



CLEARFIELD PARKS & RECREATION COMMISSION AGENDA

April 21, 2021 7:00 p.m.

Meetings of the Parks & Recreation Commission of Clearfield City may be conducted via electronic means pursuant to Utah Code Ann. § 52-4-207 as amended. In such circumstances, contact will be established and maintained via electronic means and the meetings will be conducted pursuant to the Electronic Meetings Policy established in City Code § 1-6-4H for electronic meetings.

Multipurpose Room
55 South State Street
Clearfield, Utah

CALL TO ORDER: Nathan Wimmer

APPROVAL OF MINUTES: March 17, 2021

1. Open Comment Period

The Open Comment Period provides an opportunity for the public to address the Commission regarding concerns or ideas on any topic. Participants are to state their names for the record.

2. Staff Reports

Community Services department managers have an opportunity to provide the Commission with an update on initiatives within the division.

3. Park Watch Reports

Commissioners have an opportunity to report back on issues and concerns that they have identified during their visits to their assigned areas during the month.

4. Yard of the Week Program

Commissioners have an opportunity to review and finalize the proposed judging schedule.

5. Goals Discussion

Commissioners will continue discussion on setting new goals.

COMMUNICATION ITEMS:

Council Liaison Minute

Commissioners' Minute

Deputy Director's Report

Director's Report

****PARKS AND RECREATION COMMISSION MEETING ADJOURNED****

Dated this 14th day of April 2021.

/s/Sheila Olsen, Secretary



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PRESIDING:	Nathan Wimmer	Chair
PRESENT:	Alyssa Belford	Alternate Commissioner
	Andrea Bush	Commissioner
	Kristi Bush	Commissioner
	Jim Cordeiro	Commissioner
	Thomas Mayer	Vice-Chair
	Vern Phipps	Council Liaison
PRESENT VIA ZOOM MEETING:	Connie Dooley	Commissioner
STAFF PRESENT:	Eric Howes	Community Services Director
	Curtis Dickson	Community Services Deputy Director
	Clint Warnick	Aquatic & Fitness Center Manager
	Sheila Olsen	Secretary

Call to Order

- Chair Wimmer called the meeting to order at 7:00 p.m.

Approval of minutes

- Commissioner Mayer moved to approve the minutes from the February 17, 2021, meeting, as written, seconded by Commissioner Cordeiro. The motion carried upon the following vote: Voting AYE – Commissioners Belford, A. Bush, K. Bush, Cordeiro, and Mayer. Voting NO – None. Commissioner Dooley was not present for the vote.

Open Comment Period

- Chair Wimmer acknowledged no public were present tonight.

Staff Reports

- Clint Warnick, Aquatics and Fitness Center Manager, invited Commissioners to volunteer at one of three sessions for the egg dive on Saturday, April 3. He explained changes made for the Easter egg dive this year due to COVID restrictions.
- Mr. Warnick reviewed the VCBO Architects' feasibility study for the Clearfield Aquatic & Fitness Center and shared some survey results.
 - Respondents were 74% female and 57% non-residents.
 - The most valued amenities were the pool, kids' activities and programs, the open weight training space, and open cardio fitness space.
 - The top program expansion potentials identified were for additional aquatic programs such as paddleboard and kayak programs, outdoor recreation program support, and additional court space for pickleball and other court sports.
 - Potential improvements were for expanded outdoor pool area, improved open weight room training area, a larger pool, and an outdoor water feature.
- Some recommendations were:
 - Improve accessibility. The current lift is not ADA compliant and should be replaced with one elevator for the center.
 - Reconfigure locker rooms to expand the family changing room.
 - Move weight room upstairs, expand by reconfiguring the cardio fitness area and re-locating the



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- two offices, and improve the ventilation. This change would better serve the male demographics.
- Re-locate the cardio fitness studio to the current weight room, option one. Option two is expand the facility to accommodate a new, larger fitness studio. Part of option two is to partner with the school district to create a teen center for e-sports in the current weight room to better serve the youth and teen demographics. Commissioners unanimously preferred option two.
 - Expand indoor pool capacity focusing on access to lap swimming and aquatic programs.
 - Option 1: maintain existing lap pool and expand outdoor opportunities adding two lanes.
 - Option 2: expand indoor pool from 6 to 10 lanes.
 - Option 3: expand indoor pool to 50 meters, with a smaller outdoor feature.
 - The city's most important consideration with any expansion is revenue that could be generated. A larger outdoor feature is expected to generate more revenue.
 - The school district would benefit more from indoor pool expansion to accommodate all the school swim teams and therefore should pay the cost for any indoor expansion.
 - Provide an outdoor recreation rental area.

Park Watch Reports

- Chair Wimmer asked Commissioners to visit their parks.
- Commissioner A. Bush reported she had reviewed the Island View disc golf plans with Benji. Island View is looking good. She expressed disappointment that 8th North tunnel lights have not been repaired in the two years she has been a Commission member. There is a lot of graffiti on the walls of the underpass at Antelope. Steed pond parking is a nightmare. Fisher Park bathroom door has some offensive graffiti, and two lower benches on bleachers are bent. Lots of people were on the trail.
- Commissioner Mayer commented that blue stakes were marked at Hoggan's Park. Mr. Howes did not have a specific date for playground installation. The community may be invited to participate in assembly and / or installing wood chips.
- Commissioner K. Bush reported the pickleball nets are out and the courts are being used. She complimented the parks crew for the landscaping at Steed Park and said the park looks nice without the fence. There are still phragmites on the north side of the pond. Mr. Howes responded that the parks crew plan to remove these as the water level drops before filling the pond. Central Park looks good.
- Commissioner Dooley reported Fox Hollow Park has poles missing in the baseball back stop and youth keep moving it around the park. The playground needs to be filled with chips.

Yard of the Week Program

- After reviewing the program details, Commissioners did not have any suggestions for changes and chose to continue using the door hangers to recognize residents not nominated and the Google form to submit evaluations.
- Commissioners were given the opportunity to review a proposed judging schedule and indicate weeks they would not be available for judging.

Goals Discussion

- Vice Chair Mayer read the vision statement and Chair Wimmer read the mission statement which were a part of the Commission goals revised May 2018. Commissioner K. Bush suggested adding "beautiful" places; no other changes were suggested.
- The four goals were read; no updates were suggested.
 - Standardization of park amenities –The list of amenities were approved by the Commission and the Council.
 - Closer integration with the operations of the parks and recreation department – Staff update the



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- Commission regularly. Mr. Howes answered a question about the upcoming baseball season.
- Community involvement and feedback – Commissioners commented that it was difficult to have a more active role in the community in 2020 with all the restrictions due to the pandemic.
 - Appreciation and thanks for coaches, athletes, teams making a positive impact for Clearfield – Chair Wimmer suggested recognizing staff for all the extra duties they performed in dealing with the health department COVID protocols to facilitate youth being able to participate in recreation activities. Commissioners will discuss this goal further in April to decide more specifics.
 - Chair Wimmer asked Commissioners at the March meeting to come prepared to state their personal agendas for being on the Commission.
 - Chair Wimmer stated his reason has evolved over time. His goal has refocused toward the youth and providing youth with activities in a safe environment.
 - Commissioner Dooley stated she decided to join the Commission to give her time and talent to help others enjoy beautiful parks instead of calling to complain about parks.
 - Commissioner A. Bush stated she started because her daughter is involved in the community so she decided she should also be involved. She enjoys the meetings, parks, and seeing parts of Clearfield through doing yards of the week that she would not have seen. She did not have an agenda before joining, and she loves getting to know Clearfield.
 - Commissioner K. Bush stated she joined because of beautification, and she wanted to be a part of the discussion on PARAT tax projects.
 - Commissioner Belford said that as the youth commission chair, she was an advocate for the youth, but as she left that commission, she wanted to continue working for the youth. She wants to represent youth and young adults and continue to better connect with the community.
 - Chair Wimmer thanked Commissioner Belford for being a part of the Commission and bringing the youth point of view to the Commission.

Clearfield City Centennial Celebration

- Deputy Director Dickson reported the Clearfield City Centennial Committee met for the first meeting on February 22. Mr. Dickson summarized the brainstorming themes, activities, event ideas, and commemorative items.
- Commissioners were asked to send any suggestions/ideas to Mr. Dickson before the next committee's meeting in April.

New Playground for Kiwanis Park

- Director Howes reviewed several options provided by vendors for a new playground. The last option presented (green and black updated version) was the choice everyone agreed on. Commissioner K. Bush suggested blue Kiwanis color.

Pickleball Complex – Alternative Funding

- When the pickleball complex was initially presented to the city council, staff proposed hosting two tournaments each year. Staff is now proposing a third tournament and the revenue from that additional tournament be utilized to finish the parking lot and restroom and to add the remaining amenities such as pavilions, a storage shed, and a playground. All Commissioners agreed as long as it doesn't take away from residents' use. Fees have been established for tournaments, and no more than one per month will be scheduled.

Council Liaison Minute

- Council Liaison Phipps reported the city will be getting stimulus recovery money.



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Commissioners' Minute

- No comments tonight.

Deputy Director's Report

- Curtis Dickson, Community Services Deputy Director
 - Still working on the cemetery design; the bid will go out soon.
 - As soon as minor changes are made on the art center design, the bid will go out. The goal is to start the project June/July with completion in four to six months.
 - Easter egg hunt will be held at four parks: Bicentennial, Fisher, Steed and Island View. Commissioners were asked to volunteer if available.

Director's Report

- Eric Howes, Community Services Director
 - Steed Pond without the fence looks nice, and the trail has been cleaned.
 - Landscaping around the pickleball courts has been completed.
 - Problems with the sewer line for the restroom have been encountered – the sewer line is too deep which creates additional expenses and time to complete. Temporary porta potties may have to be used.
 - The wires for the lights at Steed Park are being repaired.
 - The lights at the skate park were severed by Utopia and are currently being repaired.
 - The first draft of the concept design for 700 South interchange landscaping has been received. Commissioners can review the design if interested.

Adjourn

- Commissioner A. Bush moved to adjourn, seconded by Commissioner K. Bush. The motion carried upon the following vote: Voting AYE – Commissioners Belford, A. Bush, K. Bush, and Dooley. Voting NO – None. Commissioners Cordeiro and Mayer were not present for the vote. The meeting was adjourned at 9:10 p.m.

Yard of the Week
2021 Schedule
PROPOSED

Week of	Zone	Judge	Due Date
May 9-15			May 18, 2021
May 9-15			May 18, 2021
May 16-22			May 25, 2021
May 16-22			May 25, 2021
May 23-29			June 1, 2021
May 23-29			June 1, 2021
May 30-June 5			June 8, 2021
May 30-June 5			June 8, 2021
June 6-12			June 15, 2021
June 6-12			June 15, 2021
June 13-19			June 22, 2021
June 13-19			June 22, 2021
June 20-26			June 29, 2021
June 20-26			June 29, 2021
June 27-Jul 3			July 6, 2021
June 27-Jul 3			July 6, 2021
Jul 4-10			July 13, 2021
Jul 4-10			July 13, 2021
Jul 11-17			July 20, 2021
Jul 11-17			July 20, 2021
Jul 18-24			July 27, 2021
Jul 18-24			July 27, 2021

Yard of the year judging August 1-9