



CLEARFIELD PARKS & RECREATION COMMISSION AGENDA

February 17, 2021 7:00 p.m.

Pursuant to the State of Utah Public Health Order 2020-17, dated October 14, 2020, and in conjunction with the State of Utah's ongoing declaration of a statewide public health emergency, Mayor Shepherd made a written and verbal declaration on February 4, 2021, that results in the following: (1) The City is not providing an anchor location for Parks & Recreation Commission meetings, (2) although no other physical meeting location will be available for the general public, the Parks & Recreation Commissioners may or may not appear in person at the City building subject to compliance to social distancing and mask requirements, (3) the public's participation in the Parks & Recreation Commission meeting may present a substantial risk to the health and safety of others, and (4) the public's participation in the Parks & Recreation Commission meeting will only be available through Zoom and/or Facebook Live.

The public wishing to provide comment during public meetings may do so by attending the Zoom meeting noticed on each agenda through the chat feature. The public is invited to monitor or listen to the open portions of the meeting electronically by following the instructions below.

Join Zoom Meeting

<https://us02web.zoom.us/j/83109051706?pwd=WnJKU3JOYVZYY2QyQkYzUzAvenlidz09>

Meeting ID: 831 0905 1706

Passcode: 823508

Dial by your location

(669) 900 6833

(253) 215 8782

Multipurpose Room

55 South State Street

Clearfield, Utah

CALL TO ORDER: Nathan Wimmer

APPROVAL OF MINUTES: January 20, 2021

1. Open Comment Period

The Open Comment Period provides an opportunity for the public to address the Commission regarding concerns or ideas on any topic. Participants are to state their names for the record.

2. Staff Reports

Community Services department managers have an opportunity to provide the Commission with an update on initiatives within the division.

3. Park Watch Reports

Commissioners have an opportunity to report back on issues and concerns that they have identified during their visits to their assigned areas during the month.

COMMUNICATION ITEMS:

Council Liaison Minute

Commissioners' Minute

Deputy Director's Report

Director's Report

Dated this 11th day of February 2021.

/s/Sheila Olsen, Secretary

Meetings of the Parks & Recreation Commission of Clearfield City may be conducted via electronic means pursuant to Utah Code Ann. § 52-4-207 as amended. In such circumstances, contact will be established and maintained via electronic means and the meetings will be conducted pursuant to the Electronic Meetings Policy established in City Code § 1-6-4H for electronic meetings.



Clearfield City Parks and Recreation Commission Minutes January 20, 2021

PRESIDING:	Nathan Wimmer	Chair
PRESENT:	Thomas Mayer Jim Cordeiro	Vice-Chair Commissioner
PRESENT VIA ZOOM MEETING:	Alyssa Belford Andrea Bush Kristi Bush Connie Dooley	Alternate Commissioner Commissioner Commissioner Commissioner
STAFF PRESENT:	Eric Howes Curtis Dickson Sheila Olsen	Community Services Director Community Services Deputy Director Secretary
ABSENT:	Vern Phipps	Council Liaison

Call to Order

- Chair Wimmer called the meeting to order at 7:00 p.m. and began by reading Mayor Shepherd's January 5, 2021, declaration regarding no anchor location available for the public to attend the meeting.

Approval of minutes

- Commissioner Mayer moved to approve the minutes from the November 18, 2020, meeting, as written, seconded by Commissioner Cordeiro. The motion carried upon the following vote: Voting AYE – Commissioners Belford, A. Bush, K. Bush, Cordeiro, Dooley, and Mayer. Voting NO – None.

Open Comment Period

- No public attended via the Zoom meeting.

Staff Reports

- No staff were present tonight.

Park Watch Reports

- Commissioner Cordeiro expressed appreciation to parks staff for having filled in the area near the pond up to the trail at Steed Park which he felt had been a safety hazard.
- Commissioner Cordeiro asked why the trail around the school had changed course. Mr. Howes stated the school district had received complaints about people walking through the school grounds during the school day. The city disconnected the trail to discourage people from walking through the school grounds, and signage was added on the trail.
- Commissioner Cordeiro asked if the lighting at the pickleball courts had been repaired. Mr. Howes will update this issue in his report later.
- Commissioner Mayer expressed excitement seeing the work being done at Hoggan's Park in preparation for the new playground.
- Commissioner K. Bush commented the asphalt looks very nice at Steed Park.
- Commissioner K. Bush asked whether the pickleball lights were being turned on at night. Mr. Howes answered the lights have been vandalized and cannot be turned on. He will provide further details in his report later.



Clearfield City Parks and Recreation Commission Minutes January 20, 2021

Clearfield City's Hedgehog Methodology

- Eric Howes, Community Services Director, explained how and why the city established a hedgehog prioritization tool.
 - Mr. Howes summarized the hedgehog principle by relating an ancient Greek parable of the fox and hedgehog – the hedgehog did one thing and did it well.
 - The city does a lot of different things and it is hard to have one goal that covers everything, but the city identified an overarching goal of “Creating a place where people want to be.”
 - A committee of executive staff and the city council developed a hedgehog prioritization tool and a hedgehog decision tree to determine whether every project, process, or position is meeting the city's goal.
 - Community Services is already doing the hedgehog process with every recreation program using the tools in the business plan implemented last year.
 - Mr. Howes will bring a couple of items for the Commission to review, score and discuss in future meetings.

Council Liaison Minute

- Council Liaison Phipps was not present tonight.

Commissioners' Minute

- Vice Chair Mayer expressed regrets the Commission was not able to recognize Robert Bercher and Paul Taylor, whose Commission appointments expired in December, for their years of service to the Commission and the community. Commissioners agreed to get some sort of recognition for both. Mr. Howes will offer suggestions to Commissioners for approval.
- Commissioner K. Bush asked about spectators at basketball games. Mr. Howes confirmed that spectators are limited to one per participant due to contact tracing requirements for programs.

Deputy Director's Report

- Curtis Dickson, Community Services Deputy Director
 - Staff is working to keep programs running while dealing with staffing problems and COVID requirements.
 - Construction documents are being finalized for the arts center. The bid should be out in the next few weeks with plans to finish the project in early fall.
 - A committee will be established for the city's centennial celebration in 2022. The committee will consist of members from City Council and the Parks and Recreation Commission, among others. Commissioners interested in participating should contact Mr. Dickson. Meetings will start in the next couple of weeks.

Director's Report

- Eric Howes, Community Services Director
 - The football parent and coach committee has decided to participate in the Ute league. Recreation will coordinate equipment, field use, and scholarship funds for the league.
 - The wiring for lights at Steed Park softball fields and pickleball courts has been vandalized 7-8 times recently. Repairs will be done soon as several pickleball tournaments and a softball tournament are planned.
 - The 200 South well aquifer has recharged, and Mabey pond is filled. Rocky Mountain Power will move the power by the end of month, next six weeks.
 - UTA needs to do soil testing first, but they support the bike trails along the south end of rail trail



Clearfield City Parks and Recreation Commission Minutes January 20, 2021

corridor. This project should be finished by summer.

- Hoggans Park is being prepared for a new playground.
- Kiwanis Park diseased trees were removed on the east side and the area is being landscaped and new trees are being added.
- The horseshoe pits at Kiwanis Parks are being replaced with six concrete corn hole courts.
- Playground options for Kiwanis are being reviewed.
- Mr. Howes is meeting with a vendor next Friday to review 3-D rendering of pavilions, tables, benches, trash cans renovations at Kiwanis.
- Mr. Howes is preparing a report for the City Council to identify the anticipated impact of growth on the Community Services department; he will provide a copy of the report to Commissioners.
- In response to Vice Chair Mayer's question about a decision on the aquatic center discussion in a previous meeting, Mr. Howes stated the City has met with the school district, but no decision has been made by the school district. The decision to implement any of the options in the future will be made based on the school district's financial commitment.
- Commissioner A. Bush asked if the city would charge the schools to use the pool if the school district is not willing to contribute financially. Mr. Howes responded that a joint-use agreement with the school district requires that the city provide the schools time at the pool. If the school district does not participate in the option for an additional pool, the city may choose options on the outside to draw people to the center and increase revenue which would not be in the school district's best interest.
- Commissioner K. Bush asked when the pickleball nets would be put up. Mr. Howes reported five older nets were damaged and have been replaced, so the five damaged nets will be placed on courts by the end of week so the courts can be used as weather permits.
- The restroom for the pickleball court area is ready to be ordered and should arrive in 3-4 months.
- The City Engineer is working on the design for the parking lot at Steed. Design is expected to be complete in the next month with the temporary parking lot ready before first tournament.

Adjourn

- Commissioner Mayer moved to adjourn, seconded by Commissioner Cordeiro. The motion carried upon the following vote: Voting AYE – Commissioners Belford, A. Bush, K. Bush, Cordeiro, Dooley, and Mayer. Voting NO – None. The meeting was adjourned at 7:45 p.m.



Park Watch & Trail Assignments 2021

January 2021

Park	Address	Commission Member
200 South Trail		Jim
Barlow Park	2100 S 500 W	Nathan
Bicentennial Park	931 E 600 S	Nathan
Canal Trail 2.91 miles	650 N to 2000 E	
Central Park	300 E Center St	Kristi
Chelemes Farm Park	2140 S 1000 E	Connie
Cornerstone Park	2601 S Main	Thomas
Fisher Park	700 S 1000 E	Andrea
Fox Hollow Park	2050 S 575 E	Connie
Neldon E. Hamblin Park	100 W 200 S	Jim
Hoggan's Park	234 W 550 N	Thomas
Island View Park	1800 S Main	Andrea
Jacobsen Park	1045 S 1350 W	
Kiwanis Park	300 N Vine St	
Rail Trail 3.52 miles	800 N to 2300 S	Andrea
Mabey Pond	310 S 500 E	Alyssa
Rose Garden	700 W 375 N	Alyssa
Steed Park & Steed Pond	300 N 1000 W	Kristi
Thornock Park	200 S 300 W	
Train Watch Park	200 W 250 N	