



MINUTES
Springville City Council Work/Study Meeting - February 16, 2021

MINUTES OF THE WORK/STUDY MEETING OF THE SPRINGVILLE CITY COUNCIL HELD ON TUESDAY, FEBRUARY 16, 2021 AT 5:30 P.M. AT THE CIVIC CENTER, 110 SOUTH MAIN STREET, SPRINGVILLE, UTAH.

Presiding and Conducting: Mayor Richard J. Child

Elected Officials in Attendance: Craig Jensen
Patrick Monney
Matt Packard
Mike Snelson

Excused: Liz Crandall

City Staff in Attendance: City Administrator Troy Fitzgerald, Assistant City Administrator/City Attorney John Penrod, Assistant City Administrator/Finance Director Bruce Riddle, Deputy Recorder Jennifer Grigg, Building and Grounds Director Bradley Neel, Community Development Director Josh Yost, Golf Pro Craig Norman, Interim Police Chief Dell Gordon, Public Works Director Brad Stapley, Director Dan Mickelson, and Museum of Art Director Rita Wright.

CALL TO ORDER

Mayor Child welcomed everyone and called the Work/Study meeting to order at 5:30 P.M. He reviewed the details for tonight's meeting. He excused Councilmember Crandall.

COUNCIL BUSINESS

1. Calendar

- Mar 02 - Work/Study Meeting 5:30 p.m., Regular Meeting 7:00 p.m.
- Mar 09 - Work/Study Meeting 5:30 p.m.
- Mar 14 - Daylight Savings Time Starts
- Mar 16 - Work/Study Meeting 5:30 p.m., Regular Meeting 7:00 p.m.

2. DISCUSSION OF THIS EVENING'S REGULAR MEETING AGENDA ITEMS

- a) Invocation - Councilmember Monney
 - b) Pledge of Allegiance - Councilmember Jensen
 - c) Consent Agenda
3. Approval of minutes for the January 12, 2021, Work-Study meeting and the January 19, 2021, Work-Study and Regular meetings.
 4. Approval of a Resolution and improvement reimbursement agreements with Landmark Excavating Inc. and Z-ACT LLC for installing 750 West Street improvements - John Penrod, Assistant City Administrator/City Attorney
 5. Approval of a Resolution and indemnification agreement with Fieldstone Homes for the reimbursement of a development electrical extension fee - Leon Fredrickson, Power Director

6. Approval of a Resolution creating a RAP Tax Ad Hoc Committee - Corey Merideth, Recreation Director
7. Approval of a Resolution authorizing Springville City, Utah to participate in the Municipal Alternate Voting Pilot Project for the 2021 Municipal Election - Kim Crane, City Recorder

3. DISCUSSIONS/PRESENTATIONS

a) Rank Choice Voting- Utah County Deputy Clerk/Auditor Josh Daniels

Administrator Fitzgerald excused Recorder Crane and introduced Josh Daniels, the Utah County Chief Deputy Clerk/Auditor. He said the state statute calls it *Instant Runoff Voting*. Mr. Daniels stood and introduced himself as the Chief Deputy Clerk overseeing elections and asked the Council if they had questions. Councilmember Jensen asked about having a dozen candidates for mayor. Mr. Daniels said the most likely scenario is the same as having enough candidates to necessitate a primary. This type of ballot can facilitate a dozen candidates per grid with 24 possible elections. He recommended researching filing fees around the state to eliminate the less serious possible candidates. He noted the most typical reason for disqualification is when a candidate forgets to file a financial disclosure. Councilmember Jensen worried zealots might crowd the ballot. Mr. Daniels explained the ballot randomization alphabet list. Councilmember Packard asked how this ballot works for the voter and what invalidates the ballot. Mr. Daniels said when a voter ranks two candidates as second place, that invalidates the ballot and is called an overvote. He said crossing out counts as long as human staff can make sense of the ballot is allowed.

Councilmember Packard clarified who receives the ballot in the mail. Mr. Daniels answered Utah County mails a ballot to every active registered voter. If a ballot is returned as undeliverable, that voter is inactivated. If a voter does not vote for eight years, that voter is inactive and does not receive a ballot, but is still registered. Inactive voters can vote in person. He said 2020 was a great year to clean up our records and everyone who voted is now an active voter. Councilmember Packard asked how the county validates the ballot. Mr. Daniel answered through a signature match. The county has multiple signatures for each voter on file. The computer reviews all the signatures on file and if it does not match, the ballot is kicked into a human review. If a signature does not match, staff contacts the voter to *cure* their signature and send an affidavit. Mayor Child asked about two people running. Mr. Daniels explained avoiding a plurality. He noted that Instant Runoff Voting eliminates the expense of a summer primary, saving a city half of their annual election budget. Councilmember Packard asked about finance limitations. Mr. Daniels explained donations can be limited, but not spending. Councilmember Jensen said expenditures are posted online. Administrator Fitzgerald said the elections have been growing more expensive. Mr. Daniels continued answering questions, describing testing scenarios, and telling anecdotal stories detailing his extensive knowledge of Utah election history. Mayor Child and the entire City Council complimented Mr. Daniels on his presentation.

b) Springville Library Board Annual Report

Emily Flinders, current chair of the Springville Library Board, said over the last 12 months the Springville Library has proven itself to be one of the nimblest of libraries. In one weekend the Springville Library transformed its service model to adapt and to serve our community and make our patrons feel empowered and safe during a hard time. The statistics look different this year but are still consistently impressive. The library is accountable to the community for the funds invested by the community. She noted you cannot measure the confidence the library instills in the citizens of Springville and this shows the local leadership is more than capable of meeting every challenge head-on and do it with kindness, good humor, dignity, and respect. She turned the time over to Director Mickelson.

Director Mickelson started his presentation with a zoomed-out view. He listed what is in the City's General Plan concerning the library's "life-enhancing" services:

- Educational and entertaining books, audiobooks, and movies that are informational and popular
- Programs geared to children and adults
- Computers with high-speed internet and Wi-Fi connection
- Databases and other online resources
- Multi-purpose spaces serving activity-based events and quiet study
- Comfortable seating with good views & lighting

He listed the Five Overarching Goals of the library:

Goal #1 - Collection - Support Springville's passion for reading, personal development, and learning.

Goal #2 - Services and Programs - Spark creativity, promote literacy and empower participants

Goal #3 - Facility - Be a destination that encourages users to explore, interact, learn, study, and gather

Goal #4 - Community engagement - Actively seek opportunities to involve and support the Springville community

Goal #5 - Staff Development - Provide excellent customer service and reliable knowledge as we facilitate access to the library's resources

He said 2020 was off to a good start when the pandemic hit. Springville Library was voted #1 in quality of service among Springville City departments and Best of State Library. The numbers for circulation and program attendance were strong and the city bi-annual survey showed 82% of the residents in Springville use the library. When the pandemic hit, staff reinvented the service model, switching to curbside service, delivered in dress-up, dealt with health and safety concerns, staffing concerns, isolation, and disconnection. Councilmember Snelson said he is overwhelmed by the amount of work and asked what resources were devoted to the new service system. Director Mickelson said because the doors were closed and programs were canceled, staff devoted all of their time to this system. There were up to 2000 books on hold at a time. The staff used radios and enjoyed tunes and comfy clothes. The next service model was called *Express* and focused on quick visits, sanitizing, and keeping a constant body count inside the building. Virtual programs replaced live. Quick visits were encouraged and lounging furniture was mostly removed. Staff kept group sizes reduced to ensure following social distancing guidelines, and spent time assisting patrons and routinely cleaning. A visit to the library was not yet back to normal.

He continued by stating staff at the library is looking ahead to normal. They are considering changing the audiobook on cd collection to devices where the kids can listen and read at the same time, like buying books with a speaker built-in or a headphone jack. Councilmember Snelson asked about streaming services interacting with a physical book. Director Mickelson answered the kids could check out the audio and the physical book as a set. He showed the difference between services and programs now and a year ago and anticipates getting back to more attendance. He complimented the Children's, Teen, Tween, and Adult Services librarians and said staff loves the facility and wants it to be a community destination. He listed examples of community engagement like the Farmer's Market, Touch a Truck, Ukulele class, and continued staff development.

Mayor Child complimented Director Mickelson and said we have a great library and it is a real asset to our city. Councilmember Packard reiterated 82% of Springville residents have used the library in the last year.

4. MAYOR, COUNCIL AND ADMINISTRATIVE REPORTS

There were none.

5. CLOSED SESSION, IF NEEDED - TO BE ANNOUNCED

The Springville City Council may temporarily recess the regular meeting and convene in a closed session as provided by Utah Code Annotated Section 52-4-205

COUNCILMEMBER SNELSON MOVED TO ADJOURN THE WORK/STUDY MEETING AT 6:23 P.M. AND CONVEINE IN A CLOSED SESSION REGARDING PROPERTY. COUNCILMEMBER MONNEY SECONDED THE MOTION. THE VOTE IS RECORDED AS FOLLOWS:

COUNCILMEMBER JENSEN	AYE
COUNCILMEMBER MONNEY	AYE
COUNCILMEMBER PACKARD	AYE
COUNCILMEMBER SNELSON	AYE
COUNCILMEMBER CRANDALL	ABSENT

This document constitutes the official minutes for the Springville City Council Work/Study meeting held on Tuesday, February 16, 2021.

I, Jennifer Grigg, do hereby certify that I am the duly appointed, qualified, and acting Deputy Recorder for Springville City, of Utah County, State of Utah. I do hereby certify that the foregoing minutes represent a true and accurate, and complete record of this meeting held on Tuesday, February 16, 2021.

DATE APPROVED: March 16, 2021

Jennifer Grigg
Deputy Recorder