HighMark Charter School
Board of Directors Meeting

March 15, 2021
Location: 2467 E. South Weber Drive
South Weber, UT 84405
Time: 7:00 PM
In Attendance: Richard Bigler, Blake Petersen, Rory Ukena, Lori Drake
Others In Attendance: Mary Johnston, Shawn Miehlke, Kellie Lockwood, Kim Dohrer, Krystal Taylor, Ryan Smith
Excused: Bentley McEntire

MINUTES

CALL TO ORDER

Richard Bigler called the meeting to order at 7:00PM.

PUBLIC COMMENT (Comments limited to three minutes each)

- 2021/2022 Fee Schedule and Fee Waiver Policy
  This was the second public comment opportunity for the 2021/2022 Fee Schedule and Fee Waiver Policy. There was no public comment.

TRAINING

- Audit Committee Training
- School LAND Trust Training
  The Audit Committee and School LAND Trust training materials were provided to the Board.

REPORTS

- Principal's Report
  Mary Johnston presented to the Board information on lottery and waitlist numbers. Measures are being put in place to have activities return while following COVID-19 guidelines. There will be a ninth grade trip to Florida this year. Shawn Miehlke shared information on the plans for the 2021/2022 School LAND Trust including Chromebooks and voice enhancers.
- Budget Report
  - Audit Report

  Blake Petersen reviewed the current budget information. A clean financial audit came back. Richard Bigler inquired about current loan payments, which has three years remaining. There will be an increase in WPU for next year.

CONSENT ITEMS

- February 8, 2021 Board Meeting Minutes
  Richard Bigler made a motion to approve the February 8, 2021 Board Meeting Minutes. Lori Drake seconded the motion. Motion passed unanimously. Votes were as follows: Richard Bigler, Aye; Blake Petersen, Aye; Rory Ukena, Aye; Lori Drake, Aye.

- Ratify New Hires
  There were no new hires to approve.

VOTING AND DISCUSSION ITEMS

- Helpside Agreement
  Mary Johnston recommends that HighMark continue to work with Helpside.
  Lori Drake made a motion to approve the Helpside Agreement as outlined. Blake Petersen seconded the motion. Motion passed unanimously. Votes were as follows: Richard Bigler, Aye; Blake Petersen, Aye; Rory Ukena, Aye; Lori Drake, Aye.

- 2021/2022 Fee Schedule and Fee Waiver Policy
  There was no further discussion on the proposed fee schedule.
  Rory Ukena made a motion to approve the 2021/2022 Fee Schedule and Fee Waiver Policy. Blake Petersen seconded the motion. Motion passed unanimously. Votes were as follows: Richard Bigler, Aye; Blake Petersen, Aye; Rory Ukena, Aye; Lori Drake, Aye.

CLOSED SESSION- to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(I)(a).

At 7:27 PM Rory Ukena made a motion to move into closed session located in the library at HighMark Charter School. Lori Drake seconded the motion. Voting was as follows: Richard Bigler, Aye; Blake Petersen, Aye; Rory Ukena, Aye; Lori Drake, Aye. Motion passed unanimously.

Kellie Lockwood and Shawn Miehlke left the meeting at 7:27 PM.

At 8:10 PM Richard Bigler made a motion to move out of closed session. Blake Petersen seconded the motion. Motion passed unanimously. Votes were as follows: Richard Bigler, Aye; Blake Petersen, Aye; Rory Ukena, Aye; Lori Drake, Aye.

VOTING AND DISCUSSION ITEMS

- Vote to Fill Board Vacancy
  Bentley McEntire has informed the Board of his resignation. After conducting interviews, the Board will move forward in filling the Board vacancy.
  Richard Bigler *made a motion to approve David Garrison to fill the Board vacancy with a term to end June 30, 2023. Lori Drake seconded the motion. Motion passed. Votes were as follows: Richard Bigler, Aye; Blake Petersen, Aye; Lori Drake, Aye; Rory Ukena, abstain.*

CALENDARING

- Upcoming Board Meetings and Board Retreat
  The Board will hold an electronic board meeting on March 17th to approve a technology purchase. Dates were discussed to schedule the annual meeting in May of 2021. Additional meetings will be scheduled in April to approve other business items.

ADJOURN

At 8:31 PM Lori Drake made a motion to adjourn. Rory Ukena seconded the motion. Motion passed unanimously. Votes were as follows: Richard Bigler, Aye; Blake Petersen, Aye; Rory Ukena, Aye; Lori Drake, Aye.

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The mission of HighMark Charter School is to equip students with the highest quality education while fostering an entrepreneurial spirit by integrating practical business applications throughout the core curriculum.

AFFIDAVIT

This Closed Session was held to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(I)(a).

03.15.2021

Richard Bigler, Chair — Date