
Minutes
Workshop Meeting
June 25, 2013

Present: Mayor Kenneth Neilson, Councilmen Bill Hudson, Thad Seegmiller, Kress Staheli, Ron Truman, Jeff Turek, City Attorney Jeff Starkey, City Manager Roger Carter, City Recorder Danice Bulloch, Deputy Recorder Tara Pentz, Police Chief Jim Keith, Public Works Director Mike Shaw, City Treasurer Kerry Wheelwright, Administrative Services Manager Kimberly Ruesch, Leisure Services Director Barry Blake, Utility Supervisor Aaron Olsen, Audience: Sherrie Reeder, Mori Kessler, Shane Wood

Mayor Neilson excused Councilman Hudson from the meeting.

Meeting commenced at 6:00 P.M.

1. Approval of the Agenda.

Councilman Turek made a motion to approve the Agenda. Councilman Seegmiller seconded the motion; which passed with the following role call vote:

<i>Councilman Seegmiller</i>	<i>Aye</i>
<i>Councilman Truman</i>	<i>Aye</i>
<i>Councilman Turek</i>	<i>Aye</i>

2. Discussion and review of consideration to sale a nonsignificant parcel of ground owned by Washington City in the Northbridge subdivision area. Roger Carter, City Manager

City Manager Roger Carter reviewed:

There is a small parcel, which was not included in the appraisal cost. Staff will be meeting with Mr. Belliston on this issue this tomorrow.

*Councilman Staheli arrived at 6:04 P.M.

City Manager Carter stated the subdivision plat amendment has already been through Planning Commission. The additional land would need to be added to this subdivision, which is on the agenda tomorrow. The approval would be to show the public we would be willing to sell the parcel, but does not become effective until Council makes a motion.

City Attorney Jeff Starkey explained the engineering and attorney review process for an encroachment sell of land.

City Manager Carter stated all costs would be paid by the developer or landowner.

3. Discussion and review of a Cooperative Agreement between Utah Department of Transportation (UDOT) and Washington City, regarding the Southern Parkway. Mike Shaw, Public Works Director

Public Works Director Mike Shaw reviewed:

The Cooperative agreement with UDOT pertains to the construction of phase 3 of the Southern Parkway and the ability to solve an existing problem with storm drainage. By putting the excess runoff water from the Warner Debris Basin into the Gypsum Debris Basin we can eliminate the need to install an additional 36" diameter trunk line to the Y Drain which is 3+ miles away, thru improved roadway. UDOT has acknowledged the value of the property where Southern Parkway replaced one of our existing ROW's and given fair value toward our contribution.

Due to the fact that phase 3B of the Southern Parkway had been on hold until recently, this item was not budgeted for. However there is funding in reserves to cover it. Impact fee funds can be used to cover the expense because it will eliminate the need for another regional detention basin.

Councilman Seegmiller clarified Washington City would be contributing a small amount of money in order to have UDOT complete the project.

Mr. Shaw stated this is correct, and time is of the essence. This item will be coming before Council at the meeting tomorrow night.

City Attorney Starkey asked if the engineering has been completed.

Mr. Shaw stated the engineering is still to be done. However, the agreement has been done very quickly in order to get the approval to move forward.

Councilman Staheli asked where the drainage would be coming from.

Mr. Shaw reviewed the drainage area from this proposed line. There are some reserve funds to cover the costs for this project.

Councilman Turek asked if there would be an effect to the future reservoir proposed in Warner Valley.

Mr. Shaw stated this is the south flow out of the area, and there would be no affect on the Warner Valley Reservoir.

4. Discussion regarding property landscaping between Quail Ridge Drive and Green Spring Golf Course. Councilman Staheli / Shane Wood

Councilman Staheli reviewed:

He had a discussion with Shane Wood with regard to this property. He turned the time over to Mr. Wood.

Shane Wood stated this property is located at 780 N. Links Drive. The rear of this property is owned by Washington City, and it is not being maintained by the Golf Course. He has an

individual interested in purchasing the land. They would like to receive permission from the Council to go in and do some desert scape to the property so it looks nice.

Leisure Services Director Barry Blake stated over time the property owners have cut down the native landscape, and ruined the area. This is why we have the issues we are having now. If there is something to be done, he feels the land should be returned to the native plans, and should be done all at the same time.

Councilman Staheli asked if this adjacent owners have done native landscaping.

Mr. Blake stated they have cut the native plants out, and it looks to be sprinkled. The owners have hired a landscaper to come in and cut down the creosote bushes, which is why the police were called. He feels something could be done, but it needs to be done right, and all at the same time. Property owners are coming in on the weekends or late at night to avoid getting in trouble by encroaching on the golf course.

City Manager Carter stated this requires much more maintenance than native plants. This is the Washington City property, and we cannot expect the residents to consistently maintain the landscaping.

Councilman Truman stated there are several issues with this item. One of which would be people on the golf course walking along the landscaping, the maintenance, and the water for the landscaping.

City Attorney Starkey asked if there is a policy in place for these areas along the golf course.

Mr. Blake stated there is a policy in place for construction, but this is outside of the construction phase.

Councilman Seemiller stated he would prefer seeing this property restored to the native state. It is not quick, but should be returned.

Councilman Turek stated there would be long term ramifications to the landscaping.

Mr. Blake stated if the property is on the other side of the out of bounds, then lets have an appraisal done, and let the homeowners purchase the property. This way it would be their responsibility to landscape and maintain the property.

Councilman Seegmiller stated he would like to identify the areas on the golf course, which has this issue.

Mr. Blake stated this is the main area where this problem has taken place. The homeowners are trying to have a view of the mountain, and cut out the native plants.

Councilman Staheli commented maybe we should have the Leisure Services Department work with the homeowners.

City Manager Carter stated this is not the only area we have had the problem. We have had other homeowners who just did not like the look of the native plants.

Mr. Wood stated this is a foreclosure property, and the new owners want to put some finishing touches on their remodel.

Council discussed the options with these areas for landscaping.

Councilman Turek commented it would be his preference to either restore it to a native landscape, or allow the property owners to purchase the land in order to do the landscape.

Mayor Neilson asked to have direction from the Golf Course Superintendent, to bring some ideas to Council for the landscaping.

5. Discussion and review of the utility accounts to be written off. Kimberly Ruesch, Administrative Service Manager

Administrative Services Manager Kimberly Reusch reviewed the proposed Utility Accounts to be written off. Under the current policy, Staff provides a list of accounts to Council, which have not been paid. These accounts would still be in collections, but they would be removed from the balance of money expected to be collected by the City.

City Treasurer Kerry Wheelwright reviewed the new collection policies in order to manage the outstanding accounts. We will still try to collect past due balances through the collection agency even though they have been written off the revenue account.

Councilman Staheli asked if those bills could be sent via email as well.

Mr. Wheelwright stated that is certainly a step that can be reviewed. We do not want to have any Washington City bills to go unpaid.

Council liked the proposals given by Mr. Wheelwright, and appreciate all of the efforts to collect money owed to Washington City.

6. Discussion and review of the Washington City 2012/2013 FY Budget for consideration of year end amendments. Kimberly Ruesch, Administrative Service Manager

Ms. Ruesch reviewed the end of year amendments with Council for the closing of the 2012/2013 FY Budget.

Councilman Truman asked if she could highlight some of the significant changes.

Ms. Ruesch reviewed those changes with Council.

7. Discussion and review of expanding the Washington City Cemetery. Barry Blake, Leisure Service Director

Leisure Services Director Barry Blake reviewed:

Washington City has been in need of a large area for an additional cemetery site, which would last for 20+ years. This proposal is to design the existing soccer field, East of the baseball diamonds, into a new cemetery site. The project would be completed in phases. Phase 1 would be a South section, approximately 132' by 230'. We would still be able to use the existing soccer field for at least 5 years, when phase 2 would be needed. We estimate that this site would provide us with

cemetery plots for 20+ years

Staff recommends approval to move forward with the design phase of this project to determine exact number of plots for phase 1, and an estimated cost to construct. Washington City currently owns the property, which is a large factor and will be in our favor at the final cost.

City Manager Carter stated there are funds available. The cost would be significantly smaller because we already own the property, which means we could then move forward with the column barium.

Councilman Seegmiller stated he would like to do whatever possible to save the large pine trees on the east portion of the parcel.

Mr. Blake stated he would move forward to the planning and design stage.

8. Adjournment

Councilman Seemiller made a motion to adjourn the meeting. Councilman Turek seconded the motion; which passed with the following role call vote:

<i>Councilman Seegmiller</i>	<i>Aye</i>
<i>Councilman Staheli</i>	<i>Aye</i>
<i>Councilman Truman</i>	<i>Aye</i>
<i>Councilman Turek</i>	<i>Aye</i>

Meeting adjourned at 7:41 P.M.

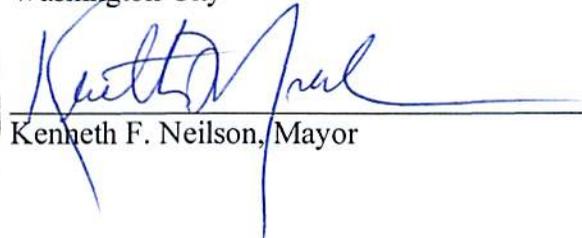
Passed and approved this 14th day of August 2013.

Attest by:


Danice B. Bulloch, CMC
City Recorder



Washington City


Kenneth F. Neilson, Mayor