

February 8, 2021

The Covid19 pandemic continues and holding in-person meetings pose a substantial risk to the health and safety of participants and the public. Therefore, pursuant to Utah Code Section [52-4-207\(4\)](#), as chair of the State Records Committee, I have determined that the State Records Committee will be held electronically and telephonically without an anchor location. The public may monitor the meeting and those who wish to provide third-party comments to hearings may submit a request by contacting the Executive Secretary at [SRCsecretary@utah.gov](mailto:SRCsecretary@utah.gov).

A handwritten signature in blue ink, appearing to read "Kenneth Williams", with a horizontal line underneath.

Kenneth Williams  
Chair, State Records Committee