

Minutes of Study Session and Regular Meeting

Board of Education
Ogden City School District
1950 Monroe Boulevard, Ogden Utah

A Study Session and Regular Meeting of the Board of Education of Ogden City School District was held Thursday, January 21, 2021 beginning at 5:30 PM in the Henry Barker Board Room. The following were present when the meeting convened:

Members:

Jennifer Zundel, President ~ *absent*
Joyce Wilson, Vice President
Amber Allred ~ *virtually*
Arlene Anderson
Douglas B. Barker
Nancy Blair
Susan Richards

Staff:

Dr. Rich K. Nye, Superintendent
Zane K. Woolstenhulme, Business Administrator
Paula Bosgieter, Executive Assistant
Ken Crawford Support Services
Sondra Jolovich-Motes, Equity & Access
Claudia Lopez, District Translator
Jer Bates, Public Information Officer

Study Session, 5:30 p.m.

Vice President Wilson called the meeting to order at 5:34 pm

1. Review of Board Meeting Agenda

Consent Calendar: no further questions from board members

Superintendent's report: Dr. Nye will report on COVID updates regarding vaccines and protocols, and Cabinet site visits.

Business Administrator's report: board financial report shows local revenue \$1.4M in the red due to Weber County CARES act funding reclassified from local funding to federal funding. CARES funding from Ogden City went directly to the Ogden School Foundation.

Public Participation: one patron has registered to address the board.

Increasing Student Achievement:

-Energy Program Update: Darwin Smith will give a report to the board.

-TSSA School Success Plan: Sondra Jolovich-Motes will present and facilitate the discussion.

- Dual Language Immersion (DLI) Consolidation Proposal: Chad Carpenter will present the proposal. Student Achievement Committee has been discussing this topic for several months.

- Janitorial Services at Ben Lomond Health and PE Facility: Contracted services will be supervised by our staff. Mr. Woolstenhulme responded to questions from board members. Ken Crawford provided additional information regarding the bid selection process. Contract will be for one year with option to renew annually up to five years total. Maximum amount of bid is based on 8 man hours 5 times per week.

- OSD Translation Service Contract: Sondra Jolovich-Motes provided additional information; Mr. Crawford reported that one of the vendors has notified the district they intend to protest the bid selection process. Mr. Woolstenhulme recommended the board proceed with approving the contract; however, we may need to revisit this topic. Board members asked questions and Ms. Jolovich-Motes responded. OSD translator Claudia Lopez provided additional information regarding translation services she provides, such as documents, IEPs, parent meetings/calls, and referrals to outside agencies for languages other than Spanish.

-Idle-Free Initiative: ongoing initiative with Ogden City and other entities. Jer Bates provided additional information and responded to questions from board members.

Jennifer Zundel joined the meeting at 6:01 p.m. The study session ended at 6:06 p.m. and the regular meeting began immediately following.

Regular Meeting, 6:00 p.m.

A Regular Session of the Board of Education of Ogden City School District was held Thursday, January 21, 2021 beginning at 6:06 PM in the Henry Barker Board Room. The following were present when the meeting convened:

Members:

Jennifer Zundel, President
Joyce Wilson, Vice President
Amber Allred ~ *virtually*
Arlene Anderson
Douglas B. Barker
Nancy Blair
Susan Richards

Staff:

Dr. Rich K. Nye, Superintendent
Zane K. Woolstenhulme, Business Administrator
Paula Bosgieter, Executive Assistant
Jer Bates, Public Information Officer
Carrie Maxson, Arts Supervisor
Darwin Smith, Energy Manager
Sondra Jolovich-Motes, Equity & Access
Luke Rasmussen, Secondary Education Director
Sarah Roberts, Elementary Education Director
Chad Carpenter, Assistant Superintendent
Ken Crawford, Support Services
Claudia Lopez, District Translator
Jessica Bennington, Human Resources

1. **Welcome and Acknowledgement of Visitors**

2. **Reverence**

Presenter: Casey Bowden, Chief Technical Officer

3. **Pledge of Allegiance**

Presenter: Sarah Roberts, Executive Director of Elementary Education

4. **Celebrating Student Achievement**

a. Students of the Month

Four outstanding high school students were recognized as students of the month from their respective high schools. They each received a framed certificate of achievement and Ogden School District pin.

b. Superintendent's Celebration

Superintendent Nye introduced Carrie Maxson, Arts Supervisor, who gave a report on the art display in the board room. Mound Fort art teacher Manny Ramos has established a new program and he is proud of the art his students are producing. He is the recipient of a recent grant through the Ogden School Foundation for his arts program.

5. **Consent Calendar**

Board members have reviewed board materials, including items listed on the Consent Calendar.

MOTION: Motion to approve the Consent Calendar. This motion, made by Susan Richards and seconded by Amber Allred, Passed.

Amber Allred: Yea, Arlene Anderson: Yea, Douglas B. Barker: Yea, Nancy Blair: Yea, Susan Richards: Yea, Joyce Wilson: Yea, Jennifer Zundel: Yea
Yea: 7, Nay: 0

- a. Recommended Personnel Actions provided by the human resource director and recommended by the superintendent were approved.
- b. Board Financial Reports for December 2020 were provided by the business administrator and were approved.
- c. Minutes for the board meetings held December 10, 2020 and January 7, 2021 were approved as written.
- d. Approval: Reappointment of Business Administrator for 2-Year Term ending December 31, 2022 was approved.
- e. Approval: 2021 Board Committee Assignments were approved.
- f. Approval: HP Support Contract Renewal was approved.
- g. Approval: Board Policy Revisions [2nd Reading] for Board Policy 7.8.801 Association Leave and Resources and 9.2.202 Student Field Trip and Activity Travel were approved.

- h. Approval: Wind Storm Make-up Days for Highland and Mount Ogden were approved.
6. **Superintendent's Report**
Dr. Nye gave a report to the board regarding the following items:
-Legislative session has begun and we are seeing funding allocations for next year. The public education appropriations committee is interested in our experience with our Summer Bridge program.
-Cabinet school site visits ongoing for mid-year visits to provide leadership, service, and shared accountability in support of their school success plans. Data is reviewed and obstacles identified where they exist, action steps identified, resources reallocated as needed, and discussions regarding academic achievement, talent development, and social emotional learning outcomes.
-COVID update: over 700 faculty and staff have received vaccinations; this will continue on Tuesday evenings until staff have received first and second doses. Employees are encouraged to receive the vaccine as an added measure of safety for our staff and students. Changes to the school COVID manual related to protocols for contact tracing and quarantine requirements have resulted in fewer numbers of students and staff in quarantine.
-Gratitude for partnerships within the community; Pack the Pantry initiative through MarketStar Foundation started at one school, with an employee and their spouse, who saw a need in their community and this effort has now grown to serve students throughout the district. We will soon have a ribbon-cutting at the new family resource center at James Madison.
7. **Business Administrator's Report**
Mr. Woolstenhulme gave a report to the board regarding the following:
-Working on update of purchasing policy
-Audit from the state auditors office working on program audits: educators salary adjustment program, CTE programs, teacher supply money, and Enhancement for At-Risk Students (EARS) funding
-Substitute teacher costs this year compared to last year from July to January 15 are down; however, we are paying teachers to cover classrooms so overall costs are comparable
-CARES Act funding received to date \$6M; these funds can be used to offset expenses related to COVID-19; we will be receiving an additional \$12M CARES funding that may be spent through September 2022. Board members asked questions and Dr. Nye responded.
8. **Board Committee Reports**
- a. Policy and Law Committee
Chair Joyce Wilson reported the committee has reviewed 41 policies in 2020 and will review 24 policies in 2021. The committee reviewed board policy 9.301 regarding student privacy and made recommendations for revisions.
 - b. Student Achievement Committee
Chair Jennifer Zundel reported the committee met and discussed the Dual Language Immersion (DLI) program, International Baccalaureate (IB) primary years programme and middle years programme.
 - c. Budget, Finance and Facilities Committee
Chair Douglas B. Barker reported the committee has not met yet and is scheduled to meet the first week of February.
9. **Public Participation**
Jeremy Shinoda, 2553 Buchanan Ave, Ogden: congratulated board members on their recent elections and thanked board members for being willing to serve.
10. **Increasing Student Achievement**
- a. Information Item: Energy Program Update
Darwin Smith, Energy Manager, gave a report to the board regarding the energy program. Energy usage and costs were reviewed with board members. Mr. Smith explained the systems used across the district to manage and control usage and costs. Summit Energy provides natural gas to our ten largest meters, which has created savings for the district. Energy rebates and incentives have provided additional savings for the district. Board members asked questions and Mr. Smith responded.
 - b. Information Item: 2020-21 TSSA School Success Plan Action Step Progress
Sondra Jolovich-Motes, Equity and Access, gave a report to the board regarding school success plan action step progress. School success plans are available for review by board members and district leaders through the Ovation tool. Reports can be downloaded through Ovation to analyze and utilize with school sites. Secondary

Director Luke Rasmussen shared how he uses these tools with school leaders to monitor and make adjustments to align our school district's work. Elementary Director Sarah Roberts shared that she uses reports in Anchor Leadership meetings to review and prepare for Cabinet site visits. She also shared an example of how schools are using these reports to build capacity to achieve their school goals. Board members asked questions and Ms. Jolovich-Motes responded.

c. Action Item: Dual Language Immersion (DLI) Consolidation Proposal

Chad Carpenter, Assistant Superintendent, gave a report to the board regarding the DLI program and proposal for consolidation. Mr. Carpenter gave a brief history of the district's DLI program and the challenges experienced over the years. The proposal would consolidate the program into one feeder program at East Ridge, Highland, and Ben Lomond beginning with the 2021-2022 school year. Bonneville and T.O. Smith programs would officially end at the end of the current school year and phase out at Mount Ogden and Ogden High with the current 6th grade cohort. Board members asked questions and Mr. Carpenter responded.

MOTION: Motion to accept the proposal for consolidation of the Dual Language Immersion program. This motion, made by Nancy Blair and seconded by Arlene Anderson, Passed.

Amber Allred: Yea, Arlene Anderson: Yea, Douglas B. Barker: Yea, Nancy Blair: Yea, Susan Richards: Yea, Joyce Wilson: Yea, Jennifer Zundel: Yea
Yea: 7, Nay: 0

d. Action Item: SOQ 21- 008 Janitorial Services at Ben Lomond Athletics Facility

Ken Crawford, Support Services, gave a report to the board regarding janitorial services at Ben Lomond Health and PE facility. Spotless of Utah is recommended to provide these third party cleaning services. If approved, the contract will be negotiated to determine the amount of hours required. Board members asked questions and Mr. Woolstenhulme responded. It was noted that district and building custodial staff are concerned with contracting with a third party. Employees are concerned that their positions will be replaced and their jobs may be in jeopardy. Mr. Crawford responded to questions regarding benefits and challenges of hiring personnel compared to contracting services. Mr. Woolstenhulme shared his reasons for moving forward with this proposal. Ben Lomond Principal Steve Poll reported activity going on in the facility on a nightly basis and the need for additional support for the custodial staff.

MOTION: Motion to accept recommendation to approve Spotless of Utah to provide contracted cleaning services for the Ben Lomond Health and PE facility and hold a follow-up meeting in May to determine if the building is being maintained the way we desire it to be. This motion, made by Joyce Wilson and seconded by Douglas B. Barker, Passed.

Amber Allred: Yea, Arlene Anderson: Yea, Douglas B. Barker: Yea, Nancy Blair: Yea, Susan Richards: Yea, Joyce Wilson: Yea, Jennifer Zundel: Nay
Yea: 6, Nay: 1

e. Action Item: OSD Translation Service Contract

Sondra Jolovich-Motes, Equity and Access, gave a report to the board regarding a proposal for translation and interpretation services. District translator Claudia Lopez reported to the board regarding the RFP process and the services provided through contracting with an outside agency. Discussion ensued regarding the request for contracting with Propio Language Services to provide OSD translation services. Board members asked questions and Ms. Jolovich-Motes responded. Estimated annual cost is \$65,000 and would be funded through Equity & Access and at-risk funding.

MOTION: Motion to approve proposal for translation and interpretation services contracting with Propio Language Services. This motion, made by Susan Richards and seconded by Nancy Blair, Passed.

Amber Allred: Yea, Arlene Anderson: Yea, Douglas B. Barker: Yea, Nancy Blair: Yea, Susan Richards: Yea, Joyce Wilson: Yea, Jennifer Zundel: Yea
Yea: 7, Nay: 0

f. Action Item: Idle- Free Initiative

Jer Bates, Public Information Officer, recognized Ogden City Councilmember Blair to present the city's proclamation for Idle Free Week. February 7-13, 2021 is proclaimed as Idle-Free Week in Ogden City. Ogden City Council will meet on February 2 to pass and adopt the resolution; board members are invited to attend to show support.

MOTION: Motion to adopt the Ogden City Idle-Free Week proclamation. This motion, made by Joyce Wilson and seconded by Nancy Blair, Passed.

Amber Allred: Yea, Arlene Anderson: Yea, Douglas B. Barker: Yea, Nancy Blair: Yea, Susan Richards: Yea, Joyce Wilson: Yea, Jennifer Zundel: Yea
Yea: 7, Nay: 0

g. Action Item: Board Policy Revisions [1st Reading]

Jessica Bennington, Human Resources, gave a report to the board regarding policy 9.3.303 Student Privacy. This policy protects both the student and families. This policy was reviewed with no recommended revisions in policy or procedure. It is requested to add that the policy was reviewed January 21, 2021.

MOTION: Motion to approve on 1st reading review of board policy 9.3.303 Student Privacy. This motion, made by Joyce Wilson and seconded by Douglas B. Barker, Passed.

Amber Allred: Yea, Arlene Anderson: Yea, Douglas B. Barker: Yea, Nancy Blair: Yea, Susan Richards: Yea, Joyce Wilson: Yea, Jennifer Zundel: Yea
Yea: 7, Nay: 0

Adjourn

President Zundel adjourned the meeting at 9:17 p.m.

Note: A copy of related materials and an audio recording of the meeting can be found at www.ogdensd.org

President

Business Administrator