

South Davis Recreation District

Board Meeting

March 15th, 2021

3:00 p.m.

REVISE NOTICE OF AND AGENDA FOR the South Davis Recreation District Board meeting to be held at 550 N 200 W at the South Davis Recreation Center and via electronic means at the date and time given above to help those who prefer not to attend in person. Social distancing measures will be in place. The public is invited to join electronically and can do so by emailing mary@southdavisrecreation.com to ask for the information on joining the meeting.

AGENDA

1. Welcome
2. Citizen Matters
3. Approval of Minutes For Board Meetings Held On:
 - October 19th, 2020
 - November 16th, 2020
 - December 21st, 2020
 - January 11th, 2021
 - February 8th, 2021
4. Review & Approval of Expenditures/Financial Statement Review for February 2021
5. Master Plan Update - Whitney Ward VCBO and Jessica Merrill Davis County Tourism
6. Update on Leisure Pool Roof Project – Nathan Leavitt VCBO and Rick Sandberg Hogan Construction
7. Discussion Regarding District Covid-19 Regulations Post Public Health Order and Mask Mandate Expiration
8. Membership Report
9. Executive Director Report
10. Other Matters
11. Next Board Meeting – **April 19th, 2021**
12. CLOSED - Strategy session to discuss the purchase, exchange, or lease of real property
13. Adjourn

1 **South Davis Recreation District**
2 **Administrative Control Board Meeting**

3 October 19th, 2020, at 2:30 p.m.
4

5 Board Members present via Zoom:

6 Mayor Len Arave, North Salt Lake
7 Marti Money, County Representative
8 Todd Meyers, County Representative
9 Mayor Rick Earnshaw, Woods Cross
10 Bret Millburn, County Representative
11 Mayor Randy Lewis, Bountiful
12 Councilmember Tami Fillmore, Centerville ***arrived at 3:03 p.m.*
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14 Others in attendance:

15 Tif Miller, Executive Director
16 Jayme Blakesly, District Attorney
17 Galen Rasmussen, District Treasurer
18 Tyson Beck, District Clerk
19 Scott McDonald, Aquatics & Fitness Director
20 Cory Haddock, Ice & Recreation Director
21 Tom Lund, Maintenance Supervisor
22 Wendy Jones, Fitness Program Coordinator
23 Rebeka Hatcher, Customer Service Manager
24 Mary Gadd, Office Manager
25 Cynthia Ong, Bountiful Resident
26 Whitney Ward, VCBO Architecture
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28 **WELCOME**

29
30 Vice Chair Arave opened the meeting at 2:31 p.m. and excused Chairwoman Tami
31 Fillmore.
32

33 **CITIZEN COMMENTS**

34
35 None.
36

37 **REVIEW AND APPROVAL OF MINUTES FOR JUNE 29TH, 2020 MEETING**

38
39 Minutes of the Administrative Control Board meeting held on June 29th, 2020 was
40 approved on a motion made by Marti Money and was seconded by Mayor Earnshaw. Board
41 Members Arave, Money, Meyers, Earnshaw, Millburn, and Lewis voted “aye.”
42

43 **REVIEW & APPROVAL OF EXPENDITURES/FINANCIAL STATEMENT REVIEW**
44 **FOR SEPTEMBER 2020**

45
46 Total expenditures of \$353,063.53 for the period of September 1, 2020 to September 30,
47 2020 was approved on a motion made by Marti Money and was seconded by Todd Meyers.
48 Board Members Arave, Money, Meyers, Earnshaw, Millburn, and Lewis voted “aye.”
49

50 Mr. Miller reported that visitation is still slower than usual but still lacking in
51 memberships because of cancellations, prior deferrals and not as many people signing up at this
52 time of year.

53
54 **PERSONNEL POLICY UPDATE DISCUSSION**

55
56 Mr. Miller highlighted the following changes to the policy:

- 57
- 58 • Section 5.10 – Allowing employees who work on a holiday to use those holiday hours
59 on another day of the employees choosing.
 - 60 • Section 5.60(f) – Changing the eligibility of employees to 10 years or more and
61 changing the number of sick leave hours available to cash out to 25% of their accrued
62 but unused sick leave, up to a maximum of 240 hours.
 - 63 • Section 5.120 – Allowing employees to receive 40 hrs of parental leave upon birth or
64 a qualifying event and subject to the hours earned by the employee, allowing them to
65 exhaust, up to 8 weeks, sick leave, compensatory time, and vacation leave.
- 66

67 Mayor Arave asked for clarification on the change in Section 5.50(b) and Mr. Miller
68 answered that the District offers only 12 days of vacation for employees on years 1-5 of service
69 and felt increasing it would make it more of an incentive. Mayor Arave stated that 1-5 years in
70 the private sector is typically only 2 weeks and that 12 days is already a step above that and did
71 not see the need to change this section. Mr. Meyers agreed and added that it can be revisited in
72 times of a better economy. Mr. Milburn also concurred with Mayor Arave and Mr. Meyers.

73
74 Mrs. Money suggested clarifying in Section 12.120 that the employee may appeal the
75 ruling to the Board, instead of it saying, “may appeal the ruling of the Board.” After a discussion
76 of a previous complaint regarding employee grievances and what the process is, Mr. Miller
77 stated that he and Mr. Blakesly would clarify that section before the Board approves the changes.

78
79 Mayor Earnshaw asked if employees currently get paid at time and half when working on
80 holidays and questioned if using the holiday later is equal compensation. Mr. Miller replied that
81 employees do not get paid at time and a half on holidays.

82
83 **FIRST DISCUSSION ON 2021 BUDGET; SET PUBLIC HEARING**

84
85 Mr. Miller stated that within the 2020 Budget he is estimating a loss of \$730,000.00 and
86 that includes a loss of membership sales and refunds related to Covid-19. In the 2021 Budget,
87 Mr. Miller is estimating a loss of \$205,000.00 while still experiencing and recovering from
88 restrictions and concerns of Covid-19. Mr. Miller explained that revenues were estimated a little
89 lower with the hope that thing will return to normal and the repairs in the leisure pool.

90
91 ***Chairwoman Fillmore arrived at 3:03 p.m.***

92
93 Mr. Miller reminded the Board that upwards of \$3.1 million was budgeted for 2020
94 Capital Projects but due to Covid-19 many of the items are delayed to 2021 or even to 2022.

95
96 Mr. Miller and Board Members discussed scheduling conflicts and set the public hearing
97 date and time as November 16, 2020 at 6:00 p.m., with the regular meeting starting at 5:30 p.m.
98 on the same day.

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100 **MASTER PLAN UPDATE AND DISCUSSION**

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Whitney Ward reported that she had been talking with Mr. Miller on getting ready for a virtual and a live event and how to approach it. Mrs. Ward reported that she has put together a 10-page summary of the Master Plan that will be shared on the District's website for public to view and a 3-question questionnaire for the public to fulfill. Mrs. Ward is also working with Wilkinson Ferrari for general messaging guidance associated with the Master Plan. Mrs. Ward reviewed the 10-page summary with the Board.

Mrs. Money gave feedback that the summary document includes a message regarding their property tax rate that they are currently paying, a history lesson of how the District became the organization it is today, how highly utilized the facility is and protecting the investment of what the District has and looking for opportunities in the future. Mayor Arave added that it should be made clear that this is a long-term plan and looking to implement the plan.

After talking through concerns of the next steps, Chairwoman Fillmore directed Mrs. Ward to report back with additional information and the recommended messaging campaign.

118 **COVID-19 UPDATE AND DISCUSSION**

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Mr. Miller remarked that with the Governor's public health order, the biggest change and concern is enforcing customers to wear masks when not exercising. Mr. Miller reported that he continues to consult with the Health Department on activities and programs the District holds.

124 **CARES ACT FUNDS AGREEMENTS AND UPDATE**

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Mr. Miller reported that he has received the agreements from North Salt Lake and West Bountiful on Cares Act Funding. Chairwoman Fillmore reported that she had dropped the agreement off from Centerville City.

130 **EXECUTIVE DIRECTOR REPORT**

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Mr. Miller reported that Spook-tacular will be held as a drive-thru event on October 24th, with a later showing of a movie geared towards teens and older. Mr. Miller continued that staff was creating a short promotional video highlighting the facility and activities. Mr. Miller also reported that ideas were being thought to promote upcoming membership sales. Mr. Miller informed the Board that the boiler part has been replaced in the Leisure Pool.

138 **NEXT SCHEDULED BOARD MEETING**

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The next Board meeting will be on November 16th, 2020 at 5:30 p.m.

Meeting adjourned at 3:48 p.m. on a motion made by Mayor Earnshaw.

1 **South Davis Recreation District**
2 **Administrative Control Board Meeting**

3 November 16th, 2020, at 5:30 p.m.
4

5 Board Members present via Zoom:

6 Mayor Len Arave, North Salt Lake
7 Bret Millburn, County Representative
8 Marti Money, County Representative
9 Todd Meyers, County Representative
10 Councilmember Tami Fillmore, Centerville
11 Mayor Ken Romney, West Bountiful
12 Mayor Rick Earnshaw, Woods Cross
13 Mayor Randy Lewis, Bountiful ***arrived at 6:08 p.m.*
14

15 Others in attendance:

16 Tif Miller, Executive Director
17 Jayme Blakesly, District Attorney
18 Galen Rasmussen, District Treasurer
19 Tyson Beck, District Clerk
20 Scott McDonald, Aquatics & Fitness Director
21 Cory Haddock, Ice & Recreation Director
22 Tom Lund, Maintenance Supervisor
23 Wendy Jones, Fitness Program Coordinator
24 Rebeka Hatcher, Customer Service Manager
25 Mary Gadd, Office Manager
26 Lizie Allen, Aquatic Program Manager
27 Darrell Child, Olympus Insurance
28 Whitney Ward, VCBO Architecture
29 Jason Burningham, Lewis Young Robertson & Burningham
30 Ron Mortensen, Bountiful Resident
31 Cynthia Ong, Bountiful Resident
32

33 **Agenda items were taken out of order*
34

35 **WELCOME**
36

37 Chairwoman Fillmore opened the meeting at 5:33 p.m. and read a statement that the
38 public meeting is being held without an anchor location because it may present a substantial risk
39 to the health and safety of those present.
40

41 **CITIZEN COMMENTS**
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43 Cynthia Ong proposed that staff should be opening the doors earlier than 5:00 a.m. to
44 those waiting. Mr. Miller replied that different types of staff arrive at different times and they
45 have tasks they need to complete before opening the door to customers. Mr. Miller offered that
46 staff would review procedures and would report back in the next meeting.
47

48 **REVIEW AND APPROVAL OF MINUTES FOR JULY 20TH, 2020 & AUGUST 17TH, 2020**
49 **BOARD MEETINGS**

50
51 Chairwoman Fillmore noted the August 17th meeting started at 3:00 p.m. instead of 2:00
52 p.m. that was listed in line number 3.

53
54 Corrected Minutes of the Administrative Control Board meetings held on July 20th, 2020
55 and August 17th, 2020 was approved on a motion made by Ms. Money and was seconded by Mr.
56 Millburn. Board Members Arave, Millburn, Meyers, Money, Fillmore, Romney, and Earnshaw
57 voted “aye.”

58
59 **REVIEW & APPROVAL OF EXPENDITURES/FINANCIAL STATEMENT REVIEW**
60 **FOR OCTOBER 2020**

61
62 Total expenditures of \$489,597.14 for the period of October 1, 2020 to October 31, 2020
63 was approved on a motion made by Mayor Earnshaw and was seconded by Mayor Romney. A
64 roll call vote was held and Board Members Earnshaw, Romney, Arave, Money, Millburn,
65 Meyers, and Fillmore voted “aye.”

66
67 **OLYMPUS INSURANCE PRESENTATION ON 2021 INSURANCE COVERAGE**

68
69 Darrell Child, with Olympus Insurance, presented an annual review of the District’s
70 insurance program. Mr. Child reported working with Mr. Miller in updating operational details,
71 payroll, building values and other similar items. Those were presented to the underwriters and a
72 final cost was prepared.

73
74 Mr. Child highlighted that the District has seen an increase in recent year of claims. He
75 has been addressing this with Mr. Miller to find the cause and origin of claims to make any
76 needed changes to reduce and potential future liability claims. There was an increase in cost on
77 property insurance and general rate increases.

78
79 Mr. Child reviewed the proposed final cost and fielded questions from the Board
80 Members. Mayor Earnshaw asked if the excess liability - 2 was priced out to other companies
81 than Markel. Mr. Child responded that 15 carriers were reviewed and that some were as high as
82 \$29,000. Mr. Millburn asked if there were any changes to the terms or coverage levels and Mr.
83 Child replied no and is basically a carry forward. Mayor Arave inquired if there is any
84 cybercrime liability and Mr. Child answered that it is included in the program.

85
86 **PUBLIC HEARING FOR SOUTH DAVIS RECREATION DISTRICT FY 2021**
87 **BUDGET**

88
89 Chairwoman Fillmore opened the public hearing at 6:09 p.m.

90
91 Mr. Miller read an email received from Ron Mortensen with questions regarding
92 preventative maintenance, Capital Improvement Plan, property tax rate, procurement policies,
93 contracted services and the District’s hiring practices.

94
95 Chairwoman Fillmore closed the public hearing at 6:11 p.m.

96
97 **DISCUSSION ON SOUTH DAVIS RECREATION DISTRICT FY 2021 BUDGET**

98
99 Chairwoman Fillmore requested Mr. Miller to explain the answers to the questions posed

100 from Dr. Mortensen’s email. Mr. Miller replied that not all preventative maintenance is in the
101 Capital Budget as each years Operational Budget has allotted funds for maintenance.
102

103 Tyson Beck was asked to answer the questions regarding the property tax rate. Mr. Beck
104 reminded the Board that when the 2020 Operational Budget was being adopted that staff reported
105 to the Board that the property tax levy that is committed to paying off the bonds had been over
106 collecting. It was determined that the District would reduce the rate for the property tax rate for
107 the bond levy starting with the 2020 calendar year. The Board approved the lower property tax
108 rate so that by the end of the bond that it will pay off the bond without any excess.
109

110 Mr. Miller reported that it is a requirement that the companies the District has contracted
111 with to perform background checks on their staff. Mr. Miller stated that the District, through
112 Bountiful City’s HR department, uses E-Verify when hiring staff.
113

114 Mr. Meyers asked if there are any proposed increases in fees and Mr. Miller replied not
115 currently. Chairwoman Fillmore asked what items are covered under Professional and Technical
116 Services. Mr. Miller answered that for 2020 Budget it has includes VCBO’s work with the
117 Master Plan and softball umpires. That account can vary from year to year just based upon what
118 is needed for the year. Mr. Miller answered another question from Chairwoman Fillmore that the
119 total Legal and Auditing Fees is \$28,000 for the year; \$15,000 in the Aquatic Department and
120 \$13,000 in the Ice Department.
121

122 **MASTER PLAN UPDATE AND DISCUSSION**

123
124 Whitney Ward reported that Wilkinson Ferrari performed a review of the Master Plan.
125 Mrs. Ward presented and shared the key messages for Board Members to utilize as the District
126 moves forward. Three concepts were developed – “A Healthier Tomorrow”, “Keep South Davis
127 in the Game”, or “Keep South Davis Moving.” Board Members gave feedback and suggestions
128 on the proposed concepts.
129

130 Jason Burningham expected to have more information by the end of the week relating to
131 the potential impact to property tax rates for any future bonds. Mrs. Ward advised that once the
132 information is received that a final presentation package will be put together, shared with the
133 Board and then a final public outreach will be scheduled.
134

135 **STATE FRAUD ASSESSMENT DISCUSSION**

136
137 Tyson Beck informed the Board that the State Auditors office issued an auditor alert and
138 a corresponding fraud risk assessment back in February that mandated to every local
139 government. This is a means to help train and educate, both elected officials and managers, on
140 internal controls and to mitigate fraud. Mr. Beck explained that the additions in the Personnel
141 Policies and Procurement Policy would need to be adopted in this meeting, so that they can be
142 implemented in time to qualify for the assessment. In the December Board meeting, Mr. Beck
143 will present the points that are awarded to the District and estimates that the District will be
144 considered at a low risk for fraud.
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146 **PERSONNEL POLICY FOLLOW UP DISCUSSION AND APPROVAL OF CHANGES**

147
148 Mr. Beck highlighted additional items that were edited or added for the Auditor’s
149 Assessment.

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- Section 8.110 – well documented travel purpose, business rationale, reimbursement eligibility, department approval and a general code of conduct
- Section 8.130 – importance of recognizing conflicts of interest, new procedure to annually sign disclosure form
- Section 8.140 – creates an avenue for anyone who identifies fraud or abuse of public policies and a means to report them

Mayor Romney made a motion to approve Resolution 2020-06, amending the Personnel Policy and Procedures Manual of the South Davis Recreation District, and was seconded by Mayor Lewis. A roll call vote was held and Board Members Lewis, Romney, Earnshaw, Arave, Millburn, Money, Meyers, and Fillmore voted “aye.”

PROCUREMENT POLICY DISCUSSION AND APPROVAL OF CHANGES

No discussion took place. Mayor Romney made a motion to approved Resolution 2020-07, amending the Procurement Policy Manual of the South Davis Recreation District, and was seconded by Mayor Earnshaw. A roll call vote was held and Board Members Lewis, Romney, Earnshaw, Arave, Money, Millburn, Meyers, and Fillmore voted “aye.”

Mr. Miller noted that there was an addition that he wanted to ensure the Board reviewed.

- Section 100 (vii) – Cooperative Purchasing

There were no further questions or concerns regarding the addition.

Mayor Romney made a motion to approve Resolution 2020-08, establishing a fraud hotline and a procedural policy for the South Davis Recreation District, and was seconded by Mrs. Money. A roll call vote was held and Board Members Earnshaw, Romney, Arave, Lewis, Money, Meyers, Millburn, and Fillmore voted “aye.”

ICE RIBBON OPENING UPDATE AND DISCUSSION

Mr. Miller reported that the opening of the Ice Ribbon will be December 5th, 2020 and will follow the restrictions because of Covid-19. Mr. Miller reported that water has started to be applied to build up the ice. A discussion was had regarding staying up to date on what occurs at the Ribbon from operations to representation of the District at the facility. It was suggested that the interlocal agreement be put onto a future agenda for further discussion and invite Gary Hill to attend.

DISCUSSION REGARDING GOVERNOR’S EXECUTIVE ORDER #2020-74

Mr. Miller reported that the biggest effect for the District was the postponement of Jr. Jazz games, Volleyball games and swim team practices. While there was a change in wording two days later it was still a challenge.

OTHER MATTERS

Official request to review the interlocal agreement with Davis School District in a future

199 meeting. Mayor Lewis reminded Mr. Miller to coordinate the 2021 Board Meeting schedule and
200 time with South Davis Metro Fire District.

201

202 **NEXT SCHEDULED BOARD MEETING**

203

204 The next Board meeting will be on December 21st, 2020 at 2:30 p.m. or 3:00 p.m.

205

206 Meeting adjourned at 7:33 p.m. on a motion made by Mayor Earnshaw.

DRAFT

1 **South Davis Recreation District**
2 **Administrative Control Board Meeting**

3 December 21, 2020, at 3:00 p.m.
4

5 Board Members present via Zoom:

6 Todd Meyers, County Representative
7 Mayor Len Arave, North Salt Lake
8 Bret Millburn, County Representative
9 Marti Money, County Representative
10 Councilmember Tami Fillmore, Centerville
11 Mayor Rick Earnshaw, Woods Cross **arrived at 3:01 p.m.*
12 Mayor Randy Lewis, Bountiful **arrived at 3:06 p.m.*
13

14 Others in attendance:

15 Tif Miller, Executive Director
16 Jayme Blakesly, District Attorney
17 Galen Rasmussen, District Treasurer
18 Tyson Beck, District Clerk
19 Scott McDonald, Aquatics & Fitness Director
20 Tom Lund, Maintenance Supervisor
21 Rebeka Hatcher, Customer Service Manager
22 Mary Gadd, Office Manager
23 Cynthia Ong, Bountiful Resident
24 Ron Mortensen, Bountiful Resident
25 Whitney Ward, VCBO Architecture
26 Darrell Child, Olympus Insurance
27

28 **WELCOME**

29
30 Chairwoman Fillmore opened the meeting at 3:00 p.m.
31

32 **CITIZEN COMMENTS**

33
34 None.
35

36 ***Mayor Earnshaw arrived*
37

38 **APPROVAL OF MINUTES FOR AUGUST 31ST, 2020 MEETING**

39
40 Minutes of the Administrative Control Board meeting held on was approved on a motion
41 made by Mr. Meyers and was seconded by Mr. Millburn. Board Members Meyers, Arave,
42 Millburn, Fillmore, Money, and Earnshaw voted “aye.”
43

44 **REVIEW & APPROVAL OF EXPENDITURES/FINANCIAL STATEMENT REVIEW**
45 **FOR NOVEMBER 2020**

46
47 Total expenditures of \$291,776.48 for the period of November 1 to November 30, 2020
48 was approved on a motion made by Mayor Earnshaw and was seconded by Mr. Meyers. A roll
49 call vote was held and Board Members Meyers, Fillmore, Arave, Millburn, Money and

50 Earnshaw voted “aye.”

51

52 **OLYMPUS INSURANCE FOLLOW UP FOR 2021 DISTRICT INSURANCE**

53

54 Mr. Miller explained that he wanted to follow up with the Board and ensure there were
55 no additions or any further questions. Board Members had no further discussion and thanked Mr.
56 Child for his work.

57

58 ***Mayor Lewis arrived*

59

60 **FINAL DISCUSSION ON SOUTH DAVIS RECREATION DISTRICT FY 2021 BUDGET**

61

62 Mr. Miller reported that the only change from the tentative 2021 Budget in November
63 was a decrease in employee insurance. Board Members had no further discussion.

64

65 **ACTION ON RESOLUTION #2020-09 ADOPTING FY 2021 FINAL BUDGET**

66

67 Mayor Lewis made a motion to approve Resolution 2020-9, adopting the FY 2021
68 Budget for the South Davis Recreation District, and was seconded by Mayor Earnshaw. A roll
69 call vote was held and Board Members Arave, Lewis, Earnshaw, Money, Meyers, Millburn, and
70 Fillmore voted “aye.”

71

72 **MASTER PLAN DISCUSSION**

73

74 Whitney Ward presented the final proposed Master Plan and reported on the household
75 impacts and bond findings. The recommendation for new bonding, is to issue it in two parts. The
76 first part would be for up-front costs, such as design and construction, for both a second facility
77 and any improvements to the current facility. The second part would be for operational costs of
78 the two recreation centers. If the District puts the bond up for election in 2021, the bond will
79 overlap with the existing bond and citizens would experience an increase in rates for the first
80 several years. Mrs. Ward has asked the economic finding team to look at ways where the bonds
81 overlap to reduce the impact to each household. They are also looking into what the bond
82 capacity would be if it was a zero-increase bond. Mrs. Ward reviewed the proposed timeline for
83 implementation with community information sessions and surveys in the first part of the year and
84 a formal intent to bond in the second half of the year.

85

86 Chairwoman Fillmore asked for the outdoor teen-oriented water feature to be included on
87 the list of Existing Recreation Center Opportunities (page 41). Mayor Earnshaw asked if Mr.
88 Miller met with the School District to find out their level of participation. Mr. Miller replied that
89 they asked him to reach out after the new year. Board Members discussed how to inform the
90 community that the amounts of the bonds do not consider any partnerships that might reduce the
91 bond amount. Mrs. Ward would add a statement to the Master Plan to clarify that.

92

93 **ACTION ON RESOLUTION #2020-10 ADOPTING THE SOUTH DAVIS RECREATION**
94 **DISTRICT MASTER PLAN**

95

96 Mrs. Money made a motion to approve Resolution 2020-10, adopting the South Davis
97 Recreation District Master Plan, and was seconded by Mayor Earnshaw. A roll call vote was
98 held and Board Members Arave, Lewis, Earnshaw, Money, Meyers, Millburn, and Fillmore
99 voted “aye.”

100
101 Mrs. Ward informed the Board that a virtual open house is tentatively scheduled on
102 Wednesday, January 13, 2021.

103
104 **STATE FRAUD ASSESSMENT DISCUSSION**

105
106 Mr. Beck presented the Board with the State Auditor’s fraud risk assessment categories
107 and the points that the District earned during the review process. Mr. Beck questioned the effort
108 of collecting annually a signed statement of ethical behavior from each employee because of to
109 the number of employees the District. Mr. Beck also noted that employees sign the Policies and
110 Procedure Manual and that does have a section discussing ethics. Mr. Blakesly advised having
111 some type of ethical education and a type of certification for at least key employees does have a
112 benefit. The District was awarded 335 points, which is labeled as a low risk level for potential
113 fraud.

114
115 **RECOGNITION ON NEW BOARD CHAIR FOR FY 2021 AND SELECTION OF 2021**
116 **VICE CHAIR**

117
118 Mayor Arave served as Vice-Chair in 2020 and will advance to Chairman in the January
119 meeting. Chairwoman Fillmore made a motion to recognize Mayor Arave becoming the
120 Chairman and to elect Todd Meyers to serve as Vice-Chair, advancing to Chairman the
121 following year. Mayor Lewis seconded the motion. Board Members Arave, Lewis, Earnshaw,
122 Money, Meyers, Millburn, and Fillmore voted “aye.”

123
124 **ADOPT BOARD ANNUAL MEETING SCHEDULE FOR 2021 CALENDAR YEAR**

125
126 Mr. Miller presented the proposed schedule for the 2021 calendar year. Schedule is for
127 the third Monday of each month, except for January and February, where because of holidays are
128 moved up to the second Monday of the month. There is no meeting scheduled for July but can be
129 added later if the need is there. The time for the meeting will be 3:00 p.m. or 3:30 p.m.

130
131 Mayor Lewis made a motion to accept the proposed schedule and was seconded by Mrs.
132 Money. Board Members Arave, Lewis, Earnshaw, Money, Meyers, Millburn, and Fillmore voted
133 “aye.”

134
135 **EXECUTIVE DIRECTOR REPORT**

136
137 Mr. Miller reported that with the school holiday break that public sessions are busier than
138 normal and that includes the newly opened Ice Ribbon. Chairwoman Fillmore asked if the fees
139 being charged for the Ribbon have covered the expenses. Mr. Miller replied when he receives a
140 full utility bill that he will provide an update.

141
142 Mr. Miller reported that final numbers are still needed for the Leisure Pool Roof Project
143 and that he believes waiting until the fall to complete the project is best to minimize impact to
144 members.

145
146 **NEXT SCHEDULED BOARD MEETING**

147
148 The next Board meeting will be on January 11, 2021.
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DRAFT

1 **South Davis Recreation District**
2 **Administrative Control Board Meeting**

3 January 11, 2021, at 3:30 p.m.

4
5 Board Members present via Zoom:

6 Mayor Rick Earnshaw, Woods Cross
7 Mayor Len Arave, North Salt Lake
8 Bret Millburn, County Representative
9 Marti Money, County Representative
10 Todd Meyers, County Representative
11 Mayor Randy Lewis, Bountiful
12 Mayor Ken Romney, West Bountiful
13 Councilmember Tami Fillmore, Centerville **arrived at 3:40 p.m.*

14
15 Others in attendance:

16 Tif Miller, Executive Director
17 Jayme Blakesly, District Attorney
18 Tyson Beck, District Clerk
19 Tom Lund, Maintenance Supervisor
20 Mary Gadd, Office Manager
21 Cory Haddock, Ice & Recreation Director
22 Haley Turner, Recreation Specialist
23 Ron Mortensen, Bountiful Resident
24 Whitney Ward, VCBO Architecture

25
26 **WELCOME**

27
28 Chairman Arave opened the meeting at 3:04 p.m.

29
30 **CITIZEN COMMENTS**

31 None.

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34 **APPROVAL OF MINUTES FOR SEPTEMBER 21, 2020 MEETING**

35
36 Mrs. Money pointed out that Jason Burningham's name needed to have its spelling
37 completed on line 107.

38
39 Corrected Minutes of the Administrative Control Board meeting held on was approved on
40 a motion made by Mrs. Money and was seconded by Mayor Lewis. Board Members Earnshaw,
41 Arave, Millburn, Money, Meyers, Lewis, and Romney voted "aye."

42
43 **REVIEW & APPROVAL OF EXPENDITURES/FINANCIAL STATEMENT REVIEW**
44 **FOR DECEMBER 2020**

45
46 Mrs. Money inquired about line 124 to AV Now, Inc., for fitness studio sound
47 equipment, if that was equipment, she had heard needing replacing. Mrs. Money asked if the
48 expense on line 139, to VCBO Architecture, was labelled correctly as "South Davis Rec Center
49 Pool" or if it was for the Master Plan as well. Mr. Miller would review and report back. Mrs.

50 Money asked about the numerous refunds labeled “covid cancellation” if those were for
51 programs. Mr. Miller reported that they are mostly for programs but are for other things.

52
53 ***Councilmember Fillmore arrived*

54
55 Total expenditures of \$460,356.40 for the period of December 1 to December 31, 2020
56 was approved on a motion made by Mayor Romney and was seconded by Mayor Earnshaw.
57 Board Members Earnshaw, Arave, Millburn, Money, Meyers, Lewis, Romney, and Fillmore
58 voted “aye.”

59
60 Mr. Miller relayed that the financial statements included in the packet are preliminary
61 while other 2020 invoices are received and paid.

62
63 **UPDATE ON MASTER PLAN AND COMMUNITY OUTREACH OPEN HOUSES**

64
65 Whitney Ward announced that the first open house will be a virtual meeting on
66 Wednesday, January 13th, and another open house that will be held at the facility on Saturday,
67 January 16th. Mrs. Ward reviewed the updated documentation from Lewis Young Robertson &
68 Burningham, Inc. and shared their recommendation to pursue the approach with re-funding the
69 bond and a new money issuance in February 2022. Mrs. Ward explained that Table 1.1 shows
70 the total amount that taxpayers would pay on their annual tax bill, with a peak of \$80.22 in 2023
71 and stabilizing at \$76.95 in 2027.

72
73 Mr. Miller informed that the Master Plan has been uploaded onto the District’s website
74 on the Announcements page. Board Members volunteered for different open houses.

75
76 **EXECUTIVE DIRECTOR REPORT**

77
78 Mr. Miller detailed that drop-in basketball has been temporarily postponed because
79 enforce the changing rules and guidelines has been a struggle for staff and patrons have been
80 frustrated at them. Mr. Miller commented that facility users are pushing back on staff enforcing
81 the wearing of masks.

82
83 Mr. Miller remarked that the Ice Ribbon, from December 5th through January 10th, is at a
84 gross \$50,000 in revenue even with the reservation limit. Mayor Arave inquired if public ice-
85 skating users were affected at the facility because the Ribbon was open. Mr. Miller answered that
86 with limits placed on both facilities that it is hard to know if it had an effect. Councilmember
87 Fillmore asked for a follow up on expenses and revenues in the next meeting. Mr. Miller and
88 Board Members discussed the maintenance of the ice, specifically at the Ribbon.

89
90 **NEXT SCHEDULED BOARD MEETING**

91
92 The next Board meeting will be on February 8, 2021.

93
94 Meeting adjourned at 4:12 p.m. on a motion made by Mayor Earnshaw. Mayor Romney
95 seconded the motion.

1 **South Davis Recreation District**
2 **Administrative Control Board Meeting**

3 February 8, 2021, at 3:30 p.m.

4
5 Board Members present via Zoom:

6 Mayor Len Arave, North Salt Lake
7 Marti Money, County Representative
8 Bret Millburn, County Representative
9 Mayor Rick Earnshaw, Woods Cross
10 Mayor Randy Lewis, Bountiful
11 Todd Meyers, County Representative **arrived at 4:04 p.m.*

12
13 Board Members present at facility:

14 Mayor Ken Romney, West Bountiful

15
16 Others in attendance:

17 Tif Miller, Executive Director
18 Jayme Blakesly, District Attorney
19 Tyson Beck, District Clerk
20 Galen Rasmussen, District Treasurer
21 Scott McDonald, Aquatics & Fitness Director
22 Tom Lund, Maintenance Supervisor
23 Mary Gadd, Office Manager
24 Cory Haddock, Ice & Recreation Director
25 Haley Turner, Recreation Specialist
26 Rebeka Hatcher, Customer Service Manager
27 Lizie Allen, Aquatic Program Manager
28 Ron Mortensen, Bountiful Resident
29 Anna Erickson, Bountiful Resident

30
31 **WELCOME**

32
33 Chairman Arave opened the meeting at 3:36 p.m.

34
35 **CITIZEN COMMENTS**

36
37 None.

38
39 **APPROVAL OF MINUTES FOR OCTOBER 5TH, 2020 MEETING**

40
41 Minutes of the Administrative Control Board meeting held on was approved on a motion
42 made by Mayor Earnshaw and was seconded by Mayor Lewis. Board Members Arave, Money,
43 Millburn, Earnshaw, Lewis, and Romney voted "aye."

44
45 **REVIEW & APPROVAL OF EXPENDITURES/FINANCIAL STATEMENT REVIEW**
46 **FOR JANUARY 2021**

47
48 Total expenditures of \$1,725,981.48 for the period of January 1 to January 31, 2021 was
49 approved on a motion made by Mayor Earnshaw and was seconded by Mayor Lewis. Board

50 Members Arave, Money, Millburn, Earnshaw, Lewis, and Romney voted “aye.”

51

52 Mr. Miller reported that revenue is down from the same time last year and that is mostly
53 attributed to membership sales. Spring Recreation programs are higher than the previous year
54 when it was pre-covid. Chairman Arave asked for a report showing the cash burn each month for
55 the Board to review.

56

57 **UPDATE ON LEISURE POOL ROOF PROJECT**

58

59 Mr. Miller relayed that Hogan is moving forward with bids for equipment and services
60 and in the next couple of weeks will have more information available. Due to delays due to
61 Covid the project has been moved to the fall and will also reduce impact to busier times of the
62 facilities. Mrs. Money asked if the length of construction is known, and Mr. Miller replied that it
63 is estimated to be 8-12 weeks.

64

65 **ICE RIBBON OPERATIONS UPDATE**

66

67 Mr. Miller reported some basic data regarding the Ribbon.

- 68 • Sales for admissions, skate rentals and walker rentals - \$84,000 (\$100,000 budgeted)
- 69 • Operational expenses - \$25,000 in payroll, \$3,400 for utilities
- 70 • Net revenue - \$12,000 through January 31

71

72 **INTERLOCAL AGREEMENT WITH SCHOOL DISTRICT DISCUSSION**

73

74 Chairman Arave explained that Board Members have reviewed the agreement many
75 times and asked for points of discussion for a meeting that will occur later in the week. Mr.
76 Blakesly expects the conversation to focus on the District needs, cooperation and sharing.

77

78 Mr. Miller apprised the Board of a situation learned about last week, where field space at
79 Bountiful Jr. High was to be requested for the entire school year back in July. Recreation Staff
80 only had requested fall use and they missed out on some spring field use. Mayor Earnshaw
81 mentioned that with all the pool time and space that the High Schools use that gym availability
82 should be discussed. Mr. Millburn expressed that if staff reserves through each individual school
83 that the school be made aware of the interlocal agreement.

84

85 **FAMILIES FIRST ACT DISCUSSION**

86

87 Mr. Miller reported that the Families First Act expired on December 31, 2020 but the
88 District has still been allowing the benefits that the act provided. Among other things, the act
89 provided paid time off when an employee tested positive or through contact tracing needed to
90 quarantine. Chairman Arave offered an extension of the act through March 31, 2021. Mrs.
91 Money asked if an expense is known for what has been given to this point. Mayor Romney
92 inquired if the number of hours granted to employees was updated or changed when the CDC
93 changed quarantine periods. Mr. Miller answered employees can return to work faster but those
94 sharing a household still have longer quarantine periods.

95

96 **EXECUTIVE DIRECTOR REPORT**

97

98 Mr. Miller reported that there have been a lot of swim meets recently and there will be

99 another this weekend. BYU cancelled any high school activities, and the District was contacted
100 and asked to host two State meets.

101
102 Mr. Miller covered upcoming events, Sweethearts Race, indoor triathlon, spring
103 recreation programs registration and parent & youth hours have started in the multi-purpose gym.

104
105 Mr. Miller notified the Board that Will Baker, a maintenance employee who was hired in
106 September 2020, unfortunately passed away over the weekend.

107
108 **NEXT SCHEDULED BOARD MEETING**

109
110 The next Board meeting will be on March 15, 2021.

111
112 Meeting adjourned at 4:24 p.m. on a motion made by Mayor Earnshaw.

DRAFT

SOUTH DAVIS RECREATION DISTRICT
Cash Disbursements Submitted For Approval
For the Period February 1-28, 2021

AGENDA ITEM # _____

VENDOR	PURPOSE	CHECK NO.	DOCUMENT DATE	CHECK AMOUNT
<u>Payroll & Electronic Disbursements:</u>				
1 SOUTH DAVIS RECREATION DISTRICT EMPLOYEES	PAYROLL CHECKS (employees not pd via dir deposit) PPE 01/30/2021	19001-19007	2/5/2021	1,362.62
2 SOUTH DAVIS RECREATION DISTRICT EMPLOYEES	PAYROLL (those paid via direct deposit) PPE 01/30/2021	ACH	2/5/2021	86,704.90
3 INTERNAL REVENUE SERVICE	FED TAX DEPOSIT FOR PAY PERIOD ENDING 01/30/2021	EFTPS	2/5/2021	20,319.33
4 UTAH STATE RETIREMENT SYSTEM	URS ACH DEPOSIT OF RETIREMENT MONEY FOR PPE 01/30/2021	ACH	2/8/2021	6,364.00
5 SOUTH DAVIS RECREATION DISTRICT EMPLOYEES	PAYROLL (those paid via direct deposit) MISC PPE 01/30/2021	ACH	2/5/2021	1,028.33
6 INTERNAL REVENUE SERVICE	FED TAX DEPOSIT FOR MISC PAY PERIOD ENDING 01/30/2021	EFTPS	2/5/2021	171.98
7 SOUTH DAVIS RECREATION DISTRICT EMPLOYEES	PAYROLL CHECKS (employees not pd via dir deposit) PPE 02/13/2021	19008-19016	2/16/2021	89,768.29
8 SOUTH DAVIS RECREATION DISTRICT EMPLOYEES	PAYROLL (those paid via direct deposit) PPE 02/13/2021	ACH	2/19/2021	1,441.28
9 INTERNAL REVENUE SERVICE	FED TAX DEPOSIT FOR PAY PERIOD ENDING 02/13/2021	EFTPS	2/19/2021	20,887.33
10 UTAH STATE RETIREMENT SYSTEM	URS ACH DEPOSIT OF RETIREMENT MONEY FOR PPE 02/13/2021	ACH	2/22/2021	6,382.12
11 STATE TAX COMMISSION	E-PMT OF SALES/RESTAURANT TAX FOR JANUARY 2021 SALES	ACH	2/24/2021	13,800.90
12 US BANK	PAYMENT FOR JANUARY 2021 BANK ANALYSIS FEE	ACH	2/28/2021	637.49
13 CREDIT CARD MERCHANTS	PAYMENT FOR JANUARY 2021 CREDIT CARD FEES	ACH	2/28/2021	7,055.98
<u>Accounts Payable Check Disbursements:</u>				
14 BLOMQUIST HALE CONSULTING GROUP	Employee Assistance Coverage - Acct # 6246931270	74336	2/3/2021	400.00
15 CARPENTER PAPER CO.	Paper and Laundry Supplies - Cust # 33503	74337	2/3/2021	1,035.55
16 CEM AQUATICS	Pool Acid - Customer # SOU04	74338	2/3/2021	1,414.50
17 LAYTON HATCH INC.	Maytag Washing Machine	74339	2/3/2021	691.00
18 CODALE ELECTRIC SUPPLY, INC.	Bypass LED Lamps	74340	2/3/2021	342.00
19 COMPRESSOR-PUMP & SERVICE, INC.	Rink Compressor - Customer # 00-S12699	74341	2/3/2021	1,035.17
20 CONTRACTORS HEATING & COOLING SUPPLY	R/T Unit Parts - Customer # 1156	74342	2/3/2021	1,236.52
21 GRAINGER, INC.	Zamboni Parts, O-Rings	74343	2/3/2021	65.25
22 LUMOS HOLDINGS US ACQUISITION CO	Weight Machine Parts - Customer PO 011521	74344	2/3/2021	218.97
23 MATIK, RONALD J.	South Davis Water Polo- Orange Fundraiser	74345	2/3/2021	4,708.00
24 LOYAL PERCH MEDIA LLC	Davis Journal	74346	2/3/2021	150.00
25 NUCO2, LLC	Pool Chemicals - Customer # 489312	74347	2/3/2021	1,996.24
26 REVEL MEDIA GROUP, INC	Channel Valet Menu, Monthly Subscription	74348	2/3/2021	200.00
27 STANDARD PLUMBING SUPPLY CO.	Pipe Cap	74349	2/3/2021	2.25
28 PICARD CORPORATION	Ice Rink Salt	74350	2/3/2021	168.00
29 ZAMBONI, FRANK J. & CO., INC.	Zam 3 Way Ball Valve - Customer Key UTB02	74351	2/3/2021	250.75
30 B & B SPECIALTIES, LLC	24x60 Mirrors	74352	2/10/2021	294.00
31 CANON SOLUTIONS AMERICA INC	Copier Service for Oct., Nov. & Dec. 2020	74353	2/10/2021	572.62
32 DICK'S MARKET-CENTERVILLE	Supplies for the Concessions	74354	2/10/2021	80.84
33 GRAINGER, INC.	Misc. Supplies, ice ribbon supplies, bldg supplies, hand sanitizer	74355	2/10/2021	677.93
34 INTERMOUNTAIN BUSINESS FORMS, INC	Running Hydro Pack, Polo shirts- Client # 9290	74356	2/10/2021	1,142.12
35 A.W. MARSHALL COMPANY	Misc. Candy for the Concessions - Acct # 979617	74357	2/10/2021	1,516.23
36 SLMC INC.	South Davis Backpacks - Customer # 2573	74358	2/10/2021	330.00
37 BICIN SALES, INC.	Shower Soap	74359	2/10/2021	501.68

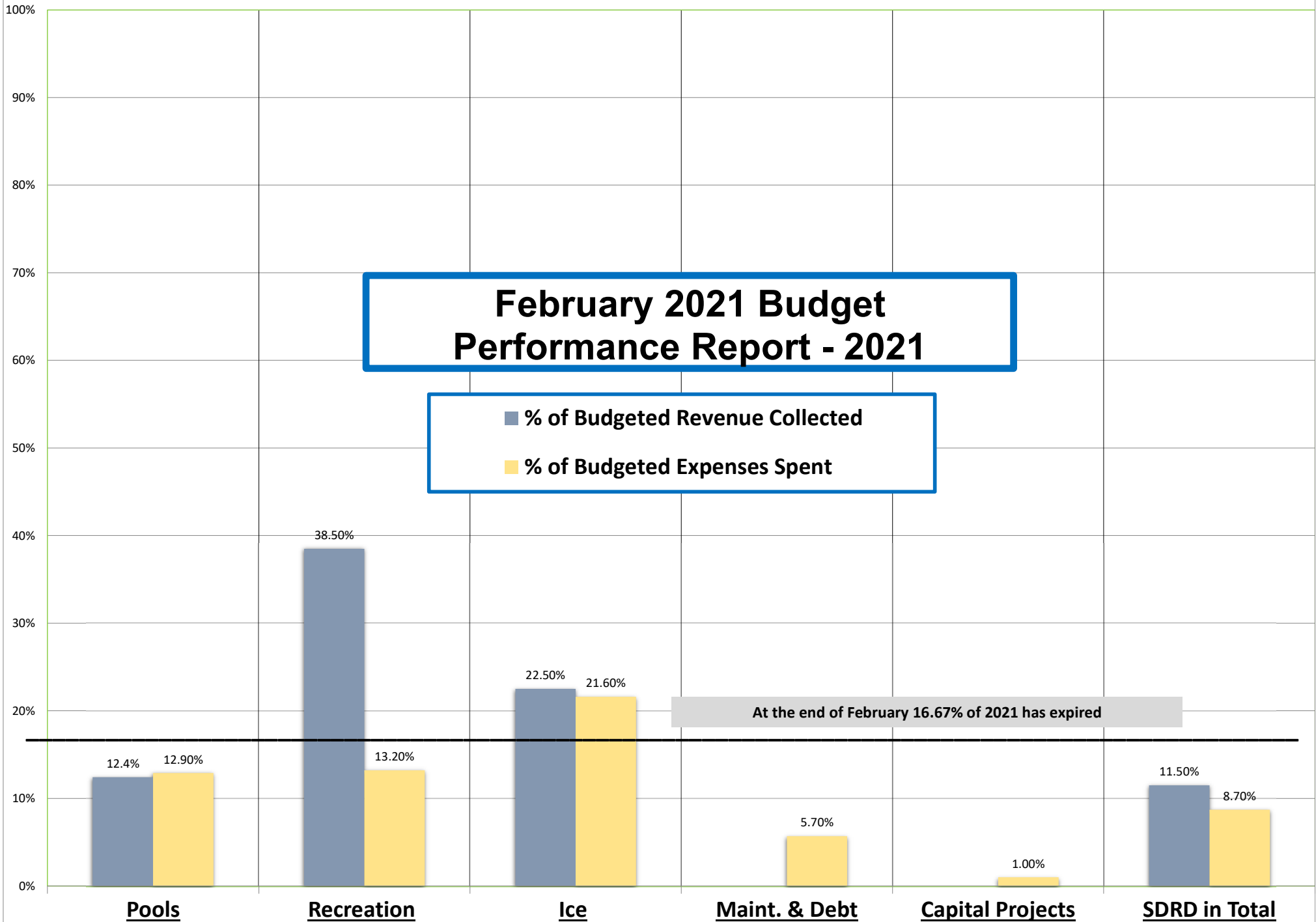
VENDOR	PURPOSE	CHECK NO.	DOCUMENT DATE	CHECK AMOUNT
38 BOUNTIFUL CITY	January 2021 Monthly Contract, Fuel purchased Jan 2021	74360	2/10/2021	13,032.09
39 CANON SOLUTIONS AMERICA INC	Copier Maintenance for January 2021	74361	2/10/2021	170.38
40 CINTAS CORP	Mats and Snack Bar	74362	2/10/2021	243.38
41 COMCAST CABLE	Acct # 8495 44 085 0418644	74363	2/10/2021	87.27
42 FIRSTMED INDUSTRIAL CLINIC	Restock First Aid	74364	2/10/2021	351.00
43 GRAINGER, INC.	Tape for Rink Blinds, Batteries	74365	2/10/2021	99.56
44 HARTFORD-PRIORITY ACCOUNTS	February 2021 Premium	74366	2/10/2021	421.46
45 HARTFORD-PRIORITY ACCOUNTS	February 2021 Premium	74367	2/10/2021	175.45
46 ICMA RETIREMENT TRUST 401(A)-106135	PPE 01/30/21	74368	2/10/2021	114.70
47 ICMA RETIREMENT TRUST 457-305972	PPE 01/30/21	74369	2/10/2021	167.44
48 INTERMOUNTAIN BUSINESS FORMS, INC	Rivers Promo Woven Totes, beanies and gloves	74370	2/10/2021	5,015.00
49 LABOR COMMISSION	Pressure Vessel Permit	74371	2/10/2021	360.00
50 NATIONAL BENEFIT SERVICES,INC.	PPE 01/30/21	74372	2/10/2021	597.90
51 NUCO2, LLC	Pool Chemicals - Customer # 489312	74373	2/10/2021	270.79
52 OFFICE DEPOT	Office Supplies - Billing ID 289855	74374	2/10/2021	389.55
53 STATE OF UTAH-STATE MAIL	State Postage - Customer Ref # MA4265	74375	2/10/2021	598.15
54 SUMMIT ENERGY, LLC	Transport&Distribution Fuel&Municipal Tax Jan 2021	74376	2/10/2021	11,673.30
55 SYSCO INTERMOUNTAIN, INC.	Food and Supplies for Concessions- Cust # 382606	74377	2/10/2021	1,295.49
56 T-MOBILE	Acct # 706133733	74378	2/10/2021	56.76
57 UTAH STATE TAX COMMISSION	January 2021 Withholding	74379	2/10/2021	4,755.82
58 BICIN SALES, INC.	Snow Melt	74380	2/17/2021	91.00
59 CEM AQUATICS	Pool Light Ring Screw - Customer # SOU04	74381	2/17/2021	48.00
60 CINTAS CORP	Mats and Snackbar	74382	2/17/2021	243.38
61 DOMINION ENERGY UTAH	Acct # 7275871119	74383	2/17/2021	3,070.86
62 GRAINGER, INC.	Paint, Batteries, Teflon tape, Tile	74384	2/17/2021	100.83
63 HAYES GODFREY BELL, P.C.	Legal Fees for January 2021- RE: 230-001 General	74385	2/17/2021	1,833.00
64 INTERMOUNTAIN BUSINESS FORMS, INC	Silk Polo's. silicon bands - Client # 9290	74386	2/17/2021	335.27
65 LUNDQUIST SALES, INC	Lazy River Pump Part	74387	2/17/2021	188.37
66 M-ONE SPECIALTIES, INC.	Shower Parts - Acct # 3471	74388	2/17/2021	105.60
67 MCMASTER-CARR SUPPLY COMPANY	Pool Lane Line Pins	74389	2/17/2021	79.55
68 NAPA AUTO PARTS	Auto Parts	74390	2/17/2021	22.57
69 LOYAL PERCH MEDIA LLC	Davis Journal	74391	2/17/2021	300.00
70 PICARD CORPORATION	Building Salt - Customer # 2607	74392	2/17/2021	236.50
71 UNIVERSAL GRINDING COMPANY, INC.	Knife Blade Sharpening	74393	2/17/2021	139.20
72 A.W. MARSHALL COMPANY	Tootsie Roll Jar - Acct # 980763	74394	2/24/2021	38.22
73 AMERICAN RED CROSS	Safety Courses - Customer # P0003855	74395	2/24/2021	280.80
74 GLENDA BAKER	Reimbursed for PEHP Overpayment	74396	2/24/2021	119.08
75 WILLIAM BONE	Refund Annual Membership Pass	74397	2/24/2021	486.65
76 BOUNTIFUL CITY-UTILITIES	Utilities - Acct # 253742 - Customer ID 44662	74398	2/24/2021	29,985.27
77 COLORADO TIME SYSTEMS	Speakers - Customer # 017091	74399	2/24/2021	150.00
78 MONICA CUTCHIN	Refund Unused Punch Pass	74400	2/24/2021	119.20
79 NICHOLAS DANIELS	Refund Ice Lessons	74401	2/24/2021	61.00
80 JENNIFER DAVIS	Refund 9 Turkey Trot Entries	74402	2/24/2021	236.00

VENDOR	PURPOSE	CHECK NO.	DOCUMENT DATE	CHECK AMOUNT
81 DEBBIE DAWSON	Refund 25 Punch Pass	74403	2/24/2021	80.00
82 NIKKI EBERHARDT	Refund Ice Skating	74404	2/24/2021	10.50
83 ELIFEGUARD, INC.	Bumper Stickers and Swimpants	74405	2/24/2021	524.23
84 BRITTANY EVANS	Refund Softball Fees	74406	2/24/2021	53.00
85 GRAINGER, INC.	Hand Santizer - Acct # 869791764	74407	2/24/2021	164.76
86 ICMA RETIREMENT CORPORATION	Annual Plan Fee 1/1 - 3/31	74408	2/24/2021	250.00
87 ICMA RETIREMENT TRUST 401(A)-106135	PPE 02/13/21	74409	2/24/2021	113.97
88 ICMA RETIREMENT TRUST 457-305972	PPE 02/13/21	74410	2/24/2021	341.01
89 ADOLPH KLEFER AND ASSOCIATES LLC	Lap Counters	74411	2/24/2021	299.80
90 JUSTIN LUKE	Refund Swim Lesson	74412	2/24/2021	35.00
91 MARATHON PRINTING, INC.	Race Bib	74413	2/24/2021	139.77
92 NATIONAL BENEFIT SERVICES, INC.	PPE 02/13/21	74414	2/24/2021	597.90
93 NUCO2, LLC	Pool Chemicals - Customer # 489312	74415	2/24/2021	722.99
94 OFFICE DEPOT	Office Supplies - Billing ID 289855	74416	2/24/2021	339.76
95 ALEXANDER OSMOND	Refund Ice Skating - Ribbon	74417	2/24/2021	11.99
96 PEAK SOFTWARE SYSTEMS, INC.	January 2021 Service	74418	2/24/2021	38.36
97 PERFORMANCE AUDIO	Labor - Customer ID 8012986220	74419	2/24/2021	248.99
98 POWER SYSTEMS	Misc. Parts	74421	2/24/2021	705.78
99 PRESTON, COLLEEN	Refund Pool Room Deposit	74422	2/24/2021	200.00
100 PUBLIC EMPLOYEES HEALTH PROGRAM	February 2021 Premium	74423	2/24/2021	18,362.65
101 MARIYANNE ROFAIEL	Refund Skating Ribbon	74424	2/24/2021	19.99
102 ROBERT ROHNER	Refund Spring Swim Lesson	74425	2/24/2021	81.00
103 LEAH ALBORNOZ SANCHEZ	Refund Ice Skating- Ribbon	74426	2/24/2021	254.93
104 JUDE SCHMID	Refund Sweetheart 5K Overpayment	74427	2/24/2021	35.00
105 HEIDI SCHULZ	Refund Pool Deposit Rental	74428	2/24/2021	100.00
106 MARTIN SHELBURNE	Refund on Learn to Skate Fees	74429	2/24/2021	59.00
107 EMILY SIMMONS	Refund Swim Lesson Fee	74430	2/24/2021	81.00
108 SMALL AMBASSADOR	Sweathearts Teddy Bears	74431	2/24/2021	982.40
109 JAMES STUBBS	Refund LDS Discount Difference	74432	2/24/2021	64.35
110 SYMBOLARTS, LLC	Race Medals - Customer # 00-0004336	74433	2/24/2021	1,245.00
111 U.S. BANK	Misc.Supplies for REC- Acct # 4485-5945-5554-2545	74434	2/24/2021	3,560.05
112 UTAH RECREATION & PARKS ASSOC.	Event Registration 2021 Membership Renewal	74435	2/24/2021	440.00
113 UTAH SWIMMING, INC.	Splash Fees Feb.11th Intrasquad Meet	74436	2/24/2021	382.50
114 VCBO ARCHITECTURE	Project 20595.01 South Davis Rec Center Pool	74437	2/24/2021	23,520.00
115 GAVIN WILLIS	Reimbursed for USA Swim Background Check	74438	2/24/2021	38.00
116 WILSON, MEGAN	Refund Turkey Trot Entry Fee	74439	2/24/2021	46.00
117 WORKER'S COMPENSATION FUND	February 2021 Premium	74440	2/24/2021	2,236.62
118 VILMA WRIGHT	Refund Volleyball Fee	74441	2/24/2021	68.00
119 A.W. MARSHALL COMPANY	Candy for the Concessions - Acct # 980763	74442	2/24/2021	1,626.62
120 FIRSTMED INDUSTRIAL CLINIC	Drug Screening for December 2020	74443	2/24/2021	351.00
121 BADGER MANAGEMENT, LLC	Bakery Items, condiments, popcorn, bananas	74444	2/24/2021	1,183.55
122 MFASCO	First Aid Supplies, commercial gloves	74445	2/24/2021	3,619.60
123 OFFICE DEPOT	Office Supplies - Billing ID 289855	74446	2/24/2021	1,297.75

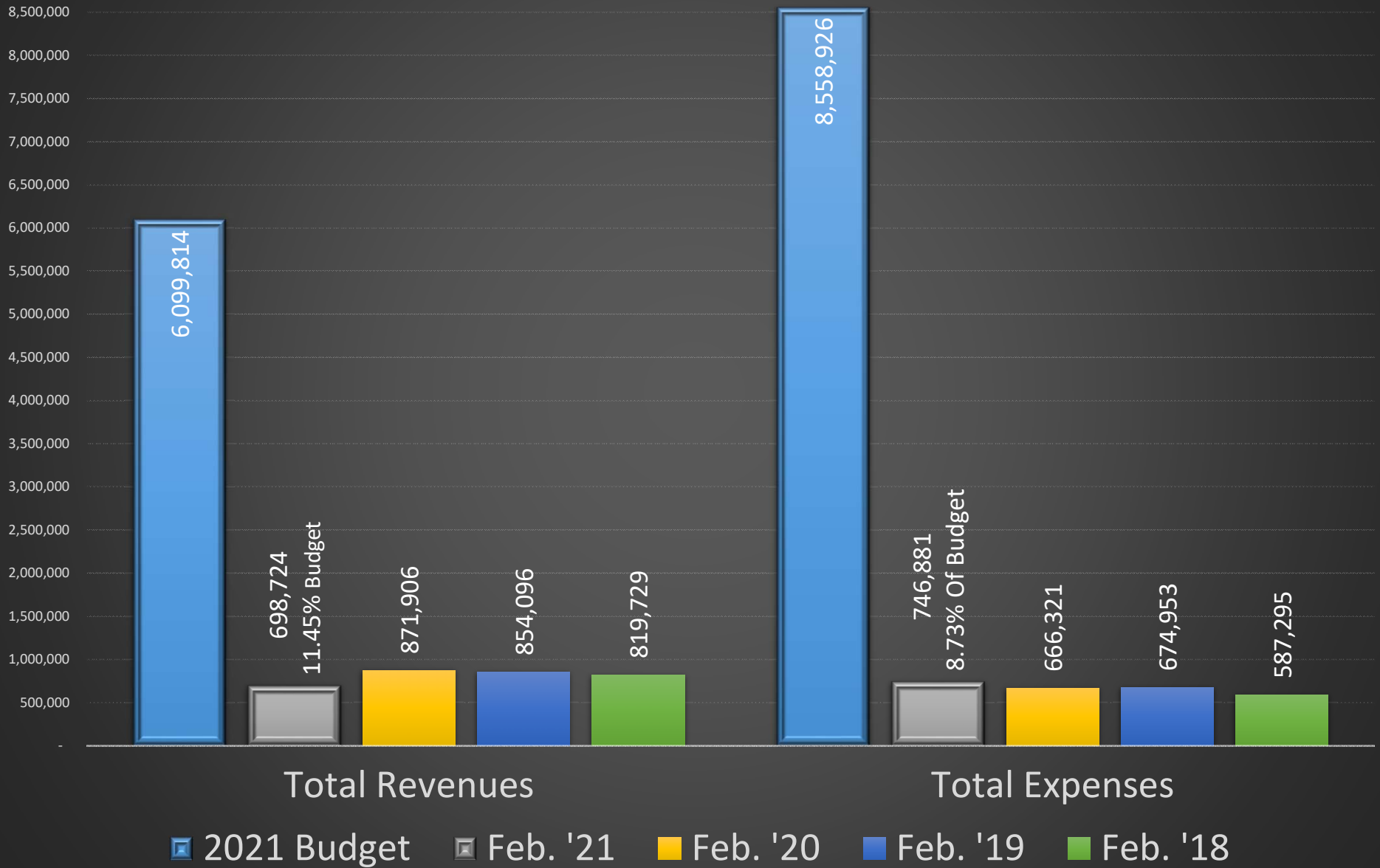
VENDOR	PURPOSE	CHECK NO.	DOCUMENT DATE	CHECK AMOUNT
124 PEAK SOFTWARE SYSTEMS, INC.	Service for December 2020	74447	2/24/2021	46.46
125 PEPSI-COLA	Soda for the Concessions - Customer # 7223577	74448	2/24/2021	1,406.86
126 RECREONICS, INC.	Ratchet Take Up Wrench and Reel - Cust # 57926	74449	2/24/2021	308.50
127 STATE OF UTAH-STATE MAIL	State Postage for November 2020	74450	2/24/2021	540.06
128 SYMBOLARTS, LLC	Thanksgiving Race Medals - Customer # 00-0004336	74451	2/24/2021	3,835.00
129 UTAH SWIMMING, INC.	Sanction Fee SDAT November 21st Intrasquad	74452	2/24/2021	10.00
TOTAL CASH DISBURSEMENTS FOR BOARD APPROVAL.....				<u>\$ 423,779.71</u>

February 2021 Budget Performance Report - 2021

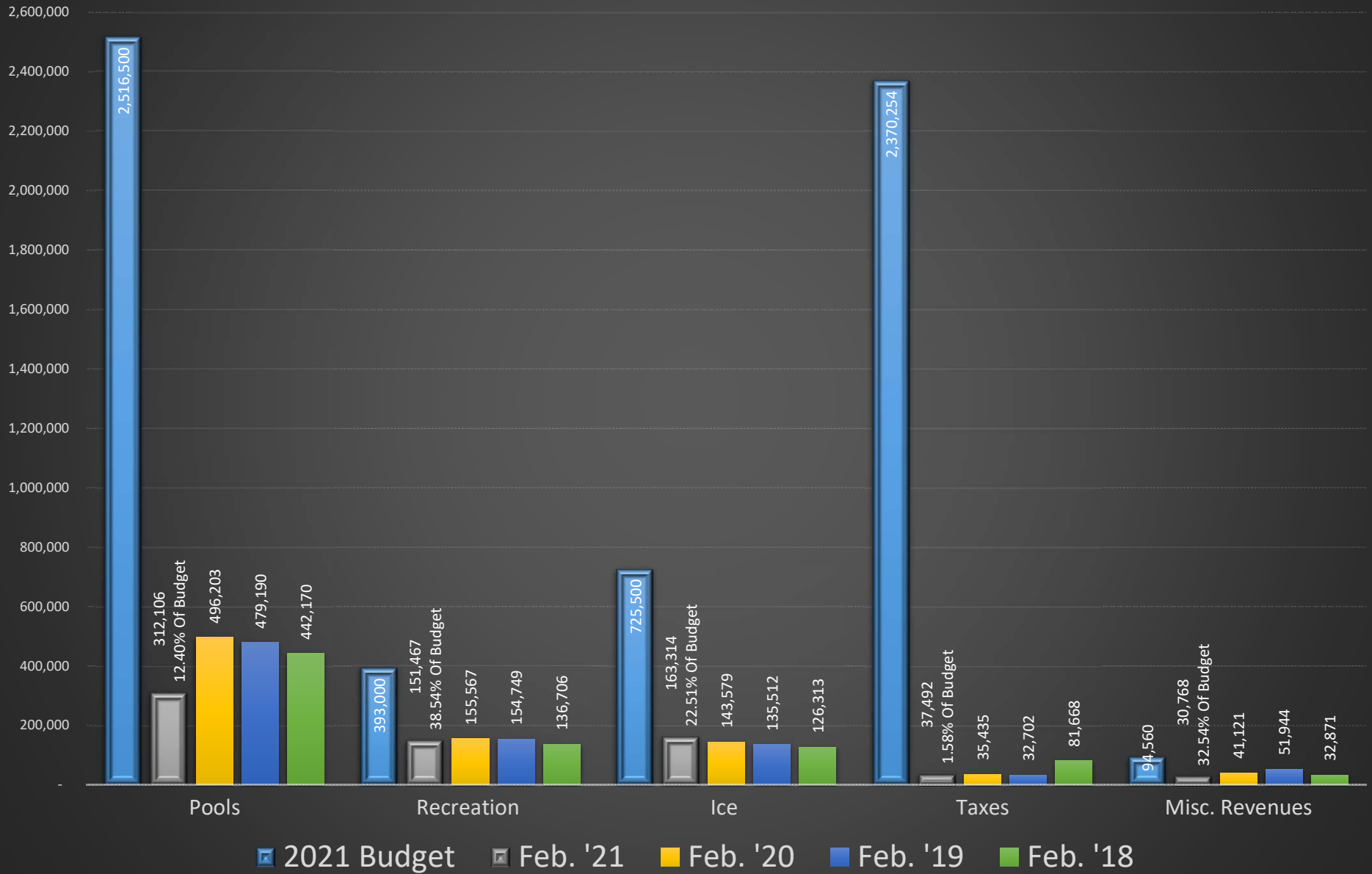
■ % of Budgeted Revenue Collected
■ % of Budgeted Expenses Spent



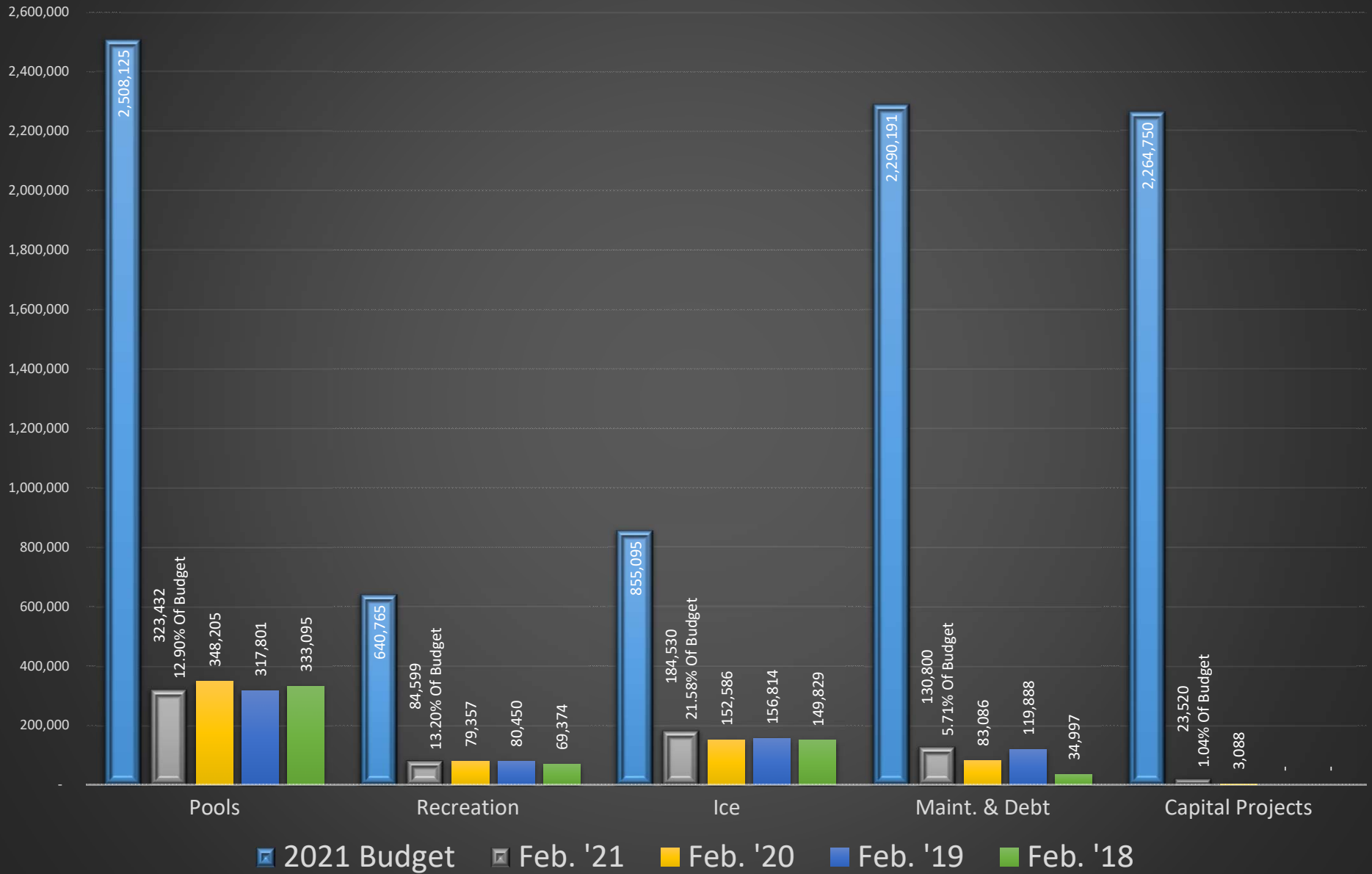
February YTD 2021 Revenues and Expenses Compared to the 2021 Budget and the Same Timeframe from the Past Three Years



February YTD 2021 Revenues Compared to the 2021 Budget and Revenues of the Same Timeframe of the Past Three Years



February YTD 2021 Departmental Expenses Compared to the 2021 Budget and Expenses of the Same Timeframe of the Past Three Years



03/11/2021 15:50
tyson

South Davis Recreation District
FEBRUARY 2021 YTD EXPENSE REPORT

P 1
glytdbud

FOR 2021 02

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
565610 Department Swimming Pools							
35 PERSONNEL SERVICES							
565610 411000 Salaries - Perm Empl	356,000	356,000	46,101.52	28,835.21	.00	309,898.48	12.9%
565610 412010 Lifeguards/Swim Inst	620,000	620,000	67,212.42	45,423.28	.00	552,787.58	10.8%
565610 412020 Program Directors	50,000	50,000	5,320.32	3,551.75	.00	44,679.68	10.6%
565610 412030 Aerobics/Wt Trainers	170,000	170,000	22,970.58	14,543.25	.00	147,029.42	13.5%
565610 412050 Cashier-Front Desk	185,000	185,000	18,252.06	11,460.27	.00	166,747.94	9.9%
565610 412080 Swim Team Coaches	60,000	60,000	5,775.11	3,543.50	.00	54,224.89	9.6%
565610 412090 Daycare Staff	40,000	40,000	5,388.58	3,382.06	.00	34,611.42	13.5%
565610 412100 Persnl Trainer Share	60,000	60,000	3,484.16	2,158.00	.00	56,515.84	5.8%
565610 412110 Priv Swim Lsn Instru	20,000	20,000	1,901.52	1,698.40	.00	18,098.48	9.5%
565610 413010 Fica Taxes	119,000	119,000	13,351.58	8,675.29	.00	105,648.42	11.2%
565610 413020 Employee Medical Ins	85,000	85,000	10,885.51	6,916.02	.00	74,114.49	12.8%
565610 413030 Employee Life Ins	2,250	2,250	271.14	172.54	.00	1,978.86	12.1%
565610 413040 State Retirement & 4	70,000	70,000	8,364.44	5,228.74	.00	61,635.56	11.9%
565610 413060 Unemployment Reimb	1,000	1,000	.00	.00	.00	1,000.00	.0%
565610 413100 Workers Comp Insuran	28,000	28,000	1,765.99	1,147.44	.00	26,234.01	6.3%
565610 425300 Vehicle Allowance	1,800	1,800	217.61	138.48	.00	1,582.39	12.1%
565610 462180 Accrued Comp Time Ex	1,000	1,000	.00	.00	.00	1,000.00	.0%
565610 462190 Accrued Sick Leave E	1,000	1,000	.00	.00	.00	1,000.00	.0%
565610 462200 Accrued Vacation Exp	2,000	2,000	.00	.00	.00	2,000.00	.0%
TOTAL PERSONNEL SERVICES	1,872,050	1,872,050	211,262.54	136,874.23	.00	1,660,787.46	11.3%
40 OPERATIONS & MAINTEN							
565610 421000 Books Subscriptions	25,000	25,000	5,592.08	631.28	.00	19,407.92	22.4%
565610 422000 Public Notices	20,000	20,000	270.00	270.00	.00	19,730.00	1.4%
565610 423000 Travel & Training	6,000	6,000	.00	.00	.00	6,000.00	.0%
565610 424000 Office Supplies	10,000	10,000	539.92	539.92	.00	9,460.08	5.4%
565610 425000 Equip Supplies & Mai	25,000	25,000	1,984.73	1,984.73	.00	23,015.27	7.9%
565610 426000 Bldg & Grnd Suppl &	115,000	115,000	10,406.18	6,161.50	.00	104,593.82	9.0%
565610 428000 Telephone Expense	4,000	4,000	303.68	208.70	.00	3,696.32	7.6%
565610 431000 Profess & Tech Servi	0	0	133.34	.00	.00	-133.34	100.0%
565610 431040 Bank Account Fees	6,000	6,000	893.10	446.24	.00	5,106.90	14.9%
565610 431050 Credit Card Merchant	55,000	55,000	9,258.55	4,939.19	.00	45,741.45	16.8%
565610 431100 Legal And Auditing F	15,000	15,000	916.50	916.50	.00	14,083.50	6.1%

03/11/2021 15:50
tyson

South Davis Recreation District
FEBRUARY 2021 YTD EXPENSE REPORT

P 2
glytddb

FOR 2021 02

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
565610 431500 Acctg & Payroll Serv	56,075	56,075	.00	.00	.00	56,075.00	.0%
565610 445200 Lifeguard Uniforms	8,000	8,000	-278.00	-43.00	.00	8,278.00	-3.5%
565610 448000 Operating Supplies	45,000	45,000	1,167.28	1,055.28	.00	43,832.72	2.6%
565610 448200 Water Polo Program E	45,000	45,000	5,078.00	5,078.00	.00	39,922.00	11.3%
565610 448210 Swim Team Program Ex	40,000	40,000	2,388.50	418.50	.00	37,611.50	6.0%
565610 448240 Items Purchasd for R	7,500	7,500	524.23	524.23	.00	6,975.77	7.0%
565610 448250 Snack Bar Supplies	11,000	11,000	.00	.00	.00	11,000.00	.0%
565610 448300 Party Room Supplies	5,000	5,000	.00	.00	.00	5,000.00	.0%
565610 448400 Day Care Supplies	2,000	2,000	98.00	.00	.00	1,902.00	4.9%
565610 448700 Special Events Suppl	70,000	70,000	6,967.11	6,847.17	.00	63,032.89	10.0%
565610 451100 Insurance & Surety B	60,000	60,000	65,498.50	.00	.00	-5,498.50	109.2%
565610 461000 Miscellaneous Expens	5,500	5,500	427.00	427.00	.00	5,073.00	7.8%
565610 463000 Cash Over Or Short	0	0	.72	-29.82	.00	-.72	100.0%
TOTAL OPERATIONS & MAINTEN	636,075	636,075	112,169.42	30,375.42	.00	523,905.58	17.6%
TOTAL Department Swimming Pools	2,508,125	2,508,125	323,431.96	167,249.65	.00	2,184,693.04	12.9%
TOTAL EXPENSES	2,508,125	2,508,125	323,431.96	167,249.65	.00	2,184,693.04	
565630 Department Recreation							
35 PERSONNEL SERVICES							
565630 411000 Salaries - Perm Empl	159,000	159,000	18,612.17	11,745.28	.00	140,387.83	11.7%
565630 412000 Salaries-Temp & Part	180,000	180,000	43,864.86	28,992.71	.00	136,135.14	24.4%
565630 413010 Fica Taxes	26,000	26,000	4,713.28	3,069.84	.00	21,286.72	18.1%
565630 413020 Employee Medical Ins	54,900	54,900	7,192.22	4,979.32	.00	47,707.78	13.1%
565630 413030 Employee Life Ins	1,100	1,100	121.73	77.46	.00	978.27	11.1%
565630 413040 State Retirement & 4	31,500	31,500	3,406.09	2,161.12	.00	28,093.91	10.8%
565630 413060 Unemployment Reimb	500	500	.00	.00	.00	500.00	.0%
565630 413100 Workers Comp Insuran	6,200	6,200	628.05	409.46	.00	5,571.95	10.1%
565630 425300 Vehicle Allowance	1,080	1,080	130.56	83.08	.00	949.44	12.1%
565630 462180 Accrued Comp Time Ex	300	300	.00	.00	.00	300.00	.0%
565630 462190 Accrued Sick Leave E	1,000	1,000	.00	.00	.00	1,000.00	.0%
565630 462200 Accrued Vacation Exp	2,000	2,000	.00	.00	.00	2,000.00	.0%
TOTAL PERSONNEL SERVICES	463,580	463,580	78,668.96	51,518.27	.00	384,911.04	17.0%
40 OPERATIONS & MAINTEN							
565630 421000 Books, Subscr & Mmbr	1,000	1,000	683.00	120.00	.00	317.00	68.3%

03/11/2021 15:50
tyson

South Davis Recreation District
FEBRUARY 2021 YTD EXPENSE REPORT

P 3
glytddbud

FOR 2021 02

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
565630 422000 Public Notices	4,000	4,000	135.00	135.00	.00	3,865.00	3.4%
565630 423000 Travel & Training	1,000	1,000	.00	.00	.00	1,000.00	.0%
565630 424000 Office Supplies	2,000	2,000	180.15	180.15	.00	1,819.85	9.0%
565630 425000 Equip Supplies & Mai	2,500	2,500	.00	.00	.00	2,500.00	.0%
565630 426050 Field Prep & Util-By	3,000	3,000	250.00	250.00	.00	2,750.00	8.3%
565630 428000 Telephone Expense	1,500	1,500	173.09	125.60	.00	1,326.91	11.5%
565630 431000 Profess & Tech Servi	5,000	5,000	133.33	.00	.00	4,866.67	2.7%
565630 431040 Bank Account Fees	900	900	127.59	63.75	.00	772.41	14.2%
565630 431050 Credit Card Merchant	8,000	8,000	1,322.65	705.60	.00	6,677.35	16.5%
565630 431500 Acctg & Payroll Serv	28,035	28,035	.00	.00	.00	28,035.00	.0%
565630 448000 Operating Supplies	65,000	65,000	2,769.34	1,438.43	.00	62,230.66	4.3%
565630 448100 Jr. Jazz Program Exp	50,000	50,000	.00	.00	.00	50,000.00	.0%
565630 448250 Snack Bar Supply-Zes	750	750	.00	.00	.00	750.00	.0%
565630 461000 Miscellaneous Expens	4,500	4,500	156.00	156.00	.00	4,344.00	3.5%
TOTAL OPERATIONS & MAINTEN	177,185	177,185	5,930.15	3,174.53	.00	171,254.85	3.3%
TOTAL Department Recreation	640,765	640,765	84,599.11	54,692.80	.00	556,165.89	13.2%
TOTAL EXPENSES	640,765	640,765	84,599.11	54,692.80	.00	556,165.89	
565650 Department Ice Arena							
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35 PERSONNEL SERVICES							
565650 411000 Salaries - Perm Empl	178,500	178,500	20,919.34	13,335.79	.00	157,580.66	11.7%
565650 412000 Salaries-Temp & Part	215,000	215,000	35,546.45	22,250.16	.00	179,453.55	16.5%
565650 412120 Salaries-Temp&Part-T	35,000	35,000	10,920.80	7,418.50	.00	24,079.20	31.2%
565650 412200 Board Member Compens	12,000	12,000	1,860.00	1,860.00	.00	10,140.00	15.5%
565650 413010 Fica Taxes	31,000	31,000	5,317.30	3,444.89	.00	25,682.70	17.2%
565650 413020 Employee Medical Ins	33,100	33,100	4,335.08	2,747.62	.00	28,764.92	13.1%
565650 413030 Employee Life Ins	1,200	1,200	135.27	86.08	.00	1,064.73	11.3%
565650 413040 State Retirement & 4	35,100	35,100	3,679.83	2,366.17	.00	31,420.17	10.5%
565650 413060 Unemployment Reimb	500	500	.00	.00	.00	500.00	.0%
565650 413100 Workers Comp Insuran	7,300	7,300	700.50	453.78	.00	6,599.50	9.6%
565650 425300 Vehicle Allowance	5,520	5,520	667.30	424.64	.00	4,852.70	12.1%
565650 462180 Accrued Comp Time Ex	300	300	.00	.00	.00	300.00	.0%
565650 462190 Accrued Sick Leave E	2,000	2,000	.00	.00	.00	2,000.00	.0%
565650 462200 Accrued Vacation Exp	2,000	2,000	.00	.00	.00	2,000.00	.0%
TOTAL PERSONNEL SERVICES	558,520	558,520	84,081.87	54,387.63	.00	474,438.13	15.1%
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40 OPERATIONS & MAINTEN							
565650 421000 Books, Subscr & Mmbr	4,000	4,000	2,088.17	100.00	.00	1,911.83	52.2%

03/11/2021 15:50
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South Davis Recreation District
FEBRUARY 2021 YTD EXPENSE REPORT

P 4
glytdbud

FOR 2021 02

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
565650 422000 Public Notices	10,000	10,000	45.00	45.00	.00	9,955.00	.5%
565650 423000 Travel & Training	2,000	2,000	.00	.00	.00	2,000.00	.0%
565650 424000 Office Supplies	3,200	3,200	233.14	233.14	.00	2,966.86	7.3%
565650 425000 Equip Supplies & Mai	10,000	10,000	2,760.06	431.83	.00	7,239.94	27.6%
565650 425010 EquipSupplies&Maint-	3,000	3,000	.00	.00	.00	3,000.00	.0%
565650 426000 Bldg Supplies & Main	13,000	13,000	4,801.16	1,203.17	.00	8,198.84	36.9%
565650 426010 Bldg Supplies & Maint	2,000	2,000	.00	.00	.00	2,000.00	.0%
565650 427010 Utilities - Ice Ribb	12,000	12,000	3,407.39	.00	.00	8,592.61	28.4%
565650 428000 Telephone Expense	2,000	2,000	144.05	107.12	.00	1,855.95	7.2%
565650 431000 Profess & Tech Servi	0	0	133.33	.00	.00	-133.33	100.0%
565650 431040 Bank Account Fees	1,800	1,800	255.17	127.50	.00	1,544.83	14.2%
565650 431050 Credit Card Merchant	16,000	16,000	2,645.30	1,411.19	.00	13,354.70	16.5%
565650 431100 Legal And Auditing F	13,000	13,000	916.50	916.50	.00	12,083.50	7.1%
565650 431500 Acctg & Payroll Serv	56,075	56,075	11,682.00	11,682.00	.00	44,393.00	20.8%
565650 448000 Operating Supplies	15,000	15,000	662.52	662.52	.00	14,337.48	4.4%
565650 448010 Operating Supplies -	5,000	5,000	.00	.00	.00	5,000.00	.0%
565650 448240 Resale Items	2,000	2,000	1,087.91	.00	.00	912.09	54.4%
565650 448241 Purchases for Resale	0	0	535.00	535.00	.00	-535.00	100.0%
565650 448250 Snack Bar Supplies	60,000	60,000	3,396.47	2,811.72	.00	56,603.53	5.7%
565650 448300 Party Room Supplies	1,500	1,500	.00	.00	.00	1,500.00	.0%
565650 448700 Special Events Suppl	1,000	1,000	.00	.00	.00	1,000.00	.0%
565650 451100 Insurance & Surety B	60,000	60,000	65,498.50	.00	.00	-5,498.50	109.2%
565650 461000 Miscellaneous Expens	4,000	4,000	156.00	156.00	.00	3,844.00	3.9%
TOTAL OPERATIONS & MAINTEN	296,575	296,575	100,447.67	20,422.69	.00	196,127.33	33.9%
TOTAL Department Ice Arena	855,095	855,095	184,529.54	74,810.32	.00	670,565.46	21.6%
TOTAL EXPENSES	855,095	855,095	184,529.54	74,810.32	.00	670,565.46	
565670 Department Maintenance & Debt							
35 PERSONNEL SERVICES							
565670 411000 Salaries - Perm Empl	174,000	174,000	21,657.35	14,141.24	.00	152,342.65	12.4%
565670 412000 Salaries-Temp & Part	10,000	10,000	327.86	225.00	.00	9,672.14	3.3%
565670 413010 Fica Taxes	14,000	14,000	1,639.55	1,072.08	.00	12,360.45	11.7%
565670 413020 Employee Medical Ins	41,000	41,000	4,257.20	2,300.40	.00	36,742.80	10.4%
565670 413030 Employee Life Ins	1,100	1,100	134.30	85.46	.00	965.70	12.2%
565670 413040 State Retirement & 4	34,100	34,100	3,914.68	2,495.74	.00	30,185.32	11.5%
565670 413100 Workers Comp Insuran	3,400	3,400	222.59	145.41	.00	3,177.41	6.5%
565670 462180 Accrued Comp Time Ex	500	500	.00	.00	.00	500.00	.0%

03/11/2021 15:50
tyson

South Davis Recreation District
FEBRUARY 2021 YTD EXPENSE REPORT

P 5
glytddbud

FOR 2021 02

565670	Department	Maintenance & Debt	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
565670 462190	Accrued Sick Leave E		2,000	2,000	.00	.00	.00	2,000.00	.0%
565670 462200	Accrued Vacation Exp		2,000	2,000	.00	.00	.00	2,000.00	.0%
TOTAL PERSONNEL SERVICES			282,100	282,100	32,153.53	20,465.33	.00	249,946.47	11.4%
40 OPERATIONS & MAINTEN									
565670 421000	Books, Subscr & Mmbr		500	500	.00	.00	.00	500.00	.0%
565670 423000	Travel & Training		2,000	2,000	.00	.00	.00	2,000.00	.0%
565670 424000	Office Supplies		250	250	.00	.00	.00	250.00	.0%
565670 425000	Equip Supplies & Mai		3,000	3,000	45.14	22.57	.00	2,954.86	1.5%
565670 426000	Bldg & Grnd Suppl &		110,000	110,000	13,922.42	5,020.01	.00	96,077.58	12.7%
565670 426500	GrndsMaint/Mowing/Sn		10,500	10,500	858.33	858.33	.00	9,641.67	8.2%
565670 427000	Utilities		425,000	425,000	74,789.75	44,729.43	.00	350,210.25	17.6%
565670 428000	Telephone Expense		3,200	3,200	229.85	182.36	.00	2,970.15	7.2%
565670 434000	Janitorial Services		105,000	105,000	8,640.00	.00	.00	96,360.00	8.2%
565670 448000	Operating Supplies		3,000	3,000	110.97	110.97	.00	2,889.03	3.7%
565670 461000	Miscellaneous Expens		500	500	50.00	50.00	.00	450.00	10.0%
565670 462110	Prop Tax Increment P		110,000	110,000	.00	.00	.00	110,000.00	.0%
TOTAL OPERATIONS & MAINTEN			772,950	772,950	98,646.46	50,973.67	.00	674,303.54	12.8%
45 DEBT SERVICE									
565670 481000	Principal On Bonds		1,040,000	1,040,000	.00	.00	.00	1,040,000.00	.0%
565670 482000	Interest on Bonds		245,300	245,300	.00	.00	.00	245,300.00	.0%
565670 482040	Int Exp-Dfrd Bond Rf		87,093	87,093	.00	.00	.00	87,093.00	.0%
565670 482060	Int Exp-Bond Premium		-137,677	-137,677	.00	.00	.00	-137,677.00	.0%
565670 484000	Paying Agent/Trustee		425	425	.00	.00	.00	425.00	.0%
TOTAL DEBT SERVICE			1,235,141	1,235,141	.00	.00	.00	1,235,141.00	.0%
TOTAL Department Maintenance & D			2,290,191	2,290,191	130,799.99	71,439.00	.00	2,159,391.01	5.7%
TOTAL EXPENSES			2,290,191	2,290,191	130,799.99	71,439.00	.00	2,159,391.01	
565690 Capital Projects									
55 CAPITAL PROJECTS									
565690 472100	Buildings		509,750	509,750	23,520.00	23,520.00	.00	486,230.00	4.6%

03/11/2021 15:50
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South Davis Recreation District
FEBRUARY 2021 YTD EXPENSE REPORT

P 6
glytdbud

FOR 2021 02

565690	Capital Projects	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
565690 473100	Improv Other Than Bl	455,000	455,000	.00	.00	.00	455,000.00	.0%
565690 474500	Machinery & Equipmen	1,100,000	1,100,000	.00	.00	.00	1,100,000.00	.0%
565690 474550	Recreation Equipment	200,000	200,000	.00	.00	.00	200,000.00	.0%
	TOTAL CAPITAL PROJECTS	2,264,750	2,264,750	23,520.00	23,520.00	.00	2,241,230.00	1.0%
	TOTAL Capital Projects	2,264,750	2,264,750	23,520.00	23,520.00	.00	2,241,230.00	1.0%
	TOTAL EXPENSES	2,264,750	2,264,750	23,520.00	23,520.00	.00	2,241,230.00	
	GRAND TOTAL	8,558,926	8,558,926	746,880.60	391,711.77	.00	7,812,045.40	8.7%

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03/11/2021 16:21
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South Davis Recreation District
FEBRUARY 2021 YTD REVENUE REPORT

P 1
glytdbud

FOR 2021 02

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10 SWIMMING POOL REVENUE							
563000 347225 Special Events Donat	-25,000	-25,000	-4,125.50	-1,208.50	.00	-20,874.50	16.5%
564100 347210 DailyAdmissions-Pool	-515,000	-515,000	-61,708.15	-29,803.63	.00	-453,291.85	12.0%
564100 347215 Season Passes - Pool	-620,000	-620,000	-80,211.22	-36,185.89	.00	-539,788.78	12.9%
564100 347217 EFT Mthly Pay Annual	-550,000	-550,000	-62,941.37	-31,411.83	.00	-487,058.63	11.4%
564100 347218 EFT Mthly Pay Set-Up	-20,000	-20,000	-1,920.00	-780.00	.00	-18,080.00	9.6%
564100 347220 Ticket Sales-Spcl Ev	-8,000	-8,000	.00	.00	.00	-8,000.00	.0%
564100 347221 Special Events-Races	-90,000	-90,000	-12,332.82	-10,922.00	.00	-77,667.18	13.7%
564100 347250 Fitness Class - Pool	-2,500	-2,500	-1,080.00	-630.00	.00	-1,420.00	43.2%
564100 347260 Lessons - Pool	-225,000	-225,000	-39,057.50	-18,842.00	.00	-185,942.50	17.4%
564100 347262 Private Swim Lessons	-30,000	-30,000	-7,062.00	-3,628.00	.00	-22,938.00	23.5%
564100 347265 Personal Trainers -	-75,000	-75,000	-5,205.00	-2,525.00	.00	-69,795.00	6.9%
564100 347280 Aquatic Teams Regist	-150,000	-150,000	-23,026.00	-10,006.00	.00	-126,974.00	15.4%
564100 347281 Water Polo Registrat	-45,000	-45,000	-4,163.75	-4,163.75	.00	-40,836.25	9.3%
564100 347282 Swim Team Program Fu	-35,000	-35,000	-1,850.00	-270.00	.00	-33,150.00	5.3%
564100 347290 Day Care	-15,000	-15,000	-1,463.00	-825.00	.00	-13,537.00	9.8%
564200 347271 SDRD Swim Meet Reven	-50,000	-50,000	-1,367.00	.00	.00	-48,633.00	2.7%
564200 347275 Facil Rntl-Hrly/All	-20,000	-20,000	-2,665.50	-1,937.00	.00	-17,334.50	13.3%
564200 347276 Facil Rntl-Party Roo	-18,000	-18,000	-880.00	-440.00	.00	-17,120.00	4.9%
564300 347240 Snack Bar Sales - Po	-15,000	-15,000	.00	.00	.00	-15,000.00	.0%
564300 347241 Merchandise Sales -	-8,000	-8,000	-1,046.95	-573.65	.00	-6,953.05	13.1%
TOTAL SWIMMING POOL REVENUE	-2,516,500	-2,516,500	-312,105.76	-154,152.25	.00	-2,204,394.24	12.4%
TOTAL REVENUES	-2,516,500	-2,516,500	-312,105.76	-154,152.25	.00	-2,204,394.24	
15 RECREATION REVENUE							
563000 347425 Special Events Donat	-15,000	-15,000	.00	.00	.00	-15,000.00	.0%
564100 347460 Lessons - Rec	-20,000	-20,000	-4,498.00	-4,498.00	.00	-15,502.00	22.5%
564100 347480 Team Sports	-175,000	-175,000	-78,903.00	-78,600.00	.00	-96,097.00	45.1%
564100 347481 Jr. Jazz Registratio	-165,000	-165,000	-66,083.48	-33,154.74	.00	-98,916.52	40.1%
564200 347470 Facility Rntl-Gym/Mt	-15,000	-15,000	-1,760.00	-440.00	.00	-13,240.00	11.7%
564300 347440 Snack Sales-Zesiger	-1,000	-1,000	.00	.00	.00	-1,000.00	.0%
564300 347450 Vending Mach Commiss	-2,000	-2,000	-222.12	-222.12	.00	-1,777.88	11.1%
TOTAL RECREATION REVENUE	-393,000	-393,000	-151,466.60	-116,914.86	.00	-241,533.40	38.5%
TOTAL REVENUES	-393,000	-393,000	-151,466.60	-116,914.86	.00	-241,533.40	
20 ICE RINK REVENUE							
563000 347825 Special Events Donat	-5,000	-5,000	.00	.00	.00	-5,000.00	.0%

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South Davis Recreation District
FEBRUARY 2021 YTD REVENUE REPORT

P 2
glytdbud

FOR 2021 02

20	ICE RINK REVENUE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
	564100 347810 DailyAdmissions-IceR	-70,000	-70,000	-20,864.43	-9,580.29	.00	-49,135.57	29.8%
	564100 347811 DailyAdmiss.-IceRibb	-75,000	-75,000	-46,566.31	-18,120.78	.00	-28,433.69	62.1%
	564100 347815 Season Passes - Ice	-110,000	-110,000	-14,154.92	-6,385.74	.00	-95,845.08	12.9%
	564100 347817 EFT Mthly Pay Annual	-90,000	-90,000	-11,107.23	-5,543.25	.00	-78,892.77	12.3%
	564100 347820 Ticket Sales-Spcl Ev	-1,500	-1,500	28.00	.00	.00	-1,528.00	-1.9%
	564100 347830 Groupon Voucher Sale	-7,500	-7,500	.00	.00	.00	-7,500.00	.0%
	564100 347860 Skate Lessons	-40,000	-40,000	-13,822.00	-6,821.00	.00	-26,178.00	34.6%
	564200 347871 Facil Rntnl-Hockey/Fi	-120,000	-120,000	-9,880.00	-9,420.00	.00	-110,120.00	8.2%
	564200 347872 Facil Rntnl-Frstyl/Co	-30,000	-30,000	-6,125.02	-3,314.02	.00	-23,874.98	20.4%
	564200 347874 Rental - Ice Skates	-45,000	-45,000	-11,113.58	-4,672.07	.00	-33,886.42	24.7%
	564200 347875 Facil Rntnl-All Nite	-3,000	-3,000	.00	.00	.00	-3,000.00	.0%
	564200 347876 Facil Rntnl-Party Roo	-5,500	-5,500	-120.00	.00	.00	-5,380.00	2.2%
	564200 347877 Rental-Skates-Ribbon	-30,000	-30,000	-22,122.22	-9,326.45	.00	-7,877.78	73.7%
	564300 347840 Snack Bar Sls-Main S	-90,000	-90,000	-7,388.49	-3,523.93	.00	-82,611.51	8.2%
	564300 347841 Merchandise Sales -	-3,000	-3,000	-78.10	-49.84	.00	-2,921.90	2.6%
	TOTAL ICE RINK REVENUE	-725,500	-725,500	-163,314.30	-76,757.37	.00	-562,185.70	22.5%
	TOTAL REVENUES	-725,500	-725,500	-163,314.30	-76,757.37	.00	-562,185.70	
22	TAXES							
	561000 311000 General Property Tax	-850,000	-850,000	-23.43	-23.43	.00	-849,976.57	.0%
	561000 311010 Genl Prop Taxes-Debt	-1,230,254	-1,230,254	-33.90	-33.90	.00	-1,230,220.10	.0%
	561000 311020 Property Tax Increme	-110,000	-110,000	.00	.00	.00	-110,000.00	.0%
	561000 312000 Prior Yrs'Taxes-Deln	-60,000	-60,000	-26,262.05	-26,262.05	.00	-33,737.95	43.8%
	561000 315000 Fees-In-Lieu Of Prop	-120,000	-120,000	-11,172.36	-11,172.36	.00	-108,827.64	9.3%
	TOTAL TAXES	-2,370,254	-2,370,254	-37,491.74	-37,491.74	.00	-2,332,762.26	1.6%
	TOTAL REVENUES	-2,370,254	-2,370,254	-37,491.74	-37,491.74	.00	-2,332,762.26	
24	INTERGOVERNMENTAL							
	563000 383050 Interlocal Agreement	0	0	-27,646.03	-27,646.03	.00	27,646.03	100.0%
	TOTAL INTERGOVERNMENTAL	0	0	-27,646.03	-27,646.03	.00	27,646.03	100.0%
	TOTAL REVENUES	0	0	-27,646.03	-27,646.03	.00	27,646.03	
25	OTHER REVENUE							
	562000 369000 Sundry Revenues	-13,000	-13,000	-800.33	-397.68	.00	-12,199.67	6.2%

03/11/2021 16:21
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South Davis Recreation District
FEBRUARY 2021 YTD REVENUE REPORT

P 3
glytdbud

FOR 2021 02

25	OTHER REVENUE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
	<u>562100 361000 Interest Earnings</u>	-80,000	-80,000	-5,675.80	-2,620.40	.00	-74,324.20	7.1%
	<u>562100 361010 Interest Earnings -</u>	-1,560	-1,560	-223.26	-103.60	.00	-1,336.74	14.3%
	TOTAL OTHER REVENUE	-94,560	-94,560	-6,699.39	-3,121.68	.00	-87,860.61	7.1%
	TOTAL REVENUES	-94,560	-94,560	-6,699.39	-3,121.68	.00	-87,860.61	
	GRAND TOTAL	-6,099,814	-6,099,814	-698,723.82	-416,083.93	.00	-5,401,090.18	11.5%

** END OF REPORT - Generated by Tyson Beck **

Cash & Investments - South Davis Recreation District

Total Restricted and Unrestricted Cash & Investments three Months Ago - 11/3/2020		7,942,833
	Increase/(decrease) from previous cash report	<u>(123,793)</u>
Total Restricted and Unrestricted Cash & Investments as of 2/28/2021	\$	<u>7,819,040</u> *

Restrictions on Cash vs Availability

A Reserve for Repair and Replacement target (acct 56-292200)	\$ 2,500,000	
B Debt Service (principal and interest due on bonds in next 12 months)	1,325,300	
C Allowance for emergency (4 months) operating reserve	1,585,844	
D Approved 2021 capital projects	2,241,230	
E Legally restricted cash collected on the debt service property tax levy	<u>440,679</u>	
Total Restrictions on Cash.		<u>8,093,053</u>
Potential Cash Available <u>or</u> (Cash Deficit)	\$	<u>(274,013)</u>

NOTES:

This cash analysis does not consider residual cash surpluses or deficits from future operations. It is just an analysis of current cash balances compared to known cash outflows, reserve requirements, and current-year capital plans.

* Represents cash and investments of all types actually on books as of report date.

A Per Resolution 2010-05 (8/16/10), the Board designated "...\$2.5 million and any additional accumulated amounts for enhancement, maintenance, and replacement, and any potential viable projects that are deemed acceptable". (This is not the same as the 4-mo oper reserve of \$1.4 million. Current reserve balance is shown inside the brackets.)

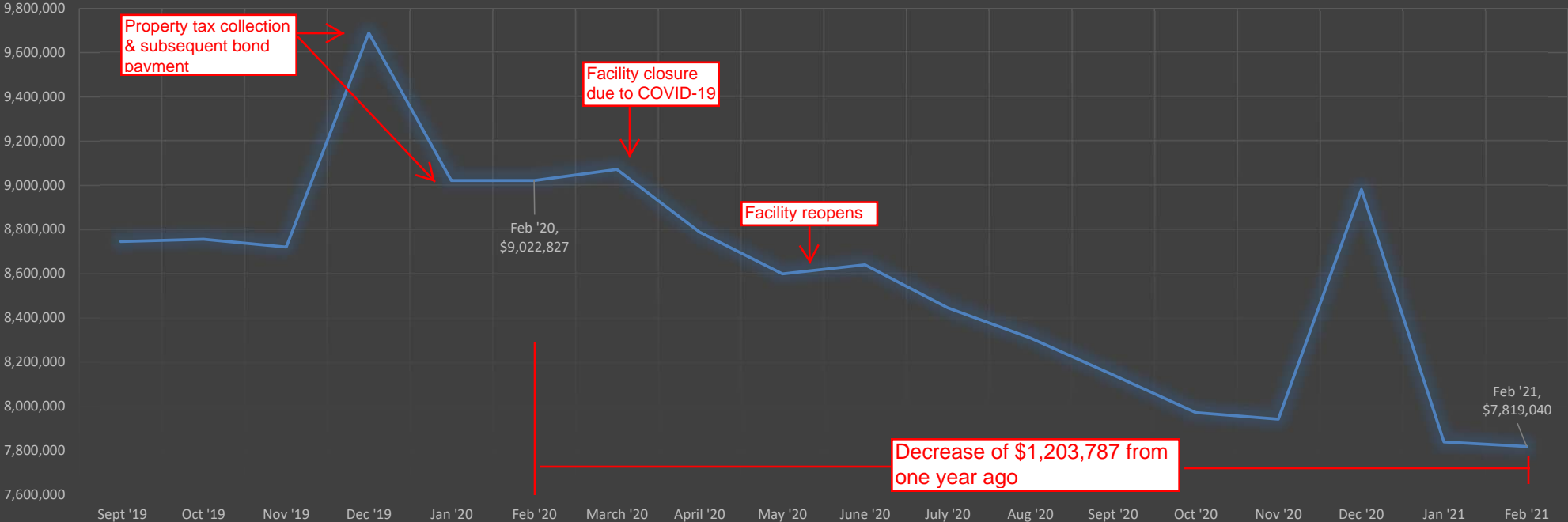
B It is advisable to set aside a portion of the estimated net investible fund balance to cover at least the "current portion" of debt service on the District's long-term debt (bond payable). The amount shown is only that portion (principal & interest) to be paid in the next 12 months (deemed the "current portion").

C This amount represents approx. 4 months' average operating expenses. It is prudent business practice to set aside an emergency reserve to cover normal operating expenses in case of unforeseen problems or major downturn in oper revenues. The amount (or number of months of reserve) is at the Board's discretion. This amount (4 mos) was decided upon at the 8/2010 Bd Mtg and committed to policy via Resolution 2010-05. *(Estimate updated in June 2020 based upon an average of 2019's audited monthly operating expenses.)*

D This reflects the 2021 capital projects approved by the Board less what has been spent so far in 2021.

E Davis County has over collected and remitted property taxes on the District's debt service levy. As all collections on a debt service levy are legally restricted to be used only for debt service, the District must use this over remitted money on future debt service payments.

SDRD cash trend - Past 18 months



South Davis Recreation District
DEPOSITS, INVESTMENTS & RESERVES
as of close of business on
February 28, 2021

Date Prepared: March 3, 2021

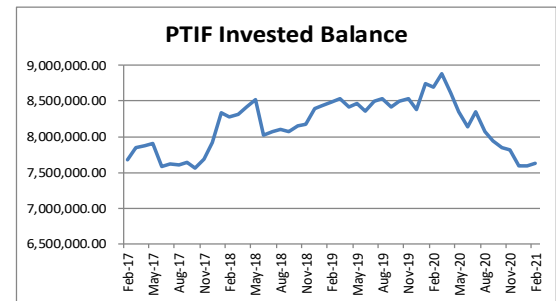
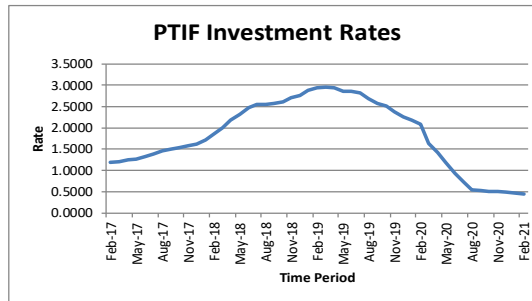
Name of Bank or Issuer	Type of Account or Security	Year Ago Rate	Current Rate	Maturity Date	Purchase Date	Year Ago Face Amount or Dollar Amount	Current Month Face Amount or Dollar Amount	Current Month Net Earning <Charge>	Held at or Safekeeping Location	Fund Assigned To
U S Bank	Checking	N/A	N/A	N/A	N/A	339,882.88	265,989.70	(637.49)	U S Bank	Enterprise Fund
Utah State Treasurer	Public Treasurers' Investment Fund (PTIF)	2.0745%	0.4421%	N/A	N/A	8,695,884.03	7,634,860.14	2,620.40	State Treasurer	Enterprise Fund
Sub-total (District investable funds)						9,035,766.91	7,900,849.84	1,982.91		
U S Bank	2013 GO Refunding Bond Payment Escrow	N/A	N/A	N/A	N/A	0.00	0.00	0.00	U S Bank	Enterprise Fund
Sub-total (Bond escrow funds)						0.00	0.00	0.00		
Grand Total - Investable Funds and Bond Escrows:						9,035,766.91	7,900,849.84	1,982.91		

Notes:
 "Net Monthly Earning <Charge>" for checking is the net monthly bank service charges.
 Next semi-annual bond payment (2013 G.O. Refunding Bonds) - due on 7/1/2021 in the amount of \$122,650.00

Report of Reserve Balance:	General Ledger Account	Previous Month	Additions	Current Month	Year Ago
Reserve for Repair/Replacement	56 292200	\$1,479,348.00	\$0.00	\$1,479,348.00	\$1,479,348.00

Prepared by & Title:

Galen D. Rasmussen
 Galen D. Rasmussen, District Treasurer



November 2020 Credit Card

Name	Date	Merchant	Description	Cost
Aquatic Fitness	1/8/2021	American Red Cross	Certification Test	\$40.00
	1/11/2021	Amazon	Office Supplies	\$14.91
	1/13/2021	Intellicorp	USA Swimming Payment	\$18.00
	1/21/2021	Intellicorp	USA Swimming Payment	\$18.00
Cory Haddock	1/5/2021	Amazon	Scoreboard and Timer	\$572.81
	1/6/2021	Amazon	Scoreboard and Timer	\$377.96
	1/12/2021	Sparx	Skate Sharpening Tools	\$384.91
Tom Lund	12/31/2020	Reams	Work Pants	\$110.97
	1/15/2021	Pool Supply Unlimited	Pool Lights	\$939.38
	1/22/2021	National Gym Supply	Gym Machine Parts	\$113.65
Scott McDonald	12/29/2020	NCSI	Water Polo Background Check	\$30.00
	12/29/2020	US Water Polo	Water Polo Administrator Fee	\$40.00
	12/29/2020	US Water Polo	Water Polo Club Membership Fee	\$300.00
	1/5/2021	MYE	Silent Sound System for Cycles	\$477.20
	1/14/2021	Remote PC	Off Site Computer Access	\$52.12
	1/20/2021	Amazon	Disinfectant Sprayer Parts	\$70.14
				\$3,560.05



State of Utah

SPENCER J. COX
Governor

DEIDRE M. HENDERSON
Lieutenant Governor

**Utah Department of Health
Executive Director's Office**

Richard G. Saunders
Executive Director

Heather R. Borski, M.P.H., M.C.H.E.S.
Deputy Director

Michelle G. Hofmann M.D., M.P.H., M.H.C.D.S., F.A.A.P.
Deputy Director

State Public Health Order

2021-7

Updated Statewide COVID-19 Restrictions

WHEREAS, Novel Coronavirus Disease 2019 (COVID-19) has been characterized by the World Health Organization as a worldwide pandemic caused by Severe Acute Respiratory Syndrome Coronavirus 2 (SARS-CoV-2), a virus that spreads easily from person to person and can cause serious illness or death;

WHEREAS, COVID-19 has and continues to spread and cause serious illness and death to Utah residents, threatening public health and wellness throughout the state;

WHEREAS, Utah Code § 26-1-30(3) requires and authorizes the Utah Department of Health (the "Department") to promote and protect the health and wellness of the people within the state;

WHEREAS, Utah Code §§ 26-1-30(5) and 26-6-3 require and authorize the Department to investigate and control the causes of epidemic, infectious, communicable and other diseases affecting the public health;

WHEREAS, Utah Code §§ 26-1-30(6) and 26-6-3 require and authorize the Department to prevent and control communicable infectious, acute, chronic, or any other disease or health hazard that the Department considers to be dangerous, important, or likely to affect the public health;

WHEREAS, Utah Code § 26-1-10 authorizes the executive director of the Department to issue public health orders to enforce state laws, including Utah Code §§ 26-1-30 and 26-6-3;

WHEREAS, to prevent and control the causes of COVID-19 throughout the state, the Department has established minimum standards to address the unique circumstances in different locations in Utah;

WHEREAS, the number of COVID-19 cases in Utah remains high and hospital ICU capacity and resources are strained;

WHEREAS, the Centers for Disease Control and Prevention (CDC) has called on Americans to wear face coverings, with the CDC director stating that “[c]loth face coverings are one of the most powerful weapons we have to slow and stop the spread of the virus—particularly when used universally within a community setting,” and that “[a]ll Americans have a responsibility to protect themselves, their families, and their communities”;

WHEREAS, analysis by Brigham Young University researchers reviewing more than 115 studies on the effectiveness of masks in controlling COVID-19 found “[t]here is clear evidence that face coverings reduce the spray of droplets produced during speaking, coughing, and sneezing” and that “masks could be one of the most powerful and cost-effective tools to stop COVID-19 and accelerate the economic recovery”;

WHEREAS, published scientific research has shown that properly wearing a face mask can reduce the risk of viral spread and exposure up to 80%;

WHEREAS, the CDC has found that it is critical for schools to open as safely and as soon as possible, and remain open, to achieve the benefits of in-person learning and key support services;

WHEREAS, transmission rates for school-aged children in close contact, such as occurs in school or with participation in sports, can range from 20% to over 50%;

WHEREAS a growing number of studies in school settings with universal mask use have shown transmission rates of COVID-19 can be reduced to as low as 1% to 2%, while keeping schools open to in-person instruction;

WHEREAS, students and staff should be allowed to participate in in-person learning as safely as possible while lessening the burden of quarantine and multiple soft closures on students and their families, teachers, and school administrators.

Based on the foregoing, in accordance with the authority vested in me as the Executive Director of the Utah Department of Health by Utah Code §§ 26-1-10, 26-1-30, and 26-6-3, and being fully advised and finding the factual basis and legal requirements have been established;

NOW, THEREFORE, I, Richard Saunders, Executive Director of the Utah Department of Health, hereby order the following:

1. **Definitions.** As used in this Order:

- a. “COVID-19” means Novel Coronavirus Disease 2019 caused by Severe Acute Respiratory Syndrome Coronavirus 2, also known as SARS-CoV-2.
- b. “COVID-19 test” means a test authorized by the United States Food and Drug Administration as a diagnostic test to determine current COVID-19 infection.
- c. “Covered institution of higher education” means:
 - i. a public degree-granting institution and technical college identified in Utah Code § 53B-1-102(1)(a) or (b); and
 - ii. a private degree-granting institution of higher education that has more than 10,000 enrolled students residing in Utah.
- d. “Department” means the Department of Health created in Utah Code § 26-1-8.
- e. “Event host” means a person that owns, operates, provides facilities for, or has formal oversight over any of the following where a social gathering occurs: an amusement or water park, arena, aquarium, aviary, botanical garden, ceremony, cinema, comedy club, commercial event venue, commercial party venue, concert or concert hall, conference, convention or convention center, dance or dance hall, driver’s education training, fair or fairground, museum, organized athletic or sporting event, recital, stadium, theater, or zoo.
- f. “Extracurricular activity” means an activity, a course, or a program that is:
 - i. not directly related to delivering instruction;
 - ii. not a curricular activity or co-curricular activity as those terms are defined in Utah Code § 53G-7-501; and
 - iii. provided, sponsored, or supported by a school or a public or private institution of higher education, including a degree-granting institution and a technical college.
- g. “Face mask” means a mask that completely covers the nose and mouth, is made of synthetic or natural fabrics, and fits snugly against the nose and sides of the face and under the chin. “Face mask” does not include a mask with an exhalation valve, vent, or other hole or opening, or a mask that is crocheted or made of lace, mesh, or similar open weblike construction or material.
- h. “Face shield” means a shield that covers the entire face—including the eyes, nostrils, and mouth of the wearer—is made of clear plastic or similar nonpermeable transparent material, and can be used in conjunction with a face mask for enhanced protection.
- i. “Household” means an individual or a group of individuals who reside in the same residence.

- j. “Local Education Agency” or “LEA” means a school district or a charter school.
 - k. “Party” means a group of individuals gathered for a specific purpose who choose to be within 6 feet of one another
 - l. “Person” means the same as that term is defined in Utah Code § 68-3-12.5(18).
 - m. “Public setting” means any area, whether inside or outside a building or other enclosure, that is not a private residence or vehicle, and is open for simultaneous use by two or more individuals not of the same household for business, education, recreation, transportation, or similar purposes, including a “public place” as defined in Utah Code § 76-9-102 and a “place of public accommodation” as defined in Utah Code § 13-7-2(3) and 42 U.S.C. § 12181.
 - n. “School” means an LEA or private school that provides any kindergarten through grade-12 program or service, including a residential treatment center that provides any kindergarten through grade-12 program or service.
 - o. “School staff member” means any individual who is employed by the LEA and works on the premises of the school hosting the testing event.
 - p. “Social gathering” means an in-person gathering of individuals from separate households. “Social gathering” does not include:
 - i. a gathering at a residence for a non-commercial purpose;
 - ii. a gathering for a primarily educational or religious purpose;
 - iii. a business service provided at a residence;
 - iv. a physical custody exchange of a child or the exercise of parent-time pursuant to Utah Code § 30-3-32; or
 - v. a childcare service, including a daycare, nanny, or babysitting service, regardless of whether the childcare service is provided as part of a financial transaction.
 - q. “Testing event” means COVID-19 testing of all students conducted by a school within a two day period in order to continue in-person learning when the outbreak threshold is met.
2. **Transmission area determination.** The Department shall announce each county’s transmission area designation on a weekly basis as provided in this Section (2) and provide notice of transmission area designations on the Department’s website. The Department may not lower a county’s transmission area designation until 14 days after the date of the county’s last transmission area designation.
- a. *Low Transmission Area.* A county is a Low Transmission Area if at least two of the following conditions are met:
 - i. The county’s seven-day average positivity rate for COVID-19 tests is less than 5.1%.
 - ii. The county’s 14-day case rate is less than 101 per 100,000 people.

- iii. The statewide seven-day average intensive care unit bed utilization is less than 69% and the statewide seven-day average COVID-19 ICU utilization rate is less than 6%.
- b. *Moderate Transmission Area.* A county is a Moderate Transmission Area if at least two of the following conditions are met:
 - i. The county's seven-day average positivity rate for COVID-19 tests is at least 5.1% and is less than 10%.
 - ii. The county's 14-day case rate is at least 101 per 100,000 people and is less than 325 per 100,000 people.
 - iii. The statewide seven-day average intensive care unit bed utilization is at least 69% and is less than 72% and the statewide seven-day average COVID-19 ICU utilization rate is at least 6% and is less than 15%.
- c. *High Transmission Area.* A county is a High Transmission Area if at least two of the following conditions are met:
 - i. The county's seven-day average positivity rate for COVID-19 tests equals or exceeds 10%.
 - ii. The county's 14-day case rate equals or exceeds 325 per 100,000 people.
 - iii. The statewide seven-day average intensive care unit bed utilization is or exceeds 72% and the statewide seven-day average COVID-19 ICU utilization rate equals or exceeds 15%.

3. Restrictions on individuals.

- a. Except as provided in Subsection (3)(b), regardless of a county's transmission index designation, an individual shall:
 - i. wear a face mask while in an indoor public setting;
 - ii. wear a face mask while in an outdoor public setting and within six feet of any individual from a separate party; and
 - iii. comply with any face mask or physical distancing requirements required by an event host or business pursuant to Sections (4) or (5).
- b. Subsections (3)(a)(i) and (ii) do not apply in a Low Transmission Area beginning eight weeks after the date on which the Department provides notice that 1,633,000 prime doses of a COVID-19 vaccine have been allocated to the state.

4. Restrictions on event hosts.

- a. *Statewide restrictions.* Except as provided in Subsection (4)(d), regardless of a county's transmission index designation, an event host of a social gathering shall:
 - i. complete and implement the Event Management Template provided by the Department;
 - ii. require each individual attending the social gathering to wear a face mask, including in an area of ingress or egress; and

- iii. post conspicuous signage at the social gathering that:
 - A. lists COVID-19 symptoms;
 - B. asks individuals experiencing COVID-19 symptoms to stay home; and
 - C. provides notice of face mask and physical distancing requirements.
 - b. *Moderate Transmission Area restrictions.* An event host of a social gathering in a county designated as a Moderate Transmission Area shall:
 - i. on the day of the social gathering, require each attendee to confirm that the attendee:
 - A. is not subject to isolation or quarantine requirements; and
 - B. is not experiencing any symptom of COVID-19; and
 - ii. require an attendee who removes the attendee's face mask to eat or drink to maintain six feet physical distance from any individual from a separate party; and
 - iii. within 24 hours of receiving notice that an attendee of the social gathering tested positive for COVID-19, notify each attendee who was within six feet of the positive case for more than 15 minutes cumulatively.
 - c. *High Transmission Area restrictions.* An event host of a social gathering in a county designated as a High Transmission Area shall:
 - i. on the day of the social gathering, require each attendee to confirm that the attendee:
 - A. is not subject to isolation or quarantine requirements; and
 - B. is not experiencing any symptom of COVID-19; and
 - ii. require at least six feet of physical distance between individuals from separate parties who attend the social gathering, including in an area of ingress or egress, unless the event host receives a waiver of this requirement pursuant to Section (9).
 - iii. within 24 hours of receiving notice that an attendee of the social gathering tested positive for COVID-19, notify each attendee who was within six feet of the positive case for more than 15 minutes cumulatively.
 - d. *Exception.* Subsections (4)(a)(i), (ii), and (iii)(C) do not apply in a Low Transmission Area beginning eight weeks after the date on which the Department provides notice that 1,633,000 prime doses of a COVID-19 vaccine have been allocated to the state.
5. **Restrictions on businesses.** The following restrictions apply to a business, including a bar or restaurant, regardless of whether the business is acting as an event host:
 - a. *Statewide restrictions.* Except as provided in Subsection (5)(d)(ii), regardless of a county's transmission area designation, a business shall:

- i. require each employee and contractor to wear a face mask while at work;
 - ii. post conspicuous signage at each entrance to the business that:
 - A. lists COVID-19 symptoms;
 - B. asks employees and patrons experiencing COVID-19 symptoms to stay home;
 - C. provides notice of face mask and physical distancing requirements; and
 - iii. require any individual who removes their face mask to eat or drink on the premises of the business, to remain in place while eating or drinking.
- b. *High Transmission Area restrictions.* The following restrictions apply in a county designated as a High Transmission Area:
- i. Except as provided in Subsection (5)(d)(i), a business, including a restaurant or bar, shall require each patron to maintain at least six feet of physical distance from any patron from a separate party, including in an area of ingress or egress.
- c. *Moderate Transmission Area restrictions.* The following restrictions apply in a county designated as a Moderate Transmission Area:
- i. A restaurant shall require at least six feet of physical distance between each party in a waiting area.
 - ii. A bar shall require each patron to wear a face mask when within six feet of any individual from a separate party.
- d. *Exceptions.*
- i. Notwithstanding Subsection (5)(b)(i), a business that provides a childcare service may permit a child, parent, or care provider to be within six feet of another child, parent, or care provider while in the course of providing or receiving the childcare service.
 - ii. Subsections (5)(a)(i), (ii)(C), and (iii) do not apply in a Low Transmission Area beginning eight weeks after the date on which the Department provides notice that 1,633,000 prime doses of a COVID-19 vaccine have been allocated to the state.

6. Restrictions on organized sports and activities.

- a. *High school athletic and extracurricular social gatherings.* A person may not be an event host for, or participate in, a high-school-sponsored social gathering that is an athletic or extracurricular activity, including a competition or practice, unless:
- i. the high school verifies that each participant of a recurring extracurricular activity received a COVID-19 test within the 14 days immediately prior to the athletic or extracurricular activity;

- ii. the high school verifies that each participant of a single occurring extracurricular activity, including a school social dance, received a COVID-19 test within 48 hours immediately prior to the activity; and
 - iii. immediately prior to participating in the athletic or extracurricular activity, each participant confirms that the participant:
 - A. has completed any quarantine or isolation period required by the COVID-19 School Manual provided by the Department; and
 - B. is not experiencing any symptom of COVID-19.
 - b. *Other athletic and extracurricular activities.* A person may not be an event host for, or participate in, a social gathering that is an athletic or extracurricular activity not covered by Subsection (6)(a), including a club sport and college or university intramural activity, but not including intercollegiate athletics, unless immediately prior to participating in the athletic or extracurricular activity, each participant confirms that the participant:
 - i. has completed any quarantine or isolation period; and
 - ii. is not experiencing any symptom of COVID-19.
 - c. *Event host exception.* Notwithstanding Subsection (4)(b), an event host of a social gathering that is an athletic or extracurricular activity authorized under Section (6) is not required to require six feet physical distance between each participant. A participant does not include a spectator.
- 7. Restrictions on institutions of higher education.**
- a. For the purposes of this Order, an institution of higher education, including a public or private degree-granting institution or technical college, is considered to be a business subject to Section (5). An institution of higher education is not subject to Section (5)(b)(i).
 - b. A covered institution of higher education shall test enrolled students age 18 years or older who live in on-campus housing or attend at least one course that involves in-person instruction provided by the institution of higher education to identify students with current COVID-19 infection and determine campus COVID-19 infection trends in accordance with the intensive testing plan developed by the Utah System of Higher Education and approved by the Utah Department of Health.
- 8. Face mask exceptions.**
- a. Notwithstanding any other provision of this Order, an individual required to wear a face mask may remove the face mask in the following situations:
 - i. while actively eating or drinking, provided that the individual remains in place while eating or drinking;

- ii. while alone or only with other members of the same household in a room, cubicle, vehicle, or similar enclosure;
 - iii. when communicating with an individual who is deaf or hard of hearing if:
 - A. communication cannot be achieved through other means; and
 - B. the speaker wears a face shield or uses alternative protection such as a plexiglass barrier;
 - iv. while obtaining or providing a service that requires the temporary removal of the face mask, such as dental services or speech therapy services;
 - v. while sleeping;
 - vi. while actively performing as an athlete at an organized athletic event authorized under Section (6);
 - vii. while exercising or engaging in athletic training while:
 - A. outdoors; or
 - B. indoors and maintaining at least six feet of physical distance from any other individual from a separate party;
 - viii. while swimming or on duty as a lifeguard;
 - ix. while giving a religious, political, media, educational, artistic, cultural, musical, or theatrical presentation or performance for an audience;
 - x. when engaging in work where wearing a face mask would create a risk to the individual, as determined by government safety guidelines;
 - xi. when necessary to confirm the individual's identity, including when entering a bank, credit union, or other financial institution; and
 - xii. when federal or state law or regulations prohibit wearing a face mask.
- b. The following individuals are exempt from the face mask requirements of this Order:
- i. a child who is younger than three years old;
 - ii. an individual who is unconscious, incapacitated, or otherwise unable to remove the face mask without assistance;
 - iii. an individual with a medical condition, mental health condition, or intellectual or developmental disability, that prevents the individual from wearing a face mask; and
 - iv. an individual who is incarcerated.

9. Event host physical distancing waivers.

- a. A county executive, in consultation with the local health department, may:
 - i. grant a waiver to an event host from the requirement of Subsection (4)(b); and

- ii. review the waiver every 14 days from the date the waiver was granted, and revoke the waiver if the county executive finds it necessary to protect public health.
- b. When considering whether to grant or revoke a waiver pursuant to Subsection (9)(a), the county executive shall consider:
 - i. the petitioner's ability to demonstrate safe operations as outlined in the COVID-19 Business Manual provided by the Department; and
 - ii. any evidence of significant COVID-19 transmission arising directly from an event held by the event host.

10. Local education agency requirements.

- a. An LEA is not subject to Sections (4) and (5).
- b. An LEA may require a student to participate in virtual or remote learning due to COVID-19 only as provided in Subsection (10)(f)(iii), (iv) and (v).
- c. At least one time per school year but not more than once per term, an LEA shall obtain parental or guardian permission to test a student as required by Sections (6) and (10). A parent or guardian may rescind permission or grant permission at any time during the school year.
- d. If an LEA meets an outbreak threshold described in Subsection (10)(e), the LEA shall consult with its local health department and:
 - i. conduct a testing event if the LEA and local health department determine that a testing event is appropriate; or
 - ii. consistent with Subsection (10)(f), take other actions decided upon by the LEA to mitigate the spread of COVID-19 consistent with public health guidance.
- e. *Outbreak threshold determination.*
 - i. An LEA meets an outbreak threshold when:
 - A. one percent of a school's students and staff test positive for COVID-19 within a rolling 14 day window, for a school with more than 1,500 students and school staff members; or
 - B. fifteen of a school's students or staff members test positive for COVID-19 within a rolling 14 day window, for a school with 1,500 or fewer students and school staff members.
 - ii. Positive test results from Subsection (6)(a)(i) and (ii) are not included in a school's outbreak threshold.
- f. *Students.*
 - i. A student who tests positive for COVID-19 shall isolate in accordance with the direction provided by the COVID-19 School Manual.

- ii. A student who is exposed to COVID-19 shall follow quarantine guidelines in accordance with the direction provided by the COVID-19 School Manual.
 - iii. An LEA shall require a student under isolation or quarantine pursuant to Subsections (10)(f)(i) or (ii) to participate in virtual or remote learning.
 - iv. An LEA shall require a student to participate in virtual or remote learning if the student does not or is unable to participate in testing of any kind, and:
 - A. less than 60% of students participate in a testing event; or
 - B. the resulting percent positivity from those who participated in the testing event is equal to or greater than 2.5%.
 - v. Notwithstanding Subsection (10)(f)(iv), a student with special healthcare needs who is unable to participate in testing because of chronic physical, mental, or behavioral limitations or is unable to use a different type of test, shall be allowed to attend school in person upon request of the student's parent or guardian.
- g. *School Staff Members.*
- i. A school staff member who tests positive for COVID-19 shall isolate in accordance with the direction provided by the COVID-19 School Manual.
 - ii. A school staff member who is exposed to COVID-19 shall follow quarantine guidelines in accordance with the direction provided by the COVID-19 School Manual.
 - iii. School staff members may participate in a testing event.
 - iv. An LEA may not prohibit a school staff member from performing in-person job duties based upon the school staff member's non-participation in a testing event or negative COVID-19 test result.
- h. An LEA shall comply with the requirements of the "Planning Requirements and Recommendations for K-12 School Reopening," created by the Utah State Board of Education.
11. **Gatherings at residences.** This Order does not apply to a gathering of individuals at a residence for a non-commercial purpose.
12. **Religious services.** This Order does not apply to a religious service. Faith-based organizations are strongly encouraged to implement protocols to mitigate the spread of COVID-19.
13. **Effect on other laws.**
- a. Nothing in this Order may be construed to prohibit a local health department from issuing a health order that is more stringent than this Order.

- b. To the extent that this Order conflicts with a provision of State Public Health Order 2021-2, this State Public Health Order 2021-2 shall control.
14. **Severability.** If a provision of this Order or the application of a provision to any person or circumstance is held invalid, the remainder of this Order shall be given effect without the invalid provision or application. The provisions of this Order are severable.

This Order is effective February 24, 2021, and shall remain in effect through March 25, 2021, unless otherwise modified, amended, rescinded, or superseded.

Made at 10:00 a.m. the 24th day of February, 2021



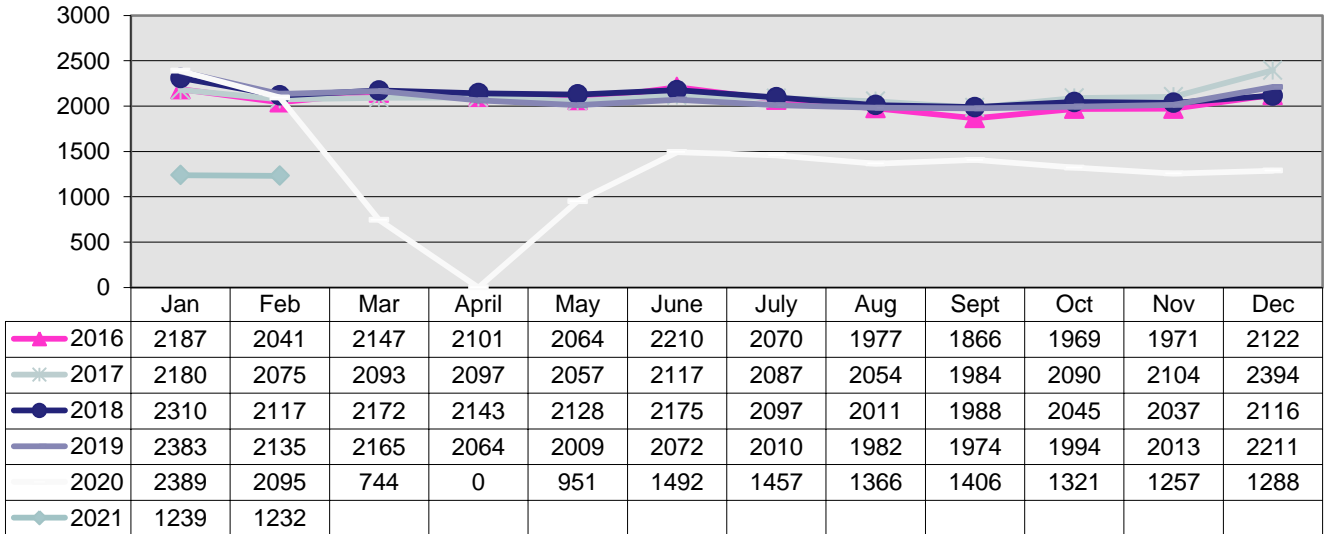
Richard G. Saunders
Executive Director
Utah Department of Health



Board Meeting Membership Sales Report

February 2021

Monthly Membership Sales



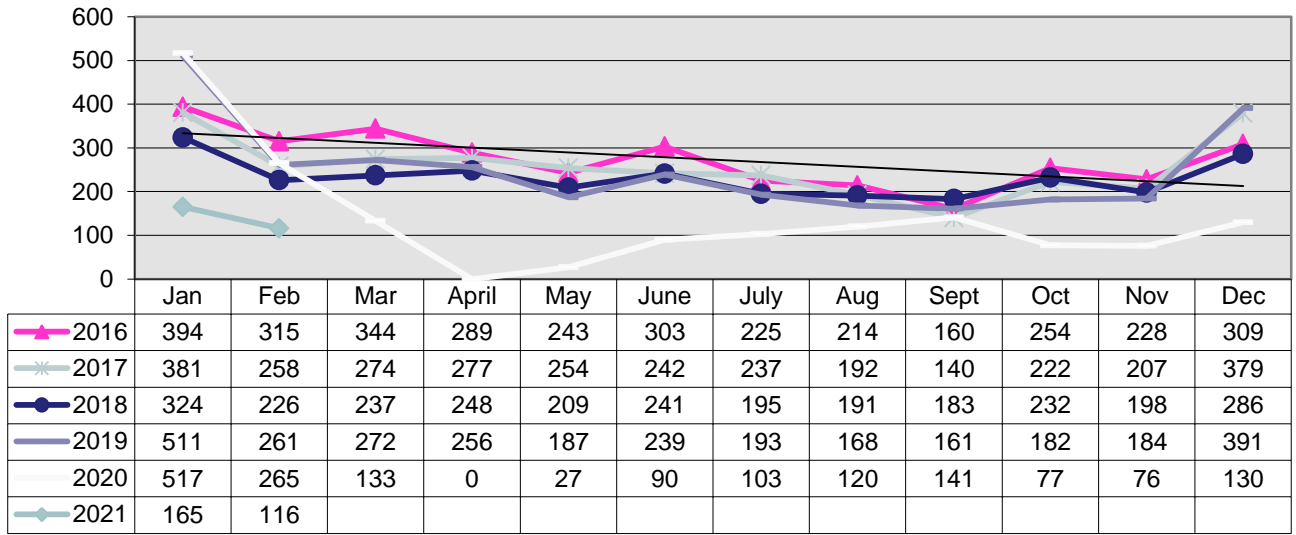
1232

Memberships sold this month

-863 -41% Total compared year to year

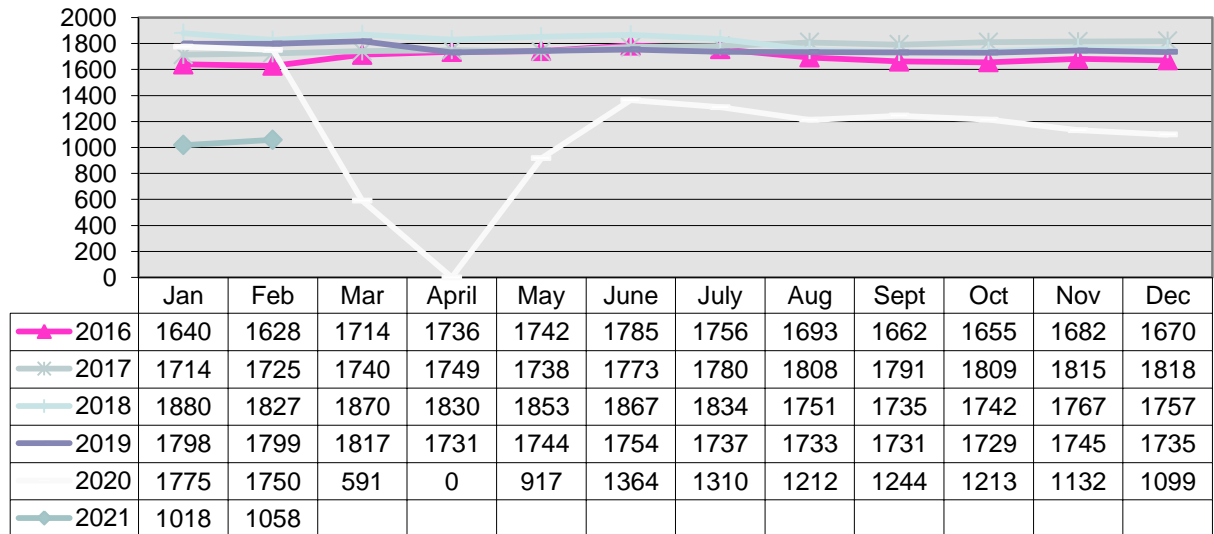
-7 -1% Total compared month to month

Monthly Annual & Charter Membership Sales



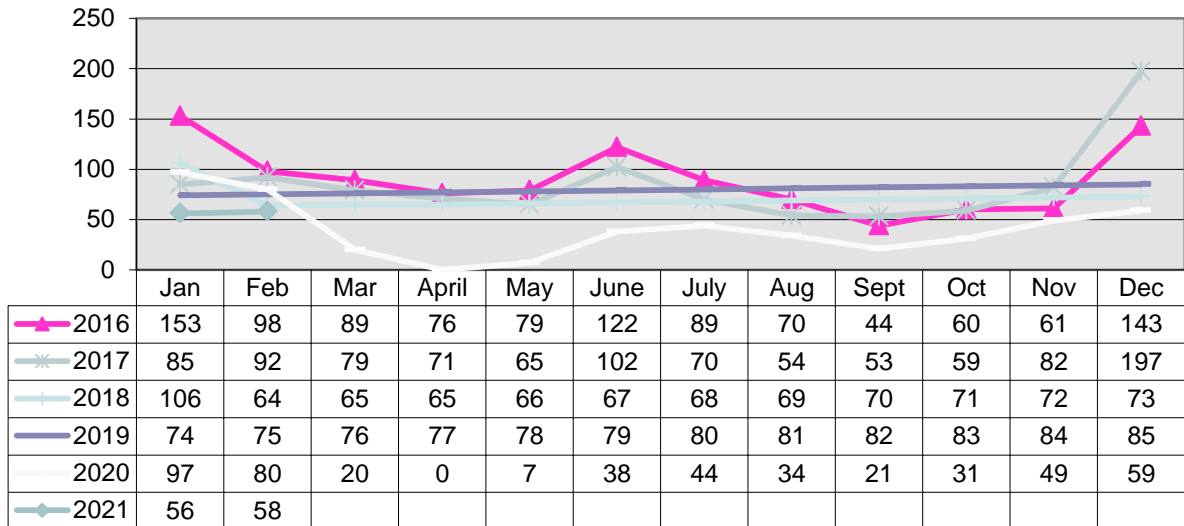
Annual & Charter Memberships sold this month			
	116		
-149	-128%	Total compared year to year	
-49	-18%	Total compared month to month	

Monthly EFT Membership Sales



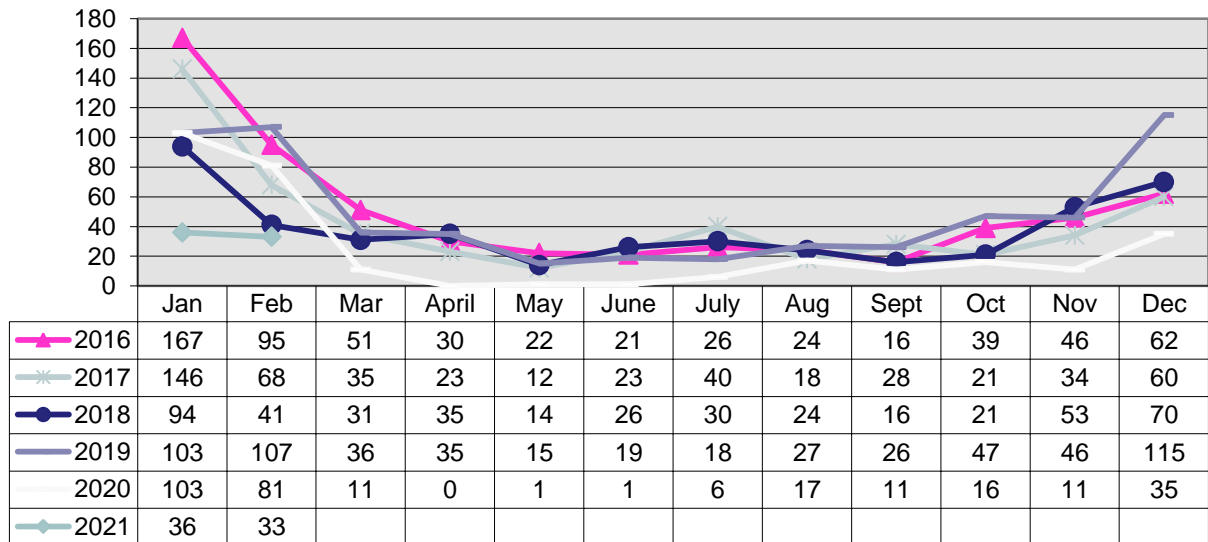
1058		Total EFT Memberships sold this month
-692	-40%	Total compared year to year
40	4%	Total compared month to month

Monthly 25 Punch Pass Sales



58		<u>Total 25 Punch Pass Memberships sold this month</u>
-22	-28%	Total compared year to year
2	4%	Total compared month to month

Monthly Walking Passes



33		<u>Total Walking Passes sold this month</u>
-48	-59%	Total compared year to year
-3	-8%	Total compared month to month