

**Gunnison City Council Meeting Minutes
Wednesday, September 16, 2020, 7:00 PM
Gunnison City Hall, 38 West Center
Gunnison, UT 84634**

Present: Mayor Lori Nay, Councilmembers: Robert Andersen, Shawn Crane, Stella Hill, and Rod Taylor, City Recorder Steven Jensen, Donald Childs Public Works Manager, Garrett Willden from Jones and DeMille, Marty McCain from Sanpete Food Pantry, Jeremy Madsen from Dynamic Innovations, and citizens Blake Donaldson, Steve Kunik,

Presiding: Mayor Lori Nay

Invocation: Councilmember Robert Andersen

Public Comment

No one in the audience requested public comment time.

Presentation to Council from Sanpete Pantry about organizational vision – Marty McCain

Marty came before the Council to give a presentation of the vision of the Sanpete Pantry and how the city could help in the vision. Mr. McCain reported that the pantry comes to Gunnison once a month and hands out food to the community from the old fire house. He gave thanks the Council for the opportunity to use the building and has the vision of making more stops if needed to the area. The pantry is looking for donations and a more permanent location to store food so that it can be given out more freely. He also stated that they are also giving out kid packs with meals to the schools for children that come from homes that do not have the means to buy food for the weekends. They are also wanting to work with the police departments in the county to have these kid packs of food in their vehicles to help those in need as well. The main concern of needing to get the word out is to letting people know about the food pantry. They wanted the city to help getting the word out by putting meeting times on the website as well as word of mouth. The drop off day is the second Tuesday of the month.

Discussion and proposed approval for Waste Water Improvements – joint project with Centerfield City for Sewer Screen, Screen Building, and Lagoon Improvements – Garrett Willden from Jones and DeMille Engineering

Garrett began the discussion with handing out a schedule of the costs of the project and the break down of the different phases of the project and what it would cost Gunnison City and Centerfield City in terms of usage per capita of the city. He stated that they were looking at the different rates of flow that was metered to move forward in breaking down the percentage for probable cost of what the two cities will have to pay. The total cost of the entire project with out the building would be \$385,400, \$255,000 would be only the screening device. The discussion turned to why the building has to be concrete. Garrett responded that utility buildings have to have certain specifications to protect from vandalism and weather. The flow percentages for Gunnison was 82% and 18% for Centerfield. The Council as a whole did not agree that the percentages were correct and more readings would need to be taken. Garrett was wanting the Council to make a decision on moving forward with the design and then hammering out the costs at a later date.

Councilmember Robert Andersen made a motion to move forward with the engineering process of the Waste Water Improvements to get the designs for the building and Lagoon Improvements. Councilmember Rod Taylor seconded the motion. The roll call vote was 4-0 with Councilmember Justen Mellor absent.

Discussion Proposed Approval of online software for Gunnison City Utility Statements – City Treasurer Jodi Henline

Jodi Henline reported that she was looking into a company that could help with updating the delivery of the utility statements so that the public could see and pay their utilities with the City easier that was being done now. Right now that only was to pay online and at City Hall with a check or cash. If there are any automatic payments, Jodi has to go in and update that in the system on a daily basis. There is no option to pay in person with a debit or credit card. The company that is being considered is Invoice Cloud. They will be able to work with our software system with Casselle and also give the city customers the option to see their statement online to know the amount that they owe at the time of payment. This will also give the City the option to accept debit and credit cards when they pay in person at City Hall as well. The new system will update the same day in Casselle instead of the next day. There will be a option for customers to go paperless as well instead of mailing out a statement each month. There would be a discount of 10% if paid more than a year. The monthly amount would be \$250 each month for the new software. In talking to Gary, the City could pay with COVID-19 funding and pay for 3 years in advance.

Councilmember Shawn Crane asked is there was a time frame to get it up and running. Jodi responded that she would be getting with them tomorrow; they would let her know the amount of time it would take.

Councilmember Shawn Crane made the motion to approve the online software for Gunnison City Utility Statement and to pay for 3 years in advance. Councilmember Taylor seconded the motion. The vote was unanimous 4-0

Discussion and Proposed Approval of Travel Trailer on property of Steve and Kathy Kunik at 128 West Center – Steve Kunik

Steve came before the Council to ask permission of the Council to park a travel trailer on his property so that his mother could sleep in it at night. He has health problems and is needing surgery on his back, arms, and wrists. In total he is needing 7 surgeries and will be laid up for about a year. His mother will be coming to live with Steve and his wife to help Steve with his recovery. The reason for the permission of the travel trailer is because he and his wife live in a one-bedroom home and will not have room for his mother to stay with them. She will then be able to help during the day in the house and then be able to sleep in the travel trailer at night. He understands the code does not allow for travel trailers to be parked on the property like he wants so he is asking for help. He handed out copies of his medical records to show the need for this change. There was a discussion with the Council as to others in the city that are not following the ordinance of not parking and living in travel trailers. Councilmember Shawn Crane was glad that Steve came before the Council and not just doing it on his own out of compliance. Councilmember Rod Taylor said that there an allowable use but it could ask for a variance and it would be decided by the Land Use Office to see if there would be an exception made for him and his situation. So, there would be a denial from the Council and then a variance could be asked for.

Discussion of bids to update media equipment for City Chambers with proposed approval – Jeremy Madsen, Dynamic Innovations

Jeremy Madsen came at the request from Mayor Lori Nay to present a bid with updating the audio and video systems for the City Council Chambers. The projector, television and audio system would be updated to current standards. The equipment in Heritage room next to the council room would also upgrade. The discussion then went over the listed bid and the amount each would cost. Councilmember Shawn Crane asked if there was any way that two additional televisions to put advertisements from the City as well as public announcements. Discussion of how the zoom meeting would be recorded and how it would be projected so those in the room could see as well as others could connect and view the meeting outside of the room. There is also an upgrade the internet so that there would be only one wireless system not the three that there is now. The total cost of the bid would be \$14,550.00. The zoom and internet system subscriptions would be paid for 3 years in advance. The decision was to wait until Oct 7th to decide on the approval of the bid.

Discussion and Proposed Approval of the purchase of 2 computers for the Library – Carolyn Childs Head Librarian

Carolyn Childs came before the Council to request for the purchase of 2 computers for the Library. Each year the plan has been replace computers in the library. The bid of \$1,702 for the towers to replace 2 computers that have been running for about 4 years. The monitors will be for \$119.99 from amazon. Total will be just over \$2,000.00 for the towers and monitor. Councilmember Stella Hill made the comment that the quote still had Marilyn Stewart and Janell Braithwaite name on the shipping information. Carolyn reported that that information was updated and show on the next order. There was a discussion about what type of people come into the library to use the computers. Carolyn also told what was being spend with the COVID-19 funding that state gave to the library. She will be getting 5 hot spots that the public can check out and use as internet at home. Two weeks will be the max that they can check out the hot spots.

Councilmember Stella Hill made the motion to approve the purchase of 2 computers for the Library. Councilmember Andersen seconded the motion. The vote was unanimous.

Discussion and proposed approval of the purchase of a 4-wheeler for Parks Department and Beautification use – Councilmember Stella Hill

Donald Childs the Public Works Manager came before the Council to ask for approval of the purchase of a 4-wheeler for the Parks Department and to also be used for Beautification on Main Street. He reported that the 4-wheeler at the shop has a bad solenoid that has been replaced several times. He has rented on from Lynn Pickett for about \$600 for two weeks, and it has worked out quite well. He can use the \$600 as a down payment and pay \$3,500.00 and buy the 4-wheeler for future use. The old one is a heavier duty and can still be used in the winter to push snow. The newer one would be for summer use for watering the flowers on Main Street and pulling the water tank.

Councilmember Stella Hill made the motion to approve the purchase of the 4-wheeler that is being rented for the Parks Department and Beautification use for \$3,500.00. Councilmember Andersen seconded the motion. The vote was unanimous.

Discussion and proposed approval of light changes by Rocky Mountain Power for Fire Station, Maintenance Building, Library, and Cemetery Flag Pole – Councilmember Rod Taylor

Council-member Taylor reported the project to upgrade the city buildings was getting close. There was a rebate on one of the invoices from Rocky Mountain Power of \$2,400. Things are on pace to get things moving and to have a grant of Rocky Mountain Power to pay 75% of the cost to update to energy efficient streetlighting. The City would then need to pay the remaining 25%. There would be a savings of \$947 a year. They will be down on August 28th to look at each building. The lighting above the Pool could not be done due to liability.

Councilmember Shawn Crane made the motion to approve the light changes by Rocky Mountain Power for Fire Station, Maintenance Building, Library, and Cemetery Flag Pole and possibly Pool. Councilmember Andersen Seconded the motion. The vote was unanimous.

Discussion of City Code 5.20: Abatement of Weeds and Unsightly Objects and proposed enforcement – Councilmember Stella Hill

Councilmember Stella Hill stated that there are some properties in the City Limits that are not complying with the City Code for abatement of weeds and unsightly objects. It has been some time before anything was enforced with this code and things might be out of date. Councilmember Hill stated that she and the Mayor will be meeting with Mandy Larsen who is the City Attorney to go over the options that are on the books to see if that is still enforceable or if the code needs to be updated. Enforcement is the key and needs to be followed by what is compatible with State law. There was a list of properties that was passed out to the Council that are out of compliance. It was asked if there are other properties that can be added to the list as well.

Discussion and Proposed approval for addition of Dumpsters for Fall Clean Up – Councilmember Stella Hill

Councilmember Stella Hill brought up the discussion of needing dumpsters for the Fall Clean Up. It was stated that Jodi could contact Whites Sanitation and get a time to have the dumpsters delivered so that citizens in City Limits could use to clean up their yards. October was decided the month and would talk to Whites to determine the day and then get that out to the public. The flowers on main street have been the best this year. Those will be cleaned up and keep the best ones and move them until they die as the season goes on and it gets colder.

Proposed Approval of City Council Meeting Minutes for Wednesday, May 20, 2020, Wednesday, June 3, 2020 and Wednesday June 29, 2020.

Councilmember Crane made the motion to approve the minutes for Wednesday May 20, 2020, Wednesday June 3, 2020 and Wednesday June 29, 2020. Councilmember Hill seconded the motion. The Vote was unanimous.

Proposed Approval of Bills and Adjustments

Councilmember Andersen made the motion to approve the bills and adjustments. Councilmember Crane seconded the motion. The motion passed with a 4-0 vote.

City Business and Future Items

Irrigation – Donald Childs reported that he has turned off the water to the irrigation pond due to it being so low. It will take about 5 days to refill the pond and then he will be able to turn on the irrigation so that the City can water. Councilmember Taylor responded that it will be a good idea to start rationing the water in the future so that the water does not run out before the end of the season. Anyone calling in to check about the watering schedule and when the pump will be on will be updated as the pond fills.

COVID-19 Funding – The Mayor reported that she will be meeting with Gary Keddington and Centerfield City to see about using the COVID funding to pay the Police Department and then we will be able to get that money back so that we can use it for other projects. COVID funding must be spent before the end of the year so the City will be sending is \$230,000 to 240,000 to the police department which will satisfy the COVID spending requirements and then recouping that amount in the city's budget for other projects..

Pressurized Irrigation- Councilmember Taylor issued a thanks to the Council for help in getting out the word on the restrictions on the pressurized irrigation to the community and helping to answer questions as they have arisen. The schedule for the restriction is working and the pond is still full. The need to get the word out for people to close their faucets and then when Donald is pressurizing the system, it would go faster.

Councilmember Andersen said that there was a problem on the east side of town up on the hill that there is never enough pressure to water lawns during the two days they can water. His sprinkler system has not been able to work due to the amount of water being used during the time frames. The farms on the east side of town are not attached to the water system, as they are on a separate system and do not affect the pressure to the city. It was found that there was a water leak that Donald had fixed and that in the process he had plugged the line and when he fixed it, the pressure was restored. The idea was floated that there might need to be a different schedule to get a day during the weekend to have solely for certain areas that do not get pressure. It was decided to keep the schedule of two days a week for the east and west side of the city.

There was a discussion about the extra water coming out of Peacock well and the rights for Clair Otten and what the city could do to update the water collection system in getting a bigger reservoir to hold more water for city use. The Mayor suggested that the city might want to look at the capacity for the city in the water system and what can be done to better that. It was also talked about a processing plant coming to the city of Centerfield. They might have the capacity and the Mayor mentioned that they were wanting Gunnison City to help provide water. Mayor Nay was not sure if it was in the best interest of the City and it would need to be explored.

Adjourn

Council-member Hill made the motion to adjourn. Councilmember Andersen seconded the motion. The motion passed with a 4-0 vote.

9:15 p.m. Adjourn


Steven Jensen, City Recorder


Lon Nay, Mayor


Approval Date