



MINUTES

Springville City Council Budget Planning Meeting - JANUARY 26, 2021

MINUTES OF THE BUDGET PLANNING MEETING OF THE SPRINGVILLE CITY COUNCIL HELD ON TUESDAY, JANUARY 26, 2021 AT 2:00 P.M. AT THE SPRINGVILLE LIBRARY MULTI-PURPOSE ROOM, 45 SOUTH MAIN STREET, SPRINGVILLE, UTAH.

Presiding and Conducting: Mayor Richard J. Child

Elected Officials in Attendance: Liz Crandall
Craig Jensen
Patrick Monney
Matt Packard
Mike Snelson

City Staff in Attendance: City Administrator Troy Fitzgerald, Assistant City Administrator/City Attorney John Penrod, Assistant City Administrator/Finance Director Bruce Riddle, City Recorder Kim Crane, Public Safety Director Lance Haight, Golf Pro Craig Norman, Building and Grounds Director Bradley Neel, Recreation Director Corey Merideth, Community Development Director Josh Yost, Power Director Leon Fredrickson, Public Works Director Brad Stapley, Library Director Dan Mickelson, Management Analyst Jack Urquhart, and Museum of Art Director Rita Wright.

CALL TO ORDER

Mayor Child welcomed everyone and called the meeting to order at 2:00 P.M.

WELCOME AND INTRODUCTION - TROY FITZGERALD, CITY ADMINISTRATOR

Administrator Fitzgerald welcomed the Mayor, Council, and staff. He explained the purpose of today's meeting was to prioritize goals and budget for the coming year.

WHAT IS OUR ROLE AS A CITY - TROY FITZGERALD, CITY ADMINISTRATOR

Administrator Fitzgerald presented a few thoughts for the Council's consideration; don't be tied to the past, don't be tied to your neighbors, and don't be afraid to challenge Directors to seek more information.

Councilmember Crandall expressed she would like to see the community being more self-sustained and self-reliant.

Councilmember Snelson and Crandall agreed the government's role was to provide infrastructure and protection, and to provide some kind of comfort level, but not make them comfortable. They expressed they would like to look at the way we do things. Most people move here and stay, and most enjoy Springville.

Councilmember Jensen expressed government is of the people and for the people. It's becoming less and less among the country; however, Springville has had it in the forefront.

Councilmember Packard and Monney agreed to a bullseye approach, to provide protection, the city doesn't have to provide utilities, they do and it is for comfort and recreation is provided as well. Most individuals are moving from other states because the government has overreached.

Administrator Fitzgerald asked if the council was still in agreement with the city mission. Part of which was to promote a safe and healthy environment for its citizens.

Councilmember Crandall stated she would like to be more inclusive, as an example expressing community funds rather than city funds, she wants to avoid a disconnect with citizens and have them be aware this is our community.

Administrator Fitzgerald stated the council may continue to look at its mission and review it again during the year.

Administrator Fitzgerald asked the Council what they would like to focus on in the community. He provided some ideas of helping the poor, food insecurity, and homelessness.

Councilmember Monney stated the need to be careful of government overreach. Councilmember Jensen agreed.

Councilmember Snelson expressed the city doesn't need to be financially responsible for all things, but be supportive.

Mayor Child said as a city we should be aware of those in the community that do not have support from other groups or associations and look into helping.

Administrator Fitzgerald asked for thoughts on a dedicated economic development program and reviewed some of the priorities and goals set by the council.

- Bike Park and Trails
- 1600 South Off Ramp
- Maintain Current City Projects
- Golf Course Water System Replaced
- Relocate Rodeo Grounds, for Development of Current Area
- Hobble Creek Canyon Property, what to do
- Current Development and Zoning, Is It What We Want
- Culture and Environment Unique to Springville
- City Entry Signs
- RAP Tax

CATCHING UP TO GROWTH WITH THE ORGANIZATION - TROY FITZGERALD, CITY ADMINISTRATOR

Administrator Fitzgerald reported revenue streams trail growth, and are usually a little bit behind. The City is currently facing another steep growth.

Employees

Employee growth versus population. Compared to growth employment in the city is behind. Councilmember Snelson asked if services were being harmed with fewer employees. Fitzgerald stated we are currently managing it very well now.

Nationally police officers per 1000 residents have been the measurement standard. Nationally that would be 2.4 officers. Annually Springville has 960 public contacts per officer, in other communities, it is 664.

Administrator Fitzgerald reported on the police emerging pay scale. Springville is doing well and a little ahead of the marketplace, while Staff will be keeping an eye on economics.

Councilmember Crandall stated we may need to discuss an economic department to keep up with growth.

Administrator Fitzgerald recommended carefully analyzing growth needs and increase employees and pay where needed, through the budget process.

Service Levels

Fitzgerald explained the city and community determine what the service level will be. What is the community willing to pay for a standard service level. When changing service levels there is a need to increase funding or decrease in another service. He asked if the council was in agreement the city spending was about right. Council agreed spending is done efficiently.

Administrator Fitzgerald asked the council to provide information on where service levels could increase and where they could be decreased.

FULL-TIME FIRE DEPARTMENT - LANCE HAIGHT, PUBLIC SAFETY DIRECTOR AND HANK CLINTON, FIRE CHIEF

Chief Haight presented the history of the fire department. It started as a volunteer department. In 2010 we celebrated 100 years as a volunteer fire department. An eight-step transition plan was implemented for a combined fire and ambulance organization. The last two steps are left, living quarters at the fire station, and a 24/7 department. A combined department has full-time fire staff and volunteer staff. He reviewed the current staffing model of 7:00 a.m. to 7:00 pm. Responding from the station with an approximate 6-minute response time. 700 p.m. to 700 a.m. shift is responding from home and with volunteers with an approximate response time of 14 minutes. Approximately 80% of calls are EMS-related and the remainder is fire calls.

Councilmember Packard asked for data on when the fire department goes full time and the national standard of other departments.

Chief Haight reported calls per night are now outgrowing the volunteers and a full-time department is needed. He gave a review of the current challenges with personnel, the increase in call volume and response time, stating they would keep volunteers to cover backup calls.

Councilmember Jensen asked about paramedic capability. Chief Clinton reported there was availability.

Chief Haight stated a full-time department would increase services and provide shorter call-out times.

Administrator Fitzgerald explained the process of going full-time fire would be a step process with finishing the living quarters, providing equipment, and finishing the budget.

ARTS PROGRAM - PERCENT FOR THE ARTS - JACK URQUHART, OPERATIONS ANALYST

Urquhart presented the emphasis on art in Springville and asked what percentage the council wanted to put towards arts programs.

He explained a percent of the capital budget would be allocated to public art, with one percent for art would be approximately \$105,000 towards art based on a three-year budget average. Some cities have stricter programs and only some capital projects apply. The recommendation is the entire capital budget qualifies. Art could be a requirement as part of a project.

Councilmember Packard asked if the requirement would need to be justified. Administrator Fitzgerald replied yes and that it would be incorporated into the projects.

Councilmember Monney asked what was currently being done. Fitzgerald replied at this point nothing, most have been privately funded.

Fitzgerald explained most of the capital projects come from enterprise funds and don't impact the general fund as much. It forces management to think about art as part of their project and Springville being the art city.

Director Wright asked about the maintenance of pieces. Urquhart replied it would also come from the capital art funds.

Councilmember Jensen stated it would also get developers thinking about art in their projects.

Councilmember Packard agreed with the concept, as did Councilmember Snelson.

Councilmember Crandall asked if the Community Development Department would oversee the compliance.

Fitzgerald stated more information would come back to the council for review

The Mayor and Council recessed for a break from 4:30 p.m. to 4:45 p.m.

WHAT IS OUR STANDARD? THE PLAT "A" DILEMMA - BRAD STAPLEY, PUBLIC WORKS DIRECTOR

Director Stapley provided information on Plat A look and how it functions differently in various areas. Standards around the city on how we look and function are working. How do we want Plat A to look? How does the council feel about disparity and how do we change?

Councilmember Snelson expressed wider roads could be used for trails or more effectively.

Councilmember Jensen stated we could go forward and ask developers. Older areas can be shared with the city to get sidewalks, curb, and gutter.

Administrator Fitzgerald explained when a level of service is increased the development community sees it as the city should follow standards.

Councilmember Snelson commented standards should be carried out throughout the city.

Councilmember Monney believed there had been mixed communication and standards for the undeveloped sidewalks in areas of Plat A. Citizens in Plat A have asked when the city would install sidewalks, curb, gutter and pavement.

Director Stapley reviewed the study done years ago on Plat A regarding completing the curb, gutter, and road would cost upwards of \$32 million.

Mayor Child expressed Plat A is existing homes and it's not likely a developer will come in and install the improvements compared to other areas.

Councilmember Crandall asked about an agreement in Plat A for new homeowners to be obligated to install curb and gutter in a specific time frame.

Administrator Fitzgerald explained the development community was in tune with the standards they are required to adhere to and frequently ask if the city is following their standards throughout the city. The wider roads in the area of Plat A are also a concern for cost and maintenance.

Councilmember Crandall asked why this has been going on for over ten years since the study and nothing has happened. Why pay for a study and not do anything? Administrator Fitzgerald answered previous councils saw the results of the study and did not want to cover the large cost.

Fitzgerald asked if the council wanted to set aside some funding to start covering these projects. Every community is dealing with this problem one way or another. If the legislature has anything come out of their session the issue can be readdressed this spring.

The Mayor and Council recessed for dinner from 5:20 p.m. to 5:40 p.m.

PLANNING/ZONING PROJECT UPDATE - JOHN PENROD, ASSISTANT CITY ADMINISTRATOR/CITY ATTORNEY AND JOSH YOST, COMMUNITY DEVELOPMENT DIRECTOR

REVIEW OF PLANNING PRIORITIES LIST

Director Yost reviewed the planning priority list set by the council and gave an update on the progress. He explained the legislature was currently looking at a bill regarding ADU's. He reported on the Carnegie Library study grant., he noted Planning Grants had been received and staff has been responding to a large number of development inquiries.

Councilmember Packard asked if there has been consideration of the 400 south corridor being zoned correctly. Director Yost explained it was part of the general plan and was being reviewed

DASHBOARD REVIEW - TROY FITZGERALD, CITY ADMINISTRATOR

Administrator Fitzgerald reviewed the city dashboard. He explained the city was potentially behind on water rates. The 2020 census was looking to reduce the population of the city, results should be available in March, this is important to rebalance the city concerning sales tax.

RAPID FIRE TOPICS - TROY FITZGERALD, CITY ADMINISTRATOR

Administrator Fitzgerald introduced some rapid-fire topics for the council to consider as positive or negative.

- Internet Utility: negative
- Council meeting video broadcast: negative
- Councilmember Snelson asked if it could be done economically. Councilmember Packard added once COVID-19 is done would it be necessary. Council was agreeable to keep broadcasting regular meetings only.
- RAP Tax: positive
- Emergency Preparedness: positive
- Council would like to have a part-time person in charge of updating the emergency preparedness plan, and CERT.
- Open agricultural space and preservation grant:
- Councilmember Crandall was interested in purchasing agricultural land to hold.
- Acquire Cherry Creek North Gym: positive
- Volunteer Program: positive
- Downtown Business Program: positive
- Mental Health Initiatives: positive
- Irrigation Company: needs a work session discussion
- Renewable Energy Projects: negative
- Diversity and inclusion initiatives: neutral
- Ranked Choice Voting: positive
- Electronic/Mobile Voting: negative
- Voting Re-Districting: negative

FESTIVALS AND EVENTS - BRUCE RIDDLE, FINANCE DIRECTOR AND COREY MERIDETH, RECREATION DIRECTOR

Director Merideth reported the recreation department has four divisions, including special events and art city days. He asked with all of the surrounding community celebrations, and a range for a different number of days, what is the council's vision; to maintain, decrease, increase, more or smaller events? An arts festival has been proposed, along with city celebration day.

Councilmember Snelson expressed he was happy with art city days, and to not take away or add to that celebration. He would like to see an arts festival component added.

Councilmember Monney explained some changes are made each year, some are added and subtracted by popularity.

Director Merideth said by increasing special events will tax the personnel of the recreation department.

There was a discussion of using RAP tax funds to help with providing funds.

Councilmember Snelson expressed by reviewing past events those with lower interest could be replaced.

Councilmember Packard suggested different activities on a and small level to involved and teach kids such as rock climbing.

MAINTAINING WHAT WE HAVE - TROY FITZGERALD, CITY ADMINISTRATOR

Fitzgerald asked can we maintain our employee base, can we maintain current service levels, and maintain the properties owned by the city. Currently, we can maintain fixtures and equipment, facility furniture, parks in the general fund, shells of buildings cost for replacing in next 100 years.

Councilmember Packard agreed with setting funds aside for maintaining properties and also to be aware of using funds to help the community now.

Councilmember Snelson expressed the need to prepare for the future because we don't know what may come.

HIGHLINE DITCH REVIEW - TROY FITZGERALD, CITY ADMINISTRATOR

Troy reported on the recent Highline ditch status.

COMMENTS:

Councilmember Packard commented on how well the city was running, the directors and employees do a fantastic job.

CLOSED SESSION

The Springville City Council may temporarily recess the regular meeting and convene in a closed session to discuss the character, professional competence, or physical or mental health of an individual, pending or reasonably imminent litigation, and the purchase, exchange, or lease of real property, as provided by Utah Code Annotated Section 52-4-205

There was none.

ADJOURNMENT

ADJOURNMENT BY CONSENSUS AT 7:57 P.M.

This document constitutes the official minutes for the Springville City Council Budget Planning meeting held on Tuesday, January 26, 2021.

I, Kim Crane, do hereby certify that I am the duly appointed, qualified, and acting City Recorder for Springville City, of Utah County, State of Utah. I do hereby certify that the foregoing minutes represent a true and accurate, and complete record of this meeting held on Tuesday, January 26, 2021.

DATE APPROVED: _____ March 02, 2021



Kim Crane, CMC
City Recorder