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3 **South Davis Recreation District**  
4 **Administrative Control Board Meeting**

5 June 29, 2020, at 2:00 p.m.

6 Board Members present via Zoom:

7 Marti Money, County Representative  
8 Todd Meyers, County Representative  
9 Mayor Len Arave, North Salt Lake  
10 Mayor Randy Lewis, Bountiful  
11 Councilmember Tami Fillmore, Centerville  
12 Bret Millburn, County Representative *\*\*arrived at 2:18 p.m.*  
13 Mayor Rick Earnshaw, Woods Cross *\*\*arrived at 2:25 p.m.*

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15 Others in attendance:

16 Jayme Blakesly, District Attorney  
17 Tif Miller, Executive Director  
18 Tyson Beck, District Clerk  
19 Galen Rasmussen, District Treasurer  
20 Scott McDonald, Aquatics & Fitness Director  
21 Cory Haddock, Ice & Recreation Director  
22 Mary Gadd, Office Manager  
23 Haley Turner, Recreation Specialist  
24 Lizie Allen, Aquatics Program Manager  
25 Wendy Jones, Fitness Coordinator  
26 Heidi Kearsley, Customer Service Manager  
27 Tom Lund, Maintenance Supervisor  
28 Kyrene Gibb, Y2 Analytics  
29 Anna Erickson, Bountiful Resident  
30 Ron Mortensen, Bountiful Resident  
31 Cynthia Ong, Bountiful Resident

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33 *Chairwoman Fillmore had asked Vice Chair Arave to conduct the meeting as she may be*  
34 *unavailable throughout the meeting.*

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36 **WELCOME**

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38 Vice Chair Arave opened the meeting at 2:07 p.m.

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40 **CITIZEN COMMENTS**

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42 None.

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44 **APPROVAL OF MINUTES FOR MAY 4<sup>TH</sup>, 2020 BOARD MEETING**

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46 Minutes of the Administrative Control Board meeting held on May 4, 2020, was  
47 approved on a motion made by Mayor Lewis, and seconded by Mrs. Money. Board Members  
48 Money, Meyers, Arave, Lewis and Fillmore voted “aye.”  
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50 **COVID 19 RE-OPENING FOLLOW UP**

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52 Mr. Miller updated the Board on how the facility has been operating since re-opening.  
53 The key points were attendance continues to grow each day, programs and classes are slowly  
54 returning, and staff is working on keeping common touch points cleaned throughout the day.

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56 *\*\*Bret Millburn arrived*

57

58 **CAPITAL PROJECTS DISCUSSION**

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60 Mr. Miller asked what Capital projects should continue to be worked. Mr. Miller  
61 continued that himself and staff went through and marked each project with what items have  
62 been finished, what projects are priorities and should be done this year, other projects that could  
63 be completed and items that should be delayed to be limit expenses.

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65 Mayor Arave commented that prices in construction do not appear to be dropping and  
66 that postponing projects that can be would be a good idea. Mrs. Money agreed with that  
67 statement but added that delaying a project could hinder revenue. Mr. Meyers inquired when are  
68 the leisure pool projects being planned for and how long will that area be closed for. Mr. Miller  
69 answered that an RFP still needs to go out for that project but the timeline that VCBO estimated  
70 was 3-4 months.

71

72 Mayor Arave suggested that projects that are marked by staff as possible delay and are  
73 under \$40,000 be postponed because any project that is higher than \$40,000 will come before the  
74 Board for approval.

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76 **CARES ACT FUNDING DISCUSSION**

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78 Mr. Miller reported that he received an email from the City Managers from each City in  
79 the District regarding the CARES Act funding and if the District had any interest in it. Mr. Miller  
80 reported on items that have been purchased that are related to covid-19.

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82 *\*\*Mayor Arave recognized that Mayor Earnshaw had previously joined the meeting*

83

84 **MASTER PLAN SURVEY ANALYSIS – Y2 ANALYTICS**

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86 Kyrene Gibb returned to answer questions regarding the Master Plan Survey that was  
87 reviewed in the June 1<sup>st</sup>, 2020 Board meeting. Mayor Arave remarked that 28% of survey  
88 respondents being current membership holders seems high and Ms. Gibb replied that respondents  
89 who were most familiar with the District are probably more inclined to respond to the survey.  
90 Mrs. Money commented that the survey results should not be the single mile marker used to  
91 make all decisions regarding the 10-year plan.

92

93 Mr. Miller remarked that the next step is to have the Master Plan Committee meet again  
94 and finalize a master plan with VCBO and gain some public input.

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96 **EXECUTIVE DIRECTOR REPORT**

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98 Mr. Miller reported that he continues to follow State and Health Department guidelines  
99 while in the yellow phase.

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**NEXT BOARD MEETING**

The next Board meeting will be on July 20<sup>th</sup>, 2020.

**OTHER MATTERS**

Mayor Lewis remarked on the opening of EOS Fitness in the southern part of the District. Chairwoman Fillmore and Mr. Miller briefly discussed the District’s daycare facilities and staffing.

Meeting adjourned at 3:13 p.m. on a motion made by Mayor Lewis.

APPROVED