

**MINUTES OF THE DRAPER CITY DIVERSITY & INCLUSION ADVISORY BOARD
MEETING HELD ON WEDNESDAY, FEBRUARY 17, 2021 IN THE ADMIN
CONFERENCE ROOM. AND ELECTRONICALLY OVER ZOOM.**

PRESENT: Kellie Challburg and David Dobbins

ATTENDING ELECTRONICALLY: Tara Bradshaw, Ron Williams, Stephanie Frohman, Melany Moras, Norm Ramos, Shivam Shah, Melarie Wheat, Han Kim, Jill Rowe, Faye Lao.

EXCUSED: Mayor Walker, Erin Siebel, Gary Thompson

This meeting was held electronically according to Draper City Municipal Code 2-1-040. Determination 2020-25, pursuant to Utah Code Ann. 52-4-207(4)

A. I, Tara Bradshaw, do hereby determine conducting an electronic meeting of the Draper Diversity and Inclusion Board with an anchor location presents a substantial risk to the health and safety of those who may be present at the anchor location and hereby authorize the Draper Diversity and Inclusion Board to conduct electronic meetings without an anchor location.

B. The foregoing determination is based on the following facts:

- Federal, state, and local leaders, including the Draper City Mayor and City Council, have all recognized a global pandemic caused by the spread of the COVID-19 virus.
- COVID-19 cases and hospitalizations in Draper continue to fluctuate at high levels, both of which pose a risk of overburdening the local health care system and health care providers.

- It is difficult, if not impossible, to predict the number of attendees at any meeting and to manage issues regarding social distancing in order to comply with state and local health departments' health orders.
- COVID-19 poses a continuing and immediate threat to the health, safety, and welfare of Draper City residents.
- The City has the technological capability to provide means by which the public may hear, or view and hear, the open portions of the meeting and to participate in public hearings.

C. This written determination shall be included in the public notice of the Draper Diversity and Inclusion Board meetings and shall be read at the beginning of an electronic meeting held without an anchor location.

D. The public notice of any meeting conducted pursuant to this written determination shall include information on how members of the public may hear, or view and hear, or make a comment at the meeting.

E. This written determination shall take effect immediately and will expire thirty (30) days after the date written below or until revoked, whichever is earlier.

F. This written determination shall be filed promptly with the office of the city recorder.

DATED this 16th day of February 2021.

- The first item on the agenda was a motion to approve the meeting minutes from January 13, 2021. Han Kim made a motion to approve the minutes and Norm Ramos seconded the motion.
- There was a discussion about Black History Month. We discussed the social media posts and the poster contest. Kellie said the first post had gone out on the social media channels yesterday and the poster contest should be advertised the following day. The prizes still need to be decided.
- Tara asked for a report from the different subcommittees:
- Han Kim, Team Leader for the Business and Community Relations Team talked about their committee and their efforts in preparing a mission statement. The sub-committee is made up of Han Kim, Stephanie Frohman, Norm Ramos, and Melany Moras. They mentioned such things as working from a position of strength, identifying minority owned places of worship, businesses, etc.

They would like to create a formalized outlet for diversity and inclusion issues, such as a direct pathway for concerns. One idea was a specific email address to address those concerns, such as diversity@draperutah.gov. He mentioned that the pandemic has caused significant changes and has resulted in people not being tied to certain places and are able to relocate.

Han read a draft of the vision and said it is a work in progress and suggested focus groups or a survey to business owners.

- Next, Shivam Shah, Team Leader for the Event Planning team gave a recap of that committee's efforts. The Event Planning team is made up of Shivam, Tara Bradshaw, and Melarie Wheat. Shivam started by saying that diversity means everyone, including all races. He said the sub-committee met last week and discussed the Sept. 18th event. The name of the event is still undecided, but they would like to tie diversity in with the title of the Arts & Crafts Fair. He mentioned the cost for the stage, tent, tables, chairs and sound system will be around \$5,000. The biggest challenge now is to find performers. He would like to see all different types of performers, and asked the committee for help in that area. There is now a link on the city website to sign up as a performer. He also mentioned the possibly having speaking, demonstrative, or educational opportunities there. The city will look into the possibility of waiving or reducing fees if necessary.
- Next, Tara filled in for Erin Seibel and discussed the Education Team. The Education Team is made up of Erin Seibel, Ron Williams, Jill Rowe, Gary Thompson and Faye Lao. The sub-committee met and would like to look into the idea of a Speakers Bureau. They talked about having a diversity lesson plan to take to the schools. It was mentioned that it could be difficult

to get into the schools, but the city could use their contacts. The biggest challenge is still the pandemic and the fact that schools aren't having assemblies at the moment. There was some discussion about making sure the speakers are cautious and focus on the mission statement, while not making it political.

They talked about hosting a speaking event with the Draper Youth Council in the next couple months and also said it might be nice to have the youth meet with the board in a Q and A setting and have them ask questions about diversity and inclusivity.

- Tara thanked all the sub-committees for their reports and their hard work.
- Melarie Wheat brought up the next quarterly service project which would be in March and discussed a couple possible beneficiaries, such as a diaper drive for the Utah Diaper Bank, or helping the Native American community. Both groups have been hit hard by the pandemic. All were in support of either group.
- Tara mentioned that the next meeting will be on March 17th at 7:30 and thanked everyone for attending.
- Norm Ramos made the motion to adjourn and Han Kim seconded the motion.