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BYLAWS OF THE UTAH STATE BOARD OF EDUCATION

ARTICLE I—LEGAL BASIS

- 1) Article X, Section 3 of the Constitution of Utah creates a State Board of Education vested with general control and supervision of the public education system. “General control and supervision” as used in Article X, Section 3 of the Constitution of Utah means the authority to direct and manage all aspects of the public education system. (53E-3-401(2)).

ARTICLE II—DEFINITIONS

- 1) “Ad Hoc Advisory Group” means a time-limited task force, committee, or other work group established by a quorum of the Board or board leadership to work on a specific project.
- 2) “Board” means the Utah State Board of Education.
- 3) “Board standing committees” mean the Finance Committee, Law and Licensing Committee, and Standards and Assessment Committee.
- 4) “Conflict of Interest” means an action that is taken by a member that a reasonable person would believe may cause direct benefit or detriment, financial or otherwise, to the member, the member’s immediate family, or an individual or entity that the member is required to disclose under the provisions of 20A-11, Part 16, if that benefit or detriment is distinguishable from the effects of that action on the public or on the member’s profession, occupation, or association generally.
- 5) “Member” means a member of the Board.
- 6) “Quorum” means eight of fifteen voting members. (53E-3-203)
- 7) “Superintendent” means the State Superintendent of Public Instruction or the Superintendent’s designee.
- 8) “USDB” means the Utah Schools for the Deaf and the Blind.

ARTICLE III—MEMBERSHIP AND COMPENSATION

- 45
- 46 1) A) Fifteen members of the State Board of Education (Board) shall be nominated and
- 47 elected as provided in Title 20A, Chapter 14 Nomination and Election of State and
- 48 Local School Boards and Section 53E-3-201(1).
- 49 2) Members shall be compensated and receive reimbursement in accordance with:
- 50 a) Section 36-2-3;
- 51 b) Section 63A-3-106 and 107;
- 52 c) Board Policy 2001;
- 53 d) Department of Human Resource Management Rules; and
- 54 e) Division of Finance Rules.
- 55 3) A member may participate in any group insurance plan provided to employees of the
- 56 Board as part of the member's compensation on the same basis as required for
- 57 employee participation.
- 58 4) Salary or expenses may not be paid to a member for work that violates rules of the
- 59 Board. (53E-3-204).

ARTICLE IV—MEMBER ETHICS

- 60
- 61 1) Fiduciary Duties: The Board, both as a body and as individual members, is often in a
- 62 position of trust and must act in accordance with appropriate fiduciary
- 63 responsibilities. This includes:
- 64 a) following all applicable laws and regulations;
- 65 b) avoiding conflicts of interest;
- 66 c) acting in the best interests of the school children of the state and not for personal
- 67 gain;
- 68 d) providing oversight governance to ensure that the public's business is transacted
- 69 legally and transparently; and
- 70 e) making decisions to protect and safeguard the resources in the Board's care.
- 71 2) While members have the right to free expression, members shall respect the privacy
- 72 of students, employees of the USBE, LEA employees, and school level employees,
- 73 including direct identification in a public setting.
- 74 3) Members shall not act in a manner that may cause legal harm or risk to the Board.

- 75 4) Members are required to comply with Title 67, Chapter 16, Utah Public Officers' and
76 Employees' Ethics Act and UCA 20A-11-16 Conflict of Interest Disclosures.
- 77 5) Conflicts of Interest:
- 78 a) In Board or committee work or any matter to be voted upon by the Board a
79 conflict of interest shall be disclosed by a member in the meeting to the members
80 prior to consideration of the matter.
- 81 i) The committee or Board chair shall acknowledge the member's disclosed
82 conflict of interest and either:
- 83 A) excuse the member with a conflict of interest from the meeting; or
84 B) excuse the member with a conflict of interest from participating in the
85 discussion or the vote;
- 86 b) The Chair may disclose a conflict of interest of a member who fails to disclose a
87 conflict and take any action described in subsection (1)(a).
- 88 c) The Chair may move to the next agenda item if the member with the conflict of
89 interest refuses to comply with subsection (1)(a).
- 90 6) The Board chair shall excuse a member with a conflict of interest from a closed
91 session during discussion of any item for which the member has a conflict of
92 interest.
- 93 7) If a member applies for a position as an employee of the Board or as a Board-
94 appointed employee of the USDB, the Board member must be recused from all
95 deliberations and voting on the matter.
- 96 8) If a member accepts a position as an employee of the Board or as a Board-
97 appointed employee of USDB:
- 98 a) it is deemed a conflict of interest with the member's continued service on the
99 Board and the member shall resign as a condition of employment; and
- 100 b) If the member does not resign under circumstances identified in Subsection 67-
101 16-4, the conditional offer of employment shall be revoked.
- 102 9) Each member shall sign a Board Conflict of Interest and Ethics Statement annually
103 and disclose any of the following interests or activities, as applicable:

- 104 a) Any employment, ownership, or directorship by the member within a public
105 school district or charter school, or other entity receiving federal or state
106 education funds, including work as a paid consultant or contractor;
- 107 b) Any employment, ownership, or directorship by the member with a business or
108 organization which competes for contracts, grants, or other agreements awarded
109 by the Board;
- 110 c) Any membership by the member on a board or committee working under the
111 authority or supervision of a public school district or charter school within the
112 state of Utah;
- 113 d) Any employment, ownership, or directorship by the member with a business or
114 organization that provides goods or services to the Board, its office, or the USDB;
115 and
- 116 e) Any membership by the member in a union, professional association, or formal
117 involvement in any interest group that lobbies or provides services in an
118 education-related field.
- 119 10) Members shall sign the Conflict of Interest and Ethics Statement annually, or
120 whenever employment, interest, or ownership changes, and provide the Conflict of
121 Interest and Ethics Statement to the Board Secretary, who will post it to the Board's
122 website.
- 123 11) Member Conflict of Interest and Ethics Statements are public information under
124 GRAMA.
- 125 12) Once the Board has voted on an issue, the vote reflects the official position of the
126 Board.
- 127 13) Members may express personal opinions on issues, legislation, and areas of
128 concern. Individual members should state at the outset of comment or statement
129 that comments reflect their personal opinions and evaluations and do not represent
130 the Board's official position.
- 131 14) A member can be reprimanded, or the actions of a member condemned, for any
132 violation of law, policy, bylaws, or any other conduct which tends to injure the good
133 name of the Board, by any of the following:

- 134 a) A conversation between the offending member and the Board Chair/Leadership
135 or Assistant Attorney General;
- 136 b) A written letter to the offending member from the Board Chair/Leadership or
137 Assistant Attorney General;
- 138 c) Censuring the offending member by a vote of the Board;
- 139 d) Prohibiting the offending member from attending any Board advisory committee
140 meeting as determined by the Board Chair;
- 141 e) Prohibiting the offending member from requesting an item to be placed on an
142 agenda as determined by the Board Chair;
- 143 f) Removing the offending member from any or all committee assignments as
144 determined by the Board Chair; or
- 145 g) Other legal due process.

146 **ARTICLE V—ROLE OF THE BOARD AND MEMBERS**

- 147 1) The duties of members shall include the “general supervision and control of public
148 education” as described in the Article X, Section 3, Utah Constitution.
- 149 2) Statutory duties of the Board and members shall be followed as outlined in Utah
150 Code ~~including those described~~ as referenced in Appendix A which will be updated
151 annually.
- 152 3) Other duties as assigned by the Board Chair.
- 153 4) Members promote and advocate for effective public education in the state of Utah.
- 154 The role and expectations of members for communications and advocacy include
155 the following:
- 156 a) Members who post or comment on social media do so in an ethical and civil
157 manner and provide a disclaimer for any post or interactions that do not
158 represent the official actions or positions of the Board;
- 159 b) When communicating with the public electronically, by mail, or in person,
160 members shall use each in an ethical and civil manner and provide a disclaimer
161 when the communication does not represent the official actions or positions of
162 the Board;

- 163 c) Members' communications ~~as~~ described in subsection (a) and (b) ~~may shall~~ not
164 ~~be done in a manner that can~~ place the Board or its staff at risk, ~~and shall not be~~
165 ~~or in a manner that is~~ critical of an individual or group ~~of individuals~~ that ~~is~~
166 ~~determined by Board leadership~~ ~~may be deemed~~ ~~to result in damage as~~
167 ~~damaging~~ to their reputation or occupation; and
- 168 d) Members are encouraged to respond in a timely manner to communications from
169 constituents;
- 170 i) Members may utilize Board staff to assist with ~~drafting any~~ constituent
171 communications.
- 172 e) Communication ~~to and from~~ ~~involving~~ Members:
- 173 i) When a ~~constituent~~ communication does not identify a member's district,
174 Board staff will provide a ~~general neutral~~ response ~~acknowledging receipt~~;
- 175 ii) When a communication identifies a member's district, the applicable member
176 is encouraged to respond;
- 177 iii) If 25 or more emails regarding the same topic are received, Board Leadership
178 may approve a standard reply to be sent by Board staff;
- 179 iv) Members may not share pre-meeting materials ~~with the public~~ until such time
180 that the document or its contents are made public through the established
181 process;
- 182 v) Members may not share or forward to anyone outside of the Board,
183 communications which ~~have been classified as~~ ~~are~~ protected under GRAMA
184 unless or until such time ~~as the Board makes~~ the communication or its
185 contents ~~public~~ ~~have been declassified~~; and
- 186 vi) Members ~~should~~ ~~may~~ not share or forward to anyone outside of the Board,
187 communications that are ~~intended~~ ~~designated~~ as a confidential
188 communication ~~to members until such time as~~ ~~until~~ the Board makes the
189 communication or its contents public.
- 190 f) Unless otherwise stated in a Board policy, members may only communicate with
191 a Board advisory committee during a meeting, including general attendance, as
192 follows:

- 193 i) Members are invited to attend and only for the portion of the meeting in which
194 members are invited to attend; and
- 195 ii) Members agree to keep all information observed or obtained as confidential
196 until such time as the Board makes the information or discussion contents
197 public.
- 198 g) Interactions with Agency Staff:
- 199 i) Members may not unduly influence any project or staff member that reports to
200 the Superintendent;
- 201 ii) Members may not influence or control the day-to-day operations conducted
202 by staff as overseen by the Superintendent; and
- 203 iii) Members may ask questions or make requests of agency staff through the
204 following process:
- 205 A) If the issue requires research or will take more than ten minutes of staff
206 time or analysis:
- 207 (a) Make the request during a standing committee meeting for further
208 consideration; or
- 209 (b) Send the request to Board leadership for further assignment.
- 210 B) Once a request under subsection (a) has been fulfilled the information
211 shall be provided to the Board; and
- 212 C) If the issue will only take ten minutes of staff time or analysis, members
213 may contact the relevant staff member or Superintendency.

214 **ARTICLE VI—BOARD OFFICERS**

- 215 1) The Board shall elect from its members a Chair and at least one Vice Chair, but no
216 more than three Vice Chairs every other year, at a meeting held any time between
217 November 15 and January 15. (53E-3-201(2))
- 218 2) Board officer elections shall be conducted in accordance with Board Policy 2002.
- 219 3) Newly elected voting members of the Board shall assume the position of outgoing
220 members for purposes of the election of officers. In all others matters, the outgoing
221 members shall retain the full authority of the office until replaced as provided by law.
222 (53E-3-201(3)).

- 223 4) The newly elected Chair and Vice Chair(s) will assume transition responsibilities
224 immediately following the conclusion of the meeting in which they are elected
225 including:
- 226 a) new committee assignments; and
 - 227 b) participating in setting the agendas for the January or February board meetings.
- 228 5) The Board Chair or Vice Chair may be removed from the position for cause by a
229 vote of two-thirds (2/3) of the Board. (53E-3-201(6))
- 230 6) Duties of the Board Chair:
- 231 a) Acting as the official spokesperson for the Board;
 - 232 b) Chairing all meetings of the Board; the Chair may delegate the responsibility to
233 the Vice Chair(s) at the Chair's discretion. The Chair or Vice Chair(s) may
234 designate a member to preside at designated meetings;
 - 235 c) Calling additional meetings of the Board and standing committees;
 - 236 d) Chairing the Board Executive Committee;
 - 237 e) Participating as a member of the Talent Ready Utah Board or appointing a
238 designee (63N-12-503);
 - 239 f) Facilitating the evaluation process by the Board of the Board's direct report
240 employees each spring;
 - 241 g) Supervising payment of member compensation (36-12-17(d) and (e)) and Board
242 Policy 2001;
 - 243 h) Approving member requests for out-of-state travel;
 - 244 i) Performing other duties applicable to the office as prescribed by Board policy and
245 procedure;
 - 246 j) In the event of multiple Vice Chairs, designating which Vice Chair fulfills each
247 Vice Chair duty; and
 - 248 k) Appoint members to serve on:
 - 249 i) all committees requiring Board participation;
 - 250 ii) the Underage Drinking Prevention Program Advisory Council (53G-10-
251 406(5)(g));
 - 252 iii) standards review committees (53E-4-203(5)(a));
 - 253 iv) the Assessment Item Review Committee (53E-4-303(5)(b)(i));

- 254 v) the ULEAD Steering Committee (53E-10-707(b));
- 255 vi) the Regional Education Service Agency Coordinating Council (R277-706-6);
- 256 7) Duties of the Board Vice Chair(s):
- 257 a) Acting as the official spokesperson for the Board as assigned by the Chair;
- 258 b) Chairing Board meetings as assigned by the Chair;
- 259 c) Serving as a member of the Board Executive Committee;
- 260 d) Overseeing the election of Board Officers;
- 261 e) Overseeing new member orientation;
- 262 f) Reviewing Board Bylaws annually, making sure Bylaws conform to current state
- 263 statute, and initiating amendments for this and other areas if necessary; and
- 264 g) Assisting the Chair in a yearly performance review of the Board's direct report
- 265 employees.

266 **ARTICLE VII—BOARD MEETINGS**

- 267 1) The Board shall meet at the call of the Chair and at least 11 times per year (53E-3-
- 268 203).
- 269 2) Members shall review Board meeting materials and be prepared to discuss and take
- 270 appropriate action before a Board meeting begins.
- 271 3) The Board shall approve a meeting schedule for the following year prior to the
- 272 conclusion of the April Board meeting.
- 273 a) A draft meeting schedule shall be provided to the Board the month before it is
- 274 scheduled for approval.
- 275 4) Agenda items may be added to the Board meeting agenda consistent with the
- 276 timelines established by the Board Executive Committee in consultation with the
- 277 Board Secretary.
- 278 5) The Board Executive Committee shall consider an item to be added to a Board
- 279 agenda upon request of a standing committee or three members under the following
- 280 conditions:
- 281 a) It is identified how the item fits with the duties and responsibilities of the Board;
- 282 b) It is identified if the item is for information, discussion, or action;
- 283 c) If the item is an actionable item, the specific proposed action is outlined; and

- 284 d) All requestors shall:
- 285 i) be listed for inclusion in the agenda memo;
- 286 ii) agree with and share the same position as the other requestors on the
- 287 agenda item; and
- 288 iii) clearly communicate the intent for the requested item.
- 289 6) Members of the public may request items be added to the Board agenda by
- 290 submitting a written request to their member to be considered by the Board
- 291 Executive Committee pursuant to the process described in Subsection (1).
- 292 7) Standing committee chairs and the Superintendent shall submit Board agenda items
- 293 to the Board Executive Committee consistent with timelines established by the
- 294 Board Executive Committee in consultation with the Board Secretary.
- 295 8) In extenuating circumstances and at the Board Chair's discretion, an item may be
- 296 added to the Board agenda in accordance with the Utah Open and Public Meetings
- 297 Act. Before the item is added to the agenda, the Board Chair shall make a good
- 298 faith attempt to consult with the Board Vice Chair(s), and if applicable, any chair of a
- 299 committee whose work is related to the item.
- 300 9) Welcoming Remarks:
- 301 a) The Board Secretary shall extend the opportunity to members to provide opening
- 302 remarks or a welcome to the public on a rotating basis for Board meeting.
- 303 b) Individual members may choose to offer an inspirational thought, provide for a
- 304 moment of silence, or provide appropriate welcoming and solemnizing remarks
- 305 as the member chooses.
- 306 c) Neither the Board Executive Committee nor Board Secretary shall direct or
- 307 control the nature or content of the welcoming remarks, except that the Pledge of
- 308 Allegiance shall always precede the welcoming remarks at in-person meetings.
- 309 d) Opening remarks may not exceed ten minutes.
- 310 e) The Board minutes shall record the individual providing the welcome.
- 311 10) As part of each regularly scheduled meeting, the Board will receive a monthly
- 312 financial report from the Deputy Superintendent of Operations.
- 313 11) The Board may hold study sessions. Members may submit suggested topics to
- 314 Board leadership following the same process as described in Subsection (5).

- 315 12) The Board Chair may call a special meeting in accordance with the Utah Open and
316 Public Meetings Act. (52-4-202).
- 317 13) Voting by members:
- 318 a) A quorum of Board members is required to validate an action of the Board. (53E-
319 3-203(2))
- 320 b) No Board member may vote by proxy.
- 321 c) No Board member may vote in absentia.
- 322 d) No vote concerning any matter under consideration by the Board or a committee
323 may be cast by mail or similar written forms.
- 324 e) A member may participate in any discussion in an open meeting and vote in a
325 meeting if the member is participating in real time electronically.
- 326 f) The member chairing the meeting participates in all votes of the Board.
- 327 g) Except as modified by state law or rule, or by these Bylaws, Robert's Rules of
328 Order (latest edition) shall constitute the rules of parliamentary procedure
329 applicable to all meetings of the Board and its committees.
- 330 h) If a quorum is not present, but one-fifth of members are present, a member may
331 make a motion for a Call of the Board.
- 332 i) A Call of the Board requires the votes of a majority of members present to
333 pass.
- 334 ii) Upon passage of a Call of the Board, no member may leave the Boardroom
335 without permission of the Board Chair and staff shall request that absent
336 members return to the Boardroom to conduct Board business.
- 337 i) Board members will abide by a decision of a quorum of the Board while retaining
338 the right to seek changes in such decisions through ethical and constructive
339 channels.
- 340 14) The Board exists to aid in conducting the people's business. Therefore, in keeping
341 with the Utah Open and Public Meetings Act, it is the Board's presumption that
342 actions will be taken openly and deliberations conducted openly. (52-4-101, et seq.).
- 343 15) The Board Secretary shall notify the public and the media of regular and special
344 meetings of the Board and its committees in accordance with the Utah Open and
345 Public Meetings Act. (52-4-202).

- 346 16) Public participation at Board meetings is invited consistent with Board
347 Administrative Rule R277-101-3.
- 348 17) Consent Calendar:
- 349 a) A consent calendar may be placed on a Board meeting agenda.
- 350 b) Items may be removed from the consent calendar on the request of any one
351 member.
- 352 c) Items not removed may be adopted by a vote of the Board without debate.
- 353 d) Removed items may be taken up either immediately after the consent agenda or
354 placed later on the agenda at the discretion of the Board Chair.
- 355 e) An item may only be added to the consent calendar if the item is:
- 356 i) A routine or recurring topic;
- 357 ii) A non-controversial issue that does not require debate or deliberation;
- 358 iii) An item that has been previously discussed for which a consensus has been
359 reached, but that still need an official vote;
- 360 iv) The previous meeting's minutes;
- 361 v) A report that is informational and does not require debate or contain
362 recommendations for further action;
- 363 vi) A contract or agreement that has been created through an existing formal
364 process;
- 365 vii) An approval of a grant awardee or recipient that has been applied for through
366 an existing formal process; or
- 367 viii) A non-substantive change to a policy or procedure.
- 368 18) In responding to recommendations within reports and presentations, the Board has
369 the following options:
- 370 a) Move to implement the recommendations in the report;
- 371 b) Refer the recommendations to a standing committee for consideration with no
372 indication of support or rejection;
- 373 c) Refer the recommendations to the Superintendent when there is need for further
374 study and recommendations at a subsequent meeting of the Board; or
- 375 d) Acknowledge the recommendations with no indication of support or rejection but
376 with appreciation of efforts made on behalf of or at the request of the Board.

- 377 19) The Board shall create, maintain, and review on a regular basis a statewide
378 comprehensive multi-year strategic plan that includes long-term goals for improved
379 student outcomes (53E-2-202).
- 380 20) Executive Sessions:
- 381 a) A closed meeting may be held upon the affirmative vote of two-thirds of the
382 voting Board members present at an open meeting for which notice is given. The
383 reason(s) for holding a closed meeting, and the vote either for or against the
384 motion to hold such a meeting cast by each member by name, shall be entered
385 into the minutes of the meeting. (52-4-204)
- 386 b) If closed, the meeting shall be held consistent with statutory purposes for:
- 387 i) Discussion of the character, professional competence, or physical or mental
388 health of an individual;
- 389 ii) Strategy session to discuss pending or reasonably imminent litigation;
- 390 iii) Strategy session to discuss the sale, purchase, exchange, or lease of real
391 property; or
- 392 iv) Other issues as identified in statute. (52-4-205).
- 393 c) A member may not discuss confidential information discussed in executive
394 session outside of the executive session.
- 395 d) A member may not participate in a closed meeting electronically when the
396 meeting is held in person.
- 397 21) The Board shall record all Board meetings unless otherwise provided by 52-4-203.
- 398 22) The Board shall live stream all open meetings where facility technology will allow it.
- 399 23) The Board may hold electronic meetings in accordance with 52-4-207 and R277-
400 101-4.

401 **ARTICLE VIII—BOARD COMMITTEE PROCEDURES AND OUTSIDE** 402 **COMMITTEE PARTICIPATION**

- 403 1) Standing Committees of the Board:
- 404 a) Members are assigned to a standing committee by the Chair until otherwise
405 reassigned, in consultation with the Vice Chair(s) with consideration of Board
406 member requests and potential conflicts of interest.

- 407 b) Chairs and vice chairs of the standing committees are appointed by the Board
408 Chair, in consultation with the Vice Chair(s).
- 409 c) Members shall review Standing Committee meeting materials and be prepared to
410 discuss and take appropriate action before a standing committee meeting begins.
- 411 d) The Board Chair shall schedule standing committee meetings in consultation with
412 committee chairs based on the needs and priorities of the Board.
- 413 e) After Board officer elections, the Board Chair, in consultation with the Vice
414 Chair(s), shall appoint Board committee chairs and vice chairs from among
415 members prior to the February Board meeting.
- 416 f) Standing committees are not subject to the Open and Public Meetings Act.
- 417 g) Standing committee meetings shall be open to the public.
- 418 h) Standing committees may hold electronic meetings.
- 419 i) Standing committees shall adhere to the information/discussion/action item
420 categories listed on the committee agendas.
- 421 j) Standing Committee Parliamentary Procedure:
- 422 i) Role of the committee - When the Board does not have sufficient information
423 to make an informed decision, when extensive discussion may be helpful, or
424 when it appears that the Board could accomplish more through the work of a
425 committee, the Board, Board Chair, or Board Executive Committee may
426 assign issues to Board committees or special committees for subsequent
427 presentation to the entire Board.
- 428 ii) Committee meeting procedural rules differ from rules that apply to a full Board
429 meeting as follows:
- 430 A) A committee quorum consists of a majority of the committee membership.
- 431 B) Standing committee meetings will be recorded and staffed by a secretary
432 assigned by the Superintendent.
- 433 C) Committee motions need not be seconded.
- 434 D) There is no limit to the number of times a member may speak to a
435 question, and motions to close or limit debate generally are not in order.
- 436 E) Informal discussion of a subject is permitted while no motion is pending.

- 437 F) The committee chair may speak in a discussion without relinquishing the
438 chair, may make motions, and usually votes on all questions.
- 439 G) A Board rule heard and voted on by a committee is considered as the
440 Board's first reading.
- 441 k) Standing Committee Reports to the Board:
- 442 i) A committee agenda item receiving a favorable majority vote of the committee
443 members will be brought to the entire Board for consideration with a report
444 and motion from the committee. The motion requires no second.
- 445 ii) A committee agenda item not receiving a majority vote of committee
446 members will be reported back to the entire Board with no committee
447 recommendation. The Board Chair may then entertain a motion to determine
448 whether a majority of the Board wants to hear the item. If so, the item may be
449 considered immediately.
- 450 l) Committee Agendas
- 451 i) Committee chairs and vice chairs should work with the Superintendent to
452 recommend committee agenda items.
- 453 ii) The Superintendent shall submit proposed agenda items for Board Executive
454 Committee review in accordance with the deadlines provided by the Board
455 Secretary.
- 456 m) The Board shall record and live stream all standing committee meetings on the
457 internet where facility technology will allow it.
- 458 n) By motion, a standing committee may give direction to staff to:
- 459 i) Gather additional information to help inform the committee's work; or
460 ii) Incorporate information into a draft rule or other document, which will come
461 back to the committee for consideration or review.
- 462 2) Board Executive Committee:
- 463 a) The Board Executive Committee shall include:
- 464 i) The Chair;
- 465 ii) The Vice Chair(s);
- 466 iii) The Chairs of the standing committees; and
467 iv) The Superintendent

- 468 b) The Deputy Superintendents shall serve as staff to the Committee
469 c) USBE and related staff may attend as invited by the Chair.
470 d) The Board Secretary shall serve as the secretary to the Board Executive
471 Committee.
472 e) The Board Executive Committee agenda is determined by the Chair and Vice
473 Chair(s), with recommendations from the Superintendent.
474 f) Board Executive Committee meeting agendas shall be distributed to Board
475 members prior to each meeting.
476 g) Members who are not on the Board Executive Committee may attend Committee
477 meetings as observers only unless invited to participate by the Chair.
478 h) Members not on the Executive Committee planning to attend a Committee
479 meeting must notify the Board secretary to ensure a quorum of the Board will not
480 be present.
481 i) Board Executive Committee meetings are convened only for the purpose of
482 discussing the agenda for the upcoming Board meeting or to implement other
483 such administrative or operational matters affecting the Board as contemplated in
484 the Open and Public Meetings Act, 52-4-101, et seq.
- 485 3) Board Audit Committee:
- 486 a) The Audit Committee shall appoint and evaluate an Internal Audit Director (Chief
487 Audit Executive) in accordance with 63I-5-301.
- 488 b) Process for Audit Committee Membership Selection:
- 489 i) Board leadership shall propose the audit committee membership in an
490 executive session to the Board and include the Board leadership's reasoning
491 for the proposed membership;
- 492 ii) The Board shall vote to approve or amend the proposed audit committee
493 membership.
- 494 c) The Board shall only appoint members to the audit committee.
- 495 d) Members not on the Audit Committee may attend Committee meetings.
- 496 e) Members not on the Audit Committee planning to attend a Committee meeting
497 must notify the Committee Chair and Chief Audit Executive to ensure a quorum
498 of the Board will not be present.

- 499 f) The Board Audit Committee will generally meet monthly.
- 500 g) Each meeting agenda may include the following:
- 501 i) Confidential discussion with the Internal Audit Department;
- 502 ii) Confidential discussion with the Internal Audit Director; and
- 503 iii) Confidential discussion with the Internal Audit Director and Superintendent.
- 504 4) Committees requiring Board member representation:
- 505 a) By statutory requirement:
- 506 i) One or more members serve on the Student Data Policy Advisory Group.
- 507 (53E-9-302(3)(a) and BoardPolicy 5003)
- 508 ii) Two members serve on the Utah Underage Drinking Prevention Program
- 509 Advisory Council. (53G-10-406)
- 510 iii) The Chair or the Chair's designee serves on the Talent Ready Utah Board.
- 511 (63N-12-503(1)(d))
- 512 b) By invitation, assigned members participate in meetings of:
- 513 i) Utah School Boards Association (USBA) Board of Trustees (non-voting).
- 514 ii) Utah Rural Schools Association (URSA) Board of Directors.
- 515 iii) Utah High School Activities Association (UHSAA) Board of Trustees.
- 516 iv) Utah State Charter School Board (non-voting).
- 517 v) Two members to serve on the USBE IT Governance Council.
- 518 vi) Teacher of the Year Selection Committee.
- 519 vii) Other committees, as invited.
- 520 c) By Board rule or policy:
- 521 i) Two members serve on the Assessment and Accountability Policy Advisory
- 522 Committee (AAPAC). (Board Policy 5002).
- 523 5) The Board may establish an ad hoc advisory group, taskforce, or advisory
- 524 committee with respect to the Board's responsibilities in accordance with Board
- 525 Policy 1004.
- 526 6) The Board or Board Chair may dissolve any non-statutory advisory committee if the
- 527 Board or Board Chair determines the committee is no longer necessary or effective.
- 528 7) The Board may maintain membership in national organizations with relevance to the
- 529 Board's mission.

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ARTICLE IX—DIRECT EMPLOYEES OF THE BOARD

532 1) The Board shall appoint the State Superintendent, who is the executive officer of the

533 Board (53E-3-301) under the following conditions:

534 a) The Board shall appoint the State Superintendent based on outstanding
535 professional qualifications.536 b) The Board has a responsibility to the public citizenry in its selection of the best
537 candidate for State Superintendent. To that end, the Board will follow the
538 appointment process as outlined below.539 i) The Board Chair will solicit input from members and may create a
540 Superintendent Selection Committee comprised of no more than seven
541 members.542 ii) The Superintendent Selection Committee shall create a hiring process
543 approved by the Board which may include:

544 A) Establishing the hiring goals and objective criteria ;

545 B) Determining the degree of involvement of community and staff in the
546 selection process as advisor(s) to the Board.547 C) Determining whether a consultant is needed to increase the candidate
548 pool and/or facilitate the selection process.549 D) Setting a reasonable timetable, at least thirty (30) calendar days, for
550 completion of the selection process.551 E) Determining the need for preparation of printed media to recruit
552 candidates.553 F) Determining means of advertising the position and establish a screening
554 process.555 G) Interviewing screened candidates and forwarding a list of finalists to the
556 Board.557 iii) Following the work of the Superintendent Selection Committee, the Board
558 may recall final candidates for second interviews.

- 559 iv) The appointment of the Superintendent shall take place by vote of the Board
560 in an open meeting.
- 561 c) If necessary, the Board may appoint an Interim State Superintendent to fulfill the
562 duties of the State Superintendent and set the terms and limits of the interim
563 appointment.
- 564 d) The State Superintendent shall administer all programs assigned to the Board in
565 accordance with the policies and standards established by the Board.
- 566 e) Unless specified as a Direct Employee of the Board in these bylaws, employees
567 are supervised by the Superintendent.
- 568 f) The Board shall establish the compensation of the State Superintendent with a
569 review of salary market data. (53E-3-302)
- 570 g) The Board Chair and Vice Chair(s) shall conduct a performance review of the
571 State Superintendent annually by the end of the fiscal year. The
572 Superintendent's performance, including goals, shall be discussed in an
573 executive session of the Board.
- 574 2) The Board shall appoint a Superintendent for the Utah Schools for the Deaf and the
575 Blind consistent with 53E-8-204(2) and R277-800 including:
- 576 a) USDB is administered by the Superintendent for the USDB (53E-8-204(2));
- 577 b) An Advisory Council shall be appointed by the Board (R277-800);
- 578 c) The USDB Superintendent reports to the Board; and
- 579 d) Governance and control of USDB, and the management of its affairs, is vested in
580 the Board (53E-8-204).
- 581 3) The Deputy Superintendent of Operations shall be appointed by the Board and
582 oversees:
- 583 a) Charter Schools;
- 584 b) Data & Statistics;
- 585 c) Financial Operations;
- 586 d) Human Resources;
- 587 e) Information Technology;
- 588 f) Internal Accounting; and
- 589 g) The School Children's Trust.

- 590 4) The Board shall appoint a secretary (53E-3-201(5)).
- 591 5) The Board shall appoint a Director of Public Affairs.
- 592 6) The Board may appoint other direct report employees as necessary for the proper
593 administration and supervision of the public school system. The compensation and
594 duties of these other employees shall be established by the Board and paid from
595 funds legislatively appropriated for that purpose.
- 596 7) For direct employees other than the Superintendent, Board Leadership may
597 establish an interview committee to bring recommendations to the Board.
- 598 8) The Board will appoint direct hires in an open meeting of the Board.

599 **ARTICLE X—APPOINTMENTS**

- 600 1) By statute, rule, and policy the Board appoints individuals to the:
- 601 a) State Instructional Materials Commission. (53E-4-402).
- 602 b) Utah Schools for the Deaf and the Blind Advisory Council. (R277-800).
- 603 c) Utah Education and Telehealth Network (UETN) Board. (53B-17-105(5)(b)(ii)).
- 604 d) Utah Transparency Advisory Board (Department of Administrative Services).
605 (63A-1-203(2)(m)).
- 606 e) SafeUT and School Safety Commission (Office of the Attorney General). (53B-
607 17-1203(1)(b)).
- 608 f) Charter School Revolving Account Committee. (53F-9-203(6) and R277-480-3).
- 609 g) School Readiness Board (Department of Workforce Services). (35A-15-
610 201(1)(b)).
- 611 h) In conjunction with the Department of Human Services, the Board appoints
612 members to the Utah Coordinating Council for Youth in Custody. (53E-3-
613 503(6)(a)).
- 614 i) By statute, the Board shall nominate to the Governor at least two candidates for
615 each of two positions on the State Charter School Board. (53G-5-201(2)).
- 616 j) Advisory Committee on Equity of Educational Services for Students (ACEESS).
617 (Board Policy 5001).
- 618 k) Assessment and Accountability Policy Advisory Committee (AAPAC). (Board
619 Policy 5002).

- 620 l) Utah Special Education Advisory Panel (USEAP). (Board Policy 5006).
- 621 m) Trust Lands Advisory Committee (TLAC). (Board Policy 5007).
- 622 n) Student Data Governance Advisory Group (SDGAG). (Board Policy 5005).
- 623 o) Student Data User Advisory Group (SDUAG). (Board Policy 5004).
- 624 p) Student Data Policy Advisory Group (SDPAG). (Board Policy 5003).
- 625 q) Student Advisory Council (SAC). (Board Policy 5008).

626 **ARTICLE XI—AMENDMENTS OF BYLAWS**

- 627 1) Bylaws (except those established in state law) may be changed or amended by a
- 628 two thirds (2/3) vote of the members, if notice of the proposed changes was given in
- 629 a timely manner.
- 630 2) Changes and amendments to the bylaws shall become effective immediately upon
- 631 approval as directed by the Board.
- 632

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634**APPENDIX A**

| THE FOLLOWING IS A LIST OF REFERENCES CITING STATUTORY DUTIES AND RESPONSIBILITIES OF THE UTAH STATE BOARD OF EDUCATION – (MAY NOT BE INCLUSIVE OF ALL STATUTORY RESPONSIBILITIES UPDATED AS OF 4/13/2021) | |
|--|--|
| 1. 9-22 Stem Action Center | coordinate with STEM Board <ol style="list-style-type: none"> 1. further STEM education 2. ensure best practices 3. designate STEM schools 4. RFP for instructional technology 5. may conduct pilot program 6. distribute STEM technology 7. provide professional development 8. develop and implement computer science initiative 9. Computing Partnerships Grants program |
| 10. 20A-14-103 State Board of Education members -- Term -- Requirements | <ol style="list-style-type: none"> 1. remain a registered voter 2. maintain primary residence within district 3. not serve as employee of USBE |
| 11. 26-10-5. Plan for school health services. | coordinate with health department for plan for school health services |
| 12. 26-18-419. Medicaid waiver for coverage of mental health services in schools. | consult with DHS and DSAMH to allow reimbursement to LEAs |
| 13. 26-18-15. Process to promote health insurance coverage for children.(2008) | promote health insurance coverage for a child in school at registration and application for free lunch |
| 14. 26-29 Elimination of Architectural Barriers for Persons with a Disability | responsible for enforcement where state school funds are utilized |
| 15. 35A-14 Utah Data Research Center | appoint a director of center |
| 16. 35A-15 Part 3 Grants for High Quality School Readiness Programs | <ol style="list-style-type: none"> 1. coordinate with High Quality School Readiness Board 2. conduct evaluation of programs 3. prepare report |
| 17. 41-6a-1308. School bus idling standards. | <ol style="list-style-type: none"> 1. implement idling reduction program for school buses 2. including idling reduction standards in Utah Standards for Utah School Buses and Operations |
| 18. 41-6a-1310. School bus traffic safety devices. | may make rules to address student privacy when using cameras on buses |
| 19. 53-1-106. Department duties -- Powers. | USBE to house and cooperate with public safety liaison |
| 20. 53B-1-114. Coordination for education. | coordinate with Higher Education |
| 21. 53B-1-109. Coordination of higher education and public education information technology systems -- Use of unique student identifier. | coordinate unique student identifiers for public and higher ed |

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| 22. 53B-6-104. Multi-University Consortium for Teacher Training in Sensory Impairments -- Purposes -- Appropriation. | coordinate on teacher prep programs for students who are sensory impaired |
| 23. 53B-8-202. Regents' Scholarship Program -- General provisions -- Board policies. | provide directory information of all 8 th graders in state |
| 24. 53B-18-801. Establishment of the center -- Purpose -- Duties and responsibilities. | collaborate with Center for the School of the Future at Utah State University |
| 25. 53B-17-1204. SafeUT and School Safety Commission duties -- LEA governing board duties -- Fees. | promote awareness of SafeUT Crisis Line |
| 26. 53B-17-104. Responsibilities of the Utah Board of Higher Education, the State Board of Education, the University of Utah, KUED - TV, KUER - FM, and UETN related to public broadcasting and telecommunication for education and government. | coordinate in providing services |
| 27. 59-2-903. Remittance to credit of Uniform School Fund of money in excess of basic state-supported school program -- Manner. | |
| 28. 59-10-1307. Contributions for education. | distribute undesignated individual taxpayer donations |
| 29. 62A-15-117. Medicaid reimbursement for school-based health services -- Report to Legislature. | |
| 30. 63A-1-206. Submission of public financial information by a school district or charter school. | create rules for submissions |
| 31. 62A-5-205 State Board of Education – Education of children at developmental center | provide education to school-aged children at the Utah State Development Center. |
| 32. 62A-7-401.5. Secure facilities. | provide education to juvenile offenders in secure facilities. |
| 33. 62A-15-609. Responsibility for education of school-aged children at the hospital -- Responsibility for noninstructional services. | responsible for education of school-aged children committed |

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| 34. 63A-5b-304. Agencies authorized to hold title. | can hold title to property for institution administered by USBE |
| 35. 63G-17-202. Air quality mitigation report and plan. (dated 2013 to complete) | <ol style="list-style-type: none"> 1. collect air quality mitigation reports from districts 2. submit reports to Economic Development Task Force |
| 36. 63G-1-201. Official state language. | <p>make rules governing the use of foreign language to promote</p> <ol style="list-style-type: none"> 1. all children and adult to learn English 2. encourage foreign language instruction 3. ESL programs expanded 4. maximize understanding for no-English speaking parents 5. encourage parents to become more proficient in English |
| 37. 63I-5-201. Internal auditing programs -- State agencies. | establish internal audit program for programs administered by USBE |
| 38. 63J-1-219. Definitions -- Federal receipts reporting requirements. | annual report required |
| 39. 63J-5-203.5. State Board of Education to approve certain new federal funds requests. | Review and approve requests \$1,000,000 or less |
| 40. 63J-1-601. End of fiscal year -- Unexpended balances -- Funds not to be closed out -- Pending claims -- Transfer of amounts from item of appropriation -- Nonlapsing accounts and funds -- Institutions of higher education to report unexpended balances. | |
| 41. 63M-5 Part 3 Resource Development Act Use of funds | submit budget regarding impact of industrial development on schools |
| 42. 63N-12-505 and 506. Computer Science for Utah Grant Program. | <ol style="list-style-type: none"> 1. consult on computer science education master plan 2. solicit grant applications 3. recommend grant awards 4. make rules for grant program 5. review grant assessments 6. coordinate with DSAMH regarding Medicaid reimbursement |
| 43. 63N-12-Part 5 Talent Ready Utah Center. | <p>partner with talent ready board for</p> <ol style="list-style-type: none"> 1. work-based learning opportunities 2. computer science education master plan 3. make rules and administer Computer Science for Utah Grant 4. Utah Works Program when appropriate |

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| 44. 78A-6-1110. Cooperation of political subdivisions and public or private agencies and organizations. | shall render assistance to juvenile courts |
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635 [53E-3-204. Gross neglect of duty -- Nonpayment of salary or expenses.](#)

636 [53E-3, Part 3 State Superintendent](#) (appointment and compensation)

637 [53E-3, Part 4 Powers](#)

638 Establish rules and minimum standards for:

- 639 1. educator licensing
- 640 2. school administration
- 641 3. educator evaluation
- 642 4. access to programs
- 643 5. attendance
- 644 6. competency levels
- 645 7. graduation requirements
- 646 8. student discipline
- 647 9. accreditation
- 648 10. academic year
- 649 11. alternative and pilot programs
- 650 12. curriculum and instruction requirements
- 651 13. libraries
- 652 14. special education services
- 653 15. services to other special groups
- 654 16. busing
- 655 17. productivity and cost effectiveness measures
- 656 18. federal programs
- 657 19. budget formats
- 658 20. financial, statistical, and student accounting
- 659 21. data collection and reporting
- 660 22. determining if minimum standards met
- 661 23. determining if required reports are properly submitted
- 662 24. management of federal funds (duplicate of 18)
- 663 25. approval of tech college courses for high school credit
- 664 26. monitoring of LEA compliance with minimum standards

665 [53E-3, Part 5 Miscellaneous Duties](#)

- 666 1. core competency standards ([53E-4 Part 2 Standards](#))
- 667 2. assessment ([53E-4, Part 3 Assessments](#))
- 668 3. advertise competency-based educational systems
- 669 4. track educational performance trends
- 670 5. promote high expectations
- 671 6. share site-based decision making information

- 672 7. clearing house for effective and innovative practice
673 8. assist LEAs with professional development
674 9. cooperate with higher ed on teacher preparation and licensing
675 10. educate individuals in custody of state or Native American tribe
676 11. child literacy program
677 12. general financial literacy course and task force
678 13. high school IT program
679 14. career and technical education programs
680 15. before and after-school program standards
681 16. gang prevention and intervention
682 17. control of school meals program revenues
683 18. Student Achievement Backpack
684 19. ethical conduct standards for education employees
685 20. hospitality and tourism management pilot program
686 21. discipline and law enforcement action report
687 22. educator credential database
688 23. USIMS
689 24. activity based costing work group
690 25. early mathematics plan
691 26. substance abuse prevention
692 [53E-3, Part 6 Audits](#) (set standards and verify)
693 [53E-3, Part 7 School Construction](#) (establish guidelines and enforce)
694 [53E-3, Part 8 Implementing Federal or National Education Programs](#)
695 [53E-3, Part 9 Interstate Compact on educational Opportunity for Military Children](#) (create state council)
696 [53E-4 Part 2 Standards](#)
697 [53E-4, Part 3 Assessments](#)
698 [53E-4, Part 4 State Instructional Materials Commission](#)
699 [53E-5, Part 2 School Accountability System](#)
700 [53E-5, Part 3 School Turnaround and Leadership Development](#)
701 [53E-6 Education Professional Licensure](#) (award, track, discipline)
702 [53E-7 Special Education](#)
703 1. make rules
704 2. distribute funding
705 3. Carson Smith Scholarship Program
706 4. Special Needs Opportunity Scholarship Program
707 [53E-8 Utah Schools for the Deaf and the Blind](#)
708 1. governing board
709 2. general supervision and control

- 710 3. appoint superintendent
711 4. establish advisory council
712 5. approve budget
713 6. annual report
714 7. collective bargaining agreement with personnel
715 8. salary adjustments for educators
716 9. set eligibility standards for students
717 10. set policy
718 11. approve use of enrichment funds
719 12. establish USIMAC
720 [53E-9-203 Activities prohibited without prior written consent](#) (discipline violations)
721 [53E-9 Student Privacy and Data Protection.](#)
722 1. protect privacy of data
723 2. establish procedures for discipline of violations of 53E-0-203
724 3. rules regarding student data protection
725 4. student data policy advisory group
726 5. student data governance advisory group
727 6. state student data officer and manager
728 7. review request for research data
729 8. define data breach
730 9. rules for expunging data
731 10. rules for data storage and metadata dictionary
732 11. share data with Utah Registry of Autism and Developmental Disabilities
733 12. assess civil penalty for third party contractor data breach
734 [53E-10 Part 2 Adult Education](#)
735 1. make rules
736 2. general control and supervision (not direct management)
737 3. appoint director of adult ed
738 4. set terms and conditions of payment of adult ed funds
739 [53E-10 Part 3 Concurrent Enrollment](#)
740 1. coordinate with higher ed to approve courses
741 2. designate geographic coverage of institutions
742 3. submit report
743 4. LAUNCH, DISCOVER , TRANSFORM certificates
744 [53E-10 Part 7 ULEAD](#)
745 1. create rules as requested by ULEAD director
746 2. appoint one member of the director selection committee
747 3. publish ULEAD website for use of director
748 4. provide distribution channel/method for director
749 [53F-2 State Funding – Minimum School Program](#)
750 [53F-3 State Funding – Capital Outlay Programs](#)

751 [53F-4 State Funding – Contracted Initiatives](#)

- 752 1. reading assessment contract
- 753 2. college readiness diagnostic tool
- 754 3. early interactive reading software
- 755 4. software for students with autism and special needs
- 756 5. early warning pilot program
- 757 6. Carson Smith Scholarship
- 758 7. UPSTART
- 759 8. statewide online education program

760 [53F-5 State Funding – Initiate Grant Programs](#)

- 761 1. state assessments
- 762 2. national board certification reimbursement
- 763 3. Interventions for Reading Difficulties Program
- 764 4. Strengthening College and Career Readiness Program
- 765 5. Paraeducator to Teacher Scholarship
- 766 6. Intergenerational Poverty Interventions Grant Program
- 767 7. School-based mental health supports
- 768 8. Educational Improvement Opportunities Outside of the Regular School
- 769 9. Day Grant Program
- 770 10. Grants for additional educators for high-need schools
- 771 11. Pilot program for late enrollment in dual language immersion
- 772 12. Grant for professional learning
- 773 13. Literacy preparation assessment grant
- 774 14. Grants for new and aspiring principals
- 775 15. Partnerships for Student Success Grant Program
- 776 16. Competency-Based Education Grants Program
- 777 17. American Indian and Alaskan Native Education State Plan Program

778 [53F-7 State Funding Education Administration](#)

- 779 1. driver's education tax account distribution
- 780 2. USDB salary adjustments

781 [53F-8-403 School Transportation Levy](#)782 [53F-9-203 Charter School Revolving Account](#) (manage in consultation with SCSB)783 [53F-9-206 School Building Revolving Account](#) (make rules but supt administers)784 [53F-9 Part 3 Education Fund](#)

- 785 1. Charter School levy account
 - 786 2. Minimum basic growth account
 - 787 3. Underage Drinking and Substance Abuse Prevention Program
 - 788 4. Local levy growth account
 - 789 5. Teacher and student success account
- 790 [53F-9-401. Autism Awareness Restricted Account.](#) (make rules but supt distributes)

- 791 [53F-9-501. Hospitality and Tourism Management Education Account -- Uses -- Costs.](#)
- 792 [53G-3-501 Transfer of a portion of a school district -- State board resolution -- Local school board](#)
- 793 [petition -- Elector petition -- Transfer election.](#) (resolve questions)
- 794 [53G-4-402 Powers and duties generally.](#)
- 795 (18)(c) develop a comprehensive emergency response plan model
- 796 [53G-4-410 Regional education service agencies.](#) (make rules and distribute funding)
- 797 [53G-5 Charter schools](#)
- 798 1. review approved charters and required reconsideration
- 799 2. rules for application process and monitoring
- 800 3. request funding
- 801 4. waive rules
- 802 5. rules for closure
- 803 6. hear closure appeals
- 804 7. staff Charter School Finance Authority
- 805 [53G-6-302 Child's school district of residence -- Determination -- Responsibility for providing educational](#)
- 806 [services.](#)
- 807 1. rules regarding residency
- 808 [53G-6-305 District paying tuition -- Effect on state aid](#)
- 809 1. approve tuition for out of state education
- 810 [53G-6 Part 4 School District Enrollment](#)
- 811 1. establish special education class size
- 812 2. prescribe standard application forms for nonresident students to apply for admission
- 813 3. consult with UHSAA on participation policies
- 814 4. rules for nonresident student tuition
- 815 5. rules for nonresident student transportation
- 816 6. consult with SCSB on rules for student admission
- 817 7. rules for capacity of charter school
- 818 8. make rules and approve charter school expansion
- 819 9. rules for dual enrollment
- 820 10. rules for charter and online student participation in extracurricular activities
- 821 11. interstate compacts on the placement of children (62A-4a Part 7)
- 822 12. rules for student assessment opt-out
- 823 [53G-7-202 Waivers from state board rules.](#)
- 824 [53G-7-218 Establishment of early learning plan -- Digital reporting platform.](#)
- 825 1. create model early learning plan
- 826 2. develop uniform standards
- 827 3. approve plans
- 828 4. support failing LEAs
- 829 5. digital platform with interventions

- 830 [53G-7-304 Undistributed reserve in local school board budget.](#)(establish scale)
- 831 [53G-7-306 School district interfund transfers.](#)
- 832 1. authorize transfers
- 833 2. rules for financially distressed districts
- 834 [53G-7 Part 5 Student Fees.](#)
- 835 1. impose corrective action
- 836 2. rules for fee waivers
- 837 [53G-7-603 Purchase of textbooks -- Textbooks provided to teachers.](#)
- 838 1. approve terms of LEA textbook purchases
- 839 2. rules for disposal of textbooks
- 840 [53G-7 Part 7 Student Clubs](#) (make rules)
- 841 [53G-7 Part 9 Internships](#) (make rules)
- 842 [53G-7 Part 10 Internet Policy](#) (make rules for local policies)
- 843 [53G-7-1106 Procedures for disputes – Appeals – Appeals panel](#) (appoint USHAA appeals panel)
- 844 [53G-7 Part 12 School Community Councils and Charter Trust Land Councils](#) (make rules)
- 845 [53G-7 Part 13 Teacher and Student Success Program](#)
- 846 1. receive applications
- 847 2. distribute funds
- 848 3. make rules
- 849 [53G-8-Part 2 School Conduct and discipline plans.](#)
- 850 1. model policy
- 851 2. collect data
- 852 3. make rules for extracurricular activities
- 853 4. approve school based behavior intervention program
- 854 5. may create evidence based interventions
- 855 [53G-8 Part 4 Juvenile Court and Law Enforcement Notification to Public Schools](#)
- 856 (make rules)
- 857 [53G-8 Part 5 Substance Abuse Reporting and Weapons Notification](#) (make rules)
- 858 [53G-8 Part 7 School resource Officers](#)
- 859 1. make rules
- 860 2. create training program
- 861 [53G-8 Part 8 State Safety and Support Program](#)
- 862 1. model policies
- 863 2. provide training
- 864 3. conduct and disseminate research
- 865 4. encourage partnerships

- 866 5. provide technical assistance
867 6. model critical incident response training program
868 7. space for public safety liaison
869 8. model school climate survey
870 9. collect data
871 [53G-9-207 Child sexual abuse prevention.](#)
- 872 1. approve instructional materials
873 [53G-9 Part 6 Bullying and Hazing](#)
- 874 1. model policy on bullying, cyber bullying, hazing, abusive conduct
875 2. make rules regarding training
876 [53G-9 Part 7 Suicide Prevention](#)
- 877 1. model program, training and resources
878 2. designate public education suicide prevention coordinator
879 3. distribute funds
880 4. develop curriculum for parent seminar
881 5. develop or adopt professional development materials
882 [53G-10-Curriculum Participation and Requirements](#)
- 883 1. create and administer civics engagement project
884 2. periodically review American history and government curricula
885 3. develop policies and procedures for teaching American Sign Language
886 4. make rules regarding instruction about flag
887 5. establish health curriculum requirements
888 6. rules for sex ed in schools
889 7. rules for instruction on alcohol, tobacco, electronic cigarettes, controlled substances
890 8. administer Underage Drinking and Substance Abuse Prevention Program
891 9. make rules and distribute funds for Drivers Education
892 [53G-11 Employees](#)
- 893 1. gather information regarding professional learning
894 2. make rules and model exit survey
895 3. facilitate license applicant criminal background check and monitoring
896 4. make rules and decide impact of criminal history on licensed educator
897 5. make rules requiring self reporting of conviction, arrest, offense
898 6. provide training regarding criminal background checks
899 7. rules for school employee and educator evaluations
900