

## **SANPETE COUNTY COMMISSION MEETING**

**January 5, 2021, 1:00 P.M.**

Sanpete County Courthouse, 160 North Main, Suite 101, Manti, Utah

Present are: Commission Chair Scott Bartholomew, Commissioners Reed D. Hatch and Edwin Sunderland, County Attorney Kevin Daniels and County Clerk Sandy Neill.

Meeting is called to order by Commission Chair Scott Bartholomew.

### **OPENING PRAYER OR REMARKS AND PLEDGE OF ALLEGIANCE**

Prayer is offered by Commissioner Bartholomew, and the pledge of allegiance is recited by all.

### **CLAIMS AND APPROVAL OF FINANCES**

Auditor Stacey Lyon is present. Motion is made by Commissioner Sunderland to approve payment of claims #349970 through #350112. The motion is seconded by Commissioner Hatch, and the motion passes. Motion is made by Commissioner Sunderland to approve the finances. The motion is seconded by Commissioner Hatch, and the motion passes.

### **DISCUSSION AND APPROVAL OF COMMISSION ASSIGNMENTS FOR 2021**

Motion is made by Commissioner Sunderland to approve to keep the commission assignments as they were in 2020, but to transfer Steven Lund's assignments to newly elected Commissioner Reed R. Hatch, and Commissioner Pro Tem will be Commissioner Sunderland. The motion is seconded by Commissioner Hatch, and the motion passes.

### **TOM SEELY: DISCUSSION AND POSSIBLE APPROVAL OF GIS MAPPING SERVICES WITH PAUL DAMERON**

Tom Seely, Paul Dameron and Tad Spencer are present. Mr. Dameron and Mr. Spencer present a plan for helping set up GIS mapping services for the County. This will include the sign data and Class B roads. They will set up the online platform so it has a public application and a private internal application. We already have a license and software in place, and this program will utilize that software. They'll build the application and train us to use it. There will be no annual fee in the future. Motion is made by Commissioner Sunderland to approve a contract with Precision Mapping and Services in the amount of \$3,560.00. The motion is seconded by Commissioner Hatch, and the motion passes.

### **TOM SEELY: APPROVAL TO HIRE SAM DRAPER**

Motion is made by Commissioner Hatch to approve hiring Sam Draper at \$17.56 per hour effective December 22, 2020. The motion is seconded by Commissioner Sunderland, and the motion passes.

### **TALISHA JOHNSON: APPROVAL TO ADVANCE NICOLE BROUILLETTE TO DEPUTY RECORDER III**

Recorder Talisha Johnson is present, and is requesting to move Nicole Brouillette to Deputy III. This promotion does not include an increase in pay at this time. Motion is made by Commissioner Hatch to approve moving Nicole Brouillette from Deputy II to Deputy III. The motion is seconded by Commissioner Sunderland, and the motion passes.

**ACCEPTANCE OF THE RESIGNATION OF SHERIFF BRIAN NIELSON AND APPOINTMENT OF CAPTAIN GARY LARSEN AS AN INTERIM REPLACEMENT UNTIL A SHERIFF CAN BE DESIGNATED BY THE PROCESS OUTLINED BY STATUTE**

With the changes in the state, Sheriff Nelson has accepted a position with the State. Motion is made by Commissioner Hatch to accept the resignation of Sheriff Brian Nelson. The motion is seconded by Commissioner Sunderland, and the motion passes. Motion is made by Commissioner Sunderland to appoint Captain Gary Larsen as an interim replacement until a Sheriff can be designated. The motion is seconded by Commissioner Hatch. The Commission express their appreciation to Sheriff Nielson for his accomplishments.

**SHERIFF'S OFFICE: APPROVAL TO OPEN A PATROL DEPUTY RECRUITMENT; APPROVAL TO OPEN A POST DISPATCH RECRUITMENT; APPROVAL TO OPEN A JAIL DEPUTY RECRUITMENT; APPROVAL TO MOVE PATROL DEPUTY TREVOR LARSEN TO PART-TIME; APPROVAL TO PAY PREMIER VEHICLE FOR EQUIPMENT INSTALLATION; APPROVAL TO EXPEND AMENDED EMS FY 2021 GRANT AMOUNT OF \$2635.00; APPROVAL TO EXPEND ALCOHOL AND DRUG FEE (ADF) \$10,000 AWARD; APPROVAL OF GRADE INCREASE FOR POST DISPATCHER CLAUDIA STAN; APPROVAL OF GRADE INCREASE FOR POST DISPATCHER MIKAELA CLARK**

Beverly Thomas and Sheriff Gary Larsen are present. The rosters are carried for 6 months, and the patrol deputy roster has expired. Motion is made by Commissioner Hatch to approve opening a patrol deputy recruitment, to close on the 11<sup>th</sup> of January. The motion is seconded by Commissioner Sunderland, and the motion passes. Motion is made by Commissioner Sunderland to approve opening a post dispatch recruitment. The motion is seconded by Commissioner Hatch, and the motion passes. Motion is made by Commissioner Hatch to approve opening a jail deputy recruitment. The motion is seconded by Commissioner Sunderland, and the motion passes. Motion is made by Commissioner Sunderland to approve hiring Trevor Larsen as a part time patrol deputy at \$21.13 per hour effective February 1<sup>st</sup>, 2021. The motion is seconded by Commissioner Hatch, and the motion passes. Motion is made by Commissioner Sunderland to approve paying Premier Vehicle for equipment installation in the amount of \$2,095.00. The motion is seconded by Commissioner Hatch, and the motion passes. Motion is made by Commissioner Hatch to approve the amended EMS FY 2021 grant in the amount of \$2,635.00. The motion is seconded by Commissioner Sunderland, and the motion passes. Motion is made by Commissioner Sunderland to approve expending the \$10,000.00 Alcohol and Drug fee award. The motion is seconded by Commissioner Hatch and the motion passes. Motion is made by Commissioner Hatch to approve a grade increase to grade 17 step 5 with the salary to remain at \$19.54 for Claudia Stan. The motion is seconded by Commissioner Sunderland, and the motion passes. Motion is made by Commissioner Sunderland to approve a grade increase to grade 17 step 3 at a salary of \$17.64 for Mikaela Clark. The motion is seconded by Commissioner Hatch, and the motion passes.

**APPOINTMENT OF STEVE FRISCHKNECHT AND STEVE THORSON TO THE BOARD OF ADJUSTMENTS TO REPLACE LEE HOLMSTEAD AND ROD TAYLOR**

Steve Thorson is present. Motion is made by Commissioner Hatch to appoint Steve Frischknecht and Steve Thorson to the Board of Adjustment to replace Lee Holmstead and Rod Taylor. The motion is seconded by Commissioner Sunderland, and the motion passes.

**APPROVAL OF 2021 COMMISSION MEETING AND MUNICIPAL BUILDING AUTHORITY MEETING SCHEDULES**

Motion is made by Commissioner Sunderland to approve the Commission meeting and Municipal Building Authority meeting schedules for 2021. The motion is seconded by Commissioner Hatch, and the motion passes.

**RICHARD BRADFORD: QUESTION ON TITLE OR MAKING A TRADE OF LAND NORTH OF MAYFIELD OWNED JOINTLY WITH SANPETE COUNTY**

Richard Bradford appears by Zoom. He would like to look into moving the ownership of this property north of Mayfield forward. Commissioner Hatch was involved in discussion on this several years ago. There are patented mining claims that weren't recorded. They may have been over paying taxes for a while. Mr. Bradford would like to pursue trading this property together to the Wildlife in exchange for some parcels in Sanpete County and others in Juab County that could be split between the owners. There are approximately 304 acres in the jointly owned parcels. The Commissioners would like to put our portion of the property up for sale. This may help make a future trade available. Motion is made by Commissioner Hatch to see what can be done with this, and possibly put the property up for sale. The motion is seconded by Commissioner Sunderland, and the motion passes. The County will give Mr. Bradford notice when the property is put up for sale.

**APPROVAL TO PAY THE DIVISION OF FINANCE FOR SANPETE COUNTY'S 2021 PORTION OF THE INDIGENT CAPITAL DEFENSE TRUST FUND**

Motion is made by Commissioner Hatch to approve the payment of \$12,115.00 to the Division of Finance for Sanpete County's 2021 portion of the Indigent Capital Defense Trust Fund. The motion is seconded by Commissioner Sunderland, and the motion passes.

**UTAH STATE LIBRARY DIVISION: APPROVAL TO PAY FOR SANPETE COUNTY BOOKMOBILE SERVICE FROM JANUARY 1, 2021 TO JUNE 30, 2021**

Discussion is held about the use of the bookmobile and the fees charged. Motion is made by Commissioner Sunderland to pay the bookmobile services from January 1, 2021 to June 30, 2021 in the amount of \$36,892.00. Before the next payment is due the Commissioners would like to meet with the bookmobile board. The motion is seconded by Commissioner Hatch, and the motion passes.

**APPROVAL OF UTAH ASSOCIATION OF COUNTIES (UAC) CONTRACT: BRANDY GRACE, STUART CLASON, PATRICK MULLIN AND AUSTIN COX**

Discussion is held about a proposed agreement with UAC. One thing they can offer is help with our economic development. Motion is made by Commissioner Sunderland to approve the UAC Economic Development Services Agreement in the amount of \$60,000 for this year. The funds will come from SSD#3's funds. The motion is seconded by Commissioner Hatch, and the motion passes.

Motion is made by Commissioner Sunderland to go into executive session to discuss pending litigation. The motion is seconded by Commissioner Hatch, and the motion passes. Roll call vote is taken: Commissioner Bartholomew votes aye, Commissioner Hatch votes aye, and Commissioner Sunderland votes aye. The vote is unanimous.

**EXECUTIVE SESSION**

Motion is made by Commissioner Sunderland to go out of executive session. The motion is seconded by Commissioner Hatch, and the motion passes. No action was necessary due to this executive session.

Motion is made by Commissioner Sunderland to adjourn. The motion is seconded by Commissioner Hatch, and the motion passes.

The meeting is adjourned at 2:43 P.M.

ATTEST:   
Sandy Neill  
Sanpete County Clerk

APPROVED:   
Scott Bartholomew  
Commission Chair

**Notice**  
**Sanpete County Commission and**  
**Municipal Building Authority Meeting Schedule for 2021**

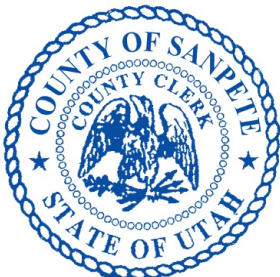
The Sanpete County Commission will usually hold their regular monthly meetings in 2021 on the first and third Tuesday of each month. (Exceptions are noted with an \*) The Municipal Building Authority (MBA) of Sanpete County will hold regular meetings in 2021 from time to time as the Board of Trustees shall deem necessary. When held, meetings of the MBA Board will usually be on the dates listed below just prior to the Commission Meeting. All agendas for the meetings will be posted at least 24 hours in advance. All meetings will be held in the Commission Chambers (Suite #101) at the Sanpete County Courthouse, 160 North Main Manti, Utah. Any changes to date, time or place of these meetings will be posted 24 hours in advance. It is mandatory for anyone wishing to meet with the Commissioners or MBA to schedule an appointment with the County Clerk/MBA Secretary at (835-2131 extension 223) by the Thursday before said meeting. Individuals with disabilities needing special accommodations should contact Sandy Neill (835-2131 extension 223) at least 3 working days in advance.

1:00 P.M.

January 5, 2021  
February 2, 2021  
March 2, 2021  
April 6, 2021  
May 4, 2021  
June 1, 2021  
July 6, 2021  
August 3, 2021  
September 7, 2021  
October 5, 2021  
November 2, 2021  
December 7, 2021

2:00 P.M.

January 19, 2021  
February 16, 2021  
March 16, 2021  
April 20, 2021  
May 18, 2021  
June 15, 2021  
July 20, 2021  
August 17, 2021  
September 21, 2021  
October 19, 2021  
November 16, 2021  
December 21, 2021



Dated this the 17<sup>th</sup> Day of December, 2020

*Sandy Neill*

Sandy Neill  
Sanpete County Clerk/MBA Secretary