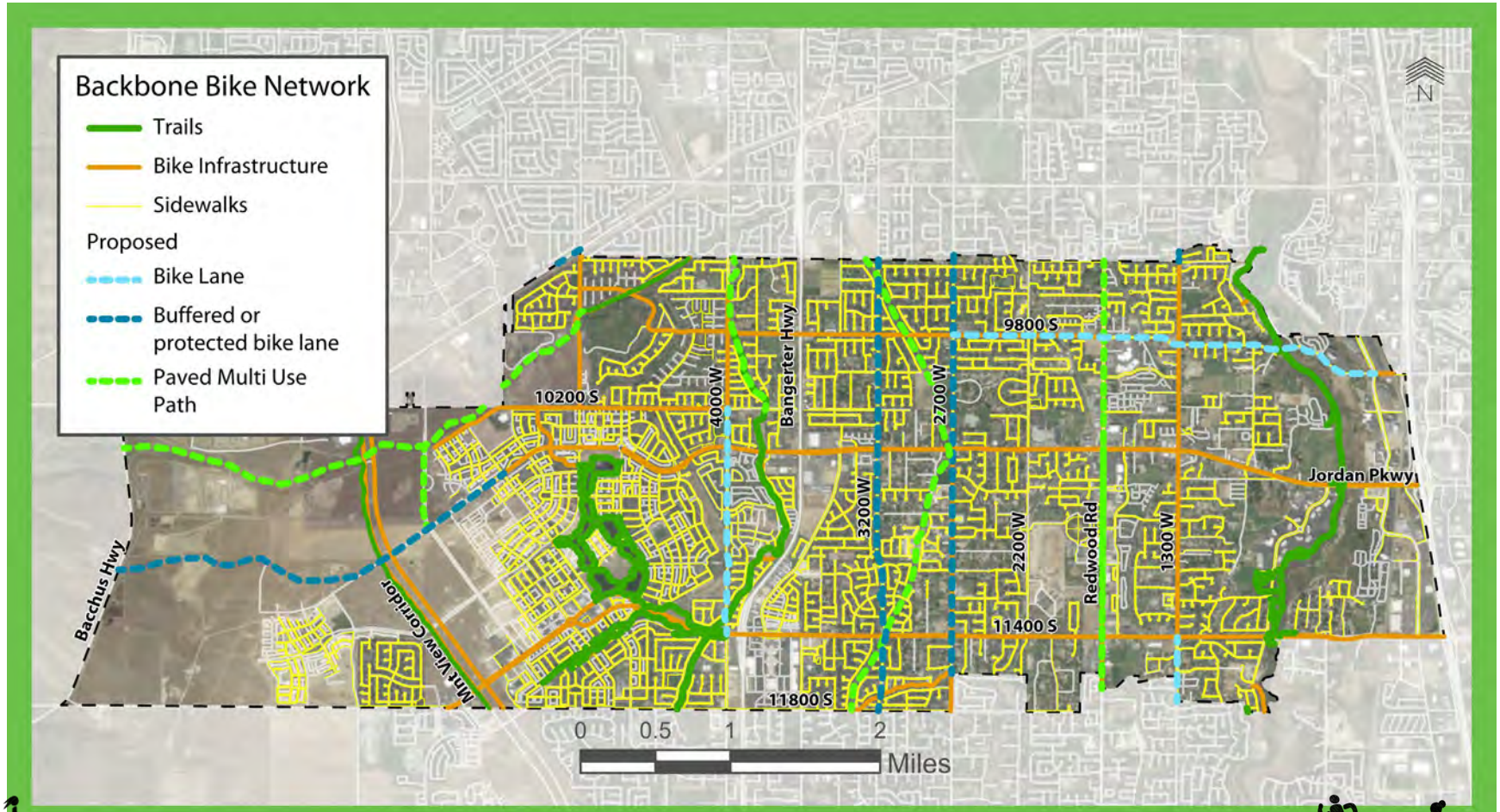
**Figure 4-7: Map of population growth in South Jordan projected into 2050**



## Backbone Network

The information collected from existing active transportation plans combined with the data on projected growth trends led to the development of a single unified active transportation backbone network. This backbone network is similar to a vehicle road network, in that it offers connectivity to destinations within the City as well as regional connections to the neighboring municipalities. The regional connections are important to users because they want to travel without facility changes at city boundaries. This backbone network map represents the complete future of trails, bike lanes, buffered bike lanes, byways and sidewalks. The map includes the planned projects highlighted in Section 5.

**Figure 4-8: Map of the Backbone Bike Network in South Jordan**

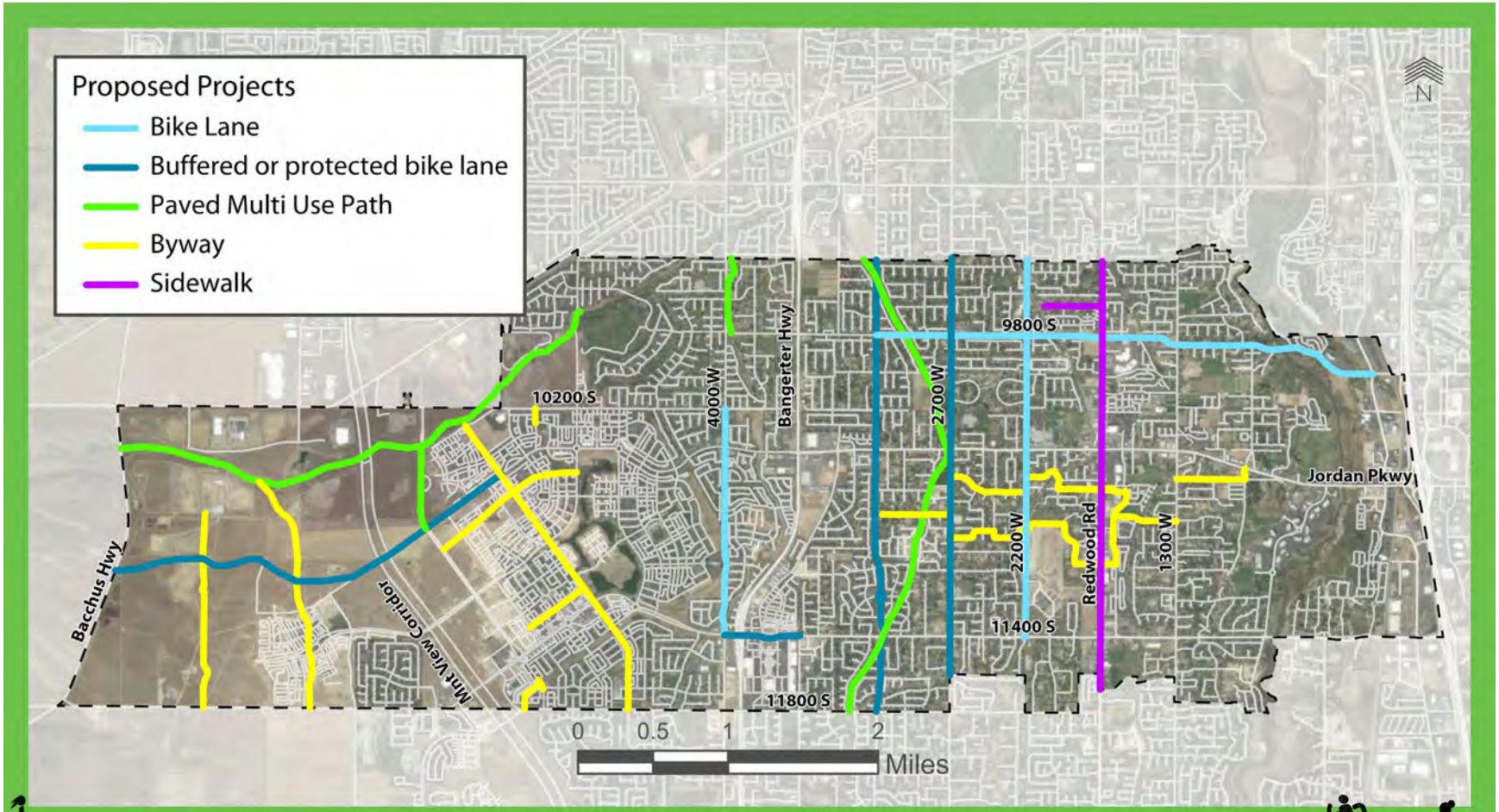


# 5 Planned Projects

## Potential Projects

The enumerated list of recommended projects is based on the completed planning efforts discussed in the prior chapters. These projects include new trails, bike lanes, sidewalks and neighborhood byways. Projects that have been completed while the team was gathering information, determining measurement for prioritization, soliciting public feedback, etc.  were removed from the potential project list. This current project list was screened and

**Figure 5-1: Proposed active transportation projects**



vetted throughout the planning process as more information was gathered. This preliminary screening effort reduced the number of potential projects to a list comprised of approximately 50 projects in West Jordan and South Jordan. These projects were then further evaluated and cost estimates were prepared.

All new projects that were identified during public outreach efforts, such as the multi-use trail around the airport, were carried forward for future evaluation and ranking. Projects were developed and ranked jointly between South Jordan and West Jordan. Each individual city ranking maintains the same numbering that was assigned to the joint city list to ensure that the collective planning efforts do not become fragmented.

## Active Transportation Cross-sections

The following graphics are from Salt Lake County's Bikeway Design guidance manual and show the types of bicycle infrastructure recommended in this document. The full Bikeway Design guidance manual can be found at https://slco.org/globalassets/1-site-files/planning--transportation/files/slcobikewaydesign.pdf.

**Figure 5-2: Striped bike lane**



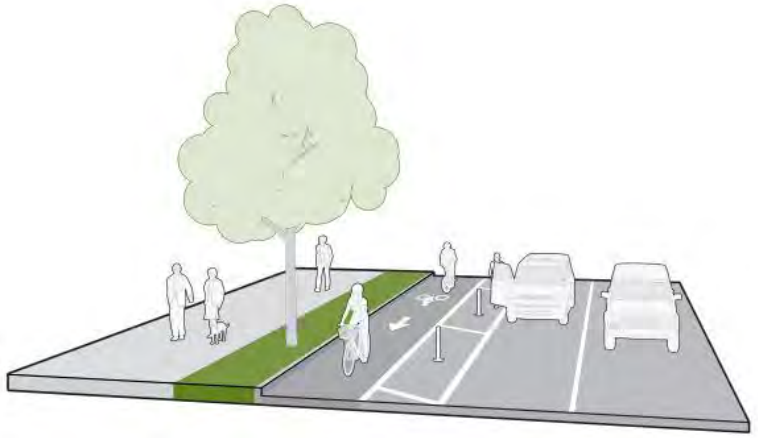
**Bike lanes** use signs and pavement markings to delineate street space that is exclusive for bicycling. Bike lanes can encourage predictable traffic flow from both cyclists and motorists.

**Figure 5-3: Buffered bike lane**



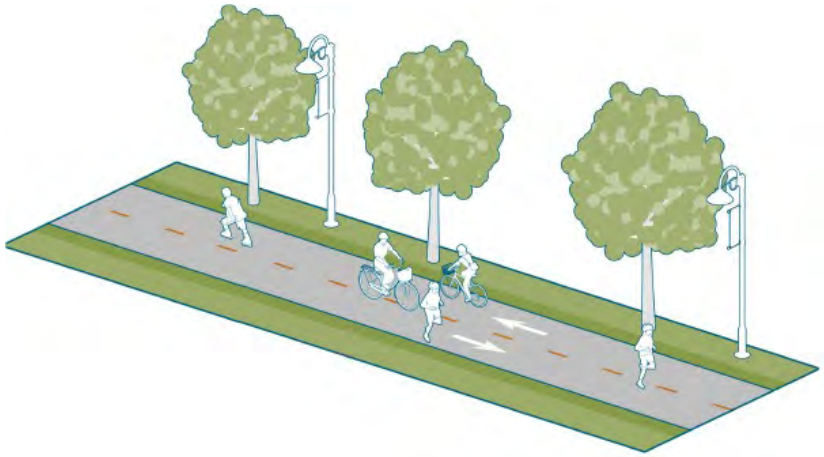
**Buffered bike lanes** use painted buffers which improve bicyclist level of comfort by increasing the distance between traffic and cyclists. As with bike lanes, signs and pavement markings are to designate on-street space exclusive to bicycling.

**Figure 5-4: Protected bike lane**



**Protected bike lanes**, also known as **separated bike lanes**, are on-street or street-adjacent bikeways. They can be one-way or bidirectional facilities that are separated from traffic and walkways with vertical separation or physical elements such as parking, planters, or curbing. They are intended to provide the same level of comfort as shared-use paths and are similar to side paths but are exclusively for bicycle travel.

**Figure 5-5: Multi-use path**



**Multi-use paths**, also known as **shared-use paths**, paved trails or greenways, are off street, paved facilities for bicyclists and pedestrians that are physically separated from motor vehicle traffic. These facilities are are preferred by less experienced cyclists, but more experienced cyclists may avoid them due to out of direction travel and slower users.

**Figure 5-6: Neighborhood byway**



**Neighborhood byways** also known as bicycle boulevards or greenways, are shared streets optimized for bicycle travel. Signs and pavement markings are used to create a high comfort environment while traffic calming features manage motor vehicle speeds and volumes.

While these designs are shown independently, they can, and should be integrated together along roadway(s) when it is necessary to do so. **The choice of design treatment is dependent on both the comfort level and context of a specific area**. For example, on a hilly road a striped bike lane may be needed alongside the lane that traffic ascends the hill due to the slower speed of the cyclist while they are climbing the hill. However, a shared use facility design, where cars and bikes are not physically separated, may be sufficient for the opposite, descending travel lane because the speed of the cyclist will be greater on the descent.

## Prioritization Goals

Once projects were identified based on public and stakeholder outreach, prior plans, safety issues, and an analysis of gaps in the current network, the next step in the planning process was to determine which potential projects best meet the plan's goals. The end result of this prioritization process was a ranked list of projects, with the highest-ranked projects best meeting a set of criteria that reflects what South Jordan residents and stakeholders expressed they value in active transportation facilities.

## Evaluation Criteria

Evaluation criteria were prepared based on collaborative discussion with the project team and stakeholder committee. Six major "themes" were identified, each of which correspond to an aspect of each project that had been raised in prior conversations as important. An overview of each theme, its measurable criteria, and the metrics that determine how each criterion was valued and integrated into the project's overall score is provided in table 5-1.

- **Feasibility** reflects the ease with which a project can be implemented, and is weighted to favor projects that are lower in cost and overlap with planned roadway projects that may provide cost savings and reduced construction impacts.
- **Connectivity** reflects the degree to which projects provide a strong and complete network throughout South Jordan and West Jordan, including connecting to existing facilities and key destinations.
- **Equity** reflects a concern for providing access to all neighborhoods in the communities of South Jordan and West Jordan, especially areas that have not been well-served to date by active transportation facilities.
- **Community Demand** accounts for projects that address needs, desires, and safety issues raised by members of the public through outreach events and online surveys.
- **Comfort** prioritizes those projects that provide more protected and separated facilities, such as shared-use paths and protected bike lanes. This reflects a greater emphasis on providing facilities that are attractive to "interested but concerned" users who may be more sensitive to their proximity to motor vehicles.
- **"Wow" Factor** provides additional weight to projects that the Steering Committee has indicated will provide exceptional value to active transportation users in South Jordan and West Jordan. This is intended to provide greater prioritization to projects that can serve as a showcase for great infrastructure, provide an excellent experience for users, and help distinguish the communities as leaders in encouraging active transportation along the Wasatch Front.

**Figure 5-7: Project team meeting reviewing ranked projects**



## Prioritization Exercise

After developing the evaluation criteria and associated metrics, each project was measured against these criteria and given a score between 0 and 100. Spatial metrics, such as the number of connected or adjacent facilities, the number of nearby destinations, and shared alignments with other projects, were calculated based on buffer analyses conducted in ArcGIS. These metrics, along with estimated project costs and the number of public comments, were rescaled to be between 0 and 100, such that the highest-ranked project received a score of 100. Other metrics, such as facility types, received a predetermined point values based on how well they aligned with the plan's goals.

**Table 5-1: Project evaluation criteria**

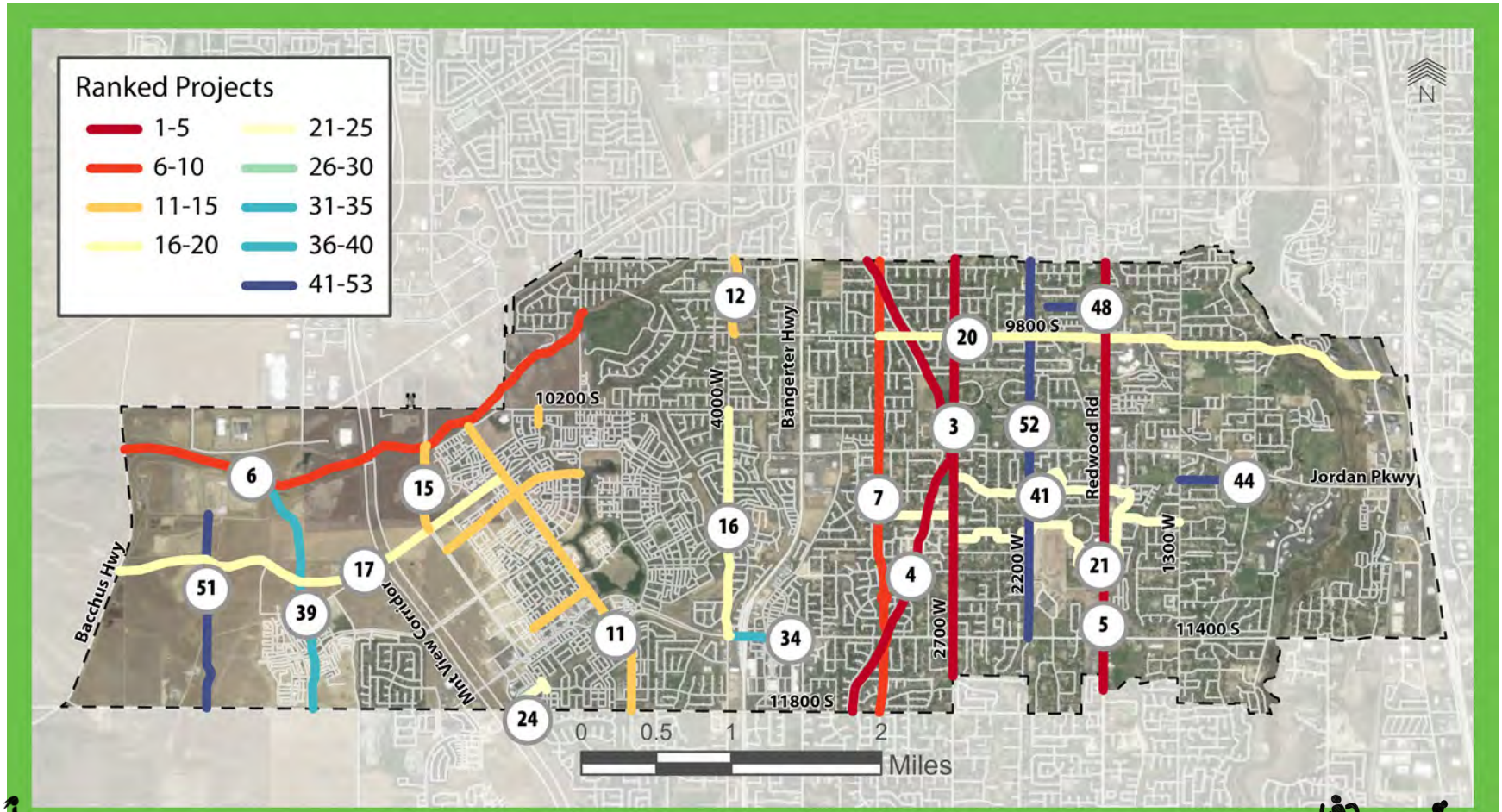
| Proposed Project Evaluation Criteria - South Jordan West Jordan Active Transportation Plan | | | |
|---|---|---|---|
| Theme | Description | Criteria | Metric / Scoring |
| Feasibility | Can the project be implemented? | Estimated project cost | 100 to 0 based on scaled estimated facility cost |
| | | Does the project share alignment with planned roadway project(s)? | 100 points for fully shared alignment, 75 to 25 points for partially shared alignment |
| Connectivity | Does the project provide connections within and beyond South Jordan/West Jordan? | Does the project connect to one or more external AT facilities or ATIP/WFRC proposed projects? | 100 points if directly connected, 50 points if within 1/8 mile |
| | | Is the improvement within 1/2 mile of key destinations (parks, schools, TRAX stations)? | number of destinations within 1/2 mile |
| | | Does the improvement close a gap between or extend existing facilities? | number of existing facilities directly connected |
| Equity | Does the project provide connections to underserved areas in the communities? | Is the project in an area of either community with below-average access to existing or proposed active transportation infrastructure? | *number of existing facilities within 1/2 mile buffer** |
| Community Demand | Does the project address needs voiced in stakeholder and public outreach? | Does the project address an area highlighted in survey results or public outreach events? | 100 to 0 based on count of survey/outreach comments highlighting issues on alignment |
| Comfort | Does the project provide a facility that enhances comfort for "interested but concerned" users? | Does the project provide a buffered or off-street facility? | 100 points for off-street facility, 50 points for buffered/protected facility |
| "Wow" Factor | Does the project provide a big win for active transportation in SJ/WJ? | Steering Committee indication | 100 points if yes, 0 if no |

** indicates metrics that are scored in reverse e.a. a higher score on that metric yields a lower overall prioritization score*

## Project Ranking

Each project was ranked based upon the composite score from the process evaluation criteria. The project ranking reflects the relative importance of each project for the active transportation network. However, the ranking does not reflect the order in which the projects should be completed. Additional local criteria and values should be considered prior to advancing each project. The map below shows the ranked projects within South Jordan. The overall ranking is for the entire study area which included both South Jordan and West Jordan.

**Figure 5-8: Ranked projects from list in South Jordan**



## Key Projects

The top ranked project was 2700 West through West Jordan. Similarly, 2700 West scored well through South Jordan and was ranked third overall. Due to the relatively high ranking, resident input, and city priorities, the 2700 West buffered bike lanes were carried forward for conceptual design, making it a key project for both communities. Other key projects for both communities include the completion of bike lanes on 1300 West through West Jordan, which would extend the existing bike lanes in South Jordan, the addition of buffered or protected bike lanes on Old Bingham Highway to improve east/west bicycle network connectivity, and lastly, widening the sidewalk on Redwood Road to 8'-10' would improve the pedestrian network. Ranked projects were divided into tiers to show general priority. Tier I are the projects ranked 1-10, Tier II are projects 11-20, and Tier III are the remainder.

**Figure 5-9: Project prioritization tiers and project ranking**

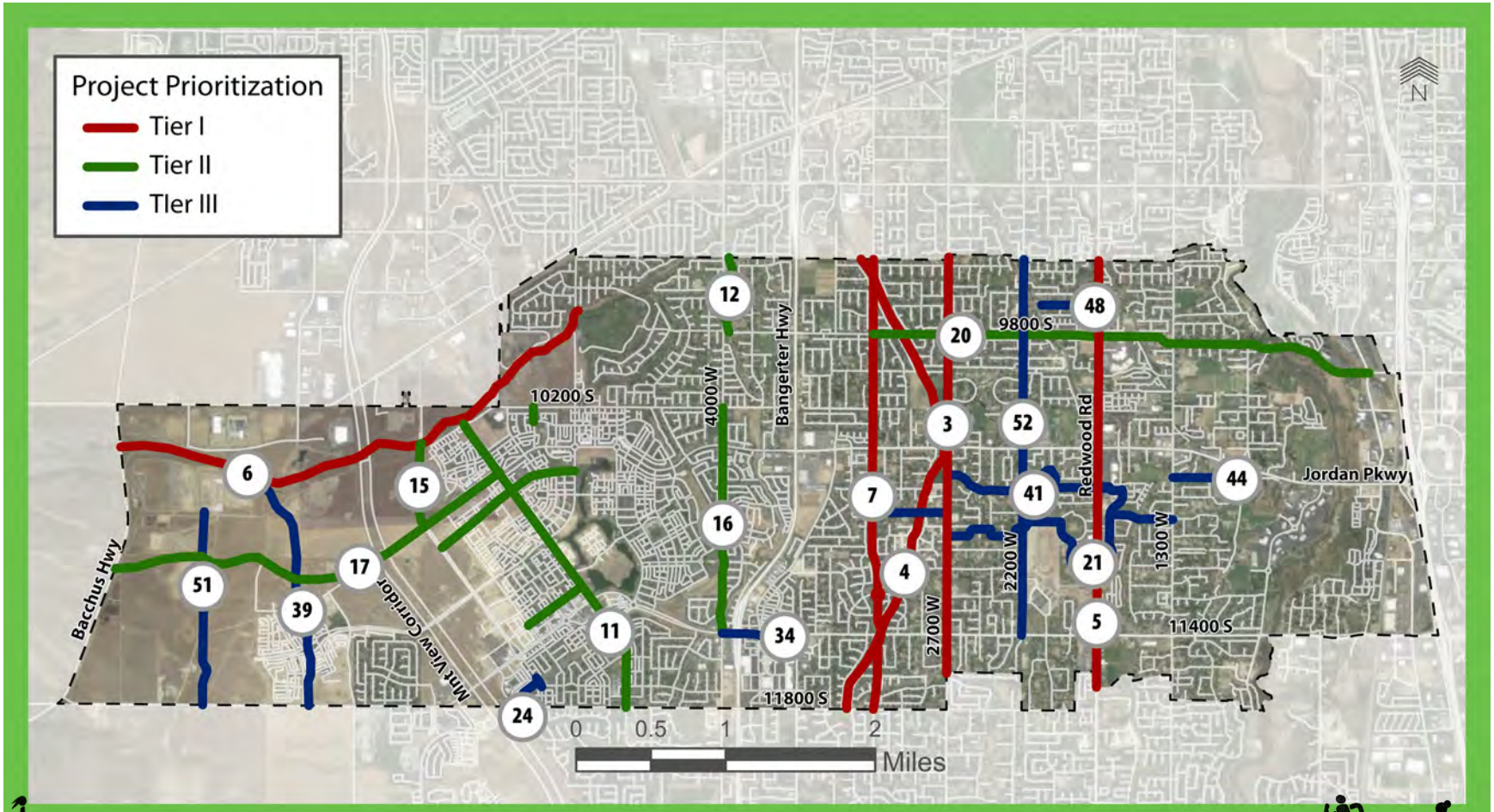


**Table 5-2: Project prioritization and ranking**

| Combined Rank * | Location | Type | Miles | Cost | Funding |
|---|---|---|---|---|---|
| **Tier I** | | | | | |
| 3 | 2700 West between South Jordan's northern city boundary and southern city boundary | Buffered Bike Lane | 2.8 | $101,000 | TAP/Choice Fund |
| 4 | Along the Utah Distribution Canal between South Jordan's northern city boundary and southern city boundary | Paved Multi Use Path | 3.3 | $2,790,000 | TAP/Choice Fund |
| 5 | Redwood Rd between South Jordan's northern city boundary to southern city boundary | Sidewalk (8'-10') | 3.1 | $1,310,000 | TIFF |
| 6 | Bingham Creek Trail Between 4800 West and western city boundary | Paved Multi Use Path | 3.6 | $2,990,000 | Development |
| 7 | 3200 West between South Jordan's northern city boundary and southern city boundary | Buffered or protected bike lane | 3.2 | $109,000 - $2,509,000 | TAP/Choice Fund |
| **Tier II** | | | | | |
| 11 | Otter Trail Dr between 10200 South and Vermillion Dr/Kestrel Rise Rd between Bingham Rim Rd and South Jordan's southern boundary/Dock St between Grandville Ave and Lake Ave/Duckhorn Dr between Lake Run Rd and Kestrel Rise Rd | Neighborhood Byway | 3.8 | $12,000 | CATF |
| 12 | Welby-Jacobs Trail along Provo Reservoir Canal between South Jordan's north city boundary and 10200 South | Paved Multi Use Path | 0.5 | $436,000 | TAP/Choice Fund |
| 15 | Grandville Ave between Bingham Creek Trail and South Jordan Parkway | Paved Multi Use Path | 0.6 | $485,000 | TIFF |
| 16 | 4000 West between 10200 South and Daybreak Parkway | Bike Lane | 1.5 | $41,000 | CATF |
| 17 | Connecting South Jordan Parkway and Bacchus Highway | Buffered or protected bike lane | 2.9 | $98,000-$2,264,000 | Development |
| 20 | Shields Ln between 3200 West and Jordan Gateway | Bike Lane | 3.7 | $99,000 | CATF |
| **Tier III** | | | | | |
| 21 | 10760 South between Beckstead Ln and Temple Dr/Rustic Roads Dr between 2700 West and 2200 West/ Around South Jordan Park/10755 South between dead end and 2700 West | Neighborhood Byway | 4.4 | $14,000 | CATF |
| 24 | Currant Dr between South Jordan's southern city boundary and Grandville Ave/Grandville Ave between Blackbird Ln | Neighborhood Byway | 0.3 | $1,000 | CATF |
| 34 | Daybreak Parkway between 4000 West and 3600 West | Buffered or protected bike lane | 0.5 | $17,000-$401,000 | UDOT/City |
| 39 | Prosperity Road from 11800 South to Bingham Creek Trail | Neighborhood Byway | 1.6 | $5,000 | Development |
| 41 | 2200 West from Park Rd to South Jordan Pkwy | Sidewalk | 0.5 | $112,000 | City |
| 44 | 10550 South between Temple Dr and South Jordan Parkway | Neighborhood Byway | 0.5 | $2,000 | CATF |
| 48 | 9640 South | Sidewalk | 0.4 | $81,000 | City |
| 51 | Connecting the Trans-Jordan Landfill and South Jordan's southern city boundary | Neighborhood Byway | 1.3 | $4,000 | Development |
| 52 | 2200 West from 11400 South to 9800 South | Bike Lane | 2.5 | $66,000 | Choice Fund/City |
| | | | | | |
| | | **TOTAL COST** | | **$8,773,000 - $13,723,000** | |

* The numbers in the **Combined Rank** column reflect the complete prioritization list among all South Jordan and West Jordan projects.

**Table 1-2: Project prioritization total cost and miles by Tier**

| Tier I | | Tier II | | Tier III | |
|---|---|---|---|---|---|
| Total Miles | 16 | Total Miles | 13 | Total Miles | 12 |
| Total Cost | $7,300,000 - $9,700,000 | Total Cost | $1,171,000 - $3,337,000 | Total Cost | $302,000 - $686,000 |

Cost estimates were developed by active transportation engineers based on the most recent bid prices for construction items like striping paint and concrete curbs. The full construction costs estimates were based on facility types and linear feet of construction. Buffered or protected bike lane projects costs are based on recently completed buffered or protected bike lane projects. Variability in the cost of these projects is based upon design choices, restrictions, and existing conditions. A common occurrence that will effect cost is if a bike lane and buffer can be striped in the existing road, if right-of-way is required to add the buffered bike lane, or if it is a curb protected bike lane that requires new concrete and drainage accommodations, that is why they are shown as a range.

All the cost estimates include a contingency percentage and should be considered planning level cost estimates only. Better engineering based costs will need to be developed as projects near construction.

**Figure 5-10: Striped bike lane and multi-use path in Daybreak**



## 2700 West Buffered Bike Lanes Concept Design

To help advance active transportation in the community and to focus on implementation by moving from planning into design the study produced a concept design for one key cross-jurisdictional corridor.

Based on the ranking of projects in South Jordan and team discussions with officials from both West Jordan and South Jordan, the project that was selected for conceptual design was 2700 West buffered bike lanes. Buffered bike lanes are different from basic striped bike lanes because they include a physical space "buffering" or separating bike travel from cars moving in the same direction on the street. Buffered lanes vary in width, and the determined amount of necessary separation for cyclists for this concept design as two feet. This space is critical for the comfort of both the cyclists and the drivers.

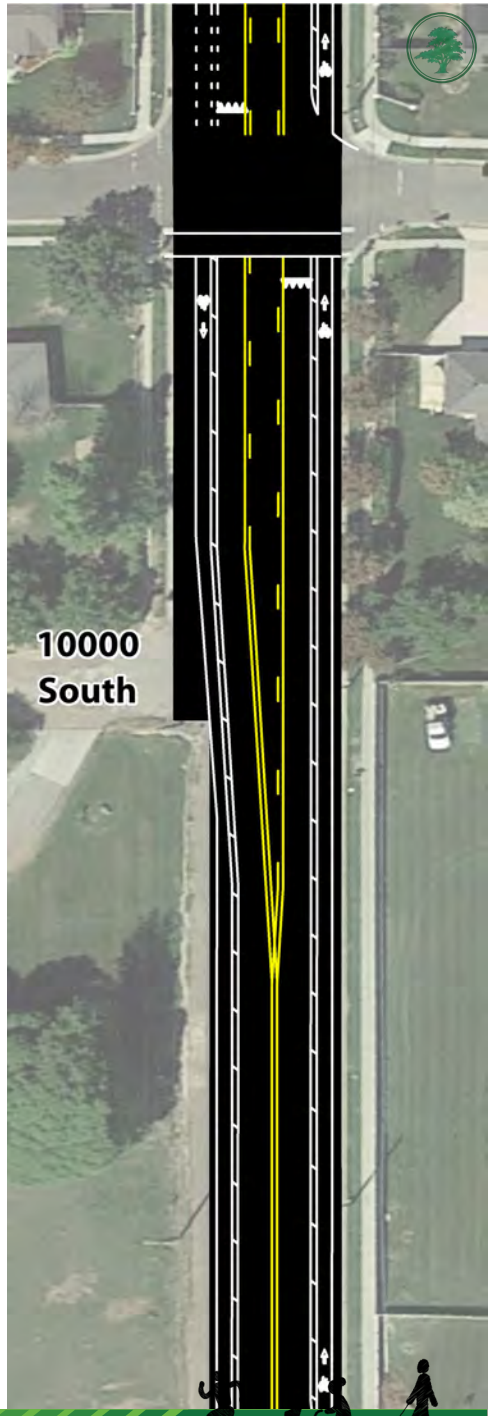
The concept design layout fits entirely within the existing right-of-way. This was done so that the layout would not impact any existing landowners along the corridor. Designing within the right-of-way did present some challenges and the street concept design varies throughout the corridor to maintain those constrains. For example, the center turn lane is removed along the section between 10000 South and 10250 South.

Figures 5-11 to 5-13 show selected segments of the recommended layout for 2700 West. These highlight key features of the concept design in South Jordan.

The 7.7 mile long full concept design can be viewed on the project website at www.jordanatp.com

The following three segments were chosen to illustrate specific challenges along the corridor.

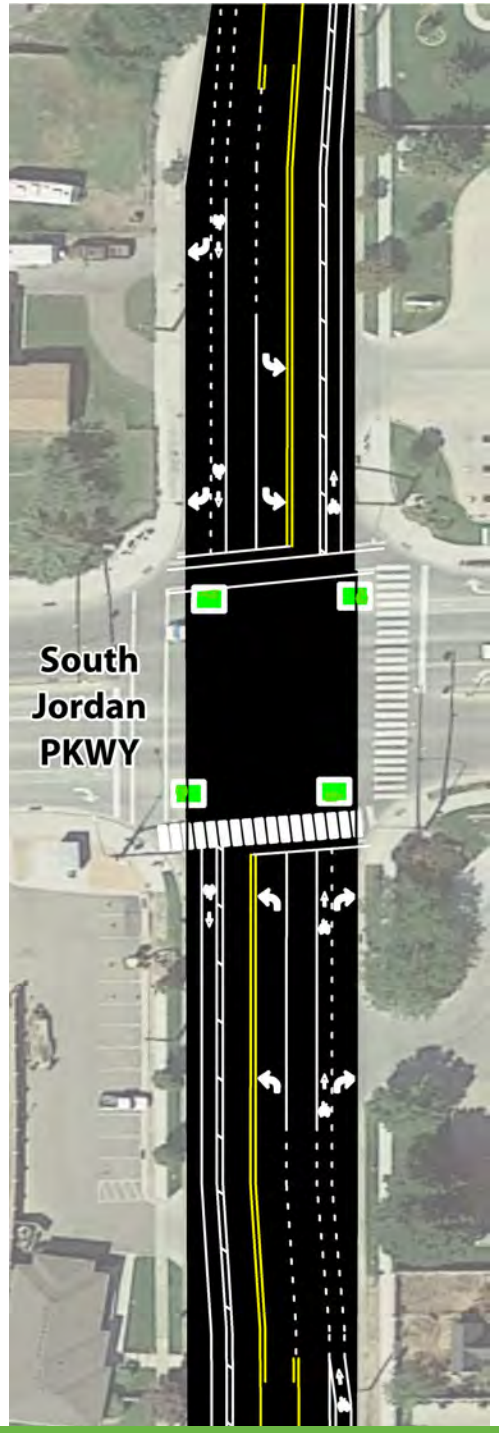
**Figure 5-11: 2700 West buffered bike lane concept design layout near 10000 South**




The 2700 West concept design was always kept within the existing right-of-way. At 10000 South the right-of-way shrinks from 60 feet north of 10000 South to 50 feet south of 10000 South. To design for this without sacrificing the safety of the two foot buffer required the removal of the center turn lane.

The top priority of the concept design is to consistently maintain the level of bicycle comfort created by the buffer as well as the other safety features. This specific area on 2700 West easily allows for the buffered bike lanes to continue through the reduced road width, because there are no driveways on the west side of the road and only two driveways on the east side. The impact of removing the center turn lane is minimal to automotive traffic.

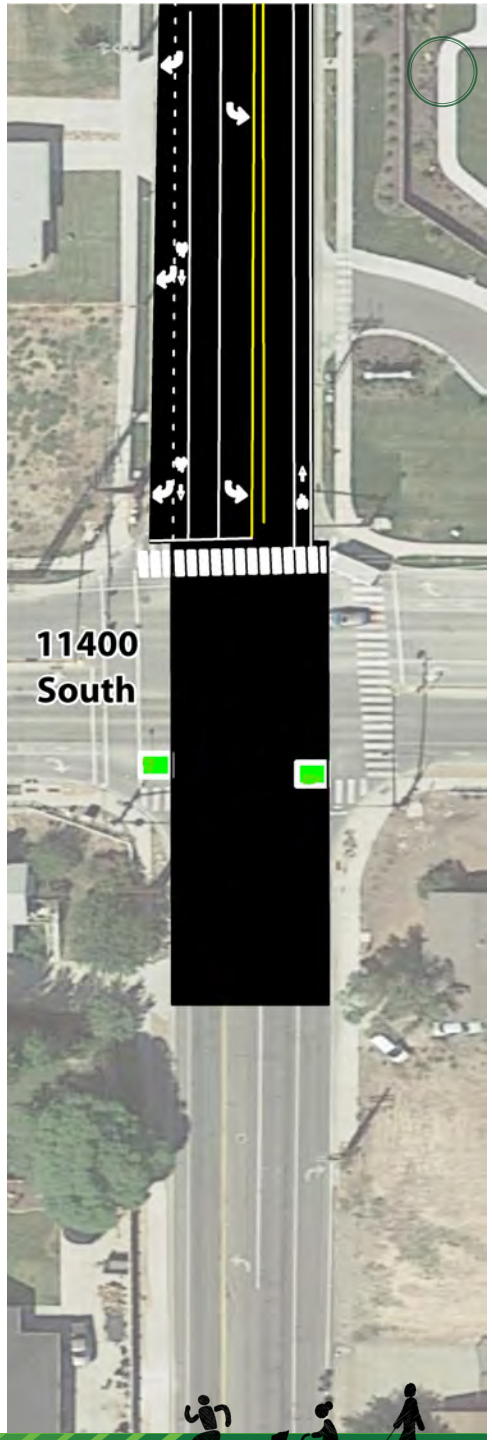
**Figure 5-12: 2700 West buffered bike lane concept design layout crossing South Jordan Parkway**




The 2700 West concept design transitions at key intersections to allow for vehicle right-turn pockets. The bike lane buffer is dropped but the 5 foot bike lane spacing is maintained to provide cyclist some dedicated space. The buffer is continue on the other side of the intersection.

This intersection and all other intersections that include bike lanes or bike ways on the cross street have two-stage left turn boxes for cyclists. These left turn boxes allow for cyclists to more easily navigate left turns while staying outside of the vehicle travel lanes in any direction. These two-stage left turn bike boxes are becoming more common and UDOT has accepted them as standard. At this location our concept design includes four such boxes to accommodate every direction, even cyclists traveling on South Jordan Parkway.

**Figure 5-13: 2700 West buffered bike lane concept design layout crossing 11400 South**




The 2700 West concept design needs a logical terminus other than the city boundary. Ideally the buffered bike lanes would continue south into Riverton and Bluffdale.

For South Jordan a logical endpoint is 11400 South, as there are bike lanes on that corridor that cyclists could access.

At this point the concept design includes two-stage left turn boxes for riders accessing onto northbound 2700 West and eastbound 11400 South.

Cost estimates were developed by the design engineers that completed the concept design of 2700 West. The cost includes individual elements to construct this project in South Jordan like, striping paint, thermoplastic green paint, and needed signs. The cost estimate does NOT include any widening, pavement rehab, curb or gutter. The concept was designed to avoid these larger costs and impacts.

**Table 5-3: South Jordan Active Transportation Plan-2700 West**

| BID ITEMS | | | | | |
|---|---|---|---|---|---|
| **No.** | **Description** | **Quantity** | **Unit** | **Unit Price** | **Amount** |
| **ROADWAY** | | | | | |
| **1** | **Thermoplastic Pavement Message** | **104** | **EACH** | **$ 200** | **$ 20,800** |
| **2** | **Thermoplastic Pavement Message (Bike and Bike Arrow)** | **188** | **EACH** | **$150** | **$28,200** |
| **3** | **Thermoplastic Pavement Message (Bike Box)** | **6** | **EACH** | **$250** | **$1,500** |
| **4** | **Thermoplastic Pavement Message (Green Paint)** | **-** | **SQ FT** | **$10** | **-** |
| **5** | **Thermoplastic Pavement Message - Crosswalks and Stop Lines** | **1,097** | **FT** | **$8** | **$8,776** |
| **6** | **Pavement Marking Paint** | **1,290** | **GALLON** | **$25** | **32,250** |
| | | | **Subtotal** | | **$91,526** |
| **SIGNING** | | | | | |
| **6** | **SIgning (Estimate)** | **1** | **LUMP** | **$9,000** | **$9,000** |
| | | | **Subtotal** | | **$9,000** |
| | | | **Bid Items Subtotal** | | **$100,526** |
| | | | **GRAND TOTAL** | | **$100,526** |

# 6 How We Get There

*How projects get constructed often comes down to them getting funded. This section identifies available funding resources to pay for active transportation projects in South Jordan.*

## Funding

Active transportation routes often span multiple jurisdictions and provide regional significance to the transportation network. As a result, other government jurisdictions or agencies often help pay for such regional benefits and projects. Those jurisdictions and agencies could include the Federal Government, the State or (UDOT), the County, and the local metropolitan planning organization (WFRC). South Jordan will need to continue to partner and work with these other jurisdictions to ensure adequate funds are available for these projects. South Jordan will also need to partner with West Jordan and other adjacent communities to ensure corridor continuity across jurisdictional boundaries.

## Federal Funding

Federal funds are available to cities and counties through the federal-aid program. UDOT administers the funds. In order to be eligible, a project must be listed on the five-year Statewide Transportation Improvement Program (STIP). The Surface Transportation Program (STP) funds can be used for transportation enhancements in twelve categories including bicycle and pedestrian facilities. The Joint Highway Committee programs a portion of the STP funds for projects around the state in urban areas. This is a 5-year funding tool and the STIP projects are updated regularly to maintain a 5-year list of projects. Adding AT projects and other projects in South Jordan to UDOT Region 2's transportation plan is an important early step.

## State Funding

The distribution of State Class B and C Program funds is established by State Legislation and is administered by UDOT. Revenues for the program are derived from State fuel taxes, registration fees, driver license fees, inspection fees, and transportation permits. 75% of these funds are kept by UDOT for their construction and maintenance programs. The rest is made available to counties and cities. Some of the roads with active transportation facilities in South Jordan fall under UDOT jurisdiction. It is in the interest of the city that staff are aware of the procedures used by UDOT to allocate those funds and to be active in requesting the funds be made available for UDOT owned roadways in the City. Class B and C funds are allocated to each city and county by a formula based on population, centerline miles, and land area. Class B funds are given to counties, and Class C funds are given to cities and towns.

Class B and C funds can be used for maintenance and construction projects including active transportation; however, thirty percent of those funds must be used for construction or maintenance projects that exceed $40,000. The remainder of these funds can be used for matching federal funds or to pay the principal, interest, premiums, and reserves for issued bonds.

UDOT also administers Safe Routes to School funding. This is a $1.2 Million annual fund to pay for active transportation safety improvements near schools across the state. Cities apply for this funding which is a reimbursement fund with no matching dollars required. This money can be used for improvements such as new trails or sidewalks, signals, crosswalks, etc.

Senate Bill 136 recently created a new "Transit Transportation Investment Fund" (**TTIF**). This new fund, beginning July 1, 2019, allocates state funding from the fuel tax specifically for public

capital transit projects. However, Senate Bill 72 opened this fund up to non-motorized projects as well. These dollars can also be used for active transportation projects around transit facilities, but the new infrastructure provide access to transit stops. This UDOT fund has not been distributed for the first time yet, and UDOT has stated that cities will need to apply for their projects to get access to this fund. It also requires 40% matching funds from local governments. Cities like South Jordan can use federal (but not state) dollars for the match. More information on this fund will be developing in the coming years.

## MPO Funding

The Wasatch Front Regional Council administers several funding programs of both federal and state dollars for the region. The Transportation Alternatives Program (**TAP**) funds the construction and planning of bicycle and pedestrian facilities. South Jordan and all cities in Salt Lake, Davis, and Weber Counties are eligible. Funds may be used for construction, planning, and design of on-road and off-road trail facilities for pedestrians, bicyclists, and other non-motorized forms of transportation, including sidewalks, bicycle infrastructure, pedestrian and bicycle signals, traffic calming techniques, lighting and other safety-related infrastructure that will provide safe routes for non- motorists.

Salt Lake County cities receive $800,000 -$900,000 every year. WFRC asks cities to submit letters of intent in the fall, with full applications due December 12th this year for funding in July of the following year.

## County Funding

Salt Lake County maintains an active transportation fund used to pay for a portion of active transportation projects within the County. It is called County Active Transportation Fund (**CATF**) and is currently $1 Million annually that cities, including South Jordan can apply for to fund their projects. This fund typically requires a match and is often used to pay for smaller projects since it is limited. Applications are due in July.

Senate Bill 136 also allocated a quarter of one percent sales tax to the Regional Transportation **Choice Fund**. Salt Lake County now has an on-going transportation fund that can be spent on a variety of transportation projects including active transportation. In fact, one quarter of this fund is earmarked for active transportation projects. This fund held $40 Million in 2019 its first year, but subsequent years the fund is expected to be less. Salt Lake County has administered these funds and required cities to submit applications. Every project was scored based on several criteria including if the project is multi-jurisdictional. The administration of this fund is changing and the cities within Salt Lake County will be receiving individual portions of this fund, the details of which are still being determined. For more information contact Salt Lake County Regional Planning & Transportation.

## City Funding

South Jordan utilizes general fund revenues for active transportation programs. General fund revenues are typically reserved for operation and maintenance purposes as they relate to transportation. However, general funds could be used if available to fund the expansion of active transportation facilities. Providing a line item in the city budgeted general funds to address improvements, which are not impact fee eligible, is a recommended practice to fund active transportation projects, should other funding options fall short of the needed amount. Revenue bonding can also be used for projects intended to benefit the entire community.

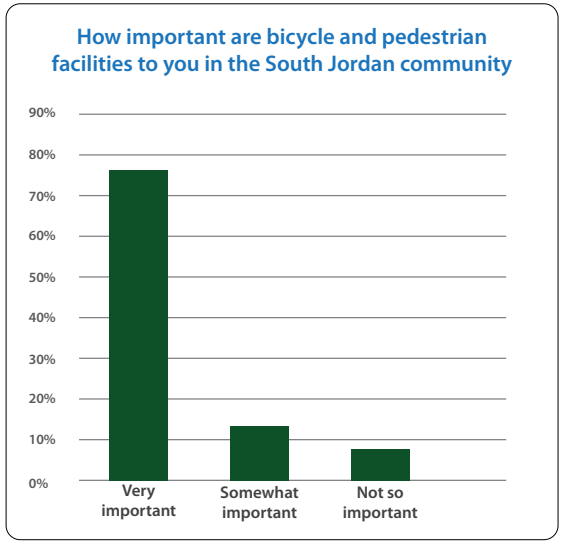
Private interests may also provide resources for transportation improvements including active transportation. **Developers** can construct the local streets with bike lanes within subdivisions and may often dedicate right-of-way for trails and parks, as well. The trails and bike lanes in Daybreak were constructed this way. Many of the new growth areas include new active transportation facilities provided by the developers.





## Community Priorities

South Jordan is a community that values active transportation and is ready to invest in improving facilities to provide safer, more comfortable routes for walking and bicycling. Nearly 75% of survey respondents said that active transportation is very important to them in South Jordan, and many community members indicated areas where current infrastructure is absent or could be improved. Community members also told us that new bike infrastructure should be designed with the 'interested but concerned' cyclist in mind, and provide connections to destinations like parks, schools, trails, jobs, and transit. Finally, we were told that the 2700 West corridor was a high priority location for implementing a continuous and high-comfort north-south connection between South Jordan and West Jordan.




## Project Identification and Prioritization

Based on the community values and priorities that we heard through public outreach and discussions with City officials, the planning process sought out key opportunities for new and improved active transportation facilities. We drew on community comments and suggestions, prior active transportation plans prepared by WFRC and Salt Lake County, and potential right-of-way opportunities along underutilized corridors and undeveloped lands. This process yielded 20 potential projects across South Jordan, which were scored and evaluated against evaluation criteria including Feasibility, Connectivity, Equity, Community Demand, and Comfort.

## High-Priority Projects

The highest-priority projects for South Jordan include:

- Installing a buffered bike lane on 2700 West from the northern to southern boundary of the City; this project has been identified as the highest-priority project for the city and a conceptual design has been prepared for the corridor (see pages 35-36)
- Installing a paved multi-use path along the Utah Distribution Canal from the northern to southern boundary of the City
- Widening the existing sidewalks on Redwood Road to eight to ten feet from the northern to southern boundary of the City to accommodate cyclists and pedestrians
- Extending the Bingham Creek Trail by Installing a paved multi-use path along the creek from 4800 West to the western boundary of the City
- Installing a buffered or protected bike lane on 3200 West from the northern to southern boundary of the City

These projects represent potential opportunities to provide multiple high-comfort options for families, recreational riders, and bicycle commuters to travel north/south through and beyond South Jordan, as well as implementing a key east-west corridor across South Jordan from central neighborhoods to western trails, job centers, and future development sites.

Obtaining funding to design and build these high-priority projects is critical to the successful implementation of the Plan's vision and goals.

## Potential funding opportunities that may be appropriate for implementing these projects include:

- The 2700 West buffered/protected bike lane may be a strong candidate for receiving county Transportation Choice funding, as a regionally significant corridor providing a potential connection not only through South Jordan and West Jordan, but also to Taylorsville to the north and Riverton to the south. The 3200 West corridor could likewise be funded in this way as a multi-jurisdictional project.
- South Jordan should consider applying for WFRC Transportation Alternatives Program funding to further advance planning and design of the paved multi-use path along the Utah Distribution Canal
- South Jordan should work with UDOT to look into using TIFF funding for improved sidewalks on Redwood Road along the UTA Route 218. South Jordan Should work with developers on the west side of the city to ensure that the Bingham Creek Trail extension is preserved and constructed and the should consider applying for WFRC Transportation Alternatives Program funding to further advance planning and design of these high priority facilities

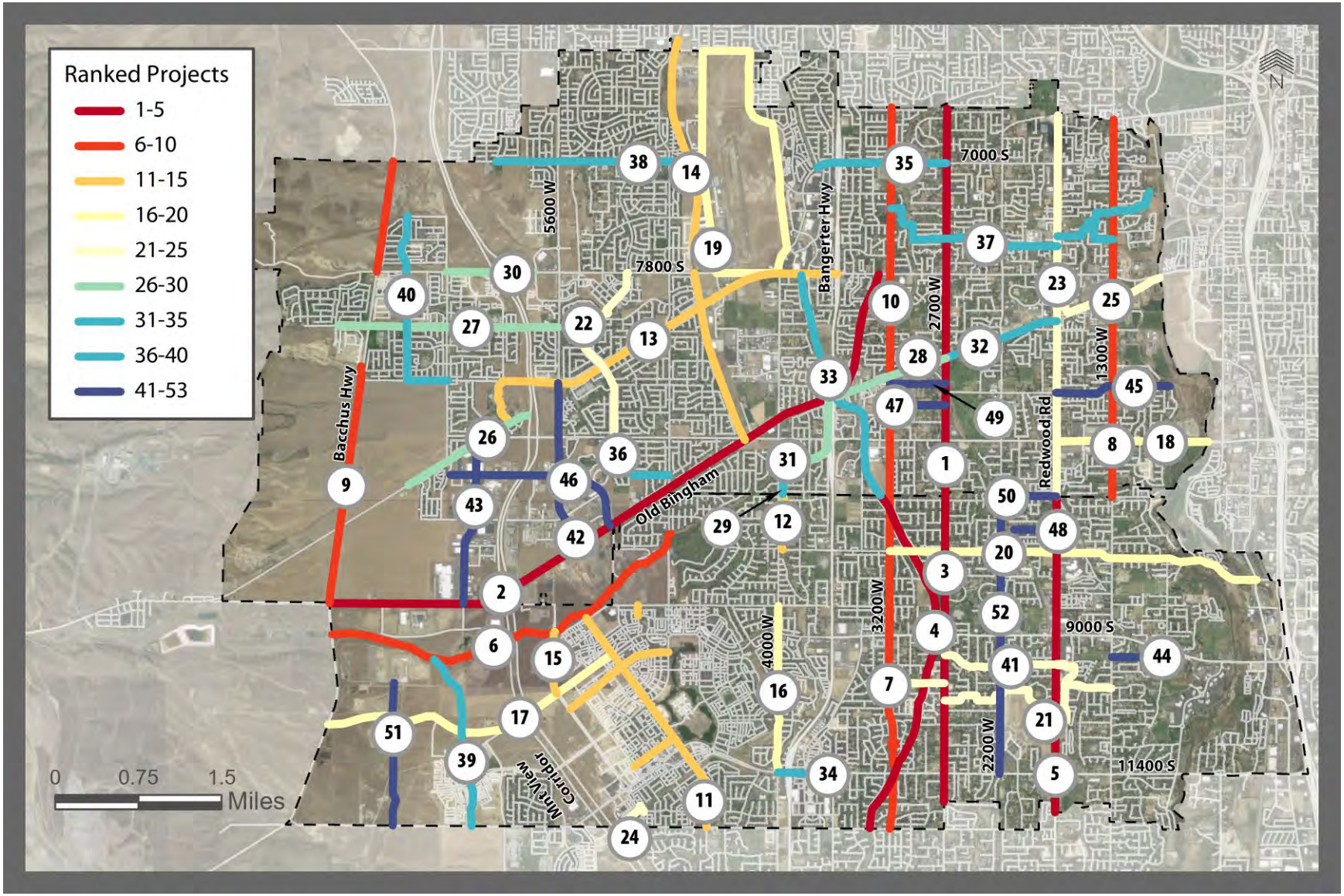
A key consideration for successfully implementing the 2700 West and 3200 West projects is coordination with adjacent municipalities. West Jordan has also prioritized the construction of buffered bike lane and bike lane facilities on these corridors, and the municipalities should continue to coordinate with each other in order to ensure that these facilities are planned and designed in a coherent and coordinated way, as well as to maximize opportunities for securing funding for the project from funds that are dedicated to implementing regionally-significant corridors. Additional coordination with adjacent municipalities (e.g. Riverton and Taylorsville) may further enhance the value and funding eligibility of these projects.

This project was completed as a joint effort between West Jordan and South Jordan in collaboration with UDOT and others. The project celebrated cooperation between neighboring cities. All analysis, brainstorming, project selection, prioritization, and design was performed together and complete collaboratively. Figure 6-3 on the following page, is a joint map showing all the combined project within the two cities.

**Figure 6-2: 3200 West is one of the planned projects**



**Figure 6-3: Map of combined projects for South and West Jordan**




More information including the full detailed design of 2700 West in West Jordan and South Jordan can be found at: www.jordanatp.com

**I.2. PUBLIC HEARING ITEM:**

ORDINANCE 2021-10, AMENDING CHAPTER 12.20 OF THE SOUTH JORDAN MUNICPAL CODE.

# SOUTH JORDAN CITY
# CITY COUNCIL REPORT

**Council Meeting Date: April 20, 2021**

Issue: Ordinance 2021-10 South Jordan Memorial Park

Submitted By: Jason Rasmussen

Department: Public Works

Staff Recommendation (Motion Ready): Approve Ordinance 2021-10

**BACKGROUND: The City owns and maintains the South Jordan Memorial Park, which provides plots for internments. Over the past few years, changes have been made in how plots are paid for, maintenance funds are collected and used, and ownership of plots is determined. The City code regulating these activities is not currently up to date with the new practices.**

**TEAM FINDINGS, CONCLUSIONS & RECOMMENDATIONS:**

**FINDINGS: A number of amendments need to be made to section 12.20 of the City code to bring it current with processes and procedures and City fee schedule structure.**

**CONCLUSIONS: The proposed changes, if enacted, will align current City code governing the Memorial Park with existing practices.**

**RECOMMENDATIONS: Adopt Ordinance 2021-10.**

**FISCAL IMPACT:N/A**

**ALTERNATIVES: Make no changes to the current ordinance.**

**SUPPORT MATERIALS: N/A.**

City Council Action Requested: Jason Rasmussen — Department Head; 4-14-21 — Date

**ORDINANCE NO. 2021-10**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH JORDAN, UTAH, AMENDING CHAPTER 12.20 OF THE SOUTH JORDAN CITY MUNICIPAL CODE.**

**WHEREAS,** Utah Code § 10-9a-102 grants the City Council of the City of South Jordan (the "City Council") authority to enact ordinances that it considers necessary or appropriate for the use and development of land in the City of South Jordan (the "City"), including the City's aesthetics; and

**WHEREAS,** the City Council has adopted Chapter 12.20 (South Jordan Memorial Park) of the South Jordan City Municipal Code ("City Code"); and

**WHEREAS,** the City Council desires to amend City Code Chapter 12.20 (South Jordan Memorial Park), to modify the regulation and use of the South Jordan Memorial Park; and

**WHEREAS,** the City Council held a public hearing and reviewed the subject text amendments; and

**WHEREAS,** the City Council finds that the subject text amendments will enhance the public health, safety and welfare, and will promote the goals of the General Plan.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOUTH JORDAN, UTAH:**

**SECTION 1. Amendment.** City Code Chapter 12.20 (South Jordan Memorial Park) is amended as shown in Exhibit A to this Ordinance.

**SECTION 2. Severability.** If any section, part or provision of this Ordinance is held invalid or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Ordinance and all sections, parts, provisions and words of this Ordinance shall be severable.

**SECTION 3. Effective Date.** This Ordinance shall become effective immediately upon publication and posting as required by law.

[SIGNATURE PAGE FOLLOWS]

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SOUTH JORDAN, UTAH, ON THIS _____ DAY OF _____, 2021 BY THE FOLLOWING VOTE:**

| | YES | NO | ABSTAIN | ABSENT |
|---|---|---|---|---|
| Patrick Harris | ____ | ____ | ____ | ____ |
| Bradley G. Marlor | ____ | ____ | ____ | ____ |
| Donald J. Shelton | ____ | ____ | ____ | ____ |
| Tamara Zander | ____ | ____ | ____ | ____ |
| Jason T. McGuire | ____ | ____ | ____ | ____ |

Mayor: _____ Attest: _____
Dawn R. Ramsey City Recorder

Approved as to form:

Gregory Simonsen
Gregory Simonsen (Apr 15, 2021 09:54 MDT)
Office of the City Attorney

# Exhibit "A"

CHAPTER 12.20
SOUTH JORDAN MEMORIAL PARK

SECTION:

**12.20.030: Regulations**

**12.20.040: Definitions**

**12.20.050: Sale Of Graves By City**

**12.20.060: Transfer By Grave Owner**

**12.20.070: Replacement Certificates**

**12.20.080: Opening Graves In Cemetery**

**12.20.090: Grave Closing**

**12.20.100: Improper Burials Prohibited**

**12.20.120: Payment Terms**

**12.20.130: Failure To Pay**

**12.20.140: Hardship**

**12.20.150: Injury To Cemetery Property Prohibited**

**12.20.160: Animals Prohibited**

**12.20.170: Firearms And Explosives**

**12.20.175: Smoking Regulations**

**12.20.180: Cemetery Closing Hours**

**12.20.190: Public Facilities**

**12.20.200: Eviction**

**12.20.030: REGULATIONS:**

The ~~city~~City is authorized to formulate and promulgate regulations not inconsistent with this chapter, in accordance with section 2.12.030 of this code, in the following topical areas:

A. Any requirement, procedure, rule, policy or provision established by this chapter.

B. The use of the South Jordan Memorial park, including, among other things, the hours of open access to the cemetery, the maintenance, size and height of monuments, and other grave markers, the placement and upkeep of landscaping, the placement and removal of floral displays, the flow of traffic in the cemetery, and all other acts or conduct within and affecting the cemetery.

C. Otherwise, as hereinafter provided by this chapter. (Ord. 2001-27, as amended)

**12.20.040: DEFINITIONS:**

For the purposes of this chapter, the following terms have the following meanings:

BODY: One human corpse or the remains of one human fetus; provided, that the remains of siblings under the age of two (2) may count as one body, and the remains of a relative and infant child the same.

CITY CEMETERY OR CEMETERY OR SOUTH JORDAN MEMORIAL PARK: The real property located in the vicinity of 10630 South 1055 West and more particularly described as:

Beginning at a point on a line bearing South 79°30' West Four chain eight links (4.08) from the Northeast corner of the Southwest quarter of Section Fourteen (14) in Township Three (3) South of Range one (1) West, Salt Lake Meridian and running thence South (var. 16°45') Five chains Thirty-three links (5.33), thence West eight chains thirteen links (8.13), thence North five chains thirty-three links (5.33), thence East eight chains thirteen links (8.13) to point of beginning, being in a part of the NE quarter of the SW quarter of Section Fourteen and containing four acres and fifty-three rods (4.53/160) acres, more or less.

Beginning at a point North 123.86 feet and East 1838.54 feet from the West quarter corner of Section 14, Township 3 South, Range 1 West, Salt Lake Base and Meridian; thence South 182.8 feet to the Northwest corner of South Jordan Cemetery Line; thence South 89.58 feet East 547.6 feet along said fence to the West line of a county road; thence North 183.71 feet; thence West 542.59 feet to the point of beginning. 2.28 acres.

Beginning at a point South 434.86 feet and East 1459.58 feet from the West quarter corner of Section 14, Township 3 South, Range 1 West, Salt Lake Base and Meridian; thence North 508.72 feet; East 379.77 feet more or less to West line of South Jordan Cemetery, Southerly along said West line 539.81 feet more or less; North 38°35'20" West 15.17 feet; North 89°57'30" West 333.8 feet; North 59°20'25" West 37.22 feet to the point of beginning. 4.56 acres.

The cemetery is also commonly known as the South Jordan Memorial park.

CITY CEMETERY SEXTON: City staff position assigned to manage plot sales, memorial park maintenance and other duties related to the memorial park.

DISINTERMENT: Any opening of or excavation into a grave which the ~~city~~City's records indicate to be occupied.

GRAVE: An area in the cemetery measuring four feet one and one-half inches by eight feet three inches (4'11/2" x 8'3") and intended for the burial of the dead.

IN CASH: In lawful currency of the United States or by a check that is not thereafter dishonored.

LOT: A group of eight (8) contiguous graves designated as a lot on the official cemetery plat.

NONRESIDENT: Any person, natural or otherwise, who is not a "resident", as defined in this section.

PERPETUAL OR TO PERPETUALLY CARE FOR: To maintain for an indefinite period, but imposes no obligation on the ~~city~~City other than to plant, cut and water grass on a grave for which the perpetual care fee has been paid, and does not require the ~~city~~City to trim grass, plant shrubbery or any vegetation other than grass, or to maintain any grave according to specification set by any person other than the ~~city~~City.

RESIDENT: A person:

A. Who owns real property located in the ~~city~~City which is subject to a levy of ad valorem tax; or

B. Who is a natural person and maintains his or her principal residence in the ~~city~~City; or

C. Which is a corporation, partnership or other entity, fifty percent (50%) of whose equity securities are owned by persons who otherwise qualify as residents of the ~~city~~City. "Equity securities" include stock, partnership interests in capital or profits and losses, and other interests in business organizations generally recognized to be equity as distinguished from debt interests.

TRANSFER A GRAVE: To sell, give or donate, exchange, trade or convey, and includes a change of ownership incident to the death of a current owner of record. (Ord. 2001-27)

**12.20.050: SALE OF GRAVES BY CITY:**

A. Sale Authorized: The ~~city~~City is authorized to sell and convey graves owned by the ~~city~~City to any person who pays in cash the price set by resolution of the ~~city~~City ~~council~~Council. The ~~parks department~~City Cemetery Sexton may determine which unsold graves are available for sale at a specific time, require purchase of contiguous graves by the same purchaser, and otherwise regulate the sale of graves by the ~~city~~City.

B. Cross Reference: Section 12.20.120 of this chapter governs the payment of a perpetual care fee for graves sold by the ~~city~~City.

C. Duties Upon Sale: Upon selling any grave, the ~~city~~City shall:

1. Remit promptly all funds collected to the ~~city~~City ~~treasurer~~ Treasurer pursuant to the fee schedule as established by resolution of the ~~city~~City ~~council~~Council;

2. Issue a certificate evidencing ownership of the grave purchased and retain in the records of the ~~city~~City a duplicate of such certificate;

3. Record the sale and identity of the new owner on the records of the ~~city~~City, including the official plat of the cemetery. (Ord. 2001-27, as amended)

**12.20.060: TRANSFER BY GRAVE OWNER:**

A. ~~Perpetual Care Not Paid: No grave may be transferred unless the perpetual care fee therefor has been paid in full, or unless the transferor or transferee is the city~~.

B. Transfer During Owner's Lifetime: An unoccupied grave for which perpetual care has been paid may be transferred to any person upon: 1) tender to the ~~city~~City of said owner's certificate evidencing ownership; and 2) payment of the certificate fee in the amount specified by the ~~city~~City ~~council by resolution~~fee schedule.

~~C. Transfer After Death Of Grave Owner:~~

~~1. By Personal Representative: Upon presentation of a certified copy of a letter of administration or letter of testamentary, a personal representative shall be deemed to stand in the place of an owner transferring a grave during his or her lifetime.~~

~~2. By Affidavit: If there is no personal representative currently authorized to act for a deceased grave owner, then the deceased owner's graves shall be transferred to the signer of an affidavit on the following form, upon delivery to the city of a certificate evidencing ownership of the graves named in the affidavit.~~

~~*AFFIDAVIT*~~

~~*STATE OF UTAH)*~~

~~: ss.~~

~~COUNTY OF SALT LAKE)~~

~~_____, being duly sworn deposes and says:~~

~~1. That the affiant is the ____of ____, owner of the following grave(s) located in South Jordan Memorial Park: ___as evidenced by Certificate No. _____.~~

~~2. Thirty days have elapsed since the death of the above named grave owner.~~

~~3. Affiant is entitled to ownership of all graves enumerated in Paragraph 1 pursuant to the will of the grave owner, or, if the grave owner left no will, pursuant to the laws of Utah regarding intestate succession.~~

~~4. Affiant hereby agrees to indemnify and hold South Jordan City completely harmless from all damages, claims, demands, actions, judgments, or executions which arise or may arise against South Jordan City if South Jordan City allows the Affiant to become the owner of the graves set forth in Paragraph 1 above.~~

~~5. No personal representative, executor, or administrator has been appointed and is currently serving on behalf of the decedent and his estate, and no petition is pending to appoint such a person.~~

~~DATED this _____day of, 20__~~

~~STATE OF UTAH)~~

~~: ss.~~

~~COUNTY OF SALT LAKE)~~

~~On the _____day of, 20__, personally appeared before me _____, the signer of the foregoing instrument who acknowledged to me that he/she/they executed the same.~~

~~NOTARY PUBLIC __~~

~~Residing at __~~

~~My Commission Expires __~~

D. Sale To The City: Any grave owner or personal representative may sell an unoccupied grave to the ~~city~~City, if the ~~city~~City is willing to buy, regardless of whether the perpetual care fee for the grave to be sold has been paid, for a price equal to the amount paid for the unoccupied grave by the grave owner, less twenty dollars ($20.00) per grave, but not less than a remainder of zero dollars ($0.00). (Ord. 2001-27, as amended)

**12.20.070: REPLACEMENT CERTIFICATES:**

A replacement certificate of burial rights may be issued upon written application of a person appearing on the ~~city~~City's records to be the owner of the grave to be named in the replacement, if: a) the applicant's identity is verified by a valid driver's license or other means; b) a certificate fee is paid for each certificate; and c) the application states that the original certificate is lost, stolen, destroyed or no longer available. The words "replacement certificate" shall appear on the face of each replacement certificate. (Ord. 2001-27)

**12.20.080: OPENING GRAVES IN CEMETERY:**

No person other than the ~~city~~City or a duly authorized representative shall dig any grave or otherwise excavate in the South Jordan Memorial park. Each violation hereof is a class B misdemeanor. (Ord. 2001-27, as amended)

**12.20.090: GRAVE CLOSING:**
The ~~city~~City or designee shall close an open grave promptly after a body is placed therein. (Ord. 2001-27, as amended)

**12.20.100: IMPROPER BURIALS PROHIBITED:**
The ~~city~~City shall not permit more than one body or four (4) urns to be buried in one grave, and shall not permit anything other than a body, together with clothing and jewelry worn by the body and a casket, coffin, vault and/or other usual receptacle containing the body to be buried in the cemetery. No body except that of a fetus or infant under the age of one year shall be buried in anything other than a cement vault. All burials shall be at least five feet (5') below ground level. Any act prohibited by this section may be corrected by action of the ~~cemetery superintendent~~City Cemetery Sexton, including, where necessary, the reopening of any grave. The violation of this section is a class B misdemeanor. (Ord. 2001-27, as amended)

**12.20.120: PAYMENT TERMS:**
The terms governing the payment of perpetual care fees are as follows:

A. New Owners: Each person acquiring a grave after the effective date of the ordinance codified in this chapter shall pay the perpetual care fee for such grave in full ~~cash~~ at the time of purchase.

~~B. Present Grave Owners; Annual Maintenance And Collection Fees: As established by the city council by resolution, annual maintenance and collection fees shall be due and payable by December 31 of each year. In the event the grave owner shall fail to pay the annual maintenance fee and collection fee when due or within forty five (45) days thereafter, the city may, upon written notice to the grave owner, declare the entire unpaid maintenance and collection fee balance and the entire perpetual care fee at once due and payable and may take action as provided in subsection 12.20.130C of this chapter for failure to pay the aforesaid fees. No portion of the annual maintenance and collection fees shall constitute a credit toward the payment of the perpetual care fee and any grave owned by such persons shall not be opened until the perpetual care fee therefor is paid in full. (Ord. 2001-27)~~

~~**12.20.130: FAILURE TO PAY:**~~

~~A. New Grave Owners: No grave shall be transferred after the effective date of the ordinance codified in this chapter unless perpetual care for such grave has first been paid in full.~~

~~B. Collection By Court Action: If any such person owning a grave as of the effective date of the ordinance codified in this chapter fails to pay either the perpetual care fee or the annual maintenance and collection fees in lieu thereof as provided in section 12.20.120 of this chapter and said fee remains unpaid for a period of twelve (12) months, the city may pursue collection of said unpaid fee in a court of law. A court action may be pursued against the owner or owners for the purpose of seeking judgment for the unpaid fee and for reasonable attorney fees. Any of the assets of the owner, including the lots or portions of the lots upon which the owner has failed to make payment for maintenance services may be attached or executed upon in such action as provided by the rules of the court and otherwise by law.~~

~~C. Reversion For Nonpayment: As an additional alternate remedy against a grave owner who fails to pay the perpetual care fee or annual maintenance fee and collection fee as provided above, and in lieu of seeking collection in a court of law, the city may cancel the owner's~~

~~certificate or other document representing rights to burial on unoccupied graves and cause ownership of said graves to revert back to the city in accordance with the following procedures:~~

~~1. Hearing: The city council shall hold a hearing at a proper time and place, at which the owner shall be given the opportunity to appear and present good cause as to why his interest in the grave involved should not be terminated and revert to the city for resale;~~

~~2. Notice: Notice in writing of the time, place and purpose of such hearing shall be given by personal delivery or by mail to the last known address of the owner. In addition, notice of hearing shall be published at least once in a newspaper having general circulation in the county. The publication shall be made at least three (3) weeks prior to the date of hearing. If the owner or owners are known to be deceased, then mailing of notice or delivery of notice shall be made to the last known address of any known heirs. Copies of the notice shall be posted in a conspicuous place in the offices of the city;~~

~~3. Conduct Of Hearing: At the time and place set for hearing, the city council shall give the owner an opportunity to be heard and allow the owner to present witnesses and testimony and submit evidence showing cause why the grave in question should not revert back to the city. After due consideration of all the facts presented at such hearing, the city council may order, if it finds there has been a failure to make payments of such costs and if no satisfactory arrangements have been proffered for making prompt payment of such costs, that the graves in question shall revert to the city and all rights and privileges of the owner in said grave are terminated;~~

~~4. Redemption: A grave which has reverted to the city as above shall not be sold for a period of ten (10) days after the hearing at which the reversion of the grave is ordered. During said ten (10) day period, the former owner may redeem a grave by paying the redemption price, which equals any rearrangements in annual maintenance and collection fees for the grave to be redeemed, together with the balance of the perpetual care fee then unpaid for the grave to be redeemed and an additional fee of fifty dollars ($50.00) per grave to cover costs of the hearing and notice;~~

~~5. Repurchase: Within one year of the date of the hearing at which revision of a grave is ordered, the former owner of a grave ordered reverted at such hearing may purchase any available grave in the cemetery by paying the redemption price of the reverted grave computed as in subsection C4 of this section. This subsection shall not prevent such former owner from purchasing an available grave from the city at the price listed by resolution of the city council if the former owner prefers. (Ord. 2001-27)~~

**~~12.20.140: HARDSHIP:~~**

~~Notwithstanding the provisions of section 12.20.130 of this chapter, persons suffering hardship in connection with payment of said fees and/or indigent persons may request an abatement by the city manager, who is empowered to investigate the merit of such request if in writing, and to abate all or part of the perpetual care fee in a particular case upon a satisfactory showing of hardship or indigence. The city manager shall review each such request on an individual basis and thereupon make a determination in writing to the requesting party. The city manager's determination may be appealed to the city council within thirty (30) days after the date of the same by an aggrieved party by delivering a notice of appeal in writing to the city manager or the mayor prior to the time of expiration of said appeal. Upon receipt of a notice of appeal, a hearing shall be scheduled before the city council, at which the appealing person may present grounds for reversing the decision of the city manager. The city manager may also be invited to present~~

~~the reason for his or her decision. When fully informed in the matter, the city council may by majority vote affirm or reverse the decision of the city manager. (Ord. 2001-27)~~

**12.20.150: INJURY TO CEMETERY PROPERTY PROHIBITED:**
It is unlawful for any person to injure, deface or destroy any headstone, tombstone, monument, flagpole, tree, shrub, sod or any other property or facilities in the cemetery. Violation of this section shall constitute a class B misdemeanor. (Ord. 2001-27)

**12.20.160: ANIMALS PROHIBITED:**
No animals, with the exception of dogs specifically trained to assist the physically disabled, shall be allowed within the South Jordan Memorial Park, except in the confines of a vehicle, or by prior written permission of the ~~cemetery superintendent~~City Cemetery Sexton. The violation of this section shall constitute an infraction. (Ord. 2001-27)

**12.20.170: FIREARMS AND EXPLOSIVES:**
No unauthorized person shall discharge any firearms, firecrackers, rockets, torpedoes, powder or any other fireworks or explosives within the boundaries of the South Jordan Memorial Park, with the exception of authorized salutes. (Ord. 2001-27)

**12.20.175: SMOKING REGULATIONS:**
For smoking regulations in cemeteries, see section 12.16.040 of this title. (Ord. 2006-18, 9-5-2006)

**12.20.180: CEMETERY CLOSING HOURS:**
The South Jordan Memorial Park hours are from five o'clock (5:00) A.M. to ten o'clock (10:00) P.M.; any exceptions require prior written approval from the ~~cemetery superintendent~~City Cemetery Sexton. (Ord. 2001-27)

**12.20.190: PUBLIC FACILITIES:**
The ~~cemetery superintendent~~City Cemetery Sexton or duly authorized representative shall maintain the roads, fences, permitted trees and shrubbery, flagpole, restrooms, and other public facilities in good order. (Ord. 2001-27)

**12.20.200: EVICTION:**
Any person violating any of the instructions, rules or ordinances related to South Jordan Memorial park operations may be forthwith evicted from the South Jordan Memorial park by any police officer of the ~~city~~City. Any such person who fails or refuses to leave upon the order of a police officer shall be guilty of a misdemeanor. (Ord. 2001-27)