

Minutes of the Meeting of the Daggett County Commission held on **Tuesday, December 29, 2020** in the Commission Chambers at the Daggett County Courthouse and through electronic means. Commissioners Randy Asay, Matt Tippetts and Jack Lytle were present in person. Clerk/Treasurer Brian Raymond was present in person. Attending Virtually were Attorney Niel Lund and Auditor/Recorder Keri Pallesen. The meeting was called to order at 9:07 am by Commissioner Asay.

Present In Person: Bret Reynolds, Senator Ron Winterton and Trevor Brooksby. **Present Online:** Kym Slagowski, Darin Johnson, Bryan Meier, Christian Thomson, Bart Jensen, Martin Pierce, Aaron Averett, Mechelle Miller, Keith Despain and Jordan Mathis

Approve Minutes: Minutes for Tuesday, September 29, 2020, October 6, 2020, October 14, 2020 and December 22, 2020 were presented by the Clerk/Treasurer's Office for approval. Commissioner Tippetts motioned to approve the October 14th minutes and then motioned to go in and out of the Redevelopment Agency Board (RDA). Commissioner Asay seconded the motion to go in and out of RDA. Commissioners Asay and Tippetts were in favor and the motion carried as Commissioner Lytle was not yet in attendance.

Commissioner Tippetts motioned again to approve the October 14, 2020 Commission and RDA meeting minutes. Commissioner Asay seconded the motion. Commissioners Asay and Tippetts were in favor and the motion carried. Commissioner Lytle was not yet in attendance.

Commissioner Tippetts motioned to approve the December 22, 2020 Commission Meeting minutes. Commissioner Asay seconded the motion. Commissioners Asay and Tippetts were in favor and the motion carried. Commissioner Lytle was not yet in attendance.

Commissioner Tippetts motioned to approve the September 29, 2020 Commission and RDA Board Meeting minutes. Commissioner Asay seconded the motion. Commissioners Asay and Tippetts were in favor and the motion carried as Commissioner Lytle was not yet in attendance.

Commissioner Tippetts motioned to approve the Daggett County Commission and RDA meeting minutes for Tuesday, October 6, 2020. Commissioner Asay seconded the motion. Commissioners Asay and Tippetts were in favor and the motion carried as Commissioner Lytle was not yet in attendance.

Issues Updates: Commissioner Asay shared the COVID updates. Daggett County has 11 recovered and 6 active cases and no deaths for a total of 17 positive cases. Uintah County has 819 recovered cases, 384 active cases and 8 deaths for 1,211 total positive cases. Duchesne County has 711 recovered, 158 active cases and 6 deaths for 875 total positive cases. The Ute Tribe has 200 recovered cases, 58 active with 1 death for 259 total positive cases. The Total Tri County recovered cases is 1,741, with active cases of 606 and a total of 15 deaths for 2,362 total positive cases. The total number of people tested in the Tri-County area is at 20,859 and the total # of tests being administered is at 31,598. Jordan Mathis of Tri-County Health Department was on the call. He noted that Daggett County has 6 new cases in the last 14 days. Uintah County has 260. Duchesne County has 139. Daggett County will stay in the low category and the other two counties will be in the high. Jordan gave an update on the vaccines. The hospitals are giving a vaccine last call and the number of clinics and dentist offices closed, they have had trouble getting all the health care workers vaccinated, but they are working at it. Moffat County, Colorado has 532 total positive tests with 19 deaths. Uinta County, Wyoming has 1,272 total positive cases, 60 active cases and 1212 recovered cases with 7 deaths. Sweetwater County has 2,810 total positive cases, 134 active cases and 2,676 recovered with 15 deaths.

Commissioner Tippetts said the Commission passed the Resolution to approve the local District last week. He had also spoken with Martin Pierce for the plat. Martin Pierce was on virtually and he stated that he needs a line that is retraceable. There was a desire to have two

separate precincts within the district. Commissioner Tippetts asked Niel if the Lt. Governor needed the precinct lines and he did not think they were needed, but the boundary of the County less the incorporated areas is what is needed. There should be a description for the county boundaries and Martin thought it might be the County less the incorporated areas. Keri said the County boundaries were in the State Code or it may be in the RDA document. Commissioner Lytle brought up that some sections are not appearing on our GIS map. There is a township line west of Eagle Creek, but it was brought out that the precinct is not needed. Commissioner Tippetts said that we need this done by Thursday due to the Holiday on Friday and Martin has some days off to take into account. Martin thought he could get something into them by that date. The format was still unclear, so he thought an electronic plat would probably work for now, but a mylar would probably be wanted as soon as possible. Commissioner Lytle asked what signatures were needed and if it needed to be recorded before submitting and it was thought it would need to be recorded, but not before submitting. Martin thought that it could be done today or tomorrow and up to the County on Thursday for recording. We could have two mylars. One to record and one to send to the State, plus a digital copy could be sent to speed things up. Commissioner Tippetts said he would make the trip to Salt Lake if needed to make sure it was done properly. Martin will get it ready and bring it up Thursday morning.

Citizen Comments: No citizen comments were given.

Cash Summary Report Review: The Cash Summary Report was provided by the Clerk/Treasurer's Office for review. Commissioner Asay asked about Fund 25 and why it is showing a cash clearing undeposited. Mr. Raymond said there was a payment received and the payments aren't processed into Pelorus until the next day. Commissioner Lytle asked about Fund 72 has a .01 amount and it's a rounding error. Mr. Raymond pointed out that checks that were written in December and cashed, but they don't show in Pelorus. There will be another disbursement in January and the Water District has over \$100,000 that can't be disbursed yet and there are other overpayments that won't be disbursed, so there is enough money to make the needed payments. Commissioner Jack Lytle motioned to approve the Cash Summary Report as of December 28, 2020. Commissioner Matt Tippetts seconded the motion. All were in favor and the motion carries.

Approve Open Invoice Register: The Open Invoice Register was presented by the Auditor/Recorder's Office for review. Commissioner Lytle motioned to approve the Open Invoice Register dated December 28, 2020 in the amount of \$11,517.81. The motion was seconded by Commissioner Tippetts. All were in favor and the motion carried.

Disbursement Listing: The Disbursement Listing was presented by the Auditor/Recorder's Office for review. Commissioner Tippetts motioned to accept the Disbursement Listing from December 21, 2020 to December 24, 2020 in the amount of \$9,307.09. The motion was seconded by Commissioner Lytle. All were in favor and the motion carried.

Purchase Order Approvals: Commissioner Lytle that he had one that was already approved and he has been unable to follow up on the Purchase Order for Chad Booth.

Correspondence: Commissioner Lytle brought up that he had brought up fireworks for January 4th and Jayson of the Forest Service is working on the permit and the Mayor was going to work with Randy Browning of the Fire Department to finalize things with Lucerne Marina. Senator Winterton said it was 3 to 4 minutes with music and he had KVEL 920 and KSL on his radio on the way up today.

Clerk/Treasurer Raymond said he had included a few things in the packet. The Sales Tax information was available for the Commissioners review. Everything is up over last year. UAC sent out a request for an update for their annual publication of all the elected officials and staff. If you want to change your picture just let Brian know by the middle of January.

Commissioner Lytle said that Martin Pierce was able to get a hold of the state and they will only accept electronic copies of the Local District documents. Martin said he would work to get it ready to sign on Thursday. Commissioner Lytle asked about transferring the State PILT money. Niel said the State just needs to know where we are putting it.

Commissioner Lytle asked about the Hospital Tax and it is up \$18,000 or 8.41% over last year and 11% above what was budgeted. Commissioner Tippetts asked about the Transportation taxes and what they are. Mr. Raymond said that what he is seeing is the County's portion. The Towns get their own amounts. Mr. Raymond couldn't remember the difference between the different accounts.

Commissioner Calendar Review: Commissioner Lytle has an Emergency SCIC meeting tomorrow to approve the budget and a CIB meeting on the 7th. Commissioner Asay has a Northeast Counseling meeting on the 6th of January and Commissioner Lytle asked what is happening with Uintah County and that will be part of the discussion at the next meeting and other discussions need to be had. Commissioner Tippetts didn't have anything to report.

Policy and Legislation Items:

Discussion and Consideration Of Tri-County Health Interlocal Agreement: Attorney Niel Lund said that Jordan Mathis had to jump on another meeting and asked to be texted when we were ready for him. Niel said Duchesne County had thought that the 99 year agreement made all the changes unnecessary. Jordan had put the info into an addendum. Niel wasn't sure Daggett County should approve anything until the other counties had gotten everything finalized. Jordan got on and it appears that the other Counties are in agreement, but it has not formally been approved by Uintah County yet, but Duchesne has approved it and signed it. Niel Lund said that the addendum holds the information concerning funding so that the agreement does not have to be amended every year. A version was displayed and made available to the Commission and the Clerk. Niel explained that what was approved the last time Jordan was here was moved to an Addendum and a few minor changes were made including that changes could not be done without consultation of the other Counties. There is no reference to the addendum and Niel would prefer one, but said it could be approved as it is. A clean copy will be sent once everyone approves it. Commissioner Lytle motioned to approve the addendum and the updated Interlocal Tri-County Health Agreement. Commissioner Tippetts seconded the motion. All were in favor and the motion carried.

Discussion and Consideration of Proposals For Engineering Services For The Dutch John Water System: Trevor Brooksby, Water Operator for the Dutch John Water System said that it was his opinion that all four applicants were equally qualified and equally work experiences, so it came down to references and there were only minor differences. Trevor's recommendation was to go with Sunrise Engineering and they seem to have better experience and out of the box. If the Commission would like to do interviews that would be okay, but this is his recommendation in the short time frame. Commissioner Lytle thought it would be good to go into closed session if we can

or recess and have some administrative discussion. Niel did not think this is a closed session discussion. Commissioner Lytle said he had read through the applications and the scoring was very close and he was comfortable with Trevor's recommendation. Commissioner Tippets motioned to approve Sunrise Engineering for the municipal engineering planning services for Daggett County based on Operator Trevor Brooksby's and Commissioner Lytle's recommendation. Commissioner Lytle read through the specifics in the Scope of Services. An amendment was discussed but not adopted. The motion was seconded by Commissioner Lytle. All were in favor and the motion carried. A five minute recess was taken and the meeting came back into session at 10:56 am.

Discussion and Consideration of Resolution 20-13: A Resolution To Amend The Calendar Year 2020 Daggett County budget: Commissioner Asay said that Keri Pallesen had sent out an email this morning regarding this. Keri was asked if she had any comments, but did not respond. Commissioner Lytle and Commissioner Tippets had questions for Keri so her presence was requested. Commissioner Tippets said that he wasn't sure if James had seen the email asking him about his budget. He was contacted and he thought that he was okay, but there was a need to increase the budget for the Administrative Fee and so an additional \$20,000 was added to cover that and any last minute payments. There was also some brief discussion on the Planning and Zoning Budget and the Fund 28 budget and balance. The Clinic budget was a concern that we haven't had a bill recently and we don't know where that will go. Commissioner Asay said there was a new supervising Dr. Dr. Karl Breitenback will be here on January 12th with the new provider. Keri thought there should be some sort of written agreement. Commissioner Tippets said there was one, and Mr. Raymond said it's not very detailed. Commissioner Tippets thought they weren't living up to their end of the agreement. Keri asked for a copy of the agreement from Mr. Raymond. We have too many months outstanding and it is difficult to predict how much more the bill will be so if we just double what we have already paid we will be over budget. The operational revenues have not been normal the past few months, but the full-time people have been working so the expenses could be significantly greater than the revenues. Dr. Breitenbach could be encouraged to have them provide us with the financials in a more timely manner. Commissioner Lytle disclosed that Dr. Breitenbach is his physician. Commissioner Tippets said that his family had used the services there and his wife who is a nurse was comfortable with the new provider. An extra \$50,000 was added to the Clinic Budget.

Commissioner Tippets motioned to approve resolution 20-13 with the \$20,000 addition to the Road Budget and the \$50,000 increase for the Clinic Budget in the Rural Hospital Tax Fund. Commissioner Lytle seconded the motion. All were in favor and the motion carried.

Discussion and Consideration Of Request For Additional Funding From Tourism Tax Advisory Board (TTAB): Commissioner Asay said there was an email from Mark Wilson and it made some good points and Ryan Kelly has done some excellent work. Fund 75 used to provide a portion of the Chamber's budget, but the funds have been spent and won't support that in the future. The request was to increase the Chamber promotion line item in Fund 23 by \$20,000 for a total chamber marketing budget of \$168,500. Commissioner Tippets motioned to grant the request for additional funding from the Tourism Tax Advisory Board, but Commissioner Lytle wanted to see the

actual budget before seconding. Keri left the meeting to provide that information. There was discussion on the Local District budget while Keri was finding the information. There was discussion on how Darin Johnson would be involved and Attorney Niel Lund said there are many options on this. The PILT money could pay the fire fees each year, but that will have to be decided. Commissioner Lytle asked about the posting of the Job Announcements for the District Board members. Niel said the code has procedures, but not job descriptions and thought it could be advertised and people advised that we are waiting for State Certification. Niel said the Code is 17B Chapter 1, Section 304 has the information for the appointment procedures. They could have a bit of a stipend and some others in the County that could benefit from this, but they would have to decide that for themselves. There was discussion regarding the Mosquito District and Mr. Raymond informed the Commissioners that The Hollinger's had sold the KOA and he had resigned from the Mosquito District Board.

Discussion and Consideration Of Chad Booth Invoice and Purchase Order:

Commissioner Lytle found the invoice and it was asked if Dutch John was going to participate again this year. It was uncertain how much Dutch John paid towards this last year. Commissioner Asay asked where we are at on this and the agreement and payment needs to be approved. SB 95 was part of the money for the wages for the Economic Development Director. We probably need to have more discussion on that.

Discussion and Consideration Of Request For Additional Funding From Tourism Tax Advisory Board (TTAB) (Cont'd): Keri Pallesen came back into the meeting and had emailed the budget to everyone and the TRT Budget in Fund 23 was reviewed. The requested amount was in the amended budget. There is also \$2,000 for Daggett designation and \$10,000 for the PRCA Rodeo sponsorship and there was some additional discussion on future PRCA funding. Commissioner Tippetts restated his motion to grant the Tourism Tax Advisory Board request for an additional \$20,000 for tourism promotion. Commissioner Lytle seconded the motion. A vote was conducted. All were in favor and the motion carried.

Discussion and Consideration of County Ordinance 20-15: An Ordinance Establishing Elected Official Salaries for 2021: This item was moved up so it would be included in the budget. There was some information that the Commissioners had come up with including all the elected officials except the Sheriff who has renegotiated his wages and the attorney, which is a new position. Keri asked if the numbers could be rounded so there is no change. The numbers were included in the budget. Commissioner Tippetts motioned to approve Ordinance 20-15 Establishing the Elected Officials Salaries for 2021. Commissioner Lytle seconded the motion. All were in favor and the motion carried.

Discussion and Consideration of Resolution 20-14: A Resolution Adopting the Calendar Year 2021 Daggett County Budget: Commissioner Lytle had a question on the Water and Sewer Planning grant and Keri Pallesen said both the revenue and expense had been budgeted. Commissioner Asay said he wanted to look at the Public Health and Clinic budget. Keri said that

\$150,000 was budgeted for 2021 for the Clinic. After some discussion it was decided to leave that where it was at. Commissioner Lytle brought up Accessing and Collecting (Fund 23) and asked where we were at on that budget. Keri explained that the Clerk/Treasurer had been moved to the Recorder/Treasurer and other changes were reviewed briefly. The Planning and Zoning budget was also briefly discussed. Commissioner Tippetts asked about the litigation amount which seemed high and Niel agreed that a number lower than that could be used as UCIP covers most of our litigation. Commissioner Lytle asked if that amount was discretionary or it had to be approved and Niel said that it would have to be approved using the procurement policy for any needed outside counsel. This should reflect what we are intending to spend. There is a non-department line item for water attorneys. Commissioner Tippetts motioned to adopt Resolution 20-14: A Resolution Adopting the Calendar Year 2021 Daggett County Budget with the change of taking the \$100,000 out of the litigation fund item in the attorney's office budget. Commissioner Lytle seconded the motion. All were in favor and the motion carries.

Discussion and Consideration of Resolution 20-01RDA: A Resolution Adopting The Calendar Year 2021 Daggett Redevelopment Agency Budget. Keri Pallesen said the RDA budget can be found on page 29 of the Budget materials sent out earlier. Changes were made to reflect the option of recalling the loan and transferring to the General Fund. It was in the General Fund, but did not get into this budget so it was added in and takes the transfers to the General Fund to \$322,106 and the appropriation of the fund balance by that amount for a total of \$461,391. There's a lot of paperwork to do it, but it gives us the option to do it if needed. With those changes Commissioner Tippetts motioned to adopt Resolution 20-01RDA: A Resolution Adopting the Calendar Year 2021 Daggett County Redevelopment Agency Budget. The Fund Balance was reviewed. The motion was seconded by Commissioner Lytle. All were in favor and the motion carried. There was a question on the money for the sale of property to Lincoln Berthold and it wasn't showing in the budget. Some research will need to be done on that. A short break was taken.

Discussion and Consideration of Public Entity Resolution For Authorizing Users For The Office Of State Treasurer PTIF Accounts: The form is in the packet, but it is blank. Keri Pallesen and Brienne Carter will need to fill out part and the Commission Chair signs the bottom. Mr. Raymond said that currently Keri Pallesen and he are the signatories and Brienne said she would like to get this signed before Monday the 4th. There is no effective date. Commissioner Tippetts motioned to approve this Public Entity Resolution from the Office of the State Treasurer, which will effectively make the change from Brian as the Treasurer to Brienne as the Treasurer while retaining Keri as the Auditor and that it become effective after the Swearing In on January 4th, 2021. There was no number on it. It is legislative and had to be on the Agenda and it could be assigned a number as the next number in sequence. Commissioner Tippetts amended his motion to name the Resolution number 20-18. Commissioner Lytle seconded the motion. All were in favor, so the motion carried.

Discussion and Consideration Of Chad Booth Invoice and Purchase Order (Cont'd): Commissioner Tippetts asked if we have a Purchase Order # and Commissioner Lytle said it hasn't been prepared. Can we pre-approve a PO? Commissioner Tippetts motioned to approve a Purchase

Order (#to be determined) for up to \$6,500 as Dutch John participated in the past, but if they don't we will pay the full amount payable to Chadwick Booth and Company for the County Seat Program as a single payment. Commissioner Lytle seconded the motion. All were in favor and the motion carried. Mr. Raymond asked to receive a copy before it gets sent out.

Discussion and Consideration Of Fraud Risk Assessment: Commissioner Asay turned the time over to Keri Pallesen to explain this. The State Auditors have required this to be done and the auditors will check to make sure it is done. She had Heather Christofferson look at it before bringing it forward and she couldn't disagree with it. There needs to be a signature and then it's posted on the website. There are some easy things to do to make our score better. Reporting Fraud and Abuse and developing an Ethical Behavior Policy, and require every staff and elected officials to sign a statement to commit to abide by ethical behavior. The Commissioners need to go online and do a training every four years. Commissioner Tippetts and Lytle thought they had completed the training already. The formal audit committee could be set up and Keri has some ideas to move forward on this, but a separate committee has never been formed. The Commission kind of operated in that capacity and the bigger counties do a lot of things smaller counties can't or don't do. Commissioner Tippetts liked having outside auditors who are experienced and know what to look for given the size of our county. Keri thought that for this year she liked having the outside auditors do the job instead of a committee that doesn't meet or do anything. We need three policies: ethical behaviour, reporting fraud and abuse, cash receipting and deposits. We need to require employees and elected officials to abide by a statement of ethical behaviour etc. The Governing Body members need to complete entity specific training for County or District, which are very similar within four years of election. The internal audit function and the organizing of the formal audit committee are other things we did not get points for. Keri said she is working on the internal audit function this year. Commissioner Tippetts motioned to work on the suggestions of the Auditor to improve our score on the Fraud Risk Assessment. Commissioner Lytle seconded the motion. All were in favor and the motion carried.

Discussion and Consideration of Master Services Agreement With Spectra IT Solutions: Commissioner Lytle said this is his for Dutch John and Kym is involved. Niel Lund said he had reviewed both documents and he didn't have any concerns with either of them. Commissioner Lytle said this is for the Water System SCADA work and IT. Kym was good with it. Commissioner Tippetts motioned to enter into the Master Services Agreement with Spectra IT Solutions and approve the Statement of Work document. Commissioner Lytle seconded the motion. All were in favor and the motion carried.

Discussion and Consideration of Resolution 20-17: A Resolution Regarding Office Hours: It was discussed last week and a resolution has not been prepared yet. Commissioner Lytle said he is fine with the building being open 9-4 or 9-5 pm. Commissioner Tippetts was okay with what was in Niel's email. Commissioner Asay asked why this was on the agenda. Keri Pallesen said that what brought it about was there is a new office and there is uncertainty as to who selects the office hours. Commissioner Tippetts thought the Elected officials have the obligation to do the public's business and it should be flexible. The various offices do not have to be consistent and can stand on their own

based on their needs and the code. Niel said the Code is pretty broad and reads as authorized by resolution of the County legislative body. Niel did not recall ever doing this. Keri did not remember this, but did change the policy manual when she changed her office hours a few years back. Keri said maybe we need to look at the policy manual and put this back on the agenda next week. It was hoped this would be in the newsletter so people would know what the office hours are for the new office. Brianne Carter said she wanted her office hours to be 9 am to 4 pm and be open during lunch. The Recorder's Office has been going from 8 am to noon and 1 pm to 4 pm. Brian Raymond said he was considering 9 am to 4 pm, but would work more than that.

There was a question on the swearing in and when it will be scheduled. The Code says by noon on the first Monday of January. Niel will need to be sworn in virtually. Commissioner Tippetts said he would like the resolution to be broad as possible.

Discussion and Consideration of 2021 Commission Meeting Schedule: Mr. Raymond said that there is a document in the packet that needs to be posted. It has the meetings scheduled at 9 am on Tuesdays. Commissioner Lytle asked about Dutch John meetings and Mr. Raymond said he had added a blurb that gave the Commission the flexibility of rescheduling meetings to Dutch John or in the evenings. Commissioner Tippetts said he was fine with the meeting schedule, but wanted to make a concerted effort to go regularly to Dutch John which would serve our constituents in that area. We had two meetings over there and it could be helpful. Commissioner Lytle and Commissioner Tippetts thought one meeting a month would be good. Mr. Raymond said that he thought once a month was too often. Commissioner Asay didn't think it had been advantageous to hold meetings over there except when there is a specific need and he pointed out that this is the Commission Chambers and the County Seat. Commissioner Tippetts didn't disagree, but thought it shows an attempt at reconciliation and provides an opportunity for people to attend on that side of the lake. We don't have huge participation at our meetings here. Commissioner Lytle thought having a consistent schedule would be beneficial. Payroll weeks were considered as an option, but since they change that is not really a good consideration. Mr. Raymond noted that the 1st and 3rd weeks tend to have more holidays. Mrs. Pallesen asked if the Commission had considered not moving it to Wednesdays due to the Holidays and it was thought that was mostly to accommodate the Clerk and Auditor's Office. Both offices were okay with it staying on Tuesday.

Commissioner Lytle motioned that we keep the meetings on Tuesday except when the holiday is on Tuesday and do a meeting in Dutch John once a month. Commissioner Lytle thought the third Tuesday would be good. Commissioner Tippetts thought it should be consistent and could be changed as needed. Commissioner Lytle proposed having an evening meeting once a month and to go back and forth between Dutch John and Manila. Commissioner Asay didn't like traveling over the mountain at night either or direction. Commissioner Tippetts said to keep it simple. Commissioner Lytle restated his motion for a meeting in Dutch John on the 3rd Tuesday of each month at 9 am and the rest in the Commission Chambers in Manila. Commissioner Tippetts seconded the motion. For Discussion purposes Commissioner Asay thought that there would not be much participation at the 9 am time, so Commissioner Lytle asked if moving it to the afternoon would be better.

Brianne Carter announced that Judge Hartmann had been exposed to COVID and would be quarantined still on Monday. There was discussion on who would swear in the Clerk as he could swear in everyone else. More research needs to be done, it has been done during Commission meetings in previous years. There are options.

Back on the topic for the motion made there was additional discussion concerning the motion including the ability to participate electronically which was not really being available in previous years. Commissioner Lytle and Commissioner Tippetts voted Aye and Commissioner Asay voted Nay. The motion carried.

Keri brought up that if the building changes hands it complicates things. Niel said he had not had a response from their attorney yet and it could be they are still discussing it in their meetings. Commissioner Lytle will have discussions with the Council members and Commissioner Lytle said he would. Commissioner Asay should talk with the Mayor leader to leader.

Discussion and Consideration of Expiring Members of Daggett County Boards and Committees: Mr. Raymond said the list is still being worked on and Mr. Raymond said that he only knows of Alan Staggs who expires at the end of this week. Commissioner Tippetts motioned to reinstate Alan Staggs as long as he is willing to continue. Commissioner Lytle seconded the motion. All were in favor and the motion carried.

There is still a need for two Mosquito Board members. It was asked who the current board members are? Mr. Raymond said Charlene Hartmann, Jared Gardiner and Layne Ferrin are on the Mosquito Board. Commissioner Lytle asked Mr. Raymond to add the UAC Board of Trustees and Seven County Infrastructure board to the list. Mr. Raymond asked about the Fair Board if Donald Pallesen had resigned and Keri said that was the Rodeo Board that he resigned from and he is still on the Fair Board.

Commissioner Tippetts motioned to adjourn the meeting at 2:16 pm.

/s/ Randy Asay
Commissioner Randy Asay

s/ Brian Raymond
Clerk/Treasurer_Brian Raymond

/s/ Jack Lytle
Commissioner Jack Lytle

/s/ Matt Tippetts
Commissioner Matt Tippetts