



WASATCH COUNTY LIBRARY

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WASATCHLIBRARY.ORG

**Wasatch County Library
Library Board Meeting Minutes
Friday, December 11, 2020**

Electronic meeting held via Zoom. Anchor location was the Computer Lab, Wasatch County Library.

In attendance electronically:

Mitzi Nelson - Chair
Cristina Spicer - President Elect
Nancy Coleman - Secretary
Danny Goode - County Council
Juan Lee - Library Director

Excused:

Heather Epperson - Member

1. Call to Order & Welcome: Mitzi called the meeting to order at 12:33 PM. Introductions.

2. Call for Agenda Items for Next Meeting:

- Continue Updating on the Strategic Planning Process (Cristina)
- Update on Recruiting New Board Member (Juan)
- Update on Friends of the Library group (Heather)
- Introduce the new children's librarian (Juan and Sherrie Mortensen)

3. Approval of Minutes:

Cristina made a motion to accept the minutes from November 13, 2020, Mitzi seconded. Approved unanimously and electronically.

4. Consent Agenda Items

A. Library Director's Report (Juan)

- Two staff members enrolled in an online course for youth services, as part of the UPLIFT program through the State Library. They achieved a certificate through the program. Dana Brosnahan and Vicki Burtcher were the staff members that participated.
- The new Children's Librarian Sherri Mortensen has joined the staff.

B. Report of Year-to-date Revenues & Expenditures (Juan)

Revenues from taxes will start to arrive soon, especially in January. Otherwise all is looking well.

5. Business

A. UPDATE: Strategic Planning Process (Cristina)

- Cristina and library staff have had another meeting. They are working on the values that define the library. An idea from Alice is to present the plan as three words that define the library with a logo/design. "Educate, Include, Elevate" are the current thoughts.
- The next step is to go out into the community to get feedback and to build relationships. Danny suggests open houses once Covid allows.

B. UPDATE: Update on Friends is tabled until next meeting

C. UPDATE: 2021 Budget Request Process (Juan)

- The proposed budget was discussed at county council and in a public hearing on December 2, 2020, and there were no questions from the Council or the public. The budget will be presented at the next regular County Council meeting on December 16, 2020 to be voted on. We do not expect any challenges or changes but will be prepared to answer questions.
- The library needs to work on increasing its fund balance. The County Manager and the County Auditor's office agree that the library should propose to at least maintain the tax levy for the next fiscal year. The truth-in-taxation process starts in the spring 2021.
- A healthy and vested Friends group will be very helpful in any tax levy in the future, so we should all support Heather in restarting a Friends of the Library.

D. UPDATE: Thank you to Board Member Nancy Coleman (Mitzi, Cristina, Danny)

- Board Member Nancy Coleman will leave her seat on the Board due to her family's relocation out-of-state.
- The Board extended their appreciation to Nancy for the professionalism and energy she brought to the Board. We will miss Nancy's thoughtful contributions, but we wish Nancy and her family much success in her new endeavors.
- Nancy expressed how honored she was to have been a part of this very special library.

E. UPDATE: Recruiting a new Board Member (Juan)

The process:

- We will post the Board vacancy on the website January 2, 2021, and then promote it through the website, social media, The Wave, and word-of-mouth.
- We do want a wide variety of representation on the board.
- Juan will collect and compile applications and then present them to the Board for discussion and recommendation to the County Manager's office.
- If the County Manager's Office agrees with the Board's recommendation, they will present it to the County Council for approval.
- The County has recommended a two week application period. Juan proposes a deadline of January 17th. The Board can review the applications at the February 12, 2021 meeting.

Mitzi left the meeting at 1:16 PM. Cristina assumed Chair position for the remainder of the meeting.

Motion to adjourn by Danny. Seconded by Cristina. Motion passed unanimously and electronically.
Meeting ended at 1:18 PM

Next meeting: January 8, 2021 at 12:30 PM.