COTTONWOOD HEIGHTS CITY
DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT

ADMINISTRATIVE HEARING AGENDA

April 7, 2021

NOTICE is hereby given that the Cottonwood Heights Community and Economic Development Director or designee will hold an Administrative Hearing Meeting on **Wednesday, April 7, beginning at 12:00 p.m**. electronically. In view of the current COVID-19 pandemic, this meeting will occur only electronically, without a physical location, as authorized by the Governor's Executive Order dated March 18, 2020 and related legislation enacted by the Utah Legislature since that date. (See the attached written determination of the director or designee that conducting this meeting with a physical anchor location presents a substantial risk to the health and safety of those who may be present at the anchor location). The public may remotely hear the open portions of the meeting through live broadcast by connecting to http://mixlr.com/chmeetings.

There are three options for public participation in this meeting:

1. Listen to the meeting online
    - The public may remotely hear the open portions of the meeting through live broadcast by connecting to http://mixlr.com/chmeetings.

2. Watch the online Zoom meeting and/or make public comment

    - Each citizen desiring to attend the Zoom meeting must register in advance for the "webinar" (i.e., this Administrative Hearing Meeting) as follows:

      https://cwh.zoom.us/webinar/register/WN_fmHHtju8TN6dtXNbt1ogUg

    - Each registrant will receive a confirmation email containing information about joining the webinar.

3. Submit written comments to staff by email
    - Public comments may also be submitted to staff by email at gregenhardt@ch.utah.gov up to 12:00 p.m. on April 7, 2021.
    - These comments will be sent to the Community and Economic Development Director as part of the written record.

12:00 p.m. ADMINISTRATIVE HEARING MEETING

1.0 Business Items

1.1. **(Project CUP-21-005)**

Request from Patricia Laskaris to operate a short-term rental at 3563 E. Rustic Spring L. #76, Cottonwood Heights, UT, 84121.

2.0 Consent Agenda

2.1. **Approval of Minutes for April 7, 2021**

(The Director will move to approve the above-mentioned minutes after the following process is met. The recorder will prepare the minutes and email them to the Director and present staff members. The Director and members will have five days to review the minutes and provide any changes to the recorder. If, after five days there are no changes, the minutes will stand approved. If there are changes, the process will be followed until the changes are made and the Director and members agree, at which time the minutes shall be deemed approved.)

3.0 Adjournment

Meeting Procedures
Items will generally be heard in the following order:

1. Staff Presentation
2. Applicant Presentation
3. Open Public Hearing (if item has been noticed for public hearing). Written public comment received prior to the meeting will be read into the record.
4. Close Public Hearing
5. Community and Economic Development Director Deliberation
6. Community and Economic Development Director Decision

Administrative Hearing applications may be tabled if: 1) Additional information is needed in order to act on the item; OR 2) The Community and Economic Development Director feels there are unresolved issues that may need further attention before the Director is ready to make a decision. The Community and Economic Development Director may carry over agenda items to the next regularly scheduled meeting.

Submission of Written Public Comment
Written comments on any agenda item should be received by the Cottonwood Heights Community and Economic Development Department prior to the start of the meeting. Comments should be emailed to gregenhardt@ch.utah.gov. Comments received after the start of the meeting will be distributed to the Director after the meeting.

Notice of Compliance with the American Disabilities Act (ADA)
In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify the City Recorder at (801)944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711.

Confirmation of Public Notice
A copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices. The agenda was also posted on the City's website at www.cottonwoodheights.utah.gov and the State Public Meeting Notice website at http://pmn.utah.gov.

DETERMINATION OF THE COMMUNITY & ECONOMIC DEVELOPMENT DIRECTOR CONCERNING AN ANCHOR LOCATION
Pursuant to UTAH CODE ANN. 52-4-207(4), the chair (or acting chair) of the Cottonwood Heights Community & Economic Development Director hereby determines that conducting this Administrative Hearing meeting at an anchor location presents a substantial risk to the health and safety of those who may be present at the anchor location. The World Health Organization, the President of the United States, the Governor of Utah, the Salt Lake County Mayor and Health Department, and the Mayor of this city have all recognized that a global pandemic exists related to the new strain of a coronavirus named SARS-CoV-2. Due to the state of emergency caused by the global pandemic, I find that conducting a meeting at an anchor location under the current state of public health emergency constitutes a substantial risk to the health and safety of those who may be present at the location. According to information from state epidemiology experts, Utah is currently in an acceleration phase, which has the potential to overwhelm the state's healthcare system.

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Signature Date

DATED THIS 1st DAY of APRIL 2021
Paula Melgar, City Recorder