

MINUTES
THE REGULAR TOWN COUNCIL MEETING

WEDNESDAY, OCTOBER 21st, 2020 AT 6:30 P.M.
CASTLE VALLEY COMMUNITY CENTER - 2 CASTLE VALLEY DRIVE

Council Members Present: Mayor Duncan and Council Members: Gibson, Hill, Holland and O'Brien.

Absent: None

Others Present: Ron Drake, Colleen Thompson, Norman Llewellyn, Tom Wood, Donna Kramer and John Groo

Clerk: Jocelyn Buck

Regular Town Meeting

Call to Order M Duncan called the Meeting to order at 6:30 PM

M Duncan delivered the Electronic Meeting Determination

Consistent with provisions of the Utah Open and Public Meetings Act, Utah Code Ann. § 54-2-207(4), Jazmine Duncan, Mayor of the Town of Castle Valley issues this Determination supporting the decision to convene electronic a meeting of the Council via Conference Call without a physical anchor location. Due to the COVID-19 pandemic Meetings at the anchor site may present substantial risk to public health and safety. Taking into consideration public health orders limiting in-person gatherings, the average "at risk" age of Town residents and the limited space in the Town Building, the Town of Castle Valley will continue to hold meetings by electronic means. This determination expires 30 days after the day on which the Mayor has made the determination. The public can join the Conference Call Meetings or submit comments through emails.

Roll Call

1. Open Public Comment

Thompson suggested removing the word "expiration" from the date line on the Encroachment Permit form line.

2. Approval of Minutes: 9.16.2020 Regular Town Council Meeting

CM Hill motioned to approve the Minutes with one minor typo correction, CM O'Brien seconded, motion passed unanimously.

3. Executive Reports:

***Roads Committee-** M Duncan-Minutes provided. CM Holland asked how Emery was going to mitigate the dust on the roads after laying the fiber conduit. M Duncan reported that they will be using our water truck to water down the dust problem. CM Hill asked how the database was working for the Roads Department reports. CM Gibson reported to the Council that she has updated all the data from January this year to the present and that will enable us to run various reports.

***Planning & Land Use Commission-Colleen Thompson-** Minutes provided, no questions.

***Community Renewable Energy Act.-CM Gibson updated the Council that the Committee is still working on the website so the public can get information and follow the program's progress. Orem has asked to be omitted from the cost sharing analysis.**

***Solid Waste District- Evan Tyrell, District Director has approved waiving \$500 from our Clean-up landfill tipping fees.**

***Water Agent and Water Committee Report - John Groo reported that he had received an email from Francisco Castillo from the Forest Service asking for a letter of support from the Town for the Forest Service to pursue funding from Congress to acquire several parcels of land in and adjacent to the LaSal National Forest boundaries . There are several private mining patents that are or will be expiring on**

these lands that are in the Town's Watershed. He was asking for support for this acquisition. CM O'Brien has been drafting a letter of support see item #9.

*Hazard Mitigation Committee- M Duncan reported the State has approved our Plan and is has been sent on to FEMA. Once we receive it back the Council will have another final Resolution to adopt the Official Plan.

*EMS District- Ed Weeks- not present, email report sent.

*Fire District-M Duncan /Chief Drake- reported the State Burn Window will not be determined until November 1st. And in Castle Valley burning will not be allowed even during the State Burn window until our fire danger rating goes down to "Moderate ". Drake has had several calls out to people tell people to put out their campfires.

*Housing Task Force- M Duncan- AmeriCorps has new VISTA job position open for working on housing and homelessness in the Community

* Treasurer's Report- CM Hill reported that sales tax and Class C Roads revenue are up, probably because of an increase in domestic travel. The Permit Agent has been very busy and 41% of her salary budget has been used. Hill recommended amending the budget in January so everybody could see how we will get through the next 6 months. And at that time there could be money for various projects we previously cut due to concerns of decreases in revenue from the effects of COVID.

4. Correspondence: Bob Shoemaker's email he wanted to recommend a change to the General Plan Introduction the sentence should read the Town promotes the interests of the "majority" of Town residents. And Bob Lippmann sent an email to check the status of the new 15 MPH signs for the Upper 8 road. M Duncan explained that the signs have been ordered.

5. Administrative Matters & Procedures: Manti LaSal Forest Scoping Update - CM O'Brien reported that official scoping will start sometime in January. Mary O'Brien will be sending out the alternative EIS. Town letters- CM Hill has joined the Bookcliff's Highway Coalition a group that is against the highway. The seven County coalition is moving forward with the highway. Those against it believe it is a redundant highway. Hill added that the Town may want to write a letter voicing our opposition to it. Such a highway will put a lot more traffic down SR128 that is already too busy. CM Hill will write the letter to be approved via email or at next month's Meeting. Encroachment Application Council agreed to the removal of the word "expiration" as per Thompson's suggestion. Fall Clean-up it was agreed to put out an email ahead of the Clean-up with COVID precautions and let residents know they should be prepared to unload their stuff. Thompson and CM Hill volunteered to help. Council had discussion on Moab and Grand County Council has just passed a 15 MPH speed limit for UTVs as well as a moratorium on new business licenses for UTV rental and tour companies.

NEW BUSINESS

6. Discussion and Possible Action re: Appointment of a new member to the Road Committee.

M Duncan reported that the Road Committee has recommended to the Council they appoint Jeff Whitney to the Road Committee.

CM Hill motioned to appoint Jeff Whitney to the Road Committee, CM Gibson seconded, motion passed unanimously.

7. Discussion and Possible Action re: Approval of the Fraud Risk Assessment form.

CM O' Brien recommended next year adding the Ethical Behavior policy to increase our overall points. The Council will work on that for FY2021.

CM Holland motioned to approve the Fraud Risk Assessment form as it is, CM O'Brien seconded, the motion passed unanimously.

8. Discussion and Possible Action re: Approval of UGS Groundwater Monitoring Proposal.

CM Hill motioned to approve the UGS Proposal, CM Holland seconded, the motion passed unanimously.

9 Discussion and Possible Action re: Approval of Forest Service letter that endorses their plan to buy develop-able land in our watershed.

Council agreed it was a great letter. CM Holland asked if they are looking for watershed protection only or is the Forest Service also looking a lands that affect air and light shed quality. CM O'Brien clarified that these parcels are specific to water quality in order to potential y qualify for Land Water Conservation funding. CM Holland asked if there was any interest in them purchasing the SITLA parcel at the head of Professor Valley. CM O'Brien will look into if there is any interest in protection of that parcel.

CM Hill motioned to approve the letter and CM O'Brien seconded, motion passed unanimously.

10. Discussion and Possible Action re: Approval of Single Instance Drainage Work Waiver / Release agreement
M Duncan explained these agreements are needed in order for the Town to have permission to work on drainages that are on private property where potential flooding/ flash floods would affect our road infrastructure and neighboring lots. The single instance agreement would be necessary in emergency drainage situations. CM Holland pointed out there are a lot of semi colons in these documents that should be removed, the Council agreed to remove semicolons from both documents.

CM Hill motioned to approve Single Instance Drainage Work Waiver / Release agreement with corrections, CM O'Brien seconded, motion passed unanimously.

11. Discussion and Possible Action re: Approval of the Mutual Easement and Right of Way "Drainage Agreement."

CM Hill motioned to approve the Mutual Easement and Right of Way Drainage Agreement with corrections, CM O'Brien seconded, motion passed unanimously.

12. Discussion and Possible Action re: Rocky Mountain Power in Holyoak cul-de-sac.

CM Hill clarified that for Option one another pole will have to be put on Keogh's Lot 308 and the existing pole will have to be moved out of the cul-de-sac on to Greg Nunn's property. We will require two easements. She asked if the Road Department was still going to help Nunn move his fence. Duncan did not know and that would be between the Road Department and Nunn. Council was aware there will be a new pole in order to clear adequate emergency vehicle turn around room in the cul-de-sac. Item dropped.

UNFINISHED BUSINESS- None

13. Closed Meeting (If necessary)

14. Payment of the bills.

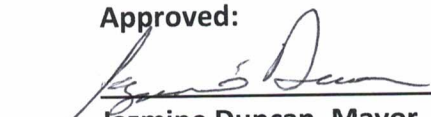
CM Holland motioned to pay the bills, CM O'Brien seconded, motion passed unanimously.

ADJOURNMENT

CM Hill motioned to adjourn, CM Holland seconded, motion passed unanimously.

M Duncan adjourned the Meeting at 7:50PM

Approved:


Jazmine Duncan, Mayor
Date: 12/03/2020

Attested:


Jocelyn Buck, Town Clerk
Date: 12-3-2020

