

City of Washington Terrace

Minutes of the Planning Commission Meeting held on Thursday, December 17, 2020 City Hall, 5249 South 400 East, Washington Terrace City, County of Weber, State of Utah

Note: The Centers for Disease Control and Utah Department of Health have declared a national and state pandemic for COVID-19 where social distancing and other requirements are in place to prevent the spread of this infectious disease. Members of the public at the Public Meeting may view the meeting via the City's Facebook page at: [Washingtonterracecity.com](https://www.facebook.com/WashingtonTerraceCity). Comments on appropriate agenda items may be emailed to: amy@washingtonterracecity.org or typed into the Facebook live stream at the Public Hearing agenda item.

PLANNING COMMISSION AND STAFF MEMBERS PRESENT

Chairman Scott Larsen- absent
Commissioner Wallace Reynolds
Commissioner Charles Allen
Commissioner T.R. Morgan
Commissioner Steve Jacobson
Commissioner Dwight Henderson – attended, but audio troubles
Commissioner Dan Johnson - Absent
Chief Building Inspector Tyler Seaman
City Recorder Amy Rodriguez

Others Present

none

1. ROLL CALL

6:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. WELCOME

4. RECURRING BUSINESS

4.1 MOTION: APPROVAL OF AGENDA

Motion by Commissioner Morgan
Seconded by Commissioner Reynolds
To approve the agenda
Approved unanimously (4-0)

4.2 MOTION: APPROVAL OF MINUTES FOR SEPTEMBER 24, 2020

Motion by Commissioner Reynolds
Seconded by Commissioner Jacobson

To approve the minutes of September 24, 2020
Approved unanimously (4-0)

5. NEW BUSINESS

6.1 MOTION: APPROVAL OF 2021 ANNUAL MEETING SCHEDULE

Rodriguez stated that Commissioner Allen called with some corrections to the schedule and the updated schedule has been emailed to the Commissioners.

Rodriguez stated that according to state law, when meetings are held on a regular basis, the schedule must be approved and posted. The meetings will be held on the last Thursday of each month, with the exception of November, where it will be held on the third Thursday.

Motion by Commissioner Reynolds
Seconded by Commissioner Morgan
To approve the 2021 annual meeting schedule
Approved unanimously (4-0)

6. BUILDING AND PLANNING UPDATES

Rodriguez stated that she will be sending out an open meetings training to be taken online in the beginning of January.

Seaman stated that he expects to have the building plans for the surgical center soon and work should be completed by spring.

Seaman stated that a development review meeting will be held for a residential development on Adams Ave.

Seaman stated that a million dollar improvements projects will be done at the Hospital in coming months.

Seaman stated that code enforcement penalties may be changing next year from criminal to civil. He stated that the new process will create the abatement process for code violations.

Reynolds wanted to thank the public works crew for their snow removal efforts and noticed that there are still many cars on the road. Seaman stated that he has met with law enforcement and they are ramping up the efforts on car removals during snow events.

7. MOTION: ADJOURN THE MEETING

Motion by Commissioner Morgan
Seconded by Commissioner Reynolds
To adjourn the meeting
Approved unanimously (4-0)
Time: 6:25 p.m.

Date _____

City Recorder _____