

**MINUTES OF THE WASATCH COUNTY COUNCIL
ACTING AS
THE GOVERNING BOARD OF THE JORDANELLE
SPECIAL SERVICE DISTRICT
MARCH 9, 2021**

PRESENT: Board Chair Mark Nelson
 Board Member Jeff Wade
 Board Member Kendall Crittenden
 Board Member Steve Farrell
 Board Member Spencer Park

EXCUSED: Board Member Danny Goode
 Board Member Marilyn Crittenden

STAFF: Max Covey, the General Manager
 Dustin Grabau, Assistant Wasatch County Manager
 Kierstan Smith, Financial Officer
 Eliza McGaha, Personnel Administration/Treasurer
 Theresa Baronek, District Clerk/Treasurer
 Rick Tatton, Court Reporter
 Dana Kohler, Accounting Clerk/Administrative Assistant.

Board Chair Mark Nelson called the meeting to order at 5:02 on March 9, 2021. The record should indicate that the Governing Board of the Jordanelle Special Service District is meeting in the Wasatch County Council Room located in the Wasatch County Administration Building, located at 25 North Main, Heber City, Utah, 84032. The record should also show that Board Member Danny Goode and Board Member Marilyn Crittenden are excused. Board Chair Mark Nelson then called the first agenda item.

REGULAR SESSION

APPROVAL OF THE MINUTES FOR FEBRUARY 9, 2021

Board Member Steve Farrell made a motion to approve the minutes as written of February 9, 2021. Board Member Spencer Park seconded the motion, and the motion carries with the following vote:

**AYE: Board Chair Mark Nelson
AYE: Board Member Kendall Crittenden
AYE: Board Member Steve Farrell**

AYE: Board Member Jeff Wade
AYE: Board Member Spencer Park

NAY: None.

WARRANT LIST APPROVAL

Board Member Kendall Crittenden made a motion to approve the warrants in the amount of \$1,082,362.44. Board Member Spencer Park seconded the motion, and the motion carries with the following vote:

AYE: Board Chair Mark Nelson
AYE: Board Member Kendall Crittenden
AYE: Board Member Steve Farrell
AYE: Board Member Jeff Wade
AYE: Board Member Spencer Park

NAY: None.

AWC ENGINEERING CONTRACT

Justin Dietrich from Bowen Collins addressed the Governing Board of the Jordanelle Special Service District and went through a detailed power point of what this contract entails. Justin also indicated that for the past couple of years the staff has been working with district engineers, the district's design firm Bowen Collins & Associates and a partnering entity Extell on the planning and design of the new water treatment and snow making delivery facility below the dam. The design and planning for this project are nearly complete. The staff will provide a status update to the Governing Board for this project and for the related projects some of which are currently under construction. The update will include information on design concept, cost and funding, and schedule. To keep the project on schedule and complete the design, the district needs to enter into an agreement with AWC and issue a Notice to Proceed NTP for AWC to complete the design stage of work for incorporation into the overall project design. Doing so represents a commitment for the District to pay \$186,000.00 or ten percent of the bid price for the equipment which will cost \$1,860,000. Also, we are making sure that Extell is paying for their share of the costs regarding everything that is being done and JSSD is paying their fair share also. The total cost is about \$13 million and there will be a contingency. Construction will be starting this summer and ending next summer. The funds that we are pulling money from the repair and replacement, operational account those will be refundable from impacts fees as well. The staff's recommendation is a motion from the Governing Board to execute the agreement and proceed with the design stage of the equipment which is just one more step in finishing this project on schedule.

Max Covey, the General Manager, addressed the Governing Board of the Jordanelle Special

Service District and indicated that everything has been broken out to make sure that Extell is paying their cost and want to make sure that these funds are in hand before a project is awarded as well. 100 percent of the snow making equipment is their cost. Also, the total estimated cost of the treatment plant is \$13.318 million that is everything snow making, pump station, all our treatment and Extell's obligation estimated obligation is \$3.97 million and that is everything due to the snow making pump station being in this facility so that is 40% of the total cost. Also, Kierstan Smith, Financial Manager, and I have spent quite a bit of time and went through each of these and left enough in each of these funds for repair and replacement and impact fees to be able to have enough for an emergency. We want to complete this project without bonding and must raise rates, things such as that. Also, we need to have a bid before ordering the equipment from the contractor to see what it is going to cost to build this place, but the design work needs to be complete from the equipment manufacturer to be able to send our design out to bid and get real numbers in. That is the reason why this is broken into two phases. JSSD must build a snow making pump station by fall of 2022 as per our development agreement with Extell. The reason this is being done in two phases is to give us the flexibility to get the engineering done and send it out to bid. We are here today to ask if we can proceed to enter this contract that would allow us to pay the \$186,000 to complete engineering and then Bowen Collins would then complete the plan which is at 95% but just need these fine-tuned items. Send it out to bid and get bids from contractors and then will be back here deciding what we are going to do to move forward. We need to make sure that we can meet all our obligations.

Board Member Steve Farrell made a motion that we authorize the manager to go ahead and proceed with entering the contract with AWC on the equipment for the water treatment plant. Board Member Spencer Park seconded the motion, and the motion carries with the following vote:

AYE: Board Chair Mark Nelson
AYE: Board Member Kendall Crittenden
AYE: Board Member Steve Farrell
AYE: Board Member Jeff Wade
AYE: Board Member Spencer Park

NAY: None.

UPDATE ON EMERGENCY GENERATOR PURCHASE

Max Covey, the General Manager, addressed the Governing Board of the Jordanelle Special Service District and indicated that in the approved 2021 budget it included the purchase of a large pull behind generator to provide adequate power to any of our water pump or sewer lift stations in an emergency. The quote JSSD received from Energy Management Inc. is under the state contract so the RFP process was not needed.

The reason for the purchase of this emergency generator is that we can still be able to function if an emergency happens. The earthquake that happened brought that more to our attention to have

better emergency equipment. Right now, we have a small pull behind generator that we can take to individual facilities, water pump stations, and pump it into a tank and then unhook it and go to the exit pump station and pump it up the mountain. After doing that we found that this generator that we have was insufficient to run one pump in many of our lift stations. The new generator will be a 250 KVA diesel generator on a trailer with a storage cell on the generator. This would run one pump at least in any of our water pump stations or sewer lift stations. We also looked at some rental places along the Wasatch Front as to enter a contract that there would always be a generator sitting there for us and that is costly and hard to get guarantees which made the purchase of a larger generator the best route to go. The cost of such a generator will be \$101,966.00 Also we did not send this out in an RFP, and we called around and received pricing and this is through Energy Management who has the state contract on this so that removes the requirement where we must go out with an RFP. This item was budgeted for with \$105,000.00 for this purchase. Also, would like to add the block heater to it and possibly a battery charger.

Board Member Steve Farrell made a motion that the Governing Board supports the manager's decision to purchase this generator. Board Member Spencer Park seconded the motion, and the motion carries with the following vote:

AYE: Board Chair Mark Nelson
AYE: Board Member Kendall Crittenden
AYE: Board Member Steve Farrell
AYE: Board Member Jeff Wade
AYE: Board Member Spencer Park

NAY: None.

GENERAL MANAGER'S REPORT

Max Covey, the General Manager, addressed the Governing Board of the Jordanelle Special Service District and indicated that he has nothing further.

OTHER BUSINESS

Max Covey, the General Manager, addressed the Governing Board of the Jordanelle Special Service District and indicated that he has no other business.

CLOSED SESSION

Board Chair Mark Nelson indicated that there is no need for a closed session this evening.

PUBLIC HEARINGS

Board Chair Mark Nelson indicated that there are no public hearings scheduled for this evening.

ADJOURNMENT

Board Member Spencer Park made a motion to adjourn. Board Member Steve Farrell seconded the motion, and the motion carries with the following vote:

**AYE: Board Chair Mark Nelson
AYE: Board Member Kendall Crittenden
AYE: Board Member Steve Farrell
AYE: Board Member Jeff Wade
AYE: Board Member Spencer Park**

NAY: None.

Meeting adjourned at 6:15 p.m.

MARK NELSON/BOARD CHAIR