

SALINA CITY CORPORATION
WORK MEETING
January 19, 2021

COUNCIL AND STAFF PRESENT:

Mayor Jed Maxwell
Newell Hales
Jon Maxwell
Earl Taylor, excused
Cade Hunter
Daniel Viers, excused

Ashlee Larsen, City Recorder
Kathy Maxwell, City Treasurer
Al Taylor, Chief of Police
Eric MacArt IT

VISITORS PRESENT FOR WORK MEETING: Ryan Savage, Savage Engineering

Mayor Jed Maxwell called the work meeting to order at 7:03 p.m. at the Salina City Hall.

AGENDA TOPICS: Review new city hall plans

Mayor Maxwell stated Ryan Savage is here to go through the new city office plans with adjustments. **Ryan Savage** presented Salina City office plans to the Council and asked them to look at page A20 and spoke about the wood beams that will be placed on the front of the building. **Newell Hales** feels like the wood beams might be high maintenance. **Mayor Maxwell** suggested using an eco-stain that would only need to be stained every 30 years. **Savage** stated he can make whatever changes the Council would like. **Savage** stated after the project has gone out for bid, Salina City will need to make some final decisions with the contractor, and decide the color of paint, cabinets, and flooring inside of the building. **Savage** spoke about the parking lot with a concrete retainer wall with railings, and if Salina City would like to place decorative gravel and plants. **Mayor Maxwell** felt like it would look nice but might be hard for the maintenance do the up keep. **Newell Hales** suggested placing grass or turf. **Kevin Mickelsen** asked if this is contractor provided or owner provided. **Savage** stated he doesn't feel comfortable giving Mickelsen any information regarding the City Office. **Savage** mentioned there will be two Salina City signs, one will be placed in front of the office building and a metal sign next to the parking lot. **Newell Hales** asked if there will be enough real estate for parking. **Savage** stated he felt like the parking might be a little tight. **Mayor Maxwell** suggested Salina City looking into purchasing Swell Motors for extra parking spots.

Maxwell would like to get the lot surveyed. **Cade Hunter** looked over the plans and asked Savage several questions. **Savage** stated on the plans it shows a brick wall will need to be placed. **Mayor Maxwell** stated there should already be a brick wall behind the old police station. **Chief Taylor** felt like the existing brick is in bad shape. **Maxwell** would like to investigate the easement through the property. **Newell Hales** stated Salina City needs to decide if they plan on purchasing Swell Motors, before the project goes out to bid. **Jon Maxwell** is concerned about the funds being in the budget. **Mayor Maxwell** stated if Salina City doesn't purchase the property there will need to be a roadway placed through the easement. **Savage** asked Council to turn to

page 140 and spoke about where the different entities will be placed in the building. **Kathy Maxwell** asked Savage what is the standard roof life of shingles? **Savage** stated in the plans it is listed for 20 years, but Salina City is welcome to make changes to the roof. He stated if Salina City would like to change it to a 30-year shingle life or placing a metal roof that would be fine. **Savage** is concerned with so many changes in the plans, Salina City might have to go back to CIB for more funding. **Mayor Maxwell** understands, and stated he would rather build a new City Office to last for many years. Mayor and Council are in agreeance with placing a metal roof on the building.

Newell Hales would like Savage to look at the price of metal studs due to the price of lumber. **Cade Hunter** feels like the labor cost is more for metal studs but would be a good idea. **Jon Maxwell** wants to know the type of cabinets and countertops that will be placed in the building. **Savage** stated it depends on what Salina City is willing to pay for. **Mayor Maxwell** would like to place solid surfaces, and suggested Corian Countertops, and solid oak cabinets. **Savage** will receive some prices and get back with Mayor Maxwell and Council. **Kathy Maxwell** asked about the lighting in the building. **Savage** felt like there is plenty of lighting in the building. **Savage** asked Mayor and Council if they are good with the layout of the upper floor. **Savage** stated the Architect came back and said there needs to be another emergency access placed in the building, this could change the RDA layout. **Savage** and Council spoke about the Public Library and the access door to the basement. **Savage** stated the restrooms downstairs is not ADA accessible. The Architect will look at this and make sure it's up to code. **Savage** spoke about the Police Department access door and if they would like to add a key card. **Eric MacArt** stated the police dept. and court clerk offices should all have access codes placed on their doors, for BCI purposes. **MacArt** suggested on the plans pre-wiring these doors and placing an access code in the server room. **Savage** asked about the corner stones and wood timbers on the front of the building. **Mayor Maxwell** likes the corner stones and wants to leave the timber beams. **Newell Hales** stated he is fine with placing the timber beams, if the stain will last for 30 years. **Savage** feels like the timber beams and corner stones will help break up the front of the building and make it look nice. **Savage** spoke about the basement ceiling being around 8-feet tall. Mayor and Council would rather have a 9-foot ceiling in the basement. **Savage** made the adjust on the city plans. **Eric MacArt** looked at the plans and noticed some power and data lines were missing. **MacArt** asked Savage if these plans have been wired for cameras, zoom meetings, and televisions, **Savage** made some adjustments on the plans for wiring, cameras inside and outside of the building, zoom meetings, televisions, etc. **Savage** is wondering if the Police Station needs an access code on the exterior door. **Chief Taylor** stated that would be a good idea. **MacArt** mentioned in the plans there needs to be speakers placed in the Court Room and the court clerk will need to have access for a phone, computer, and printer during court. **MacArt** suggested in the server room placing a 4-post server unit rack where all the data jacks will be placed. **Newell Hales** agreed and would like to place this stand in the bid. **MacArt** spoke about the locker system that needs to be placed in the wall for the Police Dept. **Savage** asked Council and IT exactly where they want the cameras to be placed inside and outside of the city building, then fixed the changes. **Cade Hunter** asked about the electrical amps and if Savage Engineer made the changes on the plans. **Hunter** asked about the HVAC system. **Savage** explained there will be 6 furnaces throughout the building. **MacArt** is concerned about the server room and suggested having a climate control in there for the electronics. **Kathy Maxwell** asked about the outside

drainage system. **Mayor Maxwell** stated it will flow down Mainstreet to the gutter. **Hunter** spoke about the parking lot location and the curb and gutter where the dumpster will be placed. **Savage** asked if Salina City would like grass or concrete in the front of the building. **Hunter** suggested placing rocks and plants. **Mayor Maxwell** would like to make it maintenance free if possible. **Newell Hales** suggested placing plastic under the decorative rocks for a weed barrier. **MacArt** asked where the flagpole will be placed. **Savage** adjusted the plans with a flagpole in front of the building. **Savage** went over the sewer system and showed Council where it will be placed.

Savage went over the plans and showed Salina City Council how the building will be placed on the property and where the property line is located. **Mayor Maxwell** asked how wide the building will be. **Savage** stated the building is 111 ½ feet wide. **Savage** went over the parking lot and how its placed on the plans. **Mayor Maxwell** would like to have the property staked. **Savage** stated there should be around 46 parking spots. **Maxwell and Council** felt like that would be plenty of parking spaces for the city building.

Mayor Maxwell suggested changing the location of the retention pond. **Hales** suggested placing trees around the building and planter boxes and using decorative concrete or pavers and doesn't want an island placed in the parking lot for plowing purposes. Council agreed to place flower boxes with a drip line. **Savage** made the changes on the city plans. **Mayor Maxwell** spoke about the retention wall and where he would like it to be located. **Savage** will get with the engineer regarding the retention wall. **Hunter** asked where the light poles are located on the outside of the building and would like a spot light placed for the Salina City signs and flagpole. **Jon Maxwell** is concerned with this change order and possibly going back to CIB for more funding. **Savage** asked if Council has any other questions or suggestions on the new City Office plans. No more remarks were made.

Earl Taylor

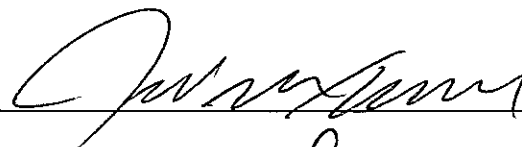
Jon Maxwell

Daniel Viers

Newell Hales

Cade Hunter

Newell Hales motioned to adjourn the work meeting at 9:31 p.m. The motion was seconded by **Jon Maxwell**. Motion carried 3 to 0.

Date 2/24/2021 Mayor 
Date 2/24/2021 Recorder 