



PROVO MUNICIPAL COUNCIL

Work Meeting

12:00 PM, Tuesday, April 20, 2021

Hybrid Meeting: [youtube.com/provocitycouncil](https://www.youtube.com/provocitycouncil)

or Council Chambers, 351 W Center Street, Provo, UT 84601

This meeting will be conducted as a hybrid meeting, with some in-person components as well as continued virtual meeting access. The meeting will be available to the public for live broadcast and on-demand viewing on YouTube and Facebook at: [youtube.com/provocitycouncil](https://www.youtube.com/provocitycouncil) and [facebook.com/provocouncil](https://www.facebook.com/provocouncil). If one platform is unavailable, please try the other. If both services are down or unavailable, after a reasonable (but short) time waiting to see if the services resume, the remainder of the meeting will be postponed to the next week, with appropriate public notice given of the rescheduled date. If you do not have access to the Internet, you can join via telephone following the instructions below. The in-person meeting will be held in the **Council Chambers** with limited seating to accommodate social distancing and related public health measures.

To listen to the meeting by phone: April 20 Work Meeting: Dial 346-248-7799. Enter Meeting ID 846 5459 1006 and press #. When asked for a participant ID, press #.

Agenda

Roll Call
Prayer

Approval of Minutes

December 15, 2020 Work Meeting
March 16, 2021 Work Meeting

Business

1. A presentation regarding the Mayor's Office fiscal year 2021-2022 budget. (21-015)
2. A presentation regarding Public Works (Fleet) fiscal year 2021-2022 budget. (21-015)
3. A resolution supporting the submittal of the 2021 Land and Water Conservation Grant application to secure grant funding to aid providing park improvements for the Provo Regional Sports Park. (21-052)
4. A presentation by Dr. Rugh regarding diversity and inclusion. (21-056)
5. A presentation from BikeWalk Provo on how people get around in Provo. (21-055)

6. A presentation regarding the Provo City Parking Master Plan. (21-028)
7. A discussion regarding the Council's budget priorities for FY 2021-2022. (21-015)

Closed Meeting

The Municipal Council or the Governing Board of the Redevelopment Agency will consider a motion to close the meeting for the purposes of holding a strategy session to discuss pending or reasonably imminent litigation, and/or to discuss the purchase, sale, exchange, or lease of real property, and/or the character, professional competence, or physical or mental health of an individual in conformance with 52-4-204 and 52-4-205 et. seq., Utah Code.

Adjournment

Hybrid Meeting Protocol

For the past year, the Provo City Municipal Council has been meeting without an anchor location, pursuant to Utah's *Open and Public Meetings Act*, and has instead conducted all meetings online.

Notwithstanding the ongoing coronavirus pandemic and Utah County's moderate level of coronavirus transmission, **the Municipal Council has determined to hold its meetings, beginning April 20, 2021, at an anchor location AND online.**

We invite interested persons to participate:

- in the Council Chambers located at the City Center building; OR
- online by watching the live broadcasts at [youtube.com/provocitycouncil](https://www.youtube.com/provocitycouncil) and [facebook.com/provocouncil](https://www.facebook.com/provocouncil).

There will be limited seating available in the Council Chambers and we encourage attendees to maintain appropriate health protocols such as wearing masks and social distancing.

Public comment may be received in person OR online (by calling in or logging onto the Zoom Webinar) which are detailed in meeting notices and agendas, and on the broadcasts. Follow the instructions provided on public notices of each meeting.

To send comments to the Council or weigh in on current issues, visit opencityhall.provo.org or email the Council at council@provo.org.

If you have a comment regarding items on the agenda, please contact Councilors at council@provo.org or using their contact information listed at: provo.org/government/city-council/meet-the-council

Materials and Agenda: agendas.provo.org

Council meetings are broadcast live and available later on demand at [youtube.com/ProvoCityCouncil](https://www.youtube.com/ProvoCityCouncil)

To send comments to the Council or weigh in on current issues, visit OpenCityHall.provo.org.

The next Work Meeting will be held on Tuesday, May 4, 2021. The meeting will be conducted as a hybrid meeting, with both in-person and virtual components. Work Meetings generally begin between 12 and 4 PM. Council Meetings begin at 5:30 PM. The start time for additional meetings or retreats may vary. All meeting start times are noticed at least 24 hours prior to the meeting.

Notice of Compliance with the Americans with Disabilities Act (ADA)

In compliance with the ADA, individuals needing special accommodations (including auxiliary communicative aides and services) during this meeting are invited to notify the Provo Council Office at 351 W. Center, Provo, Utah 84601, phone: (801) 852-6120 or email evanderwerken@provo.org at least three working days prior to the meeting. Council meetings are broadcast live and available for on demand viewing at youtube.com/ProvoCityCouncil.

Notice of Telephonic Communications

One or more Council members may participate by telephone or Internet communication in this meeting. Telephone or Internet communications will be amplified as needed so all Council members and others attending the meeting will be able to hear the person(s) participating electronically as well as those participating in person. The meeting will be conducted using the same procedures applicable to regular Municipal Council meetings.

Notice of Compliance with Public Noticing Regulations

There will be no anchor location for this meeting; it will be conducted exclusively using online means and will be available to view on YouTube at youtube.com/ProvoCityCouncil. This meeting was noticed in compliance with Utah Code 52-4-207(4), which supersedes some requirements listed in Utah Code 52-4-202 and Provo City Code 14.02.010. Agendas and minutes are accessible through the Provo City website at agendas.provo.org. Council meeting agendas are available through the Utah Public Meeting Notice website at utah.gov/pmn, which also offers email subscriptions to notices.

Pending minutes – awaiting approval

Please note: these minutes have been prepared with a timestamp linking the agenda items to the video discussion. Electronic version of minutes will allow citizens to view discussion held during council meeting.



PROVO MUNICIPAL COUNCIL

Work Meeting Minutes

12:00 PM, Tuesday, December 15, 2020

Electronic meeting: <https://www.youtube.com/provocitycouncil>

Agenda ([0:00:00](#))

Roll Call

The following elected officials participated:

Council Chair George Handley, conducting
Council Vice-chair David Harding
Councilor Shannon Ellsworth
Councilor Bill Fillmore
Councilor David Shipley
Council David Sewell
Councilor Travis Hoban
Mayor Michelle Kaufusi, arrived 12:07 PM

Prayer

Councilor David Shipley offered the prayer.

Business

1. A presentation from BYU regarding COVID-19 updates. (20-250) ([0:11:28](#))

Julie Hatchett, Community Relations Manager for BYU, and Mike Roberts, Managing Director of BYU Alumni and External Relations, presented. They highlighted recent accomplishments at BYU regarding the University's COVID-19 response, including its partnership with the City on the 'maskerade' campaign. Classes at BYU have continued with some hybrid/online classes and other classes meeting in person. In response to a question from Councilor Shannon Ellsworth, Mr. Roberts indicated that only a small percentage of classes are using a hybrid approach; most are in person with strict pandemic behavior in place. Councilor George Handley expressed concern about students not following pandemic precautions off-campus. Councilor David Harding thanked BYU for their efforts in addressing the pandemic. Councilor Bill Fillmore asked about enhancements to the UVX route on 900 East, but Mr. Roberts and Ms. Hatchett indicated they were not involved in that discussion and could not speak to it. *Presentation only.*

2. A discussion regarding Provo's parking policies and future growth. (20-247) ([0:36:25](#))

Gary McGinn, Community and Neighborhood Services Director, presented. Mr. McGinn

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outlined the parking philosophy which has been in place at the City in recent years and highlighted some of the impacts that parking philosophies can have in either encouraging or discouraging car ownership, parking demand, use of city resources, and parking for residents versus visitors or commuters. He noted that for any parking permit program, it was very important to clearly articulate what problem the program was meant to solve. Mr. McGinn also shared information about the parking software they used. Mr. McGinn invited comments and questions from Councilors. Councilor David Harding expressed that he was not interested in dropping parking minimums at this time. Mr. McGinn commented on the relations between the cost of parking facilities and the total costs of development. He suggested an evaluation of the existing residential parking permit programs to see whether they were still meeting the needs they had been implemented to address. Mr. McGinn also thought it made sense for permit programs to be structured in order to fund their enforcement. Councilor Bill Fillmore supported that approach on permit costs and enforcement. Councilor Shannon Ellsworth said she had many anecdotal stories since there are several existing parking permit programs in her district. Mr. McGinn noted that anecdotes and data combined were very helpful. ***Presentation only.***

3. A presentation regarding the Economic Development's new approach to data analysis. (20-254) ([1:29:15](#))

Keith Morey, Economic Development Division Director, and David Walter, Redevelopment Division Director, presented. Mr. Morey explained that the City would be partnering with Buxton Development on some analysis and demographic data. In response to a question on how their analysis would work, Mr. Morey explained that Buxton would provide some software to the City for them to do their own analysis. Buxton would also identify specific gaps in Provo's retail market and highlight the types of retailers represent those gaps. Specifically, Provo would be able to elevate conversations with commercial brokers and attract retailers looking for opportunities by backing Provo's recruitment conversations with data. ***Presentation only.***

4. An ordinance amending Provo City Code to allow more options for conducting Neighborhood Chair elections. (20-253) ([1:35:20](#))

Karen Tapahe, Community Relations Coordinator, presented. This code amendment has been proposed as a response to conditions during the pandemic in order to facilitate virtual neighborhood meetings for the purpose of area residents selecting a new neighborhood chair. In addition to the proposed change to strike "in person," the amendment also added "in accordance with rules established by the Municipal Council Executive Director." This would allow the executive director to exercise discretion with minor procedural changes, rather than necessitating a code change every time.

Councilors shared comments on the proposal. Councilor Shannon Ellsworth asked whether a mechanism was in place to remove a neighborhood chair. Ms. Tapahe indicated that there were no formally established rules of conduct and would be difficult to enforce consistently without that. Ms. Ellsworth supported the idea of creating a code of ethics for neighborhood chairs. Councilor David Harding also supported the idea and it was referred to the Neighborhood Advisory Board for further discussion and development. ***Presentation only. This item was already scheduled for the Council Meeting on December 15, 2020.***

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5. A presentation from the Sign Committee regarding proposed code amendments. (20-101) ([1:47:10](#))

Hannah Salzl, Policy Analyst, presented. Ms. Salzl indicated that an Open City Hall survey would be sent out soon with more details. She highlighted the proposed changes and affected zones for the code amendments. She also referred to the existing graphs in City Code which would be replaced with tables, resulting in a clearer method of calculating signage sizes. Councilor David Harding asked several clarifying questions and suggested an additional amendment for the committee to consider. Ms. Salzl indicated the committee may consider the change at a future date, but it was not part of the cleanup items in this update. *Presentation only.*

6. A discussion regarding ranked-choice voting. (20-113) ([2:07:07](#))

John Magness, Policy Analyst, presented. Mr. Magness explained that in political science, general principles could account for most behavior most of the time, but it was difficult to predict outliers. He presented on voting, voting behavior, and the possible impacts of ranked-choice voting. Mr. Magness explained the mechanism behind ranked-choice voting and explained that just as with any other format for voting, there were simply various issues of which to be aware. Mr. Magness highlighted the three interconnected parties in an election: voters, campaigns, and the state. He highlighted in brief their roles and responsibilities:

- Voter
 - Information cost: a voter ranks issues on importance and considers what policy outcomes they want for each issue.
 - Utility: this refers to the value a voter gets from voting. If no candidates represent the voter's preferred policies and issues, then an election has low utility for them.
- Campaign
 - Time, finances, and people: Campaigns try to attract voters by reducing the information and participation costs to voters. Campaigns also try to increase voter utility by making their candidate appeal to specific types of voters.
- State
 - Hold free and fair elections: the state accomplishes this by reducing participation costs, creating rules for voting, and creating rules of conduct for campaigns. Utah's participation costs are much lower due to the use of vote-by-mail.

Mr. Magness highlighted some of the ways in which ranked-choice voting shifted or impacted these various factors. Ranked-choice voting resulted in a higher information cost to voters; the normal shortcuts that voters use in the primary or general election are done away with and it is not yet clear how voters will compensate for the higher information cost of ranked-choice voting. Ranked-choice voting also introduces additional challenges for campaigns, as they now have to stay in the race much longer; it was much easier to aim for a win in a primary election than trying to remain at the head of the field for the whole campaign until the general election. He noted that election costs would not be reduced by half as the City would still need to educate voters on how to use a ranked-choice ballot. Campaign finance reports would also be required of all candidates due to the extended nature of the single election and campaign season. In response

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to a question regarding the impact of ranked-choice voting on negative campaigning, there is limited data and it is difficult to determine whether it has an impact.

Mr. Magness explained more about how ranked-choice voting worked and he clarified the difference between wasted vote and exhausted votes in the tabulation process. The process is non-monotonic, meaning that as additional rounds are tabulated, the previous results can shift. Mr. Magness also highlighted the metrics for measuring successful voter turnout, noting the concerns with further suppressing votes in municipal elections. Mr. Magness also noted that with the extended length of a campaign, running a campaign may be more costly, possibly resulting in fewer people running for office or serving as a barrier to certain types of candidates.

Councilors discussed ranked-choice voting and the information that Mr. Magness had presented. Councilor George Handley asked what problem the Council hoped to solve. Councilor David Sewell explained that the appeal to him was more civil campaigning and more moderation in the candidates who got elected. He found it troubling that there was not much in the way of research documenting those findings. Councilor David Harding shared comments and said he felt ranked-choice voting allows voters to vote their conscience instead of trying to be strategic. He felt that the results were more representative of the broader will or desire of the voting populace. He noted that instant runoff voting was not the only format for ranked-choice voting, but he felt that was superior to the existing system and he supported Provo's participation in the pilot program. Councilor David Shipley was concerned that instant runoff voting placed undue weight on the 6th or 7th candidate on a ballot; this possibility of strategic voting still gave him pause. Councilor Shannon Ellsworth appreciated the desire to make elections more civil, though it seemed that this was not a major issue in Provo's elections. Mr. Sewell expressed that he has generally been supportive of ranked-choice voting, but lately has had some hesitancy.

Brian Jones, Council Attorney, highlighted the details of the current ranked-choice voting pilot program as authorized by the State legislature. He noted that the State preempts cities on election law, so ranked-choice voting was only possible under this specific pilot program. Mr. Jones explained the steps required for the City to opt in.

Mayor Michelle Kaufusi shared comments on ranked-choice voting based on her experience in the mayoral election, which had 11 candidates at the outset. While she is open to ranked-choice voting, she had some concerns about the lack of data on the program in Utah; she would be more comfortable seeing how larger Utah cities fared with the method. She felt that introducing ranked-choice voting now might frustrate more voters than it would help. Councilor David Sewell suggested the Council seek clarification from the State regarding the Council's role in the decision before they spent much further time on it. *Presentation only.*

7. A resolution appropriating a combined \$134,000 in the General Fund for a wildland mitigation program, a behavioral-health services provider, and a continuity of operations plan. (20-252) ([3:00:20](#))

Fire Chief Jim Miguel presented. He highlighted details of the Fire Department's wildlands program—it was a reciprocal program with other fire departments to assist during wildfire events in the western United States. He noted that there were several source of revenue that the

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department received as a result of their participation. With these reimbursements they hoped to reinvest in the City's wildlands program and personnel. Chief Miguel explained that the best time to address and mitigate the wildland threats in Provo was during the winter and spring, and the Fire Department was developing a long-term strategy for addressing these issues. Education and enforcement both played a role in helping protect Provo from wildfires.

Chief Miguel highlighted some of the departments needs for long-term challenges:

- Wildlands mitigation program
- Continuity of operations plan
- Behavioral health services (to address emotional and mental needs of public safety employees)

Councilor David Harding asked about the initial and ongoing costs of these programs; he noted that many city functions had specific funding sources to offset future maintenance and replacement. He wanted to make sure the City was proactive about considering future needs when making plans in the short-term. Councilors shared comments in appreciation of the Fire Department's work and their proactive role in keeping Provo a safe place to live. ***Presentation only. This item was already scheduled for the Council Meeting on December 15, 2020.***

8. A discussion regarding the reconsideration of land use patterns near State Street in southeast Provo. (20-255) ([3:25:38](#))

Councilor Shannon Ellsworth presented. She highlighted recent development trends along south State Street and the land uses designated in that corridor. The General Plan's future land use map has designated much of this area as medium-density residential (MDR). Ms. Ellsworth shared a map illustrating the proliferation of denser housing units, noting what was built before 2015, what was built in recent years, and what housing was proposed and coming to the Council in the near future. She read the purpose of the MDR zone as outlined in city code, which was intended to be utilized in or near the center area of the city and areas where there was substantial demand as indicated in the General Plan. She noted that this made sense, as the center of Provo offered and facilitated many types of transportation modes and amenities. She noted that other opportunities for more MDR developments were at the mall and near the Frontrunner station.

Ms. Ellsworth had serious concerns about the current developmental trajectory of southeast Provo and she proposed several amendments to the Southeast Area Plan. Much of it was sound, but she thought that the area which already contained a lot of MDR needed to be adjusted. She thought the plan should incorporate lower-density zones, which would diversify the housing stock and allow residents in that area to stay close while upsizing or downsizing. She noted that a more diverse housing stock would address different stages of life and socioeconomic profiles. Ms. Ellsworth also thought that southeast Provo needed to expand and strengthen its commercial node—this would provide amenities, capitalize on future traffic flows on State Street as growth continued in south Utah County, and it would improve property tax revenues and reduce costs to the school district. She envisioned modeling this corridor after 400 South in Springville.

Ms. Ellsworth shared comments from citizens in southeast Provo, noting that many did their grocery shopping in Springville. Many residents expressed a desire for more commercial

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amenities within walking distance. Aging residents approaching retirement have expressed a desire for closer grocery amenities; as they age, they may not be comfortable driving a long distance in heavy traffic. Ms. Ellsworth thought that stronger commercial offerings would contribute to the sense of community in the southeast area. She proposed that staff consider these land uses and incorporate lower density zones, as well as shore up the commercial nodes.

Councilor Bill Fillmore applauded Ms. Ellsworth's initiative and expressed a desire to realize these enhancements in the southeast corridor of the City. He noted that beautification of the area could also lend atmosphere and support the land use and development efforts. Ms. Ellsworth noted that the Southeast Area Plan included some suggestions for enhancing State Street.

Councilor George Handley echoed Mr. Fillmore's comments and support. Mr. Handley had some pragmatic concerns as to how to balance and incentivize beneficial development versus having vacant parcels. Ms. Ellsworth suggested that the market would dictate some of this, but that it would be worth waiting on the right proposals for the key parcels. She noted that often development proposals are presented as a binary choice, but that was not always the case; sometimes a certain proposal was worth passing on in order to secure a more appropriate one down the road. Having solid development policies would help that process. Councilor David Harding shared his support for revising the plan to increase amenities in underserved areas.

Ms. Ellsworth thought the plan could be revised with several minor tweaks. She observed that staff may feel beholden to an adopted plan or that they do not have leeway to make adjustments or suggestions. Ms. Ellsworth noted that things change, and she thought that smart development sometimes involved adjusting from the initial course, as conditions change and with it, the needs of the city. She felt that the City's shared goal was one of a healthy, sustainable, and diverse community. Councilor David Sewell suggested that the area currently designated as MDR for future land uses might benefit from changing to a combination of low- and very-low-density residential and some commercial designations as well. Ms. Ellsworth thought the group could spend more time discussing where commercial nodes would be appropriate.

Motion: George Handley moved to direct staff to address these concerns and return to the Council with a proposal. Seconded by Bill Fillmore.

Gary McGinn, Community and Neighborhood Services Director, shared his recommendations on how to modify the Southeast plan, after which the Council voted on the motion.

Vote: Approved 7:0.

9. A discussion regarding a Lease Agreement and a Joint Development Agreement with PEG Development. (20-248, 20-249) [\(3:51:08\)](#)

David Walter, Redevelopment Agency Division Director, presented. He outlined the proposed agreements with PEG Development regarding their new office building in downtown Provo. Brandon Fugal, PEG's broker, explained that no class-A office space had been built downtown in the last decade and it was an exciting prospect. The RDA would not take possession of the parking garage, but it would be a partner with PEG on it. Matt Hansen and Rob Fetzer, both with

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PEG Development, expressed appreciation for the City being a good partner. Councilor David Harding asked for several clarifications regarding the setup; Mr. Walter explained that PEG would own and operate the garage. ***Presentation only. This item was already scheduled for the Council Meeting on December 15, 2020.***

Policy Items Referred from the Planning Commission

- 10. An ordinance amending the Zone Map classification of approximately 8.5 acres, generally located at 1724 South State Street, from CM, RA, R1.6, R1.10, and A1.5 to the MDR Zone. Spring Creek Neighborhood. (PLRZ20190356) (4:06:49)**

Brandon Larsen, Planner, presented. The property was comprised of 14 parcels with many different zoning designations. The applicant has asked to rezone the property to Medium-Density Residential (MDR) to facilitate the construction of 204 housing units, a combination of townhomes, studios, and one- and two-bedroom units.

Councilor Shannon Ellsworth asked Mr. Larsen to return to the view of the applicant's concept plan, which included some penciled-in commercial uses. She expressed concerns that the applicant had been representing the neighboring parcels as part of their development proposal by insinuating these potential commercial uses, despite the fact that the neighboring parcels were owned by a different entity. She thought it was important to clear up any misconceptions prior to the Council's consideration of the rezone request. Councilor David Shipley asked about the connection between this rezone application and the following one (although the second item had been continued). Mr. Larsen explained that these were two standalone developments, but they would likely share a driveway access point. Councilor Travis Hoban asked about the parking easement and for additional clarification on that point. He wondered if there were any concerns with these housing units using the same driveway as Treeside Charter School. It seemed that traffic may backup at certain times of day with the school uses and he observed that it could be problematic for residents trying to access the site. ***Presentation only. This item was already scheduled for the Council Meeting on December 15, 2020.***

- 11. *CONTINUED* An ordinance amending the zone map classification of approximately 5.33 acres of property, generally located at 1724 S State St, from Agricultural (A1.5) and Residential (R1.6) to Community Shopping Center (SC2). Spring Creek Neighborhood. (PLRZ20190426)**

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Adjournment

Adjourned by unanimous consent.

Pending minutes – awaiting approval

Please Note – These minutes have been prepared with a timestamp linking the agenda items to the video discussion. Electronic version of minutes will allow citizens to view discussion held during council meeting.



PROVO MUNICIPAL COUNCIL

Work Meeting Minutes

12:00 PM, Tuesday, March 16, 2021

Electronic meeting: [youtube.com/provocitycouncil](https://www.youtube.com/provocitycouncil)

Agenda ([0:00:00](#))

Roll Call

The following elected officials participated:

Council Chair David Sewell, conducting
Council Vice-chair David Shipley
Councilor George Handley
Councilor Bill Fillmore
Councilor Shannon Ellsworth
Councilor David Harding
Councilor Travis Hoban, arrived 12:15 PM
Mayor Michelle Kaufusi

Prayer

Councilor David Sewell offered the prayer.

Approval of Minutes

August 20, 2020 Special Meeting
August 25, 2020 Special Meeting
September 1, 2020 Work Meeting
February 16, 2021 Work Meeting
March 2, 2021 Work Meeting
Approved by unanimous consent.

Business

- 1. A presentation regarding the Customer Service Department's fiscal year 2021-2022 budget. (20-015) ([0:12:44](#))**

Karen Larsen, Customer Service Director, presented. She highlighted the department's service goals and functions. She detailed the department's recent software update and the impacts to customers. Customer Service also planned to debut kiosks which would offer further conveniences to Provo citizens and businessowners to accomplish tasks involving the City. Councilors commended this approach and suggested the City continue to publicize these services

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to residents. In response to a question, Ms. Larsen explained that Customer Service was funded by Provo Power and Public Works, from utilities revenues. ***Presentation only.***

2. A presentation regarding the Fire Department’s fiscal year 2021-2022 budget. (21-015) (0:30:20)

Jim Miguel, Fire Chief, presented. He highlighted the department functions—fire administration, fire prevention, emergency operations, emergency medical services, emergency preparedness, and emergency communications—and reviewed the responsibilities of each area. During the pandemic, they have had unique opportunities to operate the Emergency Operations Center and otherwise exercise and implement emergency management measures. He shared several success stories from the Fire Department, including their pandemic response, wildland urban interface program (including wood chipping/cleanup and fuel reduction), and the department’s mental wellness initiative. Chief Miguel also shared a preview of some of the department’s supplemental requests:

- Public Safety Mental Wellness Contract (\$86,000)
- Community Risk Reduction Program (\$45,000)
- Pro QA Medical Dispatch System (\$111,336)
- Capital Equipment Replacement Fund (\$62,000 ongoing)
- 911 Center budget adjustment (TBD)
- Paramedic School Tuition 4 Students (\$32,000)
- Airport Staffing to meet new demand with airport expansion (TBD)

The Fire Department’s Master Plan has been drafted and is in the stages of final review before Chief Miguel brings it back to present to the Council. Chief Miguel also shared a brief update regarding the planning process and siting study for Fire Station 1. ***Presentation only.***

3. A presentation regarding the Development Services Department’s fiscal year 2021-2022 budget. (21-015) (0:53:52)

Bill Peperone, Development Services Director, presented. He highlighted the four divisions, noting that building inspection was the department’s largest section and included field inspectors and office clerical staff. One of the biggest bottlenecks in their department was having just one full-time plans examiner; they have shifted a planning position to building inspection with the intent of hiring another plans examiner. No new funds would need to be appropriated to make this adjustment. Mr. Peperone also highlighted the boards and commissions for which the department is responsible.

The Planning division has seen a notable increase in applications received in 2020, especially given the pandemic. The Planning division is instrumental in development review; the department has an internal 14-day turnaround deadline and all major issues with a project must be identified in the first two reviews. This process has resulted in significant improvements for developers; previously, a developer might be several reviews into the process when a department would raise a new issue that presented significant (financial or otherwise) challenges for a project proposal. Planning staff also prepare staff reports for the Planning Commission and other boards and commissions. In order to assist the public at the front counter and over the phone,

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there is a planner of the day and engineer of the day—this assignment rotates through staff and ensures that someone is always available to assist customers, even during lunch hours.

In 2020, the building valuation (or total valuation of construction projects built in the city) increased by \$150 million throughout the City. Despite the pandemic, there were no slowdowns in the amount of development occurring throughout the City. Mr. Peperone noted that building valuations account for some of the department’s revenue, as building permit fees are assessed based on the value of construction. He noted that the most notable reason for the large increase from the previous year was due to many more permits being issued for multifamily housing.

Keith Morey, Economic Development Division Director, and David Walter, Redevelopment Division Director, shared updates on various projects throughout the city, including new and existing/in-progress projects. Councilor David Harding asked for some financial analysis of past tax-increment financed projects. This request was echoed by other Councilors; as Mountain Vista Business Park and Zions Bank neared the end of their tax-increment financing term, the Council felt that analysis of the financial data would help inform future policy decisions regarding tax-increment financing. Mr. Walter indicated that the department recently received several key reports from the County; once they had reviewed and processed this data, he indicated that they could share a report with the Council.

Mr. Peperone also noted that the Provo Towne Centre Mall has submitted a rezone application for multifamily housing on the north end of the mall. He anticipated that this application would come to the Council in the next month or so. Councilor Shannon Ellsworth asked whether the mall had a master plan for their development of the area. Mr. Peperone explained they were still working on refinements to it internally but he indicated that the mall developers have been instructed by Development Services that they must address the mall site plan as a functioning whole, rather than focusing on only disparate parts of the property. Councilor David Harding asked whether there were other regional plans that included the mall area. Ms. Ellsworth clarified that she was not as concerned with a large-scale neighborhood plan for the area—she was interested in a localized site plan integrating the proposed new developments with the existing areas and functions at the mall. Councilor Bill Fillmore commended the department’s economic development efforts and shared his excitement at seeing new ventures unfold. ***Presentation only.***

4. A presentation regarding the Five-Year Capital Improvement Plan for fiscal year 2021-2022. (21-015) ([1:13:07](#))

David Mortensen, Budget Officer, reviewed the layout of the CIP document. He reviewed the plan section by section, highlighting projects of note and their funding status, and responding to Councilors’ questions throughout the presentation. Some items of note included:

- Councilor Bill Fillmore asked about the \$5 million delta restoration project. Dave Decker, Public Works Director, noted that this was a protection measure for the airport and that Public Works would be bringing more details of this project to the Council soon.
- The Engineering CIP included two new projects—the Lakeview Parkway extension and pedestrian bridge at 100 West 600 South. Most other projects were from previous years’ CIP and several unfunded projects had been included as well.

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- Mr. Decker shared more information on the Lakeview Parkway project in response to a question from Councilor David Harding. Mr. Harding noted that the roadway was not very old and he wondered why it needed to be updated already. Mr. Decker explained that the current configuration of the road was one lane in each direction; with the future regional sports park and airport expansion, they anticipated a large increase to traffic.
- Mr. Mortensen briefly reviewed details of the Legacy CIP fund and projects.
- The regional sports park was one of the major Parks and Recreation CIP. Another recent addition to the funded list was the Downtown Plaza Park on the northeast corner of 300 South and University Avenue. Some improvements were slated for Stutz Park on the Provo River and 3800 North as well.
- Projects for the Utility Transportation Fund were the same as the previous year.
- Regarding vehicle replacement, Mr. Decker noted that over the previous two fiscal years, the City has replaced about 20 vehicles in the City fleet with hybrid vehicles.
- The Wastewater CIP concentrated most of its resources on the new reclamation plant. Another critical project was the sewer line installation for the regional sports park.
- Aquifer storage and recovery was still a focus of the Water CIP; Mr. Mortensen noted that the amount has been decreased this year in order to free up funds for other projects.

Councilor David Shipley asked whether any funds in the latest round of federal funding would come to the Council. He expressed some concern that previous funds were already programmed before the Council could give any input. Mr. Mortensen indicated that they were in the process of gathering more information on the upcoming funding opportunities. ***Presentation only.***

5. A presentation regarding the Public Works' fiscal year 2021-2022 budget. (21-015) (2:14:40)

Dave Decker, Public Works Director, presented. Mr. Decker highlighted several recent accomplishments and completed projects for the department. He shared an update on water planning in the City, including the city's water sources as well as the latest on the aquifer storage and recovery (ASR) project. Data collected thus far indicates that the ASR project has been effective in starting to recharge Provo's groundwater. Mr. Decker indicated that during challenging drought years, the preparation afforded by ASR was critical. He indicated that the new wastewater treatment plant would integrate ASR development as part of the long-term vision of providing water to the City. Mr. Decker highlighted a separate need for a City culinary water treatment facility; Public Works hoped to secure some grant funding toward this end, but he hoped to get the Council's support for the concept.

Mr. Decker reviewed other items of note for Public Works, some of which had budgetary implications as well as items that were simply informational in nature. Highlights included:

- In response to a question from Councilor David Harding on the delayed implementation of utility rate increases, Mr. Decker indicated that it was a one-time delay related to the utilities billing issues experienced in the current fiscal year.
- In 2016, the State Legislature passed a measure requiring municipalities to adopt a tiered water rate. Mr. Decker explained that they were nearing implementation of this fee schedule in Provo; he noted that most residents would likely not see an impact as the change would mainly impact large water users. In response to a question from Council

Pending minutes – awaiting approval

David Shipley, Mr. Decker explained that well under 5% of residential accounts reached into the highest tier (of over 100,000 gallons).

- Mr. Decker reviewed sewer projects in west Provo through 2025 and he also shared an update on the wastewater treatment plant construction progress.
- The State's floodplain management group under instruction from FEMA is working on revisions to the floodplain maps in Provo and throughout the state. Mr. Decker anticipated that there would likely be extensive changes impacting west Provo. This may impact some homeowners if their mortgage lenders require them to get flood insurance.
- The airport terminal expansion should be completed in about 12-14 months.
- Mr. Decker briefly reviewed some CIP projects of note.
- The Council has indicated that improvements to Center Street and Slate Canyon Drive were important, but Mr. Decker noted that these improvements were not currently funded. He noted that retrofitting may have some negative impacts or challenges.
- Mr. Decker highlighted the roadway improvements needed for the regional sports park.
- The City has replaced vehicles with 19 hybrids with plans to switch out 15-20 more vehicles to a hybrid model in the coming fiscal year.
- Mr. Harding asked about state funding for safe routes to school. Mr. Decker and Shane Winters, Traffic Engineer, explained that there was only about \$1 million each year for the whole state and was allocated on a very limited basis by UDOT.
- Councilor George Handley asked about the traffic circle concept on 1450 East as well as at the mouth of Rock Canyon. Mr. Winters shared a rendering of the 1450 East section. He noted that the Rock Canyon traffic circle would move forward as improvements were made to the park and once they have identified a funding source.
- Mr. Harding was interested in more details regarding the alternative fuel vehicles roll-out. Mr. Decker indicated he could visit more with Mr. Harding to review details, but that in general the feedback has been quite positive.
- Councilor David Sewell asked about safe routes to school and the 3700 North sidewalk, noting that he and other Councilors have received several inquiries about this route in recent weeks. Mr. Decker noted that this was a project identified in the CIP funding.
- Mr. Harding asked about ASR and the impacts to the City's wells supply, as well as the impacts of neighboring municipalities or water districts participating in ASR or not. Mr. Decker responded to these questions, noting that the Central Utah Water Conservancy District was starting the environmental impact review process for an ASR study. In general, Provo was about 2-3 years ahead of other ASR initiatives in the county. Mr. Decker noted that the aquifer generally falls the movement of the Provo River to the west and southwest; they were exercising care with how they recharged the aquifer as well as the strategies identified for the future recovery stage.
- Councilor Bill Fillmore asked about underutilized water rights. Mr. Decker reviewed the State water rights adjudication process currently underway. Provo has filed claims on its water rights with the State. Mr. Decker noted that a city culinary water treatment plant would be a key element in accessing the full extent of the City's surface water rights.
- Mr. Shipley asked about culinary water treatment and the costs the City would save by bringing it in-house. Mr. Decker explained that in addition to treatment costs, the City pays Central Utah for power loss [as water diverted for treatment resulted in lost power generation]. The City would situate a water treatment plant after the Olmsted plant to alleviate the power loss expense. ***Presentation only.***

Pending minutes – awaiting approval

6. A discussion regarding Parking Coordinator staffing options. (21-043) (3:42:40)

Isaac Paxman, Deputy Mayor, presented. He shared several options the Council could pursue regarding a parking coordinator for the City. This was a follow-up item after the recent Council discussion at the prior Work Meeting. Mr. Paxman cautioned that the City Administration did not ask for this and he suggested the Council wait until after the Mayor had presented her draft budget before they made further prescriptions on staffing.

The parking coordinator responsibilities were currently split with those of a sustainability coordinator. Mr. Paxman outlined several options the Council could pursue regarding a parking coordinator. Gary McGinn, Community and Neighborhood Services Director, and Mayor Michelle Kaufusi, shared brief comments and feedback on the direction identified by the Council, noting that the hiring freeze during the pandemic had broader implications on city staffing. Councilors discussed the options as outlined by Mr. Paxman. There seemed to be some general consensus around the third option as outlined, which would add a fulltime parking coordinator position, thereby freeing up the time of the planner currently covering parking. Councilors discussed the pros and cons, as well as the possible effect for parking enforcement. Most Councilors were convinced of the importance of having a fulltime staff member focused only and exclusively on parking management. With the use of enforcement tools, they saw possibility to make parking enforcement both more efficient and effective. Councilor George Handley also commented on the importance of prioritizing a dedicated sustainability coordinator.

Motion: David Harding moved that the Council request the Administration move forward with hiring a fulltime parking coordinator with option 3 and schedule the required appropriation for the March 30 Council Meeting. Seconded by Bill Fillmore.

Amended motion: David Harding amended the motion to remove the specific meeting date and to schedule the appropriation for a Council Meeting as soon as is practicable. Seconded by Bill Fillmore.

Councilor David Shipley expressed some concern with the sequencing of events; he wondered if it would be better to wait until the Administration had shared an update on their progress with parking before moving forward with a decision. He was supportive of the general direction but wanted to share this observation for the Council's consideration.

Vote: Approved 7:0.

7. A presentation regarding feedback from the Open City Hall survey on trails and a discussion regarding a resolution of support for the Forest Service implementing the trails plan and maintaining the land for public use. (21-040) (4:20:10)

Councilor George Handley presented on this item. The Utah Valley Trails Association had prepared a trails plan which has been well-received by the community. They hoped to collaborate with the Forest Service to preserve recreation opportunities for Provo and other local citizens. This resolution would be shared with the Forest Service, as well as Provo's federal

Pending minutes – awaiting approval

congressional delegation. Mr. Handley noted that there had been several minor revisions to the resolution—it would now be a joint resolution with the Mayor. He also noted that based on feedback from the Forest Service, the language referring to a specific geographic area was made more general, so as to provide general guidance and support without being very restrictive. Brian Jones, Council Attorney, noted that the resolution was not a legislative action and thus it did not necessitate a formal legal description; a description that simply communicated the intent to the Forest Service was sufficient, even preferred. Mr. Jones noted the process for replacing the draft resolution with the latest version either at the meeting that evening, or in advance.

Motion: George Handley moved that the exhibit for the evening meeting should be updated to the revised version of the resolution. Seconded by Bill Fillmore.

Vote: Approved 7:0.

This item was already scheduled for the Council Meeting on March 16, 2021.

Closed Meeting

The Municipal Council or the Governing Board of the Redevelopment Agency will consider a motion to close the meeting for the purposes of holding a strategy session to discuss pending or reasonably imminent litigation, and/or to discuss the purchase, sale, exchange, or lease of real property, and/or the character, professional competence, or physical or mental health of an individual in conformance with 52-4-204 and 52-4-205 et. seq., Utah Code.

Motion: Shannon Ellsworth moved to close the meeting. Seconded by David Shipley.

Vote: Approved 7:0.

Adjournment

Adjourned by unanimous consent.

PROVO MUNICIPAL COUNCIL STAFF REPORT



Submitter: JMAGNESS
Department: Council
Requested Meeting Date:

SUBJECT: A presentation regarding the Mayor's Office fiscal year 2021-2022 budget. (21-015)

RECOMMENDATION: Presentation only. The information presented will inform future budget discussions. In the Work Meeting on April 20, 2021, the Council will give the Mayor a list of their budget priorities for consideration as Administration and Finance draft the fiscal year (FY) 2021-2022 budget.

BACKGROUND: In preparation for the drafting and approval of the FY 2021-2022 budget, each department has been asked to present to the Council. In addition to identifying their priorities, needs, wants, and potential costs, their presentations should address the following questions:

- What is your department/division doing to help the City achieve the goals listed in the General Plan Implementation section (Chapter 9 of the General Plan) or any other relevant goal of the department)?
- Are there Goals and Objectives in the General Plan where you feel like you could do more if given more budget? If so, what are they?
- Do you see important needs being unfunded or underfunded in your department currently?
- If you received supplemental money last year, what did you do with those dollars? How did those dollars make it easier to achieve your department/division goals? Alternatively, be prepared to discuss what might have been put on hold or cut back last year, and the impact that had on services/operations.
- Are there other requests related to the FY2022 budget you'd like to bring before the Council?

We will provide the Council with data from last year's adopted budgets.

It will be up to each department to discuss how much they want to involve their various division directors, but the Council does want to understand the needs of the divisions with the department.

The department's budget for FY 2020-2021 is in the attached supporting documents. The full budget that was approved for Provo City for FY 2020-2021 can be found here: <https://www.provo.org/Home/ShowDocument?id=18366>

FISCAL IMPACT: None immediately, but the presentation is intended to inform budget discussions.

PRESENTER'S NAME: Wayne Parker, Provo City CAO

REQUESTED DURATION OF PRESENTATION: 30 minutes

COMPATIBILITY WITH GENERAL PLAN POLICIES, GOALS, AND OBJECTIVES:

CITYVIEW OR ISSUE FILE NUMBER: 21-015

PROVO MUNICIPAL COUNCIL STAFF REPORT



Submitter: JMAGNESS
Department: Council
Requested Meeting Date:

SUBJECT: A presentation regarding Public Works (Fleet) fiscal year 2021-2022 budget. (21-015)

RECOMMENDATION: Presentation only. The information presented will inform future budget discussions. In the Work Meeting on April 20, 2021, the Council will give the Mayor a list of their budget priorities for consideration as Administration and Finance draft the fiscal year (FY) 2021-2022 budget.

BACKGROUND: In preparation for the drafting and approval of the FY 2021-2022 budget, each department has been asked to present to the Council. In addition to identifying their priorities, needs, wants, and potential costs, their presentations should address the following questions:

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- Are there Goals and Objectives in the General Plan where you feel like you could do more if given more budget? If so, what are they?
- Do you see important needs being unfunded or underfunded in your department currently?
- If you received supplemental money last year, what did you do with those dollars? How did those dollars make it easier to achieve your department/division goals? Alternatively, be prepared to discuss what might have been put on hold or cut back last year, and the impact that had on services/operations.
- Are there other requests related to the FY2022 budget you'd like to bring before the Council?

We will provide the Council with data from last year's adopted budgets.

It will be up to each department to discuss how much they want to involve their various division directors, but the Council does want to understand the needs of the divisions with the department.

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FISCAL IMPACT: None immediately, but the presentation is intended to inform budget discussions.

PRESENTER'S NAME: David Decker, Public Works Director

REQUESTED DURATION OF PRESENTATION: 30 minutes

COMPATIBILITY WITH GENERAL PLAN POLICIES, GOALS, AND OBJECTIVES:

CITYVIEW OR ISSUE FILE NUMBER: 20-015

Vehicle Replacement

April 20, 2021

Fleet Advisory Committee

- Members

- Representation from City Departments representing General, Internal and Enterprise Funds
 - Police
 - Fire
 - Parks and Recreation
 - Public Works
 - Energy
 - Finance

- Roles

- Evaluate, Prioritize, and Forecast Vehicle Replacement Needs
 - Age, mileage, cost of operation

Mercury and Associates Utilization Analysis

- Utilization study was done to determine correct Fleet size, vehicle and equipment replacement cycle based on mileage/hours, age, and duty cycle
 - For example, due to the extreme duty cycles that are demanded of a Ford Explorer patrol vehicle it will have a shorter service life than an Explorer used for administrative purposes
- Using this data the Fleet Advisory Committee members are able to evaluate their department fleet needs for the next 5 years.

Challenges Impacting Fleet Funding

- Advanced technology and other inflationary increases on the cost of vehicles
 - Forecasting 4% annual inflation on vehicle and upfit costs
 - Alternative Fuel upgrade increases cost about \$4,500 per vehicle
 - Due to advanced technology it is now feasible to replace more vehicles with alternative fuel vehicles
 - Vehicles are being pushed beyond replacement life resulting in increased maintenance, repair costs, and downtime.

5 Year General Fund Replacement List by Department

Department	FY22	FY23	FY24	FY25	FY26
City Pool	2	1	0		
Community and Neighborhood Services	1	1	1		
Development Services	2	1	1		
Engineering	2	1	1		
Fire	4	5	5	4	1
Parking Enforcement			2		
Parks	6	10	5	8	12
Police	20	20	20	20	20
Streets	5	3	4	3	2
Total	42	42	39	35	35

General Fund Impact

	FY 2021-2022	FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026	Total
	Estimate	Estimate	Estimate	Estimate	Estimate	
City Pool Vehicles	\$ 74,000	\$ 36,400	\$ -	\$ -	\$ -	\$ 110,400
Community/Neighborhood Services	35,000	40,560	35,693	-	-	111,253
Development Services	66,000	34,320	42,940	-	-	143,260
Engineering	209,700	41,288	42,940	-	-	293,928
Fire	429,800	587,184	935,584	673,794	29,246	2,655,608
Parking Enforcement	-	-	122,437	-	-	122,437
Parks	421,150	435,620	369,372	452,811	396,337	2,075,290
Police	987,100	1,162,200	1,084,845	1,058,722	1,252,334	5,545,201
Streets	580,650	564,850	874,021	561,439	487,747	3,068,707
Total Project Costs	\$ 2,803,400	\$ 2,902,422	\$ 3,507,832	\$ 2,746,766	\$ 2,165,664	\$ 14,126,084
General Fund Loan Payments	\$2,859,190	\$3,216,456	\$3,581,980	\$3,766,042	\$3,479,537	
FY21 Funding Level	\$2,770,183	\$2,770,183	\$2,770,183	\$2,770,183	\$2,770,183	
Difference	(\$89,007)	(\$446,273)	(\$811,797)	(\$995,859)	(\$709,354)	

Recommendation

- Requesting additional \$89K added to base budget to cover recommended General Fund fleet replacements in FY22.

PROVO MUNICIPAL COUNCIL STAFF REPORT



Submitter: DOUGR
Department: Parks and Rec
Requested Meeting Date: 04-20-2021

SUBJECT: A resolution supporting the submittal of the 2021 Land and Water Conservation Grant application to secure grant funding to aid providing park improvements for the Provo Regional Sports Park. (21-052)

RECOMMENDATION: This Item will be heard in tonights regular Council Meeting

BACKGROUND: Parks and Recreation will submit a grant application for the Provo Regional Sports Park from the Land and Water Conservation Fund (LWCF). This is an important funding opportunity and requires a 50/50 local grant match. Provo plans to request the maximum grant amount of \$3M that will be matched with funds in the 2021 Parks and Recreation Capital Improvement Plan.

FISCAL IMPACT: \$3M match to be covered through the Parks and Recreation CIP

PRESENTER'S NAME: Doug Robins

REQUESTED DURATION OF PRESENTATION: 5-10 minutes

COMPATIBILITY WITH GENERAL PLAN POLICIES, GOALS, AND OBJECTIVES:
Vision 2030: Goal 3.1 Establish a system of attractive parks that will provide a complete range of activities for all range groups.
Parks and Recreation Master Plan - 2013 - Visionary Project - develop needed athletic fields and create economic impact to the community.
Utah County TRCC Board - Promote regional economic impact
Provo Parks and Recreation Capital Improvement Plan

CITYVIEW OR ISSUE FILE NUMBER:

1 RESOLUTION 2021-

2
3 A RESOLUTION SUPPORTING THE SUBMITTAL OF THE 2021 LAND AND
4 WATER CONSERVATION GRANT APPLICATION TO SECURE GRANT
5 FUNDING TO AID PROVIDING PARK IMPROVEMENTS FOR THE PROVO
6 REGIONAL SPORTS PARK. (21-052)

7
8 WHEREAS, Provo City desires to make improvements to the Provo Regional Sports
9 Park located at 2470 West Lakeview Parkway, Provo, Utah; and

10
11 WHEREAS, the City supports and approves submitting a 2021 grant application for Land
12 and Water Conservation Funds to help provide financing to make improvements at the Provo
13 Regional Sports Park; and

14
15 WHEREAS, the City recognizes that the grant requires a 50% match with city funds if the
16 application is awarded; and

17
18 WHEREAS, on April 20, 2021, the Municipal Council met to ascertain the facts
19 regarding this matter and receive public comment, which facts and comments are found in the
20 public record of the Council's consideration; and

21
22 WHEREAS, after considering the facts and comments presented to the Provo Municipal
23 Council, the Council finds that (i) the grant application should be authorized; and (ii) that such
24 action reasonably furthers the health, safety, and general welfare of the citizens of Provo City.

25
26 NOW, THEREFORE, BE IT RESOLVED by the City Council of Provo City, Utah County,
27 State of Utah, as follows:

28
29 PART I:

- 30
31 1. The Provo City Council supports and approves the submittal of the 2021 Land and Water
32 Conservation Fund application.
33 2. The City is committed to providing the required matching funds identified in the grant
34 application up to \$3,000,000.

35
36 PART II:

37
38 This resolution shall take effect immediately.

39
40 END OF RESOLUTION.

PROVO MUNICIPAL COUNCIL STAFF REPORT



Submitter: HSALZL
Department: Council
Requested Meeting Date:

SUBJECT: A presentation by Dr. Rugh regarding diversity and inclusion. (21-056)

RECOMMENDATION: Presentation only.

BACKGROUND: Dr. Jacob S. Rugh will draw on population, housing, and other data/trends as well as the experiences of diverse members of the Provo community, from newcomers to old timers in order to invite the council and our city to identify ways that being more welcoming, inclusive, and forward-looking will ensure economic vibrancy, security, and sustainable quality of life for all (and achieve all four Provo pillars).

FISCAL IMPACT: None anticipated

PRESENTER'S NAME: Jake Rugh

REQUESTED DURATION OF PRESENTATION: 70 minutes

COMPATIBILITY WITH GENERAL PLAN POLICIES, GOALS, AND OBJECTIVES:

CITYVIEW OR ISSUE FILE NUMBER: 21-056

Article related to inclusion and diversity.

<https://www.deseret.com/utah/2021/4/14/22380360/equity-and-diversity-among-the-keys-to-future-economic-success-in-utah-panel-says>

Copy of the Presentation in the article.

[https://www.facebook.com/gardnerpolicyinstitute/videos/1079881742542403/?_cft__\[0\]=AZUtBZUURgfzph-3WmsFaQqpycm1AlcrU4DM5HkzeSm6EFaRgGnOeulKnierAw8c3vuCh455ZOVqs58m8bdHgBMgXYFY8Ef12VVXtc8ThZgyXly17fW_UvtZGqHy5Sv6p2q3XfMUwOnBc74L1agT7MYDLhBWxf7RqDR AeDSrlb5TyA&_tn_=%2CO%2CP-R](https://www.facebook.com/gardnerpolicyinstitute/videos/1079881742542403/?_cft__[0]=AZUtBZUURgfzph-3WmsFaQqpycm1AlcrU4DM5HkzeSm6EFaRgGnOeulKnierAw8c3vuCh455ZOVqs58m8bdHgBMgXYFY8Ef12VVXtc8ThZgyXly17fW_UvtZGqHy5Sv6p2q3XfMUwOnBc74L1agT7MYDLhBWxf7RqDR AeDSrlb5TyA&_tn_=%2CO%2CP-R)

PROVO MUNICIPAL COUNCIL STAFF REPORT



Submitter: HSALZL
Department: Council
Requested Meeting Date:

SUBJECT: A presentation from BikeWalk Provo on how people get around in Provo.
(21-055)

RECOMMENDATION: Presentation only.

BACKGROUND: BikeWalk Provo has completed a grant-funded study on how people get around in Provo, and they would like to share their findings with the Council.

FISCAL IMPACT: None anticipated

PRESENTER'S NAME: Austin Taylor and Chris Wiltsie

REQUESTED DURATION OF PRESENTATION: 30 minutes

COMPATIBILITY WITH GENERAL PLAN POLICIES, GOALS, AND OBJECTIVES:

CITYVIEW OR ISSUE FILE NUMBER: 21-055



BikeUtah

Active Transportation Data Analysis

N State St

University Blvd

Brigham Young
University

Utah Valley Hospital

W 800 N

E 820 N

N 700 W

N 100 W

Moon
Apartments

E 500 N

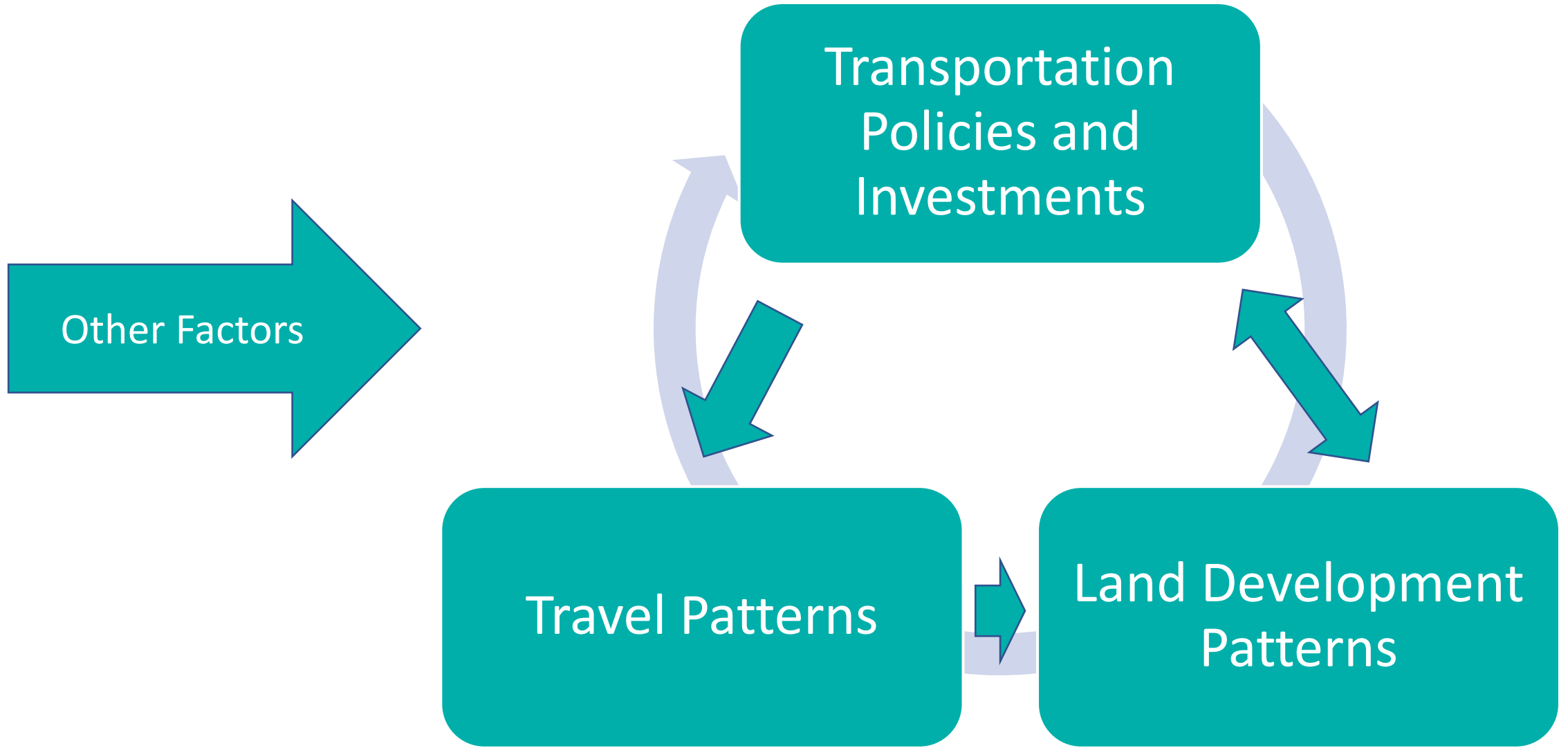
700 E

N 800 E

W 400 N

E 400 N

100 E



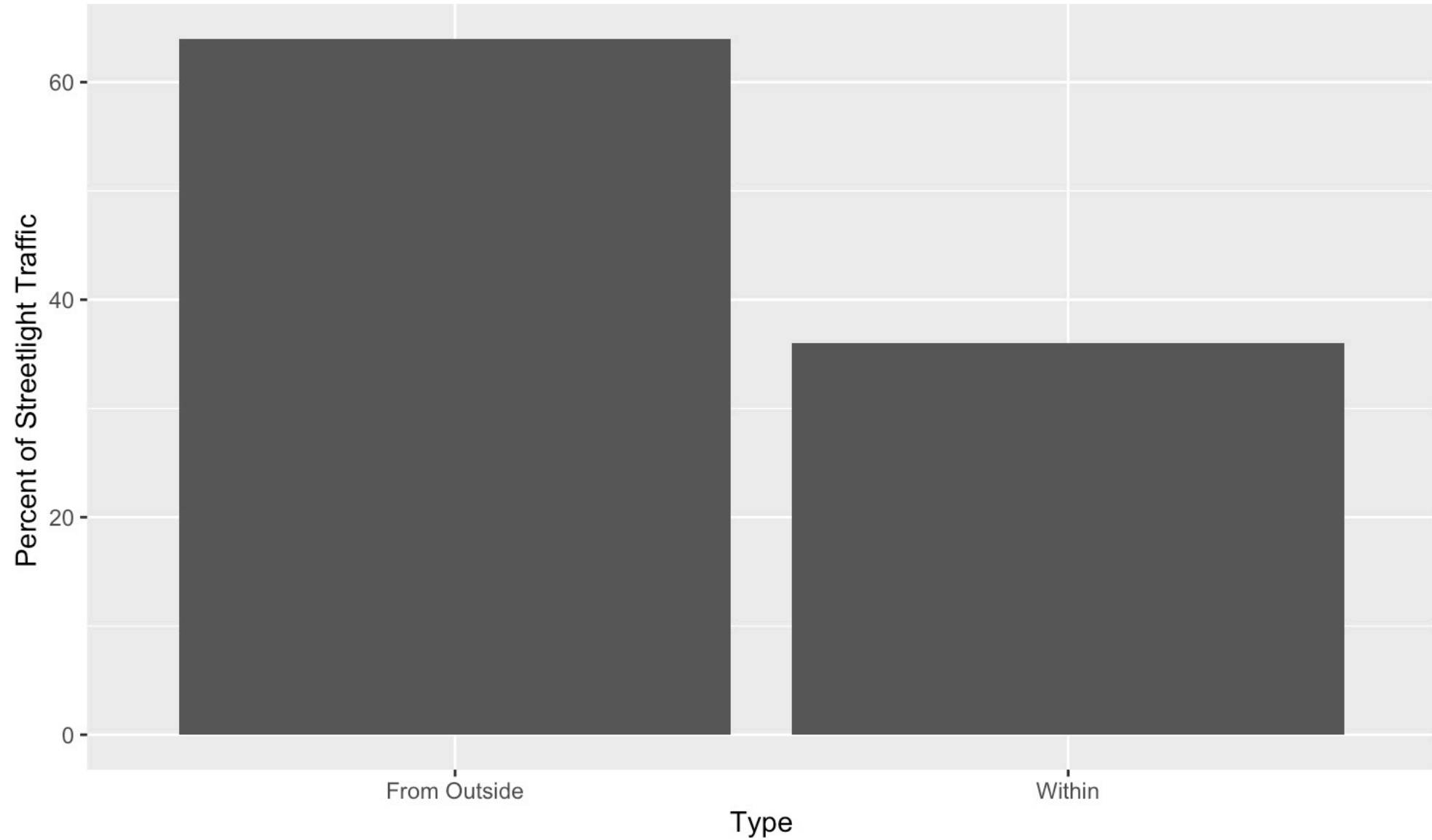
ACTIVE TRANSPORTATION BENEFITS

- HEALTH
- ENVIRONMENTAL
- ECONOMIC
- SOCIAL & SAFETY

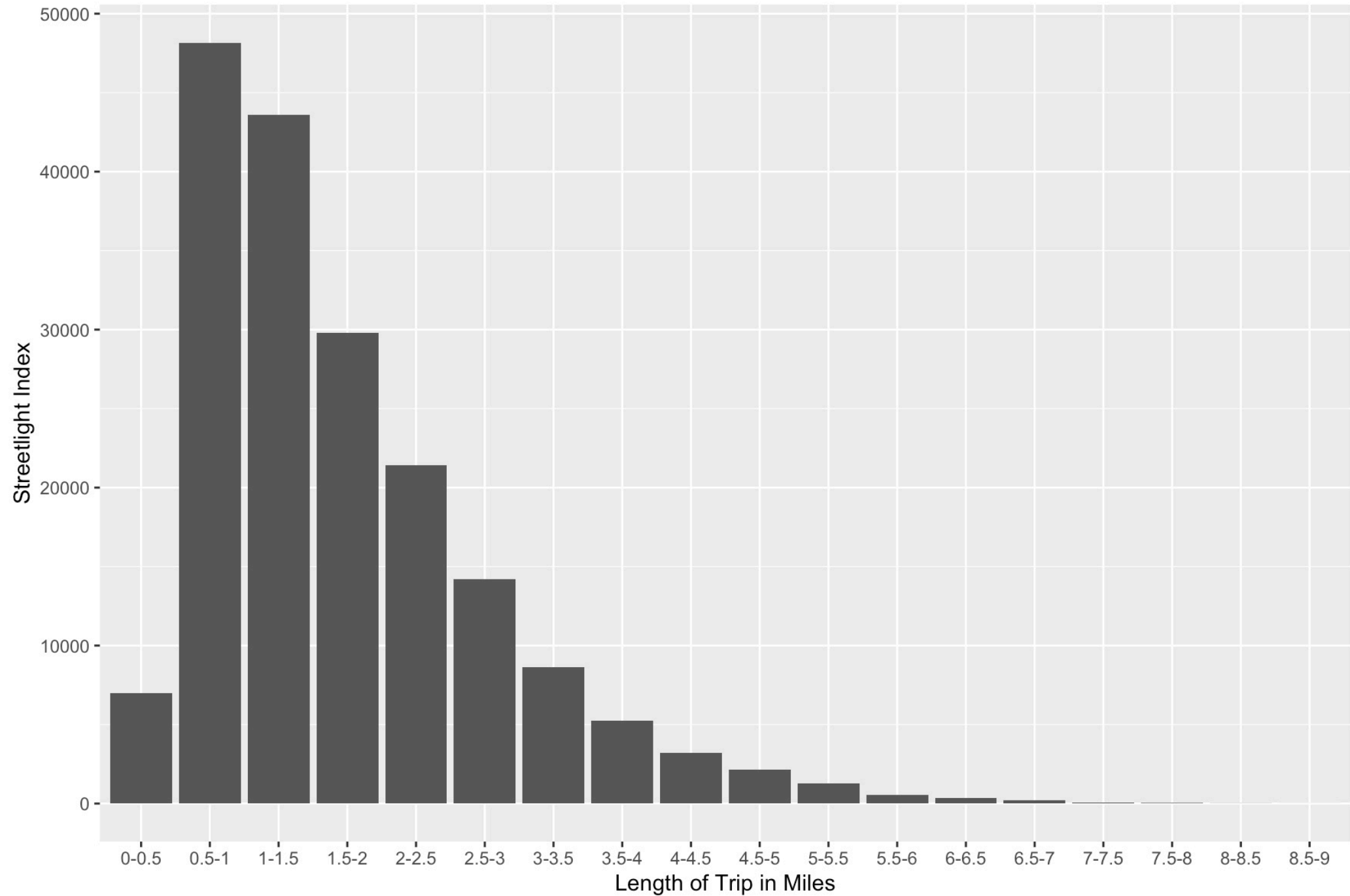
Car Trips in Provo, Within vs From Outside:

From Outside: Must have origin XOR (exclusive OR) destination within Provo

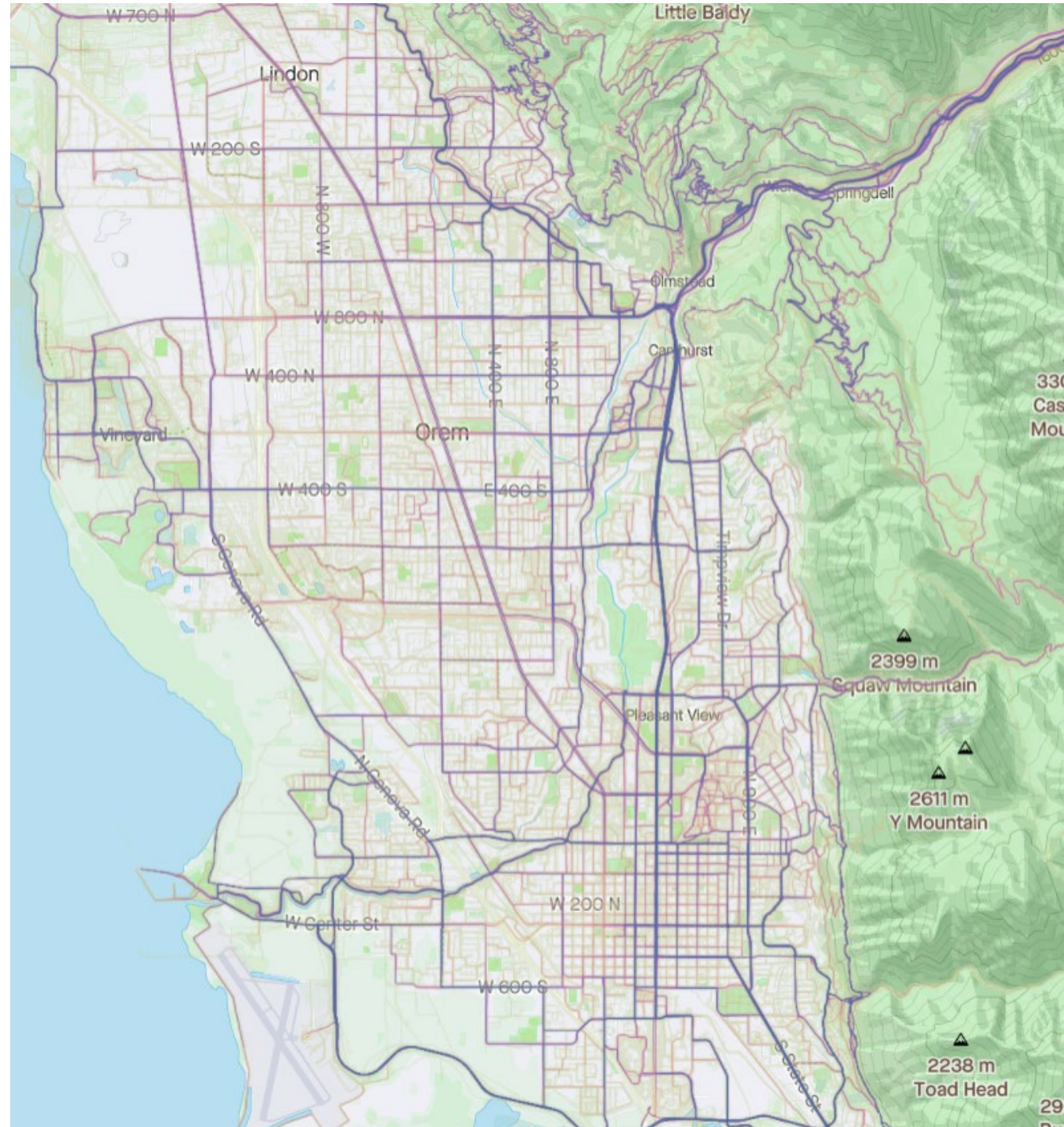
Within: Must have origin AND destination within Provo

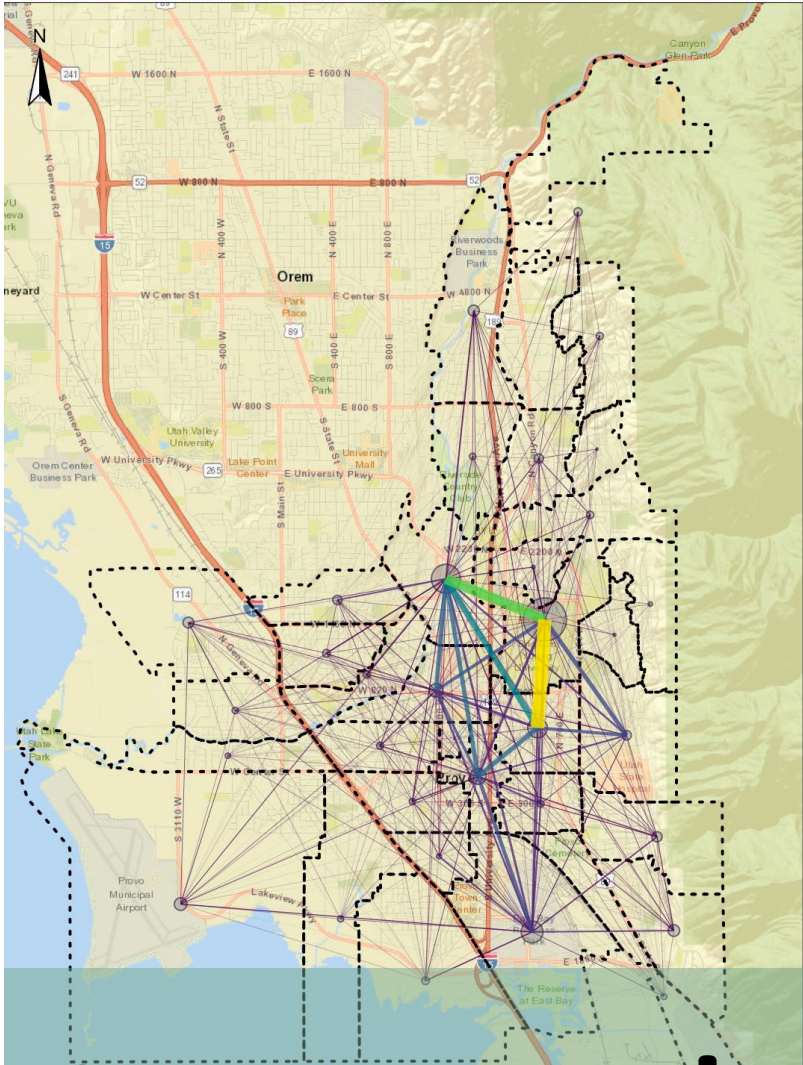


Histogram of Within Provo Car Trips By Length



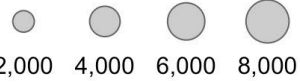
BICYCLING



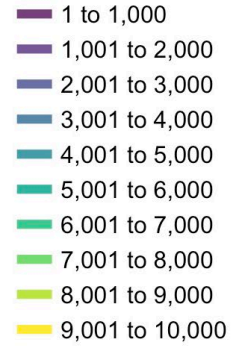


Provo Neighborhoods
Origin-Destination

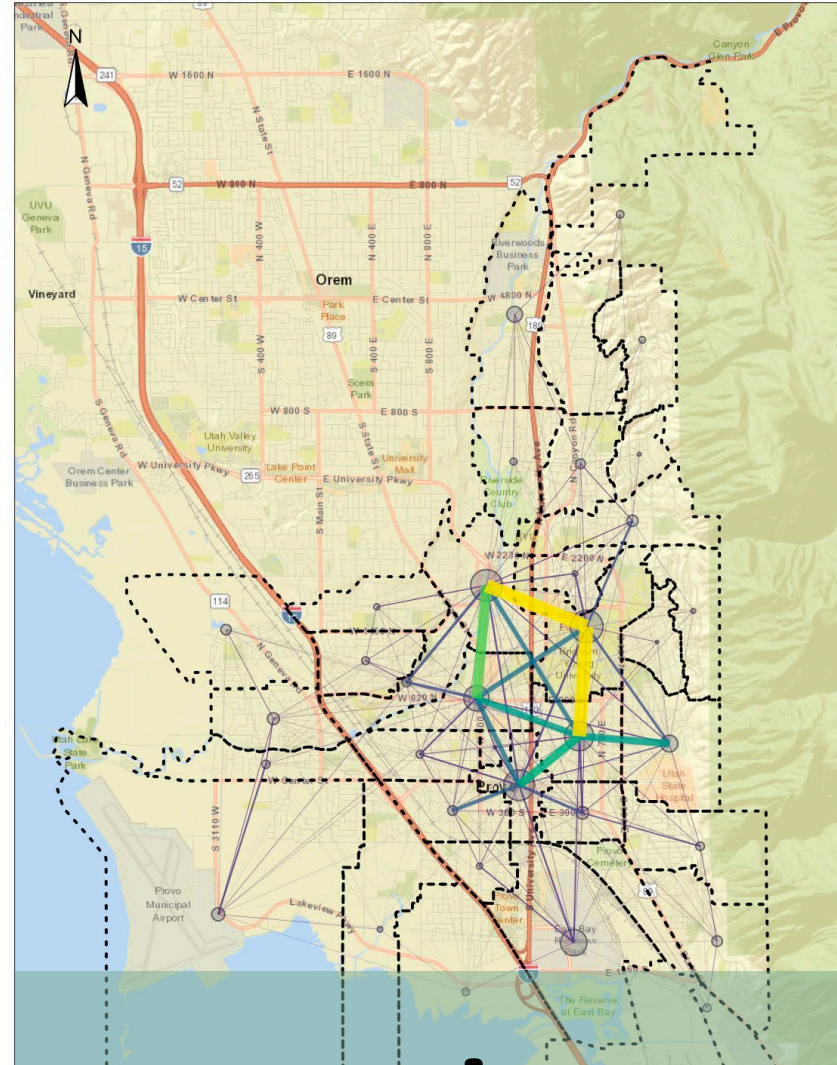
Within Zone Traffic



Between Zones
All Vehicles Streetlight Volume
All Days (M-Su)
All Day (12am-12am)

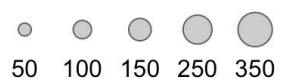


Automobiles

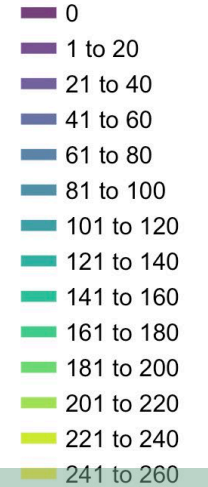


Provo Neighborhoods
Origin-Destination

Within Zone Traffic



Between Zones
Bike Streetlight Index
All Days (M-Su)
All Day (12am-12am)



Bicycles

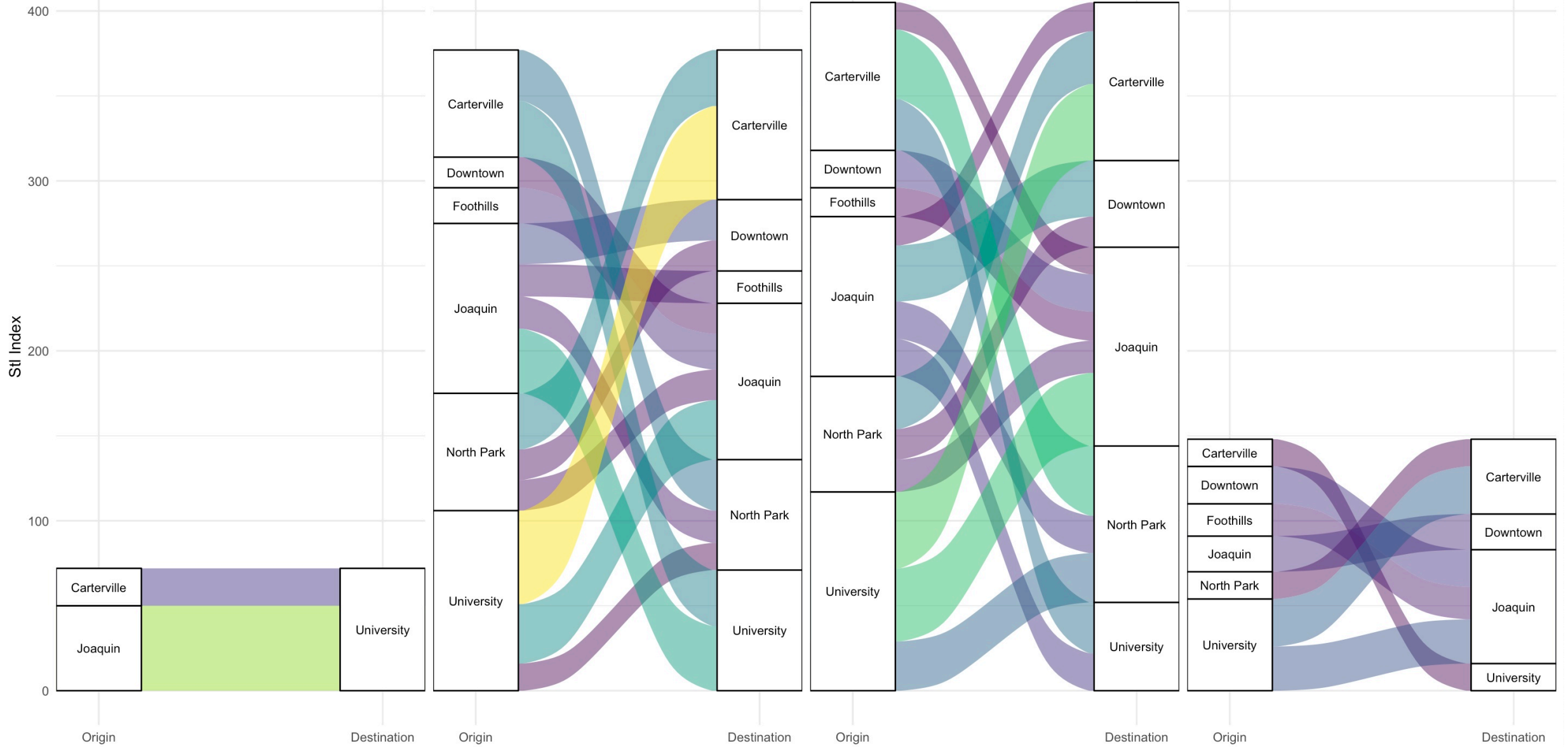
Provo Origin-Destination Bike

2: Peak AM (6am-10am)

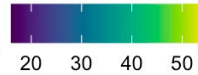
3: Mid-Day (10am-3pm)

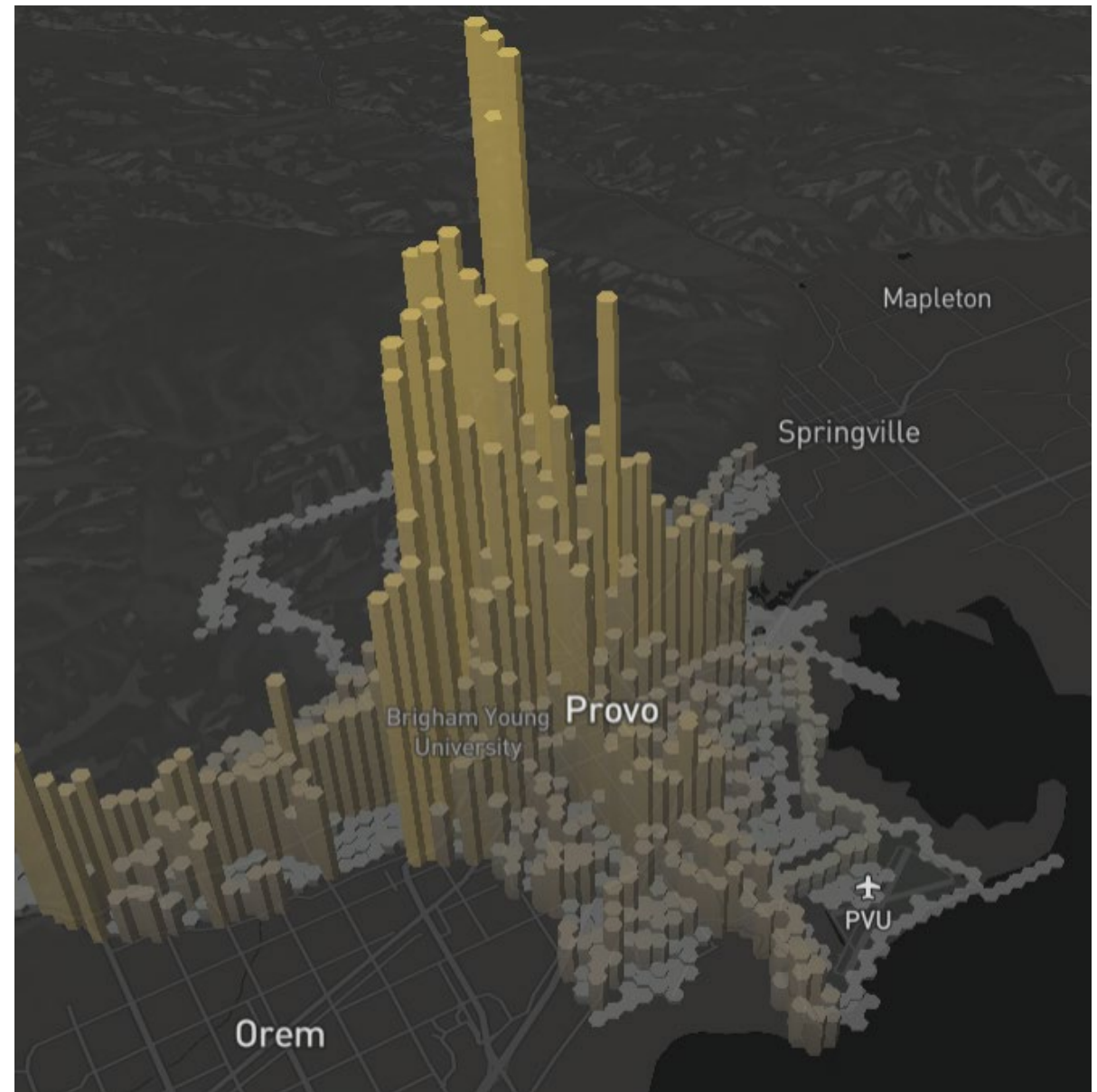
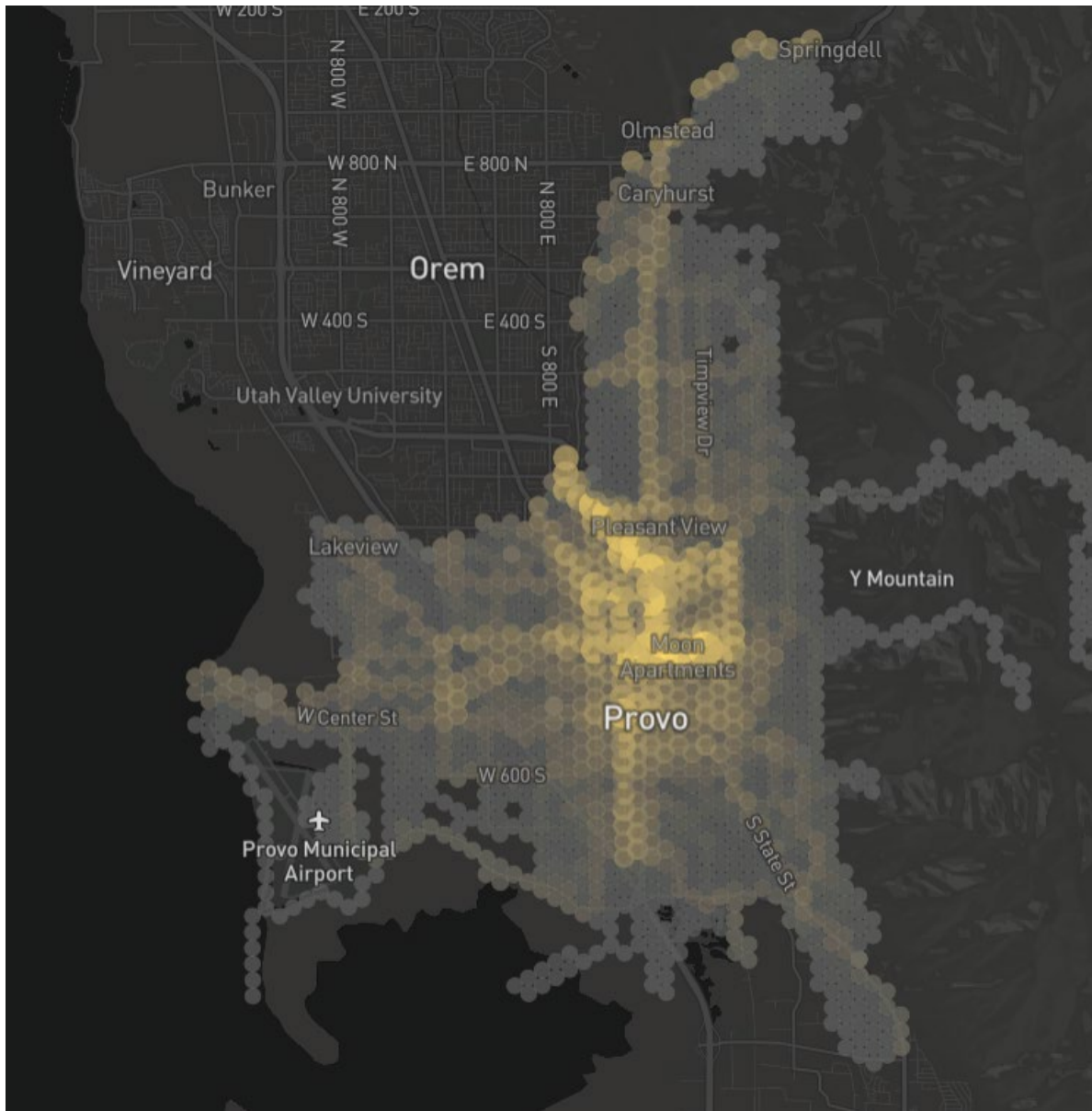
4: Peak PM (3pm-7pm)

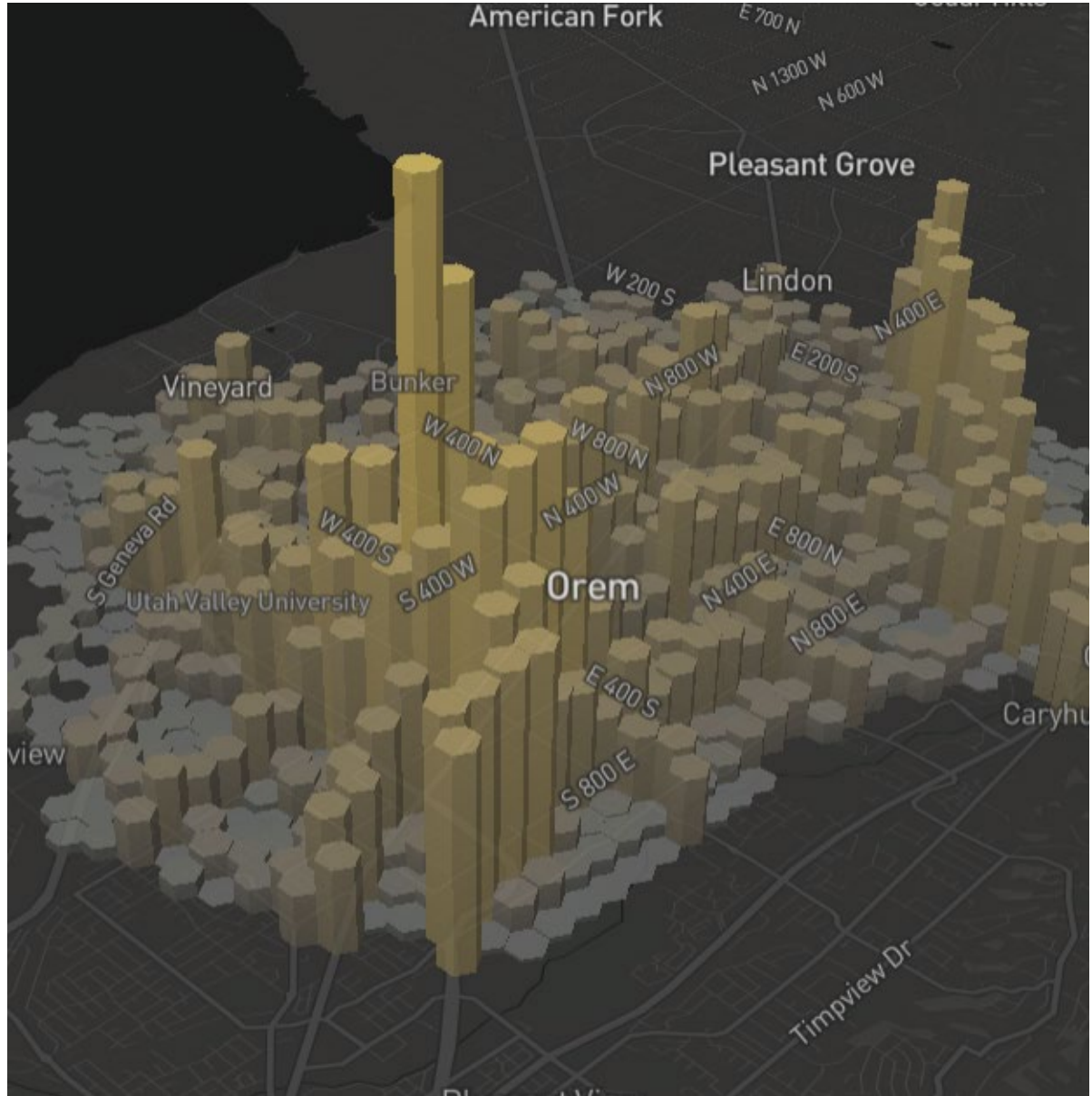
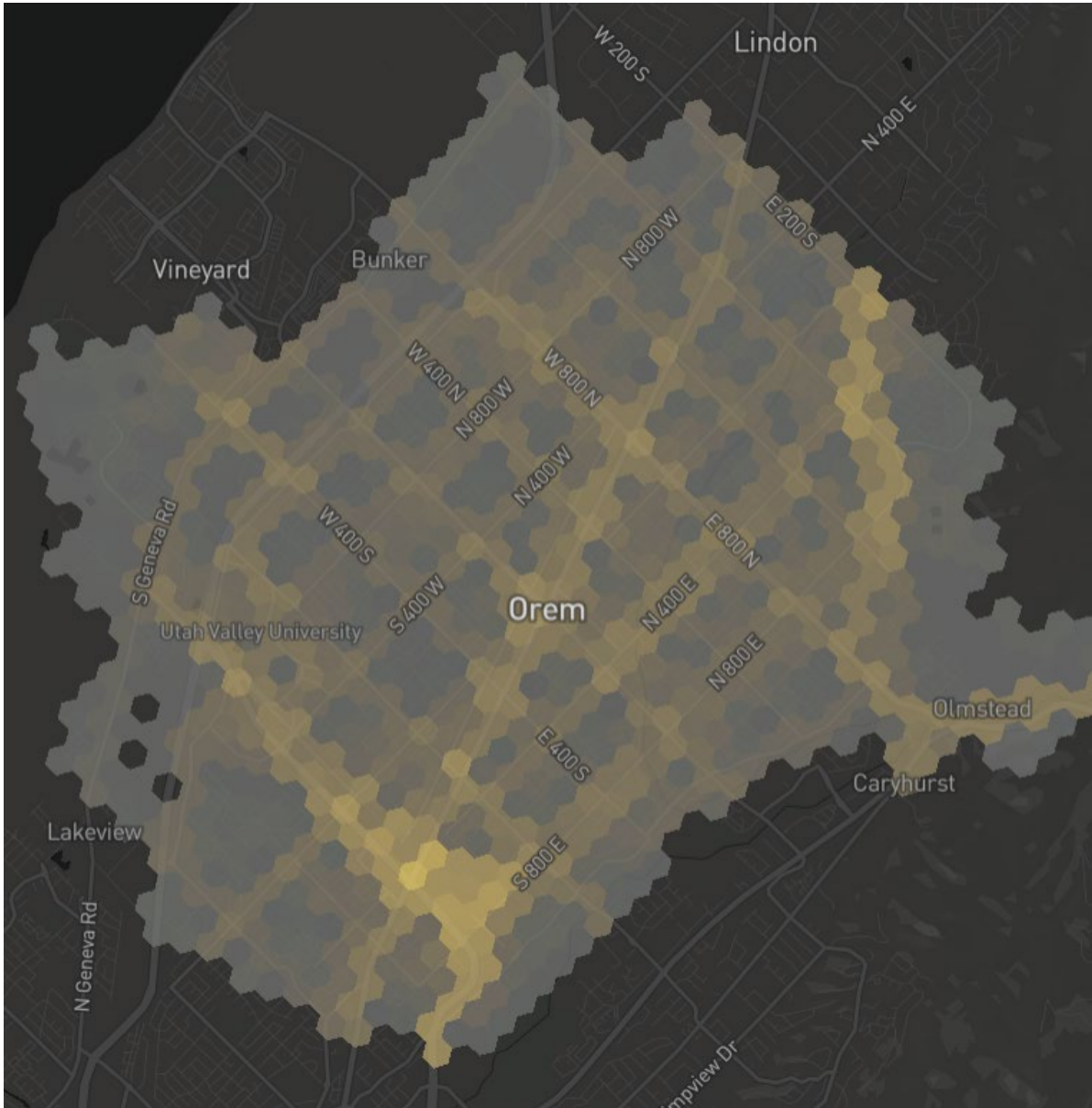
5: Late PM (7pm-12am)



Average.Daily.O.D.Traffic..StL.Index.









UNIVERSITY PKWY

Sizzler

us bank

WAS SPECIAL
224-

TRANSMISSION SPECIALISTS

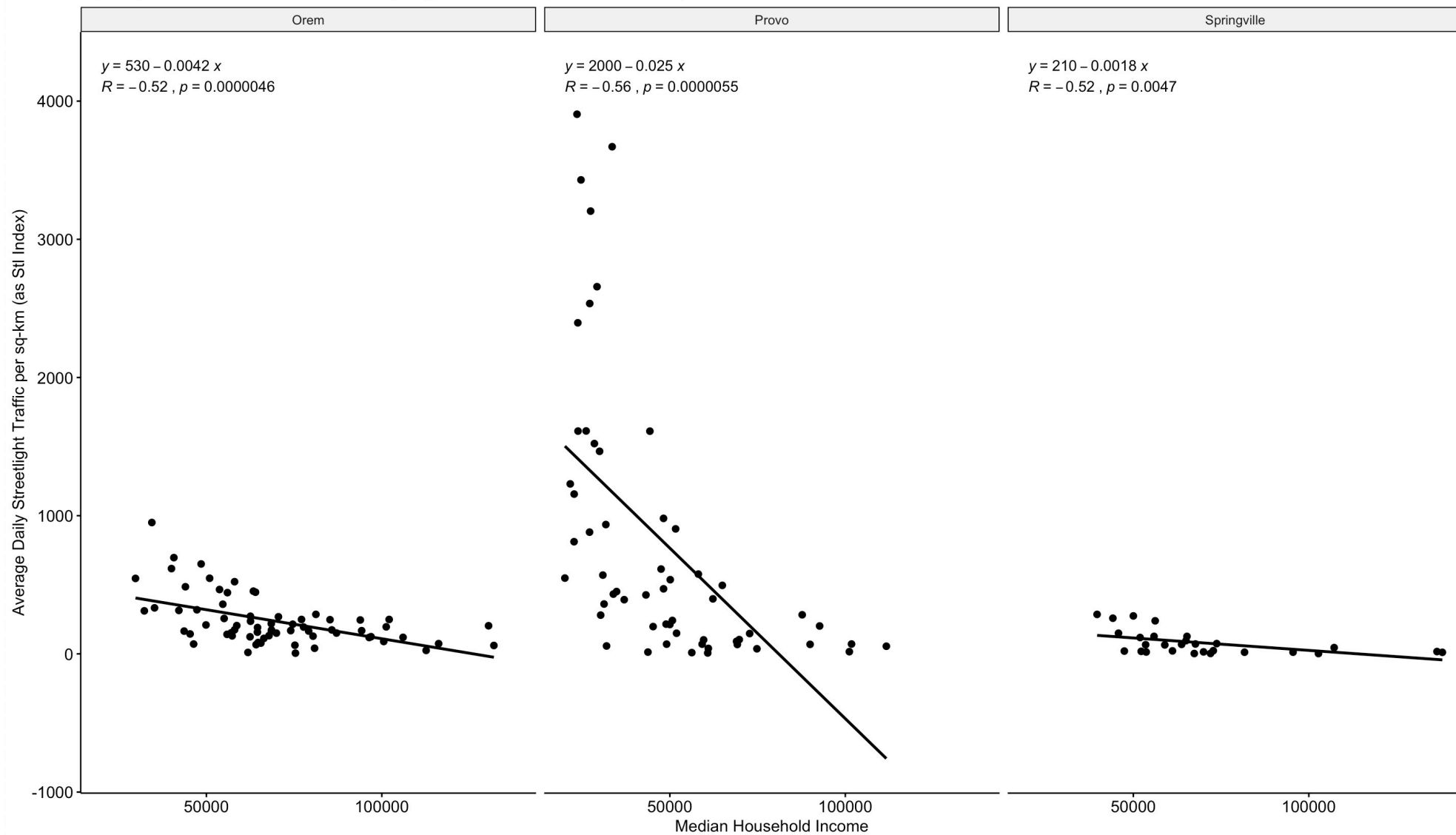
TRANSMISSION

AMERICAN

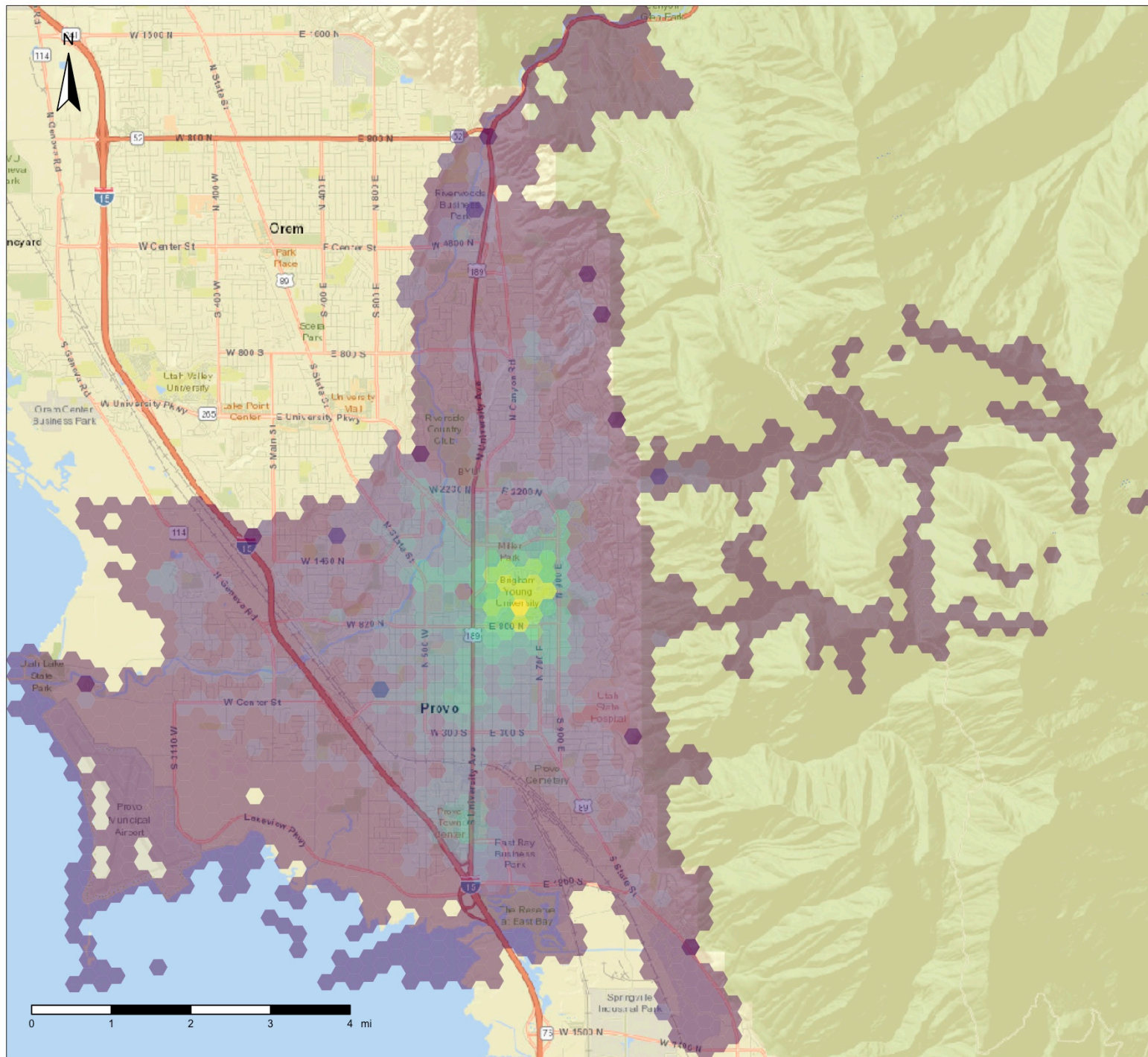
PLAZA 1100

MAXIMIZE

Cycling and Income from Orem to Springville in 2019 (stl license area)

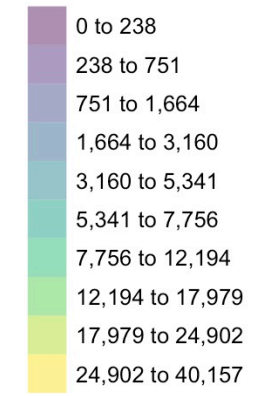


WALKING

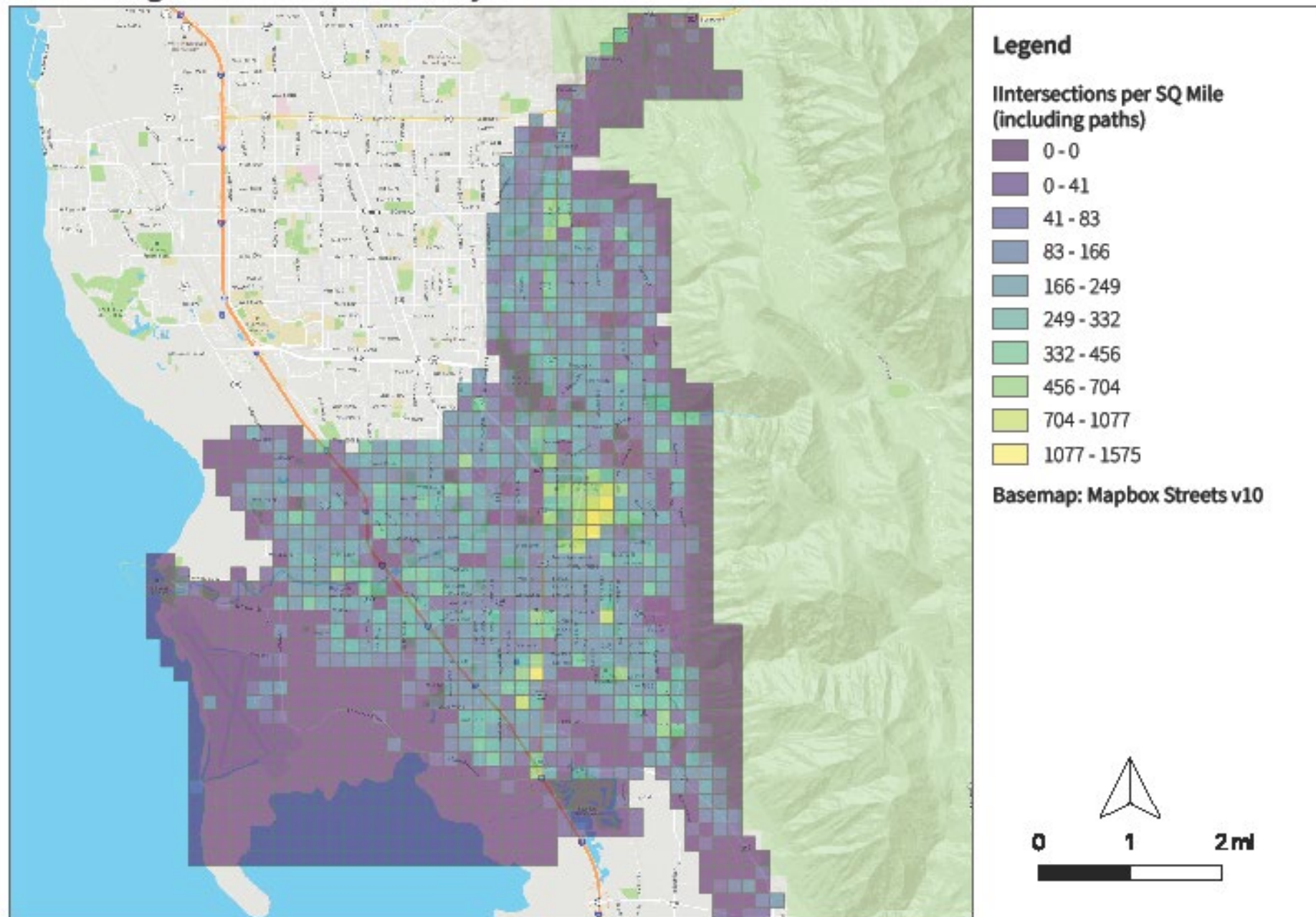


Pedestrians in Provo

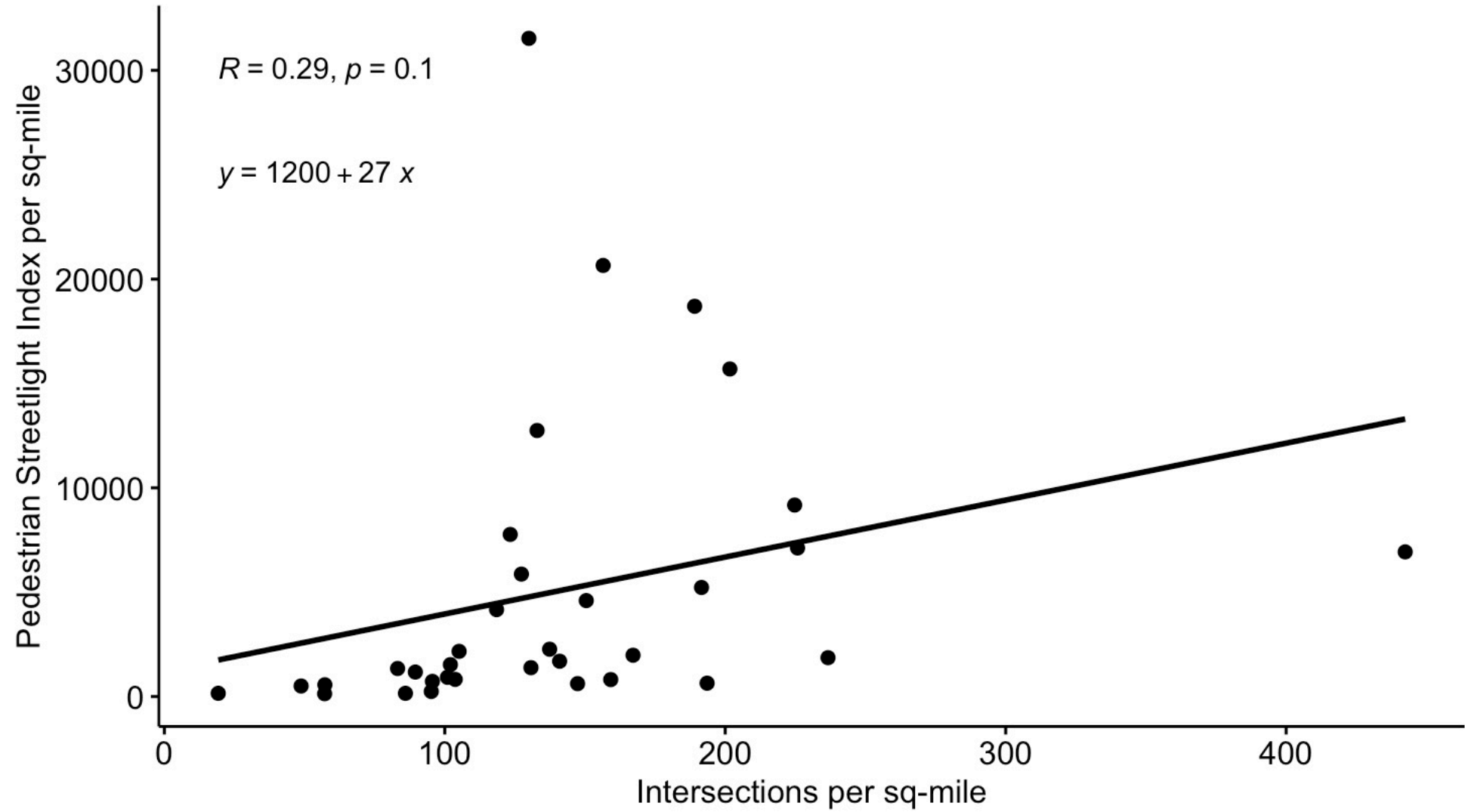
Passthrough Streetlight Index



Provo Neighborhood Connectivity

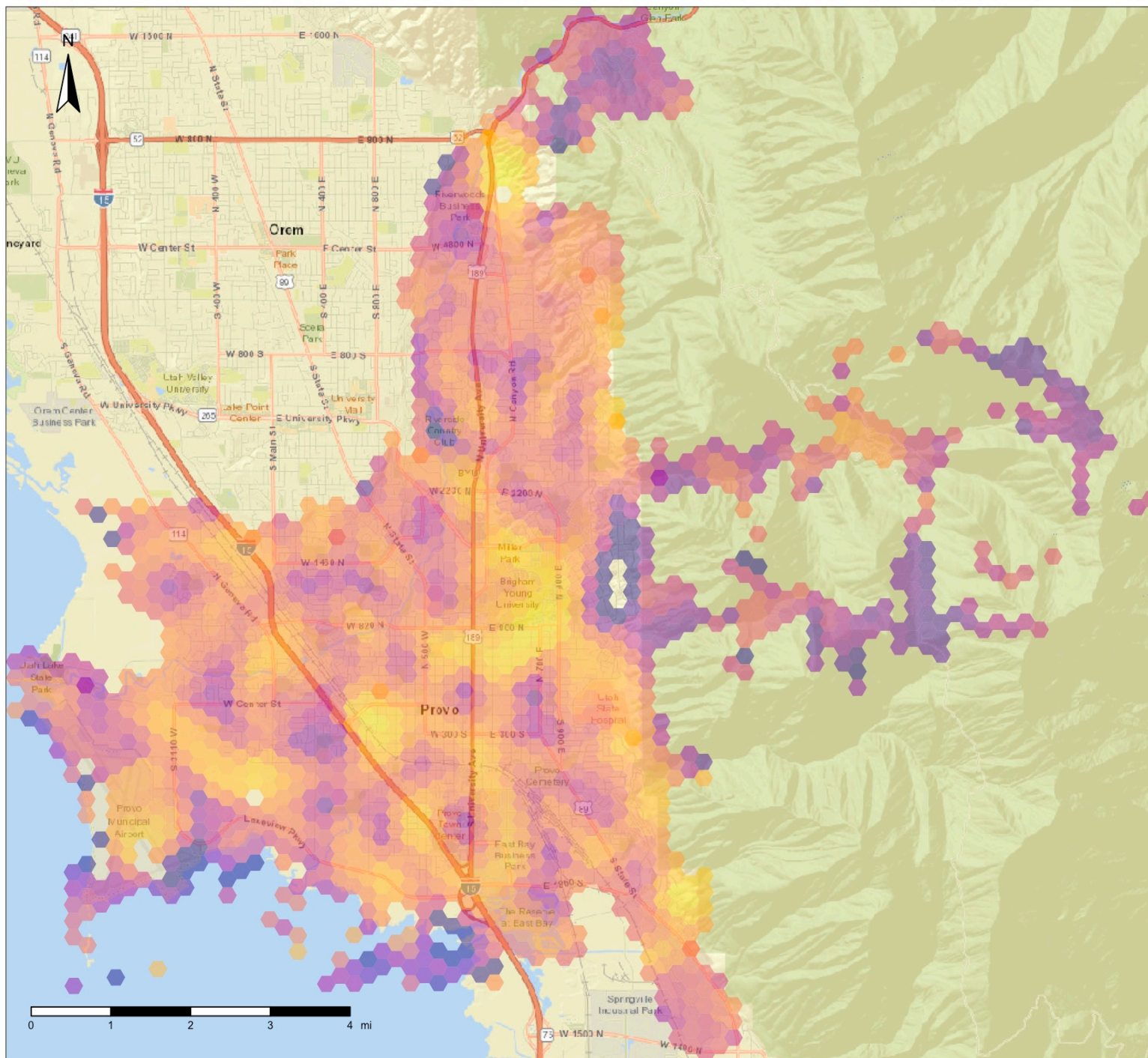
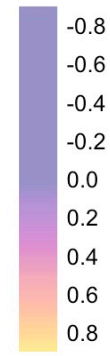


Connectivity and Walking in Provo Neighborhoods



Pedestrians & Connectivity in Provo

Geographically Weighted Regression
Local R-squared
(Walking stl index ~ connectivity)



RECOMMENDED STRATEGIES

ADOPT COMPLETE STREETS POLICY

ADOPT FORM-
BASED CODE

LEGALIZE ADUs
CITYWIDE

EXPAND TOD AND
“MIDDLE HOUSING”
ZONES

QUESTIONS?

PROVO MUNICIPAL COUNCIL STAFF REPORT



Submitter: JMAGNESS
Department: Council
Requested Meeting Date:

SUBJECT: A presentation regarding the Provo City Parking Master Plan. (21-028)

RECOMMENDATION: Presentaion only

BACKGROUND: The Council has had several presentations this year concerning parkin in Provo. Gary McGinn is going to provide an overview of the Provo City Parking Master Plan and how the city is doing in administrating and implementing the plan.

FISCAL IMPACT: none

PRESENTER'S NAME: Gary McGinn, Neighborhood and Community Services Director

REQUESTED DURATION OF PRESENTATION: 30 minutes

COMPATIBILITY WITH GENERAL PLAN POLICIES, GOALS, AND OBJECTIVES:

CITYVIEW OR ISSUE FILE NUMBER: 21-028

PROVO MUNICIPAL COUNCIL STAFF REPORT



Submitter: JMAGNESS
Department: Council
Requested Meeting Date: 04-13-2021

SUBJECT: A discussion regarding the Council's budget priorities for FY 2021-2022.
(21-015)

RECOMMENDATION: Discussion and recommendations.

BACKGROUND: The purpose of this discussion is to help set Council policy priorities and how those priorities can be expressed through the budget document.

As part of the yearly budget process Councilmembers discuss policy issues that would like to pursue. The budget process provides the Council an opportunity to express their policy preference to the Administration and give input into where additional funds could be spent to achieve the Council's policy objectives.

The Council has received presentations from all the departments and several Council Committees, during these presentations the Council has heard form the departments about their needs and how they are trying to achieve the goals set out in the General Plan.

FISCAL IMPACT: The fiscal impacts will be determined at a later date after the Council policy priorities are set.

PRESENTER'S NAME: Cliff Strachan, Executive Director of the Council

REQUESTED DURATION OF PRESENTATION: 60 minutes

COMPATIBILITY WITH GENERAL PLAN POLICIES, GOALS, AND OBJECTIVES:

CITYVIEW OR ISSUE FILE NUMBER: 21-015

Provo City Municipal Council

2021 Priorities

Cliff Strachan, Executive Director
November 24, 2020



Last week, I met with every Councilor individually to identify priorities for 2021. For three Councilors (Sewell, Harding, and Handley) it will be the final year of their current terms. This memorandum, to the extent that I could, summarizes your answers to the question: “What would you like to accomplish in the next twelve months?”.

- **General Plan**
 - A high priority is the General Plan rewrite.
 - Do more workshops on General Plan elements (transportation, sustainability, land use, etc.) to increase awareness of the impact of choices.
 - Improve understanding of the interconnectivity of land uses in terms of the General Plan and in Neighborhood Plans, engage the community in the work, and to better address a variety of issues.

- **Sustainability/Conservation/Preservation**
 - Preserve the foothills and canyons, resolve the conflicts over various parcels there, perhaps trade property and make a park up there.
 - Clean up, preserve, and enhance the Provo River, protect the delta, and determine how to conserve farmland for those who wish to farm for life.
 - Promote sustainability as a priority from the Mayor’s Office by locating the sustainability responsibility in her office.

- **Zoning**
 - Develop a comprehensive, coherent Short-Term Rentals Policy.
 - Address Code Enforcement staffing issues from understaffing to turnover.
 - Form Based Code and Mixed Housing – work on zoning and how we approach it.
 - Improve housing affordability by creating policies and financial incentives for inclusionary zoning.
 - Determine how to address the various types of housing and how and where they fit together.

- **Signs**
 - Complete digital sign regulation update and determine ways to bring nonconforming or grandfathered signs into compliance.

- **Economic Development**
 - Create an Economic Development Committee to:
 - Develop a research park affiliated with the university.
 - Enhancing and beautifying the entrances to the City.
 - Support progress with Airport development and the Regional Sports Park.
 - Support for commercially focused projects, both new and existing.
 - Support for a westside grocery and shopping opportunities.
 - Develop a data driven approach to economic development.
 - Develop a policy and formula around TIFs and other incentives.

- **Governance**
 - Build on the relationship with the Mayor's Office.
 - Adopt Rank Choice Voting for the 2021 Municipal Election.
 - Figure out the art of making good development decisions.

- **Parking**
 - Adopt a Joaquin Parking Permit Program.
 - Develop parking policy with city wide application.

- **Public Safety**
 - Plan for and make needed decisions on Fire Station 1.
 - Continue support for Police.
 - Develop parking policy with city wide application.

- **Other**
 - Alcohol outlet density

There were some additional items mentioned that amount to individual queries for which I have sent emails enquiring for information.

My view is that this is a good and workable list for the next year. Additional items will arise in due course, but it would be helpful to me to have you respond with expressions of interest for those efforts you want to lead or support.

A reminder also that once you have determined leadership for the Council and Redevelopment Agency at the first meeting in January, assignment to committees, boards and commissions follow at the second meeting in January.

We are looking forward to a busy year of progress.



PROVO CITY MUNICIPAL COUNCIL

Staff Memorandum

Priorities from Departmental Budget Presentations

John Magness

April 8, 2021

Many departments mentioned restoration of operational and administrative cuts from FY2021, including such items as Travel and Training, benefits, hiring vacant positions, etc.

Other items we noted from budget presentations this year. This isn't the complete list of asks, the formal list is the Supplemental Request List.

Neighborhood and Community Services

Restore code enforcement positions

Uniforms and branding

Parking Coordinator

Sustainability Coordinator position

Sustainability Plan (within General Plan)

Police

More Officers

Parks and Recreation

Expand Triple Play

Budget for normal operations

Funding to meeting increasing demand for outdoor recreation facilities

Sports Coordinator position

Equipment

Covey Center – marketing position

City Attorney

Fill vacant position(s)

Administrative Services

Restore training budgets

Staffing needs in Facilities, Justice court, and others

Information Systems has a number of staffing issues related to programs and security

Customer Service

Self service kiosks

Fire

Mental wellness

Risk reduction programs

Medical dispatch equipment

Capital equipment replacement

911 Center

Paramedic school

Airport staffing

Public Works

Water treatment

Flood plain

Airport operations

Slate Canyon traffic

Regional sports park roads

Fleet replacement

Aquifer Storage Recovery