

on, information laid out, and generally getting settled. There are several working mothers who are grateful to have one less day to ship children off to day care giving them more time with their kids and reducing the cost of daycare. As of this date, I have not received any complaint from City employees about the new schedule except that a couple of employees choose to arrive at work at 7:00 a.m. instead of 7:30 a.m. to allow a 1 hour lunch break.

In terms of cost savings and efficiency for the City, there seems to be very little difference in the overall costs to the City. Employees still work a forty hour week and their wages are the same. When an employee uses personal leave such as sick time or vacation, more of the time is burned up for each day (10 hours v. 8 hours), which is a positive factor in terms of financial liability. Small things like cleaning the building four days a week instead of five days a week save a little bit of money, but it is not significant. It seems as though there are more employees here at 6:00 p.m. on Thursday than there used to be on Friday afternoons. Therefore, it would seem that the staff is more efficient during the working hours with the current schedule with less time used for partial personal leave days and more full personal leave days taken.

In the end, the employees of Payson City are grateful for their opportunity to work for the City. Whatever work schedule is chosen, I am confident that you will receive a 100% effort from the great staff we have working with us.

The City Council will need to determine if the current work schedule should be continued or if another work schedule would be more appropriate for Payson City.

Mayor Evans said he is in favor of the 5 day 8 hour workweek. He feels that the public needs the office more days a week than it is.

Skinner assumes that if it is deemed appropriate to change the work schedule again we can.

MOTION by Councilmember Jacobson to continue with the 4-day work schedule that we have been working with the past year. Motion seconded by Councilmember Burdick. Motion carries.

#### COMMUNITY EVENTS DIRECTOR – CITY EVENTS

JoLynn Ford, Community Events Coordinator presented the following:

#### **Classification of City Events 2005**

##### ***City Event***

A City Event is an activity that is wholly the responsibility of Payson City. Some of the responsibilities may be delegated to volunteer coordinators, staff members, or City Council members, but the City, through the Community Services Director or appropriate superintendent, is ultimately responsible.

- Salmon Supper
- Onion Days
  - Parade
  - Children's Parade
  - Boutique
  - Food Booths
  - Carnival
  - Skateboard Competition
  - Fireworks
  - Fire Department events
  - Recreation Department events
  - Swimming Pool events
  - Flower Show
- Arbor Day
- Memorial Day Event
- Veteran's Day Flag Raising

- Patriot Day
- City Float
- City Recreation
  - Team Sports
- Youth City Council
- Youth Court
- Peteetneet Academy
- Traffic School

**City Association**

An event with which the City is associated through financial contribution, staff involvement, and use of City property or facilities. The Community Services Director does not carry ultimate responsibility, but rather coordinates the City involvement in the event. Inclusion on the list below does not guarantee permanent city association status.

- Scottish Festival
- Historic Downtown Events
  - Halloween Festival
  - Christmas Celebration
  - Cinco de Mayo
  - Hot August Nights
- Chamber of Commerce Events
  - Easter Egg Hunt
  - Shop Payson Promotion
- Relay for Life
- Bike Race
- Outside organization events at Onion Days
  - Gold Medal Mile
  - Car Show
  - Dutch Oven Cook-off
  - Early Bird Breakfast
  - Book Fair
  - Demolition Derby
  - High School sports fundraisers
  - Children's Fair
  - Outhouse Races
- Kiwanis Club Golf Tournament
  - Any other charity golf event
- Freeway Billboard
- Downtown Alliance (This support should lessen as the group becomes more self-sufficient.)
- Chamber of Commerce
- Miss Payson
- Library Board
- Power Board
- Boy Scouts and Girl Scouts (Eagle Scout projects)
- Explorer Program
- DARE program
  - CERT
- School Events
  - Ambulance/police at games
- Utah County Immunizations
- Food Bank
- Community School Programs
- Interlocal Agreements with School District
- Payson City Band
- Payson Racing Association
- Cocklebur Riding Club

- Community Schools (Use of City Center for classes)
- Historical Preservation Board
- American Legion Arms Storage
- Military Funeral Rites

**City Contribution**

A contribution from the City that includes only financial support. These events and activities are not anticipated to utilize City Staff, City property or facilities, nor coordination from the Community Services Director. This category also includes groups that receive funds as a donation, such as high school extra-curricular organizations.

- Payson Community Theater
- Payson High School Band
- Payson Read
- Payson High School Groups

**City Membership**

A City membership is a voluntary financial obligation in return for inclusion in a group.

- Utah League of Cities and Towns
- Mountainland Association of Governments
- Utah Council of Governments
- Ten City Mayors
- South Utah Valley Municipal Water Association
- Utah Public Employees Association

**Non-Participatory Functions**

Events and activities that occur within the City that while encouraged, involve no financial support, City staff, property or facilities, or coordination from Payson City.

- Civic Clubs
  - Kiwanis
  - Lion's Club
  - Junior Cultus
  - Cultus Club
- American Legion
- VFW

MOTION by Councilmember Jacobson to accept recommendation by the Community Events Director of the city events list as presented, but to include under City Association that it is a coordination (highlight coordination) of city involvement only, and that we want to be very careful of costs particularly staff time and that there is no guaranty of city donating money or staff time to the project. Motion seconded by Councilmember Daley.

Councilmember Burdick noted that under "City Association" that the historical preservation board needed to be added. Also under that same heading: military rights and American Legion arm storage should also be added.

Councilmember Bills stated that when we first started talking about city events, we talked about contributions and a policy dealing with that, so he wondered if the policy was being worked on.

Manager Hall stated that this is a first step and the fact that it isn't written in stone, so we need to define all of these things and how much we give them and what we do for them.

Motion carries.

**CONSENT AGENDA**

MOTION by Councilmember Daley to approve the January 2005 Disbursements, January 2005 Invoice Register, City Council Minutes February 2, 2005 and City Council Minutes February 4, 2005.