



OGDEN PREPARATORY ACADEMY

Ogden Preparatory Academy

OPA Board of Directors Meeting

Date and Time

Thursday March 11, 2021 at 4:30 PM MST

Location

1435 Lincoln Avenue, Ogden UT 84404
Library

VISION: Ogden Preparatory Academy's vision is to create a positive, nurturing environment for students to grow and learn as they develop the skills necessary to become tomorrow's leaders. Through high academic expectations and experiences, bilingual exposure, leadership roles and commitment to community, OPA students will gain confidence and a sense of self worth that will prepare them to face the challenges in a competitive world.

Agenda

	Purpose	Presenter	Time
I. Opening Items			4:30 PM
Opening Items			
A. Record Attendance and Guests			
B. Call the Meeting to Order			
C. Approve Minutes	Approve Minutes		
Approve minutes for OPA Board of Directors Meeting on February 18, 2021			
II. Schedule Discussion			4:30 PM
A. Quarter 4 School Schedule for in-person learning.	Discuss	William Davis	20 m
III. Public Comment			4:50 PM
A. Opportunity for Public Comment	Discuss	Tyler D'Hulst	15 m

	Purpose	Presenter	Time
IV. Schedule and Quarantine Discussion			5:05 PM
A. Quarter 4 School Schedule for in-person learning.	Vote	William Davis	5 m
B. Quarantine Policy	Vote	Debbie Deem	5 m
Proposal to allow vaccinated employees to be exempt from quarantines during the 90 day period following the vaccination.			
V. Finance			5:15 PM
Finance			
A. Financial Review	FYI	Spencer Adams	10 m
B. Student Chromebook purchase	Vote	Debbie Deem	5 m
For next year, we will need to purchase 300 chromebooks to replace the devices that have reached their lifecycle at the Junior High and Elementary.			
C. School Pictures; Yearbook; Printing Contract	Vote	Debbie Deem	5 m
We currently use LifeTouch as our vendor for student pictures and yearbooks. We recently reviewed this agreement and compared it with Bell Photography.			
D. HVAC service provider	Vote	Andrew Smith	5 m
The agreement will procure a service company that will provide quarterly maintenance, and as needed repairs.			
E. Human Resources Management Software	Vote	Andrew Smith	5 m
We have been using a workflow management plug in for our dashboard. The support for this system is being discontinued.			
F. Valpak marketing distribution	Vote	Debbie Deem	5 m
G. AVID Excel	Vote	Debbie Deem	5 m
This would be an addition to our AVID program to support ELL students.			
VI. School Update			5:55 PM
A. Administrative Board Report	Discuss	Kasey Kennington	20 m
B. School Improvement Plan	Vote	Debbie Deem	5 m
C. School Land Trust Plan	Vote	Debbie Deem	

	Purpose	Presenter	Time
D. FY22 School Calendar	Vote	Debbie Deem	5 m

We have drafted a preliminary calendar with important dates. We are still considering what the best course of action is for Fridays.

E. LEA Specific License Approval	Vote	Debbie Deem	5 m
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John Norvell is currently teaching the CTE courses for 8th and 9th grades. He is working toward his licensure, and should be able to be recommended by WGU for licensure. In the meantime, we are recommending him for an LEA specific license to expire 6/2022.

VII. Policies

6:30 PM

A. FY22 OPA Fee Schedule	Vote	Debbie Deem	5 m
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We sent this to parents, and allowed for input electronically and in person at the January and February Board meetings.

Most adjustments were made to yearbook fees to better reflect actual costs.

B. Benefits Handbook	Vote	Debbie Deem	5 m
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Changes made to allow employees to roll additional leave forward to future year for anticipated FMLA leave.

Some minor adjustments to calculation numbers to account for a 180 day agreement year.

VIII. Committee Reports

6:40 PM

A. Governance	FYI	Tyler D'Hulst	5 m
B. Academic Excellence	FYI	Molly Ward	5 m
C. Development	FYI	Nick Bowsher	5 m

IX. Other Business

6:55 PM

A. Discussion	Discuss	William Davis	5 m
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Assignments, Discussion, Review as needed.

Date of Retreat: we would like to minimize meetings in June, so we propose moving the Retreat to May, Early June, or July.

X. Closing Items

7:00 PM

A. Adjourn Meeting	Vote		
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