

AGENDA – Saratoga Springs Community Development and Renewal Agency Meeting

Board Members:

Jim Miller, Chair
Chris Carn, Vice-Chair
Michael McOmber
Ryan Poduska
Chris Porter

SARATOGA SPRINGS COMMUNITY DEVELOPMENT AND RENEWAL AGENCY Tuesday, April 13, 2021, approx. 6:00 PM, following the City Council Meeting

Pursuant to COVID19 Guidelines, this meeting will be conducted electronically.

**Questions and comments to staff and/or the Board may be submitted to
comments@saratogaspringscity.com**

I, Jim Miller, the Chair of the Saratoga Springs Community Development and Renewal Agency, hereby determines that conducting the City Council meeting at an anchor location presents a substantial risk to the health and safety of those who may be present at the anchor location. The World Health Organization, the President of the United States, the Governor of Utah, and the County Health Department have all recognized a global pandemic exists related to the new strain of the coronavirus, SARS-CoV-2 (COVID-19). Due to the State of emergency caused by the global pandemic, I find that conducting a meeting at an anchor location under the current state of public health emergency constitutes a substantial risk to the health and safety of those who may be present at the location. This written declaration expires 30 days from the date signed.

Jim Miller, Chair

Expiration: April 30, 2021

1. Call to Order.
2. Roll Call.

PUBLIC HEARINGS:

1. Resolution Approving FY 2021 CDRA Tentative Budget; CDRA R21-2 (4-13-21).
2. Resolution Approving FY 2022 CDRA Tentative Budget; CDRA R21-3 (4-13-21).

BUSINESS ITEMS:

1. Discussion: Future Project Areas within the City.
2. Annual Board Training.

MINUTES:

1. September 17, 2019.
2. February 9, 2021.

ADJOURNMENT

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City Recorder at 801.766.9793 at least one day prior to the meeting.

2020-2021 Budget for CDRA				
G/L Account	Department	Description	Current FY 2021 Tentative Budget	Notes/Comments
Staff have determined that the following items do not create a substantial burden on future budgets (according to a 5-year budget analysis)				
GENERAL FUND (10)				
Expenditures				
10-4811-945	TRANSFERS	TRANSFER OUT-CDRA	\$ 310,000	CREATION OF BUDGET FOR CDRA FUND
GENERAL FUND TOTAL			\$ 310,000	
Revenue				
42-3810-910	CDRA FUND	TRANSFER IN - GENERAL FUND	\$ (310,000)	CREATION OF BUDGET FOR CDRA FUND
Expenditures				
42-4000-301	CDRA FUND	PLANNING AND REPORTING	\$ 50,000	CREATION OF BUDGET FOR CDRA FUND
42-4000-401	CDRA FUND	DEVELOPER AGREEMENTS	\$ 250,000	CREATION OF BUDGET FOR CDRA FUND
42-4000-820	CDRA FUND	PAYING AGENT FEES	\$ 10,000	CREATION OF BUDGET FOR CDRA FUND
CDRA FUND (#42) Total			\$ -	
Total Funding Impact			\$ 310,000	

CDRA RESOLUTION NO. R21-2 (4-31-21)

**RESOLUTION ADOPTING THE TENTATIVE BUDGET FOR THE
CITY OF SARATOGA SPRINGS CDRA FOR THE FISCAL YEAR 2020-2021;
SETTING A DATE, TIME, AND PLACE FOR A PUBLIC HEARING
AND ADOPTION OF THE FISCAL YEAR 2020-2021 BUDGET; AND
ORDERING THAT NOTICE OF THE PUBLIC HEARING BE PUBLISHED
AT LEAST SEVEN DAYS IN ADVANCE.**

WHEREAS, Section 10-6-111, Utah Code Annotated, 1953, as amended, requires that the Budget Officer, on or before the first regularly scheduled meeting in May, to present to the City Council for consideration a tentative budget for the next fiscal year; and

WHEREAS, Section 10-6-113, Utah Code Annotated, 1953, as amended, requires that a public hearing should be scheduled to obtain public comment prior to the final budget adoption; and

WHEREAS, Section 10-6-113, Utah Code Annotated, 1953, as amended, requires that the City Council establish the date, time, and place of a public hearing to consider its adoption and to order that notice of the public hearing be published at least seven days prior to the hearing in at least one issue of a newspaper of general circulation published in the county in which the city is located and on the Utah Public Notice Website.

NOW THEREFORE, be it resolved by the Governing Body of the City of Saratoga Springs, Utah, that:

1. The City of Saratoga Springs does hereby adopt the CDRA tentative budget for fiscal year 2021-2022 as set forth and attached hereto.
2. Public hearings are hereby scheduled for Tuesday, May 18, 2021 at 6:00 pm at the City Council Chambers at 1307 N. Commerce Drive, Suite 200, in Saratoga Springs, Utah, for the purpose of receiving public comment and input on the municipal budget for the fiscal year 2021-2022.
3. The City Council orders that notice of the public hearings be published at least seven days prior to the May 18, 2021 hearing in a newspaper of general circulation in the county in which the City is located and on the Utah Public Notice Website.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately upon passage.

Signed: _____
Jim Miller, Mayor

Attest: _____
Cindy LoPiccolo, City Recorder

2021-2022 Budget for CDRA				
G/L Account	Department	Description	Current FY 2022 Tentative Budget	Notes/Comments
Staff have determined that the following items do not create a substantial burden on future budgets (according to a 5-year budget analysis)				
GENERAL FUND (10)				
Expenditures				
10-4811-945	TRANSFERS	TRANSFER OUT-CDRA	\$ 760,000	CREATION OF BUDGET FOR CDRA FUND
GENERAL FUND TOTAL			\$ 760,000	
Revenue				
42-3810-910	CDRA FUND	TRANSFER IN - GENERAL FUND	\$ (760,000)	CREATION OF BUDGET FOR CDRA FUND
Expenditures				
42-4000-301	CDRA FUND	PLANNING AND REPORTING	\$ 50,000	CREATION OF BUDGET FOR CDRA FUND
42-4000-401	CDRA FUND	DEVELOPER AGREEMENTS	\$ 700,000	CREATION OF BUDGET FOR CDRA FUND
42-4000-820	CDRA FUND	PAYING AGENT FEES	\$ 10,000	CREATION OF BUDGET FOR CDRA FUND
CDRA FUND (#42) Total			\$ -	
Total Funding Impact			\$ 760,000	

CDRA RESOLUTION NO. R21-3 (4-13-21)

**RESOLUTION ADOPTING THE TENTATIVE BUDGET FOR THE
CITY OF SARATOGA SPRINGS CDRA FOR THE FISCAL YEAR 2021-2022;
SETTING A DATE, TIME, AND PLACE FOR A PUBLIC HEARING AND
ADOPTION OF THE FISCAL YEAR 2021-2022 BUDGET; AND
ORDERING THAT NOTICE OF THE PUBLIC HEARING BE PUBLISHED
AT LEAST SEVEN DAYS IN ADVANCE.**

WHEREAS, Section 10-6-111, Utah Code Annotated, 1953, as amended, requires that the Budget Officer, on or before the first regularly scheduled meeting in May, to present to the City Council for consideration a tentative budget for the next fiscal year; and

WHEREAS, Section 10-6-113, Utah Code Annotated, 1953, as amended, requires that a public hearing should be scheduled to obtain public comment prior to the final budget adoption; and

WHEREAS, Section 10-6-113, Utah Code Annotated, 1953, as amended, requires that the City Council establish the date, time, and place of a public hearing to consider its adoption and to order that notice of the public hearing be published at least seven days prior to the hearing in at least one issue of a newspaper of general circulation published in the county in which the city is located and on the Utah Public Notice Website.

NOW THEREFORE, be it resolved by the Governing Body of the City of Saratoga Springs, Utah, that:

1. The City of Saratoga Springs does hereby adopt the CDRA tentative budget for fiscal year 2021-2022 as set forth and attached hereto.
2. Public hearings are hereby scheduled for Tuesday, May 18, 2021 at 6:00 pm at the City Council Chambers at 1307 N. Commerce Drive, Suite 200, in Saratoga Springs, Utah, for the purpose of receiving public comment and input on the municipal budget for the fiscal year 2021-2022.
3. The City Council orders that notice of the public hearings be published at least seven days prior to the May 18, 2021 hearing in a newspaper of general circulation in the county in which the City is located and on the Utah Public Notice Website.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately upon passage.

Signed: _____
Jim Miller, Mayor

Attest: _____
Cindy LoPiccolo, City Recorder



MINUTES – COMMUNITY DEVELOPMENT AND RENEWAL AGENCY

Tuesday, February 9, 2021

City of Saratoga Springs City Offices

1307 North Commerce Drive, Suite 200, Saratoga Springs, Utah 84045

Call to Order: Chairman Jim Miller called the Meeting to order at 6:00 p.m.

Roll Call:

Present Chairman Jim Miller, Board Members Chris Porter, Chris Carn, Michael McOmber, and Stephen Willden.

Staff Present City Manager Mark Christensen, City Attorney Kevin Thurman, Assistant City Manager Owen Jackson, City Engineer Gordon Miner, Fire Chief Jess Campbell, and Deputy City Recorder Kayla Moss.

Community Development and Renewal Agency Meeting

BUSINESS ITEMS:

1) **Resolution No. R21-1 (2-9-21) Initiating the Process of Adopting One or More Community Reinvestment Project Areas by Designing a Survey Area Known As the Waterfront Survey Area; CDA R21-1 (2-9-21).**

Kyle Fielding advised that this is a resolution to kick off a project area plan. It gives the ability to create more than one plan if the board would like to. This allows City Staff to get a project area plan and budget put together that will then be brought back to the board and City Council. There will be a public hearing before that as well.

Board Member McOmber thinks that this is the right direction and fits the vision for the City.

Motion by Council Member Porter to approve Resolution No. R21-1 (2-9-21) Initiating the Process of Adopting One or More Community Reinvestment Project Areas by Designing a Survey Area Known as the Waterfront Survey Area; CDA R21-1 (2-9-21) was seconded by Council Member McOmber.

Vote: Council Members McOmber, Carn, Willden and Porter – Aye.

Motion carried unanimously.

ADJOURNMENT:

There being no further business, Mayor Miller adjourned the meeting at 6:04 p.m.

Jim Miller, Chairman

Attest:

Cindy LoPiccolo, City Recorder



MINUTES – COMMUNITY DEVELOPMENT AND RENEWAL AGENCY

Tuesday, September 17, 2019

City of Saratoga Springs City Offices

1307 North Commerce Drive, Suite 200, Saratoga Springs, Utah 84045

Call to Order: Chairman Jim Miller called the Meeting to order at 7:34 p.m.

Roll Call:

Present Chairman Jim Miller, Board Members Chris Porter, Shellie Baertsch, Michael McOmber, Stephen Willden, and Ryan Poduska.

Staff Present City Manager Mark Christensen, City Attorney Kevin Thurman, Assistant City Manager Owen Jackson, Economic Development and Public Relations Director David Johnson, City Engineer Gordon Miner, Fire Chief Jess Campbell, and Deputy City Recorder Kayla Moss.

Community Development and Renewal Agency Meeting

PUBLIC HEARING:

1) **Draft Community Reinvestment Project Area 1 Official Plan and Draft Project Area Budget for the Proposed Community Reinvestment Project Area 1 Within the CRA Project Area 1 Survey Area.**

Chairman Miller opened the public hearing at 7:36 pm. There were no comments and the public hearing was closed.

BUSINESS ITEMS:

1) **Resolution Approving the Official Project Area Plan for the Community Reinvestment Project Area 1 within the CRA Project Area 1 Survey Area; CDA R19-3 (9-17-19).**

City Manager Christensen advised that this is the first CDA that has been created in the City. We have been waiting for a project area to come to the City that would help create jobs and bring other industry and jobs with it. Reimbursements decrease over time based on how fast or slow they are able to build the project. This helps create the downtown commercial core that is needed to build the community. It also helps to reach the job creation benchmark that has been set as a goal for the community. They will be extending roads and placing infrastructure that will be very beneficial to the city.

Motion by Council Member Baertsch to approve the official project area plan for the community reinvestment project area 1 within the CRA project Area 1 survey area; CDA R19-3 (9-17-17) was seconded by Council Member Porter.

Vote: Council Members Poduska, McOmber, Baertsch, Willden and Porter – Aye.

Motion carried unanimously.

2) **Resolution Approving an Official Project Area Budget for the Community Reinvestment Project Area 1 within the CRA Project Area 1 Survey Area; CDA R19-4 (9-17-19).**

Motion by Council Member Baertsch to adopt Resolution approving an official project area budget for the community reinvestment project area 1 within the CRA project area 1 survey area; CDA R19-4 (9-17-19), was seconded by Council Member McOmber.

Vote: Council Members Poduska, McOmber, Baertsch, Willden and Porter – Aye.

Motion carried unanimously.

3) **Resolution Approving an Interlocal Cooperation Agreement between Agency and the City of Saratoga Springs Relating to Certain Future Sales Tax Revenues within the Community Reinvestment Project Area 1; CDA R19-5 (9-17-19).**

Motion by Council Member Baertsch to approve the resolution approving an interlocal agreement between agency and the City of Saratoga Springs relating to certain future sales tax revenues within the community reinvestment project are 1; CDA R19-5 (9-17-19) was seconded by Council Member McOmber.

Vote: Council Members Poduska, McOmber, Baertsch, Willden and Porter – Aye.

Motion carried unanimously.

4) **Resolution Approving a Participation Agreement between Agency and Costco Wholesale Corporation Relating to Promoting Private Development within the Community Reinvestment Project Area 1; CDA R19-6 (9-17-19).**

Motion by Council Member Porter to approve the resolution approving a participation agreement between agency and Costco Wholesale Corporation relating to promoting private development within the community reinvestment project area 1; CDA R19-6 (9-17-19) was seconded by Council Member Willden.

Vote: Council Members Poduska, McOmber, Baertsch, Willden and Porter – Aye.

Motion carried unanimously.

MINUTES:

1. August 6, 2019.

Motion by Council Member Willden to approve the Minutes of August 6, 2019, with the submitted and posted changes and changing council member to board member, was seconded by Council Member Baertsch.

Vote: Council Members Poduska, McOmber, Porter, Willden, and Baertsch – Aye

Motion carried unanimously.

ADJOURNMENT:

There being no further business, Mayor Miller adjourned the meeting at 7:41 p.m.

Jim Miller, Mayor

Attest:

Cindy LoPiccolo, City Recorder

Approved: